



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS
JANUARY 21, 2020

Christine Husom, District 1
Darek Vetsch, District 2
Mark Daleiden, District 3
Michael Potter, District 4
Charles Borrell, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 1-07-20

Documents:

[1-07-20 WRIGHT COUNTY BOARD MINUTES.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Authorize Board Attendance, Strategic Planning Workshop With InfoTech, March 9-12, 2020, 8:00 AM, Government Center Room 120A

B. ADMINISTRATION

1. Authorize Board Attendance, Economic Development Partnership Annual Meeting, 1-31-20 @ 7:30 AM, St. Michael City Hall

C. ADMINISTRATION

1. Authorize Board Attendance, Association Of Minnesota Counties Legislative Conference, Feb. 26-27, 2020, St. Paul

Documents:

[WEB_LEGISLATIVECONFERENCE2020AGENDA.PD.PDF](#)
[AMC REGISTRATION INFORMATION.PDF](#)

D. ADMINISTRATION

1. Cancellation Of 3-31-20 County Board Meeting Due To Five Tuesdays In March

E. ADMINISTRATION

1. Refer Medical Examiner Report To The 2-11-20 County Board Workshop

F. ADMINISTRATION

1. Approve A Performance Rating Of "Meets Expectations" For County Administrator Lee Kelly

Documents:

[ADMINISTRATOR REVIEW 012120.PDF](#)

G. ATTORNEY

1. Authorize Signatures On Contracts For Professional Services Of Guardianship And/Or Conservatorship With Nichole A. Meyer, LLC And Presbyterian Family Foundation, Inc., Contract Period Of 1-01-20 Through 12-31-20

Documents:

[AGENDA REQUEST - GUARDIANSHIP K - 1-21-20.PDF](#)
[NICHOLE MEYER GUARDIANSHIP K.PDF](#)
[PFF GUARDIANSHIP K.PDF](#)

H. AUDITOR/TREASURER

1. Approve The Agreement Between The Wright County Soil And Water Conservation District And The County Of Wright For Engineering Services And Technical Assistance For Public Drainage Projects.
2. Acknowledge Warrants Issued Between December 30, 2019 And January 13, 2020.

Documents:

[AGENDA 01-21 CONSENT - RBA APPROVE SWCD ENGINEERING AGREEMENT.PDF](#)
[AGENDA 01-21 CONSENT - SWCD ENGINEERING AGREEMENT.PDF](#)
[AGENDA 01-21 CONSENT - RBA WARRANTS ISSUED.PDF](#)

I. AUDITOR/TREASURER

1. Schedule Ditch Committee Of The Whole Meeting, Public Hearing, For 2-19-20 @ 3:45 PM, County Ditch #13

Documents:

[RFBA_CD 13_ROR_2_19_2020.PDF](#)
[RFBA 2-19-20 DRAFT DITCH 13 PUBLIC HEARING AGENDA.PDF](#)

J. HEALTH & HUMAN SERVICES

1. Position Replacement
 - A. Case Aide

Documents:

[RFBA HHS 2020-01-21 CS CASE AIDE.PDF](#)

K. HEALTH & HUMAN SERVICES

1. Hire 67-Day Temp Social Worker

Documents:

[RFBA HHS 2020-01-21 67-DAY TEMP SW.PDF](#)

L. HIGHWAY DEPARTMENT

1. Approve Schedule For Receiving Bids For 2020 Highway Construction Projects:
 - A. Schedule To Receive Bids For Thursday, February 13, 2020: 11:00 A.m. 2020 Seal Coating Program (Contract No. 2004)
 - B. Schedule To Receive Bids For Thursday, February 27, 2020: 11:00 A.m. CSAH 39 Four Lane Expansion (CP 086-039-201), Otsego

(Contract No. 2002)
11:15 A.m. 2020 Pavement Preservation Program (Contract No. 2001)
11:30 A.m. Seasonal Requirements (Pavement Markings & Bituminous
Patching Mix)

Documents:

[BAR - BID OPENING SCHEDULE 2020.PDF](#)

M. INFORMATION TECHNOLOGY

1. Refer To 1-22-20 Technology Committee:
 - A. New Project Requests
 - B. Status Of Ongoing Projects
 - C. ERP Update
 - D. VPN Update

Documents:

[REQUEST FOR BOARD ACTION - TECHNOLOGY COMMITTEE AGENDA
JAN. 22ND.PDF](#)

N. PARKS & RECREATION

1. Authorize Signatures On Memorandum Of Understanding Between
Wright County And The City Of Monticello Relating To The Construction Of
Turn Lanes Along Briarwood Avenue NE

Documents:

[12-03-19 CB AGENDA ITEM BRIARWOOD AVE NE MOU.PDF](#)
[BERTRAM.TURNLANES.MOU.JAN.6.2020.PDF](#)

O. SHERIFF'S OFFICE

1. Authorize Signatures On The Equitable Sharing Agreement With The
Department Of Justice And Department Of The Treasury

Documents:

[REQUEST FOR BOARD ACTION CONSENT 01-21-2020.PDF](#)
[EQUITABLE SHARING AGREEMENT.PDF](#)

V. TIMED AGENDA ITEMS

- A. 9:02 A.M. OLGA STROBEL, IT BUSINESS SOLUTIONS MANAGER**
 1. Introduction Of Kevin Kaszynski, Business Analyst
 2. Introduction Of Regina Hughes, Records Management Analyst
- B. 9:04 A.M. BOB HIIVALA, AUDITOR/TREASURER**
 1. Approve Temporary Liquor License For A.B.A.T.E. Of Minnesota, Inc.
 2. Approve Preliminary December Revenue/Expenditure Budget Report

Documents:

[AGENDA 01-21 TIMED - RBA TEMPORARY LL ABATE OF MN.PDF](#)
[AGENDA 01-21 TIMED - RBA APPROVE PRELIMINARY DECEMBER
BUDGET REPORT.PDF](#)

- C. 9:09 A.M. MATT TREICHLER, CHIEF DEPUTY SHERIFF**

1. Resolution Accepting A MN DNR Snowmobile Safety Enforcement Grant, Period Of 7-01-19 To 6-30-21, \$10,964 (\$5,482 In 2020 & \$5,482 In 2021)

Documents:

[REQUEST FOR BOARD ACTION 01-21-2020.PDF](#)
[COUNTY BOARD RESOLUTION DNR SNOWMOBILE GRANT 01-09-20.PDF](#)
[MN DNR SNOWMOBILE GRANT.PDF](#)

D. 9:12 A.M. SETH HANSEN, WRIGHT COUNTY EMERGENCY MANAGEMENT DIRECTOR

1. Adopt Resolution Updating Wright County Hazard Mitigation Plan, As Required By FEMA Every Five Years To Be Eligible For Federal Funds Due To A Natural Disaster

Documents:

[REQUEST FOR BOARD ACTION - HAZARD MITIGATION GRANT.PDF](#)
[COUNTY BOARD RESOLUTION HAZARD MITIGATION PLAN 2020.PDF](#)
[LETTER OF COMMITMENT OF FUNDS.PDF](#)

E. 9:15 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER

1. Set Transportation Committee Of The Whole Meeting To Discuss Transportation Items. Suggested Dates For Meeting: Monday, February 3, 2020 (PM); Tuesday, February 4, 2020 (PM); Wednesday, February 5, 2020; Thursday, February 6, 2020 (PM).

Documents:

[BAR - TCOTW MEETING DATE.PDF](#)

F. 9:20 A.M. MARC MATTICE, PARKS & RECREATION DIRECTOR

1. Take Action On Parks Commission Recommendations:
 - A. Authorize Signatures On An Agreement Between Wright County And Cedar Lake Conservation Club For The Purchase, Placement, And Maintenance Of A CD3 Station At Schroeder Park.
 - B. Adopt The Great River Regional Trail Master Plan And Authorize The Parks And Recreation Department To Apply For Regional Designation Through The Greater Minnesota Regional Parks And Trails Commission.
 - C. Review And Adopt A Resolution Supporting Regional Designation Of The Great River Regional Trail.

Documents:

[01-21-20 CB AGENDA PARKS COMMISSION MINUTES.PDF](#)
[1-13-2020 MINUTES.PDF](#)
[01-21-20 CB GREAT RIVER TRAIL DESIGNATION APPLICATION.PDF](#)
[GRRT MASTER PLAN W APPEN_DRAFT_SM.PDF](#)
[CD3 AGREEMENT CEDAR LAKE AND COUNTY.PDF](#)

VI. ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

County Board Workshop Minutes (1-14-20)

Documents:

B. EXECUTIVE ORDER 13888 RE: REFUGEE RESETTLEMENT

Documents:

REQUEST FOR BOARD ACTION EO13888.PDF
PRIMARY REFUGEE ARRIVALS TO MINNESOTA.PDF

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. NOTE:

10:30 AM 911 Planning Committee Meeting
1:00 PM Owners Committee, Tactical Training Center

X. WARRANT LISTINGS

Documents:

12-30-19 THRU 01-13-2020 CLIENT WARRANTS ISSUED 222,363.94.PDF
12-30-19 THRU 01-13-2020 WARRANTS ISSUED 6,585,521.59.PDF

XI. PRELIMINARY DECEMBER BUDGET REPORT

Documents:

PRELIMINARY DECEMBER BUDGET REPORT FOR BOARD.PDF