WRIGHT COUNTY BOARD
AGENDA
AUGUST 16, 2016

Interpreter Services for the hearing impaired will be provided upon written request.

I. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 8-02-16

Documents:

2016-08-02 WRIGHT COUNTY BOARD MINUTES (INFO).PDF

II. REVIEW & APPROVAL OF AGENDA

III. CONSENT AGENDA

A. ADMINISTRATION

1. Union Employee (AFSCME) Request For Vacation Donation. Request Approval To Receive Donations From Non-Union And Union Employees That Have Completed The Required Donation Forms.

Documents:

081616_AGENDAFORM_VACADONATIONREQUEST_MB.PDF

B. ADMINISTRATION

1. Schedule Owners Committee Meeting For 9-08-16 @ 10:00 A.M.

C. AUDITOR/TREASURER

1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of $1,224,899.32 With 274 Vendors And 466 Transactions.
   * A. Approve Additional Claim For Nelson Auto Center, Subject To Audit, For $27,535.70.

Documents:

AGENDA 8-16 CONSENT CLAIMS.PDF
AGENDA 8-16 CONSENT CLAIMS 1A.PDF
AGENDA 8-16 NELSON AUTO CENTER.PDF

D. HEALTH & HUMAN SERVICES

1. Position Replacement
   A. Case Aide

Documents:

2016-08-16 WC REQUEST FOR BOARD ACTION - CA.PDF

E. INFORMATION TECHNOLOGY

1. Refer To The Technology Committee:
   A. Office 365 Update
   B. CIP Projects/Requests
   C. LiveWright Website

D. Cellular BDA's
E. IT Staffing Requests For 2017

Documents:

BOARD ACTION IT REQUEST TECH COMMITTEE AUG 2016.PDF

F. SHERIFF'S OFFICE / JAIL

1. Request Backfill Of Vacated Corrections SGT Position To Be Effective On 9/30/16

Documents:

RBA SGT.PDF

IV. TIMED AGENDA ITEMS

A. 9:05 A.M. BOB HIIVALA, AUDITOR/TREASURER

1. Adopt Resolution For The Repurchase Of Tax-Forfeited Property (PID #202-000-294400)2. Approve July Revenue/Expenditure Budget Report
3. Approve Procurement Card Transactions For The Period Ending July 25, 2016 For A Total Of $14,865.04
4. Open Bids County Ditch 10
5. Open Bids Joint Ditch 4
6. Approve New Tobacco License For Kwik Trip, Inc. DBA Kwik Trip #162 In The City Of Otsego

*7. Informational Item: A Recount Of Votes Cast For Commissioner District 2 In The 2016 Primary Election Has Been Requested In Writing.

Documents:

AGENDA 8-16 ADOPT RESOLUTION FOR REPURCHASE OF PROPERTY.PDF
AGENDA 8-16 HAVISTO REPURCHASE RESOLUTION.PDF
AGENDA 8-16 HAVISTO REPURCHASE CONTRACT.PDF
AGENDA 8-16 APPROVE JULY REV-EXP REPORT.PDF
AGENDA 8-16 APPROVE PROCUREMENT CARD TRANSACTIONS.PDF
AUDIT LIST PROCUREMENT CARDS 8-16-2016.PDF
AGENDA 8-16 OPEN BIDS COUNTY DITCH 10.PDF
AGENDA 8-16 OPEN BIDS JOINT DITCH 4.PDF
AGENDA 8-16 BID TABULATION.PDF
AGENDA 8-16 TOBACCO LICENSE - NEW KWIKTRIP OTSEGO.PDF
AGENDA 8-16 PETITIONED INFORMATIONAL ITEM - RECOUNT.PDF

B. 9:20 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER

1. Approve Agreement 16-55 For Bridge Funding - Woodland Township
2. Approve Agreement No. 1026228 With MnDOT For Safety Funds, Resolution Attached
3. Revoke Designation CSAH 37 And Redesignate As CR 137, Resolution Attached
4. Redesignate CSAH 37 And 70th Street At CSAH 38, Resolution/Agreement Attached

Documents:

08-16-16 -1 WOODLAND AGREEMENT.PDF
08-16-16 -2 MNDOT AGREEMENT SAFETY FUNDS.PDF
08-16-16 -3 37 TO 137A.PDF
08-16-16 -4 37 TO 38.PDF

C. 9:30 A.M. PUBLIC HEARING - AMENDMENTS TO THE SUPPORTIVE CARE ORDINANCE

1. Proposed Supportive Care Ordinance Amendments, Ordinance Amendment No. 16-4
2. Resolution And Ordinance For Opting Out Of Minnesota Statute, Section 394.307, Resolution No. 16-__ And Ordinance Amendment No. 16-5

Documents:

RFBA PUBLIC HEARING - SUPPORTIVE CARE ORDINANCE.PDF
PROPOSED AMENDMENT TO THE SUPORTIVE CARE ORDINANCE 071416.PDF
RESOLUTION OPTING OUT OF REQUIREMENTS STATUTE 394.307.PDF
TEMPORARYFAMILYHEALTHCAREDWELLINGS ORDINANCE (002).PDF
8-16-16 BD MTG, MEMO TO TOWNSHIPS REGARDING SUPPORTIVE CARE 071316.PDF
8-16-16 NOTICE OF INTENT TO ADOPT RESOLUTION, TEMP HEALTH CARE DWELLING.PDF
CITY OF COKATO RESPONSE.PDF
COKATO TWP RESPONSE.PDF
ROCKFORD TWP RESPONSE.PDF
AFFIDAVIT OF PUBLICATION FOR PUBLIC HEARING RE AMENDMTS TO SUPPORTIVE CARE ORDINANCE.PDF
8-16-16 AFFIDAVIT OF PUBLICATION.PDF
FRANKLIN TOWNSHIP RESPONSE.PDF

D. 9:40 A.M. MARC MATTICE, DIRECTOR OF PARKS & RECREATION

1. Review & Take Appropriate Action On Park Commission Recommendations From 7-18-16 Wright County Parks Commission Meeting
   A) Approve Recommendation To Host The Annual Waterfowl Hunt For Disabled Veterans At Robert Ney Regional Park On Saturday, 10-08-16
2. Authorize Signatures On Joint Powers Agreement And Resolution Between Wright County & Stearns County Related To A Cooperative Outdoor Recreation/Environmental Education Program As Funded Through The Greater Minnesota Regional Parks & Trails Commission Park Legacy Grant Program

Documents:

8-16-16 AGENDA ITEM.PDF
7-18-16 PC MEETING MINUTES.PDF
WRIGHTSTEARNSJPA JULY 29, 2016.PDF
RESOLUTION TEMPLATE FOR COUNTY BOARD.PDF

E. 9:50 A.M. GREG KRYZER, ASSISTANT COUNTY ATTORNEY

1. Authorize Funding To Remove Brush/Trees From Mississippi River Levee In Otsego, MN

Documents:

AGENDA REQUEST - AUGUST 16, 2016.PDF
QUOTE.PDF

V. ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

1. Building Committee, Committee Of The Whole Strategic Planning, Ways And Means

Documents:

2016-08-10 BUILDING COMMITTEE MINUTES AND ATTACHMENTS.PDF
2016-08-02 COMMITTEE OF THE WHOLE STRATEGIC PLANNING MINUTES.PDF
2016-08-10 WAYS AND MEANS COMMITTEE MINUTES.PDF

B. SCHEDULE BUDGET COMMITTEE OF THE WHOLE SESSIONS

Documents:

BUDGET COMMITTEE OF THE WHOLE SCHEDULE 2016.PDF

VI. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VII. ADJOURNMENT

VIII. * NOTE:

* Petitioned Onto The Agenda

IX. CLAIMS LISTING

Documents:

AUDIT LIST FOR BOARD 8-16-2016.PDF

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

INFORMATIONAL

WRIGHT COUNTY BOARD
MINUTES
AUGUST 2, 2016

The Wright County Board met in regular session at 9:00 A.M. with Sawatzke, Borrell, Daleiden, Husom, and Potter present.

MINUTES
The following correction was made to the 7-26-16 County Board Minutes: Page 3, Advisory Committee/Advisory Board Updates, Item 2, change from "Marty" to "Martie" (Husom). Borrell moved to approve the 7-26-16 County Board Minutes as corrected, seconded by Husom. The motion carried 5-0.

AGENDA
Petitions were accepted to the Agenda as follows: Consent Item K1, "INFORMATION TECHNOLOGY, 1, Authorize Signatures On Updated Contract With AGC" (Tagarro); Items For Consid. B, "Schedule Committee Of The Whole Meeting RE: Transfer of Nuclear Emergency Preparedness Department to the Emergency Manager's/Sheriff's Department" (Kelly). Potter moved to approve the Agenda as amended, seconded by Daleiden. The motion carried unanimously.

CONSENT AGENDA
Daleiden requested Item A1, "Accept 2016 Auction Report And Set 2017 Auction Date For 6-24-17" be pulled for discussion. Borrell moved to approve the balance of the Consent Agenda as amended, seconded by Daleiden, and the motion carried 5-0.

B. ADMINISTRATION
   1. Authorize Signatures On The Memorandum Of Agreement With AFSCME For The Public Health Nurse Attraction & Retention Salary Range
C. ADMINISTRATION
   1. Refer Parcel Conveyance Of Parcel In Franklin Township To Ways & Means Committee
D. ADMINISTRATION
   1. Schedule Committee Of The Whole Meeting On 9-20-16 From 1:00 - 4:00 PM For Union Presentations of Contract Negotiations Proposals
E. ADMINISTRATION
   1. Refer CIP Plan Review To Capital Improvement Finance Committee On 8-10-16
F. ADMINISTRATION
   1. Authorize Signatures On Contract With Green View, Inc. For Highway Department Janitorial Services, Eff. 7-25-16 To 12-31-16.
G. AUDITOR/TREASURER
   1. Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $681,235.35 with 169 Vendors and 228 Transactions
H. HEALTH & HUMAN SERVICES
   1. Position Replacement:
      A. Social Worker
I. SHERIFF'S OFFICE - EMERGENCY MANAGEMENT
   1. Authorize Signatures On Agreement Forms For Emergency Management Performance Grant 2016
J. SHERIFF'S OFFICE - JAIL
   1. Position Replacement:
      A. Corrections Officer Position, Effective 9-01-16
K. INFORMATION TECHNOLOGY
   1. Authorize Signatures On Updated Contract With AGC For Maintenance Of Phone System

Daleiden referenced Consent Item A1, "Accept 2016 Auction Report And Set 2017 Auction Date For 6-24-17" and requested the County look at selling more items online for better exposure and potentially increased revenues. He

said the auction revenues have been steadily decreasing over the years. Lee Kelly, County Coordinator, said a few items are being sold online but not a large volume. The decline in revenues from the onsite auction could relate to some items being sold online. Daleiden suggested selling a couple of retired Sheriff vehicles online to determine whether it is more profitable. Daleiden moved to approve Consent Item A1 with the caveat that the County look into online alternatives for selling items. The motion was seconded by Husom and carried 5-0.

TIMED AGENDA ITEMS

LEE KELLY, COUNTY COORDINATOR

Courts Architectural Services Request For Proposals

Kelly requested approval of the draft RFP for Courts Architectural Services. Potter moved to approve the RFP, seconded by Daleiden. Proposals will be due in September, and an onsite visit will be planned. Discussion followed on Commissioners touring other Court facilities. Borrell would like to see facilities that are not top end, such as in Crookston. Judge Kate McPherson, 10th Judicial District, said Pine County has a basic Courts facility focused on function. The National Center for State Courts Report suggests including a shell of two courtrooms in the Wright County's Courts facility. McPherson said Washington County did shell out space in an effort to save in the future. That may be another facility to tour. Sawatzke referenced a document prepared by Alan Wilczek, Facilities Services Director, outlining various courthouses that have been constructed recently and the architects involved. That document could be used to develop a list of potential sites to tour. The motion carried 5-0.

ITEMS FOR CONSIDERATION

7-27-16 BUILDING COMMITTEE MINUTES

At today's County Board Meeting, Courtroom Bench Remodel Designs were discussed. Preliminary Cost Estimates are Courtroom 1, $19,950; Courtroom 2, $12,900; Courtroom 5, Option A, $12,900; and Courtroom 5, Option B, $21,900. The consensus of the Building Committee was to await input from Monica Tschumper, Court Administrator, on Courtroom 5. At today's Meeting, Tschumper said options will be discussed at the 8-02-16 Bench Meeting. They are committed to the most fiscally responsible option. Potter moved to approve the 7-27-16 Building Committee Minutes and recommendations, seconded by Daleiden, and carried 5-0. The Minutes follow:

I. Courtroom Bench Remodel Designs

Kelly presented background information to the group at the meeting and outlined the nature of the goals for the design initiative. It was stated that the goal was to provide a solution for modifications to courtrooms 1, 2, and 5 to accommodate a second clerk in the most efficient and economically feasible way. Joel Dunning (Wold Architects and Engineers) presented the proposed specific changes and options in each room.

Court room #1: The proposal includes removing the existing witness stand and utilizing the current clerk location for the witness. Two new clerk stations would be installed in the general location of the current witness box and immediately adjacent to the bench. Potter commented that he generally likes the layout, but has concerns with the witness being immediately next to the Judge with an open passageway behind the bench (current clerk location). Judge McPherson agreed that it is not ideal, but would be acceptable for a very short term as the project moves forward. If the new building would be delayed, it would need to be reworked as it is not a long term solution.

Court room #2: Dunning presented the current conditions of the room and discussed a couple of ideas that were ultimately removed in earlier subcommittee meetings. Originally it was proposed to place the second clerk station on the same elevated surface as the first, requiring a ramp up to the clerks and a step down to the well. This solution would keep the clerks at a more elevated height for easier sharing of documents with the Judge. It was decided however, in consideration to cost and flow of the area, that it would be best to leave the existing on an elevated level and place the second clerk at floor level. The existing wall between the two stations would be modified and cut lower so there would be an ease of sharing documents between the two. Judge McPherson commented that they may want the wall of the second clerk to extend further (than is shown in the plan) along the side of the work station to provide more of an enclosure.

Court room #5: Dunning presented the proposal for the room with the comment that the doorway behind the existing clerk has an elevated volume of traffic/usage. There were two concepts provided to modify the room with the first being a desk addition to the side of the existing clerk station at 5" lower than the existing.

7-27-16 Building Committee Minutes (cont.):

Option two would remove the existing clerk station and install two new stations at floor level. Although the second option is more expensive, it also allows shortening the total length of the two stations and creating more clear space in front of the doorway (the first station can be shortened due to removing the side wall and combining to one shared work surface if replacing them both at floor level). To accommodate the additional height for the clerk to reach the bench, the wall of the bench would be cut out to a lower height for easier sharing of documents. Potter & Daleiden asked what the Judge preferences would be and Judge McPherson said Monica Tschumper would still prefer to speak with the staff to get input before a decision is made. The general consensus in the group was that the second option seemed to be better fit than the first, but would await input from the rest of the courtroom staff.

Dunning commented that the cost of completing the proposed changes would be similar whether done with furniture or fabricated millwork. He would assist in obtaining pricing from both furniture vendors and millwork companies to determine actual costs and lead times. Daleiden asked what the next step would be in the project and Kelly stated that it would be to recommend moving forward with the work pending final decision on the courtroom #5 options. Dunning and McPherson commented that everyone is working together to identify the best solution and are making concessions to accomplish the short term goals of the group. Dunning commented that it would likely take from a few nights to a week per courtroom to complete install, depending on if a room could be closed for any daytime work or if all had to be completed after hours. Judges Tenney and McPherson identified a week in September and a week in December that would be available to work during the day as staff will be offsite. Dunning noted that it might be 2 – 3 months before the work would commence due to fabrication, but wasn't sure at this point with the current workload of the companies in the trades being busy. Judge McPherson noted that she would like to see the costs for completing the work afterhours vs daytime hours and make the determination based on that review. There is a potential way to complete during the day, but it would be more disruptive to the operation of the courts. Judge McPherson commented that she is pleased with everyone's cooperation in the planning and appreciates the work that has been completed in getting viable options together quickly.

Recommendation:
Daleiden recommended approving the modifications with a total cost not to exceed $60,000. Potter agreed. A final decision on the courtroom 5 option A vs B to be determined after Tschumper speaks with staff.

II. <u>Modification To The Human Services Center Room 127</u>
Wilczek provided an update on the status of the room 127's north emergency exit door and moveable partition. The partition finishes have been selected by Health & Human Services and the system is ordered. The delivery / install timeframe has not yet been received from Hufcor. The north door specs are being bid and the project is expected to be awarded soon.

Recommendation:
No recommendation other than keep moving forward.

III. <u>Annex Restroom</u>
Wilczek provided an update on the project and the status of the architect's work. Product mfg. recommendations were sent to Tiffany Townsend (Nelson Architects) after discussion Hatfield and she is working on reviewing finish options for the project. After finish packages are completed and reviewed, the project will be ready to release for bid solicitation.

Recommendation:
Daleiden recommended to keep moving toward getting the bids for consideration of completion, likely in 2017.

IV. <u>Public Works Deferred Maintenance & Remodel</u>
Wilczek provided updates on the status of the architect work, the consultant work, and the shop area modifications. The consultant has completed their initial visual assessment and will next be completing field verifications to confirm the conditions noted in plans are in place. The roof will be opened to view the system and the wall will be opened to view the window type. The architect supplied the first draft of the interior

DRAFT

7-27-16 Building Committee Minutes (cont.):

remodel and was communicated with Parks, Surveyors, and Extension. The Surveyors group had a few changes to the plan from the first draft and Tiffany Townsend (Nelson Architects) is revising. The drawing will be reviewed for code compliance and sent back. Wilczek will distribute to departments as well as Potter & Daleiden for review upon receipt. The overhead door project will be moving forward with Overhead Door Company of the Northland. They are the contractor who can meet the project scope (masonry & door work) within the approved NTE of $20,000. The dust collection bids are under review and will be awarded to the contractor best fitting the needs of the system for the approved NTE $40,000.

Recommendation:
No recommendation except to continue progress toward completion.

V. Compost Facility Storm Damage Repair

Wilczek provided an update on the site including the engineering review and the debris removal. The review was completed by TKDA (the original firm who worked on the site design) on Tuesday, July 26. They will have a complete report delivered within approximately 1 week, however did provide some limited feedback on the conditions of the site upon completion of their review. It was noted that there is significant corrosion to all wall panels and girts, limited corrosion to the trusses, significant corrosion to the roof purlins, minor wear and cracking to the concrete walls, evidence of the roof system leaking, and generally mild or no corrosion to the vertical wall columns. Potter noted that the tipping floor has been a good staging area for materials and valuable to the site in the past, then questioned what other areas could be used for storage? Stephens commented that it has been very nice to use the area but thinks there would be a way to operate without it. There was discussion between Daleiden, Potter, and Stephens about the potential use of the Fine Treatments Building, and it was pointed out there is equipment still in place that would have to be removed. Stephens commented that there has been a value assessment done on the existing equipment in the past. Wilczek noted that after reaching out to a couple of groups, there hasn't been success in getting the damaged wall panels removed from the site.

Recommendation:
It was recommended by Potter and Daleiden to wait for the full engineering report to come back, submit to the insurance group/adjuster for review, and have discussions about the plans for the site when all of the facts are gathered. It was also recommended by Potter and Daleiden to reach out to a scrap metal group to see if they would come to the site and get the wall panels rather than utilizing a contractor to cut/haul/ dispose of them.

(End of 7-27-16 Building Committee Minutes)

7-27-16 PERSONNEL COMMITTEE MINUTES

At today's County Board Meeting, Husom moved to approve the Minutes and recommendations, seconded by Potter, and carried 5-0. The Minutes of the Personnel Committee Meeting follow:

I. Request to Hire an IT Position Above 12% of the Beginning Hiring Range

A new Sr. Developer FTE was approved 1/1/2016 as part of the 2016 budget. We are currently on the second recruitment cycle to fill this position. Received two (2) applicants this cycle and identified one (1) finalist. The candidate has 27 years of experience. He is requesting the top of range or to be at the top of the range within a year. Request to offer position above 12% of the minimum of the salary range.

Recommendation: Approve request to offer above 12% of the minimum of salary range.

II. Performance Review – Adam Tagarro, Information Technology Director

Recommendation: Based on four (4) reviews received, the Committee recommends a rating of "Meets Expectations"

III. Performance Review – Virgil Hawkins, Highway Engineer

Recommendation: Based on four (4) reviews received, the Committee recommends a rating of "Exceeds Expectations"

(End of 7-27-16 Personnel Committee Minutes)

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7-27-16 TECHNOLOGY COMMITTEE MINUTES

At today's County Board Meeting, Daleiden moved to approve the minutes and recommendations, seconded by Borrell. The Everbridge product was referenced. Although more expensive than CodeRed, it will be a more reliable means of disseminating information to the public. Residents must sign up for notifications. The motion carried 5-0 to approve the 7-27-16 Technology Committee Minutes which follow:

I. Everbridge Mass Notification

Presented by Hannah Woods, Emergency Preparedness Coordinator, Public Health

The county is looking at replacing the current Emergency Notification System which is CodeRed. This system is for notifying county citizens of emergency situations such as; evacuation notices, weather alerts, active shooter events, public safety events. The current system is completely unreliable and often nonfunctional. Problems consist of booting us out of the system and failing to deliver messages.

Current situation:

1. Yearlong contract with CodeRed
2. Cost of $13K/year split among Public Health, Sheriff and Nuclear
3. Old vendor CityWatch was bought by CodeRed in 2014
4. Current system is a big headache for Public Health Dept.

Three (3) different companies were looked at; Rave Public Safety, CivicReady and Everbridge. Everbridge is the company the county is interested in with a cost of $28,900 for the 1st year which would include unlimited use, multiple notification methods and a market leader in mass notification and very highly rated and utilized by local and state government such as; Dakota, Carver, Ramsey, Rice and Steele Counties.

Recommendation: Look into switching to Everbridge for 2017. Obtain funding from various departments including CIP funding

II. OpenGov

OpenGov is a cloud based financial reporting system. Our current financial system, IFS, generates financial reports as PDFs and which are then emailed to departments. This method is very time consuming. OpenGov will generate web based reports in a matter of seconds and distribute to departments much quicker than the current IFS system. OpenGov is also built to share financial data with the public in an easy to use format. OpenGov would be most useful for the Auditor/Treasurer Department for financial reports. The use of the product for non-financial data would be available for other departments in the future at no additional cost, but has not been evaluated. Tagarro stated that if this product is only deployed in the financial area, impact on IT would be minimal. The Sheriff's Office and Health & Human Services expressed that they could find value in the tool for tracking their financial data. Daleiden encouraged Hiivala to expand the proof of concept to the Sheriff's Office.

Action: Hiivala to demo with the other departments

III. ARMER Radio Charges

Discussion Tabled

NOTE: Cost per radio has gone from $75 to $85 for 2017

IV. Office 365 Update

BCA has finally approved the use of Office 365. IT would like to fund the 1st two (2) years with CIP money. This would include Professional Services and Training for all county employees. The 1st two (2) years would be used to evaluate the proper license levels and determine more accurate ongoing costs.

Further discussion tabled

Action: Information Only

(End of 7-27-16 Technology Committee Minutes)

SCHEDULE COMMITTEE OF THE WHOLE RE: NUCLEAR

Kelly requested a Committee Of The Whole (COTW) Meeting to discuss the transfer of the Nuclear Emergency Preparedness Department to the Emergency Manager's/Sheriff's Department. This was discussed previously by the COTW. Potter moved to schedule a COTW Meeting on 8-10-16 at 1:00 P.M. in the Commissioners Conference Room. The motion was seconded by Husom and carried 5-0.

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ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

1. Emergency Services Board. Borrell attended a meeting last week of the Emergency Services Board where Armer Radios were discussed. Some of the smaller counties favor funding by population and not by usage. Those counties referenced the Crime Lab funding which is based on population. Daleiden responded that Wright County disagrees with the funding formula of the Crime Lab.
2. Wright County Fair. Borrell said each day of the Fair experienced record-breaking attendance except Thursday. The estimate is over 68,000 total which is up about 2,000 from last year. Borrell acknowledged the volunteers and their contributions to make this a successful event. Sawatzke announced Borrell and his wife received the Century Farm Award. There were four others that received the Award as well. Sawatzke attended Senior Day and is appreciative of the volunteer work by John Peterson and Amy Burg who were selected as 2016 Outstanding Senior Citizens.
3. Dike in Otsego. Daleiden said there are major issues with washouts just before the dike and there are trees growing near it. Spraying will be completed on part of the area this year. This will be a topic at budget sessions.
4. MAGIC (MN Assn. of Governments Investing for Counties). Sawatzke attended a recent meeting. A report given reflects interest rates may remain low into the foreseeable future. The expectation is that rates will not change short term due to the Presidential election and the economy. The MAGIC Fund has been in existence since about 1990 and for the first time the $1 billion threshold was broken ($1.6 billion). Wright County had about $5 million invested last quarter. Prior to that, Wright County chose to use other investment tools.
5. Pelican Lake LSOHC (Lessard-Sams Outdoor Heritage Council) Tour. Sawatzke stated this is scheduled for 8-03-16 and will include a tour of sites and what is being done to reclaim property.
6. Highway 25 Coalition. Potter spoke of lobbyist efforts associated with attaining funding through the FASTLANE Act, which is part of the FAST Act. The lobbyist, David Turch and Associates, also works with the St. Cloud APO, and Stearns and Sherburne Counties.
7. River Rider. Sawatzke referenced an email received about 3-4 weeks ago from MnDOT, and a verbal response was that things were near completion. Potter was told a month ago that an update is forthcoming.
8. Central MN EMS. Husom attended a meeting on 7-29-16. Discussion included stable funding sources to help support local EMS and their certifications. Funding through seatbelt enforcement has declined with 94% of people complying. Funding dropped from $209,000 in 2011 to $78,000 for 2017.

The meeting adjourned at 10:18 A.M.

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WRIGHT COUNTY
REQUEST FOR BOARD ACTION

_____ *BOARD MEETING DATE: _08/16/16_ CONSENT AGENDA: _X__*

AMT. OF TIME REQUIRED: _____ ITEM FOR CONSIDERATION: _____

_ ADMINISTRATION _____.
ORIGINATING DEPARTMENT/SERVICE

X___Sunny M. Hesse_____ _____
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:
Union employee (AFSCME) request for vacation donation. Request approval to receive donations from non-union and union employees that have completed the required donation forms.

BACKGROUND/JUSTIFICATION:
AFSCME employee request for vacation donation for the serious health condition of a family member.

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

BUDGETED: _____ _____
YES NO

FUNDING: _____ _____
LEVY OTHER

COMMENTS:

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	8-16-16	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $1,224,899.32 with 274 Vendors and 466 Transactions.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	8-16-16	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Additional Claim for Nelson Auto Center, Subject to Audit, for $27,535.70.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY CLAIM FORM

FOR AUDITORS OFFICE USE

Road and Bridge

** FOR DEPARTMENT USE **

DATE: 8-5-16	VENDOR NAME: Nelson Auto Center	VEND # 6145		UNIT #	INVENT# ROAD / JOB
Description	Cost Acct	Obj code	Invoice number	Amount	QTY OR $ AMT / OR CUST #
sample-Morries Parts	481005	6574	for Cindy only	0.00	S00800 / 2630
sample - repair parts (ours)	511000	6574	for Cindy only	0.00	$ amount / 0001
2016 GMC	710005	6699	P048669	27,535.70	
Sierra					
	03 380-6699				

REQUEST FOR REIMBERSEMENT, GOOD(S) DELIVERED OR SERVICES PROVIDED

Date:

Issue Check To: Nelson Auto Center

Total Amount: $ 27,535.70

Account Code	Amount	Description	Invoice	P.O. #
03				
03				

Special notes regarding expenses incurred, services provided or good(s) delivered (attach invoices/receipts)

NOTES

Approved by

Wright County
10 2nd St NW
Buffalo, MN 55313
(763) 682-7382 fax (763) 682-6178

Purchase Order No. 48669

PURCHASE ORDER

Vendor

Name: NELSON AUTO CENTER
Address: 2228 COLLEGE WAY
PO BOX 338
City: FERGUS FALLS St MN Zip 56538
Phone: 218 998-8865
Fax:
Email:

Ship To

Name: Highway
Address: 1901 Highway 25 North
City: Buffalo St MN Zip 55313
Phone:
Attn:

Qty	Unit	Description	Unit Price	Total
1	1	2016 GMC Sierra WT 4WD Dbl Cab pickup	$27,536.70	$27,536.70
			Sub Total	$27,536.70
			Shipping & Handling	$0.00
			Taxes	$0.00
			TOTAL	$27,536.70

Bill To

Name: Highway
Address: 1901 Highway 25 North
City: Buffalo St MN Zip 55313
Phone:
Attn:

Payment Details

○ Check ○ Cash ◉ Account # ○ Credit Card

Acct #

Shipping Date

Approval

Susan Vergin, Interim Purchasing Agent

Date: 4/26/2016
Order No:
Sales Rep:
Ship Via:
Terms:

Notes/Remarks

Confirming PO

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: 8/16/16 CONSENT AGENDA: X

AMT. OF TIME REQUIRED: _____ ITEM FOR CONSIDERATION: Position replacement

County Board

ORIGINATING DEPARTMENT/SERVICE

X _____

REQUESTOR'S SIGNATURE

8/2/16

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Replace Case Aide

BACKGROUND/JUSTIFICATION:

Replace case aide position due to retirement

COUNTY ATTORNEY REVIEW DATE:

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:

- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

FINANCIAL IMPLICATIONS:

$_____

BUDGETED: ____ **YES** ____ **NO**

FUNDING:

COMMENTS:

COMMENTS:

Wright County
Request for Board Action

Req. Agenda Time: _____ Board Meeting Date: 8/16/16 Consent Agenda X

Amt of Time Required: 0 Item for Consideration: Refer to Technology Committee

IT

Originating Department

Requestor's Signature

BOARD ACTION REQUESTED:

Refer Items to Aug 24th Technology Committee

Reviewed by/date

BACKGROUND/JUSTIFICATION:

Refer to the Technology Committee:

a. Office 365 Update
b. CIP Projects/Requests
c. LiveWright Website
d. Celluar BDA's
e. IT Staffing Requests for 2017

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:

COMMENTS: **COMMENTS:**

Wright County
Request for Board Action

Req. Agenda Time: _____ Board Meeting Date: 8/16/16 Consent Agenda yes

Amt of Time Required: _____ Item for Consideration: position resignation/replacement

Sheriffs Office / Jail division

Originating Department

Requestor's Signature

BOARD ACTION REQUESTED:

Request approval to fill authorized vacant Corrections SGT position.

Reviewed by/date

BACKGROUND/JUSTIFICATION:

Jo Carpenter is retiring on 9/30/16. We are requesting to back fill this authorized position effective on 10/1/16.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:

COMMENTS:

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	8-16-2016	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Adopt Resolution for the Repurchase of Tax-Forfeited Property (PID #202-000-294400)
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

RESOLUTION 16-

WHEREAS Mary Havisto, (Applicant) the former owner, has agreed to enter into a Contract For Repurchase Of Tax-Forfeited Real Property pertaining to the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes, Sections 282.241 - 282.261, which land is situated in the County of Wright, Minnesota, and described as follows, to-wit:

Township of Buffalo

202-000-294400

The Southeast Quarter of the Southeast Quarter of Section 29, Township 120, Range 25

Excepting therefrom all that part of the Southeast Quarter of the Southeast Quarter of Section 29, Township 120, Range 25 described as follows: The West 252.0 feet of the East 806.9 feet of the Southeast Quarter of the Southeast Quarter of Section 29 lying North of the township road.

WHEREAS The Applicant has deposited with the Wright County Auditor/Treasurer one fifth of the delinquent taxes, penalties and interest owing on this particular parcel, along with all other costs related to the repurchase; and

WHEREAS Allowing the repurchase will either correct undue hardship or injustice resulting from the forfeiture, or will promote the use of the lands that will best serve the public interest;

NOW, THEREFORE, BE IT RESOLVED, That the Applicant's Contract For Repurchase Of Tax-Forfeited Property pertaining to the described parcel of tax forfeited land is approved, and the Wright County Auditor/Treasurer is hereby directed to permit such repurchase and is authorized to sign said Contract, a copy of which is attached hereto, according to the provisions of Minnesota Statutes, Sections 282.241 - 282.261.

CONTRACT FOR REPURCHASE OF TAX-FORFEITED REAL PROEPRTY

State of Minnesota
County of Wright

Contract Number: 16-

I, Robert J. Hiivala, Auditor-Treasurer of the County of Wright, State of Minnesota, do hereby certify that the following described real property lying and being in the County of Wright, State of Minnesota, to-wit:

Township of Buffalo
202-000-294400
The Southeast Quarter of the Southeast Quarter of Section 29, Township 120, Range 25
Excepting therefrom all that part of the Southeast Quarter of the Southeast Quarter of Section 29, Township 120, Range 25 described as follows: The West 252.0 feet of the East 806.9 feet of the Southeast Quarter of the Southeast Quarter of Section 29 lying North of the township road.

having forfeited to the State of Minnesota pursuant to Minnesota Statutes, Chapter 281, was, on this 5th day of August, 2016, repurchased pursuant to Minnesota Statutes Section 282.241 to 282.324 by:

Mary Havisto
12527 Central Ave. NE, #186
Blaine, MN 55434

on the following terms and conditions, to-wit:

1. The State of Minnesota, upon performance by the repurchaser of all conditions and terms as hereinafter set forth, agrees to convey said real property to said repurchaser, his heirs and assigns, by quitclaim deed.

2. The repurchaser shall pay to the Office of the Wright County Auditor-Treasurer the sum of $9,055.13 as the repurchase price of said real property in the manner and at the times following, to-wit: at the time of entering into this contract, the sum of $1,811.03, plus fees, receipt of which is hereby acknowledged, and the balance of $7,244.10 in four more equal annual installments, the first of which shall be payable on or before the 31st day of December, 2017, and the remaining payments on or before the 31st day of December each year thereafter, with interest as provided in Section 282.61, Subd. 2, on the unpaid balance each year until all of such repurchase price shall be paid, with the privilege of paying the full amount of said repurchase price, with accrued interest, if any, at any time.

3. In addition to the payments in the above paragraph, the repurchaser shall pay all costs related to this Contract for Repurchase, including an administrative fee of $140.00, state deed tax, ag fee, well certificate fee, recording fee and state deed fee. **These fees will be paid at the time of entering into this Contract for Repurchase, so that the initial payment will total $2,056.91**. The repurchaser shall also pay all current year taxes, beginning with the 2017 taxes, upon said real property before they become delinquent.

4. The repurchaser shall not assign any interest in this Contract for Repurchase without the express written approval of the Wright County Auditor/Treasurer.

5. The repurchaser agree to keep the subject real property in compliance with all County of Wright and Township of Buffalo zoning and other ordinances.

6. The failure of the repurchaser or any person claiming under them to pay any of the deferred installments with interest, or the current taxes, or to comply with any other terms or conditions of this contract, shall constitute default and this repurchase contract will be subject to cancellation pursuant to Minnesota Statutes Section 282.241 to 282.324 and Minnesota Statute Section 559.21.

7. This contract is subject to all the provisions of Minnesota Statute Section 282.241 to 282.324 and the new provisions of those sections and any other applicable laws, and all pertinent provisions thereof are made a part of this contract as though set out in full herein.

8. No structure, minerals, sand, gravel, topsoil, or peat shall be removed, nor shall any timber or timber products be cut and removed from the said land until the repurchase price has been paid in full; provided, however, that this shall not be construed as prohibiting the removal of such sand, gravel, topsoil, subsoil, or peat as may be incidental to the erection of structures on such repurchased lands or to the grading of such land whenever such removal or grading shall result in enhancing the value thereof.

Date: 8-5-2016

Mary Havisto

Mary Havisto

State of Minnesota,
County of Wright

The following was acknowledged before me this 5th day of August, 2016, by Mary Havisto, repurchaser under this contract.

BRIAN J. ASLESON
NOTARY PUBLIC-MINNESOTA
My Comm. Exp. Jan. 31, 2020

Date: August 5, 2016

Robert J. Hiivala
Wright County Auditor/Treasurer

State of Minnesota
County of Wright

The following was acknowledged before me this 5th day of August, 2016, by Robert J. Hiivala, Wright County Auditor/Treasurer.

BRIAN J. ASLESON
NOTARY PUBLIC-MINNESOTA
My Comm. Exp. Jan. 31, 2020

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	8-16-16	***Consent Agenda*:**	
Amt. of Time Required:	5 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve July Revenue/Expenditure Budget Report.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05	***Board Meeting Date*:**	8-16-2016	***Consent Agenda*:**	
Amt. of Time Required:	5 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Procurement Card Transactions for the Period Ending July 25, 2016 for a Total of $14,865.04.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

*** WRIGHT COUNTY ***

INTEGRATED FINANCIAL SYSTEMS

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
25	DEPT			COURT SERVICES		
4341	**US BANK-PROCUREMENT CARDS**					
	01-025-000-0000-6411		54.71	PC COBURNS		OPERATING SUPPLIES
	01-025-000-0000-6411		121.93	PC OFFICE DEPOT		OPERATING SUPPLIES
4341	**US BANK-PROCUREMENT CARDS**		**176.64**	**2** Transactions		
25	**DEPT Total:**		**176.64**	**COURT SERVICES**	**1 Vendors**	**2 Transactions**
31	DEPT			COUNTY COORDINATOR		
4341	**US BANK-PROCUREMENT CARDS**					
	01-031-000-0000-6338		100.00	PC CONFERENCE LODGING		CONFERENCES & MEETINGS
4341	**US BANK-PROCUREMENT CARDS**		**100.00**	**1** Transactions		
31	**DEPT Total:**		**100.00**	**COUNTY COORDINATOR**	**1 Vendors**	**1 Transactions**
41	DEPT			COUNTY AUDITOR-TREASURER		
4341	**US BANK-PROCUREMENT CARDS**					
	01-041-000-0000-6205		19.35	PC POSTAGE		POSTAGE
	01-041-000-0000-6411		15.96	PC TARGET		OPERATING SUPPLIES
4341	**US BANK-PROCUREMENT CARDS**		**35.31**	**2** Transactions		
41	**DEPT Total:**		**35.31**	**COUNTY AUDITOR-TREASURER**	**1 Vendors**	**2 Transactions**
63	DEPT			IT (INFORMATIONAL TECHNOLOGY)		
4341	**US BANK-PROCUREMENT CARDS**					
	01-063-000-0000-6260		309.00	PC WINHEX SPECIALIST LIC	73648588075	SOFTWARE OR SYSTEMS SUPPORT
4341	**US BANK-PROCUREMENT CARDS**		**309.00**	**1** Transactions		
63	**DEPT Total:**		**309.00**	**IT (INFORMATIONAL TECHNOLOGY)**	**1 Vendors**	**1 Transactions**
91	DEPT			COUNTY ATTORNEY		
4341	**US BANK-PROCUREMENT CARDS**					
	01-091-000-0000-6411		131.17	PC USB DRIVES		OPERATING SUPPLIES
4341	**US BANK-PROCUREMENT CARDS**		**131.17**	**1** Transactions		
91	**DEPT Total:**		**131.17**	**COUNTY ATTORNEY**	**1 Vendors**	**1 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
100	DEPT			OTHER GENERAL GOVERNMENT		
4341	**US BANK-PROCUREMENT CARDS**					
	01-100-000-0000-6605		43.48	PC MENARDS IT	63016	SITE IMPROVEMENTS-COURTHOUSE
	01-100-000-0000-6605		32.20	PC MENARDS IT	71816	SITE IMPROVEMENTS-COURTHOUSE
4341	**US BANK-PROCUREMENT CARDS**		**75.68**	**2** Transactions		
100	**DEPT Total:**		**75.68**	**OTHER GENERAL GOVERNMENT**	**1 Vendors**	**2 Transactions**
103	DEPT			SURVEYOR		
4341	**US BANK-PROCUREMENT CARDS**					
	01-103-000-0000-6205		6.45	PC POSTAGE		POSTAGE
	01-103-000-0000-6411		430.25	PC SUPPLIES		OPERATING SUPPLIES
	01-103-000-0000-6621		169.99	PC FURNITURE/EQUIP		FURNITURE & EQUIPMENT
4341	**US BANK-PROCUREMENT CARDS**		**606.69**	**3** Transactions		
103	**DEPT Total:**		**606.69**	**SURVEYOR**	**1 Vendors**	**3 Transactions**
105	DEPT			ASSESSOR		
4341	**US BANK-PROCUREMENT CARDS**					
	01-105-000-0000-6205		3.02	PC POSTAGE		POSTAGE
	01-105-000-0000-6621		512.98	PC HUMIDIFIERS		FURNITURE & EQUIPMENT
4341	**US BANK-PROCUREMENT CARDS**		**516.00**	**2** Transactions		
105	**DEPT Total:**		**516.00**	**ASSESSOR**	**1 Vendors**	**2 Transactions**
111	DEPT			BUILDING CARE		
4341	**US BANK-PROCUREMENT CARDS**					
	01-111-000-0000-6412		23.56	PC MENARDS LEC	62816	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6301		199.74	PC MENARDS GC	62916	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		71.03	PC MENARDS GC	63016	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		97.69	PC MENARDS GC	70116	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		31.63	PC MENARDS LEC	70716	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		81.80	PC MENARDS GC	71216	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		45.91	PC MENARDS LEC	71216	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6412		11.22	PC MENARDS LEC	71216	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6302		12.72	PC MENARDS LEC	71316	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		9.26	PC MENARDS GC	71416	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		15.99	PC MENARDS LEC	71516	JAIL/LEC REPAIRS AND MAINTENANCE

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-111-000-0000-6302		15.28-	PC CREDIT	71816	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		49.91	PC MENARDS LEC	72116	JAIL/LEC REPAIRS AND MAINTENANCE
4341	**US BANK-PROCUREMENT CARDS**		**635.18**	**13** Transactions		
111	**DEPT Total:**		**635.18**	**BUILDING CARE**	**1 Vendors**	**13 Transactions**
121	DEPT			VETERANS SERVICE		
4341	**US BANK-PROCUREMENT CARDS**					
	01-121-000-0000-6411		10.69	PC DOLLAR TREE		OPERATING SUPPLIES
	01-121-000-0000-6411		32.75	PC MENARDS		OPERATING SUPPLIES
	01-121-000-0000-6411		22.41	PC MENARDS		OPERATING SUPPLIES
	01-121-000-0000-6411		732.09	PC BRAHAM MONUMENT CO		OPERATING SUPPLIES
	01-121-000-0000-6411		96.00	PC SIGN MAN		OPERATING SUPPLIES
4341	**US BANK-PROCUREMENT CARDS**		**893.94**	**5** Transactions		
121	**DEPT Total:**		**893.94**	**VETERANS SERVICE**	**1 Vendors**	**5 Transactions**
201	DEPT			SHERIFF		
4341	**US BANK-PROCUREMENT CARDS**					
	01-201-000-0000-6804		400.00	PC LEG WORKSHOP FERG,FLEMM	7/1/16	STAFF TRAINING
	01-201-000-0000-6804		650.00	PC COMMAND INST LUTGENS	7/8/2016	STAFF TRAINING
	01-201-000-0000-6804		650.00	PC SUPERVISOR INST FERG	7/8/2016	STAFF TRAINING
4341	**US BANK-PROCUREMENT CARDS**		**1,700.00**	**3** Transactions		
201	**DEPT Total:**		**1,700.00**	**SHERIFF**	**1 Vendors**	**3 Transactions**
250	DEPT			SHERIFF-CORRECTIONS		
4341	**US BANK-PROCUREMENT CARDS**					
	01-250-000-0000-6804		650.00	PC COMMAND INST LIPELT	7/8/2016	STAFF TRAINING
4341	**US BANK-PROCUREMENT CARDS**		**650.00**	**1** Transactions		
250	**DEPT Total:**		**650.00**	**SHERIFF-CORRECTIONS**	**1 Vendors**	**1 Transactions**
521	DEPT			PARKS		
4341	**US BANK-PROCUREMENT CARDS**					
	01-521-000-0000-6301		335.24	PC SUPPLIES		REPAIRS & MAINTENANCE
	01-521-000-0000-6411		724.24	PC SUPPLIES		OPERATING SUPPLIES
	01-521-000-0000-6451		364.93	PC SUPPLIES		FUEL - LUBE ETC

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-521-000-0000-6452		144.24	PC SUPPLIES		VEHICLE MAINTENANCE
	01-521-000-0000-6550		145.25	PC SUPPLIES		VEGETATION MANAGEMENT
	01-521-000-0000-6807		507.96	PC SUPPLIES		MATERIALS FOR RE-SALE - POP ETC.
4341	**US BANK-PROCUREMENT CARDS**		**2,221.86**	**6** Transactions		
521	**DEPT Total:**		**2,221.86**	**PARKS**	**1 Vendors**	**6 Transactions**
603	DEPT			EXTENSION		
4341	**US BANK-PROCUREMENT CARDS**					
	01-603-000-0000-6244		336.63	PC GUITARCENTER.COM		PROGRAM EXPENSES
	01-603-000-0000-6244		15.25	PC AMAZON.COM		PROGRAM EXPENSES
	01-603-000-0000-6244		25.05	PC FACEBOOK ADS		PROGRAM EXPENSES
	01-603-000-0000-6244		53.27	PC WALMART		PROGRAM EXPENSES
	01-603-000-0000-6244		198.18	PC WALMART		PROGRAM EXPENSES
	01-603-000-0000-6244		10.68	PC AMAZON.COM		PROGRAM EXPENSES
	01-603-000-0000-6244		223.22	PC WALMART		PROGRAM EXPENSES
	01-603-000-0000-6244		13.74	PC AMAZON.COM		PROGRAM EXPENSES
	01-603-000-0000-6244		3.73	PC MINUTE KEYS		PROGRAM EXPENSES
	01-603-000-0000-6244		3.73	PC MINUTE KEYS		PROGRAM EXPENSES
	01-603-000-0000-6244		3.73	PC MINUTE KEYS		PROGRAM EXPENSES
	01-603-000-0000-6244		3.73	PC MINUTE KEYS		PROGRAM EXPENSES
	01-603-000-0000-6244		3.73	PC MINUTE KEYS		PROGRAM EXPENSES
	01-603-000-0000-6244		2.14	PC MINUTE KEYS		PROGRAM EXPENSES
	01-603-000-0000-6244		8.00	PC MINUTE KEYS		PROGRAM EXPENSES
4341	**US BANK-PROCUREMENT CARDS**		**904.81**	**15** Transactions		
603	**DEPT Total:**		**904.81**	**EXTENSION**	**1 Vendors**	**15 Transactions**
1	**Fund Total:**		**8,956.28**	**GENERAL REVENUE FUND**		**57 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
230	DEPT			JAIL CANTEEN		
	4341 **US BANK-PROCUREMENT CARDS**					
	02-230-000-0000-6801		242.80	PC MENARDS	7/1 &7/19/2016	JAIL CANTEEN EXPENDITURES
	02-230-000-0000-6801		42.74	PC NETFLIX	7/19 & 7/20/16	JAIL CANTEEN EXPENDITURES
	4341 US BANK-PROCUREMENT CARDS		**285.54**	**2** Transactions		
230	**DEPT Total:**		**285.54**	**JAIL CANTEEN**	**1 Vendors**	**2 Transactions**
282	DEPT			NUCLEAR POWER PLANT		
	4341 **US BANK-PROCUREMENT CARDS**					
	02-282-000-0000-6411		96.00	PC SIGN MAN		OPERATING SUPPLIES
	4341 US BANK-PROCUREMENT CARDS		**96.00**	**1** Transactions		
282	**DEPT Total:**		**96.00**	**NUCLEAR POWER PLANT**	**1 Vendors**	**1 Transactions**
2	**Fund Total:**		**381.54**	**RESERVES FUND**		**3 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
310	DEPT			HIGHWAY ADMINISTRATION		
	4341 **US BANK-PROCUREMENT CARDS**					
	03-310-000-0000-6260		3,844.00	PC CARTEGRAPH SYSTEMS		SOFTWARE OR SYSTEMS SUPPORT
	03-310-000-0000-6409		13.76	PC WALMART		OFFICE SUPPLIES
	03-310-000-0000-6409		12.19	PC TARGET		OFFICE SUPPLIES
	4341 US BANK-PROCUREMENT CARDS		**3,869.95**	**3** Transactions		
310	**DEPT Total:**		**3,869.95**	**HIGHWAY ADMINISTRATION**	**1 Vendors**	**3 Transactions**
320	DEPT			HIGHWAY ENGINEERING		
	4341 **US BANK-PROCUREMENT CARDS**					
	03-320-000-0000-6504		400.00	PC POLLUTION PERMIT		MN/DOT TESTING
	4341 US BANK-PROCUREMENT CARDS		**400.00**	**1** Transactions		
320	**DEPT Total:**		**400.00**	**HIGHWAY ENGINEERING**	**1 Vendors**	**1 Transactions**
3	**Fund Total:**		**4,269.95**	**ROAD AND BRIDGE FUND**		**4 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
420	DEPT			FINANCIAL SERVICES		
4341	**US BANK-PROCUREMENT CARDS**					
	11-420-600-0020-6303		8.63	PC TRAVEL MART FUEL	6/30/2016	VEHICLE EXPENSE
	11-420-600-0020-6303		6.44	PC SUPER AMERICA FUEL	7/12/2016	VEHICLE EXPENSE
	11-420-600-0020-6303		13.17	PC SUPER AMERICA FUEL	7/13/2016	VEHICLE EXPENSE
	11-420-600-0020-6303		7.21	PC WELCOME FUEL	7/13/2016	VEHICLE EXPENSE
	11-420-600-0020-6303		11.18	PC SUPER AMERICA FUEL	7/19/2016	VEHICLE EXPENSE
	11-420-600-0020-6260		90.00	PC SURVEY MONKEY SUBSC	7/2/2016	SOFTWARE OR SYSTEMS SUPPORT
	11-420-600-0020-6303		9.57	PC KWIK TRIP FUEL	7/2/2016	VEHICLE EXPENSE
	11-420-600-0020-6303		6.64	PC SUPER AMERICA FUEL	7/7/2016	VEHICLE EXPENSE
4341	**US BANK-PROCUREMENT CARDS**		**152.84**	**8** Transactions		
420	**DEPT Total:**		**152.84**	**FINANCIAL SERVICES**	**1 Vendors**	**8 Transactions**
430	DEPT			SOCIAL SERVICES		
4341	**US BANK-PROCUREMENT CARDS**					
	11-430-710-1670-6030		16.00	PC VEHICLE RECORDS MI STATE	6/28/2016	PARENT SUPPORT OUTREACH SERVICES
	11-430-710-1640-6030		18.68	PC WALMART ALARM	6/29/2016	FAMILY RESPONSE GRANT
	11-430-710-1960-6030		182.16	PC COMFORT INN ROSITAS	6/30-7/1/16	ADOPTIONS AND KINSHIP
	11-430-700-0020-6303		15.53	PC TRAVEL MART FUEL	6/30/2016	VEHICLE EXPENSE
	11-430-700-0020-6303		11.59	PC SUPER AMERICA FUEL	7/12/2016	VEHICLE EXPENSE
	11-430-710-1960-6030		96.66	PC COMFORT INN ROSITAS	7/12/2016	ADOPTIONS AND KINSHIP
	11-430-700-0020-6303		12.98	PC WELCOME FUEL	7/13/2016	VEHICLE EXPENSE
	11-430-700-0020-6303		23.71	PC SUPER AMERICA FUEL	7/13/2016	VEHICLE EXPENSE
	11-430-700-0020-6303		20.12	PC SUPER AMERICA FUEL	7/19/2016	VEHICLE EXPENSE
	11-430-700-0020-6260		162.00	PC SURVEY MONKEY SUBSC	7/2/2016	SOFTWARE OR SYSTEMS SUPPORT
	11-430-700-0020-6303		17.23	PC KWIK TRIP FUEL	7/2/2016	VEHICLE EXPENSE
	11-430-710-1670-6030		156.35	PC PSOP CAR INSURANCE	7/21/2016	PARENT SUPPORT OUTREACH SERVICES
	11-430-710-1670-6030		41.31	PC PSOP TARGET	7/6/2016	PARENT SUPPORT OUTREACH SERVICES
	11-430-700-0020-6303		11.96	PC SUPER AMERICA FUEL	7/7/2016	VEHICLE EXPENSE
	11-430-710-1670-6030		126.25	PC PSOP BIRTH CERT MI STATE	7/7/2016	PARENT SUPPORT OUTREACH SERVICES
4341	**US BANK-PROCUREMENT CARDS**		**912.53**	**15** Transactions		
430	**DEPT Total:**		**912.53**	**SOCIAL SERVICES**	**1 Vendors**	**15 Transactions**
450	DEPT			PUBLIC HEALTH SERVICES		
4341	**US BANK-PROCUREMENT CARDS**					
	11-450-430-0020-6303		4.60	PC TRAVEL MART FUEL	6/30/2016	VEHICLE EXPENSE

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	11-450-430-0020-6303		3.44	PC SUPER AMERICA FUEL	7/12/2016	VEHICLE EXPENSE
	11-450-430-0020-6303		3.84	PC WELCOME FUEL	7/13/2016	VEHICLE EXPENSE
	11-450-430-0020-6303		7.03	PC SUPER AMERICA FUEL	7/13/2016	VEHICLE EXPENSE
	11-450-430-0020-6303		5.96	PC SUPER AMERICA FUEL	7/19/2016	VEHICLE EXPENSE
	11-450-430-0020-6260		48.00	PC SURVEY MONKEY SUBSC	7/2/2016	SOFTWARE OR SYSTEMS SUPPORT
	11-450-430-0020-6303		5.10	PC KWIK TRIP FUEL	7/2/2016	VEHICLE EXPENSE
	11-450-430-0020-6303		3.54	PC SUPER AMERICA FUEL	7/7/2016	VEHICLE EXPENSE
4341	**US BANK-PROCUREMENT CARDS**		**81.51**	**8** Transactions		
450	**DEPT Total:**		**81.51**	**PUBLIC HEALTH SERVICES**	**1 Vendors**	**8 Transactions**
11	**Fund Total:**		**1,146.88**	**HUMAN SERVICES FUND**		**31 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
161	DEPT			HIGHWAY BUILDING BOND PROCEEDS		
4341	**US BANK-PROCUREMENT CARDS**					
	34-161-000-0000-6605		44.91	PC MENARDS HWY BLD	62716	HIGHWAY BUILDING
	34-161-000-0000-6605		41.58	PC MENARDS HWY BLD	63016	HIGHWAY BUILDING
	34-161-000-0000-6605		23.90	PC MENARDS HWY BLD	71216	HIGHWAY BUILDING
4341	**US BANK-PROCUREMENT CARDS**		**110.39**	**3** Transactions		
161	**DEPT Total:**		**110.39**	**HIGHWAY BUILDING BOND PROCEEDS**	**1 Vendors**	**3 Transactions**
34	**Fund Total:**		**110.39**	**CAPITAL IMPROVEMENTS FUND**		**3 Transactions**
	Final Total:		**14,865.04**	**22 Vendors**	**98 Transactions**	

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Recap by Fund

Fund	Amount	Name
1	8,956.28	GENERAL REVENUE FUND
2	381.54	RESERVES FUND
3	4,269.95	ROAD AND BRIDGE FUND
11	1,146.88	HUMAN SERVICES FUND
34	110.39	CAPITAL IMPROVEMENTS FUND
All Funds	14,865.04	Total

Approved by, ...

. . . . . .

. . . . . .

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WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	8-16-16	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Open Bids County Ditch 10
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	8-16-16	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Open Bids Joint Ditch 4
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

Bid Tabulation

County Board Meeting: August 16, 2016

Vendor:	County Ditch 10		Joint Ditch 4
Blackstone Contractors, LLC			$ 44,550.00
Van Heuveln General Contracting, LLC			$ 17,500.00
Kotila Excavating			$ 18,379.00
Consolidated Landcare, Inc.			$ 17,900.00
Ed Rettman Jr. Excavating			$ 13,750.00
Wuetherich Drainage Inc.			$ 15,435.00
Blackstone Contractors, LLC	$ 72,550.00		
Kivisto West Tree Service	$ 22,480.00		
Van Heuveln General Contracting, LLC	$ 21,000.00		
Wuetherich Drainage, Inc.	$ 34,125.00		
Consolidated Landcare, Inc.	$ 15,400.00		

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	8-16-2016	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve New Tobacco License for Kwik Trip, Inc. DBA Kwik Trip #162 in the City of Otsego.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05	***Board Meeting Date*:**	8-16-2016	***Consent Agenda*:**	
Amt. of Time Required:	5 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Informational Item: A recount of votes cast for Commissioner District 2 in the 2016 Primary Election has been requested in writing.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Tom Perrault received 327 votes
Darek Vetsch received 251 votes
Bradley E. Fyle received 247 votes

The difference between the 2nd and 3rd candidates is 4 votes. The total of all votes cast for the office is 825 votes. 4/825 = .0048. The threshold for a publicly funded recount is ½ of 1% (or .005). A discretionary recount (where the candidate incurs all costs) could have been requested.

The recount is scheduled for Thursday, August 18 at 1:30 p.m.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	**Funding:** **Levy** **Other**
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* *08-16-16* *CONSENT AGENDA* ____.

AMT. OF TIME REQUIRED: 2 Min. *ITEM FOR CONSIDERATION:* _____.

HIGHWAY.
ORIGINATING DEPARTMENT/SERVICE

X
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve Agreement No. 16-55 for the Replacement of Woodland Township Bridge No. L8124 (60th Street SW) Using Township Bridge Program Funding

BACKGROUND/JUSTIFICATION:

Agreement 16-55 (copy attached) outlines the funding participation, construction, and maintenance responsibilities between Woodland Township and Wright County.

The project meets the eligibility requirements of the Township Bridge Program.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	COUNTY ATTORNEY REVIEW DATE:	FINANCIAL IMPLICATIONS: $_____
COUNTY COORDINATOR/DATE:	ADMINISTRATIVE RECOMMENDATION: ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	BUDGETED: ____ YES ____ NO FUNDING: ____ LEVY ____ OTHER
COMMENTS:		COMMENTS:

WRIGHT COUNTY
DEPARTMENT OF HIGHWAYS

FUNDING PARTICIPATION AND CONSTRUCTION AGREEMENT

BETWEEN

THE COUNTY OF WRIGHT
and
THE TOWNSHIP OF WOODLAND

for

CONSTRUCTION OF IMPROVEMENTS FOR:

S.A.P. 086-599-____

REPLACEMENT OF TOWNSHIP BRIDGE NO. L8124
60th Street SW

WITH NEW STRUCTURE (BRIDGE NO. _____)
OVER 12 MILE CREEK

VH

COOPERATIVE AGREEMENT

THIS AGREEMENT, made and entered into by and between the County of Wright, Minnesota, acting by and through its County Board of Commissioners hereinafter referred to as the "County" and Woodland Township, Minnesota, acting by and through its Town Board, hereinafter referred to as the "Township",

WITNESSETH:

WHEREAS, plans and specifications are being prepared by Erickson Engineering Co. LLC., for the replacement of the bridge structure L8124 located on 60th Street SW over 12 Mile Creek, and said construction plans are designated as:

S.A.P. 086-599-____ (Bridge No. _____, Replacing L8124).

The project includes, but is not limited to structure removal, structure replacement, and miscellaneous approach and other miscellaneous improvements within Woodland Township, and

WHEREAS, the existing bridge would be replaced with a new structure in accordance with the approved plans and specifications and the participation for this project is consistent with MnDOT's Town Bridge Funding program (with the Township responsible for all local funding). The County will review and assist the Township Engineer in filling out the Town Bridge Fund Application to the MnDOT State Aid Office, and

WHEREAS, the County Engineer's office is responsible for reviewing the plans and acting as the pass-through agency for the Town Bridge account funds, and

WHEREAS, a Cooperative Agreement between the County and the Township outlines the responsibilities and financial commitments for the proposed project.

NOW THEREFORE, IT IS MUTUALLY AGREED AND UNDERSTOOD THAT:

Article 1

The Township shall construct or cause to be constructed the project which will remove and replace the existing bridge structure No. L8124 in Woodland Township in accordance with the approved plans and specifications on file in the Office of the County Engineer, Wright County Minnesota. The Township has authorized Erickson Engineering Co. LLC., to manage this project for the Township in accordance with the state aid requirements. The County will be responsible for advertising for bids, selling plans/proposals to prospective bidders, conducting the bid opening, and awarding the project. Contract payments for construction will be made by the County using the Town Bridge Funds received from the State.

VH

Article 2

It is agreed that upon completion of and acceptance of the work as to quantity and quality by the County, the County shall determine the actual amount due from the Township in accordance with the following funding participation schedule:

Funding Participation

	Town Bridge Funds	Township
Town Bridge Project (Participating Items) • New structure, bedding, rip-rap	100%	0%
Town Bridge Project (Non-Participating Items) •Removal of existing structure •Approach grading	100% of costs over $10,000	$10,000**(A)**
Engineering Costs	**(B)**	**(B)**

NOTES:

(A) All right-of-way costs and other acquisition costs are the responsibility of the Township. The Township agrees to obtain the necessary right-of-way easements and access agreements prior to the project being awarded.

(B) Township is responsible for the first $10,000 of engineering fees, and Town Bridge Funds will reimburse the remainder of the engineering fees (subject to the Town Bridge Program information attached).

Upon receiving the bids the County will prepare an estimate of the Township's share of the construction cost based on the unit prices bid by the County's contractor. A copy of such cost estimate will be forwarded to the Township.

Article 3

The Township shall be responsible for providing all engineering services related to the project (which includes design, construction engineering and field inspection, testing, documentation of quantities, and contractor performance) for the bridge replacement project. The Township Engineer is responsible for completing and submitting to County Highway Department (for payment to Contractor) the Work Performance forms for partial payments. The Township Engineer will also be required to check contractor payrolls and resolve any problems with regard to discrepancies in paying the prevailing wage rates (as required by state aid). The Township Engineer must certify to the County that they have monitored the wage rates and the contractor and subcontractors have complied with the wages as specified. The Township Engineer is required to follow all applicable MnDOT State Aid requirements that are current as of the date of the project. The township shall pay the engineering costs as they become due, and the County will reimburse the Township for any engineering fees in excess of $10,000 from Township Bridge Funds received from the State (subject to eligibility per the Town Bridge Program).

VH

Article 4

Upon completion of the work the Township Engineer shall submit a certificate of performance which indicates that he inspected the work and it complies with the plans and specifications. The County Engineer will notify the Township of the final amount of the Township share based on the actual quantities used and the funding participation amounts shown in Article Two. The Township Engineer shall review this amount and approve it prior to processing any final payment to the County. The Township shall be responsible for reimbursing this amount, up to a maximum of $10,000, to the County within 30 days of approving the final payment amount. The Township Engineer shall prepare for the County a reproducible as-built plan of the bridge improvements. This reproducible plan shall be submitted to the County within six months of the final completion of the project.

Article 5

The Township shall be responsible for all maintenance, including snow and ice removal, signing, and misc. structural maintenance.

Article 6

The Township shall indemnify, save and hold harmless the County and all of its agents and employees of any form against any and all claims, demands, actions or causes of action of whatever nature or character arising out of or by reason of the execution or performance of the work provided for herein to be performed by the Township. The County shall indemnify, save and hold harmless the Township and all of its agents and employees of any form against any and all claims, demands, actions or causes of action of whatever nature or character arising out of or by reason of the execution of performance of the work provided for herein to be performed by the County.

Article 7

It is further agreed that any and all full-time employees of the County and all other employees of the County engaged in the performance by any work or services required or provided for herein to be performed by the County shall be considered employees of the County only and not of the Township and that any and all claims that may or might arise under Workmen's Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said County employees while so engaged on any of the work or services provided to be rendered herein shall be the sole obligation and responsibility of the County.

It is further agreed that any and all full-time employees of the Township and all other employees of the Township engaged in the performance by any work or services required or provided for herein to be performed by the Township shall be considered employees of the Township only and not of the County and that any and all claims that may or might arise under Workmen's Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said Township employees which so engaged on any of the work or services provided to be rendered herein shall be the sole obligation and responsibility of the Township.

VH
7-29-16

Article 8

Before this agreement shall become binding and effective it shall be approved by the Township Board of Woodland Township and it shall also be approved by the County Board and such other officers as law may provide.

IN TESTIMONY WHEREOF the parties have duly executed this agreement by their duly authorized officers and caused their respective seals to be hereunto affixed.

COUNTY OF WRIGHT

Recommended for Approval:

County Engineer

Approved:

Chairman, County Board

County Coordinator

County Attorney

Date

TOWNSHIP OF WOODLAND

Recommended for Approval:

Township Engineer, Woodland Township

Chairman, Township of Woodland

per email 7-29-16

Township Attorney, Township of Woodland

Clerk, Township of Woodland

8-1-2016

Date

VH

What a Township Board Needs to Know About

The TOWNSHIP BRIDGE PROGRAM

- ***Coordinate a 3 – 5 year program*** with the County Engineer to fit your projects with other Township bridges within the county.

- The ***County Engineer prioritizes*** Township bridge replacements in the county based on structural or functional condition, local priority and availability of Town bridge funds or other state funds. The County submits a bridge fund application to State Aid.

- Your ***District State Aid Engineer*** will review each application to determine if a replacement bridge is warranted or if other options, such as abandoning the bridge, should be considered.

- The following projects are ***eligible*** for town bridge or state bridge funds:
  - Existing bridges that are structurally deficient or functionally obsolete **and** have a sufficiency rating less than 80.
  - Bridges that replace structures less than 10 feet long.

- ***Town Bridge Funds or State Bridge Funds*** will cover:
  - 100% of costs of the bridge structure or culvert
  - Approach grading and bridge removal costs over $10,000
  - Engineering costs over $10,000 OR 100% of engineering costs if your township has a net tax capacity of less than $300,000.
  - 100% of all your costs to abandon a bridge or build a road-in-lieu of a bridge, up to the cost of a replacement bridge.

- Consider your ***local participation costs***, including up to $10,000 for approaches and bridge removal, up to $10,000 for engineering, and any right-of-way costs. Local costs are sometimes shared with the county. Road-in-lieu or bridge abandonment costs can by up to 100% covered.

- ***Town Bridge Funds*** of about $13 million are available each year.

- ***Questions?*** First contact your County Engineer.

Patti Loken
State Aid Programs Manager
651-366-3803
Patti.loken@state.mn.us

Bridge Funding Eligibility Chart

Item	FBF	TWN BR	SBB *(2)	SA	Condition
General					
Mobilization	X	X	X	X	100 percent eligible if approach grading is to the touchdown point. Pro-rated by participating bridge amount if grading goes beyond touchdown point.
Structure Excavation	X	X	X	X	
Engineering & Surveying	X	X		X	See Tech Memos 93-SA-05 for eligibility of historical/archaeological review services with federal planning funds.
Bridge & Non-Bridge Removals	X	X*		X	*See note (1) Approach Grading Cost
Salvage		X*		X	*See note (1) Approach Grading Cost
Traffic Control	X	X	X	X	100 percent eligible if approach grading is to the touchdown point. Pro-rated by participating bridge amount if grading goes beyond touchdown point.
R/W		X*	X*	X	*May be eligible on road-in-lieu of bridge projects
Utility Work	X			X	Whether electrical, gas, telephone not owned by subdivision of the State; or storm, sanitary owned by subdivision of the State.
Bridge Structure					
Granular Backfill for Abutment Drainage System	X	X	X	X	
Granular Bedding	X	X	X	X	
Bridge Foundation & Structure	X	X	X	X	Including piling, beams, joints, rebar, overlays, bearings...
Slope Preparation & Paving	X	X	X	X	
Concrete Sidewalk on Bridge	X	X(a)	X(a)	X	(a) if existing and/or urban sidewalk approaching bridge (up to 6' both sides; up to 8' if only on one side). Remaining width may be eligible for FBF, SA or FA funds, State Aid Manual 5.4 VI.
Path on Bridge	X	X(b)	X(b)	X	(b) if existing and/or urban sidewalk approaching bridge (maximum 8' if only on one side). See sidewalk funding conditions above if on both sides. Remaining width may be eligible for FBF, SA or FA funds, State Aid Manual 5.4 VI.
Drainage System	X	X	X	X	On the bridge and/or behind abutments.
Lighting System (including conduit)	X	X	X	X	If lighting is justified. Ornamental units prorated to standards.
Guard Rail	X	X	X	X	
Ornamental Metal Rail	X	X	X	X	Prorated to cost of standard railing or chain link fence.
Architectural Surface Treatment	X			X	Subject to 5 percent of annual construction allocation cap. See "landscape" guidance.
Culvert					
Culvert Pipes & Aprons	X	X	X	X	
Culvert Bedding	X	X	X	X	
Culvert Backfill (including granular)	X	X	X	X	Eligible to minimum depth of cover required (usually 2')
Approach Work					
Clearing & Grubbing	X	X*		X	*See note (1) Approach Grading Cost.
Common Excavation for Approaches	X	X*		X	*See note (1) Approach Grading Cost.
Topsoil Borrow	X	X*		X	*See note (1) Approach Grading Cost.
Surfacing	X	X*		X	Concrete, bituminous or aggregate. *See note (1) Approach Grading Cost.
Curb & Gutter	X	X*		X	*See note (1) Approach Grading Cost.
Sidewalks Along Approaches	X	X*		X	*See note (1) Approach Grading Cost.
Channel Excavation	X	X	X	X	To the touchdown point.
Approach Panels	X	X*	X*	X	*Eligible if included in the same plan as the bridge construction.
Erosion Control					
Riprap	X	X	X	X	Granular or geo filter incidental
Silt Fence	X	X*		X	*See note (1) Approach Grading Cost
Turf Establishment	X	X*		X	*See note (1) Approach Grading Cost
Other					
Water Retention Projects	X	X*		X	*See note (1) Approach Grading Cost.

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date September 15, 2015 Resolution No. 15-49.
Motion by Commissioner Daleiden Seconded by Commissioner Husom.

RESOLUTION REGARDING DEFICIENT BRIDGES

(see attached)

	YES		NO
HUSOM	X	HUSOM	.
SAWATZKE	X	SAWATZKE	.
DALEIDEN	X	DALEIDEN	.
POTTER	X	POTTER	.
BORRELL	X	BORRELL	.

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed, qualified, and acting Clerk to the County Board for the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution or motion with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 15th day of September, 2015 on file in my office, and have found the same to be true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 15th day of September, 2015.

Lee Kelly, County Coordinator

RESOLUTION

WHEREAS, Wright County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of government, and

WHEREAS, the County of Wright has determined that the following deficient bridges on the County Highway and Township Road systems are a high priority and require replacement or rehabilitation within the next five (5) years, and

Bridge No.	Road/Highway	Estimated Project Cost	Bond Funds Needed	Town Bridge Funds Needed	Proposed Construction Year
90700	CSAH 7	$1,100,000	$ 650,000		2017
90687	CR 108	$ 625,000	$ 410,000		2018
7164	CSAH 5	$1,650,000	$ 765,000		2019
7244	CSAH 2	$ 793,000	$ 396,500		2020
L9395	Rockwood Ave (Southside Twp)	$ 600,000		$ 580,000	2015
L8124	60th Street SW (Woodland Twp)	$ 250,000		$ 280,000	2016
L9396	Meridian Ave S. (Franklin Twp)	$ 200,000		$ 180,000	2018
L9583	40th St. SW (Cokato Twp)	$ 265,000		$ 245,000	2019
L8128	57th St. (Middleville Twp)	$ 140,000		$ 120,000	2020

WHEREAS, local roads play an essential role in the overall state transportation network and local bridges are the critical component of the local road systems, and

WHEREAS, State support for the replacement or rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road systems and is necessary for the County to proceed with the replacement or rehabilitation of the high priority deficient bridges described above, and

WHEREAS, Wright County does hereby request authorization to replace, rehabilitate, or remove said bridges, and requests financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law;

NOW THEREFORE BE IT RESOLVED that Wright County intends to proceed with replacement or rehabilitation of these bridges as soon as possible when State Transportation Bond Funds are available, and

BE IT FURTHER RESOLVED that Wright County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available.

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* *08-16-16* *CONSENT AGENDA* _____

AMT. OF TIME REQUIRED: 2 Min. *ITEM FOR CONSIDERATION:* _____

HIGHWAY
ORIGINATING DEPARTMENT/SERVICE

X
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve Agreement No. 1026228 with MnDOT for Federal Participation in County Road Safety Plan Updates SP 086-070-014; HSIP 8816 (199) Adopt Resolution for Same.

BACKGROUND/JUSTIFICATION:

This agreement allows MnDOT to act as principal coordinator for the County Road Safety Plan update.

The plan update is estimated to cost $100,000 that would be paid for with 80% federal funds. The county's share is estimated to $20,000.

A copy of the resolution authorizing Wright County to enter into MnDOT Agreement No. 1026228 and a copy of the agreement are attached.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW DATE:**	**FINANCIAL IMPLICATIONS: $_____** **BUDGETED:** ____ YES ____ NO
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	**FUNDING:** ____ LEVY ____ OTHER
COMMENTS:		**COMMENTS:**

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date _____ Resolution No. _____

Motion by Commissioner _____ Seconded by Commissioner _____

COUNTY OF WRIGHT

RESOLUTION

BE IT RESOLVED, pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Wright County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the County Board Chair and the County Coordinator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1026228," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

YES		NO	
HUSOM	_____	HUSOM	_____
SAWATZKE	_____	SAWATZKE	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 16th day of August, 2016, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 16th day of August, 2016.

_____
Lee Kelly, County Coordinator

MnDOT Agreement No. 1026228

STATE OF MINNESOTA AGENCY AGREEMENT
BETWEEN
DEPARTMENT OF TRANSPORTATION
AND
WRIGHT COUNTY

FOR FEDERAL PARTICIPATION IN COUNTY ROAD SAFETY PLAN UPDATES
FOR
S.P. 086-070-014; M.P. HSIP 8816(199)

Estimated amount Receivable_$20,000_____

This agreement is entered into by and between WRIGHT County ("County") and the State of Minnesota acting through its Commissioner of Transportation ("MnDOT"),

Pursuant to Minnesota Statutes Section 161.36, the County desires MnDOT to act as the County's agent to accept and disburse federal funds for the construction, improvement, or enhancement of transportation financed in whole or in part by federal funds; and

MnDOT and the County are proposing a federal aid project to update the County's existing County Road Safety Plan, hereinafter referred to as the "Preliminary Engineering;" and

The Preliminary Engineering is eligible for the expenditure of federal aid funds, and is identified in MnDOT records as State Project 086-070-014, and in Federal Highway Administration ("FHWA") records as Minnesota Project HSIP 8816(199); and

The County has expressed its willingness to reimburse the State its share of the costs of the local match for the federal aid project. Based on the amount of analysis needed for each County, the county will be responsible for the 20 percent local match; and

MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

THE PARTIES AGREE AS FOLLOWS:

I. DUTIES OF THE COUNTY.

A. DESIGNATION. The County designates MnDOT to act as its agent in accepting federal funds in its behalf made available for the Project.

B. ELIGIBILITY / COSTS. The estimated total cost of the Preliminary Engineering is $100,000.

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1. It is anticipated that 80% (up to $ 80,000) of the cost of the Preliminary Engineering is to be paid from federal funds made available by the FHWA, and the County will pay the remaining 20% ($20,000). The Counties will pay any part of the cost or expense of the work that the FHWA does not pay.

2. Any costs incurred by the County prior to authorization of the Federal Funds, will not be eligible for federal participation.

3. The County shall advance to the Commissioner of Transportation the County's total estimated cost share, upon receipt by the County of a written request from the State for the advancement of funds.

4. Final Payment by the County.

   a. Upon completion and acceptance of the preliminary engineering work and upon computation of the final amount due the State's consultant, the State shall prepare a Final SCHEDULE and submit a copy to the County.

   b. The Final SCHEDULE will be based on final total cost of the contract between the Preliminary Engineering consultant and MnDOT and will include all County cost participation.

   c. If the final cost of the County participation covered under this Agreement exceeds the amount of funds advanced by the County, the County shall, upon receipt of a request from the State, promptly pay the difference to the State without interest.

   d. If the final cost of the County participation covered under this Agreement is less than the amount of funds advanced by the County, the State shall promptly return the balance to the County without interest.

C. The County will designate a publicly employed registered engineer, ("Project Engineer"), to be in responsible charge of the Project for the work done by the consultant related to the specific county and to supervise and direct the work performed by the consultant related to the specific county. Expenditures for general administration, supervision, maintenance and other overhead or incidental expenses of the County are not eligible for federal participation, nor can they be used to cover the county's local share of the project. The County will furnish the personnel, services, supplies, and equipment necessary to properly supervise, inspect, and document the work for the Project.

D. LIMITATIONS.

1. The County will comply with all applicable Federal, State, and local laws, ordinances, and regulations.

2. Nondiscrimination. It is the policy of the FHWA and the State of Minnesota that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance (42 U.S.C. 2000d). Through expansion of the mandate for nondiscrimination in Title VI and through parallel legislation, the prescribed bases of discrimination include race, color, sex, national origin, age, and disability. In addition, the Title VI program has been extended to cover all programs, activities and services of an entity receiving Federal financial assistance, whether such programs and activities are Federally assisted or not. Even in the absence of prior discriminatory practice or usage, a recipient in administering a program or activity to which this part applies, is expected to take affirmative action to assure that no person is excluded from participation in, or is denied the benefits of, the program or activity on the grounds of race, color, national origin, sex, age, or disability. It is the responsibility of the County to carry out the above requirements.

3. Workers' Compensation. Any and all employees of the County or other persons while engaged in the performance of any work or services required or permitted by the County under this agreement will not be considered employees of MnDOT, and any and all claims that may arise under the Workers' Compensation Act of Minnesota on behalf of said employees, or other persons while so engaged, will in no way be the obligation or responsibility of MnDOT. The County will require proof of Workers' Compensation Insurance from any contractor and sub-contractor.

II. DUTIES OF MnDOT.

A. ACCEPTANCE. MnDOT accepts designation as Agent of the County for the receipt and disbursement of federal funds and will act in accordance herewith.

B. PROJECT ACTIVITIES.

1. MnDOT will make the necessary requests to the FHWA for authorization to use federal funds for the Project, and for reimbursement of eligible costs pursuant to the terms of this agreement.

2. MnDOT will let and hold the contract to provide to Preliminary Engineering services for the project. MnDOT will comply with all state and federal regulations related to the hiring of a consultant to perform the County Road Safety Plan update.

3. MnDOT will make all payments to the consultant with the federal funds and funds prepaid by the counties involved in the project.

III. AUTHORIZED REPRESENTATIVES. Each authorized representative will have responsibility to administer this agreement and to ensure that all payments due to the other party are paid pursuant to the terms of this agreement.

A. The County authorized representative is Virgil Hawkins, Wright County Engineer, 1901 Highway 25 North, Buffalo, MN 55313, phone 763-682-7388, or his successor.

B. MnDOT's authorized representative is Sulmaan Khan, Minnesota Department of Transportation, State Aid for Local Transportation, Mail Stop 500, St Paul, MN 55155, phone 651-366-3829, or his successor.

IV. TORT LIABILITY. Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.

V. ASSIGNMENT. Neither party will assign or transfer any rights or obligations under this agreement without prior written approval of the other party.

VI. AMENDMENTS. Any amendments/supplements to this Agreement must be in writing and be executed by the same parties who executed the original agreement, or their successors in office.

VII. TERM OF AGREEMENT. This agreement will be effective upon execution by the County and by appropriate State officials, pursuant to Minnesota Statutes Section 16C.05, and will remain in effect for five (5) years from the effective date or until all obligations set forth in this agreement have been satisfactorily fulfilled, whichever occurs first.

VIII. TERMINATION. This agreement may be terminated by the County or MnDOT at any time, with or without cause, upon ninety (90) days written notice to the other party. Such termination will not remove any unfulfilled financial obligations of the County as set forth in this Agreement. In the event of such a termination the County will be entitled to reimbursement for MnDOT-approved federally eligible expenses incurred for work satisfactorily performed on the Project to the date of termination subject to the terms of this agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

COUNTY

County certifies that the appropriate person(s) have executed the contract on its behalf as required by applicable resolutions, ordinances, or charter provisions

By: _____

Date: _____

Title: _____

By: _____

Date: _____

Title: _____

DEPARTMENT OF TRANSPORTATION

By: _____

Title: Director, _____.
State Aid for Local Transportation

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* *08-16-16* *CONSENT AGENDA* _____

AMT. OF TIME REQUIRED: 3 Min. *ITEM FOR CONSIDERATION:* _____

HIGHWAY
ORIGINATING DEPARTMENT/SERVICE

X
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Revoke Designation of CSAH 37 and Redesignate as County Road 137

ADOPT RESOLUTION FOR SAME.

BACKGROUND/JUSTIFICATION:

In accordance with the agreement between Wright County and the Cities of Albertville, Otsego, and St. Michael, and subject to completion of 70th Street.

Resolution and map are attached.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW DATE:**	**FINANCIAL IMPLICATIONS: $_____** **BUDGETED:** ____ ____ YES NO
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	**FUNDING:** ____ ____ LEVY OTHER
COMMENTS:		**COMMENTS:**

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date _____ Resolution No. _____
Motion by Commissioner _____ Seconded by Commissioner _____

COUNTY OF WRIGHT

RESOLUTION REVOKING DESIGNATION OF A PORTION OF CSAH 37 AND REDESIGNATING THIS ROADWAY AS COUNTY ROAD 137

WHEREAS, the County Board of the County of Wright has determined that the highway hereinafter described as a County State Aid Highway (CSAH) is not a logical part of Wright County's State Aid Highway system and better serves as a County Road or local road, and

WHEREAS, the County of Wright has entered into an agreement dated January 7, 2014 with the Cities of Albertville, Otsego, and St. Michael, which authorizes this Revocation of Designation of CSAH 37 and redesignation as County Road 137, and

WHEREAS, this revocation and redesignation conforms to the Northeast Wright County Transportation Plan adopted by each city and Wright County in 2004;

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Wright that the highway described as follows, to-wit:

> **CSAH 37** – From the I-94 westbound off ramp to the center of the roundabout at the intersection of 70th Street NE and Oakwood Avenue NE through Section 36, Township 121 North, Range 24 W; Section 1, Township 120 North, Range 24 West; Sections 31 through 33, Township 121 North, Range 23 West; and Sections 5 and 6, Township 120 North, Range 23 West,

BE, and hereby is revoked as a County State Aid Highway of said county subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the aforementioned alignment of CSAH 37 be redesignated and hereby known as County Road No. 137; and

BE IT FURTHER RESOLVED, the County Coordinator is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his consideration.

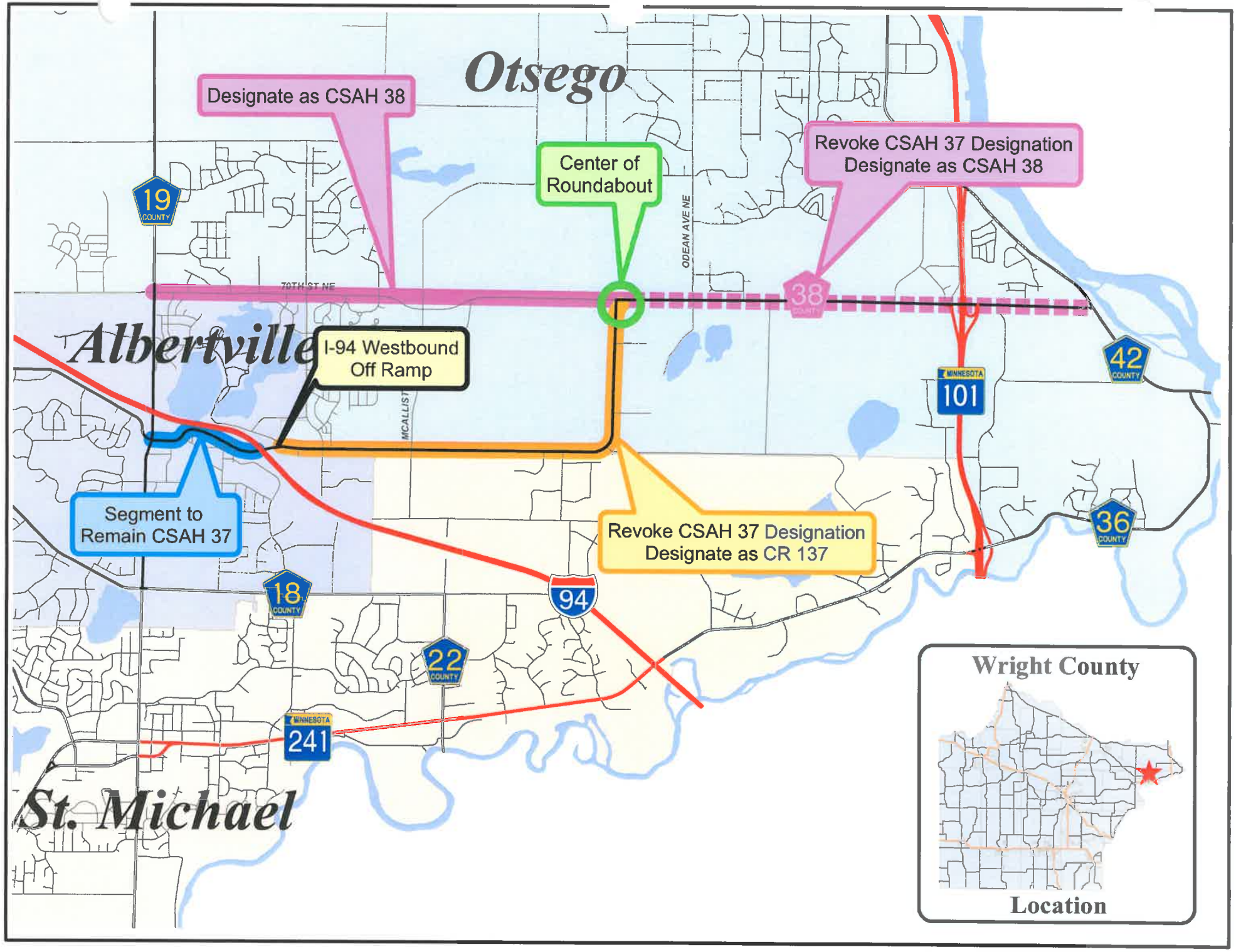
YES		NO	
HUSOM	_____	HUSOM	_____
SAWATZKE	_____	SAWATZKE	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 16th day of August, 2016 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 16th day of August, 2016.

_____
Lee Kelly, County Coordinator


Otsego
Designate as CSAH 38
Center of Roundabout
Revoke CSAH 37 Designation
Designate as CSAH 38
19
COUNTY
70TH ST NE
ODEAN AVE NE
38
COUNTY
Albertville
I-94 Westbound Off Ramp
MCALLIST
MINNESOTA
101
42
COUNTY
Segment to Remain CSAH 37
Revoke CSAH 37 Designation
Designate as CR 137
36
COUNTY
18
COUNTY
94
22
COUNTY
MINNESOTA
241
St. Michael
Wright County
Location

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* *08-16-16* *CONSENT AGENDA* _____

AMT. OF TIME REQUIRED: 3 Min. *ITEM FOR CONSIDERATION:* _____

HIGHWAY
ORIGINATING DEPARTMENT/SERVICE

X
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Redesignate CSAH 37 and 70th Street NE as CSAH 38

BACKGROUND/JUSTIFICATION:

Per agreement with Cities of Albertville, Otsego, and St. Michael.

Resolution, map, and agreement are attached.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW DATE:**	**FINANCIAL IMPLICATIONS: $_____** **BUDGETED:** ____ YES ____ NO
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	**FUNDING:** ____ LEVY ____ OTHER

COMMENTS:

COMMENTS:

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date _____ Resolution No. _____
Motion by Commissioner _____ Seconded by Commissioner _____

COUNTY OF WRIGHT

RESOLUTION TO REVOKE A PORTION OF CSAH 37 AND TO DESIGNATE 70TH STREET NE IN THE CITIES OF ALBERTVILLE AND OTSEGO AS COUNTY STATE AID HIGHWAY NO. 38

WHEREAS, 70th Street NE, from CSAH 19 to CSAH 42 in the Cities of Albertville and Otsego, is shown in the Northeast Wright County Transportation Plan adopted by each city and Wright County to become a County State Aid Highway; and

WHEREAS, the existing alignment of 70th Street NE, from CSAH 19 to CSAH 42 in the Cities of Albertville and Otsego, is functionally classified as a Minor Arterial roadway; and

WHEREAS, the City of Otsego has recently completed improvements which meet Minnesota State Aid standards along a portion of 70th Street NE from MacIver Avenue NE to Odean Avenue NE; and

WHEREAS, there is a need to upgrade the deficient cross section and load bearing capacity of the remaining sections of 70th Street NE to meet Minnesota State Aid standards; and

WHEREAS, the state aid mileage required for this roadway can be obtained from the adoption of the additional Resolution of Revocation of CSAH 37 from the I-94 westbound off ramp to the center of the roundabout at the intersection of 70th Street NE and Oakwood Avenue NE, plus the revocation action included in this resolution, specifically, revocation of CSAH 37 from the center of the roundabout at the intersection of 70th Street NE and Oakwood Avenue NE to CSAH 42 (3.06 miles);

NOW, THEREFORE, BE IT RESOLVED, that the County State Aid designation of CSAH 37 from the center of the roundabout at the intersection of 70th Street NE and Oakwood Avenue NE to CSAH 42, is hereby revoked;

AND FURTHER, BE IT RESOLIVED, that 70th Street NE, having a basic right-of-way width of 66 feet and described as follows:

Beginning at the junction with Wright County State Aid Highway No. 19, thence easterly along the existing centerline of 70th Street NE through Sections 25 and 36, Township 121 North, Range 24 West, and through Sections 25 through 36, Township 121 North, Range 23 West, to the junction with Wright County State Aid Highway No. 42,

BE, and is hereby designated and to be known as County State Aid Highway No. 38.

All actions subject to the approval of the Commissioner of Transportation; and

BE IT FURTHER RESOLVED, that the County Coordinator is hereby authorized and directed to forward two (2) certified copies of this resolution to the Commissioner of Transportation for his consideration.

Continued: Resolution to revoke a portion of CSAH 37 and designate 70th Street NE in the Cities of Albertville and Otsego as County State Aid Highway No. 38.

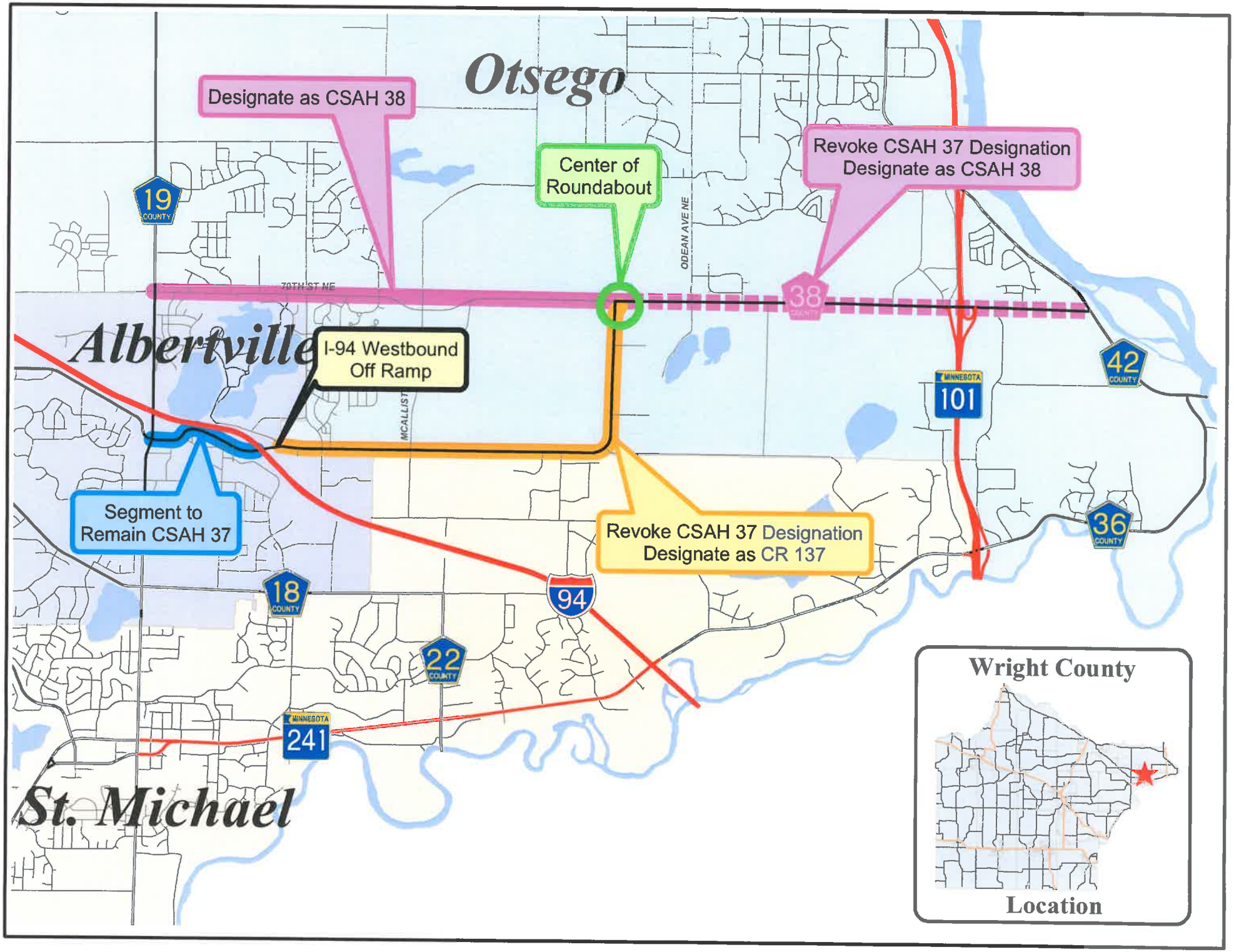
	YES		NO
HUSOM	_____	HUSOM	_____
SAWATZKE	_____	SAWATZKE	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 16th day of August, 2016 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 16th day of August, 2016.

_____
Lee Kelly, County Coordinator


Otsego
Designate as CSAH 38
Center of Roundabout
Revoke CSAH 37 Designation
Designate as CSAH 38
19
COUNTY
70TH ST NE
ODEAN AVE NE
38
COUNTY
Albertville
I-94 Westbound Off Ramp
MCALLIST
MINNESOTA
101
42
COUNTY
Segment to Remain CSAH 37
Revoke CSAH 37 Designation
Designate as CR 137
36
COUNTY
18
COUNTY
94
22
COUNTY
MINNESOTA
241
St. Michael
Wright County
Location

AGREEMENT BETWEEN COUNTY OF WRIGHT AND CITIES OF ALBERTVILLE, OTSEGO AND SAINT MICHAEL REGARDING PORTIONS OF COUNTY STATE AID HIGHWAY 37, 70th STREET IN OTSEGO

AGREEMENT this 7TH day of JAN., 2015 by and between WRIGHT COUNTY (COUNTY), a political subdivision of the State of Minnesota and the CITY OF ALBERTVILLE (ALBERTVILLE), CITY OF OTSEGO (OTSEGO), and the CITY OF ST. MICHAEL (ST. MICHAEL), all Minnesota Municipal corporations.

WHEREAS, COUNTY, ALBERTVILLE, ST. MICHAEL AND OTSEGO partnered on the preparation of the Northeast Wright County Transportation Plan adopted by each City and the COUNTY in 2004 to establish a framework for future roadway system improvements and functional classification for area roadways; and

WHEREAS, OTSEGO has commenced a Project to begin construction in 2014 which would provide for construction of new roadway and improvement of existing roadways from Martin Farms Avenue NE (Plat of Martin Farms) to the intersection of the current 70th Street with County State Aid Highway 37 (CSAH 37) (approximately 1.85 miles)in Otsego; and

WHEREAS, OTSEGO has entered into an Agreement with COUNTY to reconstruct a portion of CSAH 37 from its intersection with the current 70th Street at Oakwood Avenue to Odean Avenue (approximately 0.5 miles)in 2014 in conjunction with OTSEGO's 70th Street Improvement Project; and

WHEREAS, the County has applied for and tentatively received approval of $1.53 million in MAP-21 Federal Funds to go toward reconstructing CSAH 37, from Odean Avenue to TH 101 (approximately 1.7 miles). It is anticipated this work would be completed in 2017, subject to available County funding for the local share.

WHEREAS, the possibility of combining the current OTSEGO Project with the COUNTY 2017 Project on CSAH 37 from Odean Avenue to TH 101 was considered but not agreed to as it was determined that combination of the Projects would not result in substantial savings and would impair OTSEGO's need to utilize existing MSA funds for 2014; and

WHEREAS, OTSEGO and COUNTY have agreed upon the construction of a roundabout at the intersection of Oakwood Avenue and 70th Street (CSAH 37), and

WHEREAS, construction of the OTSEGO improvements to 70th Street will provide for another direct route from Trunk Highway 101 in the eastern portion of OTSEGO directly to CSAH 19 consistent with its designation (redesignated as minor arterial per Otsego City's request in 2012) as a minor arterial route by the Northeast Wright County Transportation Plan; and

WHEREAS, COUNTY and OTSEGO agree that once 70th Street is improved from Martin Farms Avenue to Oakwood Avenue (CSAH 37) that this segment will carry a higher traffic count than the existing 40- 1,000 ADT, will serve as a convenient east west route for residents and others, and is consistent with the Northeast Wright County Transportation Plan; and

WHEREAS, the MNDOT CSAH Mileage Subcommittee report, dated April 24, 2006 identifies the conditions that this segment of 70th Street (from CSAH 19 to Oakwood Avenue/ CSAH 37) could be designated a CSAH route; and

WHEREAS, 70th Street from CSAH 19 to MacIver Avenue is a joint road between ALBERTVILLE and OTSEGO which was shaped and paved and upgraded from a gravel road in 2006 which will require additional future improvements to have sufficient capacity for projected traffic volumes and the type of traffic utilizing a minor arterial roadway; and

WHEREAS, ALBERTVILLE has planned for specific public improvements on CSAH 19 within its City limits including widening and signalization of the intersection of 70th Street with CSAH 19 at ALBERTVLLE's northerly City boundary that will require improvements to CSAH 19 and 70th Street within OTSEGO; and

WHEREAS, COUNTY, ALBERTVILLE and OTSEGO agree that upgrades to CSAH 19 north of the Albertville Outlet Mall driveway in ALBERTVILLE should be completed as soon as feasible; and

WHEREAS, St. MICHAEL has planned for and received approvals from the Federal Highway Administration related to a proposed extension of Naber Avenue (future CSAH 22) and construction of an I-94 freeway interchange at that location within ST. MICHAEL, at an as yet unspecified date in the future; and

WHEREAS, due to its regional benefit, the Parties agree that the interchange construction and future roadway connection from 50th Street (CSAH 18) to 70th Street (future CSAH 37) will be funded through a combination of sources; and potentially including federal, state, county, and local partnerships; and

WHEREAS, the Parties agree that upon completion of improvements and construction of an interchange at Naber Avenue that CSAH 37 from that intersection eastward to 70th Street in OTSEGO along 60th Street and Oakwood Avenue will operate more as a local street than as a County road; and

WHEREAS, ST. MICHAEL's obligations under this Agreement are specifically contained in and are specifically limited to the provisions set forth in paragraph Nos. 5, 6 and 7 c (as well as the general provisions of the Agreement set forth in paragraph Nos.8,9,10,11 and 12) and;

WHEREAS, the specific roadway segments and Projects referenced in this Agreement are graphically depicted on the attached Exhibit A.

NOW, THEREFORE the Parties agree as follows:

1. OTSEGO shall construct improvements to 70th Street (Martin Farms Avenue to Oakwood Avenue) as well as improvements to CSAH 37 (Oakwood Avenue to Odean Avenue) in 2014 as set forth in Agreement No. 13-52. OTSEGO and COUNTY agree that combination of the 2014 Otsego Project and the 2017 COUNTY Project on CSAH 37 between Odean Avenue and TH 101will not result in substantial savings, and that OTSEGO will proceed with the current Project as scheduled for 2014; and the County project will proceed in 2017 (subject to available County/local funding.

2. Effective upon final completion (subject to County acceptance and MNDOT approval) of said 2014 Otsego improvements, OTSEGO and COUNTY agree that COUNTY shall take over jurisdiction of 70th Street from CSAH 19 to Oakwood Avenue and designate the road as County State Aid Highway 37. The existing segment of CSAH 37, from CSAH 19 to the intersection of Oakwood Avenue/ 70th Street (CSAH 37) shall become County Road 137 at this same time. .

3. OTSEGO shall continue to provide maintenance (snow and ice control) on 70th Street (CSAH 19 to Oakwood Avenue) except for the roundabout, after it is designated as County State Aid Highway 37 until the earlier of: 1) five years from the date of this Agreement, or 2) the COUNTY, OTSEGO and ALBERTVILLE enter into another agreement that provides for the maintenance of this section of CSAH 37. All other maintenance and repairs on the roadway shall be the responsibility of the COUNTY. The COUNTY shall continue to provide all maintenance to the newly designated CR 137, as described in No. 2 above.

4. COUNTY, ALBERTVILLE and OTSEGO shall jointly apply for Region 7W transportation funds in order to improve CSAH 19 from the Albertville Outlet Mall driveway in Albertville to five hundred (500) feet north of 70th Street in OTSEGO including an upgrade of 70th Street from CSAH 19 to MacIver Avenue. Cost sharing and construction timing for this project will be determined by further negotiation and agreement between the Parties.

5. At such time as the proposed Naber Avenue interchange with I-94 is actually constructed and the roadway currently designated as CSAH 37 (now also known as 60th Street) is constructed from the I-94 interchange and connects to the roadway that is currently designated as 70th Street (and will in the future be designated as CSAH 37), the existing CSAH 37 (60th Street) roadway from that proposed Naber Avenue alignment along 60th Street eastward to the intersection of existing Oakwood Avenue and 70th Street shall be turned back to ST. MICHAEL and OTSEGO as a City street within their respective boundaries (the Turnback). Prior to the Turnback COUNTY shall perform regular maintenance and repair on that section of existing CSAH 37 from Naber Avenue to 70th Street so that it is in as good condition as other comparable County Roads within the immediate area.

6. COUNTY, ALBERTVILLE, ST. MICHAEL and OTSEGO shall each make a good faith effort to achieve the specific goals imposed upon each of them as set forth in this Agreement. All parties shall budget for and adjust plans so as to meet the specific goals imposed upon each of them as set forth in this Agreement. In the event that one or more than one of the Parties becomes aware of unusual circumstances that may delay or hinder that Party's ability to perform its specific obligations under this Agreement, that Party shall promptly notify the other Parties.

7. COUNTY, ALBERTVILLE, ST.MICHAEL and OTSEGO shall enter into more specific Agreements in the future to effectuate the terms and conditions of this Agreement that are related to and specifically imposed upon them. The future Agreements will include, but not be limited to:

a. A separate Agreement between OTSEGO and COUNTY for maintenance (snow and ice control only) of 70th Street (CSAH 19 to Oakwood Avenue) except the roundabout after its designation as County State Aid Highway 37. The Agreement between OTSEGO and COUNTY shall include provisions wherein the COUNTY retains all liability for CSAH 37 and will pay for any incidental expenses (such as mail box replacement) related to OTSEGO's limited maintenance of the roadway.

b. After applying for and receiving Federal funding, through Region 7W, a separate Agreement for funding and cost sharing between ALBERTVILLE, COUNTY and OTSEGO related to improvements to CSAH 19 (from the Albertville Outlet Mall driveway to five hundred (500) feet north of 70th Street)) and that portion of 70th Street from CSAH 19 to MacIver Avenue.

c. A separate Agreement between COUNTY and OTSEGO and ST. MICHAEL relative to the future turnback of the portion of existing CSAH 37 from the proposed Naber Avenue alignment along 60th Street eastward to the intersection of existing Oakwood Avenue and 70th Street.

8. In the event that any sentence, paragraph or portion of this Agreement is determined to be invalid by a Court of competent jurisdiction, the Agreement shall be revised and interpreted so as to leave the remaining portion of the Agreement in full force and effect and interpreted as close to the original intent of the Agreement as possible.

9. This Agreement is a full and complete recitation of the Agreement between the Parties and supersedes any and all previous relevant Agreements whether written or oral.

10. This Agreement is to be construed under the laws of the State of Minnesota.

11. This Agreement is not to be construed strictly against the drafter of the Agreement.

12. This Agreement can only be amended or changed by written Agreement of all Parties.

Dated: 1/7/2014

COUNTY OF WRIGHT

Chair, County Board

County Coordinator

Dated: 1/7/14

CITY OF ALBERTVILLE

Jillian Hendrickson, Mayor

Kimberly Olson, City Clerk

Dated: Nov. 4, 2013

CITY OF ST. MICHAEL

Jerry Zachman, Mayor

City Administrator
for Diana Berning, City Clerk

Dated: 11/14/2013

CITY OF OTSEGO

Jessica L Stockamp

Jessica Stockamp, Mayor

Tami M. Loff

Tami Loff, City Clerk

October 28, 2013

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF WRIGHT

I, the undersigned, being the duly and qualified Clerk of the City of St. Michael **DO HEREBY CERTIFY** that the foregoing is a true copy of the signed agreement approving the County Highway 37 Turnback Agreement approved by the City Council on November 12, 2013, as shown by the minutes of said meeting in my possession.

Witness my hand this 6th day of January 2014.

Diana Berning

Diana Berning, City Clerk

CITY OF ST. MICHAEL
RESOLUTION NO. 11-12-13-03

Approving County Highway 37 Turnback Agreement

WHEREAS, the City of St. Michael has been requested to review and approve the attached County Highway Turnback Agreement with Wright County, the City of Otsego, and the City of Albertville, and

WHEREAS, the agreement calls for the City of St. Michael to take over the portion of 60th Street NE that is currently County Highway 37 once Naber Interchange is built and connected up to 70th Street NE, and

WHEREAS, the Northeast Wright County Transportation Plan outlined such turnback as a logical possibility following the realignment of County Highway 37 which is proposed in this agreement.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of St. Michael hereby approves the Agreement with the City of Otsego, City of Albertville, and Wright County as per the attached Exhibit A, subject to review of the City Attorney.

BE IT FURTHER RESOLVED the Mayor and City Clerk are hereby authorized to sign the Agreement on behalf of the City of St. Michael.

Adopted by the St. Michael City Council this 12th day of November 2013.

CITY OF ST. MICHAEL, MINNESOTA

By: _____
Mayor

ATTEST:

By: _____
City Clerk

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF WRIGHT

I, the undersigned, being the duly and qualified Clerk of the City of St. Michael **DO HEREBY CERTIFY** that the foregoing is a true copy of Resolution No. 11-12-13-03, presented to and adopted by the Council of the City of St. Michael at a duly authorized meeting thereof held on the 12th day of November 2013, as shown by the minutes of said meeting in my possession.

Witness my hand this 2nd day of January 2014.

Diana Berning

Diana Berning, City Clerk

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: ***9:30 AM*** ***BOARD MEETING DATE:*** ***August 16, 2016***

CONSENT AGENDA: ***AMT. OF TIME REQUIRED:***

ITEM FOR CONSIDERATION: ***Public Hearing – Amendments to Supportive Care Ordinance***

ADMINISTRATION
ORIGINATING DEPARTMENT/SERVICE

X Lee Kelly
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Public Hearing – To take public comments on the following:

1. Proposed ordinance amendment regarding Supportive Care for the frail, elderly and disable individuals; and
2. Consideration to opt out of MN Statute 394.307, which defines and regulates temporary family health care dwellings.

Following the Public Hearing, the Board will consider taking action to adopt:

1. Ordinance Amendment No. 16-4 Supportive Care Ordinance Amendment
2. Resolution and Ordinance No. 16-5 Opting Out of MN Statute 394.307

BACKGROUND/JUSTIFICATION:

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:

- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

BUDGETED: ____ ____
YES **NO**

FUNDING: _____ _____
LEVY **OTHER**

COMMENTS:

COMMENTS:

ORDINANCE AMENDMENT NUMBER 16-4

THE COUNTY BOARD OF WRIGHT COUNTY HEREBY ORDAINS:

AMENDMENTS TO THE WRIGHT COUNTY RESTATED AND REVISED CODE

Article I – Supportive Care

§ 30.01 FINDINGS.

The County Board of Commissioners finds:

(A) A crisis for the care of frail, elderly and disabled individuals exists;

(B) For many individuals, there are no economically reasonable means of addressing their health care problems;

(C) The temporary placement of mobile homes, as defined by the County Zoning Ordinance, within a reasonable proximity to other family members, will permit some individuals home health care in lieu of institutionalization;

(D) Without supportive home health care, some individuals are at risk of institutionalization;

(E) The temporary nature of such auxiliary housing will have minimal impact upon the public health, safety, order, convenience and general welfare of the county as it relates to the arrangement of buildings on lots and density of population; and

(F) The County Board of Commissioners, as opposed to the County Health & Human Services Board, is uniquely situated so as to more appropriately deal with this unique aspect of the continuum of health care and support for the elderly in the county.
(Ord. passed 11-10-1998)

§ 30.02 PURPOSES.

The purposes of this chapter are to:

(A) Provide adequate health care and maintenance to frail, elderly or disabled persons while maintaining the family unit; and

(B) Provide adequate health care and maintenance to frail, elderly or disabled persons at minimal cost to the individual and society.
(Ord. passed 11-10-1998)

§ 30.03 CONDITIONAL USE.

Notwithstanding the provisions of any other law to the contrary, the County Board of Commissioners may authorize the temporary placement of mobile home, as defined by the County Zoning Ordinance, upon any parcel within the unincorporated areas of the county, except in the R-1 Zone, for the use and habitation of persons found to meet the eligibility factors set forth by this chapter.
(Ord. passed 11-10-1998)

§ 30.04 ~~APPLICATION~~ REQUEST PROCEDURE.

~~(A) Application for a permit shall be made to the County Human Services Agency.~~

~~(B)~~ (A) Initial requests from a community member for placement of a mobile home for supportive care shall be directed to Health & Human Services. ~~The County~~ Health & Human Services ~~Agency~~ shall initiate an assessment of need. ~~the standard home care assessment by the Agency's screening team.~~ Following an assessment indicating a need by Health & Human Services, notice of the need for onsite property inspection shall be made ~~The application shall also be referred~~ to the County Office of Planning and Zoning for the purpose of an on-site inspection of the property.

~~(C)~~ (B) The request may ~~application shall~~ include a release allowing for disclosure of necessary medical information signed by the individual(s) requesting assistance or the responsible party. ~~intending to reside in the temporary structure.~~

~~(D)~~ (C) A fee shall be paid at the time the request is made ~~The applicant shall pay a fee at the time of application~~ based upon the Health & Human Services ~~Agency's~~ sliding fee scale and ~~the Agency's~~ standard assessment fee for the cost of the assessment. ~~unless a third-party payor will be responsible for the costs. The standard assessment fee shall be established by resolution of the County Human Services Board.~~

~~(E)~~ (D) The County Office of Planning and Zoning shall cause a notice of the intended placement to be sent by regular mail to all persons residing within 500 feet of the proposed structure and to the affected township.

~~(F)~~ (E) Any persons receiving notice may, within ten days of receiving said notice:

(1) Submit written comment to the County Board of Commissioners through County Administration for its consideration; and

(2) Request a public hearing before the County Board of Commissioners.
(Ord. passed 11-10-1998)

§ 30.05 HOME CARE ASSESSMENT PROCESS.

(A) Health & Human Services ~~The Agency's screening team~~ shall initiate the ~~home care~~ assessment process within twenty-one ~~five~~ working days from the time of receipt of the request ~~application~~.

(B) The individual requesting assistance and affected ~~Affected~~ family members will be expected to be present and participate in the home care assessment.

(C) Public Health will conduct an assessment to determine an individual's need for a supportive care environment based on the individual's needs. ~~The Agency's standard home care assessment process shall be used, following that used for the pre-admission screening program.~~

(D) Following the assessment, the Health & Human Services ~~Agency's screening team~~ shall explain to individual(s) requesting assistance ~~requiring care~~ and to the affected family members ~~all~~ resources available in the community for appropriate supportive care.

(E) Health & Human Services ~~The Agency's screening team~~ shall notify the applicant, County Administration, and the County Office of Planning and Zoning in writing of its recommendation following the assessment.
(Ord. passed 11-10-1998)

§ 30.06 ON-SITE INSPECTION PROCESS.

(A) The County Office of Planning and Zoning shall conduct an on-site inspection and submit its findings to the County Board of Commissioners.

(B) The proposed structure and its placement shall meet the following minimal requirements:

(1) Compliance with the ~~Uniform~~ Building Code or manufactured home construction and safety standards promulgated by the United States Department of Housing and Urban Development;

(2) Approved septic system or holding tank; and

(3) Compliance with road and property line set backs unless a variance is obtained.
(Ord. passed 11-10-1998)

§ 30.07 CONSIDERATION BY BOARD OF COMMISSIONERS.

(A) In the event that a public hearing is requested by any of the persons who receive notice pursuant to § 30.04(E) of this chapter, notice of such hearing shall be mailed to said persons requesting a hearing at least five days in advance of the hearing.

(B) Health & Human Services ~~The Agency's screening team~~ shall submit a summary of the ~~standard~~

~~home care~~ assessment results and the ~~team's~~ recommendation to the County Board of Commissioners and the County Office of Planning and Zoning.

(C) The County Office of Planning and Zoning shall submit a report to the County Board of Commissioners regarding compliance with the requirements set out in § 30.06(B) of this chapter.

(D) The County Board of Commissioners shall grant approval allowing the temporary placement of a structure under this subchapter ~~only~~ if:

(1) The Board of Commissioners finds that there is a ~~medical~~ need and that placement of a temporary structure is a ~~the only~~ viable alternative to institutionalization of a frail, elderly or disabled person;

(2) The Board of Commissioners finds that the proposed structure and its placement meet the requirements set out in § 30.06(B) of this chapter; and

(3) The Board of Commissioners finds that the placement of a temporary structure will not be injurious to the use and enjoyment of other property in the immediate vicinity, nor will it substantially diminish and impair property values within the immediate vicinity.

(E) In issuing a permit under this subchapter, the Board of Commissioners may make the permit subject to such other conditions as the Board of Commissioners may deem appropriate.
(Ord. passed 11-10-1998)

§ 30.08 PERIODIC REVIEW.

(A) Health & Human Services ~~This Agency=s screening team~~ shall conduct an annual reassessment, or conduct an assessment based on a change in the permit holder's circumstance when noticed by the permit holder. ~~a standard home care assessment not less than once every 12 months.~~

(B) ~~(1)~~ The permit holder shall pay an annual fee for this assessment, based upon Health & Human Services' ~~the Agency's~~ sliding fee scale.

~~(2) The annual fee shall be established by resolution of the County Human Services Board.~~

(C) Health & Human Service ~~The Agency=s screening team~~ shall notify the County Board of Commissioners and the County Office of Planning and Zoning upon a finding that the placement of the temporary structure is no longer necessary or appropriate.
(Ord. passed 11-10-1998)

§ 30.09 REMOVAL OF DWELLING.

(A) Any permit granted pursuant to this subchapter shall become null and void upon a finding by the Board of Commissioners that:

(1) The need for which the permit was granted no longer exists;

(2) The need of the individual(s) requiring care is not being adequately met by the placement; or

(3) The permit holder has failed to comply with the conditions set forth within the permit.

(B) The structure shall be removed from the property by the permit holder within 60 days of termination of the permit.
(Ord. passed 11-10-1998)

Enacting Clause

This ordinance shall amend the Code of Ordinance of Wright County, Minnesota. This ordinance shall be in effect upon passage and publication.

_____
Pat Sawatzke
Chair, Wright County Board of Commissioners

ATTEST:

DATE:_____

_____
Lee Kelly
Wright County Coordinator

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date August 16, 2016 Resolution No. _____

Motion by Commissioner _____ Seconded by Commissioner _____

RESOLUTION OPTING-OUT OF
THE REQUIREMENTS OF
MINNESOTA STATUTES, SECTION 394.307

WHEREAS, on May 12, 2016, the Governor of Minnesota signed into law Chapter 111 of the 89th Legislature of the State of Minnesota establishing definitions and requirements for Temporary Family Health Care Dwellings, which was introduced during the 2016 legislature session as Senate File 2555 and House File 2497; and

WHEREAS, Chapter 111 amends Minnesota Statute § 394 which regulates county permitting and zoning processes by establishing new rules for the placement of Temporary Family Health Care Dwellings on residential property; and

WHEREAS, the Minnesota Association of County Planning and Zoning Administrators, the professional association for county planning and zoning staff in Minnesota, supports the concept of Temporary Family Health Care Dwellings; and

WHEREAS, Wright County regulates and permits temporary structures for the support of frail, elderly, and disabled persons under Chapter 30 of the Wright County Code of Ordinances; and

WHEREAS, Chapter 111 erodes local control of the permitting process; limiting a county's ability to foster and guide development, and placing undue burden on county staff to forego standard permitting practices; and

WHEREAS, it is the intent of the Wright County Board of Commissioners to protect the public health, safety, and general welfare of County residents and the environment of the County; and

WHEREAS, subdivision 9 of Minnesota Statute § 394.307 allows a county to "opt-out" of the regulations through the passage of a county board resolution; now therefore,

BE IT RESOLVED, Wright County elects to regulate Temporary Family Health Care Dwellings through already existing permitting standards of the Wright County Code of Ordinances; and

BE IT RESOLVED, pursuant to authority granted by Minnesota Statutes, Section 394.307, Subdivision 9, the County of Wright opts-out of the requirements of Minnesota Statute 394.307, which defines and regulates Temporary Family Health Care Dwellings.

	YES		NO
HUSOM	_____	HUSOM	_____
SAWATZKE	_____	SAWATZKE	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the day of , 2016, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this day of , 2016.

_____.
Lee Kelly, County Coordinator

ORDINANCE NO. 16-5

COUNTY OF WRIGHT

**AN ORDINANCE OPTING-OUT OF
THE REQUIREMENTS OF
MINNESOTA STATUTES, SECTION 394.307**

WHEREAS, on May 12, 2016, Governor Dayton signed into law the creation and regulation of temporary family health care dwellings, codified at Minn. Stat. § 394.307, which permit and regulate temporary family health care dwellings;

WHEREAS, subdivision 9 of Minn. Stat. §394.307 allows Counties to "opt out" of those regulations;

THE COUNTY BOARD OF WRIGHT COUNTY HEREBY ORDAINS:

Article 1, Sec. 1.

The Wright County Code of Ordinances is amended as follows:

Insert: § 30.10 OPT-OUT OF MINNESOTA STATUTES, SECTION 394.307:

Pursuant to authority granted by Minnesota Statutes, Section 394.307, subdivision 9, the County of Wright opts-out of the requirements of Minn. Stat. § 394.307, which defines and regulates Temporary Family Health Care Dwellings.

This Ordinance shall be effective immediately upon its passage and publication.

ADOPTED this 16th day of August, 2016, by the County Board of Wright County.

_____
Pat Sawatzke
Chair, Wright County Board of Commissioners

ATTEST:

_____
Lee Kelly
Wright County Coordinator

MEMORANDUM

TO: Wright County Townships

FROM: Greg T. Kryzer, Assistant Wright County Attorney

DATE: July 13, 2016

RE: Amendments to the Supportive Care Ordinance

Enclosed herewith is a copy of Health & Human Services proposed amendments to the County's Supportive Care Ordinance. The changes to the ordinance relate to how Health & Human Services conducts their assessments of need. The placement of the mobile homes and criteria for the mobile homes are not changing.

This proposed ordinance will receive a public hearing before Wright County Board of Commissioners on August 16, 2016 at 9:30 a.m.

During this meeting Wright County will also be reviewing and potentially opting out of the new legislation dealing with the Temporary Family Health Care Dwellings. An explanation of this new legislation can be found by going to the League of Minnesota Cities, by searching for "2016 Minnesota Session Law Chapter 111," or by contacting our office. (I attempted to insert a link but they were all rather lengthy.)

Written comments can be directed to:

Lee Kelly
Wright County Coordinator
10 2nd Street N.W., Room C235
Buffalo, MN 55313

If you have any questions please feel free to contact me directly at (763) 682-7344. We look forward to receiving your comments.

WRIGHT COUNTY BOARD OF COMMISSIONERS

NOTICE OF INTENT TO ADOPT

RESOLUTION CONCERNING TEMPORARY FAMILY HEALTH CARE DWELLINGS

NOTICE IS HEREBY GIVEN, that the Wright County Board of Commissioners, during its regular meeting on Tuesday, August 16, 2016, at 9:30 A.M., will hold a public hearing to consider adopting a resolution to opt out of the provisions of Minnesota Statute § 394.307 (2016) which regulates the placement of Temporary Family Health Care Dwellings. See, 2016 Minn. Laws 111. This consideration and discussion will take place in the Commissioners' Board Room at the Wright County Government Center, Buffalo, Minnesota.

Questions and comments about the proposed ordinance may be directed to the Wright County Administration, 10 2nd Street N.W., Room C235, Buffalo, MN 55313

Lee R. Kelly
County Coordinator

Interpretive Services for the hearing impaired will be provided upon request.

NOTICE OF PUBLIC HEARING - WRIGHT COUNTY BOARD OF COMMISSIONERS

CITY/TOWNSHIP RESPONSE FORM

CITY/TOWNSHIP:

HEARING DATE: Tuesday, August 16, 2016
.at 9:30 a.m.

Wright County Supportive Care Ordinance

See attached Ordinance – this was originally adopted by the County Board of Commissioners in 1998 and the new text includes proposed revisions. See attached document.

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE CITY COUNCIL/TOWN BOARD HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

X CITY/TOWNSHIP APPROVES OF THE REQUEST BECAUSE: the City of Cokato is in the process of opting out of the state law on health care dwellings, and intends to adopt our own ordinance with provisions similar to those proposed by the County.

___ CITY/TOWNSHIP DISAPPROVES OF THE REQUEST BECAUSE: _____

CITY/TOWNSHIP COMMENTS OR PROPOSED CONDITIONS: _____

SIGNED: Alanta M Bryant, City Administrator
(comments per P&Z meeting recommendations from 8/1/16 meeting.)

NOTICE OF PUBLIC HEARING - WRIGHT COUNTY BOARD OF COMMISSIONERS

CITY/TOWNSHIP RESPONSE FORM

CITY/TOWNSHIP: Cokato Township

HEARING DATE: Tuesday, August 16, 2016 at 9:30 a.m.

Wright County Supportive Care Ordinance

See attached Ordinance – this was originally adopted by the County Board of Commissioners in 1998 and text includes proposed revisions. See attached document.

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLWING. IF NO WR RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THE CITY COUNCIL/TOWN BOARD HAS NO OBJECTION TO THE PROPOSED AMENDMENTS

X CITY/TOWNSHIP APPROVES OF THE REQUEST BECAUSE: 30.09 (B) We believe removal time should be 90 days rather than 60 days

___ CITY/TOWNSHIP DISAPPROVES OF THE REQUEST BECAUSE: _____

CITY/TOWNSHIP COMMENTS OR PROPOSED CONDITIONS: _____

SIGNED: Paul Kaul

AUG 0 3 2016

OFFICE OF
WRIGHT COUNTY ATTORNEY
Thomas N. Kelly

Wright County Government Center
10 2nd Street NW, Room 400
Buffalo, Minnesota 55313-1189

Phone: (763) 682-7340
Toll Free: 1-800-362-3667 Fax: (763) 682-7700

Assistants
Terry D. Frazier
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Elizabeth M. Larson
Aaron D. Duis
Karen L. Wolff
Shane E. Simonds
Thomera R. Kervel
Kari L. Willis
Greg T. Kryzer
John A. Bowen
Kristyn L. Carlseau

Chief Deputy A
Brian J. Asle
Chief of Criminal
Brian A. Lu
Victim/Witn
Assistance Coor
Jenny Paripo
Paralega
Michelle Sand
Office Mana
Cindy Hol

MEMORANDUM

TO: Wright County Townships and Cities

FROM: Greg T. Kryzer, Assistant Wright County Attorney

DATE: July 14, 2016

RE: Amendments to the Supportive Care Ordinance

Enclosed herewith is a copy of Health & Human Services' proposed amendments to the County's Supportive Care Ordinance. The changes to the ordinance relate to how Health & Human Services conducts their assessments of need. The placement of the mobile homes and criteria for the mobile homes are not changing.

This proposed ordinance will receive a public hearing before Wright County Board of Commissioners on August 16, 2016 at 9:30 a.m.

During this meeting Wright County will also be reviewing and potentially opting out of the new legislation dealing with Temporary Family Health Care Dwellings. An explanation of this new legislation can be found by going to the League of Minnesota Cities, by searching for "2016 Minnesota Session Law Chapter 111," or by contacting our office. (I attempted to insert a link but they were all rather lengthy.)

Written comments can be directed to:

Lee Kelly
Wright County Coordinator
10 2nd Street N.W., Room C235
Buffalo, MN 55313

If you have any questions please feel free to contact me directly at (763) 682-7344. We look forward to receiving your comments.

GK:dls
Enc.

NOTICE OF PUBLIC HEARING - WRIGHT COUNTY BOARD OF COMMISSIONERS

CITY/TOWNSHIP RESPONSE FORM

CITY/TOWNSHIP: Rockford

HEARING DATE: Tuesday, August 16, 2016
at 9:30 a.m.

Wright County Supportive Care Ordinance

See attached Ordinance – this was originally adopted by the County Board of Commissioners in 1998 and the new text includes proposed revisions. See attached document.

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE CITY COUNCIL/TOWN BOARD HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

X CITY/TOWNSHIP APPROVES OF THE REQUEST BECAUSE: _____

A **motion** was made by Supervisor Deitering and seconded by Supervisor Eckblad to approve the Supportive Care Ordinance. **Motion carried by a unanimous vote**.

___ CITY/TOWNSHIP DISAPPROVES OF THE REQUEST BECAUSE: _____

CITY/TOWNSHIP COMMENTS OR PROPOSED CONDITIONS: _____

SIGNED: DB GW Eckblad Karen McDougall Joel Yoon

WRIGHT COUNTY
BOARD OF COMMISSIONERS
NOTICE OF INTENT TO AMEND
THE WRIGHT COUNTY
SUPPORTIVE CARE ORDINANCE

NOTICE IS HEREBY GIVEN, that the Wright County Board of Commissioners, during its regular meeting on Tuesday, August 16, 2016, at 9:30 A.M., will hold a public hearing to consider amendments to the Wright County Supportive Care Ordinance. This consideration and discussion will take place in the Commissioners' Board Room at the Wright County Government Center, Buffalo, Minnesota.

The Wright County Board of Commissioners will be reviewing and discussing proposed amendments of a Supportive Care Ordinance. The proposed ordinance amendments will change the assessment processes and other procedures used by Wright County Health & Human Services and the County Office of Planning and Zoning.

The proposed ordinance can be reviewed in person in the Office of the Wright County Attorney at the Wright County Government Center or online at http://www.co.wright.mn.us/DocumentCenter/Home/View/10250

Questions and comments about the proposed ordinance may be directed to the Wright County Administration, 10 2nd Street N.W., Room C235, Buffalo, MN 55313

Lee R. Kelly
County Coordinator

Interpretive Services for the hearing impaired will be provided upon request.

Published in the Herald Journal Aug. 1, 201**WRIGHT COUNTY BOARD OF COMMISSIONERS**

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)

) ss.

COUNTY OF Wright)

Dale Kovar, being first duly sworn, on oath states as follows:

1. I am the publisher of the Herald Journal, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

Monday August 1, 2016

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows: $12.75 per column inch.

5. Mortgage Foreclosure Notices *[Effective 7/1/15]*. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Wright County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

6. FURTHER YOUR AFFIANT SAITH NOT.

[*Signature*]

Subscribed and sworn to before me on this 1st day of August, 2016

Notary Public

LINDA JEAN KRIENKE
NOTARY PUBLIC - MINNESOTA
My Comm. Exp. Jan. 31, 2020

If applicable File #_____ Invoice #_____ $_____

NOTICE OF INTENT TO ADOPT RESOLUTION CONCERNING TEMPORARY FAMILY HEALTH CARE DWELLINGS

NOTICE IS HEREBY GIVEN, that the Wright County Board of Commissioners, during its regular meeting on Tuesday, August 16, 2016, at 9:30 A.M., will hold a public hearing to consider adopting a resolution to opt out of the provisions of Minnesota Statute § 394.307 (2016) which regulates the placement of Temporary Family Health Care Dwellings. See, 2016 Minn. Laws 111. This consideration and discussion will take place in the Commissioners' Board Room at the Wright County Government Center, Buffalo, Minnesota.

Questions and comments about the proposed ordinance may be directed to the Wright County Administration, 10 2nd Street N.W., Room C235, Buffalo, MN 55313

Lee R. Kelly
County Coordinator

Interpretive Services for the hearing impaired will be provided upon request.

Published in the Herald Journal Aug. 1, 2016.

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)

) ss.

COUNTY OF Wright)

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1. I am the publisher of the Herald Journal, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

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6. FURTHER YOUR AFFIANT SAITH NOT.

Dale Kovar

[*Signature*]

Subscribed and sworn to before me on this 1st day of August, 2016

Linda J Krienke

Notary Public

LINDA JEAN KRIENKE
NOTARY PUBLIC - MINNESOTA
My Comm. Exp. Jan. 31, 2020

If applicable File #_____ Invoice # _____ $ _____

Attn: Greg Knyzek

NOTICE OF PUBLIC HEARING - WRIGHT COUNTY BOARD OF COMMISSIONERS

CITY/TOWNSHIP RESPONSE FORM Franklin Township

CITY/TOWNSHIP:

HEARING DATE: Tuesday, August 16, 2016
.at 9:30 a.m.

Wright County Supportive Care Ordinance

See attached Ordinance – this was originally adopted by the County Board of Commissioners in 1998 and the new text includes proposed revisions. See attached document.

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE CITY COUNCIL/TOWN BOARD HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

___ CITY/TOWNSHIP APPROVES OF THE REQUEST BECAUSE: we are in favor of planning + zoning being involved in this ordinance.

___ CITY/TOWNSHIP DISAPPROVES OF THE REQUEST BECAUSE: _____

CITY/TOWNSHIP COMMENTS OR PROPOSED CONDITIONS: _____

SIGNED: [illegible] [illegible]

faxed 8/15/16
[illegible]

AUG 17 2016

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** 8-16-16 ***CONSENT AGENDA:*** _____

AMT. OF TIME REQUIRED: 10 Minutes _____ ***ITEM FOR CONSIDERATION:*** _____

PARKS
ORIGINATING DEPARTMENT/SERVICE

Marc Mattice
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

1. Review and take appropriate action on Park Commission recommendations from July 18, 2016 Wright County Parks Commission meeting.
   A) Approve recommendation to host the Annual Waterfowl Hunt for Disabled Veterans at Robert Ney Regional Park on Saturday, October 8, 2016

2. Authorization of signatures on Joint Powers Agreement between Wright County and Stearns County related to a cooperative Outdoor Recreation/Environmental Education program as funded through the Greater Minnesota Regional Parks and Trails Commission Park Legacy Grant Program.

BACKGROUND/JUSTIFICATION:

1. July 18, 2016 Park Commission Minutes are attached for review.
2. Joint Powers Agreement attached for review and consideration

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW DATE:**	**FINANCIAL IMPLICATIONS: $_____** **BUDGETED:** ____ ____ **YES NO**
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ **APPROVAL** ☐ **DENIAL** ☐ **NO RECOMMENDATION**	**FUNDING:** _____ _____ **LEVY OTHER**
COMMENTS:		**COMMENTS:**

Parks Commission Minutes
July 18, 2016
6:00 P.M.

Members Present: DeMatties, Bergquist, Dibben, Daleiden, Leckey, and Hart

Staff Present: Marc Mattice; Parks Administrator
Brad Harrington; Parks Coordinator

The meeting was called to order at 6:00 p.m.

On a motion by Daleiden and a second by Leckey, all voted in favor of approving the May 5, 2016 Parks Commission minutes as presented.

On a motion by Daleiden and a second by Bergquist, all voted in favor of adopting the July 18, 2016 agenda as amended, with the addition of one item:

1. **Special User Request Wedding Dance – After Hour Use**

Mattice presented the proposed 2017 Capital Improvement Budget request to the members, and each item was reviewed for priority, cost, and funding source. The consensus of the Parks Commission was to move the Beebe Lake shelter improvements and Ney Nature Center siding projects to the Parks general levy request under 'site improvements.'

Mattice presented the 2017 preliminary Parks Department Operating Budget to the Parks Commission, and each line item was reviewed and discussed. The Parks Commission did not recommend any changes to the presented 2017 budget. Mattice will draft a cover letter and submit the request to the County Coordinator by August 1, 2016.

Harrington provided an update regarding the 2016 Disabled Veterans Duck Hunt at Ney Park and requested approval to set a date of Saturday, October 8, 2016.

On a motion by Leckey and a second by Hart, all voted in favor of recommending to the Wright County Board of Commissioners approval of a one-day special waterfowl hunt for disabled veterans on wetlands located in the east portion of Robert Ney Regional Park. This event will be scheduled for Saturday, October 8, 2016.

Harrington and Mattice submitted three designation applications to The Greater Minnesota Regional Parks and Trails Commission in April. Summary of results received:

1. Crow River Regional Trail – This project rated high, and the next step in the process is to draft and submit an approved master plan for scoring. This is a precedent-setting project, especially when considering the high level of support received through partnerships.
2. North Fork of the Crow River System of Parks – This was challenging proposal, which encompasses all nine parks along the river into a regional system and water trail.

The evaluation team agreed that they needed more information about this project before they could justify a rating. Mattice and Harrington will work together to address all unanswered questions and prepare for the 2017 round of designations.

3. Stanley Eddy Park Reserve – This project rated high, and the next step in the process is to draft and submit an approved master plan for scoring. It was anticipated that this application would offer challenges for the evaluation team, which it did; however, the unique resources and location of this park reserve favorably influenced the evaluation.

2016 operation updates were provided by Mattice and Harrington.

1. The remaining 253 acres of passive-use parkland at Bertram Chain of Lakes was acquired, and the closing was held on June 30, 2016.
2. The 2016 summer programs have been going well, and registration numbers are solid. The highlight of the summer program will be the *Bertram Blast Off Road Triathlon*. Registration was capped by 150 people for the inaugural race, and registered athletes are coming from Canada, South Dakota, Iowa, Illinois, as well as from Minnesota.
3. There have been five Eagle Scout projects to date, and a sixth project is being coordinated. In the past, it was typical to have only one or two of these types of projects per year.
4. Vault toilet construction at the Beebe Lake group camp is completed.
5. Replacement of all windows within the comfort station at Beebe Lake is completed.
6. A contractor has been hired for the replacement of shingles on the roofs of the Ney Nature Center, Beebe Lake shelter, Collinwood manager's house, Collinwood Park office, garage, and trailhead shelter.
7. Improvements to the main well at Collinwood Park have been completed.
8. Pavement management at Otsego, Clearwater/Pleasant, and Montissippi Parks will be completed this week.
9. A contractor has begun the project for the replacement of retaining walls at Fairhaven Mill. Work began on Friday with expected completion on the following Thursday.
10. About 25% of the project for continuation of MORC trails at Bertram Park is remaining.
11. When the road construction is completed in September, relocation and placement of utilities underground at Bertram Park can be completed.
12. Construction of two pedestrian bridges over Otter Creek will start the week of August 1, 2016.
13. Collaboration continues with the architect on plans for the demolition and reconstruction of four seasonal rental facilities at Bertram Park. The goal is to send out bid notices before the end of July 2016.
14. Ramsey Excavating has been hired to construct an access road and parking area on the north side of Bertram Park, with work expected to begin on September 8, 2016.
15. Installation of waterlines is planned for that area within the RV loops at Collinwood. The State of Minnesota/Department of Labor will need to approve plans prior to installation, so the department is working with a master plumber on the plans.

Along with these projects, staff has been busy with routine repairs, maintenance, and small improvements throughout the system. It has been a busy summer, which is likely to be followed by a busy fall.

Staff provided commission members with an update regarding the online camping reservation software. Harrington has reached out to other providers, and Vermont Systems has offered a proposal of services. Harrington stated that Vermont Systems costs more than the current system costs. Leckey said that she still felt strongly that the Parks Department should have the current company develop a plan to ensure that these interruptions in service do not occur again, and if they do, the current vendor should provide solutions. Harrington has been working with them; however, though he has received a verbal guarantee, he has not been able to secure a written guarantee of quality and responsive service**.** The Parks Commission felt that the current service should be continued through 2017 and that staff should continue to look at other service providers so that cost, function, and ease of use can be compared. It is possible that extra costs of moving to a new system in 2018 could be covered with funding through the campground improvements fund.

Staff provided an update related to progress being made with the "Connecting People to the Outdoors" grant funds. At this time, the Wright County Attorney's and Stearns County Attorney's offices are drafting joint powers documents that will need to be executed by the respective County Board of Commissioners. Park Department staff from both counties have reviewed and modified a request for proposals that will define the process and expectations of this contract. It is hoped that a signed contract will be in effect sometime in September.

Staff received a request for a Special Use Permit to be issued for a wedding reception celebration, and the special permit would need to be specially authorized with respect to the following ordinances:

1. After-hour use.
2. Public nuisance (amplification systems).
3. Advance reservation for the year 2017.

It was the consensus of the Parks Commission not to grant a special use permit for this request.

The next meeting is scheduled for September 12, 2016 at 6:00 p.m.

The meeting was adjourned at 8:35 p.m.

COUNTY OF STEARNS AND COUNTY OF WRIGHT§
JOINT POWERS AGREEMENT

THIS JOINT POWERS AGREEMENT and amendments and supplements thereto, (hereinafter "contract") is between the County of Wright, (hereinafter "Wright") 10 2nd Street N.W. Government Center, Buffalo, MN 55313, and County of Stearns, (hereinafter "Stearns") Administration Center Room 121, 705 Courthouse Square, St. Cloud, MN 56303-4701.

RECITALS

WHEREAS, pursuant to Minnesota Statutes §471.59, Wright and Stearns, through agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting bodies, or any similar powers, including those which are the same except for the territorial limits within which they may be exercised, and pursuant to Minnesota Statutes §471.59, subd. 10, may enter into agreements with each other to perform services or functions on each other's behalf; and

WHEREAS, pursuant to Minnesota Statutes §471.59, subd. 1(a), Stearns and Wright wish to participate in a cooperative activity, the establishment and support of an outdoor recreation and environmental education program for the mutual health and wellness of residents, without being liable for the acts or omissions of each other; and

WHEREAS, pursuant to Minnesota Statutes §471.59, subd. 1(b) Wright and Stearns desire, for purposes of determining total liability for damages, to be considered a single governmental unit;

NOW THEREFORE, in consideration of the mutual undertaking and agreements hereinafter set forth, the Signatory Members agree as follows:

NOW, THEREFORE, IT IS AGREED

Purpose. The purpose of this Agreement is to establish and support an outdoor recreation and environmental education program (hereinafter referred to as "the Program"); to establish the responsibilities between Wright and Stearns with regard to contracting for an Outdoor Recreation and Environmental Education Program Specialist (hereinafter referred to as "Program Specialist"), who will be responsible for the coordination and direction of the Program; and with regard to the funding, management, reporting, contractual and other obligations of the Program.

I. DUTIES AND RESPONSIBILITIES

A. Contracting for Program Specialist.
Wright shall prepare the Request for Proposal and Contract for Program Specialist, which Proposal and Contract shall be subject to approval by Stearns.

B. Funding.
Funding for the Program and Program Specialist shall be pursuant to a Greater Minnesota Regional Parks and Trails Commission Grant applied for and awarded

to Wright. Wright shall serve as the Fiscal Agent for the Grant and the Contract with the State of Minnesota (Contact #GMRPTC 16-11).

C. Joint Management.
Stearns and Wright shall manage the Program jointly. The Program shall be operated in accordance with the Minnesota Regional Parks and Trails Commission Grant Application and Grant Award (Contract #GMRPTC 16-11). Stearns Parks Director and Wright Director of Parks and Recreation as appointed designees shall regularly evaluate and report to Stearns and Wright on the joint-management arrangement.

D. Other Park Programming.
Nothing in this Agreement prevents Stearns or Wright from implementing their own individual parks programming.

II. AUTHORITY

Stearns and Wright are authorized to enter into this Agreement pursuant to the Joint Exercise of Powers Act, Minnesota Statutes §471.59.

III. TERM OF AGREEMENT

This Agreement shall be effective on August 2, 2016, or upon the date that the final required signature is obtained, whichever occurs later, and shall be in effect through June 30, 2019, except as otherwise provided herein, or by agreement of the parties in writing. The Agreement may be cancelled by either party at any time, with or without cause, upon sixty (60) days written notice provided to the other party.

IV. OTHER PROVISIONS

A. Stearns and Wright are responsible for damages to and loss of their own equipment. Each party hereby waives the right to sue the other for any damages or loss of its equipment, even if the damage or loss was caused wholly or partially by the negligence of the other party, its officers, employees, agents or volunteers.

B. Stearns and Wright, as between each party, shall be separately and individually responsible for the claims, losses or damages and expenses that are proximately caused by the wrongful or negligent acts or omissions of that party or its agents, employees or representatives acting within the scope of their duties. Additionally, as between each party, each County shall be separately and individually responsible for defending against all claims and causes of action arising or allegedly arising on property owned by the respective County.

C. Liability under this Agreement is governed by Minnesota Statutes §§466.01 – 466.15, 471.59, and other applicable law. Nothing herein shall be construed to limit either party from asserting against third parties any defenses or immunities (including common law, statutory and constitutional) it may have or be construed to create a basis for a claim or suit when none would otherwise exist. Neither party shall be liable to the other for any indirect, consequential, incidental, lost profit, or expectancy damages. This provision shall survive the termination of this Agreement.

D. All data collected, created, received, maintained, or disseminated for any purpose in the course of this Agreement is governed by the Minnesota Data Practices Act,

Minnesota Statutes Chapter 13, or other applicable state statutes, and state rules adopted to implement the Act.

E. The books, records, documents, and accounting practices and procedures of the parties relevant to this Agreement shall be subject to examination by the parties, the State Auditor, and the funding sources and a copy of said materials, this Agreement, and the records relating to the contractor and the furnishing of services under this Agreement shall be maintained for a period of six (6) years after the furnishing of such services.

F. Any amendments to this Agreement shall be in writing, and shall be executed by the same parties who executed the original Agreement, or their successors in office.

V. AUTHORIZED REPRESENTATIVES

A. Stearns Authorized Representative for the purposes of administration of this Agreement is:
Peter Theismann (or his successor)
Stearns County Parks Director
1802 County Rd. 137, Waite Park, MN 56387
(320) 654-4726
Pete.Theismann@co.stearns.mn.us

B. Wright's Authorized Representative for the purposes of administration of this Agreement is:
Marc Mattice (or his successor)
Wright County Director of Parks and Recreation
1901 Highway 25 North, Buffalo, MN 55313
763-682-7693
marc.mattice@co.wright.mn.us

All notices and correspondence, which may be necessary or proper for either party to accomplish the purposes of this Agreement, shall be addressed to the parties' authorized representatives listed above, or their successors in office.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

APPROVED:

The person(s) who sign this Agreement hereby certify(ies) that he/she/they have authority to do so from the County as required by applicable articles, by-laws, resolutions, state statute, or ordinances.

STEARNS COUNTY

By: _____

Title:_____

Date:_____

By: _____

Title:_____

Date:_____

WRIGHT COUNTY

By: _____

Title:_____

Date:_____

By: _____

Title:_____

Date:_____

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date_____ Resolution No. _____.
Motion by Commissioner_____ Seconded by Commissioner_____.__

RESOLUTION NO. _____
RESOLUTION APPROVING THE WRIGHT - STEARNS JOINT POWERS AGREEMENT FOR AN OUTDOOR RECREATION AND ENVIRONMENTAL EDUCATION PROGRAM SPECIALIST AND PROGRAMS

WHEREAS, the County of Wright on behalf of its Parks Department desires to enter into a Joint Powers Agreement with the County of Stearns for an Outdoor Recreation and Environmental Education Specialist and programs, in order to provide opportunities to residents to improve their knowledge, health and wellbeing by participation in outdoor educational, recreational, and environmental programs;

AND WHEREAS, the initial funding for the programs, that are planned to occur at parks and trails designated as regionally significant in Wright and Stearns Counties, will be supplied from a Grant which was previously approved and awarded, (Contract #GMRPTC 16-11);

NOW BE IT RESOLVED by the County Board of Wright County, Minnesota as follows:

1. That the Regional Outdoor Recreation and Environmental Education Authority Joint Powers Agreement is hereby approved. A copy of said Joint Powers Agreement is attached to this Resolution and made a part of it.

2. That the funding for the initial programs planned to occur at regionally significant parks and trails in Wright County shall be from and in accordance with Grant Contract #GMRPTC 16-11, and that the Outdoor Recreation and Environmental Education Specialist and all programming shall comply with all applicable laws, regulations and requirements associated with said Grant.

I CERTIFY THAT the above Resolution was adopted by the Wright County Board of Commissioners:

YES		NO	
HUSOM	_____	HUSOM	_____.
SAWATZKE	_____	SAWATZKE	_____.
DALEIDEN	_____	DALEIDEN	_____.
POTTER	_____	POTTER	_____.
BORRELL	_____	BORRELL	_____.

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the day of , 2016, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this day of , 2016.

_____.
Lee Kelly, County Coordinator

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: ***BOARD MEETING DATE: August 16, 2016*** ***CONSENT AGENDA: ___***

AMT. OF TIME REQUIRED: 5 minutes ***ITEM FOR CONSIDERATION: _____***

County Attorney .
ORIGINATING DEPARTMENT/SERVICE

X Greg Kryzer
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE_____

BOARD ACTION REQUESTED:

Authorize funding to remove bush/trees from Mississippi River Levee in Otsego, MN.

BACKGROUND/JUSTIFICATION:

COUNTY ATTORNEY REVIEW DATE:

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

FINANCIAL IMPLICATIONS: $_____

BUDGETED: _____ _____
YES NO

FUNDING: _____ _____
LEVY OTHER

COMMENTS:

COMMENTS:

Tri-County Tree Service
15936 35th Ave
South Haven, MN 55382
320-236-2480

Name Wright Cty Hwy Dept
(Steve Meger)
Phone 763-682-7374
cell phone

Address 3600 Braddock Ave
Buffalo, MN

Work to be performed.....
Levee Brush control
Remove Brush & small trees
Haul Everything
Spray Stumps to prevent sprouts
Area defined by rock &
riprap
(Otsego Levee)
Total 7,500.00
TAX EXEMPT Form (Reg)

notes.....

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

BUILDING COMMITTEE
MINUTES
August 10, 2016

MEMBERS PRESENT: Potter, Daleiden, Kelly
OTHERS PRESENT: Wilczek, Hatfield, Stephens, Hoffman

I. Courtroom Bench Remodel Designs

An August 5th, 2016 letter from Judge McPherson about the bench remodel designs in courtrooms 1, 2, and 5 was discussed amongst Potter, Daleiden, Kelly, and Wilczek. In the letter, it is stated that "…the proposed changes to courtroom 1 have significant problems associated with them." And "The proposed courtroom 1 design is not suitable." But, because of the high potential cost of alternative solutions which better resolve security, ergonomic, and site line issues, the letter indicated an intention to put the courtroom 1 modifications on hold. It was stated by Wilczek that staff at Wold Architects were researching the availability of both the furniture & millwork options but hadn't communicated back as of yet with what they found. Wilczek indicated he will follow up with them.

Recommendation:

Daleiden and Potter recommended continuing to move forward with the project and completing the work to courtrooms 2 & 5. With the reduction in scope, the cost likely will be significantly less than the previously approved not to exceed amount of $60,000.

II. Modification To The Human Services Center Room 127

Wilczek provided an update on the status of the room 127's north emergency exit door and moveable partition. The partition project is awaiting delivery of materials and the door will be completed at the same time as the wall. Delivery is expected in roughly 4 or 5 weeks.

Recommendation:

Update only, no recommendation.

III. Annex Restroom

Wilczek provided an update on the project and the status of the architect's work. Sample color schemes, tile, countertop, and partition ideas/options were presented. Option A was selected as the most preferred color & material arrangement (with tile RBC BBDR83).

Recommendation:

Daleiden recommended to keep moving forward and present completed drawings & finishes when ready.

IV. Public Works Deferred Maintenance & Remodel

Wilczek provided updates on the status of the architect work, the consultant work, and the shop area modifications. The consultant has completed their intrusive material investigation and found the windows to be not thermally broken, the flat roof to generally be in ok condition, and the sloped roof system (with the exception of the heaving areas) mostly functional but of minimal design requirements (low R value, minimal ventilation, etc). There will be a full report of the findings and recommendations delivered in a report, however there is one more level of analysis the consultant recommended that will drive the forthcoming design. Wilczek stated that he was informed by Inspec that it would potentially be an option to leave a majority of the existing sloped roof in place and overlay another system, however the structural strength of the building needs to be analyzed by an engineer to determine if it is an option. If it is not, the current system would need to be removed and a redesign process would begin. A proposal from LSEngineers, Inc for a lump sum fee of $2,000 to complete the engineering scope was

presented by Wilczek. Potter & Daleiden discussed the proposal and the options to complete or not. Ultimately, it was determined that it is important to complete the work in understanding what our next step options are. One option would be to skip the engineer work and move forward with design of a new system, but Wilczek said the consultant informed him there would potentially by a 40-50% savings on the project if the existing remained in place.

The latest architectural design from Nelson for the remodel of the Public Works interior was presented by Wilczek and discussed by Daleiden, Potter, and Kelly. The new exterior door on the south side of the building was pointed out by Wilczek and the option of putting an emergency exit door in the backside of the new conference room (into the surveyor office area) was presented as an alternative. One of the two doors will be needed for code compliance. It was questioned by Daleiden why another sink had to be added in the restroom, and it is a result of occupancy code compliance. By adding a relatively large conference room, the potential occupancy goes up and requires the additional work. Other design elements were agreed to be reasonable.

Wilczek noted that Marc Mattice submitted for a permit and is moving forward with the installation of two previously approved overhead doors. One of them is in the west wall of the vehicle service area and the other will connect the wood and metal shops.

Recommendation:
It was recommended by Potter and Daleiden to move forward with the engineering analysis of the structural support and continue with the architectural work in creating construction bid documents for the building.

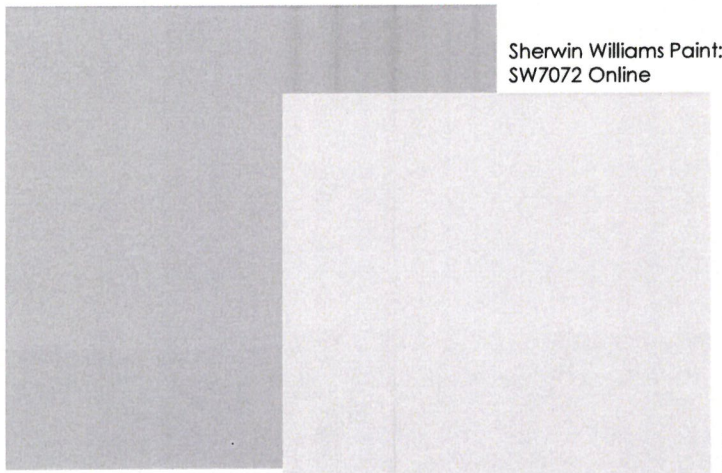
V. <u>Compost Facility Storm Damage Repair</u>
Wilczek provided an update on the site and the engineering review. The review was completed by TKDA (the original firm who worked on the site design) on Tuesday, July 26 and has delivered their written report. It was noted that there is significant corrosion to all wall panels and girts, limited corrosion to the trusses, significant corrosion to the roof purlins, evidence of the roof system leaking, and generally mild or no corrosion to the vertical wall columns. Wilczek stated the report has been submitted to MCIT by Tim Dahl and they are reviewing. When they respond with their assessment of the damage and value for repair, more discussion will be needed by Wright County to develop a plan for the site. TKDA notes the estimate to replace the wall system & overhead doors at $109,000 and the roof at $140,000. Stephens commented that it would be good to keep the structure functional but there would potentially be ways to operate without it. Potter raised the question to Stephens about potential use of the Fine Treatments Building, and it was pointed out there is equipment still in place that would have to be removed. Hoffman noted that the site also is used by Law Enforcement Officers for vehicle training and the asphalt is in need of repair. Potter and Hoffman recalled it was in the range of $80,000 when last priced/estimated.

Recommendation:
It was recommended by Potter and Daleiden to wait for the MCIT response and have discussions about the plans for the site when there is a full understanding of the financial impact.

DRAFT

Wright County Restrooms

Finish Options

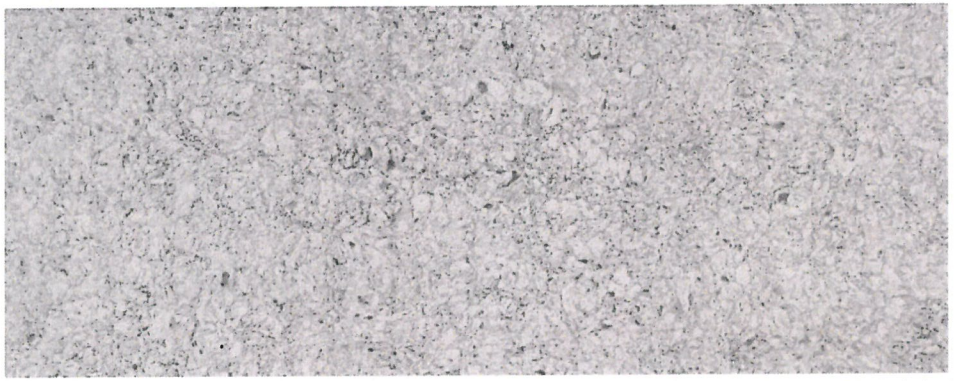


Sherwin Williams Paint:
SW7072 Online

Sherwin Williams Paint:
SW7656 Rhinestone

Toilet Partition:
Nimbus

Floor Tile:
RBC BBDR83



Counter Top Material:
HanStone Quartz Smoke

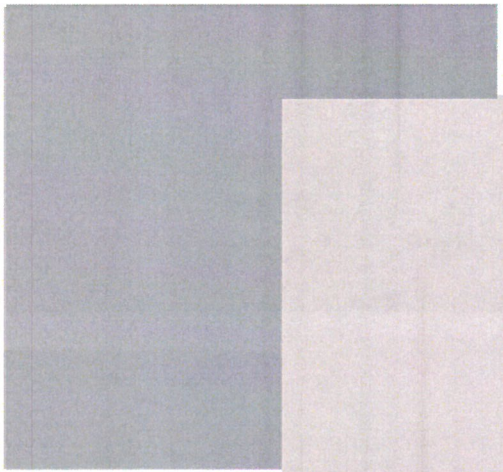
Floor Tile Option 2:
RBC BB804

Option A

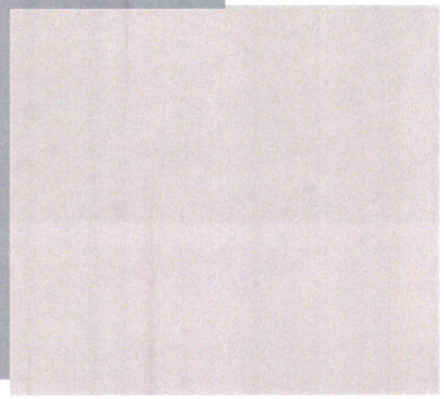
NELSON
NELSONonline.com

Wright County Restrooms

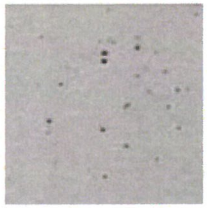
Finish Options



Sherwin Williams Paint:
SW7073 Network Gray



Sherwin Williams Paint:
SW7647 Crushed Ice



Toilet Partition:
Desert Owl

Counter Top Material:
Hanex Solid Surface Helsinki

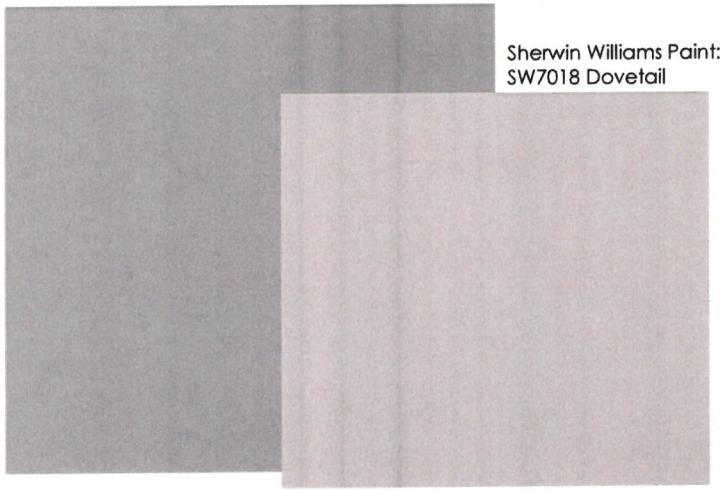
Floor Tile:
RBC BBBA31

Option B

NELSON
NELSONonline.com

Wright County Restrooms

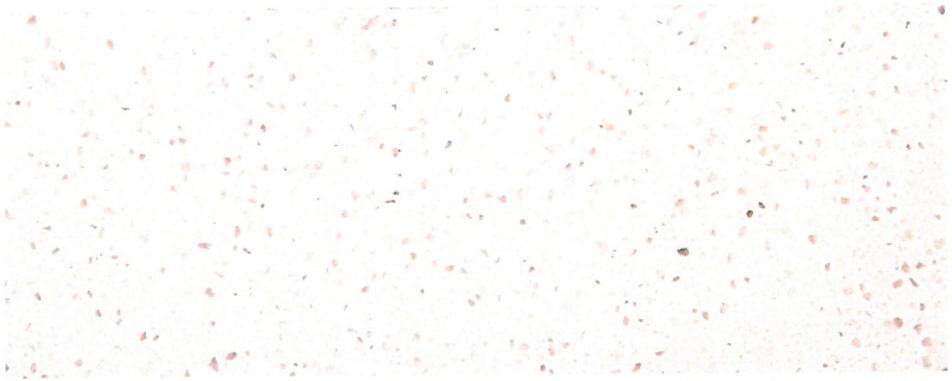
Finish Options



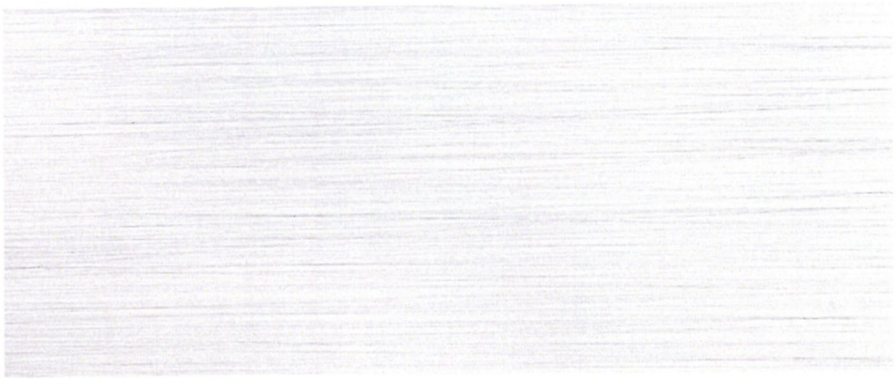
Sherwin Williams Paint:
SW7018 Dovetail

Sherwin Williams Paint:
SW0054 Twilight Gray

Toilet Partitions:
Cirrus



Counter Top Material:
HanStone Swan Cotton



Floor Tile:
RBC BBFR141

Option C

NELSON
NELSONonline.com

LSEngineers, Inc.
234 North Main Street - LeSueur, MN 56058
Phone: (507) 665-6255 - Fax: (507) 665-6818
E-mail: lseng@lsengineers.com

Proposal/Agreement

To: Inspec Inc.

Date: August 9, 2016

Project #:

Re: Wright County Roof Analysis
Buffalo, MN

Attention: Cynthia Long

Scope: Review of existing drawings and analysis to confirm roof capacity. We assume the existing drawings provide an accurate representation of the existing structure. Our analysis includes the buildings constructed in 1974 and 1998 based on drawings received from you on August 9, 2016. We understand that the glued laminated roof system was installed in the 1974 building (and NOT the premanufactured steel alternate).

Fee: Lump Sum Fee $2,000.00

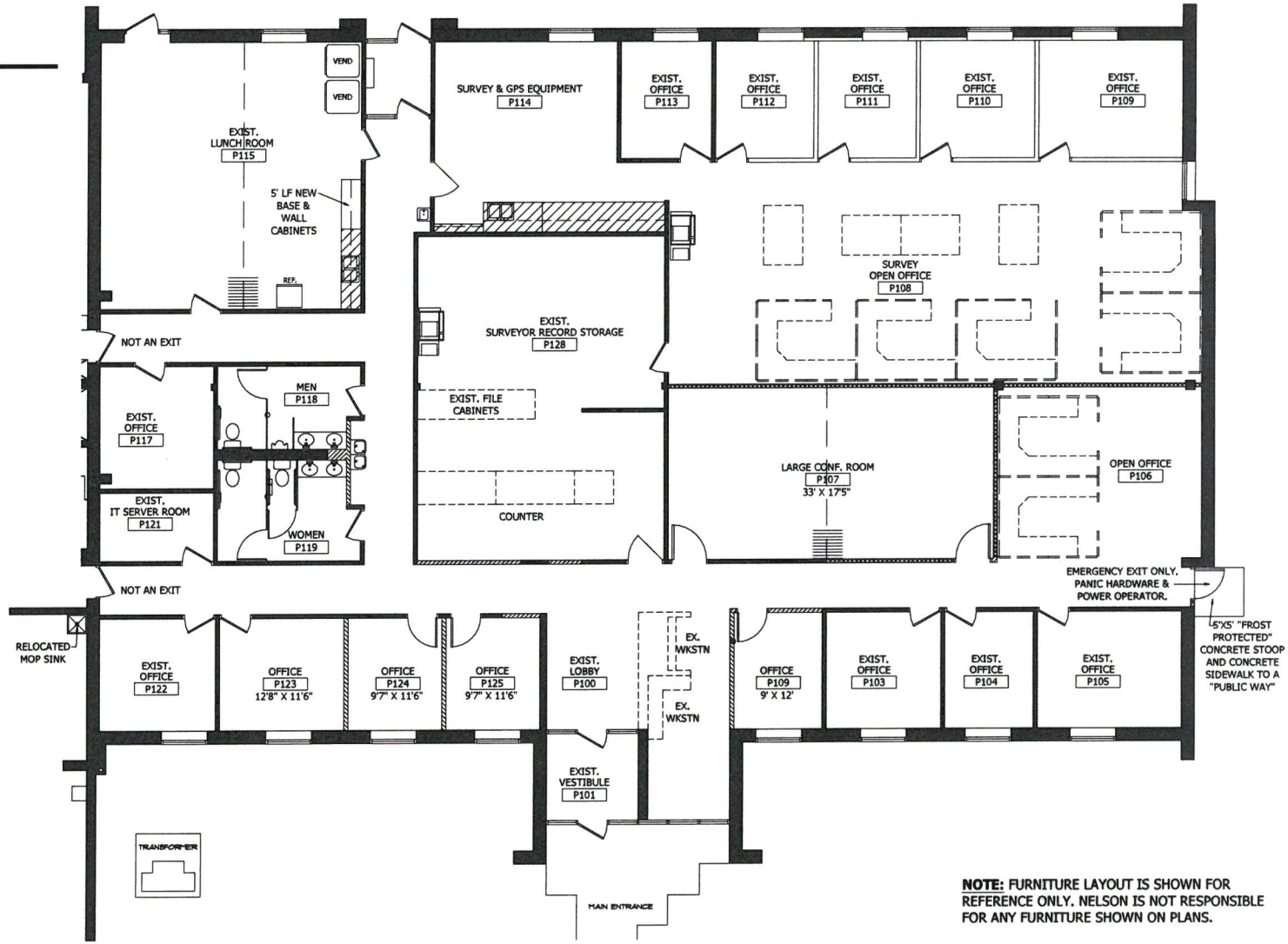
Remarks:

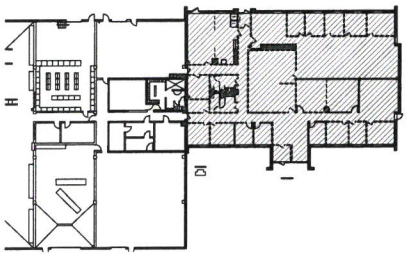
C.C. to:

By: *LSEngineers, Inc.*

By:

NELSON





KEY PLAN

NORTH

NOT TO SCALE

NOTE: FURNITURE LAYOUT IS SHOWN FOR REFERENCE ONLY. NELSON IS NOT RESPONSIBLE FOR ANY FURNITURE SHOWN ON PLANS.

Client:	Wright County	Scale:	3/32"=1'-0"	Sheet No.:
Project:	Public Works Building- 1901 Highway 25 N. Buffalo, MN 55313	Date:	07/15/16 - REVISED 7/27/16	SK-1r
Proj. No.:	16.02870.00	Drawn By:	TTL/AW	

1201 MARQUETTE AVENUE SOUTH SUITE 200 MINNEAPOLIS, MN. 55403 PHONE: (612) 822-1211 FAX: (612) 822-1006 WWW.NELSONONLINE.COM

TKDA

444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

August 4, 2016

Mr. Alan Wilczek
Facilities Services Director
Wright County
10 Second Street NW, Room 235
Buffalo, Minnesota 55313

Re: Wright County Compost Facility
Buffalo, Minnesota
Structural Condition Assessment for Waste Facility
TKDA Project No. 16171.000

Dear Mr. Wilczek:

In July 2016, a storm damaged the unoccupied portion of the Wright County Compost Facility. A portion of the wall system blew off in the storm (Figure 1) and the connections between several girts and columns fractured. Due to the fractured connections and other parts of the structure exhibiting signs of corrosion, Wright County requested TKDA to perform a structural condition assessment of the unoccupied portion of the building.

The Wright County Compost Facility, constructed in 1992, contains a pre-engineered metal building consisting of column/truss moment frames with 9-inch purlins spanning between frames to support the roof panels and 9-inch girts spanning between the frames to support the horizontal load on the wall panels. The pre-engineered metal building framing is supported by a cast-in-place concrete wall and foundation system. The east portion of the building is unoccupied and is used for miscellaneous storage. It is approximately 100 feet by 124 feet and approximately 35 feet in height at the eave with an approximately 1:12 roof slope.

On Tuesday, July 26, 2016, TKDA performed a structural assessment of the unoccupied portion of the building. Our assessment was based on visual observations from the ground and from an articulated boom lift. The structure was observed from the ground and used an articulating boom lift to access the elevated wall and roof structure. The focus of our visual observation of the structure was to note any corrosion, damage, and deterioration of the structure. This report includes both our observations and recommendations. We used a letter grade system to prioritize repairs and replacement for each the building system. We used the following grading system.

- A – System is in excellent condition; no action recommended (Grade not used in this report.)
- B – System in good to fair condition; it should be monitored every two to three years to see if corrosion worsens.
- C – System is in fair to poor condition; minor repairs and/or regular inspection recommended (Grade not used in this report.)
- D – System is in poor condition; replacement recommended in next two to three years.
- F – System is in very poor condition; immediate replacement is recommended.

Figure 1- Overall View of the Building – Northeast corner

A. Wall System (Wall panels, Girts and Doors)

The two center bays of wall framing on the east wall and the eastern bay of wall framing on the north wall had fallen from the building frames during the July 2016 storm. TKDA observed damaged girts and wall panels on the ground adjacent to the east side of the building. The wall panels and girts on the ground showed significant corrosion at the connections. The corrosion was more evident at the unpainted interior face of the wall versus the painted exterior face of the wall panel. There were many locations where the wall panels were corroded through the full thickness of the panel leaving holes in the panels around the connections screws. The girts exhibited significant corrosion at the locations of the bolted connections to the columns. The overhead door on the north wall was damaged beyond the point of repair. The overhead door on the south side of the east wall was damaged and could not fully open, but was still partially functional during the site visit. The overhead door on the north side of the east wall appeared to in good condition, but TKDA did not test it for functionality.

From the lift inside the building, TKDA observed similar corrosion in the wall system as observed in the panels on the ground. The wall panels were corroded at the connections to the girts, and in many places the corrosion breached the full thickness of the wall panel such that daylight was visible through the holes (Figure 2). The girts were also corroded, particularly at the coped connections to the columns (Figure 3). There were also a number of girts that were deformed, which appeared to be twisted from either the vertical settlement of the girts or the wall panels. See attachements SK-1, SK-3 and SK-4 for identification of damaged areas and locations of visibly deformed girts.

Figure 2 - Corroded Girts and Wall Panels

Figure 3 - Corroded Girts and Wall Panels

TKDA grades the wall system as an "F," and we recommend immediate replacement of the system. We estimate the order of magnitude cost for the replacement of the wall system to be $85,000 with an additional $12,000 for each overhead door replacement.

B. Roof System (Purlins, Roof Panels, Insulation)

We observed the roof purlins to be significantly corroded. We did not observe any purlins that were corroded through the full thickness of the steel, but there was significant corrosion on all surfaces of the purlins such that flakes of corroded steel were delaminated from the purlins and were falling off (Figure 5). Since the screw connections between the roofing panels and the purlins were hidden by the purlins, we could not see if there was corrosion in the roof panels at the connection locations. There was evidence that the roof had been leaking at the ridge at some point. The insulation under the ridge appeared to have water damage with sections of the insulation missing, presumably fallen to the floor in the past (Figure 4). At some point in the past, netting was installed to catch falling insulation, which appears to have prevented additional insulation from falling to the floor. See attachment SK-2 for location of damaged insulation.

Figure 4 - Damaged Insulation

Figure 5 - Corroded Purlins

TKDA grades the roof system as a "D," and we recommend replacement of the system in the next two to three years. We estimate the order of magnitude cost for the replacement of the roof system to be $140,000.

C. Frame System (Columns and Trusses)

The column in the northeast corner of the building had has buckled to the point where it has significant loss of its structural capacity (Figure 7). Besides the buckled column, the remaining columns and roof trusses appeared to be in fair shape. There was scaling and mild corrosion on many surfaces of the columns and trusses, but it did not appear that corrosion was significant enough to cause section loss that would compromise the structural capacity of the columns or trusses (Figure 6).

Figure 6 - Typical Truss

Figure 7 - Buckled Column at Northeast Corner

TKDA grades the buckled column as an "F" frame system as a "B." We recommend immediate replacement of the buckled column and monitoring of the frame system every two to three years. We estimate the order of magnitude cost for the replacement of the buckled column to be $15,000.

If you have any questions or comments about this report, please feel free to contact me at troy.androli@tkda.com or 651.292.4592.

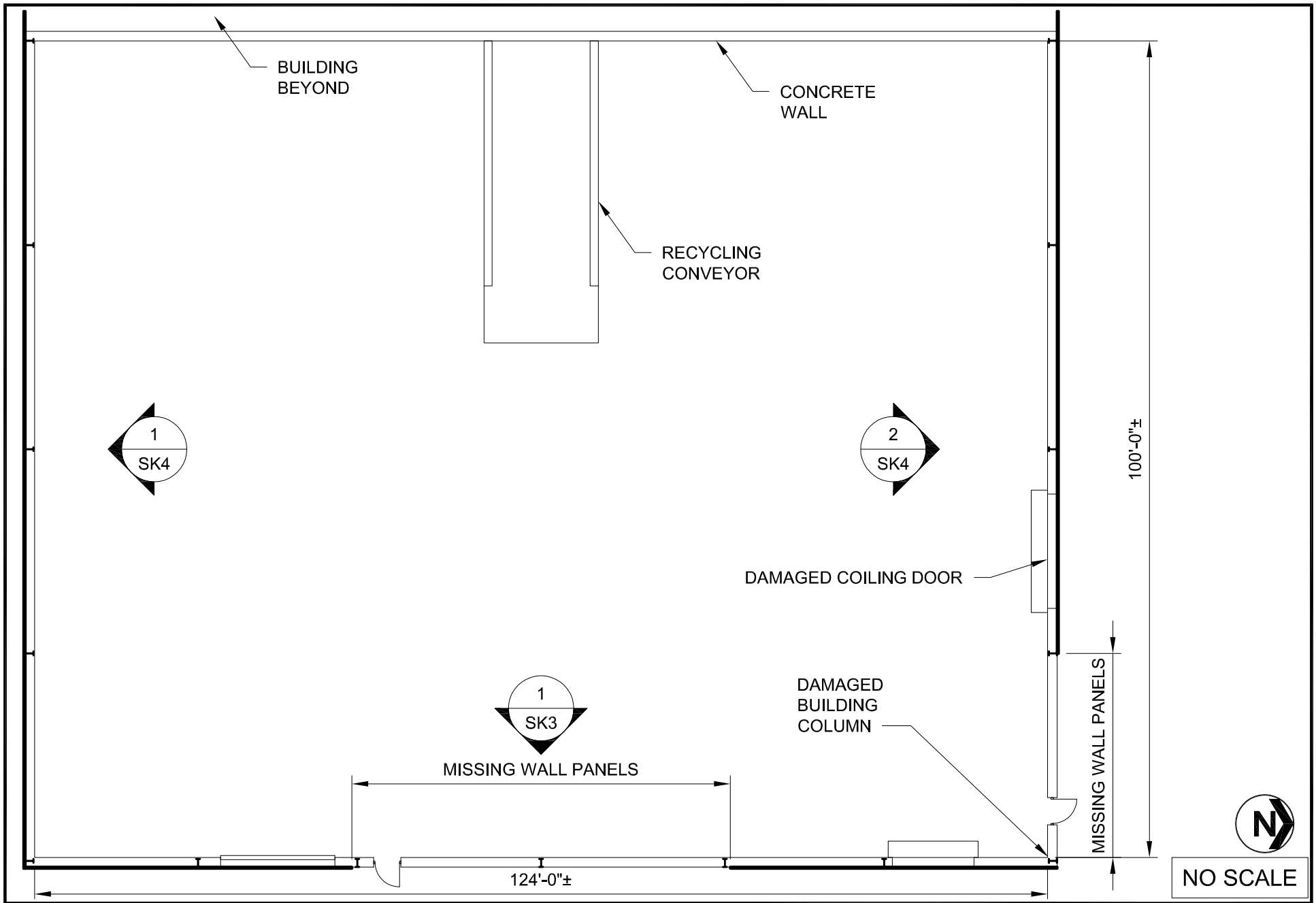
I hereby certify that this report was prepared by me or under my direct supervision, and that I am a duly licensed professional engineer under the laws of the State of Minnesota.

Sincerely,

Troy G.-H. Androli, PE
Minnesota Registration No. 47947

TGA/mas

Enclosures: SK1, SK2, SK3, SK4



BAR IS ONE INCH ON ORIGINAL DRAWING. IF NOT ONE INCH ON THIS DRAWING ADJUST SCALES ACCORDINGLY.

0 1

PLOT DATE: Aug 04, 2016 - 1:49pm
FILE NAME: K:\n-z\wrightCo\16171000\04_Production\01_CAD\02_Sheets\WRIGHT COUNTY.dwg

TKDA
444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

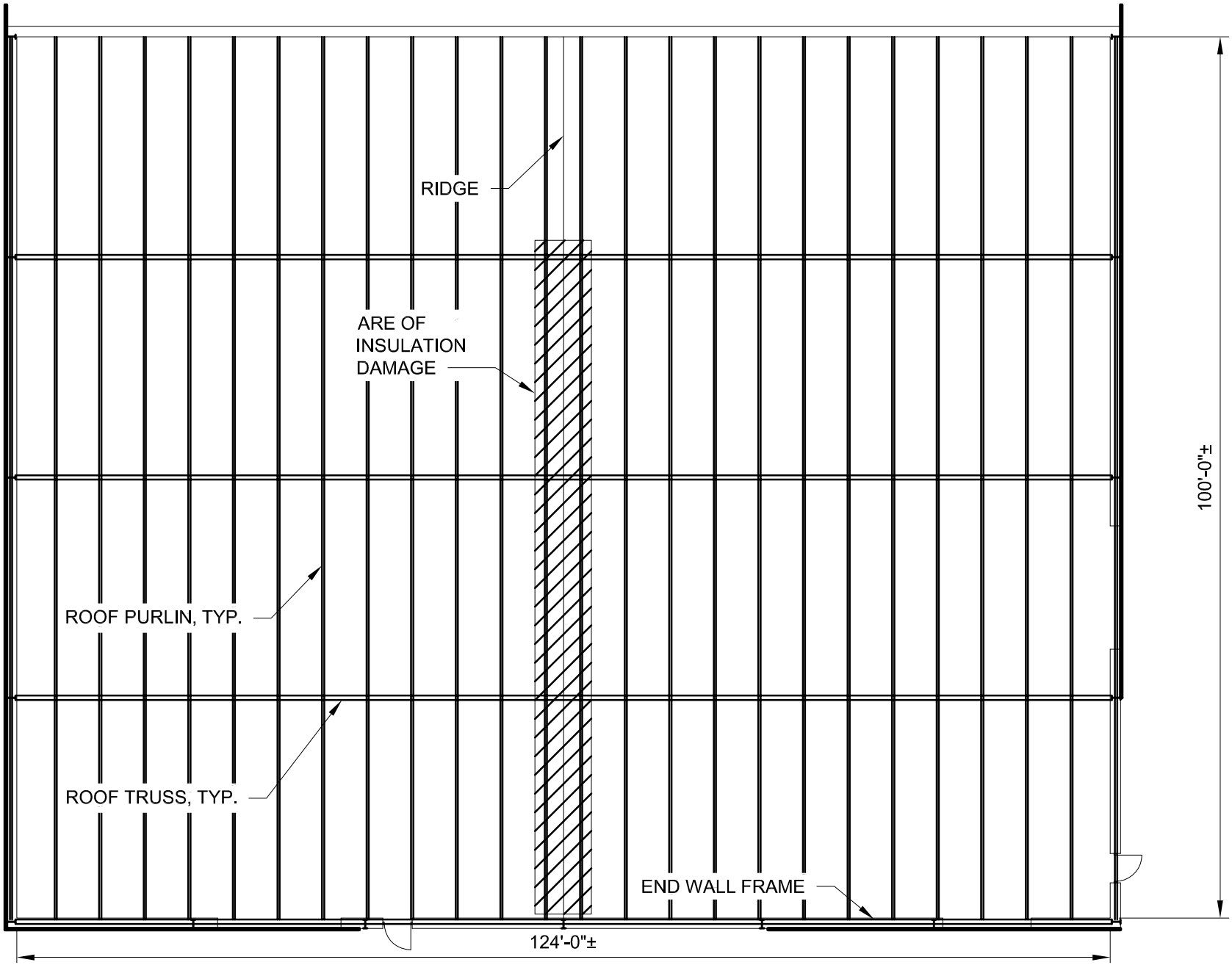
WRIGHT COUNTY OF MINNESOTA 1855

WRIGHT COUNTY COMPOST FACILITY

FLOOR PLAN

16171.000

DRAWING NO. SK1



NO SCALE

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WRIGHT COUNTY OF MINNESOTA 1855

WRIGHT COUNTY COMPOST FACILITY

ROOF PLAN

16171.000

DRAWING NO. SK2

BAR IS ONE INCH ON ORIGINAL DRAWING. IF NOT ONE INCH ON THIS DRAWING ADJUST SCALES ACCORDINGLY.
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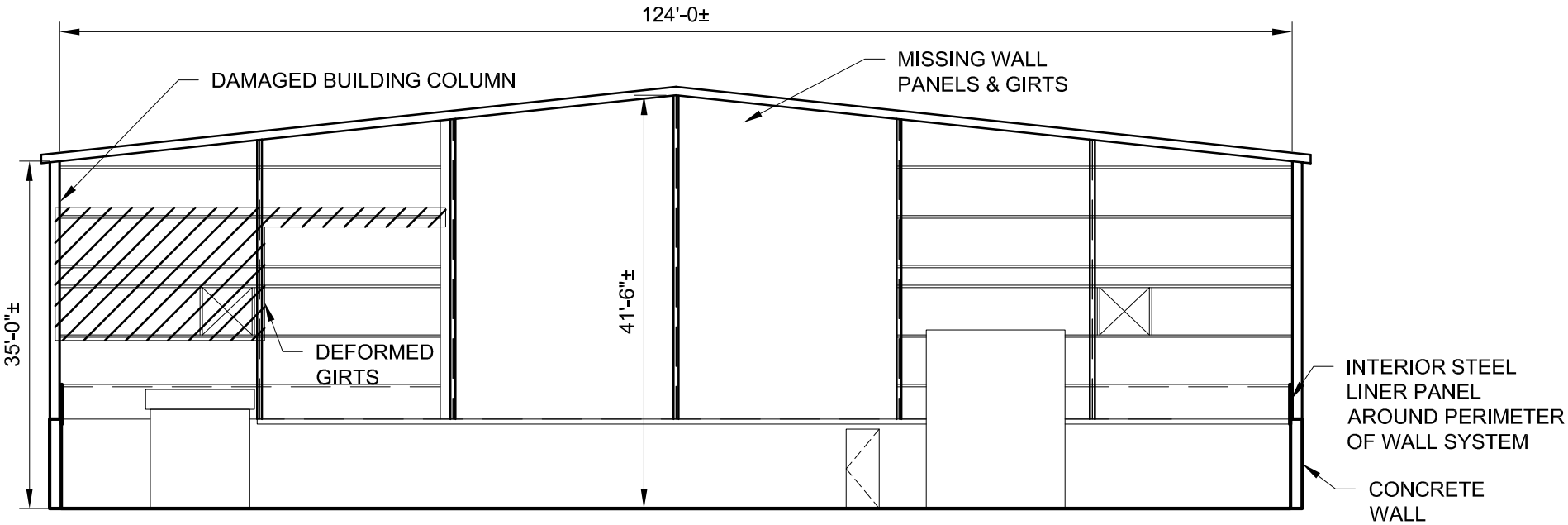

1 SK3 EAST ELEVATION
NO SCALE

TKDA
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Saint Paul, MN 55101
651.292.4400
tkda.com

WRIGHT COUNTY OF MINNESOTA 1855

WRIGHT COUNTY COMPOST FACILITY

END WALL ELEVATION

16171.000

DRAWING NO. SK3

BAR IS ONE INCH ON ORIGINAL DRAWING. IF NOT ONE INCH ON THIS DRAWING ADJUST SCALES ACCORDINGLY.
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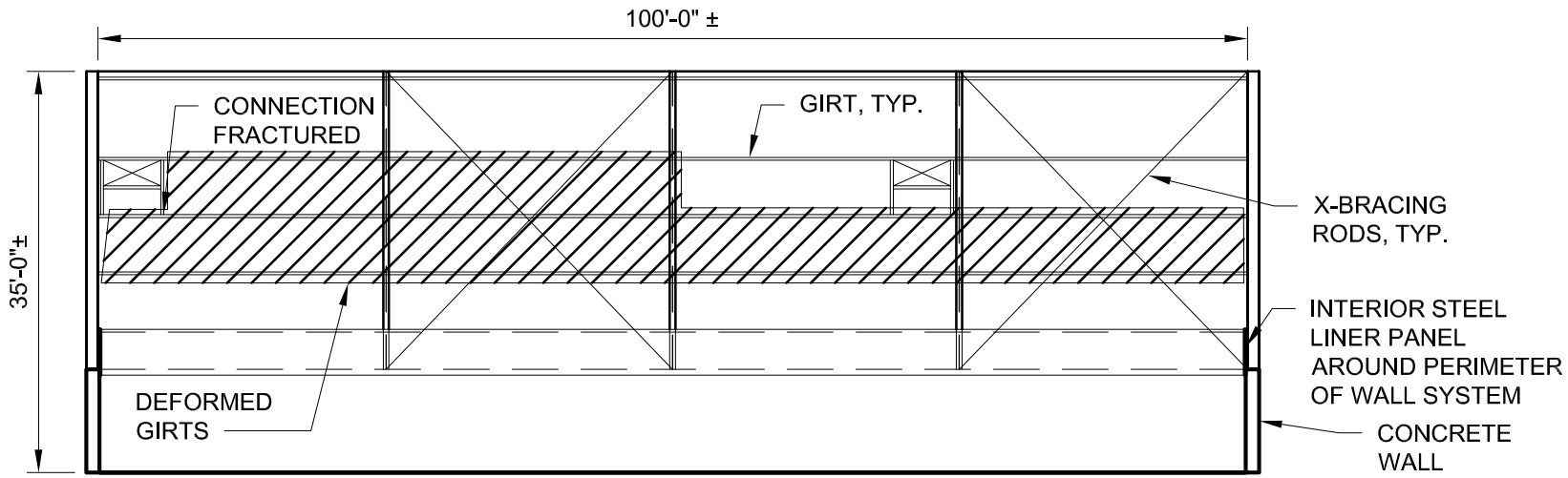
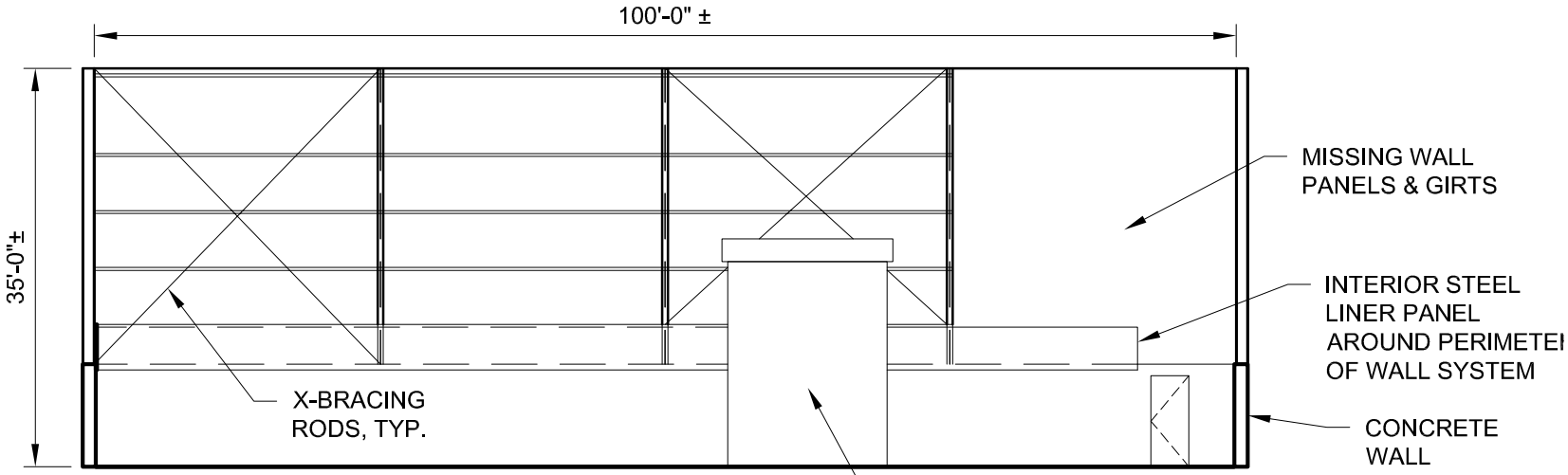


1 SK4 SOUTH ELEVATION
NO SCALE



2 SK4 NORTH ELEVATION
NO SCALE

TKDA
444 Cedar Street, Suite 1500
Saint Paul, MN 55101
651.292.4400
tkda.com

WRIGHT COUNTY OF MINNESOTA 1855

WRIGHT COUNTY COMPOST FACILITY

SIDE WALL ELEVATIONS

16171.000

DRAWING NO. SK4

BAR IS ONE INCH ON ORIGINAL DRAWING. IF NOT ONE INCH ON THIS DRAWING ADJUST SCALES ACCORDINGLY.
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PLOT DATE: Aug 04, 2016 - 1:50pm
FILE NAME: K:\n-z\wrightCo\16171000\04_Production\01_CAD\02_Sheets\WRIGHT COUNTY.dwg

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

COMMITTEE OF THE WHOLE
MINUTES
August 2, 2016

MEMBERS PRESENT: Borrell, Daleiden, Husom, Potter, Sawatzke, L. Kelly

OTHERS PRESENT: Vergin

I. Strategic Planning

Kelly provided a draft letter to the Board members for their review, per their recommendation from the previous meeting of July 12, 2016. The letter identifies the Board's expectations for Department Heads to attend Leadership Team meetings and requires that technology projects be vetted through the Technology Committee. Some revisions were suggested to Kelly; he will revise the letter and forward it onto the Department Heads.

The current Mission Statement and the three proposed options from the Leadership Retreat were reviewed. The Board members came to a consensus that they preferred option 3 *"Wright County will provide its Citizens with responsive government and quality services in a fiscally responsible manner through innovation, leadership, and dedication."* This will be presented at a County Board meeting for formal adoption.

Kelly brought forward the five strategic goals that from the Leadership Retreat, and suggested that they focus on only one goal per meeting.

Goals #1 *"To continue to provide quality public services with limited resources"*
Kelly identified an implementation plan, which identifies strategies, tasks, responsible group or department, and the timeframe for implementation. The following were reviewed and discussed.

- Support continuous improvement and streamlining of operations, by assessing the effectiveness of the current County structures and processes, and pursue standardization and coordination where appropriate, both roles of both the County Board and Administration.

- Department heads and Administration shall continually seek best practices and partnerships opportunities through both County and professional organizations, as well as expand the use of Lean methodologies.

- Investigate and leverage new technologies to improve efficiencies and reduce costs.

- Promote customer service initiatives by means of providing customers service training for our employees; improve our online access and services to the public, and improve our building signage for customers to be able to find the service(s) they are seeking.

The next meeting was proposed for August 22, 2016. Kelly stated that he will need to coordinate it with the budget meeting schedule.

Recommendation: To adopt new mission statement.

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

WAYS AND MEANS COMMITTEE
MINUTES
August 10, 2016

MEMBERS PRESENT: Sawatzke, Husom, L. Kelly

OTHERS PRESENT: Asleson

I. Conveyance of Parcel in Franklin Township

Kelly stated the County received a 1/6th interest in a parcel of land in Franklin Township through the settlement of a will. He was contacted by Dick Grinley, an attorney from Delano, who is representing the other owners with a shared interest in the parcel. Grinley inquired as to the County's plans for this parcel and asked if the County would be willing to convey or sell their partial interest in the property. Sawatzke asked if the will specified the reason the interest in the parcel was conveyed to the County. Asleson did not know, but will inquire with Grinley.

Asleson stated that there are a few ways that the County's interest in the parcel could be handled. Sawatzke felt that the County would need to sell their interest in the property. Asleson had not spoken to the Assessors office as to the value of the property. He will gather this information before responding to Grinley.

Recommendation: Asleson will contact Mr. Grinley for additional information and to discuss the sale of the County's interest in the property.

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2016 BUDGET COMMITTEE OF THE WHOLE SCHEDULE

August 23, 2016	**10:30 A.M.**	**Presentation of Draft 2017 Budget/ Capital Improvement Plan**
August 24, 2016	**1:00 P.M.**	**Information Technology**
	1:30 P.M.	**Sheriff / Corrections**
	3:00 P.M	**Break**
	3:15 P.M.	**Health & Human Services**
August 29, 2016	**9:00 A.M.**	**Auditor/Treasurer & Elections**
	9:30 A.M.	**County Board**
	9:40 A.M.	**Building Care and Maintenance**
	10:00 A.M.	**BREAK**
	10:15 A.M.	**Administration**
	10:30 A.M.	**Budget 100**
	11:00 A.M.	**Court Services**
	12:00 P.M.	**BREAK**
	1:00 P.M.	**Health & Human Services**
August 30, 2016	**11:00 A.M.**	**Veteran Services/Nuclear**
	11:30 A.M.	**Recorder**
	12:00 P.M.	**BREAK**
	1:00 P.M.	**Assessor**
	1:30 P.M.	**Surveyor**
	2:00 P.M.	**Parks**
	3:00 P.M.	**Initiative Foundation**

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September 6, 2016	**10:30 A.M.**	**Court Administration**
	11:00 A.M.	**Road & Bridge**
	1:00 P.M.	**Extension**
	1:15 P.M.	**Planning & Zoning**
	1:45 P.M.	**Attorney**
	2:00 P.M.	**SWCD**
	2:45 P.M.	**Economic Development Partnership**
	3:15 P.M.	**GRRL**
September 7, 2016	**1:00 P.M.**	**Health & Human Services**
September 8, 2016	**1:00 P.M.**	**Road & Bridge**
	2:30 P.M.	**Outstanding Issues/Personnel Requests**

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*** WRIGHT COUNTY ***

INTEGRATED FINANCIAL SYSTEMS

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5	DEPT			COUNTY BOARD		
1344	**MARCO**					
	01-005-000-0000-6301		1.75	PRINTER CHARGE AUGUST 2016	3504166	REPAIRS & MAINTENANCE
1344	**MARCO**		**1.75**	**1** Transactions		
5	**DEPT Total:**		**1.75**	**COUNTY BOARD**	**1 Vendors**	**1 Transactions**
13	DEPT			COURT ADMINISTRATOR		
1203	**GABRIEL/CATHLEEN**					
	01-013-000-0000-6270		100.00	PR 16 3571 APPEARANCE 7/29/16		COURT APPOINTED COUNSEL
1203	**GABRIEL/CATHLEEN**		**100.00**	**1** Transactions		
47140	**MORA PSYCHOLOGICAL SERVICES PLLC**					
	01-013-000-0000-6261		1,500.00	CR 15 1325 611.2 EVALUATION		PROFESSIONAL SERVICES
47140	**MORA PSYCHOLOGICAL SERVICES PLLC**		**1,500.00**	**1** Transactions		
2513	**PURICK/RYAN**					
	01-013-000-0000-6270		100.00	F9 01 001287 APPEARANCE 7/28		COURT APPOINTED COUNSEL
2513	**PURICK/RYAN**		**100.00**	**1** Transactions		
13	**DEPT Total:**		**1,700.00**	**COURT ADMINISTRATOR**	**3 Vendors**	**3 Transactions**
25	DEPT			COURT SERVICES		
4334	**CAMERON/TIM**					
	01-025-000-0000-6261		150.00	APID SPEAKER AUG 2016		PROFESSIONAL SERVICES
4334	**CAMERON/TIM**		**150.00**	**1** Transactions		
1349	**CORPORATE PAYMENT SYSTEMS**					
	01-025-000-0000-6261		14.95	TEEN SAFE INC		PROFESSIONAL SERVICES
	01-025-000-0000-6261		14.95	TEEN SAFE INC		PROFESSIONAL SERVICES
1349	**CORPORATE PAYMENT SYSTEMS**		**29.90**	**2** Transactions		
4829	**DIERS/CARTER**					
	01-025-000-0000-6331		381.50	763 MILES		TRAVEL
	01-025-000-0000-6331		15.00	REIMBURSE FUEL		TRAVEL
4829	**DIERS/CARTER**		**396.50**	**2** Transactions		
6381	**HUEMOELLER/NEAL**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-025-000-0000-6331		303.00	606 MILES		TRAVEL
6381	**HUEMOELLER/NEAL**		**303.00**	**1** Transactions		
1344	**MARCO**					
	01-025-000-0000-6301		164.18	PRINTER CHARGE AUGUST 2016	3504166	REPAIRS & MAINTENANCE
1344	**MARCO**		**164.18**	**1** Transactions		
4275	**MINNESOTA MONITORING INC**					
	01-025-000-0000-6261		8,482.50	ADULT EHM JUNE 2016	2847	PROFESSIONAL SERVICES
	01-025-000-0000-6265		28.00	JUV EHM JUNE 2016	2847	DETENTION
4275	**MINNESOTA MONITORING INC**		**8,510.50**	**2** Transactions		
645	**MN CORRECTIONS ASSOCIATION**					
	01-025-000-0000-6245		35.00	MEMBERSHIP	03876	MEMBERSHIPS, DUES & FEES
	01-025-000-0000-6245		35.00	MEMBERSHIP RENEW BRETHORST	03906	MEMBERSHIPS, DUES & FEES
645	**MN CORRECTIONS ASSOCIATION**		**70.00**	**2** Transactions		
4479	**TRI COUNTY COMMUNITY CORRECTIONS**					
	01-025-000-0000-6265		465.00	JULY 2016 JUV DET FEES	86JV154420	DETENTION
4479	**TRI COUNTY COMMUNITY CORRECTIONS**		**465.00**	**1** Transactions		
4628	**VERIZON WIRELESS**					
	01-025-000-0000-6203		0.99	EQUIP 612 751 1230		TELEPHONE
	01-025-000-0000-6203		576.99	887189319		TELEPHONE
4628	**VERIZON WIRELESS**		**577.98**	**2** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-025-000-0000-6331		95.58	JUNE 2016 FUEL	536	TRAVEL
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**95.58**	**1** Transactions		
25	**DEPT Total:**		**10,762.64**	**COURT SERVICES**	**10 Vendors**	**15 Transactions**
31	DEPT			COUNTY COORDINATOR		
1349	**CORPORATE PAYMENT SYSTEMS**					
	01-031-000-0000-6411		21.03	AMAZON.COM	11510246809563	OPERATING SUPPLIES
1349	**CORPORATE PAYMENT SYSTEMS**		**21.03**	**1** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-031-000-0000-6235		69.00	AD HWY MECHANIC	73116	PUBLICATIONS & BROCHURES

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
4817	**HERALD JOURNAL PUBLISHING INC**		**69.00**	**1** Transactions		
1344	**MARCO**					
	01-031-000-0000-6301		13.50	PRINTER CHARGE AUGUST 2016	3504166	REPAIRS & MAINTENANCE
1344	**MARCO**		**13.50**	**1** Transactions		
5486	**MARCO**					
	01-031-000-0000-6411		563.80	6/10-7/10/2016	306885922	OPERATING SUPPLIES
5486	**MARCO**		**563.80**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-031-000-0000-6411		16.63	SUPPLIES 853254196001		OPERATING SUPPLIES
	01-031-000-0000-6411		43.42	SUPPLIES 853254194001		OPERATING SUPPLIES
	01-031-000-0000-6411		39.50	SUPPLIES 853965336001		OPERATING SUPPLIES
	01-031-000-0000-6411		14.07	SUPPLIES 853965256001		OPERATING SUPPLIES
	01-031-000-0000-6411		13.39	SUPPLIES 853254195001		OPERATING SUPPLIES
	01-031-000-0000-6411		6.85	SUPPLIES 853253665001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**133.86**	**6** Transactions		
54030	**PRECISION PRINTS OF WRIGHT CO**					
	01-031-000-0000-6411		47.00	BUSINESS CARDS	13616	OPERATING SUPPLIES
54030	**PRECISION PRINTS OF WRIGHT CO**		**47.00**	**1** Transactions		
3740	**RUTTGERS BAY LAKE LODGE INC**					
	01-031-000-0000-6338		435.86	LODGING CONFERENCE HESSE		CONFERENCES & MEETINGS
	01-031-000-0000-6338		435.86	LODGING CONFERENCE VERGIN		CONFERENCES & MEETINGS
3740	**RUTTGERS BAY LAKE LODGE INC**		**871.72**	**2** Transactions		
4628	**VERIZON WIRELESS**					
	01-031-000-0000-6203		50.76	887189319		TELEPHONE
4628	**VERIZON WIRELESS**		**50.76**	**1** Transactions		
4076	**WRIGHT COUNTY ADMINISTRATION**					
	01-031-000-0000-6205		65.71	POSTAGE		POSTAGE
4076	**WRIGHT COUNTY ADMINISTRATION**		**65.71**	**1** Transactions		
1537	**WRIGHT COUNTY JOURNAL PRESS**					
	01-031-000-0000-6235		127.74	HELP WANTED ADS	73116	PUBLICATIONS & BROCHURES

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1537	**WRIGHT COUNTY JOURNAL PRESS**		**127.74**	**1** Transactions		
31	**DEPT Total:**		**1,964.12**	**COUNTY COORDINATOR**	**10 Vendors**	**16 Transactions**
41	DEPT			COUNTY AUDITOR-TREASURER		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-041-000-0000-6235		113.96	BOARD MINUTES 6/14-7/5/2016	40	PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**113.96**	**1** Transactions		
1344	**MARCO**					
	01-041-000-0000-6301		188.75	PRINTER CHARGE AUGUST 2016	3504166	REPAIRS & MAINTENANCE
1344	**MARCO**		**188.75**	**1** Transactions		
6002	**PAKOR INC**					
	01-041-000-0000-6411		249.85	PASSPORT MEDIA PHOTO PAPER	8019213	OPERATING SUPPLIES
6002	**PAKOR INC**		**249.85**	**1** Transactions		
4628	**VERIZON WIRELESS**					
	01-041-000-0000-6203		60.76	887189319		TELEPHONE
4628	**VERIZON WIRELESS**		**60.76**	**1** Transactions		
41	**DEPT Total:**		**613.32**	**COUNTY AUDITOR-TREASURER**	**4 Vendors**	**4 Transactions**
63	DEPT			IT (INFORMATIONAL TECHNOLOGY)		
5721	**CDW GOVERNMENT INC**					
	01-063-000-0000-6411		511.10	HARD DRIVE ERASER/LABEL PRINT	DWC9666	OPERATING SUPPLIES
5721	**CDW GOVERNMENT INC**		**511.10**	**1** Transactions		
4150	**MALWITZ/SETH**					
	01-063-000-0000-6804		750.00	TUITION REIMBURSEMENT ONLINE	CMGT578	STAFF TRAINING
4150	**MALWITZ/SETH**		**750.00**	**1** Transactions		
1344	**MARCO**					
	01-063-000-0000-6301		6.68	PRINTER CHARGE AUGUST 2016	3504166	EQUIPMENT MAINTENANCE
	01-063-000-0000-6624		6,237.60	MEMORY UPGRADE GC SERVER	3514883	ENTERPRISE TECHNOLOGY
1344	**MARCO**		**6,244.28**	**2** Transactions		

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
63		**DEPT Total:**		**7,505.38**	**IT (INFORMATIONAL TECHNOLOGY)**	**3 Vendors**	**4 Transactions**
71		DEPT			ELECTIONS		
	4817	**HERALD JOURNAL PUBLISHING INC**					
		01-071-000-0000-6235		15.54	PAT/POLLING PLACE NOTICE		PUBLICATIONS & BROCHURES
	4817	**HERALD JOURNAL PUBLISHING INC**		**15.54**	**1** Transactions		
71		**DEPT Total:**		**15.54**	**ELECTIONS**	**1 Vendors**	**1 Transactions**
91		DEPT			COUNTY ATTORNEY		
	3927	**ASLESON/BRIAN J**					
		01-091-000-0000-6331		8.00	PARKING REIMBURSE		TRAVEL
		01-091-000-0000-6331		70.30	140.6 MILES		TRAVEL
	3927	**ASLESON/BRIAN J**		**78.30**	**2** Transactions		
	10489	**CARVER COUNTY SHERIFF**					
		01-091-000-0000-6261		79.00	SERVICE FEES STATE V DECKERT	2016649	PROFESSIONAL SERVICES
	10489	**CARVER COUNTY SHERIFF**		**79.00**	**1** Transactions		
	1553	**HENNEPIN COUNTY SHERIFF**					
		01-091-000-0000-6261		80.00	SERVICE FEES	75436	PROFESSIONAL SERVICES
		01-091-000-0000-6261		80.00	SERVICE FEES	75444	PROFESSIONAL SERVICES
	1553	**HENNEPIN COUNTY SHERIFF**		**160.00**	**2** Transactions		
	1344	**MARCO**					
		01-091-000-0000-6301		185.85	PRINTER CHARGE AUGUST 2016	3504166	REPAIRS & MAINTENANCE
	1344	**MARCO**		**185.85**	**1** Transactions		
	69	**MN BUREAU OF CRIMINAL APPREHENSIOI**					
		01-091-000-0000-6804		115.00	REGISTRATION CHRISSIS		STAFF TRAINING
	69	**MN BUREAU OF CRIMINAL APPREHENSIOI**		**115.00**	**1** Transactions		
	1620	**STEARNS COUNTY SHERIFF**					
		01-091-000-0000-6261		50.00	SERVICE FEES STATE V LEVIA	161916	PROFESSIONAL SERVICES
	1620	**STEARNS COUNTY SHERIFF**		**50.00**	**1** Transactions		
	6641	**THOMSON REUTERS WEST PUBLISHING C**					
		01-091-000-0000-6385		1,074.54	JULY BILLING	834452725	DATA PROCESSING

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6641	**THOMSON REUTERS WEST PUBLISHING C**		**1,074.54**	**1** Transactions		
1192	**TOTAL PRINTING**					
	01-091-000-0000-6411		325.00	LETTERHEAD	11086	OPERATING SUPPLIES
1192	**TOTAL PRINTING**		**325.00**	**1** Transactions		
91	**DEPT Total:**		**2,067.69**	**COUNTY ATTORNEY**	**8 Vendors**	**10 Transactions**
100	DEPT			OTHER GENERAL GOVERNMENT		
4300	**ALTERNATIVE BUSINESS FURNITURE INC**					
	01-100-000-0000-6605		53,499.35	IT EXPANSION FURNITURE	53257	SITE IMPROVEMENTS-COURTHOUSE
4300	**ALTERNATIVE BUSINESS FURNITURE INC**		**53,499.35**	**1** Transactions		
6158	**ARAMARK SERVICES INC**					
	01-100-000-0000-6912		37.50	REFRESHMENTS SAFETY MEETING	200723300130	SAFETY PROGRAM
6158	**ARAMARK SERVICES INC**		**37.50**	**1** Transactions		
321	**BRAUN INTERTEC CORPORATION**					
	01-100-000-0000-6605		10,447.75	GEOTHERMAL PROJECT LEC	G000421	SITE IMPROVEMENTS-COURTHOUSE
	01-100-000-0000-6605		1,871.25	PROFESSIONAL SERVICES LEC	G000453	SITE IMPROVEMENTS-COURTHOUSE
321	**BRAUN INTERTEC CORPORATION**		**12,319.00**	**2** Transactions		
607	**BUFF N GLO INC**					
	01-100-000-0000-6332		89.95	INTERIOR DETAIL MOTOR POOL	13998067712	FLEET VEHICLE USAGE
	01-100-000-0000-6332		89.95	INTERIOR DETAIL MOTOR POOL	23951340544	FLEET VEHICLE USAGE
	01-100-000-0000-6332		89.95	INTERIOR DETAIL MOTOR POOL	73998002176	FLEET VEHICLE USAGE
	01-100-000-0000-6332		89.95	INTERIOR DETAIL MOTOR POOL	93951275008	FLEET VEHICLE USAGE
607	**BUFF N GLO INC**		**359.80**	**4** Transactions		
3811	**GEORGE GMACH COMPENSATION CONSU**					
	01-100-000-0000-6261		200.00	CONSULTING SERVICES HR	72916	PROFESSIONAL SERVICES
3811	**GEORGE GMACH COMPENSATION CONSU**		**200.00**	**1** Transactions		
4406	**HIRSHFIELDS DECORATING CENTER**					
	01-100-000-0000-6605		69.72	PAINT IT EXPANSION	30037046	SITE IMPROVEMENTS-COURTHOUSE
4406	**HIRSHFIELDS DECORATING CENTER**		**69.72**	**1** Transactions		
2693	**LOBERG ELECTRIC**					
	01-100-000-0000-6605		4,561.00	REMODEL IT EXPANSION GC	24021	SITE IMPROVEMENTS-COURTHOUSE

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2693	**LOBERG ELECTRIC**		**4,561.00**	**1** Transactions		
3965	**MN COUNTIES INS TRUST**					
	01-100-000-0000-6353		6,586.00	ADD LOCATION HWYBLD	640107	LIABILITY INSURANCE
	01-100-000-0000-6353		444.00	ADD CONTENTS HWY BLD	651107	LIABILITY INSURANCE
3965	**MN COUNTIES INS TRUST**		**7,030.00**	**2** Transactions		
6140	**RUSSELL SECURITY RESOURCE INC**					
	01-100-000-0000-6605		732.50	REPAIRS LOCK IT ROOM	27953	SITE IMPROVEMENTS-COURTHOUSE
6140	**RUSSELL SECURITY RESOURCE INC**		**732.50**	**1** Transactions		
2362	**TRACKER**					
	01-100-000-0000-5710		705.00	PORTFOLIO REPORT 7/1-09/30/16	0300527	EARNINGS ON INVESTMENTS
2362	**TRACKER**		**705.00**	**1** Transactions		
100	**DEPT Total:**		**79,513.87**	**OTHER GENERAL GOVERNMENT**	**10 Vendors**	**15 Transactions**
101	DEPT			COUNTY RECORDER		
1344	**MARCO**					
	01-101-000-0000-6301		71.00	PRINTER CHARGE AUGUST 2016	3504166	REPAIRS & MAINTENANCE
1344	**MARCO**		**71.00**	**1** Transactions		
101	**DEPT Total:**		**71.00**	**COUNTY RECORDER**	**1 Vendors**	**1 Transactions**
103	DEPT			SURVEYOR		
4628	**VERIZON WIRELESS**					
	01-103-000-0000-6203		293.80	887189319		TELEPHONE
	01-103-000-0000-6203		25.02	887189319		TELEPHONE
4628	**VERIZON WIRELESS**		**318.82**	**2** Transactions		
103	**DEPT Total:**		**318.82**	**SURVEYOR**	**1 Vendors**	**2 Transactions**
105	DEPT			ASSESSOR		
3416	**BORRETT/JIM**					
	01-105-000-0000-6338		20.00	REGION MEETING REGISTRATION		CONFERENCES & MEETINGS
3416	**BORRETT/JIM**		**20.00**	**1** Transactions		
1344	**MARCO**					

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	01-105-000-0000-6301		66.67	PRINTER CHARGE AUGUST 2016	3504166	REPAIRS & MAINTENANCE
1344	**MARCO**		**66.67**	**1** Transactions		
284	**MN COUNTIES COMPUTER COOPERATIVE**					
	01-105-000-0000-6260		5,000.00	CAMA PROJECT MANAGE FEE		SOFTWARE OR SYSTEMS SUPPORT
284	**MN COUNTIES COMPUTER COOPERATIVE**		**5,000.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-105-000-0000-6411		13.30	SUPPLIES 852596460001		OPERATING SUPPLIES
	01-105-000-0000-6621		186.99	SUPPLIES 852596490001		FURNITURE & EQUIPMENT
3921	**OFFICE DEPOT**		**200.29**	**2** Transactions		
3409	**SHERBURNE COUNTY ASSESSOR**					
	01-105-000-0000-6235		125.00	PWC INVESTOR SURVEY		PUBLICATIONS & BROCHURES
3409	**SHERBURNE COUNTY ASSESSOR**		**125.00**	**1** Transactions		
3611	**VARIDESK LLC**					
	01-105-000-0000-6621		555.00	FURNITURE/EQUIPMENT	42424	FURNITURE & EQUIPMENT
3611	**VARIDESK LLC**		**555.00**	**1** Transactions		
105	**DEPT Total:**		**5,966.96**	**ASSESSOR**	**6 Vendors**	**7 Transactions**
107	DEPT			PLANNING AND ZONING		
2442	**AMERICAN PLANNING ASSOCIATION**					
	01-107-000-0000-6245		295.00	RENEW MEMBERSHIP RHINEBERGER	2138511673	MEMBERSHIPS, DUES & FEES
2442	**AMERICAN PLANNING ASSOCIATION**		**295.00**	**1** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-107-000-0000-6235		11.10	PUBLICATION FEES LEGAL NOTICES		PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**11.10**	**1** Transactions		
3887	**JONES/JOHN**					
	01-107-000-0000-6114		240.00	BOARD OF ADJ PER DIEM		PER DIEM-P & Z BOARD
	01-107-000-0000-6114		72.00	144 MILES		PER DIEM-P & Z BOARD
3887	**JONES/JOHN**		**312.00**	**2** Transactions		
1344	**MARCO**					
	01-107-000-0000-6301		7.10	PRINTER CHARGE AUGUST 2016	3504166	REPAIRS & MAINTENANCE

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1344	**MARCO**		**7.10**	**1** Transactions		
4728	**WOODFORD/MICHAEL**					
	01-107-000-0000-6331		65.00	130 MILES		TRAVEL
4728	**WOODFORD/MICHAEL**		**65.00**	**1** Transactions		
107	**DEPT Total:**		**690.20**	**PLANNING AND ZONING**	**5 Vendors**	**6 Transactions**
111	DEPT			BUILDING CARE		
6156	**AMERIPRIDE SERVICES**					
	01-111-000-0000-6301		104.78	UNIFORMS GC 6/7/16	790376	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		55.87	UNIFORMS LEC 6/7/16	790394	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		104.78	UNIFORMS GC 6/14/16	792895	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		55.87	UNIFORMS LEC 6/14/16	793252	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		104.78	UNIFORMS GC 6/21/16	795795	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		55.87	UNIFORMS LEC 6/21/16	795812	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		98.00	UNIFORMS GC 6/28/16	798298	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		55.87	UNIFORMS LEC 6/28/16	798315	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		55.84	UNIFORMS LEC 7/26/2016	808428	JAIL/LEC REPAIRS AND MAINTENANCE
6156	**AMERIPRIDE SERVICES**		**691.66**	**9** Transactions		
515	**APEC INDUSTRIAL SALES & SERVICES**					
	01-111-000-0000-6411		461.00	SULFURIC ACID GC	121157	OPERATING SUPPLIES
515	**APEC INDUSTRIAL SALES & SERVICES**		**461.00**	**1** Transactions		
321	**BRAUN INTERTEC CORPORATION**					
	01-111-000-0000-6301		2,857.87	PROFESSIONAL SERVICES LEC	B062286	REPAIRS & MAINTENANCE
321	**BRAUN INTERTEC CORPORATION**		**2,857.87**	**1** Transactions		
1075	**BUFFALO/CITY OF**					
	01-111-000-0000-6251		35.27	11 059855 00		UTILITY SERVICES
	01-111-000-0000-6251		117.50	01 147020 03		UTILITY SERVICES
	01-111-000-0000-6251		1,600.00	02 068010 00		UTILITY SERVICES
	01-111-000-0000-6251		17,580.12	02 068000 00		UTILITY SERVICES
	01-111-000-0000-6251		10,497.05	02 069000 00		UTILITY SERVICES
	01-111-000-0000-6251		25,449.16	02 068000 00		UTILITY SERVICES
	01-111-000-0000-6251		4,922.25	08 052100 03		UTILITY SERVICES
	01-111-000-0000-6251		63.45	02 069010 00		UTILITY SERVICES
	01-111-000-0000-6251		319.97	02 069010 00		UTILITY SERVICES

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	01-111-000-0000-6251		6,425.07	02 069000 00		UTILITY SERVICES
	01-111-000-0000-6251		61.94	01 001100 00		UTILITY SERVICES
	01-111-000-0000-6251		436.66	11 059850 00		UTILITY SERVICES
	01-111-000-0000-6251		3,644.77	08 052100 03		UTILITY SERVICES
	01-111-000-0000-6251		123.68	01 147020 03		UTILITY SERVICES
	01-111-000-0000-6251		1,600.00	02 068010 00		UTILITY SERVICES
	01-111-000-0000-6252		47,590.77	27 009010 01		JAIL/LEC UTILITY SERVICES
1075	**BUFFALO/CITY OF**		**120,467.66**	**16** Transactions		
5974	**CENTER POINT ENERGY**					
	01-111-000-0000-6409		1,102.09	7915763		JAIL/LEC FUEL FOR BUILDING
	01-111-000-0000-6409		48.55	7410820 0		JAIL/LEC FUEL FOR BUILDING
	01-111-000-0000-6410		891.42	5871994		FUEL FOR BUILDINGS
	01-111-000-0000-6410		102.51	5767681		FUEL FOR BUILDINGS
	01-111-000-0000-6410		16.80	5811649		FUEL FOR BUILDINGS
5974	**CENTER POINT ENERGY**		**2,161.37**	**5** Transactions		
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**					
	01-111-000-0000-6411		638.60	GENERATOR FUEL GC 7/21/16	4224107	OPERATING SUPPLIES
	01-111-000-0000-6412		2,588.86	FUEL GENERATOR LEC	6200247	JAIL/LEC OPERATING SUPPLIES
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**		**3,227.46**	**2** Transactions		
2609	**CENTURYLINK**					
	01-111-000-0000-6251		75.44	763 682 2411 493		UTILITY SERVICES
	01-111-000-0000-6252		428.76	763 682 4945 693		JAIL/LEC UTILITY SERVICES
2609	**CENTURYLINK**		**504.20**	**2** Transactions		
5196	**CLIMATE AIR**					
	01-111-000-0000-6301		208.50	REPAIRS NETWORK GC 7/8/16	37883	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		208.50	REPAIRS DAMPER LEC 7/8/16	37884	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		445.76	REPAIRS TRANSDUCER GC	37923	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		419.20	REPAIRS CHILLER GC 7/20/2016	37924	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		190.00	REPAIRS IT TRAINING ROOM	37967	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		561.70	REPAIRS RTU #2 GC	379982	REPAIRS & MAINTENANCE
5196	**CLIMATE AIR**		**2,033.66**	**6** Transactions		
396	**COMMUNITY LAWN CARE**					
	01-111-000-0000-6301		247.00	WEED CONTROL/FERTILIZE GC	2527181	REPAIRS & MAINTENANCE

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396	**COMMUNITY LAWN CARE**		**247.00**	**1** Transactions		
2519	**CROTEAU PLUMBING**					
	01-111-000-0000-6302		3,866.08	REPAIRS WATER LINE LEC	9380	JAIL/LEC REPAIRS AND MAINTENANCE
2519	**CROTEAU PLUMBING**		**3,866.08**	**1** Transactions		
2546	**CST DISTRIBUTION LLC**					
	01-111-000-0000-6302		1,113.84	SOLAR SALT LEC	18580	JAIL/LEC REPAIRS AND MAINTENANCE
2546	**CST DISTRIBUTION LLC**		**1,113.84**	**1** Transactions		
1594	**ERNST GENERAL CONSTRUCTION INC**					
	01-111-000-0000-6302		393.00	REPAIRS GUTTER SSSIL	8022016	JAIL/LEC REPAIRS AND MAINTENANCE
1594	**ERNST GENERAL CONSTRUCTION INC**		**393.00**	**1** Transactions		
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**					
	01-111-000-0000-6302		130.00	PUMP HOLDING TANK SSSIL	866126	JAIL/LEC REPAIRS AND MAINTENANCE
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**		**130.00**	**1** Transactions		
2812	**GRAINGER**					
	01-111-000-0000-6301		10.72	SUPPLIES	9156586795	REPAIRS & MAINTENANCE
	01-111-000-0000-6411		109.90	SUPPLIES	9166736265	OPERATING SUPPLIES
	01-111-000-0000-6411		146.47	SUPPLIES	9170503727	OPERATING SUPPLIES
	01-111-000-0000-6411		248.20	SUPPLIES	9180099120	OPERATING SUPPLIES
2812	**GRAINGER**		**515.29**	**4** Transactions		
2884	**GREEN INTERIORS**					
	01-111-000-0000-6301		450.00	PLANT SERVICE GC AUG 2016	200768	REPAIRS & MAINTENANCE
2884	**GREEN INTERIORS**		**450.00**	**1** Transactions		
2524	**GREEN VIEW INC**					
	01-111-000-0000-6261		2,680.00	CUSTODIAL SERVICE HWYBLD	JUNE2016	PROFESSIONAL SERVICES
2524	**GREEN VIEW INC**		**2,680.00**	**1** Transactions		
2001	**HILLYARD INC - MINNEAPOLIS**					
	01-111-000-0000-6411		2,779.72	SUPPLIES	602151054	OPERATING SUPPLIES
	01-111-000-0000-6411		913.32	SUPPLIES	602151082	OPERATING SUPPLIES
	01-111-000-0000-6411		243.20	SUPPLIES	602154808	OPERATING SUPPLIES
	01-111-000-0000-6412		1,773.70	SUPPLIES	602154853	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6411		218.00	SUPPLIES	602158219	OPERATING SUPPLIES

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	01-111-000-0000-6411		54.45	SUPPLIES	602167276	OPERATING SUPPLIES
	01-111-000-0000-6412		224.40	SUPPLIES	602169225	JAIL/LEC OPERATING SUPPLIES
2001	**HILLYARD INC - MINNEAPOLIS**		**6,206.79**	**7** Transactions		
3141	**LAPLANT DEMO INC**					
	01-111-000-0000-6251		651.97	WASTE DISPOSAL GC 7/22/16	43424	UTILITY SERVICES
	01-111-000-0000-6252		846.93	WASTE DISPOSAL LEC 7/22/16	43425	JAIL/LEC UTILITY SERVICES
3141	**LAPLANT DEMO INC**		**1,498.90**	**2** Transactions		
2693	**LOBERG ELECTRIC**					
	01-111-000-0000-6301		166.83	REPAIRS RECEPTACLE COURTS	24000	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		271.75	REPAIRS LIGHTS HHSC	24001	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		2,047.00	REPAIRS MOTOR MONSTER LEC	24012	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		202.42	REPAIRS WIRING LEC	24014	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		117.57	REPAIRS BALLASTS PWB	24020	REPAIRS & MAINTENANCE
2693	**LOBERG ELECTRIC**		**2,805.57**	**5** Transactions		
1344	**MARCO**					
	01-111-000-0000-6301		0.20	PRINTER CHARGE AUGUST 2016	3504166	REPAIRS & MAINTENANCE
1344	**MARCO**		**0.20**	**1** Transactions		
2285	**METRO GROUP INC/THE**					
	01-111-000-0000-6301		2,317.70	HVAC CHEMICALS GC	458958	REPAIRS & MAINTENANCE
	01-111-000-0000-6411		3,878.32	HVAC CHEMICALS	462692	OPERATING SUPPLIES
2285	**METRO GROUP INC/THE**		**6,196.02**	**2** Transactions		
6140	**RUSSELL SECURITY RESOURCE INC**					
	01-111-000-0000-6301		192.50	REPAIRS CAMERAS GC	27780	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		5.00	KEYS	27980	REPAIRS & MAINTENANCE
6140	**RUSSELL SECURITY RESOURCE INC**		**197.50**	**2** Transactions		
4470	**SOUTHERN MINNESOTA INSPECTION**					
	01-111-000-0000-6301		502.80	INSPECT BRIDGE CRANE PW	10001	REPAIRS & MAINTENANCE
4470	**SOUTHERN MINNESOTA INSPECTION**		**502.80**	**1** Transactions		
3651	**SUMMIT COMPANIES**					
	01-111-000-0000-6301		290.00	FIRE SPRINKLER INSPECT HIST SO	1129336	REPAIRS & MAINTENANCE
3651	**SUMMIT COMPANIES**		**290.00**	**1** Transactions		

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3995	**TRI-CO TREE MOVERS**					
	01-111-000-0000-6302		900.00	LABOR TREES SSSIL	6715	JAIL/LEC REPAIRS AND MAINTENANCE
3995	**TRI-CO TREE MOVERS**		**900.00**	**1** Transactions		
3741	**WASTE MANAGEMENT OF WI-MN**					
	01-111-000-0000-6251		1,244.36	WASTE RECYCLING HHSC 7/1/16	693072015938	UTILITY SERVICES
	01-111-000-0000-6251		820.72	WASTE RECYCLING GC 7/1/16	693074315930	UTILITY SERVICES
	01-111-000-0000-6251		1,240.54	WASTE DISPOSAL HHSC 8/1/16	693900615933	UTILITY SERVICES
	01-111-000-0000-6251		818.20	WASTE DISPOSAL GC 8/1/16	693902815937	UTILITY SERVICES
	01-111-000-0000-6252		360.97	DISPOSAL SERVICES LEC 8/1/16	693904915933	JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6251		430.55	WASTE DISPOSAL 7/27/16	693905015931	UTILITY SERVICES
3741	**WASTE MANAGEMENT OF WI-MN**		**4,915.34**	**6** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-111-000-0000-6411		28.69	FUEL GC	534	OPERATING SUPPLIES
	01-111-000-0000-6412		39.74	FUEL LEC	534	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6412		40.04	FUEL LEC	534	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6412		167.90	FUEL LEC	534	JAIL/LEC OPERATING SUPPLIES
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**276.37**	**4** Transactions		
1535	**WRIGHT HENNEPIN ELECTRIC**					
	01-111-000-0000-6251		27.95	150 1683 1028		UTILITY SERVICES
	01-111-000-0000-6251		19.95	150 1688 8215		UTILITY SERVICES
	01-111-000-0000-6252		33.94	150 1690 5805		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		42.95	150 1690 5904		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		47.95	150 1683 4363		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		47.95	150 1683 4363		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		40.00	150 1690 5904		JAIL/LEC UTILITY SERVICES
1535	**WRIGHT HENNEPIN ELECTRIC**		**260.69**	**7** Transactions		
2991	**ZEP SALES & SERVICES**					
	01-111-000-0000-6412		218.31	CHEMICALS LEC	9002357955	JAIL/LEC OPERATING SUPPLIES
2991	**ZEP SALES & SERVICES**		**218.31**	**1** Transactions		
111	**DEPT Total:**		**166,068.58**	**BUILDING CARE**	**29 Vendors**	**93 Transactions**
121	DEPT			VETERANS SERVICE		
358	**ERNST/DEBBIE**					
	01-121-000-0000-6331		45.00	90 MILES		TRAVEL

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358	**ERNST/DEBBIE**		**45.00**	**1** Transactions		
1313	**MAJKRZAK/COLLEEN**					
	01-121-000-0000-6331		45.00	90 MILES		TRAVEL
1313	**MAJKRZAK/COLLEEN**		**45.00**	**1** Transactions		
1344	**MARCO**					
	01-121-000-0000-6301		36.06	PRINTER CHARGE AUGUST 2016	3504166	REPAIRS & MAINTENANCE
1344	**MARCO**		**36.06**	**1** Transactions		
2676	**MNCVSO ASSISTANTS & SECRETARIES AS**					
	01-121-000-0000-6245		25.00	MEMBERSHIP FEE ERNST		MEMBERSHIPS, DUES & FEES
	01-121-000-0000-6338		95.00	CONFERENCE REGISTRATION		CONFERENCES & MEETINGS
	01-121-000-0000-6411		22.50	NAME BADGES		OPERATING SUPPLIES
2676	**MNCVSO ASSISTANTS & SECRETARIES AS**		**142.50**	**3** Transactions		
64399	**STAR TRIBUNE**					
	01-121-000-0000-6411		42.25	SUBSCRIPTION 8/5-11/4/16	10206259	OPERATING SUPPLIES
64399	**STAR TRIBUNE**		**42.25**	**1** Transactions		
121	**DEPT Total:**		**310.81**	**VETERANS SERVICE**	**5 Vendors**	**7 Transactions**
201	DEPT			SHERIFF		
6158	**ARAMARK SERVICES INC**					
	01-201-000-0000-6802		75.00	EMPG REGIONAL MEETING	200723300128	EM GRANT EXPENSE
6158	**ARAMARK SERVICES INC**		**75.00**	**1** Transactions		
2778	**BESTFRIENDS VETERINARY CLINIC**					
	01-201-000-0000-6261		60.84	K9 MAINT	20443	PROFESSIONAL SERVICES
	01-201-000-0000-6261		15.00-	HEARTGUARD REBATE	20889	PROFESSIONAL SERVICES
2778	**BESTFRIENDS VETERINARY CLINIC**		**45.84**	**2** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-201-000-0000-6620		71,980.00	TOUGHBOOKS FOR SQUADS X20	DTN3128	COMPUTER OR SOFTWARE PURCHASES
5721	**CDW GOVERNMENT INC**		**71,980.00**	**1** Transactions		
4303	**CELL PHONE REPAIR**					
	01-201-000-0000-6261		156.76	CID ICR 16013034 & 16014701	4645	PROFESSIONAL SERVICES

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4303	**CELL PHONE REPAIR**		**156.76**	**1** Transactions		
2609	**CENTURYLINK**					
	01-201-000-0000-6301		70.54	612 E60 0047 389	8/1/2016	REPAIRS & MAINTENANCE
	01-201-000-0000-6301		70.54	612 B60 0057 390	8/1/2016	REPAIRS & MAINTENANCE
	01-201-000-0000-6301		423.24	612 E60 0024 457	8/1/2016	REPAIRS & MAINTENANCE
2609	**CENTURYLINK**		**564.32**	**3** Transactions		
3064	**EMERGENCY AUTOMOTIVE TECH INC**					
	01-201-000-0000-6452		1,944.73	EQUIP SUV SQUAD BUILD	12754	VEHICLE MAINTENANCE
	01-201-000-0000-6452		2,492.50	REPAIR	4375	VEHICLE MAINTENANCE
	01-201-000-0000-6301		145.64	REPAIR PARTS	7181623	REPAIRS & MAINTENANCE
3064	**EMERGENCY AUTOMOTIVE TECH INC**		**4,582.87**	**3** Transactions		
2893	**EMERGENCY COMMUNICATIONS NETWOR**					
	01-201-000-0000-6802		4,310.00	CODERED ANNUAL MAINT 2016-2017	ECN023991	EM GRANT EXPENSE
2893	**EMERGENCY COMMUNICATIONS NETWOR**		**4,310.00**	**1** Transactions		
3484	**GOING UNDER DIVE CENTER**					
	01-201-000-0000-6804		75.00	DIVE TRAINING	35288	STAFF TRAINING
3484	**GOING UNDER DIVE CENTER**		**75.00**	**1** Transactions		
3162	**GRANITE ELECTRONICS**					
	01-201-000-0000-6301		201.60	RADIO REPAIR	1530019121	REPAIRS & MAINTENANCE
	01-201-000-0000-6301		315.80	RADIO REPAIR	1530022471	REPAIRS & MAINTENANCE
3162	**GRANITE ELECTRONICS**		**517.40**	**2** Transactions		
3630	**H & H SPORT SHOP INC**					
	01-201-000-0000-6452		5.00	JULY 2016 CAR WASHES	97187	VEHICLE MAINTENANCE
3630	**H & H SPORT SHOP INC**		**5.00**	**1** Transactions		
2365	**HARDINGS TOWING INC**					
	01-201-000-0000-6261		250.00	16022248	13415	PROFESSIONAL SERVICES
2365	**HARDINGS TOWING INC**		**250.00**	**1** Transactions		
7360	**HOLIDAY**					
	01-201-000-0000-6451		10,862.40	FUEL	7/28/2016	FUEL - LUBE ETC
	01-201-000-0000-6452		52.82	CAR WASHES	7/28/2016	VEHICLE MAINTENANCE

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7360	**HOLIDAY**		**10,915.22**	**2** Transactions		
4008	**HOLIDAY COMPANIES**					
	01-201-000-0000-6452		511.50	CAR WASHES JULY 2016	25001081625	VEHICLE MAINTENANCE
4008	**HOLIDAY COMPANIES**		**511.50**	**1** Transactions		
3852	**JACK'S OF COKATO INC**					
	01-201-000-0000-6452		36.80	JULY 2016 CAR WASHES	7/31/2016	VEHICLE MAINTENANCE
3852	**JACK'S OF COKATO INC**		**36.80**	**1** Transactions		
6841	**L3 COMMUNICATIONS INC**					
	01-201-000-0000-6411		174.75	CABLES	0243452IN	OPERATING SUPPLIES
6841	**L3 COMMUNICATIONS INC**		**174.75**	**1** Transactions		
1344	**MARCO**					
	01-201-000-0000-6343		446.50	PRINTER CHARGE AUGUST 2016	3504166	MACHINERY OR EQUIPMENT LEASES
1344	**MARCO**		**446.50**	**1** Transactions		
69	**MN BUREAU OF CRIMINAL APPREHENSIOI**					
	01-201-000-0000-6804		115.00	CJI USER CONF KRAMBER	11273	STAFF TRAINING
	01-201-000-0000-6804		115.00	CJI USER CONF ZACHMAN	36660	STAFF TRAINING
	01-201-000-0000-6804		115.00	CJI USER CONF MACKIE	36661	STAFF TRAINING
	01-201-000-0000-6804		115.00	CJI USER CONF HOYNE	36662	STAFF TRAINING
	01-201-000-0000-6804		115.00	CJI USER CONF GAGNON	36663	STAFF TRAINING
69	**MN BUREAU OF CRIMINAL APPREHENSIOI**		**575.00**	**5** Transactions		
4477	**MN CIT OFFICERS ASSOCIATION**					
	01-201-000-0000-6804		1,250.00	CRISES INTERVENTION GREW,FOX	20160519	STAFF TRAINING
4477	**MN CIT OFFICERS ASSOCIATION**		**1,250.00**	**1** Transactions		
3153	**MN POLICE & PEACE OFCRS ASSN**					
	01-201-000-0000-6804		200.00	BODY CAMERA TRAINING ANSELMENT		STAFF TRAINING
	01-201-000-0000-6804		200.00	BODY CAMERA TRAINING SANDIN		STAFF TRAINING
	01-201-000-0000-6804		200.00	BODY CAMERA TRAINING HOFFMAN		STAFF TRAINING
	01-201-000-0000-6804		200.00	BODY CAMERA TRAINING DERINGER		STAFF TRAINING
3153	**MN POLICE & PEACE OFCRS ASSN**		**800.00**	**4** Transactions		
4511	**MONTICELLO AUTO BODY INC**					
	01-201-000-0000-6452		842.30	SQUAD REPAIR 980	6203	VEHICLE MAINTENANCE

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4511	**MONTICELLO AUTO BODY INC**		**842.30**	**1** Transactions		
3844	**NET TRANSCRIPTS INC**					
	01-201-000-0000-6261		774.11	TRANSCRIBE STATEMENTS	8540IN	PROFESSIONAL SERVICES
3844	**NET TRANSCRIPTS INC**		**774.11**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-201-000-0000-6411		38.38	SUPPLIES 849866545002		OPERATING SUPPLIES
	01-201-000-0000-6411		116.20	SUPPLIES 851038355001		OPERATING SUPPLIES
	01-201-000-0000-6411		11.49	SUPPLIES 853848781001		OPERATING SUPPLIES
	01-201-000-0000-6411		70.59	SUPPLIES 854560690001		OPERATING SUPPLIES
	01-201-000-0000-6411		482.73	SUPPLIES 854560228001		OPERATING SUPPLIES
	01-201-000-0000-6411		182.97	SUPPLIES 853071984001		OPERATING SUPPLIES
	01-201-000-0000-6411		888.80	SUPPLIES 854841223001		OPERATING SUPPLIES
	01-201-000-0000-6411		50.43	SUPPLIES 853849193001		OPERATING SUPPLIES
	01-201-000-0000-6411		249.95	SUPPLIES 853131603001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**2,091.54**	**9** Transactions		
6564	**PTS OF AMERICA LLC**					
	01-201-000-0000-6261		1,902.78	PRISONER TRANSPORT 7/21/16	115832	PROFESSIONAL SERVICES
6564	**PTS OF AMERICA LLC**		**1,902.78**	**1** Transactions		
3235	**ROGERS AMOCO**					
	01-201-000-0000-6452		24.00	JULY 2016 CAR WASHES	7/31/2016	VEHICLE MAINTENANCE
3235	**ROGERS AMOCO**		**24.00**	**1** Transactions		
191	**ROLYAN BUOYS**					
	01-201-000-0000-6412		210.00	WRAPPERS FOR BUOYS	3647489	B&W OPERATING SUPPLIES
191	**ROLYAN BUOYS**		**210.00**	**1** Transactions		
1425	**SHI INTERNATIONAL CORP**					
	01-201-000-0000-6620		524.25	GPSGATE STANDARD LIC	5279662	COMPUTER OR SOFTWARE PURCHASES
1425	**SHI INTERNATIONAL CORP**		**524.25**	**1** Transactions		
1436	**STREICHERS**					
	01-201-000-0000-6411		86.00	ERT SUPPLIES	1219423	OPERATING SUPPLIES
	01-201-000-0000-6411		119.98	UNIFORM ERT	1219514	OPERATING SUPPLIES
1436	**STREICHERS**		**205.98**	**2** Transactions		

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6851	**TASER INTERNATIONAL**					
	01-201-000-0000-6621		13,547.30	TASERS/ACCESSORIES	1446527	FURNITURE & EQUIPMENT
6851	**TASER INTERNATIONAL**		**13,547.30**	**1** Transactions		
6641	**THOMSON REUTERS WEST PUBLISHING C**					
	01-201-000-0000-6261		183.75	CLEAR SUBSCRIPTION JULY 2016	834478620	PROFESSIONAL SERVICES
6641	**THOMSON REUTERS WEST PUBLISHING C**		**183.75**	**1** Transactions		
99	**TRANSLANGUAGES LLC**					
	01-201-000-0000-6261		307.92	ICR 16018484 INTERPRET SERV	160708	PROFESSIONAL SERVICES
	01-201-000-0000-6261		391.84	ICR #16007436 INTERPRETER	160722	PROFESSIONAL SERVICES
99	**TRANSLANGUAGES LLC**		**699.76**	**2** Transactions		
5186	**TRANSUNION RISK AND ALTERNATIVE**					
	01-201-000-0000-6261		70.00	TLOXP SUBSCRIPTION JULY 2016	8/1/2016	PROFESSIONAL SERVICES
5186	**TRANSUNION RISK AND ALTERNATIVE**		**70.00**	**1** Transactions		
4628	**VERIZON WIRELESS**					
	01-201-000-0000-6203		484.83	887189319		TELEPHONE
	01-201-000-0000-6203		6.25	780564637 00001 CELL SERVICE	9769037396	TELEPHONE
4628	**VERIZON WIRELESS**		**491.08**	**2** Transactions		
999999998	**WELLS FARGO**					
	01-201-000-0000-6261		53.00	ICR 16013015 REF 16186583	217850	PROFESSIONAL SERVICES
999999998	**WELLS FARGO**		**53.00**	**1** Transactions		
201	**DEPT Total:**		**118,891.81**	**SHERIFF**	**33 Vendors**	**58 Transactions**
250	DEPT			SHERIFF-CORRECTIONS		
4268	**ABBOTT NORTHWESTERN HOSPITAL**					
	01-250-000-0000-6458		95.60	LABS DOC	XRQ409169Z01	JAIL MEDICAL
4268	**ABBOTT NORTHWESTERN HOSPITAL**		**95.60**	**1** Transactions		
6158	**ARAMARK SERVICES INC**					
	01-250-000-0000-6459		8,321.11	INMATE MEALS 07/14-07/20/16	200723300126	LAW ENFORCE-JAIL FOOD-LAUNDRY
6158	**ARAMARK SERVICES INC**		**8,321.11**	**1** Transactions		
2327	**CONSULTING RADIOLOGISTS LTD MN**					
	01-250-000-0000-6458		8.83	X RAYS	CR422682	JAIL MEDICAL

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2327	**CONSULTING RADIOLOGISTS LTD MN**		**8.83**	**1** Transactions		
4475	**DENTAL CARE ASSOCIATES OF BUFFALO**					
	01-250-000-0000-6458		265.00	MEDICAL EXAM DOC 7/11/2016		JAIL MEDICAL
4475	**DENTAL CARE ASSOCIATES OF BUFFALO**		**265.00**	**1** Transactions		
19799	**EMERGENCY PHYSICIANS PROFESSIONAL**					
	01-250-000-0000-6458		79.21	INMATE MEDICAL	1769679	JAIL MEDICAL
19799	**EMERGENCY PHYSICIANS PROFESSIONAL**		**79.21**	**1** Transactions		
7361	**GIRARDS BUSINESS MACHINES INC**					
	01-250-000-0000-6411		46.26	CANNED AIR	91128	OPERATING SUPPLIES
7361	**GIRARDS BUSINESS MACHINES INC**		**46.26**	**1** Transactions		
5756	**KEEPRS INC**					
	01-250-000-0000-6806		318.96	UNIFORMS HERMOSILLO	312729	UNIFORM ALLOWANCE
	01-250-000-0000-6806		47.99	UNIFORMS HERMOSILLO	31272901	UNIFORM ALLOWANCE
	01-250-000-0000-6806		65.87	UNIFORMS HERMOSILLO	31272902	UNIFORM ALLOWANCE
5756	**KEEPRS INC**		**432.82**	**3** Transactions		
1344	**MARCO**					
	01-250-000-0000-6343		278.12	PRINTER CHARGE AUGUST 2016	3504166	MACHINERY OR EQUIPMENT LEASES
1344	**MARCO**		**278.12**	**1** Transactions		
5486	**MARCO**					
	01-250-000-0000-6343		586.00	7/10-8/10/2016	306951898	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**586.00**	**1** Transactions		
43808	**MCKESSON MEDICAL-SURGICAL**					
	01-250-000-0000-6458		32.87-	CREDIT 77861839	77861839	JAIL MEDICAL
	01-250-000-0000-6458		20.71	BURN GEL	82060841	JAIL MEDICAL
	01-250-000-0000-6458		1,536.24	GENERAL MEDICAL SUPPLIES	82064854	JAIL MEDICAL
	01-250-000-0000-6458		72.66	URISYS THERMAL PAPER	82066265	JAIL MEDICAL
43808	**MCKESSON MEDICAL-SURGICAL**		**1,596.74**	**4** Transactions		
3921	**OFFICE DEPOT**					
	01-250-000-0000-6411		18.89	SUPPLIES 852431394001		OPERATING SUPPLIES
	01-250-000-0000-6411		62.32	SUPPLIES 853281796001		OPERATING SUPPLIES
	01-250-000-0000-6411		31.49	SUPPLIES 852432558001		OPERATING SUPPLIES

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3921	**OFFICE DEPOT**		**112.70**	**3** Transactions		
4561	**PRECISION DYNAMICS CORPORATION**					
	01-250-000-0000-6411		756.72	PHOTO ID BANDS	3441191	OPERATING SUPPLIES
4561	**PRECISION DYNAMICS CORPORATION**		**756.72**	**1** Transactions		
4702	**STERICYCLE INC**					
	01-250-000-0000-6261		56.82	MEDICAL WASTE AUG 2016	4006402699	PROFESSIONAL SERVICES
4702	**STERICYCLE INC**		**56.82**	**1** Transactions		
1276	**TIMEKEEPING SYSTEMS INC**					
	01-250-000-0000-6411		194.65	TIMEKEEPING FOB BUTTONS	343435	OPERATING SUPPLIES
1276	**TIMEKEEPING SYSTEMS INC**		**194.65**	**1** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-250-000-0000-6451		208.96	JUNE 2016 FUEL	537	FUEL - LUBE ETC
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**208.96**	**1** Transactions		
74329	**WRIGHT COUNTY JAIL ADMIN**					
	01-250-000-0000-6261		6.00	DOC INMATE TRAIN RIDE		PROFESSIONAL SERVICES
	01-250-000-0000-6261		6.00	DOC INMATE TRAIN RIDE		PROFESSIONAL SERVICES
74329	**WRIGHT COUNTY JAIL ADMIN**		**12.00**	**2** Transactions		
250	**DEPT Total:**		**13,051.54**	**SHERIFF-CORRECTIONS**	**16 Vendors**	**24 Transactions**
281	DEPT			CIVIL DEFENSE		
1344	**MARCO**					
	01-281-000-0000-6301		36.07	PRINTER CHARGE AUGUST 2016	3504166	REPAIRS & MAINTENANCE
1344	**MARCO**		**36.07**	**1** Transactions		
281	**DEPT Total:**		**36.07**	**CIVIL DEFENSE**	**1 Vendors**	**1 Transactions**
521	DEPT			PARKS		
1317	**ANNANDALE ROCK PRODUCTS**					
	01-521-000-0000-6301		137.87	WASHED SAND	38328	REPAIRS & MAINTENANCE
1317	**ANNANDALE ROCK PRODUCTS**		**137.87**	**1** Transactions		
5974	**CENTER POINT ENERGY**					

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	01-521-000-0000-6251		34.51	5856799 1		UTILITY SERVICES - ELECTRICITY
	01-521-000-0000-6251		50.40	5856795 9		UTILITY SERVICES - ELECTRICITY
5974	**CENTER POINT ENERGY**		**84.91**	**2** Transactions		
525	**CENTURYLINK**					
	01-521-000-0000-6203		95.14	320 286 2801	314317616	TELEPHONE
525	**CENTURYLINK**		**95.14**	**1** Transactions		
1783	**CNH INDUSTRIAL CAPITAL PRODUCTIVITY**					
	01-521-000-0000-6452		12.49	SPRAYER PARTS	50439311191034	VEHICLE MAINTENANCE
1783	**CNH INDUSTRIAL CAPITAL PRODUCTIVITY**		**12.49**	**1** Transactions		
4328	**CXTEC**					
	01-521-000-0000-6620		525.00	PHONE PARKS DEPT	6836555	COMPUTER OR SOFTWARE PURCHASES
4328	**CXTEC**		**525.00**	**1** Transactions		
194	**ELK RIVER MUNICIPAL UTILITIES**					
	01-521-000-0000-6251		65.70	ELECTRIC SERVICE	3179	UTILITY SERVICES - ELECTRICITY
194	**ELK RIVER MUNICIPAL UTILITIES**		**65.70**	**1** Transactions		
3270	**FIRST CHOICE- ST CLOUD**					
	01-521-000-0000-6807		73.48	RESALE ITEMS	2105084479	MATERIALS FOR RE-SALE - POP ETC.
3270	**FIRST CHOICE- ST CLOUD**		**73.48**	**1** Transactions		
3262	**FIRST CHOICE-HUTCHINSON**					
	01-521-000-0000-6807		21.14	RESALE ITEMS	2111005334	MATERIALS FOR RE-SALE - POP ETC.
3262	**FIRST CHOICE-HUTCHINSON**		**21.14**	**1** Transactions		
2001	**HILLYARD INC - MINNEAPOLIS**					
	01-521-000-0000-6411		365.60	SUPPLIES	602179557	OPERATING SUPPLIES
2001	**HILLYARD INC - MINNEAPOLIS**		**365.60**	**1** Transactions		
4148	**JOINT POWERS WATER BOARD**					
	01-521-000-0000-6251		32.58	SEWER FEES	82000078005	UTILITY SERVICES - ELECTRICITY
4148	**JOINT POWERS WATER BOARD**		**32.58**	**1** Transactions		
38200	**LAKE REGION COOP OIL-MAPLE LAKE**					
	01-521-000-0000-6451		30.00	GAS	23111	FUEL - LUBE ETC

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38200	**LAKE REGION COOP OIL-MAPLE LAKE**		**30.00**	**1** Transactions		
2541	**M & M EXPRESS SALES AND SERVICE**					
	01-521-000-0000-6411		21.95	SUPPLIES	26979	OPERATING SUPPLIES
	01-521-000-0000-6452		31.95	SUPPLIES	28475	VEHICLE MAINTENANCE
	01-521-000-0000-6452		54.00	SUPPLIES	28647	VEHICLE MAINTENANCE
2541	**M & M EXPRESS SALES AND SERVICE**		**107.90**	**3** Transactions		
1344	**MARCO**					
	01-521-000-0000-6301		24.00	PRINTER CHARGE AUGUST 2016	3504166	REPAIRS & MAINTENANCE
1344	**MARCO**		**24.00**	**1** Transactions		
1706	**MARTIN MARIETTA MATERIALS**					
	01-521-000-0000-6301		266.08	SUPPLIES BRIDGES	1818782	REPAIRS & MAINTENANCE
	01-521-000-0000-6301		239.22	CLASS 2 FOR BRIDGE FOOTINGS	18224785	REPAIRS & MAINTENANCE
	01-521-000-0000-6411		413.85	CLASS 2 GRAVEL	18250244	OPERATING SUPPLIES
	01-521-000-0000-6411		1,539.31	CLASS 2 GRAVEL	18286112	OPERATING SUPPLIES
1706	**MARTIN MARIETTA MATERIALS**		**2,458.46**	**4** Transactions		
7510	**MENARDS - BUFFALO**					
	01-521-000-0000-6301		39.89	SUPPLIES	19430	REPAIRS & MAINTENANCE
	01-521-000-0000-6301		1,033.60	SUPPLIES	19439	REPAIRS & MAINTENANCE
7510	**MENARDS - BUFFALO**		**1,073.49**	**2** Transactions		
1278	**MN RECREATION & PARK ASSOCIATION**					
	01-521-000-0000-6235		100.00	PUBLISH CONTRACT POSITION	8969	PUBLICATIONS & BROCHURES
1278	**MN RECREATION & PARK ASSOCIATION**		**100.00**	**1** Transactions		
2862	**MOORE & MOORE ADVANTAGE**					
	01-521-000-0000-6301		886.06	REPAIRS WATER SOFTNER	15830	REPAIRS & MAINTENANCE
2862	**MOORE & MOORE ADVANTAGE**		**886.06**	**1** Transactions		
3909	**RIVARD COMPANIES**					
	01-521-000-0000-6301		1,715.00	PLAYGROUND WOODCHIPS	350406	REPAIRS & MAINTENANCE
3909	**RIVARD COMPANIES**		**1,715.00**	**1** Transactions		
58263	**ST CROIX RECREATION CO INC**					
	01-521-000-0000-6698		659.00	TRASH CANS	18995	SHOP EQUIPMENT-MINOR

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58263	**ST CROIX RECREATION CO INC**		**659.00**	**1** Transactions		
766	**STEVE O SEPTIC**					
	01-521-000-0000-6301		630.00	TOILET RENTAL JUNE/JULY	1004	REPAIRS & MAINTENANCE
766	**STEVE O SEPTIC**		**630.00**	**1** Transactions		
4628	**VERIZON WIRELESS**					
	01-521-000-0000-6203		67.61	887189319		TELEPHONE
4628	**VERIZON WIRELESS**		**67.61**	**1** Transactions		
3741	**WASTE MANAGEMENT OF WI-MN**					
	01-521-000-0000-6301		1,708.20	WASTE DISPOSAL 8/1/16	693904513931	REPAIRS & MAINTENANCE
3741	**WASTE MANAGEMENT OF WI-MN**		**1,708.20**	**1** Transactions		
2487	**WINDSTREAM**					
	01-521-000-0000-6203		118.97	320 274 8870		TELEPHONE
	01-521-000-0000-6203		76.84	320 963 3881		TELEPHONE
2487	**WINDSTREAM**		**195.81**	**2** Transactions		
1535	**WRIGHT HENNEPIN ELECTRIC**					
	01-521-000-0000-6251		1,917.54	108 1031 1200		UTILITY SERVICES - ELECTRICITY
1535	**WRIGHT HENNEPIN ELECTRIC**		**1,917.54**	**1** Transactions		
4433	**XCEL ENERGY**					
	01-521-000-0000-6251		2,775.49	ELECTRIC SERVICE	510225907	UTILITY SERVICES - ELECTRICITY
4433	**XCEL ENERGY**		**2,775.49**	**1** Transactions		
521	**DEPT Total:**		**15,762.47**	**PARKS**	**25 Vendors**	**33 Transactions**
603	DEPT			EXTENSION		
4628	**VERIZON WIRELESS**					
	01-603-000-0000-6203		80.02	887189319		TELEPHONE
4628	**VERIZON WIRELESS**		**80.02**	**1** Transactions		
603	**DEPT Total:**		**80.02**	**EXTENSION**	**1 Vendors**	**1 Transactions**
1	**Fund Total:**		**425,392.59**	**GENERAL REVENUE FUND**		**302 Transactions**

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282	DEPT			NUCLEAR POWER PLANT		
2893	**EMERGENCY COMMUNICATIONS NETWOR**					
	02-282-000-0000-6621		4,310.00	CODERED ANNUAL MAINT 2016-2017	ECN023991	FURNITURE & EQUIPMENT
2893	**EMERGENCY COMMUNICATIONS NETWOR**		**4,310.00**	**1** Transactions		
358	**ERNST/DEBBIE**					
	02-282-000-0000-6338		45.00	90 MILES		CONFERENCES & MEETINGS
358	**ERNST/DEBBIE**		**45.00**	**1** Transactions		
1313	**MAJKRZAK/COLLEEN**					
	02-282-000-0000-6338		45.00	90 MILES		CONFERENCES & MEETINGS
1313	**MAJKRZAK/COLLEEN**		**45.00**	**1** Transactions		
6252	**ROCKFORD FIRE DEPARTMENT**					
	02-282-000-0000-6338		5,000.00	REIMBURSE FOR TRAINING		CONFERENCES & MEETINGS
6252	**ROCKFORD FIRE DEPARTMENT**		**5,000.00**	**1** Transactions		
282	**DEPT Total:**		**9,400.00**	**NUCLEAR POWER PLANT**	**4 Vendors**	**4 Transactions**
2	**Fund Total:**		**9,400.00**	**RESERVES FUND**		**4 Transactions**

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310	DEPT			HIGHWAY ADMINISTRATION		
1344	**MARCO**					
	03-310-000-0000-6343		25.75	PRINTER CHARGE AUGUST 2016	3504166	MACHINERY OR EQUIPMENT LEASES
1344	**MARCO**		**25.75**	**1** Transactions		
3921	**OFFICE DEPOT**					
	03-310-000-0000-6409		39.77	OFFICE SUPPLIES 081616	852727019	OFFICE SUPPLIES
	03-310-000-0000-6409		42.54	OFFICE SUPPLIES 081616	852727226	OFFICE SUPPLIES
	03-310-000-0000-6409		91.31	OFFICE SUPPLIES 081616	853621948	OFFICE SUPPLIES
	03-310-000-0000-6409		7.60	OFFICE SUPPLIES 081616	853622100	OFFICE SUPPLIES
3921	**OFFICE DEPOT**		**181.22**	**4** Transactions		
4628	**VERIZON WIRELESS**					
	03-310-000-0000-6203		627.71	887189319		TELEPHONE
	03-310-000-0000-6203		25.02	887189319		TELEPHONE
4628	**VERIZON WIRELESS**		**652.73**	**2** Transactions		
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**					
	03-310-000-0000-6260		27.95	15016914084 FIRE 081616	NEW BLDG	SOFTWARE OR SYSTEMS SUPPORT
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**		**27.95**	**1** Transactions		
310	**DEPT Total:**		**887.65**	**HIGHWAY ADMINISTRATION**	**4 Vendors**	**8 Transactions**
320	DEPT			HIGHWAY ENGINEERING		
321	**BRAUN INTERTEC CORPORATION**					
	03-320-000-0000-6504		4,425.00	MN DOT TESTING 081616	B063451	MN/DOT TESTING
	03-320-000-0000-6504		170.18	MN DOT TESTING 081616	B064554	MN/DOT TESTING
	03-320-000-0000-6504		1,151.96	MN DOT TESTING 081616	B064554	MN/DOT TESTING
	03-320-000-0000-6504		4,935.12	MN DOT TESTING 081616	B064554	MN/DOT TESTING
	03-320-000-0000-6504		1,086.51	MN DOT TESTING 081616	B064554	MN/DOT TESTING
	03-320-000-0000-6504		379.62	MN DOT TESTING 081616	B064554	MN/DOT TESTING
	03-320-000-0000-6504		5,361.87	MN DOT TESTING 081616	B064554	MN/DOT TESTING
	03-320-000-0000-6504		5.24	MN DOT TESTING 081616	B064554	MN/DOT TESTING
	03-320-000-0000-6504		1,989.00	MN DOT TESTING 081616	B064570	MN/DOT TESTING
321	**BRAUN INTERTEC CORPORATION**		**19,504.50**	**9** Transactions		
320	**DEPT Total:**		**19,504.50**	**HIGHWAY ENGINEERING**	**1 Vendors**	**9 Transactions**

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325	DEPT			HIGHWAY CONSTRUCTION		
604	**MN DEPARTMENT OF TRANSPORTATION**					
	03-325-000-0000-6350		37,330.51	AGRMNT 06810 CONSTR. 081616	0357463	CONTRACTS - HIGHWAY
604	**MN DEPARTMENT OF TRANSPORTATION**		**37,330.51**	**1** Transactions		
325	**DEPT Total:**		**37,330.51**	**HIGHWAY CONSTRUCTION**	**1 Vendors**	**1 Transactions**
330	DEPT			HIGHWAY MAINTENANCE		
1582	**ASTECH**					
	03-330-000-0000-6530		2,681.38	MICRO SURF FINAL PYMT 081616	#2	SEALCOAT AND MICROSURFACING
	03-330-000-0000-6530		8,799.78	MICRO SURF FINAL PYMT 081616	#2	SEALCOAT AND MICROSURFACING
1582	**ASTECH**		**11,481.16**	**2** Transactions		
321	**BRAUN INTERTEC CORPORATION**					
	03-330-000-0000-6859		248.50	MN DOT TESTING 081616	B065775	MISCELLANEOUS EXPENSES
321	**BRAUN INTERTEC CORPORATION**		**248.50**	**1** Transactions		
408	**BROCK WHITE CO LLC**					
	03-330-000-0000-6537		1,081.20	ROAD REPAIR 081616	12698045	RUBBERIZED CRACKFILLER-MAINTENANC
408	**BROCK WHITE CO LLC**		**1,081.20**	**1** Transactions		
1075	**BUFFALO/CITY OF**					
	03-330-000-0000-6543		13.34	LIGHT ON CR 34 081616	09190000	TRAFFIC SIGNALS
	03-330-000-0000-6543		13.34	LIGHT ON CR 35 081616	16090100	TRAFFIC SIGNALS
1075	**BUFFALO/CITY OF**		**26.68**	**2** Transactions		
1817	**COMPASS MINERALS AMERICA INC**					
	03-330-000-0000-6533		19,730.14	SALT FOR M LK SHOP 081616	71511898	DEICING MATERIALS
1817	**COMPASS MINERALS AMERICA INC**		**19,730.14**	**1** Transactions		
1531	**CONTECH CONSTRUCTION PRODUCT**					
	03-330-000-0000-6538		9,290.64	CULVERTS 081616	00263070	CULVERTS, BANDS & APRONS
1531	**CONTECH CONSTRUCTION PRODUCT**		**9,290.64**	**1** Transactions		
6781	**DELANO RENTAL INC**					
	03-330-000-0000-6343		91.29	CULVERT REPAIR 081616	12457	EQUIPMENT RENTAL
6781	**DELANO RENTAL INC**		**91.29**	**1** Transactions		
609	**DESIGN ELECTRICAL INC-COLD SPRING E**					

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	03-330-000-0000-6543		32.50	SIGNAL REPAIR 081616	3455	TRAFFIC SIGNALS
	03-330-000-0000-6543		32.50	SIGNAL REPAIR 081616	3455	TRAFFIC SIGNALS
609	**DESIGN ELECTRICAL INC-COLD SPRING E**		**65.00**	**2** Transactions		
194	**ELK RIVER MUNICIPAL UTILITIES**					
	03-330-000-0000-6543		15.67	LIGHT ON CR 36 081616	C22826	TRAFFIC SIGNALS
	03-330-000-0000-6543		15.66	LIGHT ON CR 42 081616	C22826	TRAFFIC SIGNALS
	03-330-000-0000-6543		18.32	LIGHT ON CR 37 081616	C22827	TRAFFIC SIGNALS
	03-330-000-0000-6543		18.31	LIGHT ON CR 42 081616	C22827	TRAFFIC SIGNALS
194	**ELK RIVER MUNICIPAL UTILITIES**		**67.96**	**4** Transactions		
4634	**FASTENAL COMPANY**					
	03-330-000-0000-6539		18.57	SIGN SHOP TOOLS 081616	BUF64684	TRAFFIC CONTROL
4634	**FASTENAL COMPANY**		**18.57**	**1** Transactions		
4222	**GARLOCK NORTH**					
	03-330-000-0000-6536		583.00	CRS2 OIL 081616	269258	CUTBACK OILS
	03-330-000-0000-6536		604.20	CRS2 OIL 081616	269314	CUTBACK OILS
	03-330-000-0000-6536		498.20	CRS2 OIL 081616	269461	CUTBACK OILS
	03-330-000-0000-6536		498.20	CRS2 OIL 081616	269554	CUTBACK OILS
4222	**GARLOCK NORTH**		**2,183.60**	**4** Transactions		
7338	**GOPHER STATE ONE CALL**					
	03-330-000-0000-6543		232.20	LOCATES 081616	6071477	TRAFFIC SIGNALS
7338	**GOPHER STATE ONE CALL**		**232.20**	**1** Transactions		
925	**HANCOCK CONCRETE PRODUCTS LLC**					
	03-330-000-0000-6540		2,280.02	CULVERT REPLACEMENT 081616	1225577	COUNTY WIDE CULVERT PROJECTS
925	**HANCOCK CONCRETE PRODUCTS LLC**		**2,280.02**	**1** Transactions		
3760	**HARDRIVES INC**					
	03-330-000-0000-6531		33,102.59	BITUMINOUS FOR PATCHING 081616	13467	BITUMINOUS MIX
3760	**HARDRIVES INC**		**33,102.59**	**1** Transactions		
1559	**JAKES EXCAVATING**					
	03-330-000-0000-6343		742.50	REPAIRING CULVERT 081616	2968	EQUIPMENT RENTAL
	03-330-000-0000-6343		1,147.50	REPAIRING CULVERT 081616	2968	EQUIPMENT RENTAL
	03-330-000-0000-6343		287.50	REPAIRING CULVERT 081616	2968	EQUIPMENT RENTAL
	03-330-000-0000-6343		230.00	REPAIRING CULVERT 081616	2968	EQUIPMENT RENTAL

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1559	**JAKES EXCAVATING**		**2,407.50**	**4** Transactions		
7510	**MENARDS - BUFFALO**					
	03-330-000-0000-6859		9.96	MATERIAL 32030263 081616	191814	MISCELLANEOUS EXPENSES
	03-330-000-0000-6696		33.84	TOOLS 32030263 081616	19813	HWY MAINT MINOR FIELD EQUIP
	03-330-000-0000-6859		9.97	MATERIAL 32030263 081616	19814	MISCELLANEOUS EXPENSES
7510	**MENARDS - BUFFALO**		**53.77**	**3** Transactions		
4433	**XCEL ENERGY**					
	03-330-000-0000-6543		9.70	RURAL LIGHT 081616	1082515	TRAFFIC SIGNALS
	03-330-000-0000-6543		7.77	RURAL LIGHT 081616	10828526	TRAFFIC SIGNALS
	03-330-000-0000-6543		20.79	RURAL LIGHT 081616	1510659	TRAFFIC SIGNALS
4433	**XCEL ENERGY**		**38.26**	**3** Transactions		
330	**DEPT Total:**		**82,399.08**	**HIGHWAY MAINTENANCE**	**17 Vendors**	**33 Transactions**
340	DEPT			HIGHWAY SHOP MAINTENANCE		
6156	**AMERIPRIDE SERVICES**					
	03-340-000-0000-6411		49.41	SHOP SUPPLIES AUG 2 081616	00810950	OPERATING SUPPLIES
	03-340-000-0000-6599		9.59	RUGS 08/02/16 081616	00810950	BUILDING MAINTENANCE-P.W.BLDG.
6156	**AMERIPRIDE SERVICES**		**59.00**	**2** Transactions		
4858	**BUFFALO AUTO VALUE**					
	03-340-000-0000-6571		225.90	BATTERIES 081616	82111797	BATTERIES
	03-340-000-0000-6571		284.85	BATTERIES 081616	82112355	BATTERIES
4858	**BUFFALO AUTO VALUE**		**510.75**	**2** Transactions		
5974	**CENTER POINT ENERGY**					
	03-340-000-0000-6596		26.85	OTSEGO SHOP ELECT. 081616	67081588	UTILITIES-OUTLYING SHOPS
5974	**CENTER POINT ENERGY**		**26.85**	**1** Transactions		
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**					
	03-340-000-0000-6563		109.45	DEF DIESEL ADDITIVE 081616	9121534	DIESEL
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**		**109.45**	**1** Transactions		
1925	**CHAMBERLAIN OIL CO**					
	03-340-000-0000-6411		237.60	WASHER FLUID 081616	162004	OPERATING SUPPLIES
	03-340-000-0000-6568		6,902.70	MOTOR OIL 081616	162004	OIL, LUBES
	03-340-000-0000-6568		533.90	MOTOR OIL 081616	162004	OIL, LUBES

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	03-340-000-0000-6569		331.65	ANTI-FREEZE 081616	162004	ANTIFREEZE
1925	**CHAMBERLAIN OIL CO**		**8,005.85**	**4** Transactions		
1783	**CNH INDUSTRIAL CAPITAL PRODUCTIVITY**					
	03-340-000-0000-6574		170.68	5043931119101198 PART 081616	ID33324	REPAIR PARTS
1783	**CNH INDUSTRIAL CAPITAL PRODUCTIVITY**		**170.68**	**1** Transactions		
438	**COTTENS INC**					
	03-340-000-0000-6574		12.64	COTTENS - PARTS 081616	586243	REPAIR PARTS
	03-340-000-0000-6574		2.82	COTTENS - PARTS 081616	586349	REPAIR PARTS
	03-340-000-0000-6574		19.94	COTTENS - PARTS 081616	587118	REPAIR PARTS
	03-340-000-0000-6411		104.16	SHOP SUPPLIES 081616	587683	OPERATING SUPPLIES
	03-340-000-0000-6574		2,878.13	REPAIR PARTS 081616	JULY INVS	REPAIR PARTS
438	**COTTENS INC**		**3,017.69**	**5** Transactions		
1118	**CULLIGAN OF BUFFALO**					
	03-340-000-0000-6596		94.60	COKATO SOFTENER 081616	106733418	UTILITIES-OUTLYING SHOPS
	03-340-000-0000-6596		56.10	FR LAKE SOFTENER SER 081616	173095103896	UTILITIES-OUTLYING SHOPS
	03-340-000-0000-6596		40.00	MAPLE LK SOFTENER 081616	173102549511	UTILITIES-OUTLYING SHOPS
1118	**CULLIGAN OF BUFFALO**		**190.70**	**3** Transactions		
2812	**GRAINGER**					
	03-340-000-0000-6599		40.79	INV 9177411874 HOSE 081616	HANGER	BUILDING MAINTENANCE-P.W.BLDG.
2812	**GRAINGER**		**40.79**	**1** Transactions		
3053	**LUBE TECH ESI**					
	03-340-000-0000-6411		16.00	FREIGHT DUE 081616	10933	OPERATING SUPPLIES
3053	**LUBE TECH ESI**		**16.00**	**1** Transactions		
600	**MORRIES PARTS & SERVICE GROUP**					
	03-340-000-0000-6574		305.86	REPAIR PARTS 081616	501761FOW	REPAIR PARTS
600	**MORRIES PARTS & SERVICE GROUP**		**305.86**	**1** Transactions		
6221	**SUBURBAN TIRE WHOLESALE INC**					
	03-340-000-0000-6570		135.14	TIRES 081616	10140573	TIRES
6221	**SUBURBAN TIRE WHOLESALE INC**		**135.14**	**1** Transactions		
888	**WASTE MANAGEMENT-TC WEST**					
	03-340-000-0000-6597		60.56	OTSEGO GARBAGE SERV 081616	6938994	BUILDING MAINTENANCE-OUTLYING SHO

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888	**WASTE MANAGEMENT-TC WEST**		**60.56**	**1** Transactions		
340	**DEPT Total:**		**12,649.32**	**HIGHWAY SHOP MAINTENANCE**	**13 Vendors**	**24 Transactions**
380	DEPT			UNALLOCATED NON-HIGHWAY OPERAT		
3656	**LENNEMAN/TYLER**					
	03-380-000-0000-6520		125.00	BOOT REIMBURSEMENT 081616		SAFETY PROGRAM & SUPPLIES
3656	**LENNEMAN/TYLER**		**125.00**	**1** Transactions		
2474	**SIGN MAN OF MN INC/THE**					
	03-380-000-0000-6699		18.00	TRUCK NUMBERS NEW TRK 081616	7898	EQUIPMENT-R & B MAJOR
2474	**SIGN MAN OF MN INC/THE**		**18.00**	**1** Transactions		
1281	**TOWMASTER**					
	03-380-000-0000-6699		15,790.00	TRUCK CHASSIS 081616	383023	EQUIPMENT-R & B MAJOR
1281	**TOWMASTER**		**15,790.00**	**1** Transactions		
900	**ZEE MEDICAL SERVICE**					
	03-380-000-0000-6520		158.75	FIRST AID-1901 BLDG 081616	54032841	SAFETY PROGRAM & SUPPLIES
	03-380-000-0000-6520		364.10	FIRST AID NEW BLDG 081616	54032842	SAFETY PROGRAM & SUPPLIES
900	**ZEE MEDICAL SERVICE**		**522.85**	**2** Transactions		
380	**DEPT Total:**		**16,455.85**	**UNALLOCATED NON-HIGHWAY OPERAT**	**4 Vendors**	**5 Transactions**
3	**Fund Total:**		**169,226.91**	**ROAD AND BRIDGE FUND**		**80 Transactions**

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420	DEPT			FINANCIAL SERVICES		
1344	**MARCO**					
	11-420-600-0020-6232		203.94	PRINTER CHARGE AUGUST 2016	3504166	PRINTING/PHOTOCOPYING
1344	**MARCO**		**203.94**	**1** Transactions		
420	**DEPT Total:**		**203.94**	**FINANCIAL SERVICES**	**1 Vendors**	**1 Transactions**
430	DEPT			SOCIAL SERVICES		
1344	**MARCO**					
	11-430-700-0020-6232		367.10	PRINTER CHARGE AUGUST 2016	3504166	PRINTING/PHOTOCOPYING
1344	**MARCO**		**367.10**	**1** Transactions		
430	**DEPT Total:**		**367.10**	**SOCIAL SERVICES**	**1 Vendors**	**1 Transactions**
450	DEPT			PUBLIC HEALTH SERVICES		
1344	**MARCO**					
	11-450-430-0020-6232		108.77	PRINTER CHARGE AUGUST 2016	3504166	PRINTING/PHOTOCOPYING
1344	**MARCO**		**108.77**	**1** Transactions		
450	**DEPT Total:**		**108.77**	**PUBLIC HEALTH SERVICES**	**1 Vendors**	**1 Transactions**
480	DEPT			HUMAN SERVICES UNALLOCATED		
1349	**CORPORATE PAYMENT SYSTEMS**					
	11-480-000-0000-6899		253.80	SIEGEL DISPLAY PRODUCTS	100000499	HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		149.57	TARGET.COM	1016038246734	HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		71.99	AMAZON.COM	11567367336212	HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		383.95	WALMART.COM	4531614244013	HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		203.04	WALMART.COM	4671619797895	HUMAN SERVICES EXP. DUMP FUND
1349	**CORPORATE PAYMENT SYSTEMS**		**1,062.35**	**5** Transactions		
4628	**VERIZON WIRELESS**					
	11-480-000-0000-6899		73.54	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		100.77	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		131.54	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		60.76	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		1,437.38	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		199.64	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		5,933.72	887189319		HUMAN SERVICES EXP. DUMP FUND

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	11-480-000-0000-6899		122.48	EQUIP 763 477 8333		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		121.52	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		137.65	887189319		HUMAN SERVICES EXP. DUMP FUND
4628	**VERIZON WIRELESS**		**8,319.00**	**10** Transactions		
480	**DEPT Total:**		**9,381.35**	**HUMAN SERVICES UNALLOCATED**	**2 Vendors**	**15 Transactions**
11	**Fund Total:**		**10,061.16**	**HUMAN SERVICES FUND**		**18 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
393	DEPT			S.C.O.R.E.		
1849	**ALBERTVILLE/CITY OF**					
	20-393-000-0000-6801		2,914.80	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1849	**ALBERTVILLE/CITY OF**		**2,914.80**	**1** Transactions		
1028	**ALBION TOWNSHIP**					
	20-393-000-0000-6801		716.40	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1028	**ALBION TOWNSHIP**		**716.40**	**1** Transactions		
1861	**BUFFALO TOWNSHIP**					
	20-393-000-0000-6801		913.20	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1861	**BUFFALO TOWNSHIP**		**913.20**	**1** Transactions		
7324	**CHATHAM TOWNSHIP**					
	20-393-000-0000-6801		1,079.80	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
7324	**CHATHAM TOWNSHIP**		**1,079.80**	**1** Transactions		
7325	**CLEARWATER TOWNSHIP**					
	20-393-000-0000-6801		893.50	COMMUNITY CLEANUP 5/21/2016		MISCELLANEOUS EXPENSE
	20-393-000-0000-6801		699.20	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
7325	**CLEARWATER TOWNSHIP**		**1,592.70**	**2** Transactions		
1103	**COKATO TOWNSHIP**					
	20-393-000-0000-6801		392.40	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1103	**COKATO TOWNSHIP**		**392.40**	**1** Transactions		
2812	**GRAINGER**					
	20-393-000-0000-6801		277.92	SUPPLIES	9129542370	MISCELLANEOUS EXPENSE
2812	**GRAINGER**		**277.92**	**1** Transactions		
1552	**HOWARD LAKE/CITY OF**					
	20-393-000-0000-6801		1,519.30	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1552	**HOWARD LAKE/CITY OF**		**1,519.30**	**1** Transactions		
596	**KEMBLE INC**					
	20-393-000-0000-6801		16,875.00	BRUSH GRINDING STORM DAMAGE	600262	MISCELLANEOUS EXPENSE
596	**KEMBLE INC**		**16,875.00**	**1** Transactions		
3141	**LAPLANT DEMO INC**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	20-393-000-0000-6801		332.50	SCRAP METAL TRANSPORT	43409	MISCELLANEOUS EXPENSE
3141	**LAPLANT DEMO INC**		**332.50**	**1** Transactions		
1324	**MAPLE LAKE TOWNSHIP**					
	20-393-000-0000-6801		925.60	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1324	**MAPLE LAKE TOWNSHIP**		**925.60**	**1** Transactions		
1041	**MARYSVILLE TOWNSHIP**					
	20-393-000-0000-6801		942.00	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1041	**MARYSVILLE TOWNSHIP**		**942.00**	**1** Transactions		
7381	**MCCARTHY WELL COMPANY**					
	20-393-000-0000-6801		240.00	ANNUAL WELL INSPECTION	26711	MISCELLANEOUS EXPENSE
7381	**MCCARTHY WELL COMPANY**		**240.00**	**1** Transactions		
1854	**MONTROSE/CITY OF**					
	20-393-000-0000-6801		1,318.60	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1854	**MONTROSE/CITY OF**		**1,318.60**	**1** Transactions		
1390	**NUSS TRUCK & EQUIPMENT**					
	20-393-000-0000-6801		1,312.00	REPAIRS LOADER	339160	MISCELLANEOUS EXPENSE
1390	**NUSS TRUCK & EQUIPMENT**		**1,312.00**	**1** Transactions		
1856	**ROCKFORD/CITY OF**					
	20-393-000-0000-6801		1,219.20	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1856	**ROCKFORD/CITY OF**		**1,219.20**	**1** Transactions		
1440	**SOUTHSIDE TOWNSHIP**					
	20-393-000-0000-6801		829.80	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1440	**SOUTHSIDE TOWNSHIP**		**829.80**	**1** Transactions		
1862	**STOCKHOLM TOWNSHIP**					
	20-393-000-0000-6801		383.60	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1862	**STOCKHOLM TOWNSHIP**		**383.60**	**1** Transactions		
1785	**WAVERLY/CITY OF**					
	20-393-000-0000-6801		748.00	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1785	**WAVERLY/CITY OF**		**748.00**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
2487	**WINDSTREAM**					
	20-393-000-0000-6801		116.28	320 963 3784	091134395	MISCELLANEOUS EXPENSE
	20-393-000-0000-6801		105.92	320 963 5797	091135146	MISCELLANEOUS EXPENSE
2487	**WINDSTREAM**		**222.20**	**2** Transactions		
1530	**WOODLAND TOWNSHIP**					
	20-393-000-0000-6801		628.20	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
	20-393-000-0000-6801		635.40	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1530	**WOODLAND TOWNSHIP**		**1,263.60**	**2** Transactions		
393	**DEPT Total:**		**36,018.62**	**S.C.O.R.E.**	**21 Vendors**	**24 Transactions**
20	**Fund Total:**		**36,018.62**	**WASTE MANAGEMENT FUND**		**24 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
150	DEPT			LEVY STABILIZATION FUND		
4466	**COMXUSA LLC**					
	34-150-000-0000-6621		2,050.52	FLOOR TILES IT SERVER ROOM	16617	FURNITURE & EQUIPMENT
4466	**COMXUSA LLC**		**2,050.52**	**1** Transactions		
4619	**CUSTOM MANUFACTURING INC**					
	34-150-000-0000-6605		46,600.00	BRIDGE #1 @ BERTRAM	5098	SITE IMPROVEMENTS
	34-150-000-0000-6605		25,400.00	BRIDGE #2 @ BERTRAM	5100	SITE IMPROVEMENTS
4619	**CUSTOM MANUFACTURING INC**		**72,000.00**	**2** Transactions		
227	**TWIN CITY SEED COMPANY**					
	34-150-000-0000-6605		1,064.00	TURF SUPPLIES	38143	SITE IMPROVEMENTS
227	**TWIN CITY SEED COMPANY**		**1,064.00**	**1** Transactions		
4304	**WOLD ARCHITECTS & ENGINEERS**					
	34-150-000-0000-6261		3,353.14	COURTS REMODEL STUDY	50406	PROFESSIONAL SERVICES
4304	**WOLD ARCHITECTS & ENGINEERS**		**3,353.14**	**1** Transactions		
150	**DEPT Total:**		**78,467.66**	**LEVY STABILIZATION FUND**	**4 Vendors**	**5 Transactions**
160	DEPT			BOND PROCEEDS		
1075	**BUFFALO/CITY OF**					
	34-160-000-0000-6605		4,670.68	27 009020 00		SITE IMPROVEMENTS
1075	**BUFFALO/CITY OF**		**4,670.68**	**1** Transactions		
160	**DEPT Total:**		**4,670.68**	**BOND PROCEEDS**	**1 Vendors**	**1 Transactions**
161	DEPT			HIGHWAY BUILDING BOND PROCEEDS		
4300	**ALTERNATIVE BUSINESS FURNITURE INC**					
	34-161-000-0000-6605		164,991.92	FURNITURE COMPONENTS HWYBLD	53345	HIGHWAY BUILDING
4300	**ALTERNATIVE BUSINESS FURNITURE INC**		**164,991.92**	**1** Transactions		
5974	**CENTER POINT ENERGY**					
	34-161-000-0000-6605		117.94	10557862 9		HIGHWAY BUILDING
5974	**CENTER POINT ENERGY**		**117.94**	**1** Transactions		
1655	**CENTRAL MCGOWAN INC**					
	34-161-000-0000-6605		10,813.95	WELDING ROOM EQUIP HWYBLD	950256	HIGHWAY BUILDING

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1655	**CENTRAL MCGOWAN INC**		**10,813.95**	**1** Transactions		
416	**COTTENS BUFFALO**					
	34-161-000-0000-6605		3,529.00	WELDING EQUIP HWYBLD	587378	HIGHWAY BUILDING
416	**COTTENS BUFFALO**		**3,529.00**	**1** Transactions		
2353	**EPA AUDIO VISUAL INC**					
	34-161-000-0000-6605		63,995.79	AUDIO/VISUAL SYSTEM HWYBLD	187439	HIGHWAY BUILDING
2353	**EPA AUDIO VISUAL INC**		**63,995.79**	**1** Transactions		
2644	**FRANZ REPROGRAPHICS**					
	34-161-000-0000-6605		8,620.75	FURNITURE/EQUIP HWYBLD	155051	HIGHWAY BUILDING
2644	**FRANZ REPROGRAPHICS**		**8,620.75**	**1** Transactions		
4025	**KRAUS ANDERSON CONSTRUCTION**					
	34-161-000-0000-6605		81,728.51	CONSTRUCTION MGR FEE HWYBLD	18764	HIGHWAY BUILDING
4025	**KRAUS ANDERSON CONSTRUCTION**		**81,728.51**	**1** Transactions		
1344	**MARCO**					
	34-161-000-0000-6605		108.00-	CREDIT SOFTWARE SUPPORT HWYBLD	269301	HIGHWAY BUILDING
	34-161-000-0000-6605		53,073.64	CISCO EQUIP/SMARTNET HWYBLD	3399631	HIGHWAY BUILDING
	34-161-000-0000-6605		1,350.36	CISCO FLEXSTACK HWYBLD	3399632	HIGHWAY BUILDING
	34-161-000-0000-6605		4,604.13	PROFESSIONAL SERVICES HWYBLD	3403534	HIGHWAY BUILDING
	34-161-000-0000-6605		2,524.00	COPIER/PRINTERS HWYBLD	3438517	HIGHWAY BUILDING
1344	**MARCO**		**61,444.13**	**5** Transactions		
7510	**MENARDS - BUFFALO**					
	34-161-000-0000-6605		25.87	SUPPLIES	17495	HIGHWAY BUILDING
7510	**MENARDS - BUFFALO**		**25.87**	**1** Transactions		
4336	**MONOPRICE INC**					
	34-161-000-0000-6605		22.39	NETWORK CABLES HWYBLD	14591737	HIGHWAY BUILDING
4336	**MONOPRICE INC**		**22.39**	**1** Transactions		
4471	**SUDDATH RELOCATION SYSTEMS OF MN**					
	34-161-000-0000-6605		5,047.60	RELOCATE FILES HWY BLD	96446	HIGHWAY BUILDING
4471	**SUDDATH RELOCATION SYSTEMS OF MN**		**5,047.60**	**1** Transactions		
4468	**SUNRISE EQUIPMENTINC**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	34-161-000-0000-6605		23,428.50	INSTALL PALLET RACKING HWYBLD	2683	HIGHWAY BUILDING
4468	**SUNRISE EQUIPMENTINC**		**23,428.50**	**1** Transactions		
2587	**SUPERIOR STRIPING INC**					
	34-161-000-0000-6605		750.00	PARKING LOT STRIPING HWYBLD	39975	HIGHWAY BUILDING
	34-161-000-0000-6605		500.00	PARKING LOT STRIPING HWYBLD	4000	HIGHWAY BUILDING
2587	**SUPERIOR STRIPING INC**		**1,250.00**	**2** Transactions		
161	**DEPT Total:**		**425,016.35**	**HIGHWAY BUILDING BOND PROCEEDS**	**13 Vendors**	**18 Transactions**
165	DEPT			COMPLIANCE FUNDS		
3417	**DATABANK IMX LLC**					
	34-165-000-0000-6622		2,931.25	SS REMOTE EDMS JULY 2016	45003194	EQUIPMENT PURCHASED
3417	**DATABANK IMX LLC**		**2,931.25**	**1** Transactions		
165	**DEPT Total:**		**2,931.25**	**COMPLIANCE FUNDS**	**1 Vendors**	**1 Transactions**
170	DEPT			CAPITAL TECHNOLOGY		
5721	**CDW GOVERNMENT INC**					
	34-170-000-0000-6262		7,198.00	TOUGHBOOKS FOR SQUADS X2	DTN3128	EDMS - LAW LEGAL
5721	**CDW GOVERNMENT INC**		**7,198.00**	**1** Transactions		
3443	**DYNAMIC SOLUTIONS GROUP LLC**					
	34-170-000-0000-6265		24,054.00	RIGHTFAX MAINT/SUPPORT	10823	EDMS - ENTERPRISE
3443	**DYNAMIC SOLUTIONS GROUP LLC**		**24,054.00**	**1** Transactions		
3064	**EMERGENCY AUTOMOTIVE TECH INC**					
	34-170-000-0000-6262		2,834.70	EQUIP SUV SQUAD BUILD	12754	EDMS - LAW LEGAL
3064	**EMERGENCY AUTOMOTIVE TECH INC**		**2,834.70**	**1** Transactions		
4117	**FRSECURE**					
	34-170-000-0000-6621		21,505.50	INFO SECURITY ASSESSMENT	4673	EDMS INFRASTRUCTURE
4117	**FRSECURE**		**21,505.50**	**1** Transactions		
170	**DEPT Total:**		**55,592.20**	**CAPITAL TECHNOLOGY**	**4 Vendors**	**4 Transactions**
34	**Fund Total:**		**566,678.14**	**CAPITAL IMPROVEMENTS FUND**		**29 Transactions**

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
610	DEPT				GENERAL DITCH		
	1004	**RINKE-NOONAN**					
		41-610-000-0000-6261		200.00	MONTHLY RETAINER FEE JULY 2016	257808	PROFESSIONAL SERVICES
	1004	**RINKE-NOONAN**		**200.00**	**1** Transactions		
	3699	**YOUNG/MIKE**					
		41-610-000-0000-6261		148.75	JD #14 DITCH INSP EXP	07312016	PROFESSIONAL SERVICES
		41-610-000-0000-6261		170.00	GENERAL DITCH FUND EXP	07312016	PROFESSIONAL SERVICES
	3699	**YOUNG/MIKE**		**318.75**	**2** Transactions		
610	**DEPT Total:**			**518.75**	**GENERAL DITCH**	**2 Vendors**	**3 Transactions**
652	DEPT				COUNTY DITCH NO 3		
	4000	**KOTILA EXCAVATING**					
		41-652-000-0000-6261		5,900.00	CD #3 CLEANING CULVERT	684	PROFESSIONAL SERVICES
	4000	**KOTILA EXCAVATING**		**5,900.00**	**1** Transactions		
652	**DEPT Total:**			**5,900.00**	**COUNTY DITCH NO 3**	**1 Vendors**	**1 Transactions**
658	DEPT				COUNTY DITCH NO 10		
	3699	**YOUNG/MIKE**					
		41-658-000-0000-6261		85.00	CD #10 DITCH INSP EXP	07312016	PROFESSIONAL SERVICES
	3699	**YOUNG/MIKE**		**85.00**	**1** Transactions		
658	**DEPT Total:**			**85.00**	**COUNTY DITCH NO 10**	**1 Vendors**	**1 Transactions**
662	DEPT				COUNTY DITCH NO 15		
	3699	**YOUNG/MIKE**					
		41-662-000-0000-6261		21.25	CD #15 DITCH INSP EXP	07312016	PROFESSIONAL SERVICES
	3699	**YOUNG/MIKE**		**21.25**	**1** Transactions		
662	**DEPT Total:**			**21.25**	**COUNTY DITCH NO 15**	**1 Vendors**	**1 Transactions**
677	DEPT				COUNTY DITCH NO 31		
	3699	**YOUNG/MIKE**					
		41-677-000-0000-6261		148.75	JD #4 DITCH INSP EXP	07312016	PROFESSIONAL SERVICES

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3699	**YOUNG/MIKE**		**148.75**	**1** Transactions		
677	**DEPT Total:**		**148.75**	**COUNTY DITCH NO 31**	**1 Vendors**	**1 Transactions**
678	DEPT			COUNTY DITCH NO 33		
3699	**YOUNG/MIKE**					
	41-678-000-0000-6261		63.75	CD #33 DITCH INSP EXP	07312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**63.75**	**1** Transactions		
678	**DEPT Total:**		**63.75**	**COUNTY DITCH NO 33**	**1 Vendors**	**1 Transactions**
41	**Fund Total:**		**6,737.50**	**DITCH FUND**		**8 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
840	DEPT			FORFEIT TAXES		
	4902 **BURDAS TOWING**					
	70-840-000-0000-6261		1,384.40	217 044 002030 CLEAN UP	529624	COURT ORDERED CLEANUP
	4902 BURDAS TOWING		**1,384.40**	**1** Transactions		
840	**DEPT Total:**		**1,384.40**	**FORFEIT TAXES**	**1 Vendors**	**1 Transactions**
70	**Fund Total:**		**1,384.40**	**TRUST AND AGENCY FUND**		**1 Transactions**
	Final Total:		**1,224,899.32**	**274 Vendors**	**466 Transactions**	

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Recap by Fund

Fund	Amount	Name
1	425,392.59	GENERAL REVENUE FUND
2	9,400.00	RESERVES FUND
3	169,226.91	ROAD AND BRIDGE FUND
11	10,061.16	HUMAN SERVICES FUND
20	36,018.62	WASTE MANAGEMENT FUND
34	566,678.14	CAPITAL IMPROVEMENTS FUND
41	6,737.50	DITCH FUND
70	1,384.40	TRUST AND AGENCY FUND
All Funds	1,224,899.32	Total

Approved by, ...

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