WRIGHT COUNTY BOARD
AGENDA
MAY 3, 2016

Interpreter Services for the hearing impaired will be provided upon written request.

I. **9:00 A.M. PLEDGE OF ALLEGIANCE**

II. **MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

A. **COUNTY BOARD MINUTES 4-26-16**

Documents: 2016-04-26 WRIGHT COUNTY BOARD MINUTES (INFO).PDF

III. **REVIEW & APPROVAL OF AGENDA**

IV. **CONSENT AGENDA**

A. **ASSESSOR**

1. Refer Hiring Additional Property Appraiser With An 8-01-16 Start Date To The 5-11-16 Personnel Committee Meeting.

Documents: BA - HIRE ADDITIONAL APPR.PDF

B. **ASSESSOR**

1. Approve Abatement PID #118-500-262201, D&Y Family LTD Partnership.

Documents: BA - ABATEMENT - 118-500-262201.PDF

C. **AUDITOR/TREASURER**

1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of $374,157.78 With 108 Vendors And 160 Transactions.

Documents: AGENDA 5-3 CONSENT CLAIMS.PDF

D. **HEALTH & HUMAN SERVICES**

1. Position Replacement
   A. Office Technician II

Documents: 2016-05-03 WC REQUEST FOR BOARD ACTION - OT II.PDF

E. **INFORMATION TECHNOLOGY**

1. Position Replacement:
   A. Technical Support Specialist

Documents: BOARD ACTION IT TSS MAY 2016 .PDF

V. **TIMED AGENDA ITEMS**

A. **9:04 A.M. TONY RASMUSON, ASSESSOR**

1. Introduction Of New Employee - Alex Bersie, Property Appraiser In The Assessor's Office.
2. Recognize Keith Triplett For Attaining The Senior Accredited Minnesota Assessor Designation With The Minnesota State Board Of Assessors.

Documents: BA - NEW EMPLOYEE - A. BERSIE.PDF, BA - KEITH TRIPLETT

- SAMA.PDF

B. **9:06 A.M. BOB HIIVALA, AUDITOR/TREASURER**

1. Approve 3-Year ATM Agreement With Edge One (Replaces ATM Placement Agreement With ROI Moving Supply - DBA Big Al's Rental Center, LLC).
2. Approve 3-21-16 Tax Forfeit Committee Minutes.
3. Information Only: There Will Be A Public Sale Of Tax Forfeit Properties On 5-25-16 At 1:00 P.m.

Documents: AGENDA 5-3 APPROVE ATM AGREEMENT WITH EDGE ONE.PDF, AGENDA 5-3 EDGE ONE ATM CONTRACT.PDF, AGENDA 5-3 APPROVE TAX FORFEIT COMMITTEE.PDF, AGENDA 5-3 TAX FORFEIT MINUTES.PDF, AGENDA 5-3 PROPERTY LIST.PDF, AGENDA 5-3 INFO - SECOND TAX FORFEIT SALE.PDF

C. **9:10 A.M. LT. TIM PIPPO, SHERIFF'S OFFICE/JAIL**

1. Adopt Resolution Proclaiming May 1-7, 2016 As Corrections Officer And Employee Week In Wright County.

Documents: 2016 RESOLUTION CO WEEK.PDF, RBA.PDF

D. **9:15 A.M. SEAN RILEY, PLANNING & ZONING ADMINISTRATOR**

1. Accept The Findings And Recommendation Of The Planning Commission And Adopt The Amendments To The Wright County Zoning Ordinance As Follows:

Replace Existing (25) Commercial Agricultural Tourism Definition With A New One (See Language In Attachment).

Add: Section 743 **COMMERCIAL AGRICULTURAL TOURISM** (See Language In Attachment).

Documents: 5-3 AGENDA 743 COMMERCIAL AG TOURISM-AMENDMENT.PDF, COMMERCIAL AG TOURISM PC MINUTES 4-21.PDF, 3-3 WORKSHOP COMMERCIAL AG TOURISM - MINUTES.PDF, AFFIDAVIT OF PUBLICATION PC 4-21-16 AG TOURISM.PDF, COMMERCIAL AG TOURISM ORD DOC FOR RECORDING - COUNTY BOARD.PDF

VI. ITEMS FOR CONSIDERATION

A. **COMMITTEE MINUTES**

1. Building, Technology, Ways & Means.

Documents: 2016-04-27 BUILDING COMMITTEE MINUTES.PDF, 2016-04-27 WAYS AND MEANS COMMITTEE MINUTES AND ATTACHMENTS.PDF, 2016-04-27 TECHNOLOGY COMMITTEE MINUTES.PDF

B. **SALE OF 4030 NABER AVENUE NE, ST. MICHAEL**

C. **QUAD COUNTY MEETING RE: FEDERAL EDA ON 5-11-16 @ 9:30 A.M., MONTICELLO WORKFORCE CENTER**

Documents: MEETING NOTICE.PDF

D. **LETTER TO THE PUC RE: AURORA PROJECT IN BUFFALO TOWNSHIP**

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. CLAIMS LISTING

Documents: AUDIT LIST FOR BOARD 5-3-2016.PDF

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

INFORMATIONAL

WRIGHT COUNTY BOARD
MINUTES
APRIL 26, 2016

The Wright County Board met in regular session at 9:00 A.M. with Husom, Sawatzke, Daleiden, Potter and Borrell present.

MINUTES
Potter moved to approve the 4-19-16 County Board Minutes, seconded by Husom. The motion carried 5-0.

AGENDA
Petitions were accepted to the Agenda as follows: Item For Consid. D, "Woodland Township Correspondence" (Borrell). Potter moved to approve the Agenda as amended, seconded by Daleiden, and carried 5-0.

CONSENT AGENDA
Daleiden moved to approve the Consent Agenda, seconded by Borrell. Potter said a claim to Springsted on Page 28 of the Claims Listing was miscoded and will be corrected to Bond Issuing Expenses. The motion carried 5-0:

A. ADMINISTRATION
   1. Refer Elevator Repairs to 5-11-16 Building Committee Meeting
   2. Authorize Signature on Revised MCPP 2016 Agreement

B. ASSESSOR
   1. Approve Abatement PID# 118-800-261400, Clayton Montgomery Prop LLC

C. ASSESSOR
   1. Approve Abatement PID# 114-325-000050, Cascades Homes Homeowners Assoc.

D. ASSESSOR
   1. Approve Abatement PID# 114-500-161303, State of MN - DNR

E. ASSESSOR
   1. Approve Reverse Abatement PID# 118-222-008090, Dawn Sayler

F. ASSESSOR
   1. Approve Abatement PID# 204-100-342300, Charles & Kristin Helwig

G. ASSESSOR
   1. Approve Abatement PID# 208-200-234400, Jim & Lisa Blodgett

H. ASSESSOR
   1. Refer Assessment Contract Rates to 5-11-16 Ways and Means Committee Meeting

I. AUDITOR/TREASURER
   1. Position Replacement:
      A. Accounting Technician

J. AUDITOR/TREASURER
   1. Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $328,669.68 with 169 Vendors and 313 Transactions.

K. EXTENSION
   1. Approve the following adult and youth appointments to the Wright County Extension Committee:
      A. Adult member: Tammi Dahlman, term January 1, 2016 - December 31, 2018
      B. Youth member: Joey Hartley, term January 1, 2016 - August 31, 2018

L. SHERIFF
   1. Position Replacement:
      A. Deputy

M. SHERIFF
   1. Position Replacement:
      A. Deputy

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TIMED AGENDA ITEMS

BOY/GIRL COUNTY DAY - INTRODUCTION OF BOARD & OVERVIEW OF BOARD PROCEEDINGS, QUESTION/ANSWER PERIOD
Commissioner Sawatzke welcomed students representing the School Districts of Dassel/Cokato, Maple Lake, and Monticello. County Board members introduced themselves and the Districts they represent. Students observed Board proceedings. As part of Boy/Girl County Day, students toured other parts of the Government Center and were served lunch at the American Legion.

DR. QUINN STROBL, MEDICAL EXAMINER
Dr. Strobl is the Chief Medical Examiner with the Midwest Medical Examiner's Office, which serves 19 Minnesota Counties. Dr. Strobl provided the Medical Examiner's Annual Report for Wright County. This was provided as an informational item.

ITEMS FOR CONSIDERATION

AUTHORIZE ATTENDANCE, WATERSHED DISTRICT DISCUSSION, 5-25-16 AT 3:00 P.M., SAUK CENTRE CITY HALL
Borrell moved to authorize attendance, seconded by Daleiden. The motion carried unanimously.

WATERSHED DISTRICT TERM LIMITS
Wright County received a letter from Stearns County on 3-15-16 regarding term limits for Watershed District Managers. Stearns County appointees are limited to consecutive terms equaling nine years. The request from Stearns County is that all managers of watershed districts that include Stearns County be appointed under the same guidelines. Wright and Meeker do not have term limits for Watershed District Managers. Husom said the Clearwater River Watershed District (CRWD) Managers have no issue with different standards for different counties.

After discussion, Husom made a motion directing the Coordinator to send a letter to Stearns County indicating that Wright County will continue with not imposing term limits. If Stearns wants consistency, they can change to have no term limits. The motion was seconded by Potter and carried 5-0.

LETTER TO PUBLIC UTILITIES COMMISSION RE: AURORA PROJECTS (DALEIDEN)
Aurora Projects were discussed at the 4-19-16 County Board Meeting as part of the overall Solar Farm discussion. At that meeting, it was suggested that Wright County may want to send a letter to the Public Utilities Commission (PUC), with a copy to Xcel Energy and Aurora, voicing concern and questioning such things as tree removal, shifting of soil, power lines, and power poles in the right-of-way.

At today's County Board Meeting, the Board again discussed the Aurora Project in Buffalo Township, the lack of communication by the PUC, and Buffalo Township being misled on land use for the project. Husom said that when Geronimo first presented project information at Buffalo Township Meetings, it was conveyed that the project would follow the lay of the land, poles would be placed appropriately (sink poles at different levels), and there would be some sort of privacy berm for neighbors. Geronimo was bought out shortly thereafter. Sawatzke said that the premise for allowing solar farms on agricultural land is that they are harmonious with agricultural land and do not impact surrounding properties. Borrell said the Planning Commission recently approved a solar project in the Monticello area. The land use may return to a gravel pit in the future.

It was the consensus that the Coordinator will draft a letter to the PUC voicing concern with the Aurora Project in Buffalo Township. The Planning & Zoning Administrator and the County Attorney's Office should review the letter. The letter will be presented at the next County Board Meeting for review and approval and should address the following:

- What was proposed and what occurred with regard to land use was very different (amount of gravel hauled to the site for the purpose of roads; location of power poles, lack of permitting, and power lines not being underground; cutting of trees; and the shifting of a tremendous amount of black dirt).
- Interconnection issues between solar companies and Xcel Energy.
- Lack of overall communication.

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- A request for the PUC to include more local public input.
- A request for the PUC to be open and transparent about what is occurring in Wright County.

WOODLAND TOWNSHIP CORRESPONDENCE (BORRELL)

Correspondence was received from Woodland Township's Attorney relating to County Ditch 31 and the Fillmore Avenue culvert. The Woodland Township Board is considering culvert replacement as part of road maintenance and is seeking the County's input on the proper size and elevation of the replacement culvert (both on the intake and outtake sides). Action is anticipated soon as the existing culvert is approaching the end of its useful life.

The County Board discussed culvert size. Borrell said the current culvert is 42". A slightly larger culvert size of 48" is more common, may result in a lower cost, and provides for easier maintenance. It is felt the ordinary high water mark may be set too high in that location. It was the consensus that Daleiden will contact the DNR and the Army Corp of Engineers on the culvert replacement.

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

1. Wright County Community Action (WCCA). Borrell said the WCCA Director is seeking a grant on food safety. Borrell referenced a separate presentation by Public Health to the Board reflecting 17% of people in Wright County feel they will not have enough food in the future. Borrell provided the Director with information on the study by the Department of Health.
2. Central MN Mental Health Center. Sawatzke attended a meeting on 4-25-16. The bylaws are being reviewed by members (Benton, Sherburne, Stearns and Wright Counties) as they are outdated (1965). The bylaws were updated in approximately 1995, but the document was not registered with the Secretary of State's Office and is therefore not applicable. The CMMHC Director came from a similar organization in Willmar which involved 6 counties but was more rural. The bylaws document of that organization may be used as a starting point for the new bylaws of the CMMHC. Once in final form, the bylaws will need to be approved by all four Counties.
3. Bertram Chain of Lakes Park. Sawatzke and Daleiden met with the Parks Director, members of the Bertram Advisory Board, and Monticello City Officials to look at roads, parking areas, and structures. Volunteers are being sought to plant 6,000 tree seedlings at the Bertram Chain of Lakes Regional Park on 4-30-16 from 10:00 A.M. to 1:00 P.M. To sign up, contact Brad Harrington at the Wright County Parks Department, 763-682-7894 or Bradley.harrington@co.wright.mn.us.
4. Historical Society. Sawatzke attended a recent meeting. The Historical Society conveyed appreciation for assistance provided at the Historical Society by staff of the Administration Office.
5. GRRL. Potter attended the GRRL meeting. The GRRL will move to a new method of budgeting which will include presentations on any requested library changes. Three libraries are looking to increase hours minimally. The Associate Director position will be eliminated through reorganization. Duties will be reassigned, with a portion being absorbed by the Executive Director who formerly served as the Associate Director. Potter stated the GRRL has access to Ancestry.com and patrons will be able to utilize that service at branch locations.
6. Crisis Nursery Fundraiser. Husom attended a Fund Raiser on 4-22-16 in Monticello. It was a well-attended and successful Fundraiser.
7. wRight Choice Backpack Buddies Program. Husom said the Journal Press recently published an article about the Program. They are looking for community members to help fill backpacks. Contact Joy Turner at 763-684-2395 to assist or to learn more about donating food for the Program. wRight Choice is an alternative program for students who have been suspended. It requires the students to participate versus staying at home.

The meeting adjourned at 10:03 A.M.

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WRIGHT COUNTY
REQUEST FOR BOARD ACTION

Req. Agenda Time:		*Board Meeting Date:*	5-3-16	*Consent Agenda:*	*X*
Amt. of Time Required:		*Item For Consideration:*			

Assessor's Office	**Board Action Requested:**
Originating Department/Service	Refer hiring additional appraiser with an August 1, 2016 start date to the Personnel Committee May 11, 2016.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Request to hire Property Appraiser with a start date of August 1, 2016 contingent upon securing the Marysville Township or Marysville and Woodland Township Assessment Contracts.

The Local Assessor who was performing these services to the townships has unexpectedly retired. Our office would like to offer County Assessment Services to the townships for the current assessment.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	County Attorney Review/Date:	Financial Implications: $ Budgeted: Yes No Funding: Levy Other
County Coordinator/Date	Administrative Recommendation: Approval Denial No Recommendation	
Comments:		Comments:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

Req. Agenda Time:		*Board Meeting Date:*	5-3-16	*Consent Agenda:*	X
Amt. of Time Required:		*Item For Consideration:*			

Assessor's Office	**Board Action Requested:**
Originating Department/Service	Approve Abatement PID# 118-500-262201, D&Y Family LTD Partnership
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

This abatement will correct a clerical error regarding incorrect acres the County was valuing. The County was valuing 7.34 acres too many. Changed acreage and reduced value to correct the error.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	County Attorney Review/Date:	Financial Implications: $ Budgeted: Yes No Funding: Levy Other
County Coordinator/Date	Administrative Recommendation: Approval Denial No Recommendation	
Comments:		Comments:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	5-3-16	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $374,157.78 with 108 Vendors and 160 Transactions.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	**Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: *5/3/16* ***CONSENT AGENDA:*** *X*

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** *Position replacement*

County Board

ORIGINATING DEPARTMENT/SERVICE

X _____

REQUESTOR'S SIGNATURE

4/25/16

REVIEWED BY/DATE

BOARD ACTION REQUESTED: Approval to replace OT II position

BACKGROUND/JUSTIFICATION: OT II position in needed to support the ongoing services provided by the case managers. Position is vacant due to staff moving to different position in different unit.

	COUNTY ATTORNEY REVIEW DATE:	**FINANCIAL IMPLICATIONS:** $_____
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	**BUDGETED:** ____ YES ____ NO **FUNDING:**

COMMENTS:	**COMMENTS:**

Wright County
Request for Board Action

Req. Agenda Time: _____ Board Meeting Date: 05/03/2016 Consent Agenda X

Amt of Time Required: _____ Item for Consideration: Position Replacement-Tech. Support Specialist

Information Technology

Originating Department

Requestor's Signature

BOARD ACTION REQUESTED:

Approve Position Replacement for Technical Support Specialist

Reviewed by/date

BACKGROUND/JUSTIFICATION:

Due to a resignation, one of the four IT Technical Support Specialist positions will be vacant as of 6/1/16.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:

COMMENTS: **COMMENTS:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

Req. Agenda Time:	X	*Board Meeting Date:*	5-3-2016	*Consent Agenda:*	
Amt. of Time Required:	1 minute	*Item For Consideration:*			

Assessor's Office

Originating Department/Service

Requestor's Signature

Reviewed By/Date

Board Action Requested:

Introduction of New Employee – Alex Bersie was recently hired as a Property Appraiser in the Assessor's Office.

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	County Attorney Review/Date:	Financial Implications: $ Budgeted: Yes No Funding: Levy Other
County Coordinator/Date	Administrative Recommendation: Approval Denial No Recommendation	
Comments:		Comments:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

Req. Agenda Time:	X	*Board Meeting Date:*	5-3-2016	*Consent Agenda:*	
Amt. of Time Required:	2 minutes	*Item For Consideration:*			

Assessor's Office

Originating Department/Service

Requestor's Signature

Reviewed By/Date

Board Action Requested:

Recognize Keith Triplett for Attaining the Senior Accredited Minnesota Assessor Designation with the Minnesota State Board of Assessors.

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	County Attorney Review/Date:	Financial Implications: $ Budgeted: Yes No Funding: Levy Other
County Coordinator/Date	Administrative Recommendation: Approval Denial No Recommendation	
Comments:		Comments:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	5-3-16	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve 3-year ATM Agreement with Edge One (Replaces ATM Placement Agreement with ROI Moving Supply - DBA Big Al's Rental Center, LLC).
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Our ATM agreement had been with ROI Moving Supply (DBA Big Al's Rental Center, LLC). Edge One took over for ROI.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	**Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
Comments:		**Comments:**

ATM SPACE LEASE

THIS SPACE LEASE (hereinafter referred to as the "Lease") is made _____, (Effective Date) by and between Wright County Gov. Center located at 10-2nd Street, Buffalo, MN 55313, a Minnesota Company, ("Merchant") and EDGE ONE, INC., located at 161 Business Park Circle, Stoughton, WI 53589, a Wisconsin Corporation, its assigns and sub-leases ("E1").

RECITALS

Merchant owns or leases that certain property whose address is 10-2nd Street, Buffalo, MN (the "Premises"). Merchant has control of the Premises so that it is able to enter into this Space Lease with E1 for the term and any extensions hereinafter provided. E1 is in the business of owning and operating automated teller machines ("ATMs") and related equipment, and providing related services, including processing, vault cash, management and maintenance services. Merchant desires to provide ATM(s) as a convenience to its customers on the Premises. E1 desires to lease a portion of the Premises for placing, operating and maintaining an ATM at a location on the Premises, which will promote the greatest use of the ATM and the highest transaction activity. In addition, E1 desires to have sufficient other use of the Premises to provide signage and to promote and market the ATM and its services. Merchant is willing to provide E1 with such space and use on the terms and conditions hereinafter contained.

NOW, THEREFORE, in consideration of the foregoing recitals and of the covenants and agreements hereinafter contained, it is hereby agreed as follows:

1. RECITALS. The recitals set forth herein are factually true and correct and are made a part of this Agreement.

2. LEASE. Subject to the terms and conditions of this Space Lease, E1 hereby leases and takes from Merchant, and Merchant hereby leases to E1 certain portions of the Premises set forth on Exhibit "A" together with the right to use and occupy the same, and to install appropriate signage ("Leased Space").

3. USE. The Leased Space may be used for the installation, operation, repair, maintenance, promotion, and marketing of the ATM and related equipment, its uses and services and related lawful purposes. This use shall be exclusive to E1, and Merchant shall not lease or otherwise permit any other ATM or Point of Sale Cash Back device in or about the Premises (either interior or exterior) during the term of this Space Lease without written consent of E1, which consent may be withheld or delayed in E1's sole discretion. Notwithstanding the foregoing, nothing contained shall prohibit Merchant using or operating any check cashing services. E1 shall have the sole right, in its sole and exclusive discretion, to operate, price, or otherwise determine the services to be dispensed or deployed from the ATM, including but not limited to Point of Sale transactions, Electronic Benefit Transfers access, cash withdrawal transactions, advertising, surcharges and withdrawal fees as well as any minimum or maximum cash withdrawal required or allowed of a user of the ATM. E1 shall be entitled to all of the revenues from the operation of the ATM(s).

4. TERM AND TERMINATION. The term of this Space Lease shall commence on the Effective Date and continue for a period of ~~seven (7)~~ three (3) years. Notwithstanding the foregoing, in the event (i) that E1 determines, in its sole discretion, that there are an insufficient number of transactions at the ATM or that it is unprofitable or too burdensome to continue to provide an ATM, or (ii) that as a result of any court decision or modification or adoption of any federal, state or local law or regulation (whether currently in effect or hereafter decided, enacted or promulgated), or interpretation or ruling, whether published or unpublished, by any regulatory agency with jurisdiction over E1 or if E1 reasonably believes that the continued operation of the ATM or the receipt of any charge for its use, including but not limited to transaction fees or surcharges, would violate any applicable law, then it shall have the sole and exclusive right to terminate this Space Lease at any time upon sixty (60) days prior written notice. CM

5. CONDITIONS PRECEDENT TO E1's OBLIGATIONS HEREUNDER. Merchant acknowledges that the ATM and other equipment is the property of E1 and not a fixture attaching to the Premises; and that all parties that have an interest in and to the Premises, including any mortgagee, consent to the terms and conditions of this Space Lease.

6. RENT. E1 shall pay the merchant as and for rent the sums set forth on Exhibit "B".

7. BUILDING CLOSING OR REMODELING. If E1 is required to permanently or temporarily remove or relocate an ATM because of actions taken by Merchant or from anyone who Merchant obtains its right to occupy the Premises, Merchant shall reimburse E1 for all costs and expenses of removing and re-installing the ATM. In addition, E1 shall not be required to pay rent during periods in which the building is being closed or remodeled.

8. ATM SPACE.

a) Merchant shall make available to E1 as much of the space within or about the Premises as is necessary to enable customers of Merchant and other persons who come within or about the Premises to have access to the ATM and to use the services it offers.

b) For the term of this Space Lease, Merchant grants to E1 third party servicing agents access to the ATM(s) and/or related property within its facilities during normal business hours and reasonable after hours for purpose of inspecting, maintaining, repairing, removing, or installing and servicing the ATM(s). Merchant further grants to E1, for its use and the use of its employees, agents and customers, in common with others entitled to use of the same, a non-exclusive license over, across and through the Premises for the sole purpose of ingress and egress to and from the ATM(s).

9. ATM PROMOTION AND SIGNAGE.

a) E1 shall have the right to erect and maintain on the exterior of the ATM Building, all signs reasonably necessary and appropriate to advertise the ATM located on the Premises. Such signs shall comply with all zoning laws and ordinances, and shall meet the approval of Merchant concerning position

and appearance. Expense and title to such signage will be born in any mutually agreeable fashion between E1 and Merchant.

b) E1 reserves solely for itself the right to put signage on the ATM, including but not limited to the "branding name" of the ATM in the name of a financial institution, E1 logo label, "wrap" and/or screen advertising.

c) E1 may use Merchant business name in advertising the location and availability of the ATM at the Premises.

d) Merchant shall have no right, without consent of E1, to use any logos, trademarks, tradenames or service marks of E1 or to remove any signage placed by E1.

10. MAINTENANCE AND SERVICE.

a) E1 shall provide all services required in connection with the installation, maintenance, service, operation, and removal of the ATM, except for electrical power.

b) Merchant shall maintain the space surrounding the ATM in a safe, neat and orderly condition. Merchant shall notify E1 as expediently as possible of any problems with ATM operations Merchant becomes aware of.

c) Merchant shall provide all electrical power necessary for the installation, operation, maintenance and removal of the ATM

11. TAXES AND LIENS.

a) E1 shall pay all personal property taxes or similar assessments directly relating to the ATM located in the Premises as the same become due.

b) Merchant shall at all times keep each ATM free of liens and encumbrances and hereby waives any and all claims or liens, including statutory landlord liens, that it may impose itself on any ATM.

c) E1 shall be responsible for all sales taxes (if any) incurred in connection with the operation of the ATM.

12. LIABILITY AND INDEMNITY.

a) Except for rent payments provided for herein, for the period during which the ATM is installed and operational, E1 shall have no liability to Merchant of any nature whatsoever, including any special, incidental, exemplary or consequential liabilities. MERCHANT ACKNOWLEDGES THAT E1, ITS AFFILIATES, REPRESENTATIVES, AGENTS, DISTRIBUTORS AND INDEPENDENT CONTRACTORS HAVE NOT MADE ANY REPRESENTATIONS OR WARRANTIES IN CONNECTION WITH THE ATM OR ANY PROJECTED REVENUES OR EXPENSES IN CONNECTION WITH THE OPERATION OF THE ATM.

b) Each party shall be excused from performance, and shall have no liability for any period and to the extent that such party is prevented, hindered or delayed from performing any services or other obligations under this Space Lease, in whole or in part, as a result of acts, omissions out of the reasonable control of such party, including by way of installation and not limitation, acts or omissions of the other party, third party non-performance, failure or malfunctions of computer or telecommunications hardware, equipment or software, breach or other non-performance by vendors and suppliers, strikes or labor disputes, riots, war, terrorism, fire, acts of God or government regulations.

13. TERMINATION UPON BANKRUPTCY OR INSOLVENCY. In the event that (a) a party shall become insolvent, (b) a party shall make an assignment of its property for the benefit of creditors or shall seek liquidation or recognition under any insolvency or bankruptcy law, (c) a petition is filed by or against a party under any provision of the United States Bankruptcy Code which is not dismissed or stayed within sixty (60) days after its filing, or (d) a receiver or trustee for a party shall not have been discharged within sixty (60) days from the date of appointment, then the other party may immediately terminate this Space Lease and pursue all other available remedies at law or in equity.

14. TRADE SECRETS. The ATM consists in part of computer programs, procedures, forms and other related materials that have been acquired and/or developed by E1 and/or third parties at considerable expense. Merchant acknowledges that the foregoing are trade secrets which are of great value to E1 and disclosure to others of any of the programs, procedures, forms and other related materials with respect to the ATM will result in loss and irreparable damage to E1. Merchant acknowledges that the ATM, certain service and trademarks, computer programs, procedures, forms and other related materials belong to and are trade secrets of third parties and shall not in any way reconfigure or reverse engineer such in any manner whatsoever.

15. ENTIRE AGREEMENT. This Space Lease and the exhibits attached hereto constitute the entire Agreement between E1 and Merchant with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writings. This Space Lease may not be released, discharged, abandoned, changed or modified in any manner except by any instrument in writing signed by a duly authorized officer or representative of both E1 and Merchant.

16. WAIVER. The failure of either party to enforce at any time any provision of this Space Lease or to exercise any right herein provided shall not in any way be construed to be a waiver of such provision or right in connection with any subsequent breach or default, and shall not in any way affect the validity of this Space Lease or any part hereof, or limit, prevent or impair the right of such party subsequently to enforce such provision or exercise such right.

17. NOTICES. Any notice required or permitted thereunder shall be in writing and may be given by personal service or by depositing same in the United States mail, first class postage prepaid, to the address of the party receiving notice as appears on the signature page of this Space Lease or as changed through written notice to the other party.

18. GOVERNING LAW. This Agreement shall be constructed in accordance with Wisconsin law, and venue for any actions pertaining to this Space Lease shall be in Wisconsin courts.

19. ATTORNEYS' FEES. If suit or action is instituted to enforce or interpret any of the terms of this Agreement, the prevailing party shall be entitled to recover from the other party, in addition to costs, such sums as the court may adjudge reasonable for legal fees.

20. CHANGE IN LAW. In the event there is a change in the law, either state, federal and/or local, which in the opinion of legal counsel for E1, precludes or prohibits E1 from maintaining and operating an ATM on the leased premises, either prior to or following occupancy, Then E1, in its option, shall have the right to terminate this Space Lease upon written notice setting forth the reason of its counsel for such termination, and this Space Lease shall thereupon terminate. In any event, E1 shall be responsible for removing the ATM and returning the leased premises to its condition immediately prior to the installation of the ATM.

21. BINDING EFFECT. SUCCESSORS AND ADJUSTMENTS. This Space Lease is binding on the parties and their respective successors and assigns. Merchant reserves the right to sell or transfer the Premises subject to this Agreement, and in such case this Agreement shall continue in full force and effect. In the event of such transfer, Merchant agrees that it will assign all of its rights and obligations hereunder to the purchaser or transferee of the Premises, and such purchaser or transferee must assume all of Merchant's rights and obligations under this Agreement.

22. CAPTIONS. Captions contained in this Space Lease are inserted only as a matter of convenience and in no way define, limit or extend the scope or intent of this Space Lease or any provision hereof.

23. RELATIONSHIPS OF THE PARTIES. It is expressly understood and acknowledged that it is not the purpose or intention of this Space Lease to create, nor shall the same be construed as creating any type of partnership, relationship or joint venture.

24. COMPLIANCE WITH LAWS. Each party will perform its obligations under this Space Lease in strict compliance with all applicable laws, orders or regulations of all appropriate jurisdictions.

25. QUIET ENJOYMENT. E1 shall have the right to quietly enjoy the Premises provided to it pursuant to this Space Lease during each term of this Space Lease without hindrance or molestation by anyone.

Exhibit "A"

☐ Edge One will provide an ATM on site.

☒ Affiliate, Velocity ATM, Inc, will provide an ATM(S) on site.

_____ (Merchant Signature)

_____ (E1 Signature)

* SEE ATTACHED EXHIBIT 1 FOR LOCATIONS COVERED BY THIS SPACE LEASE

Company Wright County Government Center

Address 10-2nd Street

City, State, Zip Buffalo, MN 55313

Phone (763) 682-3900

Email _____

X_____ (Merchant Signature)

_____ (Print Name)

_____ (Title)

_____ (Date)

Edge One, Inc
161 Business Park Circle
Stoughton, WI 53589
800-423-3343

X_____ (E1 Signature)

_____ (Print Name)

_____ (Title)

_____ (Date)

Exhibit "B"

Rent shall be paid according to the number of surcharged transactions conducted at the ATM in any given processor's calendar month. This payment will be based on the following table.

Number of surcharged transactions per month	Rent paid to Merchant per transaction
ATM #1 DMV +50 =	.25¢
ATM #2 Jail #1 +50 =	.25¢
ATM #3 Jail #2 +50 =	.25¢

For example, in a month in which 400 surcharged transactions are conducted at the ATM, Merchant would receive 400 X .25¢ = $100 (after 1st 50 transactions per ATM, per month)
This rent shall be paid prior to the end of the month following that in which the transactions occurred.

☐ Edge One will pay Merchant said rent as stated above.

☒ Affiliate, Velocity ATM, Inc will pay Merchant said rent as stated above.

EXHIBIT 1

Make/Model: Hyosung HS-1520
Description: Y240053550 - serial #
Location Name: Wright County Gov. Center
Street: 10 - 2nd Street NW
City, State & Zip: Buffalo, MN 55313

Make/Model:
Description:
Location Name:
Street:
City, State & Zip:

Make/Model: Tranax 1700 WE
Description: TYA B009665
Location Name: Wright County LEC - Jail #1
Street: 3800 Braddock Ave. NE
City, State & Zip: Buffalo, MN 55313

Make/Model:
Description:
Location Name:
Street:
City, State & Zip:

Make/Model: GenMega 2500
Description: TYAH 002949
Location Name: Wright County LEC - Jail #2
Street: 3800 Braddock Ave NE
City, State & Zip: Buffalo, MN 55313

Make/Model:
Description:
Location Name:
Street:
City, State & Zip:

Make/Model:
Description:
Location Name:
Street:
City, State & Zip:

Make/Model:
Description:
Location Name:
Street:
City, State & Zip:

Make/Model:
Description:
Location Name:
Street:
City, State & Zip:

Make/Model:
Description:
Location Name:
Street:
City, State & Zip:

Date: 4/7/16

ATM Placement Agreement

THIS AGREEMENT IS BY AND BETWEEN,
ROI Central MN, LLC
PO Box 453
Annandale, MN 55302
612-308-8749
HEREINAFTER IS REFERRED TO AS THE COMPANY
AND
Wright County Government Center
Attn: Robert Hiivala
10 - 2nd Street
Buffalo, MN 55313
RE ATM Locations for: Wright County Government License Desk
Wright County Law Enforcement Center ATM #1
Wright County Law Enforcement Center ATM #2

HEREINAFTER REFERRED TO AS THE CUSTOMER, AND

WHEREAS 1. THE COMPANY OPERATES A PRIVATE BUSINESS ENGAGED IN THE MARKETING, SELLING, SERVICING
AND INSTALLATION OF AUTOMATIC TELLER
MACHINES (ATM) FOR THE USE BY THE GENERAL PUBLIC; AND
2.WHEREAS THE CUSTOMER OPERATES A PUBLIC SERVICE ESTABLISHMENT OR PRIVATE BUSINESS AND IS DESIROUS OF HAVING AN ATM MACHINE FOR THE SERVICE AND USE OF ITS PUBLIC CUSTOMERS; AND THE CUSTOMER GRANTS TO THE COMPANY AN EXCLUSIVE LICENSE TO INSTALL ONE (OR MORE IF DESIRED) ATMs DURING THE TERM OF THIS AGREEMENT; AND
3. THE COMPANY AGREES TO INSTALL, OPERATE, AND MAINTAIN THE ATM MACHINE(s), AT NO COST TO THE CUSTOMER, WITH THE ATM CHARGES TO THE PUBLIC NOT TO EXCEED $3.50 PER TRANSACTION, WITH REASONABLE TRANSACTION FEE INCREASES AFTER THE 1ST 24 MONTHS IF DEEMED NECESSARY BY THE COMPANY; AND
4. THE CUSTOMER SHALL PROVIDE A LOCATION THAT ALLOWS PUBLIC CUSTOMERS TO USE THE ATM MACHINE, AN ELECTRICAL OUTLET, A PHONE LINE OR ETHERNET CONNECTION, AND ALLOW THE DISPLAY OF ATM ADVERTISEMENT INSIDE THE PREMISES. THE CUSTOMER WILL ALLOW THE COMPANY TO BOLT THE ATM TO THE FLOOR WITH A MINIMUM OF 3 BOLTS. THE CUSTOMER SHALL PROVIDE REASONABLE CARE AND PROTECTION OF THE ATM(s) FROM MALICIOUS DAMAGE AND VANDALISM. THE COMPANY AGREES TO CARRY BUSINESS INSURANCE; AND
5. THE COMPANY SHALL SERVICE THE ATM(s) DURING NORMAL BUSINESS HOURS AND SHALL DO SO WITHOUT UNREASONABLE INTERRUPTION OR INTERFERENCE WITH THE PUBLIC CUSTOMERS. THE COMPANY SHALL RESPOND TO REPAIR SERVICE CALLS WITHIN 24 HOURS DURING THE REGULAR WORK WEEK, AND MONITOR FUNDS WITHIN THE MACHINE DAILY; AND

6. THE TERM OF THIS AGREEMENT IS FOR 12 MONTHS (1 YEAR). COMMENCING FROM THE DATE OF THIS AGREEMENT. AND WILL BE RENEWED FOR A TERM OF 36 MONTHS (3 YEARS) UNLESS OTHERWISE TERMINATED BY A THIRTY DAY WRITTEN NOTICE PRIOR TO THE END OF THE CONTRACT. BY EITHER PARTY.
7. THE COMPANY MAY AT ITS DISCRETION, CANCEL THIS AGREEMENT BY PROVIDING A 30 DAY WRITTEN NOTICE TO THE CUSTOMER AT THE ADDRESS LISTED IN THE AGREEMENT; AND
8. ANY DISPUTE OR CLAIM ARISING UNDER THIS AGREEMENT IS GOVERNED BY THE LAWS OF MINNESOTA.
9. **AS AN INCENTIVE, IF THE LOCATION PRODUCES A MINIMUM OF AT LEAST 50 CASH WITHDRAWAL TRANSACTIONS, THE LOCATION SHALL BE PAID $0.25 PER COMPLETED SURCHARGED TRANSACTION FOR THE TOTAL TRANSACTIONS (INCLUDING THE FIRST 50 MINIMUM) FOR THE MONTH.** (EXAMPLE: IF THERE WERE 75 TRANSACTIONS, THE LOCATION WOULD RECEIVE 75 X $0.25 = $18.75 FOR THE MONTH). A CHECK AS WELL AS A REPORT SUMMARY FOR THE LAST 6 MONTH PERIOD ARE SENT FROM ROI CENTRAL MN TO LOCATIONS TWICE YEARLY.

THIS AGREEMENT SETS FORTH THE ENTIRE UNDERSTANDING AND AGREEMENT BETWEEN THE COMPANY AND THE CUSTOMER. THIS AGREEMENT IS AGREED TO BY THE LISTED PARTIES AND ACKNOWLEDGED BY THEIR AFFIXED SIGNATURES BELOW, AND EFFECTIVE BY THE DATE SIGNED BY AN AUTHORIZED OFFICER OR AGENT OF THE CUSTOMER, BELOW.

Michael Potter Commissioner
Customer Printed Name **Title**

ROI Central MN, LLC

Michael Potter 9-15-15
Authorizing Signature **Date**

9/22/15
Authorizing Signature **Date**

CARDTRONICS

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www.cardtronics.com

MONTHLY STATEMENT

Feb 2016

CONTACT

ROI Central MN LLC.
PO Box 550
ANNANDALE, MN 55302

ATM INFORMATION

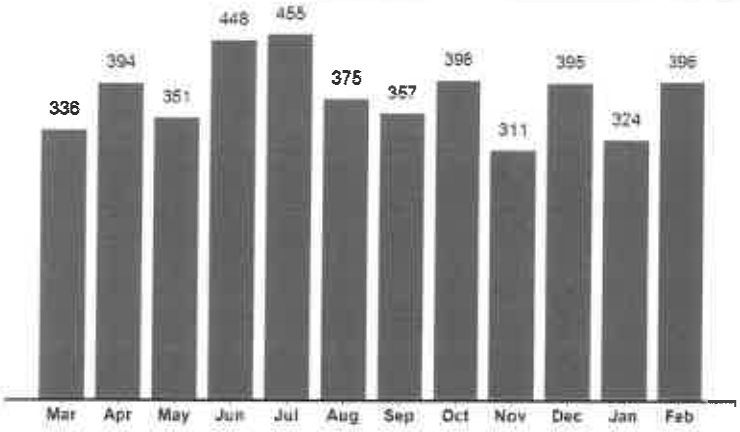
WRIGHT CTY. GOVERNMENT CENTER
10 - 2ND ST NW
BUFFALO, MN 55313

Pay To ID: 230062 Terminal ID LK704073 Surcharge $2.50

EARNINGS SUMMARY

Term	Settled Daily	Amt
Surcharge Share	N	$990.00
Monthly Fee	N	($22.49)
Network Adjustment	N	($90.87)
Net Earnings		**$876.64**
Daily Settlement		$0.00
Monthly Settlement		$876.64

WITHDRAWAL TRANSACTION HISTORY



TRANSACTION SUMMARY

Day	Withdrawal	Surcharge	Inquiry	Transfer	Denial	Total	Surcharge Collected	Amount Dispensed
1	13	13	1	0	3	17	$32.50	$1,500
2	14	14	1	0	0	15	$35.00	$1,380
3	12	12	1	0	3	16	$30.00	$1,140
4	15	15	0	0	3	18	$37.50	$820
5	24	24	2	1	2	29	$60.00	$2,360
6	4	4	0	0	1	5	$10.00	$380
7	0	0	0	0	0	0	$0.00	$0
8	16	16	1	0	4	21	$40.00	$980
9	15	15	0	0	0	15	$37.50	$1,200
10	13	13	1	0	0	14	$32.50	$680
11	20	20	0	0	0	20	$50.00	$1,480
12	22	22	1	1	4	28	$55.00	$1,560
13	1	1	0	0	0	1	$2.50	$160
14	0	0	0	0	0	0	$0.00	$0
15	0	0	0	0	0	0	$0.00	$0
16	19	19	0	0	1	20	$47.50	$1,720
17	17	17	0	0	1	18	$42.50	$880
18	18	18	0	0	2	20	$45.00	$880
19	28	28	1	0	1	30	$70.00	$2,460
20	6	6	0	0	0	6	$15.00	$440
21	0	0	0	0	0	0	$0.00	$0
22	22	22	0	0	1	23	$55.00	$1,300
23	17	17	1	0	2	20	$42.50	$1,900
24	28	28	1	0	4	33	$70.00	$1,640
25	16	16	0	0	1	17	$40.00	$1,400
26	24	24	0	1	0	25	$60.00	$1,860
27	3	3	0	0	0	3	$7.50	$320
28	0	0	0	0	0	0	$0.00	$0
29	29	29	2	0	3	34	$72.50	$2,300
24	**396**	**396**	**13**	**3**	**36**	**448**	**$990.00**	**$30,740**

ANNOUNCEMENTS

Adding a **location**?

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www.cardtronics.com

MONTHLY STATEMENT

Feb 2016

CONTACT

ROI Central MN LLC.
PO Box 550
ANNANDALE, MN 55302

ATM INFORMATION

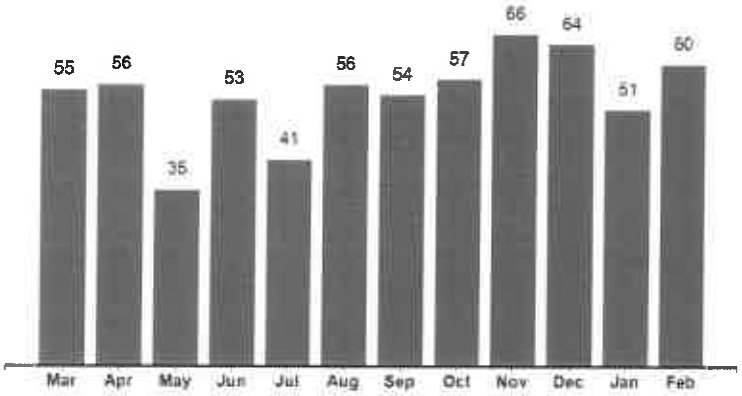
WRIGHT COUNTY LAW ENFORCEMENT CENTER
3800 BRADDOCK AVE NE
BUFFALO, MN 55313

Pay To ID: 230062 Terminal ID LK825968 Surcharge $2.75

EARNINGS SUMMARY

Term	Settled Daily	Amt
Surcharge Share	N	$165.00
Network Adjustment	N	($12.61)
Monthly Fee	N	($22.49)
Net Earnings		**$129.90**
Daily Settlement		$0.00
Monthly Settlement		$129.90

WITHDRAWAL TRANSACTION HISTORY



TRANSACTION SUMMARY

Day	Withdrawal	Surcharge	Inquiry	Transfer	Denial	Total	Surcharge Collected	Amount Dispensed
1	1	1	1	0	0	2	$2.75	$100
2	3	3	0	0	0	3	$8.25	$230
3	2	2	1	0	0	3	$5.50	$30
4	2	2	2	0	0	4	$5.50	$150
5	4	4	2	0	0	6	$11.00	$250
6	0	0	0	0	0	0	$0.00	$0
7	0	0	0	0	0	0	$0.00	$0
8	1	1	0	0	0	1	$2.75	$30
9	1	1	0	0	0	1	$2.75	$10
10	3	3	0	0	0	3	$8.25	$180
11	4	4	0	0	0	4	$11.00	$170
12	3	3	2	1	0	6	$8.25	$240
13	2	2	0	0	1	3	$5.50	$40
14	0	0	2	0	1	3	$0.00	$0
15	0	0	0	0	0	0	$0.00	$0
16	1	1	0	0	0	1	$2.75	$100
17	6	6	1	0	0	7	$16.50	$410
18	2	2	0	0	0	2	$5.50	$200
19	5	5	0	0	0	5	$13.75	$290
20	2	2	0	0	0	2	$5.50	$50
21	0	0	0	0	0	0	$0.00	$0
22	8	8	0	0	2	10	$22.00	$520
23	0	0	0	0	0	0	$0.00	$0
24	2	2	0	0	0	2	$5.50	$120
25	2	2	0	0	0	2	$5.50	$100
26	3	3	2	0	0	5	$8.25	$160
27	3	3	0	0	0	3	$8.25	$60
28	0	0	0	0	0	0	$0.00	$0
29	0	0	0	0	0	0	$0.00	$0
22	**60**	**60**	**13**	**1**	**4**	**78**	**$165.00**	**$3,440**

ANNOUNCEMENTS

Adding a **location**?

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MONTHLY STATEMENT

Feb 2016

CONTACT

ROI Central MN LLC.
PO Box 550
ANNANDALE, MN 55302

ATM INFORMATION

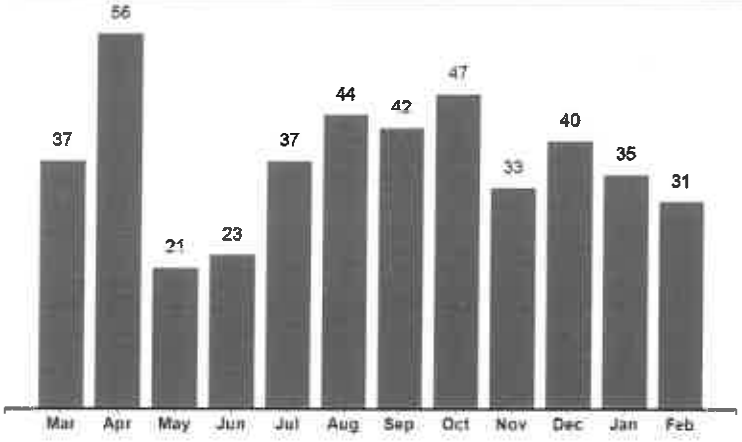
WRIGHT COUNTY LAW ENFORCEMENT CENTER ATM #2
3500 BRADOCK AVE NE
BUFFALO, MN 55308

Pay To ID: 230062 Terminal ID LK104071 Surcharge $2.50

EARNINGS SUMMARY

Term	Settled Daily	Amt
Surcharge Share	N	$77.50
Network Adjustment	N	($6.19)
Monthly Fee	N	($22.49)
Net Earnings		**$48.82**
Daily Settlement		$0.00
Monthly Settlement		$48.82

WITHDRAWAL TRANSACTION HISTORY



TRANSACTION SUMMARY

Day	Withdrawal	Surcharge	Inquiry	Transfer	Denial	Total	Surcharge Collected	Amount Dispensed
1	0	0	2	0	2	4	$0.00	$0
2	0	0	0	0	0	0	$0.00	$0
3	2	2	3	0	0	5	$5.00	$160
4	0	0	3	0	0	3	$0.00	$0
5	0	0	0	0	0	0	$0.00	$0
6	1	1	4	1	0	6	$2.50	$40
7	2	2	1	0	0	3	$5.00	$140
8	2	2	0	0	0	2	$5.00	$60
9	3	3	0	0	0	3	$7.50	$280
10	1	1	0	0	0	1	$2.50	$40
11	1	1	1	0	0	2	$2.50	$80
12	1	1	0	0	0	1	$2.50	$20
13	3	3	1	0	0	4	$7.50	$100
14	0	0	0	0	0	0	$0.00	$0
15	1	1	0	0	0	1	$2.50	$120
16	2	2	3	0	3	8	$5.00	$120
17	0	0	0	0	7	7	$0.00	$0
18	5	5	1	0	8	14	$12.50	$200
19	0	0	0	0	0	0	$0.00	$0
20	0	0	0	0	3	3	$0.00	$0
21	1	1	0	0	0	1	$2.50	$40
22	0	0	0	0	0	0	$0.00	$0
23	0	0	0	0	0	0	$0.00	$0
24	2	2	1	0	0	3	$5.00	$160
25	2	2	1	0	0	3	$5.00	$140
26	1	1	0	0	0	1	$2.50	$200
27	1	1	0	0	0	1	$2.50	$60
28	0	0	0	0	0	0	$0.00	$0
29	0	0	0	0	0	0	$0.00	$0
21	**31**	**31**	**21**	**1**	**23**	**76**	**$77.50**	**$1,960**

ANNOUNCEMENTS

Adding a **location**?

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WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	5-3-16	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Tax Forfeit Committee Minutes from Meeting on March 21, 2016.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	**Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
Comments:		**Comments:**

M I N U T E S

Wright County Tax Forfeit Committee

March 21st 2016 11:00

The committee met on March 21st 2016 at 11:00 am in the Commissioners Board room, with the following individuals present: Bob Hiivala, Denise McCalla, Brian Asleson, Alicia Gilham, Shawne Lindenfelser, Michael Potter, Charles Borrell, Tammi Vaith and Tony Rasmussen.

The purpose of this meeting was to review the tax forfeiture parcels and pricing for the May 25th 2016 auction. All of these parcels were on prior sales and they were not sold. The prices were reviewed and lowered by the Auditor/Treasurer.

Potter and Borrell agreed with all of the changes that were made by the Auditor/Treasurer except for one parcel 218-000-151401, Borrell would like to see this lowered from $165,000.00 to $150,000.00.

Borrell motioned that change and Potter seconded that motion.

Attached: The listing for the May 25th 2016 auction.

The meeting was adjourned at 11:30 a.m.

Wednesday, May 25th 2016 at 1:00 pm
Wright County Courthouse, County Board Room

The Minnesota Department of Health strongly recommends that ALL homebuyers have an indoor radon test performed prior to purchase or taking occupancy and recommends having the radon levels mitigated if elevated radon concentrations are found. Elevated radon concentrations can easily be reduced by a qualified, certified, or licensed, if applicable, radon mitigator.

Every buyer of an interest in residential real property is notified that the property may present exposure to dangerous levels of indoor radon gas that may place the occupants at risk of developing radon-induced lung cancer. Radon, a Class A human carcinogen, is the leading cause of lung cancer in nonsmokers and the second leading cause overall. The seller of any interest in residential real property is required to provide the buyer with any information on radon test results of the dwelling.

	PROPERTIES							
PID	ADDRESS		TAX DESCRIPTION	CITY/TOWNSHIP	VALUE	SPECIALS AFTER	SPECIALS BEFORE	MINIMUM BID PRICE
101-124-004010	Mackenzie Ave NE		Lot 1 Block 4 Green Haven Estates	City of Albertville	45,000	$0.00	$0.00	$10,000.00
114-151-001010	5410 Quam Cir NE	1) Property sold in an "as-is" condition 2) Purchasers will be issued a bill of sale for any abandoned personal property remaining on the premises	Lot 1 Block 1 Crow River Ind Park 3rd Addn	St. Michael	303,900	$0.00	$456.84	$150,000.00
114-236-005020	9062 9th St NE		Lot 2 Block 5 Frankfort Hills	St. Michael	35,000	$0.00	$311.63	$20,000.00
116-037-001010			Lot 1 Block 1 Spring Meadows	Waverly	7,500	$0.00	$925.00	$5,000.00
116-037-001020			Lot 2 Block 1 Spring Meadows	Waverly	7,500	$0.00	$925.00	$5,000.00
116-037-001030			Lot 3 Block 1 Spring Meadows	Waverly	7,500	$0.00	$925.00	$5,000.00
116-037-001040			Lot 4 Block 1 Spring Meadows	Waverly	7,500	$0.00	$925.00	$5,000.00
116-037-001050			Lot 5 Block 1 Spring Meadows	Waverly	7,500	$0.00	$925.00	$5,000.00
116-037-002010			Lot 1 Block 2 Spring Meadows	Waverly	7,500	$0.00	$925.00	$5,000.00
116-037-002020			Lot 2 Block 2 Spring Meadows	Waverly	7,500	$0.00	$925.00	$5,000.00
116-037-003010			Lot 1 Block 3 Spring Meadows	Waverly	7,500	$0.00	$925.00	$5,000.00
116-037-003020			Lot 2 Block 3 Spring Meadows	Waverly	7,500	$0.00	$925.00	$5,000.00
116-037-003030			Lot 3 Block 3 Spring Meadows	Waverly	7,500	$0.00	$925.00	$5,000.00
116-037-003040			Lot 4 Block 3 Spring Meadows	Waverly	7,500	$0.00	$925.00	$5,000.00
116-037-003050			Lot 5 Block 3 Spring Meadows	Waverly	7,500	$0.00	$925.00	$5,000.00
116-037-004010			Lot 1 Block 4 Spring Meadows	Waverly	7,500	$0.00	$925.00	$5,000.00
116-037-004020			Lot 2 Block 4 Spring Meadows	Waverly	7,500	$0.00	$925.00	$5,000.00
116-037-004030			Lot 3 Block 4 Spring Meadows	Waverly	7,500	$0.00	$925.00	$5,000.00
155-185-001010			Th Part of Lot 1 Block 1 Wh Lies NELY of vacated Chelsea Court	Monticello	185,500	$0.00	$0.00	$140,000.00
216-000-053100	4606 112th Street NW		Unplatted Land Silver Creek Twp	Silver Creek Township	48,100	$0.00	$267.00	$15,000.00
218-000-151401	14224 85th St SW		The Part of SE 1/4 of the NE 1/4	Stockholm	171,800	$0.00	$97.00	$150,000.00

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	5-3-16	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Information Only: There will be a Public Sale of Tax Forfeit Properties on Wednesday, May 25, 2016 at 1:00 p.m.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

These are the remaining parcels from the Public Sale that took place on October 28, 2015.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	**Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
Comments:		**Comments:**

Resolution Proclaiming May 1-7, 2016

As Correctional Officers and Employee Week in Wright County

WHEREAS, In 1984, President Ronald Reagan signed Proclamation 5187 creating "National Correctional Officers Week";

WHEREAS, The Wright County Board recognizes that the duties of the corrections personnel has become increasingly complex and demanding;

WHEREAS, The Wright County Board recognizes that correctional personnel are called upon to fill, simultaneously, custodial, supervisory and counseling roles with some of the most dangerous individuals in society;

WHEREAS, The Wright County Board recognizes the professionalism, dedication and courage exhibited by our correctional personnel throughout the performance of these demanding and often conflicting roles deserve our utmost respect;

THEREFORE, BE IT RESOLVED, That we, the Wright County Board of Commissioners, do hereby acknowledge the week of May 1-7, 2016 as "Correctional Officers' and Employee Week" in honor of the dedicated professionals who supervise the County's inmate population.

BIBLIOGRAPHY

President Ronald Reagan (May 1984). Proclamation 5187

Wright County
Request for Board Action

Req. Agenda Time: 0905 Board Meeting Date: 4/28/16 Consent Agenda

Amt of Time Required: 5 min. Item for Consideration: Proclamation for Corrections Officer week

Sheriffs Office / Jail division

Originating Department

Requestor's Signature

BOARD ACTION REQUESTED:

Approve resolution proclaiming May 1-7, 2016 as Corrections Officer and Employee week in Wright County.

Reviewed by/date

BACKGROUND/JUSTIFICATION:

In 1984 President Ronald Reagan signed the proclamation creating "National Correctional Officers' Week". In 1996, Congress officially changed the name to "National Correctional Officers and Employees Week".

Corrections refers to the supervision of persons arrested for, convicted of, or sentenced for criminal offenses. Correctional populations fall into two general categories: institutional corrections (Jails and Prisons) and community corrections (Community based programs or sentencing options).

The names of 585 Correctional Officers are engraved on the National Law Enforcement Officers Memorial.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:

COMMENTS: **COMMENTS:**

WRIGHT COUNTY

REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: Last on agenda **BOARD MEETING DATE: May 3, 2016**

AMT. OF TIME REQUIRED 15 min. **ITEM FOR CONSIDERATION: Notice of Intent to Amend the Wright County Ordinance**

PLANNING & ZONING **Originating Dept.** **Sean Riley** **Requester's Signature** _____ **Reviewed by/Date**	**BOARD ACTION REQUESTED:** **Accept the findings and recommendation of the Planning Commission and adopt the amendments to the Wright County Zoning Ordinance as follows:** **Replace Existing (25) Commercial Agricultural Tourism Definition with a new one (*see language in attachment*)** **Add: Section 743. COMMERCIAL AGRICULTURAL TOURISM (*see language in attachment*)**

BACKGROUND/JUSTIFICATION:

See Attachments

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE	**COUNTY ATTORNEY REVIEW/DATE:**	**FINANCIAL IMPLICATIONS:** **BUDGETED: _____** **FUNDING: _____**

COMMENTS:

WRIGHT COUNTY PLANNING COMMISSION

Meeting of: April 21, 2016

M I N U T E S – (Informational)

The Wright County Planning Commission will met April 21, 2016 in the County Commissioners Board Room at the Wright County Government Center, Buffalo, Minnesota. Chairman, Dan Mol, called the meeting to order with Commission members, Mol, Dave Pederson, Charlie Borrell, Ken Felger, Dave Thompson and Dan Bravinder present. Absent: Jan Thompson. Sean Riley, Planning & Zoning Administrator, represented the Planning & Zoning office; Greg Kryzer, Assistant County Attorney, was legal counsel present

ORDINANCE AMENDMENT – New Item

Amend Wright County Zoning Ordinance to strike and replace definition of Commercial Agricultural Tourism and add section to Wright County Zoning Ordinance adding a Purpose, Standards, and Conditions for Commercial Agricultural Tourism. Complete Zoning Amendment language can be obtained from the Planning & Zoning Office.

A. Riley summarized the issue originally discussed a couple years ago when the Ordinance was amended to add Commercial Agricultural Tourism. A recent application a couple months ago, was the item in Chatham Township for a Commercial Outdoor Recreation allowed a rural event center without using the barn. The typical CUP for Commercial Outdoor Recreation are for things like a golf courses, gun club, orchard and some that have associated outdoor activity, i.e. wineries. Those are things allowed in AG or need a CUP. Over the past 5-10 years the wineries, orchards have a demand for more amenities and indoor things. The activities still are associated with the winery or orchard. Pictures to show those events, using tents and all activities are outside in the countryside was displayed. The proposal is to allow the outdoor wedding, activity; and then have a reception/dance in the stand-alone barn. The debate is should they go from just the outdoor activities, to the wineries orchards that have some buildings associated, they would have some outdoor countryside element; but obviously the biggest thing is the building and indoor use. During the workshop held by the Commission they found it was difficult to do it with just a definition. He noted at the original hearing the Commission was presented a more detailed Ordinance draft; however, the Planning Commission wanted some language that gave them a way to say no if the proposal crossed the line. An example was a bar/restaurant that is open seven days a week. The draft of a new definition was prepared, striking the whole definition and replaces it with a more permissive or subjective wording which he read. The statement on the purpose was read. Allows expanded use without a negative impact to the agricultural operations or residential areas. 743 C. outlines major things the issuance of a CUP cannot do.

B. Kryzer asked about the food item, requiring the food be catered in. He referred to Monticello Township's comment. He felt there is a real potential for a Community

Support Agriculture (CSA) coming to Wright County that would serve the local grown food on site to be served at gatherings/weddings. Riley noted the CSA would not be a large scale event held inside a building and could be allowed. Bravinder – would agree that activity might be the wave of the future. This was done on his property for his son's wedding. When they are doing it for hire, would they have to comply with the food guidelines? Riley stated it would be no different than the building code, they have to meet regulations, this is about should we allow it. The CSA may be a unique circumstance; but questioned if that would not have to have a full commercial kitchen like a restaurant. Pederson stated they could grow the food and bring it to a caterer who would prepare and serve it. Bravinder and Kryzer stated that is not what would happen. Borrell added, the Ag location is part of the atmosphere. Riley – stated these barns are not built for these kitchens. Kryzer stated what he is talking about is a "farm to table". He noted another thing popping up is the pizza farms. Pederson – asked if it would have to be a commercial kitchen. Bravinder the regulations for the outdoor pizza ovens are being written by the people who make them, no one knows how to regulate this. Food service falls under the Department of Ag.

C. Borrell – suggested they include wording that they have to prepare the food in an approved kitchen. Riley cautioned what it could mean. Would a stand alone barn with no produce grown on site be included; or a commercial kitchen and preparing a full meal be the same thing. Bravinder – wondered if it would make a difference. There are mobile kitchens where they prepare food on site. Riley noted what is driving this is people want a different venue than for instance the Rockford Town Hall. These are catered gatherings. If they do not care where the food is coming from, why would they distinguish that it is a CSA that grows the food on site. He wants the Commission to understand what they are deciding on. He noted some of the wineries and orchards do prepare pies, have some sandwiches and soups, but they come to the property for the outdoor activities. On the other hand, what would the tie be to the outdoor setting or agricultural if it were just a building or barn with a commercial kitchen and serve food such as a restaurant? Kryzer – felt the CSA will become an issue if they cannot prepare food onsite. Riley expects a request for one, that owner has over 10 acres, grows the product on site, people pick up the product and he wants to educate on how to grow and prepare the food. If he comes in and wants a kitchen and indoor use, would it be allowed? Would the Commission want a request for an indoor facility with a commercial kitchen without all the outdoor activities and it is not a CSA? Borrell suggest they include a condition that the food has to be grown on-site. Kryzer - add to #3 Standards, food must be catered in unless the food was grown and prepared on site. Riley –clarified what they are talking about is the large-scale events, such as weddings outdoors and then go inside where the food is catered it. Mol – it has to be written so that it limits the events to rural/agricultural. Otherwise, they will get someone who takes a barn and converts it wedding venue. As long as it is tied to a winery; an example is the orchard on Hwy. 15 in Meeker County. Riley noted right now there are allowances for limited indoor food activity for the winery or orchards like Mol described. CSA relates to agricultural and produce on site. Bravinder – noted it also includes roasting pigs in a pit, or grilling outdoors. The caterers bring the grills in and carry a catering license. Riley the question is how could they make it work in a barn, if that is the request.

DISCUSSED WAS INTERUPPTED TO hear Agenda #5 (applicant arrived). The following comments completed the discussion:

Mol opened the hearing for PUBLIC COMMENT:

D. Leonard Wozniak – representing Stockholm Town Board – noted things have evolved over the years. The Carlson Orchard is an example. That owner started out growing apples and trying to market them. Later started up a bakery to make pies after installing a commercial kitchen. Later, started a seasonal restaurant. The property is zoned AG and falls under Commercial Ag Tourism. He agreed they want to keep that as tight as possible. He was concerned how the change would affect the current Ordinance. He felt to go beyond that, for an event such as a wedding, it should have some agricultural use and should not conflict with the AG community. He understands people want a place for weddings, but have to keep a handle on it. He understands the wineries need a tasting room or things to get the people out to buy it. Urged the Commission not to water the regulations down so they can keep a handle on it. If there is a need something other than AG Tourism, maybe it should be set up with a different set of rules, otherwise to hard to separate the operations.

E. Linda Yonak – lives on County Road 37 in Monticello Township – had questions on comments about the proposal. She felt Wright County is behind other Counties that have more ways to use Ag lands. She owns 32 tillable acres and cannot make a living on that and people need ways to utilize their properties. She would support change. The definition on the first page seems to conflict with #3 on the second page. The food and alcohol has to be catered, it appears to be in conflict. Riley the wedding or group is outdoors under the Commercial Ag Tourism and the question is if the food part of it on these large-scale events held inside the building, such as the barn shown in the picture. The winery or orchard that has a small building, they will have a place for pies or lunch items. The proposed Ordinance is modeled after the Chisago County Ordinance. They are allowing something like Wozniak referred to, "Carlson's Orchard" and not Carlson's Supper Club". He explained it is a tough balancing act to have outdoor activities and also have indoor activities taking place. L. Yonak – the County has changed from what used to be all farms to now people coming out to enjoy or get a taste of the farm activities. Why would it matter if the wedding is indoors or outdoors? The language in the Chisago ordinance is not as tight. She understands Wright County wants it to meet code, but why limit it to seasonal. She read a portion of the Chisago Ordinance, includes year around and the liquor and food would have to be subject to all regulations. She agreed seasonal or part-time is acceptable, because it would not be every day.

F. Mol - they are trying to avoid someone buying a ten-acre parcel in the middle of the country, build a barn and come in for an "event center" that has nothing to do with agricultural. They want to protect the neighbors and ag community. He noted they should make sure there is some tie to agricultural. Riley – interesting to hear the CSA events and the other activities that go along with it. He again noted the features that would have to be considered if these structures are a part of it. Mol – offering hay rides and then go into the barn for the wedding would not be a problem. Riley – most people

are wanting to host a wedding because they want a rural setting, enjoy the outdoors; otherwise, it is event center. L. Yonak – which is it. Riley – he tried to explain that there are two separate kinds of uses.

G. L. Yonak – asked about a honey or maple syrup operation. Bravinder – that is agricultural. Riley that is an ag use and if the people are coming out for that reason, there is a provision for that. L. Yonak – understands the line drawn for the wineries and orchards. However, questioned groups like the Master Gardner's or the bee operation, could she use the barn for that use. Riley – confirmed those are ag related; but would not open it up for 12 events out there have nothing to do with the flowers or honey operation.

H. Bravinder Yonak is referring to what she is doing with her own ag product. The line is drawn where they want to lease a barn out for 12-15 events a year for weddings. That is a for-profit business, not using anything on the property for the event. Something related to the product she is raising on the property is different. D. Thompson –agreed if she were to lease the property for these unrelated events, that is different. Borrell – if they are having the public to come out to the farm to look at the flowers or honey that should not be a problem. Riley – those are seasonal ag related events.

I. Kevin Yonak addressed the Commission. He did not think owners are going to build a structure (pole) like Mol suggests and wants to open up an event center. He suggested they restrict it to a classic "old" barn and that would alleviate someone putting a pole building and calling it a barn. Riley stated the discussion is about the use and not a particular style/color of building. K. Yonak – Chisago does not have the restrictions we have here, they do not restrict year-around. Mol – asked Yonak what it is in this Ordinance that won't work for them. L. Yonak – B) #3 under standards. Kryzer – small events and outdoors? L. Yonak – felt the wording contradicts with the first paragraph on the first page states. Riley – explained the difference on the two types of events. He noted the use he is illustrating with the smaller building, has limited retail, limited food and maybe 20 people there at one time. The large-scale are a limited number of times a year, would have to have some tie to the Ag or outdoors and when they go inside, they can have a large gathering with the food and alcohol catered. The Commission has to be clear on what is it outside that the public is coming for and allows them to go indoors for large gatherings. The intent is clear and should relate to rural agricultural tourism. K. Yonak – the Ordinance should be more open. Mol – the Commission is trying to make it very specifics. He felt this change makes this more liberal and they are not trying to be more restrictive. Riley –read the purpose in Chisago's Ordinance states it is to attract people to the property for Ag purposes and that these are small scale. Kryzer – noted Yonak might be mixing the two. There has been the Commercial Outdoor Recreation that has been in the Ordinance for a long time. That does not allow anything inside a building, however, this Ordinance now allows something indoors. Riley – as an example, the orchards and wineries allow limited indoor use; this amendment would allow more. The agricultural use or rural environment is why people are coming and not just because it is zoned AG or there is a barn on the property. K. Yonak – they have a barn, crop land, chickens, horses and cattle and is a farm operation. Riley those are permitted and people don't come out to see the animals and growing crops.

K. Yonak – that is part of why people want to come out for a wedding. L. Yonak – they want to share the farm activities. Borrell – asked what Yonak wants to do and what it is in the language does not allow them to. L. Yonak – reads the use must be related to an outdoor activity. What if she wants non-profit groups such as the Master Gardners' out, how does a wedding fit in. They would need to have other large groups that would bring in some income to bring the barn up to code. Would a wedding be associated with the outdoor activity? Borrell felt this would allow them to do that. L. Yonak - Bravinder and Borrell suggested adding language that the food item is subject to all State regulations. Riley – then they would have to make sure they can do that. Mol – add catered or meet all State food guidelines. Kryzer –prefers the wording as written that says it has to be catered or limited food preparation that would allow a "food to table" operation and gives the Commission some room for interpretation. Riley – cater most of the time. They would still need to meet all codes required for proper sanitary and food preparation and storage. Bravinder agreed, but the Department of Ag would handle that. K. Yonak – the way it was communicated it sounds very restrictive. Riley – felt this allows something without getting out of hand that could lead to other issues. He gets a lot of calls from people who want a commercial kitchen in a building and invite people in. But that does not fit this. K. Yonak – if they insulate the barn and have people in part-time. Borrell –noted different seasons could allow different uses. Riley asked when Carlson operates. Wozniak – started the operation starts the last week of August and closes after the pumpkins and apple season is over in November. Mol – noted his Commercial Outdoor Recreation CUP had limits on the permit. The Commission would consider the location and the proposed activities to see if there is an Ag related use and extent of activities. K. Yonak – on the other hand, the County has commercial enterprises that are coming in for the solar farms taking up the agricultural lands in the County.

J. Wozniak – suggested a different category for the type of use that would introduce the public to ag activities and education. Riley stated that would fall under this. If the purpose is to define restaurant that is something else.

K. Discussion on the food Kryzer – the key word is limited food preparation; add the catering of the alcohol, it is appropriate. This is for food grown on site they want to prepare it there for a limited number of times a year. Riley it is a given they have to meet all State or Dep't of Ag requirements. He knows what B. Standards, 3) means and it could be confusing. Using the photos he illustrated what can be done today. If the Commission decides to add the large events, such as an existing barn, the food would have to be catered. If it includes limited food preparation as found in the definition, what will it be? That definition does not address the apple orchards or wineries they have been permitting. Borrell – would agree with Kryzer's suggested definition and the Commission can interpret each use that comes in. Bravinder – it is not as simple as the CSA. The chicken can be sold, but once you process the chicken or a vegetable it falls under other laws. Borrell – most are going to have it catered; however, there might be someone who wants to use a product they grow. Bravinder – felt the cost of the commercial appliances will take care of the concern. Kryzer – agree they have to meet the AG Department standards. The reason we are addressing this again, is the standard did not give flexibility and does not want to see this back when they get a CSA request. Riley

– agreed the definition does say limited food preparation if they want to add limited food preparation under B) #3 perhaps it avoids confusion. Borrell would agree to allow someone to diversify use their facility and keep the farm in business to make a living. Kryzer – it will be best if the County leaves the alcohol under a caterer, who has the liquor license and insurance.

L. Discussion on whether the Commission wants more time or is ready to make a recommendation to the County Board. Discussion on the language. Riley make the same allowance as is in the definition to include under B) #3. Felger – say food "on-site" will be given the most consideration. Commission agreed to add. D. Thompson change has to have under B) 1. Pederson –asked about a size limit on accessory structures under item #25 definition. Kryzer – would have to meet the zoning limits. Riley – over ten acres, there is not be a size limit and specifics of buildings would be considered by the Commission as part of the request.

M. Felger moved to recommend to the County Board of Commissioners changing the definition to allow the building use as discussed. D. Thompson seconded the motion.

VOTE: CARRIED UNANIMOUSLY

Wright County Planning Commission – Workshop
March 3, 2016
Commercial Agricultural Tourism

Attending the workshop were all seven Commission members, Staff included Administrator, Riley, Planner, Marquardt and Ass't County Attorney, Kryzer. The meeting was held in C118 at the Wright County Government Center at 1:00 p.m.

Riley noted the purpose of the Workshop was to discuss "event centers" and whether they want to consider that under Commercial Agricultural Tourism, a CUP in the AG and A/R zones. He provided the Commission members with a copy of the draft Ordinance developed in 2013 and accompanying minutes from the 2013 public hearing. The County Board adopted a definition. Staff have researched surrounding Counties and included the Ordinance adopted by Chisago County. Other Counties allow similar uses as Wright County that are related to an Ag setting. Slides to show these uses at the 2013 hearing were displayed to show the type of commercial uses allowed in AG and include, paintball courses, flea markets, driving ranges, apple orchards and wineries. In 2013 there was discussion about opening up limited use inside a building and standards were set for Ag uses that were there in the first place, like a winery or orchard. The recent use for Martin raises the question. The Martin property is zoned AG, has a single-family dwelling and outbuildings was allowed outdoor activities, but made improvements and want to use the barn on the property. It appears Chisago County is more permissive in the use of buildings. Marquardt pointed out they were the only County she could find that would allow it to that degree. Riley noted if the County were to allow a building, they would have to adopt specific conditions and require building codes be met. He referred to the definition that was considered in 2013, Commission was referred to 743.1 which would have been more open ended then what was adopted. People requesting this use asked if they just planted something on the property would it qualify as ag.

Borrell felt the change could be as simple as dropping the word "ancillary" in the definition.

Mol noted the amount of traffic these operations can create in a rural setting. He operated a CUP and spoke to the intensity during the season. Even with direct county or state roads, people will cut across town roads to take a more direct route. He can understand concerns with the Martin request with music going until 10-11 p.m. Where he lives, there is a mile and half and wooded acreage between his house and an operation and he hears the music. If there are close neighbors, such as with Martin that is something that needs to be considered. Riley noted that some are making the argument it is better to have the music indoors. The parameters established are there, requires some natural environment that distinguishes the location from other properties and gives the Commission leeway to say no.

Borrell noted there have been no complaints with the Carlson Apple Orchard which is on a town road and the owner pays for dust control. He suggested they would not have to tie it to a farm operation, but review each specific request. Marquardt questioned if it could be on two-acres and all seasons. Riley – noted they could limit it to seasonal, set the number of days and still have a connection with the natural environment. Bravinder asked if some could fall under a Home Extended Business permit. Riley stated no, referring to a number of conditions that have to be met. That permit is for someone providing a service.

Marquardt referred to the language in the Chisago County Ordinance that says it has to be tied to historical, cultural, natural resources, etc. and meet certain criteria. Riley noted there could be specifics spelled out, but in 2013 some objected to some of those details. The use was perceived as a seasonal use and not something every day of the week, limited to still having some type of outdoor activity. Borrell asked if they would need additional language if they remove the word "ancillary" to farm operation. Riley referred to the 743.1 for review.

D. Thompson felt they have to consider whether this gives people an unfair advantage by purchasing land in a rural areas, rather than putting them where it is properly zoned for it. Riley agreed they could not have a commercial use such as "Norm's Wayside" (full service restaurant/bar Rockford Twp. pre-dates Ordinance).

Discussion following on how best it could be defined. Riley suggested the use would need an agriculture or rural setting and the Commission could interpret whether it is tied to the natural environment. Borrell asked what the concern would be if they just dropped ancillary to Ag. Riley explained it was meant for the promotion of agriculture; referred to the second paragraph in the Ordinance considered in 2013 and allows for the Planning Commission to consider what is seasonal.

Mol asked if the Commission should be considering a change to the Ordinance for one request. Everything the Commission has allowed has been related to agricultural such as the orchards or grapes grown for a winery, pumpkin patches, etc. The particular use that has brought this forward has none of that taking place. The barn is not habitable and to use it would take a major investment; and to get back his investment would require heavy use. The owner is offering weddings, but would that lead to winter events such as Christmas and New Years parties. There are no livestock, horses, crops or fruits or vegetables on the property. Martin purchased the property and wants to make it an "Event Center". This does not fit the Ordinance.

Borrell felt the business is seasonal, is clean, been operating for three years without complaint, parking is kept off the road; food and liquor are catered in and a deputy hired to be on-site. The barn is unique and would not be in City limits. He feels Wright County residents should have the option. Riley would agree the barn is very nice, but if they lower the bar there should be tighter standards. The use at Carlson's is an apple orchard. D. Thompson noted they allowed Martin to operate, but cannot use the barn. Borrell felt Wright County should promote these because of the business it brings to the communities. The owner would know the operation would be regulated carefully. Riley noted when they plan for these type of uses there are services needed such as city water and sewer. There are a few churches who decided they have the funds to provide fire suppression and large sewers; some town halls are built to commercial code and offer their community room for use. Borrell indicated he has spoken to a couple other County Commissioners who did not see a problem.

J. Thompson felt they have a responsibility when considering these requests to look out for the small person. If they make the Ordinance too lose, she felt the individuals lose a voice. Marquardt noted often people don't complain until they get a notice and an opportunity to talk. Borrell noted every neighbor but one for the Martin property was supportive. Marquardt – everyone for or against listed their concerns. Mol –agreed reading the responses, they were trying to be good neighbors. Everyone had concerns and wrote as long as the music was not too long or loud they would not mind. Bravinder felt that applicant should have known permits were needed. If a conditional use is allowed, it does not mean every request will get approved. Asked if cutting hay could be used to try and fit a commercial use into this. Marquardt referred him to the para. in 743.1, noting this was not approved before.

Pederson questioned the Chisago Ordinance that shows they are geared to small scale, low impact and define these uses. Riley some are large and may be more subjective. Borrell agreed the Commission would want some rules they have to live by. Mol – noted once they have a CUP it is hard to take it away. Noted one in Franklin Township that was difficult to shut down. Kryzer added, they have to prove they are in violation and that is not easy. J. Thompson asked who enforces these conditions. Riley indicated it would be the County and when complaints are filed they could bring the matter back to the Commission. Borrell felt that is no different than other Ordinances.

Riley noted event centers are not in the Ordinance because it conflicts with the traditional CUP in the AG areas. Mol noted the reason many want to locate out of city limits is because it cheaper in the Township. Kryzer suggested it may be a five-year fad and will drop off. Borrell indicated the barn is the attraction with the property in question.

D. Pederson –it is always difficult to consider an "after-fact" use. Suggested they lay out stipulations and criteria and monitor it with time. Kryzer would like to see standards and criteria that give the Commission some interpretation on whether they want to allow it; with

consideration as to whether it promotes the natural environment. Pederson asked if they allow an event center, is that not destroying a "natural environment". Riley noted that is the reason in 2013 they suggested some structural requirements. Marquardt clarified that currently they do not have large events in buildings. There are some limited uses in small building areas for the wineries and orchards. Samples of buildings for these uses were displayed to show what it might look like. Borrell noted the Carlson Orchard can seat 150 people. Riley pointed out that is located in Stockholm Township. (Not under this Commission's review.) Wright County is currently allowing the public to come out for outdoor weddings or activities with limited use of what a building can be used for. Borrell agreed they could put conditions on it such as parking, require food and liquor to be catered, police protection. Marquardt explained the question is more about the use then about conditions that can be put on it. The question is whether the use should be allowed or not. Riley if the use is allowed there will be conditions, but is this use going to be there. Mol used a feedlot as an example which cannot be located near homes. There should be some consideration for Rural Commercial Tourism so that it cannot be in a residential area. What is suggested is putting something commercial into the country. Borrell noted some distances could be required. Marquardt asked if they would want to restrict it in the A/R district.

Felger left at 2:00.

Some discussion followed on the Ordinance Chisago County adopted. Borrell suggested Staff come up with some proposed language for the Commission to consider. Riley stated he is not endorsing a change or against one, but they need to consider a couple of specific sites that are distinctly different. A map was displayed. If the Commission feels they should be allowed he can do that; but, also would need to know if they should be attached to a winery or orchard.

Mol referred to Section 4 A) in the Chisago Ordinance. He read the statement that indicates they allow this where there is a "transition from primarily agricultural land uses to expanded variety of rural businesses opportunities as active family farms continue to diminish". Wright County is not the same and is primarily an agricultural area as they have heard recently from Buffalo and Monticello Townships that has transition. There is an even stronger ag community out in the Cokato area. Marquardt – stated when she talked with Chisago County she was told one of the reasons they adopted their Ordinance was they do not have prime ag land and no family farm operations left. Mol felt the decision is are they going to guide commercial businesses out in the country; or, do they limit them to the business related to the orchards and wineries. Borrell noted a rural Ag theme business cannot be in town. D. Thompson noted the barn in question is not to code. Borrell – stated that can be done. Martin has hired an architect who has advised him there are only a couple small changes required. Riley stated the building code is required, the question is whether the use is appropriate. Question on whether the barn alone make this an Ag use. Kryzer referred to Section 743 and asked if setting a thrashing machine on the property justifies it as Ag. Bravinder suggests if they keep the operation small scale and referred to a condition in Chisago's condition D. (5). Riley noted there may have to be some interpretation by the Commission. If they are saying it should not be residential, he would not suggest dropping the A/R district (currently allowed) because there are some situations it might fit. He felt the criteria could help distinguish where it is appropriate. Borrell agreed not to drop the A/R.

Woodland Hills has weddings on site. Marquardt noted those are outdoors using tents. She noted Chisago County is the only County that we looked at allowing some of these activities in a building. Mol noted the Commercial Outdoor Tourism was developed for the outdoor activities such as the wineries, pumpkin patch and apple orchards and from his experience with one, knows how intense the activities and traffic are over the 6-8 weeks of the season. In thinking of the people they should be protecting, he wondered if they should be allowing that kind of activity every weekend. The A/R district would have more residents. Borrell noted the traffic is one of the things they would need to address. He felt they could remove the word ancillary to Ag and they may only see 4-5 of these in the County. Mol read the Outdoor Commercial Tourism definition and asked if this goes too far and how big of a leap they want to take. Bravinder felt it should be short term. Pederson noted as written, the Martin use in the barn would have to be voted down. Riley agreed it needs a change to the Ordinance to allow it. Pederson asked if the

Commission wants to encourage these, para. "D" in the Chisago Ordinance is a promotional piece. This would not fit in residential areas. There would have to be some flexibility. D. Thompson suggested the number of events could be one way because putting these in rural areas could be a problem. Riley noted the intent of the Ordinance is to protect agricultural uses and they should not conflict with residential zones. Borrell noted a use proposed on a town road they could limit the number of events; but where some of these are located on a County road there should be no problem. There could be conditions for dust control or a bond required for a town road. Bravinder cautioned limiting a use because of a road, noting they are built to transport the public.

Riley noted they have a definition and they know what is not allowed. He asked for input on what they would allow so a draft Ordinance could be prepared for their consideration. Borrell suggested it be written with a rural-seasonal theme that gives the Planning Commission some authority to make a judgment whether a proposal is a good idea. Riley agreed a paragraph that would include commercial, adding seasonal and require food, liquor be catered in and could not be full-time large scale activities or events.

Meeting adjourned at 2:40 p.m.

SR:tp

NOTICE OF PUBLIC HEARING

NOTICE OF INTENT TO AMEND THE WRIGHT COUNTY ZONING ORDINANCE

NOTICE IS HEREBY GIVEN, that on **Thursday, April 21st, 2016** the Wright County Planning Commission will hold a hearing in the County Commissioner's Board Room at the Wright County Government Center, in the City of Buffalo, Minnesota at **7:30 p.m.** to consider the following item:

Amend Wright County Zoning Ordinance to strike and replace definition of Commercial Agricultural Tourism and add section to Wright County Zoning Ordinance adding a Purpose, Standards, and Conditions for Commercial Agricultural Tourism. ***(Contact Planning & Zoning for a copy of Zoning Amendment language.)***

Such persons that desire to be heard with reference to the proposed application will be heard at this time. If you do not attend the hearing or submit written comment, it will be assumed that you have no objections to the proposal. If there are any questions, please contact the Planning and Zoning Office in Buffalo. Interpreter services for the hearing impaired will be provided on request for public meetings and other county-sponsored classes and events.

WRIGHT COUNTY PLANNING & ZONING OFFICE
WRIGHT CO. GOVERNMENT CENTER

10 2nd STREET NW RM 140
BUFFALO, MINNESOTA 55313-1185
PHONE: (763) 682-7338

Published in the Herald Journal April 11, 2016.

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)

) ss.

COUNTY OF Wright)

Dale Kovar, being first duly sworn, on oath states as follows:

1. I am the publisher of the Herald Journal, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

Monday April 11, 2016

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows: $12.75 per column inch.

5. Mortgage Foreclosure Notices *[Effective 7/1/15]*. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Wright County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

6. FURTHER YOUR AFFIANT SAITH NOT.

[*Signature*]

Subscribed and sworn to before me on this 11th day of April, 2016

Notary Public

LINDA JEAN KRIENKE
NOTARY PUBLIC - MINNESOTA
My Comm. Exp. Jan. 31, 2020

If applicable File #_____ Invoice # _____ $ _____

Return to: Planning & Zoning
Wright County Government Center
10 Second Street NW – RM 140
Buffalo MN 55313

BOARD OF COUNTY COMMISSIONERS

WRIGHT COUNTY, MINNESOTA

ORDINANCE AMENDMENT NO._____

WRIGHT COUNTY HEREBY ORDAINS:

The Wright County Zoning Ordinance is hereby amended as follows:

603. Agriculture/Residential (A/R)

603.4 Conditional Uses

Add: Commercial Agricultural Tourism

604. General Agriculture (AG)

604.4 Conditional Uses

Add: Commercial Agricultural Tourism

302. Definitions:

Replace With Revised Definition:

(25) Commercial Agricultural Tourism - Commercial Agricultural Tourism (CAT) is a rural commercial operation that is connected to a primary agricultural use and may include orchards, wineries, the promotion of agriculture or the natural environment, or the use of the rural outdoor environment for events such as weddings and gatherings. CAT may allow for the construction of accessory structures to be used for events and special gatherings of people to be held within such structures. Food catering and limited food preparation, along with limited retail that is directly associated with the CAT use may be allowed.

Add in:

Section 743. COMMERCIAL AGRICULTURAL TOURISM

A. Purpose

(1) Preserve Wright County's agricultural and rural heritage and landscapes.

(2) Enhance Wright County's appeal to visitors who are drawn to its rural and agricultural environment.

(3) Provide opportunities for new economic growth through Commercial Agricultural Tourism.

(4) Allow for Commercial Agricultural Tourism that does not conflict with permitted agricultural operations and developed residential areas.

B. Standards

(1) Commercial Agricultural Tourism shall be located on a parcel of at least ten (10) acres in size which has a residence or entitlement.

(2) Commercial Agricultural Tourism shall be shown to have a unique or demonstrable relationship with Wright County and be correlated to agricultural and rural features in accordance with the above stated purposes.

(3) Large scale events and gatherings held inside a building must be associated with an outdoor agricultural or rural outdoor activity, be seasonal or part-time in nature. Any associated food be catered in or be limited food preparation and alcohol must be catered in.

(4) Commercial Agricultural Tourism shall require a Conditional use Permit in accord with Section 505 of the Wright County Zoning Ordinance and must comply with the Wright County Land Use Plan.

C. Conditional Use Permits shall refer to land uses which:

(1) Must not create an excessive demand upon existing services or amenities.

(2) Must be screened or able to be screened adequately, or are sufficiently separated from adjacent residences to prevent negative impacts to nearby properties.

(3) Must have an appearance that is consistent and compatible with the surrounding area and land uses.

(4) Must not cause traffic hazards or undue congestion.

(5) Must not negatively impact surrounding residences and neighbors by the intrusion

Enacting Clause:

This ordinance amendment is effective the day following final adoption and publication. The enacting clause will not be incorporated into the final Wright County Ordinance.
Adopted by the Wright County Commissioners this day of May, 2016.

_____
Date

_____
Pat Sawatzke
Chairperson, County Board

_____
Date

_____
Lee Kelly
County Coordinator

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

BUILDING COMMITTEE
MINUTES
APRIL 27, 2016

MEMBERS PRESENT: Potter, Daleiden, and Kelly

OTHERS PRESENT: Wilczek, Hatfield, Tagarro, and Vergin

I. <u>Annex Restroom / Custodial Closet</u>

Wilczek & Hatfield provided an overview of the restroom project along with a schematic design of the layout. The project fits the space and lays out properly with the taking of a small space into the proposed IT expansion area. Items discussed were the longevity and facility uniformity of fixtures including the selection of quality stall partitions, countertops, and counter mount touch-free soap dispensers. The next step in the process from a design standpoint is Kraus Anderson & HCM Architects budget pricing the presented concept. Pricing will be available 5-05-16.

Recommendation:

Daleiden proposed moving forward with installation of the new demising wall in the IT area to keep the IT Expansion project moving forward while progressing with the restroom plans. Wilczek & Hatfield are gathering costs and timing details on wall construction.

II. <u>IT Expansion</u>

Tagarro updated the Committee on the IT expansion project. Currently he has numbers for most of the work, including a majority of the costs of the office furnishings. A power adjustable media table was discussed for the collaborative space, but a cost of $4400 was discussed as high. Tagarro agreed and is seeking alternatives. In all, a furniture cost of $65,457 was presented to the group by Tagarro. The total project cost estimate is at $106,623.21.

Hatfield agreed to remove two gray cabinets from the old library location and save them for Tagarro's future use.

Tagarro presented a credit that was offered for the "trade in" of some pieces of old furniture for $3000+ and Daleiden questioned if the items should instead be stored for future use as there may be potential for needing those items in the future and then would be faced with purchasing new equipment at a higher cost than the credits.

ABF indicated to Tagarro a lead time of 5-6 weeks for furniture pieces to arrive.

Recommendation:

Tagarro will seek alternatives for the collaboration room table to meet the needs of the group at a lesser cost. A NTE project number of $104,000 was suggested and agreed upon between Daleiden and Potter. Should the cost rise above this number, Tagarro is to come back to the committee for further discussion of items. It was also suggested by Tagarro and recommended by Daleiden to move forward with the removal of a small stub wall adjacent to the restroom expansion in conjunction with installation of the restroom expansion demising wall. Wilczek & Hatfield will pursue the item with Ernst Construction.

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD.

WAYS AND MEANS COMMITTEE
MINUTES
APRIL 27, 2016

MEMBERS PRESENT: Husom, Sawatzke, and L. Kelly

OTHERS PRESENT: Asleson, M. Johnson

I. Land Rental Contracts

Kelly distributed the following (see attachments):

1) A document entitled, "2016 – 18 Land Rental Contracts;"
2) A Land Rental Contract with Dale and Linda Gapinski for 30.75 acres of tillable land, Parcel ID #211.00006211 (Rassat site);
3) A Land Rental Contract with eQuality Pathways to Potential for six acres, Parcel ID #202.000083302 (Stemper site); and
4) A document entitled, "Stemper and Rassat Sites – Rental History."

Referring to the first attachment, Sawatzke said the County is paying more taxes than rental income on the Stemper site. He said that should be corrected. Asleson said the parcel should be taxed on the rental income in this situation. He will contact the Assessor's Department. Kelly said the goal in the past was for the County to break even or earn a small profit. The benefits of the current agreement is that the tenant takes care of the land.

Regarding the Rassat site, Kelly said the three year lease stipulates the same rate as the previous agreement for 30.75 acres. The tenant keeps weed growth and erosion at bay.

Kelly said the land being leased at the Stemper site is smaller now that the new Sheriff's Support Services Building and Impound Lot (SSSIL) has been built. The proposal was to rent it to eQuality Pathways to Potential, a nonprofit organization adjacent to this parcel that grows organic crops.

Recommendation: Approve land rental contracts for Parcel ID #211.00006211 (Rassat site) at $60 per acre for a total of $1,845 per year, and Parcel ID #202.000083302 (Stemper site) for $95 per acre, or $570 per year. Staff will contact the Assessor's Department regarding the tax rate on Parcel ID #202.000083302.

DRAFT

2016 – 18 LAND RENTAL CONTRACTS

The Highway Department has rented out land to local farmers for many years. These contracts have had 3 year terms, with a new term beginning this year. The big advantage to the County is we can retain ownership for future use and the renter maintains the land, such as controlling weeds.

It is recommended we continue our contract with Dale Gapinski on the **Rassat** property in Marysville Township. Crop prices are not strong again this year, so continuing rental at last year's rate of $60 per acre per year is recommended. Total annual rent for 30.75 farmed acres is $1,845. The Highway Department will pay $1,608 in property taxes for 2016, for the entire 80 acre site.

The **Stemper** rental property has been reduced to 6 acres due to placement of the Sheriff's impound lot on the east end of this land. Mr. Gapinski has agreed to continue to rent this land. However, we believe a better fit is to rent to the neighbor, an organic farming operation. This reduces any conflict that might occur due to standard farming practices occurring adjacent to the organic farming.

Total annual rent on **Stemper** for 6 farmed acres at $95 per acre per year is $570. The Highway Department will pay $740 in property taxes in 2016 for 19.8 acres. I understand the Assessor will revise the taxed acreage downward starting in 2017.

We have negotiated new contracts on both the Rassat and the Stemper parcels. Copies are attached for your review.

LAND RENTAL CONTRACT

This Rental Agreement is made by and between Wright County, (hereinafter "County") and

Name: **Dale and Linda Gapinski**

Address: **5068 County Road 37 NW, Maple Lake 55358-2018** (hereinafter "Renter").

In consideration of the mutual covenants contained herein, the parties hereby agree as follows:

1. County agrees to allow Renter to plant and harvest agricultural crops on the County-owned land that is the subject of this Contract.

2. Land subject to this Rental Contract is located in **Marysville** Township, with **Parcel ID # 211.000062100 (Rassat Site).**

3. Length of the Contract shall be **three (3)** years, starting with the month of April of crop year 2016 and ending with the month of December of crop year **2018**.

4. Rental rate shall be **$60.00 per acre per year**, for **thirty and three-quarters (30.75) acres** of tillable land.

5. Therefore, the **Annual Rent is $1,845**. Rent is payable on an annual basis, with payment **due by November 20** of each crop year. Payment of rent shall be made payable to **Wright County Highway Department**, and **delivered the Wright County Right of Way Agent**, Wright County Highway Department, 1901 Highway 25 North, Buffalo, MN 55313.

6. Renter shall follow best management practices for erosion and weed control.

7. County reserves the right to enter the property for various purposes, but will not cause damage to Renter's crops.

8. Renter will hold County, its employees and its agents harmless from any liability for property damage, personal injury or death arising from the use of County land under this Contract.

9. Terms and conditions of this Rental Contract may be changed upon mutual written agreement signed by County and Renter.

WRIGHT COUNTY

_____

Board Chair Date

_____

County Coordinator Date

RENTER

_____

Renter Date

_____

Renter Date

F:\Right of Way\Land Rental\LAND RENTAL CONTRACT - revised by Mark.docx

LAND RENTAL CONTRACT

This Rental Agreement is made by and between Wright County, (hereinafter "County") and

Name: **eQuality Pathways to Potential**, Attn: Mona Patterson, Executive Director, a non-profit
612-703-3337

Address: **3717 Colgate Avenue, Minneapolis MN 55410** (hereinafter "Renter").

In consideration of the mutual covenants contained herein, the parties hereby agree as follows:

1. County agrees to allow Renter to plant and harvest agricultural crops on the County-owned land that is the subject of this Contract.

2. Land subject to this Rental Contract is located in **Buffalo** Township, with **Parcel ID # 202.000083302 (Stemper Site).**

3. Length of the Contract shall be **three (3)** years, starting with the month of April of crop year **2016** and ending with the month of December of crop year **2018**.

4. **2016 – 2018** Rental rate shall be **$95.00 per acre per year**. **Rented area is total of six (6.0) acres.** The Former Farm home site measuring about 0.5 acre is not included in this area rented.

5. Therefore, the **Annual Rent is $570** and is payable on an annual basis, with payment **due by November 20** of each crop year. The first annual payment on this land is due by November 20, 2016. Payment of rent shall be made payable to **Wright County Highway Department**, and **delivered to the Wright County Right of Way Agent**, Wright County Highway Department, 1901 Highway 25 North, Buffalo, MN 55313.

6. Renter understands the Highway Department will pile snow on **about 2 and ¼ acres** of land. This acreage is located in the extreme southwesterly portion of the property, and includes what remains of the original home site.

7. Renter shall follow best management practices for erosion and weed control. Renter is allowed to use plastic mulch if so desired. Plastic mulch will be removed each fall.

8. County reserves the right to enter the property for various purposes, but will not cause damage to Renter's crops.

9. Renter will hold County, its employees and its agents harmless from any liability for property damage, personal injury or death arising from the use of County land under this Contract.

10. Terms and conditions of this Rental Contract may be changed upon mutual written agreement signed by County and Renter.

WRIGHT COUNTY

Board Chair Date

County Coordinator Date

RENTER

Mona Patterson
eQuality Pathways to Potential

4/4/2016
Date

Mona Patterson, Executive Director
Print Name and Title of eQuality officer signing

F:\Right of Way\Land Rental\LAND RENTAL CONTRACT - revised by Mark.docx

STEMPER and RASSAT SITES - RENTAL HISTORY

Year	Stemper Acreage	Stemper Rental Rate	Rassat Acreage	Rassat Rental Rate	Comments
1999	0		26	$42.50	1-year Contract
2000	0		26	$42.50	1-year Contract
2001	27	$35	26	$42.50	1-year Contract
2002	27	$55	26	$45	3-year Contract 2 Bidders Gapinski and Holland
2003	27	$60	26	$50	thru
2004	25	$65	26	$55	2004
2005	25	$65	27.75	$55	1-year Extension
2006	25	$65	27.75	$55	1-year Extension
2007	25	$65	27.75	$55	2-year Extension
2008	12	$65	27.75	$55	thru 2008
2009	12	$65	30.75	$55	2-year Extension
2010	12	$65	30.75	$55	thru 2010
2011	12	$70	30.75	$60	2-year New Contract No bids taken
2012	12	$70	30.75	$60	thru 2012
2013	12	$90	30.75	$60	3-year contract 2013-2015
2014	12	$95	30.75	$60	
2015	~6	$0	30.75	$60	No Charge for Stemper: 6 acres taken for Impound Lot; Borrow taken from remain
2016	6		30.75		>
2017	6		30.75		> Proposed new 3-year contracts: Continue same rates due to low crop
2018	6		30.75		>

Dated 3/8/2013 MAJ
Revised 12/7/2015 MAJ
Revised 4/26/16 MAJ

THESE MINUTES ARE IN DRAFT FORMAT AND REQURIE APPROVAL BY THE COUNTY BOARD

WRIGHT COUNTY TECHNOLOGY COMMITTEE MINUTES

4/27/2016

MEMBERS PRESENT: Borrell, Daleiden, Hoffman, Jobe, Tagarro, Kelly, Rasmuson

OTHERS PRESENT: Strobel, Nelson, O'Dell, Cooper

I. Server Room Updating

Sue Vergin received quotes from Liebert and Climate Air for the replacement of the cooling unit in the Server Room. The total cost was originally $38K, and is now down to $31K. We will receive $15K from Minnesota Office of Enterprise Technology (MNOET). These figures put us under budget by $4,880.

Cheri Nelson researched the cost of new flooring tiles. Tile quote came in at $3,970, which does not include cutting of tiles or installation. Ernst Construction could cut tiles and Maintenance could install which would save quite a bit of money.

Recommendation: Proceed with flooring

II. Information Security Assessment Status

FR Secure has completed all interviews. They are now in the process of evaluating the data that was collected. The total assessment process should take 8 – 10 weeks for completion. The external network was looked at by FR Secure and it appeared to be good. We are waiting for the final report from FR Secure which will recommend new policies and procedures.

Action: Information Only

III. Boardroom Youtube Testing Update

Wire Cast software was tested for streaming in the Boardroom. IT purchased a capture card for handling audio/video but that did not work well, so they are doing more testing. Overall the testing of Youtube has gone well. The audio/video equipment in the Boardroom needs to be updated. IT will get price quotes from both EPA and Marco.

Recommendation: Stop using Livestream at end of April 2016

DRAFT

IV. Wireless Site Survey

Received a quote from one vendor for the site survey, came in at $10K. Talked to Marco regarding an Electronic Survey that would give us a plan for where new access point should be placed for optimal coverage. This would be for not cost. There are still certain areas in the Government Center with very little coverage. The cost of new wiring will run between $200 - $500. The cost for Access Points (equipment) is $600 - $800 depending on quality.

Recommendation: Proceed with Marco's Proposal for Electronic Survey

V. IT Surveys

Info Tech has been selected to do IT Surveys. Since IT is a member of Info Tech they will do the surveys at no cost. The survey was done in Benton County and it was a good tool to gauge customer service and the general direction of technology. One survey will be geared towards supervisors, department heads and managers, while the other will be geared towards all users. Info Tech will review collected data and get back to us with results.

Recommendation: Proceed with Surveys

DRAFT

Susan Backes

From: Lee Kelly
Sent: Friday, April 29, 2016 8:15 AM
To: Susan Backes
Subject: FW: May 11th Quad County Meeting with Federal EDA

From: Duane Northagen [dnorthagen@wrightpartnership.org]
Sent: Thursday, April 28, 2016 3:22 PM
To: Charles P. Borrell; Christine A. Husom; Jeanene Strum; Mark W. Daleiden; Michael J. Potter; PSawatzke@tds.net
Subject: FW: May 11th Quad County Meeting with Federal EDA

Dear Commissioners,
Please see the email below regarding a very important CEDS meeting at the Monticello Workforce Center on 5/11 at 9:30. County representation is strongly encouraged. I will plan to attend as well.

Duane Northagen
Executive Director
o) 763.477.3086
c) 218.403.0898

Wcedp
Wright County
Economic Development Partnership
Partnering for Opportunities

6800 Electric Drive | Rockford, MN 55373
www.wrightpartnership.org

Subject: May 11th Quad County Meeting with Federal EDA

Hello Everyone,

Our Quad County CEDS plan is set to expire at the end of 2016. At our last Quad County meeting on April 15th , it was determined that we should bring in our Federal EDA contact, Lee Shirey, and a speaker from an existing Regional Development District (RDC) to educate county commissioners on the benefits of having an updated CEDS plan. The meeting is set for May 11th at 9:30 AM at the Workforce Center in Monticello and the goal is to invite commissioners from all four Counties (Benton, Sherburne, Stearns, Wright) and any interested city representatives to discuss cost & budget options.

The Federal EDA has a planning grant that would pay up to ½ the costs. A local match would be required to cover the remaining costs. CMJTS has offered to house any employee/consultant at their offices and write the matching grant.

Here is a tentative agenda:

9:30 – Robert Voss, Quad County Recent History
9:40 – Lee Shirey, Federal EDA Grants and Funding Sources

10:10 – TBD, Existing Representative from a district that has received federal funding
10:30 – CMJTS Staff, Budget & Cost options
10:45 – Questions and wrap up
11:00 - Adjourn

Please invite any interested County Commissioners. We will send out a formal agenda next week once we firm up an RDC speaker. Let me know if you have any questions or suggestions for the agenda.

Dan Weber, SAMA
Assistant County Administrator
763-765-3007
13880 Business Center Dr | Elk River | MN | 55330
www.co.sherburne.mn.us

Print List in Order By: 2

1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1

1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D

D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5	DEPT			COUNTY BOARD		
871	**MN TRANSPORTATION ALLIANCE**					
	01-005-000-0000-6338		515.00	REGISTRATION FEE DC FLY IN	POTTER	CONFERENCES & MEETINGS
871	**MN TRANSPORTATION ALLIANCE**		**515.00**	**1** Transactions		
5	**DEPT Total:**		**515.00**	**COUNTY BOARD**	**1 Vendors**	**1 Transactions**
13	DEPT			COURT ADMINISTRATOR		
999999997	**FUCHS/COURTNEY**					
	01-013-000-0000-6809		113.46	CR 15 542 WITNESS FEE		WITNESS FEES
999999997	**FUCHS/COURTNEY**		**113.46**	**1** Transactions		
1203	**GABRIEL/CATHLEEN**					
	01-013-000-0000-6270		100.00	JV 16 764 APPEARANCE 4/14/16		COURT APPOINTED COUNSEL
1203	**GABRIEL/CATHLEEN**		**100.00**	**1** Transactions		
1511	**HOWARD/JOLANTA**					
	01-013-000-0000-6270		100.00	JV 16 854 APPEARANCE 4/13/16		COURT APPOINTED COUNSEL
1511	**HOWARD/JOLANTA**		**100.00**	**1** Transactions		
3617	**MANTHEY/JENNY**					
	01-013-000-0000-6261		145.00	PR 16 281 VISITOR REPORT		PROFESSIONAL SERVICES
	01-013-000-0000-6261		162.00	PR 16 1084 VISITOR REPORT		PROFESSIONAL SERVICES
	01-013-000-0000-6261		156.00	PR 16 668 VISITOR REPORT		PROFESSIONAL SERVICES
3617	**MANTHEY/JENNY**		**463.00**	**3** Transactions		
2513	**PURICK/RYAN**					
	01-013-000-0000-6270		100.00	FA 10 3280 APPEARANCE 4/14/16		COURT APPOINTED COUNSEL
2513	**PURICK/RYAN**		**100.00**	**1** Transactions		
147	**RAMACCIOTTI/FRANK**					
	01-013-000-0000-6270		100.00	FA 08 3714 APPEARANCE 4/4/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	F5 99 2287 APPEARANCE 4/7/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	FA 13 6101 APPEARANCE 4/7/16		COURT APPOINTED COUNSEL
147	**RAMACCIOTTI/FRANK**		**300.00**	**3** Transactions		
3142	**SETTER/RANDI**					
	01-013-000-0000-6270		100.00	FA 08 1422 APPEARANCE 4/14/16		COURT APPOINTED COUNSEL

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3142	**SETTER/RANDI**		**100.00**	**1** Transactions		
2773	**TOLINS LLC/MILANA P**					
	01-013-000-0000-6270		255.00	JV 15 6264 HRLY 4/11-4/12/2016		COURT APPOINTED COUNSEL
2773	**TOLINS LLC/MILANA P**		**255.00**	**1** Transactions		
13	**DEPT Total:**		**1,531.46**	**COURT ADMINISTRATOR**	**8 Vendors**	**12 Transactions**
25	DEPT			COURT SERVICES		
2939	**EDENS GROUP**					
	01-025-000-0000-6804		650.00	TRAINING REGISTRATION X2		STAFF TRAINING
2939	**EDENS GROUP**		**650.00**	**1** Transactions		
3162	**GRANITE ELECTRONICS**					
	01-025-000-0000-6621		270.00	RADIO PROGRAMMING FEES X2	1500006061	FURNITURE & EQUIPMENT
3162	**GRANITE ELECTRONICS**		**270.00**	**1** Transactions		
6811	**HOLTHAUS/MELISSA**					
	01-025-000-0000-6331		3.00	6 MILES		TRAVEL
	01-025-000-0000-6331		20.00	40 MILES		TRAVEL
6811	**HOLTHAUS/MELISSA**		**23.00**	**2** Transactions		
5486	**MARCO**					
	01-025-000-0000-6343		691.00	04/15-05/15/2016	303052476	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**691.00**	**1** Transactions		
3998	**PREMIER BIOTECH LABS LLC**					
	01-025-000-0000-6263		139.05	DRUG TESTING MARCH 2016	301676	RANDOM DRUG TESTING
3998	**PREMIER BIOTECH LABS LLC**		**139.05**	**1** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-025-000-0000-6301		81.87	MARCH 2016 PARTS/LABOR	460	REPAIRS & MAINTENANCE
	01-025-000-0000-6331		87.43	MARCH 2016 FUEL	460	TRAVEL
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**169.30**	**2** Transactions		
25	**DEPT Total:**		**1,942.35**	**COURT SERVICES**	**6 Vendors**	**8 Transactions**
31	DEPT			COUNTY COORDINATOR		

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5486	**MARCO**					
	01-031-000-0000-6343		563.80	4/10-5/10/2016	302619044	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**563.80**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-031-000-0000-6411		92.28	SUPPLIES 834322579001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**92.28**	**1** Transactions		
31	**DEPT Total:**		**656.08**	**COUNTY COORDINATOR**	**2 Vendors**	**2 Transactions**
63	DEPT			IT (INFORMATIONAL TECHNOLOGY)		
5721	**CDW GOVERNMENT INC**					
	01-063-000-0000-6620		1,557.62	MICROSOFT SURFACE PRO	CTX5777	COMPUTER OR SOFTWARE PURCHASES
5721	**CDW GOVERNMENT INC**		**1,557.62**	**1** Transactions		
1385	**HEWLETT PACKARD**					
	01-063-000-0000-6301		4,227.94	HP SERVER MAINT 5/1-10/31/16	60056702	EQUIPMENT MAINTENANCE
1385	**HEWLETT PACKARD**		**4,227.94**	**1** Transactions		
1425	**SHI INTERNATIONAL CORP**					
	01-063-000-0000-6620		440.00	ACROBAT STANDARD X2	4860170	COMPUTER OR SOFTWARE PURCHASES
1425	**SHI INTERNATIONAL CORP**		**440.00**	**1** Transactions		
63	**DEPT Total:**		**6,225.56**	**IT (INFORMATIONAL TECHNOLOGY)**	**3 Vendors**	**3 Transactions**
91	DEPT			COUNTY ATTORNEY		
2321	**KRYZER/GREG**					
	01-091-000-0000-6331		135.00	270 MILES		TRAVEL
2321	**KRYZER/GREG**		**135.00**	**1** Transactions		
5486	**MARCO**					
	01-091-000-0000-6343		879.15	4/15-5/15/2016	303052278	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**879.15**	**1** Transactions		
2180	**MN CONTINUING LEGAL EDUCATION**					
	01-091-000-0000-6338		20.00	BALANCE DUE SEMINAR	756279	CONFERENCES & MEETINGS
	01-091-000-0000-6338		20.00	BALANCE DUE SEMINAR	756280	CONFERENCES & MEETINGS

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2180	**MN CONTINUING LEGAL EDUCATION**		**40.00**	**2** Transactions		
3921	**OFFICE DEPOT**					
	01-091-000-0000-6411		50.32	SUPPLIES 833312297001		OPERATING SUPPLIES
	01-091-000-0000-6411		110.20	SUPPLIES 834220247001		OPERATING SUPPLIES
	01-091-000-0000-6411		709.52	SUPPLIES 834220201001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**870.04**	**3** Transactions		
91	**DEPT Total:**		**1,924.19**	**COUNTY ATTORNEY**	**4 Vendors**	**7 Transactions**
100	DEPT			OTHER GENERAL GOVERNMENT		
3301	**ALLINA HEALTH**					
	01-100-000-0000-6261		185.00	PRE PLACEMENT SCREENS HR	295455982	PROFESSIONAL SERVICES
	01-100-000-0000-6261		150.00	PRE PLACEMENT SCREENS HR	410000916	PROFESSIONAL SERVICES
3301	**ALLINA HEALTH**		**335.00**	**2** Transactions		
20311	**EXCEL SYSTEMS**					
	01-100-000-0000-6605		180.00	REPAIRS CABLES HS TRAINING	133373	SITE IMPROVEMENTS-COURTHOUSE
	01-100-000-0000-6605		240.00	REPAIRS CABLES IT TRAINING	133400	SITE IMPROVEMENTS-COURTHOUSE
20311	**EXCEL SYSTEMS**		**420.00**	**2** Transactions		
2185	**HANCE UTILITY SERVICES INC**					
	01-100-000-0000-6605		179.15	LOCATING SERVICES LECGEO	22809	SITE IMPROVEMENTS-COURTHOUSE
2185	**HANCE UTILITY SERVICES INC**		**179.15**	**1** Transactions		
2468	**MADDEN GALANTER HANSEN LLP**					
	01-100-000-0000-6261		277.72	MARCH 2016 LABOR RELATIONS		PROFESSIONAL SERVICES
2468	**MADDEN GALANTER HANSEN LLP**		**277.72**	**1** Transactions		
2144	**SANDQUIST/MICHELLE**					
	01-100-000-0000-6808		52.64	REIMBURSE WELLNESS EXPENSES		EMPLOYEE ENHANCEMENT PROGRAM
2144	**SANDQUIST/MICHELLE**		**52.64**	**1** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-100-000-0000-6332		136.92	FUEL	464	FLEET VEHICLE USAGE
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**136.92**	**1** Transactions		

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100	**DEPT Total:**		**1,401.43**	**OTHER GENERAL GOVERNMENT**	**6 Vendors**	**8 Transactions**
101	DEPT			COUNTY RECORDER		
5486	**MARCO**					
	01-101-000-0000-6343		177.00	4/10-5/10/2016	302675087	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**177.00**	**1** Transactions		
101	**DEPT Total:**		**177.00**	**COUNTY RECORDER**	**1 Vendors**	**1 Transactions**
103	DEPT			SURVEYOR		
7340	**JOBE/STEVEN**					
	01-103-000-0000-6331		2.25	PARKING REIMBURSEMENT		TRAVEL
7340	**JOBE/STEVEN**		**2.25**	**1** Transactions		
58254	**ST CLOUD STAMP & SIGN INC**					
	01-103-000-0000-6411		37.69	NAME PLATE EDELBROCK	186312	OPERATING SUPPLIES
58254	**ST CLOUD STAMP & SIGN INC**		**37.69**	**1** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-103-000-0000-6205		5.75	POSTAGE	449	POSTAGE
	01-103-000-0000-6233		110.51	PHOTOCOPYING	449	PHOTOCOPYING
	01-103-000-0000-6451		177.04	FUEL	449	FUEL - LUBE ETC
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**293.30**	**3** Transactions		
103	**DEPT Total:**		**333.24**	**SURVEYOR**	**3 Vendors**	**5 Transactions**
105	DEPT			ASSESSOR		
6854	**ANDERSON/CONRAD**					
	01-105-000-0000-6804		175.00	REIMBURSE REGISTRATION FEE		STAFF TRAINING
6854	**ANDERSON/CONRAD**		**175.00**	**1** Transactions		
3772	**ANDERSON/TAMARA**					
	01-105-000-0000-6804		175.00	MAAO REGISTRATION		STAFF TRAINING
3772	**ANDERSON/TAMARA**		**175.00**	**1** Transactions		
4281	**BERSIE/ALEX**					
	01-105-000-0000-6245		175.00	MAAO TRAINING		MEMBERSHIPS, DUES & FEES
	01-105-000-0000-6331		13.25	26.5 MILES		TRAVEL

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4281	**BERSIE/ALEX**		**188.25**	**2** Transactions		
3416	**BORRETT/JIM**					
	01-105-000-0000-6804		175.00	REIMBURSE REGISTRATION FEE		STAFF TRAINING
3416	**BORRETT/JIM**		**175.00**	**1** Transactions		
5486	**MARCO**					
	01-105-000-0000-6343		358.05	04/15-05/15/2016	302935366	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**358.05**	**1** Transactions		
2646	**MORROW/TERRY**					
	01-105-000-0000-6804		175.00	REIMBURSE SEMINAR		STAFF TRAINING
2646	**MORROW/TERRY**		**175.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-105-000-0000-6411		252.83	SUPPLIES 835273019001		OPERATING SUPPLIES
	01-105-000-0000-6411		72.00-	CREDIT 833965811001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**180.83**	**2** Transactions		
5438	**PRASKA/TOM**					
	01-105-000-0000-6804		175.00	REIMBURSE SUMMER SEMINAR		STAFF TRAINING
5438	**PRASKA/TOM**		**175.00**	**1** Transactions		
54030	**PRECISION PRINTS OF WRIGHT CO**					
	01-105-000-0000-6411		583.00	SUPPLIES		OPERATING SUPPLIES
54030	**PRECISION PRINTS OF WRIGHT CO**		**583.00**	**1** Transactions		
5860	**RASMUSON/ANTHONY**					
	01-105-000-0000-6804		175.00	MAAO SEMINAR		STAFF TRAINING
5860	**RASMUSON/ANTHONY**		**175.00**	**1** Transactions		
6140	**RUSSELL SECURITY RESOURCE INC**					
	01-105-000-0000-6411		7.50	SUPPLIES		OPERATING SUPPLIES
6140	**RUSSELL SECURITY RESOURCE INC**		**7.50**	**1** Transactions		
6392	**TRIPLETT/KEITH**					
	01-105-000-0000-6804		175.00	REIMBURSE SUMMER SEMINARS		STAFF TRAINING
6392	**TRIPLETT/KEITH**		**175.00**	**1** Transactions		

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1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-105-000-0000-6451		113.80	FUEL		FUEL - LUBE ETC
	01-105-000-0000-6452		147.49	VEHICLE MAINT		VEHICLE MAINTENANCE
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**261.29**	**2** Transactions		
105	**DEPT Total:**		**2,803.92**	**ASSESSOR**	**13 Vendors**	**16 Transactions**
107	DEPT			PLANNING AND ZONING		
5486	**MARCO**					
	01-107-000-0000-6343		426.50	4/15-5/15/2016	302836002	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**426.50**	**1** Transactions		
1192	**TOTAL PRINTING**					
	01-107-000-0000-6411		235.00	BUILDING PERMIT CARDS	10944	OPERATING SUPPLIES
1192	**TOTAL PRINTING**		**235.00**	**1** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-107-000-0000-6451		326.41	FUEL	457	FUEL - LUBE ETC
	01-107-000-0000-6452		201.08	PARTS/LABOR	457	VEHICLE MAINTENANCE
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**527.49**	**2** Transactions		
107	**DEPT Total:**		**1,188.99**	**PLANNING AND ZONING**	**3 Vendors**	**4 Transactions**
111	DEPT			BUILDING CARE		
5974	**CENTER POINT ENERGY**					
	01-111-000-0000-6409		1,415.35	7915763		JAIL/LEC FUEL FOR BUILDING
	01-111-000-0000-6410		618.26	5767681		FUEL FOR BUILDINGS
	01-111-000-0000-6410		4,584.00	5871994		FUEL FOR BUILDINGS
5974	**CENTER POINT ENERGY**		**6,617.61**	**3** Transactions		
5196	**CLIMATE AIR**					
	01-111-000-0000-6301		572.95	REPAIRS FAN MOTOR HS	37219	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		1,698.27	REPAIRS ROOF FANS GC	37220	REPAIRS & MAINTENANCE
5196	**CLIMATE AIR**		**2,271.22**	**2** Transactions		
2519	**CROTEAU PLUMBING**					
	01-111-000-0000-6301		1,122.50	REPAIRS CHILLER SYSTEM GC	9276	REPAIRS & MAINTENANCE

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2519	**CROTEAU PLUMBING**		**1,122.50**	**1** Transactions		
2143	**DAIKIN APPLIED**					
	01-111-000-0000-6301		3,126.00	ANNUAL INSPECTION 2016-2017	3089436	REPAIRS & MAINTENANCE
2143	**DAIKIN APPLIED**		**3,126.00**	**1** Transactions		
2001	**HILLYARD INC - MINNEAPOLIS**					
	01-111-000-0000-6412		1,855.59	SUPPLIES	602035063	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6412		5.32	SUPPLIES	602040566	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6412		191.82	SUPPLIES	602040567	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6412		442.04	SUPPLIES	602040568	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6411		1,441.11	SUPPLIES	602045021	OPERATING SUPPLIES
	01-111-000-0000-6412		337.82	SUPPLIES	602048528	JAIL/LEC OPERATING SUPPLIES
2001	**HILLYARD INC - MINNEAPOLIS**		**4,273.70**	**6** Transactions		
3141	**LAPLANT DEMO INC**					
	01-111-000-0000-6252		752.01	WASTE DISPOSAL LEC		JAIL/LEC UTILITY SERVICES
3141	**LAPLANT DEMO INC**		**752.01**	**1** Transactions		
2693	**LOBERG ELECTRIC**					
	01-111-000-0000-6301		52.00	REPAIRS RESET BREAKER GC	23898	REPAIRS & MAINTENANCE
2693	**LOBERG ELECTRIC**		**52.00**	**1** Transactions		
7510	**MENARDS - BUFFALO**					
	01-111-000-0000-6301		25.47	SUPPLIES	10619	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		61.52	SUPPLIES	10629	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		39.98	SUPPLIES	10819	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		13.69	SUPPLIES	9765	REPAIRS & MAINTENANCE
7510	**MENARDS - BUFFALO**		**140.66**	**4** Transactions		
2285	**METRO GROUP INC/THE**					
	01-111-000-0000-6411		2,823.60	VAPORENE GC	449823	OPERATING SUPPLIES
	01-111-000-0000-6411		2,494.64	VAPORENE GC	451045	OPERATING SUPPLIES
2285	**METRO GROUP INC/THE**		**5,318.24**	**2** Transactions		
5361	**NEIL'S FLOOR COVERING**					
	01-111-000-0000-6301		1,740.82	REPAIRS CARPET TILES HS	5853	REPAIRS & MAINTENANCE
5361	**NEIL'S FLOOR COVERING**		**1,740.82**	**1** Transactions		

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4167	**SUMMIT FIRE PROTECTION**					
	01-111-000-0000-6302		751.00	ANNUAL FIRE EXT MAINT LEC	1118532	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		273.25	ANNUAL FIRE EXT MAINT HS	1118537	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		706.50	ANNUAL FIRE EXT MAINT GC	1118547	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		521.75	ANNUAL FIRE EXT MAINT GC	1118580	REPAIRS & MAINTENANCE
4167	**SUMMIT FIRE PROTECTION**		**2,252.50**	**4** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-111-000-0000-6412		14.34	FUEL MARCH 2016	458	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6412		108.94	FUEL MARCH 2016	458	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6412		22.30	FUEL MARCH 2016	458	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6412		16.34	FUEL MARCH 2016	458	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6412		43.69	FUEL MARCH 2016	458	JAIL/LEC OPERATING SUPPLIES
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**205.61**	**5** Transactions		
111	**DEPT Total:**		**27,872.87**	**BUILDING CARE**	**12 Vendors**	**31 Transactions**
121	DEPT			VETERANS SERVICE		
64399	**STAR TRIBUNE**					
	01-121-000-0000-6411		42.25	SUBSCRIPTION		OPERATING SUPPLIES
64399	**STAR TRIBUNE**		**42.25**	**1** Transactions		
121	**DEPT Total:**		**42.25**	**VETERANS SERVICE**	**1 Vendors**	**1 Transactions**
201	DEPT			SHERIFF		
10734	**CENEX FLEETCARD**					
	01-201-000-0000-6451		1,222.03	FUEL	118978CL	FUEL - LUBE ETC
10734	**CENEX FLEETCARD**		**1,222.03**	**1** Transactions		
950	**COTTEN/DANIEL**					
	01-201-000-0000-6261		210.66	REIMBURSE K9 MAINT VET CLINIC		PROFESSIONAL SERVICES
950	**COTTEN/DANIEL**		**210.66**	**1** Transactions		
3840	**FORD OF HIBBING**					
	01-201-000-0000-6633		23,787.00	NEW SQUAD #6856 2016 SEDAN	9994003	VEHICLES PURCHASED
	01-201-000-0000-6633		23,787.00	NEW SQUAD #6852 2016 SEDAN	9994004	VEHICLES PURCHASED
3840	**FORD OF HIBBING**		**47,574.00**	**2** Transactions		

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5473	**JERRYS TOWING & REPAIR**					
	01-201-000-0000-6261		180.00	16010370	029050	PROFESSIONAL SERVICES
5473	**JERRYS TOWING & REPAIR**		**180.00**	**1** Transactions		
1506	**LYNN PEAVEY COMPANY**					
	01-201-000-0000-6411		67.50	EVIDENCE SUPPLIES	316996	OPERATING SUPPLIES
1506	**LYNN PEAVEY COMPANY**		**67.50**	**1** Transactions		
5486	**MARCO**					
	01-201-000-0000-6343		1,032.00	04/15-05/15/2016	302836044	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**1,032.00**	**1** Transactions		
3588	**NEOPOST USA INC**					
	01-201-000-0000-6205		66.32	RENT/MAINT METER 5/15-6/14/16	53840143	POSTAGE
3588	**NEOPOST USA INC**		**66.32**	**1** Transactions		
3844	**NET TRANSCRIPTS INC**					
	01-201-000-0000-6261		83.58	TRANSCRIBE STATEMENTS	7052	PROFESSIONAL SERVICES
3844	**NET TRANSCRIPTS INC**		**83.58**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-201-000-0000-6411		13.69	SUPPLIES 834075047001		OPERATING SUPPLIES
	01-201-000-0000-6411		12.30	SUPPLIES 834075226001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**25.99**	**2** Transactions		
2719	**OHIO CALIBRATION LABORATORIES**					
	01-201-000-0000-6301		60.00	RADAR REPAIR	20850	REPAIRS & MAINTENANCE
2719	**OHIO CALIBRATION LABORATORIES**		**60.00**	**1** Transactions		
3089	**SCUBA CENTER**					
	01-201-000-0000-6412		391.00	DIVE GEAR INSPECTION	21066208	B&W OPERATING SUPPLIES
3089	**SCUBA CENTER**		**391.00**	**1** Transactions		
1425	**SHI INTERNATIONAL CORP**					
	01-201-000-0000-6411		220.60	ADAPTERS & CABLES	4853636	OPERATING SUPPLIES
1425	**SHI INTERNATIONAL CORP**		**220.60**	**1** Transactions		
99	**TRANSLANGUAGES LLC**					
	01-201-000-0000-6261		522.58	ICR 16009500 & 16010165	160431	PROFESSIONAL SERVICES

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99	**TRANSLANGUAGES LLC**		**522.58**	**1** Transactions		
3611	**VARIDESK LLC**					
	01-201-000-0000-6411		50.00	VARIDESK MAT	29166	OPERATING SUPPLIES
	01-201-000-0000-6621		395.00	VARIDESK PRO STAND STATION	29166	FURNITURE & EQUIPMENT
3611	**VARIDESK LLC**		**445.00**	**2** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-201-000-0000-6451		9,581.11	MARCH 2016 FUEL	456	FUEL - LUBE ETC
	01-201-000-0000-6452		15,575.93	MARCH 2016 PARTS/LABOR	456	VEHICLE MAINTENANCE
	01-201-000-0000-6802		59.11	MARCH FUEL	456	EM GRANT EXPENSE
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**25,216.15**	**3** Transactions		
201	**DEPT Total:**		**77,317.41**	**SHERIFF**	**15 Vendors**	**20 Transactions**
250	DEPT			SHERIFF-CORRECTIONS		
6158	**ARAMARK SERVICES INC**					
	01-250-000-0000-6459		7,841.61	INMATE MEALS 4/7-04/13/16	20072330099	LAW ENFORCE-JAIL FOOD-LAUNDRY
	01-250-000-0000-6459		7,758.17	INMATE MEALS 04/18-04/24/16	2007233100	LAW ENFORCE-JAIL FOOD-LAUNDRY
6158	**ARAMARK SERVICES INC**		**15,599.78**	**2** Transactions		
5486	**MARCO**					
	01-250-000-0000-6343		586.00	4/10-5/10/2016	302667563	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**586.00**	**1** Transactions		
3413	**MEND CORRECTIONAL CARE LLC**					
	01-250-000-0000-6458		797.52	E KIT REPLACEMENTS APRIL 2016	1248	JAIL MEDICAL
3413	**MEND CORRECTIONAL CARE LLC**		**797.52**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-250-000-0000-6411		303.91	SUPPLIES 835410991001		OPERATING SUPPLIES
	01-250-000-0000-6411		5.79	SUPPLIES 835411308001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**309.70**	**2** Transactions		
2767	**SUBURBAN EMERGENCY ASSOCIATES PA**					
	01-250-000-0000-6458		46.62	INMATE MEDICAL EXPENSES	20207952X001	JAIL MEDICAL
2767	**SUBURBAN EMERGENCY ASSOCIATES PA**		**46.62**	**1** Transactions		
3435	**THRIFTY WHITE PHARMACY**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-250-000-0000-6458		2,575.40	MARCH 2016 JAIL	783586	JAIL MEDICAL
3435	**THRIFTY WHITE PHARMACY**		**2,575.40**	**1** Transactions		
1538	**WRIGHT COUNTY HIGHWAY DEPT**					
	01-250-000-0000-6451		169.61	MARCH 2016 FUEL	463	FUEL - LUBE ETC
	01-250-000-0000-6452		60.06	MARCH 2016 VEHICLE MAINT	463	VEHICLE MAINTENANCE
1538	**WRIGHT COUNTY HIGHWAY DEPT**		**229.67**	**2** Transactions		
250	**DEPT Total:**		**20,144.69**	**SHERIFF-CORRECTIONS**	**7 Vendors**	**10 Transactions**
521	DEPT			PARKS		
608	**BP AMOCO**					
	01-521-000-0000-6451		163.73	GAS	4987610708	FUEL - LUBE ETC
608	**BP AMOCO**		**163.73**	**1** Transactions		
194	**ELK RIVER MUNICIPAL UTILITIES**					
	01-521-000-0000-6251		38.55	ELECTRIC FEES	3179	UTILITY SERVICES - ELECTRICITY
194	**ELK RIVER MUNICIPAL UTILITIES**		**38.55**	**1** Transactions		
2001	**HILLYARD INC - MINNEAPOLIS**					
	01-521-000-0000-6411		146.00	SUPPLIES	602040492	OPERATING SUPPLIES
2001	**HILLYARD INC - MINNEAPOLIS**		**146.00**	**1** Transactions		
97	**KLATT TRUE VALUE ELECTRIC**					
	01-521-000-0000-6301		10.49	SUPPLIES PARKS	59626	REPAIRS & MAINTENANCE
97	**KLATT TRUE VALUE ELECTRIC**		**10.49**	**1** Transactions		
7510	**MENARDS - BUFFALO**					
	01-521-000-0000-6301		15.99-	CREDIT	10398	REPAIRS & MAINTENANCE
	01-521-000-0000-6301		38.33	SUPPLIES	10636	REPAIRS & MAINTENANCE
	01-521-000-0000-6301		34.36	SUPPLIES	10982	REPAIRS & MAINTENANCE
	01-521-000-0000-6301		17.54	SUPPLIES	11000	REPAIRS & MAINTENANCE
	01-521-000-0000-6301		33.14	SUPPLIES	11084	REPAIRS & MAINTENANCE
7510	**MENARDS - BUFFALO**		**107.38**	**5** Transactions		
521	**DEPT Total:**		**466.15**	**PARKS**	**5 Vendors**	**9 Transactions**
603	DEPT			EXTENSION		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5486	**MARCO**					
	01-603-000-0000-6343		437.22	4/10-5/10/2016	302667027	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**437.22**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-603-000-0000-6411		39.92	SUPPLIES 835365743001		OPERATING SUPPLIES
	01-603-000-0000-6411		60.62	SUPPLIES 8535365629001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**100.54**	**2** Transactions		
603	**DEPT Total:**		**537.76**	**EXTENSION**	**2 Vendors**	**3 Transactions**
1	**Fund Total:**		**145,080.35**	**GENERAL REVENUE FUND**		**141 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
101	DEPT			COUNTY RECORDER		
5721	**CDW GOVERNMENT INC**					
	02-101-000-0000-6622		971.50	GALAXY TABLETS X2	CSW1171	EQUIPMENT PURCHASED
5721	**CDW GOVERNMENT INC**		**971.50**	**1** Transactions		
101	**DEPT Total:**		**971.50**	**COUNTY RECORDER**	**1 Vendors**	**1 Transactions**
211	DEPT			SHERIFF GUN PERMITS		
3921	**OFFICE DEPOT**					
	02-211-000-0000-6801		5.79	SUPPLIES 834075047001		MISCELLANEOUS EXPENSE
	02-211-000-0000-6801		3.99	SUPPLIES 834075226001		MISCELLANEOUS EXPENSE
3921	**OFFICE DEPOT**		**9.78**	**2** Transactions		
211	**DEPT Total:**		**9.78**	**SHERIFF GUN PERMITS**	**1 Vendors**	**2 Transactions**
282	DEPT			NUCLEAR POWER PLANT		
2609	**CENTURYLINK**					
	02-282-000-0000-6203		713.52	763 682 0210 136		TELEPHONE
2609	**CENTURYLINK**		**713.52**	**1** Transactions		
3921	**OFFICE DEPOT**					
	02-282-000-0000-6411		2.09	SUPPLIES 835215746001		OPERATING SUPPLIES
	02-282-000-0000-6411		97.86	SUPPLIES 835215443001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**99.95**	**2** Transactions		
6915	**OFFICE OF MN IT SERVICES**					
	02-282-000-0000-6203		74.89	EOC PHONE LINES FEB 2016	16020649	TELEPHONE
	02-282-000-0000-6203		75.41	EOC PHONE LINES MARCH 2016	16030647	TELEPHONE
6915	**OFFICE OF MN IT SERVICES**		**150.30**	**2** Transactions		
282	**DEPT Total:**		**963.77**	**NUCLEAR POWER PLANT**	**3 Vendors**	**5 Transactions**
2	**Fund Total:**		**1,945.05**	**RESERVES FUND**		**8 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
420	DEPT			FINANCIAL SERVICES		
2468	**MADDEN GALANTER HANSEN LLP**					
	11-420-600-0020-6264		701.95	MARCH 2016 LABOR RELATIONS	HS	LABOR NEGOTIATIONS
2468	**MADDEN GALANTER HANSEN LLP**		**701.95**	**1** Transactions		
420	**DEPT Total:**		**701.95**	**FINANCIAL SERVICES**	**1 Vendors**	**1 Transactions**
430	DEPT			SOCIAL SERVICES		
2468	**MADDEN GALANTER HANSEN LLP**					
	11-430-700-0020-6264		1,263.50	MARCH 2016 LABOR RELATIONS	HS	LABOR NEGOTIATIONS
2468	**MADDEN GALANTER HANSEN LLP**		**1,263.50**	**1** Transactions		
430	**DEPT Total:**		**1,263.50**	**SOCIAL SERVICES**	**1 Vendors**	**1 Transactions**
450	DEPT			PUBLIC HEALTH SERVICES		
2468	**MADDEN GALANTER HANSEN LLP**					
	11-450-430-0020-6264		374.37	MARCH 2016 LABOR RELATIONS	HS	LABOR NEGOTIATIONS
2468	**MADDEN GALANTER HANSEN LLP**		**374.37**	**1** Transactions		
450	**DEPT Total:**		**374.37**	**PUBLIC HEALTH SERVICES**	**1 Vendors**	**1 Transactions**
11	**Fund Total:**		**2,339.82**	**HUMAN SERVICES FUND**		**3 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
393	DEPT			S.C.O.R.E.		
1852	**COKATO/CITY OF**					
	20-393-000-0000-6801		840.60	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1852	**COKATO/CITY OF**		**840.60**	**1** Transactions		
7328	**CORINNA TOWNSHIP**					
	20-393-000-0000-6801		1,158.20	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
7328	**CORINNA TOWNSHIP**		**1,158.20**	**1** Transactions		
1440	**SOUTHSIDE TOWNSHIP**					
	20-393-000-0000-6801		631.80	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1440	**SOUTHSIDE TOWNSHIP**		**631.80**	**1** Transactions		
6	**VEOLIA ENVIRONMENTAL SERVICES**					
	20-393-000-0000-6801		12,791.69	HHW DISPOSAL	608852237	MISCELLANEOUS EXPENSE
6	**VEOLIA ENVIRONMENTAL SERVICES**		**12,791.69**	**1** Transactions		
393	**DEPT Total:**		**15,422.29**	**S.C.O.R.E.**	**4 Vendors**	**4 Transactions**
20	**Fund Total:**		**15,422.29**	**WASTE MANAGEMENT FUND**		**4 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
150	DEPT			LEVY STABILIZATION FUND		
5196	**CLIMATE AIR**					
	34-150-000-0000-6605		131,845.00	REPLACE WATER COOLER CIP	37226	SITE IMPROVEMENTS
5196	**CLIMATE AIR**		**131,845.00**	**1** Transactions		
150	**DEPT Total:**		**131,845.00**	**LEVY STABILIZATION FUND**	**1 Vendors**	**1 Transactions**
161	DEPT			HIGHWAY BUILDING BOND PROCEEDS		
5974	**CENTER POINT ENERGY**					
	34-161-000-0000-6605		54.36	5811649		HIGHWAY BUILDING
5974	**CENTER POINT ENERGY**		**54.36**	**1** Transactions		
4025	**KRAUS ANDERSON CONSTRUCTION**					
	34-161-000-0000-6605		69,812.66	CONSTRUCTION SERV HWY 3/31	17463	HIGHWAY BUILDING
4025	**KRAUS ANDERSON CONSTRUCTION**		**69,812.66**	**1** Transactions		
161	**DEPT Total:**		**69,867.02**	**HIGHWAY BUILDING BOND PROCEEDS**	**2 Vendors**	**2 Transactions**
170	DEPT			CAPITAL TECHNOLOGY		
1490	**MOBILE RADIO ENGINEERING INC**					
	34-170-000-0000-6262		7,658.25	REPAIRS 800MHZ REPEATER LEC	J5624	EDMS - LAW LEGAL
1490	**MOBILE RADIO ENGINEERING INC**		**7,658.25**	**1** Transactions		
170	**DEPT Total:**		**7,658.25**	**CAPITAL TECHNOLOGY**	**1 Vendors**	**1 Transactions**
34	**Fund Total:**		**209,370.27**	**CAPITAL IMPROVEMENTS FUND**		**4 Transactions**
	Final Total:		**374,157.78**	**108 Vendors**	**160 Transactions**	

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Recap by Fund

Fund	Amount	Name
1	145,080.35	GENERAL REVENUE FUND
2	1,945.05	RESERVES FUND
11	2,339.82	HUMAN SERVICES FUND
20	15,422.29	WASTE MANAGEMENT FUND
34	209,370.27	CAPITAL IMPROVEMENTS FUND
All Funds	374,157.78	Total

Approved by, ...

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