WRIGHT COUNTY BOARD
AGENDA
1-12-16

Interpreter Services for the hearing impaired will be provided upon written request.

I. **9:00 A.M. PLEDGE OF ALLEGIANCE**

II. **MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

A. **COUNTY BOARD MINUTES 1-05-16**

Documents: 2016-01-05 WRIGHT COUNTY BOARD MINUTES.PDF

III. **REVIEW & APPROVAL OF AGENDA**

IV. **CONSENT AGENDA**

A. **ADMINISTRATION**

1. Approve MCIT 2016 Property Casualty & Workers Compensation Insurance Renewal For A Total Of $1,120,458.

Documents: REQUEST FOR BOARD ACTION.PDF, MCIT INVOICE.PDF, MCIT PC CONTRIBUTION BY DEPARTMENT.PDF, MCIT WC CONTRUBTION BY FUND.PDF, WRIGHT CO CLAIM PC INSURANCE.PDF, WRIGHT CO CLAIM WC INSURANCE.PDF

B. **AUDITOR/TREASURER**

1. Approve Renewal Of 2016 Tobacco Licenses For: City Of Albertville: EBACCO, LLC.

Documents: AGENDA 1-12 CONSENT TOBACCO LICENSE RENEWALS.PDF

C. **AUDITOR/TREASURER**

1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of $1,956,661.80 With 140 Vendors And 190 Transactions.

Documents: AGENDA 1-12 CONSENT CLAIMS.PDF

D. **HEALTH & HUMAN SERVICES**

1. Position Replacements:
   A. Social Worker
   B. Financial Worker
   C. Financial Worker
   D. Financial Worker

Documents: 2016-01-12 WC REQUEST FOR BOARD ACTION - FW (LB).PDF, 2016-01-12 WC REQUEST FOR BOARD ACTION - FW (TM).PDF, 2016-01-12 WC REQUEST FOR BOARD ACTION - SW.PDF, 2016-01-12 WC REQUEST FOR BOARD ACTION - FW (TM2).PDF

E. **SHERIFF'S OFFICE**

1. Position Replacements:
   A. Two Deputy Positions

Documents: 01-05-16 REQUEST FOR 2 DEPUTY POSITION REPLACEMENTS - KLEIN AND ANDERSON RESIGNATION.PDF

V. TIMED AGENDA ITEMS

A. 9:05 A.M. BOB HIIVALA, AUDITOR/TREASURER

1. <!--[Endif]-->Approve Engagement Letter For 2015 Audit Services By The Office Of The State Auditor.
2. <!--[Endif]-->Adopt Resolution Awarding Sale Of General Obligation Capital Improvement Plan Bonds, Series 2016A.
3. <!--[Endif]-->Approve Fiscal Agency Agreement Regarding Capital Improvement Plan Bonds, Series 2016A.
4. <!--[Endif]-->Approve Rinke Noonan 2016 Retainer Agreement Renewal.
5. <!--[Endif]-->Approve Contract For Indirect Cost Allocation Plan Preparation With De Novo Consulting Solutions, LLC For 2015, 2016 And 2017.
6. <!--[Endif]-->Approve Two (2) $100 Change Funds For Parks Department.
7. Approve November Revenue/Expenditure Budget Report.

Documents: AGENDA 1-12 APPROVE ENGAGEMENT LETTER - OSA.PDF, AGENDA 1-12 OSA ENGAGEMENT LETTER.PDF, AGENDA 1-12 ADOPT RESOLUTION CIP BONDS 216A.PDF, AGENDA 1-12 CIP 2016A RESOLUTION.PDF, AGENDA 1-12 APPROVE FISCAL AGENCY AGREEMENT FOR 216A BONDS.PDF, AGENDA 1-12 CIP 2016A BONDS FISCAL AGENCY AGREEMENT.PDF, AGENDA 1-12 APPROVE RINKE NOONAN 2016 RETAINER AGREEMENT RENEWAL.PDF, AGENDA 1-12 RINKE NOONAN 2016 RETAINER AGREEMENT.PDF, AGENDA 1-12 APPROVE CONTRACT - INDIRECT COST ALLOCATION PLAN PREP - DE NOVO.PDF, AGENDA 1-12 DE NOVO PROPOSAL.PDF, AGENDA 1-12 DE NOVO REVISED CONTRACT.PDF, AGENDA 1-12 APPROVE CHANGE FUNDS - PARKS.PDF, AGENDA 1-12 NOVEMBER REV-EXP REPORT.PDF

B. 9:15 A.M. SEAN RILEY, PLANNING & ZONING ADMINISTRATOR

1. Accept The Findings And Recommendation Of The Planning Commission To Accept The Zoning Amendments As Follows:

ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements And Standards:
Solar Energy Farms And Systems Will Be Considered By The Planning Commission On Restricted Parcels Of Land Zoned General Agricultural (AG).

ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements And Standards
Solar Energy Systems Will Be Considered By The Planning Commission On Restricted Parcels Of Land Zoned General Agricultural (AG).

Documents: 1-12 COUNTY BOARD AGENDA REQUEST ORD AMEND - EXEMPTION FOR ENTITLEMENT FOR SOLAR FARMS.PDF, SOLAR ORDINANCE AMEND - ENTITLEMENT MINUTES AND BACKGROUND.PDF, FINAL DRAFT TO COUNTY BOARD FOR SIGNATURE SOLAR AMEND ENTITLMENT.PDF

VI. ITEMS FOR CONSIDERATION

A. APPOINTMENTS TO THE GREAT RIVER REGIONAL LIBRARY BOARD OF TRUSTEES (KELLY)

Documents: 1-12-16 RFBA GRRL.PDF, WAYNE B GREAT RIVER REGIONAL LIBRARY BOARD OF TRUSTEES LETTER OF INTEREST JANUARY 8_2016.PDF

B. **CANCEL BOARD MEETING IN MONTHS WITH FIVE TUESDAYS (MARCH, MAY, AUGUST, NOVEMBER)**

C. **DNR BUFFER MAPPING WEBINAR, 1-20-16 @ 9:30 A.M.**

Documents: 2016 DNR BUFFER WEBINAR ANNOUNCEMENT.PDF

D. **AUTHORIZE ATTENDANCE, WRIGHT COUNTY ECONOMIC DEVELOPMENT PARTNERSHIP 2015 ANNUAL MEETING & AWARD CEREMONY, 1-15-16**

Documents: WCEDP 2015 ANNUAL MEETING AND AWARD CEREMONY.PDF

VII. **ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

VIII. **ADJOURNMENT**

IX. **CLAIMS LISTING**

Documents: AUDIT LIST FOR BOARD 1-12-2016.PDF

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

INFORMATIONAL

WRIGHT COUNTY BOARD
MINUTES
JANUARY 5, 2016

2016 BOARD REORGANIZATION

Bob Hiivala, County Auditor/Treasurer, called the meeting to order and asked for an election of the Chairperson for the coming year. Borrell moved to elect Commissioner Sawatzke as Chairperson for 2016, as this is Sawatzke's final year of service on the County Board. The motion was seconded by Daleiden and carried unanimously. Commissioner Sawatzke then presided at the meeting.

On a motion by Daleiden, second by Husom, all voted to elect Commissioner Borrell as Vice Chairperson for 2016.

On a motion by Daleiden, second by Husom, all voted to dispense with the reading of the minutes of 12-29-15 and approve them as written/revised.

On a motion by Daleiden, second by Borrell, all voted to transfer back any unused funds in the County Attorney's Contingency Fund, the Sheriff's Contingency Fund, and the Incidental Fund to the General Revenue Fund.

On a motion by Daleiden, second by Potter, all voted to recall all unused clerk hire and unused budgets for 2015.

On a motion by Husom, second by Daleiden, all voted to set the County Board's regular sessions for every Tuesday for 2016. The meetings shall be called to order at 9:00 A.M.

COMMITTEE AND ADVISORY BOARD APPOINTMENTS

The Chairperson presented the 2016 list of committee memberships and asked the County Board to convey their preferences and suggestions regarding committee designations for 2016. The "Central MN Emergency Services Board (Regional Radio Board)" was listed in two areas under Advisory Boards. The consensus was to remove the second occurrence and to rotate the Chair of each Committee, as has been done annually.

On a motion by Daleiden, second by Borrell, all voted that the appointments of Committees for 2016 be made by the Chairperson with the approval of the Board and that the first member named act as Chairperson of the Committee and the County Coordinator act as Secretary. Alternates are designated on the Committee by ( ).

The following is a list of 2015 Committees and the 2016 appointments:

COMMITTEE	2015 APPOINTMENTS	2016 APPOINTMENTS
Budget Committee Of The Whole	All Commissioners, Coordinator, Aud./Treas.	All Commissioners, Coordinator, Aud./Treas.
Building, Furniture & Equipment	Potter, Daleiden, Coordinator (Borrell)	Daleiden, Potter, Coordinator (Borrell)
Capital Improvement/Finance	Sawatzke, Daleiden, Auditor/Treasurer, Attorney, Coordinator (Potter)	Daleiden, Sawatzke, Aud./Treas., Attorney, Coordinator (Potter)
Committee to Inspect Ditches	Two Commissioners as appointed by Board, Auditor/Treasurer	Two Commissioners as appointed by Board, Auditor/Treasurer
Deferred Compensation	Sawatzke, Daleiden, Coordinator, Auditor/Treasurer, Chief Deputy Attorney	Daleiden, Sawatzke, Coordinator, Aud./Treas., Chief Deputy Attorney

COMMITTEE (cont.)	2015 APPOINTMENTS	2016 APPOINTMENTS
Labor/Management Health Insurance	Borrell, Potter, Coordinator, (Husom) (also Human Resources Director, two Human Resources Representatives, one Department Head representing the Leadership Team, and one Representative from each union)	Potter, Borrell, Coordinator, (Husom), (also Human Resources Director, two Human Resources Representatives, one Department Head representing the Leadership Team, and one Representative from each union)
Labor Management/Loss Control	Husom, Borrell, Coordinator, Assistant County Coordinator, Risk Manager, Emergency Management Coordinator, (also one Representative from each unit: Teamsters, WCDA, AFSCME, and 49'ers)	Borrell, Husom, Coordinator, Assistant County Coordinator, Risk Manager, Emergency Management Coordinator, (also one Rep. from each unit: Teamsters, WCDA, AFSCME, & 49'ers)
Noxious Weed Appeal Committee	Borrell, Daleiden	Daleiden, Borrell
Nuclear	Husom, Sawatzke, Coordinator	Sawatzke, Husom, Coordinator
Owners Committee	Potter, Borrell (Sawatzke)	Borrell, Potter (Sawatzke)
Personnel & Employee Relations	Sawatzke, Husom, Coordinator (Potter)	Husom, Sawatzke, Coordinator (Potter)
Security Committee	Husom, Borrell, Coordinator, Two Judges, Risk Manager, Court Administrator, Representatives from: Sheriff, Court Services, County Attorney	Borrell, Husom, Coordinator, Two Judges, Risk Manager, Court Administrator, Representatives from: Sheriff, Court Services, County Attorney
Tax Forfeit Committee	Potter, Borrell, Auditor/Treasurer	Borrell, Potter, Auditor/Treasurer
Technology	Daleiden, Borrell, IT Director, Aud./ Treas., Highway Engineer, Human Services Representative, Sheriff Representative, Surveyor, Coordinator (Husom)	Borrell, Daleiden, IT Director, Aud./Treas., Highway Engineer, Human Services Representative, Sheriff Representative, Surveyor, Coordinator (Husom)
Transportation Committee Of The Whole	All Commissioners, Highway Engineer, Coordinator	All Commissioners, Highway Engineer, Coordinator
Union Negotiations	Sawatzke, Husom, Coordinator, Asst. County Coordinator, Human Resources Director (Daleiden)	Husom, Sawatzke, Coordinator, Asst. County Coordinator, Human Resources Director (Daleiden)
Ways & Means	Sawatzke, Husom, Coordinator (Borrell)	Husom, Sawatzke, Coordinator (Borrell)

On a motion by Daleiden, second by Borrell, all voted to accept the Advisory Board appointments are recommended:

ADVISORY BOARD	2015 APPOINTMENTS	2016 APPOINTMENTS
Area Transportation Planning (ATP)	Potter	Potter

ADVISORY BOARD (cont.)	2015 APPOINTMENTS	2016 APPOINTMENTS
Bertram Chain Of Lakes Advisory Board	Daleiden, Sawatzke	Sawatzke, Daleiden
Central MN EMS Region Joint Powers Board	Husom (Borrell)	Husom (Borrell)
Central MN Jobs & Training Joint Powers Board (JTPA) Workforce Center	Husom	Husom
Central MN Emergency Services Board (Regional Radio Board)	Borrell (Husom)	Borrell (Husom)
Clearwater River Watershed District	Husom	Husom
County Extension Service	Potter, Borrell	Borrell, Potter
Crow River Organization Of Water (C.R.O.W.)	Borrell (Potter)	Borrell (Potter)
Delegates to AMC	All Commissioners, Aud./Treas., Coordinator, Highway Engineer	All Commissioners, Aud./Treas., Coordinator, Highway Engineer
East Central Joint Powers Board	Sawatzke, Court Services Director	Sawatzke, Court Services Director
Economic Development Partnership Board	Potter	Potter
Great River Regional Library Board	Potter	Potter
Highway 55 Coalition	Husom, Potter (Highway Engineer)	Potter, Husom (Highway Engineer)
Historical Society	Sawatzke	Sawatzke
I-94 Coalition	Potter	Potter
Law Library Board	Husom	Husom
Legislative Matters	All Commissioners	All Commissioners
Methamphetamine Education And Drug Awareness Coalition of Wright County (M.E.A.D.A.)	Husom	Husom
Monticello Joint Planning Board	Sawatzke	Sawatzke
Parks Advisory Board	Daleiden	Daleiden
Planning Commission	Borrell	Borrell
Public Works Labor/Management	Husom, Coordinator (Sawatzke)	Husom, Coordinator (Sawatzke)

ADVISORY BOARD (cont.)	2015 APPOINTMENTS	2016 APPOINTMENTS
Region 7W Comprehensive Economic Development Strategy Committee	Potter (Sawatzke)	Potter (Sawatzke)
Region 7W Transportation	Potter	Potter
Regional Crime Lab	Husom	Husom
Safe Communities of Wright County	Husom	Husom
Soil & Water Conservation District	Borrell	Borrell
Twin Cities Urbanized Areas (UZA) Boundaries	Daleiden	Daleiden
Water Management Task Force	Daleiden	Daleiden
Wright County Ag Society	Borrell	Borrell
Wright County Community Action Council	Borrell, Daleiden, City Representative	Daleiden, Borrell, City Rep.
Wright County Multi-Jurisdictional Hazard Mitigation Planning Committee (End of Advisory Board Appointments)	Husom	Husom

AGENDA
Petitions were accepted to the Agenda as follows: Consent Agenda Item C2, "Refer Lakeview Apartment Parking To Building Committee" (Sawatzke). On a motion by Potter, second by Husom, all voted to approve the Agenda as amended.

CONSENT AGENDA
At the request of the Planning & Zoning Administrator, Sawatzke removed Item F, "PLANNING & ZONING, Appoint members to Planning Commission and Board of Adjustment for terms expired December 31st, 2015" for discussion. Potter moved to approve the remainder of the Consent Agenda, seconded by Daleiden, and the motion carried 5-0:

A. ADMINISTRATION
   1. Refer Nursing Mothers Room To January 13, 2016 Building Committee Meeting
   2. Refer Items to Personnel Committee On January 13, 2016
      A. Personnel Policy 506 Business Related Expense Reimbursement
      B. Motor Pool Vehicle Usage Procedures

B. ADMINISTRATION
   1. Recap of 2015 Auction, Authorize 2016 Auction Services, Schedule Rebid And Set 2016 Auction Date

C. ADMINISTRATION
   1. Refer Annex Custodial Closet to Building Committee
   2. Refer Lakeview Apartment Parking To Building Committee

D. AUDITOR / TREASURER
   1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of $401,805.97 With 130 Vendors And 185 Transactions

E. AUDITOR / TREASURER
   1. Approve Renewal of 2016 Tobacco License for: City of Montrose: DG Retail, LLC DBA Dollar General Store #16105.

G. SHERIFF
   1. Position Replacement:
      A. Deputy

Consent Item F, PLANNING & ZONING, Appoint members to Planning Commission and Board of Adjustment for terms expired December 31st, 2015

Sean Riley, Planning & Zoning Administrator, requested the following appointments to the Planning Commission and Board Of Adjustment, with terms for all positions running from 1-01-16 to 12-31-18:

Planning Commission:	Jan Thompson (1st District-Husom) Dan Mol (Member at Large) County Board Representative (Borrell)
Board of Adjustment:	Bob Schermann (5th District-Borrell) Dan Mol (2nd District-Sawatzke)

Daleiden moved to approve the appointments to the Planning Commission and Board of Adjustment as presented, seconded by Husom, carried unanimously.

TIMED AGENDA ITEMS

BOB HIIVALA, AUDITOR TREASURER

Award Of Bids For 2016 Official Newspaper

Bob Hiivala, Auditor/Treasurer, opened bids for the 2016 legal newspaper:

Herald Journal

Line length in picas	10.5
Lines per inch in legals	10
Length in lower case alphabet	84
Cost per column inch for legals	.37

Delano Herald Journal

Line length in picas	10.5
Lines per inch in legals	10
Length in lower case alphabet	84
Cost per column inch for legals	3.69

Sun Media – Monticello Times

Line length in picas	6
Lines per inch in legals	9
Length in lower case alphabet	72
Cost per column inch for legals	3.69

Sun Media – Crow River News

Line length in picas	6
Lines per inch in legals	9
Length in lower case alphabet	72
Cost per column inch for legals	3.69

Bid from Unknown Submitter (Minneapolis)

Cost per column inch for legals	1.30

Hiivala recommended Board approval of the Herald Journal as the 2016 Official Newspaper. Husom moved to approve the recommendation, seconded by Borrell. The motion was amended to include approval pending review of the bids. The motion carried 5-0.

Approve Temporary Liquor License For A.B.A.T.E Of Minnesota, Inc.

Daleiden moved to approve the temporary Liquor License for A.B.A.T.E. of Minnesota, Inc. The motion carried 5-0 on a second by Potter.

Approve Temporary Liquor License For Maple Lake – Lake Property Owner's Association
Daleiden moved to approve the temporary Liquor License for Maple Lake-Lake Property Owner's Association. The motion was seconded by Husom and carried unanimously.

VIRGIL HAWKINS, HIGHWAY ENGINEER
Approve Preparation Of Highway Plat For CSAH 37 And Resolution For Same
The County's 5-Year Highway Construction Program specifies right-of-way be acquired in 2016 and construction commence in 2017. State funding requirements indicate all right-of-way must be under the control of Wright County before construction bidding is allowed. The Highway plat accurately describes the right-of-way and simplifies the acquisition process. Daleiden moved to adopt Resolution #16-01, seconded by Potter, carried 5-0 on a roll call vote.

TOM KELLY, COUNTY ATTORNEY
Adopt Resolution Authorizing Tom Kelly To Execute The Master Subscriber Agreement
The County Attorney's Office is entering into a new Agreement for remote access to data and documents in the Courts' database. The Office of State Court Administration requires a County Board resolution authorizing signature on the Agreement. Borrell moved to adopt Resolution #16-02, seconded by Daleiden, carried 5-0 on a roll call vote.

BRIAN ASLESON, CHIEF DEPUTY ATTORNEY
Renew Contract With Crossroads Animal Shelter For Dangerous Dog Service
The renewal contract would be for 2016-2017 at the rate of $3,500/year (same rate as 2015). Daleiden moved to approve the Contract for 2016-2017 at a rate of $3,500/year, seconded by Potter, carried 5-0.

Approve Of Retaining Kevin Casserly To Perform An Additional Appraisal For Purposes Of Tax Court
The Board previously approved retaining Casserly for appraisals for pending tax court cases. PID #118-162-001010 was overlooked and is a case with a trial ready date in mid-2016. Funding would be from Professional Services. Daleiden moved to approve the hire of Casserly for appraisal purposes for PID #118-162-001010. The motion was seconded by Potter and carried 5-0.

ADVISORY COMMITTEE/ADVISORY BOARD UPDATES
1. Sawatzke said former Wright County Attorney Wyman Nelson passed away recently. He extended condolences to the family and said his personal relationship with Nelson was outstanding. Brian Asleson, Chief Deputy Attorney, said Nelson's career with Wright County included three separate periods of service. Nelson's efforts in reorganizing the County Attorney's Office were recognized.
2. Husom referenced the memory bench placed near the front entrance of the Government Center. The Court Services Office initiated the bench in memory of suicide victims. It was funded entirely by donations.
3. Borrell stated the Albion Township Officers Meeting will be held on 1-07-16 at 7:30 P.M. at the Albion Township Hall.
4. River Rider. Sawatzke said it is unclear whether another meeting will be required. MnDOT is in the process of a final audit of River Rider. A rebate is expected from the Federal government relating to the gas tax. The River Rider Board thought it would be easier to wait for the rebate and then everything will be complete.

LEE KELLY, COUNTY COORDINATOR
Approve Draft Remodeling Feasibility Study For Wright County Courts, January 2016
Members of the 10th Judicial District were present for discussion including Judge McPherson, Judge Tenney, and Court Administrator Tschumper. Lee Kelly, County Coordinator, said the goal is to release the RFP on the Study as soon as possible, potentially 1-06-16. Responses would be due 2-17-15.

Discussion followed on the RFP and whether to include the option of building a new facility, the order of the options, and inclusion of some of the items that may not be considered a necessity at this time or significant enough to impact Courts remaining at the current location for various timelines. Judge McPherson conveyed the significant and timely requirement for bench reconfiguration and e-court. Judge Tenney explained the Options. Option 1 involves a minimal amount of items. Option 2 includes Option 1 items plus other items. Option 3 includes Options 1 and 2 plus other items. A goal of the RFP will be for the architect to provide input on what items in the RFP are practical and feasible given the space and set timelines for Courts remaining at the Government Center.

After discussion, the following changes will be made to the draft RFP:

- Option 3 will become Option 1.
- Option 1 will become Option 3.
- The new Option 3 should include, "Begin building a new courthouse within the next two years" (versus within one to two years as it is drafted). Add language that reflects that "the County hopes to avoid beginning construction within two years."
- The RFP should be numbered versus using letters.
- The RFP should indicate the County's desire for Courts to remain at the current location as long as possible (up to 10 years).
- Add a statement that reflects that Wright County recognizes that some of these options may not be practical and requesting that the architect point out what options are not practical.

Potter made a motion to approve moving forward with the draft Remodeling Feasibility Study as amended. Kelly will revise the draft and present it to Sawatzke for review prior to sending it out. The motion was seconded by Husom and carried 5-0.

The meeting adjourned at 10:15 A.M.

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** *_01/12/16_* ***CONSENT AGENDA:*** *__X__*

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** _____

ADMINISTRATION .
ORIGINATING DEPARTMENT/SERVICE

X _____, Risk Manager
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve MCIT 2016 Property Causality & Workers Compensation Insurance Renewal, for a total of $1,120,458.

BACKGROUND/JUSTIFICATION:
Wright County has experience a contribution decrease over the past one year period. Property Causality decreased by $2,313 which also offset expansion of additional coverage. Workers Compensation decreased by $50,647 due to our Safety and Return to Work Programs.

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

BUDGETED: _____ **YES** _____ **NO**

FUNDING: _____ **LEVY** _____ **OTHER**

COMMENTS:

COMMENTS:

Invoice

Minnesota Counties Intergovernmental Trust

Invoice 1451R
Date 1/1/2016

Remit To:
MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST
100 EMPIRE DRIVE
SUITE 100
SAINT PAUL MN 55103

Bill To: WRIGHT COUNTY
10 N.W. SECOND STREET
ROOM 235
BUFFALO MN 55313

$_____
Payment Amount

Please Make Checks Payable to Minnesota Counties Intergovernmental Trust

Member ID	Payment Due Date	Effective Date	Expiration Date
1060	01/31/2016	01/01/2016	01/01/2017

Item Number	Description	Amount
PC106016	PC RENEWAL	$515,981.00
WC106016	WC RENEWAL	$604,477.00

Total $1,120,458.00

Payment due by 1/31/2016 or finance charges will accrue. See Article X, Section 10.1 of the MCIT Bylaws for payment terms.

MCIT PC Contribution Breakdown by Department
Minnesota Counties Intergovernmental Trust

PARTICIPANT: Wright County

CONTRACT #: PC106016

EFF DATE: 01/01/2016

RATING DATE: 12/01/2015

	Liability	Property	Inland Marine	Bond	Auto	Total	# of Vehicles
Administration	$0	$0	$0	$0	$1,945	$1,945	5
Assessor	$0	$0	$0	$0	$2,121	$2,121	5
Auditor	$0	$0	$274	$0	$0	$274	0
Boat & Water	$0	$0	$278	$0	$132	$410	4
Civil Defense	$0	$0	$0	$0	$263	$263	3
Compost	$0	$6,279	$31	$0	$0	$6,310	0
Court Services	$0	$0	$0	$0	$778	$778	2
Drug Task Force	$0	$0	$0	$0	$85	$85	1
Fair	$0	$3,054	$0	$0	$0	$3,054	0
Human Services	$0	$0	$258	$0	$2,723	$2,981	7
IS	$0	$154	$2,215	$0	$0	$2,369	0
Maintenance	$0	$0	$64	$0	$712	$776	2
Museum	$0	$1,451	$0	$0	$0	$1,451	0
Parks	$3,096	$2,104	$2,601	$0	$8,331	$16,132	20
Planning & Zoning	$0	$0	$321	$0	$2,776	$3,097	7
Public Health	$12,908	$0	$0	$0	$982	$13,890	1
Revenue	$56,057	$30,105	$973	$2,707	$344	$90,186	0
Road & Bridge	$33,396	$7,285	$8,051	$0	$50,633	$99,365	77
Sheriff	$77,129	$57,216	$5,139	$0	$86,241	$225,725	170
Social Services	$42,812	$0	$0	$0	$0	$42,812	0
Solid Waste	$56	$0	$0	$0	$0	$56	0
Surveyor	$0	$0	$292	$0	$1,609	$1,901	4
TOTAL CONTRIBUTION	$225,454	$107,648	$20,497	$2,707	$159,675	$515,981	308

2016 - 2017 Contribution Breakdown by Department
Wright County

Class Code	Class Code Description	Payroll Amount	Total Contribution Amount
Wright County			
	Contract Num: WC106016	**Effective Date: 1/1/2016**	**Expiration Date: 1/1/2017**
Department:	**Human Services**		
8742-00	Off-Premises Clerical	$4,014,615	$18,238
8810-00	Clerical Office Employees NOC	$5,680,823	$10,071
8835-00	Public Health Nursing	$1,729,760	$48,681
SUBTOTAL for Human Services:		**$11,425,198**	**$76,990**
Department:	**Law Enforcement Volunteers**		
7720-00	Law Enforcement Officers	$175,312	$4,118
SUBTOTAL for Law Enforcement Volunteers:		**$175,312**	**$4,118**
Department:	**Revenue**		
7720-00	Law Enforcement Officers	$11,673,969	$274,217
8601-00	Surveyors	$402,160	$2,808
8742-00	Off-Premises Clerical	$194,688	$884
8810-00	Clerical Office Employees NOC	$6,994,090	$12,400
8820-00	Attorneys	$1,451,897	$2,574
9015-00	Housekeeping/Janitorial/Building Maintenance	$880,444	$39,412
9102-00	Parks	$531,102	$22,715
9410-00	Local Government Employees NOC	$3,116,587	$36,948
SUBTOTAL for Revenue:		**$25,244,937**	**$391,958**
Department:	**Road & Bridge/Highway**		
5506-00	Road Maintenance and Repair	$1,438,744	$101,067
8227-00	Vehicles/Equipment Repairs or Maintenance	$297,462	$16,314
8601-00	Surveyors	$395,930	$2,763
8810-00	Clerical Office Employees NOC	$187,982	$334
9410-00	Local Government Employees NOC	$922,280	$10,934
SUBTOTAL for Road & Bridge/Highway:		**$3,242,398**	**$131,412**
TOTAL for 2016:		**$40,087,845**	**$604,478**

SELECTION CRITERIA

Consumer: Wright County

Class Codes Reported: Rated Class Codes Only

Exclude Cancelled Contracts: No

Current Revision Only: No

Exclude Applications: No

WRIGHT COUNTY CLAIM FORM

FOR DEPARTMENT USE				**FOR AUDITORS OFFICE USE**
Account Code	Amount	Account Code	Amount	

REQUEST FOR REIMBERSEMENT, GOOD(S) DELIVERED OR SERVICES PROVIDED

Issue Check To:

Minnesota Counties Intergovernmental Trust

Total Amount: $515,981.00

Account Code	Amount	Description	Invoice	P.O. #
100-6353	$350,567	Property/Casuality Premium 2016 Gen. Revenue	1451R	
03-380-6353	$99,365	Property/Casuality Premium 2016- R & B		
HS Budget A285	$59,683	Property/Casuality Premium 2016-H.S.		
36-833-6859	$6,366	Property/Casuality Premium 2016-Compost		

Special notes regarding expenses incurred, services provided or good(s) delivered (attach invoices/receipts)

_____

WRIGHT COUNTY CLAIM FORM

FOR DEPARTMENT USE				**FOR AUDITORS OFFICE USE**
Account Code	Amount	Account Code	Amount	

REQUEST FOR REIMBERSEMENT, GOOD(S) DELIVERED OR SERVICES PROVIDED

Issue Check To:

Minnesota Counties Intergovernmental Trust

Total Amount: $604,478.00

Account Code	Amount	Description	Invoice	P.O. #
100-6353	$396,017	Workers Comp Premium 2016 Gen. Revenue	145IR	
03-380-6353	$131,412	Workers Comp Premium 2016- R & B		
HS Budget A285	$76,990	Workers Comp Premium 2016-H.S.		
36-833-6859	59.00	Workers Comp Premium 2016-Law Library		

Special notes regarding expenses incurred, services provided or good(s) delivered (attach invoices/receipts)

_____

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	1-12-16	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Renewal of 2016 Tobacco Licenses for:
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

City of Albertville: EBACCO, LLC.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	1-12-16	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $1,956,661.80 with 140 Vendors and 190 Transactions.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: 1/12/2016 CONSENT AGENDA: X

AMT. OF TIME REQUIRED: _____ ITEM FOR CONSIDERATION: Position replacement

County Board

ORIGINATING DEPARTMENT/SERVICE

X _____
REQUESTOR'S SIGNATURE

1/4/16
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Fill vacant Financial Worker Position in Family Financial Services

BACKGROUND/JUSTIFICATION:
Vacancy due to an employee accepting a position in another county. Requesting replacement of FT Financial Worker

COUNTY ATTORNEY REVIEW DATE:

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ APPROVAL
- ☐ DENIAL
- ☐ NO RECOMMENDATION

FINANCIAL IMPLICATIONS:
$_____

BUDGETED: **X** **YES** ____ **NO**

FUNDING: X **PMAPs and grants** **LEVY** **OTHER**

COMMENTS:

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: *1-12-16* ***CONSENT AGENDA:*** *X*

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** *Position replacement*

County Board

ORIGINATING DEPARTMENT/SERVICE

X [signature]
REQUESTOR'S SIGNATURE

1/4/16
REVIEWED BY/DATE

BOARD ACTION REQUESTED:
Fill Financial Worker Position in Adult Financial Services

BACKGROUND/JUSTIFICATION:
Vacancy is due to employee accepting a position with Carver County. This position is needed to maintain a Cash, SNAP and Health Care case load.

COUNTY ATTORNEY REVIEW DATE:

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ APPROVAL
- ☐ DENIAL
- ☐ NO RECOMMENDATION

FINANCIAL IMPLICATIONS:
$_____

BUDGETED: __X__ YES _____ NO

FUNDING: X PMAPs and grants LEVY OTHER

COMMENTS:

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: ***1/12/16*** ***CONSENT AGENDA:*** ***X***

AMT. OF TIME REQUIRED: ***5 min.*** ***ITEM FOR CONSIDERATION:*** ***Replace Social Worker***

HUMAN SERVICES
ORIGINATING DEPARTMENT/SERVICE

X
REQUESTOR'S SIGNATURE

1/4/16
REVIEWED BY/DATE

BOARD ACTION REQUESTED:
Hire replacement for social worker in the Family Assessment Unit.

BACKGROUND/JUSTIFICATION:

Worker is part of the In Home team offering extensive parenting and behavioral management services to families who do not have insurance coverage for these services. The position is instrumental in keeping children out of placement and returning children home that have been placed. Worker also Provides Foster Parent support to foster families to help stabilize placements and prevent disruptions. .

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ APPROVAL
- ☐ DENIAL
- ☐ NO RECOMMENDATION

BUDGETED: ____ YES ____ NO

FUNDING: ____ LEVY ____ OTHER

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: *1/12/16* ***CONSENT AGENDA:*** *X*

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** *Position replacement*

County Board

ORIGINATING DEPARTMENT/SERVICE

X _____
REQUESTOR'S SIGNATURE

1/5/16
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Fill vacant Financial Worker Position in Adult Financial Services

BACKGROUND/JUSTIFICATION:
Vacancy due to employee resignation. This position is needed to maintain a Cash, SNAP and Health Care caseload.

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS:
$_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

BUDGETED: __X___ _____
YES **NO**

FUNDING: X **PMAPs and grants** **LEVY**
OTHER

COMMENTS:

COMMENTS:

Wright County
Request for Board Action

Req. Agenda Time:	Board Meeting Date: 01-12-16	Consent Agenda	Yes
Amt of Time Required:	Item for Consideration:		

Sheriff's Office

Originating Department

Todd Hoffman Digitally signed by Todd Hoffman DN: cn=Todd Hoffman, o=Sheriff's Office, ou, email=todd.hoffman@co.wright.mn.us, c=US Date: 2016.01.05 09:29:37 -06'00'

Requestor's Signature

BOARD ACTION REQUESTED:

Request position replacement for 2 deputy sheriff's.

Reviewed by/date

BACKGROUND/JUSTIFICATION:

Request position replacement for 2 deputies due to the resignation of Jacob Anderson and Garrett Klein effective January 11, 2016.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:
COMMENTS:		**COMMENTS:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	1-12-16	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Engagement Letter for 2015 Audit Services by the Office of the State Auditor.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

STATE OF MINNESOTA
OFFICE OF THE STATE AUDITOR

SUITE 500
525 PARK STREET
SAINT PAUL, MN 55103-2139

(651) 296-2551 (Voice)
(651) 296-4755 (Fax)
state.auditor@state.mn.us (E-Mail)
1-800-627-3529 (Relay Service)

REBECCA OTTO
STATE AUDITOR

December 30, 2015

The Honorable Robert J. Hiivala
Wright County Auditor/Treasurer
Wright County Government Center
10 Second Street NW
Buffalo, Minnesota 55313

Members of the Board of Commissioners
County Coordinator
Wright County

We are pleased to confirm our understanding of the services we are to provide pursuant to Minnesota Laws for Wright County for the year ended December 31, 2015. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Wright County as of and for the year ended December 31, 2015. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Wright County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Wright County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- Management's discussion and analysis
- Budgetary presentations for the general and major special revenue funds and related notes
- GASB-required supplementary other post-employment benefits and pension information and related notes

We have also been engaged to report on supplementary information other than RSI that accompanies Wright County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

Recycled paper with a minimum of 15% post-consumer waste

An Equal Opportunity Employer

- Combining and individual fund statements
- Schedule of intergovernmental revenue
- Schedule of expenditures of federal awards and related notes

We will also issue our management and compliance report that will include the schedule of expenditures of federal awards that will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and upon which we will provide an opinion in relation to the financial statements as a whole.

The following other information accompanying the financial statements in your comprehensive annual financial report (CAFR) will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on it:

- Introductory section
- Statistical section

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards.*

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (a) the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance and (b) the report is an integral part of an audit performed in accordance with *Government Auditing Standard*s in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of the Uniform Guidance; and the legal provisions of the *Minnesota Legal Compliance Audit Guide for Political Subdivisions*, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions and to report in conformity with the provisions of the *Minnesota Legal Compliance Audit Guide for Political Subdivisions*. We will issue written reports upon completion of our single audit. Our reports will be addressed to the governing body of Wright County. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the single audit compliance opinion are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Management Responsibilities

Management is responsible for the financial statements, schedule of expenditures of federal awards, and all accompanying information as well as all representations contained therein. In order to meet your responsibilities for the financial statements, notes, and schedule of expenditures of federal awards, you agree to have information completed and available for audit by the dates identified in a schedule of completion document provided to auditors. If you are unable to prepare the information needed for the financial statements, notes, or schedule of expenditures of federal awards, or if the completion schedule varies significantly, we will, based on our staffing availability, provide the additional nonaudit services necessary to assist in the preparation of your draft financial statements, notes, and schedule of expenditures of federal awards in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on management's chart of accounts and other information determined and approved by management. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. The County understands this will result in additional costs and agrees to pay for these services.

You will be required to acknowledge in the written management representation letter our assistance, if any, with preparation of the financial statements, notes, and schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes and any other nonaudit services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Management is responsible for (a) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (b) following laws and regulations; (c) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (d) ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles

generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements).

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (a) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (b) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (c) additional information that we may request for the purpose of the audit, and (d) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the entity involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings, if applicable, should be available for our review.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written management representation letter that (a) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (b) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (c) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written management representation letter that (a) you are responsible for presentation of the supplementary information in accordance with GAAP; (b) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (c) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing us with report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those financial audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to using the auditor's report, you understand that you must obtain our prior consent to reproduce or use our report in bond offering official statements or other documents.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (a) errors, (b) fraudulent financial reporting, (c) misappropriation of assets, or (d) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include

such matters in the reports required for a single audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Wright County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB *Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Wright County's major programs. The purpose of these

procedures will be to express an opinion on Wright County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Audit Administration and Other

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse and, if appropriate, to pass-through entities. Additional copies of the reporting package may be required. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide your governing body, management, related organization representatives, and nonfederal grantor entities with copies of our reports. Management is responsible for all other distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of the Office of the State Auditor. We may be requested to make certain audit documentation and appropriate individuals available to a cognizant or oversight agency for audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. If requested, access to such audit documentation will be provided under our supervision. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained, pursuant to our record retention plan, for a period of ten years after the date the auditor's report is issued. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact those contesting the audit finding for guidance prior to destroying the audit documentation. We will be available throughout the year to answer questions, provide assistance, or assist you in implementing any of our recommendations.

Our fees are based on standard hourly rates plus travel and any out-of-pocket expenses. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Progress billings will be mailed to you every four weeks. The condition of your records and the assistance you are able to provide us affects both the timeliness and cost of the audit.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any subsequent peer review reports received during the period of the contract when requested by you. Our 2015 peer review report can be found on our website at www.auditor.state.mn.us.

We appreciate the opportunity to be of service to Wright County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please contact Dianne Syverson at (651) 282-2748 or myself, who will be in charge of this audit, at (651) 282-2387 or at rick.pietrick@osa.state.mn.us. If you agree with the terms of our engagement as described in this letter, please sign where provided below and return it to us.

Sincerely,

for Dianne Syverson, CPA, Audit Manager

Approved: This letter correctly sets forth the understanding of Wright County.

Chair, Board of Commissioners	Date
County Auditor/Treasurer	Date
County Coordinator	Date

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	1-12-16	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Adopt Resolution Awarding Sale of General Obligation Capital Improvement Plan Bonds, Series 2016A.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date: January 12, 2016 Resolution No. 16-_____

Motion by Commissioner _____ Seconded by Commissioner _____

RESOLUTION AWARDING THE SALE OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2016A, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF $7,040,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

	YES		NO
HUSOM	_____	HUSOM	_____
SAWATZKE	_____	SAWATZKE	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed, qualified, and acting Clerk to the County Board for the County of Wright, State of Minnesota, do hereby certify that I have compared the forgoing copy of a resolution or motion with the original minutes of the proceedings of the Board of Commissioners, Wright County, Minnesota, at their session held on the 12th day of January, 2016, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this ____ day of January, 2016.

_____
County Coordinator

RESOLUTION NO. 16-_____

RESOLUTION AWARDING THE SALE OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2016A, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF $7,040,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

BE IT RESOLVED By the Board of Commissioners (the "Board") of Wright County, Minnesota (the "County") as follows:

Section 1. Background; Findings.

1.01. Authorization.

(a) On August 25, 2015, following a duly noticed public hearing, the County adopted the "Capital Improvements, Budget Years 2015-2019" (the "Plan") in accordance with Minnesota Statutes, Chapter 475, as amended, and Minnesota Statutes, Section 373.40 (collectively, the "Act").

(b) Pursuant to a resolution adopted by the Board on December 1, 2015, the County authorized the sale of its General Obligation Capital Improvement Plan Bonds, Series 2016A (the "Bonds"), in order to finance a portion of the construction of a public works facility as described in the Plan (the "Capital Improvements"), not previously financed with the proceeds of the County's General Obligation Capital Improvement Plan Bonds, Series 2015A, all in accordance with the Act.

(c) No petition requesting a referendum regarding issuance of bonds under the Plan was filed within thirty (30) days after the date of the hearing, and the County is therefore authorized to issue the Bonds under the Act.

1.02. Award to the Purchaser and Interest Rates. A tabulation of the proposals received for the purchase of the Bonds is attached hereto as EXHIBIT A. The proposal of _____ (the "Purchaser") to purchase the Bonds described in the Terms of Proposal thereof is hereby found and determined to be a reasonable offer and is hereby accepted, the proposal being to purchase the Bonds at a price of $_____ (par amount of $7,040,000, [plus original issue premium of $_____,] [less original issue discount of $_____,] less underwriter's discount of $_____), plus accrued interest to date of delivery, if any, for Bonds bearing interest as follows:

Year	Interest Rate	Year	Interest Rate
2017	%	2027	%
2018		2028	
2019		2029	
2020		2030	
2021		2031	
2022		2032	
2023		2033	
2024		2034	
2025		2035	
2026			

True interest cost: _____%

1.03. Purchase Contract. The sum of $_____, being the amount proposed by the Purchaser in excess of $6,962,560, shall be credited to the Debt Service Fund hereinafter created or deposited in the Construction Fund hereinafter created, as determined by the County Auditor/Treasurer of the County in consultation with the County's municipal advisor. The County Auditor/Treasurer is directed to deposit the good faith check or deposit of the Purchaser, pending completion of the sale of the Bonds, and to return the good faith deposits of the unsuccessful proposers. The Chair and County Auditor/Treasurer are directed to execute a contract with the Purchaser on behalf of the County.

1.04. Terms and Principal Amounts of Bonds. The County will forthwith issue and sell the Bonds to the Purchaser pursuant to the Act in the total principal amount of $7,040,000. The Bonds will be originally dated February 9, 2016, issued in the denomination of $5,000 each or any integral multiple thereof, numbered No. R-1 upward, bearing interest as above set forth and maturing serially on December 1 in the years and amounts as follows:

Year	Amount	Year	Amount
2017	$	2027	$
2018		2028	
2019		2029	
2020		2030	
2021		2031	
2022		2032	
2023		2033	
2024		2034	
2025		2035	
2026			

1.05. Optional Redemption. The County may elect on December 1, 2023, and on any date thereafter to prepay Bonds due on or after December 1, 2024. Redemption may be in whole or in part and if in part, at the option of the County and in such manner as the County will determine. If less than all Bonds of a maturity are called for redemption, the County will notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

[1.06. Mandatory Redemption; Term Bonds. To be completed if Term Bonds are requested by the Purchaser.]

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of a Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds is payable on June 1 and December 1 of each year, commencing December 1, 2016, to the registered owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not that day is a business day.

2.03. Registration. The County will appoint a bond registrar, transfer agent, authenticating agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the County and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of the Bonds and the registration of transfers of the Bonds entitled to be registered or transferred.

(b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, a new Bond of a like principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. The Bond surrendered upon transfer will be promptly cancelled by the Registrar and thereafter disposed of as directed by the County.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The County and the Registrar may treat the person in whose name the Bond is registered in the bond register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes and payments so made to the registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer of the Bond, sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer.

(h) Mutilated, Lost, Stolen or Destroyed Bond. If the Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for a Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the County and the Registrar must be named as obligees. The Bond so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the County. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The Board appoints Associated Trust Company, National Association, Green Bay, Wisconsin, as the initial Registrar. The Chair and the County Auditor/Treasurer are authorized to execute and deliver, on behalf of the County, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The County agrees to pay the reasonable and customary charges of the Registrar for the services performed. The County reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of this Board, the County Auditor/Treasurer or a designee must transmit to the Registrar monies sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the County Administrator and executed on behalf of the County by the signatures of the Chair and the County Auditor/Treasurer, provided that those signatures may be printed, engraved or lithographed

facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of a Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this resolution. When the Bonds have been so prepared, executed and authenticated, the County Auditor/Treasurer will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

2.06. Temporary Bond. The County may elect to deliver in lieu of printed definitive Bonds one or more typewritten temporary Bonds in substantially the form set forth in EXHIBIT B attached hereto, with such changes as may be necessary to reflect more than one maturity in a single temporary bond. Upon the execution and delivery of definitive Bonds the temporary Bonds will be exchanged therefor and cancelled.

Section 3. Form of Bond.

3.01. Execution of the Bonds. The Bonds will be printed or typewritten in substantially the form as attached hereto as EXHIBIT B.

3.02. Approving Legal Opinion. The County Auditor/Treasurer is directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, which is to be complete except as to dating thereof and to cause the opinion to be printed on or accompany each Bond.

Section 4. Payment; Security; Pledges and Covenants.

4.01. Debt Service Fund. The Bonds are payable from the General Obligation Capital Improvement Plan Bonds, Series 2016A Debt Service Fund (the "Debt Service Fund") hereby created. The Debt Service Fund shall be administered by the County Auditor/Treasurer as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the County. Ad valorem taxes herein levied for the Capital Improvements (the "Taxes") are hereby pledged to the Debt Service Fund. There is appropriated to the Debt Service Fund the following: (i) capitalized interest financed from Bond proceeds, if any; and (ii) amounts over the minimum purchase price of the Bonds paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof.

4.02. Construction Fund. The County hereby creates the General Obligation Capital Improvement Plan Bonds, Series 2016A Construction Fund (the "Construction Fund"). Proceeds of the Bonds, less the appropriations made in Section 4.01 hereof, together with any other funds appropriated for the Capital Improvements, will be deposited in the Construction Fund to be used solely to defray expenses of the Capital Improvements and the costs of issuing the Bonds. When the Capital Improvements financed with the proceeds of the Bonds are completed and the cost thereof paid, the Construction Fund is to be closed and any balance therein, if not allocated to another capital improvement in accordance with the Act, shall be deposited in the Debt Service Fund.

4.03. Pledge of Taxes. For the purpose of paying the principal of and interest on the Bonds, there is levied a direct annual irrepealable ad valorem tax upon all of the taxable property in the County,

to be spread upon the tax rolls and collected with and as part of other general taxes of the County. The Taxes will be credited to the Debt Service Fund above provided and will be in the years and amounts as described on EXHIBIT C attached hereto.

4.04. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the County will be and are hereby irrevocably pledged. If the balance in the Debt Service Fund is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency will be promptly paid out of monies in the general fund of the County which are available for such purpose, and such general fund may be reimbursed with or without interest from the Debt Service Fund when a sufficient balance is available therein.

4.05. Certification to County Auditor/Treasurer as to Debt Service Fund Amount. It is determined that the estimated collection of the foregoing Taxes will produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levy herein provided will be irrepealable until the Bonds are paid, provided that at the time the County makes its annual tax levies the County Administrator may certify to the County Auditor/Treasurer the amount available in the Debt Service Fund to pay principal and interest due during the ensuing year, and the County Auditor/Treasurer will thereupon reduce the levy collectible during such year by the amount so certified.

4.06. County Auditor/Treasurer's Certificate as to Registration. The County Administrator is authorized and directed to file a certified copy of this resolution with the County Auditor/Treasurer and to obtain the certificate required by Section 475.63 of the Act.

Section 5. Authentication of Transcript.

5.01. County Proceedings and Records. The officers of the County are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds certified copies of proceedings and records of the County relating to the Bonds and to the financial condition and affairs of the County, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, may be deemed representations of the County as to the facts stated therein.

5.02. Certification as to Official Statement. The Chair and the County Auditor/Treasurer are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

5.03. Other Certificates. The Chair and the County Auditor/Treasurer are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the County or incumbency of its officers, at the closing the Chair and the County Auditor/Treasurer shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the County Auditor/Treasurer shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

5.04. Fiscal Agency Agreement. The Chair and the County Auditor/Treasurer are hereby authorized and directed to execute and deliver the Fiscal Agency Agreement, between the County and the

Registrar, in substantially the form now on file with the County Administrator, subject to such modifications as the Chair and the County Auditor/Treasurer may deem appropriate, the execution thereof to constitute conclusive evidence of their approval of any and all modifications therein.

Section 6. Tax Covenants.

6.01. Tax-Exempt Bonds. The County covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

6.02. Rebate. The County will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States, unless the Bonds qualify for a spending exception under the Code and related Treasury Regulations.

6.03. Not Private Activity Bonds. The County further covenants not to use the proceeds of the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

6.04. Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the County makes the following factual statements and representations:

(a) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;

(b) the County hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;

(c) the reasonably anticipated amount of tax-exempt obligations (other than any private activity bonds that are not qualified 501(c)(3) bonds) which will be issued by the County (and all subordinate entities of the County) during calendar year 2016 will not exceed $10,000,000; and

(d) not more than $10,000,000 of obligations issued by the County during calendar year 2016 have been designated for purposes of Section 265(b)(3) of the Code.

6.05. Procedural Requirements. The County will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 7. Book-Entry System; Limited Obligation of County.

7.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of the Bonds will be registered in the registration books kept by the Registrar in

the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns ("DTC"). Except as provided in this Section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the County, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the "Participants") or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of the Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The County, the Registrar and the Paying Agent may treat and consider the person in whose name the Bonds are registered in the registration books kept by the Registrar as the holder and absolute owner of the Bonds for the purpose of payment of principal, premium, if any, and interest with respect to such Bonds, for the purpose of registering transfers with respect to such Bonds, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the County's obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of the Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the County Auditor/Treasurer of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words "Cede & Co." will refer to such new nominee of DTC; and upon receipt of such a notice, the County Auditor/Treasurer will promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The County has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the "Representation Letter") which will govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the County with respect to the Bonds will agree to take all action necessary for all representations of the County in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the County, by resolution of the Board, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the County will notify DTC, whereupon DTC will notify the Participants of the availability through DTC of Bond certificates. In such event the County will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the County and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the County will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this resolution to the contrary, so long as the Bonds are registered in the name of Cede & Co., as nominee of DTC, payments

with respect to principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds will be made and given, respectively, in the manner provided in DTC's Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. Execution of Continuing Disclosure Certificate. "Continuing Disclosure Certificate" means that certain Continuing Disclosure Certificate executed by the Chair and the County Auditor/Treasurer and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.02. County Compliance with Provisions of Continuing Disclosure Certificate. The County covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this resolution, failure of the County to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the County to comply with its obligations under this Section.

Section 9. Defeasance. When all Bonds and all interest thereon have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the County for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The County may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

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EXHIBIT A

PROPOSALS

EXHIBIT B

FORM OF BOND

No. R-__ $_____

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF WRIGHT

GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BOND
SERIES 2016A

Rate	Maturity	Date of Original Issue	CUSIP
	December 1, 20__	February 9, 2016	

Registered Owner: Cede & Co.

Wright County, Minnesota, a duly organized and existing body politic and corporate and political subdivision of the State of Minnesota (the "County"), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the principal sum of $_____ on the maturity date specified above, payable June 1 and December 1 in each year, commencing December 1, 2016, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Associated Trust Company, National Association, Green Bay, Wisconsin, as Bond Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the County have been and are hereby irrevocably pledged.

The County may elect on December 1, 2023, and on any date thereafter to prepay Bonds due on or after December 1, 2024. Redemption may be in whole or in part and if in part, at the option of the County and in such manner as the County will determine. If less than all Bonds of a maturity are called for redemption, the County will notify The Depository Trust Company, New York, New York ("DTC") of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

This Bond is one of an issue in the aggregate principal amount of $7,040,000 all of like original issue date and tenor, except as to number, maturity date, redemption privilege, and interest rate, all issued pursuant to a resolution adopted by the Board of Commissioners on January 12, 2016 (the "Resolution"), for the purpose of providing money to defray the expenses incurred and to be incurred in making certain capital improvements, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapter 475, as amended, and Minnesota Statutes, Section 373.40, and the principal hereof and interest hereon are payable from ad valorem taxes as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby

conferred. The full faith and credit of the County are irrevocably pledged for payment of this Bond and the Board of Commissioners has obligated itself to levy additional ad valorem taxes on all taxable property in the County in the event of any deficiency in taxes pledged, which taxes may be levied without limitation as to rate or amount. The Bond of this series is issued only as a fully registered Bond in the denominations of $5,000 or any integral multiple thereof of single maturities.

The Board of Commissioners of the County has designated the issue of Bonds of which this Bond forms a part as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the County at the principal office of the Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner's attorney. Upon such transfer the County will cause a new Bond to be issued in the name of the transferee or registered owner, of the same principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer.

The County and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the County nor the Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota, to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the County in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the County to exceed any statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, Wright County, Minnesota, by its Board of Commissioners, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Chair and the County Auditor/Treasurer and has caused this Bond to be dated as of the date set forth below.

Dated: February 9, 2016

WRIGHT COUNTY, MINNESOTA

(Facsimile)	(Facsimile)
Chair	County Auditor/Treasurer

_____

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

ASSOCIATED TRUST COMPANY, NATIONAL ASSOCIATION

By _____
Authorized Representative

_____

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants in common

TEN ENT -- as tenants by entireties

JT TEN -- as joint tenants with right of survivorship and not as tenants in common

UNIF GIFT MIN ACT
_____ Custodian _____
(Cust) (Minor)
under Uniform Gifts or Transfers to Minors Act, State of _____

Additional abbreviations may also be used though not in the above list.

_____

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____ _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

_____

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Bond Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

_____

_____

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

_____

_____

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

Date of Registration	Registered Owner	Signature of Officer of Registrar
	Cede & Co. Federal ID #13-2555119	

EXHIBIT C

TAX LEVY SCHEDULE

YEAR *	TAX LEVY
2017	
2018	
2019	
2020	
2021	
2022	
2023	
2024	
2025	
2026	
2027	
2028	
2029	
2030	
2031	
2032	
2033	
2034	
2035	

** Year tax levy collected.*

STATE OF MINNESOTA

COUNTY OF WRIGHT

CERTIFICATE OF COUNTY AUDITOR/TREASURER AS TO TAX LEVY AND REGISTRATION

I, the undersigned County Auditor/Treasurer of Wright County, Minnesota, certify that a resolution adopted by the Board of Commissioners of Wright County, Minnesota (the "County"), on January 12, 2016, levying taxes for the County's General Obligation Capital Improvement Plan Bonds, Series 2016A, in the amount of $7,040,000, dated February 9, 2016, has been filed in my office and said obligations have been registered on the register of obligations in my office and that such tax has been levied as required by law.

WITNESS My hand and official seal this ____ day of _____, 2016.

COUNTY AUDITOR/TREASURER,
WRIGHT COUNTY, MINNESOTA

By _____

Its _____

(SEAL)

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	1-12-16	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Fiscal Agency Agreement Regarding Capital Improvement Plan Bonds, Series 2016A.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

This is an agreement with Associated Trust to be the Fiscal Agents of the bonds issued. They are the Fiscal Agents for the 2015A bonds.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

FISCAL AGENCY AGREEMENT

THIS AGREEMENT, made as of the 9th day of February, 2016, between Wright County, Minnesota (the "County"), and Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent").

WITNESSETH:

WHEREAS, the County has duly authorized the issuance of its General Obligation Capital Improvement Plan Bonds, Series 2016A (the "Obligations"), dated February 9, 2016, in the original aggregate principal amount of $7,040,000, pursuant to the applicable provisions of Minnesota Statutes, Chapter 475, as amended, and Section 373.40, and a resolution adopted by the Board of Commissioners of the County on January 12, 2016 (the "Resolution"); and

WHEREAS, the County is issuing the Obligations in registered form pursuant to Section 149 of the Internal Revenue Code of 1986, as amended (the "Code") and applicable Treasury Regulations promulgated thereunder; and

WHEREAS, pursuant to the Resolution and Minnesota Statutes, Section 475.553, the County has authorized the appointment of the Fiscal Agent as agent for the County for any or all of the following responsibilities: payment of principal of and interest on, registering, transferring and authenticating the Obligations as well as other applicable responsibilities permitted by Minnesota Statutes, Section 475.553.

NOW, THEREFORE, the County and the Fiscal Agent hereby agree as follows:

I. APPOINTMENT

The Fiscal Agent is hereby appointed agent for the County with respect to the Obligations for the purpose of performing such of the responsibilities stated in Minnesota Statutes, Section 475.553, as are delegated herein or as may be otherwise specifically delegated in writing to the Fiscal Agent by the County.

II. INVESTMENT RESPONSIBILITY

The Fiscal Agent shall not be under any obligation to invest funds held for the payment of interest on or principal of the Obligations.

III. PAYMENTS

At least one business day before each interest payment date (commencing with the interest payment date of December 1, 2016 and continuing thereafter until the principal of and interest on the Obligations should have been fully paid or prepaid in accordance with their terms) the County shall pay to the Fiscal Agent, in good funds immediately available to the Fiscal Agent on the interest payment date, a sum equal to the amount payable as principal of, premium, if any, and interest on the Obligations on such interest payment date. Said interest and/or principal payment dates and amounts are outlined on Schedule A which is attached hereto and incorporated herein by this reference.

IV. CANCELLATION

In every case of the surrender of any Obligation for the purpose of payment, the Fiscal Agent shall cancel and destroy the same and deliver to the County a certificate regarding such cancellation. The Fiscal Agent shall be permitted to microfilm or otherwise photocopy and record said Obligations.

V. REGISTRATION BOOK

The Fiscal Agent shall maintain in the name of the County a Registration Book containing the names and addresses of all owners of the Obligations and the following information as to each Obligation: its number, date, purpose, amount, rate of interest and when payable. The Fiscal Agent shall keep confidential said information in accordance with applicable banking and governmental regulations.

VI. INTEREST PAYMENT

Payment of each installment of interest on each Obligation shall be made to the registered owner of such Obligation whose name shall appear on the Registration Book at the close of business on the 15th day of the calendar month next preceding the interest payment date and shall be paid by check or draft of the Fiscal Agent mailed to such registered owner at his address as it appears in such Registration Book or at such other address as may be furnished in writing by such registered owner to the Fiscal Agent.

VII. PAYMENT OF PRINCIPAL AND NOTICE OF REDEMPTION

(a) Principal Payments. Principal shall be paid to the registered owner of an Obligation upon surrender of the Obligation on or after its maturity or redemption date.

(b) Official Notice of Redemption. In the event the County exercises its option to redeem any of the Obligations, the County shall, at least 35 days prior to the redemption date, direct the Fiscal Agent to give official notice of such redemption by sending an official notice thereof by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company at least 30 days but not more than 60 days prior to the date fixed for redemption to the registered owner of each Obligation to be redeemed in whole or in part at the address shown in the Registration Book. Such official notice of redemption shall be dated and shall state (i) the redemption date and price; (ii) an identification of the Obligations to be redeemed, including the date of original issue of the Obligations; (iii) that on the redemption date the redemption price will become due and payable upon each such Obligation or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date; and (iv) the place where such Obligations are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Fiscal Agent.

(c) Additional Notice of Redemption. In addition to the official notice of redemption provided in (b) above, further notice of any redemption shall be given by the Fiscal Agent on behalf of the County to the Municipal Securities Rulemaking Board and The Depository Trust Company of New York, New York, but neither a defect in this additional notice nor any failure to give all or any portion of such additional notice shall in any manner defeat the effectiveness of a call for redemption.

Each further notice of redemption given hereunder shall be sent at least 30 days before the redemption date by registered or certified mail, overnight delivery service, facsimile transmission or email transmission and shall contain the information required above for an official notice of

redemption.

(d) Redemption of Obligations. The Obligations to be redeemed shall be selected by the County and, within any maturity, shall be selected by lot by The Depository Trust Company described in Section VIII hereof. The Obligations or portions of Obligations to be redeemed shall, on the redemption dates, become due and payable at the redemption price therein specified, and from and after such date such Obligations or portions of Obligations shall cease to bear interest. Upon surrender of such Obligations for redemption in accordance with the official notice of redemption, such Obligations shall be paid by the Fiscal Agent at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Obligation, there shall be prepared for the registered owner a new Obligation or Obligations of the same maturity in the amount of the unpaid principal. Each check or other transfer of funds issued in payment of the redemption price of Obligations being redeemed shall bear the CUSIP number identifying, by issue and maturity, the Obligations being redeemed with the proceeds of such check or other transfer.

VIII. UTILIZATION OF THE DEPOSITORY TRUST COMPANY

The Depository Trust Company's Book-Entry-Only System is to be utilized for the Obligations. The Fiscal Agent, as agent for the County, agrees to comply with the provisions of The Depository Trust Company's Operational Arrangements, as they may be amended from time to time referenced in the Blanket Issuer Letter of Representations executed by the County. The provisions of the Operational Arrangements and this Section VIII supersede and control any and all representations in this Agreement.

IX. OBLIGATION TRANSFER AND EXCHANGE

The Fiscal Agent shall transfer Obligations upon presentation of a written assignment duly executed by the registered owner or by such owner's duly authorized representative. Upon such a transfer, new registered Obligation(s) of the same maturity, in authorized denomination or denominations in the same aggregate principal amount for each maturity shall be issued to the transferee in exchange therefor, and the name of such transferee shall be entered as the new registered owner in the Registration Book. No Obligation may be registered to bearer. The Fiscal Agent may exchange Obligations of the issue for a like aggregate principal amount of Obligations of the same maturity in authorized whole multiples of $5,000.

The Obligations shall be numbered R-1 and upward. Upon any transfer or exchange, the Obligation or Obligations issued shall bear the next highest consecutive unused number or numbers.

The County shall cooperate in any such transfer, and the appropriate officers of the County are authorized to execute any new Obligation or Obligations necessary to effect any such transfer.

X. AUTHENTICATION, IF REQUIRED

The Fiscal Agent shall sign and date the Certificate of Authentication, if any, on each Obligation on the date of delivery, transfer or exchange of such Obligation. The Fiscal Agent shall distribute and/or retain for safekeeping the Obligations in accordance with the direction of the registered owners thereof.

XI. STATEMENTS

The Fiscal Agent shall furnish the County with an accounting of interest and funds at least annually and at other times upon reasonable request.

XII. FEES

The County agrees to pay the Fiscal Agent fees for its services hereunder in the amounts set forth on Schedule B hereto.

XIII. MISCELLANEOUS

(a) Nonpresentment of Checks. In the event the check or draft mailed by the Fiscal Agent to the registered owner is not presented for payment within five years of its date, then the monies representing such nonpayment shall be returned to the County or to such board, officer or body as may then be entitled by law to receive the same together with the name of the registered owner of the Obligation and the last mailing address of record and the Fiscal Agent shall no longer be responsible for the same.

(b) Resignation and Removal; Successor Fiscal Agent.

(i) Fiscal Agent may at any time resign by giving not less than 60 days' written notice to the County. Upon receiving such notice of resignation, the County shall promptly appoint a successor fiscal agent by an instrument in writing executed by order of its governing body. If no successor fiscal agent shall have been so appointed and accepted appointment within 60 days after such notice of resignation, the resigning fiscal agent may petition any court of competent jurisdiction for the appointment of a successor fiscal agent. Such court may thereupon, after such notice, if any, as it may deem proper and prescribes, appoint a successor fiscal agent. The resignation of the fiscal agent shall take effect only upon appointment of a successor fiscal agent and such successor fiscal agent's acceptance of such appointment.

(ii) The Fiscal Agent may also be removed by the County at any time upon not less than 30 days' written notice. Such removal shall take effect upon the appointment of a successor fiscal agent and such successor fiscal agent's acceptance of such appointment.

(iii) Any successor fiscal agent shall execute, acknowledge and deliver to the County and to its predecessor fiscal agent an instrument accepting such appointment hereunder, and thereupon the resignation or removal of the predecessor fiscal agent shall become effective and such successor fiscal agent, without any further act, deed or conveyance, shall become vested with all the rights, powers, trusts, duties and obligations of its predecessor, with like effect as if originally named as fiscal agent herein; but nevertheless, on written request of the County, or on the request of the successor, the fiscal agent ceasing to act shall execute and deliver an instrument transferring to such successor fiscal agent, all the rights, powers, and trusts of the fiscal agent so ceasing to act. Upon the request of any such successor fiscal agent, the County shall execute any and all instruments in writing for more fully and certainly vesting in and confirming to such successor fiscal agent all such rights, powers and duties. Any predecessor fiscal agent shall pay over to its successor fiscal agent any funds of the County.

(iv) Any corporation, association or agency into which the Fiscal Agent may be converted or merged, or with which it may be consolidated, or to which it may sell or transfer its corporate trust business and assets as a whole or substantially as a whole, or any

corporation or association resulting from any such conversion, sale, merger, consolidation or transfer to which it is a party, ipso facto, shall be and become successor fiscal agent under this Agreement and vested with all the trusts, powers, discretions, immunities and privileges and all other matters as was its predecessor, without the execution or filing of any instrument or any further act, deed or conveyance on the part of any of the parties hereto, anything herein to the contrary notwithstanding.

(v) Any successor fiscal agent shall be qualified pursuant to Minnesota Statutes, Section 475.553.

(c) Termination. This Agreement shall terminate on the earlier of (i) the payment in full of all of the principal of and interest on the Obligations to the registered owners of the Obligations or (ii) five years after (aa) the last principal payment on the Obligations is due (whether by maturity or earlier redemption) or (bb) the County's responsibilities for payment of the Obligations are fully discharged, whichever is later. The parties realize that any funds hereunder as shall remain upon termination shall, except as may otherwise by law, be turned over to the County after deduction of any unpaid fees and disbursements of Fiscal Agent or, if required by law, to such officer, board or body as may then be entitled by law to receive the same. Termination of this Agreement shall not, of itself, have any effect on County's obligation to pay the outstanding Obligations in full in accordance with the terms thereof.

(d) Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

(The remainder of this page is intentionally left blank.)

IN WITNESS WHEREOF, the parties have executed this Agreement, being duly authorized so to do, each in the manner most appropriate to it, on the date first above written.

WRIGHT COUNTY, MINNESOTA

By: _____
Name: _____
Its: Chair

(SEAL)

By: _____
Name: _____
Its: County Auditor/Treasurer

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN
Fiscal Agent

By: _____
Title: _____

(SEAL)

Attest: _____
Title: _____

SCHEDULE A

Debt Service Schedule

$7,040,000
Wright County, Minnesota
General Obligation Capital Improvement Plan Bonds
Series 2016A
Dated February 9, 2016

SCHEDULE B

(SEE ATTACHED)

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	1-12-16	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Rinke Noonan 2016 Retainer Agreement Renewal.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Wright County has had Rinke Noonan on retainer for ditch items since 2012. This action is a request to renew for 2016.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	**Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
Comments:		**Comments:**

RINKE NOONAN
attorneys at law

January 4, 2016

Kdeter@RinkeNoonan.com

Wright County
Bob Hiivala, Auditor
10 Second Street NW
Buffalo, MN 55313

Re: 2016 Retainer Agreement

Dear Mr. Hiivala:

Attached is a Retainer Agreement for 2016. It is exactly the same Retainer Agreement as 2015 with the date simply being changed. In addition, with the implementation of the buffer bill, the discussions concerning redetermination of benefits and many other issues involving drainage, if I can be of any assistance in meeting with County staff or constituents to facilitate any discussions or provide any training to County staff or constituents within the County, please do not hesitate to contact me. As always, I appreciate the opportunity to work with you.

Very Truly Yours,

Kurt A. Deter
KAD/cmt

Enclosure

Suite 300 US Bank Plaza
1015 W. St. Germain St.
P.O. Box 1497
St. Cloud, MN 56302
320.251.6700

www.rinkenoonan.com

RINKE NOONAN
attorneys at law

January 4, 2016

Kdeter@RinkeNoonan.com

Wright County
Bob Hiivala, Auditor
10 Second Street NW
Wright County
Buffalo, MN 55313

Re: 2016 Retainer Agreement

Dear Mr. Hiivala:

This letter is to serve as a retainer agreement for 2016. The retainer amount stays the same at $200.00 per month. That covers phone calls from County Commissioners and County staff regarding drainage issues under Minnesota Statutes Chapter 103E. It also covers short opinion letters. Involvement in more detailed matters or appearances at hearings is at my regular hourly rate but only upon approval or request by the County Board or staff. I also try and keep the County updated on legislative and rule changes affecting drainage and wetlands. As in the past, this retainer can be terminated by the County at any time. If you need additional information, please let me know; otherwise, this letter serves as the Retainer Agreement.

Additionally, because we have over 20 attorneys in the firm and numerous business and individual clients having interactions with various governmental entities, we want to insure that by continuing our representation of the County, we are not conflicting the firm out of representing other clients who may be adverse to the County on matters unrelated to our drainage work. By our office assisting the County on drainage matters, the County agrees that our work with the County should not prohibit our office from representing clients on other unrelated matters that may be adverse to the County. These matters may include requests for economic development assistance, land use applications for private clients, criminal defense matters where the County is prosecuting, construction disputes, or other matters unrelated to Chapter 103E. Certainly, if there is a civil matter that may be contentious or would involve litigation against the County, we will contact you prior to undertaking the representation so that a decision can be made specific to that representation.

We appreciate and enjoy the opportunity to represent the County on drainage matters.

Suite 300 US Bank Plaza
1015 W. St. Germain St.
P.O. Box 1497
St. Cloud, MN 56302
320.251.6700

www.rinkenoonan.com

Kdeter@RinkeNoonan.com

Please sign below acknowledging this understanding and email a copy to me for our records.

Very Truly Yours,

Kurt A. Deter
KAD/cmt

Wright County

By_____
Its _____

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	1-12-16	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Contract for Indirect Cost Allocation Plan Preparation with De Novo Consulting Solutions, LLC for 2015, 2016 and 2017.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

I solicited bids from our current provider, Maximus, and De Novo Consulting. The founders of De Novo used to work for Maximus and have worked on Wright County's Cost Allocation Plan preparation. The proposal from De Novo was significantly less.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

PROPOSAL
For development of an
Indirect Cost Allocation Plan

Wright County, MN

November, 2015

Introduction

De Novo Consulting Solutions, LLC (De Novo) is a client focused company dedicated to providing excellent services at a reasonable price. De Novo personnel have years of experience doing rate studies, cost allocation plans and human services consulting. We have personnel located in Minnesota that are ready to serve Minnesota clients. We process our plans in Minnesota; we don't send them to a processing center in another state. The consultant takes responsibility for their work and delivers the product, after going through an extensive quality control.

We are familiar with the new requirements of the Super Circular which goes into effect on December 26, 2014. This Super Circular combines eight circulars, including OMB A87, and will direct how indirect costs are calculated and reimbursed in the future. In these changing times, having qualified personnel is essential to completing any indirect cost allocation plan, rate calculation or other overhead study.

Overview of the Project

De Novo Consulting Solutions will provide the

- Development of an Indirect Cost Allocation Plan following OMB A87 standards, and in compliant with the new standards, for recovering indirect costs supporting State, Federal and other entities allowed to pay indirect costs.
- The plan should be easy to read and contain the features unique to a De Novo Cost Plan:
    - Executive Summary with Trend Analysis
    - General Fund Reconciliation denoting inclusion or exclusion in the plan
    - Project Workbook for client with checklists, decision points and sign offs.
    - Comparative data on allocation bases
    - All financial data is brought into the plan in such a way that it is easily traceable to the financials.
    - Allocation activities that make sense and are tied directly to benefits measured through the basis attached through the plan
    - Robust narratives that explain each schedule
    - Follow Up training when we deliver each plan.

Tasks for the Project

Task 1. Receive data from Client for the indirect cost plan.

- FY Expenditure Report (data copy preferred)
- Salary & Analysis for applicable Departments
- Copy of the previous two Indirect Cost Plans
- Organization Chart
- Chart of Accounts
- FTE Head Count by Department
- Square Footage assigned by building & department
- Other Items as necessary

Task 2. Review the current organizational table, general fund departments and other records to determine appropriate cost pools, activities and allocation bases for each activity. Generate the project workbook with checklists, contacts and list of data required.

Task 3. Examine the cost elements and cost objectives to assess whether costs continue to be treated as direct or indirect and whether the current methodology accurately identifies all indirect costs. We will examine all activities to determine if they should be expanded.

Task 4. Gather the data, obtain appropriate sign-offs, calculate the cost plan. We like to see each Department review and sign off on their plan. We also like to see major billed departments to review and sign off as well.

Task 5 Review the plan in light of the new regulations in the Super Circular, provide advice.

Task 6. Deliver a draft for review. Discuss the plan & approaches for direct billing.

Task 7. Incorporate changes based on Draft Review Comments.

Task 8. Deliver the final plan and provide training on use of the plan.

Project Approach

We will work with the project contact to determine a date to begin the project. A kick off meeting will be scheduled as first step at which time we will review the scope and work plan for completing the assignment. We will review expectations for deliverables, due dates and other concerns. The project will proceed and should be completed within 60 days of starting the project. We **do come on site to conduct field work** and our price is inclusive of all expenses.

De Novo Consultants

De Novo consists of five highly qualified individuals, all with experience in costing, rate studies, human services, cost allocation plans and IT work. For this study, Diane Blaschko will be the primary individual and she will consult other project team members for advice.

- **Diane Blaschko** is a Project Management Professional (PMP) and has over 27 years of consulting experience with County, City and State Agencies. She has completed over 1,000 cost allocation plans, designed and led a development team in creating multiple cost allocation systems used by hundreds of clients.
- **Britney Ahlmann** is an experienced cost accountant with over five years of experience doing Minnesota, Wisconsin and Iowa Cost Plans.
- **Kate Hemleben** is a CPA who was with MAXIMUS for five years. She has completed over 40 State Cost Allocation plans and 50 County Cost Allocation Plans.
- **Dawn Rhone** is a CPA with over five years' experience doing cost plans in ND, MN and NE.
- **John Boyer** has over 25 years of cost accounting, cost plans, and systems design work on cost accounting and timekeeping systems. John wrote the original PET, QuIC and RMS systems for Ohio Human Service Agencies. He has developed cost allocation systems and is very familiar with OMB A87.

This company is new and a fresh start. We plan to continue to view the world with a fresh look and to serve our clients with a fresh approach.

Cost

Our quotation as provided in this proposal is a fixed fee amount. We are offering a three-year contract. The Indirect Cost Allocation Plan is quoted at four thousand four hundred-ninety five dollars ($4,495), for each year of the three year contract, inclusive of all expenses.

All fees are due upon delivery of the final project deliverable for each phase.

All prices, costs and conditions outlined in the proposal shall remain fixed and valid for acceptance for 90 days from the date of this proposal. The fixed price is all inclusive for the

scope of services identified above. Services outside the scope of services will be priced individually or quoted at an hourly rate of $150.00 / hour.

Timing

The study will be scheduled at an appropriate time after the financials and organizational chart have been provided to De Novo for review. At that time, we will develop a list of required data and schedule a time to conduct the field work.

If you find our proposal acceptable, please sign the attached contract and return to our office. We sincerely hope you will choose De Novo to assist Wright County with their Indirect Cost Allocation plan. We look forward to working with you.

Sincerely,

Diane Blaschko

Diane Blaschko, Founder
De Novo Consulting Solutions, LLC
dianeblaschko@denovoconsultingsolutions.com
844-267-8752

Agreement to Provide
Professional Consulting Services

This agreement is entered into this _____ day of _____, 2015 by and between De Novo Consulting Solutions, LLC (Consultant) and Wright County (Client). In consideration of mutual promises and covenants, the parties agree as follows:

1.) **Scope of Services.**

Consultant shall develop a central services cost allocation plan which identifies the cost incurred by the Client to support and administer programs funded outside of the general fund. The plan will contain a determination of allowable costs for each supporting service identified in the plan. This agreement covers the following years:

Year of Actual Financials	Year that Plan will be Completed	Year that Plan is Used for Reimbursement
2015	2016	2017
2016	2017	2018
2017	2018	2019

2.) **Term.** This Agreement shall be in effect from the date entered and until December 31, 2019. This agreement will be in effect for the three years unless notice is provided to the Consultant by December 31st of the year before the plan is to be completed. For year 2, notice would need to be provided by December 31, 2016. For year 3, notice would need to be provided by December 31, 2017.

3.) **Compensation.** The proposed services are priced at **f**our thousand four hundred ninety-five dollars ($4,495) for each year of the three year contract for a total contract amount of thirteen thousand, four hundred eighty five dollars ($13,485).

   a. All services will be invoiced in full upon delivery of the final deliverable and due within 45 days.

4.) **Termination**.

   a. Upon material breach of the terms of this Agreement, the non-breaching party shall provide written notice to the breaching party specifying the nature of the default. The breaching party shall have 30 days (or such longer period as the parties may mutually agree upon) from the date of receipt to cure any such default prior to the effective date of termination. Any notice of default shall be delivered by overnight courier.

   b. Either party may terminate this Agreement without cause upon 60 days prior written notice to the other. Client shall reimburse Consultant for all reasonable cost incurred by Consultant due to such early termination.

c. Upon termination for whatever reason and regardless of the nature of the default (if any), Client agrees to pay Consultant in full for all goods and services provided to and accepted by, Client under this agreement, or any amendment thereto, as of the effective date of termination of the Agreement.

5.) **Services and Materials to be furnished by Client**. Consultant shall provide guidance to Client in determining the data required. The client acknowledges and agrees that Consultant shall be entitled to rely upon the accuracy and completeness of the data provided by the Client to perform the Services. Client shall provide all such data in a timely manner sufficient to allow Consultant to provide the Services. Consultant shall have no liability to Client whatsoever if Client provides incomplete or inaccurate data or provides data in an untimely manner and Consultant shall not be liable for any missed or lost revenue associated with, or related to the services provided pursuant to this agreement. Consultant's aggregate liability arising from this Agreement shall be limited to a refund of the fees paid for the service, regardless of the basis of the claim.

6.) **Records and Inspections**. Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for six (6) years after the completion of the services. During such period, Client shall have the right to examine and audit the records and to make transcripts therefrom. Client shall provide thirty (30) days written notice of its intent to inspect or audit any such records and shall conduct such inspection or audit only during Consultant's normal business hours. Any Client's employee, consultant, subcontractor or agent who may have access to such records shall execute a non-disclosure agreement prior to being granted such assess.

7.) **Indemnification**. Consultant shall defend, indemnify and hold harmless Client from and against damages, liability and costs (including reasonable attorney fees) directly caused by the negligent actions or willful misconduct of Consultant, its employees or agents. Consultant shall not be responsible for any damage or liability resulting from the negligence or willful misconduct of Client, its employees, consultants, or agents or any third party.

8.) **Limitation of Liability**.

a. Clients agrees that the Consultant's total liability to Client for any and all damages whatsoever arising out of or in any way related to this Agreement from any cause, including but not limited to contract liability or Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of warranty shall not, in the aggregate exceed the amounts actually paid to Consultant.

b. In no event shall Consultant be liable for indirect, special, incidental, economic, consequential or punitive damages, including but not limited to lost revenue, lost profits, replacement goods, loss of technology rights or services, loss of data, or interruption or loss of use of software or any portion thereof regardless of the legal theory under which such damages are sought.

c. Any claims by Client against Consultant relating to this Agreement must be made in writing and presented to Consultant within 1 year after the date on which Consultant completes performance of the services specified in the Agreement.

9.) **Consultant Liability, if Audited**. The Client represents that all financial and statistical information provided to Consultant by Client, its employees and/or agents is accurate and complete to the best of the Client's knowledge. Consultant shall upon notice of audit make work papers and other records available to the auditors. Consultant's sole responsibility under an audit shall be to provide reasonable assistance to the Client through the audit and to make those changes to the work product as required as a result of the audit. Consultant shall not be liable for any audit disallowance or any missed or lost revenue associated with, or related to, the Services.

10.) **Notices**. Any notices, bills, invoices or reports required by this Agreement shall be sufficient if sent by the parties in the United States mail, postage pad to the address below:

Robert J. Hiivala Auditor / Treasurer	Diane Blaschko
Wright County	De Novo Consulting Solutions, LLC
10 2nd Street NW Room 230	1431 Sophia Drive
Buffalo, MN 55313	Chaska, MN 55318
763.682.7578	844- COST PLA(n), or 844-267-8752
Bob.Hiivala@co.wright.mn.us	dianeblaschko@denovoconsultingsolutions.com

11.) **Changes.** The terms of this Agreement may be changed only by written agreement signed by both parties.

12.) **Miscellaneous.**

a.) The parties intend that Consultant, in performing the Services specified in this Agreement shall act as an independent contractor and shall have full control of the work and the manner in which it is performed. Consultant and Consultant's employees are not to be considered agents or employees of Client for any purpose.

b.) In the event that any provision of this Agreement is held to invalid, illegal or unenforceable for any reason, this Agreement will continue in full force and effect without said provision, the validity, legality and enforceability of the remaining provision shall not in any way be affected or impaired thereby, and this Agreement will be interpreted to reflect the original intent of the parties insofar as possible.

c.) Neither party shall be liable hereunder by reason of any failure or delay in the performance of its obligation hereunder on account of strikes, shortages, riots, insurrection, fires, flood, storm, explosions, earthquakes, acts of God, war, governmental action, labor conditions, material shortages or any other cause which beyond the reasonable control of such party.

d.) Each individual signing this Agreement certifies that he or she is authorized to sign this

Agreement on behalf of his or he respective organization and that such organization has obtained all necessary approvals to enter into this Agreement, including but not limited to the approval of its governing board and when executed, this Agreement is a valid and enforceable obligation of such organization.

In Witness Whereof, the Client and the Consultant have executed this Agreement as of the date first written below.

By: _____

Title: _____

Date: _____

De Novo Consulting Solutions, LLC

By: _____
Diane Blaschko, De Novo Consulting Solutions, LLC.

Date: _____

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	1-12-16	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve two (2) $100 Change Funds for Parks Department.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Recognize established change funds of $150 each for Collinwood Park & Campground and Schroeder Park & Campground.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	1-12-16	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve November Revenue/Expenditure Budget Report.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY

REQUEST FOR BOARD ACTION

REQ. AGENDA TIME any BOARD MEETING DATE: January 12, 2016

AMT. OF TIME REQUIRED 10-15 min. ITEM FOR CONSIDERATION: Zoning Ordinance Amendment

PLANNING & ZONING **Originating Dept.** **___Sean Riley_____** **Requester's Signature** **_____** **Reviewed by/Date**	**BOARD ACTION REQUESTED:** **Accept the findings and recommendation of the Planning Commission to accept the zoning amendments as follows:** **ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements and Standards:** Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG). **ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements and Standards** Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

BACKGROUND/JUSTIFICATION:

See attachments

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE	**COUNTY ATTORNEY REVIEW/DATE:**	**FINANCIAL IMPLICATIONS:** **BUDGETED: _____** **FUNDING: _____**

COMMENTS:

WRIGHT COUNTY PLANNING COMMISSION

Meeting of: December 10, 2015

STAFF REPORT

1. **ORDINANCE AMENDMENT** – New Item

ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements and Standards:

Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements and Standards

Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

ACTION – This request was proposed by the County Board to allow solar farms on restricted parcels of land. Please see attachments for that meeting and relevant exhibits. Except for Township Halls and divisions of less than one acre for a utility or public service structure Conditional Use Permits require the use of an entitlement or to be used in conjunction with an entitlement. This amendment would allow Solar Energy Farms and Solar Energy Systems to be allowed on restricted parcels that would currently only allow permitted agricultural uses. We have received Buffalo Township's response and they are not in favor of this proposal, see attached. Also we have received Maple Lake, Monticello and Rockford Township's response, these Townships are in favor of the proposal, see attached.

NOTICE OF PUBLIC HEARING - WRIGHT COUNTY PLANNING COMMISSION

TOWNSHIP/CITY RESPONSE FORM

TOWNSHIP/CITY:

HEARING DATE: Thursday, December 10, 2015
at 7:30 p.m.

PROPOSED AMENDMENT TO THE WRIGHT COUNTY ZONING ORDINANCE:

ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements and Standards:

Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements and Standards

Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLOWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE TOWN BOARD OR CITY COUNCIL HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

__TOWNSHIP/CITY APPROVES OF THE REQUEST BECAUSE: _____

X TOWNSHIP/CITY DISAPPROVES OF THE REQUEST BECAUSE: The township supervisors do not agree that an exception should be made to allow solar farms on land that is restricted for Ag use only. Why

TOWNSHIP/CITY COMMENTS OR PROPOSED CONDITIONS: should solar farms be allowed when nothing else is?

SIGNED: Tom Kleist Clerk/Treasurer Buff. Township

NOTICE OF PUBLIC HEARING - WRIGHT COUNTY PLANNING COMMISSION

TOWNSHIP/CITY RESPONSE FORM

TOWNSHIP/CITY:

HEARING DATE: Thursday, December 10, 2015
at 7:30 p.m.

PROPOSED AMENDMENT TO THE WRIGHT COUNTY ZONING ORDINANCE:

ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements and Standards:

Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements and Standards

Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

RECE
NOV 18 2015
BY:_____

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLOWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE TOWN BOARD OR CITY COUNCIL HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

X TOWNSHIP/CITY APPROVES OF THE REQUEST BECAUSE: _____

A **motion** was made by Supervisor Deitering and seconded by Supervisor Eckblad to approve the proposed amendment to Wright County Ordinance section 762.2. **Motion carried by a unanimous vote.**

___ TOWNSHIP/CITY DISAPPROVES OF THE REQUEST BECAUSE: _____

_____

_____

TOWNSHIP/CITY COMMENTS OR PROPOSED CONDITIONS: _____

_____

_____

SIGNED: DB [illegible]

NOTICE OF PUBLIC HEARING - WRIGHT COUNTY PLANNING COMMISSION

TOWNSHIP/CITY RESPONSE FORM

TOWNSHIP/CITY:

HEARING DATE: Thursday, December 10, 2015
at 7:30 p.m.

PROPOSED AMENDMENT TO THE WRIGHT COUNTY ZONING ORDINANCE:

ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements and Standards:

Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements and Standards

Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLOWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE TOWN BOARD OR CITY COUNCIL HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

√ TOWNSHIP/CITY APPROVES OF THE REQUEST BECAUSE: They are restricted parcels and will be put to use.

___ TOWNSHIP/CITY DISAPPROVES OF THE REQUEST BECAUSE: _____

TOWNSHIP/CITY COMMENTS OR PROPOSED CONDITIONS: _____

Town of Maple Lake
6298 Bishop Ave NW
Buffalo, Mn 55313

SIGNED: [signature]

NOTICE OF PUBLIC HEARING - WRIGHT COUNTY PLANNING COMMISSION

Monticello TOWNSHIP/CITY RESPONSE FORM

TOWNSHIP/CITY:

HEARING DATE: Thursday, December 10, 2015
at 7:30 p.m.

PROPOSED AMENDMENT TO THE WRIGHT COUNTY ZONING ORDINANCE:

ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements and Standards:

Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements and Standards

Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLOWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE TOWN BOARD OR CITY COUNCIL HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

X TOWNSHIP/CITY APPROVES OF THE REQUEST BECAUSE: _____

___ TOWNSHIP/CITY DISAPPROVES OF THE REQUEST BECAUSE: _____

TOWNSHIP/CITY COMMENTS OR PROPOSED CONDITIONS: _____

SIGNED: Brett C. [illegible]

RECEIVED
DEC 18 2015
BY: _____

WRIGHT COUNTY PLANNING COMMISSION

Meeting of: December 10, 2015

M I N U T E S – (Informational)

The Wright County Planning Commission met December 10, 2015 in the County Commissioners Board Room at the Wright County Government Center, Buffalo, Minnesota. Vice-Chair, Ken Felger, called the meeting to order at 7:30 p.m. with the following members present: Felger, Dave Pederson, Charlie Borrell, Dave Thompson and Dan Bravinder. Absent were Dan Mol and Jan Thompson. Sean Riley, Zoning Administrator, represented the Planning & Zoning office; Greg Kryzer, was legal counsel present.

MINUTES

On a motion by Bravinder, seconded by Pederson, all voted to approve the minutes for the November 12, 2015 meeting as printed.

1. **ORDINANCE AMENDMENT** – New Item

ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements and Standards:

Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements and Standards

Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

A. Riley explained the amendment to the Solar Energy farms is coming from the County Board. The County Board directed everyone that this is being considered. He attached the minutes from a recent meeting where it was discussed. The procedure for a public hearing on a zoning amendment is first with the Planning Commission who will forward a recommendation to the County Board, who makes a final decision on zoning amendments. He explained restricted AG lands do not qualify for a Conditional Use Permits under the current Zoning Ordinance. Examples of uses include golf courses, cell towers and recently the placement of solar farms. What is proposed is to allow an exemption for a solar farm so the discussion should be whether these are unique and could be done on restricted lands.

B. Borrell indicated he was the Commissioner that brought this up to the rest of the County Board of Commissioners. He gave an example of two forty acre farms, one owner split his house on a five-acre lot for mortgage purposes, which restricts the balance and would not allow location of a solar farm. The other 40 acres includes the house and would qualify for a solar farm. He felt this conditional use is different in that the solar panels can be removed in the future and the land put back into agricultural production. He felt an argument could be made for cell towers, also.

C. Evan Carlson – 2843 James Ave. S- Minneapolis representing Innovative Power Systems explained there are two projects they are trying to build and without this change they will not get built. They are not the only Company in this situation. He supports the change.

D. Don Schmidt – representing Buffalo Township – the concern is not so much about the solar farms, but how they can single out one use and allow them on restricted lands. He questioned if that does not step on others constitutional rights. He questioned would they start seeing uses such as a shooting ranges, a race track and other uses currently not allowed.

E. Borrell –asked if on his farm he could put up a shooting range. Riley stated that on his farm he would be able to try to get a Conditional Use for Commercial Outdoor Recreation because his house has not been separated off. Most uses require a division of the property such as a church. An argument being made is that the solar farms or cell towers do not need the division. Borrell – asked if there are other types of uses they could look at; his suggestion at this time was the solar farms. He would consider adding other uses. He noted there is an exception to allow a division/use for a town hall. The difficulty he is having is the farm that had sold off a five acre residential site cannot have a solar farm on the rest of the land and he did not see the logic.

F. Pederson – asked Riley how the matter in 2002 included in the Staff report would relate to this particular situation. Riley – that was an issue about the need for an "entitlement" for gravel pits. The County Attorney's office was asked for a legal interpretation. The office stated only agricultural uses were allowed. They were advised that a gravel operation is not an agricultural use and it cannot be done on a restricted parcel. Staff included that particular request to show a reference on how Staff got to this point. If the Commission is concerned this amendment could lead to a gravel pits on restricted land, at this time they could not do it. Borrell – right now Atty. Kryzer would likely come back with the same opinion as Atty. Zins. Kryzer agreed that was correct.

G. Felger went to the public and asked for further comment, hearing none, he closed the public portion of the hearing.

H. Bravinder –questioned if they have any protections for field tiles when the solar panels are installed as the Ordinance is currently written. These tiles also impact adjoining properties and they have to make sure these are looked at. Riley stated he would have to research that matter specific to the Ordinance. But, there are statutes that protect these. This is addressed during the plans. Bravinder – are they required to identify tiles? Riley as best they can and if they can be found. Borrell asked if that could be a condition of the Conditional Use Permit. Kryzer – agreed that is the best place to address it. In looking at the Ordinance, it does not specify that they be included or shown on the survey; but, they could request that. That particular item is out of the notice of this particular hearing. Borrell asked how to proceed. Riley – a motion of approval or denial could refer to the amended document that has the change shown in red.

I. Borrell moved to recommend the proposed amendment as presented to the Wright County Board of Commissioners. D. Thompson seconded the motion.

VOTE: CARRIED UNANIMOUSLY

Riley informed the public that this would go to the County Board on one of their early January board meetings.

APPROVED 10-27-15

WRIGHT COUNTY BOARD
MINUTES
OCTOBER 20, 2015

The Wright County Board met in regular session at 9:00 A.M. with Husom, Sawatzke, Potter, Daleiden and Borrell present.

MINUTES

Husom moved to approve the 10-13-15 County Board Minutes as presented. The motion was seconded by Daleiden and carried 5-0.

SEAN RILEY, PLANNING & ZONING ADMINISTRATOR

A **Committee Of The Whole (COTW) Meeting** was held on 10-06-15. At today's County Board Meeting, Daleiden moved to approve the minutes and recommendations, seconded by Husom. The motion and second were amended and the motion carried 5-0 to approve the following changes to the minutes and the draft changes to the Zoning Ordinance attachment:

Minutes: Page 1, 3rd paragraph, 1st sentence will read, "Husom felt consideration of the ramifications in the AG zone is important and the potential impacts on the taxes."

Attachments: Section 762.2, Solar Energy Farms Requirements and Standards, (1), 6th line should read, "Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned Agricultural."

Attachments: Section 762.3, Solar Energy Systems Requirements and Standards, 1st paragraph, 3rd line should read, "Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned Agricultural."

The 10-06-15 COTW Minutes as approved follow:

1. Agricultural Deed Restrictions – Solar Farms

Riley approached the Board and summarized the documents in the packet provided that include a 2002 letter from Tom Zins, previous Ass't County Attorney; three key pieces were outlined that included Section 604. Of the Wright County Zoning Ordinance; 2002 Planning Commission minutes on a Bauerly mining operation; and letter from the County Attorney's office on General AG Ordinance standards. The specific question on "entitlement" and restrictions were spelled out as found on page 46 of the WCZO, para (4) (a). This restriction in practice and as stated, does not allow non-agricultural development such as a church, cell towers, golf courses on restricted parcels because they do not have an "entitlement".

Borrell explained he brought this before the Commissioners as the restriction includes solar farms, because they are not truly agricultural. His feeling is solar farms do not change the land beneath, but harvest the sun. The land could return to agricultural use once the poles come out. It would not make sense to rezone to allow solar farms. Riley, commented we don't rezone to I-1 or a commercial zone to allow a cell tower, golf course or other Conditional Uses (CUP) in the AG zone. If there is no house on the parcel and it is restricted land, the property cannot have a CUP for one of these uses. The 2002 Bauerly case pushed the County on this issue and the County Attorney provided the legal opinion based on the

Zoning Ordinance and past practice. Riley pointed to several uses that were required to use an "entitlement", including a sewage treatment plant and gravel pits. What is relevant at this time is the applications for solar farms on restricted parcels are not allowed. Borrell noted the Solar Farms that obtained their permits through a State process were not considering this.

Husom felt consideration of the ramifications in the AG zone is important and the potential impacts on the taxes. Borrell indicated his understanding is the solar farms five acres or less would continue to be taxed as agricultural. In addition to the real estate taxes, a solar tax of $236 per acre is taxed, of which $60 goes to the City/Township. Systems on more than 5 acres would have a commercial rate, bringing in additional tax dollars. Riley stated for tax purposes, the Assessor does not just consider the zoning, but the use also. Husom noted a rezoning is permanent and a cautionary matter. Would not be appropriate once the equipment is removed to have it rezoned. Sawatzke agreed it cannot be about rezoning, these lands would not comply with the Land Use Plan.

Borrell suggested they add an exclusion, such as was done for Town Halls and allow solar farms without an "entitlement". Riley noted in doing that there may be people that perceive other issues, many of those parcels would fall into annexation/transition areas. Also, it is hard to predict the effect until a few years down the road. Borrell questioned whether an "entitlement" should be required for other uses such as the gravel mining or cell towers. He would like to see future requests for solar farms on the same playing field as the ones approved by the Public Utilities Commission (PUC). Riley noted the State has other standards and criteria when reviewing requests that are not based on the Land Use. Discussion followed about the need to get input from the Town Boards. Some are concerned about the unknowns to the solar farms. The recent Ordinance was adopted to address the industry and anticipated requests. The question now is whether they should be allowed in restricted lands.

Discussion regarding the type of Conditional Use requests that are allowed in the AG zone. The life expectancy is unknown for the solar farms and Borrell noted most leases are 25 years. The changes in the technology was noted that may require upgrades. Riley stated the upgrades would possibly not require a new CUP, just a building permit.

A representative of a private solar industry, Kayne Tarhan (?) explained the changes in the solar panels from the early 1970's, which still have an 85% generating capacity. He noted the banks look at this life time expectancy for their risk. The leases can be for 30-35 years with provisions for possible extensions. If they are not renewed, he felt with the capacity expected, they will be repurposed if removed. Potter noted the question is how they can protect the property owners. Riley noted they have the Ordinance that allows these and there are hundreds of sites that are now available; although the industry will pursue the ideal locations. Another CUP are the Wind energy systems that are not allowed without an "entitlement". Daleiden noted one difference is the solar farms are close to the ground. Riley noted from a planning concept, one industry might argue they are allowing for one type of power and not another. Borrell did not think it would be out of line to allow it for wind towers. Riley explained how things evolved over time and the Ordinance had to address new uses. The uses have impacts to be considered.

Discussion on the number of "entitlements" in the County. Riley noted through the recent Land Use Plan studies, it was determined there were many left. Sawatzke noted areas of the County where there would be more available. Borrell noted one aspect is they need to be located near the substations. The easiest way to handle this is to add this use as an exclusion (not require use of an "entitlement"). He explained

how a division for mortgage with the house, could leave the balance of the farmland restricted. As the Ordinance is written, a solar farm would not be allowed.

Husom felt it is difficult to make a decision with this on the cusp, not knowing what will come ten years down the road. Borrell felt with the time sensitive subsidies, these will come in within the next year. Riley explained he is providing the information and not making a recommendation, but this change would open up more properties. They do not know what the outcome would be.

Location of pending farms were discussed, near substations and why most are close to town. Riley noted Wright Hennepin will be applying for two. Sawatzke noted the percent of the energy that has to come from alternate/renewable energies that Excel needs to meet.

Borrell again stated he did not see the harm allowing them on restricted lands. Riley noted until they have full disclosure it is hard to determine, there are many moving parts with Excel. Entitlement or not, they cannot cut up a farm to meet permitting requirements from the PUC. Sawatzke would agree they should not be able to split up the property for these in ways that don't meet the Zoning Ordinance

Potter asked how they go forward and protect the County. Riley noted the process would be to provide provisions for an amendment for response from the public and Townships. Sawatzke felt examples for the Town Boards would be helpful. Daleiden asked if it would not be simpler to consider these on a case by case basis. It is hard to believe there would be many of these situations. Kryzer explained they cannot send a request to the Board of Adjustment as the Statute does not allow a variance of a use. Riley stated the language would be simple, but no way to limit it. Daleiden noted not every location would make sense, such as the annexation areas. Riley referred to an appeal by the City of Annandale for the solar farm on their Orderly Annexation Area (Corinna Twp.) being permitted by the State. Husom agreed that is a concern. Borrell noted they would still need a CUP. Sawatzke asked how they could make an argument against one and deny a request if it meets the setbacks. Kryzer noted the standards to be met for a CUP are the public safety, general health and welfare, so it would be tough. Daleiden asked if this is really a problem or are they changing the Ordinance for one person. What impact would this have on the County and he does not think Wright County should become the solar capital of the country. Should the Commissioners be making this amendment or leave it up to the Township or Cities to bring forward. He would wait to hear from the Town Boards if we want more of these in these locations. Sawatzke agreed they would want to hear the Township input. He would prefer this is presented as asking the question, not recommending the change and see what the response is.

Dan Bravinder – Cokato Township Supervisor – approached the Board to ask for some information on it from the County Board. The Town Board can respond better to something specific.
Potter asked what the specific change would be. Kryzer stated the wording is under the 604.6 (4) (a) & (6) where they would exclude solar farms. Riley indicated a more appropriate spot might be warranted and staff would work on it. Potter would suggest Staff develop the language and provide it to the Town Boards for feedback. Husom clarified they would like this presented to the Town Boards as something they are considering, not recommending. Procedure was discussed and it was felt this would take a couple months. Staff was asked to develop the change and lay this over for another Committee of the Whole, or minutes of this meeting would be available at a future County Board meeting and direction could be verified at that point. Riley agreed and noted he would provide the Planning Commission with this also.

II. Process for Handling Rezoning Recommendations

Riley explained the normal procedure has been to put rezoning recommendations on the Consent Agenda. The most recent item was continued for a public hearing to receive further comment and written documents from the public. He asked if the County Board wants to change the format on how these have been handled.

It was felt the Commissioners have the option of pulling a matter off the consent agenda to allow someone the opportunity to address a specific request. An option would be to offer an opportunity for a public forum during the first ten minutes of their meetings. Potter noted they appoint the Planning Commission to listen and hear these matters and everyone was heard at those hearings. This particular case was not a unanimous decision, but that is not always the case. Sawatzke noted the County Board does have the final authority and asked if someone who wants to speak to them on the matter should have that opportunity. Potter stated out of respect for the job the Planning Commission does, he would defer to their recommendation. Borrell, who is a Commissioner on the Planning Commission, agreed they need to back the Planning Commission where the matters are fully vetted. Sawatzke and Husom would agree, but did not want anyone to feel like they did not get an opportunity to address them. This does not come up often.

The consensus was to maintain the same procedure.

Husom left the meeting.

Kryzer would caution them to be aware of the time-frame required for a decision.

Commissioners agreed they could pull a matter off the consent agenda. It was noted in the past the County Board has allowed someone attending their public meetings to address the Board. (End of 10-06-15 COTW Minutes)

THE COUNTY BOARD OF WRIGHT COUNTY HEREBY ORDAINS:

The Wright County Zoning Ordinance is hereby amended as follows:

Insert in Section 302 Definitions

Solar Energy Systems – A solar panel or array mounted on a building, pole or rack that is secondary to the primary use of the parcel on which it is located and is one hundred (100) kilowatts direct current (DC) rated capacity and under.

Solar Energy Farms - A solar array composed of multiple solar panels on ground-mounted rack or poles which are the primary land use for the parcel on which it is located and is greater than one hundred (100) kilowatts direct current (DC) rated capacity.

762. SOLAR ENERGY FARMS AND SOLAR ENERGY SYSTEMS

762.1 Purpose

The purpose of this document is to set forth standards for Solar Energy Farms and Solar Energy Systems for Wright County.

762.2 Solar Energy Farms Requirements and Standards

Solar Energy Farms shall be subject to the following performance standards:

(1) Solar Energy Farms are composed of multiple solar panels on multiple mounting systems (poles or racks), and generally have a direct current (DC) rated capacity greater than one hundred (100) kilowatts. Solar Energy Farms greater than one hundred (100) kilowatts in all zones and Solar Energy Systems greater than ten (10) kilowatts in all zones except for General Agriculture (AG) require a Conditional Use Permit. Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG). Solar Energy Farms are not allowed in Residential Districts. The Planning Commission will require improvements for soil erosion control, storm water management and proper vegetative cover on those projects allowed in a Shoreland District. Solar Energy Farms are allowed up to ten (10) megawatts (which is equal to ten thousand (10,000) kilowatts).

(2) Solar Energy Farms in Agricultural, Commercial and Industrial Zoning Districts may not exceed twenty (20) feet in height at maximum design tilt.

(3) Location within Lot: Solar Energy Farms must meet the primary structure setbacks for the zoning district it is located within and will be measured from the closest point at maximum orientation.

(4) Storm water management shall meet the requirements of Wright County Zoning Ordinance and the State of Minnesota.

(5) Erosion and sediment control shall meet the requirements of Wright County Zoning Ordinance and the State of Minnesota.

(6) Foundations: The manufacturer's engineer or another qualified engineer shall certify that the foundation and design of the solar panels are within accepted professional standards, given local soil and climate conditions.

(7) Other standards and codes: All Solar Energy Farms shall be in compliance with any applicable local, state and federal regulatory standards, including the State of Minnesota Uniform Building Code, as amended; the National Electric Code and National Electric Safety Code as amended.

(8) Power and communication lines: Power and communication lines running between banks of solar panels and to the point of interconnection of distribution utility or interconnections with buildings shall be buried underground as much as practical. Exemptions may be granted by the Wright County Planning Commission in instances where shallow bedrock, water courses, or other elements of the natural landscape interfere with the ability to bury lines.

(9) Application requirements: The following information shall be provided to Wright County Planning and Zoning Department for application of a Conditional Use Permit:

(a) A site plan of existing applicable conditions showing the following:

(1) Existing property lines and property lines extending one hundred (100) feet from the exterior boundaries.

(2) Existing public and private roads and any easements.

(3) Location and size of any abandoned wells and sewage treatment systems.

(4) Existing buildings and any impervious surface.

(5) Topography at two (2) foot intervals and source of contour interval, unless determined otherwise by the Wright County Planning and Zoning Department.

(6) Existing vegetation.

(7) Waterways, watercourses, lakes and wetlands.

(8) The one hundred (100) year flood elevation and Regulatory Flood Protection Elevation, if available.

(9) Floodway, flood fringe and/or Flood Plain (FP) District boundary, if applicable.

(10) The Shoreland District boundary, if any portion of the project is located in a Shoreland District.

(11) In the Shoreland District, the ordinary high water level.

(12) In the Shoreland District, the toe and top of a bluff within the project boundaries.

(13) Surface water drainage patterns.

(b) Site Plan of Proposed Conditions:

(1) Planned location and spacing of solar panels.

(2) Planned location of access roads.

(3) Planned location of underground or overhead electric lines connecting the Solar Energy Farms or Solar Energy Systems to the building, substation or other electric load.

(4) Planned new electrical equipment other than at the existing building or substation that is the connection point for the Solar Energy Farm.

(5) Proposed erosion and sediment control measures as required in Section 710 and 728 of the Wright County Zoning Ordinance. If required, the Wright County Planning Commission may review the associated land alteration for a Solar Energy Farms or Solar Energy Systems and issue a Conditional Use Permit for that land alteration as part of the request for the Solar Energy Farms or Solar Energy Systems Conditional Use Permit.

(6) Proposed storm water management measures.

(7) Sketch elevation of the premises accurately depicting the proposed Solar Energy Farm or Solar Energy Systems and its relationship to structures on adjacent lots (if any) unless determined otherwise by the Wright County Planning and Zoning Department.

(c) Specifications and proposed installation methods for all planned major equipment, including solar panels, mounting systems and foundations for poles or racks.

(d) The planned number of panels to be installed.

(e) A description of the method of connecting the array to a building or substation.

(f) A copy of the submitted interconnection application with the local electric utility or a written explanation outlining why an interconnection application is not necessary.

(g) A decommissioning plan shall be required to ensure that facilities are properly removed after their useful life. Decommissioning of solar panels must occur in the event they are not in use for twelve (12) consecutive months. The plan shall include provisions for removal of all structures and foundations, restoration of soil and vegetation and a plan describing the financial resources that will be available to fully decommission the site. The Commission may require the posting of a bond, letter of credit or the establishment of an escrow during a point in the life of the project to ensure proper decommissioning. The decommissioning plan shall also include a statement that any unused or obsolete equipment shall be removed by the property owner and/or applicant. Said plan shall be signed by the applicant and the property owner and shall be attached to and become part of the permit.

(10) The Conditional Use Permit for Solar Energy Farms shall expire at the same time the Solar Energy Farm lease expires, but in no case shall exceed thirty (30) years. A new Conditional Use Permit can be applied for and the County may issue a new Conditional Use Permit for an existing Solar Energy Farms under the terms of Section 505 of the Wright County Zoning Ordinance. The Wright County Planning Commission may waive the expiration requirement for Solar Energy Farms located on property owned by public utilities and other unique owner operated facilities. Conditional Use Permits for Solar Energy Systems do not expire unless the Solar Energy System is removed.

(11) The Wright County Planning Commission may require a buffer between Solar Energy Farms and adjoining properties.

(12) The Wright County Planning Commission may require a greater setback between adjoining properties if conditions warrant.

762.3 <u>Solar Energy Systems Requirements and Standards</u>

Solar Energy Systems ten (10) kilowatts and under are a permitted accessory use in all zoning districts. Solar Energy Systems over ten (10) kilowatts and not exceeding one hundred (100) kilowatts require a Conditional Use Permit. Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

Solar Energy Systems one hundred (100) kilowatts and under are a permitted accessory use in the General Agricultural (AG) Zoning District.

(1) Accessory Building Limit: Solar Energy Systems, either roof or ground-mounted do not count as an accessory building for the purpose of limits on accessory buildings.

(2) Height: Solar Energy Systems are subject to the following height requirements:

(a) Building or roof- mounted Solar Energy Systems shall not exceed the maximum allowed height in any zoning district.

(b) Ground or pole-mounted Solar Energy Systems shall not exceed fifteen (15) feet in height when oriented at maximum tilt in residential Zoning Districts and may be allowed up to twenty (20) feet in other Zoning Districts.

(3) Location within Lot: Solar Energy Systems must meet the accessory structure setback for the zoning district it is located within and will be measured from the closest point at maximum orientation. If attached to the primary structure, the Solar Energy Systems must meet the setbacks for the primary structure.

(4) Approved Solar Components: Electric Solar Energy System components must have an Underwriters Laboratory (UL) listing.

(5) Compliance with State Electric Code: All Solar Energy Systems shall comply with the Minnesota State Electric Code.

(6) Utility Notification: No Solar Energy System shall be installed until evidence has been given to the Wright County Planning and Zoning Department that the owner has notified the utility company of the customer's intent to install an interconnected customer-owned generator. Off-grid systems are exempt from this requirement.

<u>Language (shown in bold) to be added to the following Sections:</u>

603 Agricultural Residential (A/R)

603.2 Permitted Uses

Solar Energy Systems ten (10) kilowatts and under

603.4 Conditional Uses

Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

604 General Agriculture (AG)

604.2 Permitted Uses

Solar Energy Systems

604.4 Conditional Uses

Solar Energy Farms

605 Urban/Rural Transitional (R-1)

605.2 Permitted Uses

Solar Energy Systems ten (10) kilowatts and under

605.4 Conditional Uses

Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

606 Suburban Residential (R-2)

606.2 Permitted Uses

Solar Energy Systems ten (10) kilowatts and under

606.4 Conditional Uses

Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

606.a Suburban Residential (R-2a)

606.a2 Permitted Uses

Solar Energy Systems ten (10) kilowatts and under

606.a4 Conditional Uses

Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

607 Multiple Family Urban District (R-3)

607.4 Conditional Uses

Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts 608

Highway Business District (B-1)

608.2 Conditional Uses
Solar Energy Farms Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

609 General Business District (B-2)

609.2 Conditional Uses
Solar Energy Farms Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

610 General Industry District (I-1)

610.2 Conditional Uses
Solar Energy Farms Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

612.8 Commercial – Recreational Shoreland District (S-3)

612.8 (3) Conditional Uses
Solar Energy Farms Solar Energy Systems over ten (10) kilowatts up to one hundred (100) kilowatts

Enacting Clause:

This ordinance amendment is effective the day following final adoption and publication. The enacting clause will not be incorporated into the final Wright County Zoning Ordinance.

Adopted by the Wright County Board of Commissioners this _____ day of _____, 2016.

_____
Pat Sawatzke
Chairperson, County Board

_____
Lee R. Kelly
County Coordinator

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** ***1-12-16*** ***CONSENT AGENDA:*** ____

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** ___***X***_____

ADMINISTRATION .
ORIGINATING DEPARTMENT/SERVICE

X Lee Kelly, County Coordinator
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Appointments to the Great River Regional Library Board of Trustees

BACKGROUND/JUSTIFICATION:

Reaffirm appointments of Dan Bravinder (Cokato Township), Mike Shovelain (St. Michael), and Mike Potter (Albertville) through 12-31-16.

Designate Appointment to the GRRL Board of Trustees. This is a three-year term. Mike Messina's position on the GRRL Board has termed after nine years.

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

BUDGETED: _____ _____
YES NO

FUNDING: _____ _____
LEVY OTHER

COMMENTS:

COMMENTS:

January 9th, 2016

Wright County Court House
10 2nd Street NW
Buffalo MN 55313
Attn: Lee Kelly

Great River Regional Library Board of Trustees, Letter of Interest

Dear County Board of Commissioners and County Coordinator:

I am interested in becoming a member of the Great River Regional Library Board of Trustees and ask that you consider me for the current open Wright county trustee seat. I have resided in Albion Township for more than 20 years and have lived in Wright County nearly my entire life. I and members of my family have been involved in the community and education. My Wife is currently the Librarian for the Buffalo Middle School District #877, and is a key reason for my interest in the library board of trustees.

As a member of our community, I would like to offer my time, skills, and talents to assist in the library board of trustees for our County. I currently hold board of director positions on of the Wright County Economic Development partnership (since 2007), and on the Allina Buffalo Hospital Foundation (since 2008). Also I am past member of the program advisory committee for the Wright Technical Center a cooperative learning center Buffalo MN).

I am familiar with the planning and budgeting processes due to my current position of Commercial & Business Development Director at Wright Hennepin Cooperative Electric Association, an electric utility which serves many of the communities in Great River Regional Library area.

My interest in seeking appointment to the Board of Trustees is also due to my exposure and knowledge of Wright county and local School Districts. These experiences have provided me the opportunity to better understand the challenges of our cities and school districts, and how their staff manages the various needs of their districts.

I respectfully request your consideration for the Great River Regional Library Board of Trustees. I would be happy for the opportunity to answer any questions you may have.

Thank you for your consideration.

Sincerely,

Best regards

Wayne Bauernschmitt
Albion Township Resident

Buffer Mapping Initiative Webinar Announcement
January 20th, 2016
9:30-10:30 am

Governor Mark Dayton's landmark buffer initiative was signed into law in 2015. The law establishes new perennial vegetation buffers of up to 50 feet along rivers, streams, and ditches that will help filter out phosphorus, nitrogen, and sediment. The Department of Natural Resources (DNR) role in Minnesota's new buffer law is to produce maps of public waters and ditch systems that require permanent vegetation buffers. The DNR is scheduled to produce these maps by July 2016. To read more about the mapping initiative please visit the DNR Buffer Mapping Website.

As part of the mapping effort, we will be hosting a live webinar on January 20th from 9:30 am-10:30 am to keep local units of government informed about the buffer program.
We would like to encourage any interested officials and staff from counties, soil and water conservation districts (SWCD), and watershed districts (WD) to participate. This webinar is designed to begin an ongoing discussion of the process and will provide an opportunity for comments and input, as well as the chance to ask clarifying questions about the buffer mapping process

Participants do not need to preregister for the event. You can join the webinar by clicking on this link: Join Skype Meeting If you are unable to attend live, the event will be archived and posted on the DNR website so you can view it when it is convenient for you.

For more information about the buffer mapping webinar see the information below

What: Counties, SWCD's, WD's, and Buffers: Next Steps in DNR's Buffer Mapping Project

When: January 20th, 9:30-10:30 am

How to Connect: Click on this link to register as a guest: Join Skype Meeting

Objectives:

- Participants will learn about Phase II progress and the next steps in Phase III of the buffer mapping process
- Participants will learn more about how they can supply DNR with comments on the buffer map
- Participants will be able to participate in a question and answer session at the end of the webinar
- Participants will learn about next steps in the roll out of the overall buffer effort

Presenter Information: Jason Garms -DNR, Dave Leuthe-DNR, Tim Loesch-DNR, Dave Weirens –BWSR

Accessibility: For questions about accessibility or to request an accommodations, please send your requirements to Annalee Garletz before January 15th at 651-259-5541; or Annalee.garletz@state.mn.us A recording of the webinar as well as the transcript and PowerPoint will be available on the DNR website shortly after the live webinar airs.

WCEDP 2015 Annual Meeting & Award Ceremony

WHEN
Friday - January 15, 2016
7:30am Networking/Breakfast

WHERE
Monticello Community Center
505 Walnut Street
Monticello, MN 55362

PRESENTER
Executive Director, Dave Unmacht
League of Minnesota Cities

INFO/REGISTRATION
COST: Free Member Investors or
$25 for Non-Member Investors

RSVP to Jeanene Strum, WCEDP
763-477-3035
jstrum@wrightpartnership.org
www.wrightpartnership.org/events

SPONSORED BY:

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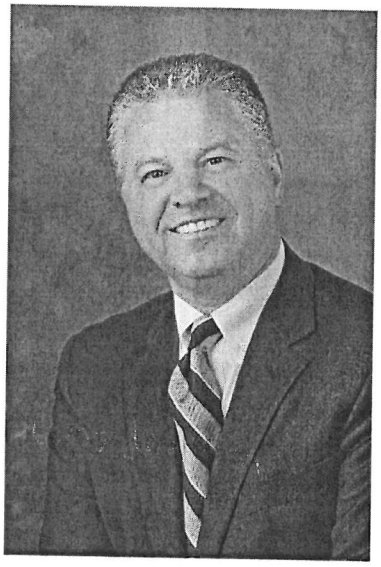
Wright County
Economic Development Partnership
Partnering for Opportunities



David Unmacht – LMC Executive Director

David Unmacht is executive director of the League of Minnesota Cities, a membership organization dedicated to promoting excellence in local government. The League serves its more than 830 member cities through advocacy, education and training, policy development, risk management and other services. It conducts research and analysis that helps contribute to better informed decisions in municipal government including economic development, and its advocacy efforts help to generate a better economic development environment for the communities where we all live, work, and play.

AWARD PRESENTATIONS

- **Outstanding Citizen of the Year**
- **Outstanding Member Investor of the Year**
- **Outstanding Entrepreneur of the Year**
- **Outstanding High Economic Vitality Business of the Year**

Please join us in welcoming our 2016 initiatives and awarding; Outstanding Start-up Entrepreneur of the Year, High Economic Vitality Business of the Year, Outstanding Member Investor of the Year, and Outstanding Citizen of the Year.

We'll see you there!

Print List in Order By: 2

1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1

1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D

D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5	DEPT			COUNTY BOARD		
1349	**CORPORATE PAYMENT SYSTEMS**					
	01-005-000-0000-6411	AP	59.95	XSPLIT		OPERATING SUPPLIES
				12/21/2015 12/21/2015		
1349	**CORPORATE PAYMENT SYSTEMS**		**59.95**	**1** Transactions		
1264	**DELL MARKETING LP**					
	01-005-000-0000-6411	AP	1,167.68	TOWER LIVESTREAM BOARD ROOM	XJW3NJ534	OPERATING SUPPLIES
				12/27/2015 12/27/2015		
1264	**DELL MARKETING LP**		**1,167.68**	**1** Transactions		
5	**DEPT Total:**		**1,227.63**	**COUNTY BOARD**	**2 Vendors**	**2 Transactions**
25	DEPT			COURT SERVICES		
9412	**BUREAU OF CRIMINAL APPREHENSION**					
	01-025-000-0000-6261	DTG	120.00	CJDN FEES	298865	PROFESSIONAL SERVICES
				10/01/2015 12/31/2015		
9412	**BUREAU OF CRIMINAL APPREHENSION**		**120.00**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-025-000-0000-6260	AP	295.71	AIRWATCH MDM ANNUAL MAINT	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
				12/07/2015 12/07/2015		
5721	**CDW GOVERNMENT INC**		**295.71**	**1** Transactions		
3417	**DATABANK IMX LLC**					
	01-025-000-0000-6260		3,502.00	ONBASE IMAGING ACTUAL COST	2016 45000348	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**3,502.00**	**1** Transactions		
5486	**MARCO**					
	01-025-000-0000-6343	AP	725.55	12/15/15-01/15/16	294452511	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**725.55**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-025-000-0000-6411	AP	119.25	SUPPLIES 813370862001		OPERATING SUPPLIES
				12/21/2015 12/21/2015		
	01-025-000-0000-6411	AP	31.19	SUPPLIES 813370916001		OPERATING SUPPLIES
				12/19/2015 12/19/2015		
3921	**OFFICE DEPOT**		**150.44**	**2** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3998	**PREMIER BIOTECH LABS LLC**					
	01-025-000-0000-6263	AP	2,479.34	9 PANEL INSTANT UA CUPS 12/22/2015 12/22/2015	45470	RANDOM DRUG TESTING
3998	**PREMIER BIOTECH LABS LLC**		**2,479.34**	**1** Transactions		
25	**DEPT Total:**		**7,273.04**	**COURT SERVICES**	**6 Vendors**	**7 Transactions**
31	DEPT			COUNTY COORDINATOR		
5721	**CDW GOVERNMENT INC**					
	01-031-000-0000-6260	AP	80.65	AIRWATCH MDM ANNUAL MAINT 12/07/2015 12/07/2015	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
5721	**CDW GOVERNMENT INC**		**80.65**	**1** Transactions		
1349	**CORPORATE PAYMENT SYSTEMS**					
	01-031-000-0000-6235	AP	1,150.00	LINKEDIN CORP 12/29/2015 12/29/2015		PUBLICATIONS & BROCHURES
	01-031-000-0000-6804	AP	147.00	KAPLAN FINANCIAL EDUCATION 12/29/2015 12/29/2015		STAFF TRAINING
1349	**CORPORATE PAYMENT SYSTEMS**		**1,297.00**	**2** Transactions		
3921	**OFFICE DEPOT**					
	01-031-000-0000-6411	AP	11.99	SUPPLIES 814617765001 12/29/2015 12/29/2015		OPERATING SUPPLIES
	01-031-000-0000-6411	AP	104.46	SUPPLIES 814617702001 12/29/2015 12/29/2015		OPERATING SUPPLIES
	01-031-000-0000-6411	AP	50.12	SUPPLIES 814657347001 12/29/2015 12/29/2015		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**166.57**	**3** Transactions		
31	**DEPT Total:**		**1,544.22**	**COUNTY COORDINATOR**	**3 Vendors**	**6 Transactions**
41	DEPT			COUNTY AUDITOR-TREASURER		
5721	**CDW GOVERNMENT INC**					
	01-041-000-0000-6260	AP	80.65	AIRWATCH MDM ANNUAL MAINT 12/07/2015 12/07/2015	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
5721	**CDW GOVERNMENT INC**		**80.65**	**1** Transactions		
3417	**DATABANK IMX LLC**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-041-000-0000-6260		2,502.00	ONBASE IMAGING ACTUAL COST	2016 45000348	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**2,502.00**	**1** Transactions		
2748	**DRIVERS LICENSE GUIDE CO**					
	01-041-000-0000-6235		43.90	2016 ID CHECKING GUIDES X2	2016	PUBLICATIONS & BROCHURES
2748	**DRIVERS LICENSE GUIDE CO**		**43.90**	**1** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-041-000-0000-6235	AP	2.36	BOARD MINUTES 11/17-12/1/2015	40	PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**2.36**	**1** Transactions		
2762	**MACO**					
	01-041-000-0000-6622		2,500.00	2016 DUES FOR MOMS		COMPLIANCE EQUIPMENT
2762	**MACO**		**2,500.00**	**1** Transactions		
2101	**NADA APPRAISAL GUIDES**					
	01-041-000-0000-6235		186.00	2016 NADA GUIDES	2016	PUBLICATIONS & BROCHURES
2101	**NADA APPRAISAL GUIDES**		**186.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-041-000-0000-6411	AP	13.04	SUPPLIES 810369739001 12/04/2015 12/04/2015		OPERATING SUPPLIES
	01-041-000-0000-6411	AP	124.68	SUPPLIES 811862826001 12/11/2015 12/11/2015		OPERATING SUPPLIES
	01-041-000-0000-6411	AP	154.84	SUPPLIES 813296896001 12/18/2015 12/18/2015		OPERATING SUPPLIES
	01-041-000-0000-6411	AP	41.34	SUPPLIES 810369738001 12/04/2015 12/04/2015		OPERATING SUPPLIES
	01-041-000-0000-6411	AP	3.29	SUPPLIES 810369360001 12/04/2015 12/04/2015		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**337.19**	**5** Transactions		
41	**DEPT Total:**		**5,652.10**	**COUNTY AUDITOR-TREASURER**	**7 Vendors**	**11 Transactions**
63	DEPT			IT (INFORMATIONAL TECHNOLOGY)		
5721	**CDW GOVERNMENT INC**					
	01-063-000-0000-6260	AP	295.71	AIRWATCH MDM ANNUAL MAINT 12/07/2015 12/07/2015	BKH3298	SOFTWARE OR SYSTEMS SUPPORT

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5721	**CDW GOVERNMENT INC**		**295.71**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-063-000-0000-6411	AP	161.77	SUPPLIES 813040642001		OPERATING SUPPLIES
				12/17/2015 12/17/2015		
3921	**OFFICE DEPOT**		**161.77**	**1** Transactions		
63	**DEPT Total:**		**457.48**	**IT (INFORMATIONAL TECHNOLOGY)**	**2 Vendors**	**2 Transactions**
91	DEPT			COUNTY ATTORNEY		
2813	**BELTRAMI COUNTY SHERIFF**					
	01-091-000-0000-6261	DTG	45.50	SERVICE FEES STATE V RASSMUSSE	15966	PROFESSIONAL SERVICES
				12/22/2015 12/22/2015		
2813	**BELTRAMI COUNTY SHERIFF**		**45.50**	**1** Transactions		
9412	**BUREAU OF CRIMINAL APPREHENSION**					
	01-091-000-0000-6385	DTG	120.00	QUARTERLY BILLING	298860	DATA PROCESSING
				12/31/2015 12/31/2015		
9412	**BUREAU OF CRIMINAL APPREHENSION**		**120.00**	**1** Transactions		
10489	**CARVER COUNTY SHERIFF**					
	01-091-000-0000-6261	DTG	70.00	SERVICE FEES STATE V SCHNERBAU	151181	PROFESSIONAL SERVICES
				12/18/2015 12/18/2015		
10489	**CARVER COUNTY SHERIFF**		**70.00**	**1** Transactions		
3429	**CARVER/LESLIE**					
	01-091-000-0000-6261	AP	63.00	TRANSCRIPT STATE V COWAN		PROFESSIONAL SERVICES
				12/30/2015 12/30/2015		
3429	**CARVER/LESLIE**		**63.00**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-091-000-0000-6260	AP	349.47	AIRWATCH MDM ANNUAL MAINT	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
				12/07/2015 12/07/2015		
5721	**CDW GOVERNMENT INC**		**349.47**	**1** Transactions		
3417	**DATABANK IMX LLC**					
	01-091-000-0000-6260		1,709.00	ONBASE IMAGING ACTUAL COST	2016 45000348	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**1,709.00**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
846	**HACKENMUELLER/JANE**					
	01-091-000-0000-6261	AP	11.00	TRANSCRIPT		PROFESSIONAL SERVICES
				12/31/2015 12/31/2015		
846	**HACKENMUELLER/JANE**		**11.00**	**1** Transactions		
1619	**SHERBURNE COUNTY SHERIFF**					
	01-091-000-0000-6261	DTG	45.50	SERVICE FEES	15966	PROFESSIONAL SERVICES
				12/28/2015 12/28/2015		
1619	**SHERBURNE COUNTY SHERIFF**		**45.50**	**1** Transactions		
6641	**WEST PAYMENT CENTER**					
	01-091-000-0000-6235	AP	198.38	FEDERAL HABEAS MANUAL 2015	6105255948	PUBLICATIONS & BROCHURES
				12/22/2015 12/22/2015		
6641	**WEST PAYMENT CENTER**		**198.38**	**1** Transactions		
91	**DEPT Total:**		**2,611.85**	**COUNTY ATTORNEY**	**9 Vendors**	**9 Transactions**
100	DEPT			OTHER GENERAL GOVERNMENT		
2022	**AMERICAN TOWER CORPORATION**					
	01-100-000-0000-6305		12,616.42	ARMER TOWER 1/1-3/31/2016	2097086	800MHZ MAINTENANCE EXPENSE
				01/01/2016 03/31/2016		
2022	**AMERICAN TOWER CORPORATION**		**12,616.42**	**1** Transactions		
1349	**CORPORATE PAYMENT SYSTEMS**					
	01-100-000-0000-6808	AP	560.83	AMAZON.COM		EMPLOYEE ENHANCEMENT PROGRAM
				12/24/2015 12/24/2015		
1349	**CORPORATE PAYMENT SYSTEMS**		**560.83**	**1** Transactions		
3855	**MAILFINANCE**					
	01-100-000-0000-6205	AP	2,466.27	MAIL MACHINE LEASE	5699082	POSTAGE
				10/28/2015 01/28/2016		
3855	**MAILFINANCE**		**2,466.27**	**1** Transactions		
1517	**WRIGHT SOIL & WATER CONS DIST**					
	01-100-000-0000-6274		83,638.00	2016 NATURAL RESOURCES GRANT	2016	WETLANDS CONSERVATION
1517	**WRIGHT SOIL & WATER CONS DIST**		**83,638.00**	**1** Transactions		

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
100	**DEPT Total:**			**99,281.52**	**OTHER GENERAL GOVERNMENT**	**4 Vendors**	**4 Transactions**
101	DEPT				COUNTY RECORDER		
	3996	**AMI IMAGING SYSTEMS INC**					
		01-101-000-0000-6301	AP	2,600.00	SCANNER MAINT X4	41087	REPAIRS & MAINTENANCE
					12/15/2015 12/15/2015		
	3996	**AMI IMAGING SYSTEMS INC**		**2,600.00**	**1** Transactions		
	5721	**CDW GOVERNMENT INC**					
		01-101-000-0000-6260	AP	26.88	AIRWATCH MDM ANNUAL MAINT	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
					12/07/2015 12/07/2015		
	5721	**CDW GOVERNMENT INC**		**26.88**	**1** Transactions		
	3417	**DATABANK IMX LLC**					
		01-101-000-0000-6260		8,709.00	ONBASE IMAGING ACTUAL COST	2016 45000348	SOFTWARE OR SYSTEMS SUPPORT
	3417	**DATABANK IMX LLC**		**8,709.00**	**1** Transactions		
	2644	**FRANZ REPROGRAPHICS**					
		01-101-000-0000-6411	AP	229.94	PLOTTER INK CARTRIDGES X3	22994	OPERATING SUPPLIES
					12/17/2015 12/17/2015		
	2644	**FRANZ REPROGRAPHICS**		**229.94**	**1** Transactions		
	5486	**MARCO**					
		01-101-000-0000-6343	AP	177.00	12/10/15-01/10/2016	294066915	MACHINERY OR EQUIPMENT LEASES
	5486	**MARCO**		**177.00**	**1** Transactions		
101	**DEPT Total:**			**11,742.82**	**COUNTY RECORDER**	**5 Vendors**	**5 Transactions**
103	DEPT				SURVEYOR		
	5721	**CDW GOVERNMENT INC**					
		01-103-000-0000-6260	AP	80.65	AIRWATCH MDM ANNUAL MAINT	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
					12/07/2015 12/07/2015		
	5721	**CDW GOVERNMENT INC**		**80.65**	**1** Transactions		
103	**DEPT Total:**			**80.65**	**SURVEYOR**	**1 Vendors**	**1 Transactions**
105	DEPT				ASSESSOR		
	3416	**BORRETT/JIM**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-105-000-0000-6245		100.00	REIMBURSE MAAO DUES	2016	MEMBERSHIPS, DUES & FEES
3416	**BORRETT/JIM**		**100.00**	**1** Transactions		
3417	**DATABANK IMX LLC**					
	01-105-000-0000-6260		139.00	ONBASE IMAGING ACTUAL COST	2016 45000348	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**139.00**	**1** Transactions		
6239	**PETERSON/WALLACE**					
	01-105-000-0000-6245		100.00	REIMBURSE MAAO MEMBERSHIP	2016	MEMBERSHIPS, DUES & FEES
6239	**PETERSON/WALLACE**		**100.00**	**1** Transactions		
6392	**TRIPLETT/KEITH**					
	01-105-000-0000-6245		100.00	REIMBURSE MAAO DUES	2016	MEMBERSHIPS, DUES & FEES
6392	**TRIPLETT/KEITH**		**100.00**	**1** Transactions		
105	**DEPT Total:**		**439.00**	**ASSESSOR**	**4 Vendors**	**4 Transactions**
107	DEPT			PLANNING AND ZONING		
3417	**DATABANK IMX LLC**					
	01-107-000-0000-6260		1,158.00	ONBASE IMAGING ACTUAL COST	2016 45000348	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**1,158.00**	**1** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-107-000-0000-6235	AP	0.25	PUBLICATION FEES LEGAL NOTICES 12/31/2015 12/31/2015		PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**0.25**	**1** Transactions		
245	**MN ONSITE WASTEWATER ASSN**					
	01-107-000-0000-6804		235.00	WASTEWATER CONVENTION STEPHENS	2016	STAFF TRAINING
	01-107-000-0000-6804		100.00	WASTEWATER CONVENTION DECKERT	2016	STAFF TRAINING
	01-107-000-0000-6804		295.00	WASTEWATER CONVENTION JOHNSON	2016	STAFF TRAINING
245	**MN ONSITE WASTEWATER ASSN**		**630.00**	**3** Transactions		
4071	**REGENTS OF THE UNIVERSITY OF MN**					
	01-107-000-0000-6804		565.00	RECERTIFICATION TRAINING SSTS	2016	STAFF TRAINING
4071	**REGENTS OF THE UNIVERSITY OF MN**		**565.00**	**1** Transactions		
4728	**WOODFORD/MICHAEL**					
	01-107-000-0000-6331	AP	57.50	115 MILES		TRAVEL

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
				12/01/2015 12/31/2015		
4728	**WOODFORD/MICHAEL**		**57.50**	**1** Transactions		
107	**DEPT Total:**		**2,410.75**	**PLANNING AND ZONING**	**5 Vendors**	**7 Transactions**
111	DEPT			BUILDING CARE		
1075	**BUFFALO/CITY OF**					
	01-111-000-0000-6252	DTG	32,226.09	270 009010 01		JAIL/LEC UTILITY SERVICES
				10/28/2015 11/27/2015		
1075	**BUFFALO/CITY OF**		**32,226.09**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-111-000-0000-6260	AP	107.52	AIRWATCH MDM ANNUAL MAINT	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
				12/07/2015 12/07/2015		
5721	**CDW GOVERNMENT INC**		**107.52**	**1** Transactions		
20311	**EXCEL SYSTEMS**					
	01-111-000-0000-6301		240.00	REPAIRS ADMIN WIRING 2016	133471	REPAIRS & MAINTENANCE
20311	**EXCEL SYSTEMS**		**240.00**	**1** Transactions		
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**					
	01-111-000-0000-6302	AP	130.00	PUMPING HOLDING TANK	619326	JAIL/LEC REPAIRS AND MAINTENANCE
				12/30/2015 12/30/2015		
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**		**130.00**	**1** Transactions		
2812	**GRAINGER**					
	01-111-000-0000-6412	AP	59.51	SUPPLIES	9922891131	JAIL/LEC OPERATING SUPPLIES
				12/21/2015 12/21/2015		
2812	**GRAINGER**		**59.51**	**1** Transactions		
159	**INTEGRATED FIRE & SECURITY**					
	01-111-000-0000-6302	AP	654.00	REPAIRS SPRINKLER LEC	64334	JAIL/LEC REPAIRS AND MAINTENANCE
				12/29/2015 12/29/2015		
159	**INTEGRATED FIRE & SECURITY**		**654.00**	**1** Transactions		
3141	**LAPLANT DEMO INC**					
	01-111-000-0000-6251	AP	580.08	WASTE DISPOSAL GC	42158	UTILITY SERVICES
				12/24/2015 12/24/2015		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3141	**LAPLANT DEMO INC**		**580.08**	**1** Transactions		
7510	**MENARDS - BUFFALO**					
	01-111-000-0000-6302	AP	9.77	SUPPLIES 12/28/2015 12/28/2015	2843	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302	AP	10.89	SUPPLIES 12/29/2015 12/29/2015	2912	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302	AP	8.55	SUPPLIES 12/29/2015 12/29/2015	2924	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302	AP	12.54	SUPPLIES 12/30/2015 12/30/2015	3010	JAIL/LEC REPAIRS AND MAINTENANCE
7510	**MENARDS - BUFFALO**		**41.75**	**4** Transactions		
111	**DEPT Total:**		**34,038.95**	**BUILDING CARE**	**8 Vendors**	**11 Transactions**
201	DEPT			SHERIFF		
4902	**BURDAS TOWING**					
	01-201-000-0000-6261	AP	210.00	15071860 12/21/2015 12/21/2015		PROFESSIONAL SERVICES
4902	**BURDAS TOWING**		**210.00**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-201-000-0000-6260	AP	430.12	AIRWATCH MDM ANNUAL MAINT 12/07/2015 12/07/2015	BKH3298	SOFTWARE OR SYSTEMS SUPPORT
5721	**CDW GOVERNMENT INC**		**430.12**	**1** Transactions		
1349	**CORPORATE PAYMENT SYSTEMS**					
	01-201-000-0000-6411	AP	147.92	AMAZON.COM 12/07/2015 12/07/2015		OPERATING SUPPLIES
1349	**CORPORATE PAYMENT SYSTEMS**		**147.92**	**1** Transactions		
3417	**DATABANK IMX LLC**					
	01-201-000-0000-6260		1,033.00	ONBASE IMAGING ACTUAL COST	2016 45000348	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**1,033.00**	**1** Transactions		
3317	**DEPARTMENT OF PUBLIC SAFETY**					
	01-201-000-0000-6260	DTG	2,820.00	CJDN 4TH QTR 2015 12/31/2015 12/31/2015	298870	SOFTWARE OR SYSTEMS SUPPORT
	01-201-000-0000-6260	DTG	5,490.00	MDT 4TH QTR 2015	298870	SOFTWARE OR SYSTEMS SUPPORT

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
				12/31/2015	12/31/2015		
3317	**DEPARTMENT OF PUBLIC SAFETY**		**8,310.00**		**2** Transactions		
3434	**GAIDA/BRIDGET**						
	01-201-000-0000-6331	AP	22.80	45.6 MILES			TRAVEL
				12/17/2015	12/17/2015		
3434	**GAIDA/BRIDGET**		**22.80**		**1** Transactions		
3162	**GRANITE ELECTRONICS**						
	01-201-000-0000-6301	AP	186.85	RADIO REPAIR		1530008411	REPAIRS & MAINTENANCE
				12/24/2015	12/24/2015		
	01-201-000-0000-6301	AP	159.20	RADIO REPAIR		1530008511	REPAIRS & MAINTENANCE
				12/24/2015	12/24/2015		
3162	**GRANITE ELECTRONICS**		**346.05**		**2** Transactions		
3630	**H & H SPORT SHOP INC**						
	01-201-000-0000-6452	AP	22.00	DEC 2015 CAR WASHES			VEHICLE MAINTENANCE
				12/01/2015	12/01/2015		
3630	**H & H SPORT SHOP INC**		**22.00**		**1** Transactions		
7360	**HOLIDAY**						
	01-201-000-0000-6451	AP	10,279.09	FUEL			FUEL - LUBE ETC
				12/28/2015	12/28/2015		
7360	**HOLIDAY**		**10,279.09**		**1** Transactions		
4008	**HOLIDAY COMPANIES**						
	01-201-000-0000-6452	AP	486.00	CAR WASHES		25001011655	VEHICLE MAINTENANCE
				12/01/2015	01/01/2016		
4008	**HOLIDAY COMPANIES**		**486.00**		**1** Transactions		
1124	**INTERSTATE AUTOMOTIVE**						
	01-201-000-0000-6261	AP	250.00	15072583		2242	PROFESSIONAL SERVICES
				12/29/2015	12/29/2015		
1124	**INTERSTATE AUTOMOTIVE**		**250.00**		**1** Transactions		
7366	**KARELS TOWING**						
	01-201-000-0000-6261	AP	164.00	15072555			PROFESSIONAL SERVICES
				12/29/2015	12/29/2015		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
7366	**KAREL S TOWING**		**164.00**	**1** Transactions		
3141	**LAPLANT DEMO INC**					
	01-201-000-0000-6261	AP	659.85	DUMPSTER RENTAL SIU SHED 12/24/2015 12/24/2015	42160	PROFESSIONAL SERVICES
3141	**LAPLANT DEMO INC**		**659.85**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-201-000-0000-6411	AP	77.58	SUPPLIES 814713807001 12/29/2015 12/29/2015		OPERATING SUPPLIES
	01-201-000-0000-6411	AP	484.02	SUPPLIES 815998956001 12/30/2015 12/30/2015		OPERATING SUPPLIES
	01-201-000-0000-6411	AP	189.61	SUPPLIES 814713616001 12/29/2015 12/29/2015		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**751.21**	**3** Transactions		
5041	**TRANS UNION CORPORATION**					
	01-201-000-0000-6261	AP	15.90	CREDIT REPORTS 12/25/2015 12/25/2015	12511018	PROFESSIONAL SERVICES
5041	**TRANS UNION CORPORATION**		**15.90**	**1** Transactions		
5186	**TRANSUNION RISK AND ALTERNATIVE**					
	01-201-000-0000-6261		70.00	TLOXP SUBSCRIPTION DEC 2015 01/01/2016 01/01/2016		PROFESSIONAL SERVICES
5186	**TRANSUNION RISK AND ALTERNATIVE**		**70.00**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-201-000-0000-6205	AP	49.86	SHIPPING 12/26/2015 12/26/2015	140177525	POSTAGE
2490	**UNITED PARCEL SERVICE**		**49.86**	**1** Transactions		
4628	**VERIZON WIRELESS**					
	01-201-000-0000-6203	AP	5.45	780564637 00001 CELL SERVICE 11/21/2015 12/20/2015	9757561972	TELEPHONE
4628	**VERIZON WIRELESS**		**5.45**	**1** Transactions		
201	**DEPT Total:**		**23,253.25**	**SHERIFF**	**18 Vendors**	**22 Transactions**
250	DEPT			SHERIFF-CORRECTIONS		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
2573	**CLEMENCE/KATHLEEN A**					
	01-250-000-0000-6804	AP	49.00	REIMBURSE ONLINE COURSE 12/27/2015 12/27/2015	26766	STAFF TRAINING
2573	**CLEMENCE/KATHLEEN A**		**49.00**	**1** Transactions		
1349	**CORPORATE PAYMENT SYSTEMS**					
	01-250-000-0000-6301	AP	199.00	ELO TOUCH SOLUTIONS 12/30/2015 12/30/2015		REPAIRS & MAINTENANCE
1349	**CORPORATE PAYMENT SYSTEMS**		**199.00**	**1** Transactions		
3413	**MEND CORRECTIONAL CARE LLC**					
	01-250-000-0000-6458		5,700.00	JAN 2016 HEALTH TECH SERVICES	1061	JAIL MEDICAL
	01-250-000-0000-6458		3,333.33	JAN 2016 NURSING ADDENDUM	1061	JAIL MEDICAL
	01-250-000-0000-6458		18,496.00	JAN 2016 HEALTHCARE SERVICES	1061	JAIL MEDICAL
3413	**MEND CORRECTIONAL CARE LLC**		**27,529.33**	**3** Transactions		
6140	**RUSSELL SECURITY RESOURCE INC**					
	01-250-000-0000-6301	AP	110.00	TOUCH SCREEN MONITOR REPAIRS 12/21/2015 12/21/2015	26705	REPAIRS & MAINTENANCE
6140	**RUSSELL SECURITY RESOURCE INC**		**110.00**	**1** Transactions		
2085	**STATE WIDE PROTECTIVE AGENCY**					
	01-250-000-0000-6261	AP	312.50	INMATE SECURITY HOSPITAL 12/13/2015 12/13/2015	154106	PROFESSIONAL SERVICES
2085	**STATE WIDE PROTECTIVE AGENCY**		**312.50**	**1** Transactions		
5041	**TRANS UNION CORPORATION**					
	01-250-000-0000-6261	AP	10.60	CREDIT REPORTS JAIL 12/25/2015 12/25/2015	12511018	PROFESSIONAL SERVICES
5041	**TRANS UNION CORPORATION**		**10.60**	**1** Transactions		
250	**DEPT Total:**		**28,210.43**	**SHERIFF-CORRECTIONS**	**6 Vendors**	**8 Transactions**
521	DEPT			PARKS		
5721	**CDW GOVERNMENT INC**					
	01-521-000-0000-6385	AP	26.88	AIRWATCH MDM ANNUAL MAINT 12/07/2015 12/07/2015	BKH3298	DATA PROCESSING
5721	**CDW GOVERNMENT INC**		**26.88**	**1** Transactions		

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5974	**CENTER POINT ENERGY**						
	01-521-000-0000-6251	AP	17.94	5856799 1			UTILITY SERVICES - ELECTRICITY
				12/23/2015	12/23/2015		
	01-521-000-0000-6251	AP	17.94	5856795 9			UTILITY SERVICES - ELECTRICITY
				12/23/2015	12/23/2015		
5974	**CENTER POINT ENERGY**		**35.88**		**2** Transactions		
525	**CENTURYLINK**						
	01-521-000-0000-6203	AP	81.10	320 286 2801		314317616	TELEPHONE
				12/24/2015	12/24/2015		
525	**CENTURYLINK**		**81.10**		**1** Transactions		
4634	**FASTENAL COMPANY**						
	01-521-000-0000-6411	AP	8.31	SUPPLIES		61913	OPERATING SUPPLIES
				12/23/2015	12/23/2015		
4634	**FASTENAL COMPANY**		**8.31**		**1** Transactions		
4148	**JOINT POWERS WATER BOARD**						
	01-521-000-0000-6251	AP	48.18	SEWER FEES		820000078005	UTILITY SERVICES - ELECTRICITY
				12/01/2015	12/28/2015		
4148	**JOINT POWERS WATER BOARD**		**48.18**		**1** Transactions		
3501	**MAXIMUM SOLUTIONS INC**						
	01-521-000-0000-6260		3,150.00	ANNUAL MAINT RESERVATION 2016		18053	SOFTWARE OR SYSTEMS SUPPORT
3501	**MAXIMUM SOLUTIONS INC**		**3,150.00**		**1** Transactions		
507	**MIDWAY IRON & METAL CO INC**						
	01-521-000-0000-6301		352.25	STEEL FOR GATE 2016		297741	REPAIRS & MAINTENANCE
507	**MIDWAY IRON & METAL CO INC**		**352.25**		**1** Transactions		
3921	**OFFICE DEPOT**						
	01-521-000-0000-6411	AP	22.47	SUPPLIES 815987385001			OPERATING SUPPLIES
				12/30/2015	12/30/2015		
3921	**OFFICE DEPOT**		**22.47**		**1** Transactions		
1537	**WRIGHT COUNTY JOURNAL PRESS**						
	01-521-000-0000-6235	AP	129.69	DISPLAY AD WINTER PROGRAMS		439ET	PUBLICATIONS & BROCHURES
				12/27/2015	12/27/2015		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1537	**WRIGHT COUNTY JOURNAL PRESS**		**129.69**	**1** Transactions		
521	**DEPT Total:**		**3,854.76**	**PARKS**	**9 Vendors**	**10 Transactions**
1	**Fund Total:**		**222,078.45**	**GENERAL REVENUE FUND**		**109 Transactions**

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230	DEPT			JAIL CANTEEN			
1349	**CORPORATE PAYMENT SYSTEMS**						
	02-230-000-0000-6801	AP	477.44	AMAZON.COM			JAIL CANTEEN EXPENDITURES
				12/18/2015	12/18/2015		
	02-230-000-0000-6801	AP	659.68	NA.ORG			JAIL CANTEEN EXPENDITURES
				12/29/2015	12/29/2015		
1349	**CORPORATE PAYMENT SYSTEMS**		**1,137.12**		**2** Transactions		
230	**DEPT Total:**		**1,137.12**	**JAIL CANTEEN**		**1 Vendors**	**2 Transactions**
2	**Fund Total:**		**1,137.12**	**RESERVES FUND**			**2 Transactions**

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
310	DEPT				HIGHWAY ADMINISTRATION		
	5721	**CDW GOVERNMENT INC**					
		03-310-000-0000-6203	AP	215.06	AIRWATCH MDM ANNUAL MAINT	BKH3298	TELEPHONE
					12/07/2015 12/07/2015		
	5721	**CDW GOVERNMENT INC**		**215.06**	**1** Transactions		
	3921	**OFFICE DEPOT**					
		03-310-000-0000-6409	AP	33.77	OFFICE SUPPLIES 011216	815987280	OFFICE SUPPLIES
		03-310-000-0000-6409	AP	57.89	OFFICE SUPPLIES 011216	815987360	OFFICE SUPPLIES
	3921	**OFFICE DEPOT**		**91.66**	**2** Transactions		
	1383	**WRIGHT HENNEPIN COOP ELEC ASSN**					
		03-310-000-0000-6385	AP	22.95	DATA RM SEC ALARM 011216	5014631400	DATA PROCESSING
	1383	**WRIGHT HENNEPIN COOP ELEC ASSN**		**22.95**	**1** Transactions		
310	**DEPT Total:**			**329.67**	**HIGHWAY ADMINISTRATION**	**3 Vendors**	**4 Transactions**
320	DEPT				HIGHWAY ENGINEERING		
	1349	**CORPORATE PAYMENT SYSTEMS**					
		03-320-000-0000-6338	AP	185.00	UNIVERSITY OF MN		CONFERENCES & MEETINGS
					12/05/2015 12/05/2015		
	1349	**CORPORATE PAYMENT SYSTEMS**		**185.00**	**1** Transactions		
	1029	**NATIONAL ASSN OF CTY ENGINEERS**					
		03-320-000-0000-6338		595.00	ANNUAL CONF. CHAD H. 011216	HAUSMANN	CONFERENCES & MEETINGS
	1029	**NATIONAL ASSN OF CTY ENGINEERS**		**595.00**	**1** Transactions		
320	**DEPT Total:**			**780.00**	**HIGHWAY ENGINEERING**	**2 Vendors**	**2 Transactions**
330	DEPT				HIGHWAY MAINTENANCE		
	1075	**BUFFALO/CITY OF**					
		03-330-000-0000-6543	AP	13.00	LIGHT ON CR 34 011216	09190000	TRAFFIC SIGNALS
	1075	**BUFFALO/CITY OF**		**13.00**	**1** Transactions		
	1817	**COMPASS MINERALS AMERICA INC**					
		03-330-000-0000-6533	AP	11,006.76	SALT 011216	71428523	DEICING MATERIALS
		03-330-000-0000-6533	AP	5,444.17	SALT 011216	71429381	DEICING MATERIALS

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1817	**COMPASS MINERALS AMERICA INC**		**16,450.93**	**2** Transactions		
609	**DESIGN ELECTRICAL INC-COLD SPRING E**					
	03-330-000-0000-6543	AP	65.00	SIGNAL REPAIR 011216	1561	TRAFFIC SIGNALS
	03-330-000-0000-6543	AP	65.00	SIGNAL REPAIR 011216	1561	TRAFFIC SIGNALS
609	**DESIGN ELECTRICAL INC-COLD SPRING E**		**130.00**	**2** Transactions		
7338	**GOPHER STATE ONE CALL**					
	03-330-000-0000-6543	AP	92.80	LOCATES 011216	153792	TRAFFIC SIGNALS
7338	**GOPHER STATE ONE CALL**		**92.80**	**1** Transactions		
97	**KLATT TRUE VALUE ELECTRIC**					
	03-330-000-0000-6539	AP	106.20	TO RUN ATTACHMENT-HWY48 011216	58938	TRAFFIC CONTROL
97	**KLATT TRUE VALUE ELECTRIC**		**106.20**	**1** Transactions		
330	**DEPT Total:**		**16,792.93**	**HIGHWAY MAINTENANCE**	**5 Vendors**	**7 Transactions**
340	DEPT			HIGHWAY SHOP MAINTENANCE		
6156	**AMERIPRIDE SERVICES**					
	03-340-000-0000-6411		47.63	SHOP SUPPLIES JAN 5 011216	0734541	OPERATING SUPPLIES
	03-340-000-0000-6599		11.68	RUGS WEEK JAN 5 011216	0734541	BUILDING MAINTENANCE-P.W.BLDG.
6156	**AMERIPRIDE SERVICES**		**59.31**	**2** Transactions		
4858	**BUFFALO AUTO VALUE**					
	03-340-000-0000-6411	AP	6.40	SHOP SUPPLY 011216	82096722	OPERATING SUPPLIES
	03-340-000-0000-6571	AP	244.85	BATTERIES 011216	82097871	BATTERIES
	03-340-000-0000-6571	AP	247.98	BUFFALO AUTO PARTS-PARK 011216	82098844	BATTERIES
	03-340-000-0000-6571	AP	94.95	BUFFALO AUTO VALUE-P&Z 011216	82098867	BATTERIES
	03-340-000-0000-6571	AP	169.90	BATTERIES 011216	82099012	BATTERIES
4858	**BUFFALO AUTO VALUE**		**764.08**	**5** Transactions		
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**					
	03-340-000-0000-6563	AP	1,301.30	DIESEL FUEL 011216	6204001	DIESEL
	03-340-000-0000-6563	AP	1,182.32	DIESEL FUEL 011216	6204042	DIESEL
	03-340-000-0000-6563	AP	1,028.30	DIESEL FUEL 011216	6302221	DIESEL
	03-340-000-0000-6563	AP	6,736.14	DIESEL FUEL 011216	8103016	DIESEL
	03-340-000-0000-6564	AP	5,823.46	UNLEADED FUEL 011216	8103016	UNLEADED GASOLINE
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**		**16,071.52**	**5** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1925	**CHAMBERLAIN OIL CO**					
	03-340-000-0000-6568	AP	20.00	DRUMS 011216	152084	OIL, LUBES
	03-340-000-0000-6569	AP	499.95	ANTI FREEZE 011216	152084	ANTIFREEZE
1925	**CHAMBERLAIN OIL CO**		**519.95**	**2** Transactions		
2206	**CK SEPTIC SERVICE & TOILET RENTAL LL**					
	03-340-000-0000-6597	AP	95.00	PUMP HOLDING TANK 011216	1937	BUILDING MAINTENANCE-OUTLYING SHO
2206	**CK SEPTIC SERVICE & TOILET RENTAL LL**		**95.00**	**1** Transactions		
1783	**CNH INDUSTRIAL CAPITAL PRODUCTIVITY**					
	03-340-000-0000-6574	AP	34.50	5043931119101198-PARTS 011216	ID21949	REPAIR PARTS
	03-340-000-0000-6574	AP	12.32	TRUEMAN WELTERS-PARKS 011216	ID24219	REPAIR PARTS
1783	**CNH INDUSTRIAL CAPITAL PRODUCTIVITY**		**46.82**	**2** Transactions		
438	**COTTENS INC**					
	03-340-000-0000-6574	AP	7.82	REPAIR PARTS 011216	568644	REPAIR PARTS
	03-340-000-0000-6574	AP	45.30	REPAIR PARTS 011216	568876	REPAIR PARTS
	03-340-000-0000-6574	AP	5.98	PARTS-REST OF DEC INVS 011216	569042	REPAIR PARTS
	03-340-000-0000-6574	AP	23.60-	RETURN PARTS 011216	569120	REPAIR PARTS
438	**COTTENS INC**		**35.50**	**4** Transactions		
1118	**CULLIGAN OF BUFFALO**					
	03-340-000-0000-6596		143.30	FR LAKE SOFTENER ACCOUN 011216	173095103896	UTILITIES-OUTLYING SHOPS
	03-340-000-0000-6596		156.95	MAPLE LK SOFTENER ACCOU 011216	173102549511	UTILITIES-OUTLYING SHOPS
1118	**CULLIGAN OF BUFFALO**		**300.25**	**2** Transactions		
5018	**FORCE AMERICA INC**					
	03-340-000-0000-6574	AP	336.70	PARTS 011216	1013202	REPAIR PARTS
5018	**FORCE AMERICA INC**		**336.70**	**1** Transactions		
2812	**GRAINGER**					
	03-340-000-0000-6597	AP	61.20	SHOP LIGHTS OTSEGO 011216	9920943397	BUILDING MAINTENANCE-OUTLYING SHO
	03-340-000-0000-6574	AP	3.45	FUEL PUMP PARTS 011216	9923721360	REPAIR PARTS
2812	**GRAINGER**		**64.65**	**2** Transactions		
7360	**HOLIDAY**					
	03-340-000-0000-6564	AP	18.23	FUEL ACCT 027506658 011216	DEC H.S.	UNLEADED GASOLINE
7360	**HOLIDAY**		**18.23**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
4840	**INDELCO PLASTICS CORP**					
	03-340-000-0000-6574	AP	128.60	PARTS 011216	963906	REPAIR PARTS
4840	**INDELCO PLASTICS CORP**		**128.60**	**1** Transactions		
4884	**MCMASTER-CARR SUPPLY CO**					
	03-340-000-0000-6597	AP	176.16	BRINE BLDG HEATER 011216	46039575	BUILDING MAINTENANCE-OUTLYING SHO
4884	**MCMASTER-CARR SUPPLY CO**		**176.16**	**1** Transactions		
507	**MIDWAY IRON & METAL CO INC**					
	03-340-000-0000-6574		155.52	REPAIR PARTS 011216	297743	REPAIR PARTS
507	**MIDWAY IRON & METAL CO INC**		**155.52**	**1** Transactions		
600	**MORRIES PARTS & SERVICE GROUP**					
	03-340-000-0000-6574		269.58	REPAIR PARTS 011216	117663FO	REPAIR PARTS
	03-340-000-0000-6574	AP	201.39	MORRIES PARTS & SERV 011216	CS439769	REPAIR PARTS
	03-340-000-0000-6575	AP	1,146.45	MORRIES PARTS & SER-LBR 011216	CS439769	OUTSIDE LABOR
600	**MORRIES PARTS & SERVICE GROUP**		**1,617.42**	**3** Transactions		
595	**O'REILLY AUTO PARTS**					
	03-340-000-0000-6574	AP	92.99	REPAIR PART 011216	146298	REPAIR PARTS
595	**O'REILLY AUTO PARTS**		**92.99**	**1** Transactions		
926	**ROYAL TIRE INC**					
	03-340-000-0000-6570	AP	366.97	TIRES 011216	4-605103	TIRES
926	**ROYAL TIRE INC**		**366.97**	**1** Transactions		
3696	**RUNNING'S SUPPLY INC**					
	03-340-000-0000-6574		11.99	PART FROM MONTI STORE 011216	1419892	REPAIR PARTS
3696	**RUNNING'S SUPPLY INC**		**11.99**	**1** Transactions		
2474	**SIGN MAN OF MN INC/THE**					
	03-340-000-0000-6574	AP	54.00	PARTS-TRUCK NUMBERS 011216	7512	REPAIR PARTS
2474	**SIGN MAN OF MN INC/THE**		**54.00**	**1** Transactions		
888	**WASTE MANAGEMENT-TC WEST**					
	03-340-000-0000-6597		52.12	OTSEGO GARBAGE 011216	6875957	BUILDING MAINTENANCE-OUTLYING SHO
	03-340-000-0000-6599		535.43	PWB GARBAGE 011216	6876008	BUILDING MAINTENANCE-P.W.BLDG.
888	**WASTE MANAGEMENT-TC WEST**		**587.55**	**2** Transactions		

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340	**DEPT Total:**			**21,503.21**	**HIGHWAY SHOP MAINTENANCE**	**20 Vendors**	**39 Transactions**
380	DEPT				UNALLOCATED NON-HIGHWAY OPERAT		
	4500	**BUFFALO CLEANERS AND LAUNDERERS**					
		03-380-000-0000-6520	AP	45.00	JACKET REPAIRS 011216	8032	SAFETY PROGRAM & SUPPLIES
		03-380-000-0000-6520	AP	10.50	JACKET REPAIRS 011216	8496	SAFETY PROGRAM & SUPPLIES
	4500	**BUFFALO CLEANERS AND LAUNDERERS**		**55.50**	**2** Transactions		
	4848	**RUSSELL/JAMES**					
		03-380-000-0000-6520		125.00	STEEL TOE BOOT REIMBURS 011216		SAFETY PROGRAM & SUPPLIES
	4848	**RUSSELL/JAMES**		**125.00**	**1** Transactions		
380	**DEPT Total:**			**180.50**	**UNALLOCATED NON-HIGHWAY OPERAT**	**2 Vendors**	**3 Transactions**
3	**Fund Total:**			**39,586.31**	**ROAD AND BRIDGE FUND**		**55 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
480	DEPT			HUMAN SERVICES UNALLOCATED		
5721	**CDW GOVERNMENT INC**					
	11-480-000-0000-6899	AP	2,768.90	AIRWATCH MDM ANNUAL MAINT	BKH3298	HUMAN SERVICES EXP. DUMP FUND
				12/07/2015 12/07/2015		
5721	**CDW GOVERNMENT INC**		**2,768.90**	**1** Transactions		
1349	**CORPORATE PAYMENT SYSTEMS**					
	11-480-000-0000-6899	AP	35.47	AMAZON.COM		HUMAN SERVICES EXP. DUMP FUND
				12/03/2015 12/03/2015		
	11-480-000-0000-6899	AP	135.38	AMAZON.COM		HUMAN SERVICES EXP. DUMP FUND
				12/24/2015 12/24/2015		
	11-480-000-0000-6899	AP	46.98	QUAKEHOLD/READY AMERICA		HUMAN SERVICES EXP. DUMP FUND
				12/21/2015 12/21/2015		
	11-480-000-0000-6899	AP	283.68	AMAZON.COM		HUMAN SERVICES EXP. DUMP FUND
				12/22/2015 12/22/2015		
	11-480-000-0000-6899	AP	50.99	ETR		HUMAN SERVICES EXP. DUMP FUND
				12/18/2015 12/18/2015		
	11-480-000-0000-6899	AP	440.44	NIMCO		HUMAN SERVICES EXP. DUMP FUND
				12/22/2015 12/22/2015		
1349	**CORPORATE PAYMENT SYSTEMS**		**992.94**	**6** Transactions		
3417	**DATABANK IMX LLC**					
	11-480-000-0000-6899		41,787.00	ONBASE IMAGING ACTUAL COST	2016 45000348	HUMAN SERVICES EXP. DUMP FUND
3417	**DATABANK IMX LLC**		**41,787.00**	**1** Transactions		
480	**DEPT Total:**		**45,548.84**	**HUMAN SERVICES UNALLOCATED**	**3 Vendors**	**8 Transactions**
11	**Fund Total:**		**45,548.84**	**HUMAN SERVICES FUND**		**8 Transactions**

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393	DEPT			S.C.O.R.E.		
5067	**BEAUDRY PROPANE INC**					
	20-393-000-0000-6801		2,641.60	PROPANE DELIVERY 2016	696554	MISCELLANEOUS EXPENSE
5067	**BEAUDRY PROPANE INC**		**2,641.60**	**1** Transactions		
785	**MUELLER/CRAIG**					
	20-393-000-0000-6801	AP	104.17	REIMBURSE SUPPLIES 12/28/2015 12/28/2015		MISCELLANEOUS EXPENSE
785	**MUELLER/CRAIG**		**104.17**	**1** Transactions		
393	**DEPT Total:**		**2,745.77**	**S.C.O.R.E.**	**2 Vendors**	**2 Transactions**
20	**Fund Total:**		**2,745.77**	**WASTE MANAGEMENT FUND**		**2 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
161	DEPT			HIGHWAY BUILDING BOND PROCEEDS			
3952	**AUTUMN RIDGE LANDSCAPING INC**						
	34-161-000-0000-6605		28,500.00	PMT #2 HWY CONSTRUCTION		CP	HIGHWAY BUILDING
				11/30/2015	11/30/2015		
3952	**AUTUMN RIDGE LANDSCAPING INC**		**28,500.00**		**1** Transactions		
4130	**AXEL H OHMAN INC**						
	34-161-000-0000-6605		183,777.50	PMT #2 HWY BUILDING		CP	HIGHWAY BUILDING
				11/30/2015	11/30/2015		
4130	**AXEL H OHMAN INC**		**183,777.50**		**1** Transactions		
4128	**CENTRAL MN FABRICATION INC**						
	34-161-000-0000-6605		570,670.06	PMT #3 HWY BUILDING		CP	HIGHWAY BUILDING
				11/30/2015	11/30/2015		
4128	**CENTRAL MN FABRICATION INC**		**570,670.06**		**1** Transactions		
3954	**DONLAR CONSTRUCTION COMPANY**						
	34-161-000-0000-6605		24,962.78	PMT #3 HWY BUILDING		CP	HIGHWAY BUILDING
				11/30/2015	11/30/2015		
3954	**DONLAR CONSTRUCTION COMPANY**		**24,962.78**		**1** Transactions		
3957	**E2 ELECTRICAL SERVICES INC**						
	34-161-000-0000-6605		174,015.93	PMT #4 HWY BUILDING		CP	HIGHWAY BUILDING
				11/30/2015	11/30/2015		
3957	**E2 ELECTRICAL SERVICES INC**		**174,015.93**		**1** Transactions		
4140	**FABCON PRECAST LLC**						
	34-161-000-0000-6605		114,950.00	PMT #2 HWY BUILDING		CP	HIGHWAY BUILDING
				11/30/2015	11/30/2015		
4140	**FABCON PRECAST LLC**		**114,950.00**		**1** Transactions		
3503	**HAGEN, CHRISTENSEN & MCILWAIN ARCH**						
	34-161-000-0000-6605	AP	14,587.00	DESIGN DEVELOPMENT NOV 2015		1410614	HIGHWAY BUILDING
				12/09/2015	12/09/2015		
	34-161-000-0000-6605	AP	19.34	PROFESSIONAL FEES		1410614	HIGHWAY BUILDING
				12/09/2015	12/09/2015		
3503	**HAGEN, CHRISTENSEN & MCILWAIN ARCH**		**14,606.34**		**2** Transactions		
4164	**J&B EQUIPMENT COMPANY**						

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	34-161-000-0000-6605		80,797.50	PMT #1 HWY BUILDING 11/25/2015 11/25/2015	CP	HIGHWAY BUILDING
4164	**J&B EQUIPMENT COMPANY**		**80,797.50**	**1** Transactions		
4142	**MAXX STEEL ERECTORS INC**					
	34-161-000-0000-6605		86,569.70	PMT #2 HWY BUILDING	CP	HIGHWAY BUILDING
4142	**MAXX STEEL ERECTORS INC**		**86,569.70**	**1** Transactions		
4165	**MULCAHY NICKOLAUS LLC**					
	34-161-000-0000-6605		9,574.10	PMT #1 HWY BUILDING	CP	HIGHWAY BUILDING
4165	**MULCAHY NICKOLAUS LLC**		**9,574.10**	**1** Transactions		
4167	**SUMMIT FIRE PROTECTION**					
	34-161-000-0000-6605		18,284.50	PMT #1 HWY BUILDING	CP	HIGHWAY BUILDING
4167	**SUMMIT FIRE PROTECTION**		**18,284.50**	**1** Transactions		
3960	**WEIDNER PLUMBING AND HEATING CO**					
	34-161-000-0000-6605		321,576.90	PMT #1 HWY CONSTRUCTION	CP	HIGHWAY BUILDING
3960	**WEIDNER PLUMBING AND HEATING CO**		**321,576.90**	**1** Transactions		
161	**DEPT Total:**		**1,628,285.31**	**HIGHWAY BUILDING BOND PROCEEDS**	**12 Vendors**	**13 Transactions**
165	DEPT			COMPLIANCE FUNDS		
3417	**DATABANK IMX LLC**					
	34-165-000-0000-6622		17,280.00	SS REMOTE EDMS MAINT 2016 01/01/2016 12/31/2016	45002423	EQUIPMENT PURCHASED
3417	**DATABANK IMX LLC**		**17,280.00**	**1** Transactions		
165	**DEPT Total:**		**17,280.00**	**COMPLIANCE FUNDS**	**1 Vendors**	**1 Transactions**
34	**Fund Total:**		**1,645,565.31**	**CAPITAL IMPROVEMENTS FUND**		**14 Transactions**
	Final Total:		**1,956,661.80**	**140 Vendors**	**190 Transactions**	

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Recap by Fund

Fund	Amount	Name
1	222,078.45	GENERAL REVENUE FUND
2	1,137.12	RESERVES FUND
3	39,586.31	ROAD AND BRIDGE FUND
11	45,548.84	HUMAN SERVICES FUND
20	2,745.77	WASTE MANAGEMENT FUND
34	1,645,565.31	CAPITAL IMPROVEMENTS FUND
All Funds	1,956,661.80	Total

Approved by, ...

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