WRIGHT COUNTY BOARD
AGENDA
APRIL 5, 2016

Interpreter Services for the hearing impaired will be provided upon written request.

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 4-05-16

Documents: 2016-03-29 WRIGHT COUNTY BOARD MINUTES (INFO).PDF

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Approve Charitable Gambling Application Form LG220, Dassel Cokato Regional Ice & Sports Center, 4770 Reardon Ave SW, Cokato MN (Cokato Township).

Documents: CHARITABLE GAMBLING APPLICATION.PDF

B. ATTORNEY

1. Refer To Ways And Means Committee Update On Codification And Restatement Of County Ordinances.

Documents: APRIL 5, 2016.PDF

C. AUDITOR/TREASURER

1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of $1,310,880.66 With 165 Vendors And 241 Transactions.

Documents: AGENDA 4-5 CONSENT CLAIMS.PDF

D. HIGHWAY DEPARTMENT

1. Approve ROW Plat No. 69 For Roundabout At CSAH 35 And CR 134

Documents: 04-05-16 APPROVE ROW PLAT 69.PDF

E. PLANNING & ZONING

1. TRUE FRIENDS– (Corinna Twp.) Planning Commission Unanimously Recommends Approximately 4.55 Acres Be Rezoned From AG General Agricultural And S-2 Residential-Recreational To R-1 Urban-Rural Transitional And S-2.

2. LUTHER WORKMAN – (Franklin Twp.) Planning Commission Unanimously Recommends The 40-Acre Property Be Rezoned From AG General Agricultural To A/R Agricultural-Residential.

Documents: 4-5-16 COUNTY BOARD AGENDA-TRUE FRIENDS AND WORKMAN.PDF, TRUE FRIENDS PC MINUTES -REZONE.PDF, WORKMAN PC MINUTES - REZONE.PDF

F. SHERIFF'S OFFICE

1. Request County Board To Accept And Sign The MN DNR 2016 Annual

County Boat And Water Safety Grant Agreement, $17,826, Grant Period 1-01-16 Through 6-30-17.

Documents: 03-28-16 REQUEST FOR BOARD APPROVAL - 2016 BOAT AND WATER SAFETY GRANT.PDF, 2016 MN DNR BOAT AND WATER SAFETY GRANT.PDF

V. TIMED AGENDA ITEMS

A. 9:05 A.M. BOB HIIVALA, AUDITOR/TREASURER

1. Information Only: Recount Designation From The Office Of The Secretary Of State.

Documents: AGENDA 4-5 INFO RE RECOUNT DESIGNATION.PDF

B. 9:10 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER

1. Approve Public Meeting Minutes 5-Year Plan (2-23-16), Set Road Tour Dates
2. Approve Hwy 25 Corridor Coalition Joint Powers Agreement

Documents: 04-05-16 APPROVE TRANS PUBLIC MEETING MINUTES, SET ROAD TOUR.PDF, 04-05-16 APPROVE TH 25 JP AGREEMENT.PDF

VI. ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

1. Committee Of The Whole

Documents: 2016-02-25 COMMITTEE OF THE WHOLE MINUTES.PDF

B. SCHEDULE OWNERS COMMITTEE MEETINGS

Documents: OWNERS COMMITTEE.PDF

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. NOTE:

1. QUARTERLY LEADERSHIP TEAM MEETING @ 11:00 A.M.
2. WAYS & MEANS COMMITTEE CLOSED SESSION @ 1:00 P.M.

X. CLAIMS LISTING

Documents: AUDIT LIST FOR BOARD 4-5-2016.PDF

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

INFORMATIONAL

WRIGHT COUNTY BOARD
MINUTES
MARCH 29, 2016

The Wright County Board met in regular session at 9:00 A.M. with Husom, Sawatzke, Daleiden, Potter and Borrell present.

MINUTES
Borrell moved to approve the 3-22-16 County Board Minutes as presented. Lee Kelly, County Coordinator, asked to revise the 3-22-16 County Board Minutes regarding the 3-09-16 Personnel Committee Minutes. He clarified that the request was for the top of the salary range, or $81,640 (versus $81,000). Borrell amended his motion to approve the 3-22-16 County Board Minutes with the change. Page 12, Item II, Lines 3 and 7 should read, "($81,640)." Daleiden seconded. The motion carried 5-0.

AGENDA
Daleiden moved to approve the Agenda, seconded by Potter. The motion carried 5-0.

CONSENT AGENDA
On a motion by Daleiden, second by Potter, all voted to approve the Consent Agenda:

A. ADMINISTRATION
   1. Approve Request From City Of Otsego To Waive The 30-Day Notice To Amend The TIF (Tax Increment Financing) Plan For TIF District No. 1 For P&F Machining, Inc., Great River Centre.

B. ADMINISTRATION
   1. Close Wright County Administration Office at 4:00 P.M. on 4-18-16 To Conduct Active Shooter Training.

C. ADMINISTRATION
   1. Approve Charitable Gambling Application Form LG220, Arthritis Foundation Upper Midwest Region, Stockholm Karting Center, 13185 US Hwy. 12 SW, Cokato MN 55321 (Stockholm Twp.)

D. AUDITOR/TREASURER
   1. Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $278,211.55 with 221 Vendors and 419 Transactions.

E. AUDITOR/TREASURER
   1. Approve Renewal of 2016 Tobacco License for:
      A. City of St. Michael: Fox Hollow Golf Club.

F. HEALTH & HUMAN SERVICES
   1. Position Replacement
      A. Financial Worker
      B. Social Worker

G. PARKS & RECREATION DEPARTMENT
   1. The Wright County Parks Commission Recommends To The Wright County Board of Commissioners:
      A. Acceptance of the 2015 Wright County Parks Department Year End Report.
      B. Adoption of the Collinwood Park Master Plan.

H. VETERANS SERVICES
   1. Recommend approval of the renewal of an existing Revocable License by Wright County to provide one parking space, located at 1901, HWY 25 N, Buffalo, MN 55313 for the purpose of parking a Government Owned Vehicle that is used to provide transportation for Veterans living in Wright County Area to the St. Cloud VA Health Care System for medical Care. This License is deemed effective April 1, 2016 and shall automatically expire on September 30, 2016.

TIMED AGENDA ITEMS

PRESENTATION OF RETIREMENT PLAQUE TO BARB GABRELCIK, COUNTY RECORDER
Kelly presented a Retirement Plaque to Barb Gabrelcik, County Recorder, in recognition of her 38 years of service. Gabrelcik thanked the County Board, Kelly, other Department Heads, and her staff for their support.

DRAFT

BOB HIIVALA, AUDITOR/TREASURER

Approve February Revenue/Expenditure Budget Report

Potter moved to approve the February Revenue/Expenditure Budget Report, seconded by Husom. The motion carried 5-0.

Authorize Purchase of DS200 Ballot Counter from ES&S (Election Systems & Software)

Hiivala said currently the County owns M100 machines. The M100 utilizes a card that holds data for ten precincts. He received a quote for a pre-owned DS200 Ballot Counter. The DS200 takes a card that has the capacity to store data and read ballots from all County precincts. Hiivala said he would like to put the DS200 in place now due to potential legislative changes.

The DS200 model under consideration was used in only one Canadian election. The cost for the machine is $4,750 (after a $1,000 credit), with an additional $95 for shipping and $90 for an extra jump drive. Hiivala said he would have budgeted for this item in 2017. The DS200 may become the new industry standard. Daleiden moved to approve the purchase of the DS200 Ballot Counter for a total of $4,935, funded from the Capital Projects Fund. Husom seconded. The motion carried unanimously.

Informational Only: Mail Balloting

Hiivala said the cost of elections will go up. The County's elections equipment is aging, and precincts will have to buy new machines. Other County Auditor/Treasurers are encouraging smaller precincts to transition to a mail balloting solution. State Statute stipulates the criteria for eligibility for mail balloting. Hiivala said his Department will offer this option to small precincts in the County. The cost share will have to be determined. His Department is reaching out to these precincts to see assess their interest in mail balloting. There is no cost to the County at this time.

There was a discussion regarding two small city precincts in the County who already have mail balloting. Dayton and South Haven are two additional precincts in the County that are eligible for mail balloting, as are Townships. Hiivala said this would be an alternative to purchasing new equipment. This is an informational item only.

LAUNETTE FIGLIUZZI, VETERANS SERVICE OFFICER

Recommend Approval for Launette Figliuzzi, the Wright County Veterans Service Officer, to Attend the National Association of County Veterans Service Officer (NACVSO), Inc. Annual Accreditation Training Conference & Business Meeting from 5-14-16 to 5-20-16 in Myrtle Beach, SC.

Figliuzzi said this is part of her annual credentialing and accreditation. The expense is fully funded by the approved State Grant from the Minnesota Office of Veterans Affairs. The only cost to the County would be her normal wages. Borrell moved to approve Figliuzzi's travel and attendance at the NACVSO Annual Accreditation Training Conference & Business Meeting, seconded by Daleiden. The motion carried 5-0.

MARC MATTICE, DIRECTOR OF PARKS AND RECREATION

Update Regarding Planning Efforts of the Crow River Regional Trail

Mattice provided an update on the Joint Partnership with Three Rivers Park District, and Wright and Carver Counties regarding the Crow River Regional Trail (Trail). The PowerPoint presentation on the subject was distributed at the meeting and later attached to the online Board packet. The Trail will be approximately 32 miles long, and will connect users to the Crow River. The Trail goes through the Cities of Rockford, Delano, Hanover, Otsego, Dayton, Minnetrista, and Independence. The Trail will also cross into the City of Rogers in Hennepin County before moving north to Otsego and Dayton. Mattice said conversations with the Cities are forthcoming regarding operations and maintenance of the trails, and to determine cost share. He said the goal is for Greater Minnesota to achieve Regional Designation, so that Cities may apply for construction funds. This was an informational item only.

As Recommended by the Wright County Parks Commission, Authorize the Parks Department to Apply for Regional Designation for: Crow River Regional Trail, Crow River System of Parks, and Stanley Eddy Park Reserve

Mattice said the Wright County Parks Commission reviewed a variety of options toward achieving three Regional Designations: the Crow River Regional Trail as explained previously, the Crow River System of Parks, and Stanley Eddy Park Reserve.

DRAFT

The second designation request is for the Crow River System of Parks. Mattice said this is an unusual concept. There are nine County parks with river accesses and camping that run along the North Fork of the Crow River from the County's western border to the eastern boundary. Once Regional Designation is achieved, the County can apply for Legacy Funds in the future. He explained that the Crow River Regional Trail follows the main branch of the Crow River, while the Crow River System of Parks primarily follows the North Fork of the Crow River.

The third designation request is for Stanley Eddy Park Reserve. Mattice explained that this land has always been maintained as a park reserve with limited recreational facility development, unaltered ecosystems, and biological diversity. Mattice said the Greater Minnesota Regional Parks and Trails Commission will agree that Stanley Eddy Park Reserve meets their criteria for cross sections of outdoor recreational facilities. Mattice said less than two percent of original vegetation remains in Wright County that existed when the land was settled. All 879 acres of Stanley Eddy Park Reserve are included in that inventory. Mattice said the only expenses to the County would be his time to apply for the Designation. If designated, Mattice said they would develop sustainable trails in the Park Reserve with grant funds.

Potter moved to authorize the Parks Department to apply for Regional Designation for the Crow River Regional Trail, Crow River System of Parks, and Stanley Eddy Park Reserve. Daleiden seconded, and the motion carried 5-0.

Regional Designation Support Resolution - Crow River System Of Parks
Daleiden moved to adopt Resolution 16-18, seconded by Potter. The Resolution carried 5-0 on a roll call vote.

Regional Designation Support Resolution – Crow River Regional Trail
Daleiden moved to adopt Resolution 16-19, seconded by Borrell. The Resolution carried 5-0 on a roll call vote.

Regional Designation Support Resolution – Stanley Eddy Park Reserve
Daleiden moved to adopt Resolution 16-20, seconded by Husom. The motion carried 5-0 on a roll call vote.

Resolution Of Support For The Crow River Regional Trail - Three Rivers Park District
Daleiden moved to adopt Resolution 16-21, seconded by Borrell. The motion carried 5-0 on a roll call vote.

Resolution In Support Of Bonding Money For Parks And Trails
Daleiden moved to adopt Resolution 16-22, seconded by Potter. The motion carried 5-0 on a roll call vote.

ITEMS FOR CONSIDERATION

3-22-16 COMMITTEE OF THE WHOLE MINUTES
Borrell asked to remove his statement on Page 2, Paragraph 5, Line 2, of the Minutes which reads: "Borrell suggested that a Public Health Nurse assess these clients." He said later in the discussion he came to agree with Husom, who felt doctors are the most appropriate professionals. Potter moved to approve the 3-22-16 Committee Of The Whole Minutes as amended, seconded by Borrell. The motion carried 5-0. The Committee Of The Whole Minutes follow:

I. SUPPORTIVE CARE TO FRAIL, ELDERLY OR DISABLED ORDINANCE
County Coordinator Lee Kelly referenced his memo of 3-18-16 to County Commissioners regarding Supportive Care to Frail Elderly or Disabled Ordinance (see attached memo and original Ordinance). He said there appear to be three options regarding this Ordinance, originally passed in the 1980s, and amended in 1998:
1) Repeal the Ordinance;
2) Modify as requested by the Health & Human Services Department (see attached red-letter and strike-through versions respectively); or
3) Make no changes to the Ordinance.

Kelly said the requests for the temporary placement of mobile homes on single family parcels for the purpose of providing home care to the frail, elderly or disabled arise on average once every one or two years. Kelly said the Ordinance was intended to allow people to keep their elderly family members nearby versus placing them in nursing homes. Locating mobile homes on single family lots ordinarily does not comply with zoning

(3-22-16 Committee Of The Whole Minutes, cont.)

Ordinances. The process included Health & Human Services (HHS) staff conducting assessments of the elderly person in question to determine their medical need for the accommodation.

HHS Director Jami Goodrum Schwartz (Schwartz) referenced the strike-through version, Subdivision 3, Sections i and ii (Application Procedure), which eliminates the phrase "Wright County Human Services Agency" from the Application Procedure verbiage. Instead, the clause would read:

i. Application for a permit shall be made to the Wright County Office of Planning and Zoning for the purpose of an onsite inspection of the property.

Schwartz outlined the following additional proposed changes:

1) The original section under Section 3. iv regarding an assessment fee would be struck from the Ordinance;
2) The original Subdivision 4 (Home Care Assessment Process), Sections i-v would be removed;
3) The original Subdivision 5 (Consideration by Board of Commissioners) would eliminate Section ii, which reads:
   a. The Agency's screening team shall submit a summary of the standard home care assessment results and the team's recommendation to the Wright County Board of Commissioners.
4) The original Subdivision 7 (Periodic Review) would be eliminated entirely.

Schwartz said HHS no longer does health care as part of their services. The assessment documents referenced in the Ordinance are no longer used. Schwartz said HHS staff uses the MnCHOICES assessment tool now. She added that there are more services available for the frail, elderly or disabled populations now than when the Ordinance was originally adopted. Schwartz said it is better to have the client's medical provider join in the discussion with County Planning & Zoning because they usually know the person better than HHS staff.

Sawatzke said the reports HHS provided in the past regarding these requests were valuable. He asked who would conduct the assessments in lieu of HHS. Schwartz replied that the medical provider would assess the person. Sawatzke said he thinks the assessment meets a need and is useful.

Social Services Supervisor Richelle Kramer said there are a total of five such mobile homes for the elderly and frail in Wright County at this time. They are assessed annually. Schwartz said HHS would like to be removed from the assessment part of the process, as they may not know the circumstances as well as the client's doctor. When the Ordinance was originally adopted, a Public Health Nurse went to the mobile home with a Social Worker.

Public Health Director Carol Schefers said when the Ordinance was originally put in place, HHS was a home care agency and provided those type of services. HHS is now doing elderly waivers instead of home care. Assessment documents were shorter in the past. Schwartz said MnCHOICES documents are longer and very labor-intensive. They are more useful for determining the need for other assessments.

Sawatzke expressed concern that eliminating the HHS assessment step and requiring only a doctor's note would drive up the number of requests to place mobile homes on single family properties. Borrell said if a neighbor complains that the mobile home isn't being used as stated, Planning & Zoning will ask them to remove it.

Discussion followed regarding available tools other than the MnCHOICES assessment. Schwartz said it takes three hours with the client and another three hours of background checking to complete the MnCHOICES assessment. Planning and Zoning Administrator Sean Riley said his Department can't provide a report to the County Board regarding the client's medical needs. The Board must be shown that a legitimate medical reason exists in order to place the structure.

Daleiden suggested that HHS, Planning & Zoning, and Attorney Greg Kryzer from the County Attorney's Office work together to determine an alternative assessment process. Husom said she believes that doctors are the

DRAFT

(3-22-16 Committee Of The Whole Minutes, cont.)

most appropriate professionals to make this kind of determination. Schwartz said she and her staff will investigate whether the MnCHOICES assessment is mandated, or if there are shorter alternatives.

Sawatzke said he likes the checks and balances that exist with the current program. He directed staff to correct a few typographical errors, make the assessment timeline more reasonable, and determine the best assessment method. Kelly said any changes to the Ordinance will have to go through the public hearing process.

Recommendation: Planning & Zoning and Health & Human Services staff will meet with Greg Kryzer from the County Attorney's Office and present a recommendation to the County Board within 90 days.

(End of 3-22-16 Committee Of The Whole Minutes)

3-23-16 PERSONNEL COMMITTEE MINUTES

Husom moved to approve the 3-23-16 Personnel Committee Minutes, seconded by Potter. The motion carried 5-0. The Personnel Committee Minutes follow:

I. Request for Reclassification of Property Tax Administrator/Chief Deputy Auditor Treasurer Resulting in New Salary Range

Request reclassification based on consultants rating of position taking into consideration addition of Assistant Finance Director, impact of decision making and technical aspect of position. Position will be reclassified to pay grade 21.

Recommendation: approve request for reclassification of Property Tax Administrator/Chief Deputy Auditor Treasurer to pay grade 21.

II. Request to Hire Right-of-Way Agent/Engineering Assistant

Retirement of current Right-of-Way Agent/Engineering Assistant on May 31, 2016. Request to begin hiring process before retirement date to allow cross-training with new employee before current incumbent retires to ensure seamless transition and to keep projects moving forward and on track (i.e. CSAH 3 and two (2) federal projects).

Recommendation: approve request to post position before vacant for possible overlap and cross-training between current incumbent and new employee.

III. VISA Sponsorship

Discussed consideration of H-1B Visa sponsorship.

Recommendation: Research employer requirements to qualify for sponsorship including prevailing wage issue. If appropriate, bring request for H-1B Visa Sponsorship back to Personnel Committee in January 2017 for consideration for filing by the April 1, 2017 deadline.

IV. Performance Appraisal – Sean Riley, Planning & Zoning Administrator

Recommendation: Based on three reviews received, the Committee recommends a rating of "Meets Expectations."

(End of 3-23-16 Personnel Committee Minutes)

3-23-16 TECHNOLOGY COMMITTEE MINUTES

Daleiden moved to approve the 3-23-16 Technology Committee Minutes, seconded by Husom. The motion carried 5-0. The Technology Committee Minutes follow:

DRAFT

(3-23-16 Technology Committee Minutes, cont.)

I. Boardroom Audio/Video

Youtube is still being evaluated for audio/video in the Boardroom, but there have been issues with audio. It has been decided to use Wirecast instead of XSplit to provide the stream to Youtube. Livestream will be retained through April for testing purposes.
The current overall audio setup has a lot of distortion, but the current control system works well. Existing equipment is outdated and/or not set up properly. Would like to look at updating both audio and video. Tagarro recommended getting estimates from several vendors for upgraded equipment and put in 2017 Budget.
Recommendation: Proceed with pricing and options for updating the audio/video system.

II. Wireless Project Update & Future Discussion

Wireless installs have been completed and are working well except for some mobile devices and tablets in the Sheriff's Office. IT is working on getting the problem fixed. Overall people seem pleased. The project came in under budget by approximately $8K. Password for the wireless access will be changed monthly. As of now there is a two hour time out.
IT would like to get a site survey done for next year's expansion for new access points that would provide better coverage. The completed wireless project was for upgrading existing access points. IT could use the remainder of the under budgeted dollars for the Professional Services cost of the survey.
Recommendation: Proceed with getting estimates for survey.

III. Server Room Updating

IT would like to pursue replacing the tile flooring in the Server Room. The tiles are delaminating and coming apart, creating a tripping hazard. The raised flooring and tile are approximately 25 years old. The raised flooring and gap against wall is there to distribute cooling air to the servers, but with new additional servers being placed the configuration is causing air flow not to work efficiently.
IT would like to replace some old server rack equipment with new equipment along with replacing the cooling system and flooring in the Server Room. The Minnesota Office of Enterprise Technology (MNOET) is helping to fund the cost of the new cooling system. The cost for new tiles range from $25 to $60 per tile depending on quality and proprietary requirements.
Recommendation: Proceed with getting pricing for server room improvements

IV. Misc:

Commissioner Daleiden ask about the progress of outstanding projects in IT. The response was no significant gains have been made. When one project gets closed, two more appear.
The new Records Management Analyst – Scott Larson starting 3/24/2016
The new Senior Systems Engineer – Brian Malinski starting approx. 4/11/2016
Todd Hoffman said the Sheriff Department is having a hard time adjusting to the TSS rotation. Thought it is a good idea to cross train the Technicians, but misses having a dedicated Technician for the department.
IT (Seth Malwitz) will be doing a County wide Help Desk Survey with questions like: how are we perceived, what do you like and don't like about the current Help Desk process.
IT is revamping the job description for the Lead Developer.

(End of 3-23-16 Technology Committee Minutes)

WATERSHED DISTRICT TERM LIMITS

Kelly provided an overview. Sawatzke received a letter from Stearns County regarding a discussion of term limits for Watershed District Managers. The standard term for Committee appointees at Stearns County is nine years. Sawatzke said that Wright County Watershed District Managers do not have term limits. He did not have a strong opinion either for or against term limits for these appointees.

Husom will discuss this with the Clearwater Watershed District Board at their meeting the second Wednesday in April. Sawatzke said if the Stearns County Board feels strongly one way, he will go along with them. If they are split,

DRAFT

he is not inclined to establish term limits for the Watershed District Managers in Wright County. Potter moved to refer this item back to the Clearwater Watershed District for discussion, asking them to forward a recommendation to the Wright County Board regarding their preference. Daleiden seconded, and the motion carried 5-0.

PROPERTY AT 4030 NABER AVENUE, ST. MICHAEL

Daleiden said someone contacted him about buying this property. Brian Asleson, Chief Deputy County Attorney, told Daleiden the property must be appraised, advertised for bids, and a minimum bid price set. He said the County Assessor should be involved as well. Asleson said if the property remains unsold after advertising for bids, the County may employ a broker. If the County re-advertises for bids, there would be no need to hire an appraiser. Asleson suggested that the Board refer the matter to Committee to discuss price, and then advertise for bids.

Daleiden moved to refer the property at 4030 Naber Avenue in St. Michael to a closed session of the Ways and Means Committee. Borrell seconded, and the motion carried 5-0. Potter moved to schedule the closed Ways and Means Committee meeting for 4-05-16 at 1:00 PM. The motion carried 5-0.

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

1. River Rider: Sawatzke said they are waiting for a final report related to the audit, and a refund check from the State. He will email the attorney today requesting an update, and will copy Daleiden.

2. Central Minnesota Mental Health Center Board: Sawatzke attended the meeting last night. He is very impressed with their new Director. They had a good month financially. The numbers were up significantly. The organization has also hired a new Human Resources person.

3. Transportation Hearings: Potter said he sat in on several Transportation Hearings at the State Capitol last week, and attended a Highway 25 Coalition meeting on Friday. Information regarding the Highway 25 Coalition will be made available to Asleson shortly.

4. Central Minnesota Jobs and Training Joint Powers Board Workforce Center: Husom attended the National Association of Workforce Boards Conference in Washington D.C. recently. The opening session was with Vivek Wadhwa, a technology entrepreneur and academic. He provided information regarding advances in technology that could potentially solve global problems via robotics, synthetic biology, 3D printing, and more. Husom will provide additional information in subsequent weeks.

The meeting adjourned at 10:42 A.M.

DRAFT

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Dassel Cokato Regional Ic & Sports Center

Previous Gambling Permit Number: X-35255-15-004

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: 41-1973863

Mailing Address: PO Box 958

City: Cokato State: MN Zip: 55321 County: Wright

Name of Chief Executive Officer (CEO): Keith Raisanen

Daytime Phone: 320-286-5955 Email: kraisanen@tyloheloinc.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☑ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☑ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Dassel Cokato Regional Ice & Sports Center

Address (do not use P.O. box): 4770 Reardon Ave SW

City or Township: Cokato Zip: MN County: Wright

Date(s) of activity (for raffles, indicate the date of the drawing): 10/08/2016

Check each type of gambling activity that your organization will conduct:

☐ Bingo* ☐ Paddlewheels* ☐ Pull-Tabs* ☐ Tipboards*

☑ Raffle **(total value of raffle prizes awarded for the calendar year: $** 5,500.00 **)**

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to **www.mn.gov/gcb** and click on ***Distributors*** under ***List of Licensees***, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

____ The application is acknowledged with no waiting period.

____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

____ The application is denied.

Print City Name: _____

Signature of City Personnel:

_____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL for a gambling premises located in a township

____ The application is acknowledged with no waiting period.

____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

____ The application is denied.

Print County Name: Wright

Signature of County Personnel:

_____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Keith Raisanen Date: 3/21/2016
(Signature must be CEO's signature; designee may not sign)

Print Name: Keith Raisanen

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

____ a copy of your proof of nonprofit status, and

____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: ***BOARD MEETING DATE: April 5, 2016*** ***CONSENT AGENDA: X***

AMT. OF TIME REQUIRED: ***ITEM FOR CONSIDERATION: _____***

County Attorney . ORIGINATING DEPARTMENT/SERVICE x Greg Kryzer REQUESTOR'S SIGNATURE _____ REVIEWED BY/DATE	**BOARD ACTION REQUESTED:** Refer to Ways and Means Committee Update on Codification and Restatement of County Ordinances

BACKGROUND/JUSTIFICATION:

	COUNTY ATTORNEY REVIEW DATE:	**FINANCIAL IMPLICATIONS:** **$_____** **BUDGETED: _____ _____ YES NO** **FUNDING: _____ _____ LEVY OTHER**
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ **APPROVAL** ☐ **DENIAL** ☐ **NO RECOMMENDATION**	
COMMENTS:		**COMMENTS:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	4-5-16	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $1,310,880.66 with 165 Vendors and 241 Transactions.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* *04-05-16* *CONSENT AGENDA* X

AMT. OF TIME REQUIRED: _____. *ITEM FOR CONSIDERATION:* _____.

HIGHWAY
ORIGINATING DEPARTMENT/SERVICE

X Virgil D. Hawkins
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approval of
"Wright County Highway Right-of-Way Plat No. 69"

CSAH 35 at CR 134 Roundabout

BACKGROUND/JUSTIFICATION:

Construction of the CSAH 35 roundabout at CR 134 is scheduled for the 2016 construction season. Right-of-way acquisition is required to accommodate this improvement project.

Approval of R/W Plat No. 69 will allow acquisition of right of way and recording of the easements. The Highway Department has been working with landowners to acquire the necessary easements.

Please forward the signed plat to the County Recorder for recording.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW DATE:**	**FINANCIAL IMPLICATIONS: $_____** **BUDGETED:** ____ ____ YES NO
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	**FUNDING:** ____ ____ LEVY OTHER
COMMENTS:		**COMMENTS:**

WRIGHT COUNTY

REQUEST FOR BOARD ACTION

REQ. AGENDA TIME **BOARD MEETING DATE: April 5, 2016** **AMT. OF TIME REQUIRED**

CONSENT: X **ITEM FOR CONSIDERATION: Rezoning**

PLANNING & ZONING **Originating Dept.** **Sean Riley** **Requester's Signature** _____ **Reviewed by/Date**	**BOARD ACTION REQUESTED:** **Consider the recommendation of the Planning Commission for the following rezonings:**

BACKGROUND/JUSTIFICATION:

1. TRUE FRIENDS– (Corinna Twp.) Planning Commission unanimously recommends approximately 4.55 acres be rezoned from AG General Agricultural and S-2 Residential-Recreational to R-1 Urban-Rural Transitional and S-2.

2. LUTHER WORKMAN – (Franklin Twp.) Planning Commission unanimously recommends the 40-acre property be rezoned from AG General Agricultural to A/R Agricultural.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE	**COUNTY ATTORNEY REVIEW/DATE:**	**FINANCIAL IMPLICATIONS:** **BUDGETED: _____** **FUNDING: _____**

COMMENTS:

WRIGHT COUNTY PLANNING COMMISSION

Meeting of: March 17, 2016

M I N U T E S – (Informational

TRUE FRIENDS, represented by Steve Meyer – New Item

LOCATION: XXX Ingram Avenue NW – Part of Gov't Lot 2, Section 22, Township 121, Range 27, Wright County, Minnesota. (Cedar Lake – Corinna Twp.) Tax #206-000-221103 Property owner: Children's Disability SVC Assoc.

Petitions to rezone approximately 4.5 acres from AG General Agricultural and S-2 Residential-Recreational Shorelands to R-1 Urban-Rural Residential & S-2 as regulated in Section 504 & 605 of the Wright County Zoning

Present: Steve Meyer

A. Riley reviewed the property location, the current zoning map and Land Use Plan designation is R-1. The unique piece of property was noted and because it is located in Corinna Township, the Town Board will handle the conditional use permit for the subdivision. The subdivision includes a portion of land already zoned R-1 and changing the road dedication to layout some new lots.

B. Meyer explained this is unutilized land that Camp Courage would like to develop and sell some lots off. The home was noted and the cul-de-sac moved down to create four parcels. This area is in the long-range plan for the Township and County. The proceeds of the sale would be used to provide much work for the Camp.

C. Mol opened the hearing to the public, hearing no comments brought it back to the Commission for questions.

D. Felger asked about the land use plan and whether second-tier lots are not discouraged. Riley stated the property is currently zoned AG and in the Plan for R-1. He reviewed the development and how this fits the Plan.

E. Felger moved to recommend approval of the rezoning to the County Board of Commissioners to rezone the property from AG Agricultural and S-2 Residential-Recreational Shoreland to R-1 Urban-Rural Transitional and S-2 because it meets the criteria laid out in the land use plan as it is considered infill and most of the surrounding land is already zoned R-1. Borrell seconded the motion.

VOTE: CARRIED UNANIMOUSLY

WRIGHT COUNTY PLANNING COMMISSION

Meeting of: March 17, 2016

M I N U T E S – (Informational

LUTHER J. WORKMAN

LOCATION: 4784 50TH Street SE – W ½ of E ½ of SE ¼, Section 26, Township 119, Range 25, Wright County, Minnesota. (Franklin Twp.) Tax #208-300-264300

Petitions to rezone from AG General Agricultural to A/R Agricultural-Residential and an unplatted two-lot residential subdivision (one lot to include existing dwelling) as regulated in Section 504 & 603 of the Wright County Zoning Ordinance and Wright County Subdivision Regulations.

Present: Luther Workman

A. Riley reviewed the zoning is AG with the Land Use designation for A/R. If the rezoning request is approved, the applicant would proceed in getting the information needed for subdivision.

B. Workman stated they bought the property with the intentions of building a new home.

C. Mol asked if there is adequate room to meet setbacks and get a driveway in considering the wetlands. Riley agreed there are wetlands to work around. He feels the setbacks can be met at a location near the town road. More information is needed if they were to build in back. It is possible Wright County Soil & Water Conservation District (SWCD) would need to look at it, may need a land alteration. There are topographic details needed.

D. Borrell asked if each lot can meet the 300' in width. Riley stated the dimensional standards can be met, Mol was more concerned about how they will fit it in and if the soils are adequate.

E. D. Thompson moved to recommend approval of the rezoning to the County Board of Commissioners to rezone the property from AG Agricultural to A/R Agricultural Residential because it meets the criteria laid out in the land use plan and the Town Board approves. D. Pederson seconded the motion.

VOTE: CARRIED UNANIMOUSLY

F. D. Thompson moved to continue the hearing for the conditional use permit to April 14, 2016 for action on the rezoning by the County Board. Borrell seconded the motion.

VOTE: CARRIED UNANIMOUSLY

Wright County
Request for Board Action

Req. Agenda Time:	Board Meeting Date: 04-03-16	Consent Agenda	Yes
Amt of Time Required:	Item for Consideration:		

Sheriff's Office

Originating Department

Todd Hoffman Digitally signed by Todd Hoffman DN: cn=Todd Hoffman, o=Sheriff's Office, ou, email=todd.hoffman@co.wright.mn.us, c=US Date: 2016.03.28 09:09:18 -05'00'

Requestor's Signature

BOARD ACTION REQUESTED:

Request County Board to accept and sign the MN DNR 2016 Annual County Boat and Water Safety Grant agreement in the amount of $17,826

Reviewed by/date

BACKGROUND/JUSTIFICATION:

This annual grant covers a portion of the salary of one Wright County Sheriff's Deputy assigned to the Recreational Services Unit while engaged in boating and water safety duties.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:
COMMENTS:		**COMMENTS:**

2016 STATE OF MINNESOTA
ANNUAL COUNTY BOAT AND WATER SAFETY
GRANT AGREEMENT

ENCUMBRANCE WORKSHEET

Grant #: 107001 **PO#:3000091101**

State Accounting Information:

Dept. ID	PC Bus. Unit	Fiscal Year	Source Type	Vendor Number
R29	R2901	2016	State	0000197323-001

Total Amount	Project ID	Billing Location	DUNS
$17,826	R29G4CGSFY15	R297000221	080234404

Accounting Distribution:

Fund	Fin. Dept. ID	Appropriation ID	Category	Account	Activity
2100	R2937714	R297400	84101501	441302	A4CG002

Grant Begin Date	Grant End Date
January 1, 2016	June 30, 2017

Grantee Name and Address:

Wright Co. Sheriff
3800 Braddock Ave. NE
Buffalo, MN 55313

Payment Address:
(where DNR sends the check)

Wright Co. Auditor
10 - 2nd St. NW, Rm. 230
Buffalo, MN 55313-1195

2016 STATE OF MINNESOTA
ANNUAL COUNTY BOAT AND WATER SAFETY
GRANT AGREEMENT

This grant agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources, Enforcement Division ("State") and Wright Co. Sheriff, 3800 Braddock Ave. NE, Buffalo, MN 55313 ("Grantee"). The payment address for this grant agreement is Wright Co. Auditor, 10 - 2nd St. NW, Rm. 230, Buffalo, MN 55313-1195.

Recitals

1. Under Minnesota Statutes § 86B.701 & .705 the State is empowered to enter into this grant.
2. The State is in need of Sheriff's duties to carry out the provisions of Chapter 86B and the Boat and Water Safety Rules, hereinafter referred to as the "Minnesota Rules", including patrol, enforcement, search and rescue, watercraft inspection, issuance of temporary structure & event permits, waterway marking and accident investigation, all hereinafter referred to as the "Sheriff's Duties".
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minnesota Statute §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant..

Grant Agreement

1 Term of Grant Agreement

1.1 ***Effective date***: January 1, 2016 or the date the State obtains all required signatures under Minnesota Statutes § 16B.98, Subdivision 5, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for 2016 grant expenditures incurred back to the effective date. Reimbursements will only be made for expenditures made according to the terms of this grant agreement.

1.2 ***Expiration date:*** June 30, 2017. Pursuant to Minnesota Statute §16A.28, Subdivision 6, the encumbrance may be certified for one year beyond the year in which funds were appropriated. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant as specified herein.

1.3 ***Survival of Terms.*** The following clauses survive the expiration or cancellation of this grant agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will provide county sheriff services for boat and water safety activities. As stated in Minnesota Statute § 86B.701, the Grantee will submit to the State a spending plan (Exhibit "A", which is attached and incorporated into this grant) along with this form to carry out the Sheriff's Duties. Boat and water safety activities are those outlined in Minnesota Statutes § 86B, Minnesota Rules, Chapter 6110, search and recovery operations in the waters of the State and the portions of Chapter 169A that are applicable to motorboats. Exhibit "B", which is attached and incorporated into this grant further defines the allowable expenditures.

Reporting Requirements: The Grantee must satisfactorily submit all activity and financial reports by the date(s) requested by the State, unless the State grants an extension in writing.

3 Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4 Consideration and Payment

4.1 ***Consideration.*** The State will pay for all services performed by the Grantee under this grant agreement as follows:

(a) ***Compensation.*** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant up to Seventeen thousand eight hundred twenty-six dollars ($17,826).

(b) ***Total Obligation.*** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed Seventeen thousand eight hundred twenty-six dollars ($17,826).

4.2 ***Payment***

(a) ***Invoices.*** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices shall be submitted in a form prescribed by the State within the dates previously noted in "Term of Grant Agreement" in this Grant.

(b) ***Federal funds.*** (Where applicable, if blank this section does not apply) Payments under this grant agreement will be made from federal funds obtained by the State through Title NA CFDA number _____ of the _____ Act of _____. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

4.3 Contracting and Bidding Requirements per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property:

(a) If the amount of the contract is estimated to exceed $100,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat.§16C.28, Subd. 1, paragraph (a), clause (2).

(b) If the amount of the contract is estimated to exceed $25,000 but not $100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat.§16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c).

(c) If the amount of the contract is estimated to be $25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat.§16C.28, Subd. 1, paragraph (a), clause (2).

(d) Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.

(e) For projects that include construction work of $25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5 **Conditions of Payment**

All services provided by the Grantee under this grant agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 **Authorized Representative**

The State's Authorized Representative is Rodmen Smith, Director, Enforcement Division – Central Office, Minnesota Department of Natural Resources (DNR), 500 Lafayette Rd., St. Paul, MN 55155-4047, (651) 259-5042, rodmen.smith@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The County Grantee's Authorized Representative is the County Sheriff or his/her successor. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7 **Assignment, Amendments, Waiver, and Grant Agreement Complete**

7.1 ***Assignment.*** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.

7.2 ***Amendments.*** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.

7.3 ***Waiver.*** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.

7.4 ***Grant Agreement Complete.*** This grant agreement, including Exhibits "A" and "B," contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

9 **State Audits**

Under Minnesota Statute § 16B.98, Subdivision 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10 **Government Data Practices and Intellectual Property**

10.1 **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute § 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

11 **Workers' Compensation**

The Grantee certifies that it is in compliance with Minnesota Statute § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 **Publicity and Endorsement**

12.1 ***Publicity.*** Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors with respect to the program, publications, or services provided resulting from this grant agreement.

12.2 ***Endorsement.*** The Grantee must not claim that the State endorses its products or services.

13 **Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 **Termination**

14.1 ***Termination by the State.*** The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 **Termination for Cause.** The State may immediately terminate this grant agreement if the State finds that there has been a failure to comply with the provisions of this grant agreement, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.3 **Termination for Insufficient Funding**. The State may immediately terminate this grant agreement if:

a) It does not obtain funding from the Minnesota Legislature

b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the grant is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15 **Data Disclosure**

Under Minnesota Statute § 270C.65, Subdivision 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 **Monitoring**

The State shall be allowed at any time to conduct periodic site visits and inspections to ensure work progress in accordance with this grant agreement, including a final inspection upon program completion. At least one monitoring visit per grant period on all state grants of over $50,000 will be conducted and at least annual monitoring visits on grants of over $250,000.

Following closure of the program, the State's authorized representatives shall be allowed to conduct post-completion inspections of the site to ensure that the site is being properly operated and maintained and that no conversion of use has occurred

17 **Invasive Species Prevention**

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during grant work. The grantee shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by grantee furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The grantee shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Grant Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The grantee shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: Cheryl Heathorne

Date: 3-18-16

SWIFT Grant # 107001

Purchase Order # 3000091101

2. GRANTEE:

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: County Sheriff

Date: 3 28 16

By: _____

Title: Chairperson of County Board

Date: _____

By: _____

Title: County Auditor or Administrator

Date: _____

3. STATE AGENCY: NATURAL RESOURCES

By: _____
(With delegated authority)

Title: Director, Enforcement Division – Central Office

Date: _____

Attachments: Exhibits "A" & "B"

Distribution:
1. DNR - OMBS
2. Grantee - 2 (Sheriff's Office & Co. Board)
3. State's Authorized Representative

EXHIBIT B

ALLOWABLE EXPENDITURES UNDER THE 2016 STATE BOAT AND WATER SAFETY PROGRAM TO COUNTIES

GENERAL - All of the expenditures listed below must be directly related to the boat and water safety program. When personnel or equipment costs are split between other duties and boat and water safety, the percentage paid out of the boat and water safety account may not exceed the percentage of time the individual or piece of equipment is actually used for boat and water safety. Boat and water safety activities are those activities outlined in: 1) M.S. § Chapter 86B, 2) Minn. Rules - Chapter 6110, 3) search and recovery operations in the waters of the state and 4) the portions of Chapter 169A that are applicable to motorboats.

Counties are urged to contact the Department of Natural Resources' Boat and Water Safety Unit for a determination prior to any questionable proposed expenditure.

SPENDING PLAN, INVOICES, ACCOUNTING and REPORTS – The proposed expenditures listed on your spending plan (Exhibit A) must reasonably match both your invoice and year-end report. If you need to purchase or pay for something that was not on the original Spending Plan, you will need to first send in a revised plan (Exhibit A) signed by the sheriff or designee, and if approved by the State, proceed from there. Also, Minnesota statutes and rules require that you have a separate account for the state boat & water safety funds.

PERSONNEL - Personnel expenses (including salary, insurance, social security, retirement, worker's compensation, etc.) for persons who are actually engaged in boating and water safety duties. Records or logs of time spent on the program are necessary to support these expenses and should be retained not less than six years after the end of the grant agreement. All counties need to follow their own personnel policies on payroll for salary or overtime charged to this grant. If no written policy or procedure exists, you will then need to comply with the State of Minnesota policy on payroll and overtime.

SUPPLIES AND EXPENSES - This includes uniforms, fuel, oil, lubricants, repairs, rental costs (docks, buildings, office facilities, equipment, etc.), travel costs, training expenses and expendable supplies (fuel, rope, paint, printing, etc.). No cell phone charges will be allowed. All expenditures need to be verifiable as allowable expenditures under this grant. Items must be listed on Exhibit A (Spending Plan) of this grant and be descriptive in nature.

EQUIPMENT - Includes boats, motors, trailers, buoys, depth locators, radios, etc. Items which are also used for general duty may either be charged to the boat and water safety account according to a percentage of use, or by mile/hour. The county must either use: 1) established county mileage charge or 2) the current US Internal Revenue Service mileage rate. Mileage logs showing dates, odometer readings and assignment are necessary to support all vehicle use and should be retained not less than six years after the end of this grant agreement. The purchase of snowmobiles and ATVs with boat and water funds is not allowed.

Other proposed expenditures which do not fit in to one of these three categories must be cleared with the Department of Natural Resources' Boat and Water Safety Unit prior to expenditure.

EXHIBIT A

COUNTY BOAT AND WATER SAFETY
2016 BUDGET SPENDING PLAN
(January 1, 2016- June 30, 2017)

MN DNR - Enforcement Division
Boat & Water Safety
500 Lafayette Road
St. Paul, MN 55155-4047
Email: deb.ethier@state.mn.us
Deb's phone #: 651-259-5361

Wright County
County
Brian Johnson
Contact Name
763-684-2366
Contact Phone

GROUP I - PERSONNEL	Number	Amount		TOTAL
		County	State	
Full-Time	1.0	$ 50,626.80	$ 17,826.00	$ 68,452.80
Seasonal	37.0			$ -
GROUP I SUBTOTALS	**38.0**	**$ 50,626.80**	**$ 17,826.00**	**$ 68,452.80**

GROUP II - SUPPLIES & EXPENSES	Amount		TOTAL
DESCRIPTION -- (Itemize)	County	State	
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
GROUP II SUBTOTALS	$ -	$ -	$ -

GROUP III - EQUIPMENT	Amount		TOTAL
DESCRIPTION -- (Itemize)	County	State	
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
GROUP III SUBTOTALS	$ -	$ -	$ -

2016 STATE GRANT TOTAL	$ 50,626.80	$ 17,826.00	$ 68,452.80

Scan and email the signed form. Send to: deb.ethier@state.mn.us

"This is to certify that the state funds will be used only for purposes set forth in M.S. Chapter § 86B and that the information contained on this form is correct to the best of my knowledge."

Signature Date

BOAT AND WATER SAFETY GRANT WORKSHEET

COUNTY:	Wright
YEAR:	2014

2016 B&W Grant is based on 2014 activities

A. COUNTY BOAT AND WATER ACTIVITIES FOR 2014 FROM COUNTY REPORT (60%)

	ACTIVITY	Co. Total	All Co. Total	Percentage
1.	Total Boat & Water Hours*	2,014	93,110.0	4.33%
2.	Written Warnings & Citations	3	5,499	0.05%
3.	Reportable Accidents Investigated	1	77	1.30%
4.	Search & Rescue Hours	85	7,151	1.19%
5.	Rental Boat Inspections	46	14,523	0.32%
6.	Talks and Displays	21	630	3.33%
7.	Waterway Markers	22	7,192	0.31%
8.	Temporary Structures & Event Permits	55	6,290	0.87%
9.	DNR or USCG Training Classes**	6	245	2.45%
	** ('13 class=5 pts., '12 class=3 pts., '11 class=1 pt.)			
	ACTIVITY TOTAL			1.41%
	* percentage is doubled per formula			

B. WATERCRAFT USED IN COUNTY (35%)

(from DNR registration data on where boat is used most often. This includes non-residents who register boats in Minnesota.)

Number of boaters reporting use most often in this county	34,320
Number of boaters statewide reporting boat usage information	787,389
PERCENTAGE OF TOTAL USE IN COUNTY	4.36%

C. SPECIAL CONSIDERATIONS (05%)

Water bodies over 10,000 acres	0
Counties on Lake Superior and/or Lake of the Woods	0
Counties on commercially navigable Mississippi River and/or St. Croix River	0
PERCENTAGE CONSIDERATIONS	0.00%

A.	ACTIVITIES	1.41% x 60% =	0.85%
B.	WATERCRAFT USAGE	4.36% x 35% =	1.53%
C.	SPECIAL CONSIDERATIONS	0.00% x 05% =	0.00%
	TOTAL WEIGHTED PERCENTAGE		2.37%

2016 GRANT TO COUNTY*	2.37% x $1,077,000	$ 26,737

* total grant is rounded off

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	4-5-16	***Consent Agenda*:**	
Amt. of Time Required:	5 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Information Only: Recount Designation from the Office of the Secretary of State
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

From the Office of the Secretary of State regarding Recount Designation:

OSS would like to include as many County Auditors in the process as possible. The details of the arrangement would be similar to that used for the 2008 & 2010 State General Election recounts:

- The Secretary of State would designate authority to conduct the recount to county auditors who are willing to accept the duties to act as deputy recount officials.
- The OSS will compensate each County Auditor's office that agrees to assist at a rate of 4 cents per ballot counted, with a $100.00 minimum payment per county. (Note this is an increase from 3 cents per ballot offered in previous years). If this compensation does not reimburse your actual costs, OSS will join with counties in asking the legislature for a deficiency appropriation as was done following the 2010 Governor's recount.
- A recount team will be needed for each precinct counted at the same time.
- The Auditor may determine how many teams to use to complete the recount, provided that the recount can be completed between August 17th and August 19th for a primary recount and between November 30th and December 5th for a general recount.
- Training would be required for those County Auditors that agree to assist as deputy recount officials. Training would be provided by the OSS by web cast (likely on August 11th or November 22nd) and be available for viewing online later.

OSS staff will be available for support during the recount (generally by phone or e-mail).

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	**Funding:** **Levy** **Other**
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* *04-05-16* *CONSENT AGENDA* ____.

AMT. OF TIME REQUIRED: 3 min. *ITEM FOR CONSIDERATION:* _____.

HIGHWAY .
ORIGINATING DEPARTMENT/SERVICE

X
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve/Discuss Minutes of Public 5-Year Plan Meeting held 02-23-16 and set Spring Road Tour Date

BACKGROUND/JUSTIFICATION:

Minutes and attachments are attached.

Suggested dates for spring road tour:

May 2016 8 a.m. – 1 p.m. on mutually agreeable date.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

BUDGETED: ____ ____
YES NO

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ APPROVAL
- ☐ DENIAL
- ☐ NO RECOMMENDATION

FUNDING: ____ ____
LEVY OTHER

COMMENTS:

COMMENTS:

Wright County Highway Department
Five-Year Highway/Bridge Improvement Meeting

Tuesday, February 23, 2016
1:30 p.m.

Commissioners Board Room
Wright County Government Center

The meeting was called to order by the County Board Chair, Pat Sawatzke (District #2), and introductions were made to the public: Michael Potter (District #4), Christine Husom (District #1), Mark Daleiden (District #3), Charles Borrell (District #5), County Engineer Virgil Hawkins, and Assistant County Engineer Chad Hausmann. Others present: See Sign-In Sheet [Attachment 1].

Hawkins gave a PowerPoint presentation [Attachment 2] that outlined the purpose of the meeting, which was to explain the needs, the funding, completed projects, delayed projects, and the proposed plan for future highway/bridge improvements. Additionally, this is an opportunity for the Board to obtain input from the public in considering changes or additions to the current plan. There are a total of 511 miles of county roads in Wright County. The roads with two digits receive state aid gas tax, local levy, and other funding. The roads with three digits have a different classification and are lower class functional roads. They are funded only by local levy and cannot receive state aid. The state collects 28.5 cents/gallon gas tax, and 95% of that money goes to trunk highways, municipal state aid cities (over 5,000), with 29% of that portion going to county state aid highways in 87 counties. Wright County receives a little over $10 million from the state and sometimes also receives federal money. The amounts can vary each year, based on needs and gas tax collected. The plan that is being presented today is a fiscally constrained plan rather than a plan based totally on needs; as there is not enough money to cover all the needs, which generally run in the neighborhood of $11 - $14 million per year. Hawkins showed a map of the current Five-Year Plan which was adopted in 2012, and the road segments circled are those projects that have not been completed due to lack of funding. This new plan will include a roundabout and some special plans in the northeast part of the county, both made possible by federal funding. Wright County is active in the Toward Zero Deaths (TZD) program and Safe Communities of Wright County, which are state initiatives; and these have made some low-cost safety improvements possible, such as safety edges, rumble strips, intersection lighting, and striping. There will be plans to rebuild some roads and widen the shoulders, in addition to another roundabout.

Hawkins said that an important consideration for pavement preservation is doing the right repair at the right time. As pavement deteriorates, the cost of repairs rises quickly. Delaying repairs can result in much higher costs that can be avoided if intermediate steps are taken to preserve the pavement, and doing repairs at the right time is the most efficient use of funds. The Pavement Management Tool is the best indicator to aid in decision making. MnDOT has a van that drives all the county roads every four years, and the data collected is very useful in identifying road conditions, rutting, ride smoothness, etc. They also provide a video log of every road mile, which is very helpful during meetings when road conditions and problems with roadways are discussed.

Hausmann gave a brief overview of the Five-Year Plan summary [Attachment 3] and a map showing locations of proposed reconstruction/expansion projects [Attachment 4] which he said is fiscally

constrained, as funding is expected to be stagnant, with perhaps just enough increase to provide for inflation. The good news is that Wright County has been very successful in obtaining federal money in the past. Based on the 2016 revenue assumptions, state aid should come in at about $6 million (which includes $0.5 million for municipal aid), local levy at about $3.5 million, and the federal contribution (if any) is variable. Projects planned for 2016 pavement preservation include reclaim and overlays on Hwys 20 and 18 and CR 138, plus sealcoating and micro-surfacing projects. Hausmann said that the Highway Department likes to complete about four miles/year of reconstruction, and the methods and technology used today produce results that last far longer than those used in the past. Both Hwys 3 and 12 should be good for many years, except for routine maintenance repairs that will also help lengthen the life of the roadways. The department will also be adding some work on Rhoades Avenue, a township road, via the State Park Road Account. Paving on Hwy 12 will be completed this year on the northernmost 2.5 miles. Two center turn lanes will be completed on Hwy 39 in Otsego, which are currently bypass lanes at O'Dean Avenue and Page Avenue. The 'Wolff Swamp' project will be completed this year, which is primarily a flood control project where the road (Hwy 35) will be raised to help prevent the closing of this road during high water times. The aforementioned projects are all fully funded at this time.

Most of the improvements (listed as "short-term" projects in the Northeast Study completed a few years ago) will have been completed by 2020, except for some further work on Hwy 19.

Draft Five-Year Plan (2017-2021):
Plans for 2017 include a reconstruction of HWY 3 from TH 55 to Hwy 2, which will cost about $3.4 million. MnDOT will be putting in a turn lane signal at the intersection of Hwy 3 and TH 55. Federal funds will be used to help pay for the installation of intersection conflict warning systems in various locations, and about 25 miles of reclaim/overlay at the cost of $6 million is planned. The total proposed budget for these projects is $9.6 million.

Plans for 2018 include a reconstruction of Hwy 37 from TH 101 to O'Dean Avenue, for a total estimated cost of $3.5 million, $1.53 million of which will be federal funds. Another roundabout, consistent with the one proposed for Hwy 35/CR 134, is planned for the all-way stop intersection at Hwy 34/CR 134. Twenty miles of reclaim/overlay, shoulder paving along Hwy 3, as well as other pavement preservation projects are planned that will in part be funded with federal funds. The total proposed budget for these projects is $12.03 million.

Wright County was successful in getting $2.38 million in federal funding for construction on Hwy 19 of a four-lane highway from the Outlet Mall to 70th Street in 2019. This will be coordinated with Albertville and Otsego, who will be improving 70th Street to 10-ton standards from Hwy 19 to Maciver Avenue. Other projects include pavement preservation of 25 miles of reclaim/overlay for $6.5 million and safety projects for $1 million, for a total proposed budget of $14.5 million.

No federal funding has been identified for 2020, but 25 miles of pavement preservation is proposed for $6.5 million, a safety project for $1 million, and work on Hwy 7 bridge for $1.5 million, for a total proposed budget of $9 million.

No federal funding has been identified for 2021, but 25 miles of pavement preservation is proposed for $6.5 million, a safety or bridge project for $1 million, and work on a bridge project for $1.5 million, for a total proposed budget of $9 million.

Several items are highlighted in plans for the 6-20 Year Work Plan, many of which will be dependent on growth in the county. This work will most likely coordinate with those areas in which plats and new developments are occurring. Identifying projects as candidates for federal money doesn't guarantee an award, but the projects must be on an official plan of the county's before they are even eligible to be submitted. If money is awarded, several different construction projects will be considered, most of which are located in the northeast portion of the county, but with several smaller segments located throughout the county. The sufficiency rating of bridges has to drop below 50 before they become eligible for bridge bonding money. In instances where bridges on township roads receive bridge money, the county administers the funding but the township handles the project. The list shown on the slide was generated by Nick Carlson, Wright County Bridge Inspector. Though the Meridian Avenue bridge in Franklin Township is rated at 39, Hausmann said that the county lets the township know the ratings and what their participation is, and they let the county know when they are ready.

Sawatzke thanked both Hawkins and Hausmann for their presentations and announced that these comments will now be followed up by comments from the audience. Some of the items already discussed will be reviewed on a future road tour of the County Board and Highway Department staff, and items of interest brought forward by the audience will also be considered as possible additions to sites on this road tour.

Doug Triplett, Albion Township resident, asked 'what happened to County Road 6?' He said that it was on the radar screen 10-15 years ago with a plan to reroute it around Howard Lake. Sawatzke said that he remembered that this plan was voted down by the County Board on a 3-2 vote, because it didn't have the support of many township residents or the Middleville Township Board. Victor Township might also have opposed this plan. Eminent domain would have been put into play for this plan to move forward, and the Board just didn't have the appetite for that action. Hawkins added that this reroute was in the plan 20-22 years ago, but there would have been great expense in relocating all the utilities and great opposition on a local level. Then other competing priorities, as well as lack of funding, forced this plan to the back burner. Sawatzke said that this would have meant taking land from a farmer who was opposed to it, and the Board didn't feel that there was enough local support to move forward. Triplett commented that this was just one plan, and it might have been possible to come up with a different idea. The road is not in good shape. Hawkins said that pavement preservation is the action that should be considered at this time. Hwy 6 north of TH 55 was fixed eight to 10 years ago, but Triplett said that it feels like Hwy 6 south of TH 55 has been abandoned. Hawkins said that that portion will be included in pavement preservations plans once it is decided what other roads in the area will be included. Borrell asked if improvements to this road could be discussed again, and Hawkins agreed that this meeting is the forum to begin discussion about that. Sawatzke suggested that a visit to this road be included on the spring tour, but again stated that changes of the route did not have the sufficient local support needed to move forward.

John Uecker, Albion Township resident, asked about the advance warning lights that were once installed at the intersection of Hwys 35 and 6 and suggested that they be replaced by an all-way stop, with stop signs that are outlined in red blinking lights. He said that the advance warning signs actually encourage drivers to go through the intersection without stopping if they are not blinking, even when drivers have a mandatory stop sign. Uecker added that he thought it was time that some major money be spent on Hwy 6; he's lived on it all his life and wondered if it had ever been redone

and resurfaced. Hawkins said that Wright County has about 360 miles of highway, and the portion of Hwy 6 north of TH 55 was done a few years ago, but there are a lot of needs on the county highway system. Uecker asked if anyone had ever thought about redirecting Hwy 6 to the east, and Sawatzke said that this option will be reviewed on the spring tour.

Wayne Fingalson, City of Buffalo resident [and former Wright County Highway Engineer], commented that it is clear that Wright County has a lot of unfunded needs. He expressed his thoughts that he hoped the Board of Commissioners would consider a couple of available options for additional funding, such as the wheelage tax and the local option sales tax. Implementing either of these two funding tools would possibly even have the potential to lower the local levy, and it would be nice not to have to use property taxes to pay for improvements to the highway system. Wright County is in a good location, close to the metro area, and has the benefit of the Albertville Outlet Mall and the upcoming 'Mall of Entertainment.' According to the latest information, it is possible that over $6.5 million/year could be collected just by implementing a one-half cent (1/2 ¢) local option sales tax in 2017. It would go a long way in funding safety improvements that we're hearing about. The beauty of the tax is that the County Board can be in control and the tax is to be used for county roads, county state aid highway roads, and for any building that serves a transportation function. Borrell said that he senses a resistance to implementing this tax, and he would rather see surrounding counties do it first. Potter said that both Stearns and Carver Counties have it. McLeod County doesn't have it, but they wouldn't stand to benefit much from it, and Wright County would benefit more from it. Fingalson said that Crow Wing County (Brainerd area) estimates that half the people who pay into the local option sales tax are from out of the county. Sawatzke commented that a good percentage of the property tax also comes from people who do not reside in Crow Wing County. Sherburne County is collecting a wheelage tax, and the Sherburne power plant and tax from the mall sales makes the most sense, but he doesn't like the wheelage tax. Husom said that she is generally against raising taxes, but rather than raising property taxes of residents, she might be interested in being able to collect money from patrons of the outlet mall and traffic that will soon be generated from both the new proposed entertainment mall and the visitors to the Bertram Chain of Lakes Park. She will do what her constituents want her to do. She is becoming more warmed up to thinking of a half-cent local option sales tax. Borrell suggested that perhaps a quarter-cent raise could be considered, and Husom said that $6.5 million [from a half cent] is a pretty big savings for the Wright County taxpayer. Sawatzke said that it would be important to figure out where the $6.5 million would be coming from, the residents or from non-residents. Over $3 million has been added to the road construction budget through the property tax levy in just the last two years alone, and Potter commented that borrowing ahead has also helped make some headway in the road improvements.

Dwight Hammer, Albion Township resident, said that he also would like to talk about improvements to Hwy 6, and there are many other residents also interested in this. He said that some road repairs need to be done, and wider shoulders would be a big benefit to those farmers who have large equipment. Potter said that adding wider shoulders requires reconstruction, and Sawatzke said that he would like to think that Wright County has wider shoulders than others, as he has often noted in traveling from county to county. Hammer said that he wasn't necessarily talking about paved shoulders, but wider shoulders that would help improve pedestrian and non-motorized traffic safety in the area of Granite lake and Rock Lake. Sawatzke said he understood, but it's getting to the point where right-of-way costs are competing with the cost of the actual construction project. Hammer said that he and others are here today to express their concerns and wishes for improvements to

certain roadways. The road itself is very rough. Hawkins said that a van from MnDOT comes out in the summer or fall, every four (4) years, to measure the condition of the roadways, but the scheduling of this monitoring is done by MnDOT and not by Wright County. Hawkins said that many highways have a real 'choppy' feel to them right now because of the frost that is coming out of the underlying ground, but they will settle down as temps continue to rise. A visit to Hwy 5 will also be put on the road tour schedule.

Steve Bot, City of St. Michael Administrator, said that he's been with the city since 2002 when $230,000 of local levy money was available for roads and commented that 'we've come a long way since then.' Votes were often three to two on fixing bridges back then, and he appreciates how far the Board has come. He complimented the staff on doing a great job in identifying the projects that should come forward, noting the great success that they have had in securing federal dollars to help complete the necessary construction and improvement of roadways. Bot said that he would like to see the Board adopt the plan as presented here today and prioritize the area on Hwy 19 between the one-way pairs (in St. Michael) as a high priority in the 2022 timeframe. This will complete the last segment of Hwy 19 that didn't get done with the one-way pair project. Bot expressed his appreciation of support from the county and encouraged Board members to continue supporting transportation in the future. He would like to see a four lane road between St. Michael and Hanover added to the plan, and to see the gaps on Hwy 19 between the one-way pairs get addressed. This would require some purchase of property, including the Corner Bar, but it is part of the long-term plan. Potter stated that as Wright County continues to grow and add 70,000 to its population by 2040 (as projected), there will be more pressure for road improvements in both the eastern and western portions of the county. He said that he would not want to wait until 2035 to start fully funding what infrastructure is currently in place. More maintenance will also be needed. As growth comes, we don't want to get behind but would rather address needs prior to the time when they become critical.

Justin Kannas, Bolton & Menk, Inc. (Montrose City Engineer), presented a letter [Attachment 5] to the Board explaining the proposal from the City of Montrose to make improvements to a county highway (CSAH 60, one block west of Hwy 12) within the city limits, following the guidelines of Wright County's *Cost Participation Policy,* and then to have this road turned back to the City of Montrose. They ask that this improvement project be put on the Five-Year Capital Improvement Plan. They have had preliminary discussions with the Highway Department staff and have worked cooperatively with them in the past; and if the county will work with them, they will need to get the utilities done. Kannas said that the utilities are very, very old, and the city has been addressing the drainage system and has done several temporary fix repairs in that area for the storm sewer. The city has been proactive in fixing the situation, so this will result in a win-win situation for both the county and the city if the county agrees to help with improvements and then allow the city to take back this road. Hawkins said that this would be a good site to view on the road tour, but state funds would not be eligible for this project, so local levy would have to be used in the improvements before the road is turned back to the City of Montrose. Potter commented that this has been done before with portions of both Hwys 35 and 37, and it makes sense now. This segment in Montrose doesn't serve a purpose as a county highway. Sawatzke added that there are probably six or eight sections of county highways that have gone back to cities. Improvements to this two-to-three block-long section would be dictated by the funding agreement.

Kannas, also City of Buffalo Engineer, said that they are planning a small project to complete the last segment of TH 25 through Buffalo, from downtown by First Street to Settlers Parkway, which would affect the intersection of TH 25/Hwy 12, currently a three-way stop. This would be the appropriate time to look at that intersection for the inclusion of a signal system or a roundabout. Improvements would be subject to the current *Wright County Cost Participation Plan,* but if these improvements are not done at this time, it will be a long time before they are addressed again. Daleiden commented that the cost would be less now than going back and redoing it at a later time. It would be best accomplished at a lower cost if completed when road improvements are done rather than doing this in a separate project.

Ron Wagner, City of Otsego Engineer, said that he supports the Five-Year Plan presented here today and thanks that county staff and surrounding cities in being instrumental in getting 40-50% of the project's costs paid through federal funding. Sawatzke said that the Wright County Highway Department has done a very well in securing federal dollars for local projects. The federal tax on gas is $0.18/gallon, so it is good to get some of that back.

Chris Klein, Silver Creek Township, thanked the Board and Highway Department for their contributions to road improvements. One concern of his is the Silver Creek frontage road, 148th Street NW by the Hasty truck stop, which intersects with Hwy 8 next to the I-94 off ramp. This township road becomes a nightmare in winter. The township is trying to keep snow and ice pack from building up at the intersection with Hwy 8 so that the trucks can get through the intersection and not cause an accident. Consideration needs to be given to that intersection if improvements are considered. Perhaps that intersection could be vacated and the road could be rerouted so that trucks will exit the truck stop from an area farther to the south, rather than right next to the freeway exit. Sawatzke asked if the truck stop would be responsible for making the improvements, and Klein said that most traffic enters the truck stop through the south entrance, but very few vehicles use that same entrance to exit. The township road is used as an exit from the truck stop. When icy/snowy conditions are present, it is hard for vehicles to gain traction while trying to access Hwy 8 from the township road. There is some erosion of the road taking place, and Klein said that he would like to work with Hawkins and Hausmann to get some ideas for a solution. It is hard to anticipate how much snow/ice/traffic that area will incur, but he would like to improve the safety of that intersection while at the same time save salt and maintenance hours that are currently being spent to keep this intersection safe. Sawatzke said that he is concerned about the trucks and the impact they have on the roadway surface. Hawkins said that work had been completed on Hwy 8 at the intersection of this township road, and a very durable "stone-matrix" mixture of bituminous pavement and oil had been very successful, a process that was also used on the intersection of Hwys 37/19. They had considered concrete, but it was more expensive than the standard bituminous mixture.

Klein said that 127th is being used as a cut off from #111, and traffic is starting to increase more and more. He would like Wright County to be aware of this because, ideally, this would be a good intersection for safety lighting. All roads intersecting with Hwy 8 from Maple Lake to I-94 could be improved with safety lighting at intersections.

Klein said that he personally thinks it's a great idea to implement a local option sales tax, as long as these funds go to county road improvements. He added that he wouldn't be in favor of cutting his own property taxes, even if a local option sales tax goes into effect, because he would like to see the roads improved.

Jason Franzen, Delano City Council, expressed appreciation for the comments made by both Potter and Husom about meeting the transportation needs for the next 10-20 years. Though the population in his area of the county is not growing quite as fast as it is in the northeastern corner, transportation needs are still a grave concern. He addressed the county's funding participation policy and expressed concerns that cities/townships can be responsible for expenses that he feels are more appropriately handled by the county. Though certain projects are located within the city limits of Delano, many people using the roadways are not residents of the city and live in the western portion of Wright County. Hawkins said that this funding policy was revised in 2013, with input from both townships and cities, and there is now a policy in place that is more favorable to them. Borrell had a question about pedestrian traffic near a turn lane on 1st Avenue in Delano, and Franzen said that they are looking at that and hoping that dynamic signs will help improve safety there. Potter said that he has a similar concern near his neighborhood near Hwy 37 in Albertville, where the lack of a shoulder makes it dangerous for pedestrians. Perhaps this area should also be looked at to see what improvements might be possible.

One letter was received from Ed and Erva Hance [Attachment 6], Wright County residents who live three miles west of Buffalo on Hwy 35. They suggested that improvements be made to Hwy 35 south of Hwy 9 and CR 109. They would like to see the highway updated with shoulders and turn lanes. Traffic also often exceeds the speed limit, making it dangerous for vehicles trying to turn on to Hwy 35 from various locations. Sawatzke said that this site can be included on the road tour.

Borrell had some questions about the upcoming project that will raise part of Hwy 35 in the Wolff Swamp area to help avoid closing the roadway due to high water. Hawkins explained that the road needs to be raised in order to avoid flooding 10-12 times/year, as has been the case in recent history. Borrell asked if the ditches could be cleaned out to allow for water to flow away from the road and out of the wetland, which might be less expensive than raising the roadway but accomplish the same goal. Borrell said that he would like to have Hawkins pursue the feasibility of draining the water away from the roadway to see if it would cost less than the rebuilding project. Hausmann said that the road is also sinking and needs to be raised, and Hawkins agreed that the road is moving. Sawatzke commented that it is probably moving because of the flooding. Perhaps the DNR could be contacted to see if they would know the cost of fixing this and what can be done. Hawkins said that Highway Maintenance has cleaned the ditch out as much the DNR allowed them to, which is 500 feet along Hwy 35. There are several culverts on Hwy 35 that allow water to flow downstream, but other than that, there is nothing that can be done. The land is flat and is not a county ditch. Borrell suggested that the nearby county ditch be extended a mile per year and he would like this option to be evaluated. Hawkins agreed that this was a great idea and worth taking a look, and perhaps the County Ditch Inspector could provide some helpful information. Hawkins said that the proposed project of raising the road would include placement of foam block, removal of some material that has sunk, addition of some more foam, and then an additional two to three feet of material on top of that. They have seen this process work in the past, and it will bring the road to a level where it won't have to be closed more than just a time or two each year. The current water is all above the culvert. Meyer commented that the majority of the water comes from an area west of there from a box culvert that feeds it.

Borrell said that he had received a call from a Howard Lake resident who is concerned with the intersections where Hwy 6 connects with TH 12 from the north and from the south, and he had

witnessed accidents there. Going north is especially concerning because of the traffic the fairgrounds generates and the lack of safe space for pedestrians. There was some discussion about the Railroad's responsibility in improving its bridge overpass, but it has been hard to convince them to make improvements. They will be working on the overpass in Waverly, which might be a good time to address the overpass in Howard Lake so rail traffic wouldn't have to be interrupted more than once. Borrell added that perhaps various options can be considered for improvements to HWY 6, and if the former rerouting plan is not acceptable, maybe they can look at other ideas.

The meeting was adjourned at 2:57 p.m.

Respectfully submitted,

Barb Holmquist
Wright County Highway Department

Attachments: Sign-In Sheet (1 page)
PowerPoint Presentation (11 pages)
Five-Year Plan Summary (1 page)
Reconstruction/Expansion Map (1 page)
City of Montrose Proposal (3 pages)
Correspondence from Wright County Residents (1 page)

ATTACHMENT 1

5-Year Highway/Bridge Improvement Meeting
February 23, 2016

Name	Representing	Address	Phone Number
1. John Czarnecki	Franklin Twp	Delano Tn	612 916 4106
2. Doug Tripp	Albion Twp	Annandale	320 963 3490
3. John Uecker	Albion Twp	Annandale	320 963-3186
4. Chris Klein	Silver Creek	Maple Lake	763-607-3902
5. Bill Langenbacher	Clearwater Twp	Clearwater	320-407-2096
6. Dwight Hammer	Albion Twp	Annandale	220-274-2669
7. ~~[illegible] DC~~			
8. Jason Franzen	Delano City Council	Delano	763 355 9293
9. Steve [illegible]	Centerpoint	Mpls	612-321-5421
10. Lee Kelly			
11. Wayne Engelsby		Buffalo	763-682-1199
12. Sheila Krause	Bolton & Menk		320-231-3956
13. Steve Bot	St. Michael	St. Michael	763-416-7931
14. Adam Nafstad	Albertville	Albertville	612-328-0878
15. Joel Torkelson	Public Health	B-Hall	763 682-7909
16. Justin Kannas	Montrose & Buffalo		320-905-2704
17. Sean Dierks	Montrose	Buffalo	763-238-2387
18. Jim Wattella	Waverly	Waverly	763-658-4217
19. Mike Kotila	SEH	10901 Red Cir. Dr Minn	952-912-2626
20. Brian Hazen	Hanover		763-497-3777
21. Wayne Bujanowski	Wright Electric Hennepin		763-477-3000
22. Cathy Balazs	Rockford Twn	1553 Daque Ave SE	763-682-5710
23. Jim Anderson	" "	" "	" " "
24. Bill Butcher	NuStar Pipeline	1815 Beltline Rd Sauk Centre	763-226-1836
25.			

ATTACHMENT 2

AGENDA

- Welcome and Introductions
- Meeting Purpose
  - Explain Needs/Funding/Presentation – Hwy Staff
  - Obtain Input from the Public
  - Question/Answer Period
  - Close the Meeting
- Next Steps:
  - County Board takes Road Tour in Spring
  - County Board to Adopt 5 Year Plan at a future Board Meeting

WRIGHT COUNTY HIGHWAY SYSTEM

All County Highway Miles are Paved

Mileage Breakdown:

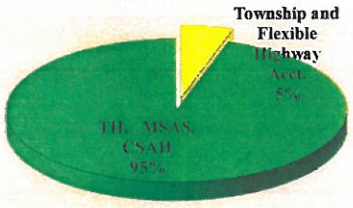
County State Aid Highways (CSAH)	408 miles
County Roads (CR)	103 miles
Total Mileage	511 miles

Bridges: (91 Total)
39 County Highways
52 City, Township, RR, and Private.

MINNESOTA HIGHWAY SPLITS

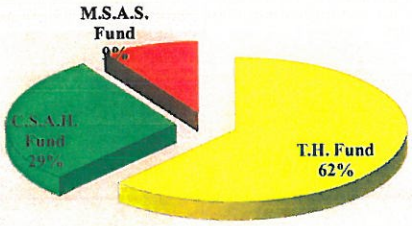
Revenue Sources

Fuel (28.5 cents/gal), Vehicle Registration & 60% of Vehicle Sales



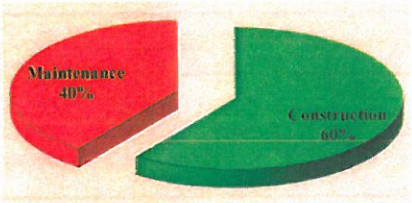
MINNESOTA HIGHWAY FUNDING

95% Distribution Splits



COUNTY STATE AID FUNDING

Funding Split



PROJECTED AVAILABLE FUNDS
(MAINTAIN CURRENT FUNDING LEVELS)

- State-Aid Construction= $6,000,000
- Municipal S.A. Construction = $500,000
- Local Levy = $3,500,000
  - Anticipated based on recent years
- Federal = Variable

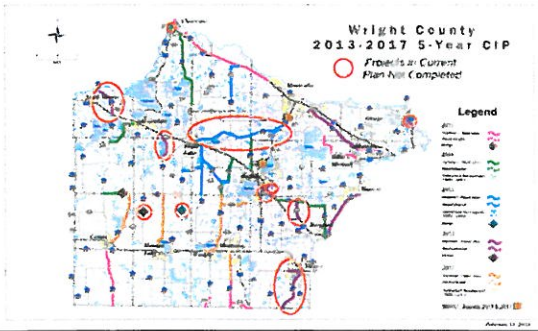
- **TOTAL = $10,000,000 + Fed $$**

PROPOSED NEEDS - ANNUALLY

- 25 miles Overlay - $6,000,000
- 4 miles reconstruct - $4.0-$7.5 Million
  - Based on what we can deliver with Wright County Highway Construction Staff.
- Safety / Bridge Projects - $1,500,000

- Annual Need- $11 Million to $14.5 Million
  - Maintain current system pavement condition, safety and capacity

2013-2017 PROJECTS NOT COMPLETED

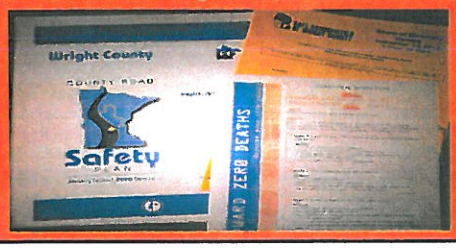


PROJECT TYPES

- Safety/Bridge ($500,000 to $1,500,000)
  - Usually lower cost spot improvements
  - Signing, Lighting, Turn Lanes, Roundabout, Trails
- Preservation – $180k to $240k per mile
  - 10-15 year "fix" to maintain
- Reconstruction
  - $1,500,000+/- per mile
  - Add shoulders, build up sub-base, improve clear zones
  - Correct Geometric deficiencies
- Expansion
  - 2-lane to 4-lane: $5,000,000+/- per mile

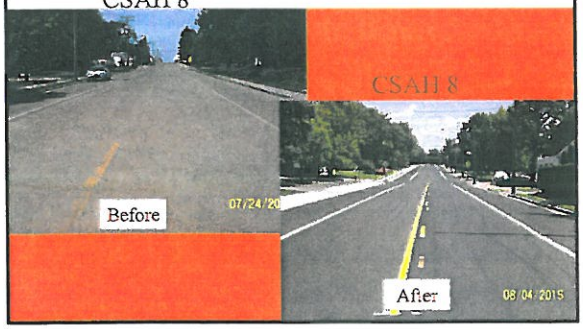
SAFETY INITIATIVES

- Road Safety Plan – Low Cost System Wide Improvements
- Towards Zero Deaths (TZD)
- Safe Communities of Wright County

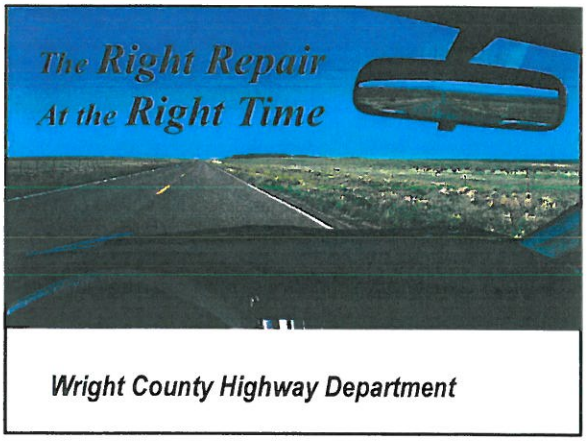


PRESERVATION

CSAH 8

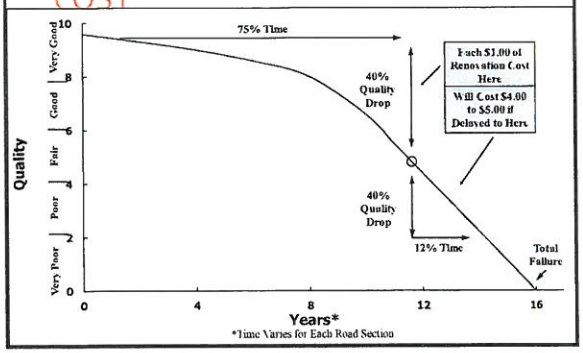


RECONSTRUCTION – CSAH 12
15


The Right Repair
At the Right Time
Wright County Highway Department

Studies show that as pavement conditions decrease, the cost of repair rises quickly.

LOWEST ANNUAL RESURFACING COST



PAVEMENT MANAGEMENT

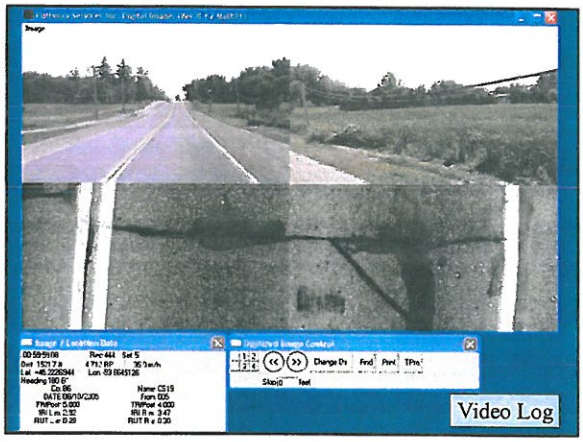
Pavement Management is a tool to make effective economic decisions in a systematic and fair way.

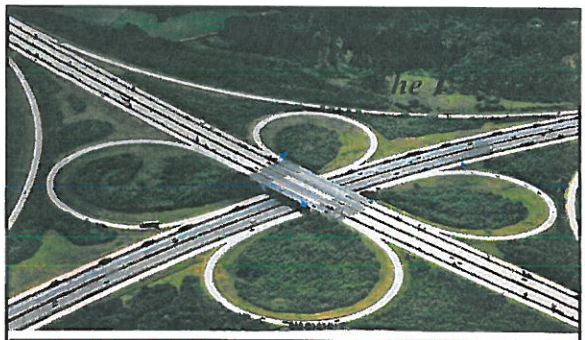
Pavement Management aids in prioritizing Highway maintenance projects.

MNDOT DIGITAL INSPECTION VAN

- 2005
- 2009
- 2013

- Measures road conditions and generates a video log





Five -Year Highway Plan and 20-YearWork Plan

Wright County Highway Department 2017-2021

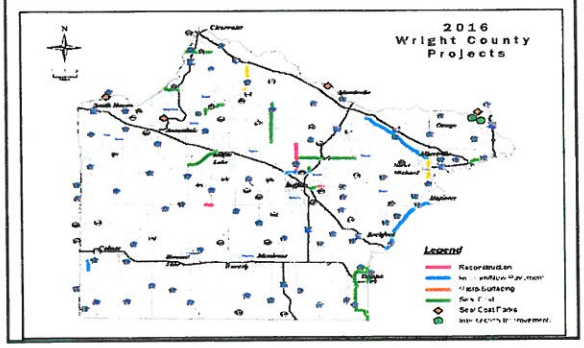
FISCALLY CONSTRAINED PLAN

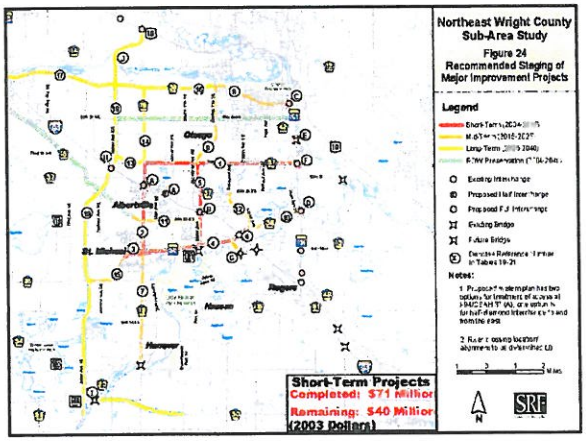
Plan based on following funding anticipated:

- State Aid Funding – $6.0 Million annually
- Municipal SA Funding - $500,000 annually
- Local Levy - $3,500,000 – annually (based on recent years)
- TOTAL - $10,000,000 + Federal Funds (variable, year by year)

- Annual Need Estimated - $11 Million to $14.5 Million

2016 PROJECTS





2017 PROJECTS – YEAR 1

CSAH 3 Reconstruction - $3.4 Million
State Highway 55 to CSAH 2

Intersection Warning Systems - $200,000
$180,000 in Federal Funds

Overlays (25 Miles) - $6.0 Million
Mill/Overlay and Reclaim Overlay

2017 Total Program Estimate = $9,600,000

2018 PROJECTS – YEAR 2

CSAH 37 Reconstruction -$3.5 Million
TH 101 to Odean ($1.53 Million Fed Funds)

Safety Project – $930,000
CSAH 34/CR134 RAB and pavement to TH 55

Overlays - $7.6 Million
CSAH 3 TH 12 to CSAH 35 ($980,000 Fed Funds)
CSAH 3 Reconstruct ($270,000 Fed Funds to pave shoulders)

2018 Total Program Estimate = $12,030,000

2019 PROJECTS – YEAR 3

CSAH 19 Reconstruct / Expansion - $5.0 Million
Albertville Outlet Mall to 70th Street
$2.3 Million in Federal Funds
County & City (Albertville/Otsego Local Funds)

CSAH 37 Reconstruction - $2.0 Million
CSAH 19 to Maciver
$929,000 2018 Otsego Federal Funds

Safety or Bridge Project - $1.0 Million

Overlays (25 Miles) – $6.5 Million

2019 Total Program Estimate = $14,500,000

2020 PROJECTS – YEAR 4

Overlays (25 Miles) - $6.5 Million

Safety Project - $1.0 Million

CSAH 7 Bridge - $1.5 Million

2020 Total Program Estimate = $9,000,000

2021 PROJECTS – YEAR 5

Overlays (25 Miles) - $6.5 Million

Safety Project - $1.0 Million

Bridge (CSAH 5 or CR 108) - $1.5 Million

2021 Total Program Estimate = $9,000,000

6-20 YEAR WORK PLAN

Reconstruct CSAH 37 (TH 25 to CSAH 19)
10 miles with ADT 3,000-6,000

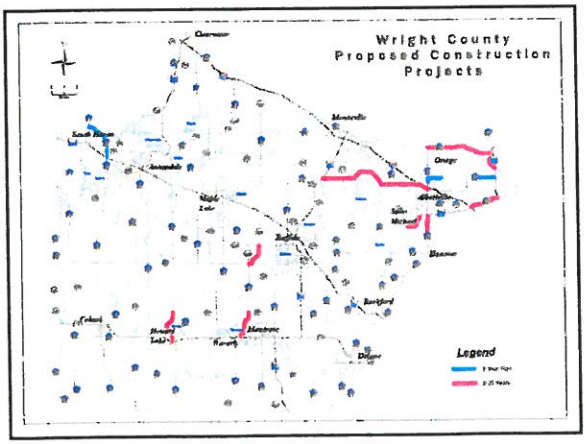
Reconstruct / Expansion? CSAH 36 (I-94 to TH101)
1 mile with ADT 7,000

Reconstruct / Expansion CSAH 39 (CSAH 19 to CSAH 42)
5 miles with ADT 7,000-10,000

CSAH 42 (85th St to TH 101)
1.0 mile with ADT 6,500

Expand to 4-lane? CSAH 19 (South of CSAH 35)
ADT 11,900

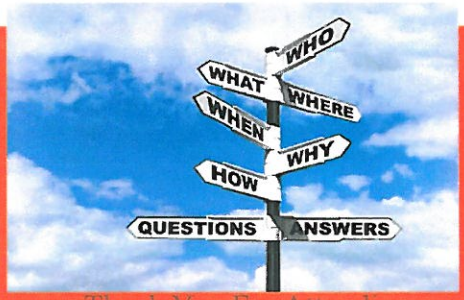
Reconstruct / Expansion ? CSAH 35 (west of 1-way Pair)



BRIDGE REPLACEMENT PRIORITY LIST

Bridge #	Road	Sufficiency Rating
90700	CSAH 7	51.9
90687	CR 108	52.6
7164	CSAH 5	55.0
7244	CSAH 2	62.1
L9396	Meridian Ave. (Franklin)	39
L8126	Keats Ave. (Middleville)	73
L8124	60th St (Woodland)	73

QUESTIONS AND COMMENTS



Thank You For Attending

FIVE YEAR PLAN SUMMARY – DRAFT- 2017 to 2021

ATTACHMENT 3

Revenue Assumptions (Based on 2016 dollars):

State-Aid	$6,000,000
Local Levy	$3,500,000
Federal	Variable
Baseline Program	**$9,500,000**

2017

Project	Estimated Cost
Overlays (25 miles)	$6,000,000
Intersection Conflict Warning Systems	200,000 ($180,000 2017 HSIP Fed Safety Funds)
CSAH 3 (TH55 to CSAH 2) Grading	$3,400,000
TOTAL	$ 9,600,000
Breakdown	$6,000,000 SA / $180,000 Federal / $3,420,000 Local Levy

---

2018

Overlays (20 miles)	$5,200,000
CSAH 34-CR 134 RAB	930,000
CSAH 3 Pavement (TH55 to CSAH 2)	600,000
CSAH 3 (Pave Shldrs., TH 55 to CSAH 2)	300,000 ($270,000 HSIP 2017 Fed Safety Funds)
CSAH 3 Overlay (TH 12 to CSAH 35)	1,500,000 ($981,000 AC 2019 Fed Funds)
CSAH 37 (TH101 to Odean)	3,500,000 ($1.53 m 2017 Fed Funds)
TOTAL	$ 12,030,000
Breakdown	$6,000,000 SA / $2,781,000 Federal / $3,249,000 Local Levy

---

2019

Overlays (25 miles)	$6,500,000
CSAH 37 (CSAH 19 to Maciver)	2,000,000 ($919,000 2018 Otsego Fed Funds)
Safety Project	1,000,000
CSAH 19 (Mall to 70th St)	5,000,000 ($2.384 m AC 2020 Fed Funds & Alb./Otsego)
TOTAL	$14,500,000
Breakdown	$6,000,000 SA / $3,303,000 Federal / $5,197,000 Local Levy (County/City)

2020

Overlays (25 miles)	$6,500,000
Safety Project	1,000,000
CSAH 7 Bridge (#90700)	1,500,000
TOTAL	$9,000,000
Breakdown	6,000,000 SA / 3,000,000 Local Levy

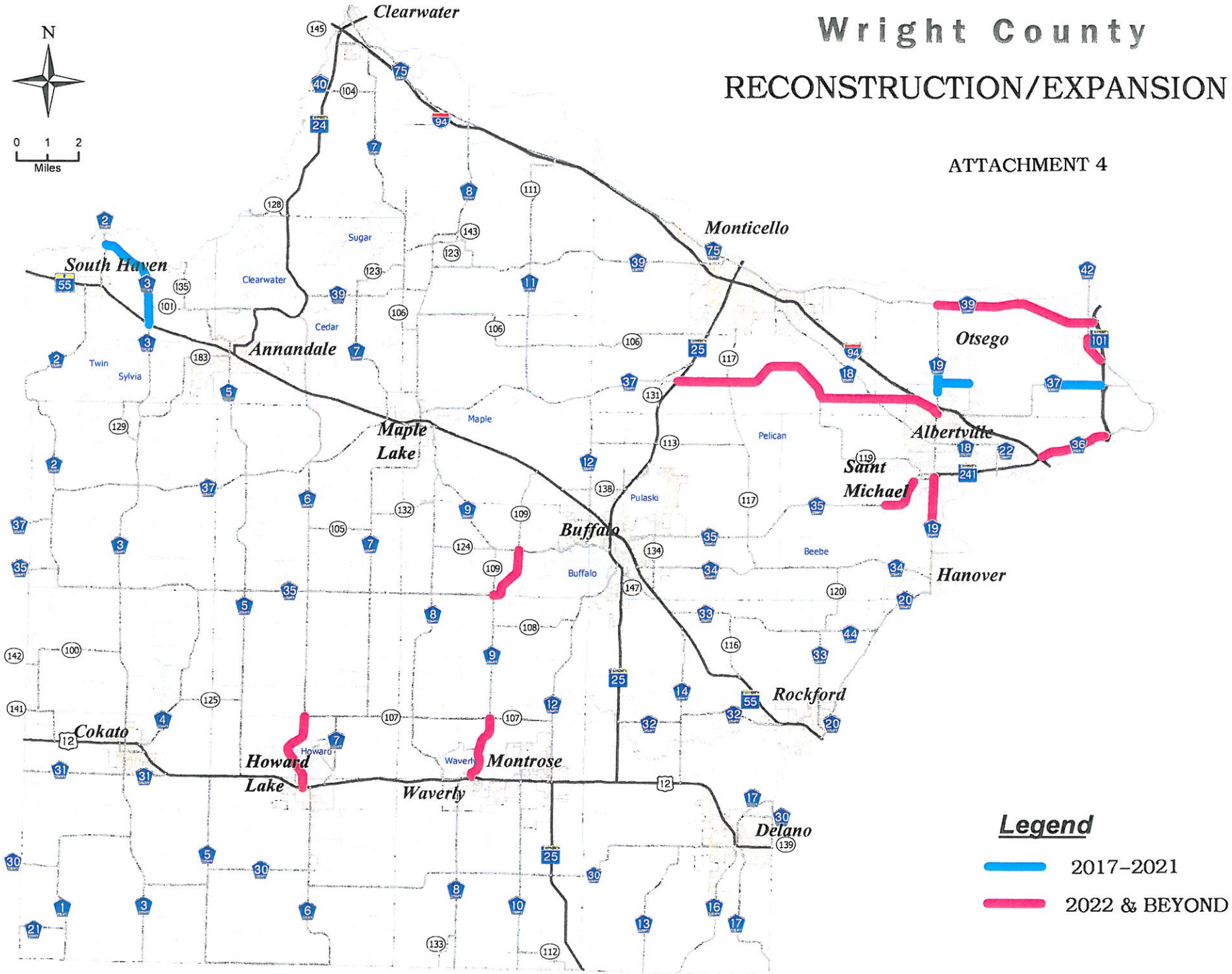
2021

Overlays (25 miles)	$6,500,000
Safety Project	1,000,000
Bridge Project	1,500,000
TOTAL	$9,000,000
Breakdown	6,000,000 SA / 3,000,000 Local Levy

Wright County

RECONSTRUCTION/EXPANSION

ATTACHMENT 4



BOLTON & MENK, INC.
Consulting Engineers & Surveyors
2040 Hwy 12 East • Willmar, MN 56201-5818
Phone (320) 231-3956 • Fax (320) 231-9710
www.bolton-menk.com

ATTACHMENT 5

December 15, 2015

Mr. Virgil Hawkins, P.E.
County Engineer
Wright County Highway Department
1901 Highway 25 North
Buffalo, MN 55313

RE: Capital Improvement Plan – 2nd St. S. and Center Ave. S. Improvements
Montrose, Minnesota
BMI Project No: W13.109992

Dear Virgil:

The City of Montrose is in the process of updating their Capital Improvement Plan. One of the projects identified as a needed improvement area is CR 60 (2nd St. S. from CSAH 12 to Center Ave. S. and Center Ave. S. from 2nd St. S. to TH 12). Attached is a project location map. The streets, drainage system and utilities are all very old in this area and all infrastructure is in need of replacement. The City has had to make several temporary repairs on the storm sewer system over the past few years. Temporary repairs are difficult due to the age of the pipes, substandard materials and unknown configuration of the storm sewer system. The sidewalks, pedestrian ramps and crosswalks do not meet ADA requirements. Additionally the bituminous street surface is at the end of its useful life.

Since this is a county road, the City of Montrose is requesting that Wright County participate in the reconstruction of these two roads in accordance with the Wright County Cost Participation Policy. After the project is complete, the City of Montrose would be willing to have these two roads turned back to the City of Montrose. We request that Wright County place this improvement project on their five year Capital Improvement Plan.

Attached is a preliminary cost estimate of the county costs associated with the proposed project. The estimate is based upon the current Wright County Cost Participation Policy.

If you have any questions or require any additional information, please contact me.

Sincerely,

BOLTON & MENK, INC.

Justin L. Kannas, P.E.
City Engineer

cc: Sean Diercks, Public Works Director

Enclosures

Montrose Capital Improvement Plan - County Participation Map

City of Montrose

Figure 1

December, 2015

Legend
CR 60 - County Participation Area
Montrose Parcels
Montrose City Limits
0
1,000
Feet
Source: City of Montrose, MnDot
COUNTY ROAD 12 S
BUFFALO AVE
3RD ST N
4TH ST N
5TH ST N
6TH ST N
7TH ST N
8TH ST N
9TH ST N
10TH ST N
11TH ST N
12TH ST N
13TH ST N
14TH ST N
15TH ST N
16TH ST N
17TH ST N
18TH ST N
19TH ST N
20TH ST N
21ST ST N
22ND ST N
23RD ST N
24TH ST N
25TH ST N
26TH ST N
27TH ST N
28TH ST N
29TH ST N
30TH ST N
31ST ST N
32ND ST N
33RD ST N
34TH ST N
35TH ST N
36TH ST N
37TH ST N
38TH ST N
39TH ST N
40TH ST N
41ST ST N
42ND ST N
43RD ST N
44TH ST N
45TH ST N
46TH ST N
47TH ST N
48TH ST N
49TH ST N
50TH ST N
51ST ST N
52ND ST N
53RD ST N
54TH ST N
55TH ST N
56TH ST N
57TH ST N
58TH ST N
59TH ST N
60TH ST N
61ST ST N
62ND ST N
63RD ST N
64TH ST N
65TH ST N
66TH ST N
67TH ST N
68TH ST N
69TH ST N
70TH ST N
71ST ST N
72ND ST N
73RD ST N
74TH ST N
75TH ST N
76TH ST N
77TH ST N
78TH ST N
79TH ST N
80TH ST N
81ST ST N
82ND ST N
83RD ST N
84TH ST N
85TH ST N
86TH ST N
87TH ST N
88TH ST N
89TH ST N
90TH ST N
91ST ST N
92ND ST N
93RD ST N
94TH ST N
95TH ST N
96TH ST N
97TH ST N
98TH ST N
99TH ST N
100TH ST N
101ST ST N
102ND ST N
103RD ST N
104TH ST N
105TH ST N
106TH ST N
107TH ST N
108TH ST N
109TH ST N
110TH ST N
111TH ST N
112TH ST N
113TH ST N
114TH ST N
115TH ST N
116TH ST N
117TH ST N
118TH ST N
119TH ST N
120TH ST N
121ST ST N
122ND ST N
123RD ST N
124TH ST N
125TH ST N
126TH ST N
127TH ST N
128TH ST N
129TH ST N
130TH ST N
131ST ST N
132ND ST N
133RD ST N
134TH ST N
135TH ST N
136TH ST N
137TH ST N
138TH ST N
139TH ST N
140TH ST N
141ST ST N
142ND ST N
143RD ST N

Montrose Capital Improvement Plan
September 2015

County Cost Share for CR 60
(2nd St. S. - CSAH 12 to Center Ave
Center Ave. S. - 2nd St. S. to TH 12)

Item	Unit	Estimated Quantity	Unit Cost	County Participation %	County Cost
Mobilization	Lump Sum	1	$ 25,000.00	100%	$ 25,000.00
Remove Bituminous	Sq Yd	7728	$ 3.00	100%	$ 23,184.00
Common Excavation	Cu Yd	7900	$ 10.00	100%	$ 79,000.00
Aggregate Base	Cu Yd	2000	$ 22.00	100%	$ 44,000.00
Select Granular Borrow	Cu Yd	4600	$ 15.00	100%	$ 69,000.00
Bituminous Wear	Ton	633	$ 75.00	100%	$ 47,475.00
Bituminous Non-Wear	Ton	844	$ 73.00	100%	$ 61,612.00
Storm Sewer	Lin Ft	1785	$ 97.00	50%	$ 86,572.50
Curb and Gutter	Lin Ft	3570	$ 15.00	50%	$ 26,775.00
Concrete Aprons	Sq Yd	366	$ 65.00	100%	$ 23,790.00
				Subtotal	$ 486,408.50
*Storm Sewer Cost Participation to be determined based upon contributing flow				10% Contingency	$ 48,640.85
				20% Engineering	$ 106,950.65
				County Cost Total	$ 642,000.00

ATTACHMENT 6

Suggestions for Wright County Roads. We live 3 miles west of Buffalo Mn. at 2337 County Road 35 W. When the improvement of 35 W and the intersection of 35 W and County Road 9; and 109 was done the improvement ended at our driveway! So there are these wonderful shoulders from the courthouse to our house, so to speak.

We strongly suggest that the rest of Co Rd 35 W be updated with shoulders and turning lanes. We have alot of traffic on this road, and as you are well aware 35W connects the whole county with Co Rd 9 all the way to Co Rd 3. The stretch from our farm to Co Rd 9 going to Waverly is dangerous with the curves in the road and the hidden side roads and driveways. We know that people do not go 45 MPH as posted as they drive through that stretch. It is very dangerous coming out of Craig Road and turning left onto Co Rd 35 W, for instance.

Also we are observant of vehicles going way over the 55 speed limit too often. The straight stretch from the intersection going south past our place until the first gravel road sometimes feels like a speedway.

Maybe because the shoulder ends at Haglens, we notice that pretty frequently someone is pulled off the road in front of our farm and before Hagens Auto. Actually yesterday, we were walking and came upon a woman with a bad flat tire parked right there. As you can imagine we know this stretch of road leaving our driveway very well. About 5 years ago we had a fatality collision just south of our driveway heading north. We also know of some pretty bad collisions at our 35/9/109 intersection. Also it is well documented I am sure that there have been some terrible crashes at many of the intersections along the whole stretch of Co Rd 35W!

It does not make sense to us when we observe Co Rd 12 from hwy 55 to the dump getting all this improvement and our road is not touched!!!! And a round-about on that road.... Their traffic does not at all approach the traffic on County Road 35 W or the intersection I mentioned.

We do plead that this ROAD be updated with shoulders, turn lanes, and lets not forget the unusual extreme surface on 35W near the swamps and river west of us!

THIS SHOULD BE A TOP PRIORITY!! Ed and Erva Hance,

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** *04-05-16* ***CONSENT AGENDA*** _____.

AMT. OF TIME REQUIRED: 3 min. ***ITEM FOR CONSIDERATION:*** _____.

HIGHWAY.
ORIGINATING DEPARTMENT/SERVICE

X _____
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve Highway 25 Corridor Coalition Joint Powers Agreement

BACKGROUND/JUSTIFICATION:

Joint Powers Agreement with Sherburne County, Cities of Monticello and Big Lake, and Big Lake Township regarding the Trunk Highway 25 corridor between I-94 and TH 10.

Estimated County budget would be in the $8,000 to $10,000 Range annually.

A copy of the Agreement is attached.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW DATE:**	**FINANCIAL IMPLICATIONS: $_____** **BUDGETED:** ____ ____ **YES NO**
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	**FUNDING:** ____ ____ **LEVY OTHER**
COMMENTS:		**COMMENTS:**

HIGHWAY 25 CORRIDOR COALITION
JOINT POWERS AGREEMENT

This joint powers agreement (the "Agreement") is entered into this _____ day of _____, 2016, by and between the **City of Monticello**, a municipal corporation under the laws of Minnesota, the **City of Big Lake**, a municipal corporation under the laws of Minnesota, **Big Lake Township**, a public corporation under the laws of Minnesota, **Sherburne County**, a body corporate and politic under the laws of Minnesota, and **Wright County**, a body corporate and politic under the laws of Minnesota. The parties to this Agreement are hereafter referred to individually as "Member(s)" and collectively as the "Highway 25 Coalition."

RECITALS

WHEREAS, Minnesota Statute § 471.59 authorizes the joint and cooperative exercise of powers common to the Members; and

WHEREAS, State Highway 25 between I-94 and State Highway 10 (the Corridor) has become a vital local transportation artery supporting the social and economic well-being of the Members; and

WHEREAS, the Highway 25 Corridor between I-94 and State Highway 10 is an important connecting link to two major highways that serves a growing regional and statewide traffic demand; and

WHEREAS, transportation pressure along the Corridor has grown sharply in recent decades mirroring the growth of State, regional and local populations which have caused a significant erosion of traffic capacity; and

WHEREAS, with the growth of local, regional and statewide traffic, along with the increase in rail activity, the Highway 25 Corridor between I-94 and State Highway 10 has become increasingly congested. Continued growth is destined to further degrade the operation of the Corridor which will hamper economic development and negatively impact all that travel along and across it on a daily or periodic basis; and

WHEREAS, a pre-existing development pattern, the Mississippi River and Burlington Northern railroad all present physical challenges to development and operation of a corridor with sufficient capacity to meet existing and future needs; and

WHEREAS, given the availability of undeveloped land and projected growth in traffic demand over time, it is appropriate for member communities to engage in a joint planning effort for the sake of efficient and orderly transportation facilities development; and

WHEREAS, failure to plan and develop improvement priorities will ultimately result in added cost and lost opportunities for members of the Highway 25 Coalition and the State of Minnesota; and

WHEREAS, the potential of gaining grant funds, as well as State and Federal funding assistance, for Corridor related improvements are greatly enhanced through development of a unified voice; and

WHEREAS, each Member has adopted a Resolution finding that it is in the best interests of the citizens of each jurisdiction to enter into this Agreement.

NOW THEREFORE, pursuant to Minnesota Statutes § 471.59, and in consideration of the mutual undertakings herein expressed, the parties agree as follows:

1. The Highway 25 Coalition mission is to have the Corridor appropriately expanded to operate effectively to create timely mobility for workers and emergency response while saving and enhancing lives through reducing crashes, eliminating rail conflicts and encouraging more broad economic growth and better connected communities.

2. Activities of the Highway 25 Coalition to include the following;

    a. Examination of the impacts of continued growth in Member jurisdictions on traffic patterns.

    b. Conducting traffic studies defining and identifying priority improvements.

    c. Preparation of collaborative project design and delivery recommendations.

    d. Study of various transportation risks associated with improvement alternatives and associated timing of the construction of improvements.

    e. Identification and application for funding of activities via grant programs.

    f. Development of unified effort among local and state interests in obtaining funding of improvements to include: (i) providing input and leadership within each Member community on matters pertaining to Corridor improvement planning and implementation; and (ii) advocacy at the State and Federal level.

    g. Partnering with MNDOT on regional transportation decisions and involvement in regional policy decisions and discussions.

    h. Incorporation of public input in planning efforts.

    i. Related and ancillary activities or common issues associated with the Highway 25 corridor.

3. Joinder of Member Political Subdivisions. The undersigned Members hereby agree to join together for the purpose of coordinating short and long term Corridor planning and system funding efforts and establishing a joint funding source for said activities through establishment of the Highway 25 Corridor Coalition. This Agreement shall become effective upon adoption of a resolution by the governing body of no less than 5 Members, and shall be binding on all the Members who have joined through adoption of a resolution by their respective governing bodies through December 31, 2020, unless otherwise extended or amended by the Members that have signed this Agreement. Near the end of the term of the Agreement, Members will assess the effectiveness of the organization and determine whether or not to continue or disband.

4. Highway 25 Coalition Board Composition. Each Member shall appoint annually a representative to the Highway 25 Coalition Board. Each Member may appoint an alternate representative who may act in the place and stead of an absent representative from that Member jurisdiction.

5. Meetings. The Board shall meet at least quarterly on a schedule determined by the Board. All meetings of the Board shall be conducted in a manner consistent with the Minnesota Open Meeting Law, Minn. Stat. § 13D.01, et. seq., as amended. Special meetings may be called by the Board Chair or upon written request of three (3) or more members of the Board. Written notice of any special meetings shall be sent to all Board members and to the City Clerk of each City to comply with posting requirements.

6. Powers and Duties. The powers and duties of the Board include, but are not limited to, expending funds for the purposes noted above including:

   a. Approve a work plan and annual budget. In July of each year, the Highway 25 Coalition will establish a work plan and budget for the following fiscal year.

   b. Although projects are intended to be completed within a prescribed budget approved on an annual basis, the Board has the flexibility to modify work plan and associated expenditures as it deems necessary to support the mission of the Highway 25 Coalition. In addition, the Board has the option to seek additional funding from its Members outside of the budget as needs arise.

   c. Seek grant funds supporting planning efforts and to utilize funds on hand as necessary to meet grant program fund matching requirements.

   d. Apply for, receive, and expend State and Federal funds available for funding goals of the Highway 25 Coalition, as well as funds from other lawful sources, including donations.

e. Enter into contracts with public or private entities as the Board deems necessary to accomplish the purpose for which the Board is organized, including, but not limited to, the use of consultants.

f. Obtain such insurance as the Board deems necessary for the protection of the Board, its property, members of the Board, and Members.

7. Funding Formula and Accounting. In January, each Member shall contribute its share of the annual budget based on the following formula:

a. Sherburne County and Wright County to evenly split 50% of the total cost.

b. City of Monticello, City of Big Lake, Big Lake Township and other local jurisdictions that so choose to join will evenly split the remaining 50% of the total cost.

c. Accounting services supporting Highway 25 Coalition activities shall be provided by one of its Members with this assignment made by the Board on an annual basis or as needed.

8. Jurisdiction Liaison Responsibilities. Individual Board members and associated staff are responsible for maintaining ongoing communication with the Board he/she represents to include presentation of the annual work plan and budget to their Board.

9. Voting. Each Member shall have one vote on the Board. A quorum shall consist of a simple majority (51%) of representatives from the membership. An affirmative four-fifths (4/5) vote of all the members of the Board shall be required by the Board to take action.

10. Officers. There shall be a chair, a vice chair, and a secretary elected from the members of the Board at the initial meeting of each year. The Board may elect or appoint such other officers as it deems necessary to conduct its meetings and affairs.

11. Effective Date/Termination. This Agreement shall become effective upon execution by all of the Members after adoption of an authorizing resolution by the governing body representing each Member jurisdiction and shall continue in effect for five (5) years after the date of execution of the last Member to execute this Agreement. This Agreement shall remain in effect until a party hereto gives notice to the Board of its intention to withdraw. Notice of withdrawal must be given by July 1st of a given year. Termination will be effective at the conclusion of the calendar year. This Agreement shall remain in effect as to the remaining Members provided that there are three (3) or more Members who desire to continue operating the Board. The withdrawing Member shall not be entitled to compensation or distribution of any assets of the Board. In the event of dissolution of the Board, all remaining funds after satisfaction of all payments and other financial obligations shall be returned to the Members in the same manner in which the

Members contributed funding to the Board in the last full calendar year prior to dissolution.

12. No Waiver. Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to any jurisdiction, whether set forth in Minnesota Statutes, Chapter 466 or otherwise.

13. Entire Agreement. This Agreement contains the entire agreement between the parties and supersedes all oral agreements, representations between the parties relating to the subject matter thereof. Any alteration, variation, modification or amendment of this Agreement shall be valid only if in writing and executed by all parties.

14. Titles of Sections. The titles of sections of this Agreement are inserted for convenience of reference only and shall be disregarded in constructing or interpreting any of the provisions hereof.

15. Severability. If any section, subdivision or provision of this Agreement shall be held invalid or unenforceable for any reason, the invalidity or unenforceability of such section, subdivision or provision shall not invalidate or render unenforceable any of the remaining provisions.

16. Governing Law. This Agreement shall be interpreted in accordance with the laws of the State of Minnesota.

17. Indemnification and Hold Harmless. The Highway 25 Corridor Coalition shall fully defend, indemnify and hold harmless the Members against all claims, losses, liability, suits, judgments, cost and expenses by reason of the action or inactions of the Board and/or employees and/or the agents of the Highway 25 Corridor Coalition, except for any act or omission for which the Member's employee is guilty of malfeasance, willful neglect of duty or bad faith. This Agreement to indemnify and hold harmless does not constitute a waiver by the Highway 25 Corridor Coalition, any Member or any participant of the limitations on liability provided under Minn. Stat. § 466.04.

    To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minn. Stat. § 471.59, subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other parties .

    The parties to this agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other parties.

Each Member acknowledges and agrees that it is insured or self-insured consistent with the limits established in Minnesota State Statute. Each Member agrees to promptly notify all parties if it becomes aware of any potential Board related claim(s) or facts giving rise to such claims.

18. Data Practices. All government data shall be handled in accordance with the Minnesota Government Data Practices Act and Federal and State laws and regulations concerning the handling and disclosure of data. All contracts entered into by the Highway 25 Coalition shall contain a provision which requires the vendor to comply with and defend and indemnify the Members for a violation of this provision.

19. Counterparts. This Agreement may be executed in counterparts, each one of which will constitute one and the same instrument.

20. Waiver. In the event that any provision contained in this Agreement should be breached by any party and thereafter waived by any other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other concurrent, previous or subsequent breach hereunder.

21. Amendments. This Agreement may be amended only by unanimous agreement of the Members as evidenced by resolutions adopted by their respective governing bodies.

22. Disputes. The Members agree that they will submit any disputes under this Agreement to mediation prior to resorting to an action in Court.

By signing this Agreement, the parties hereto certify that the same has been approved by their respective Boards.

(Signatures contained on following pages.)

SIGNATURE PAGE
TO
HIGHWAY 25 CORRIDOR COALITION
JOINT POWERS AGREEMENT

Big Lake Township

By_____ Date: _____
Board Supervisor

ATTEST:

_____ Date: _____
Board Clerk

SIGNATURE PAGE
TO
HIGHWAY 25 CORRIDOR COALITION
JOINT POWERS AGREEMENT

City of Big Lake

By_____ Date: _____
Mayor

ATTEST:

_____ Date: _____
City Administrator

SIGNATURE PAGE
TO
HIGHWAY 25 CORRIDOR COALITION
JOINT POWERS AGREEMENT

City of Monticello

By_____ Date: _____
Mayor

ATTEST:

_____ Date: _____
City Administrator

SIGNATURE PAGE
TO
HIGHWAY 25 CORRIDOR COALITION
JOINT POWERS AGREEMENT

Wright County

By_____ Date: _____
Board of Commissioner Chair

ATTEST:

_____ Date: _____
County Coordinator

SIGNATURE PAGE
TO
HIGHWAY 25 CORRIDOR COALITION
JOINT POWERS AGREEMENT

Sherburne County

By_____ Date: _____
Board of Commissioners Chair

ATTEST:

_____ Date: _____
County Coordinator

COMMITTEE OF THE WHOLE
MINUTES
FEBRUARY 25th, 2016

MEMBERS PRESENT: Borrell, Husom, Daleiden, Sawatzke, Potter, L. Kelly

OTHERS PRESENT: Judge McPherson, Judge Tenney, Tschumper, MacMillan

I. Vendor Interviews for Wright County Courts RFP

The Committee heard presentations from three firms regarding their RFP responses for the Courts Feasibility Study RFP.

BKV Group was represented by Bruce Schwartzman, Kelly Naylor, and Mark Bradby. A presentation by Klein McCarthy Architects was given by Scott Fettig and Andrew Enright. Wold Architects were represented by Michael Cox, Lynae Schoen, Joel Dunning, Andrew Dahlquist, Jonathon Loose.

Following the completion of the presentations the Committee discussed the project vision and timeline and reviewed each firms qualifications and experience. The consensus was to proceed with Wold Architects.

Recommendation: Select Wold Architects for Courts Remodeling Feasibility Study

DRAFT

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

_____ *BOARD MEETING DATE: _4-05-16_ CONSENT AGENDA: ____*

AMT. OF TIME REQUIRED: _____ ITEM FOR CONSIDERATION: ____X_____

_ ADMINISTRATION _____.
ORIGINATING DEPARTMENT/SERVICE

x____Lee Kelly____ _____
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Schedule Owners Committee Meetings

BACKGROUND/JUSTIFICATION:

Schedule monthly Owners Committee meetings for updates on the Highway Building project. Recommended meeting date and time is the first Thursday of the month at 10:30 A.M.
Dates: May 5, June 2, July 7, and Aug 4.

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

BUDGETED: _____ _____
YES NO

FUNDING: _____ _____
LEVY OTHER

COMMENTS:

COMMENTS:

Print List in Order By: 2

1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1

1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D

D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5	DEPT			COUNTY BOARD		
999999998	**I 94 WEST CHAMBER**					
	01-005-000-0000-6338		30.00	STATE OF CITIES LUNCH POTTER	4000	CONFERENCES & MEETINGS
999999998	**I 94 WEST CHAMBER**		**30.00**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-005-000-0000-6205		4.17	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		
5	**DEPT Total:**		**34.17**	**COUNTY BOARD**	**2 Vendors**	**2 Transactions**
13	DEPT			COURT ADMINISTRATOR		
2490	**UNITED PARCEL SERVICE**					
	01-013-000-0000-6205		4.17	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		
13	**DEPT Total:**		**4.17**	**COURT ADMINISTRATOR**	**1 Vendors**	**1 Transactions**
25	DEPT			COURT SERVICES		
4829	**DIERS/CARTER**					
	01-025-000-0000-6331		342.00	684 MILES		TRAVEL
4829	**DIERS/CARTER**		**342.00**	**1** Transactions		
3283	**EVANS/KAREN**					
	01-025-000-0000-6331		83.00	166 MILES		TRAVEL
3283	**EVANS/KAREN**		**83.00**	**1** Transactions		
33159	**INDIANHEAD SPECIALTY CO INC**					
	01-025-000-0000-6411		13.40	SUPPLIES	356972	OPERATING SUPPLIES
33159	**INDIANHEAD SPECIALTY CO INC**		**13.40**	**1** Transactions		
1344	**MARCO**					
	01-025-000-0000-6411		106.71	COPIER STAPLES	3207941	OPERATING SUPPLIES
1344	**MARCO**		**106.71**	**1** Transactions		
5486	**MARCO**					
	01-025-000-0000-6343		725.55	3/15-4/15/2016	300898905	MACHINERY OR EQUIPMENT LEASES

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5486	**MARCO**		**725.55**	**1** Transactions		
6529	**MN ASSN OF COUNTY PROBATION OFCRS**					
	01-025-000-0000-6338		125.00	CONFERENCE ABRAHAMSON	01836	CONFERENCES & MEETINGS
6529	**MN ASSN OF COUNTY PROBATION OFCRS**		**125.00**	**1** Transactions		
3624	**MN ASSN OF PRETRIAL SERVICE**					
	01-025-000-0000-6804		50.00	REGISTRATION		STAFF TRAINING
3624	**MN ASSN OF PRETRIAL SERVICE**		**50.00**	**1** Transactions		
645	**MN CORRECTIONS ASSOCIATION**					
	01-025-000-0000-6804		35.00	REGISTRATION	03870	STAFF TRAINING
645	**MN CORRECTIONS ASSOCIATION**		**35.00**	**1** Transactions		
593	**MOTOROLA INC**					
	01-025-000-0000-6621		3,528.00	PORTABLE RADIOS/CHARGERS	13104360	FURNITURE & EQUIPMENT
593	**MOTOROLA INC**		**3,528.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-025-000-0000-6411		43.11	SUPPLIES 828636787001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**43.11**	**1** Transactions		
54030	**PRECISION PRINTS OF WRIGHT CO**					
	01-025-000-0000-6411		67.00	BUSINESS CARDS JUV CREW	3/25/16	OPERATING SUPPLIES
54030	**PRECISION PRINTS OF WRIGHT CO**		**67.00**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-025-000-0000-6205		4.17	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-025-000-0000-6331		29.73	FEB 2016 FUEL	440	TRAVEL
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**29.73**	**1** Transactions		
25	**DEPT Total:**		**5,152.67**	**COURT SERVICES**	**13 Vendors**	**13 Transactions**
31	DEPT			COUNTY COORDINATOR		
6829	**BLACK BOX RESALE SERVICES**					
	01-031-000-0000-6621		272.00	EXPANSION MODULE	4337652	FURNITURE & EQUIPMENT

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
6829	**BLACK BOX RESALE SERVICES**		**272.00**	**1** Transactions		
1264	**DELL MARKETING LP**					
	01-031-000-0000-6620		62.88	ADAPTERS X2	XJWWR26F7	COMPUTER OR SOFTWARE PURCHASES
	01-031-000-0000-6620		239.98	MONITORS X2	XJWWT23D1	COMPUTER OR SOFTWARE PURCHASES
	01-031-000-0000-6620		1,700.50	COMPUTERS X2	XJWX3TX34	COMPUTER OR SOFTWARE PURCHASES
1264	**DELL MARKETING LP**		**2,003.36**	**3** Transactions		
159	**INTEGRATED FIRE & SECURITY**					
	01-031-000-0000-6411		1,015.00	MULTI TECH PROX CARD	65173	OPERATING SUPPLIES
159	**INTEGRATED FIRE & SECURITY**		**1,015.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-031-000-0000-6411		182.45	SUPPLIES 830939049001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**182.45**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-031-000-0000-6205		16.05	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**16.05**	**1** Transactions		
31	**DEPT Total:**		**3,488.86**	**COUNTY COORDINATOR**	**5 Vendors**	**7 Transactions**
41	DEPT			COUNTY AUDITOR-TREASURER		
433	**MACATFO**					
	01-041-000-0000-6338		75.00	REGISTRATION MEETING HIIVALA		CONFERENCES & MEETINGS
433	**MACATFO**		**75.00**	**1** Transactions		
5486	**MARCO**					
	01-041-000-0000-6343		781.33	3/15-4/15/2016	300898988	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**781.33**	**1** Transactions		
64399	**STAR TRIBUNE**					
	01-041-000-0000-6235		97.24	SUBSCRIPTION 4/9-7/9/2016		PUBLICATIONS & BROCHURES
64399	**STAR TRIBUNE**		**97.24**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-041-000-0000-6205		4.17	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		

Copyright 2010 Integrated Financial Systems

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
41	**DEPT Total:**			**957.74**	**COUNTY AUDITOR-TREASURER**	**4 Vendors**	**4 Transactions**
63	DEPT				IT (INFORMATIONAL TECHNOLOGY)		
	625	**CAREERTRACK INC**					
		01-063-000-0000-6804		199.00	TRAINING RENEWAL TAGARRO	3949364	STAFF TRAINING
		01-063-000-0000-6804		299.00	TRAINING RENEWAL STROBEL	3949448	STAFF TRAINING
		01-063-000-0000-6804		199.00	TRAINING RENEWAL NELSON	3949451	STAFF TRAINING
	625	**CAREERTRACK INC**		**697.00**	**3** Transactions		
	1264	**DELL MARKETING LP**					
		01-063-000-0000-6620		1,182.69	COMPUTER IT	XJWX6PDM7	COMPUTER OR SOFTWARE PURCHASES
	1264	**DELL MARKETING LP**		**1,182.69**	**1** Transactions		
	1425	**SHI INTERNATIONAL CORP**					
		01-063-000-0000-6620		332.00	OFFICE PRO PLUS 2016	4722733	COMPUTER OR SOFTWARE PURCHASES
		01-063-000-0000-6620		315.00	VISIO PRO 2016	4722733	COMPUTER OR SOFTWARE PURCHASES
	1425	**SHI INTERNATIONAL CORP**		**647.00**	**2** Transactions		
	2490	**UNITED PARCEL SERVICE**					
		01-063-000-0000-6261		4.17	SHIPPING		PROFESSIONAL SERVICES
	2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		
63	**DEPT Total:**			**2,530.86**	**IT (INFORMATIONAL TECHNOLOGY)**	**4 Vendors**	**7 Transactions**
71	DEPT				ELECTIONS		
	5357	**ELECTION SYSTEMS & SOFTWARE INC**					
		01-071-000-0000-6411		2,275.99	MARCH TOWNSHIP ELECTION	957280	OPERATING SUPPLIES
	5357	**ELECTION SYSTEMS & SOFTWARE INC**		**2,275.99**	**1** Transactions		
	3596	**SEACHANGE PRINTING AND MARKETING I**					
		01-071-000-0000-6411		224.52	ISD 2687 ELECTION BALLOTS	15048	OPERATING SUPPLIES
	3596	**SEACHANGE PRINTING AND MARKETING I**		**224.52**	**1** Transactions		
	2490	**UNITED PARCEL SERVICE**					
		01-071-000-0000-6205		4.17	SHIPPING		POSTAGE
	2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
71	**DEPT Total:**		**2,504.68**	**ELECTIONS**	**3 Vendors**	**3 Transactions**
91	DEPT			COUNTY ATTORNEY		
1001	**ANOKA COUNTY SHERIFF**					
	01-091-000-0000-6263		15,472.08	FEB 2016 REG CRIME LAB	22016	REGIONAL CRIME LAB
1001	**ANOKA COUNTY SHERIFF**		**15,472.08**	**1** Transactions		
5486	**MARCO**					
	01-091-000-0000-6343		838.00	3/15-4/15/2016	300898814	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**838.00**	**1** Transactions		
2180	**MN CONTINUING LEGAL EDUCATION**					
	01-091-000-0000-6338		305.00	REGISTRATION DUIS	751858	CONFERENCES & MEETINGS
2180	**MN CONTINUING LEGAL EDUCATION**		**305.00**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-091-000-0000-6205		4.17	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		
91	**DEPT Total:**		**16,619.25**	**COUNTY ATTORNEY**	**4 Vendors**	**4 Transactions**
100	DEPT			OTHER GENERAL GOVERNMENT		
3685	**AMERICAN DATABANK LLC**					
	01-100-000-0000-6261		290.15	BACKGROUND CHECK		PROFESSIONAL SERVICES
3685	**AMERICAN DATABANK LLC**		**290.15**	**1** Transactions		
2978	**BARTHELS AUTO BODY**					
	01-100-000-0000-6353		2,357.90	VEHICLE REPAIRS #638		LIABILITY INSURANCE
2978	**BARTHELS AUTO BODY**		**2,357.90**	**1** Transactions		
593	**MOTOROLA INC**					
	01-100-000-0000-6305		14,093.34	800 MHZ RADIO 3/1-5/31/2016	78336570	800MHZ MAINTENANCE EXPENSE
593	**MOTOROLA INC**		**14,093.34**	**1** Transactions		
626	**NORTH STAR AWARDS & TROPHIES**					
	01-100-000-0000-6808		54.95	RETIREMENT PLAQUE	6825	EMPLOYEE ENHANCEMENT PROGRAM
626	**NORTH STAR AWARDS & TROPHIES**		**54.95**	**1** Transactions		

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
2403	**TITAN ENERGY SYSTEMS**					
	01-100-000-0000-6305		440.00	150 320 042		800MHZ MAINTENANCE EXPENSE
	01-100-000-0000-6305		440.00	150 320 048		800MHZ MAINTENANCE EXPENSE
2403	**TITAN ENERGY SYSTEMS**		**880.00**	**2** Transactions		
2340	**WRIGHT COUNTY AUDITOR TREASURER**					
	01-100-000-0000-6859		150.00	PROPERTY TAXES		MISC EXP-NON-EXP-HS POSTAGE-DP-INS
2340	**WRIGHT COUNTY AUDITOR TREASURER**		**150.00**	**1** Transactions		
100	**DEPT Total:**		**17,826.34**	**OTHER GENERAL GOVERNMENT**	**6 Vendors**	**7 Transactions**
101	DEPT			COUNTY RECORDER		
2490	**UNITED PARCEL SERVICE**					
	01-101-000-0000-6205		4.17	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		
101	**DEPT Total:**		**4.17**	**COUNTY RECORDER**	**1 Vendors**	**1 Transactions**
103	DEPT			SURVEYOR		
2462	**CRAGUNS CORPORATION**					
	01-103-000-0000-6804		907.84	MNDOT WORKSHOP X4	466	STAFF TRAINING
2462	**CRAGUNS CORPORATION**		**907.84**	**1** Transactions		
2644	**FRANZ REPROGRAPHICS**					
	01-103-000-0000-6261		230.00	MYLARS R/W #69	152203	PROFESSIONAL SERVICES
2644	**FRANZ REPROGRAPHICS**		**230.00**	**1** Transactions		
7340	**JOBE/STEVEN**					
	01-103-000-0000-6245		40.00	REIMBURSE MEMBERSHIP FEE		MEMBERSHIPS, DUES & FEES
	01-103-000-0000-6334		10.00	REIMBURSE MEAL W/LODGING		MEALS
7340	**JOBE/STEVEN**		**50.00**	**2** Transactions		
749	**MN ASSN OF COUNTY SURVEYORS**					
	01-103-000-0000-6245		50.00	MEMBERSHIP DUES JOBE		MEMBERSHIPS, DUES & FEES
749	**MN ASSN OF COUNTY SURVEYORS**		**50.00**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-103-000-0000-6205		4.17	SHIPPING		POSTAGE

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-103-000-0000-6205		6.71	POSTAGE	435	POSTAGE
	01-103-000-0000-6233		81.15	PHOTOCOPYING	435	PHOTOCOPYING
	01-103-000-0000-6451		52.35	FUEL	435	FUEL - LUBE ETC
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**140.21**	**3** Transactions		
103	**DEPT Total:**		**1,382.22**	**SURVEYOR**	**6 Vendors**	**9 Transactions**
105	DEPT			ASSESSOR		
6829	**BLACK BOX RESALE SERVICES**					
	01-105-000-0000-6621		293.00	PHONES	4337993	FURNITURE & EQUIPMENT
6829	**BLACK BOX RESALE SERVICES**		**293.00**	**1** Transactions		
1939	**IMPACT PROVEN SOLUTIONS**					
	01-105-000-0000-6261		6,489.08	1ST 1/2 VALUATION NOTICES	112039	PROFESSIONAL SERVICES
1939	**IMPACT PROVEN SOLUTIONS**		**6,489.08**	**1** Transactions		
5486	**MARCO**					
	01-105-000-0000-6343		358.05	3/15-4/15/2016	300795671	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**358.05**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-105-000-0000-6411		16.61	SUPPLIES 830770803002		OPERATING SUPPLIES
	01-105-000-0000-6411		52.75	SUPPLIES 829247159001		OPERATING SUPPLIES
	01-105-000-0000-6411		86.97	SUPPLIES 829093163001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**156.33**	**3** Transactions		
5860	**RASMUSON/ANTHONY**					
	01-105-000-0000-6331		38.00	76 MILES		TRAVEL
5860	**RASMUSON/ANTHONY**		**38.00**	**1** Transactions		
6392	**TRIPLETT/KEITH**					
	01-105-000-0000-6245		25.00	REIMBURSE SAMA APP FEE		MEMBERSHIPS, DUES & FEES
6392	**TRIPLETT/KEITH**		**25.00**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-105-000-0000-6205		4.17	SHIPPING		POSTAGE

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		
105	**DEPT Total:**		**7,363.63**	**ASSESSOR**	**7 Vendors**	**9 Transactions**
107	DEPT			PLANNING AND ZONING		
3783	**BRAVINDER/DAN**					
	01-107-000-0000-6114		420.00	PLANNING COMMISSION PER DIEM		PER DIEM-P & Z BOARD
	01-107-000-0000-6114		138.50	277 MILES		PER DIEM-P & Z BOARD
3783	**BRAVINDER/DAN**		**558.50**	**2** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-107-000-0000-6621		265.10	DELL X2	CJJ4435	FURNITURE & EQUIPMENT
5721	**CDW GOVERNMENT INC**		**265.10**	**1** Transactions		
3249	**FELGER/KENNETH**					
	01-107-000-0000-6114		480.00	PLANNING COMM PER DIEM		PER DIEM-P & Z BOARD
	01-107-000-0000-6114		101.50	203 MILES		PER DIEM-P & Z BOARD
3249	**FELGER/KENNETH**		**581.50**	**2** Transactions		
5486	**MARCO**					
	01-107-000-0000-6343		426.50	3/15-4/15/2016	300724887	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**426.50**	**1** Transactions		
3186	**MOL/DANIEL**					
	01-107-000-0000-6114		480.00	PLANNING COMM PER DIEM		PER DIEM-P & Z BOARD
	01-107-000-0000-6114		37.00	74 MILES		PER DIEM-P & Z BOARD
	01-107-000-0000-6114		148.00	296 MILES		PER DIEM-P & Z BOARD
	01-107-000-0000-6114		120.00	BOARD OF ADJUSTMENT PER DIEM		PER DIEM-P & Z BOARD
3186	**MOL/DANIEL**		**785.00**	**4** Transactions		
6175	**PEDERSON/DAVID**					
	01-107-000-0000-6114		480.00	PLANNING COMM PER DIEM		PER DIEM-P & Z BOARD
	01-107-000-0000-6114		40.00	80 MILES		PER DIEM-P & Z BOARD
6175	**PEDERSON/DAVID**		**520.00**	**2** Transactions		
3425	**THOMPSON/DAVID**					
	01-107-000-0000-6114		180.50	361 MILES		PER DIEM-P & Z BOARD
	01-107-000-0000-6114		480.00	PLANNING COMM PER DIEM		PER DIEM-P & Z BOARD

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3425	**THOMPSON/DAVID**		**660.50**	**2** Transactions		
3209	**THOMPSON/JANET A**					
	01-107-000-0000-6114		600.00	PLANNING COMM PER DIEM		PER DIEM-P & Z BOARD
	01-107-000-0000-6114		200.00	400 MILES		PER DIEM-P & Z BOARD
3209	**THOMPSON/JANET A**		**800.00**	**2** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-107-000-0000-6205		4.17	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		
107	**DEPT Total:**		**4,601.27**	**PLANNING AND ZONING**	**9 Vendors**	**17 Transactions**
111	DEPT			BUILDING CARE		
5453	**C WALKER TRUCKING**					
	01-111-000-0000-6301		1,545.00	SNOW PLOWING HS/GC		REPAIRS & MAINTENANCE
	01-111-000-0000-6302		1,825.00	SNOW PLOWING LEC		JAIL/LEC REPAIRS AND MAINTENANCE
5453	**C WALKER TRUCKING**		**3,370.00**	**2** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-111-000-0000-6621		32.46	DVD PLAYER	CLJ1811	FURNITURE & EQUIPMENT
5721	**CDW GOVERNMENT INC**		**32.46**	**1** Transactions		
5974	**CENTER POINT ENERGY**					
	01-111-000-0000-6409		1,310.30	7915763		JAIL/LEC FUEL FOR BUILDING
	01-111-000-0000-6410		7,260.39	5767681 5811649 5871994		FUEL FOR BUILDINGS
5974	**CENTER POINT ENERGY**		**8,570.69**	**2** Transactions		
5196	**CLIMATE AIR**					
	01-111-000-0000-6301		2,422.12	REPAIRS CONTROLLER REPLACE	37045	REPAIRS & MAINTENANCE
5196	**CLIMATE AIR**		**2,422.12**	**1** Transactions		
2812	**GRAINGER**					
	01-111-000-0000-6301		49.32	SUPPLIES	9057756695	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		146.52	SUPPLIES	9059851445	JAIL/LEC REPAIRS AND MAINTENANCE
2812	**GRAINGER**		**195.84**	**2** Transactions		
2001	**HILLYARD INC - MINNEAPOLIS**					
	01-111-000-0000-6411		2,472.83	SUPPLIES	602006170	OPERATING SUPPLIES

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-111-000-0000-6412		1,014.32	SUPPLIES	602007734	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6411		705.00	SUPPLIES	602012912	OPERATING SUPPLIES
	01-111-000-0000-6302		76.01	SUPPLIES	700227790	JAIL/LEC REPAIRS AND MAINTENANCE
2001	**HILLYARD INC - MINNEAPOLIS**		**4,268.16**	**4** Transactions		
3141	**LAPLANT DEMO INC**					
	01-111-000-0000-6251		661.81	WASTE CONTAINER/DISPOSAL	42516	UTILITY SERVICES
	01-111-000-0000-6252		812.47	GARBAGE DISPOSAL	42517	JAIL/LEC UTILITY SERVICES
3141	**LAPLANT DEMO INC**		**1,474.28**	**2** Transactions		
7510	**MENARDS - BUFFALO**					
	01-111-000-0000-6302		130.12	SUPPLIES	8754	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		36.69-	CREDIT	8819	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		6.08	SUPPLIES	8822	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		25.85	SUPPLIES	8886	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		44.34	SUPPLIES	8974	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		23.85	SUPPLIES	8985	JAIL/LEC REPAIRS AND MAINTENANCE
7510	**MENARDS - BUFFALO**		**193.55**	**6** Transactions		
2285	**METRO GROUP INC/THE**					
	01-111-000-0000-6301		481.00	DUBOTH S 5	447797	REPAIRS & MAINTENANCE
2285	**METRO GROUP INC/THE**		**481.00**	**1** Transactions		
1951	**WALMART COMMUNITY RFCS LLC**					
	01-111-000-0000-6411		35.62	SUPPLIES		OPERATING SUPPLIES
	01-111-000-0000-6411		61.29	SUPPLIES		OPERATING SUPPLIES
1951	**WALMART COMMUNITY RFCS LLC**		**96.91**	**2** Transactions		
111	**DEPT Total:**		**21,105.01**	**BUILDING CARE**	**10 Vendors**	**23 Transactions**
121	DEPT			VETERANS SERVICE		
2050	**MACVSO**					
	01-121-000-0000-6245		100.00	MEMBERSHIP DUES		MEMBERSHIPS, DUES & FEES
	01-121-000-0000-6338		50.00	REGISTRATION CONFERENCE		CONFERENCES & MEETINGS
2050	**MACVSO**		**150.00**	**2** Transactions		
77	**NACVSO**					
	01-121-000-0000-6338		300.00	REGISTRATION CONFERENCE		CONFERENCES & MEETINGS

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
77	**NACVSO**		**300.00**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-121-000-0000-6205		4.17	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		
121	**DEPT Total:**		**454.17**	**VETERANS SERVICE**	**3 Vendors**	**4 Transactions**
201	DEPT			SHERIFF		
1038	**ANNANDALE ADVOCATE INC**					
	01-201-000-0000-6235		34.00	SUBSCRIPTION SHERIFF		PUBLICATIONS & BROCHURES
1038	**ANNANDALE ADVOCATE INC**		**34.00**	**1** Transactions		
1001	**ANOKA COUNTY SHERIFF**					
	01-201-000-0000-6263		15,472.07	FEB 2016 REG CRIME LAB	22016	REGIONAL CRIME LAB
1001	**ANOKA COUNTY SHERIFF**		**15,472.07**	**1** Transactions		
10734	**CENEX FLEETCARD**					
	01-201-000-0000-6451		1,019.00	FUEL	117579CL	FUEL - LUBE ETC
10734	**CENEX FLEETCARD**		**1,019.00**	**1** Transactions		
13909	**COTTAGE GROVE POLICE DEPT**					
	01-201-000-0000-6804		300.00	RECORDED INTERVIEW X3	00104	STAFF TRAINING
13909	**COTTAGE GROVE POLICE DEPT**		**300.00**	**1** Transactions		
2480	**LAURENT/MICHAEL**					
	01-201-000-0000-6331		197.36	REIMBURSE MOTEL BACKGROUNDS		TRAVEL
2480	**LAURENT/MICHAEL**		**197.36**	**1** Transactions		
5486	**MARCO**					
	01-201-000-0000-6343		1,032.00	3/15-4/15/2016	300725017	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**1,032.00**	**1** Transactions		
69	**MN BUREAU OF CRIMINAL APPREHENSIOI**					
	01-201-000-0000-6804		175.00	LEADERS LUTGENS	18603022416LC	STAFF TRAINING
	01-201-000-0000-6804		175.00	LEADERS KUNKEL	23837022416LC	STAFF TRAINING
	01-201-000-0000-6804		175.00	LEADERS WACHTER	35136022416LC	STAFF TRAINING
69	**MN BUREAU OF CRIMINAL APPREHENSIOI**		**525.00**	**3** Transactions		

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
6145	**NELSON AUTO CENTER**					
	01-201-000-0000-6633		26,075.95	NEW SQUAD 2016 FORD UTILITY	6413	VEHICLES PURCHASED
6145	**NELSON AUTO CENTER**		**26,075.95**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-201-000-0000-6411		214.49	SUPPLIES 830395360001		OPERATING SUPPLIES
	01-201-000-0000-6411		27.89	SUPPLIES 830395161001		OPERATING SUPPLIES
	01-201-000-0000-6411		129.99	SUPPLIES 827972404001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**372.37**	**3** Transactions		
3089	**SCUBA CENTER**					
	01-201-000-0000-6412		4,914.00	DIVE EQUIPMENT	21065715	B&W OPERATING SUPPLIES
3089	**SCUBA CENTER**		**4,914.00**	**1** Transactions		
1192	**TOTAL PRINTING**					
	01-201-000-0000-6411		1,450.00	LETTERHEAD	10911	OPERATING SUPPLIES
1192	**TOTAL PRINTING**		**1,450.00**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-201-000-0000-6205		47.62	SHIPPING	140177126	POSTAGE
2490	**UNITED PARCEL SERVICE**		**47.62**	**1** Transactions		
3611	**VARIDESK LLC**					
	01-201-000-0000-6411		120.00	VARIDESK MAT	22334	OPERATING SUPPLIES
3611	**VARIDESK LLC**		**120.00**	**1** Transactions		
1951	**WALMART COMMUNITY RFCS LLC**					
	01-201-000-0000-6411		7.08	SUPPLIES		OPERATING SUPPLIES
1951	**WALMART COMMUNITY RFCS LLC**		**7.08**	**1** Transactions		
201	**DEPT Total:**		**51,566.45**	**SHERIFF**	**14 Vendors**	**18 Transactions**
250	DEPT			SHERIFF-CORRECTIONS		
4268	**ABBOTT NORTHWESTERN HOSPITAL**					
	01-250-000-0000-6458		5.36	MEDICAL TEST	XRQ355661Z01	JAIL MEDICAL
4268	**ABBOTT NORTHWESTERN HOSPITAL**		**5.36**	**1** Transactions		
1669	**ALADDIN TEMP RITE LLC**					
	01-250-000-0000-6459		282.52	MUGS	995878	LAW ENFORCE-JAIL FOOD-LAUNDRY

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1669	**ALADDIN TEMP RITE LLC**		**282.52**	**1** Transactions		
6158	**ARAMARK SERVICES INC**					
	01-250-000-0000-6459		8,246.57	INMATE MEALS 3/17-3/23/2016	20072330095	LAW ENFORCE-JAIL FOOD-LAUNDRY
6158	**ARAMARK SERVICES INC**		**8,246.57**	**1** Transactions		
8748	**BUFFALO HOSPITAL**					
	01-250-000-0000-6458		326.26	ER VISIT	EH5807732301	JAIL MEDICAL
	01-250-000-0000-6458		59.37	MEDICAL TEST	EH5926748501	JAIL MEDICAL
	01-250-000-0000-6458		934.66	ER VISIT	EH6044098501	JAIL MEDICAL
	01-250-000-0000-6458		289.57	ER VISIT	EH6103297200	JAIL MEDICAL
	01-250-000-0000-6458		645.89	ER VISIT	EH6117691900	JAIL MEDICAL
	01-250-000-0000-6458		91.18	ER VISIT	EH6122765800	JAIL MEDICAL
8748	**BUFFALO HOSPITAL**		**2,346.93**	**6** Transactions		
12547	**CONSULTING RADIOLOGISTS LTD**					
	01-250-000-0000-6458		7.57	MANTOUX TESTING	CR311503	JAIL MEDICAL
	01-250-000-0000-6458		7.57	MEDICAL TESTS	CR91476	JAIL MEDICAL
12547	**CONSULTING RADIOLOGISTS LTD**		**15.14**	**2** Transactions		
1264	**DELL MARKETING LP**					
	01-250-000-0000-6620		31.44	ADAPTER CABLE	XJWT385X6	COMPUTER OR SOFTWARE PURCHASES
	01-250-000-0000-6620		119.99	MONITOR	XJWT3TKF2	COMPUTER OR SOFTWARE PURCHASES
	01-250-000-0000-6620		850.25	COMPUTER MEDICAL	XJWTCRRM9	COMPUTER OR SOFTWARE PURCHASES
1264	**DELL MARKETING LP**		**1,001.68**	**3** Transactions		
2679	**GALLERY COLLECTION/THE**					
	01-250-000-0000-6261		99.97	CHRISTMAS CARDS ADVANCE PURCH	16A0005850	PROFESSIONAL SERVICES
2679	**GALLERY COLLECTION/THE**		**99.97**	**1** Transactions		
5486	**MARCO**					
	01-250-000-0000-6343		586.00	3/10-4/10/2016	300509502	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**586.00**	**1** Transactions		
69	**MN BUREAU OF CRIMINAL APPREHENSIOI**					
	01-250-000-0000-6804		240.00	LEADERSHIP LESSONS O MALLEY	24745110915	STAFF TRAINING
69	**MN BUREAU OF CRIMINAL APPREHENSIOI**		**240.00**	**1** Transactions		
3921	**OFFICE DEPOT**					

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-250-000-0000-6411		64.38	SUPPLIES 830511336001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**64.38**	**1** Transactions		
6915	**OFFICE OF MN IT SERVICES**					
	01-250-000-0000-6261		8.04	VOICE SERVICES FEB 2016	16020650	PROFESSIONAL SERVICES
6915	**OFFICE OF MN IT SERVICES**		**8.04**	**1** Transactions		
4702	**STERICYCLE INC**					
	01-250-000-0000-6261		53.74	MEDICAL WASTE APRIL 2016	4006210197	PROFESSIONAL SERVICES
4702	**STERICYCLE INC**		**53.74**	**1** Transactions		
1951	**WALMART COMMUNITY RFCS LLC**					
	01-250-000-0000-6261		3.82	SUPPLIES		PROFESSIONAL SERVICES
	01-250-000-0000-6458		3.52	SUPPLIES		JAIL MEDICAL
1951	**WALMART COMMUNITY RFCS LLC**		**7.34**	**2** Transactions		
74329	**WRIGHT COUNTY JAIL ADMIN**					
	01-250-000-0000-6261		6.00	DOC INMATE TRAIN RIDE		PROFESSIONAL SERVICES
	01-250-000-0000-6261		6.00	DOC INMATE TRAIN RIDE		PROFESSIONAL SERVICES
74329	**WRIGHT COUNTY JAIL ADMIN**		**12.00**	**2** Transactions		
250	**DEPT Total:**		**12,969.67**	**SHERIFF-CORRECTIONS**	**14 Vendors**	**24 Transactions**
521	DEPT			PARKS		
5974	**CENTER POINT ENERGY**					
	01-521-000-0000-6251		16.94	5856795 9		UTILITY SERVICES - ELECTRICITY
	01-521-000-0000-6251		16.94	5856799 1		UTILITY SERVICES - ELECTRICITY
5974	**CENTER POINT ENERGY**		**33.88**	**2** Transactions		
1783	**CNH INDUSTRIAL CAPITAL PRODUCTIVITY**					
	01-521-000-0000-6452		26.65	SUPPLIES	27036	VEHICLE MAINTENANCE
	01-521-000-0000-6452		5.04	SUPPLIES	27099	VEHICLE MAINTENANCE
1783	**CNH INDUSTRIAL CAPITAL PRODUCTIVITY**		**31.69**	**2** Transactions		
194	**ELK RIVER MUNICIPAL UTILITIES**					
	01-521-000-0000-6251		38.20	ELECTRIC FEES	3179	UTILITY SERVICES - ELECTRICITY
194	**ELK RIVER MUNICIPAL UTILITIES**		**38.20**	**1** Transactions		
7510	**MENARDS - BUFFALO**					

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-521-000-0000-6411		20.20	SUPPLIES	8973	OPERATING SUPPLIES
7510	**MENARDS - BUFFALO**		**20.20**	**1** Transactions		
6832	**MINI BIFF LLC**					
	01-521-000-0000-6301		102.00	PORTA TOILET RENTAL	76948	REPAIRS & MAINTENANCE
6832	**MINI BIFF LLC**		**102.00**	**1** Transactions		
3208	**POWER DISTRIBUTORS LLC**					
	01-521-000-0000-6452		412.24	BLADES	52148556	VEHICLE MAINTENANCE
3208	**POWER DISTRIBUTORS LLC**		**412.24**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-521-000-0000-6205		4.17	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		
1951	**WALMART COMMUNITY RFCS LLC**					
	01-521-000-0000-6450		7.21	SUPPLIES		RECREATION PROGRAMS
	01-521-000-0000-6450		20.82	SUPPLIES		RECREATION PROGRAMS
	01-521-000-0000-6450		15.27	SUPPLIES		RECREATION PROGRAMS
1951	**WALMART COMMUNITY RFCS LLC**		**43.30**	**3** Transactions		
2340	**WRIGHT COUNTY AUDITOR TREASURER**					
	01-521-000-0000-6245		9.15	PROPERTY TAXES		MEMBERSHIPS, DUES & FEES
2340	**WRIGHT COUNTY AUDITOR TREASURER**		**9.15**	**1** Transactions		
521	**DEPT Total:**		**694.83**	**PARKS**	**9 Vendors**	**13 Transactions**
603	DEPT			EXTENSION		
2490	**UNITED PARCEL SERVICE**					
	01-603-000-0000-6205		4.17	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		
603	**DEPT Total:**		**4.17**	**EXTENSION**	**1 Vendors**	**1 Transactions**
1	**Fund Total:**		**149,264.33**	**GENERAL REVENUE FUND**		**167 Transactions**

Copyright 2010 Integrated Financial Systems

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
227	DEPT				DRUG ABUSE PREVENTION		
	1951	**WALMART COMMUNITY RFCS LLC**					
		02-227-000-0000-6413		73.74	SUPPLIES		DRUG EDUCATION EXPENSES
		02-227-000-0000-6413		147.49	SUPPLIES		DRUG EDUCATION EXPENSES
	1951	**WALMART COMMUNITY RFCS LLC**		**221.23**	**2** Transactions		
227	**DEPT Total:**			**221.23**	**DRUG ABUSE PREVENTION**	**1 Vendors**	**2 Transactions**
230	DEPT				JAIL CANTEEN		
	3921	**OFFICE DEPOT**					
		02-230-000-0000-6801		198.70	SUPPLIES 829694322001		JAIL CANTEEN EXPENDITURES
	3921	**OFFICE DEPOT**		**198.70**	**1** Transactions		
	1951	**WALMART COMMUNITY RFCS LLC**					
		02-230-000-0000-6801		161.08	SUPPLIES		JAIL CANTEEN EXPENDITURES
	1951	**WALMART COMMUNITY RFCS LLC**		**161.08**	**1** Transactions		
230	**DEPT Total:**			**359.78**	**JAIL CANTEEN**	**2 Vendors**	**2 Transactions**
282	DEPT				NUCLEAR POWER PLANT		
	2490	**UNITED PARCEL SERVICE**					
		02-282-000-0000-6205		4.17	SHIPPING		POSTAGE
	2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		
282	**DEPT Total:**			**4.17**	**NUCLEAR POWER PLANT**	**1 Vendors**	**1 Transactions**
2	**Fund Total:**			**585.18**	**RESERVES FUND**		**5 Transactions**

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
310	DEPT			HIGHWAY ADMINISTRATION		
525	**CENTURYLINK**					
	03-310-000-0000-6203		143.13	INTERNET TO SHOPS 040516	430864594	TELEPHONE
525	**CENTURYLINK**		**143.13**	**1** Transactions		
3921	**OFFICE DEPOT**					
	03-310-000-0000-6409		87.07	OFFICE SUPPLIES 040516	818906338	OFFICE SUPPLIES
	03-310-000-0000-6409		21.79	OFFICE SUPPLIES 040516	818906453	OFFICE SUPPLIES
	03-310-000-0000-6409		57.09	OFFICE SUPPLIES 040516	827008836	OFFICE SUPPLIES
	03-310-000-0000-6409		10.92	OFFICE SUPPLIES 040516	830149412	OFFICE SUPPLIES
3921	**OFFICE DEPOT**		**176.87**	**4** Transactions		
2490	**UNITED PARCEL SERVICE**					
	03-310-000-0000-6205		4.17	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**4.17**	**1** Transactions		
310	**DEPT Total:**		**324.17**	**HIGHWAY ADMINISTRATION**	**3 Vendors**	**6 Transactions**
320	DEPT			HIGHWAY ENGINEERING		
2462	**CRAGUNS CORPORATION**					
	03-320-000-0000-6338		130.02	HENDRICKS 040516	PO48217	CONFERENCES & MEETINGS
	03-320-000-0000-6338		907.84	4 ENG TECHS 040516	PO48217	CONFERENCES & MEETINGS
2462	**CRAGUNS CORPORATION**		**1,037.86**	**2** Transactions		
4196	**HARJU/BRYAN R AND MICHELE M**					
	03-320-000-0000-6606		2,300.00	ADMIN SETTLEMENT PROJ 1 040516		PERMANENT ROW LAND ACQUISITION
	03-320-000-0000-6606		7,500.00	PERM ROW PROJ 1371 040516		PERMANENT ROW LAND ACQUISITION
4196	**HARJU/BRYAN R AND MICHELE M**		**9,800.00**	**2** Transactions		
320	**DEPT Total:**		**10,837.86**	**HIGHWAY ENGINEERING**	**2 Vendors**	**4 Transactions**
325	DEPT			HIGHWAY CONSTRUCTION		
4196	**HARJU/BRYAN R AND MICHELE M**					
	03-325-000-0000-6508		6,500.00	DAMAGES PROJ 1371 040516		TEMPORARY ROW EASEMENT/DAMAGES
	03-325-000-0000-6508		200.00	TEMP RENTAL PROJ 1371 040516		TEMPORARY ROW EASEMENT/DAMAGES
4196	**HARJU/BRYAN R AND MICHELE M**		**6,700.00**	**2** Transactions		

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
325	**DEPT Total:**		**6,700.00**	**HIGHWAY CONSTRUCTION**	**1 Vendors**	**2 Transactions**
330	DEPT			HIGHWAY MAINTENANCE		
525	**CENTURYLINK**					
	03-330-000-0000-6543		28.56	SIGNAL LIGHT 040516	314117353	TRAFFIC SIGNALS
525	**CENTURYLINK**		**28.56**	**1** Transactions		
609	**DESIGN ELECTRICAL INC-COLD SPRING E**					
	03-330-000-0000-6543		718.93	REPLACE POLE HIT BY CAR 040516	2178	TRAFFIC SIGNALS
	03-330-000-0000-6543		718.93	REPLACE POLE HIT BY CAR 040516	2178	TRAFFIC SIGNALS
609	**DESIGN ELECTRICAL INC-COLD SPRING E**		**1,437.86**	**2** Transactions		
194	**ELK RIVER MUNICIPAL UTILITIES**					
	03-330-000-0000-6543		15.92	LIGHT ON CR 42 040516	C#22826	TRAFFIC SIGNALS
	03-330-000-0000-6543		15.93	LIGHT ON CR 36 040516	C#22826	TRAFFIC SIGNALS
	03-330-000-0000-6543		19.46	LIGHT ON CR 37 040516	C#22827	TRAFFIC SIGNALS
	03-330-000-0000-6543		19.45	LIGHT ON CR 42 040516	C#22827	TRAFFIC SIGNALS
194	**ELK RIVER MUNICIPAL UTILITIES**		**70.76**	**4** Transactions		
1721	**M-R SIGN COMPANY INC**					
	03-330-000-0000-6539		157.70	SIGNS 040516	189848	TRAFFIC CONTROL
1721	**M-R SIGN COMPANY INC**		**157.70**	**1** Transactions		
330	**DEPT Total:**		**1,694.88**	**HIGHWAY MAINTENANCE**	**4 Vendors**	**8 Transactions**
340	DEPT			HIGHWAY SHOP MAINTENANCE		
6156	**AMERIPRIDE SERVICES**					
	03-340-000-0000-6411		47.03	SHOP SUPPLIES MAR 22 040516	0762418	OPERATING SUPPLIES
	03-340-000-0000-6599		26.84	RUGS WEEK MAR 22 040516	0762418	BUILDING MAINTENANCE-P.W.BLDG.
	03-340-000-0000-6411		47.03	SHOP SUPPLIES MAR 29 040516	0764959	OPERATING SUPPLIES
	03-340-000-0000-6599		9.59	RUGS WEEK MAR 29 040516	0764959	BUILDING MAINTENANCE-P.W.BLDG.
6156	**AMERIPRIDE SERVICES**		**130.49**	**4** Transactions		
1646	**BOYER TRUCK PARTS**					
	03-340-000-0000-6574		277.69	REPAIR PARTS 040516	1045722	REPAIR PARTS
	03-340-000-0000-6574		334.31	REPAIR PARTS 040516	166805R	REPAIR PARTS
	03-340-000-0000-6574		80.66	REPAIR PARTS 040516	166847R	REPAIR PARTS

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1646	**BOYER TRUCK PARTS**		**692.66**	**3** Transactions		
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**					
	03-340-000-0000-6563		1,123.29	DIESEL FUEL 040516	6302642	DIESEL
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**		**1,123.29**	**1** Transactions		
2206	**CK SEPTIC SERVICE & TOILET RENTAL LL**					
	03-340-000-0000-6596		95.00	PUMP TANK AT FR LAKE 040516	2082	UTILITIES-OUTLYING SHOPS
2206	**CK SEPTIC SERVICE & TOILET RENTAL LL**		**95.00**	**1** Transactions		
438	**COTTENS INC**					
	03-340-000-0000-6698		250.00-	RETURN PART 040516	574865	SHOP EQUIPMENT-MINOR
	03-340-000-0000-6574		253.56-	RETURN 040516	575190	REPAIR PARTS
	03-340-000-0000-6574		9.18	COTTENS NAPA - PARTS 040516	575436	REPAIR PARTS
	03-340-000-0000-6574		9.18	COTTENS NAPA - PARTS 040516	575436	REPAIR PARTS
	03-340-000-0000-6574		17.49	COTTENS NAPA - PARTS 040516	576397	REPAIR PARTS
	03-340-000-0000-6574		2,095.97	REPAIR PARTS - MARCH 040516	VARIOUS	REPAIR PARTS
438	**COTTENS INC**		**1,628.26**	**6** Transactions		
377	**CWP ENTERPRISE INC**					
	03-340-000-0000-6574		18.53	REPAIR PARTS 040516	2722	REPAIR PARTS
	03-340-000-0000-6574		11.04	REPAIR PARTS 040516	2726	REPAIR PARTS
377	**CWP ENTERPRISE INC**		**29.57**	**2** Transactions		
786	**FLEETPRIDE**					
	03-340-000-0000-6574		13.63	REPAIR PARTS 040516	76112640	REPAIR PARTS
786	**FLEETPRIDE**		**13.63**	**1** Transactions		
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**					
	03-340-000-0000-6597		130.00	PUMP MAPLE LAKE TANK 040516	077154	BUILDING MAINTENANCE-OUTLYING SHO
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**		**130.00**	**1** Transactions		
3141	**LAPLANT DEMO INC**					
	03-340-000-0000-6599		620.83	ROLL OFF FEE 040516	42534	BUILDING MAINTENANCE-P.W.BLDG.
3141	**LAPLANT DEMO INC**		**620.83**	**1** Transactions		
1715	**LITTLE FALLS MACHINE**					
	03-340-000-0000-6574		1,879.26	REPAIR PART 040516	00058124	REPAIR PARTS

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1715	**LITTLE FALLS MACHINE**		**1,879.26**	**1** Transactions		
4873	**NORTHERN SAFETY TECHNOLOGY**					
	03-340-000-0000-6574		334.80	REPAIR PARTS 040516	40871	REPAIR PARTS
4873	**NORTHERN SAFETY TECHNOLOGY**		**334.80**	**1** Transactions		
3921	**OFFICE DEPOT**					
	03-340-000-0000-6599		198.93	BLDG MAINT 040516	817959011	BUILDING MAINTENANCE-P.W.BLDG.
	03-340-000-0000-6599		74.07	BLDG MAINT 040516	830149412	BUILDING MAINTENANCE-P.W.BLDG.
3921	**OFFICE DEPOT**		**273.00**	**2** Transactions		
6221	**SUBURBAN TIRE WHOLESALE INC**					
	03-340-000-0000-6570		220.22	TIRES 040516	10138507	TIRES
6221	**SUBURBAN TIRE WHOLESALE INC**		**220.22**	**1** Transactions		
4195	**SUPERIOR RADIANT MIDWEST**					
	03-340-000-0000-6597		199.80	OTSEGO SHOT 6"BOOT 040516	3720	BUILDING MAINTENANCE-OUTLYING SHO
4195	**SUPERIOR RADIANT MIDWEST**		**199.80**	**1** Transactions		
340	**DEPT Total:**		**7,370.81**	**HIGHWAY SHOP MAINTENANCE**	**14 Vendors**	**26 Transactions**
380	DEPT			UNALLOCATED NON-HIGHWAY OPERAT		
4197	**LYCOX ENTERPRISES INC**					
	03-380-000-0000-6699		16,950.00	RETRIEVER DISC&WING FOR 040516	1368	EQUIPMENT-R & B MAJOR
4197	**LYCOX ENTERPRISES INC**		**16,950.00**	**1** Transactions		
1951	**WALMART COMMUNITY RFCS LLC**					
	03-380-000-0000-6520		20.63	SUPPLIES		SAFETY PROGRAM & SUPPLIES
1951	**WALMART COMMUNITY RFCS LLC**		**20.63**	**1** Transactions		
380	**DEPT Total:**		**16,970.63**	**UNALLOCATED NON-HIGHWAY OPERAT**	**2 Vendors**	**2 Transactions**
3	**Fund Total:**		**43,898.35**	**ROAD AND BRIDGE FUND**		**48 Transactions**

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
420	DEPT			FINANCIAL SERVICES		
2490	**UNITED PARCEL SERVICE**					
	11-420-600-0020-6205		1.25	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**1.25**	**1** Transactions		
420	**DEPT Total:**		**1.25**	**FINANCIAL SERVICES**	**1 Vendors**	**1 Transactions**
430	DEPT			SOCIAL SERVICES		
2490	**UNITED PARCEL SERVICE**					
	11-430-700-0020-6205		2.13	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**2.13**	**1** Transactions		
430	**DEPT Total:**		**2.13**	**SOCIAL SERVICES**	**1 Vendors**	**1 Transactions**
450	DEPT			PUBLIC HEALTH SERVICES		
2490	**UNITED PARCEL SERVICE**					
	11-450-430-0020-6205		0.79	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**0.79**	**1** Transactions		
450	**DEPT Total:**		**0.79**	**PUBLIC HEALTH SERVICES**	**1 Vendors**	**1 Transactions**
11	**Fund Total:**		**4.17**	**HUMAN SERVICES FUND**		**3 Transactions**

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
393	DEPT			S.C.O.R.E.		
4724	**FIRST STATE TIRE RECYCLING**					
	20-393-000-0000-6801		2,071.10	USED TIRE RECYCLING	99377	MISCELLANEOUS EXPENSE
4724	**FIRST STATE TIRE RECYCLING**		**2,071.10**	**1** Transactions		
3141	**LAPLANT DEMO INC**					
	20-393-000-0000-6801		558.54	GARBAGE DISPOSAL	42548	MISCELLANEOUS EXPENSE
3141	**LAPLANT DEMO INC**		**558.54**	**1** Transactions		
785	**MUELLER/CRAIG**					
	20-393-000-0000-6801		93.00	186 MILES		MISCELLANEOUS EXPENSE
785	**MUELLER/CRAIG**		**93.00**	**1** Transactions		
393	**DEPT Total:**		**2,722.64**	**S.C.O.R.E.**	**3 Vendors**	**3 Transactions**
20	**Fund Total:**		**2,722.64**	**WASTE MANAGEMENT FUND**		**3 Transactions**

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
161	DEPT			HIGHWAY BUILDING BOND PROCEEDS		
4130	**AXEL H OHMAN INC**					
	34-161-000-0000-6605		20,092.50	PMT #7 HWY BUILDING		HIGHWAY BUILDING
4130	**AXEL H OHMAN INC**		**20,092.50**	**1** Transactions		
519	**B & B SHEETMETAL & ROOFING**					
	34-161-000-0000-6605		7,779.56	PMT #7 HWY BUILDING		HIGHWAY BUILDING
519	**B & B SHEETMETAL & ROOFING**		**7,779.56**	**1** Transactions		
3954	**DONLAR CONSTRUCTION COMPANY**					
	34-161-000-0000-6605		73,691.85	PMT #7 HWY BUILDING		HIGHWAY BUILDING
3954	**DONLAR CONSTRUCTION COMPANY**		**73,691.85**	**1** Transactions		
3957	**E2 ELECTRICAL SERVICES INC**					
	34-161-000-0000-6605		363,375.00	PMT #7 HWY BUILDING		HIGHWAY BUILDING
3957	**E2 ELECTRICAL SERVICES INC**		**363,375.00**	**1** Transactions		
3958	**EMPIREHOUSE INC**					
	34-161-000-0000-6605		45,661.75	HWY APPLICATION #7		HIGHWAY BUILDING
3958	**EMPIREHOUSE INC**		**45,661.75**	**1** Transactions		
4180	**KENDELL DOORS AND HARDWARE INC**					
	34-161-000-0000-6605		4,741.86	HWY #7 APPLICATION		HIGHWAY BUILDING
4180	**KENDELL DOORS AND HARDWARE INC**		**4,741.86**	**1** Transactions		
4181	**NORTHERN LIGHTS STEEL FAB INC**					
	34-161-000-0000-6605		5,421.46	PMT #7 HWY BUILDING		HIGHWAY BUILDING
4181	**NORTHERN LIGHTS STEEL FAB INC**		**5,421.46**	**1** Transactions		
4167	**SUMMIT FIRE PROTECTION**					
	34-161-000-0000-6605		39,712.08	PMT #7 HWY BUILDING		HIGHWAY BUILDING
4167	**SUMMIT FIRE PROTECTION**		**39,712.08**	**1** Transactions		
4144	**TEKTON CONSTRUCTION COMPANY**					
	34-161-000-0000-6605		14,370.75	HWY #7 APPLICATION		HIGHWAY BUILDING
4144	**TEKTON CONSTRUCTION COMPANY**		**14,370.75**	**1** Transactions		
3307	**TWIN CITY GARAGE DOOR CO**					
	34-161-000-0000-6605		16,264.00	PMT #7 HWY BUILDING		HIGHWAY BUILDING

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3307	**TWIN CITY GARAGE DOOR CO**		**16,264.00**	**1** Transactions		
3960	**WEIDNER PLUMBING AND HEATING CO**					
	34-161-000-0000-6605		510,759.90	HWY #7 APPLICATION		HIGHWAY BUILDING
3960	**WEIDNER PLUMBING AND HEATING CO**		**510,759.90**	**1** Transactions		
161	**DEPT Total:**		**1,101,870.71**	**HIGHWAY BUILDING BOND PROCEEDS**	**11 Vendors**	**11 Transactions**
170	DEPT			CAPITAL TECHNOLOGY		
1344	**MARCO**					
	34-170-000-0000-6621		1,001.99	CISCO WIRELESS PROJECT	3161355	EDMS INFRASTRUCTURE
	34-170-000-0000-6621		114,990.29	CISCO WIRELESS PROJECT	3161363	EDMS INFRASTRUCTURE
	34-170-000-0000-6621		103,492.00-	CREDIT PAYMENTS MADE ALLREADY	CM258716	EDMS INFRASTRUCTURE
1344	**MARCO**		**12,500.28**	**3** Transactions		
170	**DEPT Total:**		**12,500.28**	**CAPITAL TECHNOLOGY**	**1 Vendors**	**3 Transactions**
34	**Fund Total:**		**1,114,370.99**	**CAPITAL IMPROVEMENTS FUND**		**14 Transactions**

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
845	DEPT			PULASKI LAKE IMPROVEMENT DISTRICT		
	4179 **SCHLENNER WENNER & CO**					
	73-845-000-0000-6411		35.00	PLID 2014 FINANCIAL STATEMENTS	188947	OPERATING COSTS & MTNCE-TEMPORAR
	4179 SCHLENNER WENNER & CO		**35.00**	**1** Transactions		
845	**DEPT Total:**		**35.00**	**PULASKI LAKE IMPROVEMENT DISTRIC**	**1 Vendors**	**1 Transactions**
73	**Fund Total:**		**35.00**	**LAKE IMPROVEMENT DISTRICTS**		**1 Transactions**
	Final Total:		**1,310,880.66**	**165 Vendors**	**241 Transactions**	

Copyright 2010 Integrated Financial Systems

Recap by Fund

Fund	Amount	Name
1	149,264.33	GENERAL REVENUE FUND
2	585.18	RESERVES FUND
3	43,898.35	ROAD AND BRIDGE FUND
11	4.17	HUMAN SERVICES FUND
20	2,722.64	WASTE MANAGEMENT FUND
34	1,114,370.99	CAPITAL IMPROVEMENTS FUND
73	35.00	LAKE IMPROVEMENT DISTRICTS
All Funds	1,310,880.66	Total

Approved by, ...

. . . . . .

. . . . . .

Copyright 2010 Integrated Financial Systems