

WRIGHT COUNTY BOARD
AGENDA
JANUARY 26, 2016

Interpreter Services for the hearing impaired will be provided upon written request.

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 1-19-16

Documents: [2016-01-19 WRIGHT COUNTY BOARD MINUTES \(INFO\).PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Refer To Personnel Committee Revisions To Wright County Personnel Policy 512 Personal Appearance Of Employees

Documents: [1.26.16 CONSENT REFER TO PERS CMTE PERSONNEL POL 512.PDF](#)

B. AUDITOR/TREASURER

1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of \$377,214.54 With 115 Vendors And 178 Transactions.

Documents: [AGENDA 1-26 CONSENT CLAIMS.PDF](#)

C. HEALTH & HUMAN SERVICES

1. Position Replacement
 - A. Accounting Clerk
 - B. Office Technician I
 - C. Social Worker

Documents: [2016-01-26 WC REQUEST FOR BOARD ACTION - AC.PDF](#), [2016-01-26 WC REQUEST FOR BOARD ACTION - OT I.PDF](#), [2016-01-26 WC REQUEST FOR BOARD ACTION - SW.PDF](#)

V. TIMED AGENDA ITEMS

VI. 9:05 A.M. BOB HIIVALA, AUDITOR/TREASURER

1. Approve City Of Monticello Tax Forfeit Land Resolution

Documents: [AGENDA 1-26 TAX FORFEIT RESOLUTION.PDF](#), [AGENDA 1-26 MONTICELLO - RESOLUTION RE AUTH PUBLIC USE.PDF](#)

VII. 9:07 A.M. TIM DAHL, RISK MANAGER

1. Request Permission To Attend An Out Of State Conference June 5th-8th, 2016. The Conference Was Approved In The 2016 Budget Process.

Documents: [REQUEST FOR BOARD ACTION.PDF](#)

VIII. 9:10 A.M. MARC MATTICE, DIRECTOR OF PARKS AND RECREATION

1. Adopt Three Separate Resolutions Authorizing Signatures Of Contract

And Agreements Related To Grant Awards Through The Parks And Trails Legacy Program.

- A. Bertram Chain Of Lakes Phase 10 - Acquisition
- B. Bertram Chain Of Lakes Phase 1 - Development
- C. Robert Ney Park - Outdoor Recreation/Environmental Specialist.

2. Update On Demolition, Removal And Cleanup Of Allone Potter's Life Estate At Robert Ney Regional Park. Acknowledge Estimates, Discuss Alternatives And Take Appropriate Actions.

3. January 11, 2016 Wright County Parks Commission Meeting Minutes; No Action Requested.

Documents: [1-26-16 AGENDA ITEM.PDF](#), [2016 PARK LEGACY FUNDING RESOLUTIONS.PDF](#), [1-11-16 PC MEETING MINUTES.PDF](#)

IX. ITEMS FOR CONSIDERATION - NONE

X. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

XI. ADJOURNMENT

XII. NOTE: COMMITTEE OF THE WHOLE MEETING AT 10:30 A.M. RE: AUDIT ENTRANCE

XIII. CLAIMS LISTING

Documents: [AUDIT LIST FOR BOARD 1-26-2016.PDF](#)

INFORMATIONAL

WRIGHT COUNTY BOARD
MINUTES
JANUARY 19, 2016

The Wright County Board met in regular session at 9:00 A.M. with Husom, Sawatzke, Daleiden, Potter and Borrell present.

MINUTES

Husom moved to approve the 1-12-16 County Board Minutes as presented, seconded by Potter. The motion carried 5-0.

AGENDA

Potter moved to approve the Agenda, seconded by Daleiden. The motion carried 5-0.

CONSENT AGENDA

On a motion by Borrell, second by Daleiden, all voted to approve the Consent Agenda:

- A. AUDITOR/TREASURER
 - 1. Approve Renewal of 2016 Tobacco Licenses for:
 - A. City of Albertville: Albertville Tobacco and Vapor
 - B. City of Cokato: 4-Way Liquors, LLC.
- B. INFORMATION TECHNOLOGY
 - 1. Refer to Technology Committee:
 - A. Board video streaming update
 - B. Land Records Onbase Conversion
 - C. Onbase Upgrade
 - D. Potential fiber expansion to Historical Society - Project Initiation Example
 - E. Wireless upgrade status
 - F. Email archiving retention update
- C. SHERIFFS OFFICE
 - 1. Refer Sheriff Department Reorganizational Plan To Personnel Committee

TIMED AGENDA ITEMS

BOB HIIVALA – AUDITOR/TREASURER

Adopt Resolution Establishing an Absentee Ballot Board

Daleiden moved to adopt Resolution #16-04, seconded by Husom, carried 5-0 on a roll call vote.

Claims

On a motion by Potter, second by Daleiden, all voted to approve the claims as listed in the abstract, subject to audit, for a total of \$359,199.92 with 188 vendors and 295 transactions.

ITEMS FOR CONSIDERATION

1-13-16 BUILDING COMMITTEE MINUTES

On a motion by Potter, second by Daleiden, all voted to approve the Building Committee Minutes and recommendations. The Building Committee Minutes follow:

1. Nursing Mothers Room

An event occurred recently that brought the access and location of the current Nursing Mother's rooms to the attention of Administration. Presently as set up access needs to be provided through a card key, which allows the user to gain access into the wRight Choice area. There currently is no Nursing Mothers area available to the public.

Hatfield provided a floor plan identifying the current location of the Nursing Mother's Rooms. Presently there are two rooms used for this purpose that are located within the wRight Choice area. In order to access these rooms you need to have card key access into wRight Choice. Hatfield noted that there is another door that allows access

1-13-16 Building Committee Minutes (cont.):

to the first Nursing Mother's room which is located before the card key access door, this door is currently set in a lock mode.

Recommendation: Direct Staff to set the locked door into unlock mode, move existing signage to new access area; provide additional directional signage; and provide a suggestion box for occupants to provide feedback to assist in accommodating the needs of those that utilize the room.

2. Annex Custodial Closet

Hatfield stated that that he would like to look at providing handicap accessibility into the public restrooms located on the first floor of the annex. This could be accomplished by converting the current custodial closet adjacent to the men's restroom. Preference would be to demo both restrooms along with the closet to create two handicap accessible restrooms. Discussed the option of having the closet become a family ADA complaint restroom and leaving the other two as is. The Committee then visited the area.

Recommendation: Direct Staff to gather information on options and costs and then bring those back to the Committee.

3. Lakeview Apartment Parking

Mr. Belsaas, a tenant of Lakeview Apartments, had contacted Administration and Commissioner Sawatzke with his concerns regarding parking for the Lakeview Apartment residents. Mr. Belsaas was informed this matter would be directed to the building Committee and that he was invited to attend if he desired. The City of Buffalo had also been contacted and advised of the meeting. Neither were present. The concern raised by Mr. Belsaas, is the lack of designated parking for Lakeview Apartments. The Committee reviewed the layout of the parking areas surrounding both the library and government center; the ownership of those areas; and the history of the parking situation.

Recommendation: Direct Staff to send notification to the tenants and owner of Lakeview Apartments that there is public parking available to them located within the City of Buffalo's public parking lot, southeast of the library. (End of 1-13-16 Building Committee Minutes)

TIMED ITEMS**BRIAN ASLESON, CHIEF DEPUTY ATTORNEY**Approve of Retaining Paul Bakken and Dwight Dahlen to Perform Appraisals for Purposes of Tax Court.

Asleson explained the process for scheduling tax court cases has changed. An earlier deadline includes notifying parties of any expert witnesses, so the County is finding it necessary to hire professionals earlier in the process. Funding is from the Professional Services line item. Daleiden moved to approve the request to retain Paul Bakken and Dwight Dahlen to perform appraisals for tax court. The motion was seconded by Potter and carried 5-0.

ITEMS FOR CONSIDERATION**1-13-16 PERSONNEL MINUTES**

Husom moved to approve the Minutes, seconded by Daleiden, and carried 5-0. The Personnel Committee Minutes follow:

1. Personnel Policy 506 Business Related Expense Reimbursement

Propose revisions to Policy 506 to provide clarification regarding calculating eligible mileage for reimbursement including deducting normal commute miles. Revised policy will be effective March 1, 2016 to allow time to train supervisors.

Recommendation: Recommend proposed revisions to Policy 506 Business Related Expense Reimbursement to the County Board for approval on January 19, 2016 (effective March 1, 2016).

2. Motor Pool Vehicle Usage Procedures

Propose consolidating HHS and County operating procedures. Proposed revisions provide clarification regarding motor pool vehicle usage and combine language of both procedures to create one procedure for all County employees. Revised procedures will be effective upon board approval (January 19, 2016)

1-13-16 Personnel Committee Minutes (cont.):

Recommendation: Recommend proposed revisions to Motor Pool procedures to the County Board for approval on January 19, 2016.

(End of 1-13-16 Personnel Committee Minutes)

SEAN RILEY, PLANNING & ZONING ADMINISTRATORAddress FEMA Mapping Project To Proceed With The Revised Preliminary Study Or To Move Forward With The County-Wide Appeal Period.

Correspondence was received from FEMA relating to Preliminary copies which FEMA provided in 2011 of the Flood Insurance Rate Map and Flood Insurance Study for Wright County and Incorporated Areas. The letter reflects that in 2011, the project was placed on hold due to the expiration of FEMA's Map Modernization Program. The project resumed under FEMA's Risk MAP Program in 2013. At meetings held, County officials and three communities expressed desire to have FEMA study identified lakes that were not mapped during the preliminary study. These Lakes include Anne, Beebe, Carrigan, Emma, Fish, Foster, French, Indian, Mary, Pleasant, Rice, Rock, Schmidt, Sylvia (East & West), and Twin (North and South). A hydraulic analysis was performed and draft work maps mailed in 2014. The intent of the draft work map mailing is to provide the impacted communities the opportunity to review the updated flood risk not included in the original preliminary study. Since the mailing, County officials have engaged FEMA with comments on the delineation of some lakes and expressed second thoughts on whether to proceed with the revised preliminary study. FEMA said that in 2015, Commissioners were to decide on whether to proceed with the revised Preliminary Study or enter into the County-wide appeal period without the map updates. The letter requests the County reply with a decision to proceed with the Revised Preliminary Study or move forward with the County-wide appeal period by 1-22-16. If no response is received, FEMA will initiate the statutory 90-day appeal period without including the revisions.

At today's County Board Meeting, Riley distributed a map reflecting the current flood plain, flood insurance claims, and revised preliminary lakes. He stated the Board should make a decision on whether to include the referenced Lakes on the map and have the maps redone. FEMA has indicated a willingness to provide additional time to the County. Riley stated the appeal process is a part of the overall Map Modernization Project. Once a decision is made to move forward, the appeals process is done. If the County wants to include additional lakes, then the preliminary maps must be updated before moving forward with the appeals process.

Borrell made a motion to request a 30-day extension from FEMA. If the extension is not granted, then to proceed without revisions. If an extension is granted by FEMA, Riley should immediately contact lake associations, cities, and townships one final time for input, giving them a deadline of 21 days from now. The motion was seconded by Husom and carried 5-0.

Accept the findings and recommendation of the Planning Commission to accept the zoning amendments as follows:

ADD THE FOLLOWING TO SECTION 762.2 Solar Energy Farms Requirements and Standards:

Solar Energy Farms and Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

ADD THE FOLLOWING TO SECTION 762.3 Solar Energy Systems Requirements and Standards

Solar Energy Systems will be considered by the Planning Commission on restricted parcels of land zoned General Agricultural (AG).

This item was laid over from the last County Board Meeting, allowing staff to compile information as requested by the Board. Riley distributed material relating to an eight-section area of Buffalo Township and Rockford Township. The sampling included information on entitlements and restrictions. Also distributed was information on the number of entitlements remaining by township. Discussion involved what the maps reflected and various scenarios.

Daleiden questioned whether cities and townships (that are in charge of their Planning & Zoning) can be more restrictive than the County. Riley said cities stand on their own. Townships can elect to do their own Planning &

Zoning and can then be more restrictive by adopting land use regulations. It involves a process and there must be a basis for it.

Don Schmidt, Buffalo Township Supervisor, said Buffalo Township is opposed to solar projects being allowed on restricted parcels. He plans to pursue the option of Buffalo Township implementing a moratorium on solar energy farms. He referenced discussion at the Planning Commission level on restricted parcels (restricted due to a portion of the land being mortgaged) and said those situations are rare. Schmidt served on the Planning Commission and could only recall two times with that situation. Schmidt said this is a farming community. Solar farms have other opportunities through the CUP process. Schmidt referenced comments made at the Planning Commission on commodity farming prices, and said it is not the County's obligation to add Ordinance amendments because of hard times. He asked whether the County will cater to every enterprise. Schmidt said residents in Buffalo Township spoke loudly that they are opposed. If this comes to fruition, he did not feel there would be much agricultural land remaining. He asked the County Board to look at the short and long term ramifications while making their decision.

Tom Kleist, Buffalo Township, asked that the County Board take their time reviewing the ordinance amendments and do it correctly. Farmers are concerned with the possibility of solar farms being allowed on restricted land. He said farmers are having a hard time finding land to farm. Land is being purchased at a higher price than what it typically sells for. Kleist said the Aurora project does not provide benefit to Buffalo Township. He asked the County Board how much land they are prepared to take out of agriculture for this purpose.

Sawatzke responded that solar would generate more tax benefit compared to agriculture. Both provide a good tax base as they require very little services. He stated the topic of solar farms came up quickly and the County Board has not had the discussion relative to land being taken out of agricultural production.

Gordy Simonson, Solar Stone, reiterated statements made at the last County Board Meeting regarding Xcel Energy's footprint along Highway 12 and I-94 (about 10% of the County from a geographic standpoint). He said that substations have limited capacity and upgrades are expensive. Those upgrades would be the responsibility of the developer, which he stated is not financially feasible. Simonson said that with regard to capacity, negotiations with Xcel Energy resulted in a cap of 1 megawatt (approximately 5 acres) for any solar farm project applications effective 9-25-15. It was also negotiated that projects with 5 megawatts or less would be accepted for any project applications submitted prior to 9-25-15. Simonson mentioned the other solar garden projects that Solar Stone is working on in Minnesota. In Sartell, Big Lake, and Scandia, 5 megawatt projects have been approved using non-prime agricultural land. In Chisago City, a 3 megawatt project is proposed on a new jail site. Simonson said the project in Cokato can be 5 megawatts but setbacks will need to be met because of the land (lake, slough, and wetland).

Simonson said the best way to predict the future is to look at the past. He referenced the onset of wireless technology and cell towers, and the process to get that permitted with cities. Since that time, digital has been implemented. With regard to the solar industry, he said solar panels are currently 20% effective. Efficiencies will need to catch up with this technology over time as well. Simonson said there is a fundamental decentralization on how power is produced and delivered, moving from oil based to a renewable economy. The City of Waverly recently approved a bi-megawatt site, and that site will service 80% residential. He viewed this as residents being given an opportunity and making the right decision.

Sawatzke referenced the Xcel Energy footprint, which Simonson estimated at about 10% of the County. With 18 townships in the County, that would equate to about 2-3 townships being impacted. He supports giving more weight to the input of those townships impacted. Sawatzke responded to Simonson's comments on cell phone towers. Sawatzke said he was serving on the County Board at that time. The County Board took action to require cell phone towers to provide common usage (co-location). The Board also reviewed proposed locations and took action to protect itself. Cell phone towers are not allowed on restricted parcels.

Daleiden made a motion to table the issue for 30 days to provide the townships an opportunity to put in more restrictive language if that is their preference. Daleiden then withdrew his motion.

Discussion followed on the ability of townships to implement a moratorium. The moratorium could be imposed for one year, which would provide a township time for further review. Greg Kryzer, Assistant County Attorney, said a codification to the Ordinance requires a 10-day public notice.

Borrell made a motion to pass the Zoning Ordinance Amendments. The Amendments would not be effective for 60 days. This would allow a township time to implement a moratorium if desired. He said the townships in his District are supportive of solar gardens. Approval allows solar companies the advantage to move forward with planning. Borrell amended the motion to be effective for 60 days from 2-08-16. The motion failed for lack of a second.

Husom made a motion to table this issue for 60 days, seconded by Potter, and carried 5-0. This will allow Buffalo Township an opportunity to implement a moratorium if so desired. County staff was asked to provide assistance to the Township in this process where feasible. This issue will come back to the first County Board Meeting following 60 days from 1-19-16. The motion carried 5-0.

ITEMS FOR CONSIDERATION

1-13-16 WAYS & MEANS COMMITTEE MINUTES

Husom moved to approve the Minutes, seconded by Daleiden, and carried 5-0. The Ways & Means Committee Minutes follow:

1. Motor Pool Year End Recap (Laid over from 11/18/15)

Vergin provided updated information through the end of 2015, as requested from the meeting of November 18, 2015. Discussion included the comparison of the cost to operate the motor pool versus the IRS mileage rate, and the rate of reimbursement by the County. Discussed if at this time it would be appropriate to consider the addition of vehicles to the motor pool.

Recommendation:

Direct Staff to seek additional information on the costs incurred by other departments within the County that have their own vehicles. Costs should include all operating costs, including depreciation and insurance. Compare those costs to the costs of operating the motor pool. Bring the findings back to Committee in late February.

(End of 1-13-16 Ways & Means Committee Minutes)

STATE OF THE CITIES LUNCHEON

Potter moved to authorize attendance on 1-26-16 at 11:30 A.M., City of St. Michael City Center. The motion was seconded by Husom and carried 5-0.

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

None.

The meeting adjourned at 11:00 A.M.

WRIGHT COUNTY REQUEST FOR BOARD ACTION

Req. Agenda Time:		Board Meeting Date:	1-12-16	Consent Agenda:	X
Amt. of Time Required:		Item For Consideration:			
Auditor-Treasurer's Office		Board Action Requested:			
Originating Department/Service		Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of \$377,214.54 with 115 Vendors and 178 Transactions.			
Requestor's Signature					
Reviewed By/Date					
Background/Justification:					
Previous Action On Request/Other Parties Advised:					
Date/Time Received In Administration Office:	County Attorney Review/Date:	Financial Implications: \$			
County Coordinator/Date	Administrative Recommendation: Approval Denial No Recommendation	Budgeted: Yes No			
		Funding: Levy Other			
Comments:			Comments:		

WRIGHT COUNTY REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: 01/26/2016 **CONSENT AGENDA:** X

AMT. OF TIME REQUIRED: ITEM FOR CONSIDERATION: Position Replacement

HEALTH & HUMAN SERVICES
ORIGINATING DEPARTMENT/SERVICE

X 
REQUESTOR'S SIGNATURE

1/15/16
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Request to fill the Accounting Clerk position in the Fiscal, Technology and Support unit.

BACKGROUND/JUSTIFICATION:

Kate Dahl has accepted a promotion to an Accounting Technician effective January 18, 2016. Kate's replacement will be responsible daily cash receipts, customized living tools, cost effective insurance determinations, support processes for MA Estate Collections, and other accounts receivable tasks.

COUNTY ATTORNEY
REVIEW DATE:

FINANCIAL
IMPLICATIONS: \$ _____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE
RECOMMENDATION:
 APPROVAL
 DENIAL
 NO RECOMMENDATION

BUDGETED: _____
YES NO

FUNDING: _____
LEVY OTHER

COMMENTS:

COMMENTS:

WRIGHT COUNTY REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: 1-26-2016 **CONSENT AGENDA:** X

AMT. OF TIME REQUIRED: _____ **ITEM FOR CONSIDERATION:** _____

County Board

ORIGINATING DEPARTMENT/SERVICE

X 
REQUESTOR'S SIGNATURE

1/19/16
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Request for Office Technician I position in Health & Human Services be posted for a replacement candidate.

BACKGROUND/JUSTIFICATION:

This Office Technician I position resides in the Fiscal, Technology & Support Division of Health & Human Services and is being vacated by staff Amy Meyer effective ~~1/19/2016~~.

1/15/16 

	COUNTY ATTORNEY REVIEW DATE:	FINANCIAL IMPLICATIONS: \$ _____
COUNTY COORDINATOR/DATE:	ADMINISTRATIVE RECOMMENDATION: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DENIAL <input type="checkbox"/> NO RECOMMENDATION	BUDGETED: <u> X </u> _____ YES NO
		FUNDING: PMAPs and GRANTS LEVY OTHER

COMMENTS:

COMMENTS:

WRIGHT COUNTY REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: 1/26/16 CONSENT AGENDA: X

AMT. OF TIME REQUIRED: 1/4 hour ITEM FOR CONSIDERATION: Position replacement

County Board

ORIGINATING DEPARTMENT/SERVICE

Debra Swanson
REQUESTOR'S SIGNATURE

1/19/16
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Replace Social Worker due to resignation

Julie Ettrich

BACKGROUND/JUSTIFICATION:

This position is back-filling a Social Worker in the D.D. unit.

COUNTY ATTORNEY
REVIEW DATE:

FINANCIAL
IMPLICATIONS:
\$ _____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE
RECOMMENDATION:
 APPROVAL
 DENIAL
 NO RECOMMENDATION

BUDGETED: YES NO

FUNDING: PMAPs and
grants LEVY
OTHER

COMMENTS:

COMMENTS:

WRIGHT COUNTY

REQUEST FOR BOARD ACTION

Req. Agenda Time:	9:05 a.m.	Board Meeting Date:	1-26-16	Consent Agenda:	
Amt. of Time Required:	2 min.	Item For Consideration:			
Auditor-Treasurer's Office		Board Action Requested:			
Originating Department/Service		Approve City Of Monticello Tax Forfeit Land Resolution.			
Requestor's Signature					
Reviewed By/Date					
Background/Justification:					
Previous Action On Request/Other Parties Advised:					
Date/Time Received In Administration Office:	County Attorney Review/Date:	Financial Implications: \$			
County Coordinator/Date	Administrative Recommendation: Approval Denial No Recommendation	Budgeted: Yes No			
		Funding: Levy Other			
Comments:			Comments:		

RESOLUTION 16-

WHEREAS The City of Monticello has requested, via Resolution No. 2016-002, adopted by its City Council on January 11, 2016, that the Wright County Board of Commissioners (County Board) favorably recommend that the Minnesota Commissioner of Revenue convey to the City a tax forfeit parcel for use as follows:

155-183-000010 public right-of-way maintenance; and

WHEREAS The County Board finds that the proposed purpose is authorized by statute, law or local charter; and

WHEREAS The County Board finds that the proposed purpose qualifies as an authorized public use; and

WHEREAS The County Board finds that the proposed purpose will serve the public interest as much or more than returning the parcel to the tax rolls; and

WHEREAS Minnesota Statutes, Section 282.01, Subd. 1a.(e) provides that such conveyance to local government may occur, without monetary compensation or consideration, except as provided in Minnesota Statutes, Section 282.01, Subd. 1g., upon the favorable recommendation of the County Board;

NOW, THEREFORE, BE IT RESOLVED, That the Wright County Board of Commissioners hereby favorably recommends that the Minnesota Commissioner of Revenue convey to the City of Monticello by state deed the following tax forfeit property:

PID # 155-183-000010

WRIGHT COUNTY REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: X BOARD MEETING DATE: 01/26/16 CONSENT AGENDA: _____

AMT. OF TIME REQUIRED: _____ ITEM FOR CONSIDERATION: _____

ADMINISTRATION
ORIGINATING DEPARTMENT/SERVICE

X [Signature], Risk Manager
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Request permission to attend an out of state conference.

BACKGROUND/JUSTIFICATION:

Request permission to attend an out of state conference June 5-8th, 2016. The conference was approved in the 2016 budget process. The Public Risk Insurance Management Association (PRIMA) Conference will focus on Employee Benefits/Human Resources, Risk Financing, Enterprise Risk Management, Risk Management Leadership and Administration, Risk Control and Safety, and Workers Compensation. If attendance is approved the County will apply for a Scholarship to cover most of the cost related to the conference.

COUNTY ATTORNEY
REVIEW DATE:

FINANCIAL
IMPLICATIONS: \$ _____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE
RECOMMENDATION:

APPROVAL
 DENIAL
 NO RECOMMENDATION

BUDGETED:
 YES NO

FUNDING:
 LEVY OTHER

COMMENTS:

COMMENTS:

**WRIGHT COUNTY
REQUEST FOR BOARD ACTION**

REQ. AGENDA TIME: _____ **BOARD MEETING DATE:** 1-26-2016 **CONSENT AGENDA:** _____

AMT. OF TIME REQUIRED: 15 Minutes **ITEM FOR CONSIDERATION:** _____

PARKS
ORIGINATING DEPARTMENT/SERVICE

Marc Mattice
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

1. Adopt three separate resolutions authorizing signatures of contract and agreements related to grant awards through the Parks and Trails Legacy Program.
 - A. Bertram Chain of Lakes Phase 10 - Acquisition
 - B. Bertram Chain of Lakes Phase 1 - Development
 - C. Robert Ney Park - Outdoor Recreation/Environmental Specialist.

2. Update on demolition, removal and cleanup of Allone Potter's Life Estate at Robert Ney Regional Park. Acknowledge estimates, discuss alternatives and take appropriate actions.

3. January 11, 2016 Wright County Parks Commission Meeting Minutes; No Action Requested.

BACKGROUND/JUSTIFICATION:

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

1. As part of the October 20, 2015 Wright County Board of Commissioners Meeting, the Parks and Recreation Department was authorized to apply for funding for the listed projects. The Greater Minnesota Regional Parks and Trails Commission recommended funding for all three projects to the Minnesota Department of Natural Resource. To continue forward the MNDNR is requesting that Wright County adopt the attached resolutions as they prepare grant agreements. Marc Mattice, provided an update on funding as part of the December 15, 2016 regular Wright County Board of Commissioners Meeting.

2. On December 1, 2015 the Wright County Board of Commissioners authorized expending up to \$15,000 for demo and removal of a house, garage and outbuildings. Estimates for this work has been obtained and exceeds the dollar value authorized.

**DATE/TIME RECEIVED IN
ADMINISTRATION OFFICE:**

**COUNTY ATTORNEY
REVIEW DATE:**

**FINANCIAL
IMPLICATIONS: \$** _____

BUDGETED: _____
 YES NO

COUNTY COORDINATOR/DATE:

**ADMINISTRATIVE
RECOMMENDATION:**

APPROVAL
 DENIAL
 NO RECOMMENDATION

FUNDING: _____
 LEVY OTHER

COMMENTS:

COMMENTS:

RESOLUTION:

BE IT RESOLVED that Wright County act as legal sponsor for the Phase 10 Acquisition of Bertram Chain of Lakes Regional Park and that Marc Mattice; Director of Parks and Recreation is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of Wright County

BE IT FURTHER RESOLVED that Wright County has the legal authority to apply for financial assistance, and financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Wright County has not incurred any acquisition or development costs related to the project described in the application.

BE IT FURTHER RESOLVED that Wright County has or will acquire fee title or permanent easement over the land described in the site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the state, Wright County may enter into an contract with the State of Minnesota for the above-referenced project, and that Wright County certifies that it will comply with all applicable laws and regulations as stated in the grant contract including dedicating the park property for outdoor recreation into perpetuity.

NOW, THEREFORE BE IT RESOLVED that MARC MATTICE; DIRECTOR OF PARKS AND RECREATION is hereby authorized to execute such contracts as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the Board of Commissioners of Wright County on January 26, 2016.

SIGNED:

WITNESSED:

(Signature)

(Signature)

(Title) (Date)

(Title) (Date)

RESOLUTION:

BE IT RESOLVED that Wright County act as legal sponsor for the Phase 1 - Development of Bertram Chain of Lakes Regional Park and that Marc Mattice; Director of Parks and Recreation is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of Wright County

BE IT FURTHER RESOLVED that Wright County has the legal authority to apply for financial assistance, and financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Wright County has not incurred any acquisition or development costs related to the project described in the application.

BE IT FURTHER RESOLVED that Wright County has or will acquire fee title or permanent easement over the land described in the site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the state, Wright County may enter into an contract with the State of Minnesota for the above-referenced project, and that Wright County certifies that it will comply with all applicable laws and regulations as stated in the grant contract including dedicating the park property for outdoor recreation into perpetuity.

NOW, THEREFORE BE IT RESOLVED that MARC MATTICE; DIRECTOR OF PARKS AND RECREATION is hereby authorized to execute such contracts as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the Board of Commissioners of Wright County on January 26, 2016.

SIGNED:

WITNESSED:

(Signature)

(Signature)

(Title) (Date)

(Title) (Date)

BE IT RESOLVED that Wright County act as legal sponsor for the Robert Ney Regional Park – Outdoor Recreation/Environmental Program Specialist and that Marc Mattice; Director of Parks and Recreation is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of Wright County

BE IT FURTHER RESOLVED that Wright County has the legal authority to apply for financial assistance, and financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Wright County has not incurred any acquisition or development costs related to the project described in the application.

BE IT FURTHER RESOLVED that Wright County has or will acquire fee title or permanent easement over the land described in the site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the state, Wright County may enter into an contract with the State of Minnesota for the above-referenced project, and that Wright County certifies that it will comply with all applicable laws and regulations as stated in the grant contract including dedicating the park property for outdoor recreation into perpetuity.

NOW, THEREFORE BE IT RESOLVED that MARC MATTICE; DIRECTOR OF PARKS AND RECREATION is hereby authorized to execute such contracts as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the Board of Commissioners of Wright County on January 26, 2016.

SIGNED:

WITNESSED:

(Signature)

(Signature)

(Title) (Date)

(Title) (Date)

Parks Commission Minutes
January 11, 2016
6:00 P.M.

Members Present: DeMatties, Bergquist , Daleiden, Durst, Dibben, and Leckey

Staff Present: Marc Mattice; Parks Administrator
Brad Harrington; Parks Coordinator

Public Present: Jay Thompson; MORC
Graydon Betts; MORC

The first meeting of 2016 was called to order at 6:00 p.m. on January 11, 2016 with election of officers being the first order of business. The floor was opened for nominations for Chair, Vice Chair, and member appointment to the Bertram Chain of Lakes Advisory Council. Nominations were as follows:

- 1) Daleiden motioned to nominate Dibben for the position of Chair, seconded by Durst. All voted in favor.
- 2) Daleiden motioned to nominate Bergquist for the position of Vice Chair, seconded by Durst. All voted in favor.
- 3) Daleiden motioned to nominate Dibben as the appointed Parks Commissioner to the Bertram Chain of Lakes Advisory Council, seconded by Durst. All voted in favor.

On a motion by Bergquist and a second by Daleiden, all voted in favor of approving the November 16, 2016 Parks Commission minutes as presented.

On a motion by Daleiden and a second by Bergquist, all voted in favor of adopting the January 11, 2016 agenda as amended, with the inclusion of an update from MORC.

Jay Thompson and Graydon Betts, Representatives from the Minnesota Off Road Cyclists (MORC) and the trained Dirt Bosses for the Bertram Single Track Mountain Bike Trail provided the Parks Commission with a review of their 2015 work efforts and goals for 2016. This past summer they established an additional/improved single track trail on the south end of Long Lake and reconstructed the trail leading to the exit point. Both projects turned out well, and ride ability of the trail keeps improving with each project. They continued to be proactive with maintenance activities, such as brushing and trimming, and began grooming the trail for winter Fat Tire Biking. In 2016, the County has allocated \$8,000 for trail construction/improvements, and MORC is planning to match those funds. They are working on defining the areas of most concern for trail improvements and development in 2016. A few options were discussed which included completing the Esker portion of the trail, creating planned stacked loops to provide riders with a short option, or possibly continuing north along the east side of Long and Mud Lakes. Representatives also took note of the trail usage, stating the ridership at Bertram has grown dramatically as people have began talking about the trail and the improvements to the system. The International Mountain Biking Association has named Minneapolis/St. Paul as a ride center, and Bertram is considered one of the trails associated with this recognition.

Mattice and Harrington provided members with general updates.

1. Winter programs and equipment rentals: The first two weekends went well, with an average of 13 ski/snowshoe rentals per day, this activity that is both weather and condition dependent.

Programs are filling up with preregistration, and dog sledding is the next program, scheduled for January 15th and 16th.

2. Progress on self-guided recreation opportunities are being developed, and the goal is to kick off these activities in the spring with the focus being on seven different parks, including Collinwood, Schroeder, Beebe Lake, Bertram, Otsego, Clearwater/Pleasant, Robert Ney, and Stanley Eddy.
3. Partnership with City of Clearwater: A draft MOU was distributed for review and comment, and concerns related to length of term was discussed, as well as the review process with the County Attorney and Risk Manager.
4. Franklin Township: At this time, Wright County has been told that negotiations are slow between the Township and Landowner, and the Township expressed that they were pleased with the direction the board provided as part of the November meeting.

The Parks Commission took time to discuss Part III of the Strategic Plan for the Parks and Recreation Department. This section of the plan will provide direction toward park improvements, budgeting, projects, and programming. Members reviewed this information and requested to provide additional feedback at the next meeting because of the time that would be needed to sufficiently review this section of the plan. The goal will be to complete a draft of the entire plan prior to spring and allow for review by the Parks Commission at the May meeting, which will be followed by presentation to the County Board.

The Wright County Parks and Recreation Department has been notified that it has been awarded several grants. These grants are:

1. Bertram Chain of Lakes – Phase 10 Acquisition. The award was just over \$2.8 million for the purpose of acquiring the remaining 203 acres that relate directly to the passive-use park. This purchase will conclude the acquisition of the passive use of the park and leave 41 acres related to the athletic complex to be purchased.
2. Bertram Chain of Lakes – Phase 1 Development. This award of \$700,000 is intended to develop the park access road, parking facilities, beach access road, and restroom and changing facilities at the public beach, sanitary sewer, water, picnic shelter, hiking/ski trails and two trail bridges, and remodeling of the interior of the rental chalet. The goal will be to complete these projects over 2016 and 2017.
3. Connecting People to the Outdoors. This award of \$200,000, over State fiscal year 2016 and 2017, will be used for contracting with a specialist to work with the Connecting People to the Outdoors/ Outdoor Recreation Program. This is a joint project between Wright and Stearns County that will contract the services of an outdoor recreation programmer/environmental educator rather than hire as an employee. Wright County will administer the grant and be the fiscal agent. The first step in this process is to develop a contract agreement which details deliverables and outcomes.

The next meeting is scheduled for March 14, 2016 at 6:00 p.m.

The meeting was adjourned at 7:25 p.m.

*** WRIGHT COUNTY ***



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
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Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13	DEPT			COURT ADMINISTRATOR		
13621	CORE PROFESSIONAL SERVICES 01-013-000-0000-6261	AP	800.00	CR 15 774 ASSESSMENT 12/28/2015 12/28/2015		PROFESSIONAL SERVICES
13621	CORE PROFESSIONAL SERVICES		800.00		1 Transactions	
1511	HOWARD/JOLANTA 01-013-000-0000-6270		100.00	JV 15 6319 APPEARANCE 1/7/2016		COURT APPOINTED COUNSEL
1511	HOWARD/JOLANTA		100.00		1 Transactions	
2773	MILANA P TOLINS LLC 01-013-000-0000-6270		100.00	FA 15 2833 APPEARANCE	01/07/2016	COURT APPOINTED COUNSEL
2773	MILANA P TOLINS LLC		100.00		1 Transactions	
147	RAMACCIOTTI/FRANK 01-013-000-0000-6270		100.00	FA 13 6101 APPEARANCE 1/7/16		COURT APPOINTED COUNSEL
147	RAMACCIOTTI/FRANK		100.00		1 Transactions	
5741	RICHARDS/THOMAS W 01-013-000-0000-6270	AP	200.00	PR 15 5975 12/7/15 & 12/17/15		COURT APPOINTED COUNSEL
5741	RICHARDS/THOMAS W		200.00		1 Transactions	
13	DEPT Total:		1,300.00	COURT ADMINISTRATOR	5 Vendors	5 Transactions
25	DEPT			COURT SERVICES		
3702	ANOKA COUNTY FISCAL SERVICES 01-025-000-0000-6265	DTG	14,579.00	DEC 2015 JUV DET FEES 12/01/2015 12/01/2015	616861	DETENTION
3702	ANOKA COUNTY FISCAL SERVICES		14,579.00		1 Transactions	
17629	DOMINOS PIZZA BUFFALO 01-025-000-0000-6261	AP	37.35	TEEN COURT JURY MEALS 06/08/2015 06/08/2015		PROFESSIONAL SERVICES
	01-025-000-0000-6261		34.95	TEEN COURT JURY MEALS	2016	PROFESSIONAL SERVICES
17629	DOMINOS PIZZA BUFFALO		72.30		2 Transactions	
19621	ECM PUBLISHERS INC 01-025-000-0000-6235		39.00	SUBSCRIPTION 2016	1759	PUBLICATIONS & BROCHURES

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
19621	ECM PUBLISHERS INC			39.00		1 Transactions	
4085	MANAGING PEOPLE AT WORK 01-025-000-0000-6804			127.00	ANNUAL SUBSCRIPTION	2016	STAFF TRAINING
4085	MANAGING PEOPLE AT WORK			127.00		1 Transactions	
46490	MINNESOTA MONITORING 01-025-000-0000-6261	AP		612.25	ADULT EHM DEC 2015 12/01/2015	2034	PROFESSIONAL SERVICES
46490	MINNESOTA MONITORING			612.25		1 Transactions	
3998	PREMIER BIOTECH LABS LLC 01-025-000-0000-6263	AP		220.68	DEC 2015 RANDOM DRUG TESTING 12/01/2015	301353	RANDOM DRUG TESTING
3998	PREMIER BIOTECH LABS LLC			220.68		1 Transactions	
1538	WRIGHT COUNTY HIGHWAY DEPT 01-025-000-0000-6331	DTF		54.13	FUEL DEC 2015 12/01/2015		TRAVEL
1538	WRIGHT COUNTY HIGHWAY DEPT			54.13		1 Transactions	
25	DEPT Total:			15,704.36	COURT SERVICES	7 Vendors	8 Transactions
31	DEPT				COUNTY COORDINATOR		
19621	ECM PUBLISHERS INC 01-031-000-0000-6235			38.00	SUBSCRIPTION 2016	7795	PUBLICATIONS & BROCHURES
19621	ECM PUBLISHERS INC			38.00		1 Transactions	
2450	MACA 01-031-000-0000-6245			569.00	MEMBERSHIP COORDINATOR 2016	7460	MEMBERSHIPS, DUES & FEES
	01-031-000-0000-6245			231.00	MEMBERSHIP ASST COORD 2016	9753	MEMBERSHIPS, DUES & FEES
2450	MACA			800.00		2 Transactions	
1640	MCHRMA 01-031-000-0000-6245			50.00	MEMBERSHIP RENEW COORD 2016	7460	MEMBERSHIPS, DUES & FEES
1640	MCHRMA			50.00		1 Transactions	
3921	OFFICE DEPOT 01-031-000-0000-6411			26.09	SUPPLIES 817197508001	2016	OPERATING SUPPLIES

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-031-000-0000-6411		41.58	SUPPLIES 817197385001	2016	OPERATING SUPPLIES
3921	OFFICE DEPOT		67.67	2 Transactions		
31	DEPT Total:		955.67	COUNTY COORDINATOR	4 Vendors	6 Transactions
63	DEPT			IT (INFORMATIONAL TECHNOLOGY)		
2609	CENTURYLINK					
	01-063-000-0000-6203		74.65	763 682 1312	2016	TELEPHONE
2609	CENTURYLINK		74.65	1 Transactions		
1425	SHI INTERNATIONAL CORP					
	01-063-000-0000-6620		408.36	2FQ ONE LIC MAINT/SUPPORT 2016	4417286	COMPUTER OR SOFTWARE PURCHASES
1425	SHI INTERNATIONAL CORP		408.36	1 Transactions		
63	DEPT Total:		483.01	IT (INFORMATIONAL TECHNOLOGY)	2 Vendors	2 Transactions
91	DEPT			COUNTY ATTORNEY		
292	HOHL/CYNTHIA J					
	01-091-000-0000-6205		16.30	REIMBURSE POSTAGE STATE V OLSO	2016	POSTAGE
292	HOHL/CYNTHIA J		16.30	1 Transactions		
999999997	JERRY HUSTON					
	01-091-000-0000-6809	AP	1,458.27	WITNESS FEES STATE V LINDERMAN 12/14/2015 12/17/2015		WITNESS FEES
999999997	JERRY HUSTON		1,458.27	1 Transactions		
1611	MEEKER COUNTY SHERIFF					
	01-091-000-0000-6261	AP	65.70	SERVICE FEES STATE V SCHLUETER 10/26/2015 10/26/2015	2015517	PROFESSIONAL SERVICES
1611	MEEKER COUNTY SHERIFF		65.70	1 Transactions		
3921	OFFICE DEPOT					
	01-091-000-0000-6411		180.98	SUPPLIES 815858797001	2016	OPERATING SUPPLIES
	01-091-000-0000-6411		51.54	SUPPLIES 815858653001	2016	OPERATING SUPPLIES
	01-091-000-0000-6411		74.53	SUPPLIES 816485264001	2016	OPERATING SUPPLIES
3921	OFFICE DEPOT		307.05	3 Transactions		
1425	SHI INTERNATIONAL CORP					

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
1425	SHI INTERNATIONAL CORP			1,225.08	2FQ ONE LIC MAINT/SUPPORT 2016	4417286	COMPUTER OR SOFTWARE PURCHASES
					1 Transactions		
6641	WEST PAYMENT CENTER	AP		750.79	SUBSCRIPTION UPDATES	833297840	PUBLICATIONS & BROCHURES
					12/05/2015 01/04/2016		
6641	WEST PAYMENT CENTER			750.79		1 Transactions	
91	DEPT Total:			3,823.19	COUNTY ATTORNEY	6 Vendors	8 Transactions
100	DEPT				OTHER GENERAL GOVERNMENT		
1709	ALLINA HOSPITALS & CLINICS	AP		150.00	PRE PLACEMENT SCREENS	1410000857	PROFESSIONAL SERVICES
					12/28/2015 12/28/2015		
1709	ALLINA HOSPITALS & CLINICS			150.00		1 Transactions	
3685	AMERICAN DATABANK LLC	AP		70.65	BACKGROUND CHECKS	820429	PROFESSIONAL SERVICES
					12/31/2015 12/31/2015		
3685	AMERICAN DATABANK LLC			70.65		1 Transactions	
1538	WRIGHT COUNTY HIGHWAY DEPT	DTF		41.68	LABOR DEC 2015	384	FLEET VEHICLE USAGE
					12/01/2015 12/01/2015		
		DTF		78.51	FUEL DEC 2015	384	FLEET VEHICLE USAGE
					12/01/2015 12/01/2015		
		DTF		551.41	PARTS DEC 2015	384	FLEET VEHICLE USAGE
					12/01/2015 12/01/2015		
1538	WRIGHT COUNTY HIGHWAY DEPT			671.60		3 Transactions	
1535	WRIGHT HENNEPIN ELECTRIC	AP		269.69	150 1684 6963		800MHZ MAINTENANCE EXPENSE
					12/06/2015 01/06/2016		
		AP		274.15	150 1684 6962		800MHZ MAINTENANCE EXPENSE
					12/06/2015 01/06/2016		
1535	WRIGHT HENNEPIN ELECTRIC			543.84		2 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
100	DEPT Total:			1,436.09	OTHER GENERAL GOVERNMENT	4 Vendors	7 Transactions
101	DEPT				COUNTY RECORDER		
4368	GABRELCIK/BARB 01-101-000-0000-6205			8.33	REIMBURSE POSTAGE SUBPEONA	2016	POSTAGE
4368	GABRELCIK/BARB			8.33	1 Transactions		
3921	OFFICE DEPOT 01-101-000-0000-6411			96.70	SUPPLIES 816647345001	2016	OPERATING SUPPLIES
3921	OFFICE DEPOT			96.70	1 Transactions		
101	DEPT Total:			105.03	COUNTY RECORDER	2 Vendors	2 Transactions
105	DEPT				ASSESSOR		
6854	ANDERSON/CONRAD 01-105-000-0000-6245			100.00	REIMBURSE MAAO MEMBERSHIP	2016	MEMBERSHIPS, DUES & FEES
6854	ANDERSON/CONRAD			100.00	1 Transactions		
2646	MORROW/TERRY 01-105-000-0000-6245			100.00	REIMBURSE MAAO MEMBERSHIP	2016	MEMBERSHIPS, DUES & FEES
2646	MORROW/TERRY			100.00	1 Transactions		
3921	OFFICE DEPOT 01-105-000-0000-6411			148.42	SUPPLIES 817076402001	2016	OPERATING SUPPLIES
3921	OFFICE DEPOT			148.42	1 Transactions		
1192	TOTAL PRINTING 01-105-000-0000-6411			470.45	LABELS	2016	OPERATING SUPPLIES
1192	TOTAL PRINTING			470.45	1 Transactions		
3729	VANDERLINDEN/MICHAEL 01-105-000-0000-6245			100.00	REIMBURSE MAAO MEMBERSHIP	2016	MEMBERSHIPS, DUES & FEES
3729	VANDERLINDEN/MICHAEL			100.00	1 Transactions		
1538	WRIGHT COUNTY HIGHWAY DEPT 01-105-000-0000-6451	DTF		183.91	FUEL DEC 2015	382	FUEL - LUBE ETC
					12/01/2015 12/01/2015		
	01-105-000-0000-6452	DTF		195.48	LABOR/PARTS DEC 2015	382	VEHICLE MAINTENANCE

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1538	WRIGHT COUNTY HIGHWAY DEPT		379.39	12/01/2015 12/01/2015	2 Transactions	
105	DEPT Total:		1,298.26	ASSESSOR	6 Vendors	7 Transactions
107	DEPT			PLANNING AND ZONING		
1487	MN DEPARTMENT OF LABOR & INDUSTRY 01-107-000-0000-5830	DTG	467.50	DEC STATE SURCHARGE 12/01/2015 12/01/2015		MISCELLANEOUS REVENUE
1487	MN DEPARTMENT OF LABOR & INDUSTRY		467.50		1 Transactions	
107	DEPT Total:		467.50	PLANNING AND ZONING	1 Vendors	1 Transactions
111	DEPT			BUILDING CARE		
6156	AMERIPRIDE SERVICES 01-111-000-0000-6301		111.68	UNIFORMS GC 2016	736819	REPAIRS & MAINTENANCE
6156	AMERIPRIDE SERVICES		111.68		1 Transactions	
2609	CENTURYLINK 01-111-000-0000-6251		74.65	763 682 2411 493	2016	UTILITY SERVICES
2609	CENTURYLINK		74.65		1 Transactions	
5196	CLIMATE AIR 01-111-000-0000-6302	AP	348.70	REPAIRS HEAT PUMPS LEC 12/21/2015 12/21/2015	36470	JAIL/LEC REPAIRS AND MAINTENANCE
5196	CLIMATE AIR		348.70		1 Transactions	
2812	GRAINGER 01-111-000-0000-6301		32.36	SUPPLIES GC 2016	9933071467	REPAIRS & MAINTENANCE
	01-111-000-0000-6411		240.60	SUPPLIES GC 2016	9937445444	OPERATING SUPPLIES
2812	GRAINGER		272.96		2 Transactions	
7510	MENARDS - BUFFALO 01-111-000-0000-6302		6.54	SUPPLIES 2016	3832	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		18.34	SUPPLIES 2016	3839	REPAIRS & MAINTENANCE
7510	MENARDS - BUFFALO		24.88		2 Transactions	
1487	MN DEPARTMENT OF LABOR & INDUSTRY					

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1487	MN DEPARTMENT OF LABOR & INDUSTRY		20.00	BOILER LIC LEC 2016	ABR01324251	MEMBERSHIPS, DUES & FEES
			20.00	1 Transactions		
3724	PROGRESSIVE HANDLING INC					
	01-111-000-0000-6302	AP	652.59	REPLACEMENT PUMP LEC	10778	JAIL/LEC REPAIRS AND MAINTENANCE
				12/09/2015 12/09/2015		
3724	PROGRESSIVE HANDLING INC		652.59	1 Transactions		
1538	WRIGHT COUNTY HIGHWAY DEPT					
	01-111-000-0000-6411	DTF	39.96	FUEL GC DEC 2015	390	OPERATING SUPPLIES
				12/01/2015 12/01/2015		
	01-111-000-0000-6412	DTF	116.69	FUEL LEC DEC 2015	390	JAIL/LEC OPERATING SUPPLIES
				12/01/2015 12/01/2015		
	01-111-000-0000-6412	DTF	14.36	FUEL LEC DEC 2015	390	JAIL/LEC OPERATING SUPPLIES
				12/01/2015 12/01/2015		
1538	WRIGHT COUNTY HIGHWAY DEPT		171.01	3 Transactions		
111	DEPT Total:		1,676.47	BUILDING CARE	8 Vendors	12 Transactions
201	DEPT			SHERIFF		
2684	ALL WHEELS RECOVERY INC					
	01-201-000-0000-6261		222.00	15071935	2016	PROFESSIONAL SERVICES
2684	ALL WHEELS RECOVERY INC		222.00	1 Transactions		
2778	BESTFRIENDS VETERINARY CLINIC					
	01-201-000-0000-6261	AP	375.16	K9 MAINT	17676	PROFESSIONAL SERVICES
				12/30/2015 12/30/2015		
	01-201-000-0000-6261	AP	381.50	K9 MAINT	17832	PROFESSIONAL SERVICES
				12/30/2015 12/30/2015		
	01-201-000-0000-6261	AP	156.50	K9 MAINT	17834	PROFESSIONAL SERVICES
				12/30/2015 12/30/2015		
	01-201-000-0000-6261	AP	89.00	K9 MAINT	17835	PROFESSIONAL SERVICES
				12/30/2015 12/30/2015		
2778	BESTFRIENDS VETERINARY CLINIC		1,002.16	4 Transactions		
608	BP AMOCO					
	01-201-000-0000-6451	AP	482.60	FUEL 12/20/2015-01/19/2016	46456768	FUEL - LUBE ETC
608	BP AMOCO		482.60	1 Transactions		

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2609	CENTURYLINK 01-201-000-0000-6301		423.24	612 E60 0024 457	2016	REPAIRS & MAINTENANCE
	01-201-000-0000-6301		70.54	612 E60 0047 389	2016	REPAIRS & MAINTENANCE
2609	CENTURYLINK		493.78	2 Transactions		
2480	LAURENT/MICHAEL 01-201-000-0000-6331		128.04	REIMBURSE MOTEL	2016	TRAVEL
2480	LAURENT/MICHAEL		128.04	1 Transactions		
777	MN JUVENILE OFFICERS ASSOCIATION 01-201-000-0000-6338		480.00	CONF MNJOA MEMBER FEE	01/03/2016	CONFERENCES & MEETINGS
777	MN JUVENILE OFFICERS ASSOCIATION		480.00	1 Transactions		
3921	OFFICE DEPOT 01-201-000-0000-6411		51.63	SUPPLIES 817626776001	2016	OPERATING SUPPLIES
3921	OFFICE DEPOT		51.63	1 Transactions		
64399	STAR TRIBUNE 01-201-000-0000-6235	AP	169.00	SUBSCRIPTION 12/22/2015	12/21/2016	PUBLICATIONS & BROCHURES
64399	STAR TRIBUNE		169.00	1 Transactions		
6851	TASER INTERNATIONAL 01-201-000-0000-6411		439.30	SUPPLIES 2016	11424209	OPERATING SUPPLIES
6851	TASER INTERNATIONAL		439.30	1 Transactions		
2490	UNITED PARCEL SERVICE 01-201-000-0000-6205		36.41	SHIPPING 2016	140177026	POSTAGE
2490	UNITED PARCEL SERVICE		36.41	1 Transactions		
6641	WEST PAYMENT CENTER 01-201-000-0000-6261	AP	175.00	CLEAR SUBSCRIPTION DEC 2015 12/01/2015	12/01/2015	PROFESSIONAL SERVICES
6641	WEST PAYMENT CENTER		175.00	1 Transactions		
1538	WRIGHT COUNTY HIGHWAY DEPT 01-201-000-0000-6451	DTF	10,628.24	FUEL DEC 2015 12/01/2015	380	FUEL - LUBE ETC
	01-201-000-0000-6452	DTF	19,094.96	PARTS,LABOR,TIRES DEC 2015	380	VEHICLE MAINTENANCE

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-201-000-0000-6452	DTF	576.00	12/01/2015 12/01/2015 TIRE DISPOSAL DEC 2015	380	VEHICLE MAINTENANCE
	01-201-000-0000-6802	DTF	56.80	12/01/2015 12/01/2015 FUEL DEC 2015	380	EM GRANT EXPENSE
				12/01/2015 12/01/2015		
1538	WRIGHT COUNTY HIGHWAY DEPT		30,356.00		4	Transactions
201	DEPT Total:		34,035.92	SHERIFF	12	Vendors
						19
						Transactions
250	DEPT			SHERIFF-CORRECTIONS		
4268	ABBOTT NORTHWESTERN HOSPITAL					
	01-250-000-0000-6458	AP	5.35	11/24/2015 11/24/2015 MEDICAL TESTS	XRQ314186Z01	JAIL MEDICAL
	01-250-000-0000-6458	AP	5.35	12/02/2015 12/02/2015 MEDICAL TESTS	XRQ317491Z01	JAIL MEDICAL
	01-250-000-0000-6458	AP	95.92	12/03/2015 12/03/2015 MEDICAL TESTS	XRQ318339Z01	JAIL MEDICAL
	01-250-000-0000-6458	AP	5.35	12/04/2015 12/04/2015 MEDICAL TESTS	XRQ318464Z01	JAIL MEDICAL
	01-250-000-0000-6458	AP	5.35	12/07/2015 12/07/2015 MEDICAL TESTS	XRQ319588Z01	JAIL MEDICAL
	01-250-000-0000-6458	AP	5.35	12/14/2015 12/14/2015 MEDICAL TESTS	XRQ323021Z01	JAIL MEDICAL
	01-250-000-0000-6458	AP	95.52	12/18/2015 12/18/2015 MEDICAL TESTS	XRQ325665Z01	JAIL MEDICAL
	01-250-000-0000-6458	AP	5.35	12/14/2015 12/14/2015 MEDICAL TESTS	XRQ325665Z01	JAIL MEDICAL
	01-250-000-0000-6458	AP	5.35	12/21/2015 12/21/2015 MEDICAL TESTS	XRQ326226Z01	JAIL MEDICAL
4268	ABBOTT NORTHWESTERN HOSPITAL		228.89		9	Transactions
6158	ARAMARK SERVICES INC					
	01-250-000-0000-6459	AP	7,062.42	12/31/15-01/06/16 INMATE MEALS	200723300 2016	LAW ENFORCE-JAIL FOOD-LAUNDRY
6158	ARAMARK SERVICES INC		7,062.42		1	Transactions
4989	FRED PRYOR SEMINARS					
	01-250-000-0000-6804		99.00	EXCEL TRAINING GREEN 2016	18992039	STAFF TRAINING
	01-250-000-0000-6804		99.00	EXCEL TRAINING SANDIN 2016	18992039	STAFF TRAINING

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4989	FRED PRYOR SEMINARS		198.00		2 Transactions	
6648	GCS SERVICE INC 01-250-000-0000-6459	AP	667.41	COMBI OVEN REPAIR 12/29/2015 12/29/2015	94095385	LAW ENFORCE-JAIL FOOD-LAUNDRY
6648	GCS SERVICE INC		667.41		1 Transactions	
1331	MN SHERIFFS ASSOCIATION 01-250-000-0000-6245		25.00	MSA MEMBERSHIP DUES 2016	21535	MEMBERSHIPS, DUES & FEES
1331	MN SHERIFFS ASSOCIATION		25.00		1 Transactions	
3921	OFFICE DEPOT 01-250-000-0000-6411	AP	37.89	SUPPLIES 814821374001 12/31/2015 12/31/2015		OPERATING SUPPLIES
	01-250-000-0000-6458	AP	170.90	SUPPLIES 814821223001 12/31/2015 12/31/2015		JAIL MEDICAL
	01-250-000-0000-6621	AP	304.29	SUPPLIES 814804902001 12/31/2015 12/31/2015		FURNITURE & EQUIPMENT
	01-250-000-0000-6411		150.80	SUPPLIES 817062582001	2016	OPERATING SUPPLIES
	01-250-000-0000-6411		74.98	SUPPLIES 815207331001	2016	OPERATING SUPPLIES
	01-250-000-0000-6411		52.15	SUPPLIES 816851809001	2016	OPERATING SUPPLIES
	01-250-000-0000-6621		39.99	CREDIT 815731774001	2016	FURNITURE & EQUIPMENT
3921	OFFICE DEPOT		751.02		7 Transactions	
6140	RUSSELL SECURITY RESOURCE INC 01-250-000-0000-6411		11.25	CAMLOCK KEYS 2016	26802	OPERATING SUPPLIES
6140	RUSSELL SECURITY RESOURCE INC		11.25		1 Transactions	
1538	WRIGHT COUNTY HIGHWAY DEPT 01-250-000-0000-6452	DTF	41.68	PARTS,LABOR,TIRES SEPT 2015 12/01/2015 12/01/2015	380	VEHICLE MAINTENANCE
	01-250-000-0000-6451	DTF	153.49	FUEL DEC 2015 12/01/2015 12/01/2015	389	FUEL - LUBE ETC
	01-250-000-0000-6452	DTF	81.24	PARTS DEC 2015 12/01/2015 12/01/2015	389	VEHICLE MAINTENANCE
1538	WRIGHT COUNTY HIGHWAY DEPT		276.41		3 Transactions	
250	DEPT Total:		9,220.40	SHERIFF-CORRECTIONS	8 Vendors	25 Transactions

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Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
521	DEPT				PARKS		
4086	BADOURA STATE FOREST NURSERY 01-521-000-0000-6301			2,988.00	SEEDLINGS SPRING TREE PLANTING	2016	REPAIRS & MAINTENANCE
4086	BADOURA STATE FOREST NURSERY			2,988.00	1 Transactions		
1026	BORELL/RALPH 01-521-000-0000-6331			39.00	REIMBURSE PARKING X3	2016	TRAVEL
1026	BORELL/RALPH			39.00	1 Transactions		
2524	GREENVIEW INC 01-521-000-0000-6117	AP		446.40	DEC 2015 CONTRACT 12/01/2015 12/01/2015		CONTRACT CARETAKERS
2524	GREENVIEW INC			446.40	1 Transactions		
6832	MINI BIFF LLC 01-521-000-0000-6301	AP		177.83	PORTA TOILET RENTAL 11/06/2015 12/31/2015	76378	REPAIRS & MAINTENANCE
6832	MINI BIFF LLC			177.83	1 Transactions		
3257	REIBEL/AUGUST 01-521-000-0000-6331			10.00	REIMBURSE PARKING	2016	TRAVEL
3257	REIBEL/AUGUST			10.00	1 Transactions		
1538	WRIGHT COUNTY HIGHWAY DEPT 01-521-000-0000-6205	DTF		3.06	POSTAGE DEC 2015 12/01/2015 12/01/2015	378	POSTAGE
	01-521-000-0000-6233	DTF		73.12	PHOTOCOPIES DEC 2015 12/01/2015 12/01/2015	378	PHOTOCOPYING
	01-521-000-0000-6451	DTF		1,329.72	FUEL DEC 2015 12/01/2015 12/01/2015	378	FUEL - LUBE ETC
	01-521-000-0000-6452	DTF		1,158.39	PARTS DEC 2015 12/01/2015 12/01/2015	378	VEHICLE MAINTENANCE
1538	WRIGHT COUNTY HIGHWAY DEPT			2,564.29	4 Transactions		
4433	XCEL ENERGY 01-521-000-0000-6251	AP		7.89	51 4402453 3 12/06/2015 01/07/2016	485543209	UTILITY SERVICES - ELECTRICITY
4433	XCEL ENERGY			7.89	1 Transactions		

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Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL REVENUE FUND

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
521	DEPT Total:		6,233.41	PARKS	7 Vendors	10 Transactions
1	Fund Total:		76,739.31	GENERAL REVENUE FUND		112 Transactions

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2 RESERVES FUND

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
226	DEPT		E 911		
	2609 CENTURYLINK				
	02-226-000-0000-6203		763 682 1162 914	2016	TELEPHONE
	2609 CENTURYLINK			1 Transactions	
226	DEPT Total:		325.20 E 911	1 Vendors	1 Transactions
2	Fund Total:		325.20 RESERVES FUND		1 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
310	DEPT			HIGHWAY ADMINISTRATION		
3655	CENTURYLINK (HWY USE) 03-310-000-0000-6203		132.92	FIRE ALARM LINE-HWY 012616	7636824213	TELEPHONE
	03-310-000-0000-6203		66.46	BU LINE FOR 911-HWY 012616	7636826301	TELEPHONE
	03-310-000-0000-6203		32.27	MODEM LINE-HWY 012616	7636829707	TELEPHONE
3655	CENTURYLINK (HWY USE)		231.65	3 Transactions		
19621	ECM PUBLISHERS INC 03-310-000-0000-6235		38.00	RENEW CROW RIVER PAPER 012616	8206	PUBLICATIONS & BROCHURES
19621	ECM PUBLISHERS INC		38.00	1 Transactions		
5486	MARCO 03-310-000-0000-6261		643.00	LEASES INV 296077258 012616	BIZ & KON	PROFESSIONAL SERVICES
5486	MARCO		643.00	1 Transactions		
3921	OFFICE DEPOT 03-310-000-0000-6409		30.38	OFFICE SUPPLIES 012616	817673851	OFFICE SUPPLIES
3921	OFFICE DEPOT		30.38	1 Transactions		
310	DEPT Total:		943.03	HIGHWAY ADMINISTRATION	4 Vendors	6 Transactions
325	DEPT			HIGHWAY CONSTRUCTION		
1075	BUFFALO/CITY OF 03-325-000-0000-6350		70,730.40	SIGNAL @ CSAH 35/TH 25 012616	01129180	CONTRACTS - HIGHWAY
1075	BUFFALO/CITY OF		70,730.40	1 Transactions		
1857	ST MICHAEL/CITY OF 03-325-000-0000-6701	6	200,000.00	AGREE 07-54 INV 8 OF 10 012616	01220162	BOND PAYMENTS
1857	ST MICHAEL/CITY OF		200,000.00	1 Transactions		
325	DEPT Total:		270,730.40	HIGHWAY CONSTRUCTION	2 Vendors	2 Transactions
330	DEPT			HIGHWAY MAINTENANCE		
1721	M-R SIGN COMPANY INC 03-330-000-0000-6539		46.03	SIGNS 012616	189333	TRAFFIC CONTROL
1721	M-R SIGN COMPANY INC		46.03	1 Transactions		
7510	MENARDS - BUFFALO					

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
7510	MENARDS - BUFFALO 03-330-000-0000-6696		12.96 12.96	FLAGGER POLE 012616	04081	HWY MAINT MINOR FIELD EQUIP
				1 Transactions		
1383	WRIGHT HENNEPIN COOP ELEC ASSN 03-330-000-0000-6543	AP	2,597.24	RURAL LIGHTING-SEE SLIP 012616		TRAFFIC SIGNALS
1383	WRIGHT HENNEPIN COOP ELEC ASSN		2,597.24	1 Transactions		
4433	XCEL ENERGY 03-330-000-0000-6543	AP	364.96	VARIOUS LITES 012616	5149988710	TRAFFIC SIGNALS
4433	XCEL ENERGY		364.96	1 Transactions		
330	DEPT Total:		3,021.19	HIGHWAY MAINTENANCE	4 Vendors	4 Transactions
340	DEPT			HIGHWAY SHOP MAINTENANCE		
6156	AMERIPRIDE SERVICES 03-340-000-0000-6411		47.57	SHOP SUPPLIES JAN 19 012616	0739496	OPERATING SUPPLIES
	03-340-000-0000-6599		11.68	RUGS WEEK JAN 19 012616	0739496	BUILDING MAINTENANCE-P.W.BLDG.
6156	AMERIPRIDE SERVICES		59.25	2 Transactions		
1646	BOYER TRUCK PARTS 03-340-000-0000-6574	AP	32.46	REPAIR PARTS 012616	163903R	REPAIR PARTS
1646	BOYER TRUCK PARTS		32.46	1 Transactions		
7544	CENTRA SOTA COOPERATIVE - BUFFALO 03-340-000-0000-6563		907.80	DIESEL FUEL 012616	6112203	DIESEL
	03-340-000-0000-6563		980.19	DIESEL FUEL 012616	6204114	DIESEL
	03-340-000-0000-6563		1,930.95	DIESEL FUEL 012616	6204120	DIESEL
	03-340-000-0000-6563		1,386.61	DIESEL FUEL 012616	6302329	DIESEL
	03-340-000-0000-6411		384.45	DEF PUMP SHOP 2 012616	9110763	OPERATING SUPPLIES
7544	CENTRA SOTA COOPERATIVE - BUFFALO		5,590.00	5 Transactions		
1118	CULLIGAN OF BUFFALO 03-340-000-0000-6596		150.00	COKATO SOFTENER PREPAY 012616	173106733418	UTILITIES-OUTLYING SHOPS
1118	CULLIGAN OF BUFFALO		150.00	1 Transactions		
1287	DEPUTY REG 77 03-340-000-0000-6562		1,120.00	TABS FOR 70 TRUCKS @ \$1 012616		LICENSE FEES
1287	DEPUTY REG 77		1,120.00	1 Transactions		

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2812	GRAINGER					
	03-340-000-0000-6574		99.72	REPAIR PARTS 012616	99336532	REPAIR PARTS
	03-340-000-0000-6599		41.87	VAC REPAIR PARTS 012616	99350199	BUILDING MAINTENANCE-P.W.BLDG.
	03-340-000-0000-6574		307.30	REPAIR PARTS 012616	99366170	REPAIR PARTS
2812	GRAINGER		448.89	3 Transactions		
2541	M & M EXPRESS SALES AND SERVICE					
	03-340-000-0000-6574	AP	42.95	REPAIR PARTS 012616	208177	REPAIR PARTS
2541	M & M EXPRESS SALES AND SERVICE		42.95	1 Transactions		
7510	MENARDS - BUFFALO					
	03-340-000-0000-6574		12.98	EXHAUST VENT IMP SHED 012616	04137	REPAIR PARTS
	03-340-000-0000-6411		13.14	SHOP SUPPLIES 012616	3860	OPERATING SUPPLIES
	03-340-000-0000-6597		18.88	SHOP REPAIR 012616	3860	BUILDING MAINTENANCE-OUTLYING SHO
	03-340-000-0000-6574		10.92	REPAIR PARTS 012616	4050	REPAIR PARTS
7510	MENARDS - BUFFALO		55.92	4 Transactions		
600	MORRIES PARTS & SERVICE GROUP					
	03-340-000-0000-6575		129.95	MORRIES - LABOR 012616	CS449717	OUTSIDE LABOR
600	MORRIES PARTS & SERVICE GROUP		129.95	1 Transactions		
595	O'REILLY AUTO PARTS					
	03-340-000-0000-6574		49.21	PART 012616	149519	REPAIR PARTS
595	O'REILLY AUTO PARTS		49.21	1 Transactions		
3921	OFFICE DEPOT					
	03-340-000-0000-6599		98.25	BLDG MAINT 012616	817673851	BUILDING MAINTENANCE-P.W.BLDG.
3921	OFFICE DEPOT		98.25	1 Transactions		
2316	OTSEGO/CITY OF					
	03-340-000-0000-6596	DTG	100.04	SHOP WATER/SEWER 012616	2810000	UTILITIES-OUTLYING SHOPS
2316	OTSEGO/CITY OF		100.04	1 Transactions		
2474	SIGN MAN OF MN INC/THE					
	03-340-000-0000-6574		42.00	TRUCK NUMBERS 012616	7523	REPAIR PARTS
2474	SIGN MAN OF MN INC/THE		42.00	1 Transactions		
2668	TENNANT SALES AND SERVICE CO					
	03-340-000-0000-6574		13.31	OUTSIDE LABOR 012616	913564031	REPAIR PARTS

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		03-340-000-0000-6575			314.20	OUTSIDE LABOR 012616		913564031		OUTSIDE LABOR	
2668	TENNANT SALES AND SERVICE CO				327.51		2 Transactions				
1281	TOWMASTER										
		03-340-000-0000-6574			208.84	REPAIR PARTS 012616		376394		REPAIR PARTS	
1281	TOWMASTER				208.84		1 Transactions				
3336	WARNING LITES OF MN INC										
		03-340-000-0000-6574			304.50	REPAIR PARTS 012616		153997		REPAIR PARTS	
3336	WARNING LITES OF MN INC				304.50		1 Transactions				
1383	WRIGHT HENNEPIN COOP ELEC ASSN										
		03-340-000-0000-6596	AP		375.32	M LK SHOP ELECT. 012616		10810310900		UTILITIES-OUTLYING SHOPS	
		03-340-000-0000-6596	AP		209.80	FR LAKE SHOP ELECT. 012616		11110659400		UTILITIES-OUTLYING SHOPS	
		03-340-000-0000-6598	AP		2,463.75	PWB ELECTRIC LESS CREDI 012616		11410943600		UTILITIES-P.W. BLDG.	
		03-340-000-0000-6596	AP		219.00	OTSEGO SHOP ELECT 012616		15016805561		UTILITIES-OUTLYING SHOPS	
1383	WRIGHT HENNEPIN COOP ELEC ASSN				3,267.87		4 Transactions				
4433	XCEL ENERGY										
		03-340-000-0000-6596	AP		376.59	WAV GAS UTIL 012616		5149988710		UTILITIES-OUTLYING SHOPS	
		03-340-000-0000-6596	AP		166.75	WAV SHOP ELECT 012616		5149988710		UTILITIES-OUTLYING SHOPS	
		03-340-000-0000-6596	AP		38.04	WAV MISC LIGHTS 012616		5149988710		UTILITIES-OUTLYING SHOPS	
		03-340-000-0000-6596	AP		355.44	COKATO SHOP ELEC 012616		5149988710		UTILITIES-OUTLYING SHOPS	
4433	XCEL ENERGY				936.82		4 Transactions				
340	DEPT Total:				12,964.46	HIGHWAY SHOP MAINTENANCE		18 Vendors		35 Transactions	
380	DEPT					UNALLOCATED NON-HIGHWAY OPERAT					
	3822	EICH/KURT									
		03-380-000-0000-6520	AP		125.00	STEEL TOE BOOT REIMB-EI 012616				SAFETY PROGRAM & SUPPLIES	
3822	EICH/KURT				125.00		1 Transactions				
3613	MUNSON LAKES NUTRITION										
		03-380-000-0000-6520			38.96	GLOVES-LAAGE & LENNEMAN 012616		0431755CP		SAFETY PROGRAM & SUPPLIES	
3613	MUNSON LAKES NUTRITION				38.96		1 Transactions				
380	DEPT Total:				163.96	UNALLOCATED NON-HIGHWAY OPERAT		2 Vendors		2 Transactions	

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3 ROAD AND BRIDGE FUND

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3	Vendor <u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3	Fund Total:		287,823.04	ROAD AND BRIDGE FUND		49 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
393	DEPT			S.C.O.R.E.		
1861	BUFFALO TOWNSHIP 20-393-000-0000-6801	DTG	1,276.90	2015 4TH QTR RECYCLING		MISCELLANEOUS EXPENSE
1861	BUFFALO TOWNSHIP		1,276.90	1 Transactions		
7328	CORINNA TOWNSHIP 20-393-000-0000-6801	DTG	1,124.80	2015 4TH QTR RECYCLING 12/01/2015 12/01/2015		MISCELLANEOUS EXPENSE
7328	CORINNA TOWNSHIP		1,124.80	1 Transactions		
4724	FIRST STATE TIRE RECYCLING 20-393-000-0000-6801		720.40	VEHICLE TIRE RECYCLING 2016	98319	MISCELLANEOUS EXPENSE
	20-393-000-0000-6801	AP	1,550.00	TRACTOR TIRE RECYCLING 11/12/2015 11/12/2015	98572	MISCELLANEOUS EXPENSE
4724	FIRST STATE TIRE RECYCLING		2,270.40	2 Transactions		
2557	MN DEPARTMENT OF HEALTH 20-393-000-0000-6801		200.00	ANNUAL WELL MAINT PERMITS	2016	MISCELLANEOUS EXPENSE
2557	MN DEPARTMENT OF HEALTH		200.00	1 Transactions		
785	MUELLER/CRAIG 20-393-000-0000-6801		39.50	79 MILES	2016	MISCELLANEOUS EXPENSE
	20-393-000-0000-6801		52.70	REIMBURSE PROGRAM SUPPLIES	2016	MISCELLANEOUS EXPENSE
785	MUELLER/CRAIG		92.20	2 Transactions		
1461	SIMPLEX GRINNELL LP 20-393-000-0000-6801		543.47	FIRE SUPPRESSION ALARM 2016	78323665	MISCELLANEOUS EXPENSE
1461	SIMPLEX GRINNELL LP		543.47	1 Transactions		
1440	SOUTHSIDE TOWNSHIP 20-393-000-0000-6801	DTG	795.60	2015 4TH QTR RECYCLING		MISCELLANEOUS EXPENSE
1440	SOUTHSIDE TOWNSHIP		795.60	1 Transactions		
1507	VICTOR TOWNSHIP 20-393-000-0000-6801	DTG	585.00	2015 3RD QTR RECYCLING		MISCELLANEOUS EXPENSE
1507	VICTOR TOWNSHIP		585.00	1 Transactions		
2487	WINDSTREAM 20-393-000-0000-6801		116.34	320 963 3784 2016	091134395	MISCELLANEOUS EXPENSE

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COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	20-393-000-0000-6801		320 963 5797 2016	091135146	MISCELLANEOUS EXPENSE
2487	WINDSTREAM				
				2 Transactions	
393	DEPT Total:		7,109.69	S.C.O.R.E.	9 Vendors
					12 Transactions
20	Fund Total:		7,109.69	WASTE MANAGEMENT FUND	12 Transactions

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
161	DEPT			HIGHWAY BUILDING BOND PROCEEDS		
2371	B & D PLUMBING & HEATING					
	34-161-000-0000-6606		314.00	REPAIRS CO2 SENSORS LEC 2016	108836	SHERIFF'S IMPOUND LOT
2371	B & D PLUMBING & HEATING		314.00	1 Transactions		
161	DEPT Total:		314.00	HIGHWAY BUILDING BOND PROCEEDS	1 Vendors	1 Transactions
170	DEPT			CAPITAL TECHNOLOGY		
284	MN COUNTIES COMPUTER COOPERATIVE					
	34-170-000-0000-6262	AP	4,563.00	CSTS ON BASE INTEGRATION 12/21/2015 12/21/2015	2Y1512062	EDMS - LAW LEGAL
284	MN COUNTIES COMPUTER COOPERATIVE		4,563.00	1 Transactions		
1425	SHI INTERNATIONAL CORP					
	34-170-000-0000-6262		136.12	2FQ ONE LIC MAINT/SUPPORT 2016	4417286	EDMS - LAW LEGAL
	34-170-000-0000-6262		204.18	2FQ ONE LIC MAINT/SUPPORT 2016	4417286	EDMS - LAW LEGAL
1425	SHI INTERNATIONAL CORP		340.30	2 Transactions		
170	DEPT Total:		4,903.30	CAPITAL TECHNOLOGY	2 Vendors	3 Transactions
34	Fund Total:		5,217.30	CAPITAL IMPROVEMENTS FUND		4 Transactions
	Final Total:		377,214.54	115 Vendors	178 Transactions	

*** WRIGHT COUNTY ***



Recap by Fund

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
1	76,739.31	GENERAL REVENUE FUND
2	325.20	RESERVES FUND
3	287,823.04	ROAD AND BRIDGE FUND
20	7,109.69	WASTE MANAGEMENT FUND
34	5,217.30	CAPITAL IMPROVEMENTS FUND
All Funds	377,214.54	Total

Approved by,
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