WRIGHT COUNTY BOARD
AGENDA
APRIL 12, 2016

Interpreter Services for the hearing impaired will be provided upon written request.

I. **9:00 A.M. PLEDGE OF ALLEGIANCE**

II. **MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

A. **COUNTY BOARD MINUTES 4-05-16**

Documents: 2016-04-05 WRIGHT COUNTY BOARD MINUTES (INFO).PDF

III. **REVIEW & APPROVAL OF AGENDA**

IV. **CONSENT AGENDA**

A. **AUDITOR/TREASURER**

1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of $160,036.27 With 157 Vendors And 245 Transactions

Documents: AGENDA 4-12 CONSENT CLAIMS.PDF

B. **HEALTH & HUMAN SERVICES**
1. Position Replacement
   A. Case Aide

Documents: 2016-04-12 WC REQUEST FOR BOARD ACTION - CA.PDF

V. **TIMED AGENDA ITEMS**

A. **9:05 A.M. TONY RASMUSON, COUNTY ASSESSOR**
1. Introduction Of New Employee - Brice Nelson, Property Appraiser

Documents: BA - INTRODUCE NEW EMPLOYEE - BRICE NELSON.PDF

B. **9:06 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER**
1. Approve Detour Agreement With MnDOT

Documents: 04-12-16 1-DETOUR AGREEMENT.PDF

C. **9:09 A.M. ABBY DAHL, DEVELOPMENT COORDINATOR FOR THE CRISIS NURSERY SERVING WRIGHT COUNTY**
1. Crisis Nursery Paint The County Blue & PinWheel Award
2. Spring Fundraiser

Documents: CN SPONSOR FLYER FINAL.PDF, CRISIS NURSERY PRESENTATION.PDF

VI. **ITEMS FOR CONSIDERATION**

A. **COMMITTEE MINUTES**
1. Owners Committee Of The Whole

Documents: 03-29-16 OCOTW MINUTES-PARKS AND SURVEYORS.PDF

VII. **ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

VIII. **ADJOURNMENT**

IX. **NOTE: TRI COUNTY REGIONAL FORENSIC LAB QUARTERLY MEETING @ 2:00 PM, LAW ENFORCEMENT CENTER**

X. **CLAIMS LISTING**

Documents: AUDIT LIST FOR BOARD 4-12-2016.PDF

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

INFORMATIONAL

WRIGHT COUNTY BOARD
MINUTES
APRIL 5, 2016

The Wright County Board met in regular session at 9:00 A.M. with Husom, Sawatzke, Daleiden, Potter and Borrell present.

MINUTES
Daleiden moved to approve the 3-29-16 County Board Minutes. The motion was seconded by Borrell and carried unanimously.

AGENDA
Husom moved to approve the Agenda, seconded by Daleiden. The motion carried 5-0.

CONSENT AGENDA
On a motion by Borrell, second by Daleiden, all voted to approve the Consent Agenda:

A. ADMINISTRATION
   1. Approve Charitable Gambling Application Form LG220, Dassel Cokato Regional Ice & Sports Center, 4770 Reardon Ave SW, Cokato MN (Cokato Township).

B. ATTORNEY
   1. Refer to Ways and Means Committee Update on Codification and Restatement of County Ordinances.

C. AUDITOR/TREASURER
   1. Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $1,310,880.66 with 165 Vendors and 241 Transactions.

D. HIGHWAY DEPARTMENT
   1. Approve ROW Plat No. 69 for Roundabout at CSAH 35 and CR 134

E. PLANNING & ZONING
   1. TRUE FRIENDS– (Corinna Twp.) Planning Commission unanimously recommends approximately 4.55 acres be rezoned from AG General Agricultural and S-2 Residential-Recreational to R-1 Urban-Rural Transitional and S-2.
   2. LUTHER WORKMAN – (Franklin Twp.) Planning Commission unanimously recommends the 40-acre property be rezoned from AG General Agricultural to A/R Agricultural-Residential.

F. SHERIFF'S OFFICE
   1. Request County Board to accept and sign the MN DNR 2016 Annual County Boat and Water Safety Grant Agreement, $17,826, Grant Period 1-01-16 through 6-30-17.

TIMED AGENDA ITEMS

BOB HIIVALA, AUDITOR/TREASURER
Information Only: Recount Designation from the Office of the Secretary of State.
Hiivala stated this is a bi-annual request from the State for Wright County to serve as a recount location if required. Wright County will serve in that capacity again. This was provided as an informational item.

ITEMS FOR CONSIDERATION

2-25-16 COMMITTEE OF THE WHOLE MINUTES
Potter moved to approve the Minutes and recommendation, seconded by Daleiden, and carried 5-0. The Committee Minutes follow:

Vendor Interviews for Wright County Courts RFP
The Committee heard presentations from three firms regarding their RFP responses for the Courts Feasibility Study RFP.

2-25-16 COMMITTEE OF THE WHOLE MINUTES (CONT.):

BKV Group was represented by Bruce Schwartzman, Kelly Naylor, and Mark Bradby. A presentation by Klein McCarthy Architects was given by Scott Fettig and Andrew Enright. Wold Architects were represented by Michael Cox, Lynae Schoen, Joel Dunning, Andrew Dahlquist, Jonathon Loose.

Following the completion of the presentations the Committee discussed the project vision and timeline and reviewed each firms qualifications and experience. The consensus was to proceed with Wold Architects.

Recommendation: Select Wold Architects for Courts Remodeling Feasibility Study
(End of 2-25-16 Committee Of The Whole Minutes)

SCHEDULE OWNERS COMMITTEE MEETINGS
Daleiden moved to establish Owners Committee Meetings on 5-05-16, 6-02-16, 7-07-16, and 8-04-16. The meetings will be held at the Public Works Building at 10:30 A.M. The motion was seconded by Potter and carried 5-0.

TIMED AGENDA ITEMS

VIRGIL HAWKINS, HIGHWAY ENGINEER
Approve Public Meeting Minutes 5-Year Plan (2-23-16), Set Road Tour Dates
The purpose of the 5-Year Plan Public Meeting was to explain the needs, funding, completed projects, delayed projects, and the proposed plan for future highway/bridge improvements. Hawkins provided an overview of the Minutes. Potter made the following change to the Minutes: Page 4, 2nd paragraph, last sentence should read, "Potter commented that has helped make some good headway in reducing the borrowing ahead of state aid regular funds." Potter moved to approve the 5-Year Plan Public Meeting Minutes, seconded by Daleiden, and carried 5-0.

Approve Hwy. 25 Corridor Coalition Joint Powers Agreement
A draft Highway 25 Corridor Coalition Joint Powers Agreement (JPA) was presented for review. Members will include Wright County, City of Monticello, City of Big Lake, Big Lake Township, and Sherburne County. The Corridor includes State Highway 25 between I-94 and State Highway 10. The JPA is in draft form and will be revised based on input from the Members. The final Agreement will be presented at a future date for approval.

The County Attorney's Office will convey suggested revisions to the JPA. Potter said one of these relates to the effective date of the JPA and requested that the effective date be 5 years from the date of the last member signature versus 2020. Potter added that MnDOT is engaged with the Corridor. The formation of the Coalition is needed to obtain funding. Jeff O'Neill, Monticello City Administrator, viewed the Coalition as critical for the economic health of the region. He said the goal is for the Members to work together for the common good.

O'Neill indicated were a few minor changes made by Big Lake Township and Sherburne County. One change that was made included adding Item #6F, Powers and Duties, and relates to insurance for the Board, Members, and property. Any expenditures beyond the planning will have to be presented to each agency for approval. Sawatzke asked what occurs when a Member does not want to fund a particular effort, would the Member withdraw from the JPA. O'Neill said that is correct. By virtue of not electing to fund a portion, the Member would lose their standing as a voting Member. In response to Sawatzke, O'Neill said the intent of Item #6 is that it requires a 4/5 vote for approval to act on the powers and duties listed in Item #6. Sawatzke felt that it should be conveyed to other Members that this is Wright County's understanding.

Daleiden moved to approve the concept of Wright County joining the Hwy. 25 Corridor Coalition, until the final JPA is presented for approval and the County Attorney's Office has an opportunity for review. The motion was seconded by Husom. Changes will be made to the draft and presented to Members at a future date. Discussion followed on the potential of adding Members. O'Neill said the City of Becker was involved in the initial discussion but did not continue as it was felt it did not apply to them. However, that could change. Sawatzke said Becker Township should be approached as well. Discussion followed on voting (Item #9, requiring a 4/5 vote for all Items

listed in Item #6), and on appointments (Item #4). Sawatzke said that Item #9 will need to be clarified so that it reflects that the 4/5 vote pertains to all items in Item #6. It was the consensus that the 4/5 vote should apply to any and all action items. The motion carried 5-0.

ITEMS FOR CONSIDERATION

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

1. National Association of Workforce Boards Conference. Husom recently attended the Conference. One of the sessions related to advanced manufacturing. Overall wages are higher than before the 2007-2008 recession. In manufacturing, the average wage is $62,000 because of higher productivity. She said 2.8 million people will be needed to replace those leaving the workforce and the new jobs being created. She stated that 3 out of 10 parents are encouraging their children to look at these types of jobs versus obtaining a 4-year degree. It is important that youth are told about these opportunities.
2. Minnesota Chamber of Commerce Transportation Day. Potter attended on 3-30-16. He said the Transportation Day was focused and provided a good opportunity to connect with others.
3. AMC Transportation Regional Policy Committee. Potter said the group is visiting various parts of the State, most recently in Albert Lea on 4-01-16. In two weeks, the group will travel to Rochester. Mankato is tentatively scheduled.
4. Just Drive Event. Sawatzke said the event was scheduled for 4-02-16 in Monticello but was rescheduled to 4-30-16 because of weather. This is a walk/run event (individuals or teams) starting at the Monticello Middle School at 7:00 A.M. The goal is to bring awareness to distracted driving.
5. Bertram Chain of Lakes. Volunteers are needed for tree planting at Bertram Chain of Lakes on 4-30-16 from 10:00AM to 1:00 PM. To sign up, contact the Wright County Parks Department at 763-682-7894 or Bradley.harrington@co.wright.mn.us.
6. Bertram Blast Challenge. The event is an off road triathlon, duathlon, and trail run at Bertram Chain of Lakes Park. The event is on 4-30-16 and registration begins at 6:30 A.M. For more information or to sign up, visit www.bertramblast.com.
7. Township Officers Meeting. Daleiden said the Township Officers Meeting will be held on 4-07-16 and that he may attend because the Solar Energy Farms issue will be discussed. Borrell said the Franklin Township Board took action to pass a moratorium related to Solar Energy Farms. They will need to form a planning commission to address that issue.

The meeting adjourned at 10:03 A.M.

DRAFT

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	4-12-16	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $160,036.27 with 157 Vendors and 245 Transactions.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: *4/12/16* ***CONSENT AGENDA:*** *X*

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** *Position replacement*

County Board

ORIGINATING DEPARTMENT/SERVICE

X

REQUESTOR'S SIGNATURE

4/5/16

REVIEWED BY/DATE

BOARD ACTION REQUESTED: Replacement of Case Aide.

BACKGROUND/JUSTIFICATION: Case Aide position in Adult Services will be empty as of 5/3/16 due to retirement. Position is needed to provide support and back up to case managers.

COUNTY ATTORNEY REVIEW DATE:

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:

- ☐ APPROVAL
- ☐ DENIAL
- ☐ NO RECOMMENDATION

FINANCIAL IMPLICATIONS:

$_____

BUDGETED: _____ YES _____ NO

FUNDING:

COMMENTS:

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

Req. Agenda Time:	*X*	*Board Meeting Date:*	4-12-2016	*Consent Agenda:*	
Amt. of Time Required:	1 minute	*Item For Consideration:*			

Assessor's Office	**Board Action Requested:**
Originating Department/Service	Introduction of New Employee – Brice Nelson was recently hired as a Property Appraiser in the Assessor's Office.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	County Attorney Review/Date:	Financial Implications: $ Budgeted: Yes No Funding: Levy Other
County Coordinator/Date	Administrative Recommendation: Approval Denial No Recommendation	
Comments:		Comments:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* *04-12-16* *CONSENT AGENDA* _____.

AMT. OF TIME REQUIRED: 3 min. *ITEM FOR CONSIDERATION:* _____.

HIGHWAY.
ORIGINATING DEPARTMENT/SERVICE

X
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve Detour Agreement
Contract No. 1002847 for CSAHs 3 & 35

MnDOT Resurfacing of TH 12

BACKGROUND/JUSTIFICATION:

This agreement provides for payment by the State to Wright County for road life consumed on CSAH 3 and CSAH 35, which will be used as a temporary detour required for the MnDOT project along TH 12.

A copy of the resolution authorizing Wright County to enter into a MnDOT Contract No. 1002847 and a copy of the contract are attached.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

BUDGETED: ____ ____
YES NO

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ APPROVAL
- ☐ DENIAL
- ☐ NO RECOMMENDATION

FUNDING: ____ ____
LEVY OTHER

COMMENTS:

COMMENTS:

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date _____ Resolution No. _____

Motion by Commissioner _____ Seconded by Commissioner _____

RESOLUTION
(see attached)

RESOLUTION

IT IS RESOLVED that Wright County enter into MnDOT Agreement No. 1002847 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use and maintenance of County State Aid Highways No. 3 and 35 as a detour route during the contract construction to be performed upon, along, and adjacent to Trunk Highway No. 12 from County State Aid Highway No. 3 to County State Aid Highway No. 14 under State Project No. 8828-187 (TH 12=010).

IT IS FURTHER RESOLVED that the County Board Chair and the County Coordinator are authorized to execute the Agreement and any amendments to the Agreement.

YES		NO	
HUSOM	_____	HUSOM	_____
SAWATZKE	_____	SAWATZKE	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 12th day of April, 2016, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 12th day of April, 2016.

_____
Lee Kelly, County Coordinator

STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
And
WRIGHT COUNTY
DETOUR AGREEMENT

For Trunk Highway No. 12 Detour

State Project Number (S.P.): 8828-187
Trunk Highway Number (T.H.): 12=010

Original Amount Encumbered
$8,325.06

This agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and Wright County acting through its Board of Commissioners "County").

Recitals

1. The State is about to perform pavement resurfacing and rehabilitation construction upon, along and adjacent to Trunk Highway 12 from County State Aid Highway (C.S.A.H.) No. 3 in Cokato, Wright County to County State Aid Highway No. 14 in Darwin, Meeker County under State Project No. 8828-187 (T.H. 12=010); and
2. The State requires a detour to carry Trunk Highway 12 traffic on County State Aid Highway No. 3, and 35 during the construction; and
3. The County is willing to maintain the Trunk Highway 12 detour; and
4. The State is willing to reimburse the County for the road life consumed by the detour and detour maintenance as hereinafter set forth; and
5. Minnesota Statutes § 471.59, subdivision 10, § 161.25, and § 161.20, subdivision 2(b), authorize the parties to enter into this Agreement.

Agreement

1. Term of Agreement; Incorporation of Exhibits

1.1 ***Effective Date.*** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.

1.2 ***Expiration Date.*** This Agreement will expire when the State removes all detour signs, returns the temporary trunk highway detour to the County, and pays for the detour compensation.

2. Agreement between the Parties

2.1 ***Detour***

A. ***Locations.*** The State will establish the T.H. 12 detour route on the following County roads as detailed in the project plans or Special Provisions:

On C.S.A.H. 3 and 35 for a total distance of 8.5 miles

B. ***Axle Loads and Over-Dimension Loads.*** The County will permit 10-ton axle loads on the detour route. Over-dimension loads will not be permitted except in cases of extreme emergency.

C. ***Traffic Control Devices.*** The State may install, maintain and remove any traffic control devices it considers necessary to properly control the detoured traffic. The State may paint roadway markings, such as the centerline, edge lines and necessary messages.

D. *Duration.* The State will provide the County with advance notice identifying the dates the State intends to place and remove the detour signing.

2.2 ***Maintenance***

A. The County will maintain the portion of the detour that is on County roads, and furnish all necessary labor and materials, to the satisfaction of the State's District Maintenance Engineer at Baxter.

B. ***County's Failure to Adequately Maintain.*** If the County fails to adequately maintain the detour as provided in Section 2.2.A. of this Agreement, of which failure the State shall be the sole judge, the State may perform such work or cause it to be performed, as the State's District Maintenance Engineer considers necessary, to properly and adequately maintain the T.H. 12 detour. The State may retain the cost of such maintenance from any moneys then due, or thereafter becoming due, to the County under this agreement. This paragraph shall not be construed to relinquish any rights of action that may accrue on behalf of the State against the County for any breach of agreement.

2.3 ***Basis of State Cost***

A. ***Road Life Consumed.*** The State will reimburse the County for the road life consumed by the detour using the following methods, as set forth in the Detour Management Study Final Report dated January 1991, and updated by MnDOT's Policy on Cost Participation for Cooperative Construction Projects and Maintenance Responsibilities between MnDOT and Local Units of Government.

i. The "Gas Tax Method" formula, multiplies the Combined Tax Factor per mile times the Average Daily Traffic ("ADT") count of vehicles diverted from the Trunk Highway times the county road length in miles times the duration of the detour in days to determine the State's cost for the road life consumed by the detour.

ii. The County may, at its option, perform an "Equivalent Overlay Method" analysis. A State-approved firm, at no cost or expense to the State, must perform the testing and analysis. The County will keep records and accounts to verify any claim it might bring against the State for additional costs using the "Equivalent Overlay Method".

B. *Maintenance Costs.* The State's detour maintenance cost will be equal to 115% of the amount computed by using the "Gas Tax Method" formula under Section 2.3.A, since the County roads are not designed to support 10-ton axle loads, and additional maintenance can be expected.

3. Payment. The State's payment consists of the sum of the road life consumed and maintenance amounts.

3.1 ***For Road Life Consumed.*** The State's total payment for the road life consumed by the detour is equal to the amount computed by using the "Gas Tax Method" formula plus any amount determined by using the "Equivalent Overlay Method" analysis that is in excess of twice the "Gas Tax Method" amount.

The State's estimated cost for the road life consumed by the detour is based on the data below:

Tax Factor	ADT	Road Length (Miles)	Duration (Days)	Cost
0.00513	7400	8.5	12	$3,872.12
			Road Life Consumed Amount	$3,872.12

3.2 ***For Maintenance.*** $4,452.94 is the State's estimated cost for detour maintenance based on 115% of the "Gas Tax Method" amount.

The State may retain the cost of State performed detour maintenance, as provided for in Section 2.2 of this Agreement, from any moneys then due, or thereafter becoming due, to the County under this Agreement.

3.3 ***Total Payment and Maximum Obligation.***

A. $8,325.06 is the State's estimated payment for road life consumed ($3,872.12) and maintenance ($4452.94).

B. $25,000 is the maximum obligation of the State under this Agreement and must not be exceeded unless the maximum obligation is increased by execution of an amendment to this Agreement.

3.4 ***Conditions of Payment.*** The State will pay the County the State's total road life consumed and maintenance payment amount after performing the following conditions.

A. Execution of this Agreement and the County's receipt of the executed Agreement.

B. State's encumbrance of the State's total payment amount.

C. State's removal of all detour signs.

D. State notifies the County of the removal of the detour signs, and the number of days the detour was in effect.

E. State's receipt of a written request from the County for payment.

4. Release of Road Restoration Obligations

By accepting the State's road life consumed and maintenance payment plan and total payment amount, the County releases the State of its obligation, under Minnesota Statutes § 161.25, to restore the County roads used as a T.H. 12 detour to as good condition as they were before designation as temporary trunk highways.

5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

5.1 The State's Authorized Representative will be:

Name/Title: Maryanne Kelly-Sonnek, Municipal Agreements Engineer (or successor)
Address: 395 John Ireland Boulevard, Mailstop 682, St. Paul, MN 55155
Telephone: (651) 366-4634
Fax: (651) 366-4769
E-Mail: maryanne.kellysonnek@state.mn.us

5.2 The County's Authorized Representative will be:

Name/Title: Lee Kelly, County Coordinator (or successor)
Address: 10 2nd St. NW, Rm 235, Buffalo, MN 55313
Telephone: 763-682-7378

6. Assignment; Amendments, Waiver; Contract Complete

6.1 ***Assignment.*** Neither party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.

6.2 ***Amendments.*** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

6.3 ***Waiver.*** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.

6.4 *Contract Complete.* This Agreement contains all prior negotiations and agreements between the State and the County. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

7. Liability

The County and State will be responsible for their own acts and omissions, to the extent authorized by law. Minnesota Statutes § 3.736 governs the State's liability. Minnesota Statutes, Chapter 466 governs the liability of the County.

8. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the County's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

9. Government Data Practices

The County and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the County under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the County or the State.

10. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation and enforcement of this Agreement. Venue for all legal proceedings arising out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11. Termination; Suspension

11.1 *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.

11.2 *Termination for Insufficient Funding.* The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the County. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the County will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

11.3 *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

12. Force Majeure

Neither party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and § 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: 3000287335

WRIGHT COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Approved:

By: _____
(District Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With delegated authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

MK.5

MINNESOTA DEPARTMENT OF TRANSPORTATION

CONSTRUCTION PLAN FOR_____

LOCATED ON_____ FROM_____ TO_____

FED. PROJ. NO. _____

GOVERNING SPECIFICATIONS

THE 2014 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" AND THE 2014 EDITION OF THE "MATERIAL LAB SUPPLEMENTAL SPECIFICATIONS FOR CONSTRUCTION" SHALL CONFORM.

INDEX

THIS PLAN CONTAINS_ _ _SHEETS

LOCATED ON					
ID	TH	DESCRIPTION	RP	RP	TOTAL MILES
1	19	FROM BRIDGE 5133 TO 500' EAST OF N. GOULD ST. IN REDWOOD FALLS	71+0.922	72+0.694	0.762
2	71	FROM 1600' SOUTH OF 840 AVE TO 500' SOUTH OF JCT TH7	100+0.684	110+0.120	10.798
3	15	FROM 350' SOUTH OF TH12 TO 200' NORTH OF TH12	116+0.004	116+0.369	0.365
4	12	FROM 1600' EAST OF CASH 14 TO 1100' WEST OF SUNSET AVE. N. IN COKATO	106+0.990	117+0.264	10.262
5	71	FROM 400' SOUTH OF W 11TH ST TO 50' NORTH OF 2ND ST. W. IN REDWOOD FALLS	74+0.690	75+0.400	0.702
6	19	FROM JCT TH14 TO 520 ST	92+0.983	97+0.255	4.269

3 TH 15

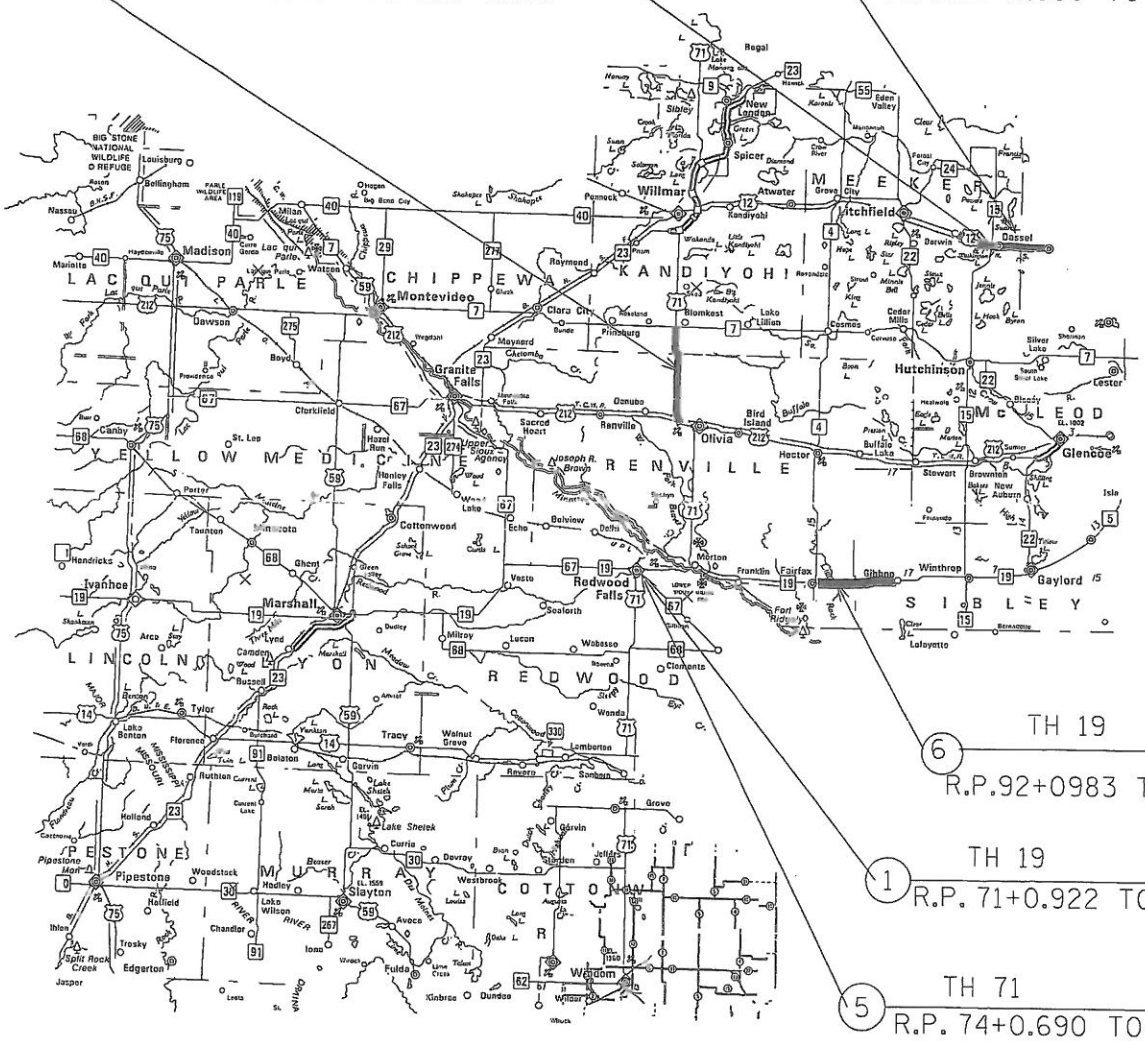
R.P.116+0.004 TO R.P.116+0.369

2 TH 71

R.P.100+0.684 TO 110+0.120

4 TH 12

R.P.106+0.990 TO 117+0.264



6 TH 19

R.P.92+0983 TO R.P97+0.255

1 TH 19

R.P. 71+0.922 TO R.P. 72+0.694

5 TH 71

R.P. 74+0.690 TO R.P. 75+0.400

PROJECT LOCATION

COUNTY : _ _ _ _ _

DIST./DIV.: _ _ _ .

SCALES

	HORIZ.	VERT.
PLAN		
PROFILE		
INDEX MAP		
GENERAL LAYOUT		

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME: _ _ _ _ _ _ _ _ _ _ _ LICENSE #_ _ _ _ _ _ _

DATE:_ _ _ _ _ SIGNATURE: _ _ _ _ _ _ _ _ _ _ _ _ _ _

I HEREBY CERTIFY THAT THE FINAL FIELD REVISIONS, IF ANY, WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME: _ _ _ _ _ _ _ _ _ _ _ LICENSE #_ _ _ _ _ _ _

DATE:_ _ _ _ _ SIGNATURE: _ _ _ _ _ _ _ _ _ _ _ _ _ _

PLAN REVISIONS		
DATE	SHEET NO.	APPROVER

FOR PLANS AND UTILITIES SYMBOLS SEE TECHNICAL MANUAL

STATE PROJ. NO. CHARGE IDENTIFIER

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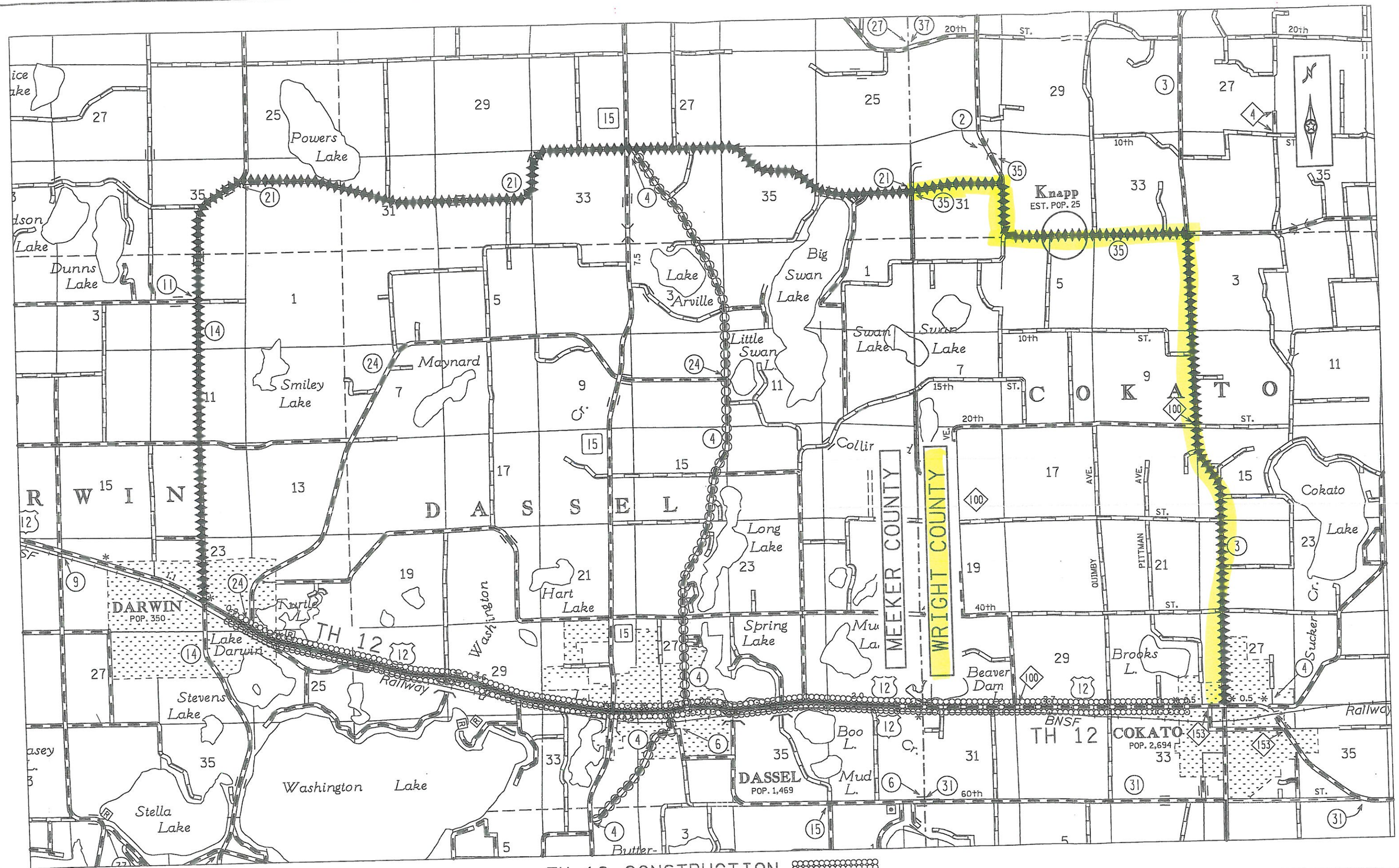
STATE PROJ. NO. 8828-187 (TH =) SHEET NO. OF SHEETS

PLOTTED/REVISED: 26-FEB-2016

PATH & FILENAME: \P_PWpdf\224\7ddB828187_1stdgn

PLOT NAME: \\BWWLIT5S5PWIP\BWWIDesPrn_HP5200a

DIST./DIV.: DB-WILLMAR



STAGE 2-CSAH 4 DETOUR ROUTE

STAGE 1-CSAH 14,21,35,& 3 DETOUR ROUTE

TH 12 CONSTRUCTION

DETOUR ROUTE IN MEEKER AND WRIGHT COUNTIES

STATE PROJ. NO. 8828-187 (TH 999) SHEET NO. 1 OF 1 SHEETS

PLOTTED/REVISED: 26-FEB-2016

DISTRICT #: D8-WILLMAR
IPLOT NAME: \\8WWILITS8SPWIPN8WWIIDesPrn_HP5200dp
PATH & FILENAME: IP_PWP:dl722502\8828187_Meeker_Wright_Detour_map.dgn

CRISIS NURSERY

SERVING WRIGHT COUNTY

SPRING FUNDRAISER

APRIL 22, 2016 | 6-9:30 PM

RIVER CITY EXTREME
3875 SCHOOL BLVD, MONTICELLO, MN 55362

PRE-REGISTRATION TICKETS: $30
TICKETS DAY OF EVENT: $35

EVENT ACTIVITIES

BUFFET DINNER & MUSIC
SILENT AUCTION
LIVE AUCTION
RAFFLES

GET MORE INFORMATION

ONLINE:
www.nexustreatment.org/sites/Kindred/programs/crisis-nursery

ON FACEBOOK:
www.facebook.com/CrisisNurseryServingWrightCounty

SPONSORSHIP OPPORTUNITIES

BRONZE	SILVER	GOLD	PLATINUM
$250	$500	$750	$1,000
name/logo on program	2 tickets and name/logo on program	4 tickets, name/logo on program and social media	6 tickets, name/logo on program, social media, and presentation

MAIL IN REGISTRATION

NAME:

ADDRESS:

CITY/STATE/ZIP:

PHONE:

EMAIL:

NUMBER OF EVENT TICKETS @ $30:

☐ BRONZE SPONSOR $250

☐ SILVER SPONSOR $500

☐ GOLD SPONSOR $750

☐ PLATINUM SPONSOR $1,000

TOTAL $:

PAYMENT

PAYMENT TYPE: CREDIT CARD ☐ CHECK ☐

NAME ON CARD:

ADDRESS:

CITY/STATE/ZIP:

VISA ☐ MASTERCARD ☐

CREDIT CARD NUMBER:

CVC CODE: EXP. DATE:

MAIL REGISTRATION FORM AND CHECKS TO:
KINDRED FAMILY FOCUS
9766 FALLON AVENUE NE, #107
MONTICELLO, MN 55362

KINDRED FAMILY FOCUS
A NEXUS FAMILY MEMBER
YOUTH AND FAMILY SOLUTIONS

COA Council on Accreditation Accredited

Wright-Hennepin Cooperative Electric Association
A Touchstone Energy Cooperative

United Way

Crisis Nursery serving Wright County is a program of Kindred Family Focus, a nonprofit 501(c)(3) organization. Consistent with IRS regulations, the amount of the contribution deductible for tax purposes is limited to the excess over the value of the goods or services received by the donor.

CRISIS NURSERY

KINDRED FAMILY FOCUS

SERVING WRIGHT COUNTY

24-HOUR CRISIS LINE: 763-271-1681

changing one life CHANGES EVERYTHING

CRISIS NURSERY
KINDRED FAMILY FOCUS

SERVING WRIGHT COUNTY
24-HOUR CRISIS LINE: 763-271-1681

Serving Wright County-Area Families

Albertville
Albion
Annandale
Buffalo
Chatham
Clearwater
Cokato
Corinna
Dayton
Delano
Franklin
French Lake
Hanover
Howard Lake
Maple Lake
Marysville
Middleville
Monticello
Montrose
Otsego
Rockford
St. Michael
Silver Creek
South Haven
Southside
Stockholm
Victor

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KINDRED FAMILY FOCUS

SERVING WRIGHT COUNTY
24-HOUR CRISIS LINE: 763-271-1681

Crisis Nursery Mission

Keeping children safe and families strong by partnering with parents to find solutions to their stress/crisis and, thereby, preventing child abuse and neglect

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KINDRED FAMILY FOCUS

SERVING WRIGHT COUNTY
24-HOUR CRISIS LINE: 763-271-1681

Child Abuse & Neglect Prevention requires all of us to work together in a community to help support and strengthen families.

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Stress Affects the Children

- The Crisis Nursery provides confidential, temporary, strength-based resources for families with children age birth-17 living in Wright County.
- We do not determine a family's crisis. Every family's stress and their ability to deal with that stress differs.
- A crisis may be different things to different people: sudden illness, family conflict, housing problems, unemployment, family dissolution or violence, mental illness, emotional exhaustion, legal issues, a death in the family, loss of daycare, which could lead to loss of employment, financial hardships, etc.
- The circumstances of daily life are changeable, and each person's ability to deal with stress and change varies.

CRISIS NURSERY
KINDRED FAMILY FOCUS
SERVING WRIGHT COUNTY
24-HOUR CRISIS LINE: 763-271-1681

Our Services

- 24-Hour Helpline Information and Referral
- Short-term Crisis Counseling
- Support Visits – support and advocacy
- Resources & Referrals
- Supplies (including diapers, wipes, gift cards, household supplies)
- Circle of Parents Group
- Mental Health Services

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Crisis Care

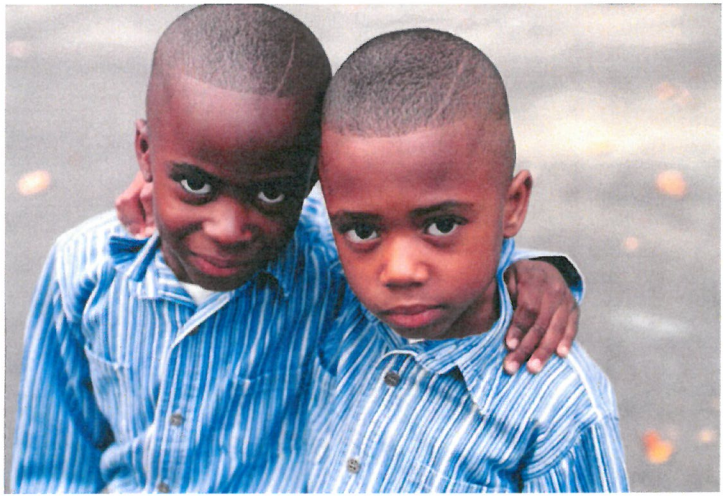
- **Overnight**: Up to 72 hours in a shelter home by licensed foster care providers for children birth-17

- **Daycare:** Up to 5 days at one time in a licensed childcare home or center

Mental Health Services

- Mental health services for parents and their children, with additional emotional and behavioral services through Children's Therapeutic Services and Support (CTSS)
- Individual and family skills in the home or office
- Individual and family therapy in the home or office, offered through CTSS
- Diagnostic Assessments
- Most insurance covers these services
- Families can access services by calling **763-271-1681**

There is no typical client



- New to the area
- No support system
- Family not around to help
- Mental health issues
- Housing issues
- Employment issues
- Legal issues
- Medical issues – their own or their child's
- Child's behavior
- Chemically dependent
- Death in the family
- Financial stress
- Emotionally and/or mentally exhausted
- Separation/divorce
- Family violence……..etc., etc., etc.

CRISIS NURSERY
KINDRED FAMILY FOCUS

SERVING WRIGHT COUNTY
24-HOUR CRISIS LINE: 763-271-1681

Program Statistics for 2015

- **1291 client contacts**
- **395 phone consults**
- **300 support visits**
- **290 support services**
- **60 children placed**
- **207 days of daycare**
- **72 days of overnight care**
- **5,000+ diapers**
- **300+ packs of diaper wipes**
- **170 families and 367 children** received new pajamas and a new blanket through our Christmas Pajama giveaway!

changing one life CHANGES EVERYTHING

Why are Crisis Nurseries Needed?

- To benefit children, families, and communities
- To provide children safe, nurturing environments in which to grow and learn
- To reduce the need for more costly services
- Because parental stress increases the likelihood of child abuse and neglect
- The number of requests for services continues to increase

How You Can Help…

- Be a foster home provider and care for children in your home on a short-term basis. We use licensed homes throughout Wright County.
- Join the Crisis Nursery Advisory Council.
- Outreach/market Crisis Nursery by hanging flyers or dropping off brochures at clinics, businesses, etc.
- Set up a collection for needed items, such as diapers, children's books, etc.
- Help staff local child activities, health fairs, expos, etc.
- Host a home party for friends and donate the profits.
- Work with a group of kids to do a fun fundraiser.

CRISIS NURSERY
KINDRED FAMILY FOCUS

SERVING WRIGHT COUNTY
24-HOUR CRISIS LINE: 763-271-1681

Fundraiser Help

Many dedicated volunteers help in one way or another.

Join one of our <u>Fundraising Committees.</u>

Our Annual Spring Fundraiser:
Fri. April 22nd, 2016

River City Extreme — Monticello, MN

BBQ Buffet, music, live and silent auctions

- Be a Crisis Nursery sponsor of the event
- Donate an item to the live or silent auction (handmade items, gift certificates to events, spring items, plants, fun baskets)
- Ask friends, family, or businesses to help out by donating
- Volunteer to help out at the fundraising event

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CRISIS NURSERY
KINDRED FAMILY FOCUS

SERVING WRIGHT COUNTY
24-HOUR CRISIS LINE: 763-271-1681

TIMBERDASH

5K TRAIL RUN + WALK + KIDS K

Saturday Oct. 1
Lake Maria State Park,
Monticello

We are currently looking for runners, walkers and volunteers!
www.timberdash.com

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CRISIS NURSERY
KINDRED FAMILY FOCUS

SERVING WRIGHT COUNTY
24-HOUR CRISIS LINE: 763-271-1681

The way to prevent child abuse and neglect is to provide supportive services that can help parents deal with their stress before it leads to abuse.

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WRIGHT COUNTY
OWNERS COMMITTEE OF THE WHOLE

Meeting Minutes
UNAPPROVED
March 29, 2016
11:00 a.m.
Wright County Public Works Building
Meeting Room 114A

Members Attending:
Chris Husom, County Commissioner
Pat Sawatzke, County Commissioner
Mark Daleiden, County Commissioner
Mike Potter, County Commissioner
Charles Borrell, County Commissioner
Lee Kelly, County Coordinator

Others Attending:
Marc Mattice, Parks Administrator
Steve Jobe, County Surveyor
Brad Hatfield, Building Maintenance
Susan Vergin, Assistant County Coordinator
Ralph Borell, Parks Department
Alek Halverson, Survey Department
Eric Stennes, Survey Department
Barb Holmquist, Wright County
[Sign-in Sheet, Attachment 1]

The meeting was brought to order by Chair Sawatzke, who welcomed those present and invited Kelly to comment on the purpose of the meeting. Kelly gave a little background about events that led to the calling of this meeting, including discussions he had had with both Mattice and Jobe. He added that it was good to revisit these discussions relative to what can be addressed by the Capital Improvement Plan in terms of improvements to the current PWB when it is vacated by the Highway Department, a move planned for the Summer of 2016. Issues such as deferred maintenance are important items of consideration in order to bring certain conditions in the building up to code and/or to increase the functionality of the current facilities.

Jobe gave a brief overview of what he and staff have discussed in terms of revamping certain areas in the building to better fit the needs of the Survey Department, such as changes to the current sign shop, creating areas for supplies and equipment within the current building, additional accommodations for vehicles for better loading/unloading activities, and work benches, etc. Sawatzke suggested that it might first be good to have an opportunity for those present to take a look at these facilities rather than hear a description about them. He expressed his concern that in order to make good decisions he would first like to see the areas that are being proposed for changes. Jobe agreed that a walk through would serve a good purpose, and that the tour of the front office area would also be appropriate in order for the commissioners to see that the current front counter area is not big enough for the public that the Survey Department is serving. He said that both Mattice and he had talked about the deficiencies of the current building, such as an inadequate roof, poor insulation, leaky windows, etc. He would like to know who is leading the discussion on this and wondered if it had already begun. Potter said that part of this came forward because of discussion at the Building Committee and the desire to come up with a good plan for reconfiguration of this building, such as whether or not another department should be moved here to share this facility, and how that figures in when considering adding more room for the Courts at the Government Center. The topic and decisions necessary to formulate a constructive plan are important and should be addressed by all the commissioners, not just the Building Committee members.

Sawatzke asked if the Highway Department was going to vacate 100% of the back shop area, and Mattice said that this was the plan. Potter added that acceptance of the alternate bid for the temporary storage addition allowed enough space for storage so that all of Highway's equipment could be removed from the current building. Jobe said that right now some of his department's vehicles are in the second shed, and when the rear of this building is vacated, the Survey Department will be able to bring them up here into that portion of the shop. Mattice added that the Highway would still have storage in Sheds A and B and in the old impound facility.

Mattice said that the building assessment report drawn by the architectural firm of HCM (for the new Highway facility) includes a long list of items that should be addressed regarding maintenance and improvements. Items on the list include, but are not limited to, doorways (some might need to be changed to ADA compliant), poor lighting, deteriorated roofing, inefficient or lack of proper exhaust system, park shop dust collection in violation of OSHA requirements, improper fuel storage, capacity of the mezzanine area, re-caulking of windows (or upgrades for better insulation), and the presence of asbestos in some flooring in the older portion of the building. Mattice asked if the commissioners would consider moving forward with discussion with both Kelly and Hatfield regarding these deferred maintenance items and if these items could be part of the CIP. After those items are addressed, talk could begin about space needs and a possible building program. Both Mattice and Jobe have formulated plans that they would like to see implemented for each of their departments. Mattice said that he would like to develop a plan and a timeline to move forward. Sawatzke again expressed his desire to tour the building today in order to get a better idea of what the issues are and where they are located in the building, and he would also like to get a general idea of what improvements/changes are being proposed for various areas in the building.

Potter commented that because of the complexity of the deferred maintenance needs and wish list, the costs would be a significant determining factor on how this will be accomplished, and items might have to be completed in phases. Because there are so many different issues to consider, he felt that it was important that the whole Board be here to listen to suggestions and concerns. Kelly asked if it would be worth paying HCM to get involved again to flesh out a proposed plan of attack. Sawatzke said that they had already presented a plan, and because it seemed 'over the top,' the Board had already chosen not to do it. Mattice commented that HCM has already done an analysis of what's wrong and what needs updating in the building, and perhaps that information could be easily handled by a smaller firm in determining future actions. Sawatzke brought up the issue of asbestos that is present in the flooring in the older portion of the building and said that as long as the tile is in good shape, there is no reason to disturb it. If it is in good repair, it doesn't present a danger. He asked about the need for ADA compliant doors and was told by Mattice that these are doors that would have to be changed only if a remodel is done and doors are replaced. Mattice said that if a remodel is done, certain items in the remodeling areas would have to be brought up to current code, but only if they are being replaced. There is a certain threshold that has to be met for certain code items, and Planning & Zoning could address these concerns. Hatfield said that work on ventilation and structural changes could need an engineer's stamp of approval, and for that reason, HCM would be a good firm to use.

With the additional space of the tempered storage at the new Highway facility, plans are to have a parking space for the Veterans Service van that is currently being parked outside. Mattice added that there would probably be room for the 'Sentence to Serve' (STS) operations van and trailer in the back of the current shop once Highway vacates that area. Both Mattice and Jobe distributed handouts [Attachments 2 & 3] that showed suggested use of space in the entire building once Highway is out. Jobe talked about space that he would like to see utilized by the Survey Department for equipment storage, office space, work top space, parking, meeting space, and public transaction areas. Jobe suggested designating the current small conference room near the front reception area for Parks offices, redoing the current reception area, and

creating a new, larger conference room toward the southwest end of the current office area. His outdoor crew would be situated near the rear door of the office area so that tracking of dirt from outside work would be kept to a minimum.

Mattice's handout showed parking designations in the shop area that include adequate space for Survey vehicles, though specific stalls have not yet been assigned and would not have to be permanent. His plan showed a parts room, a work shop, wood shop, and a fabricating shop (in the current welding room); and though he would love to move the mechanical area in line with the fabricating shop, it wouldn't be fiscally feasible because of the ground hoists that are already in place in the Highway shop area. There is an area in the rear of the current Highway shop where he would like to see a garage door installed for more functional storage and movement of equipment in and out of the building. All the supports are there, so installation would be relatively easy. Parks would still be able to utilize outside storage at the compost for firewood, rocks, etc.

When asked how many individuals contact the three different offices via direct visits on site, Holmquist said that anywhere from 10 to 20 visit each department per week. Numbers have recently been up for the Survey Department because of the recently published plat book, and numbers are starting to increase with the upturn in recent construction/realtor market activities. The Parks Department has few walk-in guests who don't have appointments. Borrell asked why the current front counter wasn't adequate, and Jobe said that it would be nice to have someone manage the counter after the Highway Department vacates the building. He would like to have an office manager to manage things from 8:00 a.m. to 4:30 p.m., Mondays – Fridays. Mattice said that there are times when no one from the Parks Department is in the building, especially during the spring/summer months, and he agreed that it would be good to have someone at a front counter. Sawatzke commented that the necessity for front counter help differs if the numbers are two/day or 18/day. Jobe said that he still definitely needs the help, and this person could stay busy with giving him assistance with both clerical and record research help. He also needs someone to know where the staff is at all times of the day. He said that he has eight fulltime staff, including survey staff and GIS staff. He is trying to find a way to reach maximum functionality and service to the public. If the County is going to keep the office, then they need to invest in it. He asked that Board members consider how fast supervisors come and go through this department. Borrell suggested that a buzzer could be pushed by customers, as is the case now, and certain members of Jobe's staff could take turns being on call to service the front counter. Meeting minutes and payroll data input for the Parks Department could be handled in the same manner as they are now, and since they are handled electronically, the work wouldn't even have to be done in the same building.

Daleiden expressed his interest in having the Extension Office move out to the current PW building and said that they have 1.5 front desk people now. Nothing says that this can't be changed to two fulltime people, and they could be given more room. The records area could still be accessed, as it is used every day; and if the Extension Office, who works closely with the Parks Department, was moved out here and gained more working space, you could kill two birds with one stone…both the Survey Department and the Extension Office would benefit. Borrell said that improvements could be accomplished if proper planning were done. Sawatzke asked how many square feet of office space there are now for each department, and Mattice said that Highway office totals approximately 3,000 sf, Survey has 2,000 sf, and Parks have 300 sf. When asked what the current square footage of the Extension Office is, Kelly said that he didn't know, but it was not a large space. Potter agreed that it wasn't large, and if this office were moved out of the Government Center, Court Administration could take advantage of the vacated space. This might be a good time to move them out to the current PWB site, and it would free up space for the Court study that is currently going on. With the space that will be freed up when Highway leaves the building, and not even counting the common space, there should be plenty of room for growth and for

inclusion of the Extension Office. Having them here would also cure the issue of having someone available at the front desk. Meeting minutes and payroll duties could still be accomplished electronically, and not necessarily require that this be done at the front desk. Borrell asked if the Veterans Service Office could be located here, but he was told that the PWB is located within a range (10 miles) of the nuclear plant, which precludes them from having an office here.

Jobe expressed his concern about evening programs and how they might interfere with the day-to-day operations of both the Parks and Survey Departments. Daleiden said that if the meetings are held after office hours, there would be no interference with daily operations. Jobe said that he also is considering a larger size for a new conference room, especially with the limited size of the current front conference room. Sawatzke said that he doesn't see the conflict but sees it more as a utilization of the current facilities, especially as the facility is probably underutilized in the evenings. If other office areas are blocked off, the inconvenience of using space in the evenings could be overcome.

Mattice asked how deferred maintenance should be handled, should they look at the current report by HCM and determine priorities, or should a new firm be contacted to give an opinion. Kelly asked Mattice for his opinion, and he said that he would favor contracting with a new firm. Sawatzke said that this firm could work with the Building Committee, and Mattice said he will talk with staff about deferred maintenance and come back to the Building Committee and communicate their concerns. Daleiden said that the roofing, insulation, and windows all need to be addressed. Mattice said that if the air flow is corrected, some of the condensation and water problems might also be corrected. He would like to see a recommendation related to deferred maintenance that would allow hiring a space needs firm, such as an architect, who can talk about the needs for both the Survey and Parks Departments. He would also like to talk with the Extension Office about their needs. Jobe added that they will need someone with structural knowledge about the walls, windows, etc., to address the problems, and Sawatzke said that any firm of this type should be able to identify bearing walls, etc.

Members of the Owners Committee and other attendees began a tour of the facilities at 11:45 a.m. They reconvened the meeting at 12:30 p.m.

Present: Pat Sawatzke, Lee Kelly, Susan Vergin, Brad Hatfield, Marc Mattice, Ralph Borell, Charlie Borrell, Mike Potter, Chris Husom, Steve Jobe, Mark Daleiden, Alek Halverson, Eric Stennes, and Barb Holmquist.

Sawatzke asked for suggestions on what should be recommended as the first point of action, and Mattice said that he would like to see a process developed to move forward and to have the appropriate parties appointed for that exercise. Sawatzke suggested that these people sit down with the new person who has been recently hired by the County to oversee building operations, the Facilities Services Director, a position that has been developed with the recent vacation of the position of 'Purchasing Agent.' Potter suggested that this first step be taken and that they meet with Kelly, and then the Building Committee can become involved and address the recommendations/findings. Daleiden suggested that if relocating the Extension Office here is a consideration, it might be a good idea to meet with them and have them come out here and see if they would be willing to work with Mattice and Jobe. Are they interested? Jobe asked how realistic it would be for Extension to relocate here, and Sawatzke said that it would be very doable. If they do not want to leave where they are, then it is one less area the architect looks at. Potter wants to look at this option to see whether or not it will work. Daleiden agrees that this is part of the equation. Does it make sense and are they interested…if so, then move forward. If not, consider the other option to move them somewhere else.

Mattice asked if he should invite Extension to a meeting without the commissioners, and the number of positions in Extension was discussed. They have a full time and half time secretary, an ag person, a nutrition person, and another position that is shared with McLeod County. Jobe expressed his desire to do something different for the survey counter. Husom said that she likes the thought that there is a greeter instead of the way it's set up now. Sawatzke said that maybe a better button is needed. Jobe said that he wants more space up front, and Daleiden commented that it would be good to consider all options. Jobe had talked about making a large area into a new conference room and moving records, but Daleiden said that the reality is that there is already a records room. He said that he would like to see the Building Committee take baby steps on any changes for this building. Perhaps some portable walls, such as the cubicles, could be taken out, but the first step would be to figure out what will occupy the space. He added that the Extension Office has some really organized people, and they may even have a better idea of how to arrange the current office space in this building. Sawatzke suggested that the Building Committee meet with the newly hired Facilities Services Director after he starts his employment here. Both Potter and Daleiden could make some inroads with the Extension Office, and Jobe and Mattice could also get acquainted with members of Extension and learn what their vision is.

Sawatzke said that right now they are ahead of the game because it was initially decided that this conversation wouldn't even begin until Highway vacated the building. Mattice said that he felt it was good timing, because Highway's move is planned for July. Jobe asked about repairs to the roof and whether it would be necessary to move employees out of the building during the work, but Daleiden said that the work would be done outdoors and shouldn't be disruptive to the employees in the building. Mattice asked if the Facilities Director would put together bid docs, etc., that would be needed for roof repair/window replacement, etc., and Daleiden said that they would have to figure out first what is necessary. The Building Committee meets the second Wednesday of the month, and perhaps the May 11th meeting would be a good time to come together, which would allow the Facilities Director time to adjust to his duties.

Both Jobe and Mattice will get in touch with the Extension Office and try to set up a meeting with them before the May 11th meeting. They can find out how many people would need accommodations and see if they might prefer a certain location in the office area. Borrell suggested that pictures be taken and shared with a company that is qualified to make changes to the sign shop area. Daleiden suggested that the lunchroom could possibly be considered for changes that would help meet some the needs discussed today. There was some light discussion about the storage of Parks materials and use of the old impound area, and these and other issues will be addressed at a later date.

The meeting was adjourned at 12:45 p.m.

Respectfully submitted,

Barb Holmquist

ATTACHMENT 1

Public Meeting
Wright County Highway Department
OWNERS COMMITTEE OF THE WHOLE
Public Works Facility
March 29, 2016
SIGN-IN SHEET

Name	Representing	Initial or Sign
1. Chris Husom Wright County Commissioner	District #1	✓
2. Pat Sawatzke Wright County Commissioner	District #2	X
3. Mark Daleiden Wright County Commissioner	District #3	✓
4. Michael Potter Wright County Commissioner	District #4	✓
5. Charles Borrell Wright County Commissioner	District #5	✓
6. Mark Mattice Parks Administrator	Wright County	MM
7. Steve Jobe County Surveyor	Wright County	SJ.
8. Brad Hatfield Bldg Maint.		✓
9. Ralph Borell Parks		RB
10. Sue Verdin Admin		SV
11. Lee Kelly Admin		LK
12. Alek Halvorson Surveyor		AH
13. Eric Stennes Surveyor		ES
14.		

ATTACHMENT 2

BUILDING INTERIOR DEPARTMENT KEY - MAIN FLOOR:

SURVEYOR DEPARTMENT:
- 1,939 SF

HIGHWAY ENGINEERING DEPARTMENT:
- 2,400 SF

PARKS DEPARTMENT:
- 2,778 SF

FLEET MAINTENANCE DEPARTMENT:
- 7,996 SF

HIGHWAY MAINTENANCE DEPARTMENT:
- 12,683 SF

SIGNS DEPARTMENT:
- 1,884 SF

HIGHWAY ADMIN:
- 1,156 SF

COMMON SPACE:
- 6,529 SF

Cold storage

1. Groomers
2. Archy Targets
3. Wood splitters
4. Roll offs (2)
5. Concrete Forms
6. Winter Trail Signs
7. Tractor Tracks/Wheels
8. Cement mixer
9. Skid steer Attachments
10. Tractor Attachments
11. Picnic Table/Bench Wood
12. Trailers
13. Park Patrol Car
14. Grass Seed
15. Landscape Blanket
16. Pipes, Racks, Frames, Boxes, + Much more
17. Mowers, weedwhip etc.

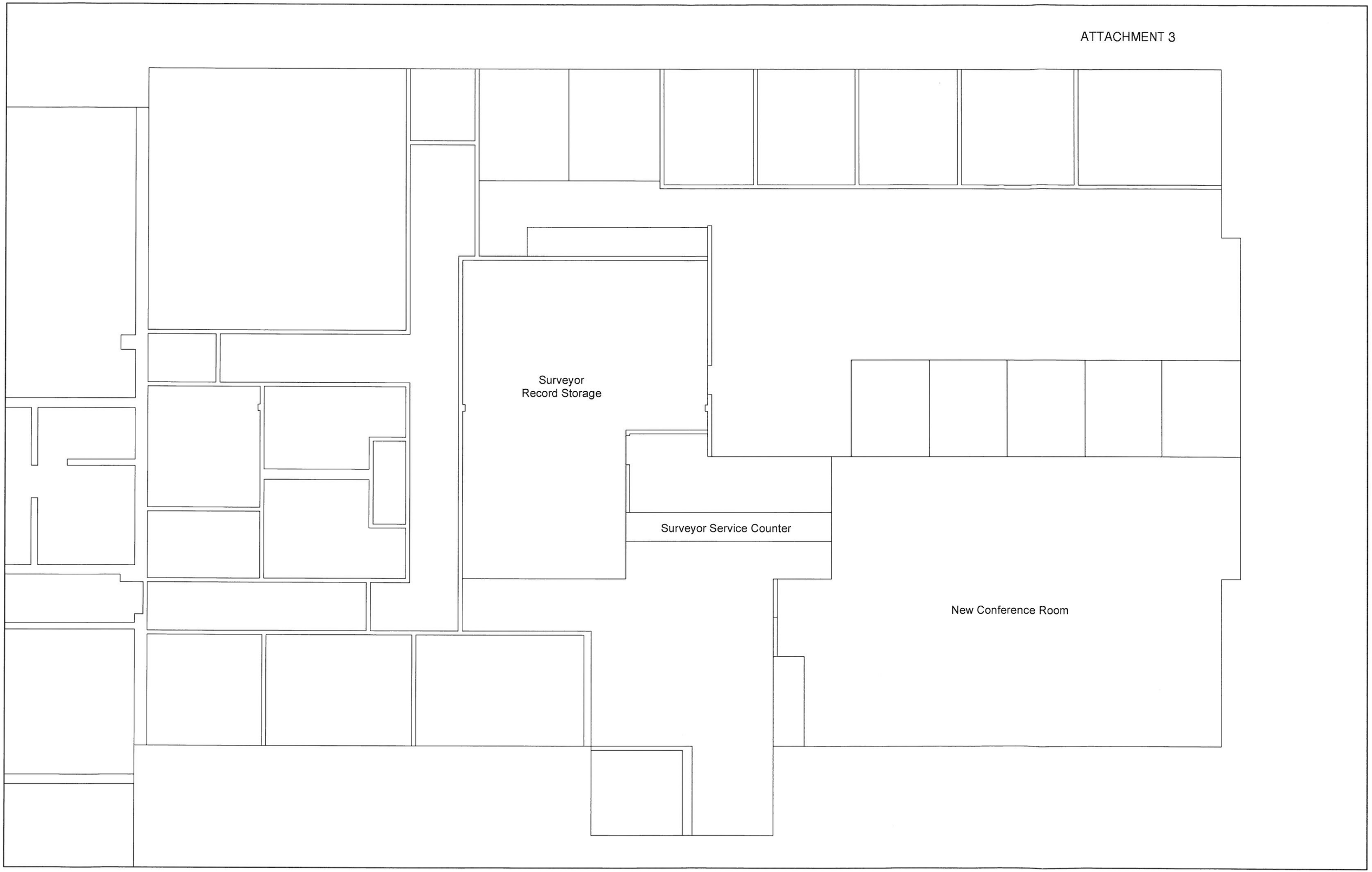
Outside Storage

1. Firewood Pile
2. Landscape Materials (SAND, Class II, Rock, Granite, Ect..)

Drawing Scale: 1" = 30'-0"

Comm. No.	Project	Drawing No.	
1386	Wright County Public Works	a2.1	HAGEN, CHRISTENSEN & McILWAIN ARCHITECTS
Date	Title		4201 CEDAR AVENUE SO · MINNEAPOLIS, MN 55407
03.06.14	Department Space Allocation - Main Level		TEL (612) 904-1332 · FAX (612) 904-7366

ATTACHMENT 3



*** WRIGHT COUNTY ***

INTEGRATED FINANCIAL SYSTEMS

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5	DEPT			COUNTY BOARD		
1349	**CORPORATE PAYMENT SYSTEMS**					
	01-005-000-0000-6411		798.00	LIVESTREAM		OPERATING SUPPLIES
	01-005-000-0000-6411		399.00	LIVESTREAM	223976	OPERATING SUPPLIES
	01-005-000-0000-6411		10.68	AVANGATE INC	47439999	OPERATING SUPPLIES
1349	**CORPORATE PAYMENT SYSTEMS**		**1,207.68**	**3** Transactions		
3179	**DALEIDEN/MARK**					
	01-005-000-0000-6331		90.00	180 MILES		TRAVEL
3179	**DALEIDEN/MARK**		**90.00**	**1** Transactions		
1344	**MARCO**					
	01-005-000-0000-6301		1.02	PRINTER CHARGE APRIL 2016	3234601	REPAIRS & MAINTENANCE
1344	**MARCO**		**1.02**	**1** Transactions		
5	**DEPT Total:**		**1,298.70**	**COUNTY BOARD**	**3 Vendors**	**5 Transactions**
13	DEPT			COURT ADMINISTRATOR		
1511	**HOWARD/JOLANTA**					
	01-013-000-0000-6270		100.00	JV 16 854 APPEARANCE 3/24/16		COURT APPOINTED COUNSEL
1511	**HOWARD/JOLANTA**		**100.00**	**1** Transactions		
2513	**PURICK/RYAN**					
	01-013-000-0000-6270		100.00	F3 01 734 APPEARANCE 3/31/16		COURT APPOINTED COUNSEL
2513	**PURICK/RYAN**		**100.00**	**1** Transactions		
13	**DEPT Total:**		**200.00**	**COURT ADMINISTRATOR**	**2 Vendors**	**2 Transactions**
25	DEPT			COURT SERVICES		
9412	**BUREAU OF CRIMINAL APPREHENSION**					
	01-025-000-0000-6261		120.00	CJDN FEES 01/1-03/31/16	14374	PROFESSIONAL SERVICES
9412	**BUREAU OF CRIMINAL APPREHENSION**		**120.00**	**1** Transactions		
4334	**CAMERON/TIM**					
	01-025-000-0000-6261		150.00	APID SPEAKER APRIL 2016		PROFESSIONAL SERVICES
4334	**CAMERON/TIM**		**150.00**	**1** Transactions		
1349	**CORPORATE PAYMENT SYSTEMS**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-025-000-0000-6411		15.95	AMAZON PAYMENTS	1053131773	OPERATING SUPPLIES
1349	**CORPORATE PAYMENT SYSTEMS**		**15.95**	**1** Transactions		
2939	**EDENS GROUP**					
	01-025-000-0000-6804		325.00	TRAINING REGISTRATION		STAFF TRAINING
2939	**EDENS GROUP**		**325.00**	**1** Transactions		
6945	**HERTZOG/AMY**					
	01-025-000-0000-6331		60.00	120 MILES		TRAVEL
6945	**HERTZOG/AMY**		**60.00**	**1** Transactions		
2857	**JAHNKE/ROSS**					
	01-025-000-0000-6331		119.00	238 MILES		TRAVEL
2857	**JAHNKE/ROSS**		**119.00**	**1** Transactions		
3294	**KORBEL/KAYLEE**					
	01-025-000-0000-6331		14.00	28 MILES		TRAVEL
3294	**KORBEL/KAYLEE**		**14.00**	**1** Transactions		
1344	**MARCO**					
	01-025-000-0000-6301		283.42	PRINTER CHARGE APRIL 2016	3234601	REPAIRS & MAINTENANCE
1344	**MARCO**		**283.42**	**1** Transactions		
6529	**MN ASSN OF COUNTY PROBATION OFCRS**					
	01-025-000-0000-6245		40.00	MEMBERSHIP		MEMBERSHIPS, DUES & FEES
	01-025-000-0000-6338		125.00	REGISTRATION		CONFERENCES & MEETINGS
	01-025-000-0000-6804		125.00	SPRING CONFERENCE ALEX	01842	STAFF TRAINING
	01-025-000-0000-6804		125.00	SPRING CONFERENCE DARNELL	01848	STAFF TRAINING
6529	**MN ASSN OF COUNTY PROBATION OFCRS**		**415.00**	**4** Transactions		
3921	**OFFICE DEPOT**					
	01-025-000-0000-6411		5.39	SUPPLIES 831272927001		OPERATING SUPPLIES
	01-025-000-0000-6411		71.60	SUPPLIES 831272841001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**76.99**	**2** Transactions		
4993	**STOLL/BRIAN**					
	01-025-000-0000-6331		36.00	72 MILES		TRAVEL
4993	**STOLL/BRIAN**		**36.00**	**1** Transactions		

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
25	**DEPT Total:**			**1,615.36**	**COURT SERVICES**	**11 Vendors**	**15 Transactions**
31	DEPT				COUNTY COORDINATOR		
	1344	**MARCO**					
		01-031-000-0000-6301		12.33	PRINTER CHARGE APRIL 2016	3234601	REPAIRS & MAINTENANCE
	1344	**MARCO**		**12.33**	**1** Transactions		
31	**DEPT Total:**			**12.33**	**COUNTY COORDINATOR**	**1 Vendors**	**1 Transactions**
41	DEPT				COUNTY AUDITOR-TREASURER		
	1349	**CORPORATE PAYMENT SYSTEMS**					
		01-041-000-0000-6411		55.41	AMBIENT WEATHER	421239	OPERATING SUPPLIES
	1349	**CORPORATE PAYMENT SYSTEMS**		**55.41**	**1** Transactions		
	4817	**HERALD JOURNAL PUBLISHING INC**					
		01-041-000-0000-6235		254.56	DELQ TAX LIST 1ST		PUBLICATIONS & BROCHURES
		01-041-000-0000-6235		14.43	BOARD MINUTES 2/16/16		PUBLICATIONS & BROCHURES
		01-041-000-0000-6235		29.60	BOARD MINUTES 3/1/2016		PUBLICATIONS & BROCHURES
		01-041-000-0000-6235		254.56	DELQ TAX LIST 2ND		PUBLICATIONS & BROCHURES
		01-041-000-0000-6235		27.01	BOARD MINUTES 2/23/16		PUBLICATIONS & BROCHURES
	4817	**HERALD JOURNAL PUBLISHING INC**		**580.16**	**5** Transactions		
	1344	**MARCO**					
		01-041-000-0000-6301		171.67	PRINTER CHARGE APRIL 2016	3234601	REPAIRS & MAINTENANCE
	1344	**MARCO**		**171.67**	**1** Transactions		
	6002	**PAKOR INC**					
		01-041-000-0000-6411		207.13	PASSPORT CAMERA	8017320	OPERATING SUPPLIES
	6002	**PAKOR INC**		**207.13**	**1** Transactions		
41	**DEPT Total:**			**1,014.37**	**COUNTY AUDITOR-TREASURER**	**4 Vendors**	**8 Transactions**
63	DEPT				IT (INFORMATIONAL TECHNOLOGY)		
	1344	**MARCO**					
		01-063-000-0000-6301		33.00	PRINTER CHARGE APRIL 2016	3234601	EQUIPMENT MAINTENANCE
	1344	**MARCO**		**33.00**	**1** Transactions		
	3921	**OFFICE DEPOT**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-063-000-0000-6411		4.13	SUPPLIES 831367812		OPERATING SUPPLIES
	01-063-000-0000-6411		10.19	SUPPLIES 831368351		OPERATING SUPPLIES
	01-063-000-0000-6411		3.29	SUPPLIES 831377989		OPERATING SUPPLIES
	01-063-000-0000-6411		47.09	SUPPLIES 831377952		OPERATING SUPPLIES
	01-063-000-0000-6411		19.26	SUPPLIES 831368352		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**83.96**	**5** Transactions		
58254	**ST CLOUD STAMP & SIGN INC**					
	01-063-000-0000-6411		16.09	NAME PLATE LARSON	186095	OPERATING SUPPLIES
58254	**ST CLOUD STAMP & SIGN INC**		**16.09**	**1** Transactions		
63	**DEPT Total:**		**133.05**	**IT (INFORMATIONAL TECHNOLOGY)**	**3 Vendors**	**7 Transactions**
91	DEPT			COUNTY ATTORNEY		
9412	**BUREAU OF CRIMINAL APPREHENSION**					
	01-091-000-0000-6385		120.00	QUARTERLY BILLING	298861	DATA PROCESSING
9412	**BUREAU OF CRIMINAL APPREHENSION**		**120.00**	**1** Transactions		
1553	**HENNEPIN COUNTY SHERIFF**					
	01-091-000-0000-6261		80.00	SERVICE FEES STATE V NELSON	74431	PROFESSIONAL SERVICES
1553	**HENNEPIN COUNTY SHERIFF**		**80.00**	**1** Transactions		
1344	**MARCO**					
	01-091-000-0000-6301		203.50	PRINTER CHARGE APRIL 2016	3234601	REPAIRS & MAINTENANCE
1344	**MARCO**		**203.50**	**1** Transactions		
46449	**MINNESOTA CLE**					
	01-091-000-0000-6245		270.00	REGISTRATION SANDBERG		MEMBERSHIPS, DUES & FEES
46449	**MINNESOTA CLE**		**270.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-091-000-0000-6411		159.52	SUPPLIES 830854470001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**159.52**	**1** Transactions		
2293	**WILLIS/KARI**					
	01-091-000-0000-6331		32.00	64 MILES		TRAVEL
2293	**WILLIS/KARI**		**32.00**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
91	**DEPT Total:**		**865.02**	**COUNTY ATTORNEY**	**6 Vendors**	**6 Transactions**
100	DEPT			OTHER GENERAL GOVERNMENT		
2022	**AMERICAN TOWER CORPORATION**					
	01-100-000-0000-6305		12,616.42	ARMER TOWERS 4/1-6/30/16	2154484	800MHZ MAINTENANCE EXPENSE
2022	**AMERICAN TOWER CORPORATION**		**12,616.42**	**1** Transactions		
4121	**RTS DRUG TESTING**					
	01-100-000-0000-6261		180.00	DOT RANDOM DRUG TESTING	7636	PROFESSIONAL SERVICES
4121	**RTS DRUG TESTING**		**180.00**	**1** Transactions		
100	**DEPT Total:**		**12,796.42**	**OTHER GENERAL GOVERNMENT**	**2 Vendors**	**2 Transactions**
101	DEPT			COUNTY RECORDER		
1344	**MARCO**					
	01-101-000-0000-6301		204.43	PRINTER CHARGE APRIL 2016	3234601	REPAIRS & MAINTENANCE
1344	**MARCO**		**204.43**	**1** Transactions		
101	**DEPT Total:**		**204.43**	**COUNTY RECORDER**	**1 Vendors**	**1 Transactions**
105	DEPT			ASSESSOR		
198	**ENGEL/DALE L**					
	01-105-000-0000-6261		400.00	PROFESSIONAL SERVICES	3/22&3/30	PROFESSIONAL SERVICES
198	**ENGEL/DALE L**		**400.00**	**1** Transactions		
1344	**MARCO**					
	01-105-000-0000-6301		43.33	PRINTER CHARGE APRIL 2016	3234601	REPAIRS & MAINTENANCE
1344	**MARCO**		**43.33**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-105-000-0000-6411		19.94	SUPPLIES 830770896001		OPERATING SUPPLIES
	01-105-000-0000-6411		9.99	SUPPLIES 831768062001		OPERATING SUPPLIES
	01-105-000-0000-6411		62.58	SUPPLIES 831768357001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**92.51**	**3** Transactions		
6392	**TRIPLETT/KEITH**					
	01-105-000-0000-6804		199.00	TRENDS SEMINAR		STAFF TRAINING

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
6392	**TRIPLETT/KEITH**		**199.00**	**1** Transactions		
105	**DEPT Total:**		**734.84**	**ASSESSOR**	**4 Vendors**	**6 Transactions**
107	DEPT			PLANNING AND ZONING		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-107-000-0000-6235		18.50	LEGAL NOTICES PUBLICATION FEES		PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**18.50**	**1** Transactions		
6077	**INTERNATIONAL CODE COUNCIL**					
	01-107-000-0000-6245		240.00	MEMBERSHIP SCHULZ	3084269	MEMBERSHIPS, DUES & FEES
6077	**INTERNATIONAL CODE COUNCIL**		**240.00**	**1** Transactions		
3887	**JONES/JOHN**					
	01-107-000-0000-6114		180.00	BOARD OF ADJUSTMENT PER DIEM		PER DIEM-P & Z BOARD
	01-107-000-0000-6114		48.00	96 MILES		PER DIEM-P & Z BOARD
3887	**JONES/JOHN**		**228.00**	**2** Transactions		
1344	**MARCO**					
	01-107-000-0000-6301		9.17	PRINTER CHARGE APRIL 2016	3234601	REPAIRS & MAINTENANCE
1344	**MARCO**		**9.17**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-107-000-0000-6411		33.10	SUPPLIES 830989025001		OPERATING SUPPLIES
	01-107-000-0000-6411		17.99	SUPPLIES 83098333001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**51.09**	**2** Transactions		
4728	**WOODFORD/MICHAEL**					
	01-107-000-0000-6331		60.00	120 MILES		TRAVEL
4728	**WOODFORD/MICHAEL**		**60.00**	**1** Transactions		
107	**DEPT Total:**		**606.76**	**PLANNING AND ZONING**	**6 Vendors**	**8 Transactions**
111	DEPT			BUILDING CARE		
1272	**BDS LAUNDRY SYSTEMS**					
	01-111-000-0000-6302		487.76	REPAIRS WASHING MACHINE LEC	10102601	JAIL/LEC REPAIRS AND MAINTENANCE
1272	**BDS LAUNDRY SYSTEMS**		**487.76**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1075	**BUFFALO/CITY OF**					
	01-111-000-0000-6251		11,100.97	02 068000 00		UTILITY SERVICES
	01-111-000-0000-6251		3,547.72	08 052100 03		UTILITY SERVICES
	01-111-000-0000-6251		1,600.00	02 068010 00		UTILITY SERVICES
	01-111-000-0000-6251		3,193.82	27 009020 00		UTILITY SERVICES
	01-111-000-0000-6251		4,972.27	02 069000 00		UTILITY SERVICES
	01-111-000-0000-6251		190.26	01 147020 03		UTILITY SERVICES
	01-111-000-0000-6251		218.49	11 059855 00		UTILITY SERVICES
	01-111-000-0000-6252		38,350.47	27 009010 01		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		10,785.55-	CREDIT 27 009010 01		JAIL/LEC UTILITY SERVICES
1075	**BUFFALO/CITY OF**		**52,388.45**	**9** Transactions		
5196	**CLIMATE AIR**					
	01-111-000-0000-6301		562.48	REPAIRS HEAT PUMP GC	37075	REPAIRS & MAINTENANCE
5196	**CLIMATE AIR**		**562.48**	**1** Transactions		
1349	**CORPORATE PAYMENT SYSTEMS**					
	01-111-000-0000-6621		50.20	IKEA	221669321	FURNITURE & EQUIPMENT
	01-111-000-0000-6621		35.23	SHUTTERFLY.COM	3081777990	FURNITURE & EQUIPMENT
	01-111-000-0000-6302		25.72-	BDS LAUNDRY SYSTEMS	311527	JAIL/LEC REPAIRS AND MAINTENANCE
1349	**CORPORATE PAYMENT SYSTEMS**		**59.71**	**3** Transactions		
2812	**GRAINGER**					
	01-111-000-0000-6302		147.84	SUPPLIES	9065809726	JAIL/LEC REPAIRS AND MAINTENANCE
2812	**GRAINGER**		**147.84**	**1** Transactions		
3531	**GRANITE PEST CONTROL SERVICES**					
	01-111-000-0000-6301		149.00	PEST CONTROL HS 3/30/16	71898	REPAIRS & MAINTENANCE
3531	**GRANITE PEST CONTROL SERVICES**		**149.00**	**1** Transactions		
2884	**GREEN INTERIORS**					
	01-111-000-0000-6301		450.00	MONTHLY PLANT SERVICE GC	200686	REPAIRS & MAINTENANCE
2884	**GREEN INTERIORS**		**450.00**	**1** Transactions		
2001	**HILLYARD INC - MINNEAPOLIS**					
	01-111-000-0000-6412		86.28	SUPPLIES	602014543	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6411		1,320.30	SUPPLIES	602021192	OPERATING SUPPLIES
	01-111-000-0000-6301		63.57	SUPPLIES	700229128	REPAIRS & MAINTENANCE

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
2001	**HILLYARD INC - MINNEAPOLIS**		**1,470.15**	**3** Transactions		
7510	**MENARDS - BUFFALO**					
	01-111-000-0000-6302		52.97	SUPPLIES	9320	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		30.09	SUPPLIES	9395	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		6.66	SUPPLIES	9402	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		7.71-	CREDIT	9410	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		40.23	SUPPLIES	9411	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		5.99	SUPPLIES	9413	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		13.38	SUPPLIES	9428	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		4.79	SUPPLIES	9439	JAIL/LEC REPAIRS AND MAINTENANCE
7510	**MENARDS - BUFFALO**		**146.40**	**8** Transactions		
3687	**VOSS LIGHTING**					
	01-111-000-0000-6411		534.60	FULL SPRING LAMPS GC	1528191900	OPERATING SUPPLIES
3687	**VOSS LIGHTING**		**534.60**	**1** Transactions		
3741	**WASTE MANAGEMENT OF WI-MN**					
	01-111-000-0000-6251		804.88	WASTE DISPOSAL GC 4/1/16		UTILITY SERVICES
	01-111-000-0000-6251		1,220.32	WASTE DISPOSAL HS 4/1/16	690266215936	UTILITY SERVICES
	01-111-000-0000-6252		355.15	WASTE DISPOSAL LEC 4/1/16	690270615931	JAIL/LEC UTILITY SERVICES
3741	**WASTE MANAGEMENT OF WI-MN**		**2,380.35**	**3** Transactions		
1535	**WRIGHT HENNEPIN ELECTRIC**					
	01-111-000-0000-6251		27.95	150 1683 1028		UTILITY SERVICES
	01-111-000-0000-6252		47.95	150 1683 4363		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		38.96	150 1690 5805		JAIL/LEC UTILITY SERVICES
1535	**WRIGHT HENNEPIN ELECTRIC**		**114.86**	**3** Transactions		
111	**DEPT Total:**		**58,891.60**	**BUILDING CARE**	**12 Vendors**	**35 Transactions**
121	DEPT			VETERANS SERVICE		
1344	**MARCO**					
	01-121-000-0000-6301		27.51	PRINTER CHARGE APRIL 2016	3234601	REPAIRS & MAINTENANCE
1344	**MARCO**		**27.51**	**1** Transactions		
121	**DEPT Total:**		**27.51**	**VETERANS SERVICE**	**1 Vendors**	**1 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
201	DEPT			SHERIFF		
4902	**BURDAS TOWING**					
	01-201-000-0000-6261		147.00	16008528	1610235	PROFESSIONAL SERVICES
4902	**BURDAS TOWING**		**147.00**	**1** Transactions		
3654	**C & C EMBROIDERY**					
	01-201-000-0000-6453		255.84	SHIRTS RESERVES	1019	SHERIFF AUXILIARY UNITS
3654	**C & C EMBROIDERY**		**255.84**	**1** Transactions		
1448	**CSI FORENSIC SUPPLY**					
	01-201-000-0000-6411		82.96	MCIU SUPPLIES	56154A	OPERATING SUPPLIES
1448	**CSI FORENSIC SUPPLY**		**82.96**	**1** Transactions		
3317	**DEPARTMENT OF PUBLIC SAFETY**					
	01-201-000-0000-6260		5,490.00	MDT SERVICE 1ST QTR 2016	298871	SOFTWARE OR SYSTEMS SUPPORT
	01-201-000-0000-6260		2,820.00	CJDN CHARGES 1ST QTR 2016	298871	SOFTWARE OR SYSTEMS SUPPORT
3317	**DEPARTMENT OF PUBLIC SAFETY**		**8,310.00**	**2** Transactions		
3630	**H & H SPORT SHOP INC**					
	01-201-000-0000-6452		40.00	MARCH 2016 CAR WASHES		VEHICLE MAINTENANCE
3630	**H & H SPORT SHOP INC**		**40.00**	**1** Transactions		
7360	**HOLIDAY**					
	01-201-000-0000-6451		9,615.12	FUEL	3/28/16	FUEL - LUBE ETC
	01-201-000-0000-6452		12.90	CAR WASHES	3/28/16	VEHICLE MAINTENANCE
7360	**HOLIDAY**		**9,628.02**	**2** Transactions		
33159	**INDIANHEAD SPECIALTY CO INC**					
	01-201-000-0000-6411		47.55	NAME PLATES	357912	OPERATING SUPPLIES
33159	**INDIANHEAD SPECIALTY CO INC**		**47.55**	**1** Transactions		
2687	**LACOUNT SALES LLC**					
	01-201-000-0000-6802		9.50	BATTERIES	4174	EM GRANT EXPENSE
	01-201-000-0000-6411		147.63	BATTERIES	4175	OPERATING SUPPLIES
2687	**LACOUNT SALES LLC**		**157.13**	**2** Transactions		
1344	**MARCO**					
	01-201-000-0000-6343		797.92	PRINTER CHARGE APRIL 2016	3234601	MACHINERY OR EQUIPMENT LEASES

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1344	**MARCO**		**797.92**	**1** Transactions		
3793	**NTOA**					
	01-201-000-0000-6804		730.00	SWAT LEADER HINTON	20160280	STAFF TRAINING
	01-201-000-0000-6804		730.00	SWAT LEADER JOHNSON	20160280	STAFF TRAINING
3793	**NTOA**		**1,460.00**	**2** Transactions		
3921	**OFFICE DEPOT**					
	01-201-000-0000-6411		11.29	SUPPLIES 831107975001		OPERATING SUPPLIES
	01-201-000-0000-6411		100.75	SUPPLIES 831107867001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**112.04**	**2** Transactions		
4115	**RIDERS ELITE ACADEMY INC**					
	01-201-000-0000-6453		400.00	MOUNTED PATROL CLINIC	2910	SHERIFF AUXILIARY UNITS
4115	**RIDERS ELITE ACADEMY INC**		**400.00**	**1** Transactions		
3235	**ROGERS AMOCO**					
	01-201-000-0000-6452		25.00	MARCH 2016 CAR WASHES	4/1/16	VEHICLE MAINTENANCE
3235	**ROGERS AMOCO**		**25.00**	**1** Transactions		
4123	**T J POTTER TRUCKING INC**					
	01-201-000-0000-6452		397.09	REPAIR TIRES TRV1	169169	VEHICLE MAINTENANCE
4123	**T J POTTER TRUCKING INC**		**397.09**	**1** Transactions		
5041	**TRANS UNION CORPORATION**					
	01-201-000-0000-6261		47.70	CREDIT REPORTS	03610956	PROFESSIONAL SERVICES
5041	**TRANS UNION CORPORATION**		**47.70**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-201-000-0000-6205		16.08	SHIPPING	140177136	POSTAGE
2490	**UNITED PARCEL SERVICE**		**16.08**	**1** Transactions		
4206	**VAN STRATTON, WINER AND ASSOCIATES**					
	01-201-000-0000-6804		750.00	ANALYSIS WORKSHOP OLSON	16100	STAFF TRAINING
4206	**VAN STRATTON, WINER AND ASSOCIATES**		**750.00**	**1** Transactions		
4628	**VERIZON WIRELESS**					
	01-201-000-0000-6203		6.58	78056463700001 CELL SERVICE	9762464785	TELEPHONE

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4628	**VERIZON WIRELESS**		**6.58**	**1** Transactions		
201	**DEPT Total:**		**22,680.91**	**SHERIFF**	**18 Vendors**	**23 Transactions**
250	DEPT			SHERIFF-CORRECTIONS		
6158	**ARAMARK SERVICES INC**					
	01-250-000-0000-6459		7,975.33	INMATE MEALS 03/24-03/30/16	20072330096	LAW ENFORCE-JAIL FOOD-LAUNDRY
6158	**ARAMARK SERVICES INC**		**7,975.33**	**1** Transactions		
2327	**CONSULTING RADIOLOGISTS LTD MN**					
	01-250-000-0000-6458		6.31	TESTS	CR356275	JAIL MEDICAL
2327	**CONSULTING RADIOLOGISTS LTD MN**		**6.31**	**1** Transactions		
3040	**ECOLAB**					
	01-250-000-0000-6459		365.36	REPAIRS DISPOSAL LEC	94198756	LAW ENFORCE-JAIL FOOD-LAUNDRY
3040	**ECOLAB**		**365.36**	**1** Transactions		
1147	**INTOXIMETERS INC**					
	01-250-000-0000-6301		226.40	INTOXIMETER REPAIR	526823	REPAIRS & MAINTENANCE
1147	**INTOXIMETERS INC**		**226.40**	**1** Transactions		
1344	**MARCO**					
	01-250-000-0000-6343		271.33	PRINTER CHARGE APRIL 2016	3234601	MACHINERY OR EQUIPMENT LEASES
1344	**MARCO**		**271.33**	**1** Transactions		
69	**MN BUREAU OF CRIMINAL APPREHENSIOI**					
	01-250-000-0000-6804		216.00	THEORIES & TRENDS LIPELT	23065101815SRT	STAFF TRAINING
69	**MN BUREAU OF CRIMINAL APPREHENSIOI**		**216.00**	**1** Transactions		
4120	**SERVICE FIRE PROTECTION INC**					
	01-250-000-0000-6301		3,125.00	RELOCATE BRANCH LINE	11249	REPAIRS & MAINTENANCE
4120	**SERVICE FIRE PROTECTION INC**		**3,125.00**	**1** Transactions		
1276	**TIMEKEEPING SYSTEMS INC**					
	01-250-000-0000-6301		606.90	TIMEKEEPING PIPE	341375	REPAIRS & MAINTENANCE
1276	**TIMEKEEPING SYSTEMS INC**		**606.90**	**1** Transactions		
5041	**TRANS UNION CORPORATION**					
	01-250-000-0000-6261		15.90	CREDIT REPORTS JAIL	03610956	PROFESSIONAL SERVICES

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5041	**TRANS UNION CORPORATION**		**15.90**	**1** Transactions		
74329	**WRIGHT COUNTY JAIL ADMIN**					
	01-250-000-0000-6261		6.00	DOC INMATE TRAIN RIDE		PROFESSIONAL SERVICES
74329	**WRIGHT COUNTY JAIL ADMIN**		**6.00**	**1** Transactions		
250	**DEPT Total:**		**12,814.53**	**SHERIFF-CORRECTIONS**	**10 Vendors**	**10 Transactions**
281	DEPT			CIVIL DEFENSE		
1344	**MARCO**					
	01-281-000-0000-6301		27.51	PRINTER CHARGE APRIL 2016	3234601	REPAIRS & MAINTENANCE
1344	**MARCO**		**27.51**	**1** Transactions		
281	**DEPT Total:**		**27.51**	**CIVIL DEFENSE**	**1 Vendors**	**1 Transactions**
521	DEPT			PARKS		
1026	**BORELL/RALPH**					
	01-521-000-0000-6301		171.62	REIMBURSE REPLACEMENT WADERS		REPAIRS & MAINTENANCE
1026	**BORELL/RALPH**		**171.62**	**1** Transactions		
525	**CENTURYLINK**					
	01-521-000-0000-6203		81.85	320 286 2801	314317616	TELEPHONE
525	**CENTURYLINK**		**81.85**	**1** Transactions		
1665	**FARM-RITE EQUIPMENT INC**					
	01-521-000-0000-6452		12.23	PARTS SKID STEER #653	20230	VEHICLE MAINTENANCE
	01-521-000-0000-6452		51.63	PARTS SKID STEER #653	20230	VEHICLE MAINTENANCE
	01-521-000-0000-6452		21.72	PARTS SKID STEER #653	20230	VEHICLE MAINTENANCE
1665	**FARM-RITE EQUIPMENT INC**		**85.58**	**3** Transactions		
4634	**FASTENAL COMPANY**					
	01-521-000-0000-6301		8.18	SUPPLIES	63059	REPAIRS & MAINTENANCE
4634	**FASTENAL COMPANY**		**8.18**	**1** Transactions		
1873	**FORESTRY SUPPLIERS INC**					
	01-521-000-0000-6301		33.30	FLAGS FOR TREE PLANTING	865218	REPAIRS & MAINTENANCE
1873	**FORESTRY SUPPLIERS INC**		**33.30**	**1** Transactions		

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2524	**GREENVIEW INC**					
	01-521-000-0000-6117		308.60	CONTRACT PAYMENT MARCH 2016		CONTRACT CARETAKERS
2524	**GREENVIEW INC**		**308.60**	**1** Transactions		
2001	**HILLYARD INC - MINNEAPOLIS**					
	01-521-000-0000-6411		808.39	SUPPLIES	602021188	OPERATING SUPPLIES
2001	**HILLYARD INC - MINNEAPOLIS**		**808.39**	**1** Transactions		
4148	**JOINT POWERS WATER BOARD**					
	01-521-000-0000-6251		61.20	STORM WATER FEES	3900000341002	UTILITY SERVICES - ELECTRICITY
	01-521-000-0000-6251		46.89	SEWER FEES	8200000078005	UTILITY SERVICES - ELECTRICITY
4148	**JOINT POWERS WATER BOARD**		**108.09**	**2** Transactions		
2541	**M & M EXPRESS SALES AND SERVICE**					
	01-521-000-0000-6452		17.54	CHAINSAW AIR FILTER	2912	VEHICLE MAINTENANCE
	01-521-000-0000-6452		5.00	AIR FILTER BRACKET #678	3405	VEHICLE MAINTENANCE
	01-521-000-0000-6452		91.72	AIR FILTER #678	3421	VEHICLE MAINTENANCE
	01-521-000-0000-6452		48.56	LEAF BLOWER PARTS	3706	VEHICLE MAINTENANCE
	01-521-000-0000-6452		9.30	LEAF BLOWER PARTS	3707	VEHICLE MAINTENANCE
	01-521-000-0000-6452		11.37	FILTER #641	3995	VEHICLE MAINTENANCE
	01-521-000-0000-6452		15.26	WEED WHIP SUPPLIES	3996	VEHICLE MAINTENANCE
	01-521-000-0000-6452		82.38	CHAIN SAW SUPPLIES	4913	VEHICLE MAINTENANCE
2541	**M & M EXPRESS SALES AND SERVICE**		**281.13**	**8** Transactions		
1344	**MARCO**					
	01-521-000-0000-6301		126.39	PRINTER CHARGE APRIL 2016	3234601	REPAIRS & MAINTENANCE
1344	**MARCO**		**126.39**	**1** Transactions		
2614	**MIES OUTLAND INC**					
	01-521-000-0000-6452		313.95	DRIVE BELTS POLARIS RANGERS	19130	VEHICLE MAINTENANCE
2614	**MIES OUTLAND INC**		**313.95**	**1** Transactions		
3088	**MINNCOR INDUSTRIES**					
	01-521-000-0000-6411		172.00	DUMPSTER ODOR EATER	S01046025	OPERATING SUPPLIES
3088	**MINNCOR INDUSTRIES**		**172.00**	**1** Transactions		
4124	**PRODUCTIVITY PLUS ACCOUNT**					
	01-521-000-0000-6452		11.79	SUPPLIES	26849	VEHICLE MAINTENANCE

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4124	**PRODUCTIVITY PLUS ACCOUNT**		**11.79**	**1** Transactions		
6140	**RUSSELL SECURITY RESOURCE INC**					
	01-521-000-0000-6301		98.75	REPAIRS LOCKS	27227	REPAIRS & MAINTENANCE
	01-521-000-0000-6411		179.97	REPAIRS PADLOCKS/KEYS	27258	OPERATING SUPPLIES
6140	**RUSSELL SECURITY RESOURCE INC**		**278.72**	**2** Transactions		
3979	**SHERWIN WILLIAMS CO**					
	01-521-000-0000-6411		42.12	PAINT	10163	OPERATING SUPPLIES
3979	**SHERWIN WILLIAMS CO**		**42.12**	**1** Transactions		
4102	**SNAP ON TOOLS**					
	01-521-000-0000-6452		54.98	SUPPLIES	0401167153	VEHICLE MAINTENANCE
4102	**SNAP ON TOOLS**		**54.98**	**1** Transactions		
58263	**ST CROIX RECREATION CO INC**					
	01-521-000-0000-6698		2,325.00	REPLACEMENT FIRE RINGS	18800	SHOP EQUIPMENT-MINOR
58263	**ST CROIX RECREATION CO INC**		**2,325.00**	**1** Transactions		
3667	**WOOD CHUCKERS FIREWOOD**					
	01-521-000-0000-6807		3,024.00	FIREWOOD BUNDLES RESALE	130416	MATERIALS FOR RE-SALE - POP ETC.
3667	**WOOD CHUCKERS FIREWOOD**		**3,024.00**	**1** Transactions		
4433	**XCEL ENERGY**					
	01-521-000-0000-6251		59.61	51 4402454 4	495262665	UTILITY SERVICES - ELECTRICITY
4433	**XCEL ENERGY**		**59.61**	**1** Transactions		
521	**DEPT Total:**		**8,295.30**	**PARKS**	**19 Vendors**	**30 Transactions**
603	DEPT			EXTENSION		
1666	**CROW RIVER NEWS**					
	01-603-000-0000-6244		38.00	SUBSCRIPTION		PROGRAM EXPENSES
1666	**CROW RIVER NEWS**		**38.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-603-000-0000-6411		43.04	SUPPLIES 828446231001		OPERATING SUPPLIES
	01-603-000-0000-6411		22.99	SUPPLIES 825932219001		OPERATING SUPPLIES
	01-603-000-0000-6411		11.99	SUPPLIES 828445307001		OPERATING SUPPLIES
	01-603-000-0000-6411		16.99	SUPPLIES 828446232001		OPERATING SUPPLIES

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3921	**OFFICE DEPOT**		**95.01**	**4** Transactions		
603	**DEPT Total:**		**133.01**	**EXTENSION**	**2 Vendors**	**5 Transactions**
1	**Fund Total:**		**122,351.65**	**GENERAL REVENUE FUND**		**166 Transactions**

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226	DEPT			E 911		
3891	**DUBOIS/HALEY**					
	02-226-000-0000-6804		13.00	REIMBURSE MEAL W/LODGING	911	STAFF TRAINING
	02-226-000-0000-6804		283.04	REIMBURSE MOTEL	911	STAFF TRAINING
3891	**DUBOIS/HALEY**		**296.04**	**2** Transactions		
6567	**NEVALA/RICHARD**					
	02-226-000-0000-6804		396.74	REIMBURSE MOTEL	911	STAFF TRAINING
	02-226-000-0000-6804		10.00	REIMBURSE MEAL W/LODGING	911	STAFF TRAINING
6567	**NEVALA/RICHARD**		**406.74**	**2** Transactions		
226	**DEPT Total:**		**702.78**	**E 911**	**2 Vendors**	**4 Transactions**
2	**Fund Total:**		**702.78**	**RESERVES FUND**		**4 Transactions**

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310	DEPT			HIGHWAY ADMINISTRATION		
1349	**CORPORATE PAYMENT SYSTEMS**					
	03-310-000-0000-6338		325.68	HOLIDAY INN DULUTH		CONFERENCES & MEETINGS
	03-310-000-0000-6338		215.00	U OF M CONTINUING LEARNING	133333	CONFERENCES & MEETINGS
1349	**CORPORATE PAYMENT SYSTEMS**		**540.68**	**2** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	03-310-000-0000-6235		4.44	BID ADV 3WKS #1602 041216	#0080	PUBLICATIONS & BROCHURES
	03-310-000-0000-6235		4.44	BID ADV 3WKS #1604 041216	#0080	PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**8.88**	**2** Transactions		
1344	**MARCO**					
	03-310-000-0000-6500		28.49	PRINTER CHARGE APRIL 2016	3234601	PRINTING SERVICES
1344	**MARCO**		**28.49**	**1** Transactions		
3506	**MN BOARD OF AELSLAGID**					
	03-310-000-0000-6245		120.00	LIC RENEWAL 041216	19941	MEMBERSHIPS, DUES & FEES
3506	**MN BOARD OF AELSLAGID**		**120.00**	**1** Transactions		
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**					
	03-310-000-0000-6385		22.95	DATA ROOM ALARM 041216	5014631400	DATA PROCESSING
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**		**22.95**	**1** Transactions		
310	**DEPT Total:**		**721.00**	**HIGHWAY ADMINISTRATION**	**5 Vendors**	**7 Transactions**
320	DEPT			HIGHWAY ENGINEERING		
3365	**WSB & ASSOCIATES INC**					
	03-320-000-0000-6505		6,578.06	PROJ 02891-000 35 RDBT 041216	#15	CONSULTANT FEES
3365	**WSB & ASSOCIATES INC**		**6,578.06**	**1** Transactions		
320	**DEPT Total:**		**6,578.06**	**HIGHWAY ENGINEERING**	**1 Vendors**	**1 Transactions**
330	DEPT			HIGHWAY MAINTENANCE		
4198	**BARGEN INCORPORATED**					
	03-330-000-0000-6343		4,695.00	KETTLE RENTAL 041216	216031	EQUIPMENT RENTAL
4198	**BARGEN INCORPORATED**		**4,695.00**	**1** Transactions		
1075	**BUFFALO/CITY OF**					

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	03-330-000-0000-6543		13.34	LIGHT ON CR 34 041216	09190000	TRAFFIC SIGNALS
	03-330-000-0000-6543		13.34	LIGHT ON CR 35 041216	16090100	TRAFFIC SIGNALS
1075	**BUFFALO/CITY OF**		**26.68**	**2** Transactions		
1721	**M-R SIGN COMPANY INC**					
	03-330-000-0000-6539		15.22	SIGNS 041216	189848	TRAFFIC CONTROL
1721	**M-R SIGN COMPANY INC**		**15.22**	**1** Transactions		
7510	**MENARDS - BUFFALO**					
	03-330-000-0000-6539		23.70	CUTTING WHEEL 32030263 041216	09597	TRAFFIC CONTROL
7510	**MENARDS - BUFFALO**		**23.70**	**1** Transactions		
4433	**XCEL ENERGY**					
	03-330-000-0000-6543		11.56	6000 LIGHT IN MAPLE LAK 041216	5100110828515	TRAFFIC SIGNALS
4433	**XCEL ENERGY**		**11.56**	**1** Transactions		
330	**DEPT Total:**		**4,772.16**	**HIGHWAY MAINTENANCE**	**5 Vendors**	**6 Transactions**
340	DEPT			HIGHWAY SHOP MAINTENANCE		
737	**AMERICAN PRESSURE INC**					
	03-340-000-0000-6599		306.95	SERVICE WASH RACK 041216	89793	BUILDING MAINTENANCE-P.W.BLDG.
737	**AMERICAN PRESSURE INC**		**306.95**	**1** Transactions		
1646	**BOYER TRUCK PARTS**					
	03-340-000-0000-6574		351.31	REPAIR PARTS 041216	166863R	REPAIR PARTS
	03-340-000-0000-6574		32.91	REPAIR PARTS 041216	166919R	REPAIR PARTS
1646	**BOYER TRUCK PARTS**		**384.22**	**2** Transactions		
1075	**BUFFALO/CITY OF**					
	03-340-000-0000-6598		675.54	PWB WATER/SEWER 041216	11059850	UTILITIES-P.W. BLDG.
1075	**BUFFALO/CITY OF**		**675.54**	**1** Transactions		
5974	**CENTER POINT ENERGY**					
	03-340-000-0000-6596		266.99	OTSEGO SHOP ELECTRIC 041216	67081588	UTILITIES-OUTLYING SHOPS
5974	**CENTER POINT ENERGY**		**266.99**	**1** Transactions		
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**					
	03-340-000-0000-6563		1,032.53	DIESEL FUEL 041216	6200610	DIESEL

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7544	**CENTRA SOTA COOPERATIVE - BUFFALO**		**1,032.53**	**1** Transactions		
5196	**CLIMATE AIR**					
	03-340-000-0000-6599		370.33	HVAC REPAIRS 041216	37148	BUILDING MAINTENANCE-P.W.BLDG.
5196	**CLIMATE AIR**		**370.33**	**1** Transactions		
438	**COTTENS INC**					
	03-340-000-0000-6574		31.73	PARTS - MAR 31ST 041216	576614	REPAIR PARTS
438	**COTTENS INC**		**31.73**	**1** Transactions		
1118	**CULLIGAN OF BUFFALO**					
	03-340-000-0000-6596		200.00	FR LAKE SERV ON ACCOUNT 041216	173095103896	UTILITIES-OUTLYING SHOPS
1118	**CULLIGAN OF BUFFALO**		**200.00**	**1** Transactions		
786	**FLEETPRIDE**					
	03-340-000-0000-6574		559.14	REPAIR PARTS 041216	76273451	REPAIR PARTS
786	**FLEETPRIDE**		**559.14**	**1** Transactions		
5996	**GREYSTONE CONSTRUCTION COMPANY**					
	03-340-000-0000-6597		3,987.00	SALT SHED REPAIR 1 OF 3 041216	25667	BUILDING MAINTENANCE-OUTLYING SHO
5996	**GREYSTONE CONSTRUCTION COMPANY**		**3,987.00**	**1** Transactions		
7360	**HOLIDAY**					
	03-340-000-0000-6564		28.42	UNLEADED FUEL FOR H.S 041216		UNLEADED GASOLINE
	03-340-000-0000-6564		18.40	UNLEADED FUEL 041216	CORDELL	UNLEADED GASOLINE
	03-340-000-0000-6563		111.61	DIESEL FUEL-PKUP IN SD 041216	MARCH	DIESEL
7360	**HOLIDAY**		**158.43**	**3** Transactions		
600	**MORRIES PARTS & SERVICE GROUP**					
	03-340-000-0000-6574		128.90	MORRIES-PARTS 041216	CS667649	REPAIR PARTS
	03-340-000-0000-6575		231.00	MORRIES-LABOR 041216	CS667649	OUTSIDE LABOR
600	**MORRIES PARTS & SERVICE GROUP**		**359.90**	**2** Transactions		
1234	**MUMFORD SANITATION**					
	03-340-000-0000-6597		39.49	GARBAGE-COKATO SHOP 041216	105449	BUILDING MAINTENANCE-OUTLYING SHO
	03-340-000-0000-6597		39.48	GARBAGE-MAPLE LK SHOP 041216	105449	BUILDING MAINTENANCE-OUTLYING SHO
	03-340-000-0000-6597		39.49	GARBAGE-WAVERLY SHOP 041216	105449	BUILDING MAINTENANCE-OUTLYING SHO
	03-340-000-0000-6597		39.49	GARBAGE-FRENCH LK SHOP 041216	105449	BUILDING MAINTENANCE-OUTLYING SHO

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1234	**MUMFORD SANITATION**		**157.95**	**4** Transactions		
595	**O'REILLY AUTO PARTS**					
	03-340-000-0000-6574		75.02	OREILLY AUTO - PART 041216	159874	REPAIR PARTS
	03-340-000-0000-6574		128.67	PARTS 041216	160260	REPAIR PARTS
595	**O'REILLY AUTO PARTS**		**203.69**	**2** Transactions		
401	**TIRES PLUS**					
	03-340-000-0000-6574		167.91	TIRES PLUS - PARTS 041216	93560	REPAIR PARTS
	03-340-000-0000-6575		322.26	TIRES PLUS - LABOR 041216	93560	OUTSIDE LABOR
401	**TIRES PLUS**		**490.17**	**2** Transactions		
1281	**TOWMASTER**					
	03-340-000-0000-6575		2,470.00	OUTSIDE LABOR 041216	378961	OUTSIDE LABOR
1281	**TOWMASTER**		**2,470.00**	**1** Transactions		
888	**WASTE MANAGEMENT-TC WEST**					
	03-340-000-0000-6597		59.66	OTSEGO GARBAGE 041216	6902649	BUILDING MAINTENANCE-OUTLYING SHO
	03-340-000-0000-6599		537.23	PWB GARBAGE 041216	6902701	BUILDING MAINTENANCE-P.W.BLDG.
888	**WASTE MANAGEMENT-TC WEST**		**596.89**	**2** Transactions		
340	**DEPT Total:**		**12,251.46**	**HIGHWAY SHOP MAINTENANCE**	**17 Vendors**	**27 Transactions**
380	DEPT			UNALLOCATED NON-HIGHWAY OPERAT		
4199	**CASARI/JAMES**					
	03-380-000-0000-6520		125.00	STEEL TOE BOOT REIMB 041216	NOKOMIS	SAFETY PROGRAM & SUPPLIES
4199	**CASARI/JAMES**		**125.00**	**1** Transactions		
5507	**CUB FOODS**					
	03-380-000-0000-6520		190.64	SAFETY DAY SUPPLIES 041216		SAFETY PROGRAM & SUPPLIES
5507	**CUB FOODS**		**190.64**	**1** Transactions		
7329	**SEVERSON/BRIAN F**					
	03-380-000-0000-6520		125.00	STEEL TOE BOOT REIMB. 041216		SAFETY PROGRAM & SUPPLIES
7329	**SEVERSON/BRIAN F**		**125.00**	**1** Transactions		
380	**DEPT Total:**		**440.64**	**UNALLOCATED NON-HIGHWAY OPERAT**	**3 Vendors**	**3 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3	**Fund Total:**		**24,763.32**	**ROAD AND BRIDGE FUND**		**44 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
420	DEPT			FINANCIAL SERVICES		
1344	**MARCO**					
	11-420-600-0020-6411		194.02	PRINTER CHARGE APRIL 2016	3234601	OPERATING SUPPLIES
1344	**MARCO**		**194.02**	**1** Transactions		
420	**DEPT Total:**		**194.02**	**FINANCIAL SERVICES**	**1 Vendors**	**1 Transactions**
430	DEPT			SOCIAL SERVICES		
1344	**MARCO**					
	11-430-700-0020-6411		312.12	PRINTER CHARGE APRIL 2016	3234601	OPERATING SUPPLIES
1344	**MARCO**		**312.12**	**1** Transactions		
430	**DEPT Total:**		**312.12**	**SOCIAL SERVICES**	**1 Vendors**	**1 Transactions**
450	DEPT			PUBLIC HEALTH SERVICES		
1344	**MARCO**					
	11-450-430-0020-6411		120.98	PRINTER CHARGE APRIL 2016	3234601	OPERATING SUPPLIES
	11-450-473-0010-6411		91.64	PRINTER CHARGE APRIL 2016	3234601	OPERATING SUPPLIES - C&TC
1344	**MARCO**		**212.62**	**2** Transactions		
450	**DEPT Total:**		**212.62**	**PUBLIC HEALTH SERVICES**	**1 Vendors**	**2 Transactions**
480	DEPT			HUMAN SERVICES UNALLOCATED		
1349	**CORPORATE PAYMENT SYSTEMS**					
	11-480-000-0000-6899		210.00	MN CHILD CARE		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		1,551.84	4IMPRINT		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		419.63	AMAZON.COM		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		85.00	SAFE KIDS WORLDWIDE		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		1,080.00	ILACTATION	0505	HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		23.75	VITALITY MEDICAL	100639134	HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		150.92	AMAZON.COM	1055875283	HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		211.59	WALMART.COM	3351666145770	HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		25.64	WALMART.COM	3401668268848	HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		145.03	HOMECLICK	H1555055	HUMAN SERVICES EXP. DUMP FUND
1349	**CORPORATE PAYMENT SYSTEMS**		**3,903.40**	**10** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
480	**DEPT Total:**		**3,903.40**	**HUMAN SERVICES UNALLOCATED**	**1 Vendors**	**10 Transactions**
11	**Fund Total:**		**4,622.16**	**HUMAN SERVICES FUND**		**14 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
393	DEPT			S.C.O.R.E.		
	2372 **STEPHENS/BILL**					
	20-393-000-0000-6801		30.00	REIMBURSE REGISTRATION FEE		MISCELLANEOUS EXPENSE
	20-393-000-0000-6801		60.50	101 MILES		MISCELLANEOUS EXPENSE
	2372 STEPHENS/BILL		**90.50**	**2** Transactions		
393	**DEPT Total:**		**90.50**	**S.C.O.R.E.**	**1 Vendors**	**2 Transactions**
20	**Fund Total:**		**90.50**	**WASTE MANAGEMENT FUND**		**2 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
150	DEPT			LEVY STABILIZATION FUND		
284	**MN COUNTIES COMPUTER COOPERATIVE**					
	34-150-000-0000-6621		3,000.00	INSTALL & TRAINING		FURNITURE & EQUIPMENT
	34-150-000-0000-6621		2,000.00	ASSET 400		FURNITURE & EQUIPMENT
	34-150-000-0000-6621		400.00	LIC & SUPPORT 3/14/16-3/14/17		FURNITURE & EQUIPMENT
284	**MN COUNTIES COMPUTER COOPERATIVE**		**5,400.00**	**3** Transactions		
150	**DEPT Total:**		**5,400.00**	**LEVY STABILIZATION FUND**	**1 Vendors**	**3 Transactions**
34	**Fund Total:**		**5,400.00**	**CAPITAL IMPROVEMENTS FUND**		**3 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
610	DEPT			GENERAL DITCH		
3699	**YOUNG/MIKE**					
	41-610-000-0000-6261		382.50	GENERAL DRAINAGE INSPECTOR	03312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**382.50**	**1** Transactions		
610	**DEPT Total:**		**382.50**	**GENERAL DITCH**	**1 Vendors**	**1 Transactions**
660	DEPT			COUNTY DITCH NO 13		
3699	**YOUNG/MIKE**					
	41-660-000-0000-6261		398.65	CD13 DRAINAGE INSPECTOR	03312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**398.65**	**1** Transactions		
660	**DEPT Total:**		**398.65**	**COUNTY DITCH NO 13**	**1 Vendors**	**1 Transactions**
665	DEPT			COUNTY DITCH NO 18		
3699	**YOUNG/MIKE**					
	41-665-000-0000-6261		79.90	CD18 DRAINAGE INSPECTOR	03312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**79.90**	**1** Transactions		
665	**DEPT Total:**		**79.90**	**COUNTY DITCH NO 18**	**1 Vendors**	**1 Transactions**
675	DEPT			COUNTY DITCH NO 29		
3699	**YOUNG/MIKE**					
	41-675-000-0000-6261		382.50	CD29 DRAINAGE INSPECTOR	03312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**382.50**	**1** Transactions		
675	**DEPT Total:**		**382.50**	**COUNTY DITCH NO 29**	**1 Vendors**	**1 Transactions**
677	DEPT			COUNTY DITCH NO 31		
3699	**YOUNG/MIKE**					
	41-677-000-0000-6261		58.23	CD31 DRAINAGE INSPECTOR	03312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**58.23**	**1** Transactions		
677	**DEPT Total:**		**58.23**	**COUNTY DITCH NO 31**	**1 Vendors**	**1 Transactions**
678	DEPT			COUNTY DITCH NO 33		
3699	**YOUNG/MIKE**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	41-678-000-0000-6261		42.50	CD33 DRAINAGE INSPECTOR	03312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**42.50**	**1** Transactions		
678	**DEPT Total:**		**42.50**	**COUNTY DITCH NO 33**	**1 Vendors**	**1 Transactions**
681	DEPT			COUNTY DITCH NO 38		
3699	**YOUNG/MIKE**					
	41-681-000-0000-6261		313.22	CD38 DRAINAGE INSPECTOR	03312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**313.22**	**1** Transactions		
681	**DEPT Total:**		**313.22**	**COUNTY DITCH NO 38**	**1 Vendors**	**1 Transactions**
687	DEPT			JOINT DITCH NO 4		
3699	**YOUNG/MIKE**					
	41-687-000-0000-6261		85.00	JD 04 DRAINAGE INSPECTOR	03312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**85.00**	**1** Transactions		
687	**DEPT Total:**		**85.00**	**JOINT DITCH NO 4**	**1 Vendors**	**1 Transactions**
689	DEPT			JOINT DITCH NO 14		
4817	**HERALD JOURNAL PUBLISHING INC**					
	41-689-000-0000-6261		4.44	BIDS DITCH #4 2 WKS		PROFESSIONAL SERVICES
4817	**HERALD JOURNAL PUBLISHING INC**		**4.44**	**1** Transactions		
3699	**YOUNG/MIKE**					
	41-689-000-0000-6261		255.00	JD 14 DRAINAGE INSPECTOR	03312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**255.00**	**1** Transactions		
689	**DEPT Total:**		**259.44**	**JOINT DITCH NO 14**	**2 Vendors**	**2 Transactions**
692	DEPT			JUDICIAL DITCH 15		
3699	**YOUNG/MIKE**					
	41-692-000-0000-6261		42.50	JD 15 DRAINAGE INSPECTOR	03312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**42.50**	**1** Transactions		
692	**DEPT Total:**		**42.50**	**JUDICIAL DITCH 15**	**1 Vendors**	**1 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
41	**Fund Total:**		**2,044.44**	**DITCH FUND**		**11 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
840	DEPT			FORFEIT TAXES		
	4817 **HERALD JOURNAL PUBLISHING INC**					
	70-840-000-0000-6859		61.42	NOTICE OF REDEMPTION 2 WKS		MISCELLANEOUS EXPENSES
	4817 HERALD JOURNAL PUBLISHING INC		**61.42**	**1** Transactions		
840	**DEPT Total:**		**61.42**	**FORFEIT TAXES**	**1 Vendors**	**1 Transactions**
70	**Fund Total:**		**61.42**	**TRUST AND AGENCY FUND**		**1 Transactions**
	Final Total:		**160,036.27**	**157 Vendors**	**245 Transactions**	

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Recap by Fund

Fund	Amount	Name
1	122,351.65	GENERAL REVENUE FUND
2	702.78	RESERVES FUND
3	24,763.32	ROAD AND BRIDGE FUND
11	4,622.16	HUMAN SERVICES FUND
20	90.50	WASTE MANAGEMENT FUND
34	5,400.00	CAPITAL IMPROVEMENTS FUND
41	2,044.44	DITCH FUND
70	61.42	TRUST AND AGENCY FUND
All Funds	160,036.27	Total

Approved by, ...

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