



**BOARD AGENDA**  
**BOARD OF WRIGHT COUNTY COMMISSIONERS**  
**MARCH 19, 2019**

Christine Husom, District 1  
Darek Vetsch, District 2  
Mark Daleiden, District 3  
Michael Potter, District 4  
Charles Borrell, District 5

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**I. 9:00 A.M. PLEDGE OF ALLEGIANCE**

**II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

**A. COUNTY BOARD MINUTES 3-05-19**

Documents:

[3-05-19 WRIGHT COUNTY BOARD MINUTES 1.PDF](#)

**III. REVIEW & APPROVAL OF AGENDA**

**IV. CONSENT AGENDA**

**A. ADMINISTRATION**

1. Schedule Boy/Girl County Day For April 16, 2019

Documents:

[RFBA FORM.PDF](#)

**B. ADMINISTRATION**

1. Approve Charitable Gambling Application Form LG220, Church Of St. Mary Of Czestochowa, Gambling Location-1867 95th St SE, Date Of Event-7-21-19 (Franklin Twp.)

Documents:

[CHARITABLE GAMBLING.PDF](#)

**C. ADMINISTRATION**

1. Repeal The Wright County Transportation Employee Drug And Alcohol Policy And Replace With The Wright County DOT Drug And Alcohol Testing Policy For Commercial Motor Vehicle Drivers, Effective April 1, 2019

Documents:

[RFBA POLICY.PDF](#)  
[REPEALING POLICY WRIGHT COUNTY TRANSPORTATION EMPLOYEE DRUG AND ALCOHOL POLICY - DOT.PDF](#)  
[PROPOSED WRIGHT COUNTY DOT DRUG AND ALCOHOL TESTING POLICY FOR COMMERCIAL MOTOR VEHICLE DRIVERS.PDF](#)

**D. ADMINISTRATION**

1. Authorize Signatures On Justice Center Category 25 Entrance Screening Equipment Contract

Documents:

[JC SCREENING EQUIPMENT SIGNATURE CONSENT 3-19-19.PDF](#)  
[SCREENING EQUIPMENT BID SHEET.PDF](#)  
[SKM\\_C55819031310410.PDF](#)

**E. ADMINISTRATION**

1. Refer To Technology Committee:
  - A. Enterprise Resource Planning (ERP) Update
  - B. Office 365 Status Update
  - C. IT Project Portfolio Update
  - D. OpenGov Contracts

**F. AUDITOR/TREASURER**

1. Acknowledge Warrants Issued Between February 27, 2019 And March 12, 2019
2. Approve Renewal Of 2019 Tobacco License For: Fox Hollow Golf Club (City Of St. Michael)

Documents:

[AGENDA 03-19 CONSENT - WARRANTS ISSUED.PDF](#)  
[AGENDA 03-19 CONSENT - RBA TOBACCO RENEWAL FOX HOLLOW GOLF CLUB.PDF](#)

**G. COUNTY BOARD**

1. Authorize County Board Members To Meet With Senator Bruce Anderson & DNR Commissioner Sarah Strommen On March 21, 2019 At 3:00 P.M., St. Paul

**H. HEALTH & HUMAN SERVICES**

1. Position Replacement
  - A. Social Services Supervisor - Licensing & Resource
  - B. Collection Officer - Fiscal

Documents:

[RFBA HHS 2019-03-19 SUPERVISOR LR.PDF](#)  
[RFBA HHS 2019-03-19 COLLECTIONS FISCAL.PDF](#)

**I. HIGHWAY**

1. Approve Schedule To Receive Bids For 150th Street NW Reconstruction Project (Clearwater And Silver Creek Townships) On Friday, April 19, 2019 At 11:00 A.M. Local Road Improvement Project (LRIP); SAP 086-592-001

Documents:

[03.19.2019.SET.BID.OPENING.LRIP.PDF](#)

**J. PARKS & RECREATION**

1. Approve Request To Fill The Parks And Natural Resource Technician Position Vacated Through An Internal Promotion.

Documents:

[3-19-2019 CB AGENDA POSITION REPLACEMENT.PDF](#)

**K. PARKS AND RECREATION**

1. Acknowledge Submittal Of The Wright County Parks And Recreation 2018 Annual Report

Documents:

[03-19-2019 2018 ANNUAL REPORT.PDF](#)  
[2018 YEAR END REPORT.PDF](#)

**L. PLANNING & ZONING**

1. Accept And Sign 2018 County Feedlot Officer Annual Report

Documents:

[2018 REQUEST FOR BOARD ACTION - ANNUAL REPORT.PDF](#)  
[2018 COUNTY FEEDLOT OFFICER ANNUAL REPORT.PDF](#)

**M. PLANNING & ZONING**

1. Accept The Findings And Recommendation Of The Planning Commission For The Following Rezoning:
  - A) JOHN HOLTHAUS & DONOVAN LIND - (Buffalo Twp.) - Planning Commission Unanimously Recommend Approval Of Rezoning Approximately 33 Acres From AG General Agricultural To A/R Agricultural-Residential

Documents:

[0319 HOLTHAUS REQUEST FOR BOARD ACTION.PDF](#)  
[HOLTHAUS REZONING MINUTES.PDF](#)

**N. SHERIFF**

1. Refer To The Personnel Committee:
  - A. School Resource Officer Staffing Level
  - B. Sheriff's Wellness Program Initiative

Documents:

[REQUEST FOR BOARD ACTION 3-19-19.PDF](#)

**V. TIMED AGENDA ITEMS**

**A. 9:02 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER**

1. Approve Cooperative Agreement Between Wright County And The Townships Of Clearwater And Silver Creek For The 150th Street NW Project (SAP 086-592-001)
2. Approve Cooperative Construction Agreement For The Associated Local Improvements To CSAH 19 As Part Of MnDOT's I-94 Project (From Albertville To Saint Michael)

Documents:

[03.19.2019.APPROVE.LRIP.AGREEMENT.CLRWTR.SC.PDF](#)  
[03.19.2019.APPROVE.94.AGREE.MNDOT.PDF](#)

**B. 9:07 A.M. MARC MATTICE, PARKS & RECREATION**

1. Award Contracts And Authorize The Parks And Recreation Director To Develop A Contract For Project #780-332-19 Which Includes The Full Depth Reclamation, Paving, And Truncated Dome Installation For Trails At

Montissippi County Park

Documents:

[03-19-2019 MONTISSIPPI TRAIL AWARD.PDF](#)  
[BID TAB FORM MONTISSIPPI TRAILS.PDF](#)

- C. 9:12 A.M. BOB HIIVALA, AUDITOR/TREASURER**
1. Approve The Resolution Finding And Order Correcting Drainage System Records And Confirming Partial Abandonment For Wright County Ditch #29
  2. Approve The Findings Of Fact And Order Regarding Redetermination Of Benefits For County Ditch #29; Approve The Viewing Professional Services Contract With H2Over Viewers, LLC For Redetermination Of Benefit And Grass Strip Acquisition On County Ditch #29 At An Estimated Cost Of \$4,000.00
  3. Reschedule Public Hearing For The Redetermination Of Benefits On County Ditch #10 From April 2, 2019 At 10:30 A.m. To April 2, 2019 At 1:30 P.m
  4. Schedule Public Hearing On County Ditch #10 For The Engineer's Report On The Storage Treatment Pond, Also Known As The "Brose Holding Pond"
  5. Approve Minutes From County Ditch #14 Public Hearing On February 26, 2019; Approve Minutes From County Ditch #29 Public Hearing On March 5, 2019; Approve Minutes From County Ditch #10 COTW On March 5, 2019
  6. Approve February Revenue/Expenditure Budget Report
  7. Authorize The Private Sale Of Tax Forfeited Properties On Friday, April 19, 2019 At 1:00 P.m.; Approve Conditions For Sale
  8. Approve Resolution Requesting The State Of Minnesota Convey Tax Forfeit Parcel 118-038-000011 To Wright County

Documents:

[AGENDA 03-19 TIMED - RBA CD 29 ABANDONMENT.PDF](#)  
[AGENDA 03-19 TIMED - CD 29 RESOLUTION FINDINGS AND ORDER.PDF](#)  
[AGENDA 03-19 TIMED - RBA CD 29 FINDINGS OF FACT AND ORDER.PDF](#)  
[AGENDA 03-19 TIMED - ORDER FOR CD 29 REDETERMINATION.PDF](#)  
[AGENDA 03-19 TIMED - CD29 H2OVER VIEWERS CONTRACT.PDF](#)  
[AGENDA 03-19 TIMED - RBA CD 10 HEARING RESCHEDULE.PDF](#)  
[AGENDA 03-19 TIMED - RBA CD 10 \\_PH\\_BROSE POND II.PDF](#)  
[AGENDA 03-19 TIMED - RBA PUBLIC HRG MINUTES CD 14\\_CD 29\\_CD10\\_2019.PDF](#)  
[AGENDA 03-19 TIMED - COTW MINUTES CD10\\_2019.PDF](#)  
[AGENDA 03-19 TIMED - PUBLIC HEARING MINUTES CD 14\\_20190226.PDF](#)  
[AGENDA 03-19 TIMED - PUBLIC HEARING MINUTES CD 29 2019.PDF](#)  
[AGENDA 03-19 TIMED - RBA APPROVE FEBRUARY BUDGET REPORT.PDF](#)  
[AGENDA 03-19 TIMED - RBA AUTHORIZE TAX FORFEITURE PRIVATE SALE.PDF](#)  
[AGENDA 03-19 TIMED - 2019 PRIVATE SALE PROPERTY LIST.PDF](#)  
[AGENDA 03-19 TIMED - 2019 PRIVATE SALE CONDITIONS FOR BOARD.PDF](#)  
[AGENDA 03-19 TIMED - RBA RESOLUTION CONVEY TAX FORFEIT PARCEL TO WRIGHT COUNTY.PDF](#)  
[AGENDA 03-19 TIMED - RESOLUTION REQUEST TAX FORFEIT PARCEL CONVEYANCE TO WRIGHT COUNTY.PDF](#)

**D. 10:30 A.M. \* PUBLIC HEARING - ORDINANCE AMENDMENT 19-2,  
WRIGHT COUNTY WATER SURFACE USE ORDINANCE**

Documents:

[ORDINANCE 19-2 DRAFT.PDF](#)  
[AFFIDAVIT OF PUBLICATION.PDF](#)  
[POWERPOINT, ORDINANCE 19-2.PDF](#)  
[AMENDMENTS 19-2A, 19-2B, 19-2C.PDF](#)  
[HANDOUT FROM BLAINE BARKLEY.PDF](#)

**VI. ITEMS FOR CONSIDERATION**

**A. COMMITTEE MEETINGS**

Finance / CIP Committee (3-13-19)  
Personnel / Employee Relations (3-13-19)  
Technology (2-27-19)  
Workshop Minutes (3-12-19)

Documents:

[3-13-19 FINANCE-CIP COMMITTEE MINUTES AND ATTACHMENTS.PDF](#)  
[3-13-19 PERSONNEL EMPLOYEE RELATIONS COMMITTEE  
MINUTES.PDF](#)  
[2-27-19 TECHNOLOGY COMMITTEE MINUTES AND ATTACHMENTS.PDF](#)  
[3-12-19 WRIGHT COUNTY BOARD WORKSHOP MINUTES AND  
ATTACHMENTS.PDF](#)

**B. ACCEPT DONATIONS BY RESOLUTION**

1. Mellisa Abrahamson \$1000.00
2. Melanie Leckey \$100.00

Documents:

[3-19-2019 CB AGENDA DONATIONS.PDF](#)  
[3-19-2019 CB RESOLUTION NEY PARK DONATION.PDF](#)  
[3-19-2019 CB RESOLUTION MEMORIAL BENCH DONATION.PDF](#)

**C. RESOLUTION AFFIRMING THE VOTE ON FEBRUARY 26, 2019 ACCEPTING  
THE REGIONAL AQUATIC INVASIVE SPECIES INSPECTION PLAN FOR  
BASS, CEDAR, EAST AND WEST LAKE SYLVIA, GRANITE, LAKE JOHN,  
MOOSE, MAPLE, SUGAR, AND PLEASANT LAKES**

Documents:

[AIS RESOLUTION ACCEPTING THE PLAN.PDF](#)

**VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

**VIII. ADJOURNMENT**

**IX. PUBLIC RESPONSE LISTING - WRIGHT REGIONAL INSPECTION PROGRAM**

Documents:

[PUBLIC RESPONSE LISTING WRIGHT REGIONAL INSPECTION  
PROGRAM.PDF](#)

**X. PUBLIC COMMENT ON THE WRIGHT REGIONAL INSPECTION PROGRAM  
(COMMENT RECEIVED THROUGH 3-15-19 @ 1:45 PM)**

Documents:

[PUBLIC RESPONSES WRIP.PDF](#)

**XI. \*\* PUBLIC COMMENT ON THE WRIGHT REGIONAL INSPECTION PROGRAM  
(COMMENT RECEIVED AFTER THE PUBLICATION OF THE COUNTY BOARD  
AGENDA)**

Documents:

[PUBLIC COMMENT RECEIVED AFTER PUBLICATION OF THE BOARD  
AGENDA.PDF](#)

**XII. NOTE:**

- \* Includes Handout Material Distributed At Board Meeting
- \*\* Public Comment Received After Publication Of The County Board Agenda

**XIII. NOTE: 1:00 PM, COMMITTEE OF THE WHOLE MEETING**

**XIV. FEBRUARY BUDGET REPORT**

Documents:

[FEBRUARY BUDGET REPORT FOR BOARD.PDF](#)

**XV. WARRANTS ISSUED**

Documents:

[02-27-19 THRU 03-12-2019 CLIENT WARRANTS ISSUED 352,595.27.PDF](#)  
[02-26-19 THRU 03-12-2019 WARRANTS ISSUED 3,585,969.07.PDF](#)