



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS

June 19, 2018

Christine Husom, District 1
Darek Vetsch, District 2
Mark Daleiden, District 3
Michael Potter, District 4
Charles Borrell, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 6-12-18

Documents:

[6-12-18 WRIGHT COUNTY BOARD MINUTES.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. WRight Choice Lease Agreement 2018-2019

Documents:

[RFBA - WRIGHT CHOICE LEASE AGREEMENT 2018-2019.PDF](#)

B. AUDITOR/TREASURER

1. Acknowledge Warrants Issued Between June 6, 2018 And June 12, 2018
2. Approve Renewal Of Annual On-Sale (Including Sunday) And Off-Sale Liquor License For Two Friends Of Annandale, Inc. DBA Hitching Post At Lake Center In Corinna Township. License Period Is July 1, 2018 - June 30, 2019
3. Approve Renewal Of Annual On-Sale (Including Sunday) Liquor License For Norm's Wayside In Rockford Township. License Period Is July 1, 2018 - June 30, 2019
4. Approve Renewal Of Annual Off-Sale 3.2 Malt Liquor License For Hasty Truck Stop, Inc. DBA Olson's Truck Stop In Silver Creek Township. License Period Is July 1, 2018 - June 30, 2019

Documents:

[AGENDA 6-19 CONSENT - WARRANTS ISSUED.PDF](#)
[AGENDA 6-19 CONSENT - TWO FRIENDS OF ANNANDALE RENEWAL.PDF](#)
[AGENDA 6-19 CONSENT - NORMS WAYSIDE.PDF](#)
[AGENDA 6-19 CONSENT - OLSONS TRUCK STOP.PDF](#)

C. HIGHWAY

1. Approval To Receive Bids For The CSAH 38 Reconstruction Project, On One Of The Following Dates: Tuesday, July 10, 2018 At 11:00 A.m.; Tuesday, July 17, 2018; Or Tuesday, July 24, 2018

Documents:

[APPROVAL TO RECIEVE BIDS - CSAH 38.PDF](#)

D. INFORMATION TECHNOLOGY

1. Refer To The 6/27 Technology Committee:
 - A. ERP Status Update
 - B. Office 365 Status Update
 - C. Project Portfolio

Documents:

[BOARD ACTION IT REQUEST TECH COMMITTEE JUN 19 2018.PDF](#)

E. PLANNING & ZONING

1. Accept The Findings And Recommendation Of The Planning Commission And Rezone The Following:

John Grady - (Clearwater Twp.) Planning Commission Unanimously Recommends Rezoning Approximately 27 Acres From AG General Agricultural To B-2 General Business

Documents:

[GRADY REQUEST FOR BOARD ACTION.PDF](#)
[GRADY MIN.PDF](#)
[GRADY AFFIDAVIT OF PUBLICATION.PDF](#)

F. SHERIFF'S OFFICE

1. Replacement Request
 - A. Emergency Management Director

Documents:

[06-12-18 REQUEST POSITION REPLACEMENT FOR EMERGENCY MANAGEMENT DIRECTOR - BERG RETIREMENT.PDF](#)

V. TIMED AGENDA ITEMS

A. 9:04 A.M. BOB HIIVALA, AUDITOR/TREASURER

1. Approve Transfer Of Tobacco License For Mid County Coop (Formerly Mark's Service) In The City Of Waverly
2. Adopt The Preliminary Findings And Order Regarding A Full-System Repair On County Ditch #10. The Board Will Petition Itself To Initiate The Repair Proceedings Under 103E.715
3. The Board Will Appoint The Engineering Firm Of I&S Group, Inc. (Mark Origer, P.E.) To Prepare Plans And Specifications And File And Report Within 9 Months Of This Order

Documents:

[AGENDA 6-19 TIMED - APPROVE NEW TOBACCO LICENSE FOR MID COUNTY COOP.PDF](#)
[AGENDA 6-19 CD 10 RFBA 6_19_2018.PDF](#)
[AGENDA 6-19 CD 10 PRELIMINARY ORDER FOR REPAIRS 6_19_2018.PDF](#)

- B. 9:10 A.M. SHAWNA ATHMAN, BUSINESS MANAGER, SHERIFF'S OFFICE**
1. Recognize The Wright County Area United Way For Their Donation Of \$5,000.00 To The Sheriff's Office. Adopt Resolution Accepting Donation

Documents:

[06-07-18 REQUEST RECOGNITION OF WRIGHT COUNTY AREA UNITED WAY DONATION.PDF](#)
[061918 UNITED WAY DNONATION RESOLUTION.PDF](#)

- C. 9:15 A.M. CARRIE TRIPP, VICE PRESIDENT FOR EXTERNAL RELATIONS, INITIATIVE FOUNDATION**
1. Overview Of Services Provided To Wright County By The Initiative Foundation

Documents:

[WRIGHT COUNTY INITIATIVE FOUNDATION PRESENTATION 6-19-18.PDF](#)

- D. 9:30 A.M. ** ANN BURNS AND MARY BETH NOLL, AMERICAN PROMISE**
1. American Promise Resolution RE: Federal Campaign Finance Funding

Documents:

[SKM_C55818062212240.PDF](#)

- E. 9:45 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER**
1. Award Contract No. 1805 For The 2018 Street Light Improvement Project To Design Electric, Inc. The Low Bid Received Is From Design Electric Contractors, Inc. Of Saint Cloud, Minnesota In The Amount Of \$36,777.00

2. Award Contract No. 1809 That Includes Construction Of A Mini-Roundabout At The Intersection Of CSAH 8/CSAH 57/Elm Street In Maple Lake, And Highway Ditch Improvements Along CSAH 8 South Of Division Street. Bids Were Received On Thursday, May 24, 2018. The Low Bid Received Is From Landwehr Construction Inc. In The Amount Of \$619,390.68

Documents:

[BAR - AWARD CONTRACT NO.1805.PDF](#)
[BID ABSTRACT CONTRACT NO.1805.PDF](#)
[BAR - AWARD CONTRACT NO.1809.PDF](#)
[BID ABSTRACT CONTRACT NO.1809.PDF](#)

- F. 9:51 A.M. MARC MATTICE, DIRECTOR OF PARKS AND RECREATION**
1. Request To Schedule A Parks And Recreation Committee Of The Whole Meeting In July
2. Adopt A Local Government Sponsor Resolution Related To A Park And Trail Legacy Grant Application To Be Submitted On OR Before July 27, 2018
3. Award Contract #1810, For The Paving OF The Off-Road Trail Along

Documents:

[PARKS SCHEDULE PARKS COTW IN JULY.PDF](#)
[06-19-2018 CSAH 12 TRAIL AWARD.PDF](#)
[CSAH 12 TRAIL PAVEING BIDS.PDF](#)
[6-19-2018 CB AGENDA ITEM BERTRAM RESOLUTION.PDF](#)
[RESOLUTION FORM FOR FUNDING CAMPGROUND DEVELOPMENT BERTRAM.PDF](#)

G. 10:06 A.M. SEAN RILEY, PLANNING & ZONING ADMINISTRATOR

Accept The Findings And Recommendation Of The Planning Commission And Adopt 18-2 & 18-4 Amendments To The Land Usage And Zoning Of The Wright County Code Of Ordinances

1. Ordinance Amendment 18-2:

The Wright County Planning Commission Will Be Reviewing And Discussing An Amendment To Exclude Public Lands In § Section 155.003(B)(1); Add The Word Stored In § 155.003(21) Business Definition; Include A Definition For Seasonal Storage, § Section 155.003(129a) And Include A Conditional Use For Seasonal Storage In § Section 155.048(D) AG General Agricultural Zone. Also, Change The Rear Yard Setback In § Section 155.050(F)(4) Suburban Residential (R-2) And § Section 155.051(F)(4) Suburban Residential (R-2a) From 50' To 30'; And Also, § Section 155.055(E)(4) General Industry District (I-1) From 50' To 35'. Amend § 155.086 To Include Guesthouses In The AG General Agricultural District And Minor Setback Clarification; And Amend Solar Energy Farms & Solar Energy Systems, § 155.108 (C)(14) Add: "The Salvage Or Resale Value Of The Infrastructure Shall Not Be Used In Calculating Any Offset Or Credit Against The Estimate Of The Total Cost To Remove The Infrastructure And Reclaim The Property To Its Original Condition."

2. Ordinance Amendment 18-4:

Minor Grammatical Changes To Current Ordinance

Documents:

[REQUEST FOR COUNTY BOARD ACTION18-2 AND 18-4.PDF](#)
[ORDINANCE NUMBER 18-2 AS AMENDED BY PC.PDF](#)
[ORIGINAL VERSION OF ORDINANCE NUMBER 18-2.PDF](#)
[FINAL 18-4 MISC REVISIONS 2018.PDF](#)
[0517 PC MINUTES.PDF](#)
[0607 PC MINUTES - RECOMMENDATION TO COUNTY BOARD.PDF](#)
[AFFIDAVIT OF PUBLICATION ORDINANCE 18-2 AND 18-4.PDF](#)

VI. ITEMS FOR CONSIDERATION

A. * COMMITTEE MINUTES

Building Committee (6-13-18)
Committee Of The Whole (6-12-18)
Personnel / Employee Relations (6-13-18)

Documents:

[6-13-18 BUILDING COMMITTEE MINUTES AND ATTACHMENTS.PDF](#)
[6-12-18 COMMITTEE OF THE WHOLE MINUTES AND ATTACHMENTS.PDF](#)

B. SCHEDULE OWNERS COMMITTEE MEETINGS (KELLY)

C. DISCUSS 9-04-18 COUNTY BOARD MEETING SCHEDULE (KELLY)

D. REFER ORDINANCE AMENDMENT NUMBER 18-5 TO THE PLANNING COMMISSION FOR A PUBLIC HEARING (BORRELL)

Documents:

SEASONAL STORAGE PERMITTED USE ORDINANCE NUMBER 18-5 V1
061218.PDF

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. NOTE:

- * Petitioned Onto The Agenda
- **Attachment Modified

X. WARRANTS ISSUED

Documents:

06-06-18 THRU 06-12-2018 CLIENT WARRANTS ISSUED 225,993.78.PDF
06-06-18 THRU 06-12-2018 WARRANTS ISSUED 1,275,282.98.PDF
06-12-18 FLEET CARD 18,364.49.PDF
06-12-18 PROCUREMENT CARD 71,968.23.PDF