



**BOARD AGENDA**  
**BOARD OF WRIGHT COUNTY COMMISSIONERS**  
**APRIL 21, 2020**

Christine Husom, District 1  
Darek Vetsch, District 2  
Mark Daleiden, District 3  
Michael Potter, District 4  
Charles Borrell, District 5

---

**I. 9:00 A.M. PLEDGE OF ALLEGIANCE**

**II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

**A. COUNTY BOARD MINUTES 4-07-20**

Documents:

[4-07-20 WRIGHT COUNTY BOARD MINUTES.PDF](#)

**B. COUNTY BOARD MINUTES 4-09-20**

Documents:

[4-09-20 WRIGHT COUNTY BOARD MINUTES.PDF](#)

**III. REVIEW & APPROVAL OF AGENDA**

**IV. CONSENT AGENDA**

**A. ADMINISTRATION**

1. Approve Voluntary Leave Without Pay Program, Eff. 4-21-20 Through 12-31-20

Documents:

[ADOPTION OF VOLUNTARY LEAVE OF ABSENCE WITHOUT PAY-APRIL 21 2020.PDF](#)  
[VOLUNTARY LEAVE OF ABSENCE WITHOUT PAY PROGRAM-APRIL 21 2020.PDF](#)

**B. ADMINISTRATION**

1. Adopt The Wright County Remote Worker Guidelines, Eff. 4-21-20

Documents:

[ADOPTION OF WRIGHT COUNTY WORKING REMOTELY PROCEDURES-APRIL 21 2020.PDF](#)  
[WRIGHT COUNTY REMOTE WORKER GUIDELINES-APRIL 2020.PDF](#)

**C. ADMINISTRATION**

1. Approve & Authorize Signatures On The Labor Agreement With Wright County Deputies Association (WCDA) For The 2020-2022 Calendar Years

Documents:

[APPROVAL OF WCDA COLLECTIVE BARGAINING AGREEMENT \(2020-](#)

2022).PDF

WCDA 2020-2022 COLLECTIVE BARGAINING AGREEMENT - (SIGNED BY WCDA) APRIL 15 2020.PDF

#### **D. ADMINISTRATION**

1. Approve And Authorize Signatures On A Memorandum Of Agreement (MOA) With The Wright County Deputies Association (WCDA) Authorizing Fifteen Employees That Were Negatively Impacted Financially By Leap Frogging Issue That Were Addressed In The 2015-2016 Collective Bargaining Agreement A One-Time Market Rate Adjustment Of \$0.75 Per Hour That Will Go Into Effect Retroactively To January 1, 2020.

Documents:

[APPROVAL OF WCDA-MARKET RATE ADJUSTMENT MOA-APRIL 21 2020.PDF](#)

[MOA-MARKET RATE ADJUSTMENT-APRIL 15 2020 \(SIGNED BY WCDA\).PDF](#)

#### **E. ADMINISTRATION**

1. Refer To 4-22-20 Personnel Committee Meeting:
  - A. Department Of Motor Vehicles
  - B. Authorize A New Election Technology Coordinator Position

#### **F. ADMINISTRATION**

1. Authorize Signatures On Proposal With MP NexLevel LLC For Fiber To The Tactical Training Center

Documents:

[RFBA PROPOSAL WITH MP NEXLEVEL LLC FOR FIBER TO THE TACTICAL TRAINING CENTER.PDF](#)

[MP PROPOSAL\\_WRIGHTCOTACTICAL\\_FIBER\\_13APR20.PDF](#)

#### **G. AUDITOR/TREASURER**

1. Approve Transfer Of \$24,385.50 From Fund 41-Ditch Fund To 01-General Fund. These Are Grant Dollars That Will Be Used To Purchase Equipment For The Agricultural/Ditch Department.  
41-610-000-0000-6910 Transfer Out \$24,385.50  
01-522-000-0000-5910 Transfer In \$24,385.50
2. Approve Transfer Of \$11,800.00 From Fund 11-Human Services To 34-Capital Improvements Fund. These Funds Will Be Used For Dental Clinic In The New Administration Building.  
11-450-000-0000-6910 Transfer Out \$11,800.00  
34-163-100-0000-5910 Transfer In \$11,800.00
3. Acknowledge Warrants Issued Between April 1, 2020 And April 14, 2020.

Documents:

[AGENDA 4-21 CONSENT - DITCH TRANSFER.PDF](#)

[AGENDA 4-21 CONSENT - HHS TRANSFER.PDF](#)

[AGENDA 4-21 CONSENT - RBA WARRANTS ISSUED.PDF](#)

#### **H. HIGHWAY**

1. Position Replacements:
  - A. Highway Technician I
  - B. Highway Technician II

Documents:

[BAR - CONSENT TO FILL VACANT POSITION - HWY TECH.PDF](#)

**I. INFORMATION TECHNOLOGY**

1. Refer To 04-22-2020 Technology Committee Meeting:
  - A. General Feedback
  - B. Project Updates
    1. ERP Implementation
    2. CAMA - Assessor
    3. Sheriff's Office Key Management System Upgrade / Expansion
    4. Fleet Maintenance Solution - Highway
    5. EDMS - HHS Social Services
    6. ISeries (AS400) Hosted
  - C. Review Active / New Requests
    1. HHS Call Center
    2. New Requests For Review

Documents:

[REQUEST FOR BOARD ACTION - TECHNOLOGY COMMITTEE AGENDA APRIL 22ND.PDF](#)

**J. PARKS AND RECREATION**

1. Acknowledge Submittal Of The Wright County Parks And Recreation 2019 Annual Report

Documents:

[04-21-2020 2019 ANNUAL REPORT.PDF](#)  
[2019 YEAR END REPORT.PDF](#)

**K. SURVEYOR**

1. Position Replacement:
  - A. Survey Technician

Documents:

[REQUEST FOR BOARD ACTION\\_2020\\_4APRIL\\_21\\_HIRE REPLACEMENT SURVEYOR DEPARTMENT SURVEY TECHNICIAN.PDF](#)

**L. \* SOIL & WATER CONSERVATION DISTRICT**

1. Appointments To The Water Management Task Force, Effective 4-21-20 Through 12-31-23:
  - A. Reappoint Jeffery Burns, SWCD Supervisory Appointment
  - B. Reappoint Doug Triplett, Township Representative
  - C. Reappoint Gloria Grant-Wynnemer, Citizen-At-Large

Documents:

[RENEWALS\\_2020\\_REVISIED.PDF](#)

**V. TIMED AGENDA ITEMS**

- A. 9:02 A.M. BOB HIIVALA, AUDITOR/TREASURER
  1. Approve March Revenue/Expenditure Budget Report

Documents:

[AGENDA 04-21 TIMED - APPROVE MARCH BUDGET AND CIP REPORT.PDF](#)

**B. 9:05 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER**

1. Approve Speed Zoning Resolution For Segments Of CSAH 19 And CSAH 38. With The Recent Reconstruction Projects And Addition Of Five (5) Roundabouts And A Signal System On These Segments, The Speed Study May Authorize Posting Different Speeds Limits Than Exist Currently.

2. Approve Two (2) Resolutions For Changing The Designation Of The Following County Highways:

- County State Aid Highway (CSAH) 41 Changes To County Road 114
- County Road 138 Changes To County State Aid Highway (CSAH) 83

These Changes In County Highway Route Designation Are In Accordance With The Direction Of The Transportation Committee Recommendation Made At The February 4, 2020 Meeting. Minutes Of The 2/4/2020 TCOTW Were Approved By The County Board At The February 18, 2020 Regular County Board Meeting.

Documents:

[BAR - APPROVE SPEED ZONES.PDF](#)  
[RESOLUTION - SPEED ZONES.PDF](#)  
[BAR - RESOLUTION TO CHANGE ROUTE DESIGNATION.PDF](#)  
[RESOLUTION - CR138 ROUTE DESIGNATION CHANGE.PDF](#)  
[RESOLUTION - CSAH 41 ROUTE DESIGNATION CHANGE.PDF](#)

**VI. ITEMS FOR CONSIDERATION**

**A. COMMITTEE MINUTES**

County Board Workshop Minutes (4-14-20)

Documents:

[4-14-20 WRIGHT COUNTY BOARD WORKSHOP MINUTES AND ATTACHMENTS.PDF](#)

**B. PROPERTY TAX PAYMENTS**

**VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

**VIII. ADJOURNMENT**

**IX. \* PETITIONED ONTO THE AGENDA**

**X. WARRANT LISTINGS**

Documents:

[04-01-20 THRU 04-14-2020 CLIENT WARRANTS ISSUED 137,364.47.PDF](#)  
[04-01-20 THRU 04-14-2020 WARRANTS ISSUED 1,500,871.11.PDF](#)

## **XI. MARCH BUDGET REPORT**

Documents:

[MARCH BUDGET AND CIP REPORT FOR BOARD.PDF](#)