

WRIGHT COUNTY
HEALTH & HUMAN SERVICES BOARD
AGENDA
February 22, 2016

1:30 P.M. PLEDGE OF ALLEGIANCE.

The regular meeting of the Wright County Health & Human Services Board was called to order at 1:30 P.M., Monday, February 22, 2016, by Chairperson Daleiden.

MINUTES: Approval of Minutes of February 8, 2016.

Action: The Minutes were moved for approval by _____, seconded by _____ and carried.

AGENDA:

Action: The Agenda was moved for approval by _____, seconded by _____ and carried.

ROLL CALL:

Members Present:

Christine Husom - District 1
Pat Sawatzke - District 2
Mark Daleiden - District 3

Michael Potter - District 4
Charlie Borrell - District 5

Staff Present:

Jami Goodrum Schwartz, Director
Michelle Miller, Social Services Manager
Kimberly Johnson, Financial Services Manager
Marianne Charbonneau, Social Services Supervisor
Brandi Kirkpatrick, Social Worker
Christine Partlow, Fiscal Manager
Aggie Gunnerson, Secretary

Others Present:

CONSENT AGENDA

1. Social Services Payments Abstract – \$343,280.81

Action:

REGULAR AGENDA

ADMINISTRATIVE PAYMENTS:

Action:

PERSONNEL:

1. Request to hire 67-temp to cover staff leave. (Michelle Miller)

Action:

2. February 10, 2016 Personnel Committee Minutes. (attachment)

Members Present: Husom, Sawatzke

Others Present: S. Hesse, J. Goodrum Schwartz, M. Miller

I. Request to Increase .8 FTE Planner Position to Full-Time Position (HHS Board)

Held over to February 24, 2016 Personnel Committee.

II. Hire Social Worker Above Step 3 (Within 12% Range) (HHS Board)

Miller presented the committee members with the reason and rationale for the request as well as the candidates training and experience which makes her the top candidate for the position.

Miller shared information regarding the responsibilities and goal of the position related to facilitating the Family Group Decision Making (FGDM) Program.

Recommendation: Offer position at Step 5 of the current Social Worker pay grade.

Action:

SOCIAL SERVICES/PUBLIC HEALTH/FINANCIAL SERVICES:

1. February 2016 Employee of the Month – Brandi Kirkpatrick.
Information
2. Presentation – Social Services Year-In-Review. (Michelle Miller) (15 minutes)
Information
3. Transitional Housing. (Kimberly Johnson) (10 minutes)
Information
4. Licensing & Resource Unit Retreat – April 22nd, at the Cokato Library Community Room.
Action:

ADMINISTRATOIN:

1. January 2016 Financial Statement. (attachment) (Christine Partlow)
Action:
2. Director’s Comments.
Information

The next regular meeting will be held at 1:30 P.M., Monday, March 7, 2016, in the Commissioners Room, at the Wright County Government Center. Chairperson Daleiden adjourned the meeting at _____ P.M.