

WRIGHT COUNTY BOARD  
AGENDA  
JANUARY 23, 2018

Interpreter Services for the hearing impaired will be provided upon written request.

**I. 9:00 A.M. PLEDGE OF ALLEGIANCE**

**II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

**A. COUNTY BOARD MINUTES 1-09-18**

Documents:

[1-09-18 WRIGHT COUNTY BOARD MINUTES.PDF](#)

**III. REVIEW & APPROVAL OF AGENDA**

**IV. CONSENT AGENDA**

**A. ADMINISTRATION**

1. Adopt Corrected Non-Union 2018 Wage Scale

Documents:

[RFBA - 2018 CORRECTED WAGE SCALE.PDF](#)

**B. ADMINISTRATION**

1. Authorize Attendance At Wright County SWCD Annual Planning Meeting, 2-01-18 @ 8:30 AM, Community Room Jail/LEC

Documents:

[RFBA AUTHORIZE ATTENDANCE SWCD ANNUAL PLANNING MEETING 2-1-18.PDF](#)

**C. ADMINISTRATION**

1. Refer To Personnel Committee:
  - A. Review Of Proposed Teleworks Procedures & Guidelines

Documents:

[RFBA REFER TO PERSONNEL CMTE REVIEW OF PROPOSED TELEWORKS PROCEDURES AND GUIDELINES.PDF](#)

**D. ADMINISTRATION**

1. Approval Of The Pay Equity Implementation Report For 2017

Documents:

[2017 PAY EQUITY REPORT - JANUARY 23, 2018.PDF](#)

**E. ADMINISTRATION**

1. Claim - Madden, Galanter & Hansen, LLP, December 2017 Services, \$1,466.44

Documents:

[12.17 MADDEN, GALANTER AND HANSEN CLAIM.PDF](#)

**F. ADMINISTRATION**

1. Approve Master Subscriber Agreement With State Court Administration

Documents:

[RFBA - MASTER SUBSCRIBER AGREEMENT - COURT DATA SERVICES.PDF](#)

**G. ATTORNEY'S OFFICE**

1. Refer To Ways & Means Committee Amended Joint Powers Agreement With Wright Soil & Water Conservation District For Wetland Conservation Act

Documents:

[AGENDA REQUEST - JANUARY 23, 2018.PDF](#)  
[AMENDED JOINT POWERS AGREEMENT 010918.PDF](#)

**H. ATTORNEY'S OFFICE**

- A. Authorize Signatures On Contract For Dangerous Dog Services With Crossroads Animal Shelter

Documents:

[1-23-18 AGENDA REQ.PDF](#)

**I. AUDITOR/TREASURER**

1. Position Replacement:
  - A. Taxation Process Specialist
2. Approve Renewal Of Seasonal On Sale Liquor License For Whispering Pines Golf Club
3. Acknowledge Warrants Issued Between January 3, 2018 And January 16, 2018

Documents:

[AGENDA 1-23 CONSENT POSITION REPLACEMENT TAXATION PROCESS SPECIALIST.PDF](#)  
[AGENDA 1-23 CONSENT SEASONAL LIQUOR - WHISPERING PINES.PDF](#)  
[AGENDA 1-23 CONSENT - WARRANTS ISSUED.PDF](#)

**J. INFORMATION TECHNOLOGY**

1. Refer To The 1-24-18 Technology Committee:
  - A. Zuercher Update
  - B. Onbase Standardization
  - C. Project Prioritization

Documents:

[BOARD ACTION IT REQUEST TECH COMMITTEE JAN 24 2018.PDF](#)

## **K. PARKS & RECREATION**

1. Accept A Donation Of Wildlife Mounts To Be Used As Part Of The Educational Displays At Robert Ney Regional Park And Environmental Education Center.
2. Bid Openings Scheduled At The Parks And Recreation Office:
  - A. 1-30-18 @ 1:00 PM, Bertram Chain Of Lakes Regional Park - Consulting Services
  - B. 2-06-18 @ 2:00 PM, Collinwood Regional Park Improvements

Documents:

[1-23-18 DONATION AGENDA ITEM.PDF](#)  
[01-23-2018 BID OPENINGS.PDF](#)

## **L. SHERIFF'S OFFICE**

1. Position Replacement:
  - A. Communications Officer

Documents:

[01-10-18 REQUEST POSITION REPLACEMENT FOR 1 COMMUNICATIONS OFFICER - BENSON RETIREMENT.PDF](#)

## **M. SHERIFF'S OFFICE**

1. Position Replacement:
  - A. Deputy

Documents:

[01-11-18 REQUEST POSITION REPLACEMENT FOR 1 DEPUTY - MCKEON RESIGNATION.PDF](#)

## **N. SHERIFF'S OFFICE**

1. Approve The 2017-2018 Otsego SRO Contract

Documents:

[01-12-18 REQUEST APPROVAL OF THE 2017-2018 OTSEGO SRO CONTRACT.PDF](#)  
[01-12-2018\\_OTSEGO SRO CONTRACT.PDF](#)

## **V. TIMED AGENDA ITEMS**

### **A. 9:02 A.M. ADAM TAGARRO, IT DIRECTOR**

1. Employee Introduction - Britta Holland, IT Project Portfolio Analyst

Documents:

[BOARD ACTION IT INFORMATIONAL - BRITTA HOLLAND.PDF](#)

### **B. 9:04 A.M. ALICIA O'HARE, WRIGHT SWCD, & DIANE SANDER, CROW RIVER ORGANIZATION OF WATER**

1. Approve Release Of North Fork Crow River One Watershed One Plan For 60-Day Public Comment Period

2. Schedule A Public Hearing For The Local Comprehensive Water Management Plan

Documents:

[OUTFORCOMMENTMEMO.PDF](#)  
[NFCR 60 DAY SUBMITTAL NOTICE.PDF](#)  
[SWCD REQUEST FOR PUBLIC HEARING.PDF](#)

**C. 9:10 A.M. BOB HIIVALA, AUDITOR/TREASURER**

1. Approve A Plat "Registered Land Survey No. 45" (Silver Creek Twp)
2. Approve Temporary Liquor License For A.B.A.T.E. Of Minnesota, Inc. For Event On 2/3/2018
3. Approve Temporary Liquor License For Maple Lake-Lake Properties Assn., Inc. For Event On 2/3/2018
4. Approve December Cash Revenue/Expenditure Budget Report

Documents:

[AGENDA 1-23 APPROVE A PLAT - REGSTRD LAND SURVEY 45.PDF](#)  
[AGENDA 1-23 APPROVE ABATE TEMP LIQUOR.PDF](#)  
[AGENDA 1-23 APPROVE MAPLE LAKE-LAKE PROP ASSN TEMP LIQUOR.PDF](#)  
[AGENDA 1-23 APPROVE DECEMBER REV-EXP REPORT.PDF](#)  
[DECEMBER BUDGET REPORT FOR BOARD.PDF](#)

**D. 9:16 A.M. \* MARC MATTICE, PARKS & RECREATION**

1. Review And Act On Recommendations From The Bertram Chain Of Lakes Advisory Council And The Wright County Parks Commission
  - A. Authorize Director Of Parks And Recreation To Explore And Discuss With Willing Seller The Feasibility Of Adding Additional Lands To Stanley Edy Park Reserve Including Appraisal Process
  - B. Appoint Jim Lindberg, Resident Of Monticello, As An At-Large Representative To The Bertram Chain Of Lakes Advisory Council
  - C. Review And Approve Recommended Changes To The By-Laws For The Bertram Chain Of Lakes Advisory Council

Documents:

[1-23-18 PARKS RFBA.PDF](#)  
[1-8-18 PC MEETING MINUTES.PDF](#)  
[BCOL ADVISORY COUNCIL BY LAWS - 2014 AMENDED 2018.PDF](#)  
[PARKS ATTACHMENT.PDF](#)

**E. 9:26 A.M. \* VIRGIL HAWKINS, HIGHWAY ENGINEER**

1. Approve 12-20-17 Transportation Committee Of The Whole Minutes & Act On Recommendations
2. Approve Agreement No.17-51 For The Replacement Of Franklin Township Bridge No.L9396 Using Township Bridge Program Funding
3. Approve Condemnation Resolution For Unsigned Parcels Of Right Of Way On CSAH 38 (SP 086-638-06)

Documents:

[BOARD ACTION REQUEST - APPROVE TCOTW.PDF](#)  
[TCOTW MINUTES AND ATTACHMENTS - APPROVED.PDF](#)

BOARD ACTION REQUEST - APPROVE AGREEMENT NO.17 -51.PDF  
FUNDING PARTICIPATION AGREEMENT 17-51.PDF  
BOARD ACTION REQUEST - APPROVAL OF CONDEMNATION.PDF  
01-23-18 CSAH 38 CONDEMNATION RESOLUTION.PDF  
01-23-18 CSAH 38 EXHIBIT A.PDF

**F. 9:40 A.M. \* SEAN RILEY, PLANNING & ZONING ADMINISTRATOR**

1. Tabled Item From The January 9, 2018 Meeting:  
Accept The Findings And Recommendation Of The Planning  
Commission And Adopt 17-3A The Amendment To Modify **Section 155.48**  
**To Allow Schools With 150 Students Or Less As A Conditional Use In**  
**The AG General Agriculture District** Of The Land Usage Of The Wright  
County Code Of Ordinances

Documents:

0123 AGENDA REQUEST FOR ORD AMENDMENT SCHOOLS IN AG.PDF  
17-3 SCHOOLS AFFIDAVIT OF PUBLICATION .PDF  
PC MINUTES 12-14-17 JANE GOODALL ENVIRONMENTAL SCHOOL  
ORD AMENDMENT.PDF  
PC MINUTES 11-16-17 JANE GOODALL ENVIRON SCHOOL ORD.PDF  
SCHOOL AMENDMENT 17-3A FINAL RECOMMENDED VERSION.PDF  
SCHOOL AMENDMENT 17-3SECOND MEETINGCB ORIGINAL PC  
VERSION.PDF  
SCHOOL AMENDMENT 17-3A1 ADOPTED.PDF

**VI. ITEMS FOR CONSIDERATION**

**A. COMMITTEE MINUTES**

Building (1-10-18)  
Personnel / Employee Relations (1-10-18)  
Technology (1-10-18)  
Ways And Means (1-10-18)

Documents:

1-10-18 BUILDING COMMITTEE MINUTES.PDF  
1-10-18 PERSONNEL - EMPLOYEE RELATIONS COMMITTEE MINUTES  
AND ATTACHMENTS.PDF  
1-10-18 TECHNOLOGY COMMITTEE MINUTES.PDF  
1-10-18 WAYS AND MEANS COMMITTEE MINUTES AND  
ATTACHMENTS.PDF

**B. SCHEDULE COMMITTEE OF THE WHOLE TO REVIEW CLASS/COMP  
REQUESTS FOR PROPOSAL (KELLY)**

Documents:

RFBA SCHEDULE COTW FOR SWCD CLASS-COMP RFP.PDF

**C. COMMITTEE OF THE WHOLE LEGISLATIVE PRIORITIES MEETING  
(KELLY)**

Documents:

RFBA COTW LEGISLATIVE PRIORITIES.PDF

**VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

**VIII. ADJOURNMENT**

**IX. WARRANTS ISSUED**

Documents:

01-03-18 THRU 1-16-18 WARRANTS 3,901,647.38.PDF  
01-03-18 THRU 1-16-18 MOTOR VEHICLE WARRANTS 231,468.72.PDF  
01-04-18 THRU 1-16-18 CLIENT VEHICLE WARRANTS 441,152.11.PDF  
01-12-18 PROCUREMENT CARD 59,175.52.PDF  
01-12-18 FLEET CARD 16,441.96.PDF

**X. NOTE: COMMITTEE OF THE WHOLE MEETING @ 10:30 AM**

**XI. \* NOTE: ATTACHMENTS MODIFIED**