



**BOARD AGENDA**  
**BOARD OF WRIGHT COUNTY COMMISSIONERS**  
**JUNE 26, 2018**

Christine Husom, District 1  
Darek Vetsch, District 2  
Mark Daleiden, District 3  
Michael Potter, District 4  
Charles Borrell, District 5

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**I. 9:00 A.M. PLEDGE OF ALLEGIANCE**

**II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

**A. COUNTY BOARD MINUTES 6-19-18**

Documents:

[6-19-18 WRIGHT COUNTY BOARD MINUTES.PDF](#)

**III. REVIEW & APPROVAL OF AGENDA**

**IV. CONSENT AGENDA**

**A. ADMINISTRATION**

1. Claim - Madden, Galanter & Hansen, LLP, May 2018 Services - \$5,248.75

Documents:

[05.18 MADDEN, GALANTER AND HANSEN CLAIM.PDF](#)

**B. ADMINISTRATION**

1. Refer Sheriff's Office Range Project To 7-11-18 Building Committee Meeting

**C. \*\* ADMINISTRATION**

1. Authorize Execution Of Lease Agreement With State Of MN Dept Of Military Affairs To Allow The National Guard Use Of The Former Jail Area For Training

Documents:

[RFBA - APPROVAL OF LEASE.PDF](#)  
[WRIGHT COUNTY JAIL LEASE MODIFIED.PDF](#)

**D. ATTORNEY**

1. Approve Developers Agreement For Solar Energy Farm On Property Located In Monticello Township (Property Owners: USS LandCo, LLC, And Minnesota Solar CSG 5, LLC)

Documents:

[AGENDA - JUNE 26, 2018.PDF](#)  
[AGREEMENT.PDF](#)

**E. AUDITOR/TREASURER**

1. Approve \$0 Net Levy Budget Amendment For A \$48,000.00 DNR Grant
2. Approve Renewal Of 2018 Tobacco License For Fox Hollow Golf Club In The City Of St. Michael
3. Acknowledge Warrants Issued Between June 13, 2018 And June 19, 2018

Documents:

[AGENDA 6-26 CONSENT - BUDGET AMENDMENT.PDF](#)  
[AGENDA 6-26 CONSENT - TOBACCO LICENSE FOX HOLLOW GOLF CLUB.PDF](#)  
[AGENDA 6-26 CONSENT - WARRANTS ISSUED.PDF](#)

#### **F. HEALTH & HUMAN SERVICES**

1. Position Replacement
  - A. Public Health Nurse
  - B. Social Worker

Documents:

[HHS RFBA 2018-06-26 PHN FH.PDF](#)  
[HHS RFBA 2018-06-26 SW FIS1.PDF](#)

#### **G. INFORMATION TECHNOLOGY**

1. Refer To The 6/27 Personnel Committee Discussion On Hire Of Senior Systems Engineer Above 12% Of Minimum Hire Range

Documents:

[BOARD ACTION IT ABOVE HIRING RANGE 2018-06-26.PDF](#)

#### **H. INFORMATION TECHNOLOGY**

1. Refer To The 7-11-18 Technology Committee:
  - A. ERP Status Update
  - B. Office 365 Status Update
  - C. 800 MHz Radio Fees
  - D. 2018 IT Governance Document
  - E. Project Portfolio

Documents:

[BOARD ACTION IT REQUEST TECH COMMITTEE JUN 26 2018.PDF](#)

#### **V. TIMED AGENDA ITEMS**

##### **A. 9:02 A.M. BOB HIIVALA, AUDITOR/TREASURER**

1. Informational Item: Recount Designation From The Office Of The Secretary Of State
2. Request To Have County Board Set A Date And Time For The County Canvassing Board For The Primary Election. Members Also Need To Be Appointed
3. Approve Temporary Liquor License For American Legion Post 323 For Event On July 20 & 21, 2018
4. Approve Temporary Liquor License For American Legion Post 323 For Event On September 22, 2018
5. Approve Temporary Liquor License For Clearwater Lions Club For Event On August 17 & 18, 2018
6. Adopt Resolution Approving The Proposed Establishment Of City Of

Documents:

AGENDA 6-26 TIMED - INFORMATIONAL RE RECOUNT DESIGNATION.PDF  
AGENDA 6-26 SET PRIMARY CANVASS DATE AND TIME.PDF  
AGENDA 6-26 TIMED - AMERICAN LEGION POST 323 TEMP LIQUOR 7-20-18 AND 7-21-18.PDF  
AGENDA 6-26 TIMED - AMERICAN LEGION POST 323 TEMP LIQUOR 9-22-18.PDF  
AGENDA 6-26 TIMED - CLEARWATER LIONS CLUB TEMP LIQUOR.PDF  
AGENDA 6-26 TIMED - APPROVE MAPLE LAKE TIF 4-1 RESOLUTION.PDF  
AGENDA 6-26 TIMED - MAPLE LAKE TIF 4-1 RESOLUTION.PDF  
AGENDA 6-26 TIMED - NOTICE TO COUNTY FOR MAPLE LAKE PROPOSED TIF 4-1.PDF  
AGENDA 6-26 TIMED - TIF 4-1 PLAN.PDF

**B. 9:10 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER**

1. Approve Preparation Of Highway Right Of Way Plat By County Surveyor For CSAH 37 - CP 086-37-171

Documents:

REQUEST FOR BOARD ACTION - CSAH 37 PLAT PREPARATION.PDF  
CSAH 37 - PLAT PREPARATION RESOLUTION.PDF

**C. 9:12 A.M. \* ADAM TAGARRO, INFORMATION TECHNOLOGY DIRECTOR**

1. Authorize Out Of State Travel For IT Business Analyst To Attend Hyland Community LIVE Conference

Documents:

BOARD\_ACTION\_TRAVEL\_BA\_COMMUNITYLIVE 2018.PDF

**VI. ITEMS FOR CONSIDERATION**

- A. SCHEDULE COMMITTEE OF THE WHOLE MEETING WITH BKV GROUP (KELLY)
- B. SCHEDULE COMMITTEE OF THE WHOLE MEETING RE: COUNTY ADMINISTRATOR JOB DESCRIPTION
- C. \* SCHEDULE BUDGET COMMITTEE OF THE WHOLE MEETING RE: BUDGET KICKOFF (KELLY)

**VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

**VIII. ADJOURNMENT**

**IX. NOTE:**

- \* Petitioned Onto The Agenda
- \*\* Attachment Modified

**X. NOTE: 1:00 PM, COMMITTEE OF THE WHOLE MEETING @ LAW ENFORCEMENT CENTER**

## **XI. WARRANTS ISSUED**

Documents:

[06-13-18 THRU 06-19-2018 CLIENT WARRANTS ISSUED 106,360.11.PDF](#)  
[06-13-18 THRU 06-19-2018 WARRANTS ISSUED 744,652.54.PDF](#)