WRIGHT COUNTY BOARD
AGENDA
1-12-16

Interpreter Services for the hearing impaired will be provided upon written request.

I. **9:00 A.M. PLEDGE OF ALLEGIANCE**

II. **MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

A. **COUNTY BOARD MINUTES 1-05-16**

Documents: 2016-01-05 WRIGHT COUNTY BOARD MINUTES.PDF

III. **REVIEW & APPROVAL OF AGENDA**

IV. **CONSENT AGENDA**

A. **ADMINISTRATION**

1. Approve MCIT 2016 Property Casualty & Workers Compensation Insurance Renewal For A Total Of $1,120,458.

Documents: REQUEST FOR BOARD ACTION.PDF, MCIT INVOICE.PDF, MCIT PC CONTRIBUTION BY DEPARTMENT.PDF, MCIT WC CONTRUBTION BY FUND.PDF, WRIGHT CO CLAIM PC INSURANCE.PDF, WRIGHT CO CLAIM WC INSURANCE.PDF

B. **AUDITOR/TREASURER**

1. Approve Renewal Of 2016 Tobacco Licenses For: City Of Albertville: EBACCO, LLC.

Documents: AGENDA 1-12 CONSENT TOBACCO LICENSE RENEWALS.PDF

C. **AUDITOR/TREASURER**

1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of $1,956,661.80 With 140 Vendors And 190 Transactions.

Documents: AGENDA 1-12 CONSENT CLAIMS.PDF

D. **HEALTH & HUMAN SERVICES**

1. Position Replacements:
   A. Social Worker
   B. Financial Worker
   C. Financial Worker
   D. Financial Worker

Documents: 2016-01-12 WC REQUEST FOR BOARD ACTION - FW (LB).PDF, 2016-01-12 WC REQUEST FOR BOARD ACTION - FW (TM).PDF, 2016-01-12 WC REQUEST FOR BOARD ACTION - SW.PDF, 2016-01-12 WC REQUEST FOR BOARD ACTION - FW (TM2).PDF

E. **SHERIFF'S OFFICE**

1. Position Replacements:
   A. Two Deputy Positions

Documents: 01-05-16 REQUEST FOR 2 DEPUTY POSITION REPLACEMENTS - KLEIN AND ANDERSON RESIGNATION.PDF

V. TIMED AGENDA ITEMS

A. 9:15 A.M. SEAN RILEY, PLANNING & ZONING ADMINISTRATOR

1. Accept The Findings And Recommendation Of The Planning Commission To Accept The Zoning Amendments As Follows:

ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements And Standards:
Solar Energy Farms And Systems Will Be Considered By The Planning Commission On Restricted Parcels Of Land Zoned General Agricultural (AG).

ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements And Standards
Solar Energy Systems Will Be Considered By The Planning Commission On Restricted Parcels Of Land Zoned General Agricultural (AG).

Documents: 1-12 COUNTY BOARD AGENDA REQUEST ORD AMEND - EXEMPTION FOR ENTITLEMENT FOR SOLAR FARMS.PDF, SOLAR ORDINANCE AMEND - ENTITLEMENT MINUTES AND BACKGROUND.PDF, FINAL DRAFT TO COUNTY BOARD FOR SIGNATURE SOLAR AMEND ENTITLMENT.PDF

VI. ITEMS FOR CONSIDERATION

A. APPOINTMENTS TO THE GREAT RIVER REGIONAL LIBRARY BOARD OF TRUSTEES (KELLY)

Documents: 1-12-16 RFBA GRRL.PDF, WAYNE B GREAT RIVER REGIONAL LIBRARY BOARD OF TRUSTEES LETTER OF INTEREST JANUARY 8_2016.PDF

B. CANCEL BOARD MEETING IN MONTHS WITH FIVE TUESDAYS (MARCH, MAY, AUGUST, NOVEMBER)

C. DNR BUFFER MAPPING WEBINAR, 1-20-16 @ 9:30 A.M.

Documents: 2016 DNR BUFFER WEBINAR ANNOUNCEMENT.PDF

D. AUTHORIZE ATTENDANCE, WRIGHT COUNTY ECONOMIC DEVELOPMENT PARTNERSHIP 2015 ANNUAL MEETING & AWARD CEREMONY, 1-15-16

Documents: WCEDP 2015 ANNUAL MEETING AND AWARD CEREMONY.PDF

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. CLAIMS LISTING

Documents: AUDIT LIST FOR BOARD 1-12-2016.PDF

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

INFORMATIONAL

WRIGHT COUNTY BOARD
MINUTES
JANUARY 5, 2016

2016 BOARD REORGANIZATION

Bob Hiivala, County Auditor/Treasurer, called the meeting to order and asked for an election of the Chairperson for the coming year. Borrell moved to elect Commissioner Sawatzke as Chairperson for 2016, as this is Sawatzke's final year of service on the County Board. The motion was seconded by Daleiden and carried unanimously. Commissioner Sawatzke then presided at the meeting.

On a motion by Daleiden, second by Husom, all voted to elect Commissioner Borrell as Vice Chairperson for 2016.

On a motion by Daleiden, second by Husom, all voted to dispense with the reading of the minutes of 12-29-15 and approve them as written/revised.

On a motion by Daleiden, second by Borrell, all voted to transfer back any unused funds in the County Attorney's Contingency Fund, the Sheriff's Contingency Fund, and the Incidental Fund to the General Revenue Fund.

On a motion by Daleiden, second by Potter, all voted to recall all unused clerk hire and unused budgets for 2015.

On a motion by Husom, second by Daleiden, all voted to set the County Board's regular sessions for every Tuesday for 2016. The meetings shall be called to order at 9:00 A.M.

COMMITTEE AND ADVISORY BOARD APPOINTMENTS

The Chairperson presented the 2016 list of committee memberships and asked the County Board to convey their preferences and suggestions regarding committee designations for 2016. The "Central MN Emergency Services Board (Regional Radio Board)" was listed in two areas under Advisory Boards. The consensus was to remove the second occurrence and to rotate the Chair of each Committee, as has been done annually.

On a motion by Daleiden, second by Borrell, all voted that the appointments of Committees for 2016 be made by the Chairperson with the approval of the Board and that the first member named act as Chairperson of the Committee and the County Coordinator act as Secretary. Alternates are designated on the Committee by ( ).

The following is a list of 2015 Committees and the 2016 appointments:

COMMITTEE	2015 APPOINTMENTS	2016 APPOINTMENTS
Budget Committee Of The Whole	All Commissioners, Coordinator, Aud./Treas.	All Commissioners, Coordinator, Aud./Treas.
Building, Furniture & Equipment	Potter, Daleiden, Coordinator (Borrell)	Daleiden, Potter, Coordinator (Borrell)
Capital Improvement/Finance	Sawatzke, Daleiden, Auditor/Treasurer, Attorney, Coordinator (Potter)	Daleiden, Sawatzke, Aud./Treas., Attorney, Coordinator (Potter)
Committee to Inspect Ditches	Two Commissioners as appointed by Board, Auditor/Treasurer	Two Commissioners as appointed by Board, Auditor/Treasurer
Deferred Compensation	Sawatzke, Daleiden, Coordinator, Auditor/Treasurer, Chief Deputy Attorney	Daleiden, Sawatzke, Coordinator, Aud./Treas., Chief Deputy Attorney

COMMITTEE (cont.)	2015 APPOINTMENTS	2016 APPOINTMENTS
Labor/Management Health Insurance	Borrell, Potter, Coordinator, (Husom) (also Human Resources Director, two Human Resources Representatives, one Department Head representing the Leadership Team, and one Representative from each union)	Potter, Borrell, Coordinator, (Husom), (also Human Resources Director, two Human Resources Representatives, one Department Head representing the Leadership Team, and one Representative from each union)
Labor Management/Loss Control	Husom, Borrell, Coordinator, Assistant County Coordinator, Risk Manager, Emergency Management Coordinator, (also one Representative from each unit: Teamsters, WCDA, AFSCME, and 49'ers)	Borrell, Husom, Coordinator, Assistant County Coordinator, Risk Manager, Emergency Management Coordinator, (also one Rep. from each unit: Teamsters, WCDA, AFSCME, & 49'ers)
Noxious Weed Appeal Committee	Borrell, Daleiden	Daleiden, Borrell
Nuclear	Husom, Sawatzke, Coordinator	Sawatzke, Husom, Coordinator
Owners Committee	Potter, Borrell (Sawatzke)	Borrell, Potter (Sawatzke)
Personnel & Employee Relations	Sawatzke, Husom, Coordinator (Potter)	Husom, Sawatzke, Coordinator (Potter)
Security Committee	Husom, Borrell, Coordinator, Two Judges, Risk Manager, Court Administrator, Representatives from: Sheriff, Court Services, County Attorney	Borrell, Husom, Coordinator, Two Judges, Risk Manager, Court Administrator, Representatives from: Sheriff, Court Services, County Attorney
Tax Forfeit Committee	Potter, Borrell, Auditor/Treasurer	Borrell, Potter, Auditor/Treasurer
Technology	Daleiden, Borrell, IT Director, Aud./ Treas., Highway Engineer, Human Services Representative, Sheriff Representative, Surveyor, Coordinator (Husom)	Borrell, Daleiden, IT Director, Aud./Treas., Highway Engineer, Human Services Representative, Sheriff Representative, Surveyor, Coordinator (Husom)
Transportation Committee Of The Whole	All Commissioners, Highway Engineer, Coordinator	All Commissioners, Highway Engineer, Coordinator
Union Negotiations	Sawatzke, Husom, Coordinator, Asst. County Coordinator, Human Resources Director (Daleiden)	Husom, Sawatzke, Coordinator, Asst. County Coordinator, Human Resources Director (Daleiden)
Ways & Means	Sawatzke, Husom, Coordinator (Borrell)	Husom, Sawatzke, Coordinator (Borrell)

On a motion by Daleiden, second by Borrell, all voted to accept the Advisory Board appointments are recommended:

ADVISORY BOARD	2015 APPOINTMENTS	2016 APPOINTMENTS
Area Transportation Planning (ATP)	Potter	Potter

ADVISORY BOARD (cont.)	2015 APPOINTMENTS	2016 APPOINTMENTS
Bertram Chain Of Lakes Advisory Board	Daleiden, Sawatzke	Sawatzke, Daleiden
Central MN EMS Region Joint Powers Board	Husom (Borrell)	Husom (Borrell)
Central MN Jobs & Training Joint Powers Board (JTPA) Workforce Center	Husom	Husom
Central MN Emergency Services Board (Regional Radio Board)	Borrell (Husom)	Borrell (Husom)
Clearwater River Watershed District	Husom	Husom
County Extension Service	Potter, Borrell	Borrell, Potter
Crow River Organization Of Water (C.R.O.W.)	Borrell (Potter)	Borrell (Potter)
Delegates to AMC	All Commissioners, Aud./Treas., Coordinator, Highway Engineer	All Commissioners, Aud./Treas., Coordinator, Highway Engineer
East Central Joint Powers Board	Sawatzke, Court Services Director	Sawatzke, Court Services Director
Economic Development Partnership Board	Potter	Potter
Great River Regional Library Board	Potter	Potter
Highway 55 Coalition	Husom, Potter (Highway Engineer)	Potter, Husom (Highway Engineer)
Historical Society	Sawatzke	Sawatzke
I-94 Coalition	Potter	Potter
Law Library Board	Husom	Husom
Legislative Matters	All Commissioners	All Commissioners
Methamphetamine Education And Drug Awareness Coalition of Wright County (M.E.A.D.A.)	Husom	Husom
Monticello Joint Planning Board	Sawatzke	Sawatzke
Parks Advisory Board	Daleiden	Daleiden
Planning Commission	Borrell	Borrell
Public Works Labor/Management	Husom, Coordinator (Sawatzke)	Husom, Coordinator (Sawatzke)

ADVISORY BOARD (cont.)	2015 APPOINTMENTS	2016 APPOINTMENTS
Region 7W Comprehensive Economic Development Strategy Committee	Potter (Sawatzke)	Potter (Sawatzke)
Region 7W Transportation	Potter	Potter
Regional Crime Lab	Husom	Husom
Safe Communities of Wright County	Husom	Husom
Soil & Water Conservation District	Borrell	Borrell
Twin Cities Urbanized Areas (UZA) Boundaries	Daleiden	Daleiden
Water Management Task Force	Daleiden	Daleiden
Wright County Ag Society	Borrell	Borrell
Wright County Community Action Council	Borrell, Daleiden, City Representative	Daleiden, Borrell, City Rep.
Wright County Multi-Jurisdictional Hazard Mitigation Planning Committee (End of Advisory Board Appointments)	Husom	Husom

AGENDA
Petitions were accepted to the Agenda as follows: Consent Agenda Item C2, "Refer Lakeview Apartment Parking To Building Committee" (Sawatzke). On a motion by Potter, second by Husom, all voted to approve the Agenda as amended.

CONSENT AGENDA
At the request of the Planning & Zoning Administrator, Sawatzke removed Item F, "PLANNING & ZONING, Appoint members to Planning Commission and Board of Adjustment for terms expired December 31st, 2015" for discussion. Potter moved to approve the remainder of the Consent Agenda, seconded by Daleiden, and the motion carried 5-0:

A. ADMINISTRATION
   1. Refer Nursing Mothers Room To January 13, 2016 Building Committee Meeting
   2. Refer Items to Personnel Committee On January 13, 2016
      A. Personnel Policy 506 Business Related Expense Reimbursement
      B. Motor Pool Vehicle Usage Procedures

B. ADMINISTRATION
   1. Recap of 2015 Auction, Authorize 2016 Auction Services, Schedule Rebid And Set 2016 Auction Date

C. ADMINISTRATION
   1. Refer Annex Custodial Closet to Building Committee
   2. Refer Lakeview Apartment Parking To Building Committee

D. AUDITOR / TREASURER
   1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of $401,805.97 With 130 Vendors And 185 Transactions

E. AUDITOR / TREASURER
   1. Approve Renewal of 2016 Tobacco License for: City of Montrose: DG Retail, LLC DBA Dollar General Store #16105.

G. SHERIFF
   1. Position Replacement:
      A. Deputy

Consent Item F, PLANNING & ZONING, Appoint members to Planning Commission and Board of Adjustment for terms expired December 31st, 2015

Sean Riley, Planning & Zoning Administrator, requested the following appointments to the Planning Commission and Board Of Adjustment, with terms for all positions running from 1-01-16 to 12-31-18:

Planning Commission:	Jan Thompson (1st District-Husom) Dan Mol (Member at Large) County Board Representative (Borrell)
Board of Adjustment:	Bob Schermann (5th District-Borrell) Dan Mol (2nd District-Sawatzke)

Daleiden moved to approve the appointments to the Planning Commission and Board of Adjustment as presented, seconded by Husom, carried unanimously.

TIMED AGENDA ITEMS

BOB HIIVALA, AUDITOR TREASURER

Award Of Bids For 2016 Official Newspaper

Bob Hiivala, Auditor/Treasurer, opened bids for the 2016 legal newspaper:

Herald Journal

Line length in picas	10.5
Lines per inch in legals	10
Length in lower case alphabet	84
Cost per column inch for legals	.37

Delano Herald Journal

Line length in picas	10.5
Lines per inch in legals	10
Length in lower case alphabet	84
Cost per column inch for legals	3.69

Sun Media – Monticello Times

Line length in picas	6
Lines per inch in legals	9
Length in lower case alphabet	72
Cost per column inch for legals	3.69

Sun Media – Crow River News

Line length in picas	6
Lines per inch in legals	9
Length in lower case alphabet	72
Cost per column inch for legals	3.69

Bid from Unknown Submitter (Minneapolis)

Cost per column inch for legals	1.30

Hiivala recommended Board approval of the Herald Journal as the 2016 Official Newspaper. Husom moved to approve the recommendation, seconded by Borrell. The motion was amended to include approval pending review of the bids. The motion carried 5-0.

Approve Temporary Liquor License For A.B.A.T.E Of Minnesota, Inc.

Daleiden moved to approve the temporary Liquor License for A.B.A.T.E. of Minnesota, Inc. The motion carried 5-0 on a second by Potter.

Approve Temporary Liquor License For Maple Lake – Lake Property Owner's Association
Daleiden moved to approve the temporary Liquor License for Maple Lake-Lake Property Owner's Association. The motion was seconded by Husom and carried unanimously.

VIRGIL HAWKINS, HIGHWAY ENGINEER
Approve Preparation Of Highway Plat For CSAH 37 And Resolution For Same
The County's 5-Year Highway Construction Program specifies right-of-way be acquired in 2016 and construction commence in 2017. State funding requirements indicate all right-of-way must be under the control of Wright County before construction bidding is allowed. The Highway plat accurately describes the right-of-way and simplifies the acquisition process. Daleiden moved to adopt Resolution #16-01, seconded by Potter, carried 5-0 on a roll call vote.

TOM KELLY, COUNTY ATTORNEY
Adopt Resolution Authorizing Tom Kelly To Execute The Master Subscriber Agreement
The County Attorney's Office is entering into a new Agreement for remote access to data and documents in the Courts' database. The Office of State Court Administration requires a County Board resolution authorizing signature on the Agreement. Borrell moved to adopt Resolution #16-02, seconded by Daleiden, carried 5-0 on a roll call vote.

BRIAN ASLESON, CHIEF DEPUTY ATTORNEY
Renew Contract With Crossroads Animal Shelter For Dangerous Dog Service
The renewal contract would be for 2016-2017 at the rate of $3,500/year (same rate as 2015). Daleiden moved to approve the Contract for 2016-2017 at a rate of $3,500/year, seconded by Potter, carried 5-0.

Approve Of Retaining Kevin Casserly To Perform An Additional Appraisal For Purposes Of Tax Court
The Board previously approved retaining Casserly for appraisals for pending tax court cases. PID #118-162-001010 was overlooked and is a case with a trial ready date in mid-2016. Funding would be from Professional Services. Daleiden moved to approve the hire of Casserly for appraisal purposes for PID #118-162-001010. The motion was seconded by Potter and carried 5-0.

ADVISORY COMMITTEE/ADVISORY BOARD UPDATES
1. Sawatzke said former Wright County Attorney Wyman Nelson passed away recently. He extended condolences to the family and said his personal relationship with Nelson was outstanding. Brian Asleson, Chief Deputy Attorney, said Nelson's career with Wright County included three separate periods of service. Nelson's efforts in reorganizing the County Attorney's Office were recognized.
2. Husom referenced the memory bench placed near the front entrance of the Government Center. The Court Services Office initiated the bench in memory of suicide victims. It was funded entirely by donations.
3. Borrell stated the Albion Township Officers Meeting will be held on 1-07-16 at 7:30 P.M. at the Albion Township Hall.
4. River Rider. Sawatzke said it is unclear whether another meeting will be required. MnDOT is in the process of a final audit of River Rider. A rebate is expected from the Federal government relating to the gas tax. The River Rider Board thought it would be easier to wait for the rebate and then everything will be complete.

LEE KELLY, COUNTY COORDINATOR
Approve Draft Remodeling Feasibility Study For Wright County Courts, January 2016
Members of the 10th Judicial District were present for discussion including Judge McPherson, Judge Tenney, and Court Administrator Tschumper. Lee Kelly, County Coordinator, said the goal is to release the RFP on the Study as soon as possible, potentially 1-06-16. Responses would be due 2-17-15.

Discussion followed on the RFP and whether to include the option of building a new facility, the order of the options, and inclusion of some of the items that may not be considered a necessity at this time or significant enough to impact Courts remaining at the current location for various timelines. Judge McPherson conveyed the significant and timely requirement for bench reconfiguration and e-court. Judge Tenney explained the Options. Option 1 involves a minimal amount of items. Option 2 includes Option 1 items plus other items. Option 3 includes Options 1 and 2 plus other items. A goal of the RFP will be for the architect to provide input on what items in the RFP are practical and feasible given the space and set timelines for Courts remaining at the Government Center.

After discussion, the following changes will be made to the draft RFP:

- Option 3 will become Option 1.
- Option 1 will become Option 3.
- The new Option 3 should include, "Begin building a new courthouse within the next two years" (versus within one to two years as it is drafted). Add language that reflects that "the County hopes to avoid beginning construction within two years."
- The RFP should be numbered versus using letters.
- The RFP should indicate the County's desire for Courts to remain at the current location as long as possible (up to 10 years).
- Add a statement that reflects that Wright County recognizes that some of these options may not be practical and requesting that the architect point out what options are not practical.

Potter made a motion to approve moving forward with the draft Remodeling Feasibility Study as amended. Kelly will revise the draft and present it to Sawatzke for review prior to sending it out. The motion was seconded by Husom and carried 5-0.

The meeting adjourned at 10:15 A.M.

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** *_01/12/16_* ***CONSENT AGENDA:*** *__X__*

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** _____

ADMINISTRATION .
ORIGINATING DEPARTMENT/SERVICE

X _____, Risk Manager
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve MCIT 2016 Property Causality & Workers Compensation Insurance Renewal, for a total of $1,120,458.

BACKGROUND/JUSTIFICATION:
Wright County has experience a contribution decrease over the past one year period. Property Causality decreased by $2,313 which also offset expansion of additional coverage. Workers Compensation decreased by $50,647 due to our Safety and Return to Work Programs.

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

BUDGETED: _____ **YES** _____ **NO**

FUNDING: _____ **LEVY** _____ **OTHER**

COMMENTS:

COMMENTS:

Invoice

Minnesota Counties Intergovernmental Trust

Invoice 1451R
Date 1/1/2016

Remit To:
MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST
100 EMPIRE DRIVE
SUITE 100
SAINT PAUL MN 55103

Bill To: WRIGHT COUNTY
10 N.W. SECOND STREET
ROOM 235
BUFFALO MN 55313

$_____
Payment Amount

Please Make Checks Payable to Minnesota Counties Intergovernmental Trust

Member ID	Payment Due Date	Effective Date	Expiration Date
1060	01/31/2016	01/01/2016	01/01/2017

Item Number	Description	Amount
PC106016	PC RENEWAL	$515,981.00
WC106016	WC RENEWAL	$604,477.00

Total $1,120,458.00

Payment due by 1/31/2016 or finance charges will accrue. See Article X, Section 10.1 of the MCIT Bylaws for payment terms.

MCIT PC Contribution Breakdown by Department
Minnesota Counties Intergovernmental Trust

PARTICIPANT: Wright County

CONTRACT #: PC106016

EFF DATE: 01/01/2016

RATING DATE: 12/01/2015

	Liability	Property	Inland Marine	Bond	Auto	Total	# of Vehicles
Administration	$0	$0	$0	$0	$1,945	$1,945	5
Assessor	$0	$0	$0	$0	$2,121	$2,121	5
Auditor	$0	$0	$274	$0	$0	$274	0
Boat & Water	$0	$0	$278	$0	$132	$410	4
Civil Defense	$0	$0	$0	$0	$263	$263	3
Compost	$0	$6,279	$31	$0	$0	$6,310	0
Court Services	$0	$0	$0	$0	$778	$778	2
Drug Task Force	$0	$0	$0	$0	$85	$85	1
Fair	$0	$3,054	$0	$0	$0	$3,054	0
Human Services	$0	$0	$258	$0	$2,723	$2,981	7
IS	$0	$154	$2,215	$0	$0	$2,369	0
Maintenance	$0	$0	$64	$0	$712	$776	2
Museum	$0	$1,451	$0	$0	$0	$1,451	0
Parks	$3,096	$2,104	$2,601	$0	$8,331	$16,132	20
Planning & Zoning	$0	$0	$321	$0	$2,776	$3,097	7
Public Health	$12,908	$0	$0	$0	$982	$13,890	1
Revenue	$56,057	$30,105	$973	$2,707	$344	$90,186	0
Road & Bridge	$33,396	$7,285	$8,051	$0	$50,633	$99,365	77
Sheriff	$77,129	$57,216	$5,139	$0	$86,241	$225,725	170
Social Services	$42,812	$0	$0	$0	$0	$42,812	0
Solid Waste	$56	$0	$0	$0	$0	$56	0
Surveyor	$0	$0	$292	$0	$1,609	$1,901	4
TOTAL CONTRIBUTION	$225,454	$107,648	$20,497	$2,707	$159,675	$515,981	308

2016 - 2017 Contribution Breakdown by Department
Wright County

Class Code	Class Code Description	Payroll Amount	Total Contribution Amount
Wright County			
	Contract Num: WC106016	**Effective Date: 1/1/2016**	**Expiration Date: 1/1/2017**
Department:	**Human Services**		
8742-00	Off-Premises Clerical	$4,014,615	$18,238
8810-00	Clerical Office Employees NOC	$5,680,823	$10,071
8835-00	Public Health Nursing	$1,729,760	$48,681
SUBTOTAL for Human Services:		**$11,425,198**	**$76,990**
Department:	**Law Enforcement Volunteers**		
7720-00	Law Enforcement Officers	$175,312	$4,118
SUBTOTAL for Law Enforcement Volunteers:		**$175,312**	**$4,118**
Department:	**Revenue**		
7720-00	Law Enforcement Officers	$11,673,969	$274,217
8601-00	Surveyors	$402,160	$2,808
8742-00	Off-Premises Clerical	$194,688	$884
8810-00	Clerical Office Employees NOC	$6,994,090	$12,400
8820-00	Attorneys	$1,451,897	$2,574
9015-00	Housekeeping/Janitorial/Building Maintenance	$880,444	$39,412
9102-00	Parks	$531,102	$22,715
9410-00	Local Government Employees NOC	$3,116,587	$36,948
SUBTOTAL for Revenue:		**$25,244,937**	**$391,958**
Department:	**Road & Bridge/Highway**		
5506-00	Road Maintenance and Repair	$1,438,744	$101,067
8227-00	Vehicles/Equipment Repairs or Maintenance	$297,462	$16,314
8601-00	Surveyors	$395,930	$2,763
8810-00	Clerical Office Employees NOC	$187,982	$334
9410-00	Local Government Employees NOC	$922,280	$10,934
SUBTOTAL for Road & Bridge/Highway:		**$3,242,398**	**$131,412**
TOTAL for 2016:		**$40,087,845**	**$604,478**

SELECTION CRITERIA

Consumer: Wright County

Class Codes Reported: Rated Class Codes Only

Exclude Cancelled Contracts: No

Current Revision Only: No

Exclude Applications: No

WRIGHT COUNTY CLAIM FORM

FOR DEPARTMENT USE				**FOR AUDITORS OFFICE USE**
Account Code	Amount	Account Code	Amount	

REQUEST FOR REIMBERSEMENT, GOOD(S) DELIVERED OR SERVICES PROVIDED

Issue Check To:

Minnesota Counties Intergovernmental Trust

Total Amount: $515,981.00

Account Code	Amount	Description	Invoice	P.O. #
100-6353	$350,567	Property/Casuality Premium 2016 Gen. Revenue	1451R	
03-380-6353	$99,365	Property/Casuality Premium 2016- R & B		
HS Budget A285	$59,683	Property/Casuality Premium 2016-H.S.		
36-833-6859	$6,366	Property/Casuality Premium 2016-Compost		

Special notes regarding expenses incurred, services provided or good(s) delivered (attach invoices/receipts)

_____

WRIGHT COUNTY CLAIM FORM

FOR DEPARTMENT USE				**FOR AUDITORS OFFICE USE**
Account Code	Amount	Account Code	Amount	

REQUEST FOR REIMBERSEMENT, GOOD(S) DELIVERED OR SERVICES PROVIDED

Issue Check To:

Minnesota Counties Intergovernmental Trust

Total Amount: $604,478.00

Account Code	Amount	Description	Invoice	P.O. #
100-6353	$396,017	Workers Comp Premium 2016 Gen. Revenue	145IR	
03-380-6353	$131,412	Workers Comp Premium 2016- R & B		
HS Budget A285	$76,990	Workers Comp Premium 2016-H.S.		
36-833-6859	59.00	Workers Comp Premium 2016-Law Library		

Special notes regarding expenses incurred, services provided or good(s) delivered (attach invoices/receipts)

_____

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	1-12-16	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Renewal of 2016 Tobacco Licenses for:
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

City of Albertville: EBACCO, LLC.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	1-12-16	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $1,956,661.80 with 140 Vendors and 190 Transactions.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: 1/12/2016 CONSENT AGENDA: X

AMT. OF TIME REQUIRED: _____ ITEM FOR CONSIDERATION: Position replacement

County Board

ORIGINATING DEPARTMENT/SERVICE

X _____
REQUESTOR'S SIGNATURE

1/4/16
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Fill vacant Financial Worker Position in Family Financial Services

BACKGROUND/JUSTIFICATION:
Vacancy due to an employee accepting a position in another county. Requesting replacement of FT Financial Worker

COUNTY ATTORNEY REVIEW DATE:

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ APPROVAL
- ☐ DENIAL
- ☐ NO RECOMMENDATION

FINANCIAL IMPLICATIONS:
$_____

BUDGETED: **X** **YES** ____ **NO**

FUNDING: X **PMAPs and grants** **LEVY** **OTHER**

COMMENTS:

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: *1-12-16* ***CONSENT AGENDA:*** *X*

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** *Position replacement*

County Board

ORIGINATING DEPARTMENT/SERVICE

X [signature]
REQUESTOR'S SIGNATURE

1/4/16
REVIEWED BY/DATE

BOARD ACTION REQUESTED:
Fill Financial Worker Position in Adult Financial Services

BACKGROUND/JUSTIFICATION:
Vacancy is due to employee accepting a position with Carver County. This position is needed to maintain a Cash, SNAP and Health Care case load.

COUNTY ATTORNEY REVIEW DATE:

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ APPROVAL
- ☐ DENIAL
- ☐ NO RECOMMENDATION

FINANCIAL IMPLICATIONS:
$_____

BUDGETED: __X__ YES _____ NO

FUNDING: X PMAPs and grants LEVY OTHER

COMMENTS:

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: ***1/12/16*** ***CONSENT AGENDA:*** ***X***

AMT. OF TIME REQUIRED: ***5 min.*** ***ITEM FOR CONSIDERATION:*** ***Replace Social Worker***

HUMAN SERVICES
ORIGINATING DEPARTMENT/SERVICE

X
REQUESTOR'S SIGNATURE

1/4/16
REVIEWED BY/DATE

BOARD ACTION REQUESTED:
Hire replacement for social worker in the Family Assessment Unit.

BACKGROUND/JUSTIFICATION:

Worker is part of the In Home team offering extensive parenting and behavioral management services to families who do not have insurance coverage for these services. The position is instrumental in keeping children out of placement and returning children home that have been placed. Worker also Provides Foster Parent support to foster families to help stabilize placements and prevent disruptions. .

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ APPROVAL
- ☐ DENIAL
- ☐ NO RECOMMENDATION

BUDGETED: ____ YES ____ NO

FUNDING: ____ LEVY ____ OTHER

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: *1/12/16* ***CONSENT AGENDA:*** *X*

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** *Position replacement*

County Board

ORIGINATING DEPARTMENT/SERVICE

X _____
REQUESTOR'S SIGNATURE

1/5/16
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Fill vacant Financial Worker Position in Adult Financial Services

BACKGROUND/JUSTIFICATION:
Vacancy due to employee resignation. This position is needed to maintain a Cash, SNAP and Health Care caseload.

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS:
$_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

BUDGETED: __X___ _____
YES **NO**

FUNDING: X **PMAPs and grants** **LEVY**
OTHER

COMMENTS:

COMMENTS:

Wright County
Request for Board Action

Req. Agenda Time:	Board Meeting Date: 01-12-16	Consent Agenda	Yes
Amt of Time Required:	Item for Consideration:		

Sheriff's Office

Originating Department

Todd Hoffman Digitally signed by Todd Hoffman DN: cn=Todd Hoffman, o=Sheriff's Office, ou, email=todd.hoffman@co.wright.mn.us, c=US Date: 2016.01.05 09:29:37 -06'00'

Requestor's Signature

BOARD ACTION REQUESTED:

Request position replacement for 2 deputy sheriff's.

Reviewed by/date

BACKGROUND/JUSTIFICATION:

Request position replacement for 2 deputies due to the resignation of Jacob Anderson and Garrett Klein effective January 11, 2016.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:
COMMENTS:		**COMMENTS:**

WRIGHT COUNTY

REQUEST FOR BOARD ACTION

REQ. AGENDA TIME any BOARD MEETING DATE: January 12, 2016

AMT. OF TIME REQUIRED 10-15 min. ITEM FOR CONSIDERATION: Zoning Ordinance Amendment

PLANNING & ZONING **Originating Dept.** **___Sean Riley_____** **Requester's Signature** **_____** **Reviewed by/Date**	**BOARD ACTION REQUESTED:** **Accept the findings and recommendation of the Planning Commission to accept the zoning amendments as follows:** **ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements and Standards:** Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG). **ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements and Standards** Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

BACKGROUND/JUSTIFICATION:

See attachments

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE	**COUNTY ATTORNEY REVIEW/DATE:**	**FINANCIAL IMPLICATIONS:** **BUDGETED: _____** **FUNDING: _____**

COMMENTS:

WRIGHT COUNTY PLANNING COMMISSION

Meeting of: December 10, 2015

STAFF REPORT

1. **ORDINANCE AMENDMENT** – New Item

ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements and Standards:

Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements and Standards

Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

ACTION – This request was proposed by the County Board to allow solar farms on restricted parcels of land. Please see attachments for that meeting and relevant exhibits. Except for Township Halls and divisions of less than one acre for a utility or public service structure Conditional Use Permits require the use of an entitlement or to be used in conjunction with an entitlement. This amendment would allow Solar Energy Farms and Solar Energy Systems to be allowed on restricted parcels that would currently only allow permitted agricultural uses. We have received Buffalo Township's response and they are not in favor of this proposal, see attached. Also we have received Maple Lake, Monticello and Rockford Township's response, these Townships are in favor of the proposal, see attached.

NOTICE OF PUBLIC HEARING - WRIGHT COUNTY PLANNING COMMISSION

TOWNSHIP/CITY RESPONSE FORM

TOWNSHIP/CITY:

HEARING DATE: Thursday, December 10, 2015
at 7:30 p.m.

PROPOSED AMENDMENT TO THE WRIGHT COUNTY ZONING ORDINANCE:

ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements and Standards:

Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements and Standards

Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLOWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE TOWN BOARD OR CITY COUNCIL HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

__TOWNSHIP/CITY APPROVES OF THE REQUEST BECAUSE: _____

X TOWNSHIP/CITY DISAPPROVES OF THE REQUEST BECAUSE: The township supervisors do not agree that an exception should be made to allow solar farms on land that is restricted for Ag use only. Why

TOWNSHIP/CITY COMMENTS OR PROPOSED CONDITIONS: should solar farms be allowed when nothing else is?

SIGNED: Tom Kleist Clerk/Treasurer Buff. Township

NOTICE OF PUBLIC HEARING - WRIGHT COUNTY PLANNING COMMISSION

TOWNSHIP/CITY RESPONSE FORM

TOWNSHIP/CITY:

HEARING DATE: Thursday, December 10, 2015
at 7:30 p.m.

PROPOSED AMENDMENT TO THE WRIGHT COUNTY ZONING ORDINANCE:

ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements and Standards:

Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements and Standards

Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

RECE
NOV 18 2015
BY:_____

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLOWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE TOWN BOARD OR CITY COUNCIL HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

X TOWNSHIP/CITY APPROVES OF THE REQUEST BECAUSE: _____

A **motion** was made by Supervisor Deitering and seconded by Supervisor Eckblad to approve the proposed amendment to Wright County Ordinance section 762.2. **Motion carried by a unanimous vote.**

___ TOWNSHIP/CITY DISAPPROVES OF THE REQUEST BECAUSE: _____

_____

_____

TOWNSHIP/CITY COMMENTS OR PROPOSED CONDITIONS: _____

_____

_____

SIGNED: DB [illegible]

NOTICE OF PUBLIC HEARING - WRIGHT COUNTY PLANNING COMMISSION

TOWNSHIP/CITY RESPONSE FORM

TOWNSHIP/CITY:

HEARING DATE: Thursday, December 10, 2015
at 7:30 p.m.

PROPOSED AMENDMENT TO THE WRIGHT COUNTY ZONING ORDINANCE:

ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements and Standards:

Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements and Standards

Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLOWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE TOWN BOARD OR CITY COUNCIL HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

√ TOWNSHIP/CITY APPROVES OF THE REQUEST BECAUSE: They are restricted parcels and will be put to use.

___ TOWNSHIP/CITY DISAPPROVES OF THE REQUEST BECAUSE: _____

TOWNSHIP/CITY COMMENTS OR PROPOSED CONDITIONS: _____

Town of Maple Lake
6298 Bishop Ave NW
Buffalo, Mn 55313

SIGNED: [signature]

NOTICE OF PUBLIC HEARING - WRIGHT COUNTY PLANNING COMMISSION

Monticello TOWNSHIP/CITY RESPONSE FORM

TOWNSHIP/CITY:

HEARING DATE: Thursday, December 10, 2015
at 7:30 p.m.

PROPOSED AMENDMENT TO THE WRIGHT COUNTY ZONING ORDINANCE:

ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements and Standards:

Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements and Standards

Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLOWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE TOWN BOARD OR CITY COUNCIL HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

X TOWNSHIP/CITY APPROVES OF THE REQUEST BECAUSE: _____

___ TOWNSHIP/CITY DISAPPROVES OF THE REQUEST BECAUSE: _____

TOWNSHIP/CITY COMMENTS OR PROPOSED CONDITIONS: _____

SIGNED: Brett C. [illegible]

RECEIVED
DEC 18 2015
BY: _____

WRIGHT COUNTY PLANNING COMMISSION

Meeting of: December 10, 2015

M I N U T E S – (Informational)

The Wright County Planning Commission met December 10, 2015 in the County Commissioners Board Room at the Wright County Government Center, Buffalo, Minnesota. Vice-Chair, Ken Felger, called the meeting to order at 7:30 p.m. with the following members present: Felger, Dave Pederson, Charlie Borrell, Dave Thompson and Dan Bravinder. Absent were Dan Mol and Jan Thompson. Sean Riley, Zoning Administrator, represented the Planning & Zoning office; Greg Kryzer, was legal counsel present.

MINUTES

On a motion by Bravinder, seconded by Pederson, all voted to approve the minutes for the November 12, 2015 meeting as printed.

1. **ORDINANCE AMENDMENT** – New Item

ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements and Standards:

Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements and Standards

Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

A. Riley explained the amendment to the Solar Energy farms is coming from the County Board. The County Board directed everyone that this is being considered. He attached the minutes from a recent meeting where it was discussed. The procedure for a public hearing on a zoning amendment is first with the Planning Commission who will forward a recommendation to the County Board, who makes a final decision on zoning amendments. He explained restricted AG lands do not qualify for a Conditional Use Permits under the current Zoning Ordinance. Examples of uses include golf courses, cell towers and recently the placement of solar farms. What is proposed is to allow an exemption for a solar farm so the discussion should be whether these are unique and could be done on restricted lands.

B. Borrell indicated he was the Commissioner that brought this up to the rest of the County Board of Commissioners. He gave an example of two forty acre farms, one owner split his house on a five-acre lot for mortgage purposes, which restricts the balance and would not allow location of a solar farm. The other 40 acres includes the house and would qualify for a solar farm. He felt this conditional use is different in that the solar panels can be removed in the future and the land put back into agricultural production. He felt an argument could be made for cell towers, also.

C. Evan Carlson – 2843 James Ave. S- Minneapolis representing Innovative Power Systems explained there are two projects they are trying to build and without this change they will not get built. They are not the only Company in this situation. He supports the change.

D. Don Schmidt – representing Buffalo Township – the concern is not so much about the solar farms, but how they can single out one use and allow them on restricted lands. He questioned if that does not step on others constitutional rights. He questioned would they start seeing uses such as a shooting ranges, a race track and other uses currently not allowed.

E. Borrell –asked if on his farm he could put up a shooting range. Riley stated that on his farm he would be able to try to get a Conditional Use for Commercial Outdoor Recreation because his house has not been separated off. Most uses require a division of the property such as a church. An argument being made is that the solar farms or cell towers do not need the division. Borrell – asked if there are other types of uses they could look at; his suggestion at this time was the solar farms. He would consider adding other uses. He noted there is an exception to allow a division/use for a town hall. The difficulty he is having is the farm that had sold off a five acre residential site cannot have a solar farm on the rest of the land and he did not see the logic.

F. Pederson – asked Riley how the matter in 2002 included in the Staff report would relate to this particular situation. Riley – that was an issue about the need for an "entitlement" for gravel pits. The County Attorney's office was asked for a legal interpretation. The office stated only agricultural uses were allowed. They were advised that a gravel operation is not an agricultural use and it cannot be done on a restricted parcel. Staff included that particular request to show a reference on how Staff got to this point. If the Commission is concerned this amendment could lead to a gravel pits on restricted land, at this time they could not do it. Borrell – right now Atty. Kryzer would likely come back with the same opinion as Atty. Zins. Kryzer agreed that was correct.

G. Felger went to the public and asked for further comment, hearing none, he closed the public portion of the hearing.

H. Bravinder –questioned if they have any protections for field tiles when the solar panels are installed as the Ordinance is currently written. These tiles also impact adjoining properties and they have to make sure these are looked at. Riley stated he would have to research that matter specific to the Ordinance. But, there are statutes that protect these. This is addressed during the plans. Bravinder – are they required to identify tiles? Riley as best they can and if they can be found. Borrell asked if that could be a condition of the Conditional Use Permit. Kryzer – agreed that is the best place to address it. In looking at the Ordinance, it does not specify that they be included or shown on the survey; but, they could request that. That particular item is out of the notice of this particular hearing. Borrell asked how to proceed. Riley – a motion of approval or denial could refer to the amended document that has the change shown in red.

I. Borrell moved to recommend the proposed amendment as presented to the Wright County Board of Commissioners. D. Thompson seconded the motion.

VOTE: CARRIED UNANIMOUSLY

Riley informed the public that this would go to the County Board on one of their early January board meetings.

APPROVED 10-27-15

WRIGHT COUNTY BOARD
MINUTES
OCTOBER 20, 2015

The Wright County Board met in regular session at 9:00 A.M. with Husom, Sawatzke, Potter, Daleiden and Borrell present.

MINUTES

Husom moved to approve the 10-13-15 County Board Minutes as presented. The motion was seconded by Daleiden and carried 5-0.

SEAN RILEY, PLANNING & ZONING ADMINISTRATOR

A **Committee Of The Whole (COTW) Meeting** was held on 10-06-15. At today's County Board Meeting, Daleiden moved to approve the minutes and recommendations, seconded by Husom. The motion and second were amended and the motion carried 5-0 to approve the following changes to the minutes and the draft changes to the Zoning Ordinance attachment:

Minutes: Page 1, 3rd paragraph, 1st sentence will read, "Husom felt consideration of the ramifications in the AG zone is important and the potential impacts on the taxes."

Attachments: Section 762.2, Solar Energy Farms Requirements and Standards, (1), 6th line should read, "Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned Agricultural."

Attachments: Section 762.3, Solar Energy Systems Requirements and Standards, 1st paragraph, 3rd line should read, "Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned Agricultural."

The 10-06-15 COTW Minutes as approved follow:

1. Agricultural Deed Restrictions – Solar Farms

Riley approached the Board and summarized the documents in the packet provided that include a 2002 letter from Tom Zins, previous Ass't County Attorney; three key pieces were outlined that included Section 604. Of the Wright County Zoning Ordinance; 2002 Planning Commission minutes on a Bauerly mining operation; and letter from the County Attorney's office on General AG Ordinance standards. The specific question on "entitlement" and restrictions were spelled out as found on page 46 of the WCZO, para (4) (a). This restriction in practice and as stated, does not allow non-agricultural development such as a church, cell towers, golf courses on restricted parcels because they do not have an "entitlement".

Borrell explained he brought this before the Commissioners as the restriction includes solar farms, because they are not truly agricultural. His feeling is solar farms do not change the land beneath, but harvest the sun. The land could return to agricultural use once the poles come out. It would not make sense to rezone to allow solar farms. Riley, commented we don't rezone to I-1 or a commercial zone to allow a cell tower, golf course or other Conditional Uses (CUP) in the AG zone. If there is no house on the parcel and it is restricted land, the property cannot have a CUP for one of these uses. The 2002 Bauerly case pushed the County on this issue and the County Attorney provided the legal opinion based on the

Zoning Ordinance and past practice. Riley pointed to several uses that were required to use an "entitlement", including a sewage treatment plant and gravel pits. What is relevant at this time is the applications for solar farms on restricted parcels are not allowed. Borrell noted the Solar Farms that obtained their permits through a State process were not considering this.

Husom felt consideration of the ramifications in the AG zone is important and the potential impacts on the taxes. Borrell indicated his understanding is the solar farms five acres or less would continue to be taxed as agricultural. In addition to the real estate taxes, a solar tax of $236 per acre is taxed, of which $60 goes to the City/Township. Systems on more than 5 acres would have a commercial rate, bringing in additional tax dollars. Riley stated for tax purposes, the Assessor does not just consider the zoning, but the use also. Husom noted a rezoning is permanent and a cautionary matter. Would not be appropriate once the equipment is removed to have it rezoned. Sawatzke agreed it cannot be about rezoning, these lands would not comply with the Land Use Plan.

Borrell suggested they add an exclusion, such as was done for Town Halls and allow solar farms without an "entitlement". Riley noted in doing that there may be people that perceive other issues, many of those parcels would fall into annexation/transition areas. Also, it is hard to predict the effect until a few years down the road. Borrell questioned whether an "entitlement" should be required for other uses such as the gravel mining or cell towers. He would like to see future requests for solar farms on the same playing field as the ones approved by the Public Utilities Commission (PUC). Riley noted the State has other standards and criteria when reviewing requests that are not based on the Land Use. Discussion followed about the need to get input from the Town Boards. Some are concerned about the unknowns to the solar farms. The recent Ordinance was adopted to address the industry and anticipated requests. The question now is whether they should be allowed in restricted lands.

Discussion regarding the type of Conditional Use requests that are allowed in the AG zone. The life expectancy is unknown for the solar farms and Borrell noted most leases are 25 years. The changes in the technology was noted that may require upgrades. Riley stated the upgrades would possibly not require a new CUP, just a building permit.

A representative of a private solar industry, Kayne Tarhan (?) explained the changes in the solar panels from the early 1970's, which still have an 85% generating capacity. He noted the banks look at this life time expectancy for their risk. The leases can be for 30-35 years with provisions for possible extensions. If they are not renewed, he felt with the capacity expected, they will be repurposed if removed. Potter noted the question is how they can protect the property owners. Riley noted they have the Ordinance that allows these and there are hundreds of sites that are now available; although the industry will pursue the ideal locations. Another CUP are the Wind energy systems that are not allowed without an "entitlement". Daleiden noted one difference is the solar farms are close to the ground. Riley noted from a planning concept, one industry might argue they are allowing for one type of power and not another. Borrell did not think it would be out of line to allow it for wind towers. Riley explained how things evolved over time and the Ordinance had to address new uses. The uses have impacts to be considered.

Discussion on the number of "entitlements" in the County. Riley noted through the recent Land Use Plan studies, it was determined there were many left. Sawatzke noted areas of the County where there would be more available. Borrell noted one aspect is they need to be located near the substations. The easiest way to handle this is to add this use as an exclusion (not require use of an "entitlement"). He explained

how a division for mortgage with the house, could leave the balance of the farmland restricted. As the Ordinance is written, a solar farm would not be allowed.

Husom felt it is difficult to make a decision with this on the cusp, not knowing what will come ten years down the road. Borrell felt with the time sensitive subsidies, these will come in within the next year. Riley explained he is providing the information and not making a recommendation, but this change would open up more properties. They do not know what the outcome would be.

Location of pending farms were discussed, near substations and why most are close to town. Riley noted Wright Hennepin will be applying for two. Sawatzke noted the percent of the energy that has to come from alternate/renewable energies that Excel needs to meet.

Borrell again stated he did not see the harm allowing them on restricted lands. Riley noted until they have full disclosure it is hard to determine, there are many moving parts with Excel. Entitlement or not, they cannot cut up a farm to meet permitting requirements from the PUC. Sawatzke would agree they should not be able to split up the property for these in ways that don't meet the Zoning Ordinance

Potter asked how they go forward and protect the County. Riley noted the process would be to provide provisions for an amendment for response from the public and Townships. Sawatzke felt examples for the Town Boards would be helpful. Daleiden asked if it would not be simpler to consider these on a case by case basis. It is hard to believe there would be many of these situations. Kryzer explained they cannot send a request to the Board of Adjustment as the Statute does not allow a variance of a use. Riley stated the language would be simple, but no way to limit it. Daleiden noted not every location would make sense, such as the annexation areas. Riley referred to an appeal by the City of Annandale for the solar farm on their Orderly Annexation Area (Corinna Twp.) being permitted by the State. Husom agreed that is a concern. Borrell noted they would still need a CUP. Sawatzke asked how they could make an argument against one and deny a request if it meets the setbacks. Kryzer noted the standards to be met for a CUP are the public safety, general health and welfare, so it would be tough. Daleiden asked if this is really a problem or are they changing the Ordinance for one person. What impact would this have on the County and he does not think Wright County should become the solar capital of the country. Should the Commissioners be making this amendment or leave it up to the Township or Cities to bring forward. He would wait to hear from the Town Boards if we want more of these in these locations. Sawatzke agreed they would want to hear the Township input. He would prefer this is presented as asking the question, not recommending the change and see what the response is.

Dan Bravinder – Cokato Township Supervisor – approached the Board to ask for some information on it from the County Board. The Town Board can respond better to something specific.
Potter asked what the specific change would be. Kryzer stated the wording is under the 604.6 (4) (a) & (6) where they would exclude solar farms. Riley indicated a more appropriate spot might be warranted and staff would work on it. Potter would suggest Staff develop the language and provide it to the Town Boards for feedback. Husom clarified they would like this presented to the Town Boards as something they are considering, not recommending. Procedure was discussed and it was felt this would take a couple months. Staff was asked to develop the change and lay this over for another Committee of the Whole, or minutes of this meeting would be available at a future County Board meeting and direction could be verified at that point. Riley agreed and noted he would provide the Planning Commission with this also.

II. Process for Handling Rezoning Recommendations

Riley explained the normal procedure has been to put rezoning recommendations on the Consent Agenda. The most recent item was continued for a public hearing to receive further comment and written documents from the public. He asked if the County Board wants to change the format on how these have been handled.

It was felt the Commissioners have the option of pulling a matter off the consent agenda to allow someone the opportunity to address a specific request. An option would be to offer an opportunity for a public forum during the first ten minutes of their meetings. Potter noted they appoint the Planning Commission to listen and hear these matters and everyone was heard at those hearings. This particular case was not a unanimous decision, but that is not always the case. Sawatzke noted the County Board does have the final authority and asked if someone who wants to speak to them on the matter should have that opportunity. Potter stated out of respect for the job the Planning Commission does, he would defer to their recommendation. Borrell, who is a Commissioner on the Planning Commission, agreed they need to back the Planning Commission where the matters are fully vetted. Sawatzke and Husom would agree, but did not want anyone to feel like they did not get an opportunity to address them. This does not come up often.

The consensus was to maintain the same procedure.

Husom left the meeting.

Kryzer would caution them to be aware of the time-frame required for a decision.

Commissioners agreed they could pull a matter off the consent agenda. It was noted in the past the County Board has allowed someone attending their public meetings to address the Board. (End of 10-06-15 COTW Minutes)

THE COUNTY BOARD OF WRIGHT COUNTY HEREBY ORDAINS:

The Wright County Zoning Ordinance is hereby amended as follows:

Insert in Section 302 Definitions

Solar Energy Systems – A solar panel or array mounted on a building, pole or rack that is secondary to the primary use of the parcel on which it is located and is one hundred (100) kilowatts direct current (DC) rated capacity and under.

Solar Energy Farms - A solar array composed of multiple solar panels on ground-mounted rack or poles which are the primary land use for the parcel on which it is located and is greater than one hundred (100) kilowatts direct current (DC) rated capacity.

762. SOLAR ENERGY FARMS AND SOLAR ENERGY SYSTEMS

762.1 Purpose

The purpose of this document is to set forth standards for Solar Energy Farms and Solar Energy Systems for Wright County.

762.2 Solar Energy Farms Requirements and Standards

Solar Energy Farms shall be subject to the following performance standards:

(1) Solar Energy Farms are composed of multiple solar panels on multiple mounting systems (poles or racks), and generally have a direct current (DC) rated capacity greater than one hundred (100) kilowatts. Solar Energy Farms greater than one hundred (100) kilowatts in all zones and Solar Energy Systems greater than ten (10) kilowatts in all zones except for General Agriculture (AG) require a Conditional Use Permit. Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG). Solar Energy Farms are not allowed in Residential Districts. The Planning Commission will require improvements for soil erosion control, storm water management and proper vegetative cover on those projects allowed in a Shoreland District. Solar Energy Farms are allowed up to ten (10) megawatts (which is equal to ten thousand (10,000) kilowatts).

(2) Solar Energy Farms in Agricultural, Commercial and Industrial Zoning Districts may not exceed twenty (20) feet in height at maximum design tilt.

(3) Location within Lot: Solar Energy Farms must meet the primary structure setbacks for the zoning district it is located within and will be measured from the closest point at maximum orientation.

(4) Storm water management shall meet the requirements of Wright County Zoning Ordinance and the State of Minnesota.

(5) Erosion and sediment control shall meet the requirements of Wright County Zoning Ordinance and the State of Minnesota.

(6) Foundations: The manufacturer's engineer or another qualified engineer shall certify that the foundation and design of the solar panels are within accepted professional standards, given local soil and climate conditions.

(7) Other standards and codes: All Solar Energy Farms shall be in compliance with any applicable local, state and federal regulatory standards, including the State of Minnesota Uniform Building Code, as amended; the National Electric Code and National Electric Safety Code as amended.

(8) Power and communication lines: Power and communication lines running between banks of solar panels and to the point of interconnection of distribution utility or interconnections with buildings shall be buried underground as much as practical. Exemptions may be granted by the Wright County Planning Commission in instances where shallow bedrock, water courses, or other elements of the natural landscape interfere with the ability to bury lines.

(9) Application requirements: The following information shall be provided to Wright County Planning and Zoning Department for application of a Conditional Use Permit:

(a) A site plan of existing applicable conditions showing the following:

(1) Existing property lines and property lines extending one hundred (100) feet from the exterior boundaries.

(2) Existing public and private roads and any easements.

(3) Location and size of any abandoned wells and sewage treatment systems.

(4) Existing buildings and any impervious surface.

(5) Topography at two (2) foot intervals and source of contour interval, unless determined otherwise by the Wright County Planning and Zoning Department.

(6) Existing vegetation.

(7) Waterways, watercourses, lakes and wetlands.

(8) The one hundred (100) year flood elevation and Regulatory Flood Protection Elevation, if available.

(9) Floodway, flood fringe and/or Flood Plain (FP) District boundary, if applicable.

(10) The Shoreland District boundary, if any portion of the project is located in a Shoreland District.

(11) In the Shoreland District, the ordinary high water level.

(12) In the Shoreland District, the toe and top of a bluff within the project boundaries.

(13) Surface water drainage patterns.

(b) Site Plan of Proposed Conditions:

(1) Planned location and spacing of solar panels.

(2) Planned location of access roads.

(3) Planned location of underground or overhead electric lines connecting the Solar Energy Farms or Solar Energy Systems to the building, substation or other electric load.

(4) Planned new electrical equipment other than at the existing building or substation that is the connection point for the Solar Energy Farm.

(5) Proposed erosion and sediment control measures as required in Section 710 and 728 of the Wright County Zoning Ordinance. If required, the Wright County Planning Commission may review the associated land alteration for a Solar Energy Farms or Solar Energy Systems and issue a Conditional Use Permit for that land alteration as part of the request for the Solar Energy Farms or Solar Energy Systems Conditional Use Permit.

(6) Proposed storm water management measures.

(7) Sketch elevation of the premises accurately depicting the proposed Solar Energy Farm or Solar Energy Systems and its relationship to structures on adjacent lots (if any) unless determined otherwise by the Wright County Planning and Zoning Department.

(c) Specifications and proposed installation methods for all planned major equipment, including solar panels, mounting systems and foundations for poles or racks.

(d) The planned number of panels to be installed.

(e) A description of the method of connecting the array to a building or substation.

(f) A copy of the submitted interconnection application with the local electric utility or a written explanation outlining why an interconnection application is not necessary.

(g) A decommissioning plan shall be required to ensure that facilities are properly removed after their useful life. Decommissioning of solar panels must occur in the event they are not in use for twelve (12) consecutive months. The plan shall include provisions for removal of all structures and foundations, restoration of soil and vegetation and a plan describing the financial resources that will be available to fully decommission the site. The Commission may require the posting of a bond, letter of credit or the establishment of an escrow during a point in the life of the project to ensure proper decommissioning. The decommissioning plan shall also include a statement that any unused or obsolete equipment shall be removed by the property owner and/or applicant. Said plan shall be signed by the applicant and the property owner and shall be attached to and become part of the permit.

(10) The Conditional Use Permit for Solar Energy Farms shall expire at the same time the Solar Energy Farm lease expires, but in no case shall exceed thirty (30) years. A new Conditional Use Permit can be applied for and the County may issue a new Conditional Use Permit for an existing Solar Energy Farms under the terms of Section 505 of the Wright County Zoning Ordinance. The Wright County Planning Commission may waive the expiration requirement for Solar Energy Farms located on property owned by public utilities and other unique owner operated facilities. Conditional Use Permits for Solar Energy Systems do not expire unless the Solar Energy System is removed.

(11) The Wright County Planning Commission may require a buffer between Solar Energy Farms and adjoining properties.

(12) The Wright County Planning Commission may require a greater setback between adjoining properties if conditions warrant.

762.3 <u>Solar Energy Systems Requirements and Standards</u>

Solar Energy Systems ten (10) kilowatts and under are a permitted accessory use in all zoning districts. Solar Energy Systems over ten (10) kilowatts and not exceeding one hundred (100) kilowatts require a Conditional Use Permit. Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

Solar Energy Systems one hundred (100) kilowatts and under are a permitted accessory use in the General Agricultural (AG) Zoning District.

(1) Accessory Building Limit: Solar Energy Systems, either roof or ground-mounted do not count as an accessory building for the purpose of limits on accessory buildings.

(2) Height: Solar Energy Systems are subject to the following height requirements:

(a) Building or roof- mounted Solar Energy Systems shall not exceed the maximum allowed height in any zoning district.

(b) Ground or pole-mounted Solar Energy Systems shall not exceed fifteen (15) feet in height when oriented at maximum tilt in residential Zoning Districts and may be allowed up to twenty (20) feet in other Zoning Districts.

(3) Location within Lot: Solar Energy Systems must meet the accessory structure setback for the zoning district it is located within and will be measured from the closest point at maximum orientation. If attached to the primary structure, the Solar Energy Systems must meet the setbacks for the primary structure.

(4) Approved Solar Components: Electric Solar Energy System components must have an Underwriters Laboratory (UL) listing.

(5) Compliance with State Electric Code: All Solar Energy Systems shall comply with the Minnesota State Electric Code.

(6) Utility Notification: No Solar Energy System shall be installed until evidence has been given to the Wright County Planning and Zoning Department that the owner has notified the utility company of the customer's intent to install an interconnected customer-owned generator. Off-grid systems are exempt from this requirement.

<u>Language (shown in bold) to be added to the following Sections:</u>

603 Agricultural Residential (A/R)

603.2 Permitted Uses

Solar Energy Systems ten (10) kilowatts and under

603.4 Conditional Uses

Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

604 General Agriculture (AG)

604.2 Permitted Uses

Solar Energy Systems

604.4 Conditional Uses

Solar Energy Farms

605 Urban/Rural Transitional (R-1)

605.2 Permitted Uses

Solar Energy Systems ten (10) kilowatts and under

605.4 Conditional Uses

Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

606 Suburban Residential (R-2)

606.2 Permitted Uses

Solar Energy Systems ten (10) kilowatts and under

606.4 Conditional Uses

Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

606.a Suburban Residential (R-2a)

606.a2 Permitted Uses

Solar Energy Systems ten (10) kilowatts and under

606.a4 Conditional Uses

Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

607 Multiple Family Urban District (R-3)

607.4 Conditional Uses

Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts 608

Highway Business District (B-1)

608.2 Conditional Uses
Solar Energy Farms Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

609 General Business District (B-2)

609.2 Conditional Uses
Solar Energy Farms Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

610 General Industry District (I-1)

610.2 Conditional Uses
Solar Energy Farms Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

612.8 Commercial – Recreational Shoreland District (S-3)

612.8 (3) Conditional Uses
Solar Energy Farms Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

Enacting Clause:

This ordinance amendment is effective the day following final adoption and publication. The enacting clause will not be incorporated into the final Wright County Zoning Ordinance.

Adopted by the Wright County Board of Commissioners this _____ day of _____, 2016.

_____
Pat Sawatzke
Chairperson, County Board

_____
Lee R. Kelly
County Coordinator

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** ***1-12-16*** ***CONSENT AGENDA:*** ____

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** ___***X***_____

ADMINISTRATION .
ORIGINATING DEPARTMENT/SERVICE

X Lee Kelly, County Coordinator
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Appointments to the Great River Regional Library Board of Trustees

BACKGROUND/JUSTIFICATION:

Reaffirm appointments of Dan Bravinder (Cokato Township), Mike Shovelain (St. Michael), and Mike Potter (Albertville) through 12-31-16.

Designate Appointment to the GRRL Board of Trustees. This is a three-year term. Mike Messina's position on the GRRL Board has termed after nine years.

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

BUDGETED: _____ _____
YES NO

FUNDING: _____ _____
LEVY OTHER

COMMENTS:

COMMENTS:

January 9th, 2016

Wright County Court House
10 2nd Street NW
Buffalo MN 55313
Attn: Lee Kelly

Great River Regional Library Board of Trustees, Letter of Interest

Dear County Board of Commissioners and County Coordinator:

I am interested in becoming a member of the Great River Regional Library Board of Trustees and ask that you consider me for the current open Wright county trustee seat. I have resided in Albion Township for more than 20 years and have lived in Wright County nearly my entire life. I and members of my family have been involved in the community and education. My Wife is currently the Librarian for the Buffalo Middle School District #877, and is a key reason for my interest in the library board of trustees.

As a member of our community, I would like to offer my time, skills, and talents to assist in the library board of trustees for our County. I currently hold board of director positions on of the Wright County Economic Development partnership (since 2007), and on the Allina Buffalo Hospital Foundation (since 2008). Also I am past member of the program advisory committee for the Wright Technical Center a cooperative learning center Buffalo MN).

I am familiar with the planning and budgeting processes due to my current position of Commercial & Business Development Director at Wright Hennepin Cooperative Electric Association, an electric utility which serves many of the communities in Great River Regional Library area.

My interest in seeking appointment to the Board of Trustees is also due to my exposure and knowledge of Wright county and local School Districts. These experiences have provided me the opportunity to better understand the challenges of our cities and school districts, and how their staff manages the various needs of their districts.

I respectfully request your consideration for the Great River Regional Library Board of Trustees. I would be happy for the opportunity to answer any questions you may have.

Thank you for your consideration.

Sincerely,

Best regards

Wayne Bauernschmitt
Albion Township Resident

Buffer Mapping Initiative Webinar Announcement
January 20th, 2016
9:30-10:30 am

Governor Mark Dayton's landmark buffer initiative was signed into law in 2015. The law establishes new perennial vegetation buffers of up to 50 feet along rivers, streams, and ditches that will help filter out phosphorus, nitrogen, and sediment. The Department of Natural Resources (DNR) role in Minnesota's new buffer law is to produce maps of public waters and ditch systems that require permanent vegetation buffers. The DNR is scheduled to produce these maps by July 2016. To read more about the mapping initiative please visit the DNR Buffer Mapping Website.

As part of the mapping effort, we will be hosting a live webinar on January 20th from 9:30 am-10:30 am to keep local units of government informed about the buffer program.
We would like to encourage any interested officials and staff from counties, soil and water conservation districts (SWCD), and watershed districts (WD) to participate. This webinar is designed to begin an ongoing discussion of the process and will provide an opportunity for comments and input, as well as the chance to ask clarifying questions about the buffer mapping process

Participants do not need to preregister for the event. You can join the webinar by clicking on this link: Join Skype Meeting If you are unable to attend live, the event will be archived and posted on the DNR website so you can view it when it is convenient for you.

For more information about the buffer mapping webinar see the information below

What: Counties, SWCD's, WD's, and Buffers: Next Steps in DNR's Buffer Mapping Project

When: January 20th, 9:30-10:30 am

How to Connect: Click on this link to register as a guest: Join Skype Meeting

Objectives:

- Participants will learn about Phase II progress and the next steps in Phase III of the buffer mapping process
- Participants will learn more about how they can supply DNR with comments on the buffer map
- Participants will be able to participate in a question and answer session at the end of the webinar
- Participants will learn about next steps in the roll out of the overall buffer effort

Presenter Information: Jason Garms -DNR, Dave Leuthe-DNR, Tim Loesch-DNR, Dave Weirens –BWSR

Accessibility: For questions about accessibility or to request an accommodations, please send your requirements to Annalee Garletz before January 15th at 651-259-5541; or Annalee.garletz@state.mn.us A recording of the webinar as well as the transcript and PowerPoint will be available on the DNR website shortly after the live webinar airs.

WCEDP 2015 Annual Meeting & Award Ceremony

WHEN
Friday - January 15, 2016
7:30am Networking/Breakfast

WHERE
Monticello Community Center
505 Walnut Street
Monticello, MN 55362

PRESENTER
Executive Director, Dave Unmacht
League of Minnesota Cities

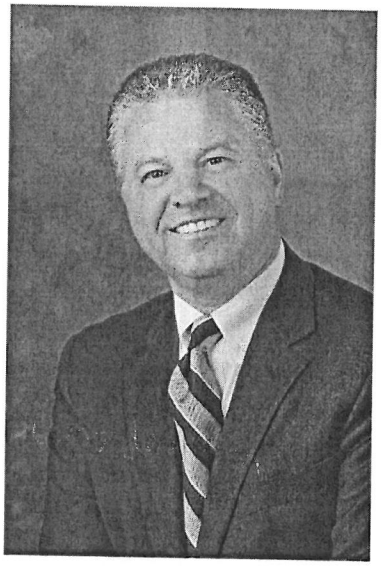
INFO/REGISTRATION
COST: Free Member Investors or
$25 for Non-Member Investors

RSVP to Jeanene Strum, WCEDP
763-477-3035
jstrum@wrightpartnership.org
www.wrightpartnership.org/events

SPONSORED BY:

Xcel Energy℠

wcedp
Wright County
Economic Development Partnership
Partnering for Opportunities



David Unmacht – LMC Executive Director

David Unmacht is executive director of the League of Minnesota Cities, a membership organization dedicated to promoting excellence in local government. The League serves its more than 830 member cities through advocacy, education and training, policy development, risk management and other services. It conducts research and analysis that helps contribute to better informed decisions in municipal government including economic development, and its advocacy efforts help to generate a better economic development environment for the communities where we all live, work, and play.

AWARD PRESENTATIONS

- **Outstanding Citizen of the Year**
- **Outstanding Member Investor of the Year**
- **Outstanding Entrepreneur of the Year**
- **Outstanding High Economic Vitality Business of the Year**

Please join us in welcoming our 2016 initiatives and awarding; Outstanding Start-up Entrepreneur of the Year, High Economic Vitality Business of the Year, Outstanding Member Investor of the Year, and Outstanding Citizen of the Year.

We'll see you there!

Print List in Order By: 2

1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1

1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D

D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5	DEPT			COUNTY BOARD		
1349	**CORPORATE PAYMENT SYSTEMS**					
	01-005-000-0000-6411	AP	59.95	XSPLIT		OPERATING SUPPLIES
				12/21/2015 12/21/2015		
1349	**CORPORATE PAYMENT SYSTEMS**		**59.95**	**1** Transactions		
1264	**DELL MARKETING LP**					
	01-005-000-0000-6411	AP	1,167.68	TOWER LIVESTREAM BOARD ROOM	XJW3NJ534	OPERATING SUPPLIES
				12/27/2015 12/27/2015		
1264	**DELL MARKETING LP**		**1,167.68**	**1** Transactions		
5	**DEPT Total:**		**1,227.63**	**COUNTY BOARD**	**2 Vendors**	**2 Transactions**
25	DEPT			COURT SERVICES		
9412	**BUREAU OF CRIMINAL APPREHENSION**					
	01-025-000-0000-6261	DTG	120.00	CJDN FEES	298865	PROFESSIONAL SERVICES
				10/01/2015 12/31/2015		
9412	**BUREAU OF CRIMINAL APPREHENSION**		**120.00**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-025-000-0000-6260	AP	295.71	AIRWATCH MDM ANNUAL MAINT	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
				12/07/2015 12/07/2015		
5721	**CDW GOVERNMENT INC**		**295.71**	**1** Transactions		
3417	**DATABANK IMX LLC**					
	01-025-000-0000-6260		3,502.00	ONBASE IMAGING ACTUAL COST	2016 45000348	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**3,502.00**	**1** Transactions		
5486	**MARCO**					
	01-025-000-0000-6343	AP	725.55	12/15/15-01/15/16	294452511	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**725.55**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-025-000-0000-6411	AP	119.25	SUPPLIES 813370862001		OPERATING SUPPLIES
				12/21/2015 12/21/2015		
	01-025-000-0000-6411	AP	31.19	SUPPLIES 813370916001		OPERATING SUPPLIES
				12/19/2015 12/19/2015		
3921	**OFFICE DEPOT**		**150.44**	**2** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3998	**PREMIER BIOTECH LABS LLC**					
	01-025-000-0000-6263	AP	2,479.34	9 PANEL INSTANT UA CUPS 12/22/2015 12/22/2015	45470	RANDOM DRUG TESTING
3998	**PREMIER BIOTECH LABS LLC**		**2,479.34**	**1** Transactions		
25	**DEPT Total:**		**7,273.04**	**COURT SERVICES**	**6 Vendors**	**7 Transactions**
31	DEPT			COUNTY COORDINATOR		
5721	**CDW GOVERNMENT INC**					
	01-031-000-0000-6260	AP	80.65	AIRWATCH MDM ANNUAL MAINT 12/07/2015 12/07/2015	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
5721	**CDW GOVERNMENT INC**		**80.65**	**1** Transactions		
1349	**CORPORATE PAYMENT SYSTEMS**					
	01-031-000-0000-6235	AP	1,150.00	LINKEDIN CORP 12/29/2015 12/29/2015		PUBLICATIONS & BROCHURES
	01-031-000-0000-6804	AP	147.00	KAPLAN FINANCIAL EDUCATION 12/29/2015 12/29/2015		STAFF TRAINING
1349	**CORPORATE PAYMENT SYSTEMS**		**1,297.00**	**2** Transactions		
3921	**OFFICE DEPOT**					
	01-031-000-0000-6411	AP	11.99	SUPPLIES 814617765001 12/29/2015 12/29/2015		OPERATING SUPPLIES
	01-031-000-0000-6411	AP	104.46	SUPPLIES 814617702001 12/29/2015 12/29/2015		OPERATING SUPPLIES
	01-031-000-0000-6411	AP	50.12	SUPPLIES 814657347001 12/29/2015 12/29/2015		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**166.57**	**3** Transactions		
31	**DEPT Total:**		**1,544.22**	**COUNTY COORDINATOR**	**3 Vendors**	**6 Transactions**
41	DEPT			COUNTY AUDITOR-TREASURER		
5721	**CDW GOVERNMENT INC**					
	01-041-000-0000-6260	AP	80.65	AIRWATCH MDM ANNUAL MAINT 12/07/2015 12/07/2015	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
5721	**CDW GOVERNMENT INC**		**80.65**	**1** Transactions		
3417	**DATABANK IMX LLC**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-041-000-0000-6260		2,502.00	ONBASE IMAGING ACTUAL COST	2016 45000348	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**2,502.00**	**1** Transactions		
2748	**DRIVERS LICENSE GUIDE CO**					
	01-041-000-0000-6235		43.90	2016 ID CHECKING GUIDES X2	2016	PUBLICATIONS & BROCHURES
2748	**DRIVERS LICENSE GUIDE CO**		**43.90**	**1** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-041-000-0000-6235	AP	2.36	BOARD MINUTES 11/17-12/1/2015	40	PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**2.36**	**1** Transactions		
2762	**MACO**					
	01-041-000-0000-6622		2,500.00	2016 DUES FOR MOMS		COMPLIANCE EQUIPMENT
2762	**MACO**		**2,500.00**	**1** Transactions		
2101	**NADA APPRAISAL GUIDES**					
	01-041-000-0000-6235		186.00	2016 NADA GUIDES	2016	PUBLICATIONS & BROCHURES
2101	**NADA APPRAISAL GUIDES**		**186.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-041-000-0000-6411	AP	13.04	SUPPLIES 810369739001 12/04/2015 12/04/2015		OPERATING SUPPLIES
	01-041-000-0000-6411	AP	124.68	SUPPLIES 811862826001 12/11/2015 12/11/2015		OPERATING SUPPLIES
	01-041-000-0000-6411	AP	154.84	SUPPLIES 813296896001 12/18/2015 12/18/2015		OPERATING SUPPLIES
	01-041-000-0000-6411	AP	41.34	SUPPLIES 810369738001 12/04/2015 12/04/2015		OPERATING SUPPLIES
	01-041-000-0000-6411	AP	3.29	SUPPLIES 810369360001 12/04/2015 12/04/2015		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**337.19**	**5** Transactions		
41	**DEPT Total:**		**5,652.10**	**COUNTY AUDITOR-TREASURER**	**7 Vendors**	**11 Transactions**
63	DEPT			IT (INFORMATIONAL TECHNOLOGY)		
5721	**CDW GOVERNMENT INC**					
	01-063-000-0000-6260	AP	295.71	AIRWATCH MDM ANNUAL MAINT 12/07/2015 12/07/2015	BKH3298	SOFTWARE OR SYSTEMS SUPPORT

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5721	**CDW GOVERNMENT INC**		**295.71**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-063-000-0000-6411	AP	161.77	SUPPLIES 813040642001		OPERATING SUPPLIES
				12/17/2015 12/17/2015		
3921	**OFFICE DEPOT**		**161.77**	**1** Transactions		
63	**DEPT Total:**		**457.48**	**IT (INFORMATIONAL TECHNOLOGY)**	**2 Vendors**	**2 Transactions**
91	DEPT			COUNTY ATTORNEY		
2813	**BELTRAMI COUNTY SHERIFF**					
	01-091-000-0000-6261	DTG	45.50	SERVICE FEES STATE V RASSMUSSE	15966	PROFESSIONAL SERVICES
				12/22/2015 12/22/2015		
2813	**BELTRAMI COUNTY SHERIFF**		**45.50**	**1** Transactions		
9412	**BUREAU OF CRIMINAL APPREHENSION**					
	01-091-000-0000-6385	DTG	120.00	QUARTERLY BILLING	298860	DATA PROCESSING
				12/31/2015 12/31/2015		
9412	**BUREAU OF CRIMINAL APPREHENSION**		**120.00**	**1** Transactions		
10489	**CARVER COUNTY SHERIFF**					
	01-091-000-0000-6261	DTG	70.00	SERVICE FEES STATE V SCHNERBAU	151181	PROFESSIONAL SERVICES
				12/18/2015 12/18/2015		
10489	**CARVER COUNTY SHERIFF**		**70.00**	**1** Transactions		
3429	**CARVER/LESLIE**					
	01-091-000-0000-6261	AP	63.00	TRANSCRIPT STATE V COWAN		PROFESSIONAL SERVICES
				12/30/2015 12/30/2015		
3429	**CARVER/LESLIE**		**63.00**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-091-000-0000-6260	AP	349.47	AIRWATCH MDM ANNUAL MAINT	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
				12/07/2015 12/07/2015		
5721	**CDW GOVERNMENT INC**		**349.47**	**1** Transactions		
3417	**DATABANK IMX LLC**					
	01-091-000-0000-6260		1,709.00	ONBASE IMAGING ACTUAL COST	2016 45000348	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**1,709.00**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
846	**HACKENMUELLER/JANE**					
	01-091-000-0000-6261	AP	11.00	TRANSCRIPT		PROFESSIONAL SERVICES
				12/31/2015 12/31/2015		
846	**HACKENMUELLER/JANE**		**11.00**	**1** Transactions		
1619	**SHERBURNE COUNTY SHERIFF**					
	01-091-000-0000-6261	DTG	45.50	SERVICE FEES	15966	PROFESSIONAL SERVICES
				12/28/2015 12/28/2015		
1619	**SHERBURNE COUNTY SHERIFF**		**45.50**	**1** Transactions		
6641	**WEST PAYMENT CENTER**					
	01-091-000-0000-6235	AP	198.38	FEDERAL HABEAS MANUAL 2015	6105255948	PUBLICATIONS & BROCHURES
				12/22/2015 12/22/2015		
6641	**WEST PAYMENT CENTER**		**198.38**	**1** Transactions		
91	**DEPT Total:**		**2,611.85**	**COUNTY ATTORNEY**	**9 Vendors**	**9 Transactions**
100	DEPT			OTHER GENERAL GOVERNMENT		
2022	**AMERICAN TOWER CORPORATION**					
	01-100-000-0000-6305		12,616.42	ARMER TOWER 1/1-3/31/2016	2097086	800MHZ MAINTENANCE EXPENSE
				01/01/2016 03/31/2016		
2022	**AMERICAN TOWER CORPORATION**		**12,616.42**	**1** Transactions		
1349	**CORPORATE PAYMENT SYSTEMS**					
	01-100-000-0000-6808	AP	560.83	AMAZON.COM		EMPLOYEE ENHANCEMENT PROGRAM
				12/24/2015 12/24/2015		
1349	**CORPORATE PAYMENT SYSTEMS**		**560.83**	**1** Transactions		
3855	**MAILFINANCE**					
	01-100-000-0000-6205	AP	2,466.27	MAIL MACHINE LEASE	5699082	POSTAGE
				10/28/2015 01/28/2016		
3855	**MAILFINANCE**		**2,466.27**	**1** Transactions		
1517	**WRIGHT SOIL & WATER CONS DIST**					
	01-100-000-0000-6274		83,638.00	2016 NATURAL RESOURCES GRANT	2016	WETLANDS CONSERVATION
1517	**WRIGHT SOIL & WATER CONS DIST**		**83,638.00**	**1** Transactions		

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
100	**DEPT Total:**			**99,281.52**	**OTHER GENERAL GOVERNMENT**	**4 Vendors**	**4 Transactions**
101	DEPT				COUNTY RECORDER		
	3996	**AMI IMAGING SYSTEMS INC**					
		01-101-000-0000-6301	AP	2,600.00	SCANNER MAINT X4	41087	REPAIRS & MAINTENANCE
					12/15/2015 12/15/2015		
	3996	**AMI IMAGING SYSTEMS INC**		**2,600.00**	**1** Transactions		
	5721	**CDW GOVERNMENT INC**					
		01-101-000-0000-6260	AP	26.88	AIRWATCH MDM ANNUAL MAINT	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
					12/07/2015 12/07/2015		
	5721	**CDW GOVERNMENT INC**		**26.88**	**1** Transactions		
	3417	**DATABANK IMX LLC**					
		01-101-000-0000-6260		8,709.00	ONBASE IMAGING ACTUAL COST	2016 45000348	SOFTWARE OR SYSTEMS SUPPORT
	3417	**DATABANK IMX LLC**		**8,709.00**	**1** Transactions		
	2644	**FRANZ REPROGRAPHICS**					
		01-101-000-0000-6411	AP	229.94	PLOTTER INK CARTRIDGES X3	22994	OPERATING SUPPLIES
					12/17/2015 12/17/2015		
	2644	**FRANZ REPROGRAPHICS**		**229.94**	**1** Transactions		
	5486	**MARCO**					
		01-101-000-0000-6343	AP	177.00	12/10/15-01/10/2016	294066915	MACHINERY OR EQUIPMENT LEASES
	5486	**MARCO**		**177.00**	**1** Transactions		
101	**DEPT Total:**			**11,742.82**	**COUNTY RECORDER**	**5 Vendors**	**5 Transactions**
103	DEPT				SURVEYOR		
	5721	**CDW GOVERNMENT INC**					
		01-103-000-0000-6260	AP	80.65	AIRWATCH MDM ANNUAL MAINT	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
					12/07/2015 12/07/2015		
	5721	**CDW GOVERNMENT INC**		**80.65**	**1** Transactions		
103	**DEPT Total:**			**80.65**	**SURVEYOR**	**1 Vendors**	**1 Transactions**
105	DEPT				ASSESSOR		
	3416	**BORRETT/JIM**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-105-000-0000-6245		100.00	REIMBURSE MAAO DUES	2016	MEMBERSHIPS, DUES & FEES
3416	**BORRETT/JIM**		**100.00**	**1** Transactions		
3417	**DATABANK IMX LLC**					
	01-105-000-0000-6260		139.00	ONBASE IMAGING ACTUAL COST	2016 45000348	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**139.00**	**1** Transactions		
6239	**PETERSON/WALLACE**					
	01-105-000-0000-6245		100.00	REIMBURSE MAAO MEMBERSHIP	2016	MEMBERSHIPS, DUES & FEES
6239	**PETERSON/WALLACE**		**100.00**	**1** Transactions		
6392	**TRIPLETT/KEITH**					
	01-105-000-0000-6245		100.00	REIMBURSE MAAO DUES	2016	MEMBERSHIPS, DUES & FEES
6392	**TRIPLETT/KEITH**		**100.00**	**1** Transactions		
105	**DEPT Total:**		**439.00**	**ASSESSOR**	**4 Vendors**	**4 Transactions**
107	DEPT			PLANNING AND ZONING		
3417	**DATABANK IMX LLC**					
	01-107-000-0000-6260		1,158.00	ONBASE IMAGING ACTUAL COST	2016 45000348	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**1,158.00**	**1** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-107-000-0000-6235	AP	0.25	PUBLICATION FEES LEGAL NOTICES 12/31/2015 12/31/2015		PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**0.25**	**1** Transactions		
245	**MN ONSITE WASTEWATER ASSN**					
	01-107-000-0000-6804		235.00	WASTEWATER CONVENTION STEPHENS	2016	STAFF TRAINING
	01-107-000-0000-6804		100.00	WASTEWATER CONVENTION DECKERT	2016	STAFF TRAINING
	01-107-000-0000-6804		295.00	WASTEWATER CONVENTION JOHNSON	2016	STAFF TRAINING
245	**MN ONSITE WASTEWATER ASSN**		**630.00**	**3** Transactions		
4071	**REGENTS OF THE UNIVERSITY OF MN**					
	01-107-000-0000-6804		565.00	RECERTIFICATION TRAINING SSTS	2016	STAFF TRAINING
4071	**REGENTS OF THE UNIVERSITY OF MN**		**565.00**	**1** Transactions		
4728	**WOODFORD/MICHAEL**					
	01-107-000-0000-6331	AP	57.50	115 MILES		TRAVEL

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
				12/01/2015 12/31/2015		
4728	**WOODFORD/MICHAEL**		**57.50**	**1** Transactions		
107	**DEPT Total:**		**2,410.75**	**PLANNING AND ZONING**	**5 Vendors**	**7 Transactions**
111	DEPT			BUILDING CARE		
1075	**BUFFALO/CITY OF**					
	01-111-000-0000-6252	DTG	32,226.09	270 009010 01		JAIL/LEC UTILITY SERVICES
				10/28/2015 11/27/2015		
1075	**BUFFALO/CITY OF**		**32,226.09**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-111-000-0000-6260	AP	107.52	AIRWATCH MDM ANNUAL MAINT	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
				12/07/2015 12/07/2015		
5721	**CDW GOVERNMENT INC**		**107.52**	**1** Transactions		
20311	**EXCEL SYSTEMS**					
	01-111-000-0000-6301		240.00	REPAIRS ADMIN WIRING 2016	133471	REPAIRS & MAINTENANCE
20311	**EXCEL SYSTEMS**		**240.00**	**1** Transactions		
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**					
	01-111-000-0000-6302	AP	130.00	PUMPING HOLDING TANK	619326	JAIL/LEC REPAIRS AND MAINTENANCE
				12/30/2015 12/30/2015		
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**		**130.00**	**1** Transactions		
2812	**GRAINGER**					
	01-111-000-0000-6412	AP	59.51	SUPPLIES	9922891131	JAIL/LEC OPERATING SUPPLIES
				12/21/2015 12/21/2015		
2812	**GRAINGER**		**59.51**	**1** Transactions		
159	**INTEGRATED FIRE & SECURITY**					
	01-111-000-0000-6302	AP	654.00	REPAIRS SPRINKLER LEC	64334	JAIL/LEC REPAIRS AND MAINTENANCE
				12/29/2015 12/29/2015		
159	**INTEGRATED FIRE & SECURITY**		**654.00**	**1** Transactions		
3141	**LAPLANT DEMO INC**					
	01-111-000-0000-6251	AP	580.08	WASTE DISPOSAL GC	42158	UTILITY SERVICES
				12/24/2015 12/24/2015		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3141	**LAPLANT DEMO INC**		**580.08**	**1** Transactions		
7510	**MENARDS - BUFFALO**					
	01-111-000-0000-6302	AP	9.77	SUPPLIES 12/28/2015 12/28/2015	2843	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302	AP	10.89	SUPPLIES 12/29/2015 12/29/2015	2912	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302	AP	8.55	SUPPLIES 12/29/2015 12/29/2015	2924	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302	AP	12.54	SUPPLIES 12/30/2015 12/30/2015	3010	JAIL/LEC REPAIRS AND MAINTENANCE
7510	**MENARDS - BUFFALO**		**41.75**	**4** Transactions		
111	**DEPT Total:**		**34,038.95**	**BUILDING CARE**	**8 Vendors**	**11 Transactions**
201	DEPT			SHERIFF		
4902	**BURDAS TOWING**					
	01-201-000-0000-6261	AP	210.00	15071860 12/21/2015 12/21/2015		PROFESSIONAL SERVICES
4902	**BURDAS TOWING**		**210.00**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-201-000-0000-6260	AP	430.12	AIRWATCH MDM ANNUAL MAINT 12/07/2015 12/07/2015	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
5721	**CDW GOVERNMENT INC**		**430.12**	**1** Transactions		
1349	**CORPORATE PAYMENT SYSTEMS**					
	01-201-000-0000-6411	AP	147.92	AMAZON.COM 12/07/2015 12/07/2015		OPERATING SUPPLIES
1349	**CORPORATE PAYMENT SYSTEMS**		**147.92**	**1** Transactions		
3417	**DATABANK IMX LLC**					
	01-201-000-0000-6260		1,033.00	ONBASE IMAGING ACTUAL COST	2016 45000348	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**1,033.00**	**1** Transactions		
3317	**DEPARTMENT OF PUBLIC SAFETY**					
	01-201-000-0000-6260	DTG	2,820.00	CJDN 4TH QTR 2015 12/31/2015 12/31/2015	298870	SOFTWARE OR SYSTEMS SUPPORT
	01-201-000-0000-6260	DTG	5,490.00	MDT 4TH QTR 2015	298870	SOFTWARE OR SYSTEMS SUPPORT

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
				12/31/2015	12/31/2015		
3317	**DEPARTMENT OF PUBLIC SAFETY**		**8,310.00**		**2** Transactions		
3434	**GAIDA/BRIDGET**						
	01-201-000-0000-6331	AP	22.80	45.6 MILES			TRAVEL
				12/17/2015	12/17/2015		
3434	**GAIDA/BRIDGET**		**22.80**		**1** Transactions		
3162	**GRANITE ELECTRONICS**						
	01-201-000-0000-6301	AP	186.85	RADIO REPAIR		1530008411	REPAIRS & MAINTENANCE
				12/24/2015	12/24/2015		
	01-201-000-0000-6301	AP	159.20	RADIO REPAIR		1530008511	REPAIRS & MAINTENANCE
				12/24/2015	12/24/2015		
3162	**GRANITE ELECTRONICS**		**346.05**		**2** Transactions		
3630	**H & H SPORT SHOP INC**						
	01-201-000-0000-6452	AP	22.00	DEC 2015 CAR WASHES			VEHICLE MAINTENANCE
				12/01/2015	12/01/2015		
3630	**H & H SPORT SHOP INC**		**22.00**		**1** Transactions		
7360	**HOLIDAY**						
	01-201-000-0000-6451	AP	10,279.09	FUEL			FUEL - LUBE ETC
				12/28/2015	12/28/2015		
7360	**HOLIDAY**		**10,279.09**		**1** Transactions		
4008	**HOLIDAY COMPANIES**						
	01-201-000-0000-6452	AP	486.00	CAR WASHES		25001011655	VEHICLE MAINTENANCE
				12/01/2015	01/01/2016		
4008	**HOLIDAY COMPANIES**		**486.00**		**1** Transactions		
1124	**INTERSTATE AUTOMOTIVE**						
	01-201-000-0000-6261	AP	250.00	15072583		2242	PROFESSIONAL SERVICES
				12/29/2015	12/29/2015		
1124	**INTERSTATE AUTOMOTIVE**		**250.00**		**1** Transactions		
7366	**KARELS TOWING**						
	01-201-000-0000-6261	AP	164.00	15072555			PROFESSIONAL SERVICES
				12/29/2015	12/29/2015		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
7366	**KAREL S TOWING**		**164.00**	**1** Transactions		
3141	**LAPLANT DEMO INC**					
	01-201-000-0000-6261	AP	659.85	DUMPSTER RENTAL SIU SHED 12/24/2015 12/24/2015	42160	PROFESSIONAL SERVICES
3141	**LAPLANT DEMO INC**		**659.85**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-201-000-0000-6411	AP	77.58	SUPPLIES 814713807001 12/29/2015 12/29/2015		OPERATING SUPPLIES
	01-201-000-0000-6411	AP	484.02	SUPPLIES 815998956001 12/30/2015 12/30/2015		OPERATING SUPPLIES
	01-201-000-0000-6411	AP	189.61	SUPPLIES 814713616001 12/29/2015 12/29/2015		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**751.21**	**3** Transactions		
5041	**TRANS UNION CORPORATION**					
	01-201-000-0000-6261	AP	15.90	CREDIT REPORTS 12/25/2015 12/25/2015	12511018	PROFESSIONAL SERVICES
5041	**TRANS UNION CORPORATION**		**15.90**	**1** Transactions		
5186	**TRANSUNION RISK AND ALTERNATIVE**					
	01-201-000-0000-6261		70.00	TLOXP SUBSCRIPTION DEC 2015 01/01/2016 01/01/2016		PROFESSIONAL SERVICES
5186	**TRANSUNION RISK AND ALTERNATIVE**		**70.00**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-201-000-0000-6205	AP	49.86	SHIPPING 12/26/2015 12/26/2015	140177525	POSTAGE
2490	**UNITED PARCEL SERVICE**		**49.86**	**1** Transactions		
4628	**VERIZON WIRELESS**					
	01-201-000-0000-6203	AP	5.45	780564637 00001 CELL SERVICE 11/21/2015 12/20/2015	9757561972	TELEPHONE
4628	**VERIZON WIRELESS**		**5.45**	**1** Transactions		
201	**DEPT Total:**		**23,253.25**	**SHERIFF**	**18 Vendors**	**22 Transactions**
250	DEPT			SHERIFF-CORRECTIONS		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
2573	**CLEMENCE/KATHLEEN A**					
	01-250-000-0000-6804	AP	49.00	REIMBURSE ONLINE COURSE 12/27/2015 12/27/2015	26766	STAFF TRAINING
2573	**CLEMENCE/KATHLEEN A**		**49.00**	**1** Transactions		
1349	**CORPORATE PAYMENT SYSTEMS**					
	01-250-000-0000-6301	AP	199.00	ELO TOUCH SOLUTIONS 12/30/2015 12/30/2015		REPAIRS & MAINTENANCE
1349	**CORPORATE PAYMENT SYSTEMS**		**199.00**	**1** Transactions		
3413	**MEND CORRECTIONAL CARE LLC**					
	01-250-000-0000-6458		5,700.00	JAN 2016 HEALTH TECH SERVICES	1061	JAIL MEDICAL
	01-250-000-0000-6458		3,333.33	JAN 2016 NURSING ADDENDUM	1061	JAIL MEDICAL
	01-250-000-0000-6458		18,496.00	JAN 2016 HEALTHCARE SERVICES	1061	JAIL MEDICAL
3413	**MEND CORRECTIONAL CARE LLC**		**27,529.33**	**3** Transactions		
6140	**RUSSELL SECURITY RESOURCE INC**					
	01-250-000-0000-6301	AP	110.00	TOUCH SCREEN MONITOR REPAIRS 12/21/2015 12/21/2015	26705	REPAIRS & MAINTENANCE
6140	**RUSSELL SECURITY RESOURCE INC**		**110.00**	**1** Transactions		
2085	**STATE WIDE PROTECTIVE AGENCY**					
	01-250-000-0000-6261	AP	312.50	INMATE SECURITY HOSPITAL 12/13/2015 12/13/2015	154106	PROFESSIONAL SERVICES
2085	**STATE WIDE PROTECTIVE AGENCY**		**312.50**	**1** Transactions		
5041	**TRANS UNION CORPORATION**					
	01-250-000-0000-6261	AP	10.60	CREDIT REPORTS JAIL 12/25/2015 12/25/2015	12511018	PROFESSIONAL SERVICES
5041	**TRANS UNION CORPORATION**		**10.60**	**1** Transactions		
250	**DEPT Total:**		**28,210.43**	**SHERIFF-CORRECTIONS**	**6 Vendors**	**8 Transactions**
521	DEPT			PARKS		
5721	**CDW GOVERNMENT INC**					
	01-521-000-0000-6385	AP	26.88	AIRWATCH MDM ANNUAL MAINT 12/07/2015 12/07/2015	BKH3298	DATA PROCESSING
5721	**CDW GOVERNMENT INC**		**26.88**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5974	**CENTER POINT ENERGY**						
	01-521-000-0000-6251	AP	17.94	5856799 1			UTILITY SERVICES - ELECTRICITY
				12/23/2015	12/23/2015		
	01-521-000-0000-6251	AP	17.94	5856795 9			UTILITY SERVICES - ELECTRICITY
				12/23/2015	12/23/2015		
5974	**CENTER POINT ENERGY**		**35.88**		**2** Transactions		
525	**CENTURYLINK**						
	01-521-000-0000-6203	AP	81.10	320 286 2801		314317616	TELEPHONE
				12/24/2015	12/24/2015		
525	**CENTURYLINK**		**81.10**		**1** Transactions		
4634	**FASTENAL COMPANY**						
	01-521-000-0000-6411	AP	8.31	SUPPLIES		61913	OPERATING SUPPLIES
				12/23/2015	12/23/2015		
4634	**FASTENAL COMPANY**		**8.31**		**1** Transactions		
4148	**JOINT POWERS WATER BOARD**						
	01-521-000-0000-6251	AP	48.18	SEWER FEES		820000078005	UTILITY SERVICES - ELECTRICITY
				12/01/2015	12/28/2015		
4148	**JOINT POWERS WATER BOARD**		**48.18**		**1** Transactions		
3501	**MAXIMUM SOLUTIONS INC**						
	01-521-000-0000-6260		3,150.00	ANNUAL MAINT RESERVATION 2016		18053	SOFTWARE OR SYSTEMS SUPPORT
3501	**MAXIMUM SOLUTIONS INC**		**3,150.00**		**1** Transactions		
507	**MIDWAY IRON & METAL CO INC**						
	01-521-000-0000-6301		352.25	STEEL FOR GATE 2016		297741	REPAIRS & MAINTENANCE
507	**MIDWAY IRON & METAL CO INC**		**352.25**		**1** Transactions		
3921	**OFFICE DEPOT**						
	01-521-000-0000-6411	AP	22.47	SUPPLIES 815987385001			OPERATING SUPPLIES
				12/30/2015	12/30/2015		
3921	**OFFICE DEPOT**		**22.47**		**1** Transactions		
1537	**WRIGHT COUNTY JOURNAL PRESS**						
	01-521-000-0000-6235	AP	129.69	DISPLAY AD WINTER PROGRAMS		439ET	PUBLICATIONS & BROCHURES
				12/27/2015	12/27/2015		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1537	**WRIGHT COUNTY JOURNAL PRESS**		**129.69**	**1** Transactions		
521	**DEPT Total:**		**3,854.76**	**PARKS**	**9 Vendors**	**10 Transactions**
1	**Fund Total:**		**222,078.45**	**GENERAL REVENUE FUND**		**109 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
230	DEPT			JAIL CANTEEN			
1349	**CORPORATE PAYMENT SYSTEMS**						
	02-230-000-0000-6801	AP	477.44	AMAZON.COM			JAIL CANTEEN EXPENDITURES
				12/18/2015	12/18/2015		
	02-230-000-0000-6801	AP	659.68	NA.ORG			JAIL CANTEEN EXPENDITURES
				12/29/2015	12/29/2015		
1349	**CORPORATE PAYMENT SYSTEMS**		**1,137.12**		**2** Transactions		
230	**DEPT Total:**		**1,137.12**	**JAIL CANTEEN**		**1 Vendors**	**2 Transactions**
2	**Fund Total:**		**1,137.12**	**RESERVES FUND**			**2 Transactions**

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
310	DEPT				HIGHWAY ADMINISTRATION		
	5721	**CDW GOVERNMENT INC**					
		03-310-000-0000-6203	AP	215.06	AIRWATCH MDM ANNUAL MAINT	BKH3298	TELEPHONE
					12/07/2015 12/07/2015		
	5721	**CDW GOVERNMENT INC**		**215.06**	**1** Transactions		
	3921	**OFFICE DEPOT**					
		03-310-000-0000-6409	AP	33.77	OFFICE SUPPLIES 011216	815987280	OFFICE SUPPLIES
		03-310-000-0000-6409	AP	57.89	OFFICE SUPPLIES 011216	815987360	OFFICE SUPPLIES
	3921	**OFFICE DEPOT**		**91.66**	**2** Transactions		
	1383	**WRIGHT HENNEPIN COOP ELEC ASSN**					
		03-310-000-0000-6385	AP	22.95	DATA RM SEC ALARM 011216	5014631400	DATA PROCESSING
	1383	**WRIGHT HENNEPIN COOP ELEC ASSN**		**22.95**	**1** Transactions		
310	**DEPT Total:**			**329.67**	**HIGHWAY ADMINISTRATION**	**3 Vendors**	**4 Transactions**
320	DEPT				HIGHWAY ENGINEERING		
	1349	**CORPORATE PAYMENT SYSTEMS**					
		03-320-000-0000-6338	AP	185.00	UNIVERSITY OF MN		CONFERENCES & MEETINGS
					12/05/2015 12/05/2015		
	1349	**CORPORATE PAYMENT SYSTEMS**		**185.00**	**1** Transactions		
	1029	**NATIONAL ASSN OF CTY ENGINEERS**					
		03-320-000-0000-6338		595.00	ANNUAL CONF. CHAD H. 011216	HAUSMANN	CONFERENCES & MEETINGS
	1029	**NATIONAL ASSN OF CTY ENGINEERS**		**595.00**	**1** Transactions		
320	**DEPT Total:**			**780.00**	**HIGHWAY ENGINEERING**	**2 Vendors**	**2 Transactions**
330	DEPT				HIGHWAY MAINTENANCE		
	1075	**BUFFALO/CITY OF**					
		03-330-000-0000-6543	AP	13.00	LIGHT ON CR 34 011216	09190000	TRAFFIC SIGNALS
	1075	**BUFFALO/CITY OF**		**13.00**	**1** Transactions		
	1817	**COMPASS MINERALS AMERICA INC**					
		03-330-000-0000-6533	AP	11,006.76	SALT 011216	71428523	DEICING MATERIALS
		03-330-000-0000-6533	AP	5,444.17	SALT 011216	71429381	DEICING MATERIALS

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1817	**COMPASS MINERALS AMERICA INC**		**16,450.93**	**2** Transactions		
609	**DESIGN ELECTRICAL INC-COLD SPRING E**					
	03-330-000-0000-6543	AP	65.00	SIGNAL REPAIR 011216	1561	TRAFFIC SIGNALS
	03-330-000-0000-6543	AP	65.00	SIGNAL REPAIR 011216	1561	TRAFFIC SIGNALS
609	**DESIGN ELECTRICAL INC-COLD SPRING E**		**130.00**	**2** Transactions		
7338	**GOPHER STATE ONE CALL**					
	03-330-000-0000-6543	AP	92.80	LOCATES 011216	153792	TRAFFIC SIGNALS
7338	**GOPHER STATE ONE CALL**		**92.80**	**1** Transactions		
97	**KLATT TRUE VALUE ELECTRIC**					
	03-330-000-0000-6539	AP	106.20	TO RUN ATTACHMENT-HWY48 011216	58938	TRAFFIC CONTROL
97	**KLATT TRUE VALUE ELECTRIC**		**106.20**	**1** Transactions		
330	**DEPT Total:**		**16,792.93**	**HIGHWAY MAINTENANCE**	**5 Vendors**	**7 Transactions**
340	DEPT			HIGHWAY SHOP MAINTENANCE		
6156	**AMERIPRIDE SERVICES**					
	03-340-000-0000-6411		47.63	SHOP SUPPLIES JAN 5 011216	0734541	OPERATING SUPPLIES
	03-340-000-0000-6599		11.68	RUGS WEEK JAN 5 011216	0734541	BUILDING MAINTENANCE-P.W.BLDG.
6156	**AMERIPRIDE SERVICES**		**59.31**	**2** Transactions		
4858	**BUFFALO AUTO VALUE**					
	03-340-000-0000-6411	AP	6.40	SHOP SUPPLY 011216	82096722	OPERATING SUPPLIES
	03-340-000-0000-6571	AP	244.85	BATTERIES 011216	82097871	BATTERIES
	03-340-000-0000-6571	AP	247.98	BUFFALO AUTO PARTS-PARK 011216	82098844	BATTERIES
	03-340-000-0000-6571	AP	94.95	BUFFALO AUTO VALUE-P&Z 011216	82098867	BATTERIES
	03-340-000-0000-6571	AP	169.90	BATTERIES 011216	82099012	BATTERIES
4858	**BUFFALO AUTO VALUE**		**764.08**	**5** Transactions		
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**					
	03-340-000-0000-6563	AP	1,301.30	DIESEL FUEL 011216	6204001	DIESEL
	03-340-000-0000-6563	AP	1,182.32	DIESEL FUEL 011216	6204042	DIESEL
	03-340-000-0000-6563	AP	1,028.30	DIESEL FUEL 011216	6302221	DIESEL
	03-340-000-0000-6563	AP	6,736.14	DIESEL FUEL 011216	8103016	DIESEL
	03-340-000-0000-6564	AP	5,823.46	UNLEADED FUEL 011216	8103016	UNLEADED GASOLINE
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**		**16,071.52**	**5** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1925	**CHAMBERLAIN OIL CO**					
	03-340-000-0000-6568	AP	20.00	DRUMS 011216	152084	OIL, LUBES
	03-340-000-0000-6569	AP	499.95	ANTI FREEZE 011216	152084	ANTIFREEZE
1925	**CHAMBERLAIN OIL CO**		**519.95**	**2** Transactions		
2206	**CK SEPTIC SERVICE & TOILET RENTAL LL**					
	03-340-000-0000-6597	AP	95.00	PUMP HOLDING TANK 011216	1937	BUILDING MAINTENANCE-OUTLYING SHO
2206	**CK SEPTIC SERVICE & TOILET RENTAL LL**		**95.00**	**1** Transactions		
1783	**CNH INDUSTRIAL CAPITAL PRODUCTIVITY**					
	03-340-000-0000-6574	AP	34.50	5043931119101198-PARTS 011216	ID21949	REPAIR PARTS
	03-340-000-0000-6574	AP	12.32	TRUEMAN WELTERS-PARKS 011216	ID24219	REPAIR PARTS
1783	**CNH INDUSTRIAL CAPITAL PRODUCTIVITY**		**46.82**	**2** Transactions		
438	**COTTENS INC**					
	03-340-000-0000-6574	AP	7.82	REPAIR PARTS 011216	568644	REPAIR PARTS
	03-340-000-0000-6574	AP	45.30	REPAIR PARTS 011216	568876	REPAIR PARTS
	03-340-000-0000-6574	AP	5.98	PARTS-REST OF DEC INVS 011216	569042	REPAIR PARTS
	03-340-000-0000-6574	AP	23.60-	RETURN PARTS 011216	569120	REPAIR PARTS
438	**COTTENS INC**		**35.50**	**4** Transactions		
1118	**CULLIGAN OF BUFFALO**					
	03-340-000-0000-6596		143.30	FR LAKE SOFTENER ACCOUN 011216	173095103896	UTILITIES-OUTLYING SHOPS
	03-340-000-0000-6596		156.95	MAPLE LK SOFTENER ACCOU 011216	173102549511	UTILITIES-OUTLYING SHOPS
1118	**CULLIGAN OF BUFFALO**		**300.25**	**2** Transactions		
5018	**FORCE AMERICA INC**					
	03-340-000-0000-6574	AP	336.70	PARTS 011216	1013202	REPAIR PARTS
5018	**FORCE AMERICA INC**		**336.70**	**1** Transactions		
2812	**GRAINGER**					
	03-340-000-0000-6597	AP	61.20	SHOP LIGHTS OTSEGO 011216	9920943397	BUILDING MAINTENANCE-OUTLYING SHO
	03-340-000-0000-6574	AP	3.45	FUEL PUMP PARTS 011216	9923721360	REPAIR PARTS
2812	**GRAINGER**		**64.65**	**2** Transactions		
7360	**HOLIDAY**					
	03-340-000-0000-6564	AP	18.23	FUEL ACCT 027506658 011216	DEC H.S.	UNLEADED GASOLINE
7360	**HOLIDAY**		**18.23**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
4840	**INDELCO PLASTICS CORP**					
	03-340-000-0000-6574	AP	128.60	PARTS 011216	963906	REPAIR PARTS
4840	**INDELCO PLASTICS CORP**		**128.60**	**1** Transactions		
4884	**MCMASTER-CARR SUPPLY CO**					
	03-340-000-0000-6597	AP	176.16	BRINE BLDG HEATER 011216	46039575	BUILDING MAINTENANCE-OUTLYING SHO
4884	**MCMASTER-CARR SUPPLY CO**		**176.16**	**1** Transactions		
507	**MIDWAY IRON & METAL CO INC**					
	03-340-000-0000-6574		155.52	REPAIR PARTS 011216	297743	REPAIR PARTS
507	**MIDWAY IRON & METAL CO INC**		**155.52**	**1** Transactions		
600	**MORRIES PARTS & SERVICE GROUP**					
	03-340-000-0000-6574		269.58	REPAIR PARTS 011216	117663FO	REPAIR PARTS
	03-340-000-0000-6574	AP	201.39	MORRIES PARTS & SERV 011216	CS439769	REPAIR PARTS
	03-340-000-0000-6575	AP	1,146.45	MORRIES PARTS & SER-LBR 011216	CS439769	OUTSIDE LABOR
600	**MORRIES PARTS & SERVICE GROUP**		**1,617.42**	**3** Transactions		
595	**O'REILLY AUTO PARTS**					
	03-340-000-0000-6574	AP	92.99	REPAIR PART 011216	146298	REPAIR PARTS
595	**O'REILLY AUTO PARTS**		**92.99**	**1** Transactions		
926	**ROYAL TIRE INC**					
	03-340-000-0000-6570	AP	366.97	TIRES 011216	4-605103	TIRES
926	**ROYAL TIRE INC**		**366.97**	**1** Transactions		
3696	**RUNNING'S SUPPLY INC**					
	03-340-000-0000-6574		11.99	PART FROM MONTI STORE 011216	1419892	REPAIR PARTS
3696	**RUNNING'S SUPPLY INC**		**11.99**	**1** Transactions		
2474	**SIGN MAN OF MN INC/THE**					
	03-340-000-0000-6574	AP	54.00	PARTS-TRUCK NUMBERS 011216	7512	REPAIR PARTS
2474	**SIGN MAN OF MN INC/THE**		**54.00**	**1** Transactions		
888	**WASTE MANAGEMENT-TC WEST**					
	03-340-000-0000-6597		52.12	OTSEGO GARBAGE 011216	6875957	BUILDING MAINTENANCE-OUTLYING SHO
	03-340-000-0000-6599		535.43	PWB GARBAGE 011216	6876008	BUILDING MAINTENANCE-P.W.BLDG.
888	**WASTE MANAGEMENT-TC WEST**		**587.55**	**2** Transactions		

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
340	**DEPT Total:**			**21,503.21**	**HIGHWAY SHOP MAINTENANCE**	**20 Vendors**	**39 Transactions**
380	DEPT				UNALLOCATED NON-HIGHWAY OPERAT		
	4500	**BUFFALO CLEANERS AND LAUNDERERS**					
		03-380-000-0000-6520	AP	45.00	JACKET REPAIRS 011216	8032	SAFETY PROGRAM & SUPPLIES
		03-380-000-0000-6520	AP	10.50	JACKET REPAIRS 011216	8496	SAFETY PROGRAM & SUPPLIES
	4500	**BUFFALO CLEANERS AND LAUNDERERS**		**55.50**	**2** Transactions		
	4848	**RUSSELL/JAMES**					
		03-380-000-0000-6520		125.00	STEEL TOE BOOT REIMBURS 011216		SAFETY PROGRAM & SUPPLIES
	4848	**RUSSELL/JAMES**		**125.00**	**1** Transactions		
380	**DEPT Total:**			**180.50**	**UNALLOCATED NON-HIGHWAY OPERAT**	**2 Vendors**	**3 Transactions**
3	**Fund Total:**			**39,586.31**	**ROAD AND BRIDGE FUND**		**55 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
480	DEPT			HUMAN SERVICES UNALLOCATED		
5721	**CDW GOVERNMENT INC**					
	11-480-000-0000-6899	AP	2,768.90	AIRWATCH MDM ANNUAL MAINT	BKH3298	HUMAN SERVICES EXP. DUMP FUND
				12/07/2015 12/07/2015		
5721	**CDW GOVERNMENT INC**		**2,768.90**	**1** Transactions		
1349	**CORPORATE PAYMENT SYSTEMS**					
	11-480-000-0000-6899	AP	35.47	AMAZON.COM		HUMAN SERVICES EXP. DUMP FUND
				12/03/2015 12/03/2015		
	11-480-000-0000-6899	AP	135.38	AMAZON.COM		HUMAN SERVICES EXP. DUMP FUND
				12/24/2015 12/24/2015		
	11-480-000-0000-6899	AP	46.98	QUAKEHOLD/READY AMERICA		HUMAN SERVICES EXP. DUMP FUND
				12/21/2015 12/21/2015		
	11-480-000-0000-6899	AP	283.68	AMAZON.COM		HUMAN SERVICES EXP. DUMP FUND
				12/22/2015 12/22/2015		
	11-480-000-0000-6899	AP	50.99	ETR		HUMAN SERVICES EXP. DUMP FUND
				12/18/2015 12/18/2015		
	11-480-000-0000-6899	AP	440.44	NIMCO		HUMAN SERVICES EXP. DUMP FUND
				12/22/2015 12/22/2015		
1349	**CORPORATE PAYMENT SYSTEMS**		**992.94**	**6** Transactions		
3417	**DATABANK IMX LLC**					
	11-480-000-0000-6899		41,787.00	ONBASE IMAGING ACTUAL COST	2016 45000348	HUMAN SERVICES EXP. DUMP FUND
3417	**DATABANK IMX LLC**		**41,787.00**	**1** Transactions		
480	**DEPT Total:**		**45,548.84**	**HUMAN SERVICES UNALLOCATED**	**3 Vendors**	**8 Transactions**
11	**Fund Total:**		**45,548.84**	**HUMAN SERVICES FUND**		**8 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
393	DEPT			S.C.O.R.E.		
5067	**BEAUDRY PROPANE INC**					
	20-393-000-0000-6801		2,641.60	PROPANE DELIVERY 2016	696554	MISCELLANEOUS EXPENSE
5067	**BEAUDRY PROPANE INC**		**2,641.60**	**1** Transactions		
785	**MUELLER/CRAIG**					
	20-393-000-0000-6801	AP	104.17	REIMBURSE SUPPLIES 12/28/2015 12/28/2015		MISCELLANEOUS EXPENSE
785	**MUELLER/CRAIG**		**104.17**	**1** Transactions		
393	**DEPT Total:**		**2,745.77**	**S.C.O.R.E.**	**2 Vendors**	**2 Transactions**
20	**Fund Total:**		**2,745.77**	**WASTE MANAGEMENT FUND**		**2 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
161	DEPT			HIGHWAY BUILDING BOND PROCEEDS			
3952	**AUTUMN RIDGE LANDSCAPING INC**						
	34-161-000-0000-6605		28,500.00	PMT #2 HWY CONSTRUCTION		CP	HIGHWAY BUILDING
				11/30/2015	11/30/2015		
3952	**AUTUMN RIDGE LANDSCAPING INC**		**28,500.00**		**1** Transactions		
4130	**AXEL H OHMAN INC**						
	34-161-000-0000-6605		183,777.50	PMT #2 HWY BUILDING		CP	HIGHWAY BUILDING
				11/30/2015	11/30/2015		
4130	**AXEL H OHMAN INC**		**183,777.50**		**1** Transactions		
4128	**CENTRAL MN FABRICATION INC**						
	34-161-000-0000-6605		570,670.06	PMT #3 HWY BUILDING		CP	HIGHWAY BUILDING
				11/30/2015	11/30/2015		
4128	**CENTRAL MN FABRICATION INC**		**570,670.06**		**1** Transactions		
3954	**DONLAR CONSTRUCTION COMPANY**						
	34-161-000-0000-6605		24,962.78	PMT #3 HWY BUILDING		CP	HIGHWAY BUILDING
				11/30/2015	11/30/2015		
3954	**DONLAR CONSTRUCTION COMPANY**		**24,962.78**		**1** Transactions		
3957	**E2 ELECTRICAL SERVICES INC**						
	34-161-000-0000-6605		174,015.93	PMT #4 HWY BUILDING		CP	HIGHWAY BUILDING
				11/30/2015	11/30/2015		
3957	**E2 ELECTRICAL SERVICES INC**		**174,015.93**		**1** Transactions		
4140	**FABCON PRECAST LLC**						
	34-161-000-0000-6605		114,950.00	PMT #2 HWY BUILDING		CP	HIGHWAY BUILDING
				11/30/2015	11/30/2015		
4140	**FABCON PRECAST LLC**		**114,950.00**		**1** Transactions		
3503	**HAGEN, CHRISTENSEN & MCILWAIN ARCH**						
	34-161-000-0000-6605	AP	14,587.00	DESIGN DEVELOPMENT NOV 2015		1410614	HIGHWAY BUILDING
				12/09/2015	12/09/2015		
	34-161-000-0000-6605	AP	19.34	PROFESSIONAL FEES		1410614	HIGHWAY BUILDING
				12/09/2015	12/09/2015		
3503	**HAGEN, CHRISTENSEN & MCILWAIN ARCH**		**14,606.34**		**2** Transactions		
4164	**J&B EQUIPMENT COMPANY**						

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	34-161-000-0000-6605		80,797.50	PMT #1 HWY BUILDING 11/25/2015 11/25/2015	CP	HIGHWAY BUILDING
4164	**J&B EQUIPMENT COMPANY**		**80,797.50**	**1** Transactions		
4142	**MAXX STEEL ERECTORS INC**					
	34-161-000-0000-6605		86,569.70	PMT #2 HWY BUILDING	CP	HIGHWAY BUILDING
4142	**MAXX STEEL ERECTORS INC**		**86,569.70**	**1** Transactions		
4165	**MULCAHY NICKOLAUS LLC**					
	34-161-000-0000-6605		9,574.10	PMT #1 HWY BUILDING	CP	HIGHWAY BUILDING
4165	**MULCAHY NICKOLAUS LLC**		**9,574.10**	**1** Transactions		
4167	**SUMMIT FIRE PROTECTION**					
	34-161-000-0000-6605		18,284.50	PMT #1 HWY BUILDING	CP	HIGHWAY BUILDING
4167	**SUMMIT FIRE PROTECTION**		**18,284.50**	**1** Transactions		
3960	**WEIDNER PLUMBING AND HEATING CO**					
	34-161-000-0000-6605		321,576.90	PMT #1 HWY CONSTRUCTION	CP	HIGHWAY BUILDING
3960	**WEIDNER PLUMBING AND HEATING CO**		**321,576.90**	**1** Transactions		
161	**DEPT Total:**		**1,628,285.31**	**HIGHWAY BUILDING BOND PROCEEDS**	**12 Vendors**	**13 Transactions**
165	DEPT			COMPLIANCE FUNDS		
3417	**DATABANK IMX LLC**					
	34-165-000-0000-6622		17,280.00	SS REMOTE EDMS MAINT 2016 01/01/2016 12/31/2016	45002423	EQUIPMENT PURCHASED
3417	**DATABANK IMX LLC**		**17,280.00**	**1** Transactions		
165	**DEPT Total:**		**17,280.00**	**COMPLIANCE FUNDS**	**1 Vendors**	**1 Transactions**
34	**Fund Total:**		**1,645,565.31**	**CAPITAL IMPROVEMENTS FUND**		**14 Transactions**
	Final Total:		**1,956,661.80**	**140 Vendors**	**190 Transactions**	

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Recap by Fund

Fund	Amount	Name
1	222,078.45	GENERAL REVENUE FUND
2	1,137.12	RESERVES FUND
3	39,586.31	ROAD AND BRIDGE FUND
11	45,548.84	HUMAN SERVICES FUND
20	2,745.77	WASTE MANAGEMENT FUND
34	1,645,565.31	CAPITAL IMPROVEMENTS FUND
All Funds	1,956,661.80	Total

Approved by, ...

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