

WRIGHT COUNTY  
HEALTH & HUMAN SERVICES BOARD  
AGENDA  
January 9, 2017

The annual and regular meeting of the Wright County Health & Human Services Board was called to order at 1:30 P.M., Monday, January 9, 2017, by Director, Jami Goodrum Schwartz.

ROLL CALL:

Members Present:

Christine Husom - District 1	Michael Potter - District 4
Darek Vetsch - District 2	Charlie Borrell - District 5
Mark Daleiden - District 3	

Staff Present:

Jami Goodrum Schwartz, Director  
Michelle Miller, Social Services Manager  
Debra Swanson, Social Services Supervisor  
Diane Erkens, Social Services Supervisor  
Chad Miller, Social Worker  
Kristie Rathmanner, Public Health Nurse  
Jill Marzean, Social Services Supervisor  
Kimberly Johnson, Financial Services Manager  
Christine Partlow, Business Manager  
Aggie Gunnerson, Secretary

New Staff:

Barry Spiers, Child Support Officer

Others Present:

ORGANIZATION OF BOARD:

1. Election of Officers in conjunction with annual meeting.
  - a. Election of Chairperson. (Daleiden-2016)  
Action:  
(\_\_\_\_\_ assumed position of Chair.)
  - b. Election of Vice Chairperson. (Potter-2016)  
Action:
  - c. Election of Secretary. (Husom-2016)  
Action:

MINUTES: Approval of Minutes of December 27, 2016.

Action:

AGENDA: Approval of Agenda.

Action:

ORGANIZATION OF BOARD (continued):

2. Setting of meeting dates and time for 2017 and first meeting in 2018 (2nd & 4th Monday).

January 23	April 24	July 24	October 23
February 13	May 8	August 14	November 13
February 27	May 22	August 28	November 27
March 13	June 12	September 11	December 11
March 27	June 26	September 25	December 26 (Tues.)
April 10	July 10	October 9	January 8, 2018

Meetings to begin at \_\_\_\_\_(time)\_\_\_\_\_.

Action:

3. Committee Appointments (2016 members)
  - a. Central Minnesota Mental Health Center Foundation Delegates. (Sawatzke/Husom)
  - b. Central Minnesota Mental Health Center Board - 3 year term: (reaffirm Delena Daleiden – term expires 12/31/18; Sawatzke - term expires 12/31/17; reappoint Husom – term expires 12/31/16)
  - c. Area Agency on Aging - 3 year term: (Borrell)
  - d. Local Emergency Medical Systems Council. (Husom)
  - e. Interagency Early Intervention Committee. (Potter)
  - f. Advisory/Task Force Committees.
    - 1) Human Services Advisory Committee (Potter)
    - 2) Public Health Task Force (Daleiden)
    - 3) Mental Health Advisory Council (Daleiden)
  - g. RiverRider Joint Powers Board (Sawatzke, Borrell, Daleiden-Alternate; City Council representative - Bruce Johnson)
  - h. Emergency Preparedness Committee (Sawatzke)
  - i. Truancy Task Force (Potter)
  - j. State Community Health Services Advisory Committee appointment and alternate (Husom; Carol Schefers-Alternate)
  - k. CommUNITY Adult Mental Health Initiative (Jami Goodrum Schwartz; Michelle Miller-alternate)Action:
4. Set Board Per Diem for 2017. (2016 per diem \$50.00)  
Action:
5. Set Mileage Reimbursement for 2017. (2016 reimbursement: \$.50/mile)  
Action:
6. Set Meal Reimbursement for 2017. (2016 reimbursement: \$7.00/breakfast; \$10.00/lunch; \$13.00/dinner)  
Action:
7. Publication of Board Minutes. (Publish notice in Howard Lake Herald of meeting dates/time and availability of Minutes at the Health & Human Services Office, and Minutes published on the Human Services Agency website.)  
Action:
8. Set Advisory/Task Force Per Diems for 2107. (2016 per diem: \$40.00)  
Action:
9. Committee/Task Force reappointments for period of January-June, 2017.  
Advisory Committee  
District 1 - Dan Bottiger (2<sup>nd</sup> term)  
District 3 - Lisa Hayes-Stich (2<sup>nd</sup> term)  
District 4 - Susan Malone (3<sup>rd</sup> term)  
District 5 - Jason Franzen (2<sup>nd</sup> term); Dan Schaible (3<sup>rd</sup> term)  
Public Health Task Force  
District 2 - Gretchen Frederick (7<sup>th</sup>); Dave Nelson (5<sup>th</sup>)  
District 4 - Sue Eull (2<sup>nd</sup>)  
District 5 - Marlene Kittock (8<sup>th</sup>); Darlene Lind (9<sup>th</sup>), Tony Onnen (8<sup>th</sup>); Kali Pichotta (2<sup>nd</sup>)  
Mental Health Advisory Council - no reappointments  
Action:

CONSENT AGENDA

1. Social Service Payments Abstract - 242,879.64  
Action:

REGULAR AGENDA

ADMINISTRATIVE PAYMENTS: \$145,287.58; 87 vendors; 153 transaction, subject to audit,  
Action:

PERSONNEL:

1. Presentation of Retirement plaque to Debbra Swanson.  
Information
2. Refer request for temporary staffing to the Personnel Committee.  
Action:

SOCIAL SERVICES/PUBLIC HEALTH/FINANCIAL SERVICES:

1. January Employee of the Month - Chad Miller.  
Information
2. Comparative data on children in out-of-home placements in Minnesota. (attachment) (Jami Goodrum Schwartz)  
Information
3. Request referral of vehicle purchase to Ways & Means Committee.  
Action:
4. Letter of Support - Village Ranch to provide outpatient chemical dependency services to meet the needs of youth participating in their programming. (Letter of Support attached) (Jill Marzean)  
Action:
5. Presentation: METS System video. (Kimberly Johnson) (15 minutes)  
Information

ADMINISTRATION:

1. November 2016 Financial Statement. (attachment) (Christine Partlow)  
Action:
2. Director's Comments.  
Information

The next regular meeting will be at \_\_\_\_ P.M., January \_\_\_\_, 2017, in the Commissioners Room, at the Wright County Government Center. Chairperson \_\_\_\_\_ adjourned the meeting at \_\_\_\_ P.M.