WRIGHT COUNTY BOARD
AGENDA
MAY 24, 2016

Interpreter Services for the hearing impaired will be provided upon written request.

I. **9:00 A.M. PLEDGE OF ALLEGIANCE**

II. **MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

A. **COUNTY BOARD MINUTES 5-17-16**

Documents: 2016-05-17 WRIGHT COUNTY BOARD MINUTES (INFO).PDF

III. **REVIEW & APPROVAL OF AGENDA**

IV. **CONSENT AGENDA**

A. **ADMINISTRATION**

1. Madden, Galanter & Hansen, Claim $1,184.63

Documents: 04.16 MADDEN, GALANTER AND HANSEN CLAIM.PDF

B. **ADMINISTRATION**

1. Schedule Sealed Bid Opening For Exterior Lighting Retrofits RFP On 6-21-16 At 9:30 A.M.

Documents: 2016 EXTERIOR LIGHTING RFP REQUEST.DOC

C. **ATTORNEY**

1. Approve And Authorize Signatures On Abatement Fee Agreement With Burda's Towing, Inc.

Documents: AGENDA REQUEST - MAY 24, 2016.PDF, ABATEMENT ESTIMATE.PDF

D. **AUDITOR/TREASURER**

1. Approve Renewal Of Annual Off-Sale 3.2 Malt Liquor License For Hasty Truck Stop, Inc. DBA Olsons Truck Stop

Documents: AGENDA 5-24 RENEWAL-ANNUAL 3.2 OFF SALE OLSONS TRUCK STOP - CONSENT.PDF

E. **AUDITOR/TREASURER**

1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of $1,218,516.53 With 232 Vendors And 388 Transactions

Documents: AGENDA 5-24 CONSENT CLAIMS.PDF

F. **AUDITOR/TREASURER**

1. Refer To Personnel Committee (5/25/16) Request To Hire Assistant Finance Director (Auditor/Treasurer Department) Above 12 Of Beginning Hiring Range

Documents: AGENDA 5-24 CONSENT ASSISTANT FINANCE DIRECTOR TO PERSONNEL COMMITTEE.PDF

G. **PLANNING & ZONING**

1. ARLENE LITFIN/GERALD G. LITFIN – (Franklin Twp.) Planning Commission Unanimously Recommends Approval Of The Rezoning Of 11.5 Acres Of The Property From AG Agricultural And S-2 Residential-Recreational Shoreland To A/R Agricultural-Residential And S-2 Residential-Recreational Shoreland.

Documents: 5-24 COUNTY BOARD AGENDA - LITFIN REZONING.PDF, LITFIN MINUTES.PDF

V. TIMED AGENDA ITEMS

A. 9:05 A.M. RON GREDER, EXTENSION EDUCATOR FOR CONSUMER HORTICULTURE & AGRICULTURE

1. Recognize The Russell & Sharon Martie Family, Selected By The University Of Minnesota Extension, As The Farm Family In Wright County For 2016

Documents: REQUEST FOR BOARD ACTION.PDF, MARTIE - FARM FAMILY 2016 SELECTION FORM.PDF

B. 9:10 A.M. BOB HIIVALA, AUDITOR/TREASURER

1. Approve 1 Day To 4 Day Temporary On-Sale Liquor License For Clearwater Lions.
2. Approve Requests For Redetermination On County Ditch 22.
3. Approve Requests For Redetermination On County Ditch 31.
4. Approve Requests For Redetermination On County Ditch 13.
5. Approve April Revenue/Expenditure Budget Report.

Documents: AGENDA 5-24 TEMP 1-4 DAY CLEARWATER LIONS - TIMED.PDF, AGENDA 5-24 APPROVE REDETERMINATION REQUESTS FOR DITCHES22, 31 AND 13.PDF, AGENDA 5-24 APPROVE APRIL REV-EXP REPORT.PDF

C. 9:22 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER

1. Discuss & Approve 5-05-16 Owners Committee Minutes & Act On Proposed Change Orders & Recommendations

Documents: 05-24-16 APPROVE OWNERS COMMITTEE 05-05-16.PDF

D. 9:27 A.M. SEAN RILEY, PLANNING & ZONING ADMINISTRATOR

1. Update On Solar Farm Work Group

Documents: 5-24 COUNTY BOARD AGENDA- SOLAR FARM WORK GROUP.PDF

E. 9:37 A.M. MARC MATTICE, PARKS & RECREATION

1. Review & Take Action On Park Commission Recommendations From The 5-09-16 Wright County Parks Commission Meeting:

A) Acceptance/Adoption, Wright County Parks And Recreation Department's 2016 Strategic Plan Update

B) Approval To Proceed To Establish Partnerships Related To Parcel Acquisition In Rockford

2. Approve Request For $9,000 To Purchase A Small Parcel Of Land Near Bertram Chain Of Lakes Regional Park, In Partnership With The City Of Monticello, & Authorize The Parks Department To Complete The Acquisition

Documents: 5-24-16 AGENDA ITEM.DOCX.PDF, 5-9-16 PC MEETING MINUTES.PDF, 2016 STRATEGIC PLAN REPORT.PDF, 5-24-16 PROPOSED_PARCEL_FOR_PURCHASE.PDF, 5-24-16 ROCKFORD PARCEL.PDF

VI. ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

1. Building

Documents: 2016-05-17 BUILDING COMMITTEE MINUTES AND ATTACHMENTS.PDF

B. SCHEDULE CLOSED SESSION TO DISCUSS NEGOTIATIONS STRATEGY

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. NOTE:

1. Transportation Committee Of The Whole Meeting @ 11:00 A.M.
2. Committee Of The Whole Meeting @ 3:00 P.M.

X. CLAIMS LISTING

Documents: AUDIT LIST FOR BOARD 5-24-2016.PDF

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

INFORMATIONAL

WRIGHT COUNTY BOARD
MINUTES
MAY 17, 2016

The Wright County Board met in regular session at 9:00 A.M. with Husom, Sawatzke, Daleiden, Potter and Borrell present.

MINUTES
Borrell moved to approve the 5-10-16 County Board Minutes, seconded by Husom. The motion carried 5-0.

AGENDA
Potter moved to approve the Agenda as presented, seconded by Daleiden, and carried 5-0.

CONSENT AGENDA
Daleiden moved to approve the Consent Agenda, seconded by Borrell. The motion carried 5-0:

A. ADMINISTRATION
   1. Request Approval Of MOA With AFSCME Unit Regarding Use Of Accrued Vacation After Six (6) Months Of Employment

B. ADMINISTRATION
   1. Request For Extended Non-Medical Employee Personal Leave Per Wright County Personnel Policy 602.3 Personal Leave

C. ADMINISTRATION
   1. Schedule Committee Of The Whole Meeting For Recorder Interviews On 6-15-16 From 9:30 AM to 11:30 AM

D. ADMINISTRATION
   1. Refer CHIPS (Children in need of Protective Services) Contract to 5-25-16 Ways & Means Committee Meeting

E. ASSESSOR
   1. Approve Abatement, PID #101-062-001010, David & Terri Hobza

F. ATTORNEY
   1. Schedule Public Hearing for Amendments to the Wright County Water Surface Use Ordinance on 6-14-16 at 9:30 AM

G. AUDITOR/TREASURER
   1. Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $1,518,033.87 with 149 Vendors and 239 Transactions

H. HEALTH & HUMAN SERVICES
   1. Position Replacement
      A. Public Health Nurse

I. INFORMATION TECHNOLOGY
   1. Refer to the May 25th Technology Committee:
      A. Board video retention
      B. RightFax
      C. Office 365

TIMED AGENDA ITEMS

SHERIFF JOE HAGERTY AND SERGEANT RYAN FERGUSON, SHERIFF'S OFFICE

Approve Resolution Proclaiming The Week Of May 15-21, 2016 As Wright County Law Enforcement Officers Week
Sheriff Hagerty said the proclamation honors officers who have sacrificed their lives in the line of duty. Daleiden moved to adopt Resolution #16-32, seconded by Husom, and carried 5-0 on a roll call vote.

Sheriff Hagerty - Present Awards To Local Law Enforcement Officers And Citizens.
Sheriff Hagerty and Sergeant Ryan Ferguson presented the following awards:

1. Thomas McCabe & Matthew Furlong – Citizen Commendation Award

   Nominated by: Deputy Terry Strege

   On November 27, 2015 Deputies were dispatched to a capsized boat on Pelican Lake in Buffalo Township. On arrival, deputies observed a duck boat heading in from the main lake to the boat access. The boat had 5 occupants. Three were duck hunters experiencing extreme hypothermia and exhaustion, along with Thomas McCabe and Matthew Furlong.

   Thomas & Matthew stated they were on their way to the boat launch when they noticed decoys floating loose. They spotted a capsized boat, with two hunters clinging to the boat and the third was using goose decoys to stay afloat. Thomas & Matthew drove their boat over to attempt to rescue the duck hunters who were having problems functioning and moving due to the frigid temperature of the water. They balanced their boat and used the half floating boat to assist the hunters in and bring them to shore.

   Not only did Thomas and Matthew take a risk by going out to save the hunters, they responded back out to the main lake to round up their gear as well as the boat and towed it in.

2. William Muehring – Citizen Letter of Recognition

   Nominated by: Deputy Brent Rausch

   On April 22, 2015 at 0041 hours, Deputy Rausch responded to the report of a house fire in Chatham Township. Upon arrival, he was met by William Muehring who was driving by and noticed the east side of the deck on fire. William stopped at the residence and proceeded to pound on the front door until he was able to wake the homeowner. Maple Lake, Buffalo and Annandale fire departments responded to the residence and were able to get the rapidly spreading fire out.

   Although the house was severely damaged and uninhabitable, the family of six were able to evacuate unharmed, due to William's attentiveness and quick thinking.

3. Deputies Robert Salls, Adam Fournier, Adam Lund, Glen Gerads, Ryan Cowley & Kevin Olson
   Dispatchers Courtney Knoop, Jessica Hall & Haley DuBois
   Commendation Award

   Nominated by: Sgt. Eric Kunkel & Communications Officer Heather Pomeroy

   On May 9, 2015 the above Communications Officers handled a call for service from inside the home of a male shooting victim. Communications Officers stayed on the line after losing contact with the victim in an attempt to gather as much information to assist the victim and responding Deputies. The above Deputies arrived on scene and took immediate action by entering the residence in an attempt to save the shooting victims and confront the suspect, believed to still be on scene. While the incident had a tragic end, the above employees handled themselves with professionalism and bravery in a high stress situation, placing themselves directly in harms' way to save the victims.

ITEMS FOR CONSIDERATION

5-10-16 BUILDING COMMITTEE MINUTES

Potter moved to approve the 5-10-16 Building Committee Minutes, seconded by Daleiden. Daleiden requested the following change to the minutes, Page 1, last paragraph, last sentence, should read, "Wilczek will be discussing the referenced elevator inspection with MEI and connecting with another vendor to look at the elevator cab" (Daleiden). The motion carried 5-0. The Building Committee Minutes follow:

I. Annex Restroom / Custodial Closet
   Wilczek provided an overview of the restroom project budget pricing as submitted by Kraus Anderson Construction Company. Discussion by all members agreed the price seemed high for the scope, but

5-10-16 Building Committee Minutes (cont.):

understood it was an all-encompassing budget. Discussion by the group identified the next step in the process would be to have a bid spec drawing completed by HCM Architects and solicit bids for hard numbers.

Recommendation:
Daleiden and Potter recommended moving forward with obtaining a price from HCM Architects to develop bid documents for the project with the intention to bid the project for future consideration.

II. Elevator Repairs

Kelly presented a proposal from Minnesota Elevator Inc. (MEI) to repair / update the courts elevator. The proposal identified multiple items citing code requirements, but through discussion, some items didn't seem code related and there wasn't supporting documents from an inspector requiring the work.

Recommendation:
Daleiden recommended holding off on the work until further detail could be discussed and asked that another vendor take a look at the scope for pricing & requirements. Wilczek will be discussing the referenced elevator inspection with MEI and connecting with another vendor to look at the elevator cab.

(End of 5-10-16 Building Committee Minutes)

5-10-16 PERSONNEL COMMITTEE MINUTES

Husom moved to approve the 5-10-16 Personnel Committee Minutes, seconded by Daleiden, and carried 5-0. The Personnel Committee Minutes follow:

I. Hire of Additional Property Appraiser (County Board)

The local assessor contracted by Marysville Township has submitted notice of retirement. Marysville Township is considering whether it will hire externally or request appraisal services from Wright County. There are concerns additional Townships may also be requesting appraisal services from Wright County in the near future.

Recommendation: Assessor's office will gather more information from townships regarding Wright County appraisal services and the possible need to hire an additional FTE.

II. 67-day Temp Social Worker Position (HHS Board)

(End of 5-10-16 Personnel Committee Minutes)

5-10-16 WAYS & MEANS COMMITTEE MINUTES

Husom moved to approve the 5-10-16 Ways & Means Committee Minutes, seconded by Potter. The following change was made to the Minutes: Page 1, 5th line should read, "Rasmuson said cities and township are required to notify the County about terminating the current contract at least 60 days prior to the 6-30-17 Agreement expiration date" (Husom). Discussion followed on the survey of surrounding counties in comparison to what Wright County proposes. Borrell said this topic came up at budget sessions last year and is surprised at the low rates charged by other counties. Sawatzke said the Committee discussed a need for an increase but the proposed amount does not cover cost. There has not been an increase for five years. The proposed contract will assess exempt properties which have to be valued per State Statute. The proposed changes will be effective 2018-2019. That will provide townships an opportunity to contract through local assessors if desired. The motion carried 5-0. The 5-10-16 Ways & Means Committee Minutes follow:

I. ASSESSMENT CONTRACT RATES

County Assessor Tony Rasmuson distributed the following:

A. A list of assessment contract rates charged by area Counties;
B. A letter dated 12-01-14 from former County Assessor Greg Kramber to cities and townships in the County regarding the 2016 and 2017 Assessment Services Agreement; and
C. A copy of the 2016 and 2017 Assessment Services Agreement (see attachments).

Sawatzke confirmed that the County is currently charging $10.50 per parcel, and $25 under NC<500k (New Construction Less Than $500,000). Rasmuson said the number under the NC>500k (New Construction Greater than $500,000) should be $100, and not $50 as listed in the handout.

5-10-16 Ways & Means Committee Minutes (cont.):

Rasmuson said Wright County has 61,000 parcels. Of that, 42,123 incur a parcel fee. He said the County has charged $10.50 per parcel for more than five years. Husom said it costs the County more to assess parcels than the revenue received. She thought the fee should be raised incrementally. Sawatzke suggested increasing the per parcel fee by $1 to $11.50 in 2018 and $12.00 in 2019. Rasmuson said past practice has been to bill per taxable parcel versus per parcel. The new contract just says "per parcel."

Rasmuson said he notified cities and townships in a recent letter that all parcels will be charged in the future based on the verbiage in the new contract. There are 6,000 exempt parcels in Wright County.

Rasmuson said cities and townships are required to notify the County about terminating the current contract at least 60 days prior to the 6-30-17 Agreement expiration date. Rasmuson will ask Chief Deputy County Attorney Brian Asleson review the new contract.

The Committee suggested increasing the fee for new construction less than $500,000 from $25 to $50, and the charge for new construction valued greater than $500,000 from $100 to $150.

Recommendation: Authorize the following increases for the 2018-2019 Assessment Contract Rate Agreement:

A. Increase the per parcel charge from $10.50 to $11.50 in 2018 and $12.00 in 2019 (for all parcels);
B. Increase the charge for new construction valued at less than $500,000 from $25 per parcel to $50 per parcel; and
C. Increase the charge for new construction valued at more than $500,000 from $100 to $150 per parcel.

(End of 5-10-16 Ways & Means Committee Minutes

TIMED AGENDA ITEMS

BOB HIIVALA, AUDITOR/TREASURER

Approve SeaChange Election Services Agreement

The Agreement relates to ballot layout and printing. Potter moved to authorize Hiivala to sign the Agreement, seconded by Daleiden, and carried 5-0.

CATHLEEN GABRIEL, CGW LAW OFFICE

Report On 2015 Child Protection Cases In Wright County

Gabriel presented the 2015 report reflecting 44 CHIPS and Termination/Permanency cases, for a total of 1,145.5 hours. The work involved 4 completed trials, 3 appeals, 3 conflict cases, and 23 emergency protection hearings.

In 2015, Gabriel spent approximately 22 hours/week on cases. However, the number of cases to date in 2016 has almost equaled the entire year in 2015. This is partially due to legislation that increased State funding for social workers. This increase in the number of social workers has resulted in more CHIPS cases being identified and has a trickle-down effect on others agencies involved (law enforcement, prosecution) as staffing has not been increased in those areas. Gabriel stated that her contract is being referred to the County's Ways & Means Committee Meeting next week for discussion.

Tom Kelly, County Attorney, referenced the action by Legislators. He said this is an unfunded mandate that will fall upon the County. There were 55 CHIPS cases in the County Attorney's Office last year. The number of cases is on pace to hit 90 in 2016. Kelly commended Gabriel's skills and work ethic. Gabriel works closely with Attorney's Office staff John Bowen and Kari Willis on CHIPS cases. He recommended continuing services with Gabriel.

This was provided as an informational item.

VIRGIL HAWKINS, HIGHWAY ENGINEER

Accept 2015 Highway Department Annual Report

Daleiden moved to approve the Report, seconded by Potter. The motion carried unanimously.

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Approve/Act on Recommendations Owners Committee Meeting - April 7, 2016

The Owners Committee Minutes were corrected as follows: Page 2, last paragraph, 1st sentence should read, "Larkin said that waterproofing of the concrete pit in the wash bay area is needed because of the standing water that will be there most of the time, and if not taken care of, the concrete will crack." Potter moved to approve the Minutes and recommendations, seconded by Daleiden, and carried 5-0. The 4-07-16 Owners Committee Minutes follow:

1. Project Update:

   Francois handed out a summary of a four-month schedule [Attachment 2] that began with accomplishments from the previous month. Wood blocking has been completed around the window openings in the office area, and half of the vehicle storage area now has concrete poured on grade. Exterior insulation has been installed and they are preparing for the installation of the metal panels that will wrap around the exterior of the office area. Overhead doors, the roof, metal panels, and electrical and mechanical finishes should be done by the beginning of June. They are close to being done with the fluid and lube work and the overhead crane installation. Larkin said that a bit of the site work has begun with cleaning of the area, and they will start digging for the retaining wall foundation for the loading dock, as weather permits. The parking lot site will be graded and class 5 will be placed. Paving and landscaping will begin in May.

2. Change Order Update [Attachment 4]:

   There were a total of seven change orders presented. PCO #135, for a total of $1,168, was to add steel tubing in order to lower the wall supports for the divider walls so that they match ceiling height in the breakroom. PCO #137, for a total of $1,611, is needed to change the ceiling in the IT room to help prevent escape of gas in the case of a fire event. PCO #140, for $1,214, is for the addition of some aluminum material to close a gap between the windows and the exterior brick cavity, which will prevent moisture from moving into that cavity. PCO #143 is a deduct of $2,440 due to the elimination of the coffee station island that was originally included in the plans. PCO #147, for $2,545, is for a revision of the guard rails to add gates for access to mezzanine with forklifts. PCO #154, for a total of $1,730, raised the height of the walls in the storage area for additional storage space and privacy. PCO #155 is a deduct of $1,759 for cancelation of an order for laminate countertops over filing cabinets. These will instead be provided by the furniture company. Francois said that there are still a handful of change orders that they are tracking for costs and revisions and will present them at a later date.

   Francois said that coming in 2018, a new type of oil will be required for the new emissions requirements, but it is not compatible to the current engines and can't be used with anything built prior to 2018. This oil will need a separate tank and two new hose reels, which are not here yet. Additional cost for these items will run in the $10,000-$12,000 range. Sawatzke asked if this purchase installation could be delayed until 2018, and Jans said that he would rather be proactive, and Larkin said that it would easier to install it during construction. Jans added that the price of the tank and hose reels would most likely be considerably more expensive in two years. Sawatzke asked if the tanks would ever be obsolete, and Jans said that he guessed that there would never be an empty tank, and they can always be used for something else. It would be easier to set it up now, because this could be used for all trucks now and could be switched out later. Trucks from 2018 on will deal with this new emissions standard, and eventually all trucks will be traded out. However, there will still be some old equipment that will need to use oil from the old tanks. Potter said that he felt it should all be plumbed at the same time rather than bringing in people at a future date. Francois said that they will want to prep for the tank, and once all the information is finalized, they will get the information back to this committee. Sawatzke and Potter indicated that they were both fine with taking care of it now as long as it will be needed by 2018. Francois said that he will send out an email after he gets the final pricing, and Hawkins will forward it to Commissioners Sawatzke and Potter. Jans said that they have increased the tank size from 110 to 165, partly because he has been hearing that the minimum purchase is 75 gallons to meet the criteria for bulk prices. Going with a larger tank will allow them to take advantage of the bulk price without emptying the tank too low and risk running out of oil. For now, only the $4,069 in change orders as presented will be approved.

   Potter referenced the $21,354 for potential change orders [Attachment 4] that are still under review, and Francois said that until things are finalized, they have the amount in there as a placeholder. There are still some changes that have to be made if they meet the threshold, such as flooring in the server room to prevent the discharge of static. Tagarro explained that various things can go wrong with an arc to the mother board

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4-07-16 Owners Committee Minutes (cont.):

and other random problems with the machines. They also want to be prepped for adding more services if they are needed in the future. It is more efficient and economical to do the prep work now. Larkin said that they are ready to put the floor in and they are supposed to start pulling fiber sometime in April. Both Sawatzke and Potter agreed that the installation of the anti-static flooring should be done.

3. Other:

Hawkins said that $225,000 was budgeted for the asphalt surface at the new building and the bid came in at $193,000, and Tagarro added that IT work for the building is currently running about $9,000 under projections.

Francois said that he is currently in the process of taking care of some details regarding the joint sealing, fence gates, and the monument sign.

Larkin said that waterproofing of the concrete pit in the wash bay area is needed because of the standing water that will be there most of the time, and if not taken care of, the concrete will crack. Francois said that he has received a firm price for waterproofing, and it's somewhere in the neighborhood of $2,000. Sawatzke thought that this seemed a bit high, and Francois agreed, but he didn't feel that the price would vary much between different vendors. Francois said that he would get another quote. There was some discussion about the drainage of water from the wash bay and if it is being properly channeled. Jans said that all the work and plans have been documented by Planning & Zoning, because hazardous waste treatment needs documentation. Testing will have to be done from time to time. The collection tank is already installed below the surface, about eight feet deep in the building with a manhole cover. Sawatzke said that he would like to see it lined with something like a rubber membrane in order to protect it, and Francois said that he will see if anyone has that type of product. Francois said that he will check on several things related to this issue and be in touch with Dahl.

The next meeting will be held on May 5, 2016 at 10:30 a.m.

(End of 4-07-16 Owners Committee Minutes)

Set Transportation Committee Of The Whole Meeting to Discuss Transportation Items

Potter made a motion to set a Transportation Committee Of The Whole Meeting on 5-24-16 at 11:00 A.M. The motion was seconded by Husom and carried 5-0. The Agenda items include: 1) Discuss Road Tour/Finalize 5 year Plan; and 2) Request from City of Buffalo (Highway 35 Retaining Wall).

SEAN RILEY, PLANNING & ZONING ADMINISTRATOR

Update On Solar Farm Work Group

Riley provided a list of people who have expressed initial interest in the Solar Farm Work Group. Discussion followed on representation on the Work Group and a possible meeting schedule. It was the consensus that Riley will contact Planning Commission members to seek two representatives on the Work Group. The idea will be for the Group to meet two times a month for two months to see where that leads. Daleiden moved to schedule a Solar Farm Work Group Meeting on 5-27-16 at 10:00 A.M., seconded by Potter. The members of the Work Group will be formalized by the County Board at their next Board Meeting. The motion carried 5-0.

ITEMS FOR CONSIDERATION

UPDATE ON DITCH 31

Daleiden met with the SWCD on Ditch 31 (Woodland Township) and a culvert on Fillmore Avenue that needs replacement. It involves DNR protected wetland. He stated the suggestion was made to form a cost/benefit analysis. A company would be hired to review and provide information on benefits to farmers in that area. Cost estimates could be obtained if the Board decided to proceed. The associated costs would be borne by the benefited property owners. Daleiden said the photos he reviewed were all taken in the spring.

Andy Thorson, Diers Corporation, provided photographs of the area. Thorson said this was brought to Woodland Township who is in agreement that the culvert needs replacement. The Township wants proceed in a short time frame. Height of the culvert has not been agreed upon. Thorson referenced Ditch 31 clean out efforts in 2015 at

the landowners' expense. However, proper drainage is still not occurring. He referenced an area of the Diers' property that was once used for hay and is now water. Thorson stated the County's Drainage Inspector has determined elevations that would be proper.

Thorson referenced the cost analysis suggestion and said they will not gain tillable acres. The issue relates to maintaining current acreage and providing drainage. Tile and water levels were discussed and the impact that has on drainage.

A letter to Wright County from the Attorney for Woodland Township was referenced. The letter advises that Woodland Township is actively considering replacing the culvert on County Ditch 31 on Fillmore Avenue. The Township seeks the County's input on increasing the culvert size up to 48" (currently 42") and for proper elevation (both intake and outtake sides). The letter reflects the Township is emphatic that having once replaced the culvert at an agreed upon elevation, it does not intend to subsequently change that elevation.

Thorson said Woodland Township indicated at a prior meeting they were giving the County 30 days to respond. However, the letter to the County did not go out as soon as expected. The Township is seeking direction from the County. Thorson said the culvert is in disrepair and could wash out. He understands the Township has ordered the replacement culvert. History of the area was discussed. Daleiden stated that historical records do not provide much information.

Mike Young, Wright County Drainage Inspector, provided information on current and proposed elevations of County Ditch 31 (if the culvert at Fillmore Avenue were dropped by 2'). Levels sited in the material from Young are not at sea level but relative elevations. Young stated that the proposed reduction by 2' would provide a consistent grade area.

Potter moved to direct staff to draft a letter to Woodland Township indicating that the Wright County Board, as Drainage Authority and with counsel of the Drainage Inspector, advises to replace the culvert at Fillmore Avenue 2' lower than the current elevation. The Drainage Inspector can help to set that elevation. The motion was seconded by Borrell. Daleiden offered a friendly amendment to the motion to include a control structure on the inlet side. Young contacted the County's maintenance person who is obtaining a cost estimate on the control structure. Borrell said the control structure will allow the ability for flood control. Thorson asked that it not be included. Daleiden withdrew the friendly amendment to the motion. Sawatzke thought that a compromise in elevation would be viewed more favorably by groups such as the DNR or SWCD. The motion carried 3-1 with Daleiden casting the nay vote and Sawatzke abstaining.

COURTS FEASIBILITY STUDY UPDATE

Judge Kate McPherson introduced discussion with an overview of the history and RFP process. The County received a letter from Wold Architects dated 5-12-16 relating to the Courthouse Remodeling Feasibility Study. Three options were studied:

<u>Option 1:</u> Make improvements to the existing courthouse and delay building a new courthouse for approximately 8-10 years.
Cost to remodel and keep Courts at the current location: $20,706,000

<u>Option 2:</u> Make improvements to the existing courthouse and delay building a new courthouse for approximately 3-4 years.
Cost to remodel and keep Courts at the current location: $13,104,000

<u>Option 3:</u> Begin building a new courthouse within the next 2 years.
Cost to remodel and keep Courts at the current location: $1,508,000

Sawatzke referenced a statement in the letter, "Although the study is 50% complete, it is believed by the Core Group the Feasibility Study has progressed to provide sufficient information to make feasibility determinations and discussions with the full Wright County Board at this time." Daleiden said Wold was asked to put the Study on hold to allow review by the County Board to determine how to proceed. He referenced Option 2 and said he has a hard time spending that amount of money for a 5-year period. Pooler questions whether the two remodel options provide a good value to the taxpayers because of the limited time periods. Potter supports proceeding with the

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new building. Sawatzke would like to review more information on what the Options entail. He referenced the debt on the Law Enforcement Center and the new Highway Building. He said this needs to be evaluated because of the impacts on taxpayers.

Judge McPherson stated the large percentage of the $1.5 million cost relates to ADA compliance. Touching any part of the building would add cost. Borrell said if the Board would decide to proceed with constructing a Courts building, he suggested Courts may have to make do in the current facility in the interim. Sawatzke said he would not support spending $1.5 million for 2 years, but potentially for 5 years. Judge McPherson said when the Committee met with Wold, discussions included approaching the local building official on potentially holding off the ADA compliance work. Wold indicated they have seen this in other counties. She also had conversations with the Court Administrator on space issues and getting by with a less expensive modification. She agreed that spending $1.5 million is not a good option for short term.

Potter does not favor remodeling if remodeling will need to occur again after Courts vacates the space. He referenced the Health & Human Services Building (HHS) and said there is no space remaining. Sawatzke does not support moving staff from the HHS building to the Courthouse in the future. This would result in no room for growth at the Courthouse and placing the County in the same position as it is currently in.

Potter made a motion to schedule a Committee Of The Whole Meeting on 5-24-16 at 3:00 P.M. regarding Courts and the Wold Study. The motion was second by Husom and carried 5-0. Potter asked that Kelly contact Wold to let them know the Commissioners would like detailed information at the Meeting of what makes up the cost for each option. He thought it would be helpful for the Board to view preliminary drawings associated with the cost figures.

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

1. CEDS. Sawatzke and Potter attended a meeting last week in Monticello where the Quad County CEDS Plan was discussed.
2. MN Association of Development Organization. Sawatzke said there are 9 Regional Development Commissions (RDC) in Minnesota covering 63 counties. Wright, Benton, Sherburne and Stearns are not part of a RDC. Wright County used to be involved in Region 7W, but that disbanded in 1982. In the future, the County will need to decide whether to join the organization. Sawatzke said the handout information reflects that the RDC's were established by Minnesota Statute in 1969 to provide technical assistance to the local units of government in their region. RDCs perform a variety of unique services based on the needs of their region. RDCs partner with numerous state and federal agencies, obtaining and administering grants for programs and projects at the local level.

   Sawatzke stated there is a proposal by Central MN Jobs & Training to house the RDC person. The four counties may be asked for seed money for 2 years, partial funding for year 3, and then CMJTS would take the position on and fund it.
3. I-94. Potter attended a meeting on 5-12-16. Discussion included legislative updates and transportation.
4. Foster Care Banquet. Husom attended the banquet held on 5-12-16 in honor of adult and child foster care providers.
5. Safe Communities of Wright County. A grant was received for $20,000 and will be used for the distracted driving campaign. St. Michael and Maple Lake recently held mock crashes.
6. Clearwater River Watershed District. A meeting was held on the need to upgrade septic systems to State standards on the Hidden River and the Clearwater Harbor. More meetings will occur.

The meeting adjourned at 11:18 A.M.

DRAFT

WRIGHT COUNTY CLAIM FORM

FOR DEPARTMENT USE			** FOR AUDITORS OFFICE USE**
Account Code	Amount	Account Code	

REQUEST FOR REIMBERSEMENT, GOOD(S) DELIVERED OR SERVICES PROVIDED

Date 5/24/16 Vendor # 2468

Issue Check To:

Madden, Galanter & Hansen, LLP
7760 France Avenue South, Suite 290
Bloomington, MN 55435

Total Amount: 1,184.63

Account Code	Amount	Description	Invoice	P.O. #
01.100.6261	105.00	April 2016 Arbitration Services	Apr-16	
A276	246.60	April 2016 Labor Relations Services - HHS	Apr-16	
01.100.6261	833.03	April 2016 Labor Relations Services	Apr-16	

Special notes regarding expenses incurred, services provided or good(s) delivered (attach invoices/receipts)

_____

MADDEN • GALANTER • HANSEN, LLP
ATTORNEYS AT LAW

Frank J. Madden
Susan K. Hansen
Sandi Blaeser
Pamela R. Galanter (Retired)

7760 France Avenue South, Suite 290
Bloomington, Minnesota 55435-5834
Telephone 763.545.2525
Facsimile 952.999.4789

May 01, 2016

Mr. Lee Kelly
County Coordinator
Wright County Government Center
10 Northwest Second Street
Buffalo, MN 55313

Re: Services Rendered Through 4/30/2016
(Arbitration and Administrative Hearings)

Dear Lee:

Enclosed is our statement for services rendered from 4/1/2016 through 4/30/2016, which is summarized as follows:

Billing Summary

Total for services rendered	$105.00
Total expenses	$0.00
Balance Due	$105.00

If you have any questions regarding the above, please feel free to contact me.

Sincerely,

Frank J. Madden

FJM:ch
Enclosure

Madden Galanter Hansen, LLP

Telephone: (763) 545-2525
Facsimile: (763) 545-2866

May 01, 2016

Mr. Lee Kelly
County Coordinator
Wright County Government Center
10 Northwest Second Street
Buffalo, MN 55313

Re: Services Rendered Through 4/30/2016
(Arbitration and Administrative Hearings)

		Hrs/Rate	Amount
04/15/16	Review and analysis of arbitration panel for purposes of striking arbitrators and phone discussion with Union (Sheriff's Office).	0.70 $150.00/hr	$105.00
	Total	**0.70**	**$105.00**

MADDEN • GALANTER • HANSEN, LLP
ATTORNEYS AT LAW

Frank J. Madden
Susan K. Hansen
Sandi Blaeser
Pamela R. Galanter (Retired)

7760 France Avenue South, Suite 290
Bloomington, Minnesota 55435-5834
Telephone 763.545.2525
Facsimile 952.999.4789

May 01, 2016

Mr. Lee Kelly
County Coordinator
Wright County Government Center
10 Northwest Second Street
Buffalo, MN 55313

Re: Services Rendered Through 4/30/2016
(Labor Relations Services)

Dear Lee:

Enclosed is our statement for services rendered from 4/1/2016 through 4/30/2016, which is summarized as follows:

Billing Summary

Total for services rendered	$1,054.90
Total expenses	$24.73
Balance Due	$1,079.63

If you have any questions regarding the above, please feel free to contact me.

Sincerely,

Frank J. Madden

FJM:ch
Enclosure

Madden Galanter Hansen, LLP

Telephone: (763) 545-2525
Facsimile: (763) 545-2866

May 01, 2016

Mr. Lee Kelly
County Coordinator
Wright County Government Center
10 Northwest Second Street
Buffalo, MN 55313

Re: Services Rendered Through 4/30/2016
(Labor Relations Services)

		Hrs/Rate	Amount
04/06/16	Review of email from County and preparation of response (Human Services).	0.50 $137.00/hr	$68.50
04/11/16	Review of email from County and preparation of response (Human Services).	0.20 $137.00/hr	$27.40
04/12/16	Phone discussion with County and review of notes (Human Services).	0.30 $137.00/hr	$41.10
04/14/16	Review of investigation materials and analysis of personnel matter (Sheriff's Office).	1.10 $137.00/hr	$150.70
04/15/16	Review and analysis of personnel matter and research (Sheriff's Office).	0.70 $137.00/hr	$95.90
04/18/16	Phone discussion with County and review of notes (Sheriff's Office).	0.60 $137.00/hr	$82.20
04/19/16	Review and revise draft notice, review of investigation and analysis of personnel matter (Sheriff's Office).	1.50 $137.00/hr	$205.50
	Phone discussion with County and review of contract issues (Administration).	0.80 $137.00/hr	$109.60

		Hrs/Rate	Amount
04/22/16	Review of file materials (Human Services).	0.80 $137.00/hr	$109.60
04/25/16	Review of emails and revision of MOU and phone discussion with County (Administration).	1.20 $137.00/hr	$164.40
	Total	**7.70**	**$1,054.90**
		Qty/Price	
04/30/16	Westlaw legal research fees	1 $17.38	$17.38
	Photocopies	49 $0.15	$7.35
	Total additional charges		**$24.73**
	Total amount of this bill		**$1,079.63**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

_____ *BOARD MEETING DATE: 5/24/16__ CONSENT AGENDA: _X___*

AMT. OF TIME REQUIRED: _____ ITEM FOR CONSIDERATION: _____

_ADMINISTRATION_____.
ORIGINATING DEPARTMENT/SERVICE

x___Alan Wilczek_____
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:
Schedule sealed bid opening for exterior lighting retrofits RFP at 9:30am on June 21, 2016.

BACKGROUND/JUSTIFICATION:
RFP for exterior building & parking lighting retrofits to include the Government Center, Human Services Center, and Historical Society site.

COUNTY ATTORNEY REVIEW DATE:

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

FINANCIAL IMPLICATIONS: $_____

BUDGETED: _____ _____
YES NO

FUNDING: _____ _____
LEVY OTHER

COMMENTS:

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: ***BOARD MEETING DATE: May 24, 2016*** ***CONSENT AGENDA: X***

AMT. OF TIME REQUIRED: ***ITEM FOR CONSIDERATION:*** _____

County Attorney .
ORIGINATING DEPARTMENT/SERVICE

X Greg Kryzer
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve and Authorize Signature on Abatement Fee Agreement with Burda's Towing, Inc.

BACKGROUND/JUSTIFICATION:
The attached agreement outlines the fees for removing the junk vehicles and equipment from property located at 3659 40th Street N.E., Buffalo, MN 55313. This is a Court Ordered abatement. All costs will eventually be assessed against the property. The vehicles are going to be stored in the hanger at the Compost Facility. The vehicles will be sold within 3-4 months at a sheriff's sale.

COUNTY ATTORNEY REVIEW DATE:

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

FINANCIAL IMPLICATIONS: $_____

BUDGETED: ____ ____
YES NO

FUNDING: _____ _____
LEVY OTHER

COMMENTS:

COMMENTS:

BURDA'S TOWING FEE SCHEDULE

Type of Equipment	Per Hour Cost	Pieces of Equipment	**Total Per Hour Cost**
Loader	150	2	**300**
Skid Loader	95	1	**95**
Trucks	125	5	**625**
Extra Labor	50	2	**100**

TERMS AND CONDITIONS

1. All vehicles will be towed to the Wright County Compost Facility and placed in a location designated by Wright County Staff. Buses may be transported to another location.
2. Burda's Towing is responsible for accurately accounting for all billable hours listed above and will provide Wright County with an invoice upon completion of the project.
3. Burda's towing will take reasonable efforts to ensure the vehicles are not damaged during transportation.
4. Work on this Abatement Project is scheduled to start on June 2, 2016 at 9:00 a.m.
5. The property being abated is located at: 3659 40th Street N.E., Buffalo, MN 55313
6. No agricultural equipement can be removed from the property.
7. All vehicles, including buses, that are not registered or operable are to be abated.

BURDA'S TOWING, LLC

_____

Lance Burda

WRIGHT COUNTY

_____

Lee Kelly
County Coordinator

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	5-24-16	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Renewal of Annual Off-Sale 3.2 Malt Liquor License for Hasty Truck Stop, Inc. DBA Olsons Truck Stop.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

License Period is July 1, 2016 – June 30, 2016.

Application has been approved by the offices of the Wright County Sheriff, Wright County Attorney, as well as the Town Board of Silver Creek Township.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	5-24-16	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $1,218,516.53 with 232 Vendors and 388 Transactions.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	5-24-16	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Refer to Personnel Committee (5/25/16) Request to Hire Assistant Finance Director (Auditor/Treasurer Department) Above 12% of Beginning Hiring Range.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY

REQUEST FOR BOARD ACTION

REQ. AGENDA TIME **BOARD MEETING DATE: May 24, 2016** **CONSENT AGENDA X**

AMT. OF TIME REQUIRED **ITEM FOR CONSIDERATION:** ***Rezoning***

PLANNING & ZONING **Originating Dept.** **Sean Riley** **Requester's Signature** _____ **Reviewed by/Date**	**BOARD ACTION REQUESTED:** **Accept the findings and recommendations of the Planning Commission for the following rezoning:**

BACKGROUND/JUSTIFICATION:

ARLENE LITFIN/GERALD G. LITFIN – (Franklin Twp.) Planning Commission unanimously recommends approval of the rezoning of 11.5 acres of the property from AG Agricultural and S-2 Residential-Recreational Shoreland to A/R Agricultural-Residential and S-2 Residential-Recreational Shoreland.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE	**COUNTY ATTORNEY REVIEW/DATE:**	**FINANCIAL IMPLICATIONS:** **BUDGETED:** _____ **FUNDING:** _____

COMMENTS:

WRIGHT COUNTY PLANNING COMMISSION
Meeting of: May 12, 2016
M I N U T E S – (Informational)

The Wright County Planning Commission met May 12, 2016 in the County Commissioners Board Room at the Wright County Government Center, Buffalo, Minnesota. Vice-Chair, Ken Felger, called the meeting to order at 7:30 p.m. with the following Board members present: Felger, Dave Pederson, Jan Thompson, Charlie Borrell, Dave Thompson and Dan Bravinder. Absent was Dan Mol. Sean Riley, Planning & Zoning Administrator, represented the Planning & Zoning Office; Greg Kryzer, Assistant County Attorney, present as legal counsel.

ARLENE LITFIN/GERALD G. LITFIN – New Item

LOCATION: 6255 – Farmington Avenue SE – Part of N ½ of S 1/2 of NW ¼, Section 1, Township 118, Range25, Wright County, Minnesota. (Crow River - Franklin Twp.) part of Tax #208-200-012401

Petitions to rezone 11.5 acres from AG General Agricultural to A/R Agricultural-Residential as regulated in Section 505 & 603 of the Wright County Zoning Ordinance and Subdivision Regulations. (*Balance of land will remain zoned AG with the existing dwelling and 26.7 acres combined by the Board of Adjustment action dated March 4, 2016.)*

Present: Arlene Litfin and Gerald Litfin

A. Riley reviewed the two parcels owned by the applicant. The back parcel with the access strip went to the Board of Adjustment and was expanded, leaving the remainder restricted. The request before the Commission is to rezone the restricted parcel so there can be one residence. The map displayed showed the access strip and existing house in back.

B. G. Litfin – stated the remainder parcel has 345' wide on the road.

C. Riley reviewed the zoning and development in the surrounding area. The color coded map shows the green as A/R zoned parcels. Most lots are larger agricultural zoned lots. Noted the series of 10-15 acre lots.

D. J. Thompson referred to the Staff Report that explains this is in the Land Use Plan for Rural Residential. The Town Board is in support so she would be in favor

E. Bravinder agreed this fits.

F. DeWayne Bauman – Town Board Supervisor – reported the Town Board approves because there is similar development along Farmington Avenue.

G. Felger asked for further comment; hearing none, closed the public comment period.

H. D. Thompson moved to recommend approval of the rezoning to the County Board of Commissioners to rezone 11.5 acres of the property from AG Agricultural and S-2 Residential-Recreational Shoreland to A/R Agricultural Residential and S-2 Residential-Recreational Shoreland because it meets the criteria of the Land Use Plan and the Town Board approves. Borrell seconded the motion.

VOTE: CARRIED UNANIMOUSLY

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _5 minutes_____ BOARD MEETING DATE: May 24, 2016__ CONSENT AGENDA: ____

AMT. OF TIME REQUIRED: 5 minutes__ ITEM FOR CONSIDERATION: Recognize the Martie Family as the 2016 Wright County Farm Family

_____Extension _____.
ORIGINATING DEPARTMENT/SERVICE

X__ Sarah J. Chur _____
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

1. Recognize the Martie Family as the 2016 Wright County Farm Family of the Year

BACKGROUND/JUSTIFICATION:

Each year an official "Farm Family" is selected by the University of Minnesota Extension to represent each county. The Russell & Sharon Martie family was selected as this years' family, chosen based on their demonstrated commitment to enhancing and supporting agriculture.

"The farm families receiving this year's honors exemplify what makes Minnesota agriculture strong. They bring innovation, science and hard work to farming. They care greatly about the land and animals and delivering quality products to consumers worldwide," said Bev Durgan, dean of Extension. "The University of Minnesota takes pride in honoring these families."

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

BUDGETED: _____ _____
YES NO

FUNDING: _____ _____
LEVY OTHER

COMMENTS:

COMMENTS:

Farm Family 2016: Selection Form

Directions: Please complete this form and make a copy for your files. By ***April 29****, return this form to Mary Jo Fox (foxxx055@umn.edu) 320-235-0726, ext. 2001. Mail to: Mary Jo Fox, University of Minnesota Extension, 1802 18th St. NE, Willmar, MN 56201. (Please note* ***no photo of the family is necessary.****)*

County: Wright

Family Name as it should appear on the plaque: Russell & Sharon Martie Family

1. Describe the history of this family farm operation.

Purchased land from Sharon's brother (home farm) in 1972. Over the years we purchased more neighboring land – totaling 250 acres. We had a lot to learn! "Chalk that one up to experience" was our motto. It would take us 2 days to bale 4 acres of hay. Eventually quit that job to raise hogs, sell feed, and crop farm. In 1982 we started Marties Farm Service in Elk River – later adding stores in Monticello and St. Francis. During this time we continued to farm – continually trying new crops, new methods and always trying to improve.

2. Describe the current farm operation.

We raise corn and hay on approximately 400 acres (including rented land). For the 1st time last year we added "TEFF grass" – an annual grass that produces high tonnage – 15% protein – good for horses and cattle. We use the no-til method of farming to protect the environment. We also use cover crops, plan trees every year, and have just added bees to the property. Russ is very involved in sub-surface irrigation and will have 53 acres irrigated with this system when finished. Also on our farm we have some beef cows/calves, feeder steers, retired horses, donkeys and feed out a bunch of hogs each summer

3. List immediate family members and indicate any involvement in the Farm Family operation.

Russell Martie – Farms, co-owner of 3 farm stores, makes bio-diesel

Sharon Martie – Co-owner of 3 farm stores, takes in retired horses, helps with farming and all animal care

Rusty Martie – Farms – manages farm store in Elk River

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Beth Martie (Rusty's wife) – works in Elk River farm store

Paul & Jodi Martie – Manage the St. Francis farm store, make feed, develop new products

Barb (Martie) Brion – Manages Monticello farm store, in charge of city gardening projects in Monticello

Trevor Martie – Field work, mechanic

Jason Martie – Works in Monticello farm store

John Martie – Helps Russ with installation of irrigation

4. Describe any community involvement and any contribution or involvement to agricultural organizations or interests.

Most of our community involvement is in the past. Russ served 2 terms on the Silver Creek Township Board. He also spent many years playing – and later coaching – youth baseball and town team baseball. Sharon spent several years as a hospice volunteer and also did other volunteering – mostly taking people to appointments, shopping, etc. Now we are involved with the farm, activities with the two special needs girls who live with us and attending grandchildren's activities when possible. Looking forward to the birth of our first great grandchild in September.

5. Anything else?

When we first started farming, we were met with many who were more than somewhat skeptical. We were dubbed "city farmers". Boy did we have a lot to prove. Many of those people are no longer with us, but I'm sure they're watching. We're not done yet – we'll keep trying new things, keep trying to improve. Those same people who were skeptical were our advisors and helpers with so many things.

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WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	5-24-16	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve 1 Day to 4 Day Temporary On-Sale Liquor License for Clearwater Lions.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Event is August 19-20-21, 2016.

Application has been approved by the offices of the Wright County Sheriff, Wright County Attorney, as well as the Town Board of Clearwater Township.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	05/24/2016	***Consent Agenda*:**	
Amt. of Time Required:	10 minutes	***Item For Consideration*:**			

Bob Hiivala-Auditor/Treasurer

Originating Department/Service

Requestor's Signature

Reviewed By/Date

Board Action Requested:

1. Approve Requests for Redetermination on County Ditch 22.
2. Approve Requests for Redetermination on County Ditch 31.
3. Approve Requests for Redetermination on County Ditch 13.

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **9 Approval** **9 Denial** **9 No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	5-24-16	***Consent Agenda*:**	
Amt. of Time Required:	5 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve April Revenue/Expenditure Budget Report.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* 05-24-16 *CONSENT AGENDA:* _____.

AMT. OF TIME REQUIRED: 5 min *ITEM FOR CONSIDERATION:* _____.

HIGHWAY.
ORIGINATING DEPARTMENT/SERVICE

_____.
REQUESTOR'S SIGNATURE

_____.
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve Owners Committee Meeting Minutes from May 5
and
Act on Proposed Change Orders and Further Recommendations

BACKGROUND/JUSTIFICATION:

Minutes and attachments are included.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	COUNTY ATTORNEY REVIEW DATE:	FINANCIAL IMPLICATIONS: $_____.
COUNTY COORDINATOR/DATE:	ADMINISTRATIVE RECOMMENDATION: ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	BUDGETED: ___. YES ___. NO FUNDING: _____ LEVY . _____. OTHER

COMMENTS:

COMMENTS:

WRIGHT COUNTY
OWNERS COMMITTEE

Meeting Minutes
UNAPPROVED
May 5, 2016
10:30 a.m.
Wright County Public Works Building
Meeting Room 114A

Members Attending:
Michael Potter, County Commissioner
Pat Sawatzke, County Commissioner
Virgil Hawkins, Highway Engineer
Lee Kelly, County Coordinator

Others Attending:
Ken Francois, Kraus-Anderson
Dan Lind, HCM
Chris Larkin, Kraus-Anderson
Brad Hatfield, Building Maintenance
Tim Dahl, Risk Management
Adam Tagarro, IT Department Head
Alan Wilczek, Facilities Service Director
Chad Hausmann, Assistant Highway Engineer
Brian Jans, Shop/Maintenance Equipment Superintendent

The meeting was brought to order immediately following a tour of the new facilities of the Highway Department that began at 10:30 a.m.

1. Project Update [Attachment 1]
Francois handed out a summary of a four-month schedule and reviewed the various items as listed.

2. Bids Received for Joint Sealants and Fencing [Attachments 2 & 3]
Francois received three quotes each for joint sealants and fencing. The lowest quote ($60,540) received for joint sealants from Waumandee Creek Sealants of Fountain City, Wisconsin, was about twice the amount budgeted, because the quote included sealing the cracks in the concrete flooring, which was not included in the original estimate. The quote was approximately $32,000 higher than anticipated because of this. There was discussion about whether or not it would be beneficial to split out the floors and walls to see if two separate quotes from different contractors would result more favorable prices, and whether or not joint sealing of the floors was necessary. Francois will email information showing the breakdown of these two separate but similar projects before a recommendation is made.

Three quotes were also received for fencing, and the lowest quote ($50,605) was from Century Fence Company of Forest Lake, Minnesota. This price doesn't include the alternates, and both Sawatzke and Potter agreed to recommend that this quote be accepted.

3. Change Order Update [Attachment 4]:
There were a total of four change orders presented. PCO #134 ($3,833) was discussed, and Francois sketched on white board why this change to the handrails on the mezzanine was needed. PCO #162 ($1,690) is to add a control valve to a compressed air line that will make for easier shutoff to help prevent spills. PCO #178 ($5,371) is to add 29 bolt-down bollards in the vehicle storage area to protect the columns, a request that the Highway Department initiated. PCO #179 ($10,542) is for a second coat of concrete sealer on the floor in the wash bay (approximately $1,000) and on half of the

concrete floor in the vehicle storage area (approximately $9,500) where the plows park. The dollar amount total of change orders presented was $21,436, and both Sawatzke and Potter recommended accepting all of them.

4. Budget Review

The committee reviewed the overall project budget [Attachment 5] and discussed several items. $25,000 has been set aside for aggregate base around the building, but this number won't be pinned down until the crushing is done. It is possible that the cost could be lower than the budget estimate. The estimated budget amount for the monument sign is also $25,000, but Francois is currently seeking quotes and expects that the quotes will also be less than the budget projection. There was discussion of the allowances set aside for racking, welding equipment, and work benches, and though the cost is likely to be less than the budget allowance, the final numbers are not yet in. There is an potential increase in cost to the hose reels, which need to be upsized from 3/8" to 1/2" or 5/8". Allowances for SAC/WAC fees (allowance of $15,000) and a site survey for the parking lot ($12,500) were discussed. The survey will be done by Wright County personnel if staff is available. Francois will provide a breakdown of the remaining funds under 'general conditions' at the next committee meeting. Braun Intertec will be contacted to inspect welds in the wash bay area and issue a report on their condition.

5. Other:

The construction and completion of clean-up is estimated to be done by the end of May/early June, at which time installation of furniture/racking/shelving can begin. The proposed schedule is for furniture and IT equipment to start moving to the building by June 1; the parking lot will be paved by June 13; and the move can begin by July 1, 2016.

The next meeting will be held on June 2, 2016 at 10:30 a.m.

The meeting was adjourned.

Respectfully submitted,

Barb Holmquist

Wright County Highway Department

Four Month Rolling Milestone Schedule

May 5th, 2016

ATTACHMENT 1

Previous month:

- Framing for the walls in the office area has completed and MEP wall rough-in are ongoing.
- Metal handrails and stairs have been installed.
- The exterior windows are 90% completed.
- The exterior concrete stoops and loading dock has been poured.
- Drywall is completed.
- Eco-90 vehicle lift has been installed.
- Bathroom tile is complete and toilet partitions are being installed.

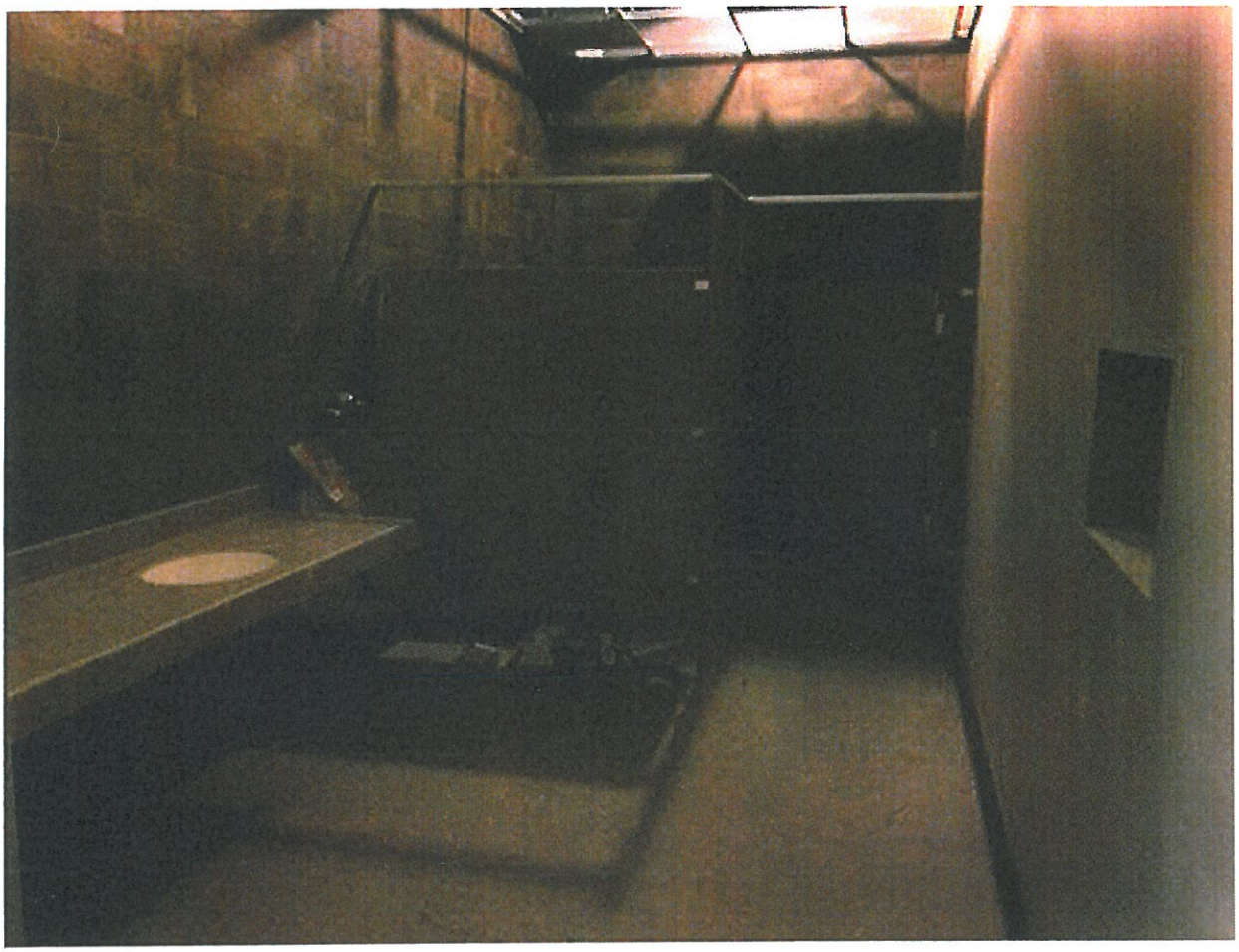
Current Operations:

- Installing the final roofing membrane and the parapet flashing.
- Mechanical and electrical are installing finish products.
- Installing the fluid systems and hose reels.
- The last of the metal handrails and platforms are being installed.
- Final flashing of the exterior window is being installed and interior office windows are in production.
- Interior painting has started.
- ACT ceiling grid is being installed.
- Exterior metal panels are being installed
- Starting to prep for site work.
- Concrete polishing and staining.

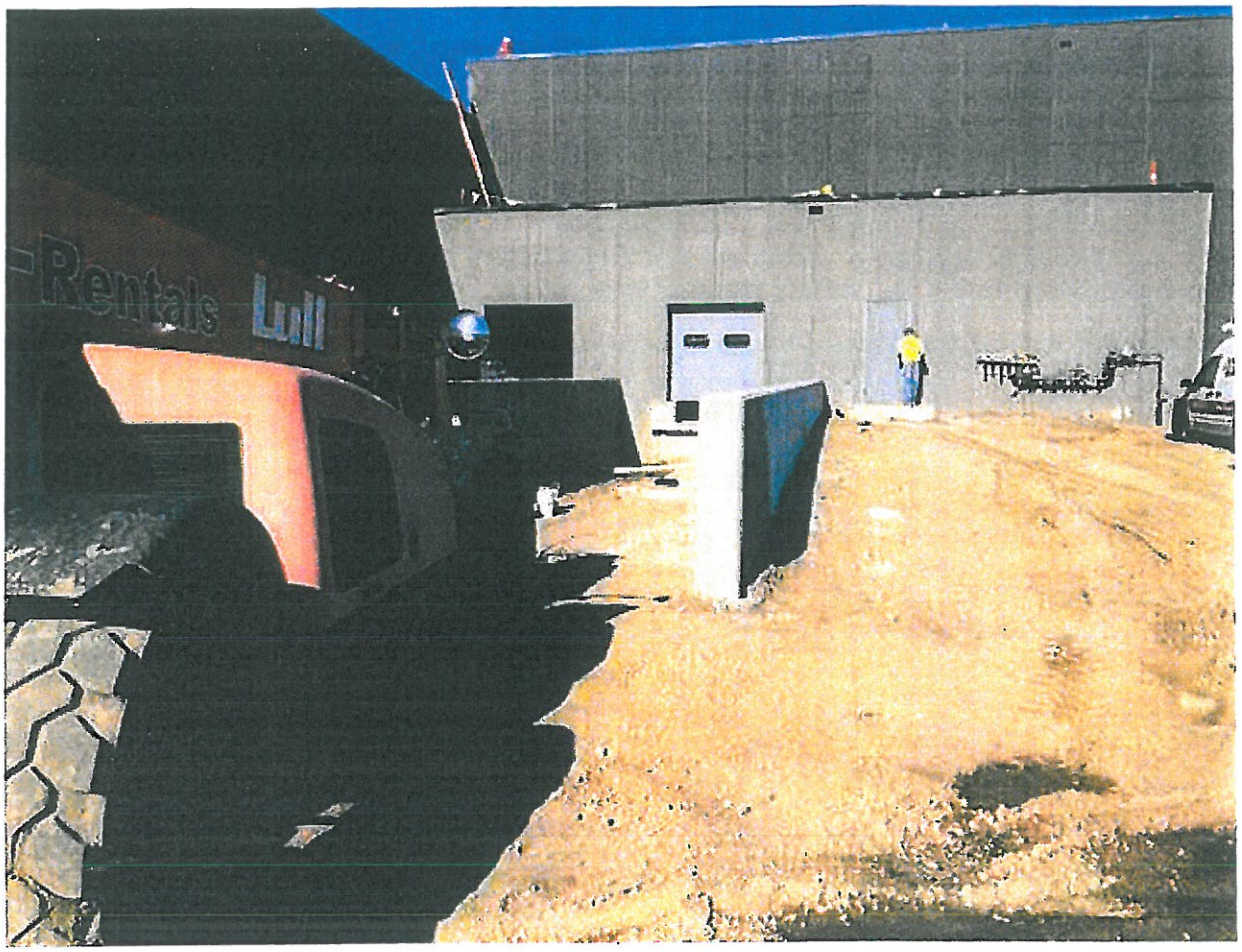
Future 2 Months:

- Building:
  - Complete roof detailing
  - Complete the OH door installation
  - Complete the window installation.
  - Complete the exterior metal panels.
  - Complete the mechanical and electrical finishes.
  - Complete interior finishes.
  - Complete vehicle lift installation.
  - Complete Fluid/Lube System installation.
  - Complete the overhead crane installation.
- Site:
  - Rough grade the site and place class 5.
  - Install curb and gutter and exterior concrete.
  - Install asphalt paving.
  - Install landscaping.

Photo of office area. Photo taken 5/2/16.

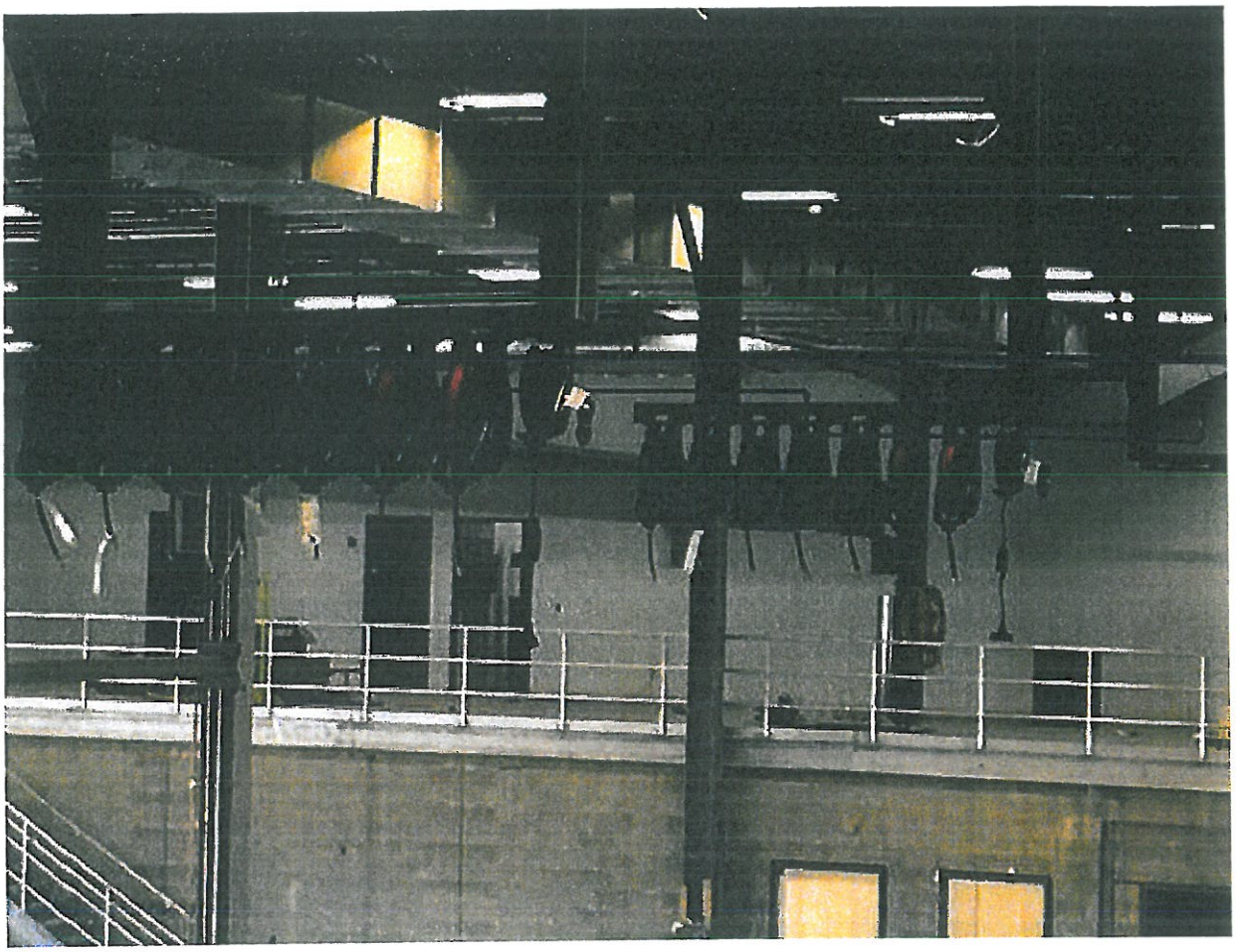


Phot of the Bathroom. Photo taken 5/2/16.



Loading dock retaining walls. Photo taken 5/2/16.

Photo inside the fleet maintenance. Photo taken 5/2/16.



Fuild systems and hose reels. Photo taken 5/2/16.

KRAUS-ANDERSON®
CONSTRUCTION COMPANY

Innovative Construction Solutions

8625 Rendova Street NE, P.O. Box 158
Circle Pines, MN 55014
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www.krausanderson.com

May 4, 2016

ATTACHMENT 2

Mr. Virgil Hawkins
Wright County
1901 Minnesota Hwy 25
Buffalo, MN 55313

RE: ***Verification of Contractors for WS 7-C Joint Sealants***
Wright County Highway Department Facility Project

Dear Mr. Hawkins:

Kraus-Anderson Construction Company has reviewed the quotes that were received for WS 7-C: Joint Sealants for the new Wright County Highway Department Facility project.

Listed below are the lowest reviewed proposals with their quoted amounts:

Work Scope		Contractor, City, State	Quote Amount
7-C	Joint Sealants	Waumandee Creek Sealants, LLC Fountain City, WI	$60,540.00
		Total Lowest Proposals WS 7-C Joint Sealants:	**$60,540.00**

The above total recommended contract amounts do not include Alternates.

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at

Regards,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

Ken Francois

Ken Francois
Project Manager

Enclosures

CC: Dan Lind, HCM Architects

WRIGHT COUNTY HIGHWAY DEPARTMENT FACILITY

BID TABULATIONS

BP #2

OWNER: Wright County
CONSTRUCTION MGR.: KRAUS-ANDERSON® CONSTRUCTION COMPANY
ARCHITECT: HCM Architects, PA

Work Scope 32B - Fencing

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	CENTURY FENCE	MIDWEST FENCE	KELLER FENCE			
BID SECURITY	N/A	N/A	N/A			
ADDENDA REC'D.	4	4	4			
BASE BID	$50,605.00	$64,710.00	$55,115.00			
COMBINED BASE BID						
ALT#1: Added SF						
ALT#2A: Fleet Services						
ALT#2B: Vehicle Storage						
ALT#3: 90mil Roof						
ALT#5: Precast Plank						

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April 27, 2016

ATTACHMENT 3

Mr. Virgil Hawkins
Wright County
1901 Minnesota Hwy 25
Buffalo, MN 55313

RE: ***Verification of Contractors for WS 32-B Fencing***
Wright County Highway Department Facility Project

Dear Mr. Hawkins:

Kraus-Anderson Construction Company has reviewed the quotes that were received for WS 32-B: Fencing for the new Wright County Highway Department Facility project.

Listed below are the lowest reviewed proposals with their quoted amounts:

Work Scope		Contractor, City, State	Quote Amount
32-B	Fencing	Century Fence Company Forest Lake, MN	$50,605.00
		Total Lowest Proposals WS 32-B Fencing:	**$50,605.00**

The above total recommended contract amounts do not include Alternates.

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at

Regards,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

Ken Francois

Ken Francois
Project Manager

Enclosures

CC: Dan Lind, HCM Architects

WRIGHT COUNTY HIGHWAY DEPARTMENT FACILITY

BID TABULATIONS

BP #2

OWNER: Wright County

CONSTRUCTION MGR.: KRAUS-ANDERSON® CONSTRUCTION COMPANY

ARCHITECT: HCM Architects, PA

Work Scope 7C - Joint Sealant

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	CARCIOFINI	WAUMANDEE CREEK	THE CAULKERS			
BID SECURITY	N/A	N/A	N/A			
ADDENDA REC'D.	4	4	4			
BASE BID	$61,600.00	$60,540.00	$71,900.00			
COMBINED BASE BID						
ALT#1: Added SF						
ALT#2A: Fleet Services						
ALT#2B: Vehicle Storage						
ALT#3: 90mil Roof						
ALT#5: Precast Plank						

ATTACHMENT 4

Wright County Highway Department Project

May 5, 2016

Change Order Review

Change Orders Presented for Approval:

1. **PCO #134 (RFI #94) – Total $3,833:** Due to limitations of the Fabcon precast plank the connection of the Mezzanine handrails had to be changed in order to provide adequate support.
2. **PCO #162 (PD #28) – Total $1,690:** Add a control valve to the compressed air line that feeds the fluid pumps so that the air to the valves can be easily shut off each night to prevent potential spills.
3. **PCO #178 – Total $5,371:** Add an additional 29 bolt down bollards at $185/ea.
4. **PCO #179 – Total $10,542:** Add a second coat of concrete sealer to the washbay concrete floor and ½ of the concrete floor in the vehicle storage bay.

Total Change Orders Presented: $21,436

KRAUS-ANDERSON®
CONSTRUCTION COMPANY

Date: 5/5/2016

Overall Project Budget

Owner: Wright County
Project: Highway Department Facility
Location: Buffalo, MN
Architect: HCM Architects

ATTACHMENT 5

Description	Budget	Remarks
Total Available Dollars		
2015 Bond Issue	$17,000,000	
TOTAL REVENUE	**$17,000,000**	
Construction Costs Budget		
Site Improvements		
Wright County Site Rough Grading Work	$99,730	By Wright County (Frattalone)
Wright County Aggregate Base	$25,000	By Wright County
Wright County Asphalt Pavement	$193,804	Bid Date 3/8/16
New Facility		
Bid Day Contracts - BP #1 & BP#2 w/ Alternates	$11,062,191	
Future Contracts		
Joint Sealants	$60,540	Difference deducted from project contingency
Fence and Gates	$50,605	Difference deducted from project contingency
Monument Sign	$25,000	Getting Quotes
Equipment		
Vehicle Lifts	$375,000	County is purchasing off of State contract
Hose Reels, tanks, compressors and associated piping	$229,585	Bid Date 2/25/16
Parts Racking / Storage Racking	$75,000	Allowance
Welding Equipment	$100,000	Allowance
Work Benches	$95,000	Allowance
Construction Contingency		
Change Orders Written	$172,061	
Change Orders Proposed	$21,436	
Potential Change Orders	$11,652	Still under review
Contingency Remaining	**$325,658**	
Total Construction Budget	**$12,922,262**	
Soft Cost Budget		
A/E Fees	$688,850	Updated 11/4/15
CM Fee / Site Services	$528,424	
General Conditions	$375,000	
FFE Programming	INCLD	Architect Provided
Construction Testing / Special Inspections Testing / Soil Borings	$50,000	By Wright County (Braun est. $48,132)
Final Cleaning	$35,000	Allowance
Building Permits	$80,000	Allowance
SAC Charges / WAC Charges	$15,000	Allowance
Site Survey	$12,500	By Wright County
Total Soft Cost Budget	**$1,784,774**	
Owner Costs Budget		
Furniture Fixtures and Equipment	$250,000	Allowance
Technology / Equipment	$257,000	Allowance
Total Owner Costs Budget	**$507,000**	
TOTAL PROJECT COST	**$15,214,036**	Constr. Cost + Soft Costs + Owner Costs
Project Balance Available	**$1,785,964**	Under Budget
		10.5%

WRIGHT COUNTY

REQUEST FOR BOARD ACTION

REQ. AGENDA TIME any **BOARD MEETING DATE: May 24, 2016**

AMT. OF TIME REQUIRED: 10 minutes ITEM FOR CONSIDERATION: Solar Farm Work Group

PLANNING & ZONING **Originating Dept.** **Sean Riley** **Requester's Signature** _____ **Reviewed by/Date**	**BOARD ACTION REQUESTED:** **Update on Solar Farm Work Group**

BACKGROUND/JUSTIFICATION:

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE	**COUNTY ATTORNEY REVIEW/DATE:**	**FINANCIAL IMPLICATIONS:** **BUDGETED: _____** **FUNDING: _____**

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** 5-24-16 ***CONSENT AGENDA:*** ___

AMT. OF TIME REQUIRED: 15 Minutes ***ITEM FOR CONSIDERATION:*** _____

PARKS
ORIGINATING DEPARTMENT/SERVICE

Marc Mattice
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

1. Review and take appropriate action on Park Commission recommendations from May 9, 2016 Wright County Parks Commission meeting.
   A) Acceptance/adoption of the Wright County Parks and Recreation Department's - 2016 Strategic Plan Update.
   B) Approval to proceed to establish partnerships related to acquisition of a parcel of land in Rockford.

2. Approve request for $9,000 to purchase a small parcel of land near Bertram Chain of Lakes Regional Park, in Partnership with the City of Monticello, and authorize the Parks Department to complete the acquisition.

BACKGROUND/JUSTIFICATION:

2. The Bertram Chain of Lakes Advisory Board is recommending to the Wright County Board of Commissioners and the City Council of Monticello to work with a landowner to purchase a small parcel of property. The parcel has been reviewed and granted a lot line adjustment from the Wright County Board of Adjustment.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW DATE:**	**FINANCIAL IMPLICATIONS: $_____** **BUDGETED:** ____ ____ **YES NO**
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ **APPROVAL** ☐ **DENIAL** ☐ **NO RECOMMENDATION**	**FUNDING:** _____ _____ **LEVY OTHER**
COMMENTS:		**COMMENTS:**

Parks Commission Minutes
May 9, 2016
6:00 P.M.

Members Present: DeMatties, Bergquist, Dibben, Daleiden, and Hart

Staff Present: Marc Mattice; Parks Administrator
Brad Harrington; Parks Coordinator
Brian Wagner; Landowner, Rockford, MN

The meeting was called to order at 6:10 p.m., with the first order of business being the introduction of members, as Marjory Hart (District 4) was recently appointed by the County Board of Commissioners to the Parks Commission. Welcome Marjory.

On a motion by Bergquist and a second by DeMatties, all voted in favor of approving the March 14, 2016 Parks Commission minutes as presented.

On a motion by Daleiden and a second by DeMatties, all voted in favor of adopting the May, 9, 2016 agenda as amended, with the addition of one item:

1. **Crow River Frontage – Parcel For Sale and Willing Seller**

The 2016 update to the Wright County Parks Department Strategic Plan was also included as part of the meeting packet that was sent to members. Over the past few meetings, the Parks Commission has reviewed, modified, and added to the plan; and upon review and discussion, members were satisfied with the end result.

On a motion by Berquist and a second by DeMatties, all voted in favor of approving and recommending to the Wright County Board of Commissioners the adoption of the 2016 update to the Wright County Parks and Recreation Strategic Plan.

As part of the March 2016 meeting, Todd Hoffman of the Wright County Sheriff's Office reviewed and discussed the future of the Wright County Parks Patrol. Over the past couple months, Hoffman and Mattice have been communicating about the challenges that exist with the current Park Patrol structure, primarily response times and the inability to enforce ordinances. At the March meeting, Hoffman provided the members with two alternatives – community service officers or licensed deputies. Either would provide a higher level of service, but each solution would come with a cost. For example, adding community service officers would require training and the proper outfitting of a patrol car with computers, resulting in costs of approximately $20,000 to $30,000 per year. A licensed deputy would cost nearly $100,000 per year, but this would allow for an increase in annual patrol hours from 1,100 to 2,080. Mattice commented that he wanted members to hear about these options and provide them with more information before the May 2016 meeting, at which time it would be further discussed. Since that time, members have considered the ramifications of both options and have engaged in discussion about both the service levels and the costs.

It was the consensus of the Parks Commission that Mattice continue working with the Sheriff's Office on the implementation of a plan for hiring Community Services Officers, as the hiring of or contracting with a licensed deputy does not seem to be a fiscally responsible move at this time.

Mattice stated that he had been recently contacted by Brian Wagner, a landowner in Wright County, and said that Wagner is considering selling land that has river front on both the North Fork and South Fork of the Crow River. There are three separate parcels, all located on the west side of Rockford. Mattice took the opportunity to walk the property and provided the Parks Commission with pictures, an aerial photo, and a verbal description of the property. Mattice mentioned that the Parks Department is not actively seeking additional park property; however, he felt that this is nice property and the opportunity should be reviewed. Harrington added that it fits well with the Green Corridor described in the Wright County Trail, Bikeway and Active Living Plan and would also be a benefit to the Crow River System of Parks if/when the Greater Minnesota Regional Parks and Trails Commission designates this system as regional. At this time, Wright County owns 349 acres of park land throughout the Crow River System of Parks, each park providing a river access site, picnic area, and a canoe camp site, with a spacing of eight to 10 river miles between these facilities. This parcel is approximately nine to 10 river miles downstream from Crow Springs County River Park. Wagner took time to describe the property, explain his reasoning for selling, and gave a brief history of the property. Members discussed the attributes of this property, past efforts of trying to find a parcel suitable for a park in the southeast portion of the county, and the possibility of partnerships. Upon request, Mattice explained how the land-acquisition process works with the Parks Department/Wright County, and then asked Wagner if that process and timeline would be agreeable. Wagner stated that as long as the process is moving forward, he is willing to work with them.

On a motion by Bergquist and a second by DeMatties, all voted to recommend that Mattice explore options and partnerships with the City of Rockford, Rockford Township, and Franklin Township for the possible purchase of additional park land.

Mattice placed on the agenda an item for discussion that would deal with developing standard operating procedures, maintenance standards, and maintenance priorities for the Wright County Parks Department. Mattice explained that he included this on the agenda to inform the commission members of his plan to start building consistency within the operations of the system, to define a process for budgeting, and to improve communications with users. Mattice explained, with the Parks Commission approval, he would like to create a process that identifies key maintenance and operational aspects of each area and the level of intensity needed to manage these areas. Classifications of *high*, *medium, or low* would then be assigned to each of these areas. Park Commission members indicated that they felt that this process is an administrative function and their input should not be necessary. Mattice said that he would appreciate any input they might have during the drafting of this plan.

It was the consensus of the Park Commission that Mattice and staff draft a document that reflects the intentions of the Parks Department to define a conceptual process for improving consistency and prioritizing standard operating procedures within the department, as discussed. No time line was suggested.

Mattice asked the Parks Commission members if they would like to provide a general direction for the 2017 budget and if they had any particular issues they would like addressed in the budgeting process. A few items were discussed, including Community Services Officers, additional seasonal employees, and the possibility of expanding the seasonal role to include additional responsibilities such as grounds maintenance at other county facilities. Mattice was directed to explore options, develop a budget for review, and offer comments at the July meeting. The Parks Commission indicated that they did not want to address these issues until after Mattice makes a presentation at that meeting.

Mattice shared information related to the Crow River Regional Trail Project that is now entering the master planning stages. This 32-mile trail planning process is a joint partnership between the Three Rivers Park District, Wright and Carver Counties, Cities of Minnetrista, Delano, Rockford, Greenfield, Hanover, Rogers, Otsego, and Dayton and will also include the Metropolitan Council and the Greater Minnesota Regional Parks and Trails Commission. Wright County has submitted the initial regional designation application for the proposed project; and if approved for designation, the master plan, when developed, will be submitted. Members continue to be excited about the Crow River Regional Trail and its future.

Harrington and Mattice submitted three designation applications to The Greater Minnesota Regional Parks and Trails Commission in April:

1. Crow River Regional Trail – This is a precedent-setting project, especially when considering the high level of support through partnerships.
2. North Fork of the Crow River System of Parks – This is a challenging proposal to encompass all nine parks along the river as a regional system and water trail.
3. Stanley Eddy Park Reserve – This Park will offer challenges for designation, as the park has been and will continue to be managed as a reserve with limited facilities. The designation will be sought with special emphasis given to the importance and uniqueness of the natural resources located in this park.

If any of the applications are approved for the next step of the designation process, master plans for each would need to be developed and submitted for final designation.

Mattice, Harrington, and Dibben provided a Bertram Chain of Lakes Advisory Committee update, which included the 2016 construction and acquisition status, and information about mountain bike trail phased construction programs, events, and YMCA day camp operations.

Harrington distributed the 2016 Summer Program Brochure and explained how he has been working with partners including the City of Monticello, Otsego Parks and Recreation, University

of Minnesota Extension, and others to create various program offerings within the park system. Eleven summer time programs will be offered throughout the system in 2016.

Harrington provided members with an update regarding the *Connecting People to the Outdoors Grant* received through Legacy Funds. At this point, contract language, job description, and the deliverables have all been drafted and reviewed by the granting agency, the Greater MN Regional Parks and Trails Commission. Harrington will provide Wright County Human Resources with these documents for their review, and upon approval, he plans to post this position in May, following the adjournment of the legislature and execution of the grant agreement. The goal would be to have this contracted position begin in July.

Mattice provided the Parks Commission with a list of major construction projects above and beyond the regular day-to-day maintenance projects for 2016:

1. Vault toilet construction at the Beebe Lake group camp.
2. Replacement of all windows within the comfort station at Beebe Lake.
3. Replacement of shingles on the roofs of the Nature Center, Collinwood manager's house, Collinwood Park office, garage, and trailhead shelter.
4. Improvements to the main well at Collinwood Park.
5. Pavement management at Otsego, Clearwater/Pleasant, and Montissippi Parks.
6. Replacement of retaining walls at Fairhaven Mill.
7. Phase 1 – nature playscape at Bertram Park.
8. Continuation of MORC trails at Bertram Park.
9. Relocation and placement of utilities underground at Bertram Park.
10. Construction of two pedestrian bridges over Otter Creek.
11. Demolition and reconstruction of four seasonal rental facilities at Bertram Park.
12. Construction of access road and parking area on the north side of Bertram Park.
13. Installation of waterlines within RV loops at Collinwood, if approved by the State of Minnesota.
14. Continuation of improvements to camping sites within Collinwood and Schroeder Parks. Twenty sites were completed in 2015, and the goal is to add 20 additional sites in 2016.

The next meeting is scheduled for July 18, 2016 at 6:00 p.m.

The meeting was adjourned at 9:13 p.m.

Wright County Parks and Recreation

Strategic Plan

Updated May 2016

Table of Contents

I. **Introduction** ..... **PG 2 -**

Purpose

Budget Overview

Mission, Goals, and Policies

Keys to Success

II. **Outdoor Recreation Plan, Summary, and Priorities** ..... **PG 4 - 7**

Summary of Minnesota Comprehensive Outdoor Recreation Plan

Wright County Priorities for Parks and Recreation

Needs Analysis

III. **Recommendations for System Improvements and Investment** ..... Error! Bookmark not defined.

Budget

Staffing

Parks, Facilities, and Programs

Pricing

IV. **Priorities** ..... **PG 22-29**

Capital Improvements

Site Improvements

Natural Resources

Personnel

Existing Conditions and Forecast

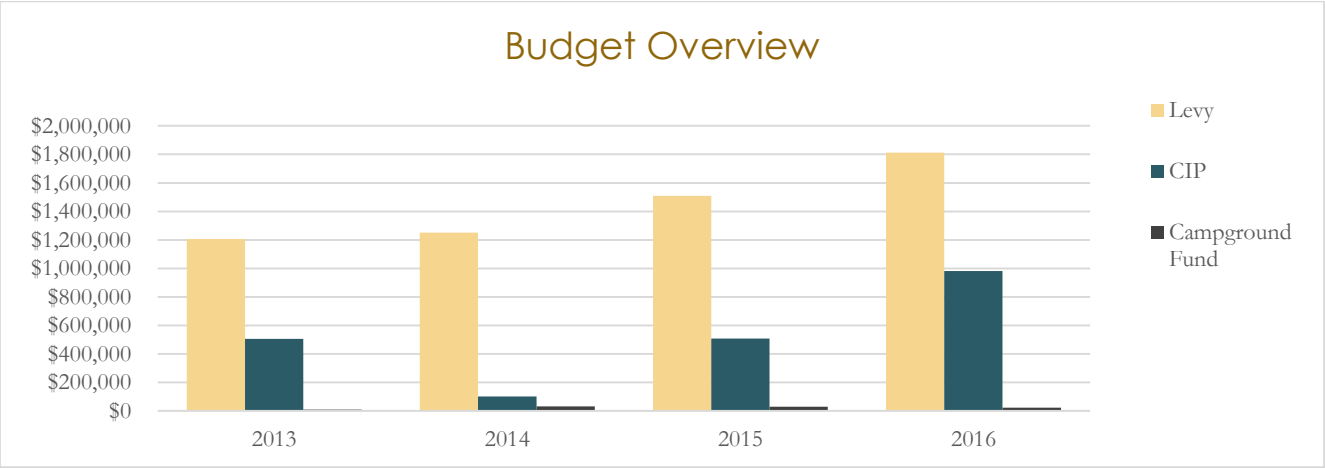
Introduction

The primary purpose of this plan is to provide benchmark policies for the Wright County Parks and Recreation Department today and in the future, while helping direct elected officials, county residents, and other local units of government. It is also intended to provide a continuum of ideas, beliefs, values, and improvements which define the mission and vision of the department.

This plan will function as a blueprint for decision making as it determines the fundamental services to be provided and will commit Wright County to specific strategies for allocating resources/funding. This plan focuses on short-term and long-range planning. Long-term plans require substantial effort and resources. Short-term plans will address more specific and current issues that result in annual goals and objectives. We will tie these goals and objectives to the annual budgeting process and will produce an action plan to achieve long-range goals and objectives.

The Wright County Parks and Recreation system has an approximate value of $32 million, an asset that the county has developed over the past 42 years. It includes 29 public recreation areas consisting of 4,079 acres, three corridor trails totaling 12 miles in length, an environmental education facility, campgrounds, picnic shelters, 31 miles of interior park trails for hiking and cross country skiing, 8.5 miles of mountain bike trails, 13 miles of equine trails, in addition to fishing piers, comfort stations/restrooms, numerous volleyball courts, horseshoe pits, parking areas, roads, and various park amenities.

Wright County recognizes the need to complement the work of other public and private entities, entities which provide parks and other resources for educational and recreational use. The county will continue to focus its efforts on large area-wide recreational and natural resource areas.



Mission

Provide an organized framework to enable citizens and guests of Wright County to recognize, appreciate, and enjoy the natural and cultural resources of Wright County through enhancement and preservation of larger scale outdoor recreational opportunities not generally available through local municipalities

Goals

The Wright County Parks and Recreation Department has three main goals:

1. To preserve key natural resources of the county in permanent open space.
2. To provide sufficient open space for parks, trails, and recreation areas; and while still available, to provide space for activities beyond our vision.
3. To provide evidence that our generation, by preserving for future generations, had concerns about and took steps to protect these assets to enhance the quality of life today and in the future.

Policies

The Wright County Parks and Recreation Department shall provide opportunities that are consistent with the county's role in the overall system of parks in the region.

1. The state provides statewide significant parks and open-space needs.
2. The county should provide intermediate resource-based parks and programs that reflect the needs of the regional clientele.
3. Municipalities should provide parks that meet their local community needs, including intensive recreational uses.

Wright County should give priority to established parks in areas which:

1. Provide for year-round multipurpose uses.
2. Protect fragile and limited biological resources.
3. Might experience loss of integrity due to development of surrounding areas.

Summary – Minnesota's Comprehensive Outdoor Recreation Plan

Minnesota's State Comprehensive Outdoor Recreation Plan has identified challenges which outdoor recreation providers face on a daily basis. These challenges have been identified to help guide outdoor recreation providers, natural resource managers, state legislators, and local officials in making decisions about the statewide outdoor recreation system and how each provider can help overcome these challenges. These challenges are:

1. Changing demographics.
2. Finding way to increase outdoor recreation participation.
3. Declining funding support.
4. Rising incidence of obesity.

In combination with these challenges, the Minnesota State Comprehensive Outdoor Recreation Plan has identified four Strategic Directions. These directions will assist outdoor recreation providers, natural resource managers, state legislators, and local officials in making decisions on working through the challenges identified. These Strategic Directions are:

1. Connecting People to the Outdoors.
2. Acquire Land and Create Opportunities.
3. Take Care of What We Have.
4. Coordinate Among Partners.

Priorities for Wright County Parks and Recreation

1

With Wright County's rapidly growing population, increased development has impacted and will continue to impact the lakes, rivers, wetlands, forests, agricultural areas, and open space. It is extremely important that Wright County consider what to preserve and protect for current and future generations; and important steps to take in order to accomplish this will be to identify important natural and cultural resources for protection and to rejuvenate existing recreation facilities and resources.

2

Keeping existing facilities in good operating condition is an ongoing maintenance and funding challenge. As visitor usage continues to increase, so does the age of these facilities and amenities. Funding needs for capital improvements, such as replacement of major facilities, exceed the annual operating budget. To better manage existing facilities, funding schedules, as well as improvement schedules, need to be developed and implemented through the adoption of a departmental focused park and recreation capital improvement plan.

3

With the history of growth and the forecast for that growth to continue in Wright County, prime recreational lands must be preserved prior to development. The opportunity for decision makers to enhance the system that will provide outdoor recreation, water access, and open space preservation is present today and may not be available in the future. Rapid growth of residential, industrial, and commercial development could squeeze out our opportunity to protect these areas if we don't take action now.

4

The face of Wright County's population is changing from an agricultural community to an urban population. The need for open-space protection, outdoor recreation programing, and environmental education increases. In relation to a changing population, changes in outdoor recreation facilities need to be considered for implementation. Facilities and programs such as increased environmental education, bicycling and ATV facilities, skate ski cross-country ski trail grooming, and increased water recreation opportunities may need to be developed. Gathering citizen input will provide decision makers with a blueprint for new facilities and programs.

Youth living in urban areas need to be able to access nearby natural areas, which allows for imagination, unstructured play, and exploration. Many times, knowledge and interest in conservation start when children experience the outdoors. In the past, many youths had the opportunity to explore these areas at home. Today, the urban population does not have this opportunity. In an urban setting, exploring the natural world can be challenging, due to factors such as lack of natural areas nearby or highly structured life styles that are

a direct result of living in densely populated areas. Future generations of Wright County residents need these experiences to develop an appreciation of nature if they will be able to understand, protect, and enjoy natural resources as adults.

With increasing demands for recreational opportunities, recreational providers such as government, non-profit, and private organizations need to build stronger lines of communication between agencies and residents. This can be done by using a variety of shared media to educate community members on the variety of opportunities available.

5

The Wright County Parks and Recreation system's responsibility is to provide outdoor facilities for recreation while at the same time conserving natural resources for future generations. To establish and maintain a high-quality park system, Wright County must define which impacts from recreational activities are acceptable and then develop management strategies to monitor these activities and their impacts. This type of management will help guide decisions and address capacity problems. Wright County needs to understand what type of recreational uses and resources are needed in the park system and then create a plan to maintain acceptable resource condition, adjusting use and implementing maintenance changes when possible. Improvements such as acquisition, development, reclamation, or replacement of existing facilities should be carefully planned in order to reduce recreational use conflict by separating or redesigning facilities to ease

pressure on high-use recreational facilities that cannot sustain current-use levels. Wright County must understand the physical and social capacity of outdoor recreation resources that accommodate recreational use.

Needs Analysis

Wright County is rich in both scenic and productive open-space resources. The county's northwestern landscape offers wooded hills, rolling fields, and pastures dotted with lakes. In the south, flatter but highly productive cultivated lands predominate. Scenic rivers run along the edges and through the middle of the county. The county has many lakes that provide countless hours of recreation for both residents and visitors. The most densely populated areas are concentrated in the eastern portion of the county.

Wright County has been outstanding in acquiring parkland throughout the years. However, we need to continue to objectively evaluate the recreation needs and functions of each area. Boundaries of the areas not yet complete should be evaluated, and acquisition should be considered on a case-by-case basis.

We should measure current and future recreational trends throughout the county in conjunction with the State Comprehensive Outdoor Recreation Plan (SCORP). We should attempt to make improvements to current facilities by making accommodations for various activities according to the demand and availability of resources.

In 2011, the United States Forest Service examined the issues, threats, and opportunities facing outdoor recreation. Trends in nature-based recreation have far-reaching impacts on people, natural resources, facilities, and park uses. With the population of Minnesota predicted to grow by nearly two million by the year 2060, defining future needs and trends will be important, as will securing the necessary land base to ensure that outdoor recreational opportunities exist.

This study also focused in on youth participation (6 – 19 year olds) in nature-based recreational activities. The study stated that playing outdoors, or "hanging out," was the most common activity, followed by biking/jogging/walking. The third most commonly cited outdoor activity was listening to music or using a screen or other electronic devices.

Recommendations for System Improvements and Investments

Budget

Historically, park improvement projects and general operating line items have been funded with general revenue funds of the county, in addition to state and federal grants when available. A Park Dedication Fund has been added to help generate needed funds for land acquisition.

Recommendations

The annual budget is a guide to the daily operations of the Parks and Recreation Department. It is recommended that a department specific capital improvement budget be adopted, which will allow the department to look at and budget for long-range items that go beyond the current year's expenditures. The capital improvement budget may include such items as land acquisition, construction, and redevelopment of major infrastructure facilities such as buildings, roads, trails, bridges, sewer systems, parking, and utilities. We would annually review the capital budget for contents, priorities, and fund balances. The purpose of a capital budget would allow for purchases of large items that could require an acquisition process of several years. This will prevent artificial inflation of the annual operational budget by including a one-time annual payment for capital items.

The park system continues to age, as is the case with many facilities and much of the infrastructure developed in the early years of the park system. These facilities and infrastructure are in need of replacement, repair, redevelopment, and modifications to enable them to adapt to future outdoor recreational trends. With types of uses within the park system increasing, additional facilities to provide traditional recreational activities as well as new activities are needed. By establishing a capital improvement fund with specific funding levels, a source of funds could be established that is needed to accomplish goals such as updating of facilities, repair of infrastructure, and additions to existing facilities.

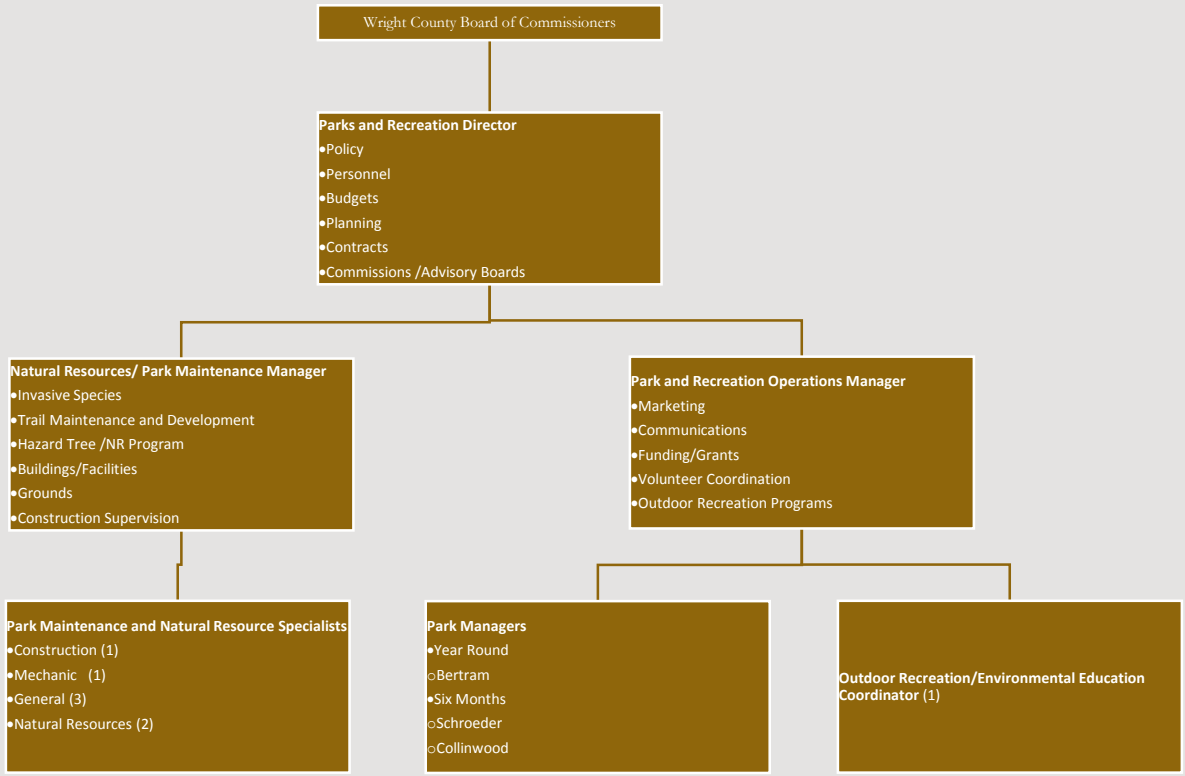
Staffing

Presently, the Parks Department consists of eight full-time staff members, two six-month campground managers, four seasonal campground maintenance personnel, 13 seasonal maintenance people under a Green View contract, and four seasonal maintenance staff directed from the main Parks and Recreation offices.

Recommendations

At this point, the Parks and Recreation Department is at a crossroads, and the direction chosen will directly impact the organization, functions, and personnel needs. A reorganization of the existing staff resources should be carefully considered and implemented in a manner that brings the most benefits to the organization in helping meet its goals.

Proposed 5-Year Organizational Structure



Regional and County Recreational Parks

Beebe Lake County Park

- Located six miles east of Buffalo next to CSAH 34. This park covers 65 acres and offers a swimming beach, picnic area, shelter, hiking trail, two volleyball courts, horseshoe pits, prairie restoration area, modern comfort station, fishing pier, and a group camp area. Wright County leases this facility from the Three Rivers Park District, and the current lease will expire on June 1, 2029; but this should not be a reason to discontinue operating the park as our own.

Project Recommendations:

1. Install a waterline to the picnic shelter.
2. Pave the remaining aggregate surface trails.
3. Develop park unit master plan and apply for regional designation.
4. Replace play structure.
5. Replace pit toilet in group camp area.
6. New information kiosk with park map and interpretive information.
7. Addition of play environment near picnic shelter.
8. Consider for expansion through land acquisitions.
9. Consider purchase or title transfers from Three Rivers Parks to Wright County.

Bertram Chain of Lakes Regional Park

- At the time of this plan, Bertram Chain of Lakes Regional Park is a developing 764-acre regional park located on the western edge of the City of Monticello. The park is being acquired in a partnership with the City of Monticello. Currently, the park offers a swimming beach, picnic area, mountain bike trails, hiking trails, amphitheater, prairie restoration area, three fishing piers, and a YMCA Day Camp.

  Since 2008, Wright County and the City of Monticello have been working with the YMCA of Minneapolis (now the YMCA of the Greater Twin Cities) to acquire approximately 1,200 acres of land for this regional park.

  The Bertram Chain of Lakes Regional Park will offer both passive and active outdoor experiences. A master plan has been developed for the full park, which blends athletic and natural resource recreation. Connecting people to their natural environment through the preservation of a high-quality natural resource and the related ability to provide outdoor recreational opportunities has been, and will continue to be, the focus of planning for the Bertram Chain of Lakes Regional Park.

Recommendations:

1. Continue to follow the master plan and implementation plan for facility and park development as funds are allocated.
2. Complete all phases of acquisition.

Clearwater/Pleasant County Park

- This 197-acre park is located one mile north of Annandale next to CSAH 39. This park was purchased from Hennepin County Park Reserve District in 1987. The park has 1.5 miles of lakeshore on Clearwater Lake and two miles of lakeshore on Pleasant Lake. In 1987, Wright County received a LAWCON grant to improve the beach on the Pleasant Lake side. Currently, the park offers a swimming beach, shelter, walking trails, picnic area, public access, playground, modern comfort station, volleyball court, prairie restoration area, 18-hole disc golf, fishing pier, and parking areas.

Recommendations:

1. Complete trail pavement overlay.
2. Develop a natural-surface trail system on the Clearwater side.
3. Enlarge off-leash pet area and fence open area with off-leash area.
4. Reroute trail near the comfort station.
5. Inter-seed native forbs into the restored prairie.
6. Plant native trees species in disc golf area.
7. Consider expansion if desired land becomes available.
8. Develop park unit master plan.

Collinwood Regional Park

- Located three miles southwest of Cokato near State Highway 12, this 253-acre park offers users a 50-unit overnight campground, group camp facilities, picnic area, shelter, swimming beach, playground, fish cleaning facility, trails, boat launch area, fishing pier, and a six-month on-site manager.

  Recommendations:

  1. Replace pit toilet in the Little Lake group camp.
  2. Develop a park master plan.
  3. Construct and pave area for day-use and trailhead parking area.
  4. Replace fish cleaning house.
  5. Construct restroom facility in day-use area.
  6. Add shelter to the Little Lake group camp.
  7. Make campsite improvements by adding 50-amp service, water hookups, vegetative screenings, longer sites, and more level campsites.
  8. Construct information kiosk.
  9. Establish native plant communities.
  10. Complete selective harvest of trees located in row planting.
  11. Relocate group site #1.
  12. Establish a walk-in campsite on the point, located on the south end of the park.
  13. Design and construct an inland water recreation area, notably, a splash pad type of facility, as an alternative water activity; because the heavy algae growth that occurs on Collinwood Lake discourages activities in the water.
  14. This park should be considered for expansion if desirable land become available.

Montissippi County Park

- Located west of Monticello next to CSAH 75, this 133-acre park has a variety of conifers and deciduous trees, paved trails, playground, sand volleyball court, fishing pier, and access to the Mississippi River.

Recommendations:

1. Pave the remaining portion of the road, river access parking area, and day-use parking area.
2. Install picnic shelter in day-use area.
3. Continue forestry management of jack and red pine and reforestation efforts.
4. Continue oak savanna restoration.
5. Design and construct a disc golf area.
6. Construct a park information kiosk.
7. Work toward having Bertram Chain of Lakes Regional Park be designated as and serve as a satellite facility, with maintenance duties assumed by Bertram Chain of Lakes staff.

Mud Lake County Park

- This 40-acre park, located north of Cokato, consists of a wooded picnic area, fishing pier, and a public water access area.

Recommendations:

1. Keep maintenance of the existing park facility as the number one priority.
2. Construct ADA accessible pathway from parking area to fishing pier.

Oscar and Anna Johnson County Park

- This 45-acre park is located on Dog Lake, five miles southwest of Waverly. Amenities include picnic area, small beach, and pit toilets.

Project Recommendations:

1. Improve swimming beach.
2. Construct a natural surface walking trail.
3. Complete a selective harvest of trees located in row planting.
4. Remove pit toilets and add seasonal portable toilets to service contract.

Otsego County Park

- This is a 73-acre park, located in the City of Otsego next to the Mississippi River. The park was established in 1984 with assistance from Great River Road funds. Facilities include a playground, pit toilets, paved walking trails, prairie restoration site, two picnic shelters, and a canoe launch.

  Recommendations:

  1. Replace public restroom and storage facilities.
  2. Begin an erosion protection project along the Mississippi River, as the river continues to erode the bank. Stabilize the river bank in this area, as encroachment of the river is occurring toward the trails.
  3. Construct information kiosk.
  4. Begin buckthorn control project within center woodlot.

Schroeder County Park

- Schroeder Park has the heaviest use of the two revenue generating parks. It is located northeast of Annandale near County Road 39. The park consists of 30 acres on the north shore of Cedar Lake. Facilities include a 50-unit overnight campground, picnic area, shelter, swimming beach, playground, fish cleaning facility, trails, boat launch area, fishing pier, and a six-month on-site manager.

  Recommendations:

  1. Consider purchase of adjoining land, if this becomes available for purchase.
  2. Consider renovation or replacement of the oldest comfort station.
  3. Provide 50-amp electrical service at camp sites.
  4. Provide water hook-up in the back loop.
  5. Reconstruct the fish cleaning house.
  6. Reconstruct the picnic shelter.
  7. Replace playground.
  8. Apply for regional designation and develop a park unit master plan.

Stirewalt County Park

- This park is located on the shores of Limestone Lake. The park is approximately four acres in size, and uses of this park include picnicking and shore fishing.

Recommendations:

1. Decommissioning of this area is recommended. If this does not occur, we should look at improvements that would make the park appealing to users.
2. Consider the park a special-use area for an activity that is not conducive to other park areas, or consider traditional improvements such as a shelter and playground.
3. Improve parking area border.

Marcus Zumbrunnen County Park

- Located in Silver Creek Township close to Interstate 94, this park encompasses 64 acres. Facilities include a picnic area, parking lot, and trails.

Recommendations:

1. Trail improvements should be made as necessary.
2. Keep this area as close to its natural state as possible, which should be the top priority.
3. Construct information kiosk.
4. Make parking area improvements.

North Fork Crow River System of Parks

Wright County is fortunate to have a system of parks along the North Fork of the Crow River. Each park offers a picnic area and carry-in canoe access for river travelers. These parks include Wildlife, Albright's Mill, Bill Anderson, Humphrey Arends, Crow Springs, Betty T. Mason, Pleasant View, and Riverside.

Recommendations:

1. Improve/renovate parking areas, accesses, canoe camping sites, and park information kiosks.
2. Develop a river system park master plan that meets the criteria of Greater Minnesota Regional Park and Trails.
3. Bill Anderson Park: Improve the sledding hill and install bench along trail. Research the feasibility of an off-road vehicle challenge course within the boundary of the old borrow pit and expand into the Middleville pit.
4. Albright's Mill, Crow Springs: Remove the pit toilets or look at cleaning services during the use times.
5. Consider this system of parks as one outdoor recreational unit, and application for regional designation should be developed and a master plan drafted.

Regional Park Reserves

Stanley Eddy Memorial Regional Park Reserve

- This impressive park is divided into three separate units totaling 881 acres. The North and South Units each have an excellent trail system, backpacking campsites, and picnic areas. The trails see many users throughout the year. Hiking and horseback riding contribute to the heaviest usage in the summer, with snowshoeing and cross-country skiing contributing to the heaviest usage in the winter months. These areas offer some of the most spectacular views and scenery in the county.

  Recommendations:

  1. Connect all the existing units with a scenic easement or corridor development.
  2. For future boundary expansion, continue working with willing sellers who have land next to the park.
  3. Give attention to trail maintenance in both the North and South Units and consider relocation of trails in certain areas.
  4. Establish trail system on the "Alama Unit" by connecting the trail along the deed easement to the South Unit.
  5. Assess appropriate action for pit toilets; removal of existing, remodel, or new construction.
  6. Construct information kiosks at all entrance points.
  7. Make carry-in campsite improvements to tables, fire rings, tent pads, and access.
  8. Continue ongoing invasive species controls.
  9. Make application for regional designation and create park unit master plan.

Robert Ney Regional Park Reserve

- Located north of Maple Lake close to County Road 8, this park offers 862 acres of wetlands, forest, lake frontage, pond, self-guided interpretive trails, and a nature center. There is also a small memorial chapel, picnic area, and public access to Lake Mary.

Recommendations:

1. Continue development of an outdoor recreation/environmental education curriculum as needed.
2. Manage the restoration areas.
3. Consider acquisition of strategic parcels, if and when desired land becomes available.
4. Replace siding on Nature Center.
5. Assess location of trail benches and rest areas.
6. Construct a viewing platform with interpretive materials at the wetland restoration site on the east side of the park.
7. Reestablish interpretive signage.
8. Install new information kiosks at entrance points.
9. Continue selective buckthorn management.
10. Develop a park unit master plan.

County Waysides

Clearwater Wayside

- Located along County Road 75 within the City of Clearwater, this wayside is six acres in size and offers users an overlook of the Clearwater River, which is lined by mature oaks and red cedars.

  Recommendations:

  1. Develop a partnership with the City of Clearwater. Special uses should be considered for this area, such as a walk-through 3D archery range and future trailhead facilities for the Mississippi River Trail and for the Lake Wobegon Trail.
  2. Construction of scenic overlooks and accessible walking trails should be considered.

Clearwater Wayside

- This one-acre site, dedicated as a historical marker for the Dustin Family, is located just west of Howard Lake along State Highway 12. The site is home to a historic monument and picnic area.

  Recommendations: No major improvements are recommended for this site, but maintenance of the landscaping and pavement management are the top priorities for attention.

Fairhaven Mill Historic Wayside

- Located just over the Wright County border in Stearns County is the historic site of the Fairhaven mill, a six-acre park. Wright County maintains the site and plans the improvements, following a cost-share agreement with Stearns County. Facilities include a public access, restroom, picnic area, and a dam.

  Recommendations: As enjoyable as this park is, and even with the heavy use it sustains, it does not fit into the Wright County Parks Department system. If an opportunity arises, this area should be given to the Stearns County Parks Department, which is the appropriate governing body. In the meantime, we must keep this site well maintained and continue to make improvements as needed.

  1. Reconstruct and repair retaining walls.
  2. Continue pavement management.
  3. Maintain walkway from parking area to use area.
  4. Maintain fishing pier.
  5. Purchase additional lands to gain access to our 27-acre parcel of land located on Lake Louisa, which was purchased as part of the Fairhaven Dam construction project.

County Public Water Access Sites

The Wright County Parks and Recreation Department manages four public lake areas: Crawford Lake, Limestone Lake, Little Waverly Lake, and East Maple Lake. Each access includes a picnic area. Improvements will consist of maintaining a quality access route, clean picnic grounds, safe docks, and replacing and repairing the concrete launching pads as needed. Consideration should be given for an exchange, with the MN DNR, of Limestone Lake access with the Lake Mary access within Ney Park. This would result in a 'no net loss' for either jurisdiction.

Special Park, Trail and Recreation Improvements

- The Wright County Parks and Recreation Department has developed a regional trail plan that should continue to be implemented. Building partnerships will be key to this plan moving forward. On top of this priority list is pavement of the CSAH 17 and CSAH 12 corridor trails, installation of benches and rest areas every mile along these routes, implementation of the Crow River Regional Trail with Three Rivers Park District, and development of a master plan document for a trail from Monticello to Clearwater.

- The Minnesota Department of Natural Resources has published a biological survey of Wright County. When developing plans for future land purchases, we should evaluate this study in regard to areas of consideration, their availability, and how they would fit into the Wright County Parks system. Other efforts of land acquisition should include regionally significant areas such as Beebe Lake, Clearwater/Pleasant, Schroeder, Ney, Stanley Eddy, Harry Larson, and Collinwood.

Priorities for Capital Improvement Projects

Facility	Item	Overall Priority
Beebe Lake	Consider purchase of park from Three Rivers Park District.	Acquisition Priority #1
Fairhaven Mill	Purchase additional lands to gain access our 27-acre parcel of land purchased as part of the Fairhaven Dam construction project.	Acquisition Priority #1
Stanley Eddy	Purchase scenic easement and corridor development to connect units.	Acquisition Priority #1
Robert Ney	Purchase scenic easement and corridor development to Lake Maria State Park.	Acquisition Priority #1
Various	Consider expanding park boundaries through acquisition of key parcels at Beebe Lake, Clearwater/Pleasant, Collinwood, Schroeder, Stanley Eddy, Robert Ney, and Harry Larson.	Acquisition Priority #1
Bertram Park	Complete all phases of acquisition.	1
Bertram Park	Continue to follow development implementation as adopted in the Bertram Chain of Lakes Regional Park Master Plan.	2
Crow River Regional Trail	From the Luce Line Trail in Carver County to the confluence on the Crow and Mississippi Rivers; continue to build partnerships and place a priority on development and ROW acquisition as needed.	3
CSAH 17 Trail	Pave trail and consider addition of rest areas and benches every mile along the trail corridor.	3
Otsego	Replace public restroom with modern facility, including storage.	4
Robert Ney	Installation of Boardwalk in areas prone to flooding on pond trail	5
Robert Ney	Replace Siding on Nature Center	6
Schroeder	Upgrade campsites to 50 AMP service, install water hookups in back loops, and expand length of and make improvements to campsites.	7
Schroeder	Renovate or replace the oldest comfort station.	8
Stanley Eddy	Establish trail system on the “Alama Unit” with connecting trail along the deed easement to the South Unit.	9
Collinwood	Upgrade campsites to 50 AMP service, install water hookups and vegetative screenings, and expand length of and make improvements to campsites.	10
Collinwood	Reconstruct and pave in the day-use and trailhead parking areas.	11
Beebe Lake	Pave aggregate surface trails.	12

Beebe Lake	Replace play structure.	13
Beebe Lake	Add play environment by picnic shelter.	*14*
Clearwater/Pleasant	Place overlay on park trails.	15
Collinwood	Construct restroom and changing facilities in the day-use area.	16
Collinwood	Replace vault toilet in Little Lake group camp.	17
Collinwood	Add a picnic shelter to Little Lake group camp.	18
Oscar and Anna Johnson	Make swimming beach improvements by grading, excavating, and applying sand blanket; and improve picnic facilities and restroom.	19
Robert Ney	Construct a viewing platform with interpretive materials at the wetland restoration site on the east side of the park.	20
Schroeder	Replace play structure.	21
Stanley Eddy	Assess the need for pit toilets and remove and construct new or remodel the existing structure, improvements to trail heads	22
Robert Ney	Add lighting to the ski trail around the pond.	23
Montissippi	Design and construct 18-hole disc golf area, tournament-series standard.	24
Fairhaven Mill	Consider addition of a fishing pier.	25
Montissippi	Pave remaining portion of road, river access, and day-use parking areas.	26
Harry Larson	Make parking area improvements and incorporate a small picnic site.	27
Clearwater/Pleasant	Develop natural surface trail system north of CSAH 39.	28
Clearwater/Pleasant	Enlarge off-leash pet area, including fencing of open play field.	29
Collinwood	Expansion of RV Tent Camping Area	30
Collinwood	Relocate group campsite #1.	31
Collinwood	Construct a splash-pad or inland water feature.	32
Zumbrunnen	Relocate parking to area north of current site.	33
Schroeder	Remove and reconstruct picnic shelter in day-use area	34
Montissippi	Construct picnic shelter in day-use area	35
Beebe Lake	Replace vault toilet in group camp.	2016 Project
Fairhaven Mill	Reconstruct retaining walls.	2016 Project
CSAH 12 Trail	Pave trail and consider addition of rest areas and benches every mile along the trail corridor.	*2020 Grant Funded Project*

Priorities for Site Improvements Projects

Facility	Item	Overall Priority
System Wide	Establish and Review Wayfinding and Interior Park Signage	Continuous
Robert Ney	Assess locations for trail benches and rest areas.	1
Beebe Lake	Install water service to picnic shelter.	2
Clearwater Wayside	Establish With Partners an Archery Range	3
Crow Springs & Albrights Mill	Remove existing pit toilet and add seasonal portable toilet service contract, or new vault toilet.	4
Mud Lake	Develop an accessible pedestrian pathway from parking area to fishing pier.	5
Oscar and Anna Johnson	Remove existing pit toilet and add seasonal portable toilet service contract.	6
River System Parks	Improve/renovate parking areas, accesses, canoe campsites, and information kiosks.	7
Collinwood	Replace fish cleaning station.	8
Schroeder	Replace fish cleaning station.	9
Stanley Eddy	Make carry-in campsite improvements to tables, fire rings, tent pads, and access.	10
William Anderson	Install benches along trail.	11
Fairhaven Mill	Construct an accessible pedestrian path from parking area.	12
Clearwater/Pleasant	Reroute trail near restrooms to provide better pedestrian traffic flow.	13
CSAH 17	Installation of benches and resting areas along trail, wayfinding	14
Oscar and Anna Johnson	Establish a natural surface walking trail.	15
William Anderson	Improve sledding hill, grading, and benches.	16
Collinwood	Establish walk-in lakeshore campsite at south point.	17

Priorities for Natural Resource Based Projects

Facility	Item	Overall Priority
Robert Ney	Implement selective treatment of buckthorn near Nature Center and lakeshore of Lake Mary.	Continuous
Stanley Eddy	Continue ongoing invasive species controls.	Continuous
Robert Ney	Manage restored, controlling invasive species, forest thinning, and prescribed burns.	1
Stanley Eddy	Accomplish trail maintenance in both the North and South Units with consideration given to possible relocation in certain areas, working towards sustainable design.	2
Montissippi	Continue forestry management of jack and red pine and other reforestation efforts.	*3*
Otsego	Implement erosion protection and river bank stabilization.	4
Bertram	Direct Hardwood Seeding In Areas Detailed In Master Plan	5
Otsego	Continue buckthorn control project within center woodlot.	6
Collinwood	Establish native plant communities in brome grass fields.	7
Clearwater/Pleasant	Inter-seed native forbs in prairie restoration site.	8
Clearwater/Pleasant	Plant native tree species in disc golf area.	9
Montissippi	Work on oak savanna restoration.	10
Oscar and Anna Johnson	Accomplish selective harvest of trees in old nursery area for plant health.	12
Collinwood	Accomplish selective harvest of trees with row plantings.	13

Priorities for Administration

Item	Item	Overall Priority
Overall System	Review Maintenance Procedures and Priorities Related To Public Use	1
Robert Ney	Evaluate and improve self-guided interpretive signage.	2
Stanley Eddy	Develop a park unit master plan and apply for regional designation.	3
River System Parks	Develop a river system park master plan that meets the criteria of Greater Minnesota Regional Parks and Trails.	4
Robert Ney	Develop a park unit master plan.	5
Bertram Park	Hire or contract for position of Park Manager.	6
Montissippi	As Bertram Chain of Lakes Regional Park comes online and staff is appropriated, this park should become a satellite facility with both maintenance and facility scheduling duties assumed by Bertram Chain of Lakes staff.	7
Bertram Park	Hire parks maintenance staff.	7
Administrative Office	Fully Fund an Outdoor Recreation/Environmental Education Specialist.	8
Robert Ney	Continue development of an outdoor recreation/environmental education curriculum.	8
Clearwater/Pleasant	Develop a park unit master plan.	9
Stanley Eddy	Construct information kiosk with technology items and interpretive display at all entrance locations.	10
Otsego	Construct information kiosk with technology items and interpretive display.	11
Robert Ney	Construct information kiosk and include a park map, interpretive information, and interaction opportunity with technology.	12
Montissippi	Construct information kiosk with technology items and interpretive display.	13
Collinwood	Construct information kiosk and include a park map, interpretive information, and interaction opportunity with technology.	14
Beebe Lake	Develop a park unit master plan.	15
Beebe Lake	Construct information kiosk and include a park map, interpretive information, and interaction opportunity with technology.	16
Great River Trail	Develop a master plan for the Great River Trail from Monticello to the City of Clearwater.	17

Zumbrunnen	Construct information kiosk with technology items and interpretive display.	18
William Anderson	Research feasibility of off-road vehicle challenge course within boundary of old borrow pit.	19
Harry Larson	Construct information kiosk and include a park map, interpretive information, and interaction opportunity with technology.	20
Schroeder	Develop a park unit master plan and apply for regional designation.	21
Carl Johnson	Construct information kiosk and include a park map, interpretive information, and interaction opportunity with technology.	22
Collinwood	Develop a park unit master plan.	2016 Completed Master Plan

Existing Conditions and Forecast

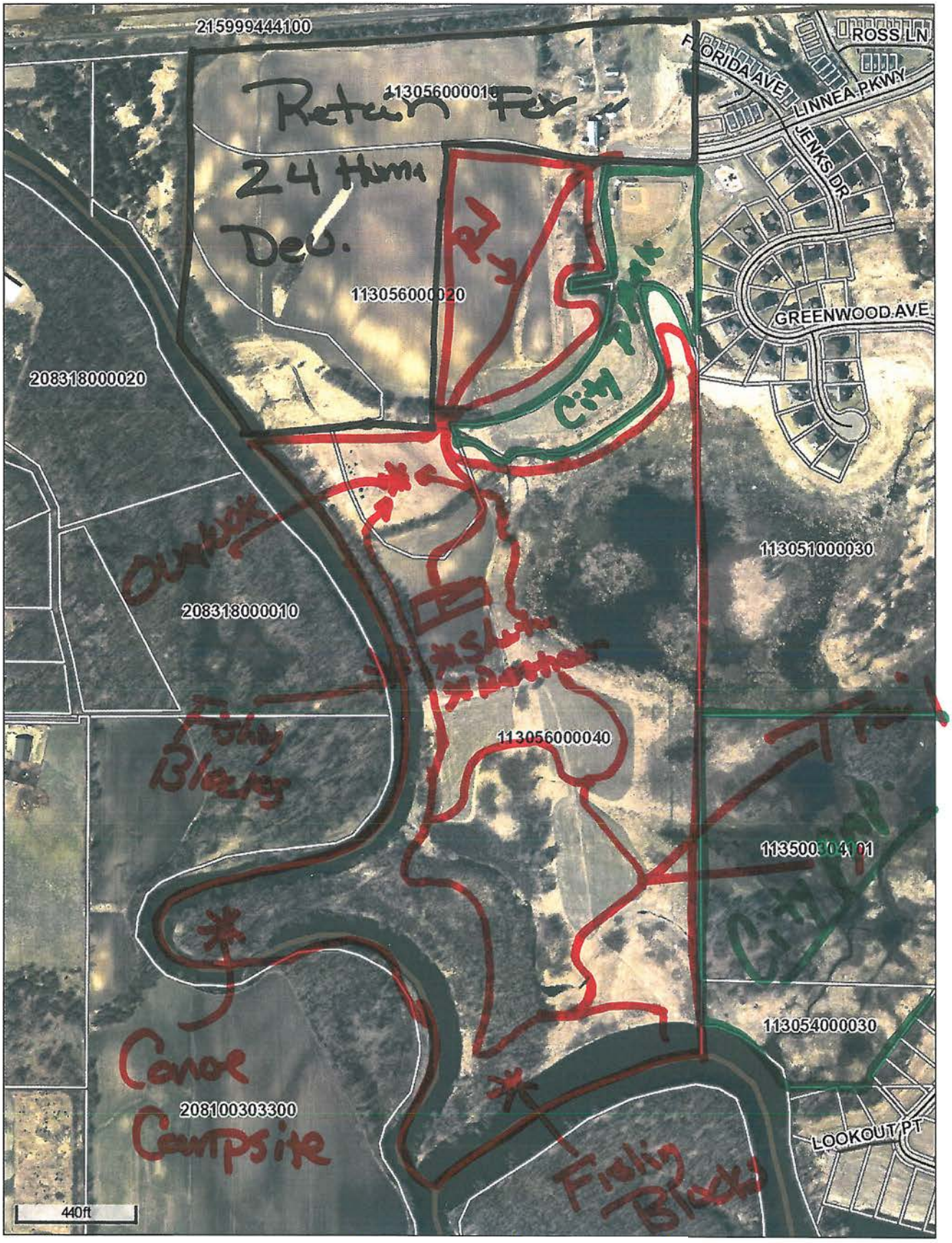
Wright County Parks and Recreation Department manages 33 county facilities. The areas include campgrounds, swimming beaches, trails, public water accesses, river system parks, and historic sites. Combined, these areas total 4,128.8 acres (less than 1% of Wright County's land base), with an average size of 125 acres per facility.

When evaluating open-space needs based on population projections for Wright County between the years 2010 – 2040, an additional 713 acres will need to be added to the system in order to meet open-space guidelines (25 acres per thousand population - 4,842 acres total).

Facility	Acreage	District
Clearwater/Pleasant Regional Park	196.14	1
Fairhaven Mill	12.5	1
Lake Louisa (Undeveloped)	27.4	1
Schroeder	29.94	1
TOTAL COMMISSIONER DISTRICT 1	**265.98**	
Bertram Chain of Lakes Regional Park	764.11	2
Clearwater Wayside	10.5	2
East Maple Lake Public Access	6.43	2
Harry Larson Regional Park	176.92	2
Marcus Zumbrunnen	63.09	2
Montissippi Regional Park	132.78	2
Robert Ney Regional Park	862.21	2
Stirewalt/Limestone Lake	4.83	2
TOTAL COMMISSIONER DISTRICT 2	**2,020.87**	
Otsego Regional Park	72.41	3
TOTAL COMMISSIONER DISTRICT 3	**72.41**	
"H" Eagle Roost	36.1	4
Beebe Lake Regional Park	64.46	4
Crawford Lake	3.1	4
Pleasant View North and South Canoe Resting Area	2.36	4
Riverside	14.86	4
TOTAL COMMISSIONER DISTRICT 4	**120.88**	
Albert Yaeger	40.67	5
Albrights Mill	39.92	5
Betty T. Mason River Access	0.96	5
William Anderson County Park	109.1	5
Carl Johnson	40.0	5
Collinwood Regional Park	252.87	5
Crow Springs	17.0	5
Dustin Wayside	1.29	5
Humphrey Arends	84.96	5
Little Waverly Public Access	3.73	5
Mud Lake	40.0	5
Oscar and Anna Johnson	45.29	5
Stanley Eddy Regional Park (three separate units)	880.77	5
Wildlife	74.10	5
Corridor Trails	18.00	5
TOTAL COMMISSIONER DISTRICT 5	**1,648.66**	
TOTAL OF ALL COMMISSIONER DISTRICTS	**4,128.8**	

Proposed Parcel For Purchase

Bertram Chain of Lakes Regional Park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113056000040
113051000030
113500304101
113054000030
208100303300
Canoe
Campsite
Fishing
Blocks
Fishing
Blocks
City Park
City Trail
ROSS LN
FLORIDA AVE
LINNEA PKWY
JENKS DR
GREENWOOD AVE
LOOKOUT PT
440ft

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

BUILDING COMMITTEE
MINUTES
May 17, 2016

MEMBERS PRESENT: Potter, Daleiden, and Kelly

OTHERS PRESENT: Wilczek, Hatfield, Jobe, Mattice, Chur, Borrell

I. <u>Public Works Building Deferred Maintenance & Remodel</u>

Wilczek provided an introductory overview summary of budget pricing pulled from the 2014 Master Plan Design Study for the Wright County Public Works Department as created by HCM Architects. In that outline, a number of projects were identified as deferred maintenance on the building shell as well as projects needing attention for safety & health concerns. Steve Jobe presented a floor plan drawing of projected plans to remodel and accommodate the county extension office relocation to the site. Daleiden asked about staffing needs with regards to future growth plans and Chur noted she didn't see any significant changes in the coming years. Chur spoke with the group about needs in the kitchen for food prep and identified needs for more counter space and a dedicated refrigerator. Mattice noted several items in the shop areas needing to be addressed in addition to the building shell & office area remodel, many of which were also in the 2014 study. Given a lengthy list of deferred maintenance, safety, and floor plan items to address, along with calendar year budget considerations, a prioritization list was discussed as an important item to develop before moving forward.

Recommendation:

Daleiden and Potter recommended obtaining a price from Larson Associates to formally draw and review the suggested floor plan modifications for compliance. Wilczek will pursue pricing for professional architect services, window replacement options, control joint & door caulking, and updated roof replacement pricing to include a metal option in lieu of asphalt shingles. Mattice will be put together a prioritized list of shop items and gathering pricing for those projects for consideration.

DRAFT

2. Existing Public Works Building - Code Compliance/Deferred Maintenance Work:

The following work is required deferred maintenance / life safety work that is required based on current Building Codes or has been identified in the Facility Assessments as needed facility maintenance work. The costs listed below are for the work being accomplished independent of a significant building renovation and take into account phasing of the work and working in an occupied facility. Work Scope for the existing Public Works Facility include:

- Includes life-safety code improvement of buildings
- Includes deferred maintenance work

a.	Sprinkle the 1974 Maintenance/Storage Building	$73,488
	- Sprinkler system: 29,395 SF @ $2.50 / SF	
b.	Complete tear-off and re-roof – 1974 fully-adhered EPDM (17 years old)	
	- Total cost – tear-off and re-roof: 29,395 SF @ $15 / SF	$440,925
c.	Complete tear-off and re-roof – 1998 asphalt shingle roof (16 years old)	
	- Total cost – tear-off and re-roof: 8,210 SF @ $7 / SF	$57,470
d.	Insulate from top of exterior wall to roof at soffit – also correct venting	$25,000
e.	Provide return air ductwork in 1998 building (allowance)	$50,000
f.	Recaulk windows, doors and control joints in exterior envelope.	$20,000
g.	Replace window systems in 1998 office building (allowance).	$50,000
h.	Remove existing asbestos containing materials (allowance)	$25,000
	Total Costs - Code Compliance & Deferred Maintenance Work	**$741,883**

3. Master Plan Concept G7:

a. Code Compliance/Deferred Maintenance Work Costs: $741,883

		10% Soft Costs	$74,188
		Total	**$816,071**

b. Existing Facility (refer to sheet G7):

- Renovated Office Area	(Category A2)	8,210 SF x $25/SF =	$205,250
- Renovated Shop/Vehicle Storage	(Category A1)	29,395 SF x $30/SF =	$881,850
		Subtotal	$1,087,100
		20% Soft Costs	$217,420
		Total	**$1,304,520**

c. New Facility (refer to sheet G7):

- Highway Maintenance/Storage	(Category B)	58,000 SF x $130/SF =	$7,540,000
- Fleet Services	(Category C)	18,500 SF x $160/SF =	$2,960,000
- Signs/Signals	(Category B)	6,375 SF x $130/SF =	$828,750
- Office Area (Engineering/Admin)	(Category D)	7,200 SF x $185/SF =	$1,332,000
- Mezzanine Areas	(Category E)	10,475 SF x $38/SF =	$398,050
		Subtotal	$13,058,800
		20% Soft Costs	$2,611,760
		Total	**$15,670,560**

d. Site Work / Site Utilities

- Utilities, Earthwork, Parking, Site Paving	$1,450,000
- Credit to County for self-performing site rough grading work	($500,000)
- Credit to County for providing and self-performing paving and aggregate base	($330,000)
Total	**$620,000**

Project Subtotals (including associated soft costs):

- **Deferred Maint. and Re-purpose of the Existing Facility** (items **a** and **b**)	**$2,120,591**
- **New Building & Site Work** (items **c** and **d**)	**$16,290,560**

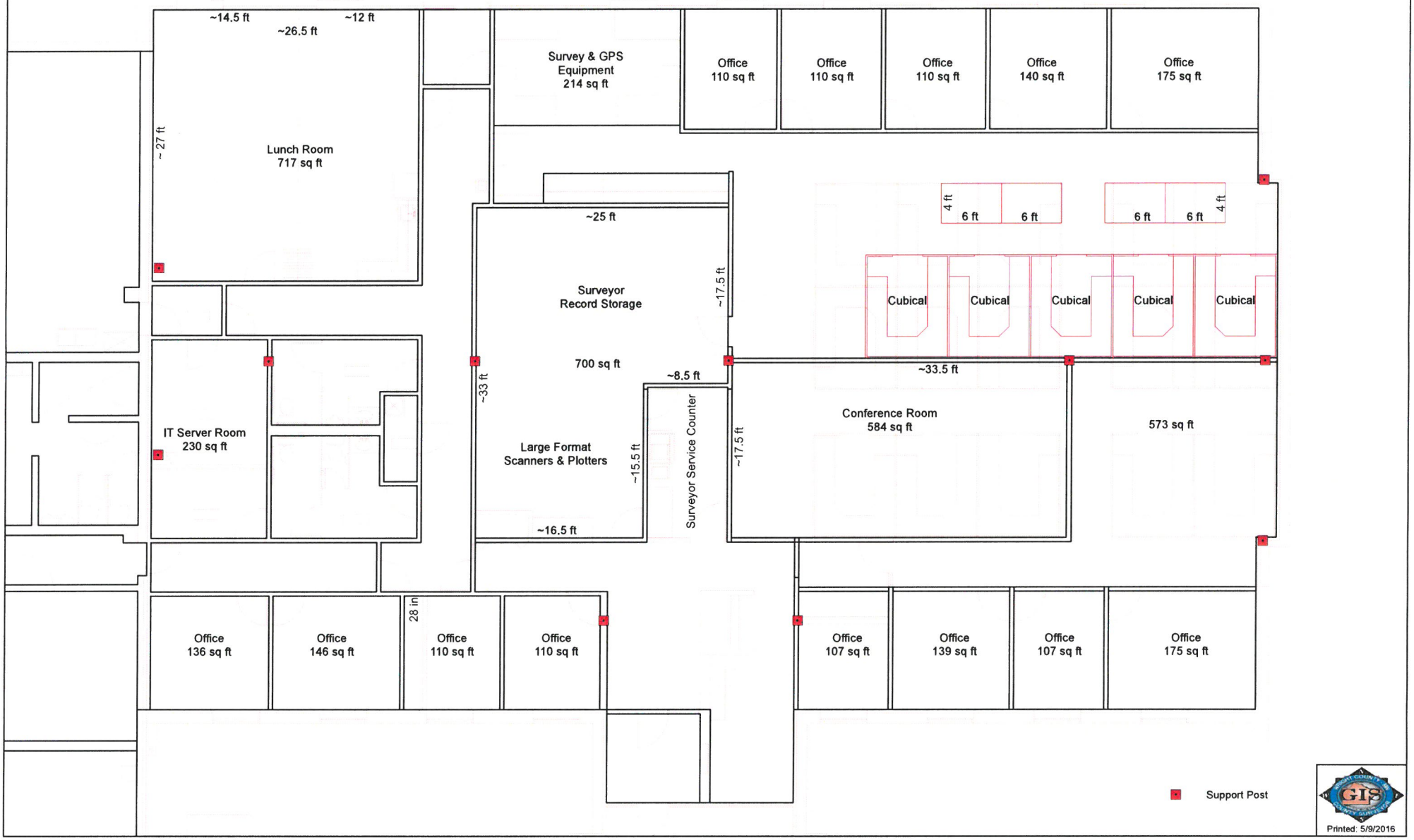
Project Total **$18,411,151**

* Note: Cost does not include relocation of Sheriff Impound Lot to the L.E.C.

Soft Costs include but are limited to the following:

FF &E (vehicle lifts, equipment office systems furniture, conference room furniture/AV)
Site Services
General Conditions
CM Fee
A/E Fees
SAC/WAC Fees
Construction & Soils Testing
Site Survey
Plan Reproduction / Distribution for Bidding
Building Permits

Option 4


~14.5 ft
~26.5 ft
~12 ft
~ 27 ft
Lunch Room
717 sq ft
Survey & GPS
Equipment
214 sq ft
Office
110 sq ft
Office
110 sq ft
Office
110 sq ft
Office
140 sq ft
Office
175 sq ft
~25 ft
Surveyor
Record Storage
700 sq ft
~17.5 ft
~33 ft
~8.5 ft
Large Format
Scanners & Plotters
~15.5 ft
Surveyor Service Counter
~17.5 ft
~16.5 ft
IT Server Room
230 sq ft
4 ft
6 ft
6 ft
6 ft
6 ft
4 ft
Cubical
Cubical
Cubical
Cubical
Cubical
~33.5 ft
Conference Room
584 sq ft
573 sq ft
Office
136 sq ft
Office
146 sq ft
28 in
Office
110 sq ft
Office
110 sq ft
Office
107 sq ft
Office
139 sq ft
Office
107 sq ft
Office
175 sq ft
Support Post
GIS
Printed: 5/9/2016

Print List in Order By: 2

1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1

1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D

D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5	DEPT			COUNTY BOARD			
6630	**BORRELL/CHARLIE**						
	01-005-000-0000-6331		222.00	444 MILES			TRAVEL
	01-005-000-0000-6338		149.00	REIMBURSE LODGING			CONFERENCES & MEETINGS
6630	**BORRELL/CHARLIE**		**371.00**		**2** Transactions		
2609	**CENTURYLINK**						
	01-005-000-0000-6203		0.65	612 E60 0050 860			TELEPHONE
	01-005-000-0000-6203		0.23	763 682 3700 402			TELEPHONE
	01-005-000-0000-6203		0.05	763 682 3995 596			TELEPHONE
	01-005-000-0000-6203		0.30	612 E60 0138 401			TELEPHONE
	01-005-000-0000-6203		1.89	763 682 3900 431			TELEPHONE
2609	**CENTURYLINK**		**3.12**		**5** Transactions		
2618	**CENTURYLINK**						
	01-005-000-0000-6203		1.29	63276699		1374643240	TELEPHONE
2618	**CENTURYLINK**		**1.29**		**1** Transactions		
3172	**POTTER/MICHAEL J**						
	01-005-000-0000-6331		433.00	866 MILES			TRAVEL
3172	**POTTER/MICHAEL J**		**433.00**		**1** Transactions		
2490	**UNITED PARCEL SERVICE**						
	01-005-000-0000-6205		5.56	SHIPPING			POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**		**1** Transactions		
5	**DEPT Total:**		**813.97**	**COUNTY BOARD**		**5 Vendors**	**10 Transactions**
13	DEPT			COURT ADMINISTRATOR			
2609	**CENTURYLINK**						
	01-013-000-0000-6203		2.10	763 682 3995 596			TELEPHONE
	01-013-000-0000-6203		110.53	763 682 3900 431			TELEPHONE
	01-013-000-0000-6203		12.13	763 682 3700 402			TELEPHONE
	01-013-000-0000-6203		18.98	612 E60 0138 401			TELEPHONE
	01-013-000-0000-6203		39.13	612 E60 0050 860			TELEPHONE
2609	**CENTURYLINK**		**182.87**		**5** Transactions		
2618	**CENTURYLINK**						
	01-013-000-0000-6203		76.47	63276699		1374643240	TELEPHONE

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
2618	**CENTURYLINK**		**76.47**	**1** Transactions		
1203	**GABRIEL/CATHLEEN**					
	01-013-000-0000-6270		100.00	PR 15 5727 APPEARANCE 5/11/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	FA 08 8594 APPEARANCE 5/5/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	PR 16 2140 APPEARANCE 5/10/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	PR 16 1590 APPEARANCE 5/11/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	FA 09 1221 APPEARANCE 5/5/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	JV 16 764 APPEARANCE 5/11/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	FA 11 3449 APPEARANCE 5/5/16		COURT APPOINTED COUNSEL
1203	**GABRIEL/CATHLEEN**		**700.00**	**7** Transactions		
1511	**HOWARD/JOLANTA**					
	01-013-000-0000-6270		100.00	JV 16 854 APPEARANCE 5/5/16		COURT APPOINTED COUNSEL
1511	**HOWARD/JOLANTA**		**100.00**	**1** Transactions		
2513	**PURICK/RYAN**					
	01-013-000-0000-6270		100.00	FA 12 7423 APPEARANCE 5/5/16		COURT APPOINTED COUNSEL
2513	**PURICK/RYAN**		**100.00**	**1** Transactions		
147	**RAMACCIOTTI/FRANK**					
	01-013-000-0000-6270		100.00	FA 11 6057 APPEARANCE 4/28/16		COURT APPOINTED COUNSEL
147	**RAMACCIOTTI/FRANK**		**100.00**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-013-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
13	**DEPT Total:**		**1,264.90**	**COURT ADMINISTRATOR**	**7 Vendors**	**17 Transactions**
25	DEPT			COURT SERVICES		
2609	**CENTURYLINK**					
	01-025-000-0000-6203		64.66	612 E60 0050 860		TELEPHONE
	01-025-000-0000-6203		20.04	763 682 3700 402		TELEPHONE
	01-025-000-0000-6203		31.36	612 E60 0138 401		TELEPHONE
	01-025-000-0000-6203		182.64	763 682 3900 431		TELEPHONE
	01-025-000-0000-6203		3.47	763 682 3995 596		TELEPHONE
2609	**CENTURYLINK**		**302.17**	**5** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
2618	**CENTURYLINK**					
	01-025-000-0000-6203		126.37	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**126.37**	**1** Transactions		
2857	**JAHNKE/ROSS**					
	01-025-000-0000-6331		189.50	379 MILES		TRAVEL
2857	**JAHNKE/ROSS**		**189.50**	**1** Transactions		
4275	**MINNESOTA MONITORING INC**					
	01-025-000-0000-6261		11,027.00	ADULT EHM APRIL 2016	2519	PROFESSIONAL SERVICES
4275	**MINNESOTA MONITORING INC**		**11,027.00**	**1** Transactions		
6529	**MN ASSN OF COUNTY PROBATION OFCRS**					
	01-025-000-0000-6338		160.00	REGISTRATION		CONFERENCES & MEETINGS
6529	**MN ASSN OF COUNTY PROBATION OFCRS**		**160.00**	**1** Transactions		
1668	**MUNSON/MARGARET**					
	01-025-000-0000-6331		400.00	800 MILES		TRAVEL
1668	**MUNSON/MARGARET**		**400.00**	**1** Transactions		
3998	**PREMIER BIOTECH LABS LLC**					
	01-025-000-0000-6263		92.70	APRIL MAIL IN DRUG TESTING	301792	RANDOM DRUG TESTING
3998	**PREMIER BIOTECH LABS LLC**		**92.70**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-025-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
25	**DEPT Total:**		**12,303.30**	**COURT SERVICES**	**8 Vendors**	**12 Transactions**
31	DEPT			COUNTY COORDINATOR		
2609	**CENTURYLINK**					
	01-031-000-0000-6203		27.07	763 682 3900 431		TELEPHONE
	01-031-000-0000-6203		4.65	612 E60 0138 401		TELEPHONE
	01-031-000-0000-6203		9.58	612 E60 0050 860		TELEPHONE
	01-031-000-0000-6203		2.97	763 682 3700 402		TELEPHONE
	01-031-000-0000-6203		0.51	763 682 3995 596		TELEPHONE
2609	**CENTURYLINK**		**44.78**	**5** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
2618	**CENTURYLINK**					
	01-031-000-0000-6203		18.73	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**18.73**	**1** Transactions		
4302	**HR WEB ADVISOR**					
	01-031-000-0000-6804		354.95	WEBINAR TRAINING HR DIR	10947	STAFF TRAINING
4302	**HR WEB ADVISOR**		**354.95**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-031-000-0000-6411		14.34	SUPPLIES 838659295001		OPERATING SUPPLIES
	01-031-000-0000-6411		64.72	SUPPLIES 838659125001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**79.06**	**2** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-031-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
1537	**WRIGHT COUNTY JOURNAL PRESS**					
	01-031-000-0000-6235		39.00	SUBSCRIPTION	71316	PUBLICATIONS & BROCHURES
1537	**WRIGHT COUNTY JOURNAL PRESS**		**39.00**	**1** Transactions		
31	**DEPT Total:**		**542.08**	**COUNTY COORDINATOR**	**6 Vendors**	**11 Transactions**
41	DEPT			COUNTY AUDITOR-TREASURER		
2609	**CENTURYLINK**					
	01-041-000-0000-6203		7.48	763 682 3700 402		TELEPHONE
	01-041-000-0000-6203		24.12	612 E60 0050 860		TELEPHONE
	01-041-000-0000-6203		11.70	612 E60 0138 401		TELEPHONE
	01-041-000-0000-6203		1.30	763 682 3995 596		TELEPHONE
	01-041-000-0000-6203		68.14	763 682 3900 431		TELEPHONE
2609	**CENTURYLINK**		**112.74**	**5** Transactions		
2618	**CENTURYLINK**					
	01-041-000-0000-6203		47.14	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**47.14**	**1** Transactions		
6002	**PAKOR INC**					
	01-041-000-0000-6411		292.39	PASSPORT MEDIA PAPER	8018002	OPERATING SUPPLIES

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
6002	**PAKOR INC**		**292.39**	**1** Transactions		
3442	**SCHMIDT/JACKIE**					
	01-041-000-0000-6331		134.50	269 MILES		TRAVEL
	01-041-000-0000-6334		5.62	REIMBURSE MEAL W/LODGING		MEALS
3442	**SCHMIDT/JACKIE**		**140.12**	**2** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-041-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
7563	**VAITH/TAMMI**					
	01-041-000-0000-6331		24.00	48 MILES		TRAVEL
7563	**VAITH/TAMMI**		**24.00**	**1** Transactions		
41	**DEPT Total:**		**621.95**	**COUNTY AUDITOR-TREASURER**	**6 Vendors**	**11 Transactions**
63	DEPT			IT (INFORMATIONAL TECHNOLOGY)		
2609	**CENTURYLINK**					
	01-063-000-0000-6203		0.53	763 682 3995 596		TELEPHONE
	01-063-000-0000-6203		4.81	612 E60 0138 401		TELEPHONE
	01-063-000-0000-6203		9.92	612 E60 0050 860		TELEPHONE
	01-063-000-0000-6203		74.78	763 682 1312 542		TELEPHONE
	01-063-000-0000-6203		3.07	763 682 3700 402		TELEPHONE
	01-063-000-0000-6203		28.01	763 682 3900 431		TELEPHONE
2609	**CENTURYLINK**		**121.12**	**6** Transactions		
2618	**CENTURYLINK**					
	01-063-000-0000-6203		19.38	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**19.38**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-063-000-0000-6261		5.56	SHIPPING		PROFESSIONAL SERVICES
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
63	**DEPT Total:**		**146.06**	**IT (INFORMATIONAL TECHNOLOGY)**	**3 Vendors**	**8 Transactions**
71	DEPT			ELECTIONS		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
2490	**UNITED PARCEL SERVICE**					
	01-071-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
71	**DEPT Total:**		**5.56**	**ELECTIONS**	**1 Vendors**	**1 Transactions**
91	DEPT			COUNTY ATTORNEY		
1001	**ANOKA COUNTY SHERIFF**					
	01-091-000-0000-6263		12,372.99	50% REG FORENSIC LAB 4/2016	42016	REGIONAL CRIME LAB
1001	**ANOKA COUNTY SHERIFF**		**12,372.99**	**1** Transactions		
2609	**CENTURYLINK**					
	01-091-000-0000-6203		1.66	763 682 3995 596		TELEPHONE
	01-091-000-0000-6203		30.82	612 E60 0050 860		TELEPHONE
	01-091-000-0000-6203		9.55	763 682 3700 402		TELEPHONE
	01-091-000-0000-6203		14.95	612 E60 0138 401		TELEPHONE
	01-091-000-0000-6203		87.06	763 682 3900 431		TELEPHONE
2609	**CENTURYLINK**		**144.04**	**5** Transactions		
2618	**CENTURYLINK**					
	01-091-000-0000-6203		60.24	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**60.24**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-091-000-0000-6205		5.48	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.48**	**1** Transactions		
91	**DEPT Total:**		**12,582.75**	**COUNTY ATTORNEY**	**4 Vendors**	**8 Transactions**
100	DEPT			OTHER GENERAL GOVERNMENT		
1709	**ALLINA HOSPITALS & CLINICS**					
	01-100-000-0000-6605		150.00	PRE PLACEMENT SCREENS HR	410000923	SITE IMPROVEMENTS-COURTHOUSE
1709	**ALLINA HOSPITALS & CLINICS**		**150.00**	**1** Transactions		
2609	**CENTURYLINK**					
	01-100-000-0000-6858		51.09	763 682 6178 B001431		FAX MACHINE
2609	**CENTURYLINK**		**51.09**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1284	**NEOPOST GREAT PLAINS**					
	01-100-000-0000-6205		485.00	INK & LABELS	51502	POSTAGE
1284	**NEOPOST GREAT PLAINS**		**485.00**	**1** Transactions		
3280	**RATWIK,ROSZAK,&MALONEY**					
	01-100-000-0000-6261		561.00	PROFESSIONAL SERVICES HR	50116	PROFESSIONAL SERVICES
3280	**RATWIK,ROSZAK,&MALONEY**		**561.00**	**1** Transactions		
4317	**REPORTFOLIO**					
	01-100-000-0000-5710		183.33	PORTFOLIO TRACK JAN 2016		EARNINGS ON INVESTMENTS
	01-100-000-0000-5710		549.99	PORTFOLIO TRACK FEB-APRIL 2016		EARNINGS ON INVESTMENTS
4317	**REPORTFOLIO**		**733.32**	**2** Transactions		
3636	**SELECT ACCOUNT**					
	01-100-000-0000-6261		946.53	MARCH 2016 PARTICIPANT FEE		PROFESSIONAL SERVICES
3636	**SELECT ACCOUNT**		**946.53**	**1** Transactions		
3983	**ST MICHAEL AUTO BODY SHOP**					
	01-100-000-0000-6353		4,533.13	REPAIRS 2013 TAURUS #3867		LIABILITY INSURANCE
3983	**ST MICHAEL AUTO BODY SHOP**		**4,533.13**	**1** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-100-000-0000-6332		89.57	FUEL GC	490	FLEET VEHICLE USAGE
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**89.57**	**1** Transactions		
1535	**WRIGHT HENNEPIN ELECTRIC**					
	01-100-000-0000-6305		289.61	150 1684 6962		800MHZ MAINTENANCE EXPENSE
	01-100-000-0000-6305		280.95	150 1684 6963		800MHZ MAINTENANCE EXPENSE
1535	**WRIGHT HENNEPIN ELECTRIC**		**570.56**	**2** Transactions		
100	**DEPT Total:**		**8,120.20**	**OTHER GENERAL GOVERNMENT**	**9 Vendors**	**11 Transactions**
101	DEPT			COUNTY RECORDER		
2609	**CENTURYLINK**					
	01-101-000-0000-6203		0.88	612 E60 0138 401		TELEPHONE
	01-101-000-0000-6203		5.11	763 682 3900 431		TELEPHONE
	01-101-000-0000-6203		1.81	612 E60 0050 860		TELEPHONE
	01-101-000-0000-6203		0.56	763 682 3700 402		TELEPHONE
	01-101-000-0000-6203		0.10	763 682 3995 596		TELEPHONE

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2609	**CENTURYLINK**		**8.46**	**5** Transactions		
2618	**CENTURYLINK**					
	01-101-000-0000-6203		3.54	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**3.54**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-101-000-0000-6411		136.86	SUPPLIES 839149572001		OPERATING SUPPLIES
	01-101-000-0000-6411		37.49	SUPPLIES 839149776001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**174.35**	**2** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-101-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
101	**DEPT Total:**		**191.91**	**COUNTY RECORDER**	**4 Vendors**	**9 Transactions**
103	DEPT			SURVEYOR		
2517	**BATTERIES PLUS**					
	01-103-000-0000-6411		74.99	SUPPLIES	036434021	OPERATING SUPPLIES
2517	**BATTERIES PLUS**		**74.99**	**1** Transactions		
2609	**CENTURYLINK**					
	01-103-000-0000-6203		0.13	763 682 3995 596		TELEPHONE
	01-103-000-0000-6203		7.00	763 682 3900 431		TELEPHONE
	01-103-000-0000-6203		2.48	612 E60 0050 860		TELEPHONE
	01-103-000-0000-6203		0.77	763 682 3700 402		TELEPHONE
	01-103-000-0000-6203		1.20	612 E60 0138 401		TELEPHONE
2609	**CENTURYLINK**		**11.58**	**5** Transactions		
2618	**CENTURYLINK**					
	01-103-000-0000-6203		4.85	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**4.85**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-103-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		

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103	**DEPT Total:**		**96.98**	**SURVEYOR**	**4 Vendors**	**8 Transactions**
105	DEPT			ASSESSOR		
2609	**CENTURYLINK**					
	01-105-000-0000-6203		67.00	763 682 3900 431		TELEPHONE
	01-105-000-0000-6203		23.72	612 E60 0050 860		TELEPHONE
	01-105-000-0000-6203		7.35	763 682 3700 402		TELEPHONE
	01-105-000-0000-6203		11.51	612 E60 0138 401		TELEPHONE
	01-105-000-0000-6203		1.27	763 682 3995 596		TELEPHONE
2609	**CENTURYLINK**		**110.85**	**5** Transactions		
2618	**CENTURYLINK**					
	01-105-000-0000-6203		46.36	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**46.36**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-105-000-0000-6411		38.16-	SUPPLIES 836819565001		OPERATING SUPPLIES
	01-105-000-0000-6411		35.09	SUPPLIES 838560858001		OPERATING SUPPLIES
	01-105-000-0000-6411		36.96	SUPPLIES 838560806001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**33.89**	**3** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-105-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-105-000-0000-6451		153.29	FUEL	484	FUEL - LUBE ETC
	01-105-000-0000-6452		238.60	PARTS,LABOR	484	VEHICLE MAINTENANCE
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**391.89**	**2** Transactions		
105	**DEPT Total:**		**588.55**	**ASSESSOR**	**5 Vendors**	**12 Transactions**
107	DEPT			PLANNING AND ZONING		
2609	**CENTURYLINK**					
	01-107-000-0000-6203		5.09	763 682 3700 402		TELEPHONE
	01-107-000-0000-6203		0.88	763 682 3995 596		TELEPHONE
	01-107-000-0000-6203		46.37	763 682 3900 431		TELEPHONE
	01-107-000-0000-6203		16.42	612 E60 0050 860		TELEPHONE

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	01-107-000-0000-6203		7.96	612 E60 0138 401		TELEPHONE
2609	**CENTURYLINK**		**76.72**	**5** Transactions		
2618	**CENTURYLINK**					
	01-107-000-0000-6203		32.08	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**32.08**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-107-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
107	**DEPT Total:**		**114.36**	**PLANNING AND ZONING**	**3 Vendors**	**7 Transactions**
111	DEPT			BUILDING CARE		
4300	**ALTERNATIVE BUSINESS FURNITURE**					
	01-111-000-0000-6621		1,228.00	POWER STRIPS FURNITURE GC	53182	FURNITURE & EQUIPMENT
4300	**ALTERNATIVE BUSINESS FURNITURE**		**1,228.00**	**1** Transactions		
515	**APEC INDUSTRIAL SALES & SERVICES**					
	01-111-000-0000-6301		55.00	SUPPLIES	120973	REPAIRS & MAINTENANCE
515	**APEC INDUSTRIAL SALES & SERVICES**		**55.00**	**1** Transactions		
5974	**CENTER POINT ENERGY**					
	01-111-000-0000-6409		113.39	7410820 0		JAIL/LEC FUEL FOR BUILDING
5974	**CENTER POINT ENERGY**		**113.39**	**1** Transactions		
2609	**CENTURYLINK**					
	01-111-000-0000-6251		74.78	763 682 2411 493		UTILITY SERVICES
	01-111-000-0000-6252		142.00	763 682 4945 693		JAIL/LEC UTILITY SERVICES
2609	**CENTURYLINK**		**216.78**	**2** Transactions		
5196	**CLIMATE AIR**					
	01-111-000-0000-6302		8,528.00	HVAC MAINTCONTRACT 2016 LEC	37358	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		9,376.00	HVAC MAINTCONTRACT 2016 GC	37359	REPAIRS & MAINTENANCE
5196	**CLIMATE AIR**		**17,904.00**	**2** Transactions		
416	**COTTENS BUFFALO**					
	01-111-000-0000-6301		109.00	BATTERIES GC	580523	REPAIRS & MAINTENANCE

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416	**COTTENS BUFFALO**		**109.00**	**1** Transactions		
2546	**CST DISTRIBUTION LLC**					
	01-111-000-0000-6412		1,151.64	SOLAR SALT LEC	17482	JAIL/LEC OPERATING SUPPLIES
2546	**CST DISTRIBUTION LLC**		**1,151.64**	**1** Transactions		
4816	**EMEDCO**					
	01-111-000-0000-6301		67.01	NO SMOKING SIGNS GC	9330957968	REPAIRS & MAINTENANCE
4816	**EMEDCO**		**67.01**	**1** Transactions		
2812	**GRAINGER**					
	01-111-000-0000-6412		267.24	SUPPLIES	9105164801	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6412		57.72	SUPPLIES	9105803333	JAIL/LEC OPERATING SUPPLIES
2812	**GRAINGER**		**324.96**	**2** Transactions		
2001	**HILLYARD INC - MINNEAPOLIS**					
	01-111-000-0000-6412		242.95	SUPPLIES	602001072	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6411		194.60	SUPPLIES	602068492	OPERATING SUPPLIES
2001	**HILLYARD INC - MINNEAPOLIS**		**437.55**	**2** Transactions		
3141	**LAPLANT DEMO INC**					
	01-111-000-0000-6251		602.74	WASTE DISPOSAL GC 5/12/16	42897	UTILITY SERVICES
	01-111-000-0000-6252		645.08	WASTE DISPOSAL LEC 5/12/16	42898	JAIL/LEC UTILITY SERVICES
3141	**LAPLANT DEMO INC**		**1,247.82**	**2** Transactions		
7510	**MENARDS - BUFFALO**					
	01-111-000-0000-6302		21.95	SUPPLIES	12558	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		31.98	SUPPLIES	12657	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		14.98	SUPPLIES	12715	JAIL/LEC REPAIRS AND MAINTENANCE
7510	**MENARDS - BUFFALO**		**68.91**	**3** Transactions		
2285	**METRO GROUP INC/THE**					
	01-111-000-0000-6411		484.00	VAPORENE GC	453197	OPERATING SUPPLIES
2285	**METRO GROUP INC/THE**		**484.00**	**1** Transactions		
6140	**RUSSELL SECURITY RESOURCE INC**					
	01-111-000-0000-6301		7.50	KEY CUTTING	27468	REPAIRS & MAINTENANCE
6140	**RUSSELL SECURITY RESOURCE INC**		**7.50**	**1** Transactions		

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1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-111-000-0000-6301		450.00	SWEEPING LOTS GC	483	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		450.00	SWEEPING LOTS LEC	483	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6412		103.40	FUEL LEC	483	JAIL/LEC OPERATING SUPPLIES
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**1,003.40**	**3** Transactions		
111	**DEPT Total:**		**24,418.96**	**BUILDING CARE**	**15 Vendors**	**24 Transactions**
121	DEPT			VETERANS SERVICE		
2609	**CENTURYLINK**					
	01-121-000-0000-6203		2.70	612 E60 0138 401		TELEPHONE
	01-121-000-0000-6203		1.72	763 682 3700 402		TELEPHONE
	01-121-000-0000-6203		5.56	612 E60 0050 860		TELEPHONE
	01-121-000-0000-6203		15.71	763 682 3900 431		TELEPHONE
	01-121-000-0000-6203		0.30	763 682 3995 596		TELEPHONE
2609	**CENTURYLINK**		**25.99**	**5** Transactions		
2618	**CENTURYLINK**					
	01-121-000-0000-6203		10.87	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**10.87**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-121-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
121	**DEPT Total:**		**42.42**	**VETERANS SERVICE**	**3 Vendors**	**7 Transactions**
201	DEPT			SHERIFF		
2684	**ALL WHEELS RECOVERY INC**					
	01-201-000-0000-6261		206.00	16012553	P10296	PROFESSIONAL SERVICES
2684	**ALL WHEELS RECOVERY INC**		**206.00**	**1** Transactions		
1709	**ALLINA HOSPITALS & CLINICS**					
	01-201-000-0000-6804		3,660.00	MEDICAL TRAINING CLASS LEC	10020652	STAFF TRAINING
1709	**ALLINA HOSPITALS & CLINICS**		**3,660.00**	**1** Transactions		
1001	**ANOKA COUNTY SHERIFF**					
	01-201-000-0000-6263		12,372.99	50% REG FORENSIC LAB 4/2016	42016	REGIONAL CRIME LAB

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1001	**ANOKA COUNTY SHERIFF**		**12,372.99**	**1** Transactions		
6158	**ARAMARK SERVICES INC**					
	01-201-000-0000-6261		10.00	REFRESHMENTS CITIZEN ACADEMY	200723300108	PROFESSIONAL SERVICES
6158	**ARAMARK SERVICES INC**		**10.00**	**1** Transactions		
4303	**CELL PHONE REPAIR**					
	01-201-000-0000-6261		267.46	CELL PHONE REPAIR CID	2815	PROFESSIONAL SERVICES
4303	**CELL PHONE REPAIR**		**267.46**	**1** Transactions		
2609	**CENTURYLINK**					
	01-201-000-0000-6203		24.61	763 682 3700 402		TELEPHONE
	01-201-000-0000-6203		4.27	763 682 3995 596		TELEPHONE
	01-201-000-0000-6203		38.51	612 E60 0138 401		TELEPHONE
	01-201-000-0000-6203		79.40	612 E60 0050 860		TELEPHONE
	01-201-000-0000-6203		224.28	763 682 3900 431		TELEPHONE
2609	**CENTURYLINK**		**371.07**	**5** Transactions		
2618	**CENTURYLINK**					
	01-201-000-0000-6203		155.18	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**155.18**	**1** Transactions		
4306	**GRP & ASSOCIATES INC**					
	01-201-000-0000-6261		175.00	HAZ MEDICAL WASTE PICK UP	SC7771	PROFESSIONAL SERVICES
4306	**GRP & ASSOCIATES INC**		**175.00**	**1** Transactions		
3852	**JACK'S OF COKATO INC**					
	01-201-000-0000-6452		73.60	APRIL 2016 CAR WASHES		VEHICLE MAINTENANCE
3852	**JACK'S OF COKATO INC**		**73.60**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-201-000-0000-6411		46.46	SUPPLIES 838079790001		OPERATING SUPPLIES
	01-201-000-0000-6411		56.76	SUPPLIES 837710437001		OPERATING SUPPLIES
	01-201-000-0000-6411		164.07	SUPPLIES 838079683001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**267.29**	**3** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-201-000-0000-6451		10,676.53	FUEL APRIL 2016	481	FUEL - LUBE ETC
	01-201-000-0000-6452		14,172.19	PARTS,LABOR,TIRES APRIL 2016	481	VEHICLE MAINTENANCE

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	01-201-000-0000-6802		65.46	FUEL APRIL 2016	481	EM GRANT EXPENSE
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**24,914.18**	**3** Transactions		
1994	**WRIGHT LUMBER & MILLWORK INC**					
	01-201-000-0000-6411		58.99	MATERIALS RANGE STANDS	140243	OPERATING SUPPLIES
1994	**WRIGHT LUMBER & MILLWORK INC**		**58.99**	**1** Transactions		
4552	**YAHOO**					
	01-201-000-0000-6261		126.60	SUBPOENA ICR 16004132	305151	PROFESSIONAL SERVICES
4552	**YAHOO**		**126.60**	**1** Transactions		
201	**DEPT Total:**		**42,658.36**	**SHERIFF**	**13 Vendors**	**21 Transactions**
250	DEPT			SHERIFF-CORRECTIONS		
4305	**AMERICINN**					
	01-250-000-0000-6804		264.04	CORR TRAINING LODGING X2	97194173	STAFF TRAINING
	01-250-000-0000-6804		264.04	CORR TRAINING LODGING	97194279	STAFF TRAINING
4305	**AMERICINN**		**528.08**	**2** Transactions		
4311	**ANDERLEY/RYAN**					
	01-250-000-0000-6334		77.45	REIMBURSE MEALS W/LODGING		MEALS
4311	**ANDERLEY/RYAN**		**77.45**	**1** Transactions		
4309	**ANDERSON/ALEX**					
	01-250-000-0000-6334		65.54	REIMBURSE MEALS W/LODGING		MEALS
4309	**ANDERSON/ALEX**		**65.54**	**1** Transactions		
6158	**ARAMARK SERVICES INC**					
	01-250-000-0000-6459		7,685.19	INMATE MEALS 4/28-5/4/2016	20072330000105	LAW ENFORCE-JAIL FOOD-LAUNDRY
	01-250-000-0000-6459		7,815.07	INMATE MEALS 5/6-5/11/2016	2007233000109	LAW ENFORCE-JAIL FOOD-LAUNDRY
6158	**ARAMARK SERVICES INC**		**15,500.26**	**2** Transactions		
2609	**CENTURYLINK**					
	01-250-000-0000-6203		14.52	763 682 3700 402		TELEPHONE
	01-250-000-0000-6203		22.72	612 E60 0138 401		TELEPHONE
	01-250-000-0000-6203		132.30	763 682 3900 431		TELEPHONE
	01-250-000-0000-6203		46.83	612 E60 0050 860		TELEPHONE
	01-250-000-0000-6203		2.52	763 682 3995 596		TELEPHONE

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2609	**CENTURYLINK**		**218.89**	**5** Transactions		
2618	**CENTURYLINK**					
	01-250-000-0000-6203		91.53	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**91.53**	**1** Transactions		
1969	**CHIEF SUPPLY**					
	01-250-000-0000-6411		62.62	AEROSOL FIRST DEFENSE	115325	OPERATING SUPPLIES
1969	**CHIEF SUPPLY**		**62.62**	**1** Transactions		
11582	**CLAYTONS APPLIANCE REPAIR INC**					
	01-250-000-0000-6459		333.91	REPAIRS DRAIN PUMP LEC	39509	LAW ENFORCE-JAIL FOOD-LAUNDRY
11582	**CLAYTONS APPLIANCE REPAIR INC**		**333.91**	**1** Transactions		
6648	**GCS SERVICE INC**					
	01-250-000-0000-6459		192.42	EQUIPMENT CARE STEAMER	94265236	LAW ENFORCE-JAIL FOOD-LAUNDRY
	01-250-000-0000-6459		192.42	EQUIPMENT CARE WAREWASHER	94265237	LAW ENFORCE-JAIL FOOD-LAUNDRY
6648	**GCS SERVICE INC**		**384.84**	**2** Transactions		
2812	**GRAINGER**					
	01-250-000-0000-6411		88.44	SUPPLIES	9098326318	OPERATING SUPPLIES
2812	**GRAINGER**		**88.44**	**1** Transactions		
43808	**MCKESSON MEDICAL-SURGICAL**					
	01-250-000-0000-6458		20.09	MEDICAL SUPPLIES	78069840	JAIL MEDICAL
43808	**MCKESSON MEDICAL-SURGICAL**		**20.09**	**1** Transactions		
3413	**MEND CORRECTIONAL CARE LLC**					
	01-250-000-0000-6458		918.04	EKIT REPLACEMENTS MAY 2016	1297	JAIL MEDICAL
3413	**MEND CORRECTIONAL CARE LLC**		**918.04**	**1** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-250-000-0000-6451		193.81	APRIL 2016 FUEL	463	FUEL - LUBE ETC
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**193.81**	**1** Transactions		
74329	**WRIGHT COUNTY JAIL ADMIN**					
	01-250-000-0000-6261		6.00	DOC INMATE TRAIN 5/14/16		PROFESSIONAL SERVICES
	01-250-000-0000-6261		6.00	DOC INMATE TRAIN 5/15/16		PROFESSIONAL SERVICES
	01-250-000-0000-6261		6.00	DOC INMATE TRAIN 5/11/16		PROFESSIONAL SERVICES

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74329	**WRIGHT COUNTY JAIL ADMIN**		**18.00**	**3** Transactions		
4307	**YUHALA/ANNALEIS**					
	01-250-000-0000-6334		70.06	REIMBURSE MEALS W/LODGING		MEALS
4307	**YUHALA/ANNALEIS**		**70.06**	**1** Transactions		
250	**DEPT Total:**		**18,571.56**	**SHERIFF-CORRECTIONS**	**15 Vendors**	**24 Transactions**
521	DEPT			PARKS		
4575	**ARCTIC GLACIER USA INC**					
	01-521-000-0000-6807		177.12	ICE FOR RESALE	1957611110	MATERIALS FOR RE-SALE - POP ETC.
	01-521-000-0000-6807		133.65	ICE FOR RESALE	1957611203	MATERIALS FOR RE-SALE - POP ETC.
4575	**ARCTIC GLACIER USA INC**		**310.77**	**2** Transactions		
3928	**BACKYARD REFLECTIONS INC**					
	01-521-000-0000-6261		3,000.00	REMOVAL INV GARLIC MUSTARD	9782	PROFESSIONAL SERVICES
3928	**BACKYARD REFLECTIONS INC**		**3,000.00**	**1** Transactions		
2609	**CENTURYLINK**					
	01-521-000-0000-6203		3.69	612 E60 0050 860		TELEPHONE
	01-521-000-0000-6203		1.14	763 682 3700 402		TELEPHONE
	01-521-000-0000-6203		0.20	763 682 3995 596		TELEPHONE
	01-521-000-0000-6203		10.41	763 682 3900 431		TELEPHONE
	01-521-000-0000-6203		1.79	612 E60 0138 401		TELEPHONE
2609	**CENTURYLINK**		**17.23**	**5** Transactions		
2618	**CENTURYLINK**					
	01-521-000-0000-6203		7.20	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**7.20**	**1** Transactions		
4315	**ELITE LIFT TRUCK INC**					
	01-521-000-0000-6452		101.30	MOWER PARTS #678	48548	VEHICLE MAINTENANCE
4315	**ELITE LIFT TRUCK INC**		**101.30**	**1** Transactions		
3270	**FIRST CHOICE- ST CLOUD**					
	01-521-000-0000-6807		44.82	RESALE ITEMS	2105078875	MATERIALS FOR RE-SALE - POP ETC.
3270	**FIRST CHOICE- ST CLOUD**		**44.82**	**1** Transactions		
3262	**FIRST CHOICE-HUTCHINSON**					

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	01-521-000-0000-6807		307.20	RESALE ITEMS	2111003054	MATERIALS FOR RE-SALE - POP ETC.
3262	**FIRST CHOICE-HUTCHINSON**		**307.20**	**1** Transactions		
1873	**FORESTRY SUPPLIERS INC**					
	01-521-000-0000-6550		105.55	HAND SPRAYER	88931200	VEGETATION MANAGEMENT
1873	**FORESTRY SUPPLIERS INC**		**105.55**	**1** Transactions		
2569	**FYLES EXCAVATING & HONEY WAGON**					
	01-521-000-0000-6301		195.00	REPAIRS LIFT PUMP	21920	REPAIRS & MAINTENANCE
2569	**FYLES EXCAVATING & HONEY WAGON**		**195.00**	**1** Transactions		
1144	**HELENA CHEMICAL COMPANY**					
	01-521-000-0000-6550		352.80	HERBICIDE	134729112	VEGETATION MANAGEMENT
1144	**HELENA CHEMICAL COMPANY**		**352.80**	**1** Transactions		
2001	**HILLYARD INC - MINNEAPOLIS**					
	01-521-000-0000-6411		901.17	SUPPLIES CAMPGROUNDS	602073638	OPERATING SUPPLIES
2001	**HILLYARD INC - MINNEAPOLIS**		**901.17**	**1** Transactions		
97	**KLATT TRUE VALUE ELECTRIC**					
	01-521-000-0000-6452		4.00-	CREDIT		VEHICLE MAINTENANCE
	01-521-000-0000-6452		9.99	SUPPLIES #631	59850	VEHICLE MAINTENANCE
97	**KLATT TRUE VALUE ELECTRIC**		**5.99**	**2** Transactions		
638	**MATTSON WELL COMPANY**					
	01-521-000-0000-6301		225.00	REPAIRS WELL CASING	24051	REPAIRS & MAINTENANCE
638	**MATTSON WELL COMPANY**		**225.00**	**1** Transactions		
7510	**MENARDS - BUFFALO**					
	01-521-000-0000-6452		13.89	SUPPLIES	12487	VEHICLE MAINTENANCE
	01-521-000-0000-6452		2.74	SUPPLIES	12545	VEHICLE MAINTENANCE
	01-521-000-0000-6301		85.06	SUPPLIES	12572	REPAIRS & MAINTENANCE
	01-521-000-0000-6411		3.78-	CREDIT	12656	OPERATING SUPPLIES
	01-521-000-0000-6411		17.94	SUPPLIES	12659	OPERATING SUPPLIES
	01-521-000-0000-6411		117.77	SUPPLIES	12758	OPERATING SUPPLIES
7510	**MENARDS - BUFFALO**		**233.62**	**6** Transactions		
6832	**MINI BIFF LLC**					
	01-521-000-0000-6301		111.53	PORTA TOILET RENTAL	77845	REPAIRS & MAINTENANCE

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6832	**MINI BIFF LLC**		**111.53**	**1** Transactions		
1047	**MIRACLE RECREATION EQUIPMENT**					
	01-521-000-0000-6605		906.08	REPLACEMENT PARTS	774666	SITE IMPROVEMENTS
1047	**MIRACLE RECREATION EQUIPMENT**		**906.08**	**1** Transactions		
1278	**MN RECREATION & PARK ASSOCIATION**					
	01-521-000-0000-6245		546.00	MEMBERSHIP DUES X2		MEMBERSHIPS, DUES & FEES
1278	**MN RECREATION & PARK ASSOCIATION**		**546.00**	**1** Transactions		
6140	**RUSSELL SECURITY RESOURCE INC**					
	01-521-000-0000-6301		94.15	KEY CUTTING	27469	REPAIRS & MAINTENANCE
6140	**RUSSELL SECURITY RESOURCE INC**		**94.15**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-521-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
4957	**WESTSIDE WHOLESALE TIRE**					
	01-521-000-0000-6452		535.36	TIRES #635	766877	VEHICLE MAINTENANCE
4957	**WESTSIDE WHOLESALE TIRE**		**535.36**	**1** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-521-000-0000-6205		11.41	POSTAGE	476	POSTAGE
	01-521-000-0000-6233		142.66	COPY FEES	476	PHOTOCOPYING
	01-521-000-0000-6451		1,623.92	FUEL	476	FUEL - LUBE ETC
	01-521-000-0000-6452		858.27	PARTS	476	VEHICLE MAINTENANCE
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**2,636.26**	**4** Transactions		
4433	**XCEL ENERGY**					
	01-521-000-0000-6251		17.00	51 4402453 3		UTILITY SERVICES - ELECTRICITY
4433	**XCEL ENERGY**		**17.00**	**1** Transactions		
521	**DEPT Total:**		**10,659.59**	**PARKS**	**22 Vendors**	**36 Transactions**
603	DEPT			EXTENSION		
516	**BANKERS ADVERTISING CO INC**					
	01-603-000-0000-6244		140.00	PROMO IMPRINTED PENCILS		PROGRAM EXPENSES

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516	**BANKERS ADVERTISING CO INC**		**140.00**	**1** Transactions		
2609	**CENTURYLINK**					
	01-603-000-0000-6203		6.03	612 E60 0050 860		TELEPHONE
	01-603-000-0000-6203		1.87	763 682 3700 402		TELEPHONE
	01-603-000-0000-6203		0.32	763 682 3995 596		TELEPHONE
	01-603-000-0000-6203		2.93	612 E60 0138 401		TELEPHONE
	01-603-000-0000-6203		17.03	763 682 3900 431		TELEPHONE
2609	**CENTURYLINK**		**28.18**	**5** Transactions		
2618	**CENTURYLINK**					
	01-603-000-0000-6203		11.79	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**11.79**	**1** Transactions		
3868	**COBUS/GARY**					
	01-603-000-0000-6114		50.00	PER DIEM CEC 4/26/16		PER DIEM-EXTENSION BOARD
3868	**COBUS/GARY**		**50.00**	**1** Transactions		
15135	**DAHLMAN/TAMMI**					
	01-603-000-0000-6114		50.00	PER DIEM CEC 4/26/2016		PER DIEM-EXTENSION BOARD
15135	**DAHLMAN/TAMMI**		**50.00**	**1** Transactions		
3749	**EICH/BRITTANY**					
	01-603-000-0000-6244		39.04	REIMBURSE PROGRAM SUPPLIES		PROGRAM EXPENSES
3749	**EICH/BRITTANY**		**39.04**	**1** Transactions		
3867	**FARM PROGRESS COMPANIES**					
	01-603-000-0000-6244		26.95	SUBSCRIPTION RENEWAL		PROGRAM EXPENSES
3867	**FARM PROGRESS COMPANIES**		**26.95**	**1** Transactions		
4312	**HARTLEY/JOEY**					
	01-603-000-0000-6114		50.00	PER DIEM CEC 4/26/2016		PER DIEM-EXTENSION BOARD
4312	**HARTLEY/JOEY**		**50.00**	**1** Transactions		
27229	**HARTLEY/LORI**					
	01-603-000-0000-6114		50.00	PER DIEM CEC 4/26/2016		PER DIEM-EXTENSION BOARD
27229	**HARTLEY/LORI**		**50.00**	**1** Transactions		
606	**HUSTON/TARAH**					

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	01-603-000-0000-6244		33.00	REIMBURSE PROGRAM SUPPLIES		PROGRAM EXPENSES
606	**HUSTON/TARAH**		**33.00**	**1** Transactions		
3748	**MOTHER EARTH NEWS**					
	01-603-000-0000-6244		37.00	SUBSCRIPTION		PROGRAM EXPENSES
3748	**MOTHER EARTH NEWS**		**37.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-603-000-0000-6411		16.78	SUPPLIES 835806837001		OPERATING SUPPLIES
	01-603-000-0000-6411		56.05	SUPPLIES 837047856001		OPERATING SUPPLIES
	01-603-000-0000-6411		37.81	SUPPLIES 835806663001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**110.64**	**3** Transactions		
3869	**SPADGENSKE/KIM**					
	01-603-000-0000-6114		50.00	PER DIEM CEC 4/26/2016		PER DIEM-EXTENSION BOARD
3869	**SPADGENSKE/KIM**		**50.00**	**1** Transactions		
3303	**STREI/KELLY**					
	01-603-000-0000-6244		69.77	REIMBURSE PROGRAM SUPPLIES		PROGRAM EXPENSES
3303	**STREI/KELLY**		**69.77**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-603-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
603	**DEPT Total:**		**751.93**	**EXTENSION**	**15 Vendors**	**21 Transactions**
1	**Fund Total:**		**134,495.39**	**GENERAL REVENUE FUND**		**258 Transactions**

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226	DEPT			E 911		
	2609 **CENTURYLINK**					
	02-226-000-0000-6203		326.01	763 682 1162 914		TELEPHONE
	2609 CENTURYLINK		**326.01**	**1** Transactions		
226	**DEPT Total:**		**326.01**	**E 911**	**1 Vendors**	**1 Transactions**
282	DEPT			NUCLEAR POWER PLANT		
	2490 **UNITED PARCEL SERVICE**					
	02-282-000-0000-6205		5.56	SHIPPING		POSTAGE
	2490 UNITED PARCEL SERVICE		**5.56**	**1** Transactions		
282	**DEPT Total:**		**5.56**	**NUCLEAR POWER PLANT**	**1 Vendors**	**1 Transactions**
2	**Fund Total:**		**331.57**	**RESERVES FUND**		**2 Transactions**

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310	DEPT			HIGHWAY ADMINISTRATION		
2609	**CENTURYLINK**					
	03-310-000-0000-6203		0.26	763 682 3995 596		TELEPHONE
	03-310-000-0000-6203		2.31	612 E60 0138 401		TELEPHONE
	03-310-000-0000-6203		4.76	612 E60 0050 860		TELEPHONE
	03-310-000-0000-6203		1.47	763 682 3700 402		TELEPHONE
	03-310-000-0000-6203		13.44	763 682 3900 431		TELEPHONE
2609	**CENTURYLINK**		**22.24**	**5** Transactions		
2618	**CENTURYLINK**					
	03-310-000-0000-6203		9.30	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**9.30**	**1** Transactions		
3655	**CENTURYLINK (HWY USE)**					
	03-310-000-0000-6203		133.18	FIRE ALARM - HWY 052416	7636824213	TELEPHONE
	03-310-000-0000-6203		66.59	BU LINE FOR 911-HWY DEP 052416	7636826301	TELEPHONE
	03-310-000-0000-6203		32.40	MODEM LINE - HWY 052416	7636829707	TELEPHONE
3655	**CENTURYLINK (HWY USE)**		**232.17**	**3** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	03-310-000-0000-6235		15.54	CONT BID AD #1603 052416	#0080	PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**15.54**	**1** Transactions		
5486	**MARCO**					
	03-310-000-0000-6261		643.00	INV 304683014 2 LEASES 052416	BIZ&KON	PROFESSIONAL SERVICES
	03-310-000-0000-6261		1,156.42	INV 304683014 OVERAGES 052416	BIZ&KON	PROFESSIONAL SERVICES
5486	**MARCO**		**1,799.42**	**2** Transactions		
2823	**MN COUNTY ENGINEERS ASSOCIATION**					
	03-310-000-0000-6338		100.00	REG FEE FOR SUMM CONF 052416	HAWKINS	CONFERENCES & MEETINGS
2823	**MN COUNTY ENGINEERS ASSOCIATION**		**100.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	03-310-000-0000-6409		52.21	OFFICE SUPPLIES 052416	838221919	OFFICE SUPPLIES
3921	**OFFICE DEPOT**		**52.21**	**1** Transactions		
3636	**SELECT ACCOUNT**					
	03-310-000-0000-6261		76.51	MARCH 2016 PARTICIPANT FEE		PROFESSIONAL SERVICES

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3636	**SELECT ACCOUNT**		**76.51**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	03-310-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
310	**DEPT Total:**		**2,312.95**	**HIGHWAY ADMINISTRATION**	**9 Vendors**	**16 Transactions**
320	DEPT			HIGHWAY ENGINEERING		
1663	**COMMISSIONER OF TRANSPORTATION**					
	03-320-000-0000-6503		1,548.34	ANNUAL EQUIP CHECK 052416	00005875	ENGINEERING FIELD SUPPLIES
1663	**COMMISSIONER OF TRANSPORTATION**		**1,548.34**	**1** Transactions		
4542	**FRONTIER PRECISION INC**					
	03-320-000-0000-6502		172.95	ENG EQUIPMENT-BIPOD 052416	148518	ENGINEERING EQUIPMENT
	03-320-000-0000-6503		736.00	ENG FIELD EQUIPMENT 052416	148518	ENGINEERING FIELD SUPPLIES
4542	**FRONTIER PRECISION INC**		**908.95**	**2** Transactions		
7347	**GILSON COMPANY INC**					
	03-320-000-0000-6503		644.21	CORE BIT 052416	I245414	ENGINEERING FIELD SUPPLIES
7347	**GILSON COMPANY INC**		**644.21**	**1** Transactions		
4228	**KLATT/JOHN F AND VIRGINIA M KLATT**					
	03-320-000-0000-6606		767.00	PROJ 0135 PERM ROW 052416		PERMANENT ROW LAND ACQUISITION
4228	**KLATT/JOHN F AND VIRGINIA M KLATT**		**767.00**	**1** Transactions		
4229	**KLATT/ROSEANN**					
	03-320-000-0000-6606		767.00	PROJ 0135 PERM ROW 052416		PERMANENT ROW LAND ACQUISITION
4229	**KLATT/ROSEANN**		**767.00**	**1** Transactions		
4223	**MILLERBERND MFG CO**					
	03-320-000-0000-6301		16,144.00	LIGHT POLES FOR R.A.B. 052416	125293	REPAIRS & MAINTENANCE
4223	**MILLERBERND MFG CO**		**16,144.00**	**1** Transactions		
320	**DEPT Total:**		**20,779.50**	**HIGHWAY ENGINEERING**	**6 Vendors**	**7 Transactions**
325	DEPT			HIGHWAY CONSTRUCTION		
4228	**KLATT/JOHN F AND VIRGINIA M KLATT**					

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	03-325-000-0000-6508		706.50	PROJ 0135 TEMP RENTAL 052416		TEMPORARY ROW EASEMENT/DAMAGES
4228	**KLATT/JOHN F AND VIRGINIA M KLATT**		**706.50**	**1** Transactions		
4229	**KLATT/ROSEANN**					
	03-325-000-0000-6508		706.50	PROJ 0135 TEMP RENTAL 052416		TEMPORARY ROW EASEMENT/DAMAGES
4229	**KLATT/ROSEANN**		**706.50**	**1** Transactions		
325	**DEPT Total:**		**1,413.00**	**HIGHWAY CONSTRUCTION**	**2 Vendors**	**2 Transactions**
330	DEPT			HIGHWAY MAINTENANCE		
4222	**GARLOCK NORTH**					
	03-330-000-0000-6536		455.80	CRS2 OIL 052416	266341	CUTBACK OILS
	03-330-000-0000-6536		455.80	CRS2 OIL 052416	266342	CUTBACK OILS
	03-330-000-0000-6536		914.25	CRS2 OIL 052416	266474	CUTBACK OILS
	03-330-000-0000-6536		1,038.80	CRS2 OIL 052416	266476	CUTBACK OILS
4222	**GARLOCK NORTH**		**2,864.65**	**4** Transactions		
1706	**MARTIN MARIETTA MATERIALS**					
	03-330-000-0000-6535		1,217.75	INSTALLING RIP RAP 052416	17592007	ROCK & RIPRAP
	03-330-000-0000-6535		443.68	RIP RAP 052416	17615491	ROCK & RIPRAP
1706	**MARTIN MARIETTA MATERIALS**		**1,661.43**	**2** Transactions		
3328	**MEEKER COOPERATIVE LIGHTS & POWER**					
	03-330-000-0000-6543		22.56	LIGHT ON CR 141 052416	3251100	TRAFFIC SIGNALS
	03-330-000-0000-6543		22.56	LIGHT ON CR 100 052416	3251100	TRAFFIC SIGNALS
3328	**MEEKER COOPERATIVE LIGHTS & POWER**		**45.12**	**2** Transactions		
7406	**OMANN BROTHERS INC**					
	03-330-000-0000-6531		5,141.66	CULVERT WORK 052416	12061	BITUMINOUS MIX
	03-330-000-0000-6540		9,365.04	CULVERT WORK 052416	12067	COUNTY WIDE CULVERT PROJECTS
7406	**OMANN BROTHERS INC**		**14,506.70**	**2** Transactions		
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**					
	03-330-000-0000-6543		1,881.36	RURAL LIGHTING 052416	SEE SLIP	TRAFFIC SIGNALS
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**		**1,881.36**	**1** Transactions		
4433	**XCEL ENERGY**					
	03-330-000-0000-6543		20.48	LIGHT IN ST MICHAEL 052416	5100110822655	TRAFFIC SIGNALS
	03-330-000-0000-6543		20.48	LIGHT IN ST MICHAEL 052416	5100110822666	TRAFFIC SIGNALS

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	03-330-000-0000-6543		10.89	9500 30TH ST NE ST MICH 052416	5100110822677	TRAFFIC SIGNALS
	03-330-000-0000-6543		20.48	LIGHT IN ST MICHAEL 052416	5100111685923	TRAFFIC SIGNALS
	03-330-000-0000-6543		332.17	VARIOUS LIGHTS 052416	5149988710	TRAFFIC SIGNALS
4433	**XCEL ENERGY**		**404.50**	**5** Transactions		
330	**DEPT Total:**		**21,363.76**	**HIGHWAY MAINTENANCE**	**6 Vendors**	**16 Transactions**
340	DEPT			HIGHWAY SHOP MAINTENANCE		
5974	**CENTER POINT ENERGY**					
	03-340-000-0000-6598		509.55	PWB ELECTRIC 052416	5866092	UTILITIES-P.W. BLDG.
	03-340-000-0000-6596		165.61	COKATO SHOP ELEC. 052416	5942963	UTILITIES-OUTLYING SHOPS
5974	**CENTER POINT ENERGY**		**675.16**	**2** Transactions		
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**					
	03-340-000-0000-6563		1,338.17	DIESEL FUEL 052416	6112807	DIESEL
	03-340-000-0000-6563		1,699.15	DIESEL FUEL 052416	6200985	DIESEL
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**		**3,037.32**	**2** Transactions		
1118	**CULLIGAN OF BUFFALO**					
	03-340-000-0000-6596		84.00	COKATO SOFTENER SERV 052416		UTILITIES-OUTLYING SHOPS
1118	**CULLIGAN OF BUFFALO**		**84.00**	**1** Transactions		
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**					
	03-340-000-0000-6597		130.00	PUMP MAPLE LAKE TANK 052416	077197	BUILDING MAINTENANCE-OUTLYING SHO
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**		**130.00**	**1** Transactions		
3141	**LAPLANT DEMO INC**					
	03-340-000-0000-6599		550.83	ROLL OFF FEE 052416	42881	BUILDING MAINTENANCE-P.W.BLDG.
3141	**LAPLANT DEMO INC**		**550.83**	**1** Transactions		
507	**MIDWAY IRON & METAL CO INC**					
	03-340-000-0000-6574		110.78	PARTS 052416	313283	REPAIR PARTS
507	**MIDWAY IRON & METAL CO INC**		**110.78**	**1** Transactions		
600	**MORRIES PARTS & SERVICE GROUP**					
	03-340-000-0000-6574		181.96	REPAIR PARTS 052416	500858FOW	REPAIR PARTS
600	**MORRIES PARTS & SERVICE GROUP**		**181.96**	**1** Transactions		
3626	**NAPA AUTO PARTS COKATO**					

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	03-340-000-0000-6574		111.38	REPAIR PARTS 052416	733132	REPAIR PARTS
3626	**NAPA AUTO PARTS COKATO**		**111.38**	**1** Transactions		
4808	**POWERPLAN OIB**					
	03-340-000-0000-6574		284.66	ACCT 8850240407-PART 052416	P98796	REPAIR PARTS
4808	**POWERPLAN OIB**		**284.66**	**1** Transactions		
2068	**SAFELITE FULFILLMENT INC**					
	03-340-000-0000-6574		116.55	SAFELITE AUTO - PART 052416	180465	REPAIR PARTS
	03-340-000-0000-6575		67.00	SAFELITE - LABOR 052416	180465	OUTSIDE LABOR
2068	**SAFELITE FULFILLMENT INC**		**183.55**	**2** Transactions		
2117	**STEPP MFG COMPANY INC**					
	03-340-000-0000-6574		88.46	REPAIR PARTS 052416	49727	REPAIR PARTS
	03-340-000-0000-6574		286.63	REPAIR PARTS 052416	50118	REPAIR PARTS
2117	**STEPP MFG COMPANY INC**		**375.09**	**2** Transactions		
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**					
	03-340-000-0000-6596		254.88	M LAKE SHOP ELEC. 052416	10810310900	UTILITIES-OUTLYING SHOPS
	03-340-000-0000-6596		101.45	FR LAKE SHOP ELEC 052416	11110659400	UTILITIES-OUTLYING SHOPS
	03-340-000-0000-6598		2,652.76	PWB ELECTRIC 052416	11410943600	UTILITIES-P.W. BLDG.
	03-340-000-0000-6596		172.00	OTSEGO SHOP ELECT. 052416	15016805561	UTILITIES-OUTLYING SHOPS
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**		**3,181.09**	**4** Transactions		
4433	**XCEL ENERGY**					
	03-340-000-0000-6596		103.66	WAV GAS UTIL. 052416	5149988710	UTILITIES-OUTLYING SHOPS
	03-340-000-0000-6596		37.59	WAV MISC LIGHTS 052416	5149988710	UTILITIES-OUTLYING SHOPS
	03-340-000-0000-6596		362.21	COKATO SHOP ELECT 052416	5149988710	UTILITIES-OUTLYING SHOPS
	03-340-000-0000-6596		148.35	WAV SHOP ELEC 052416	5149988710	UTILITIES-OUTLYING SHOPS
4433	**XCEL ENERGY**		**651.81**	**4** Transactions		
340	**DEPT Total:**		**9,557.63**	**HIGHWAY SHOP MAINTENANCE**	**13 Vendors**	**23 Transactions**
3	**Fund Total:**		**55,426.84**	**ROAD AND BRIDGE FUND**		**64 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
420	DEPT			FINANCIAL SERVICES		
2609	**CENTURYLINK**					
	11-420-600-0020-6203		4.82	763 682 3995 596		TELEPHONE
	11-420-600-0020-6203		43.52	612 E60 0138 401		TELEPHONE
	11-420-600-0020-6203		89.71	612 E60 0050 860		TELEPHONE
	11-420-600-0020-6203		27.81	763 682 3700 402		TELEPHONE
	11-420-600-0020-6203		253.43	763 682 3900 431		TELEPHONE
2609	**CENTURYLINK**		**419.29**	**5** Transactions		
2618	**CENTURYLINK**					
	11-420-600-0020-6203		175.34	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**175.34**	**1** Transactions		
3636	**SELECT ACCOUNT**					
	11-420-600-0020-6153		172.84	MARCH 2016 PARTICIPANT FEE		EMPLOYEE GROUP INSURANCE
3636	**SELECT ACCOUNT**		**172.84**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	11-420-600-0020-6205		1.66	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**1.66**	**1** Transactions		
420	**DEPT Total:**		**769.13**	**FINANCIAL SERVICES**	**4 Vendors**	**8 Transactions**
430	DEPT			SOCIAL SERVICES		
2609	**CENTURYLINK**					
	11-430-700-0020-6203		161.40	612 E60 0050 860		TELEPHONE
	11-430-700-0020-6203		78.29	612 E60 0138 401		TELEPHONE
	11-430-700-0020-6203		455.94	763 682 3900 431		TELEPHONE
	11-430-700-0020-6203		8.67	763 682 3995 596		TELEPHONE
	11-430-700-0020-6203		50.04	763 682 3700 402		TELEPHONE
2609	**CENTURYLINK**		**754.34**	**5** Transactions		
2618	**CENTURYLINK**					
	11-430-700-0020-6203		315.46	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**315.46**	**1** Transactions		
3636	**SELECT ACCOUNT**					
	11-430-700-0020-6153		270.07	MARCH 2016 PARTICIPANT FEE		EMPLOYEE GROUP INSURANCE

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3636	**SELECT ACCOUNT**		**270.07**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	11-430-700-0020-6205		2.84	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**2.84**	**1** Transactions		
430	**DEPT Total:**		**1,342.71**	**SOCIAL SERVICES**	**4 Vendors**	**8 Transactions**
450	DEPT			PUBLIC HEALTH SERVICES		
2609	**CENTURYLINK**					
	11-450-430-0020-6203		47.84	612 E60 0050 860		TELEPHONE
	11-450-430-0020-6203		135.14	763 682 3900 431		TELEPHONE
	11-450-430-0020-6203		23.21	612 E60 0138 401		TELEPHONE
	11-450-430-0020-6203		2.57	763 682 3995 596		TELEPHONE
	11-450-430-0020-6203		14.83	763 682 3700 402		TELEPHONE
2609	**CENTURYLINK**		**223.59**	**5** Transactions		
2618	**CENTURYLINK**					
	11-450-430-0020-6203		93.50	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**93.50**	**1** Transactions		
3636	**SELECT ACCOUNT**					
	11-450-430-0020-6153		97.23	MARCH 2016 PARTICIPANT FEE		EMPLOYEE GROUP INSURANCE
3636	**SELECT ACCOUNT**		**97.23**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	11-450-430-0020-6205		1.06	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**1.06**	**1** Transactions		
450	**DEPT Total:**		**415.38**	**PUBLIC HEALTH SERVICES**	**4 Vendors**	**8 Transactions**
11	**Fund Total:**		**2,527.22**	**HUMAN SERVICES FUND**		**24 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
393	DEPT			S.C.O.R.E.		
1849	**ALBERTVILLE/CITY OF**					
	20-393-000-0000-6801		2,730.20	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1849	**ALBERTVILLE/CITY OF**		**2,730.20**	**1** Transactions		
1038	**ANNANDALE ADVOCATE INC**					
	20-393-000-0000-6801		330.00	SUMMER GUIDE EDUCATIONAL AD	306556	MISCELLANEOUS EXPENSE
1038	**ANNANDALE ADVOCATE INC**		**330.00**	**1** Transactions		
5067	**BEAUDRY PROPANE INC**					
	20-393-000-0000-6801		76.00	PROPANE DELIVERY	411471	MISCELLANEOUS EXPENSE
5067	**BEAUDRY PROPANE INC**		**76.00**	**1** Transactions		
3141	**LAPLANT DEMO INC**					
	20-393-000-0000-6801		522.97	WASTE DISPOSAL COMPOST	42866	MISCELLANEOUS EXPENSE
3141	**LAPLANT DEMO INC**		**522.97**	**1** Transactions		
1862	**STOCKHOLM TOWNSHIP**					
	20-393-000-0000-6801		371.00	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1862	**STOCKHOLM TOWNSHIP**		**371.00**	**1** Transactions		
2487	**WINDSTREAM**					
	20-393-000-0000-6801		116.30	320 963 3784	091134395	MISCELLANEOUS EXPENSE
	20-393-000-0000-6801		106.72	320 963 5797	091135146	MISCELLANEOUS EXPENSE
2487	**WINDSTREAM**		**223.02**	**2** Transactions		
1535	**WRIGHT HENNEPIN ELECTRIC**					
	20-393-000-0000-6801		641.00	107 1017 3800		MISCELLANEOUS EXPENSE
1535	**WRIGHT HENNEPIN ELECTRIC**		**641.00**	**1** Transactions		
393	**DEPT Total:**		**4,894.19**	**S.C.O.R.E.**	**7 Vendors**	**8 Transactions**
20	**Fund Total:**		**4,894.19**	**WASTE MANAGEMENT FUND**		**8 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
150	DEPT			LEVY STABILIZATION FUND		
4304	**WOLD ARCHITECTS & ENGINEERS**					
	34-150-000-0000-6261		11,250.00	25% COURTS REMODEL STUDY	49375	PROFESSIONAL SERVICES
	34-150-000-0000-6261		282.61	CAD REPRODUCTION	49375	PROFESSIONAL SERVICES
4304	**WOLD ARCHITECTS & ENGINEERS**		**11,532.61**	**2** Transactions		
150	**DEPT Total:**		**11,532.61**	**LEVY STABILIZATION FUND**	**1 Vendors**	**2 Transactions**
161	DEPT			HIGHWAY BUILDING BOND PROCEEDS		
519	**B & B SHEETMETAL & ROOFING**					
	34-161-000-0000-6605		120,143.83	PMT #9 HWY BUILDING		HIGHWAY BUILDING
519	**B & B SHEETMETAL & ROOFING**		**120,143.83**	**1** Transactions		
5974	**CENTER POINT ENERGY**					
	34-161-000-0000-6605		1,045.60	10557862 9		HIGHWAY BUILDING
5974	**CENTER POINT ENERGY**		**1,045.60**	**1** Transactions		
3954	**DONLAR CONSTRUCTION COMPANY**					
	34-161-000-0000-6605		175,375.12	PMT #9 HWY BUILDING		HIGHWAY BUILDING
3954	**DONLAR CONSTRUCTION COMPANY**		**175,375.12**	**1** Transactions		
3957	**E2 ELECTRICAL SERVICES INC**					
	34-161-000-0000-6605		120,512.19	PMT #9 HWY BUILDING		HIGHWAY BUILDING
3957	**E2 ELECTRICAL SERVICES INC**		**120,512.19**	**1** Transactions		
3958	**EMPIREHOUSE INC**					
	34-161-000-0000-6605		26,601.87	HWY APPLICATION #9		HIGHWAY BUILDING
3958	**EMPIREHOUSE INC**		**26,601.87**	**1** Transactions		
1196	**FRANSEN DECORATING INC**					
	34-161-000-0000-6605		24,559.40	HWY #9 BUILDING		HIGHWAY BUILDING
1196	**FRANSEN DECORATING INC**		**24,559.40**	**1** Transactions		
4142	**MAXX STEEL ERECTORS INC**					
	34-161-000-0000-6605		33,050.50	HWY #9 APPLICATION		HIGHWAY BUILDING
4142	**MAXX STEEL ERECTORS INC**		**33,050.50**	**1** Transactions		
4165	**MULCAHY NICKOLAUS LLC**					
	34-161-000-0000-6605		4,845.00	HWY #9 APPLICATION		HIGHWAY BUILDING

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
4165	**MULCAHY NICKOLAUS LLC**		**4,845.00**	**1** Transactions		
3959	**NEW LOOK CONTRACTING INC**					
	34-161-000-0000-6605		61,603.23	PMT #9 HWY BUILDING		HIGHWAY BUILDING
3959	**NEW LOOK CONTRACTING INC**		**61,603.23**	**1** Transactions		
4181	**NORTHERN LIGHTS STEEL FAB INC**					
	34-161-000-0000-6605		78,654.30	PMT #9 HWY BUILDING		HIGHWAY BUILDING
4181	**NORTHERN LIGHTS STEEL FAB INC**		**78,654.30**	**1** Transactions		
4167	**SUMMIT FIRE PROTECTION**					
	34-161-000-0000-6605		12,977.05	PMT #9 HWY BUILDING		HIGHWAY BUILDING
4167	**SUMMIT FIRE PROTECTION**		**12,977.05**	**1** Transactions		
4144	**TEKTON CONSTRUCTION COMPANY**					
	34-161-000-0000-6605		35,311.55	HWY #9 APPLICATION		HIGHWAY BUILDING
4144	**TEKTON CONSTRUCTION COMPANY**		**35,311.55**	**1** Transactions		
1053	**TWIN CITY ACOUSTICS INC**					
	34-161-000-0000-6605		31,188.50	PMT #9 HWY CONSTRUCTION		HIGHWAY BUILDING
1053	**TWIN CITY ACOUSTICS INC**		**31,188.50**	**1** Transactions		
3307	**TWIN CITY GARAGE DOOR CO**					
	34-161-000-0000-6605		19,000.00	PMT #9 HWY CONSTRUCTION		HIGHWAY BUILDING
3307	**TWIN CITY GARAGE DOOR CO**		**19,000.00**	**1** Transactions		
3960	**WEIDNER PLUMBING AND HEATING CO**					
	34-161-000-0000-6605		244,991.33	HWY #9 APPLICATION		HIGHWAY BUILDING
3960	**WEIDNER PLUMBING AND HEATING CO**		**244,991.33**	**1** Transactions		
161	**DEPT Total:**		**989,859.47**	**HIGHWAY BUILDING BOND PROCEEDS**	**15 Vendors**	**15 Transactions**
34	**Fund Total:**		**1,001,392.08**	**CAPITAL IMPROVEMENTS FUND**		**17 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
610	DEPT			GENERAL DITCH		
1004	**RINKE-NOONAN**					
	41-610-000-0000-6261		200.00	MONTHLY RETAINER FEE APRIL	254116	PROFESSIONAL SERVICES
1004	**RINKE-NOONAN**		**200.00**	**1** Transactions		
610	**DEPT Total:**		**200.00**	**GENERAL DITCH**	**1 Vendors**	**1 Transactions**
660	DEPT			COUNTY DITCH NO 13		
3699	**YOUNG/MIKE**					
	41-660-000-0000-6261		127.50	CD#13 DITCH INSPECTOR	04302016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**127.50**	**1** Transactions		
660	**DEPT Total:**		**127.50**	**COUNTY DITCH NO 13**	**1 Vendors**	**1 Transactions**
663	DEPT			COUNTY DITCH NO 16		
3699	**YOUNG/MIKE**					
	41-663-000-0000-6261		85.00	CD#16 DITCH INSPECTOR	04302016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**85.00**	**1** Transactions		
663	**DEPT Total:**		**85.00**	**COUNTY DITCH NO 16**	**1 Vendors**	**1 Transactions**
665	DEPT			COUNTY DITCH NO 18		
3699	**YOUNG/MIKE**					
	41-665-000-0000-6261		85.00	CD#18 DITCH INSPECTOR	04302016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**85.00**	**1** Transactions		
665	**DEPT Total:**		**85.00**	**COUNTY DITCH NO 18**	**1 Vendors**	**1 Transactions**
677	DEPT			COUNTY DITCH NO 31		
3699	**YOUNG/MIKE**					
	41-677-000-0000-6261		255.00	CD#31 DITCH INSPECTOR	04302016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**255.00**	**1** Transactions		
677	**DEPT Total:**		**255.00**	**COUNTY DITCH NO 31**	**1 Vendors**	**1 Transactions**
678	DEPT			COUNTY DITCH NO 33		
3699	**YOUNG/MIKE**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	41-678-000-0000-6261		467.50	CD#33 DITCH INSPECTOR	04302016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**467.50**	**1** Transactions		
678	**DEPT Total:**		**467.50**	**COUNTY DITCH NO 33**	**1 Vendors**	**1 Transactions**
41	**Fund Total:**		**1,220.00**	**DITCH FUND**		**6 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
505	DEPT			HISTORIAN		
2609	**CENTURYLINK**					
	71-505-000-0000-6203		1.47	612 E60 0050 860		TELEPHONE
	71-505-000-0000-6203		0.46	763 682 3700 402		TELEPHONE
	71-505-000-0000-6203		0.08	763 682 3995 596		TELEPHONE
	71-505-000-0000-6203		4.16	763 682 3900 431		TELEPHONE
	71-505-000-0000-6203		0.72	612 E60 0138 401		TELEPHONE
2609	**CENTURYLINK**		**6.89**	**5** Transactions		
2618	**CENTURYLINK**					
	71-505-000-0000-6203		2.88	63276699	1374643240	TELEPHONE
2618	**CENTURYLINK**		**2.88**	**1** Transactions		
3636	**SELECT ACCOUNT**					
	71-505-000-0000-6261		1.95	MARCH 2016 PARTICIPANT FEE		PROFESSIONAL SERVICES
3636	**SELECT ACCOUNT**		**1.95**	**1** Transactions		
505	**DEPT Total:**		**11.72**	**HISTORIAN**	**3 Vendors**	**7 Transactions**
71	**Fund Total:**		**11.72**	**HISTORIAN**		**7 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
605	DEPT			SOIL & WATER		
737	**AMERICAN PRESSURE INC**					
	72-605-000-0000-6411		18,195.25	LANDA PRESSURE WASHER PKG	90416	OPERATING SUPPLIES
737	**AMERICAN PRESSURE INC**		**18,195.25**	**1** Transactions		
3636	**SELECT ACCOUNT**					
	72-605-000-0000-6261		22.27	MARCH 2016 PARTICIPANT FEE		PROFESSIONAL SERVICES
3636	**SELECT ACCOUNT**		**22.27**	**1** Transactions		
605	**DEPT Total:**		**18,217.52**	**SOIL & WATER**	**2 Vendors**	**2 Transactions**
72	**Fund Total:**		**18,217.52**	**SOIL AND WATER**		**2 Transactions**
	Final Total:		**1,218,516.53**	**232 Vendors**	**388 Transactions**	

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Recap by Fund

Fund	Amount	Name
1	134,495.39	GENERAL REVENUE FUND
2	331.57	RESERVES FUND
3	55,426.84	ROAD AND BRIDGE FUND
11	2,527.22	HUMAN SERVICES FUND
20	4,894.19	WASTE MANAGEMENT FUND
34	1,001,392.08	CAPITAL IMPROVEMENTS FUND
41	1,220.00	DITCH FUND
71	11.72	HISTORIAN
72	18,217.52	SOIL AND WATER
All Funds	1,218,516.53	Total

Approved by, ...

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