WRIGHT COUNTY BOARD
AGENDA
NOVEMBER 15, 2016

Interpreter Services for the hearing impaired will be provided upon written request.

I. **9:00 A.M. PLEDGE OF ALLEGIANCE**

II. **MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

A. **COUNTY BOARD MINUTES 11-08-16**

Documents:

2016-11-08 WRIGHT COUNTY BOARD MINUTES (INFO).PDF

III. **REVIEW & APPROVAL OF AGENDA**

IV. **CONSENT AGENDA**

A. **ADMINISTRATION**

1. Claim, Madden, Galanter & Hansen, LLP $7,106.32

Documents:

10.16 MADDEN, GALANTER AND HANSEN CLAIM.PDF

B. **AUDITOR/TREASURER**

1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of $307,264.19 With 177 Vendors And 250 Transactions.

Documents:

AGENDA 11-15 CONSENT CLAIMS.PDF

C. **COUNTY BOARD**

1. Authorize Attendance, Fredrikson & Byron's 2017 MN Legislative Session Outlook Event, 12-08-16, St. Paul

Documents:

2017 MINNESOTA LEGISLATIVE SESSION OUTLOOK.PDF

D. **HEALTH & HUMAN SERVICES**

1. Position Replacement
   A. Child Support Officer

Documents:

2016-11-15 WC REQUEST FOR BOARD ACTION - CSO.PDF

V. **TIMED AGENDA ITEMS**

A. **9:03 A.M. BOB HIIVALA, AUDITOR/TREASURER**

1. Approve 8-30-16 Tax Forfeit Committee Minutes

2. Approve October Revenue/Expenditure Budget Report

Documents:

AGENDA 11-15 APPROVE TAX FORFEIT COMMITTEE.PDF
AGENDA 11-15 TAX FORFEIT COMMITTEE MINUTES 08-30-2016.DOCX.PDF
AGENDA 11-15 APPROVE OCTOBER REV-EXP REPORT.PDF
AGENDA 11-15 BUDGET REVIEW.PDF

B. 9:08 A.M. MARC MATTICE, PARKS & RECREATION DIRECTOR

1. Review Wright County Parks Commission Minutes From September 2016 And Take Actions As Necessary:
   A. Authorize Signatures On Memorandum Of Understanding Between Wright County And The City Of Clearwater Relating To Improvements And Operations At Clearwater Wayside
   B. Allow The Director Of Parks And Recreation The Latitude To Work With The Limestone Lake Association On The Redevelopment Of Water Retention Basins At Limestone Lake County Park
   C. Review And Accept The Proposed Refund Policy For Camping And Reservations
   D. Adopt The 2017 Camping And Shelter Reservations And Operational Dates

Documents:

11-15-16 AGENDA ITEM.PDF
9-12-16 PC MEETING MINUTES.PDF
MOU CITY OF CLEARWATER.PDF

C. 9:30 A.M. PUBLIC HEARING - PROPOSED CHANGES TO THE FEES-FOR-SERVICE SCHEDULE

Documents:

2016 FEE SCHEDULE PUBLIC HEARING NOTICE (EFF 1-01-17).PDF
PUBLIC HEARING AFFIDAVIT.PDF

D. 9:45 A.M. BID OPENING - PUBLIC WORKS BUILDING REMODEL

VI. ITEMS FOR CONSIDERATION - NONE

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. CLAIMS LISTING

Documents:

AUDIT LIST FOR BOARD 11-15-2016.PDF

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

INFORMATIONAL

WRIGHT COUNTY BOARD
MINUTES
NOVEMBER 8, 2016

The Wright County Board met in regular session at 9:00 A.M. with Sawatzke, Borrell, Daleiden, Husom, and Potter present.

MINUTES
The following change was made to the 11-01-16 Board Minutes: Page 5, 3rd Paragraph, change to "Gordy Simanton" (Husom). Borrell moved to approve the Minutes as corrected, seconded by Husom. The motion carried 5-0.

AGENDA
The following was petitioned to the Agenda: Consent Item I1, "Refer To The Personnel Committee The Starting Wage For Traffic Engineer" (Virgil Hawkins). Husom moved to approve the Agenda as amended, seconded by Potter. The motion carried 5-0.

CONSENT AGENDA
Daleiden moved to approve the Consent Agenda, seconded by Husom. The motion carried 5-0.

A. <u>ADMINISTRATION</u>
   1. Refer To The 12-14-16 Ways & Means Committee:
      A. Ag Inspector Year End Report
      B. Drainage Inspector Year End Report
      C. Motor Pool Year End Report/Vehicle Status
B. <u>ASSESSOR</u>
   1. Approve Abatement, PID 155-102-001080, Donald Raymond Loughmiller
C. <u>AUDITOR/TREASURER</u>
   1. Authorize The Allocation Of The Transfer Of $1.6M Approved By The County Board On July 19, 2016 As Follows:
   $600,000 To CIP Technology Fund (34-170)
   $500,000 To CIP/Stabilization Fund (34-150) (Bldg Projects)
   $500,000 To CIP/Stabilization Fund (34-150) (Park Projects)
D. <u>AUDITOR/TREASURER</u>
   1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of $265,851.85 With 159 Vendors And 227 Transactions
E. <u>HEALTH & HUMAN SERVICES</u>
   1. Position Replacement
      A. Office Technician I
F. <u>INFORMATION TECHNOLOGY</u>
   1. Refer to the 11-16-16 Technology Committee:
      A. Everbridge
      B. Cellular BDAs
      C. Project Prioritization
G. <u>PLANNING & ZONING</u>
   1. Authorize Replacement:
      A. Office Technician II
H. <u>SOIL & WATER CONSERVATION DISTRICT</u>
   1. Appoint Dave Marquardt To The Water Management Task Force, Citizen-At-Large - Agriculture, Eff. 11-17-16 Through 12-03-18
I. <u>HIGHWAY</u>
   1. Refer To The Personnel Committee The Starting Wage For Traffic Engineer

DRAFT

TIMED ITEMS

VIRGIL HAWKINS, HIGHWAY ENGINEER

Schedule CR 9 Road Tour – East Side Of Waverly Lake

On a motion by Potter, second by Borrell, all voted to schedule a Committee Of The Whole Meeting on 11-14-16 at 10:00 A.M. for the purpose of the CR 9 Road Tour on the East Side of Waverly Lake.

ALAN WILCZEK, FACILITIES SERVICES DIRECTOR

Select Contractor To Perform The Demolition Of The Tipping Floor Structure, Recycling Facility

Wilczek stated that in early July, the Recycling Facility received storm damage. As a result of discussions, the County obtained proposals to demolish the tipping floor structure. Proposals received are as follows:

Bidder	Base Price	Alternate #1	Total	Alternate #2
Vos Construction	$52,194	not noted	$52,194	
Carlson Construction	$34,500	none	$34,500	
Shingobee	$143,951	in base	$143,951	
Veit	$43,339	$31,119	$74,458	
Marcus Construction	$81,200	$8,675	$89,875	
National Demolition & Excavation	$36,300	$8,500	$44,800	$15,620

Carlson Construction's proposal included the following comments: Pricing includes removal of conveyor, knocking in sidewalls, and putting holes in the pit floor for drainage. No cost difference to leave the conveyor in place due to the value of the steel. Did not price sealing conveyor structure pit with shelter. Plans to sub the roof & sidewall flashing. Meets all insurance levels per phone call 11/2/16

Marcus Construction's proposal included the following comment: Authorized constructor of Varco Pruden buildings.

National Demolition & Excavation proposal includes the following comment: Alternate #2 was priced to remove the conveyor, concrete walls, and curb around the pit then fill and compact the conveyor pit with installation of 8" thick concrete slab over the top to seal it.
(End of proposals)

Wilczek stated that since the time of the bid opening, it was clarified that the Vos Construction bid includes a base bid of $40,894, Alternate #1 of $11,300, for a Total of $52,194. The scope of the work is to take down the building, roof work will be flashed in, and the north and south walls need to be wrapped in the exterior metals. Work includes electrical demolition, roof and end panels, and a minimal amount of sprinkler system work. Wilczek recommended Vos Construction for the slight increase in price because of their experience and their understanding of the finish work. Borrell said Carlson has an excellent reputation and no concern if Carlson brings in a roof contractor. Considerable discussion followed on the pit and the removal of the conveyor. It was the consensus that the conveyor should remain, as it is unknown whether it could be utilized in the future. A shelter will be placed over the pit. Sawatzke said if $120,000 is expended for construction, insurance will reimburse the County $60,000.

Borrell made a motion to award the proposal to Carlson Construction at a total cost of $34,500, contingent on Wilczek's approval of the contractor hired for roofing/flashing. Carlson is not responsible for the shelter for the pit. The recommendation is to use a tarp or poly product over the conveyor and pit. The motion was seconded by Potter and carried 5-0. The funding source will be Capital Projects Fund 150.

ITEMS FOR CONSIDERATON

11-01-16 PERSONNEL COMMITTEE OF THE WHOLE MINUTES

The following correction was made to the Minutes: Page 1, 2nd paragraph, last sentence, change to "…effective January 1, 2017" (Husom). On a motion by Husom, second by Daleiden, all voted to approve the Minutes as amended, which follow:

DRAFT

11-01-16 Personnel Committee Of The Whole Minutes (cont.):

I. Proposed PTO Policy for Non-Union Employees

Kelly introduced the proposed PTO Policy and opened the meeting for discussion. Hesse answered questions specifically related to catastrophic sick leave, bereavement leave, compensatory time for exempt employees and the proposed accrual tables. Staff present during the meeting were given the opportunity to express concerns and/or support of the proposed policy. Vergin and Kelly also provided support of the proposed policy.

Chair Sawatzke asked the full Board to determine whether there was a consensus to support a PTO policy for non-union employees. All five (5) Commissioners support moving forward with the implementation of PTO. However, based on comments/concerns received, Administration was asked to gather more information to present to the Personnel Committee on November 16, 2016 to finalize the details of the PTO Policy for non-union employees effective January 1, 2017.

RECOMMENDATION: refer to Personnel Committee on November 16, 2016 at 2 p.m. to finalize details of PTO Policy.
(End of 11-01-16 Personnel Committee Minutes)

10-25-16 TECHNOLOGY COMMITTEE MINUTES
Daleiden moved to approve the Minutes, seconded by Borrell. The motion carried 5-0. The Minutes follow:

I. RSI

Presented by Chad Davis, IT

RSI is a reporting system for our phones, allowing us to have telephone management, quarterly reports, along with detailed reports. These reports are used to define call costs used for county billing. RSI will replace the current system which is out of date. The new system will provide a Web Based Interface running on Windows OS; this will allow cost savings in the form of man hours. The current system requires a long process to run reports of all needs. The RSI upgrade is $10,000.

Recommendation: Proceed with Acquisition of RSI

II. Email Retention

Presented by Scott Larson, IT

The current user email process allows for unlimited number of years' storage of emails. The goal is to move to limit email inboxes to 1 year, Email Archive available for 2 years. Our current email storage is growing 1-2 gigs per day; this growth has multiple issues. The storage itself is costly to uphold. There are state guidelines and legal standpoints to also look at for record keeping. From a record management view, any records having to do with a process, project, etc. should be kept with the records of the same items so that others will have access to that information, keeping in one's email inbox does not allow others to have access to that information. The plan is to have a phased approach of this change. Training will be utilized to give employees options for record keeping in different formats. It was noted that other public entities have limits to their email storage, for example Anoka County is limited to 3 months of email storage; they utilize shared drives for keeping important information.

Recommendation: Proceed with plans to apply retention to emails.

III. CIP Projects/Request

This was discussed in tandem with Project Prioritization. Projects may utilize CIP dollars.

DRAFT

10-25-16 Technology Committee Minutes (cont.):

IV. Project Prioritization

Presented by Adam Tagarro, IT

There are currently 130 plus department projects that are on the IT Dept. To-Do list. Each department was asked to prioritize their own projects and send back to IT. That list was brought before the Technology Committee to gather thoughts on how best to Prioritize the entire list to meet the County's needs. It was suggested that the list in and of itself cannot be looked at as 1st priorities being the most important, or even the most time consuming for IT. Items to consider for determining importance were: Impact on Constituents, Impact on Employees, Revenue Generation, Cost Savings, Compliance issues, the number of Departments affected, length of time project has been in limbo, and available IT resources to give to projects. It was stated that each Department will naturally tend to have the opinion that their project is the most important. Looking at a wider list of considerations will allow each department to compare how their projects sit in relation to others.

Action: Information Only

(End of 10-25-16 Technology Committee Minutes)

DITCH 31 UPDATE

Greg Kryzer, Assistant County Attorney, said a Closed Session of the Board was held 11-01-16 to discuss Ditch 31. He presented a draft resolution outlining the offer presented by the DNR and the County's proposal back to the DNR.

On a motion by Borrell, second by Daleiden, roll call vote carried 5-0 to adopt Resolution #16-65:

RESOLUTION 16-65

Whereas, by e-mail dated October 25, 2016, the Department of Natural Resources (DNR), as part of settlement discussions related to a Public Waters Restoration Order, offered to enter into a stipulation for an amended Restoration Order, whereby the "Order" section of the Restoration Order would provide for:

- application / payment for an after-the-fact public waters permit to restore the elevation of the culvert to 992.66 feet (1988 datum) by reinstalling the current culvert within 3 months of the date of the amended order;
- erosion control methods designed / implemented on the disturbed banks and slopes around the culvert; and
- properly compacting the raised base when resetting the culvert; and

Whereas, the County Board has requested Director Review of the Restoration Order because it disagrees with factual allegations contained in the Order; and

Whereas, the DNR's proposed settlement offer does not address the disputed factual allegation; and

Whereas, the work proposed in the settlement offer is not occurring in public waters, nor does it construct, reconstruct, remove, abandon, transfer ownership of, or make any change in a reservoir, dam, or waterway obstruction on public waters or change or diminish the course, current, or cross section of public waters, entirely or partially within the state, by any means, including filling, excavating, or placing of materials in or on the beds of public waters.

Therefore, the Wright County Board of Commissioners resolves as follows:

1. The Board rejects the DNR offer and directs transmittal of the following counter offer:
    a. Within three months of acceptance of this counter-offer, the County shall re-set the existing culvert under Fillmore Avenue at the alignment of County Ditch 31 to an elevation of 992.66 feet (1988 Datum) upon reasonable specifications therefore, to include compaction of the raised base and erosion control best management practices on the disturbed banks and slopes around the culvert provided that:
        i. The DNR eliminate its requirement of a Public Waters Works Permit to perform the work; and
        ii. The DNR dismiss or withdraw its Restoration Order.
    b. Following re-setting of the culvert, the DNR will work with the County to determine the as-constructed grade line of County Ditch 31 and, pursuant to statutes section 103E.701, subd. 2, work with the County on establishing a repair grade for entire alignment of County Ditch 31.
2. The Board makes no admission of any of the facts alleged in the Restoration Order.

(End of Resolution 16-65)

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SCHEDULE COMMITTEE OF THE WHOLE MEETING RE: STRATEGIC PLANNING

On a motion by Potter, second by Husom, all voted to schedule a Committee Of The Whole Meeting on 11-29-16 at 10:30 A.M.

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

1. C.R.O.W. On 11-02-16, Borrell attended a C.R.O.W. Meeting followed by a One Watershed, One Plan Meeting. Discussion centered on governance. Borrell expects a Committee Of The Whole Meeting will be scheduled with the consultant for the One Watershed, One Plan.
2. Hwy. 12 Safety Coalition. Borrell attended a meeting on 11-03-16 in Delano. The Super-2 bypass around Long Lake recently had barriers installed for safety. Within two hours of the barrier installation, an accident occurred and it is felt that the barriers may have played a part in saving a life.
3. Bertram Chain of Lakes. Daleiden and Sawatzke attended a meeting on 11-04-16. Sawatzke stated the closing for the final land purchases will be held on 12-01-16 at 8:30 A.M. The chalet is coming along nicely and roads are being worked on. The City of Monticello is in the process of wrapping up the athletic complex master plan, which may be presented to the County as half owner of the property.
4. Safe Schools. Husom attended a meeting on 11-02-16. Good results are being seen with the later school start time for older students, including fewer unexcused absences.
5. Coping with Teenage Years. A presentation is being held at the HHS building on 11-08-16 from 11:30 AM to 1:00 PM.
6. Invasive Species –Starry Stonewort. Husom was invited to the Annandale City Council Meeting on 11-07-16 by the Lake Sylvia Association. Information was presented on Starry Stonewort. Chemicals and harvesting are methods to control but not eradicate this invasive species. Lake Koronis is the first lake in Minnesota to get Starry Stonewort. Husom said boats and trailers should be treated at decontamination sites so invasive species do not spread to other lakes. The process takes 5-20 minutes but many do not go through the process.

   Lake Sylvia has Starry Stonewort in a confined area. A lengthy process was involved to get the DNR to close the access on Lake Sylvia. Daleiden said the DNR needs to protect lakes and it is not worth the risk to leave the access open. Sawatzke added that if there is any chance of stopping the Starry Stonewort on Lake Sylvia, the DNR could ban any surface use until procedures have been implemented. Anything else could reduce the likelihood of success. Husom said addressing this invasive species may come to the County Board.

   Starry Stonewort takes over a lake, eliminating recreation (swimming, boating) and kills the plants and fish. It is also a host for blue green algae, and the plant continues to grow over winter months. Husom said Lake Sylvia has taken steps to monitor and inspect boats at landings. The Lake Sylvia Association want others to be aware of Starry Stonewort, as they feel they were blind sighted by this invasive species. Lake Koronis has $800,000 dedicated over a three-year period in efforts to control Starry Stonewort, but the lake access remains open. Boaters move from lake to lake, and eventually invasive species could be transported to other lakes. Very few people have used the decontamination sites.

The meeting adjourned at 10:00 A.M.

DRAFT

WRIGHT COUNTY CLAIM FORM

FOR DEPARTMENT USE			** FOR AUDITORS OFFICE USE**
Account Code	Amount	Account Code	

REQUEST FOR REIMBERSEMENT, GOOD(S) DELIVERED OR SERVICES PROVIDED

Date 11/15/16 Vendor # 2468

Issue Check To:

Madden, Galanter & Hansen, LLP

7760 France Avenue South, Suite 290

Bloomington, MN 55435

Total Amount: 7,106.32

Account Code	Amount	Description	Invoice	P.O. #
01.100.6261	4,560.51	October - Labor Relation Services	Oct-16	
01.100.6261	2,545.81	October - Arbitration & Administrative Hearings	Oct-16	

Special notes regarding expenses incurred, services provided or good(s) delivered (attach invoices/receipts)

Sue Vergin

MADDEN • GALANTER • HANSEN, LLP
ATTORNEYS AT LAW

Frank J. Madden
Susan K. Hansen
Sandi Blaeser
Pamela R. Galanter (Retired)

7760 France Avenue South, Suite 290
Bloomington, Minnesota 55435-5834
Telephone 763.545.2525
Facsimile 952.999.4789

November 01, 2016

Mr. Lee Kelly
County Coordinator
Wright County Government Center
10 Northwest Second Street
Buffalo, MN 55313

Re: Services Rendered Through 10/31/2016
(Labor Relations Services)

Dear Lee:

Enclosed is our statement for services rendered from 10/1/2016 through 10/31/2016, which is summarized as follows:

Billing Summary

Total for services rendered	$4,413.30
Total expenses	$147.21
Balance Due	$4,560.51

If you have any questions regarding the above, please feel free to contact me.

Sincerely,

Frank J. Madden

FJM:ch
Enclosure

Madden Galanter Hansen, LLP

Telephone: (763) 545-2525
Facsimile: (763) 545-2866

November 01, 2016

Mr. Lee Kelly
County Coordinator
Wright County Government Center
10 Northwest Second Street
Buffalo, MN 55313

Re: Services Rendered Through 10/31/2016
(Labor Relations Services)

		Hrs/Rate	Amount
10/05/16	Review of draft policy and phone discussions (Administration).	2.20 $141.00/hr	$310.20
10/10/16	Review of negotiation file and proposals (Administration).	0.80 $141.00/hr	$112.80
10/14/16	Preparation and attendance at internal meeting regarding negotiations and dictation of notes (Administration).	6.80 $141.00/hr	$958.80
10/17/16	Review of material for negotiations (Administration).	0.60 $141.00/hr	$84.60
10/20/16	Review of investigation materials and analysis of issues (Sheriff's Office).	0.70 $141.00/hr	$98.70
10/21/16	Phone discussion with County and review notes (Sheriff's Office).	0.50 $141.00/hr	$70.50
10/24/16	Phone discussion with County regarding meetings and review notes (Administration).	0.30 $141.00/hr	$42.30
10/26/16	Preparation and attendance at internal meeting, negotiation sessions with bargaining units, review of draft proposals, and dictation of negotiation notes (Administration).	8.80 $141.00/hr	$1,240.80

		Hrs/Rate	Amount
10/28/16	Phone discussion with County and review notes (Sheriff's Office).	0.20 $141.00/hr	$28.20
10/30/16	Review of negotiation file proposals and emails (Administration).	1.50 $141.00/hr	$211.50
10/31/16	Preparation and attendance at internal meeting and negotiations with County bargaining units and dictation of notes (Administration).	8.90 $141.00/hr	$1,254.90
	Total	**31.30**	**$4,413.30**
		Qty/Price	
10/14/16	Mileage	83 $0.54	$44.82
10/26/16	Mileage	83 $0.54	$44.82
10/31/16	Photocopies	85 $0.15	$12.75
	Mileage	83 $0.54	$44.82
	Total additional charges		**$147.21**
	Total amount of this bill		**$4,560.51**

MADDEN • GALANTER • HANSEN, LLP
ATTORNEYS AT LAW

Frank J. Madden
Susan K. Hansen
Sandi Blaeser
Pamela R. Galanter (Retired)

7760 France Avenue South, Suite 290
Bloomington, Minnesota 55435-5834
Telephone 763.545.2525
Facsimile 952.999.4789

November 01, 2016

Mr. Lee Kelly
County Coordinator
Wright County Government Center
10 Northwest Second Street
Buffalo, MN 55313

Re: Services Rendered Through 10/31/2016
(Arbitration and Administrative Hearings)

Dear Lee:

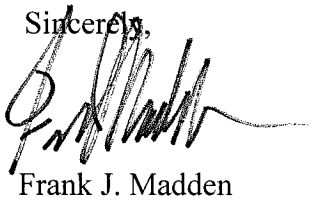
Enclosed is our statement for services rendered from 10/1/2016 through 10/31/2016, which is summarized as follows:

Billing Summary

Total for services rendered	$2,402.50
Total expenses	$143.31
Balance Due	$2,545.81

If you have any questions regarding the above, please feel free to contact me.

Sincerely,



Frank J. Madden

FJM:ch
Enclosure

Madden Galanter Hansen, LLP

Telephone: (763) 545-2525
Facsimile: (763) 545-2866

November 01, 2016

Mr. Lee Kelly
County Coordinator
Wright County Government Center
10 Northwest Second Street
Buffalo, MN 55313

Re: Services Rendered Through 10/31/2016
(Arbitration and Administrative Hearings)

		Hrs/Rate	Amount
10/02/16	Preparation for grievance arbitration hearing and review of materials and issues (Sheriff's Office).	2.10 $155.00/hr	$325.50
10/03/16	Meeting with witnesses, preparation for grievance arbitration hearing and review of materials and issues (Sheriff's Office).	4.10 $155.00/hr	$635.50
10/14/16	Review email from County and preparation of response (Sheriff's Office).	0.20 $155.00/hr	$31.00
10/24/16	Preparation of post-hearing brief, research of issues and review of record (Sheriff's Office).	2.50 $155.00/hr	$387.50
10/25/16	Preparation of post-hearing brief and review of record (Sheriff's Office).	6.60 $155.00/hr	$1,023.00
	Total	**15.50**	**$2,402.50**

		Qty/Price	
10/03/16	Mileage	83 $0.54	$44.82
10/31/16	Photocopies	121 $0.15	$18.15

		Qty/Price	Amount
10/31/16	Westlaw legal research fees	1 $80.34	$80.34
	Total additional charges		**$143.31**
	Total amount of this bill		**$2,545.81**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	11-15-2016	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $307,264.19 with 177 Vendors and 250 Transactions.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

2017 Minnesota Legislative Session Outlook

Register now for Fredrikson & Byron's Minnesota Legislative Session Outlook event on Thursday, December 8, 2016, featuring key leaders from the state legislature. With a heated presidential election, the impact on local races is uncertain. Will the newly elected legislative majorities be working with or against the Governor for the next two years?

Moderated by TPT-TV's Mary Lahammer, our panel will give you a preview of the upcoming session's major topics. What will the November economic forecast reveal and how will that impact budget negotiations? Will the legislature finally be able to agree on the issues of transportation, taxes, and bonding? Registration is now open.

Moderator:

Mary Lahammer – Host of TPT's Almanac

Featured Panelists:

Key leaders from the state legislature. Panelist names will be updated as they are confirmed.

Tickets:

$50 in advance (register by December 1, 2016)
$65 (register after December 1 or at the door – limited availability)

Click here to register

Date:

Thursday, December 8, 2016

Agenda:

8:00-9:00 a.m. Registration & Breakfast Buffet:
9:00-10:30 a.m. Program

Location:

InterContinental St. Paul Riverfront
11 East Kellogg Blvd.
St. Paul, MN 55101

Hosted By:

Government Relations

Contact Us:

For more information, contact Karin Peterson at kpeterson@fredlaw.com

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: 11/15/16 CONSENT AGENDA: Y

AMT. OF TIME REQUIRED: ITEM FOR CONSIDERATION: 5 Minutes

HUMAN SERVICES
ORIGINATING DEPARTMENT/SERVICE

X
REQUESTOR'S SIGNATURE

11/04/2016
REVIEWED BY/DATE

BOARD ACTION REQUESTED:
Approve hiring for a Child Support [illegible] Officer vacancy in the Child Support L-Z Unit.

BACKGROUND/JUSTIFICATION:

Shelley Francis-Wolfgram was promoted to the position of Child Support [illegible] Officer effective 11/14/2016. We are requesting that the Child Support Officer position she vacated, be refilled. This position is integral in ensuring child support cases are handled in the manner required by state and federal laws. Refilling the position helps the Child Support program run efficiently by keeping caseloads manageable.

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ APPROVAL
- ☐ DENIAL
- ☐ NO RECOMMENDATION

BUDGETED: ____ YES ____ NO

FUNDING: ____ LEVY ____ OTHER

COMMENTS:

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	11-15-16	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Tax Forfeit Committee Minutes from Meeting on August 30, 2016.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

COMMITTEE MEETINGS

Tuesday, August 30th 2016

AUDITOR/TREASURER'S CONFERENCE ROOM

Time 8:30 a.m.: TAX FORFEITURE COMMITTEE

1. **Update re: Current list of Tax Forfeit Properties**

Attending; Brian Asleson, Bob Hiivala, Alicia Gillham, Shawne Lindenfelser, Michael Potter, Charles Borrell, and Tammi Vaith

113-033-000010, Brian explained the City of Rockford is requesting that parcel 113-033-000010 is a future part of an annexation project. Xcel energy is currently trying to get an electronic easement to go across this parcel.
Currently this parcel is on the private listing for tax forfeiture. The parcel was offered to the city back in 2013. Bob approved this parcel for annexation, Borrell and Potter agreed.

Discussion moved to Quam Circle, 114-151-001010, there is another interested party, Potter requested that we lower the bid on this parcel maybe spark up some interest, Hiivala agreed so the minimum bid price was lowered to $125,000.00

Borrell questioned what was going on with parcel 218-000-151401. Borrell continued with he wants the county to give them an exception to the statutes and allow the prior owner to repurchase. Brian told him that because this was a non-homestead parcel, the time allowed for repurchase had expired on them, even if they were eligible for repurchase, which they were not eligible. Borrell, stated that they were planning on hiring an attorney to help them with the issue, Brian informed the group that they had gone thru two lawyers that he was aware of, and did not currently have any attorney on retainer for this issue. That he and Greg Kryzer had met with Tim and Terry explaining the situation to them over a year ago and told them what they needed to do, with no action we moved on.
Borrell insisted that we needed to allow them to do the repurchase again, Tammi informed the group that the time allowed for repurchase of a non-homestead property was 1 year from date of forfeiture, this time had passed per statute, so our hands were tied with what we could do for them. Potter agreed, stating that if we had done all we could do with it, there really wasn't much else we could do to help them. That it sounded like we had gone out of our way already. Borrell stated that he

wanted the price on the property raised to $171,800.00 to make it less appealing to the public to purchase allowing them more time to figure out what they were going to do. Bob agreed to increase the sale price on the property to $171,800.00

Brian went on to notify the group about 7 Fairway Drive (155-033-001040) in Monticello, the outside of the property was clean, in talking with the City of Monticello they were going to deem the property inhabitable until a few things were updated. The city would have the listing so we should put that condition on this parcel notifying the public for the sale. He said he would write something up and get it to us for the publication listing.

Meeting was concluded at 8:50 a.m.

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	11-15-16	***Consent Agenda*:**	
Amt. of Time Required:	5 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve October Revenue/Expenditure Budget Report.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	**Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
Comments:		**Comments:**

Robert J. Hiivala
Wright County Auditor / Treasurer

Wright County Government Center
10 2nd Street N.W. Room 230
Buffalo, MN 55313-1195
Phone: (763) 682-7579
FAX: (763) 682-7873
bob.hiivala@co.wright.mn.us

November 15, 2016

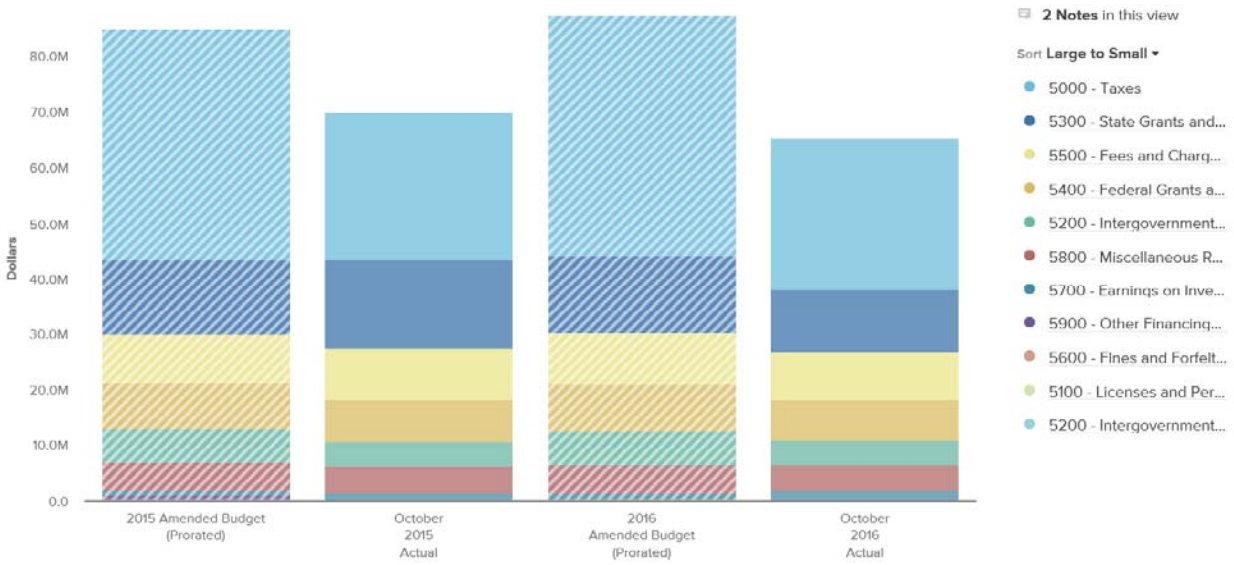
Monthly Budget Review
October

We are now at 83% of the budget year and revenues and expenses are very close to where the county should be on a prorated budget.

Notes on Revenues:
5000 – We have collected property taxes, but have not distributed those funds to the respective funds. This will be done in November.

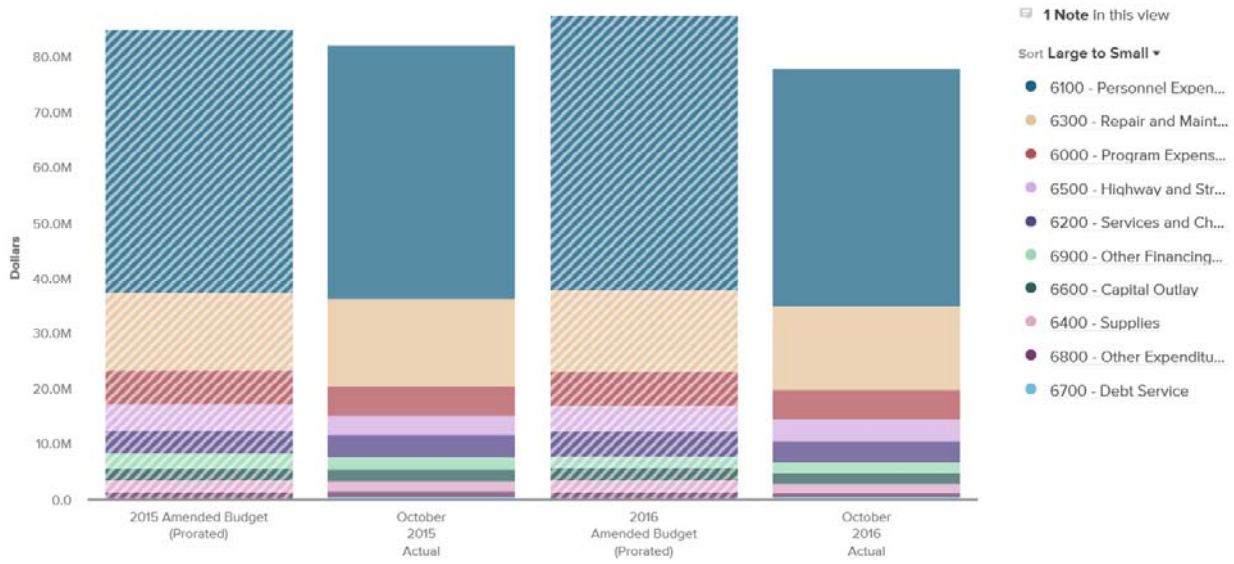
5500 – We continue to be over prorated budget for Fees for Services. This is predominately driven by Planning and Zoning and the Boarding of Prisoners fees.

5700 – We booked an investment adjustment, recognizing the receipt of purchased accrued interest and the return of premiums in the amount of $373,322.63. Investment income is coming in better than budget.



Notes on Expenses:

We seeing budget savings in Personnel related lines. With 10 months done, and September being the last 3 pay period month for 2016, we are anticipating savings in these line items. Capital outlay is under budget but trend is for departments to hold off on these types of expenditures until closer to year end. We generally see a catch up in the last two months.



Respectfully submitted

Bob

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** _11-15-2016_ ***CONSENT AGENDA:*** _____

AMT. OF TIME REQUIRED: _10 Minutes_____ ***ITEM FOR CONSIDERATION:*** _____

____Parks_____
ORIGINATING DEPARTMENT/SERVICE

__Marc Mattice_____
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Review Wright County Parks Commission Minutes From September 2016 and take actions as necessary:

1. Authorize signatures on Memorandum of Understanding between Wright County and the City of Clearwater relating to improvements and operations at Clearwater Wayside.
2. Allow the Director of Parks and Recreation the latitude to work with the Limestone Lake Association on the redevelopment of water retention basins at Limestone Lake County Park.
3. Review and accept the proposed refund policy for camping and reservations.
4. Adopt the 2017 Camping and Shelter reservations and operational dates.

BACKGROUND/JUSTIFICATION:

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $__

BUDGETED: _____ _____
YES NO

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

FUNDING: _____ ___
LEVY OTHER

COMMENTS:

COMMENTS:

Parks Commission Minutes
September 12, 2016
6:00 P.M.

Members Present: DeMatties, Dibben, Daleiden, Leckey, Durst, and Hart

Staff Present: Marc Mattice; Director of Parks and Recreation
Brad Harrington; Parks Coordinator
Jim Stark; Limestone Lake Property Owners Association

The meeting was called to order at 6:00 p.m. at Bertram Chain of Lakes Regional Park, Camp Manitou Office.

Daleiden moved to approve the July 18, 2016 Parks Commission minutes as presented, seconded by Leckey. The motion carried with all in favor.

Daleiden moved to aprove the September 12, 2016 agenda as published. The motion was seconded by DeMatties, and carried with all in favor.

Mattice, along with Jim Stark, presented information which included a letter and handouts related to a proposed water quality improvement project and runoff protection for Limestone Lake. Wright County owns a small parcel of property on the North side of Limestone Lake. In the early 1970's the Minnesota Department of Natural Resources constructed two small fish rearing ponds on this property for the purpose of raising Northern Pike. In the early 1980's these ponds were abandoned. The Lake Association along with the Wright Soil and Water Conservation District believe that by reestablishing these ponds to act as filters and holding areas, it will assist in reducing the sediment and phosphorous runoff into Limestone Lake. After reviewing the letter and handouts, Park Commission members took time for questions and dialog regarding the proposal. They concluded that this would be a worthy project that could be accomplished with little to no cost.

Daleiden moved to recommend to the Wright County Board of Commissioners that the Limestone Lake Association be permitted to follow through with the proposed activities on a one-year trial basis, during which time, they would present quarterly progress reports including plans for maintenance and monitoring. The motion was seconded by Leckey, and carried with all in favor.

Park Commission members went for a short walking tour of Bertram Chain of Lakes Regional Park. Members had the opportunity to see improvements to the facility and to discuss future plans and coordination efforts. Member were pleased with what they observed.

Mattice has been working with City of Clearwater's Administrator regarding the Clearwater Wayside. The City of Clearwater has expressed interest to enter into a cooperative agreement to create a more usable space at the Clearwater Wayside. Both Mattice and the City

Administrator expressed that an archery range would be a great addition to the area. After much discussion, Mattice and the Administrator cooperatively developed an agreement for development and operation of an Archery Range at Clearwater/Wayside. The Wright County Attorney's office reviewed the document, and the agreement was included in the agenda packet to the Parks Commission.

Daleiden moved to recommend that the Wright County Board of Commissioners approve the Memorandum of Understanding between Wright County and The City of Clearwater relating to development and operation of an Archery Range at Clearwater Wayside. The motion was seconded by Leckey, and carried with five in favor, with Hart abstaining.

The Wright County Board held a Budget Hearing for the Parks Department at the end of August. As part of the meeting, Mattice distributed a summary of the 2017 budget. Park Commission members discussed a few projects, including the process for selection of playgrounds, and other improvements. Members overall were in favor of the 2017 budget results.

Mattice and Harrington provided the Parks Commission with the existing refund policy, and mentioned that several customers have expressed concern with the policy this year. The existing policy states:

- A non-refundable $5.00 reservation fee is charged for each reservation. The reservation fee and camping fee for the entire length of stay must be paid when the reservation is made.
- If the reservation is cancelled 14 days or more prior to arrival, the camping fee minus the $5.00 reservation fee will be refunded, or credited to your account.
- If the reservation is cancelled fewer than 14 days prior to the arrival, no refunds will be issued for either camping or reservation fees.

Mattice and Harrington proposed adopting the Minnesota State Park Refund Policy, with a few minor changes. The proposed policy would be:

- **Modifications** A fee of $5.00 will be charged for modifying reservations to a different date, site, or park.
- **Cancellation four or more days prior to arrival:** A $10 cancellation fee is charged. The camping payment (minus the cancellation fee and the non-refundable reservation fee) will be refunded.
- **Cancellation less than four days prior to arrival:** The first night's camping fee is forfeited and a $10 cancellation fee is charged. The customer is refunded the remaining amount of the deposit less the non-refundable reservation fee.
- **Cancellation - No Show:** If a campsite is not occupied on the first night of a reservation, the reservation will be cancelled. No refund given.
- **Reservations:** A non-refundable $5.00 fee is charged for each reservation. The reservation fee and camping fee for the entire length of stay must be paid when the reservation is made.

Harrington provided an update to the Parks Commission related to the "Connecting People to the Outdoors" Grant. Request for Proposals were advertised and four proposal were received. Harrington, along with his counterpart in Stearns County, reviewed the proposals and narrowed the list to two finalists. The finalists were then interviewed and Prairie Woods Environmental Learning Center, whose proposal included a partnership with the Crow River Organization of Water, was ultimately selected.

Mattice stated that he has been working with Rockford Township and the City of Rockford for about the last five months on a parcel of property owned by Brian Wagner. Mr. Wagner is considering selling land, which has riverfront on both the North and South Fork of the Crow River. Mattice previously provided a verbal description of the property, along close-up and aerial photos, at the March 2015 Parks Commission Meeting. Past efforts in identifying a parcel of land suitable for a park and the possibility of partnerships in the southeast portion of the county have not been successful. At discussions with both Rockford Township and Rockford City, Mattice stated that it does not seem financially possible with limited grant funding.

Leckey moved to discontinue pursuing the Wagner Parcel at this time, with the possibility to revisit if grant funding becomes available in the future. The motion was seconded by Durst and carried with all in favor.

Leckey moved to establish the 2017 reservation and operational dates for the campgrounds and shelters with dates as follows:

- **Shelters: Reservations will be opened to the public on Monday, January 9, 2017 with available dates from May 6, 2017 through October 1, 2017.**
- **Campgrounds: Reservations will be opened to the public on Monday, March 6, 2017 with available dates from May 6, 2017 through October 8, 2017.**

The motion was seconded by Durst, and carried with all voting in favor.

Mattice brought up for discussion special events within the park system. Over the last few years, the Parks Department has received more requests for events within the system. These events have always been issued a special use permit free of charge. As more events occur, more staff time is allocated to make sure the grounds are suitable. Discussion revolved around past practices and maintenance activities that occur prior to or after an event. Members felt that more time should be spent in evaluating and the matter should be revisited at the November Parks Commission meeting. Mattice and Harrington are tasked with bringing back a proposed guideline on how events should be handled including types of events and possible charges.

The next meeting is scheduled for November 14, 2016 at 6:00 p.m.

The meeting was adjourned at 8:20 p.m.

Memorandum of Understanding
BETWEEN
WRIGHT COUNTY, MINNESOTA
AND
CITY OF CLEARWATER

This agreement, made this _____ day of _____, 2016, is by and between Wright County, Minnesota, (hereinafter "County") and the City of Clearwater, (hereinafter "City").

WHEREAS, the County owns certain property that is capable of being used to provide recreational opportunities; and

WHEREAS, the County and City desires to fund and build an archery range for use by the general public on a portion of said property;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Use of Property:** Subject to the terms contained herein and the approval by the Wright County Board of Commissioners, and the City Council of the City of Clearwater, the County and City shall, make such improvements to the County's property as necessary for the establishment and operation of an archery range for use by the general public. The County agrees the archery range shall be available for public use only from sunrise to sunset.

2. **Term:** The term of this agreement shall be for ten (10) years commencing on the ____ day of _____, 2016. The parties shall have the right to extend the term hereof upon the same terms and conditions for one successive term of ten (10) year by giving notice of its intention to extend the lease. The notice must be provided no later than six (6) months prior to the expiration of the initial term hereof.

3. **County's Obligations:** The County agrees:

   A. To cooperate with the City in preparing plans for construction of a public archery range including shooting lanes, backstops, and staging area prior to making any improvements.

   B. Assist in the construction of the public archery range.

C. To provide and County's expense, one portable toilet and refuse hauling service for the operating season of May 1, through October 31 each year.

D. To allow the City an exclusive right of first refusal to provide concessions to users of the archery range for any special scheduled events that are likely to draw an extraordinary number of users to the range, at such prices the City may choose.

4. **City's Obligations:** The City agrees:

A. To cooperate with the County in preparing plans for construction of a public archery range including shooting lanes, backstops, and staging area.

C. Assist in the construction of the public archery range.

B. To provide for, at the City's expense, maintenance of the property, including mowing and turf maintenance, and trimming.

C. To provide assistance at the archery range with conducting special events, to the extent the City determines it is feasible.

5. **Shared Obligations**: The County and City Agrees:

A. Construction of the range meeting accessibility codes for public spaces.

B. To provide equal share of expenses for replacing targets, target cores and target structures as defined in the design development.

C. To move through the approval process for alterations to the public archery range, including Park Commission review, and County Board and City Council processes.

6. **Hold Harmless:**

The City agrees to hold the County harmless and defend and indemnify the County against any and all claims for property damage, bodily injury or death arising from the construction, use and maintenance of the property for archery range purposes.

7. **Termination:**

A. **Automatic Termination:** This Agreement shall be terminated automatically upon the expiration of the term as provided in Article 2.

B. **Voluntary Termination:** Either party may terminate this lease prior to the expiration of its term by giving twelve (12) months' prior written notice to the other party.

8. **Improvements:** At the termination of this Agreement, the County shall maintain whatever ownership interests to any and all property provided or installed for use in the operation of an archery range and may remove such property at its option. Physical changes or improvements to the property, including but not limited to changes in grade, paving, fences, and other improvements shall also remain the property of the County.

9. **Assignments:** The County or the City may not assign its interests in this Agreement to any other person, corporation or entity.

10. **Merger and Amendments:** All negotiations, considerations, representations, and understandings between the partiers are incorporated herein and may be modified or altered only by a written instrument signed by representatives of both parties.

Archery Range Budget

Annual Costs:

Item	Notes	Costs	Responsibility
Porta Toilet Rental	1 unit/6 Months/ $70/Month	$420.00	County
Refuse Hauling	90 gallon Cart/ $25/Month	$150.00	County
Grounds Maintenance	Labor Costs/Fuel	$750.0	City
Replacement Targets	As Needed	$1500.00	Shared
Signage		$200.00	County
	TOTAL ANNUAL	**$3020.00**	

Development Costs – All Shared

Item	Notes	Costs
Accessible Trial	From Parking To Range	$5,000
Signage		$1,500
Targets and Supports	20 stations	$7,500
Parking Area Improvements		$3,000
Tables/Benches/Support Items		$2,500
	TOTAL DEVELOPMENT	**$19,500.00**

Questions – Elevated station?

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year written above.

WRIGHT COUNTY

_____
Chairperson, County Board

_____
County Coordinator

City of Clearwater

_____
Mayor

_____
City Administrator

NOTICE OF INTENT TO MODIFY AND IMPLEMENT
CHARGES FOR COUNTY SERVICES

Pursuant to Minnesota Statues, Chapter 373, notice is hereby given by the Wright County Board of Commissioners of the intent to modify and implement the following charges for service (Proposed language and fee changes are reflected in **bold**):

SECTION I. GENERAL REVENUE

ADMINISTRATION

Item	Current 2016 Rate	Proposed 2017 Rate
Parenting Through Divorce	$75.00 Wright County Resident	**REMOVE**

ATTORNEY

Item	Current 2016 Rate	Proposed 2017 Rate
CD's	$10.00	**REMOVE**
Tape Cassettes	$10.00	**REMOVE**
VCR Tape	$25.00 each	**REMOVE**

RECORDER

Item	Current 2016 Rate	Proposed 2017 Rate
Certified Mail	$3.00 per letter	**REMOVE**
Federal Tax Lien Search	$20.00 per name	**$5.00 per name**
State Tax Lien Search	$20.00 per name	**$5.00 per name**
Fax/**E-mail Convenience Fee**	$5.00 + $1.00 per copied page	$5.00 + $1.00 per copied page
Notary Services		**$1.00 per notarization**

SHERIFF

Item	Current 2016 Rate	Proposed 2017 Rate
Special Detail Fee	$55.00 per hour	**$60.00 per hour**

SURVEYOR

Item	Current 2016 Rate	Proposed 2017 Rate
2005 Flight (1' pixel resolution)*	$40.00 per 7,700' x 7,700' tile	**REMOVE**
2008 Flight (0.5' pixel resolution)*	$40.00 per section	**REMOVE**
Entire County*	$2,000.00 county	**REMOVE**
Most Current Flight* (Previous Flights Free)		**$40.00 per section** **$2,000.00 county**
Building Footprints Shapefile*		**$100.00 per municipality** **$500.00 county**
Address Points Shapefile*		**$100.00 per municipality** **$1,000.00 county**
Address Points Subscription*+		**$50.00 per year/per municipality** **$100.00 per year/county**
Postage and handling for Plat Book	$6.00 each	**$7.00 each**

Current 2016 Language	Proposed 2017 Language
Road Centerline Subscription*	Road Centerline Subscription***+**
Parcel Data Subscription*	Parcel Data Subscription***+**

*Data requires a signed license agreement.
(+ NOTE: Subscription costs apply after the one-time full price purchase to provide annual data updates)

SECTION II. ROAD & BRIDGE

HIGHWAY

Item	Current 2016 Rate	Proposed 2017 Rate
Commercial Entrance Permit Fee	$100.00	**$250.00**

(currently reflected in Fees-For-Service Schedule as "Permit/Inspection Fee")

SECTION IV. FEES APPLICABLE TO ALL DEPARTMENTS

Item	Current 2016 Rate	Proposed 2017 Rate
Audio/Video/Digital Photos		**$25.00 per CD, DVD, Tape, Flash Drive/Scan Disk**

The proposed charges for services will be considered at a Public Hearing conducted by the Wright County Board of Commissioners at 9:30 A.M., November 15, 2016 in the County Board Room, Wright County Government Center, Buffalo, Minnesota. Information on the proposal for charges for service is on file in the Administration Department, Room 235, Wright County Government Center, Buffalo, Minnesota.

Interested persons are invited to attend the Hearing or submit written comment prior to the Hearing date. Written comments shall be submitted to Lee Kelly, County Coordinator, Administration Department, 10 2nd St. N.W., Room 235, Buffalo, Minnesota, 55313.

Published in the Herald Journal.

NOTICE OF PUBLIC HEARING
(see attached)

Published: Herald Journal Publishing

Weeks of: October 31, 2016 and November 7, 2016

Submit Invoice To:

Lee Kelly, County Coordinator
Wright County Administration
10 NW 2nd St., Room 235
Buffalo MN 55313

Affidavit of Publication Requested.

Please call 763-682-7698 with any questions.

Please confirm by email that you received this Hearing Notice: (susan.backes@co.wright.mn.us)

NOTICE OF INTENT TO MODIFY AND IMPLEMENT CHARGES FOR COUNTY SERVICES

Pursuant to Minnesota Statues, Chapter 373, notice is hereby given by the Wright County Board of Commissioners of the intent to modify and implement the following charges for service (Proposed language and fee changes are reflected in **bold**):

SECTION I. GENERAL REVENUE

ADMINISTRATION

Item	Current 2016 Rate	Proposed 2017 Rate
Parenting Through Divorce	$75.00 Wright County Resident	**REMOVE**

ATTORNEY

Item	Current 2016 Rate	Proposed 2017 Rate
CD's	$10.00	**REMOVE**
Tape Cassettes	$10.00	**REMOVE**
VCR Tape	$25.00 each	**REMOVE**

RECORDER

Item	Current 2016 Rate	Proposed 2017 Rate
Certified Mail	$3.00 per letter	**REMOVE**
Federal Tax Lien Search	$20.00 per name	**$5.00 per name**
State Tax Lien Search	$20.00 per name	**$5.00 per name**
Fax/**E-mail Convenience Fee**	$5.00 + $1.00 per copied page	$5.00 + $1.00 per copied page
Notary Services		**$1.00 per notarization**

SHERIFF

Item	Current 2016 Rate	Proposed 2017 Rate
Special Detail Fee	$55.00 per hour	**$60.00 per hour**

SURVEYOR

Item	Current 2016 Rate	Proposed 2017 Rate
2005 Flight (1' pixel resolution)*	$40.00 per 7,700' x 7,700' tile	**REMOVE**
2008 Flight (0.5' pixel resolution)*	$40.00 per section	**REMOVE**
Entire County*	$2,000.00 county	**REMOVE**
Most Current Flight*		**$40.00 per section**
(Previous Flights Free)		**$2,000.00 county**
Building Footprints Shapefile*		**$100.00 per municipality**
		$500.00 county
Address Points Shapefile*		**$100.00 per municipality**
		$1,000.00 county
Address Points Subscription*+		**$50.00 per year/per municipality**
		$100.00 per year/county
Postage and handling for Plat Book	$6.00 each	**$7.00 each**

Current 2016 Language	Proposed 2017 Language
Road Centerline Subscription*	Road Centerline Subscription*+
Parcel Data Subscription*	Parcel Data Subscription*+

*Data requires a signed license agreement.

(+ NOTE: Subscription costs apply after the one-time full price purchase to provide annual data updates)

SECTION II. ROAD & BRIDGE

HIGHWAY

Item	Current 2016 Rate	Proposed 2017 Rate
Commercial Entrance Permit Fee	$100.00	**$250.00**

(currently reflected in Fees-For-Service Schedule as "Permit/Inspection Fee")

SECTION IV. FEES APPLICABLE TO ALL DEPARTMENTS

Item	Current 2016 Rate	Proposed 2017 Rate
Audio/Video/Digital Photos		**$25.00 per CD, DVD, Tape, Flash Drive/Scan Disk**

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Interested persons are invited to attend the Hearing or submit written comment prior to the Hearing date. Written comments shall be submitted to Lee Kelly, County Coordinator, Administration Department, 10 2nd St. N.W., Room 235, Buffalo, Minnesota, 55313.

Published in the Herald Journal Oct. 31 and Nov. 7, 2016.

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)

) ss.

COUNTY OF Wright)

Dale Kovar, being first duly sworn, on oath states as follows:

1. I am the publisher of the Herald Journal, or the publisher's ;nated agent. I have personal knowledge of the facts stated in this lavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to itute a qualified newspaper under Minnesota law, including those rements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

Monday October 31 and November 7, 2016

4. The publisher's lowest classified rate paid by commercial for comparable space, as determined pursuant to § 331A.06, is as ws: $12.75 per column inch.

5. Mortgage Foreclosure Notices *[Effective 7/1/15]*. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Wright County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

6. FURTHER YOUR AFFIANT SAITH NOT.

_____

ature]

:ribed and sworn to before me on this 17th day of ember, 2016

da J Krienke

y Public

LINDA JEAN KRIENKE
NOTARY PUBLIC - MINNESOTA
My Comm. Exp. Jan. 31, 2020

If applicable File #_____ Invoice #_____ $_____

Print List in Order By: 2

1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1

1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D

D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5	DEPT			COUNTY BOARD		
2292	**B&H PHOTO VIDEO REMITTANCE PROCES**					
	01-005-000-0000-6621		620.95	AUDIO RECORDER/SD CARD BOARD	116926203	FURNITURE & EQUIPMENT
2292	**B&H PHOTO VIDEO REMITTANCE PROCES**		**620.95**	**1** Transactions		
1344	**MARCO**					
	01-005-000-0000-6301		1.75	PRINTER CHARGE SEPT 2016	3762341	REPAIRS & MAINTENANCE
1344	**MARCO**		**1.75**	**1** Transactions		
5	**DEPT Total:**		**622.70**	**COUNTY BOARD**	**2 Vendors**	**2 Transactions**
13	DEPT			COURT ADMINISTRATOR		
1203	**GABRIEL/CATHLEEN**					
	01-013-000-0000-6270		100.00	FA 11 5642 APPEARANCE 11/3/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	PR 16 5120 APPEARANCE 10/31/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	FA 06 9371 APPEARANCE 10/27/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	FA 08 8594 APPEARANCE 10/27/16		COURT APPOINTED COUNSEL
1203	**GABRIEL/CATHLEEN**		**400.00**	**4** Transactions		
3111	**VANG/KELLY**					
	01-013-000-0000-6261		173.00	PR 16 4076 COURT VISITOR		PROFESSIONAL SERVICES
3111	**VANG/KELLY**		**173.00**	**1** Transactions		
13	**DEPT Total:**		**573.00**	**COURT ADMINISTRATOR**	**2 Vendors**	**5 Transactions**
25	DEPT			COURT SERVICES		
4578	**AIAFS**					
	01-025-000-0000-6804		85.00	11/13/17 TRAINING DIERS		STAFF TRAINING
4578	**AIAFS**		**85.00**	**1** Transactions		
464	**DEPARTMENT OF CORRECTIONS**					
	01-025-000-0000-6338		50.00	LODGING TRAINING ANDERSON	376314	CONFERENCES & MEETINGS
	01-025-000-0000-6338		75.00	LODGING TRAINING HEIKKINEN	376318	CONFERENCES & MEETINGS
464	**DEPARTMENT OF CORRECTIONS**		**125.00**	**2** Transactions		
3227	**JOHNSON/TAMMI**					
	01-025-000-0000-6331		47.50	95 MILES		TRAVEL

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3227	**JOHNSON/TAMMI**		**47.50**	**1** Transactions		
1344	**MARCO**					
	01-025-000-0000-6301		164.18	PRINTER CHARGE SEPT 2016	3762341	REPAIRS & MAINTENANCE
1344	**MARCO**		**164.18**	**1** Transactions		
645	**MN CORRECTIONS ASSOCIATION**					
	01-025-000-0000-6245		35.00	MEMBERSHIP	04740	MEMBERSHIPS, DUES & FEES
645	**MN CORRECTIONS ASSOCIATION**		**35.00**	**1** Transactions		
1668	**MUNSON/MARGARET**					
	01-025-000-0000-6331		287.00	574 MILES		TRAVEL
1668	**MUNSON/MARGARET**		**287.00**	**1** Transactions		
3998	**PREMIER BIOTECH LABS LLC**					
	01-025-000-0000-6263		30.90	MAIL IN UA TEST	L302997	RANDOM DRUG TESTING
3998	**PREMIER BIOTECH LABS LLC**		**30.90**	**1** Transactions		
25	**DEPT Total:**		**774.58**	**COURT SERVICES**	**7 Vendors**	**8 Transactions**
31	DEPT			COUNTY COORDINATOR		
1344	**MARCO**					
	01-031-000-0000-6301		13.50	PRINTER CHARGE SEPT 2016	3762341	REPAIRS & MAINTENANCE
1344	**MARCO**		**13.50**	**1** Transactions		
31	**DEPT Total:**		**13.50**	**COUNTY COORDINATOR**	**1 Vendors**	**1 Transactions**
41	DEPT			COUNTY AUDITOR-TREASURER		
3675	**GOVERNMENT FORMS & SUPPLIES**					
	01-041-000-0000-6411		267.96	MARRIAGE BINDER F60	303894	OPERATING SUPPLIES
3675	**GOVERNMENT FORMS & SUPPLIES**		**267.96**	**1** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-041-000-0000-6235		73.26	BOARD MINUTES 09/20-10/11/2016	40	PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**73.26**	**1** Transactions		
1344	**MARCO**					
	01-041-000-0000-6301		188.75	PRINTER CHARGE SEPT 2016	3762341	REPAIRS & MAINTENANCE

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1344	**MARCO**		**188.75**	**1** Transactions		
1961	**NELSON/CARLA**					
	01-041-000-0000-6331		50.00	100 MILES		TRAVEL
1961	**NELSON/CARLA**		**50.00**	**1** Transactions		
6002	**PAKOR INC**					
	01-041-000-0000-6411		293.23	PASSPORT MEDIA PAPER/FOLDERS	8020527	OPERATING SUPPLIES
6002	**PAKOR INC**		**293.23**	**1** Transactions		
41	**DEPT Total:**		**873.20**	**COUNTY AUDITOR-TREASURER**	**5 Vendors**	**5 Transactions**
63	DEPT			IT (INFORMATIONAL TECHNOLOGY)		
2691	**GTS EDUCATIONAL EVENTS**					
	01-063-000-0000-6261		1,375.00	2016 GOV IT SYMPOSIUM X6	18909659742529	PROFESSIONAL SERVICES
	01-063-000-0000-6338		725.00	2016 GOV IT SYMPOSIUM X6	18909659742529	CONFERENCES & MEETINGS
2691	**GTS EDUCATIONAL EVENTS**		**2,100.00**	**2** Transactions		
4055	**HYLAND SOFTWARE INC**					
	01-063-000-0000-6261		4,250.00	ONBASE EDUCATION TRAINING IT 12/18/2016 12/18/2017	PS11718458	PROFESSIONAL SERVICES
4055	**HYLAND SOFTWARE INC**		**4,250.00**	**1** Transactions		
4547	**LARSON/KEN**					
	01-063-000-0000-6331		45.00	90 MILES		TRAVEL
4547	**LARSON/KEN**		**45.00**	**1** Transactions		
1344	**MARCO**					
	01-063-000-0000-6301		6.68	PRINTER CHARGE SEPT 2016	3762341	EQUIPMENT MAINTENANCE
1344	**MARCO**		**6.68**	**1** Transactions		
6915	**OFFICE OF MN IT SERVICES**					
	01-063-000-0000-6260		2,100.00	NETWORK CHARGE/INTERNET 2016-9	DV16090495	SOFTWARE OR SYSTEMS SUPPORT
	01-063-000-0000-6260		2,100.00	NETWORK CHARGE/INTERNET2016-10	DV16100494	SOFTWARE OR SYSTEMS SUPPORT
6915	**OFFICE OF MN IT SERVICES**		**4,200.00**	**2** Transactions		
63	**DEPT Total:**		**10,601.68**	**IT (INFORMATIONAL TECHNOLOGY)**	**5 Vendors**	**7 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
71	DEPT			ELECTIONS		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-071-000-0000-6235		52.17	SAMPLE BALLOTS PAT INFO		PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**52.17**	**1** Transactions		
1961	**NELSON/CARLA**					
	01-071-000-0000-6411		85.05	REIMBURSE ELECTION SUPPLIES		OPERATING SUPPLIES
1961	**NELSON/CARLA**		**85.05**	**1** Transactions		
3596	**SEACHANGE PRINTING AND MARKETING I**					
	01-071-000-0000-6411		643.52	GENERAL ELECTION BALLOTS	10718	OPERATING SUPPLIES
3596	**SEACHANGE PRINTING AND MARKETING I**		**643.52**	**1** Transactions		
71	**DEPT Total:**		**780.74**	**ELECTIONS**	**3 Vendors**	**3 Transactions**
91	DEPT			COUNTY ATTORNEY		
3343	**BOWEN/JOHN**					
	01-091-000-0000-6331		106.00	212 MILES		TRAVEL
3343	**BOWEN/JOHN**		**106.00**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-091-000-0000-6621		253.23	PRIVACY SCREENS	FSD6849	FURNITURE & EQUIPMENT
5721	**CDW GOVERNMENT INC**		**253.23**	**1** Transactions		
3052	**DAKOTA COUNTY SHERIFF**					
	01-091-000-0000-6261		70.00	PROCESS SERVER STATE V LACEK		PROFESSIONAL SERVICES
3052	**DAKOTA COUNTY SHERIFF**		**70.00**	**1** Transactions		
1264	**DELL MARKETING LP**					
	01-091-000-0000-6411		104.99	COMPUTER BATTERY	XK1RN3PC8	OPERATING SUPPLIES
1264	**DELL MARKETING LP**		**104.99**	**1** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-091-000-0000-6235		4.07	ASSESSMENT NOTICE		PUBLICATIONS & BROCHURES
	01-091-000-0000-6235		40.00	SUBSCRIPTION		PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**44.07**	**2** Transactions		
292	**HOHL/CYNTHIA J**					
	01-091-000-0000-6331		46.00	92 MILES		TRAVEL

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
292	**HOHL/CYNTHIA J**		**46.00**	**1** Transactions		
1344	**MARCO**					
	01-091-000-0000-6301		185.85	PRINTER CHARGE SEPT 2016	3762341	REPAIRS & MAINTENANCE
1344	**MARCO**		**185.85**	**1** Transactions		
6916	**MENKEN/JULIE A**					
	01-091-000-0000-6261		743.75	TRANSCRIPT GRAND JURY CLOUGH		PROFESSIONAL SERVICES
6916	**MENKEN/JULIE A**		**743.75**	**1** Transactions		
2094	**MN LAWYER**					
	01-091-000-0000-6235		299.00	SUBSCRIPTION RENEWAL		PUBLICATIONS & BROCHURES
2094	**MN LAWYER**		**299.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-091-000-0000-6411		74.11	SUPPLIES 873143746001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**74.11**	**1** Transactions		
4583	**WRIGHT COUNTY HEALTH & HUMAN SERV**					
	01-091-000-0000-6338		35.00	REGISTRATION TRAINING BOWEN		CONFERENCES & MEETINGS
	01-091-000-0000-6338		35.00	REGISTRATION TRAINING SIMONDS		CONFERENCES & MEETINGS
4583	**WRIGHT COUNTY HEALTH & HUMAN SERV**		**70.00**	**2** Transactions		
91	**DEPT Total:**		**1,997.00**	**COUNTY ATTORNEY**	**11 Vendors**	**13 Transactions**
100	DEPT			OTHER GENERAL GOVERNMENT		
3422	**DAHL/TIM**					
	01-100-000-0000-6912		125.00	REIMBURSE SAFETY SHOES	1237	SAFETY PROGRAM
3422	**DAHL/TIM**		**125.00**	**1** Transactions		
4079	**EMANUELSON PODAS**					
	01-100-000-0000-6605		1,788.75	PROFESSIONAL SERVICES GC 10/31	9450	SITE IMPROVEMENTS-COURTHOUSE
	01-100-000-0000-6605		39.96	REIMBURSABLE EXPENSES	9450	SITE IMPROVEMENTS-COURTHOUSE
	01-100-000-0000-6605		2.00	PRINTS	9450	SITE IMPROVEMENTS-COURTHOUSE
4079	**EMANUELSON PODAS**		**1,830.71**	**3** Transactions		
593	**MOTOROLA INC**					
	01-100-000-0000-6305		14,093.34	MOTOROLA 800 MHZ MAINT 12/01/2016 02/28/2017	78365905	800MHZ MAINTENANCE EXPENSE

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
593	**MOTOROLA INC**		**14,093.34**	**1** Transactions		
4121	**RTS DRUG TESTING**					
	01-100-000-0000-6261		440.00	DRUG TESTING OCT 2016	8883	PROFESSIONAL SERVICES
4121	**RTS DRUG TESTING**		**440.00**	**1** Transactions		
3817	**RUPP,ANDERSON,SQUIRES,WALDSPURGE**					
	01-100-000-0000-6261		1,688.35	LITIGATION STATE AUDITOR		PROFESSIONAL SERVICES
3817	**RUPP,ANDERSON,SQUIRES,WALDSPURGE**		**1,688.35**	**1** Transactions		
4567	**SHINGOBEE**					
	01-100-000-0000-6605		15,699.00	DOOR REPLACEMENTS HHSC	16002015001	SITE IMPROVEMENTS-COURTHOUSE
4567	**SHINGOBEE**		**15,699.00**	**1** Transactions		
2362	**TRACKER**					
	01-100-000-0000-5710		705.00	SUBSCRIPTION FEE 10/01/2016 12/31/2016	0400835	EARNINGS ON INVESTMENTS
2362	**TRACKER**		**705.00**	**1** Transactions		
100	**DEPT Total:**		**34,581.40**	**OTHER GENERAL GOVERNMENT**	**7 Vendors**	**9 Transactions**
101	DEPT			COUNTY RECORDER		
4582	**EASYKEYS.COM**					
	01-101-000-0000-6411		13.90	REPLACEMENT KEYS X2	3801841	OPERATING SUPPLIES
4582	**EASYKEYS.COM**		**13.90**	**1** Transactions		
1344	**MARCO**					
	01-101-000-0000-6301		71.00	PRINTER CHARGE SEPT 2016	3762341	REPAIRS & MAINTENANCE
1344	**MARCO**		**71.00**	**1** Transactions		
101	**DEPT Total:**		**84.90**	**COUNTY RECORDER**	**2 Vendors**	**2 Transactions**
105	DEPT			ASSESSOR		
4281	**BERSIE/ALEX**					
	01-105-000-0000-6331		26.00	52 MILES		TRAVEL
4281	**BERSIE/ALEX**		**26.00**	**1** Transactions		
6627	**MAAO REGION 3**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-105-000-0000-6245		100.00	2017 DUES		MEMBERSHIPS, DUES & FEES
6627	**MAAO REGION 3**		**100.00**	**1** Transactions		
1344	**MARCO**					
	01-105-000-0000-6301		66.67	PRINTER CHARGE SEPT 2016	3762341	REPAIRS & MAINTENANCE
1344	**MARCO**		**66.67**	**1** Transactions		
284	**MN COUNTIES COMPUTER COOPERATIVE**					
	01-105-000-0000-6804		300.00	STAFF TRAINING		STAFF TRAINING
	01-105-000-0000-6804		150.00	STAFF TRAINING	2Y1610199	STAFF TRAINING
284	**MN COUNTIES COMPUTER COOPERATIVE**		**450.00**	**2** Transactions		
3921	**OFFICE DEPOT**					
	01-105-000-0000-6411		4.53	SUPPLIES 875479858002		OPERATING SUPPLIES
	01-105-000-0000-6411		59.23	SUPPLIES 875479858001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**63.76**	**2** Transactions		
105	**DEPT Total:**		**706.43**	**ASSESSOR**	**5 Vendors**	**7 Transactions**
107	DEPT			PLANNING AND ZONING		
1264	**DELL MARKETING LP**					
	01-107-000-0000-6620		1,735.12	COMPUTERS/ADAPTERS X2	XK1X41CK5	COMPUTER OR SOFTWARE PURCHASES
1264	**DELL MARKETING LP**		**1,735.12**	**1** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-107-000-0000-6235		14.43	LEGAL PUBLICATION FEES		PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**14.43**	**1** Transactions		
4467	**JANIKULA/TRACY**					
	01-107-000-0000-6338		184.06	REIMBURSE LODGING CONFERENCE		CONFERENCES & MEETINGS
4467	**JANIKULA/TRACY**		**184.06**	**1** Transactions		
1344	**MARCO**					
	01-107-000-0000-6301		7.10	PRINTER CHARGE SEPT 2016	3762341	REPAIRS & MAINTENANCE
1344	**MARCO**		**7.10**	**1** Transactions		
5486	**MARCO**					
	01-107-000-0000-6343		594.00	10/15-11/15/2016	316111350	MACHINERY OR EQUIPMENT LEASES

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5486	**MARCO**		**594.00**	**1** Transactions		
1487	**MN DEPARTMENT OF LABOR & INDUSTRY**					
	01-107-000-0000-5830		2,704.78	OCT 2016 25930171000		MISCELLANEOUS REVENUE
1487	**MN DEPARTMENT OF LABOR & INDUSTRY**		**2,704.78**	**1** Transactions		
4728	**WOODFORD/MICHAEL**					
	01-107-000-0000-6331		65.00	130 MILES		TRAVEL
	01-107-000-0000-6331		10.00	REIMBURSE GAS		TRAVEL
4728	**WOODFORD/MICHAEL**		**75.00**	**2** Transactions		
107	**DEPT Total:**		**5,314.49**	**PLANNING AND ZONING**	**7 Vendors**	**8 Transactions**
111	DEPT			BUILDING CARE		
1075	**BUFFALO/CITY OF**					
	01-111-000-0000-6251		8.46	01 001100 00		UTILITY SERVICES
	01-111-000-0000-6251		3,810.22	08 052100 03		UTILITY SERVICES
	01-111-000-0000-6251		1,600.00	02 068010 00		UTILITY SERVICES
	01-111-000-0000-6251		6,986.92	27 009020 00		UTILITY SERVICES
	01-111-000-0000-6251		23,938.43	02 068000 00		UTILITY SERVICES
	01-111-000-0000-6251		54.99	02 069010 00		UTILITY SERVICES
	01-111-000-0000-6251		9,885.06	02 069000 00		UTILITY SERVICES
	01-111-000-0000-6251		143.73	01 147020 03		UTILITY SERVICES
	01-111-000-0000-6251		18.42	11 059855 00		UTILITY SERVICES
	01-111-000-0000-6252		43,982.07	27 009010 01		JAIL/LEC UTILITY SERVICES
1075	**BUFFALO/CITY OF**		**90,428.30**	**10** Transactions		
5974	**CENTER POINT ENERGY**					
	01-111-000-0000-6409		1,181.35	7615763		JAIL/LEC FUEL FOR BUILDING
	01-111-000-0000-6410		1,365.68	5871994		FUEL FOR BUILDINGS
	01-111-000-0000-6410		102.39	5767681		FUEL FOR BUILDINGS
	01-111-000-0000-6410		40.80	5811649		FUEL FOR BUILDINGS
5974	**CENTER POINT ENERGY**		**2,690.22**	**4** Transactions		
5196	**CLIMATE AIR**					
	01-111-000-0000-6301		4,300.00	REPAIRS HEAT PUMP ANNEX	38697	REPAIRS & MAINTENANCE
5196	**CLIMATE AIR**		**4,300.00**	**1** Transactions		
416	**COTTENS BUFFALO**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-111-000-0000-6302		8.06	OIL/FILTERS LEC TRACTOR	596293	JAIL/LEC REPAIRS AND MAINTENANCE
416	**COTTENS BUFFALO**		**8.06**	**1** Transactions		
2519	**CROTEAU PLUMBING**					
	01-111-000-0000-6302		411.50	REPAIRS LINE REPLACEMENT LEC	9546	JAIL/LEC REPAIRS AND MAINTENANCE
2519	**CROTEAU PLUMBING**		**411.50**	**1** Transactions		
4816	**EMEDCO**					
	01-111-000-0000-6301		260.13	PARKING AREA SIGNS GC	9332399342	REPAIRS & MAINTENANCE
4816	**EMEDCO**		**260.13**	**1** Transactions		
2635	**EXCEPTIONAL OUTDOOR SERVICES**					
	01-111-000-0000-6301		300.00	COMMERCIAL WINTERIZE GC	829	REPAIRS & MAINTENANCE
2635	**EXCEPTIONAL OUTDOOR SERVICES**		**300.00**	**1** Transactions		
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**					
	01-111-000-0000-6302		130.00	PUMPING TANK SSSBIL	590576	JAIL/LEC REPAIRS AND MAINTENANCE
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**		**130.00**	**1** Transactions		
3271	**IDC AUTOMATIC**					
	01-111-000-0000-6301		141.50	OTSEGO HWY SHOP DOOR REPAIR	D328289IN	REPAIRS & MAINTENANCE
3271	**IDC AUTOMATIC**		**141.50**	**1** Transactions		
3141	**LAPLANT DEMO INC**					
	01-111-000-0000-6251		668.71	WASTE DISPOSAL GC 10/20/16	44085	UTILITY SERVICES
3141	**LAPLANT DEMO INC**		**668.71**	**1** Transactions		
1344	**MARCO**					
	01-111-000-0000-6301		0.20	PRINTER CHARGE SEPT 2016	3762341	REPAIRS & MAINTENANCE
1344	**MARCO**		**0.20**	**1** Transactions		
6140	**RUSSELL SECURITY RESOURCE INC**					
	01-111-000-0000-6301		111.75	REPAIRS CYLINDER HWY	A28482	REPAIRS & MAINTENANCE
6140	**RUSSELL SECURITY RESOURCE INC**		**111.75**	**1** Transactions		
4569	**SPAETH MASONRY**					
	01-111-000-0000-6301		16,485.00	SIDEWALK/CURB REPLACE GC	110	REPAIRS & MAINTENANCE
4569	**SPAETH MASONRY**		**16,485.00**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3741	**WASTE MANAGEMENT OF WI-MN**					
	01-111-000-0000-6251		880.52	WASTE DISPOSAL GC 11/1/2016	696622015936	UTILITY SERVICES
	01-111-000-0000-6251		1,248.29	WASTE DISPOSAL HHSC 11/1/2016	696622115934	UTILITY SERVICES
	01-111-000-0000-6251		221.74	WASTE DISPOSAL HWY 11/1/2016	696622215932	UTILITY SERVICES
	01-111-000-0000-6252		372.22	WASTE DISPOSAL LEC 11/16	696624115932	JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6251		604.72	WASTE DISPOSAL PWB 11/16	696624215930	UTILITY SERVICES
3741	**WASTE MANAGEMENT OF WI-MN**		**3,327.49**	**5** Transactions		
1535	**WRIGHT HENNEPIN ELECTRIC**					
	01-111-000-0000-6251		19.95	150 1688 8215		UTILITY SERVICES
	01-111-000-0000-6251		27.95	150 1683 1028		UTILITY SERVICES
	01-111-000-0000-6252		36.45	150 1690 5805		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		42.95	150 1690 5904		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		47.95	150 1683 4363		JAIL/LEC UTILITY SERVICES
1535	**WRIGHT HENNEPIN ELECTRIC**		**175.25**	**5** Transactions		
111	**DEPT Total:**		**119,438.11**	**BUILDING CARE**	**15 Vendors**	**35 Transactions**
121	DEPT			VETERANS SERVICE		
1344	**MARCO**					
	01-121-000-0000-6301		36.06	PRINTER CHARGE SEPT 2016	3762341	REPAIRS & MAINTENANCE
1344	**MARCO**		**36.06**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-121-000-0000-6411		11.82	SUPPLIES 876031551001		OPERATING SUPPLIES
	01-121-000-0000-6411		52.54	SUPPLIES 875183300001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**64.36**	**2** Transactions		
121	**DEPT Total:**		**100.42**	**VETERANS SERVICE**	**2 Vendors**	**3 Transactions**
201	DEPT			SHERIFF		
2137	**ACCESS DATA**					
	01-201-000-0000-6260		5,369.28	FTK5 MAINT RENEWAL 2017-2019 01/01/2017 12/31/2019	72926	SOFTWARE OR SYSTEMS SUPPORT
2137	**ACCESS DATA**		**5,369.28**	**1** Transactions		
4902	**BURDAS TOWING**					
	01-201-000-0000-6261		255.00	16031445	033936	PROFESSIONAL SERVICES

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4902	**BURDAS TOWING**		**255.00**	**1** Transactions		
1264	**DELL MARKETING LP**					
	01-201-000-0000-6620		186.89	ADAPTERS	XK23RJRP6	COMPUTER OR SOFTWARE PURCHASES
	01-201-000-0000-6620		9,356.27	DESKTOP COMPUTERS	XK23X7516	COMPUTER OR SOFTWARE PURCHASES
1264	**DELL MARKETING LP**		**9,543.16**	**2** Transactions		
3064	**EMERGENCY AUTOMOTIVE TECH INC**					
	01-201-000-0000-6621		471.61	SQUAD EQUIPMENT	DL09221625A	FURNITURE & EQUIPMENT
3064	**EMERGENCY AUTOMOTIVE TECH INC**		**471.61**	**1** Transactions		
1227	**EXPERT AUTOMOTIVE & TOWING INC**					
	01-201-000-0000-6261		145.00	16031392		PROFESSIONAL SERVICES
1227	**EXPERT AUTOMOTIVE & TOWING INC**		**145.00**	**1** Transactions		
3630	**H & H SPORT SHOP INC**					
	01-201-000-0000-6452		20.00	CAR WASHES OCT 2016		VEHICLE MAINTENANCE
3630	**H & H SPORT SHOP INC**		**20.00**	**1** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-201-000-0000-6261		0.74	UNCLAIMED ITEMS NOTICE	10/31/2016	PROFESSIONAL SERVICES
4817	**HERALD JOURNAL PUBLISHING INC**		**0.74**	**1** Transactions		
1052	**HR SPECIALIST EMPLOYMENT LAW**					
	01-201-000-0000-6235		281.00	MN EMPLOYMENT LAW NEWSLETTER 12/01/2016 11/30/2017	SBQ2R03	PUBLICATIONS & BROCHURES
1052	**HR SPECIALIST EMPLOYMENT LAW**		**281.00**	**1** Transactions		
3852	**JACK'S OF COKATO INC**					
	01-201-000-0000-6452		76.00	CAR WASHES OCT 2016	10/31/2016	VEHICLE MAINTENANCE
3852	**JACK'S OF COKATO INC**		**76.00**	**1** Transactions		
6841	**L3 COMMUNICATIONS INC**					
	01-201-000-0000-6411		123.90	BATTERY VLP2 TRANSMITTER	0247555IN	OPERATING SUPPLIES
6841	**L3 COMMUNICATIONS INC**		**123.90**	**1** Transactions		
1344	**MARCO**					
	01-201-000-0000-6343		446.50	PRINTER CHARGE SEPT 2016	3762341	MACHINERY OR EQUIPMENT LEASES

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1344	**MARCO**		**446.50**	**1** Transactions		
2658	**MONTICELLO TOWING LLC**					
	01-201-000-0000-6261		150.00	16031567	21290	PROFESSIONAL SERVICES
2658	**MONTICELLO TOWING LLC**		**150.00**	**1** Transactions		
3844	**NET TRANSCRIPTS INC**					
	01-201-000-0000-6261		411.93	TRANSCRIBE STATEMENTS	10179IN	PROFESSIONAL SERVICES
3844	**NET TRANSCRIPTS INC**		**411.93**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-201-000-0000-6411		66.73	SUPPLIES 875139486001		OPERATING SUPPLIES
	01-201-000-0000-6411		316.00	SUPPLIES 876183985001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**382.73**	**2** Transactions		
6564	**PTS OF AMERICA LLC**					
	01-201-000-0000-6261		1,008.55	PRISONER TRANSPORT 11/1/16	121246	PROFESSIONAL SERVICES
6564	**PTS OF AMERICA LLC**		**1,008.55**	**1** Transactions		
4161	**SHRED IT USA LLC**					
	01-201-000-0000-6261		822.38	SHREDDING SERVICE	8121151106	PROFESSIONAL SERVICES
4161	**SHRED IT USA LLC**		**822.38**	**1** Transactions		
2649	**TOMAR ELECTRONICS**					
	01-201-000-0000-6301		134.73	LIGHTBAR HOOK KITS	089534	REPAIRS & MAINTENANCE
	01-201-000-0000-6301		369.04	LIGHTBAR HOOK KITS	089561	REPAIRS & MAINTENANCE
2649	**TOMAR ELECTRONICS**		**503.77**	**2** Transactions		
201	**DEPT Total:**		**20,011.55**	**SHERIFF**	**17 Vendors**	**20 Transactions**
250	DEPT			SHERIFF-CORRECTIONS		
6158	**ARAMARK SERVICES INC**					
	01-250-000-0000-6459		7,999.46	INMATE MEALS 10/20-10/26/16	2007233000156	LAW ENFORCE-JAIL FOOD-LAUNDRY
	01-250-000-0000-6459		7,642.27	INMATE MEALS 10/27-11/02/2016	2007233000159	LAW ENFORCE-JAIL FOOD-LAUNDRY
6158	**ARAMARK SERVICES INC**		**15,641.73**	**2** Transactions		
3654	**C & C EMBROIDERY**					
	01-250-000-0000-6411		110.00	ERT T SHIRTS JAIL STAFF	110116	OPERATING SUPPLIES

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3654	**C & C EMBROIDERY**		**110.00**	**1** Transactions		
277	**CENTRASOTA ORAL & MAXILLOFACIAL SU**					
	01-250-000-0000-6458		371.00	SURGICAL EXTRACTION-AJJ 11/3	ID27443	JAIL MEDICAL
277	**CENTRASOTA ORAL & MAXILLOFACIAL SU**		**371.00**	**1** Transactions		
2327	**CONSULTING RADIOLOGISTS LTD MN**					
	01-250-000-0000-6458		55.29	RADIOLOGY-JWB	CR544570	JAIL MEDICAL
2327	**CONSULTING RADIOLOGISTS LTD MN**		**55.29**	**1** Transactions		
4475	**DENTAL CARE ASSOCIATES OF BUFFALO**					
	01-250-000-0000-6458		265.00	DENTAL EXTRACTION/XRAY/VISIT	10112016	JAIL MEDICAL
	01-250-000-0000-6458		99.00	DENTAL VISIT/XRAYS-AJJ	11112016	JAIL MEDICAL
4475	**DENTAL CARE ASSOCIATES OF BUFFALO**		**364.00**	**2** Transactions		
2166	**LATEST PRODUCTS CORPORATION**					
	01-250-000-0000-6411		215.57	HEAT DYE TRANSFERS UNIFORMS	R02518	OPERATING SUPPLIES
2166	**LATEST PRODUCTS CORPORATION**		**215.57**	**1** Transactions		
1344	**MARCO**					
	01-250-000-0000-6343		278.12	PRINTER CHARGE SEPT 2016	3762341	MACHINERY OR EQUIPMENT LEASES
1344	**MARCO**		**278.12**	**1** Transactions		
3413	**MEND CORRECTIONAL CARE LLC**					
	01-250-000-0000-6458		42.38	EKIT REPLACEMENTS OCT 2016	1590	JAIL MEDICAL
	01-250-000-0000-6458		27,529.33	OCT 2016 HEALTHCARE SERVICES	1623	JAIL MEDICAL
3413	**MEND CORRECTIONAL CARE LLC**		**27,571.71**	**2** Transactions		
3921	**OFFICE DEPOT**					
	01-250-000-0000-6411		193.72	SUPPLIES 874313515001		OPERATING SUPPLIES
	01-250-000-0000-6458		30.78	SUPPLIES 874312990001		JAIL MEDICAL
3921	**OFFICE DEPOT**		**224.50**	**2** Transactions		
55528	**RELIABLE MEDICAL SUPPLY INC**					
	01-250-000-0000-6458		50.00	OXYGEN PORTABLE 10CF TANK	756500	JAIL MEDICAL
55528	**RELIABLE MEDICAL SUPPLY INC**		**50.00**	**1** Transactions		
4702	**STERICYCLE INC**					
	01-250-000-0000-6261		56.82	MEDICAL WASTE NOV 2016	4006660170	PROFESSIONAL SERVICES

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4702	**STERICYCLE INC**		**56.82**	**1** Transactions		
6851	**TASER INTERNATIONAL**					
	01-250-000-0000-6621		51.05	DPM BATTERY PACK ASSEMBLED	SI1457008	FURNITURE & EQUIPMENT
6851	**TASER INTERNATIONAL**		**51.05**	**1** Transactions		
3435	**THRIFTY WHITE PHARMACY**					
	01-250-000-0000-6458		96.32	OCT 2016 JAIL STOCK MEDS	783585 OCT	JAIL MEDICAL
	01-250-000-0000-6458		1,557.95	OCT 2016 PRIVATE ACCTS	783586 OCT	JAIL MEDICAL
3435	**THRIFTY WHITE PHARMACY**		**1,654.27**	**2** Transactions		
74329	**WRIGHT COUNTY JAIL ADMIN**					
	01-250-000-0000-6261		6.00	DOC INMATE TRAIN RIDE 243628	11/3/2016	PROFESSIONAL SERVICES
74329	**WRIGHT COUNTY JAIL ADMIN**		**6.00**	**1** Transactions		
250	**DEPT Total:**		**46,650.06**	**SHERIFF-CORRECTIONS**	**14 Vendors**	**19 Transactions**
281	DEPT			CIVIL DEFENSE		
1344	**MARCO**					
	01-281-000-0000-6301		36.07	PRINTER CHARGE SEPT 2016	3762341	REPAIRS & MAINTENANCE
1344	**MARCO**		**36.07**	**1** Transactions		
281	**DEPT Total:**		**36.07**	**CIVIL DEFENSE**	**1 Vendors**	**1 Transactions**
521	DEPT			PARKS		
2111	**CEDAR LAKE CONSERVATION CLUB**					
	01-521-000-0000-6104		750.00	HOURLY WAGE AIS MONITORING	201600001	TEMPORARY - SUMMER YOUTH
2111	**CEDAR LAKE CONSERVATION CLUB**		**750.00**	**1** Transactions		
416	**COTTENS BUFFALO**					
	01-521-000-0000-6452		289.00	TOOLS NEW SHOP	593993	VEHICLE MAINTENANCE
	01-521-000-0000-6411		101.94	PARTS FOR INVENTORY	595694	OPERATING SUPPLIES
	01-521-000-0000-6411		33.42	PARTS FOR INVENTORY	595759	OPERATING SUPPLIES
	01-521-000-0000-6411		68.49	PARTS FOR INVENTORY	596039	OPERATING SUPPLIES
	01-521-000-0000-6411		140.37	PARTS FOR INVENTORY	596040	OPERATING SUPPLIES
	01-521-000-0000-6411		29.99	PARTS FOR INVENTORY	596300	OPERATING SUPPLIES
416	**COTTENS BUFFALO**		**663.21**	**6** Transactions		

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1660	**CROP PRODUCTION SERVICES INC**					
	01-521-000-0000-6550		408.44	GARLON 4 BUCKTHORN TREATMENT	31622883	VEGETATION MANAGEMENT
1660	**CROP PRODUCTION SERVICES INC**		**408.44**	**1** Transactions		
2524	**GREEN VIEW INC**					
	01-521-000-0000-6117		10,649.79	CONTRACT PAYMENT SEPT-OCT 2016		CONTRACT CARETAKERS
2524	**GREEN VIEW INC**		**10,649.79**	**1** Transactions		
2541	**M & M EXPRESS SALES AND SERVICE**					
	01-521-000-0000-6452		15.85	SUPPLIES	44134	VEHICLE MAINTENANCE
2541	**M & M EXPRESS SALES AND SERVICE**		**15.85**	**1** Transactions		
1721	**M-R SIGN COMPANY INC**					
	01-521-000-0000-6411		56.54	NEW DIRECTIONAL SIGN	193305	OPERATING SUPPLIES
1721	**M-R SIGN COMPANY INC**		**56.54**	**1** Transactions		
1344	**MARCO**					
	01-521-000-0000-6301		24.00	PRINTER CHARGE SEPT 2016	3762341	REPAIRS & MAINTENANCE
1344	**MARCO**		**24.00**	**1** Transactions		
766	**STEVE O SEPTIC**					
	01-521-000-0000-6301		332.15	PORTA TOILET RENTAL	1020	REPAIRS & MAINTENANCE
766	**STEVE O SEPTIC**		**332.15**	**1** Transactions		
2487	**WINDSTREAM**					
	01-521-000-0000-6203		118.88	320 274 8870		TELEPHONE
	01-521-000-0000-6203		76.80	320 963 3881		TELEPHONE
2487	**WINDSTREAM**		**195.68**	**2** Transactions		
1535	**WRIGHT HENNEPIN ELECTRIC**					
	01-521-000-0000-6251		1,169.95	150 1691 9058		UTILITY SERVICES - ELECTRICITY
1535	**WRIGHT HENNEPIN ELECTRIC**		**1,169.95**	**1** Transactions		
521	**DEPT Total:**		**14,265.61**	**PARKS**	**10 Vendors**	**16 Transactions**
603	DEPT			EXTENSION		
4284	**DAHL/ALICE**					
	01-603-000-0000-6331		49.50	99 MILES		TRAVEL

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4284	**DAHL/ALICE**		**49.50**	**1** Transactions		
606	**HUSTON/TARAH**					
	01-603-000-0000-6331		45.80	91.6 MILES		TRAVEL
606	**HUSTON/TARAH**		**45.80**	**1** Transactions		
42525	**MAPLE LAKE MESSENGER INC**					
	01-603-000-0000-6244		27.00	SUBSCRIPTION		PROGRAM EXPENSES
42525	**MAPLE LAKE MESSENGER INC**		**27.00**	**1** Transactions		
5486	**MARCO**					
	01-603-000-0000-6343		416.40	10/10-11/10/2016	315581264	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**416.40**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-603-000-0000-6244		85.72	SUPPLIES 872170021001		PROGRAM EXPENSES
	01-603-000-0000-6244		53.99	SUPPLIES 872647542001		PROGRAM EXPENSES
	01-603-000-0000-6244		141.49	SUPPLIES 869962754001		PROGRAM EXPENSES
	01-603-000-0000-6411		0.65	SERVICE CHARGE 867852723001		OPERATING SUPPLIES
	01-603-000-0000-6411		72.15	SUPPLIES 867852723001		OPERATING SUPPLIES
	01-603-000-0000-6411		19.96	SUPPLIES 874965796001		OPERATING SUPPLIES
	01-603-000-0000-6411		64.70	SUPPLIES 874965699001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**438.66**	**7** Transactions		
3745	**STOCKMAN GRASS FARMER**					
	01-603-000-0000-6244		32.00	SUBSCRIPTION		PROGRAM EXPENSES
3745	**STOCKMAN GRASS FARMER**		**32.00**	**1** Transactions		
603	**DEPT Total:**		**1,009.36**	**EXTENSION**	**6 Vendors**	**12 Transactions**
1	**Fund Total:**		**258,434.80**	**GENERAL REVENUE FUND**		**176 Transactions**

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310	DEPT			HIGHWAY ADMINISTRATION		
1344	**MARCO**					
	03-310-000-0000-6343		25.75	PRINTER CHARGE SEPT 2016	3762341	MACHINERY OR EQUIPMENT LEASES
1344	**MARCO**		**25.75**	**1** Transactions		
3921	**OFFICE DEPOT**					
	03-310-000-0000-6409		31.19	OFFICE SUPPLIES 111516	873199426	OFFICE SUPPLIES
	03-310-000-0000-6409		73.44	OFFICE SUPPLIES 111516	875017589	OFFICE SUPPLIES
	03-310-000-0000-6409		26.68	OFFICE SUPPLIES 111516	876090862	OFFICE SUPPLIES
3921	**OFFICE DEPOT**		**131.31**	**3** Transactions		
6759	**RTVISION INC**					
	03-310-000-0000-6385		772.50	ROW SUPPORT FEE 111516	12543	DATA PROCESSING
6759	**RTVISION INC**		**772.50**	**1** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	03-310-000-0000-6409		4.00	BINS FOR SUPPLY DRAWERS 111516		OFFICE SUPPLIES
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**4.00**	**1** Transactions		
310	**DEPT Total:**		**933.56**	**HIGHWAY ADMINISTRATION**	**4 Vendors**	**6 Transactions**
320	DEPT			HIGHWAY ENGINEERING		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	03-320-000-0000-6506		6.65	AG FEE 111516		APPRAISAL & AQUISITION FEES
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**6.65**	**1** Transactions		
320	**DEPT Total:**		**6.65**	**HIGHWAY ENGINEERING**	**1 Vendors**	**1 Transactions**
330	DEPT			HIGHWAY MAINTENANCE		
7406	**OMANN BROTHERS INC**					
	03-330-000-0000-6531		483.72	BITUMINOUS 111516	12531	BITUMINOUS MIX
7406	**OMANN BROTHERS INC**		**483.72**	**1** Transactions		
3515	**RCM SPECIALTIES INC**					
	03-330-000-0000-6536		662.72	CRS2 OIL 111516	5739	CUTBACK OILS
	03-330-000-0000-6536		601.92	CRS2 OIL 111516	5740	CUTBACK OILS
3515	**RCM SPECIALTIES INC**		**1,264.64**	**2** Transactions		

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7435	**TRAFFIC CONTROL CORPORATION**					
	03-330-000-0000-6543		800.00	WORK ON SIGNAL 111516	94725	TRAFFIC SIGNALS
7435	**TRAFFIC CONTROL CORPORATION**		**800.00**	**1** Transactions		
330	**DEPT Total:**		**2,548.36**	**HIGHWAY MAINTENANCE**	**3 Vendors**	**4 Transactions**
340	DEPT			HIGHWAY SHOP MAINTENANCE		
6156	**AMERIPRIDE SERVICES**					
	03-340-000-0000-6411		52.39	SHOP SUPPLIES NOV 1 111516	00844488	OPERATING SUPPLIES
	03-340-000-0000-6599		28.98	RUGS WEEK NOV 1 111516	00844488	BUILDING MAINTENANCE-P.W.BLDG.
6156	**AMERIPRIDE SERVICES**		**81.37**	**2** Transactions		
1646	**BOYER TRUCK PARTS**					
	03-340-000-0000-6574		101.16	REPAIR PARTS 111516	1099593	REPAIR PARTS
	03-340-000-0000-6574		5.80	REPAIR PARTS 111516	174762R	REPAIR PARTS
	03-340-000-0000-6574		1,324.68	REPAIR PARTS 111516	174802R	REPAIR PARTS
	03-340-000-0000-6574		299.45-	RETURN PART CREDIT 111516	174802R	REPAIR PARTS
	03-340-000-0000-6574		317.86	REPAIR PARTS 111516	175006RX	REPAIR PARTS
1646	**BOYER TRUCK PARTS**		**1,450.05**	**5** Transactions		
5974	**CENTER POINT ENERGY**					
	03-340-000-0000-6596		74.47	OTSEGO SHOP ELECTRICITY 111516	67081588	UTILITIES-OUTLYING SHOPS
5974	**CENTER POINT ENERGY**		**74.47**	**1** Transactions		
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**					
	03-340-000-0000-6563		1,505.28	DIESEL FUEL 111516	6113771	DIESEL
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**		**1,505.28**	**1** Transactions		
924	**CROW RIVER TOOLS**					
	03-340-000-0000-6698		470.94	SMALL TOOLS 111516	11416	SHOP EQUIPMENT-MINOR
924	**CROW RIVER TOOLS**		**470.94**	**1** Transactions		
1118	**CULLIGAN OF BUFFALO**					
	03-340-000-0000-6596		79.65	COKATO SHOP NOV 7 SERV. 111516	06733418	UTILITIES-OUTLYING SHOPS
1118	**CULLIGAN OF BUFFALO**		**79.65**	**1** Transactions		
377	**CWP ENTERPRISE INC**					
	03-340-000-0000-6574		21.95	PARTS 111516	3127	REPAIR PARTS

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377	**CWP ENTERPRISE INC**		**21.95**	**1** Transactions		
5018	**FORCE AMERICA INC**					
	03-340-000-0000-6574		602.30	30 GAL TANK 111516	1091738	REPAIR PARTS
	03-340-000-0000-6574		57.49	REPAIR PARTS 111516	1094113	REPAIR PARTS
5018	**FORCE AMERICA INC**		**659.79**	**2** Transactions		
2812	**GRAINGER**					
	03-340-000-0000-6599		121.28	PARTS RM SHELF SUPPLIES 111516	9265929753	BUILDING MAINTENANCE-P.W.BLDG.
	03-340-000-0000-6574		168.00	REPAIR PARTS 111516	9272216558	REPAIR PARTS
2812	**GRAINGER**		**289.28**	**2** Transactions		
7510	**MENARDS - BUFFALO**					
	03-340-000-0000-6597		31.77	ACCT 32030263 APEX TANK 111516	26908	BUILDING MAINTENANCE-OUTLYING SHO
	03-340-000-0000-6597		31.77	ACCT 32030263 APEX TANK 111516	26968	BUILDING MAINTENANCE-OUTLYING SHO
7510	**MENARDS - BUFFALO**		**63.54**	**2** Transactions		
600	**MORRIES PARTS & SERVICE GROUP**					
	03-340-000-0000-6574		86.92	REPAIR PARTS 111516	502829F0	REPAIR PARTS
	03-340-000-0000-6569		120.66	ANTI FREEZE 111516	502861FO	ANTIFREEZE
	03-340-000-0000-6574		11.93	MORRIES - PARTS 111516	CS213391	REPAIR PARTS
	03-340-000-0000-6575		229.95	MORRIES - LABOR 111516	CS213391	OUTSIDE LABOR
	03-340-000-0000-6574		178.56	MORRIES - PARTS 111516	CS48700	REPAIR PARTS
	03-340-000-0000-6575		419.95	MORRIES - LABOR 111516	CS48700	OUTSIDE LABOR
600	**MORRIES PARTS & SERVICE GROUP**		**1,047.97**	**6** Transactions		
4873	**NORTHERN SAFETY TECHNOLOGY**					
	03-340-000-0000-6574		880.48	REPAIR PARTS 111516	42356	REPAIR PARTS
4873	**NORTHERN SAFETY TECHNOLOGY**		**880.48**	**1** Transactions		
3921	**OFFICE DEPOT**					
	03-340-000-0000-6599		40.78	BLDG MAINT 111516	876090862	BUILDING MAINTENANCE-P.W.BLDG.
3921	**OFFICE DEPOT**		**40.78**	**1** Transactions		
2068	**SAFELITE FULFILLMENT INC**					
	03-340-000-0000-6574		103.61	SAFELITE - PARTS 111516	187423	REPAIR PARTS
	03-340-000-0000-6575		67.00	SAFELITE - LABOR 111516	187423	OUTSIDE LABOR
2068	**SAFELITE FULFILLMENT INC**		**170.61**	**2** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
6221	**SUBURBAN TIRE WHOLESALE INC**					
	03-340-000-0000-6570		6,380.88	TIRES 111516	10142829	TIRES
6221	**SUBURBAN TIRE WHOLESALE INC**		**6,380.88**	**1** Transactions		
340	**DEPT Total:**		**13,217.04**	**HIGHWAY SHOP MAINTENANCE**	**15 Vendors**	**29 Transactions**
380	DEPT			UNALLOCATED NON-HIGHWAY OPERAT		
6158	**ARAMARK SERVICES INC**					
	03-380-000-0000-6520		272.85	FOOD FOR SAFETY LUNCH 111516	000158	SAFETY PROGRAM & SUPPLIES
6158	**ARAMARK SERVICES INC**		**272.85**	**1** Transactions		
5507	**CUB FOODS**					
	03-380-000-0000-6520		197.42	SAFETY DAY LUNCH 111516	OCT 27	SAFETY PROGRAM & SUPPLIES
5507	**CUB FOODS**		**197.42**	**1** Transactions		
380	**DEPT Total:**		**470.27**	**UNALLOCATED NON-HIGHWAY OPERAT**	**2 Vendors**	**2 Transactions**
3	**Fund Total:**		**17,175.88**	**ROAD AND BRIDGE FUND**		**42 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
420	DEPT			FINANCIAL SERVICES		
4055	**HYLAND SOFTWARE INC**					
	11-420-600-0020-6260		1,360.00	ONBASE EDUCATION TRAINING HHS 12/18/2016 12/18/2017	PS11718458	SOFTWARE OR SYSTEMS SUPPORT
4055	**HYLAND SOFTWARE INC**		**1,360.00**	**1** Transactions		
1344	**MARCO**					
	11-420-600-0020-6232		203.94	PRINTER CHARGE SEPT 2016	3762341	PRINTING/PHOTOCOPYING
1344	**MARCO**		**203.94**	**1** Transactions		
420	**DEPT Total:**		**1,563.94**	**FINANCIAL SERVICES**	**2 Vendors**	**2 Transactions**
430	DEPT			SOCIAL SERVICES		
4055	**HYLAND SOFTWARE INC**					
	11-430-700-0020-6260		2,167.50	ONBASE EDUCATION TRAINING HHS 12/18/2016 12/18/2017	PS11718458	SOFTWARE OR SYSTEMS SUPPORT
4055	**HYLAND SOFTWARE INC**		**2,167.50**	**1** Transactions		
1344	**MARCO**					
	11-430-700-0020-6232		367.10	PRINTER CHARGE SEPT 2016	3762341	PRINTING/PHOTOCOPYING
1344	**MARCO**		**367.10**	**1** Transactions		
430	**DEPT Total:**		**2,534.60**	**SOCIAL SERVICES**	**2 Vendors**	**2 Transactions**
450	DEPT			PUBLIC HEALTH SERVICES		
4055	**HYLAND SOFTWARE INC**					
	11-450-430-0020-6260		722.50	ONBASE EDUCATION TRAINING HHS 12/18/2016 12/18/2017	PS11718458	SOFTWARE OR SYSTEMS SUPPORT
4055	**HYLAND SOFTWARE INC**		**722.50**	**1** Transactions		
1344	**MARCO**					
	11-450-430-0020-6232		108.77	PRINTER CHARGE SEPT 2016	3762341	PRINTING/PHOTOCOPYING
1344	**MARCO**		**108.77**	**1** Transactions		
450	**DEPT Total:**		**831.27**	**PUBLIC HEALTH SERVICES**	**2 Vendors**	**2 Transactions**
11	**Fund Total:**		**4,929.81**	**HUMAN SERVICES FUND**		**6 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
393	DEPT			S.C.O.R.E.		
1028	**ALBION TOWNSHIP**					
	20-393-000-0000-6801		1,083.40	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
1028	**ALBION TOWNSHIP**		**1,083.40**	**1** Transactions		
1038	**ANNANDALE ADVOCATE INC**					
	20-393-000-0000-6801		234.00	RECYCLING AD FALL GUIDE	P308722	MISCELLANEOUS EXPENSE
1038	**ANNANDALE ADVOCATE INC**		**234.00**	**1** Transactions		
1850	**ANNANDALE/CITY OF**					
	20-393-000-0000-6801		930.60	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
1850	**ANNANDALE/CITY OF**		**930.60**	**1** Transactions		
1861	**BUFFALO TOWNSHIP**					
	20-393-000-0000-6801		1,429.00	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
1861	**BUFFALO TOWNSHIP**		**1,429.00**	**1** Transactions		
7324	**CHATHAM TOWNSHIP**					
	20-393-000-0000-6801		1,070.20	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
7324	**CHATHAM TOWNSHIP**		**1,070.20**	**1** Transactions		
1103	**COKATO TOWNSHIP**					
	20-393-000-0000-6801		385.60	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
1103	**COKATO TOWNSHIP**		**385.60**	**1** Transactions		
7328	**CORINNA TOWNSHIP**					
	20-393-000-0000-6801		2,318.50	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
7328	**CORINNA TOWNSHIP**		**2,318.50**	**1** Transactions		
1774	**DYNAMIC RECYCLING**					
	20-393-000-0000-6801		3,767.74	ELECTRONICS RECYCLING	I20966	MISCELLANEOUS EXPENSE
1774	**DYNAMIC RECYCLING**		**3,767.74**	**1** Transactions		
1171	**FRENCH LAKE TOWNSHIP**					
	20-393-000-0000-6801		520.80	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
1171	**FRENCH LAKE TOWNSHIP**		**520.80**	**1** Transactions		
1908	**HANOVER/CITY OF**					
	20-393-000-0000-6801		1,289.16	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1908	**HANOVER/CITY OF**		**1,289.16**	**1** Transactions		
1552	**HOWARD LAKE/CITY OF**					
	20-393-000-0000-6801		1,420.00	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
1552	**HOWARD LAKE/CITY OF**		**1,420.00**	**1** Transactions		
1324	**MAPLE LAKE TOWNSHIP**					
	20-393-000-0000-6801		836.40	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
1324	**MAPLE LAKE TOWNSHIP**		**836.40**	**1** Transactions		
1295	**MAPLE LAKE/CITY OF**					
	20-393-000-0000-6801		1,036.40	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
1295	**MAPLE LAKE/CITY OF**		**1,036.40**	**1** Transactions		
1041	**MARYSVILLE TOWNSHIP**					
	20-393-000-0000-6801		1,008.40	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
	20-393-000-0000-6801		507.75	COMMUNITY CLEAN UP 4/16/16		MISCELLANEOUS EXPENSE
1041	**MARYSVILLE TOWNSHIP**		**1,516.15**	**2** Transactions		
1854	**MONTROSE/CITY OF**					
	20-393-000-0000-6801		1,312.80	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
1854	**MONTROSE/CITY OF**		**1,312.80**	**1** Transactions		
3175	**POPE DOUGLAS SOLID WASTE MANAGEM**					
	20-393-000-0000-6801		269.10	DRUG DISPOSAL WC SHERIFF	WCS0112016	MISCELLANEOUS EXPENSE
3175	**POPE DOUGLAS SOLID WASTE MANAGEM**		**269.10**	**1** Transactions		
7418	**ROCKFORD TOWNSHIP**					
	20-393-000-0000-6801		2,432.80	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
7418	**ROCKFORD TOWNSHIP**		**2,432.80**	**1** Transactions		
1463	**SILVER CREEK TOWNSHIP**					
	20-393-000-0000-6801		913.20	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
1463	**SILVER CREEK TOWNSHIP**		**913.20**	**1** Transactions		
1785	**WAVERLY/CITY OF**					
	20-393-000-0000-6801		863.60	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
1785	**WAVERLY/CITY OF**		**863.60**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1530	**WOODLAND TOWNSHIP**					
	20-393-000-0000-6801		677.40	2016 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
1530	**WOODLAND TOWNSHIP**		**677.40**	**1** Transactions		
393	**DEPT Total:**		**24,306.85**	**S.C.O.R.E.**	**20 Vendors**	**21 Transactions**
20	**Fund Total:**		**24,306.85**	**WASTE MANAGEMENT FUND**		**21 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
150	DEPT			LEVY STABILIZATION FUND		
4568	**AK MATERIAL HANDLING SYSTEMS INC**					
	34-150-000-0000-6605		900.00	MATERIALS REMOVE COLUMN PWB	S1055351	SITE IMPROVEMENTS
4568	**AK MATERIAL HANDLING SYSTEMS INC**		**900.00**	**1** Transactions		
4506	**INSPEC**					
	34-150-000-0000-6605		650.00	WINDOW REPLACEMENT PWB	21403711	SITE IMPROVEMENTS
4506	**INSPEC**		**650.00**	**1** Transactions		
150	**DEPT Total:**		**1,550.00**	**LEVY STABILIZATION FUND**	**2 Vendors**	**2 Transactions**
161	DEPT			HIGHWAY BUILDING BOND PROCEEDS		
416	**COTTENS BUFFALO**					
	34-161-000-0000-6605		118.42	COUPLERS HWY BLDG SHOP	596382	HIGHWAY BUILDING
416	**COTTENS BUFFALO**		**118.42**	**1** Transactions		
161	**DEPT Total:**		**118.42**	**HIGHWAY BUILDING BOND PROCEEDS**	**1 Vendors**	**1 Transactions**
34	**Fund Total:**		**1,668.42**	**CAPITAL IMPROVEMENTS FUND**		**3 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
610	DEPT			GENERAL DITCH		
	1004 **RINKE-NOONAN**					
	41-610-000-0000-6261		200.00	OCT 2016 MONTHLY RETAINER	261723	PROFESSIONAL SERVICES
	41-610-000-0000-6261		548.43	CD #31 LEGAL FEES	261941	PROFESSIONAL SERVICES
	1004 RINKE-NOONAN		**748.43**	**2** Transactions		
610	**DEPT Total:**		**748.43**	**GENERAL DITCH**	**1 Vendors**	**2 Transactions**
41	**Fund Total:**		**748.43**	**DITCH FUND**		**2 Transactions**
	Final Total:		**307,264.19**	**177 Vendors**	**250 Transactions**	

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Recap by Fund

Fund	Amount	Name
1	258,434.80	GENERAL REVENUE FUND
3	17,175.88	ROAD AND BRIDGE FUND
11	4,929.81	HUMAN SERVICES FUND
20	24,306.85	WASTE MANAGEMENT FUND
34	1,668.42	CAPITAL IMPROVEMENTS FUND
41	748.43	DITCH FUND
All Funds	307,264.19	Total

Approved by, ...

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