



**BOARD AGENDA**  
**BOARD OF WRIGHT COUNTY COMMISSIONERS**  
**MARCH 6, 2018**

Christine Husom, District 1  
Darek Vetsch, District 2  
Mark Daleiden, District 3  
Michael Potter, District 4  
Charles Borrell, District 5

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**I. 9:00 A.M. PLEDGE OF ALLEGIANCE**

**II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

**A. COUNTY BOARD MINUTES 2-27-18**

Documents:

2-27-18 WRIGHT COUNTY BOARD MINUTES.PDF

**III. REVIEW & APPROVAL OF AGENDA**

**IV. CONSENT AGENDA**

**A. ADMINISTRATION**

1. Approve The Following:
  - A. Owners Committee Of The Whole Minutes (10-17-17)
  - B. Owners Committee Of The Whole Minutes (12-12-17)
  - C. Owners Committee Minutes (12-14-17)
  - D. Owners Committee Of The Whole Minutes (1-25-18)

Documents:

10-17-17 OWNERS COMMITTEE OF THE WHOLE MINUTES.PDF  
12-12-17 COMMITTEE OF THE WHOLE MINUTES.PDF  
12-14-17 OWNERS COMMITTEE COURTS FACILITY MINUTES.PDF  
1-25-18 COMMITTEE OF THE WHOLE MINUTES AND  
ATTACHMENTS.PDF

**B. ADMINISTRATION**

1. Madden, Galanter & Hansen, LLP - January 2018 Services \$4,852.83

Documents:

01.18 MADDEN, GALANTER AND HANSEN CLAIM.PDF

**C. ADMINISTRATION**

1. Set Date For Boy/Girl County Day, April 17, 2018

Documents:

2018 WRIGHT COUNTY BOY-GIRL DAY.PDF

**D. ADMINISTRATION**

1. Authorize Payment Of Highway 25 Coalition 2018 Dues

Documents:

HWY 25 COALITION 2018 DUES.PDF

**E. AUDITOR/TREASURER**

1. Position Replacement:
  - A. Office Technician I
  
2. Refer To The Ways And Means Committee:
  - A. Election Equipment Lease Agreement
  - B. Resolution Regarding The Acquisition And Standardization Of Election Equipment
  
3. Acknowledge Warrants Issued Between February 21, 2018 And February 27, 2018

Documents:

AGENDA 3-6-18 CONSENT POSITION REPLACEMENT OT I.PDF  
AGENDA 3-6 REFER ELECTION ITEMS TO WAYS AND MEANS.PDF  
AGENDA 3-6 CONSENT - WARRANTS ISSUED.PDF

**F. HIGHWAY**

1. Refer To Personnel Committee Request To Hire Highway Technician Applicant 12% Above Pay Scale

Documents:

BAR - REQUEST TO HIRE TECH 12PERCENT.PDF

**G. INFORMATION TECHNOLOGY**

1. Refer To The Technology Committee:
  - A. Office 365 Update
  - B. ERP Update
  - C. Project Portfolio

Documents:

BOARD ACTION IT REQUEST TECH COMMITTEE MAR 14 2018.PDF

**H. INFORMATION TECHNOLOGY**

1. Refer To The 3/14/18 Personnel Committee:
  - A. Reclassification Of Operations Specialist To Technical Support Specialist
  - B. Approve Hiring Telecom Specialist Above 12 Percent

Documents:

BOARD ACTION IT REQUEST PERSONNEL COMMITTEE OS TSS MARCH 18.PDF

**I. \* AUDITOR/TREASURER**

1. Approve Waiver Of 30-Day Notice For Modification To Annandale TIF District No. 1-14

Documents:

AGENDA 3-6 PETITIONED - ANNANDALE TIF DIST 1-14.PDF  
AGENDA 3-6 ANNANDALE TIF LTR - COMMISSIONER NOTICE W  
WAIVER.PDF  
AGENDA 3-6 ANNANDALE TIF PLAN - HSG 1-14 - REVISED DRAFT 3-1-  
18.PDF

## V. TIMED AGENDA ITEMS

### A. 9:02 A.M. BOB HIIVALA, AUDITOR/TREASURER

1. Hire Replacement Viewers For CD 22

Documents:

AGENDA 3-6 ADD VIEWERS FOR CD22.PDF

### B. 9:03 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER

1. Approve Resolution Of Final Acceptance For The CSAH 35/8 And 35/6 Rural Intersection Warning System, Contract 1708 With Design Electric Of St. Cloud, MN. Authorize Final Payment In The Amount Of \$12,508.83

2. Approve Resolution Of Final Payment For The CSAH 3 Reconstruction Project, Contract #1701 With Midwest Contracting LLC Of Marshall MN. Authorize Final Payment In The Amount Of \$49,116.36

3. Set Transportation Committee Of The Whole To Discuss Transportation Items, Including:

- A. Briarwood Ave Traffic Study Proposals
- B. Marked Crosswalk Policy Update
- C. Highway Maintenance Planning Items (Outlying Shops, Long Term Gravel Source, Future Staffing)
- D. Updated 5 Year Plan

Documents:

BAR - 35.8 AND 35.6 RURAL INTERSECTION WARNING SYSTME.PDF  
RESOLUTION FORM- 35.8 AND 35.6 FINAL PAYMENT.PDF  
CERTIFICATE OF PERFORMANCE - DESIGN ELECTRIC.PDF  
DESIGN ELECTRIC ACCOUNT.PDF  
BAR - CSAH3 FINAL PAYMENT.PDF  
CSAH 3 RESOLUTION FORM.PDF  
CSAH 3 CERTIFICATE OF PERFORMANCE.PDF  
CSAH3 ATTACHMENT.PDF  
BAR - SET TCOTW MEETING.PDF

## VI. ITEMS FOR CONSIDERATION

### A. COMMITTEE MINUTES

Personnel / Employee Relations (2-27-18)  
Technology (2-27-18)  
Ways & Means (2-27-18)

Documents:

2-27-18 PERSONNEL COMMITTEE MINUTES AND ATTACHMENTS.PDF  
2-27-18 TECHNOLOGY COMMITTEE MINUTES AND ATTACHMENTS.PDF  
2-27-18 WAYS AND MEANS COMMITTEE MINUTES AND  
ATTACHMENTS.PDF

- B. CANCEL 5-23-18 COMMITTEE MEETING DATE AND RESCHEDULE TO 5-30-18**
- C. SCHEDULE A COMMITTEE OF THE WHOLE MEETING RE: SPACE STUDY**
- D. SCHEDULE COMMITTEE OF THE WHOLE MEETING RE: STRATEGIC PLANNING (KELLY)**
- E. \*\* ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

Documents:

2018 SKYWARN FLYER.PDF

## **VII. ADJOURNMENT**

### **VIII. NOTE:**

- \* Petitioned Onto The Agenda
- \*\* Attachments Added

### **IX. NOTE: 1:00 PM, COMMITTEE OF THE WHOLE MEETING RE: CLASS/COMP RFP INTERVIEWS**

### **X. WARRANTS ISSUED**

Documents:

02-21-18 THRU 02-27-2018 CLIENT WARRANTS ISSUED 153,997.56.PDF  
02-21-18 THRU 02-27-2018 WARRANTS ISSUED 1,469,145.54.PDF