WRIGHT COUNTY BOARD
AGENDA
MAY 10, 2016

Interpreter Services for the hearing impaired will be provided upon written request.

I. **9:00 A.M. PLEDGE OF ALLEGIANCE**

II. **MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

A. **COUNTY BOARD MINUTES 5-03-16**

Documents: 2016-05-03 WRIGHT COUNTY BOARD MINUTES (INFO).PDF

III. **REVIEW & APPROVAL OF AGENDA**

IV. **CONSENT AGENDA**

A. **ADMINISTRATION**

1. Approve Charitable Gambling Application Form LG220, St. John's Catholic Church, St. John's Education Center, 17260 Hwy. 12, Cokato MN 55321 (Cokato Twp.).

Documents: CHARITABLE GAMBLING APPLICATION ST. JOHNS CATHOLIC CHURCH.PDF

B. **ADMINISTRATION**

1. Refer PWB Deferred Maintenance And Remodel To Building Committee To Be Held On 5-17-16 At 10:30 AM

Documents: RFBA REFER PWB TO BLDG COMMITTEE 5.17.16.PDF

C. **AUDITOR/TREASURER**

1. Approve Renewal Of Annual Club On Sale Liquor License For Cokato Town & Country Club

Documents: AGENDA 5-10 ANNUAL ON SALE CLUB LIQUOR - COKATO TOWN AND COUNTRY CLUB.PDF

D. **AUDITOR/TREASURER**

1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of $461,901.17 With 265 Vendors And 398 Transactions

Documents: AGENDA 5-10 CONSENT CLAIMS.PDF

E. **HEALTH & HUMAN SERVICES**

1. Position Replacement
   A. Financial Worker

Documents: 2016-05-10 WC REQUEST FOR BOARD ACTION - FW.PDF

F. **HIGHWAY**

1. Approval Of Wright County Highway Right-Of-Way Plat No. 71 For CSAH 3 Construction Project

Documents: 05-10-16-F ROW PLAT 71 FOR CSAH 3.PDF

G. **HIGHWAY**

1. Approve Renewal Of Agreement With Functional Industries For Use Of Wash Bay At The Current Public Works Building.

Documents: 05-10-16-E FUNCTIONAL IND AGREEMENT.PDF

H. SHERIFF'S OFFICE

1. Position Replacement:
   A. Deputy

Documents: 04-29-16 REQUEST POSITION REPLACEMENT FOR 1 DEPUTY - ROSSAMON BECKER RESIGNATION.PDF

I. SHERIFF'S OFFICE

1. Authorize Signatures On The 2016 Federal Supplemental Boating Safety Patrol Grant Agreement

Documents: 05-06-16 REQUEST FOR BOARD ACTION -2016 FEDERAL BOATING SAFETY GRANT.PDF, 2016 FEDERAL BOATING PATROL GRANT.PDF

V. TIMED AGENDA ITEMS

A. 9:05 A.M. BOB HIIVALA, AUDITOR/TREASURER

1. Information Only: Replacing Folding Equipment And Acquiring Software From Neopost To Reduce The Cost Of Certified Mail Processing

Documents: AGENDA 5-10 INFO ONLY - MAIL EQUIP FROM NEOPOST.PDF, AGENDA 5-10 NEOPOST PROPOSAL.PDF

B. 9:08 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER

1. Distribution Of 2015 Annual Report
2. Award 2016 Overlay (Part 2) To Knife River
3. Approve Final Payment To Structural Specialties For Rockwood Bridge Project
4. Approve Final Payment To Knife River For 2015 Overlays

Documents: 05-10-16-A DISTRIBUTE ANN REPORT.PDF, 05-10-16-B AWARD BID TO KR OVERLAYS.PDF, 05-10-16-C STRUCTURAL SPEC FINAL.PDF, 05-10-16-D KNIFE RIVER FINAL.PDF

C. 9:13 A.M. MIKE MACMILLAN - DIRECTOR OF COURT SERVICES

1. Drug Court Informational Session

Documents: SIGNED REQUEST FOR BOARD ACTION 4-25-16.PDF, WCCS - 2016 DRUG COURT PRESENTATION.PDF, HISTORIC AGREEMENT.PDF

D. 9:30 A.M. PUBLIC HEARING - RESOLUTION, EMERGENCY MORATORIUM ON SOLAR FARMS

Documents: 5-4-16 COUNTY BOARD AGENDA-SOLAR MORATORIUM.PDF, SOLAR MORATORIUM-5-10-16.PDF

VI. ITEMS FOR CONSIDERATION

A. RESOLUTION DESIGNATING THE WEEK OF MAY 15-21, 2016 AS EMERGENCY MEDICAL SERVICES WEEK

Documents: EMS WEEK PROCLAMATION.PDF

B. **RESOLUTION AUTHORIZING APPROPRIATE COUNTY OFFICIALS (DIRECTOR OF PARKS & RECREATION) TO SIGN GRANT APPLICATIONS, AGREEMENTS, AND CERTIFICATIONS IN REGARDS TO THE WRIGHT COUNTY SNOWMOBILE ASSOCIATION PARTICIPATION IN THE GRANT IN AID SNOWMOBILE ASSISTANCE PROGRAM FOR THE 2016-2017 SEASON**

Documents: 5-10-16 CB AGENDA ITEM.PDF, 2016 -2017 SNOWMOBILE GIA RESOLUTION.PDF

C. **CANCEL BOARD MEETING IN AUGUST (5 TUESDAYS)**

D. **SCHEDULE COMMITTEE OF THE WHOLE MEETING RE: TRANSFER OF NUCLEAR EMERGENCY PREPARDNESS DEPARTMENT TO THE EMERGENCY MANAGER'S/SHERIFF'S DEPARTMENT (KELLY)**

VII. **ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

VIII. **ADJOURNMENT**

IX. **NOTE: COMMITTEE MEETINGS STARTING AT 12:30 PM**

X. **CLAIMS LISTING**

Documents: AUDIT LIST FOR BOARD 5-10-2016.PDF

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

INFORMATIONAL

WRIGHT COUNTY BOARD
MINUTES
MAY 03, 2016

The Wright County Board met in regular session at 9:00 A.M. with Husom, Sawatzke, Daleiden, Potter and Borrell present.

MINUTES
Daleiden moved to approve the 4-26-16 County Board Minutes, seconded by Husom. The motion carried 5-0.

AGENDA
Petitions were accepted to the Agenda as follows: Consent Item F1, "AUDITOR/TREASURER, Approve Renewal of Seasonal On and Off Sale 3.2 Malt Liquor License, Olson's Campground, 5-01-16 to 10-31-16" (Hiivala); Add 9:07 A.M. AUDITOR/TREASURER TIMED ITEM #1, "Correction to 4-19-16 County Board Minutes RE: Approval of a Plat for Peterson Farm" (Hiivala); Items For Consid. #E, "Update On State Auditor Lawsuit" (Asleson). Potter moved to approve the Agenda as amended, seconded by Borrell, and carried 5-0.

CONSENT AGENDA
Daleiden moved to approve the Consent Agenda as amended, seconded by Husom. The motion carried 5-0:

A. ASSESSOR
   1. Refer Hiring Additional Property Appraiser With An 8-01-16 Start Date To The 5-11-16 Personnel Committee Meeting.

B. ASSESSOR
   1. Approve Abatement PID #118-500-262201, D&Y Family LTD Partnership.

C. AUDITOR/TREASURER
   1. Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $374,157.78 with 108 Vendors and 160 Transactions.

D. HEALTH & HUMAN SERVICES
   1. Position Replacement
      A. Office Technician II

E. INFORMATION TECHNOLOGY
   1. Position Replacement:
      A. Technical Support Specialist

F. AUDITOR/TREASURER
   1. Approve Renewal of Seasonal On and Off Sale 3.2 Malt Liquor License, Olson's Campground, 5-01-16 to 10-31-16

TIMED AGENDA ITEMS

TONY RASMUSON, ASSESSOR
Introduction of Alex Bersie, Property Appraiser in the Assessor's Office
Rasmuson introduced Alex Bersie, who was recently hired in the Assessor's Office as a Property Appraiser. Bersie was welcomed.

Recognize Keith Triplett for Attaining the Senior Accredited Minnesota Assessor (SAMA) Designation with the Minnesota State Board of Assessors
Rasmuson recognized Triplett for attaining the SAMA designation. There are five employees in the Assessor's Office with the SAMA accreditation. Triplett was congratulated on this achievement.

BOB HIIVALA, AUDITOR/TREASURER
Approve 3-year ATM Agreement with Edge One (Replaces ATM Placement Agreement with ROI Moving Supply - DBA Big Al's Rental Center, LLC)
ROI Moving Supply DBA Big Al's Rental Center was sold to Edge One. Hiivala recommended approval of a contract with Edge One providing the same terms but with an extension to become a 3-year contract. The contract has

been reviewed by the Attorney's Office. Daleiden moved to approve the Contract with Edge One, seconded by Borrell, and carried 5-0.

Approve 3-21-16 Tax Forfeit Committee Minutes
On a motion by Borrell, second by Potter, all voted to approve the 3-21-16 Tax Forfeit Committee Minutes. The Minutes of that Meeting follow:

> The purpose of this meeting was to review the tax forfeiture parcels and pricing for the May 25th 2016 auction. All of these parcels were on prior sales and they were not sold. The prices were reviewed and lowered by the Auditor/Treasurer.
>
> Potter and Borrell agreed with all of the changes that were made by the Auditor/Treasurer except one parcel 218-000-151401, Borrell would like to see this lowered from $165,000.00 to $150,000.00. Borrell motioned that change and Potter seconded that motion.

(End of 3-21-16 Tax Forfeit Committee Minutes)

Information Only: There will be a Public Sale of Tax Forfeit Properties on 5-25-16 at 1:00 p.m.
Hiivala announced the sale of tax forfeit properties on 5-25-16 at 1:00 P.M. in the County Board Room. This was provided as an informational item.

Correction to 4-19-16 County Board Minutes RE: Approval of a Plat for Peterson Farm
Hiivala requested the following change to the 4-19-16 Board Minutes: Page 2, 2nd paragraph, change to read, "Approve A Plat Peterson Farm (Rockford Twp.)." The minutes incorrectly reflect the Plat is in Corinna Township. Borrell moved to approve the correction, seconded by Potter, and carried unanimously.

LT. TIM PIPPO, SHERIFF'S OFFICE/JAIL
Adopt Resolution Proclaiming May 1-7, 2016 as Corrections Officer and Employee Week in Wright County
Daleiden moved to adopt Resolution #16-26, seconded by Potter, and carried 5-0 on a roll call vote.

SEAN RILEY, PLANNING & ZONING ADMINISTRATOR
Accept the findings and recommendation of the Planning Commission and adopt the amendments to the Wright County Zoning Ordinance as follows:
-Replace existing (25) Commercial Agricultural Tourism definition with a new one (see language in attachment).
-Add: Section 743 **COMMERCIAL AGRICULTURAL TOURISM**

The purpose of the amendments are to replace the existing Commercial Agricultural Tourism definition (25) and to add Section 743. There is more demand for activities in the agricultural area. Currently, all activities take place outdoors. The changes will allow the Planning Commission flexibility to consider some interior events. A Public Hearing was held at the Planning Commission. Daleiden moved to adopt Ordinance Amendment 16-01, seconded by Husom, and carried 5-0:

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA
ORDINANCE AMENDMENT NO. 16-01

WRIGHT COUNTY HEREBY ORDAINS:
The Wright County Zoning Ordinance is hereby amended as follows:

603. Agriculture/Residential (A/R)
603.4 Conditional Uses
Add: Commercial Agricultural Tourism
604. General Agriculture (AG)
604.4 Conditional Uses
Add: Commercial Agricultural Tourism
302. Definitions:
Replace With Revised Definition:

(25) Commercial Agricultural Tourism - Commercial Agricultural Tourism is a rural commercial operation that is connected to a primary agricultural use and may include orchards, wineries, the promotion of agriculture or the natural environment, or the use of the rural outdoor environment for events such as weddings and gatherings. Commercial Agricultural Tourism may allow for the construction of accessory structures to be used for events and special gatherings of people to be held within such structures. Food catering and limited food preparation, along with limited retail that is directly associated with the Commercial Agricultural Tourism use may be allowed.

Add in:
Section 743. COMMERCIAL AGRICULTURAL TOURISM
A. Purpose
(1) Preserve Wright County's agricultural and rural heritage and landscapes.

(2) Enhance Wright County's appeal to visitors who are drawn to its rural and agricultural environment.

(3) Provide opportunities for new economic growth through Commercial Agricultural Tourism.

(4) Allow for Commercial Agricultural Tourism that does not conflict with permitted agricultural operations and developed residential areas.

B. Standards
(1) Commercial Agricultural Tourism shall be located on a parcel of at least ten (10) acres in size which has a residence or entitlement.

(2) Commercial Agricultural Tourism shall be shown to have a unique or demonstrable relationship with Wright County and be correlated to agricultural and rural features in accordance with the above stated purposes.

(3) Large scale events and gatherings held inside a building must be associated with an outdoor agricultural or rural outdoor activity, be seasonal or part-time in nature. Any associated food must be catered. The Planning Commission may allow for limited food preparation provided it meets the underlying intent of the Commercial Agricultural Tourism Use. Alcohol must be catered.

(4) Commercial Agricultural Tourism shall require a Conditional use Permit in accord with Section 505 of the Wright County Zoning Ordinance and must comply with the Wright County Land Use Plan.

C. Conditional Use Permits shall refer to land uses which:
(1) Must not create an excessive demand upon existing services or amenities.

(2) Must be screened or able to be screened adequately, or are sufficiently separated from adjacent residences to prevent negative impacts to nearby properties.

(3) Must have an appearance that is consistent and compatible with the surrounding area and land uses.

(4) Must not cause traffic hazards or undue congestion.

(5) Must not negatively impact surrounding residences and neighbors by the intrusion

Enacting Clause:

This ordinance amendment is effective the day following final adoption and publication. The enacting clause will not be incorporated into the final Wright County Ordinance.
Adopted by the Wright County Commissioners this 3rd day of May, 2016.
(End of Ordinance Amendment 16-01)

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ITEMS FOR CONSIDERATION

4-27-16 BUILDING COMMITTEE MINUTES

On a motion by Potter, second by Borrell, all voted to approve the 4-27-16 Building Committee Minutes and recommendations. The minutes follow:

I. Annex Restroom / Custodial Closet

Wilczek & Hatfield provided an overview of the restroom project along with a schematic design of the layout. The project fits the space and lays out properly with the taking of a small space into the proposed IT expansion area. Items discussed were the longevity and facility uniformity of fixtures including the selection of quality stall partitions, countertops, and counter mount touch-free soap dispensers. The next step in the process from a design standpoint is Kraus Anderson & HCM Architects budget pricing the presented concept. Pricing will be available
5-05-16.

Recommendation:
Daleiden proposed moving forward with installation of the new demising wall in the IT area to keep the IT Expansion project moving forward while progressing with the restroom plans. Wilczek & Hatfield are gathering costs and timing details on wall construction.

II. IT Expansion

Tagarro updated the Committee on the IT expansion project. Currently he has numbers for most of the work, including a majority of the costs of the office furnishings. A power adjustable media table was discussed for the collaborative space, but a cost of $4400 was discussed as high. Tagarro agreed and is seeking alternatives. In all, a furniture cost of $65,457 was presented to the group by Tagarro. The total project cost estimate is at $106,623.21.

Hatfield agreed to remove two gray cabinets from the old library location and save them for Tagarro's future use.

Tagarro presented a credit that was offered for the "trade in" of some pieces of old furniture for $3000+ and Daleiden questioned if the items should instead be stored for future use as there may be potential for needing those items in the future and then would be faced with purchasing new equipment at a higher cost than the credits.

ABF indicated to Tagarro a lead time of 5-6 weeks for furniture pieces to arrive.

Recommendation:
Tagarro will seek alternatives for the collaboration room table to meet the needs of the group at a lesser cost. A NTE project number of $104,000 was suggested and agreed upon between Daleiden and Potter. Should the cost rise above this number, Tagarro is to come back to the committee for further discussion of items. It was also suggested by Tagarro and recommended by Daleiden to move forward with the removal of a small stub wall adjacent to the restroom expansion in conjunction with installation of the restroom expansion demising wall. Wilczek & Hatfield will pursue the item with Ernst Construction.

(End of 4-27-16 Building Committee Minutes)

4-27-16 TECHNOLOGY COMMITTEE MINUTES

Sue Vergin, Assistant County Coordinator, referenced the minutes and discussion on ending the contract with Livestream. The minutes reflect the contract will cease the end of April. Vergin said the contract will actually terminate the end of May because of invoicing. Daleiden moved to accept the minutes and recommendations, seconded by Borrell, and carried 5-0. The Technology Committee Minutes follow:

I. Server Room Updating

Sue Vergin received quotes from Liebert and Climate Air for the replacement of the cooling unit in the Server Room. The total cost was originally $38K, and is now down to $31K. We will receive $15K from Minnesota Office of Enterprise Technology (MNOET). These figures put us under budget by $4,880.

4-27-16 Technology Committee Minutes (cont.):

Cheri Nelson researched the cost of new flooring tiles. Tile quote came in at $3,970, which does not include cutting of tiles or installation. Ernst Construction could cut tiles and Maintenance could install which would save quite a bit of money.

Recommendation: Proceed with flooring

II. Information Security Assessment Status

FR Secure has completed all interviews. They are now in the process of evaluating the data that was collected. The total assessment process should take 8 – 10 weeks for completion. The external network was looked at by FR Secure and it appeared to be good. We are waiting for the final report from FR Secure which will recommend new policies and procedures.

Action: Information Only

III. Boardroom Youtube Testing Update

Wire Cast software was tested for streaming in the Boardroom. IT purchased a capture card for handling audio/video but that did not work well, so they are doing more testing. Overall the testing of Youtube has gone well. The audio/video equipment in the Boardroom needs to be updated. IT will get price quotes from both EPA and Marco.

Recommendation: Stop using Livestream at end of April 2016

IV. Wireless Site Survey

Received a quote from one vendor for the site survey, came in at $10K. Talked to Marco regarding an Electronic Survey that would give us a plan for where new access point should be placed for optimal coverage. This would be for not cost. There are still certain areas in the Government Center with very little coverage. The cost of new wiring will run between $200 - $500. The cost for Access Points (equipment) is $600 - $800 depending on quality.

Recommendation: Proceed with Marco's Proposal for Electronic Survey

V. IT Surveys

Info Tech has been selected to do IT Surveys. Since IT is a member of Info Tech they will do the surveys at no cost. The survey was done in Benton County and it was a good tool to gauge customer service and the general direction of technology. One survey will be geared towards supervisors, department heads and managers, while the other will be geared towards all users. Info Tech will review collected data and get back to us with results.

Recommendation: Proceed with Surveys

(End of 4-27-16 Technology Committee Minutes)

4-27-16 WAYS & MEANS COMMITTEE MINUTES

On a motion by Husom, second by Daleiden, all voted to approve the 4-27-16 Ways & Means Committee Minutes, which follow:

I. Land Rental Contracts

Kelly distributed the following (see attachments):

1) A document entitled, "2016 – 18 Land Rental Contracts;"
2) A Land Rental Contract with Dale and Linda Gapinski for 30.75 acres of tillable land, Parcel ID #211.00006211 (Rassat site);
3) A Land Rental Contract with eQuality Pathways to Potential for six acres, Parcel ID #202.000083302 (Stemper site); and
4) A document entitled, "Stemper and Rassat Sites – Rental History."

Referring to the first attachment, Sawatzke said the County is paying more taxes than rental income on the Stemper site. He said that should be corrected. Asleson said the parcel should be taxed on the rental income

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4-27-16 Ways & Means Committee Minutes (cont.):

in this situation. He will contact the Assessor's Department. Kelly said the goal in the past was for the County to break even or earn a small profit. The benefits of the current agreement is that the tenant takes care of the land.

Regarding the Rassat site, Kelly said the three year lease stipulates the same rate as the previous agreement for 30.75 acres. The tenant keeps weed growth and erosion at bay.

Kelly said the land being leased at the Stemper site is smaller now that the new Sheriff's Support Services Building and Impound Lot (SSSIL) has been built. The proposal was to rent it to eQuality Pathways to Potential, a nonprofit organization adjacent to this parcel that grows organic crops.

Recommendation: Approve land rental contracts for Parcel ID #211.00006211 (Rassat site) at $60 per acre for a total of $1,845 per year, and Parcel ID #202.000083302 (Stemper site) for $95 per acre, or $570 per year. Staff will contact the Assessor's Department regarding the tax rate on Parcel ID #202.000083302.

(End of 4-27-16 Ways & Means Committee Minutes)

SALE OF 4030 NABER AVENUE NE, ST. MICHAEL

Brian Asleson, Chief Deputy Attorney, said two Closed Sessions of the County Board have been held to discuss market value and auctioning of the property. It was the consensus to proceed with auction services through Lampi Auctioneers, Inc. Asleson stated the recommendation of the Assessor is to proceed with market value as a minimum bid. Husom moved to approve Lampi Auctioneers, Inc. for auction services. Lampi will be consulted for an opinion on whether to disclose the minimum bid. The motion was seconded by Potter. Daleiden asked that a link to the Lampi website be included on the County's website. The motion carried 5-0.

QUAD COUNTY MEETING RE: FEDERAL EDA ON 5-11-16 @ 9:30 A.M., MONTICELLO WORKFORCE CENTER

The Quad County CEDS Plan will expire at the end of 2016. The 5-11-16 Quad County Meeting will include a Federal EDA speaker to provide information on the benefits of having an updated CEDS Plan. Quad County Commissioners (Benton, Sherburne, Stearns and Wright) and interested city representatives will be invited to discuss cost and budget options. Vergin explained that 5-11-16 is a County Board Committee Meeting day.

Borrell moved to authorize attendance at the 5-11-16 Quad County Meeting, seconded by Husom, and carried 5-0.

Daleiden moved to reschedule Committee Meetings from 5-11-16 to 5-10-16, starting at approximately 12:30 PM. The motion was seconded by Potter and carried unanimously.

LETTER TO THE PUC RE: AURORA PROJECT IN BUFFALO TOWNSHIP

At the last Board Meeting, staff was directed to draft a letter relating to the Aurora Solar Project. Today, the draft was reviewed and modified. Potter made a motion to have the revised letter sent to Enel Green Power, North America (following the complaint procedures), seconded by Daleiden, and carried 5-0. The letter will be copied to the MN Public Utilities Commission (PUC), Governor Mark Dayton, Rep. Marion O'Neill, Senator Bruce Anderson, US Congressman Tom Emmer, US Senator Amy Klobuchar, US Senator Al Franken, Scott Johnson-Xcel Energy, and Donald Schmidt-Buffalo Township.

UPDATE ON STATE AUDITOR LAWSUIT

Asleson said the Attorney representing Wright and Becker Counties in the State Auditor lawsuit has filed a motion to dismiss because the law is not yet in effect and it is premature for the Court to be ruling on this. Two upcoming court dates in Ramsey County include 5-06-16 at 9:00 AM and 6-23-16 at 1:30 PM. The June date relates to a motion the State Auditor has made for summary judgment, basically saying there is no dispute as to the facts, it is all legal issues for the Court to decide, and the Court should be deciding this based on the pleadings of the parties (i.e., dispose of the matter short of trial). The Court does not have to rule for 90 days after the motion hearing. Asleson said the hope is the Court may rule prior to the 6-23-16 Hearing. Ramsey County did not join Wright and Becker Counties in the motion to dismiss being heard this Friday. This was provided as an informational item.

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ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

1. Boy/Girl Day. Husom referenced Boy/Girl Day that was held on 4-26-16. Fewer students attended this year because of a testing conflict at a couple of schools. Husom appreciates the Legion hosting this event.
2. AMC Transportation/Burnsville Chamber of Commerce. Potter attended a meeting on 4-27-16 where transportation funding issues were discussed.
3. Greater MSP Meeting. Potter attended a meeting on 4-29-16 in Golden Valley. The group discussed the growth of the labor force and the economy. The goal is to determine how to attract and retain talent because of the shortage of worker anticipated in the next decade.
4. Meeting with Wold Architects. Daleiden and Potter attended a meeting on 4-26-16. Wold has preliminary ideas relating to the space study for Courts. Cost estimates may be available in the near future.
5. Wright County Fair. Borrell announced the Wright County Fair will be held July 27-31, 2016 in Howard Lake. The Fair Board met on 5-02-16 and will proceed with bleacher repair at an estimated cost of $20,000. Borrell is bringing the bleacher repair information forward as the Fair Board is to notify the County when they spend over $10,000 on a project at the Fairgrounds.

The meeting adjourned at 10:27 A.M.

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MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St John's Catholic Church

Previous Gambling Permit Number: X-04676-09-001

Minnesota Tax ID Number, if any: ES26262

Federal Employer ID Number (FEIN), if any:

Mailing Address: 106 N. 4th St

City: Darwin State: MN Zip: 55324 County: Meeker

Name of Chief Executive Officer (CEO): Fr. Joseph Steinbeisser

Daytime Phone: 320-275-2915 Email:

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. John's Education Center

Address (do not use P.O. box): 17260 Hwy 12

City or Township: Cokato Zip: 55321 County: Wright

Date(s) of activity (for raffles, indicate the date of the drawing): September 18, 2016

Check each type of gambling activity that your organization will conduct:

☒ Bingo* ☐ Paddlewheels* ☐ Pull-Tabs* ☐ Tipboards*

☒ Raffle **(total value of raffle prizes awarded for the calendar year: $** 1,520.00 **)**

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to **www.mn.gov/gcb** and click on ***Distributors*** under ***List of Licensees***, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

____ The application is acknowledged with no waiting period.

____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

____ The application is denied.

Print City Name: _____

Signature of City Personnel:

_____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL for a gambling premises located in a township

____ The application is acknowledged with no waiting period.

____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

____ The application is denied.

Print County Name: _____

Signature of County Personnel:

_____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: Cokato Twp

Signature of Township Officer: [signature]

Title: Chairman Date: 4-11-2016

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Joseph Stenlieper Date: 4-18-16
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS

Complete a separate application for:
- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

____ a copy of your proof of nonprofit status, and

____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** ***May 10. 2016***

CONSENT AGENDA: ***X*** ***AMT. OF TIME REQUIRED:*** _____

ITEM FOR CONSIDERATION: _____

ADMINISTRATION
ORIGINATING DEPARTMENT/SERVICE

X Sue Vergin
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Refer Existing Public Works Building Deferred Maintenance and Remodel to Building Committee with meeting to be held on Tuesday, May 17, 2016 at 10:30 AM

BACKGROUND/JUSTIFICATION:

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

BUDGETED: ____ ____
YES **NO**

FUNDING: _____ _____
LEVY **OTHER**

COMMENTS:

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	5-10-16	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Renewal of Annual Club On Sale Liquor License for Cokato Town & Country Club.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Annual License Period is July 1, 2016 – June 30, 2017.

Application has been approved by the offices of the Wright County Sheriff, Wright County Attorney, as well as the Town Board of Cokato Township.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	5-10-16	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $461,901.17 with 265 Vendors and 398 Transactions.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: *5/10/2016* ***CONSENT AGENDA:*** *X*

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** *Position replacement*

County Board

ORIGINATING DEPARTMENT/SERVICE

X [signature]

REQUESTOR'S SIGNATURE

5/2/16

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Requesting replacement of Family Financial Worker position

BACKGROUND/JUSTIFICATION:

Heather Miller submitted resignation effective 5/13/2016. Requesting replacement.

COUNTY ATTORNEY REVIEW DATE:

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:

- ☐ APPROVAL
- ☐ DENIAL
- ☐ NO RECOMMENDATION

FINANCIAL IMPLICATIONS:

$_____

BUDGETED: ____ **YES** ____ **NO**

FUNDING:

COMMENTS:

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* *05-10-16* *CONSENT AGENDA* X

AMT. OF TIME REQUIRED: _____. *ITEM FOR CONSIDERATION:* _____.

HIGHWAY
ORIGINATING DEPARTMENT/SERVICE

X Virgil D. Hawkins
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approval of
"Wright County Highway Right-of-Way Plat No. 71"

CSAH 3 from TH 55 to CSAH 2

BACKGROUND/JUSTIFICATION:

Construction of the CSAH 3 from TH 55 to CSAH 2 is scheduled for the 2017 construction season. Right-of-way acquisition is required to accommodate this improvement project.

Approval of R/W Plat No. 71 will allow acquisition of right of way and recording of the easements. The Highway Department has been working with landowners to acquire the necessary easements.

Please forward the signed plat to the County Recorder for recording.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

County Board authorized preparation of plat in Resolution No. 15-12 on February 24, 2015.

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW DATE:**	**FINANCIAL IMPLICATIONS: $**_____ **BUDGETED:** ____ ____ **YES NO**
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ **APPROVAL** ☐ **DENIAL** ☐ **NO RECOMMENDATION**	**FUNDING:** ____ ____ **LEVY OTHER**
COMMENTS:		**COMMENTS:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* 05-10-16 *CONSENT AGENDA:* X

AMT. OF TIME REQUIRED: _____ *ITEM FOR CONSIDERATION:* _____

HIGHWAY
ORIGINATING DEPARTMENT/SERVICE

Virgil D. Hawkins
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve Renewal of Agreement with Functional Industries to use Vehicle Wash Bay at the Current Public Works Building (1901 Hwy 25 N) for their Buses.

BACKGROUND/JUSTIFICATION:

This arrangement as described in attached agreement (copy on back) has previously worked well.

Functional Industries has already approved this three-year agreement.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW DATE:**	**FINANCIAL IMPLICATIONS: $_____.**
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** G APPROVAL G DENIAL G NO RECOMMENDATION	**BUDGETED:** ____ YES ____ NO **FUNDING:** _____ LEVY ____ OTHER

COMMENTS:

COMMENTS:

AGREEMENT RE: USE OF WASH BAY

WHEREAS, Functional Industries, Inc., is seeking to use the vehicle wash bay at the current Wright County Public Works Building at 1901 Hwy 25 N, Buffalo, for its fleet of buses; and

WHEREAS, a three-year agreement which provides for this has expired; and

WHEREAS, Wright County is willing to enter into a new agreement for three years for such use of same wash bay.

NOW, THEREFORE, Wright County (hereinafter referred to as County) and Functional Industries, Inc., (hereinafter referred to as FII) agree as follows:

1. That FII shall be allowed to use the vehicle wash bay at the current Wright County Public Works Building (1901 Hwy 25 N, Buffalo, MN) for washing its fleet of FII buses. Times for washing the buses shall be arranged so as to not interfere with the County use of the wash bay.

2. FII shall pay the County $7.00 per wash to cover the costs of such items as water, soap, billing, and equipment maintenance. The County will submit a bill on a semi-annual basis to FII, and FII shall remit payment to Wright County within thirty (30) days of the billing date.

3. The term of the Agreement shall be from January 1, 2016 through December 31, 2018. Either party may terminate the Agreement for any reason by giving thirty (30) days written notice to the other party.

4. FII agrees to defend, indemnify, and hold harmless the County from all liability, claims, or actions relating to property damage to the FII buses or injuries to FII employees resulting from or arising out of FII's use of the County wash bay. FII shall provide the County with a certificate of insurance coverage evidencing the limits of the coverage held by FII.

5. This Agreement shall not automatically renew and may only be modified or amended by written agreement signed by representatives of both parties.

WRIGHT COUNTY

Dated:_____

By: _____
Chairperson, County Board

Dated:_____

By: _____
County Coordinator

FUNCTIONAL INDUSTRIES, Inc.

Dated: 4.27.2016

By: _____

Wright County
Request for Board Action

Req. Agenda Time:	Board Meeting Date: 05-10-16	Consent Agenda	Yes
Amt of Time Required:	Item for Consideration:		

Sheriff's Office

Originating Department

Todd Hoffman

Digitally signed by Todd Hoffman
DN: cn=Todd Hoffman, o=Sheriff's Office, ou, email=todd.hoffman@co.wright.mn.us, c=US
Date: 2016.04.29 15:55:21 -05'00'

Requestor's Signature

BOARD ACTION REQUESTED:

Request position replacement for 1 deputy.

Reviewed by/date

BACKGROUND/JUSTIFICATION:

Request position replacement for 1 deputy due to the resignation of Rossamon Becker, effective May 13, 2016.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:
COMMENTS:		**COMMENTS:**

Wright County
Request for Board Action

Req. Agenda Time:	Board Meeting Date: 05-10-16	Consent Agenda	Yes
Amt of Time Required:	Item for Consideration:		

Sheriff's Office

Originating Department

Todd Hoffman Digitally signed by Todd Hoffman DN: cn=Todd Hoffman, o=Sheriff's Office, ou, email=todd.hoffman@co.wright.mn.us, c=US Date: 2016.05.06 10:20:00 -05'00'

Requestor's Signature

BOARD ACTION REQUESTED:

Request the Board to approve and sign the 2016 Federal Supplemental Boating Safety Patrol Grant Agreement.

Reviewed by/date

BACKGROUND/JUSTIFICATION:

The Sheriff's Office is requesting the County Board to accept the 2016 Supplemental Boating Safety Patrol Grant in the amount of $8,875. This grant is used by the Wright County Sheriff's Office to provide for additional boating safety patrol hours.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:
COMMENTS:		**COMMENTS:**

2016 STATE OF MINNESOTA
FEDERAL SUPPLEMENTAL BOATING SAFETY PATROL
GRANT AGREEMENT

MNDNR

ENCUMBRANCE WORKSHEET

Contract #: 108903 **PO #:** 3000093810

State Accounting Information

Dept. ID	PC Bus. Unit	Fiscal Year	Source Type	Vendor Number
R29	R2901	2016	REIMB	0000197323-001

Total Amount	Project ID	Billing Location	DUNS
$8,875	R29G4CGSFY15	R297000221	080234404

Accounting Distribution

Fund	Fin. Dept. ID	Approp. ID	Category	Account	Activity
3000	R2937715	R294203	84101501	441302	A4CG002

Grant Begin Date	Grant End Date
May 13, 2016	September 5, 2016

Grantee Name and Address:

Wright Co. Sheriff
3800 Braddock Ave. NE
Buffalo, MN 55313

Payment Address:
(where DNR sends the check)

Wright Co.
10 - 2nd St. NW, Rm. 230
Buffalo, MN 55313-1195

2016 STATE OF MINNESOTA
FEDERAL SUPPLEMENTAL BOATING SAFETY PATROL
GRANT AGREEMENT

This grant agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources ("State") and Wright Co. Sheriff, 3800 Braddock Ave. NE, Buffalo, MN 55313 ("Grantee"). The payment address for this grant agreement is Wright Co., 10 - 2nd St. NW, Rm. 230, Buffalo, MN 55313-1195.

Recitals

1. Under Minnesota Statute § 84.085, Subdivision 1(c) the State is empowered to enter into this grant.
2. This grant will be used to cover the cost of additional boating safety patrol of lakes and rivers in the county.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minnesota Statute §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Agreement

1 Term of Grant Agreement

1.1 ***Effective date***: May 13, 2016 or the date the State obtains all required signatures under Minnesota Statutes § 16B.98, Subdivision 5, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for 2016 grant expenditures incurred back to the effective date. Reimbursements will only be made for expenditures made according to the terms of this grant agreement.

1.2 ***Expiration date:*** September 5, 2016. Pursuant to Minnesota Statute §16A.28, Subdivision 6, the encumbrance may be certified for one year beyond the year in which funds were appropriated. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant as specified herein.

1.3 ***Survival of Terms.*** The following clauses survive the expiration or cancellation of this grant agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will provide additional boating safety patrol hours during high watercraft use periods through the payment of overtime or the addition of enforcement personnel. The Grantee will submit to the State a written plan to carry out the provisions of this grant. Provisions of Chapter 86B, the provisions of Chapter 169A pertaining to motorboats and the Boat and Water Safety Rules, hereinafter referred to as the "Minn. Rules" will be enforced. Refer to Exhibit "A" which is attached and incorporated into this agreement for more information on allowable expenses.

Reporting Requirements: The Grantee must satisfactorily submit all activity and financial reports by the date(s) requested by the State, unless the State grants an extension in writing.

3 Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4 Consideration and Payment

4.1 ***Consideration.*** The State will pay for all services performed by the Grantee under this grant agreement as follows:

(a) ***Compensation.*** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant up to Eight thousand eight hundred seventy-five dollars ($8,875).

(b) ***Total Obligation.*** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed Eight thousand eight hundred seventy-five dollars ($8,875).

4.2 ***Payment***

(a) ***Invoices.*** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices may be submitted at the end of the grant period or as often as monthly. Each invoice shall be accompanied by log sheets or activity sheets as described in Exhibit A. The final invoice and required narrative report must be submitted to the State not later than October 5, 2016, unless an extension is granted in writing from the State.

(b) ***Federal funds.*** Payments under this grant agreement will be made from federal funds obtained by the State through the U.S. Coast Guard, Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (CFDA number 97.012) in U.S.C. 13101-13110. Exhibit "B" is attached and incorporated into this grant agreement. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

4.3 Contracting and Bidding Requirements per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property:

(a) If the amount of the contract is estimated to exceed $100,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat.§16C.28, Subd. 1, paragraph (a), clause (2).

(b) If the amount of the contract is estimated to exceed $25,000 but not $100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat.§16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c).

(c) If the amount of the contract is estimated to be $25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat.§16C.28, Subd. 1, paragraph (a), clause (2).

(d) Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.

(e) For projects that include construction work of $25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5 Conditions of Payment

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is Rodmen Smith, Director, Enforcement Division – Central Office, Minnesota Department of Natural Resources (DNR), 500 Lafayette Rd., St. Paul, MN 55155-4047, (651) 259-5042, rodmen.smith@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is the County Sheriff or designee. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7 Assignment, Amendments, Waiver, and Grant Agreement Complete

7.1 ***Assignment.*** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.

7.2 ***Amendments.*** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.

7.3 ***Waiver.*** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.

7.4 ***Grant Agreement Complete.*** This grant agreement, including Exhibits "A" and "B," contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

9 **State Audits**

Under Minnesota Statute § 16B.98, Subdivision 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10 **Government Data Practices and Intellectual Property**

10.1 ***Government Data Practices.*** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute § 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

11 **Workers' Compensation**

The Grantee certifies that it is in compliance with Minnesota Statute § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 **Publicity and Endorsement**

12.1 ***Publicity.*** Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors with respect to the program, publications, or services provided resulting from this grant agreement.

12.2 ***Endorsement.*** The Grantee must not claim that the State endorses its products or services.

13 **Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 **Termination**

14.1 ***Termination by the State.*** The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 ***Termination for Cause.*** The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.3 ***Termination for Insufficient Funding.*** The State may immediately terminate this grant contract if:

a) It does not obtain funding from the Minnesota Legislature

b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15 **Data Disclosure**

Under Minnesota Statute § 270C.65, Subdivision 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 **Invasive Species Prevention**

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The contractor shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

1. STATE ENCUMBRANCE VERIFICATION
Individual certifies that funds have been encumbered as required by Minnesota Statutes §' 16A.15 and 16C.05.

Signed: Sarah Muse

Date: 5/4/16

SWIFT Contract # 108903

Purchase Order # 3000093810

2. GRANTEE
The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: County Sheriff

Date: _____

By: _____

Title: Chairperson of County Board

Date: _____

By: _____

Title: County Auditor or Administrator

Date: _____

3. STATE AGENCY: NATURAL RESOURCES

By: _____
(With delegated authority)

Title: Director, Enforcement Division – Central Office

Date: _____

Attachments: Exhibits "A" & "B"

Distribution:
1. DNR - OMBS
2. Grantee
3. State's Authorized Representative

2016 FEDERAL BOATING ENFORCEMENT SUPPLEMENTAL AGREEMENT (CFDA #97.012)

1. The purpose of this program is to provide supplementary funding to the County to provide for additional boating safety patrol hours during high-use periods through the payment of straight time, overtime, or the addition of enforcement personnel on a temporary basis. Other activities such as rental boat inspections, training, extended search and rescue operations, aids-to-navigation work, aquatic invasive species (AIS) enforcement or inspections, talks and displays **do not qualify** for reimbursement under this program. Incidental on-scene accident investigation, assistance to the public and immediate search and rescue operations by personnel assigned to this program are authorized.

2. Unless otherwise noted in this exhibit, the program shall begin on Friday, May 13, 2016 and end at midnight, Monday, September 5, 2016. Grant return deadline is Wednesday, June 15, 2016 unless an extension is granted in writing from the state.

3. Reimbursable hours and days of operation shall occur during the following days and hours:

   The schedule of hours shall be left to the county. Scheduling, however, should be made to coincide with periods of activity or complaints and night patrols are encouraged. *If at all possible, schedules should be canceled or delayed if inclement weather is expected.*

4. Emphasis on this program shall be placed on the following violations:

   - Boating while intoxicated
   - Personal watercraft operation
   - Careless and reckless operation
   - Speed and wake violations
   - Use of navigation lights
   - Other boating equipment and registration violations

5. Allowable costs include overtime patrol hours, additional personnel salary and appropriate fringe benefits associated with patrol. No indirect costs will be paid by the state. Invoices may be submitted at the end of the grant period or as often as monthly. A copy of the daily logs of each deputy involved - showing hours on duty, water body patrolled, boats stopped, citations or warnings issued and other pertinent information on a daily basis must be submitted with the monthly reimbursement invoice. The deputy and his or her supervisor must sign each log sheet. Reimbursement requests must also include a summary of the times and hours worked and total costs for each deputy by date.

   All other expenses, such as fuel, training, repairs, boats, meals etc. must be paid by the county (use of the regular 2016 state boat and water safety grant funds for these other expenses is an allowable cost). The county will be responsible for any unemployment or worker's compensation costs associated with the program.

6. Each participating county, with the last payment request, will submit a written review of the program. Final payment will not be made without this narrative, which shall include a summary of the county's activities, accomplishments and suggested changes for future funding.

7. **Deadline for the final invoice and narrative is Wednesday, October 5, 2016. Any invoice submitted after that date will not be reimbursed, unless an extension is granted in writing from the State.**

8. Hours from this program will be excluded in determining the regular 2018 county grant allocation.

9. These funds are not designed to take the place of existing funding, but rather to supplement it. A copy of the 2016 county supplemental patrol work plan must be submitted to the State for approval before the grant may be processed.

2016 FEDERAL ASSURANCES
NON-CONSTRUCTION PROGRAMS

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award: and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et sq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508) and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction sub-agreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (1) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et. seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1et seq.).

14. Will comply with P.L. 93-248 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1995 and OMB Circular A-133, "Audits of State, Local Governments and Non-Profit Organizations." *(see below).

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

**If the COUNTY (as defined on page 1 of this grant) expends more than $500,000 in federal assistance per year, it agrees to have a program-specific or single audit made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133 – "Audits of States, Local Governments and Non-Profit Organizations." Copies of the audit report are required to be sent to the following: 1) Office of the State Auditor – Single Audit Division, Suite 400, 525 Park Street, St. Paul, MN 55103, 2) Minnesota Department of Natural Resources, Internal Audit Section – Office of Management & Budget Services 500 Lafayette Road, St. Paul, MN 55155 and 3) The Federal Single Audit Clearinghouse located at: Bureau of the Census, Data Preparation Division, 1201 East 10th Street, Jeffersonville, IN 47132.*

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	5-3-16	***Consent Agenda*:**	
Amt. of Time Required:	3 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Information Only: Replacing Folding Equipment and Acquiring Software from Neopost to Reduce the Cost of Certified Mail Processing.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

The current inserter is 12 years old and the monthly maintenance cost of $143.12 is expected to rise to over $170.00 in November 2016.

The new equipment ***and*** software has a lease fee of $168.28 with realistic savings between $56.70 and $81.00 per month in decreased Certified/Return Receipt costs. Additionally, preparation time is decreased and tracking is much easier.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	**Funding:** **Levy** **Other**
Comments:		**Comments:**

NEOPOST

Mail Processing Solution

Wright County Offices

Jamie Berg

Steve Jacobson

Account Manager

320-259-1360, EXT#2104

s.jacobson@neopost.com

Neopost Great Plains

Issued:
4/20/2016

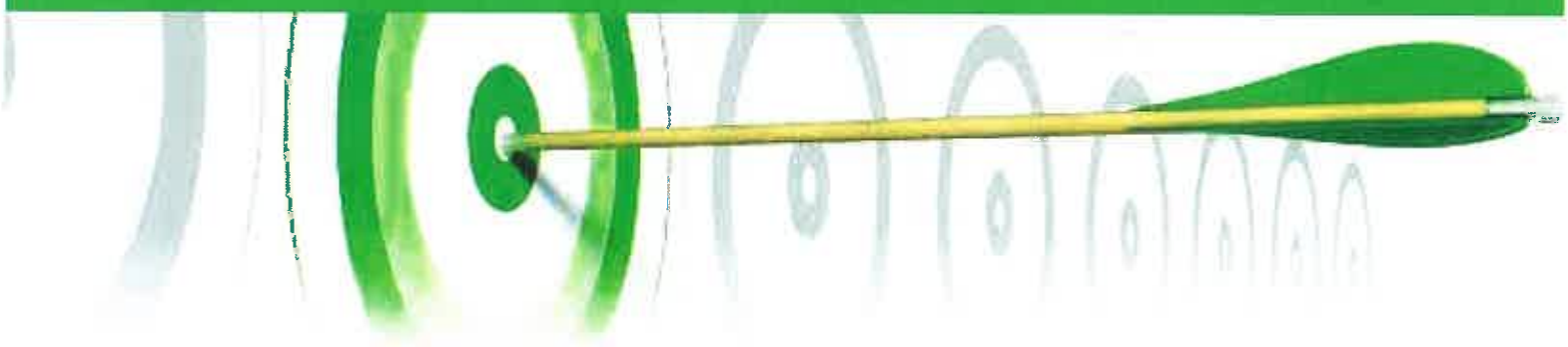
Valid until:
5/20/2016

Statement of Confidentiality

This proposal and supporting materials contain confidential and proprietary business information of Neopost USA. These materials may be printed or photocopied for use in evaluating the proposed project, but are not to be shared with other parties.

NEOPOST

Our Assessment



Current Situation

Wright County's SI68 is over 12 years old and the Maintenance Contract is costing $143.12/month average this year and will rise again in November

Wright County has a need for a Folder/Inserter that is more flexible than their current system They also have a need for a stand alone folder.

Currently anywhere from 42 to 60 Certified Mail pieces per month County wide, which are handled manually and costly due to the usage of paper-based return receipts. Return Receipts cost $2.70/each as opposed to E-Return Receipts which would only be $1.35/each and would be accessible on REAL-TIME

Current Costs & Lost Postage

Service contract for one year:	$143.12 per month
Over Paying Postage per month	$56.70 to $81.00 per month
Total on a slow Certified Month:	$199.82 per month, not including Envelopes

Solution

Trade in old Inserter for a new DS35 Touch Screen Folder/Inserter and add a stand alone Folder for 8 1/2" Paper. Credit Remaining months Maintenance into new solution

Give Wright County E-Certified Solution Software and 1 case of 2,500 #10 E-Certified Envelopes. This E-Return Receipt technology will save $1.35 per Certified letter, reducing your monthly postage spend by over $56.70/month. Time spent preparing Certified letters with E-Return Receipt can be cut in half. Signatures will now come back to Wright County on REAL-TIME and be easier to track

Steve Jacobson 320-259-1360, EXT#2104 s.jacobson@neopost.com neopost.com

NEOPOST

Document Folding/Inserting

DS-35

Desktop Folder/Inserter

Product Overview

- Intuitive full-color touchscreen with simple wizard-based setup and 15 job presets
- Ultra-compact, quiet and modern design that fits in any office environment
- Folds multiple documents, adds a BRE and inserts the package into a #10 or 6" x 9.5" envelope
- Operational efficiency that's ten times faster than by hand
- Secure'n Feed® double document detection ensures accurate envelope contents
- Using daily mail mode, just walk up and drop in a document set to get a ready-to-mail envelope

Additional Features
Processing speed up to 1,350 envelopes/hr.
2 sheet feeders and 1 insert/BRE feeder
Automatic thickness adjusting feeders
Cascade feeding (feeder linking)
Tip-to-tip envelope sealing
Standard document sizes: Letter, legal
Document feeder capacity: 100 sheets
Insert feeder capacity: 100 BREs
Envelope feeder capacity: 100
Fold types: Letter, single, double parallel
Folding capacity: 3 sheets tri-folded, 5 sheets single folded, 2 sheets double parallel folded
Resettable counter

System Dimensions	
Measurements (Length x Depth x Height)	26" x 17" x 22"
Weight	81 lbs.

Steve Jacobson
320-259-1360, EXT#2104
s.jacobson@neopost.com
neopost.com

NEOPOST

Accountable Mail Management

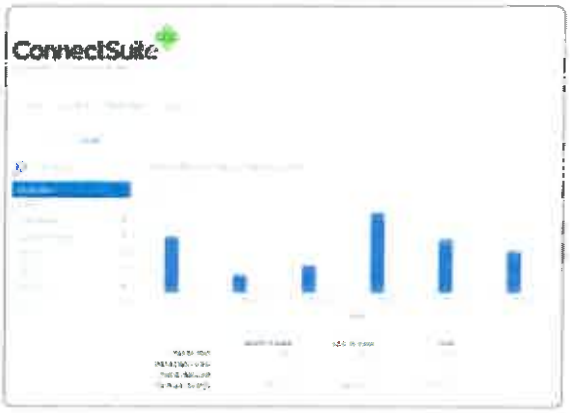
ConnectSuite
e-Certify

Electronic Certified Mail™ Solution

Product Overview

- Simple web-based solution that streamlines the preparation & management of Certified Mail™
- Prepare one mail piece at a time or upload multiple addresses for batch processing
- No forms to handwrite and no labels or Return Receipt™ cards to apply to envelopes
- Centralized tracking of all items you've mailed - no need to enter long tracking numbers
- Saves $1.40 per letter by providing a digital signature in place of the green card
- Mailing activity and signature information automatically stored and organized for you in the cloud

Additional Features
No local software to install
Easy-to-use interface and process flow
Compatible with most web browsers
Supports multiple users
Custom profiles for users and document settings
Generates USPS® form 3877 (Firm Mailing Book) if round dating/proof of mailing is desired
Delivery status reports by date range
Reports are downloadable for import into other systems
Stores all data for the lifetime of your subscription



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NEOPOST

ConnectSuite e-Certify Process

Stop handwriting USPS® Certified Mail™ forms. Streamline your preparation process and start saving today with ConnectSuite e-Certify from Neopost. Here's how it works:

STEP 1

Enter recipient's address or import a text file containing multiple addresses for batch processing.

Addresses are validated for accuracy and proper formatting.

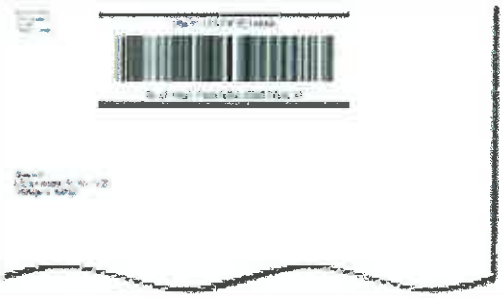
Mail piece data uploaded to USPS®.

STEP 2

Print one or multiple banner pages.

Banner pages contain the return address, recipient address and a Certified Mail™ barcode.

Banner pages are placed on top of the document sets intended for the same recipient.

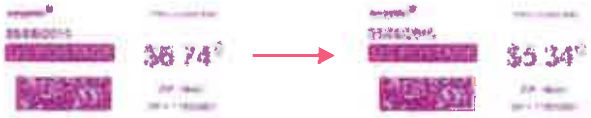


STEP 3

Banner pages and corresponding document sets are folded together and inserted into a double window Certified Mail™ envelope.

STEP 4

Meter the Certified Mail™ envelope(s) for $1.40 less than the "green card" paper-based method (reflects reduced amount for electronic Return Receipt™ service).



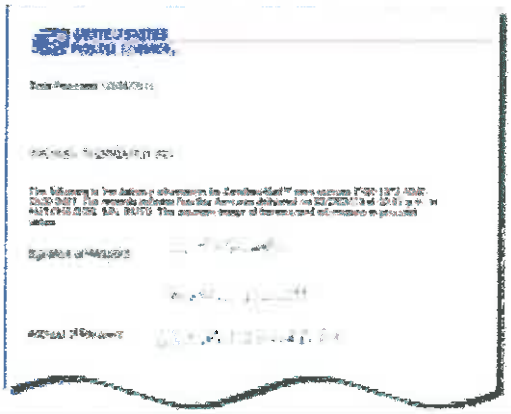
STEP 5

Delivery status of all sent items is automatically tracked and displayed in a user-friendly online portal.

Download electronic PDF signature files as needed (replaces "green card").

All activity and signature files are stored for the lifetime of your subscription.

Run simple or advanced searches and print or export reports.



Save $140.00 for every 100 Certified letters, and $1,400.00 per 1,000

NEOPOST

Financial Considerations

SOLUTION SUMMARY

Wright County Offices

DS35 - 2 1/2 Station Folder/Inserter with Touch Screen Technology
Folder for Paper up to 8 1/2" wide
E-Certified Solution & License for up to 1,000 mailed items per year
NOTE: Anything over 1,000 mailed pieces per year will be billed at $.24/each.
2,500 E-Certified Envelopes

LEASE PRICING	Valid until: 5/20/2016
Lease Term (months)	60
Monthly Amount	$ 168.28

COMMENTS

State of MN WSCA Lease Includes: All Equipment, Software, Software License, Maintenance Agreement on both Hardware & Software, 2,500 E-Certified Envelopes, Delivery, Installation and Training

Steve Jacobson
320-259-1360, EXT-2104
s.jacobson@neopost.com
neopost.com

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* 05/10/16 *CONSENT AGENDA* ____.

AMT. OF TIME REQUIRED: 2 Min. *ITEM FOR CONSIDERATION:* _____.

HIGHWAY.
ORIGINATING DEPARTMENT/SERVICE

X Virgil S. Harkins
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Distribution of 2015 Annual Report

BACKGROUND/JUSTIFICATION:

Acceptance of the 2015 Highway Department Annual Report will be scheduled for the 05-17-16 Board meeting. This will allow time for review by Board members.

As I prepared my comments for this Annual Report, I was reminded what a busy, productive year 2015 was.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW DATE:**	**FINANCIAL IMPLICATIONS: $_____** **BUDGETED:** ____ YES ____ NO
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	**FUNDING:** ____ LEVY ____ OTHER
COMMENTS:		**COMMENTS:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

2

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* *05-10-16* *CONSENT AGENDA* ____.

AMT. OF TIME REQUIRED: _____. *ITEM FOR CONSIDERATION:* ___X___.

HIGHWAY
ORIGINATING DEPARTMENT/SERVICE

X Virgil D. Hawkins
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Award Pavement Preservation Project
Contract No. 1608
To Knife River Corporation – North Central
(Bids Opened on 04/29/2016)

BACKGROUND/JUSTIFICATION:

The summary of bids received is attached. The low bid received is from Knife River Corporation of Sauk Rapids, Minnesota.

We recommend award of Contract No. 1608 to Knife River Corporation in the amount of $654,736.99. (Engineer's Estimate: $720,989.03)

Project Funding: 100% local levy funding.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW DATE:**	**FINANCIAL IMPLICATIONS: $_____** **BUDGETED:** ____ ____ YES NO
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	**FUNDING:** ____ ____ LEVY OTHER
COMMENTS:		**COMMENTS:**

5/2/2016

Wright County
Contract Bid Summary

Contract No.: 1608
Project No.: CP 86-116-162, CP 86-147-162, CP 86-42-162
Bid Opening: 04/29/2016 10:00 AM

Vendor Number	Business Name	Total Bid Amount	Percent Over/Under Estimate
	Engineers Estimate	**$720,989.03**	
514	Knife River Corporation - North Central	$654,736.99	9.19% UNDER ESTIMATE
3760	Hardrives Inc.	$730,787.94	1.36% OVER ESTIMATE
3961	Duininck Bros. Inc.	$857,129.20	18.88% OVER ESTIMATE

5/2/2016

Wright County
Contract Bid Abstract

Contract No.: 1608
Project No.: CP 86-116-162, CP 86-147-162, CP 86-42-162
Bid Opening: 04/29/2016 10:00 AM

	Project: CP 86-116-162 - CR 116 - 2016 Overlay C1608				Engineers Estimate		Knife River Corporation - North Central		Hardrives Inc.		Duininck Bros. Inc.	
Line No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501	MOBILIZATION	LS	1	$3,000.00	$3,000.00	$3,000.00	$3,000.00	$9,200.00	$9,200.00	$9,531.43	$9,531.43
2	2104.505	REMOVE PAVEMENT	S Y	82	$15.00	$1,230.00	$22.00	$1,804.00	$15.00	$1,230.00	$22.41	$1,837.62
3	2104.523	SALVAGE DRIVEWAY AGGREGATE	EACH	4	$200.00	$800.00	$350.00	$1,400.00	$330.00	$1,320.00	$287.30	$1,149.20
4	2118.501	AGGREGATE SURFACING CLASS 5	TON	200	$16.00	$3,200.00	$16.00	$3,200.00	$34.00	$6,800.00	$23.00	$4,600.00
5	2221.501	SHOULDER BASE AGGREGATE CLASS 1	TON	400	$16.00	$6,400.00	$16.00	$6,400.00	$29.00	$11,600.00	$21.02	$8,408.00
6	2232.501	MILL BITUMINOUS SURFACE (VAR. DEPTH)	SQ YD	28835	$1.50	$43,252.50	$1.50	$43,252.50	$1.30	$37,485.50	$2.27	$65,455.45
7	2232.501	MILL BITUMINOUS SURFACE	S Y	18	$10.00	$180.00	$12.00	$216.00	$15.00	$270.00	$12.91	$232.38
8	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	4980	$1.50	$7,470.00	$0.01	$49.80	$1.50	$7,470.00	$0.01	$49.80
9	2360.501	TYPE SP 9.5 WEARING COURSE MIX (2,B) WMA (P)	TON	2432	$45.00	$109,440.00	$44.00	$107,008.00	$46.00	$111,872.00	$55.80	$135,705.60
10	2360.501	TYPE SP 12.5 WEARING COURSE MIX (2,B) WMA (P)	TON	3102	$43.00	$133,386.00	$37.00	$114,774.00	$45.00	$139,590.00	$52.39	$162,513.78
11	2360.505	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	26	$80.00	$2,080.00	$80.00	$2,080.00	$80.00	$2,080.00	$55.41	$1,440.66
12	2540.602	MAIL BOX SUPPORT	EACH	13	$110.00	$1,430.00	$105.00	$1,365.00	$105.00	$1,365.00	$105.00	$1,365.00
13	2540.602	RELOCATE MAIL BOX SUPPORT	EACH	1	$50.00	$50.00	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00
14	2563.601	TRAFFIC CONTROL	LS	1	$3,000.00	$3,000.00	$3,000.00	$3,000.00	$1,500.00	$1,500.00	$1,200.00	$1,200.00
15	2564.602	RELOCATE SIGN	EACH	15	$27.00	$405.00	$30.00	$450.00	$30.00	$450.00	$30.00	$450.00
16	2580.603	INTERIM PAVEMENT MARKING	L F	1725	$0.40	$690.00	$0.45	$776.25	$0.20	$345.00	$0.99	$1,707.75
17	2582.501	PAVEMENT MESSAGE (STOP AHEAD) PAINT	EACH	2	$150.00	$300.00	$185.00	$370.00	$185.00	$370.00	$185.00	$370.00
18	2582.502	"4""SOLID LINE PAINT"	L F	9111	$0.05	$455.55	$0.06	$546.66	$0.06	$546.66	$0.06	$546.66
19	2582.502	"6"" SOLID LINE PAINT"	L F	21216	$0.07	$1,485.12	$0.10	$2,121.60	$0.09	$1,909.44	$0.09	$1,909.44
20	2582.502	"24"" SOLID LINE PAINT"	L F	45	$2.50	$112.50	$3.40	$153.00	$3.40	$153.00	$3.40	$153.00
	Totals for Project CP 86-116-162					$318,366.67		$292,021.81		$335,611.60		$398,680.77
	% of Estimate for Project CP 86-116-162							-8.28%		5.42%		25.23%

	Project: CP 86-147-162 - CR 147 - 2016 Overlay C1608				Engineers Estimate		Knife River Corporation - North Central		Hardrives Inc.		Duininck Bros. Inc.	
Line No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501	MOBILIZATION	LS	1	$3,000.00	$3,000.00	$4,000.00	$4,000.00	$9,000.00	$9,000.00	$9,531.43	$9,531.43
2	2104.505	REMOVE PAVEMENT	S Y	39	$15.00	$585.00	$25.00	$975.00	$15.00	$585.00	$12.05	$469.95
3	2104.523	SALVAGE DRIVEWAY AGGREGATE	EACH	4	$200.00	$800.00	$350.00	$1,400.00	$330.00	$1,320.00	$287.30	$1,149.20
4	2112.604	SUBGRADE PREPARATION	S Y	350	$3.50	$1,225.00	$1.10	$385.00	$2.78	$973.00	$1.41	$493.50
5	2118.501	AGGREGATE SURFACING CLASS 5	TON	65	$20.00	$1,300.00	$27.00	$1,755.00	$34.00	$2,210.00	$31.44	$2,043.60
6	2221.501	SHOULDER BASE AGGREGATE CLASS 1	TON	254	$20.00	$5,080.00	$19.50	$4,953.00	$28.00	$7,112.00	$25.52	$6,482.08
7	2232.501	MILL BITUMINOUS SURFACE (VAR. DEPTH)	SQ YD	14466	$1.50	$21,699.00	$1.50	$21,699.00	$1.20	$17,359.20	$1.83	$26,472.78
8	2232.501	MILL BITUMINOUS SURFACE	S Y	9	$10.00	$90.00	$27.00	$243.00	$15.00	$135.00	$12.91	$116.19
9	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	2600	$2.00	$5,200.00	$0.01	$26.00	$1.50	$3,900.00	$0.01	$26.00
10	2360.501	TYPE SP 9.5 WEARING COURSE MIX (2,B) WMA (P)	TON	1281	$47.00	$60,207.00	$45.00	$57,645.00	$46.00	$58,926.00	$59.39	$76,078.59
11	2360.501	TYPE SP 12.5 WEARING COURSE MIX (2,B) WMA (P)	TON	1642	$45.00	$73,890.00	$39.00	$64,038.00	$45.00	$73,890.00	$54.82	$90,014.44

12	2360.505	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	13	$80.00	$1,040.00	$95.00	$1,235.00	$80.00	$1,040.00	$58.43	$759.59
13	2540.602	MAIL BOX SUPPORT	EACH	7	$110.00	$770.00	$105.00	$735.00	$105.00	$735.00	$105.00	$735.00
14	2540.602	RELOCATE MAIL BOX SUPPORT	EACH	7	$50.00	$350.00	$55.00	$385.00	$55.00	$385.00	$55.00	$385.00
15	2563.601	TRAFFIC CONTROL	LS	1	$2,000.00	$2,000.00	$3,500.00	$3,500.00	$1,200.00	$1,200.00	$1,500.00	$1,500.00
16	2564.602	RELOCATE SIGN	EACH	14	$27.00	$378.00	$30.00	$420.00	$30.00	$420.00	$30.00	$420.00
17	2580.603	INTERIM PAVEMENT MARKING	L F	814	$0.40	$325.60	$0.45	$366.30	$0.20	$162.80	$2.09	$1,701.26
18	2582.502	"4""SOLID LINE PAINT"	L F	10176	$0.05	$508.80	$0.06	$610.56	$0.06	$610.56	$0.06	$610.56

	Project: CP 86-147-162 - CR 147 - 2016 Overlay C1608				Engineers Estimate		Knife River Corporation - North Central		Hardrives Inc.		Duininck Bros. Inc.	
Line No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
19	2582.502	"6"" SOLID LINE PAINT"	L F	9988	$0.07	$699.16	$0.10	$998.80	$0.09	$898.92	$0.09	$898.92
	Totals for Project CP 86-147-162					$179,147.56		$165,369.66		$180,862.48		$219,888.09
	% of Estimate for Project CP 86-147-162							-7.69%		0.96%		22.74%

	Project: CP 86-42-162 - CSAH 42 - 2016 Overlay C1608				Engineers Estimate		Knife River Corporation - North Central		Hardrives Inc.		Duininck Bros. Inc.	
Line No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501	MOBILIZATION	LS	1	$3,000.00	$3,000.00	$4,000.00	$4,000.00	$9,300.00	$9,300.00	$9,531.43	$9,531.43
2	2104.505	REMOVE PAVEMENT	S Y	15375	$2.50	$38,437.50	$2.20	$33,825.00	$1.52	$23,370.00	$2.40	$36,900.00
3	2104.523	SALVAGE DRIVEWAY AGGREGATE	EACH	2	$350.00	$700.00	$350.00	$700.00	$330.00	$660.00	$287.30	$574.60
4	2112.604	SUBGRADE PREPARATION	S Y	15375	$0.75	$11,531.25	$0.40	$6,150.00	$0.40	$6,150.00	$0.19	$2,921.25
5	2118.501	AGGREGATE SURFACING CLASS 5	TON	100	$20.00	$2,000.00	$18.00	$1,800.00	$34.00	$3,400.00	$36.24	$3,624.00
6	2221.501	SHOULDER BASE AGGREGATE CLASS 1	TON	70	$20.00	$1,400.00	$32.00	$2,240.00	$35.00	$2,450.00	$33.81	$2,366.70
7	2232.501	MILL BITUMINOUS SURFACE	S Y	32	$15.00	$480.00	$7.00	$224.00	$15.00	$480.00	$12.91	$413.12
8	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	941	$2.00	$1,882.00	$0.01	$9.41	$1.50	$1,411.50	$0.01	$9.41
9	2360.501	TYPE SP 9.5 WEARING COURSE MIX (3,B) WMA (P)	TON	1294	$47.00	$60,818.00	$45.00	$58,230.00	$49.00	$63,406.00	$57.03	$73,796.82
19	2360.501	TYPE SP 12.5 WEARING COURSE MIX (3,B) WMA (P)	TON	2156	$45.00	$97,020.00	$39.00	$84,084.00	$46.25	$99,715.00	$47.83	$103,121.48
10	2360.505	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	8	$80.00	$640.00	$95.00	$760.00	$80.00	$640.00	$46.64	$373.12
11	2540.602	MAIL BOX SUPPORT	EACH	2	$110.00	$220.00	$105.00	$210.00	$105.00	$210.00	$105.00	$210.00
12	2540.602	RELOCATE MAIL BOX SUPPORT	EACH	5	$50.00	$250.00	$55.00	$275.00	$55.00	$275.00	$55.00	$275.00
13	2563.601	TRAFFIC CONTROL	LS	1	$3,500.00	$3,500.00	$3,000.00	$3,000.00	$1,200.00	$1,200.00	$1,200.00	$1,200.00
14	2580.603	INTERIM PAVEMENT MARKING	L F	507	$0.40	$202.80	$0.45	$228.15	$0.20	$101.40	$3.35	$1,698.45
15	2582.502	"4""SOLID LINE PAINT"	L F	4441	$0.05	$222.05	$0.06	$266.46	$0.06	$266.46	$0.06	$266.46
16	2582.502	"6"" SOLID LINE PAINT"	L F	6500	$0.07	$455.00	$0.10	$650.00	$0.09	$585.00	$0.09	$585.00
17	2582.502	"8"" SOLID LINE PAINT"	L F	54	$0.30	$16.20	$0.25	$13.50	$0.25	$13.50	$0.25	$13.50
18	2582.502	"24"" SOLID LINE PAINT"	L F	200	$3.50	$700.00	$3.40	$680.00	$3.40	$680.00	$3.40	$680.00
	Totals for Project CP 86-42-162					$223,474.80		$197,345.52		$214,313.86		$238,560.34
	% of Estimate for Project CP 86-42-162							-11.69%		-4.10%		6.75%
	Totals for Contract 1608					$720,989.03		$654,736.99		$730,787.94		$857,129.20
	% of Estimate for Contract 1608							-9.19%		1.36%		18.88%

I hereby certify that this is an exact reproduction of bids received.

Certified By: _____ **License No.** 40850

Date: 5.2.16

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* 05/10/16 *CONSENT AGENDA:* _____.

AMT. OF TIME REQUIRED: _____ *ITEM FOR CONSIDERATION:* X.

HIGHWAY
ORIGINATING DEPARTMENT/SERVICE

Nigel D. Hawkins
REQUESTOR'S SIGNATURE

_____.
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve Resolution of Final Acceptance for the Rockwood Avenue Bridge Replacement in Southside Township, Contract #1451, with Structural Specialties of Hutchinson, Minnesota.

Authorize Final Payment of $23,268.45.

BACKGROUND/JUSTIFICATION:

Certificate of Performance and Resolution of Final Acceptance copies are enclosed. Final value of work certified is $465,369.05.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	COUNTY ATTORNEY REVIEW DATE:	FINANCIAL IMPLICATIONS: $_____.
COUNTY COORDINATOR/DATE:	ADMINISTRATIVE RECOMMENDATION: __ APPROVAL __ DENIAL __ NO RECOMMENDATION	BUDGETED: ___. YES ___. NO FUNDING: _____ . LEVY _____. OTHER

COMMENTS:

COMMENTS:

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date _____ Resolution No. _____
Motion by Commissioner _____ Seconded by Commissioner _____

COUNTY OF WRIGHT

RESOLUTION

BE IT RESOLVED that, all work having been satisfactorily completed and Engineer's Certificate of Performance having been submitted, the Wright County Board of Commissioners does hereby accept Contract #1451 for the Rockwood Avenue Bridge Replacement in Southside Township by Structural Specialties of Hutchinson, Minnesota, and does hereby authorize final payment.

YES		NO	
HUSOM	_____	HUSOM	_____
SAWATZKE	_____	SAWATZKE	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 10th day of May, 2016, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 10th day of May, 2016.

_____
Lee Kelly, County Coordinator

WRIGHT COUNTY DEPARTMENT OF HIGHWAYS

Wright County Public Works Building
1901 Highway 25 North
Buffalo, MN 55313

Jct. T.H. 25 and C.R. 138
Telephone: (763) 682-7383
FAX: (763) 682-7313

VIRGIL G. HAWKINS, P.E.
Highway Engineer
(763) 682-7388

CHAD D. HAUSMANN, P.E.
Assistant Highway Engineer
(763) 682-7387

MARK A. JOHNSON
Right-of-Way Agent
(763) 682-7386

CERTIFICATE OF PERFORMANCE

Rockwood Avenue Bridge Replacement in Southside Township

COUNTY OF WRIGHT

CONTRACT NO. 14-51

Project 01461-08 - SSTP

Contractor: Structural Specialties

Total Value of Work: $465,369.05

I HEREBY CERTIFY to the Board of Commissioners of the above-named County, that I have been in charge of all work required by the above-described contract; and that all such work has been done and performed as measured by and in accordance with and pursuant to the terms of said contract.

DATE: _____

SIGNATURE: Virgil G. Hawkins
Wright County Highway Engineer

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* 05/10/16 *CONSENT AGENDA:* _____.

AMT. OF TIME REQUIRED: _____ *ITEM FOR CONSIDERATION:* X.

HIGHWAY.
ORIGINATING DEPARTMENT/SERVICE

REQUESTOR'S SIGNATURE

_____.
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve Resolution of Final Acceptance for the 2015 Pavement Preservation, Contract #1501, with Knife River, of Sauk Rapids, Minnesota.

Authorize Final Payment of $211,358.33.

BACKGROUND/JUSTIFICATION:

Certificate of Performance and Resolution of Final Acceptance copies are enclosed. Final value of work certified is $4,200,100.88.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	COUNTY ATTORNEY REVIEW DATE:	FINANCIAL IMPLICATIONS: $_____.
COUNTY COORDINATOR/DATE:	ADMINISTRATIVE RECOMMENDATION: __ APPROVAL __ DENIAL __ NO RECOMMENDATION	BUDGETED: ___. YES ___. NO FUNDING: _____ . LEVY _____. OTHER

COMMENTS:

COMMENTS:

WRIGHT COUNTY DEPARTMENT OF HIGHWAYS

Wright County Public Works Building
1901 Highway 25 North
Buffalo, MN 55313

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CHAD D. HAUSMANN, P.E.
Assistant Highway Engineer
(763) 682-7387

MARK A. JOHNSON
Right-of-Way Agent
(763) 682-7386

CERTIFICATE OF PERFORMANCE

2015 Pavement Preservation - Overlays

COUNTY OF WRIGHT

CONTRACT NO. 1501

Project SAP 086-607-020 – CSAH 7
Project CP 86-132-152 – CR 132
Project CP 86-111-152 – CR 111
Project SAP 086-637-034 – CSAH 37
Project SAP 086-608-030 – CSAH 8
Project SAP 086-609-014 – CSAH 9
Project SAP 086-657-003 – CSAH 57
Project CP 86-S361-152 – Maple Lake Shop Paving

Contractor: Knife River Corporation – North Central

Total Value of Work: $4,200,100.88

I HEREBY CERTIFY to the Board of Commissioners of the above-named County, that I have been in charge of all work required by the above-described contract; and that all such work has been done and performed as measured by and in accordance with and pursuant to the terms of said contract.

DATE: _____

SIGNATURE: _____
Wright County Highway Engineer

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date _____ Resolution No. _____

Motion by Commissioner _____ Seconded by Commissioner _____

COUNTY OF WRIGHT

RESOLUTION

BE IT RESOLVED that, all work having been satisfactorily completed and Engineer's Certificate of Performance having been submitted, the Wright County Board of Commissioners does hereby accept Contract #1501 for the 2015 Pavement Preservation in various locations throughout Wright County by Knife River Corporation, North Central, of Sauk Rapids, Minnesota, and does hereby authorize final payment.

YES		NO	
HUSOM	_____	HUSOM	_____
SAWATZKE	_____	SAWATZKE	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 10th day of May, 2016, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 10th day of May, 2016.

_____
Lee Kelly, County Coordinator

WRIGHT COUNTY

REQUEST FOR BOARD ACTION

Req. Agenda Time: ___ **Board Meeting Date:** 5/10/16 **Consent Agenda:** ☐ Yes ☐ No

Amt. of Time Required: 15 minutes **Item for Consideration:** Drug Court

Wright County Court Services **Origination Department/Service** **Requestor's Signature** **Reviewed by/Date**	**BOARD ACTION REQUESTED:** **Drug Court informational session for County Board**

BACKGROUND/JUSTIFICATION:

The 10th Judicial District - Wright County Bench along with Court Services, County Attorney, Court Administration, Sheriff's Office, Public Defender and CMMH received training on Adult Drug Planning Initiative. Upon return a group led by Judge Michele Davis submitted a Federal Grant request through the State of MN 10TH Judicial to implement Drug Court in Wright County.

I would like to provide the Board with information about Drug Courts and its importance in Wright County.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

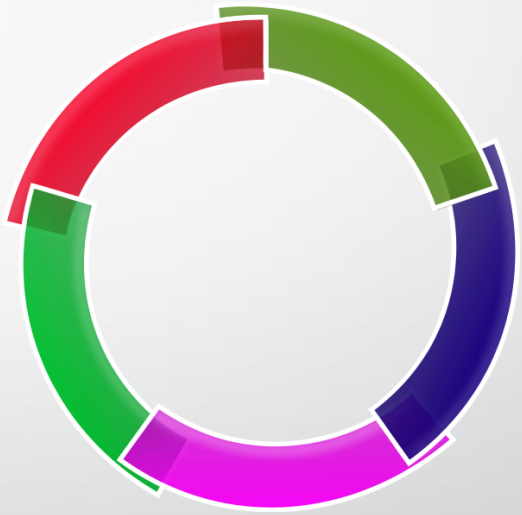
DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW/DATE:**	**FINANCIAL IMPLICATIONS: $** **BUDGETED:** **Yes No** **FUNDING:** **Levy Other**
COUNTY COORDINATOR/DATE	**ADMINISTRATIVE RECOMMENDATION:** o **APPROVAL** o **DENIAL** o **NO RECOMMENDATION**	
Comments:		**Comments:**

WCADC

Changing Lives
Preventing Crime
Reducing Costs

THE PROBLEM

- High recidivism rate among addicted offenders
- Judges sentence drug offenders to probation or incarceration, only to quickly see them back again on a revocation of probation or a new charge



Why is This a Problem for the Community?

- Offenders remain addicted
- Crime rates increase
- Ultimately resulting in **higher costs** due to re arrest costs, increased jail time, additional probation supervision, more prison time, further foster care costs and greater reliance on public assistance

The Traditional Response

- Send offender for lengthy prison sentence
- Sentence offender to longer jail sanction
- Place offender back on probation

Why The Traditional Response Is Inadequate

- More than **60 %** of those arrested test positive for alcohol or drugs
- Without intensive supervision by a judge, approximately **25%** of offenders never arrive for a single treatment session
- More than **1/2** of inmates will return to prison within **3 years** of their release
  - Even if they do not return to prison, **95 %** will return to drug use

High Costs

Jail/Prison

- It costs $104/day to house an inmate at the Wright County Jail
- In 2015 the average daily population was 166 inmates
- $17,264 per day
- $6,301,360.00 in 2015

Probation

- **$1,256** per year for an offender on traditional felony probation.
- Felony Probation can be **5-40** years
- **$6,280-$50,240 per offender**

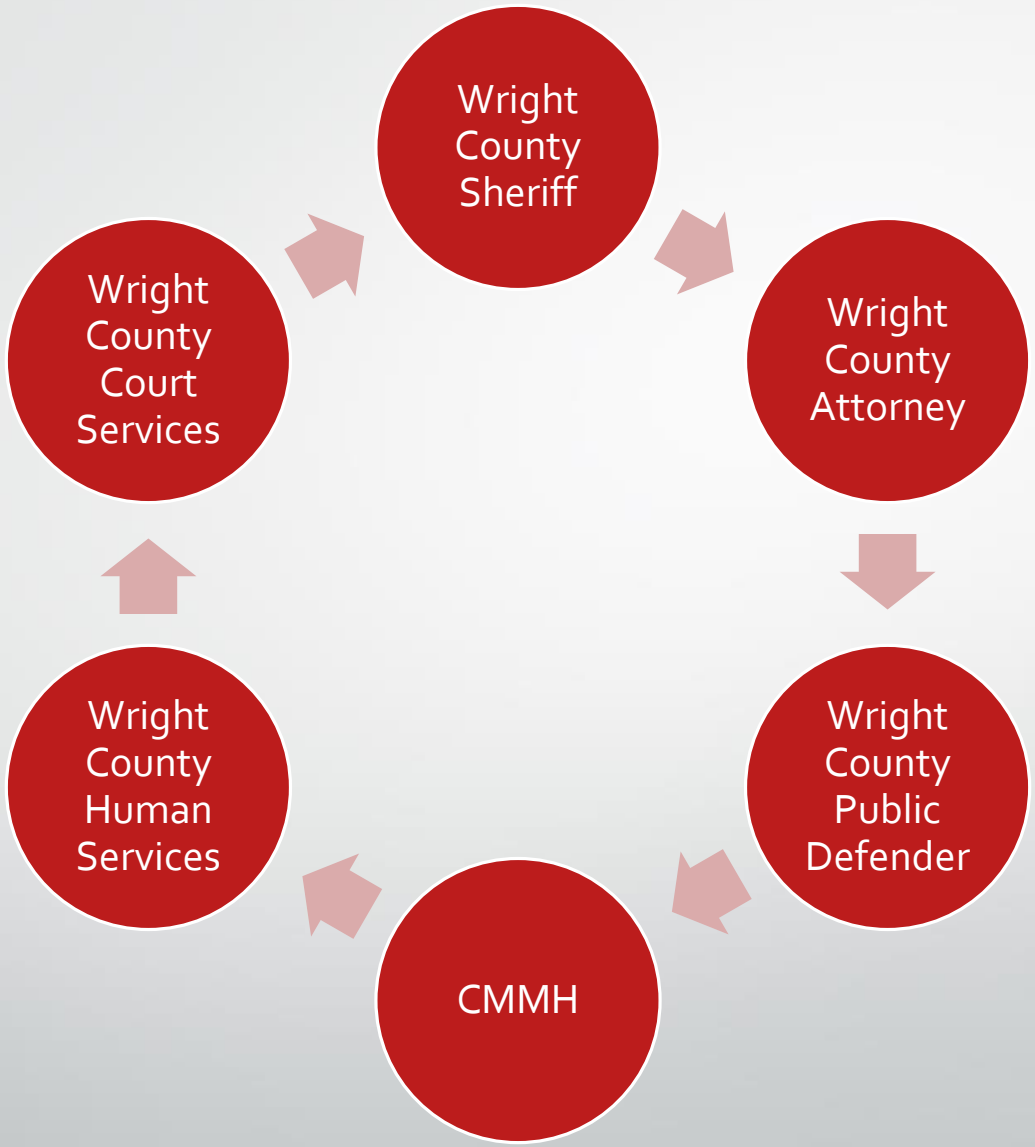
What Can Help Solve The Problem?

A radical shift in thinking and a dedicated and coordinated effort between justice partners to change lives, prevent crime, and reduce costs.

WCADC

- Change lives
- Prevent crime
- Reduce costs

- A team of criminal justice partners committed to addressing the problems that persist in traditional probation or treatment alone working together to break the cycle of recidivism among drug addicted offenders in the court system.


Wright County Sheriff
Wright County Attorney
Wright County Public Defender
CMMH
Wright County Human Services
Wright County Court Services

How WCADC Will Help

- Provide intensive supervision
- Coordinate comprehensive treatment
- Facilitate collaborative chemical health and ancillary services through community providers
- Allow access to mental health services
- Increase judicial intervention and accountability

DRUG COURTS

- There are currently **2, 966** drug courts in the U.S.
- There will be 2,967 beginning October 1, 2016, when Wright County opens its first drug court
- **150,000** people are served by drug courts each year
- **1.4 million** drug court graduates so far

Drug Courts Can Change Lives

- Unless substance addicted offenders are regularly supervised by a judge and held accountable, **70%** drop out of treatment prematurely
- Drug Courts are **six times** more likely to keep offenders in treatment long enough for them to achieve long term sobriety
- Parents in drug court are **twice** as likely to go to treatment and complete it
- Family re-unification rates are **50%** higher for Drug Court participants

.

Drug Courts Can Prevent Crime

- Drug Court Significantly reduce crime as much as **45%** more than other sentencing options
- Nationwide, **75%** of Drug Court graduates remain arrest free at least two years after leaving the program vs. **30%** of prisoners.

Drugs Courts Can Reduce Costs

- Nationwide, for every **$1.00** invested in Drug Court, **taxpayers save** as much as $**3.36** in avoided criminal justice costs alone **or a total of $32.3 billion annually**
- Drug Courts produce cost savings ranging from **$3,000 to $13,000** per offender
  - These cost savings reflect reduced prison costs
  - Reduced healthcare costs
  - Reduced costs associated with the revolving door of arrests and trials
  - Reduced victimization costs such as lost work days and medical expenses
  - Reduced foster care costs because children of Drug Court participants spend significantly less time in out-of-home placements

The Need For More Drug Courts

- The U.S. Department of Justice recently identified **1.2 million** people in the criminal justice system **who would be eligible for drug court** but do not have access due to their location.

Why Does Wright County Need A Drug Court?

- There were **347** drug arrests in Wright County in **2013**
  - **174** resulted in a criminal complaint being filed
  - **67** of these offenders were sentenced for felony controlled substance crimes
  - **11** went to prison
- There were **316** arrests for drug offenses in Wright County in **2014**
  - **173** resulted in a criminal complaint being filed
  - **91** of these offenders were sentenced for felony controlled substance crimes
  - **26** went to prison
- The remaining **121** individuals were sentenced to a combination of jail time and probation. Probation services and jail time are a financial burden on the County

Why Does Wright County Need a Drug Court?

- The average cost of probation for a felony controlled substance offender is **$4.00 per day.**
- **121** offenders were placed on felony probation in Wright County between **2013-2014** with a cost of $**1,695,936**
- **Over 1/2** the Child in Need of Protection or Services cases filed in Wright County in **2013** and **2014** involved **at least one parent having issues with controlled substances**

CPR

- WCADC program will cost approximately **$3,000** per participant
- WCADC program will **limit its use of jail** as a sanction
- WCADC program will help offenders gain education and employment
- WCADC will give offenders the tools to maintain long term sobriety
- Ultimately, WCADC will alleviate the financial burden on the County by reducing jail costs, probations costs, healthcare, and foster care costs

WCADC MISSION

The WCADC provides support, rehabilitation, resources, and the opportunity to change life circumstances by becoming chemically free through comprehensive assessment and treatment, intensive supervision, random drug and breath testing, increased court appearances, and immediate sanctions and incentives

WCADC

- WCADC program is voluntary
- Lasts a minimum of 14 months and a maximum of 24 months
- The program fee is $600 per participant.
- Successful completion results in a non prison disposition, no jail, shorter probation or reduction to a misdemeanor.

Who Is Eligible For WCADC?

- Non Violent, Gross Misdemeanor or Felony
- At least18 years old
- Wright County resident
- Identified as High Risk to reoffend and addicted to controlled substances

WCADC Program Includes

- Chemical dependency treatment
- Mental health interventions
- Random alcohol and drug testing
- Regular court appearances
- Case management meetings
- Community support groups
- Assistance in obtaining employment, pursuing education, or community service
- Participation in pro-social activities

5 Program Phases

Each phase lasts 60- 90 days and requires

- Weekly, bi weekly, or monthly court appearances
- Weekly, bi weekly, or monthly office visits to probation
- Weekly, bi weekly, or monthly home visits
- 2 random drug tests per week
- Random unannounced home visits by the sheriff’s department or probation
- Participation in treatment
- Participation in support groups
- Education, work, or pro social activities

EXAMPLE:

Phase II-Challenge/Clinical Stabilization

Objective: Continued abstinence, establishment of recovery and development of educational and/or vocational goals. Minimum length is 90 days.

Expectations:

- Twice monthly court hearings
- Weekly visits with WCADC probation agent
- Random drug testing (twice weekly minimum)
- Minimum twice monthly home visits by Probation Agent or Law Enforcement
- Curfew of 10 p.m.
- Meet with Wright County financial assistance worker to determine eligibility for financial benefits
- Compliance with driver's license reinstatement plan
- Participate in educational, vocational, or rehabilitative programs as directed by WCADC team

Example of Advancement Requirements:

- ✓ Minimum 30 consecutive days sober immediately prior to advancement, abstaining from all mood-altering chemicals
- ✓ Completion of Phase Move Application
- ✓ Satisfactory treatment progress or completion
- ✓ Satisfactory compliance with all program requirements
- ✓ No unexcused absences from scheduled WCADC activities for 14 days.
- ✓ Attendance in a structured activity as directed and approved by WCADC Team
- ✓ Complete Chapter 1 of Drug Court Workbook.
- ✓ Approval of WCADC Team

- Upon Graduation a WCADC participant will have appeared in front of a judge a minimum of **25** times, had **35** office visits with a PO, had home visits from a PO or law enforcement, completed **16** weeks of treatment and completed **156** drug tests.

Random Twice Weekly Drug Tests

- Throughout the phases, the WCADC will require random, frequent, and observed drug tests
  - At least **2 time** per week
- On average a WCADC participant will take 156 drug tests before graduating

Incentives and Sanctions

- Throughout the program the WCADC team will employ a wide range of intermediate magnitude rewards and sanctions that can be adjusted upward or downward in response to participant behavior

Incentives

- Throughout the program participants may be give incentives to reinforce positive behaviors
  - An incentive is acknowledgement by the WCADC team that the participant has reached a milestone, accomplished a specific goal, or otherwise exhibited positive behavior or change

Incentives will range from positive recognition in court to more tangible rewards such as:

- **Gift certificates**
- **Phone cards**
- **Groceries**
- **Clothing**
- **Transportation tokens**
- **Candy**
- **Pop**
- **Less restrictive curfew**
- **Money off fees**
- **Less frequent court appearances**
- **Payment for GED testing**

SANCTIONS

- **Any violations of the drug court program, rules, or policies that jeopardize public safety or threaten the welfare of staff members or other participants will result in immediate imposition of sanctions and may be grounds for immediate *termination***
- **Less serious infractions, such as continued drug use, will typically be sanctioned on a graduated or escalating basis, where the magnitude of the sanction increases with successive infractions, such as:**

  - **In Court apology**
  - **Daily check in**
  - **Increased testing ,court hearings or PO meeting**
  - **Fines**
  - **Daily written schedule**
  - **Immediate detention**
  - **Separate seating in Court**
  - **Verbal reprimand**
  - **Essay on a topic related to the violation**
  - **Community Service**
  - **More restricted curfew**

GRADUATION

- Upon graduation from the program the participant will receive;
  - a graduation ceremony;
  - a graduation certificate; and
  - the opportunity to tell their story in court with friends and family present
- Important community members, such as Wright County Commissioners, may be invited to attend and speak at the graduation ceremony.

- Upon successful completion of the WCADC program the participant will receive:
  - Misdemeanor sentence
  - Shorter Probation
  - No jail time, or
  - No prison time

Changing Lives
Preventing Crime
Reducing Costs

- WCADC will work to break the cycle of addiction, reduce re-incarcerations and instead produce tax-paying, productive citizens with the goal of saving lives, saving money, and reducing crime in the community.

WCADC

Changing Lives
Preventing Crime
Reducing Costs

THE MINNESOTA
COUNTY ATTORNEYS
ASSOCIATION

Contact: Robert Small
651-641-1600
April 29, 2016

PRESS RELEASE

Historic agreement reached on Minnesota drug sentencing reform

Law enforcement, criminal defense attorneys propose new laws for drug crimes

Saint Paul—In an historic agreement announced today, the Minnesota County Attorneys Association (MCAA), Minnesota State Public Defender's Office, Minnesota Association of Criminal Defense Lawyers, U.S. Justice Action Network, Minnesota Chiefs of Police Association, Minnesota Sheriffs Association and the Minnesota Police and Peace Officers Association have united behind a proposal to reform Minnesota's drug sentencing laws and improve public safety.

Minnesota's current drug sentencing laws fail to appropriately distinguish between nonviolent drug offenders motivated by addiction and dangerous offenders motivated by greed, and this failure has resulted in inconsistent sentencing practices across the state.

This proposal goes beyond the 2016 recommendations of the Minnesota Sentencing Guidelines Commission by reducing sentences for low-level, non-violent drug offenders, while continuing to hold the most serious, violent drug dealers accountable for their crimes. If the Minnesota legislature does not act to reform drug sentencing laws this session, the Commission's recommendations will go into effect on August 1st.

"Reaching agreement with our law enforcement partners and defense interests on critical drug reform measures was our Association's top legislative priority this session," said Mark Ostrem, MCAA President. "As Ramsey County Attorney John Choi and Dakota County Attorney James Backstrom reinforced this morning, we plan to keep our sleeves rolled up to ensure it passes this session."

"Our top priority in moving drug sentencing reform forward was to ensure the public's safety in our state by sending a message to the people who are choosing to sell drugs in our community: no deals for drug dealers," said Chief Jeff Potts, Bloomington Police Chief. "This legislation accomplishes that mission while advancing common sense reforms to help those who are suffering from drug addiction."

Recent polling has shown strong, bipartisan, support for drug sentencing reform—fully 79% of likely voters in Minnesota have said they support comprehensive criminal justice reform. Minnesotans agree that there are too many people in prison, and we should be focused not

on punishing drug addicts and the mentally ill, but on locking up hardened, violent criminals who sell drugs.

"There are too many people in Minnesota's prisons who are in desperate need of drug treatment," said Bill Ward, State Public Defender for Minnesota. "This proposal will help people who are addicted to drugs get the help they need, instead of long prison sentences."

The proposal set forth by Minnesota's law enforcement and criminal defense associations guarantees that the most dangerous drug dealers will go to prison for a significant amount of time—there are no breaks for serious criminals. The proposal also allows more flexibility in sentencing and less prison time for low-level, nonviolent drug offenders who primarily need treatment to help fight addiction.
"Greater Minnesota is not immune to the devastation that drugs inflict on individuals and on our local communities," said Cass County Attorney Chris Strandlie. "This agreement holds the drug dealers who are driving this problem accountable while allowing for treatment options for those who suffer from addiction."

Key provisions of the revised proposal include:

- **Protects public safety by strengthening sentences for the most serious drug offenders in our state.** It strikes an appropriate balance in our drug sentencing structure by guaranteeing that the most dangerous drug dealers will go to prison for a significant amount of time — there will be no breaks for serious criminals.

- **Provides more flexibility in sentencing and less prison time for lower-level, non-violent drug offenders**, allowing these chemically addicted individuals the opportunity to obtain the treatment they need to overcome their addictions. Many of these offenders would become eligible for drug court programs.

- **Secures savings of prison beds for low-level, non-violent drug offenders** to help address the serious overcrowding in our system and allow more resources to be directed to much-needed community programs aimed at prevention and treatment of chemical addiction, including the funding of drug courts.

- **Eliminates mandatory minimum sentences for lower level, non-violent offenders** based on prior 3rd, 4th, and 5th degree drug convictions. [Prior 1st and 2nd degree convictions within 10 years would still trigger the mandatory minimum for a subsequent conviction of a 1st and 2nd degree drug crime of 48 months for a 1st degree conviction and 36 months for a 2nd degree conviction (which is the same as in current law)].

- **Reduces severity of penalties for first time low-level drug possessors of a "small amount"** of controlled substances from a felony to a gross misdemeanor. A second or subsequent 5th degree controlled substance possession crime would be a felony. For purposes of this provision, "small amount" will be defined as possession or sale of less than .25 grams of any controlled substance other than heroin; less than .05 gram for heroin; and 1 dosage unit or less of any controlled substance possessed or sold by dosage units rather than grams (e.g., LSD, Ecstasy, prescription pills, etc.).

Statement from Holly Harris, Executive Director, U.S. Justice Action Network:
"Today's announcement brings together law enforcement allies supportive of reform who are committed to keeping our communities safe. These leaders recognize that locking up individuals who have committed low-level drug offenses is not always the answer. We would like to thank the bipartisan leaders in the Minnesota legislature, Sen. Latz and Rep. Cornish, for their efforts to pursue commonsense reforms that will save money and provide better outcomes. With an overwhelming majority of Minnesotans supporting these reforms and law enforcement leading the way, we feel confident the state legislature will embrace this legislation and pass it swiftly through to the Governor's desk."

###

WRIGHT COUNTY

REQUEST FOR BOARD ACTION

REQ. AGENDA TIME X BOARD MEETING DATE: May 10, 2016 AMT. OF TIME REQUIRED 30 min

CONSENT: ITEM FOR CONSIDERATION: Solar Farm Moratorium

PLANNING & ZONING **Originating Dept.** **___Sean Riley_____** **Requester's Signature** **_____5/4/16_____** **Reviewed by/Date**	**BOARD ACTION REQUESTED:** **Act on Emergency Moratorium for Solar Farms.**

BACKGROUND/JUSTIFICATION:

See attached resolution.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE	**COUNTY ATTORNEY REVIEW/DATE:**	**FINANCIAL IMPLICATIONS:** **BUDGETED: _____** **FUNDING: _____**

COMMENTS:

RESOLUTION ADOPTING A ZONING ORDINANCE INSTITUTING AN EMERGENCY MORATORIUM ON SOLAR ENERGY FARMS.

Whereas, the Wright County Zoning Ordinance contains standards for the issuance of a conditional use permit for Solar Energy Farms; and

Whereas, the Office of Planning and Zoning has been accepting a number of applications related to the creation of Solar Energy Farms and this has resulting in a number of comments being made by townships, cities, and members of the general public; and

Whereas, the Office of Planning and Zoning and the Wright County Planning Commission are under great development pressure with applications related to Solar Energy Farms; and

Whereas, the Wright County Board of Commissioners has been reviewing the Wright County Zoning Ordinance with respect to Solar Energy Farms and changes may be necessary to protect public health, safety, and general welfare; and

Whereas, pursuant to Minnesota Statute § 394.34, the Wright County Board of Commissioners adopted a temporary interim zoning ordinance instituting a moratorium on the processing of any future applications to allow time to classify and regulate uses and related matters and to determine whether a proposed ordinance amendments should be adopted and implemented to protect the public health, safety and general welfare; and

Whereas, notice was published and a public hearings was conducted on a long term moratorium not to exceed one year; and

Whereas, the Wright County Board of Commissioners finds:

1. An emergency zoning ordinance instituting a moratorium prohibiting further Solar Energy Farms is necessary in order to hold discussions and hearings to determine whether a longer term moratorium zoning ordinance shall be adopted and implemented, to protect the public health, safety, and general welfare of the residents of Wright County.

2. An emergency exists because based on the recent development pressure as well the comments received from the community, the townships, and the cities, the Wright County Zoning Ordinance does not afford the protection needed to ensure that the residents of Wright County are not adversely affected.

3. It is in the interests of public health, safety, and the general welfare to impose a moratorium for a period not to exceed twelve months.

NOW THEREFORE BE IT RESOLVED, by the Wright County Board of

Commissioners, that this resolution adopting an emergency zoning ordinance instituting a twelve month moratorium on approval and acceptance of applications for Solar Energy Farms shall become effective immediately upon its passage and publication and shall remain in effect for a period not to exceed twelve months; and

BE IT FURTHER RESOLVED, that the Wright County Office of Planning and Zoning is directed to administratively deny any applications during the period in which this interim ordinance is in effect; and

FINALLY, BE IT FURTHER RESOLVED, that the Wright County Office of Planning and Zoning shall schedule, publish, and notice public hearings as necessary for the purpose of studying and drafting proposed amendments and changes to the Wright County Solar Ordinance and that a final hearing on any proposed changes or amendments shall be held within twelve months.

EMS Week Proclamation

To designate the Week of May 15-21, 2016, as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, firefighters, educators, administrators, emergency nurses, emergency physicians, and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, I [name, title, city, state] in recognition of this event do hereby proclaim the week of May 15-21, 2016, as

EMERGENCY MEDICAL SERVICES WEEK

With the theme, EMS STRONG: Called to Care, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

_____

Name and Title of Official

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** 5-10-2016_ _***CONSENT AGENDA:*** _XX__

AMT. OF TIME REQUIRED: _ _____ ***ITEM FOR CONSIDERATION:*** _____

PARKS
ORIGINATING DEPARTMENT/SERVICE

Marc Mattice
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Adopt resolution authorizing appropriate County officials (Director of Parks and Recreation) to sign grant applications, agreements, and certifications in regards to the Wright County Snowmobile Association participation in the Grant in Aid Snowmobile Assistance Program for the 2016 – 2017 season.

BACKGROUND/JUSTIFICATION:

This is a routine item: The Wright County Snowmobile Association receives Grant In Aid Funding from the State of Minnesota. Wright County is the sponsoring agency which handles the accounting function, reimbursement requests and associated certifications.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

BUDGETED: _____ _____
YES NO

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

FUNDING: _____ _____
LEVY OTHER

COMMENTS:

COMMENTS:

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date_____ Resolution No. _____.
Motion by Commissioner_____ Seconded by Commissioner_____.

RESOLUTION

BE IT RESOLVED, that the appropriate County officials be authorized to sign grant applications to the Minnesota Department of Natural Resources for development and maintenance funds for the Wright County Snowmobile Association for the 2016 -2017 season; and

BE IT FURTHER RESOLVED, that the appropriate County officials be authorized to sign agreements wit the State of Minnesota and an agreement with the Wright County Snowmobile Association subject to approval of said agreement by the County Attorney as to form and execution.

.

YES		NO	
HUSOM	_____	HUSOM	_____.
SAWATZKE	_____	SAWATZKE	_____.
DALEIDEN	_____	DALEIDEN	_____.
POTTER	_____	POTTER	_____.
BORRELL	_____	BORRELL	_____.

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the day of , 2016, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this day of , 2016.

_____.
Lee Kelly, County Coordinator

*** WRIGHT COUNTY ***

INTEGRATED FINANCIAL SYSTEMS

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5	DEPT			COUNTY BOARD		
3184	**HUSOM/CHRISTINE**					
	01-005-000-0000-6331		80.00	160 MILES		TRAVEL
3184	**HUSOM/CHRISTINE**		**80.00**	**1** Transactions		
1344	**MARCO**					
	01-005-000-0000-6301		1.02	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	**MARCO**		**1.02**	**1** Transactions		
1462	**SAWATZKE/PAT**					
	01-005-000-0000-6331		257.00	514 MILES		TRAVEL
	01-005-000-0000-6338		24.00	REIMBURSE PARKING		CONFERENCES & MEETINGS
1462	**SAWATZKE/PAT**		**281.00**	**2** Transactions		
5	**DEPT Total:**		**362.02**	**COUNTY BOARD**	**3 Vendors**	**4 Transactions**
13	DEPT			COURT ADMINISTRATOR		
3782	**BENSON/SHARON**					
	01-013-000-0000-6270		100.00	JV 16 351 JV 15 4554 JV 16 6	4/28/2016	COURT APPOINTED COUNSEL
3782	**BENSON/SHARON**		**100.00**	**1** Transactions		
4288	**CRACKLEBERRY GROUP**					
	01-013-000-0000-6261		2,400.00	CR 15 4626 INITIAL CASE REVIEW		PROFESSIONAL SERVICES
4288	**CRACKLEBERRY GROUP**		**2,400.00**	**1** Transactions		
4274	**FEDERLE/SARAH**					
	01-013-000-0000-6270		200.00	PR 16 1249 3/22/16 & 4/29/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	PR 16 1084 APPEARANCE 4/12/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		200.00	PR 16 1283 4/11/16 & 4/29/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		200.00	PR 16 1432 3/31/16 & 4/18/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		200.00	PR 16 1478 4/5/16 & 4/13/16		COURT APPOINTED COUNSEL
4274	**FEDERLE/SARAH**		**900.00**	**5** Transactions		
1203	**GABRIEL/CATHLEEN**					
	01-013-000-0000-6270		100.00	PR 16 1789 APPEARANCE 4/19/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	F4 98 50434 APPEARACNE 4/28/16		COURT APPOINTED COUNSEL
1203	**GABRIEL/CATHLEEN**		**200.00**	**2** Transactions		
1511	**HOWARD/JOLANTA**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-013-000-0000-6270		100.00	JV 16 854 APPEARANCE 4/28/16		COURT APPOINTED COUNSEL
1511	**HOWARD/JOLANTA**		**100.00**	**1** Transactions		
2773	**TOLINS LLC/MILANA P**					
	01-013-000-0000-6270		100.00	JV 15 3679 APPEARANCE 4/26/16		COURT APPOINTED COUNSEL
2773	**TOLINS LLC/MILANA P**		**100.00**	**1** Transactions		
13	**DEPT Total:**		**3,800.00**	**COURT ADMINISTRATOR**	**6 Vendors**	**11 Transactions**
25	DEPT			COURT SERVICES		
7473	**BUSCH/RYAN**					
	01-025-000-0000-6331		426.00	852 MILES		TRAVEL
7473	**BUSCH/RYAN**		**426.00**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-025-000-0000-6620		666.04	MS SURFACE WARRANTY X2	CTN2664	COMPUTER OR SOFTWARE PURCHASES
5721	**CDW GOVERNMENT INC**		**666.04**	**1** Transactions		
3443	**DYNAMIC SOLUTIONS GROUP LLC**					
	01-025-000-0000-6260		186.08	MAINT/SUPPORT RIGHT FAX	10625	SOFTWARE OR SYSTEMS SUPPORT
3443	**DYNAMIC SOLUTIONS GROUP LLC**		**186.08**	**1** Transactions		
3227	**JOHNSON/TAMMI**					
	01-025-000-0000-6331		28.00	56 MILES		TRAVEL
3227	**JOHNSON/TAMMI**		**28.00**	**1** Transactions		
1344	**MARCO**					
	01-025-000-0000-6301		283.42	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	**MARCO**		**283.42**	**1** Transactions		
4275	**MINNESOTA MONITORING INC**					
	01-025-000-0000-6261		12,305.25	ADULT EHM MARCH 2016	2382	PROFESSIONAL SERVICES
4275	**MINNESOTA MONITORING INC**		**12,305.25**	**1** Transactions		
4993	**STOLL/BRIAN**					
	01-025-000-0000-6331		56.50	113 MILES		TRAVEL
4993	**STOLL/BRIAN**		**56.50**	**1** Transactions		
1951	**WALMART COMMUNITY RFCS LLC**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-025-000-0000-6411		34.86	SUPPLIES		OPERATING SUPPLIES
1951	**WALMART COMMUNITY RFCS LLC**		**34.86**	**1** Transactions		
25	**DEPT Total:**		**13,986.15**	**COURT SERVICES**	**8 Vendors**	**8 Transactions**
31	DEPT			COUNTY COORDINATOR		
3422	**DAHL/TIM**					
	01-031-000-0000-6331		62.00	124 MILES		TRAVEL
3422	**DAHL/TIM**		**62.00**	**1** Transactions		
20063	**ENTERPRISE DISPATCH**					
	01-031-000-0000-6235		40.00	SUBSCRIPTION ADMIN		PUBLICATIONS & BROCHURES
20063	**ENTERPRISE DISPATCH**		**40.00**	**1** Transactions		
3811	**GEORGE GMACH COMPENSATION CONSU**					
	01-031-000-0000-6261		300.00	CONSULTING SERVICES	5032106	PROFESSIONAL SERVICES
3811	**GEORGE GMACH COMPENSATION CONSU**		**300.00**	**1** Transactions		
1344	**MARCO**					
	01-031-000-0000-6301		12.33	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	**MARCO**		**12.33**	**1** Transactions		
2463	**MN SAFETY COUNCIL**					
	01-031-000-0000-6338		135.00	CONFERENCE HR DIR	50586	CONFERENCES & MEETINGS
2463	**MN SAFETY COUNCIL**		**135.00**	**1** Transactions		
3260	**NEOGOV**					
	01-031-000-0000-6260		10,223.00	INSIGHT LIC HR	17672	SOFTWARE OR SYSTEMS SUPPORT
	01-031-000-0000-6260		1,250.00	GOVJOB.COM SUBSCRIPTION	17672	SOFTWARE OR SYSTEMS SUPPORT
3260	**NEOGOV**		**11,473.00**	**2** Transactions		
3921	**OFFICE DEPOT**					
	01-031-000-0000-6411		19.08	SUPPLIES 836289882001		OPERATING SUPPLIES
	01-031-000-0000-6411		105.37	SUPPLIES 836289795001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**124.45**	**2** Transactions		
1425	**SHI INTERNATIONAL CORP**					
	01-031-000-0000-6620		243.00	OFFICE SOFTWARE FAC SERV DIR	4874084	COMPUTER OR SOFTWARE PURCHASES
	01-031-000-0000-6620		330.00	ACROBAT SOFTWARE FAC SERV DIR	4874092	COMPUTER OR SOFTWARE PURCHASES

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1425	**SHI INTERNATIONAL CORP**		**573.00**	**2** Transactions		
31	**DEPT Total:**		**12,719.78**	**COUNTY COORDINATOR**	**8 Vendors**	**11 Transactions**
41	DEPT			COUNTY AUDITOR-TREASURER		
3758	**BURRELL PRINTING COMPANY INC**					
	01-041-000-0000-6411		971.50	FISHING LIC ENVELOPES	368234	OPERATING SUPPLIES
3758	**BURRELL PRINTING COMPANY INC**		**971.50**	**1** Transactions		
1344	**MARCO**					
	01-041-000-0000-6301		171.67	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	**MARCO**		**171.67**	**1** Transactions		
5486	**MARCO**					
	01-041-000-0000-6343		781.33	4/15-5/15/2016	303052583	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**781.33**	**1** Transactions		
1867	**MN COUNTY RECORDERS ASSOCIATION**					
	01-041-000-0000-6338		50.00	CONFERENCE REGISTRATION X2		CONFERENCES & MEETINGS
1867	**MN COUNTY RECORDERS ASSOCIATION**		**50.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-041-000-0000-6411		64.11-	CREDIT 830123709001		OPERATING SUPPLIES
	01-041-000-0000-6411		217.59	SUPPLIES 834825217001		OPERATING SUPPLIES
	01-041-000-0000-6411		106.32	SUPPLIES 830611060001		OPERATING SUPPLIES
	01-041-000-0000-6411		90.54	SUPPLIES 832049662001		OPERATING SUPPLIES
	01-041-000-0000-6411		389.97	SUPPLIES 831819596001		OPERATING SUPPLIES
	01-041-000-0000-6411		64.11	SUPPLIES 830611130001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**804.42**	**6** Transactions		
1399	**PERSIAN BUSINESS EQUIPMENT**					
	01-041-000-0000-6411		19.00	REGISTER RIBBONS	3662	OPERATING SUPPLIES
1399	**PERSIAN BUSINESS EQUIPMENT**		**19.00**	**1** Transactions		
3986	**SPRINT**					
	01-041-000-0000-6203		135.73	763 238 3825 GILLMAN HS	880683316	TELEPHONE
3986	**SPRINT**		**135.73**	**1** Transactions		

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
41	**DEPT Total:**			**2,933.65**	**COUNTY AUDITOR-TREASURER**	**7 Vendors**	**12 Transactions**
63	DEPT				IT (INFORMATIONAL TECHNOLOGY)		
	5721	**CDW GOVERNMENT INC**					
		01-063-000-0000-6620		8.67	HDMI CABLE	CVK4511	COMPUTER OR SOFTWARE PURCHASES
	5721	**CDW GOVERNMENT INC**		**8.67**	**1** Transactions		
	1264	**DELL MARKETING LP**					
		01-063-000-0000-6620		102.65	SURGE PROTECTORS	XJX7JRT87	COMPUTER OR SOFTWARE PURCHASES
	1264	**DELL MARKETING LP**		**102.65**	**1** Transactions		
	3443	**DYNAMIC SOLUTIONS GROUP LLC**					
		01-063-000-0000-6260		68.56	MAINT/SUPPORT RIGHT FAX	10625	SOFTWARE OR SYSTEMS SUPPORT
	3443	**DYNAMIC SOLUTIONS GROUP LLC**		**68.56**	**1** Transactions		
	1344	**MARCO**					
		01-063-000-0000-6301		33.00	PRINTER CHARGE MAY 2016	3308588	EQUIPMENT MAINTENANCE
	1344	**MARCO**		**33.00**	**1** Transactions		
	5486	**MARCO**					
		01-063-000-0000-6343		600.71	4/10-5/10/16 & APRIL OVERAGES	302699202	MACHINERY OR EQUIPMENT LEASES
	5486	**MARCO**		**600.71**	**1** Transactions		
	3921	**OFFICE DEPOT**					
		01-063-000-0000-6411		80.82	SUPPLIES 8364445001		OPERATING SUPPLIES
	3921	**OFFICE DEPOT**		**80.82**	**1** Transactions		
	3986	**SPRINT**					
		01-063-000-0000-6203		237.19	880683316		TELEPHONE
	3986	**SPRINT**		**237.19**	**1** Transactions		
63	**DEPT Total:**			**1,131.60**	**IT (INFORMATIONAL TECHNOLOGY)**	**7 Vendors**	**7 Transactions**
71	DEPT				ELECTIONS		
	5357	**ELECTION SYSTEMS & SOFTWARE INC**					
		01-071-000-0000-6411		7,538.75	AUTOMARK MAINT CONTRACT	964421	OPERATING SUPPLIES
		01-071-000-0000-6411		3,630.00	M100 MAINT CONTRACT	964422	OPERATING SUPPLIES
		01-071-000-0000-6411		1,512.50	REV M100 MAINT CONTRACT	964423	OPERATING SUPPLIES

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-071-000-0000-6411		3,630.00-	CREDIT INVOICE #964422	964424	OPERATING SUPPLIES
	01-071-000-0000-6411		7,538.75-	CREDIT INVOICE #964421	964425	OPERATING SUPPLIES
	01-071-000-0000-6411		3,769.38	REV AUTOMARK CONTRACT	964426	OPERATING SUPPLIES
5357	**ELECTION SYSTEMS & SOFTWARE INC**		**5,281.88**	**6** Transactions		
3921	**OFFICE DEPOT**					
	01-071-000-0000-6411		35.99	SUPPLIES 832049662002		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**35.99**	**1** Transactions		
71	**DEPT Total:**		**5,317.87**	**ELECTIONS**	**2 Vendors**	**7 Transactions**
91	DEPT			COUNTY ATTORNEY		
4287	**ATTORNEY GENERALS OFFICE**					
	01-091-000-0000-6262		118.07	REIMBURSE TRAVEL EXP SEX OFFEN	339736	LEVEL III SEX OFFENDERS
4287	**ATTORNEY GENERALS OFFICE**		**118.07**	**1** Transactions		
1344	**MARCO**					
	01-091-000-0000-6301		203.50	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	**MARCO**		**203.50**	**1** Transactions		
3986	**SPRINT**					
	01-091-000-0000-6203		103.60	880683316		TELEPHONE
3986	**SPRINT**		**103.60**	**1** Transactions		
999999998	**VOGEL/NANCY**					
	01-091-000-0000-6261		50.00	TRANSCRIPT STATE V WATSON		PROFESSIONAL SERVICES
999999998	**VOGEL/NANCY**		**50.00**	**1** Transactions		
91	**DEPT Total:**		**475.17**	**COUNTY ATTORNEY**	**4 Vendors**	**4 Transactions**
100	DEPT			OTHER GENERAL GOVERNMENT		
3685	**AMERICAN DATABANK LLC**					
	01-100-000-0000-6261		391.15	BACKGROUND CHECKS	850412	PROFESSIONAL SERVICES
3685	**AMERICAN DATABANK LLC**		**391.15**	**1** Transactions		
3948	**CASSERLY/KEVIN**					
	01-100-000-0000-6261		7,956.25	APPRAISAL WORK APPEALS	42916	PROFESSIONAL SERVICES

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3948	**CASSERLY/KEVIN**		**7,956.25**	**1** Transactions		
626	**NORTH STAR AWARDS & TROPHIES**					
	01-100-000-0000-6808		109.90	RETIREMENT PLAQUES X2	6902	EMPLOYEE ENHANCEMENT PROGRAM
626	**NORTH STAR AWARDS & TROPHIES**		**109.90**	**1** Transactions		
4121	**RTS DRUG TESTING**					
	01-100-000-0000-6261		300.00	RANDOM DRUG TESTING 4/29/16	7891	PROFESSIONAL SERVICES
4121	**RTS DRUG TESTING**		**300.00**	**1** Transactions		
100	**DEPT Total:**		**8,757.30**	**OTHER GENERAL GOVERNMENT**	**4 Vendors**	**4 Transactions**
101	DEPT			COUNTY RECORDER		
1344	**MARCO**					
	01-101-000-0000-6301		204.43	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	**MARCO**		**204.43**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-101-000-0000-6411		84.29	SUPPLIES 836333251001		OPERATING SUPPLIES
	01-101-000-0000-6411		143.70	SUPPLIES 836332594001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**227.99**	**2** Transactions		
3986	**SPRINT**					
	01-101-000-0000-6203		49.30	880683316		TELEPHONE
3986	**SPRINT**		**49.30**	**1** Transactions		
101	**DEPT Total:**		**481.72**	**COUNTY RECORDER**	**3 Vendors**	**4 Transactions**
103	DEPT			SURVEYOR		
3150	**CES IMAGING**					
	01-103-000-0000-6411		345.19	SUPPLIES	37702	OPERATING SUPPLIES
3150	**CES IMAGING**		**345.19**	**1** Transactions		
4290	**EDELBROCK/ANTHONY**					
	01-103-000-0000-6411		53.68	REIMBURSE CELL PHONE CASE		OPERATING SUPPLIES
4290	**EDELBROCK/ANTHONY**		**53.68**	**1** Transactions		
2644	**FRANZ REPROGRAPHICS**					

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	01-103-000-0000-6261		1,610.00	MYLARS WRIGHT CTY HWY R/W 71	153553	PROFESSIONAL SERVICES
2644	**FRANZ REPROGRAPHICS**		**1,610.00**	**1** Transactions		
1905	**HALVERSON/ALEK**					
	01-103-000-0000-6411		53.43	REIMBURSE ASPHALT CUTTER		OPERATING SUPPLIES
1905	**HALVERSON/ALEK**		**53.43**	**1** Transactions		
7510	**MENARDS - BUFFALO**					
	01-103-000-0000-6411		105.01	SUPPLIES	11677	OPERATING SUPPLIES
7510	**MENARDS - BUFFALO**		**105.01**	**1** Transactions		
323	**RYAN AUTOMOTIVE**					
	01-103-000-0000-6452		160.93	VEHICLE PARTS	359730	VEHICLE MAINTENANCE
323	**RYAN AUTOMOTIVE**		**160.93**	**1** Transactions		
3986	**SPRINT**					
	01-103-000-0000-6203		42.13	880683316		TELEPHONE
3986	**SPRINT**		**42.13**	**1** Transactions		
3621	**TRANSCOR AMERICA INC**					
	01-103-000-0000-6411		160.54	SUPPLIES 836546934001		OPERATING SUPPLIES
	01-103-000-0000-6411		122.48	SUPPLIES 836546795001		OPERATING SUPPLIES
3621	**TRANSCOR AMERICA INC**		**283.02**	**2** Transactions		
1951	**WALMART COMMUNITY RFCS LLC**					
	01-103-000-0000-6411		26.22	SUPPLIES		OPERATING SUPPLIES
	01-103-000-0000-6411		164.79	SUPPLIES		OPERATING SUPPLIES
1951	**WALMART COMMUNITY RFCS LLC**		**191.01**	**2** Transactions		
103	**DEPT Total:**		**2,844.40**	**SURVEYOR**	**9 Vendors**	**11 Transactions**
105	DEPT			ASSESSOR		
841	**JANZEN/MELISSA**					
	01-105-000-0000-6804		175.00	MAAO 2016 SUMMER SEMINAR		STAFF TRAINING
	01-105-000-0000-6804		275.00	MAAO USPAP		STAFF TRAINING
	01-105-000-0000-6804		380.00	MAAO COURSE ASSMT ADMIN		STAFF TRAINING
841	**JANZEN/MELISSA**		**830.00**	**3** Transactions		
1344	**MARCO**					

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	01-105-000-0000-6301		43.33	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	**MARCO**		**43.33**	**1** Transactions		
4952	**MN STATE BOARD OF ASSESSORS**					
	01-105-000-0000-6245		1,090.00	ASSESSOR LICENSES		MEMBERSHIPS, DUES & FEES
4952	**MN STATE BOARD OF ASSESSORS**		**1,090.00**	**1** Transactions		
2646	**MORROW/TERRY**					
	01-105-000-0000-6804		380.00	MAAO ASSESSMENT ADMIN		STAFF TRAINING
2646	**MORROW/TERRY**		**380.00**	**1** Transactions		
4289	**NELSON/BRICE**					
	01-105-000-0000-6245		50.00	MAAO MEMBERSHIP		MEMBERSHIPS, DUES & FEES
4289	**NELSON/BRICE**		**50.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-105-000-0000-6411		122.62	SUPPLIES 835837039001		OPERATING SUPPLIES
	01-105-000-0000-6411		16.71	SUPPLIES 835837118001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**139.33**	**2** Transactions		
6239	**PETERSON/WALLACE**					
	01-105-000-0000-6804		175.00	SUMMER SEMINARS		STAFF TRAINING
6239	**PETERSON/WALLACE**		**175.00**	**1** Transactions		
2556	**PHILIPPI/CHASE**					
	01-105-000-0000-6804		175.00	MAAO SUMMER SEMINARS		STAFF TRAINING
2556	**PHILIPPI/CHASE**		**175.00**	**1** Transactions		
3986	**SPRINT**					
	01-105-000-0000-6203		79.98	880683316		TELEPHONE
3986	**SPRINT**		**79.98**	**1** Transactions		
5340	**THINGVOLD/LORI**					
	01-105-000-0000-6804		175.00	REGISTRATION SUMMER SEMINARS		STAFF TRAINING
5340	**THINGVOLD/LORI**		**175.00**	**1** Transactions		
3729	**VANDERLINDEN/MICHAEL**					
	01-105-000-0000-6804		175.00	SUMMER SEMINAR		STAFF TRAINING

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3729	**VANDERLINDEN/MICHAEL**		**175.00**	**1** Transactions		
105	**DEPT Total:**		**3,312.64**	**ASSESSOR**	**11 Vendors**	**14 Transactions**
107	DEPT			PLANNING AND ZONING		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-107-000-0000-6235		40.00	SUBSCRIPTION P & Z		PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**40.00**	**1** Transactions		
1344	**MARCO**					
	01-107-000-0000-6301		9.17	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	**MARCO**		**9.17**	**1** Transactions		
3986	**SPRINT**					
	01-107-000-0000-6203		34.64	880683316		TELEPHONE
3986	**SPRINT**		**34.64**	**1** Transactions		
2372	**STEPHENS/BILL**					
	01-107-000-0000-6331		43.00	86 MILES		TRAVEL
2372	**STEPHENS/BILL**		**43.00**	**1** Transactions		
4728	**WOODFORD/MICHAEL**					
	01-107-000-0000-6331		70.00	140 MILES		TRAVEL
4728	**WOODFORD/MICHAEL**		**70.00**	**1** Transactions		
107	**DEPT Total:**		**196.81**	**PLANNING AND ZONING**	**5 Vendors**	**5 Transactions**
111	DEPT			BUILDING CARE		
1075	**BUFFALO/CITY OF**					
	01-111-000-0000-6251		193.95	01 147020 03		UTILITY SERVICES
	01-111-000-0000-6251		7,052.45	02 069000 00		UTILITY SERVICES
	01-111-000-0000-6251		1,600.00	02 068010 00		UTILITY SERVICES
	01-111-000-0000-6251		89.01	11 059855 00		UTILITY SERVICES
	01-111-000-0000-6251		14,113.22	02 068000 00		UTILITY SERVICES
	01-111-000-0000-6251		3,621.39	08 052100 03		UTILITY SERVICES
	01-111-000-0000-6252		38,149.69	27 009010 01		JAIL/LEC UTILITY SERVICES
1075	**BUFFALO/CITY OF**		**64,819.71**	**7** Transactions		

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5196	**CLIMATE AIR**					
	01-111-000-0000-6301		190.00	REPAIRS AC HS 4/18/16	37271	REPAIRS & MAINTENANCE
5196	**CLIMATE AIR**		**190.00**	**1** Transactions		
396	**COMMUNITY LAWN CARE**					
	01-111-000-0000-6301		252.00	CRABGRASS TREATMENT GC	2524725	REPAIRS & MAINTENANCE
396	**COMMUNITY LAWN CARE**		**252.00**	**1** Transactions		
6648	**GCS SERVICE INC**					
	01-111-000-0000-6302		603.76	REPAIRS DISPOSAL LEC	94242369	JAIL/LEC REPAIRS AND MAINTENANCE
6648	**GCS SERVICE INC**		**603.76**	**1** Transactions		
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**					
	01-111-000-0000-6302		130.00	PUMP HOLDING TANK LEC	77181	JAIL/LEC REPAIRS AND MAINTENANCE
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**		**130.00**	**1** Transactions		
2812	**GRAINGER**					
	01-111-000-0000-6412		46.20	SUPPLIES	9090324857	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6412		43.44	SUPPLIES	9093881762	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6412		70.96	SUPPLIES	9095606498	JAIL/LEC OPERATING SUPPLIES
2812	**GRAINGER**		**160.60**	**3** Transactions		
2884	**GREEN INTERIORS**					
	01-111-000-0000-6301		850.00	MONTHLY PLANT SERVICE /SOIL	200718	REPAIRS & MAINTENANCE
2884	**GREEN INTERIORS**		**850.00**	**1** Transactions		
2524	**GREEN VIEW INC**					
	01-111-000-0000-6261		871.00	CUSTODIAL SERVICES 4/19/16 PWB	40016	PROFESSIONAL SERVICES
2524	**GREEN VIEW INC**		**871.00**	**1** Transactions		
2001	**HILLYARD INC - MINNEAPOLIS**					
	01-111-000-0000-6621		5,750.00	SUPPLIES PWB	602055483	FURNITURE & EQUIPMENT
	01-111-000-0000-6621		43,921.00	MISC EQUIP PWB	602055501	FURNITURE & EQUIPMENT
	01-111-000-0000-6412		168.91	SUPPLIES	602057786	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6621		7,225.00	SUPPLIES PWB	602057787	FURNITURE & EQUIPMENT
	01-111-000-0000-6412		19.50	SUPPLIES	700233188	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6621		7,225.00-	CREDIT PWB	800244912	FURNITURE & EQUIPMENT
2001	**HILLYARD INC - MINNEAPOLIS**		**49,859.41**	**6** Transactions		

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4406	**HIRSHFIELDS DECORATING CENTER**					
	01-111-000-0000-6301		139.77	PAINTING GC	30034828	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		23.24	PAINTING GC	30035164	REPAIRS & MAINTENANCE
4406	**HIRSHFIELDS DECORATING CENTER**		**163.01**	**2** Transactions		
33159	**INDIANHEAD SPECIALTY CO INC**					
	01-111-000-0000-6301		15.75	NAME PLATES/SIGNS	360331	REPAIRS & MAINTENANCE
33159	**INDIANHEAD SPECIALTY CO INC**		**15.75**	**1** Transactions		
159	**INTEGRATED FIRE & SECURITY**					
	01-111-000-0000-6302		3,112.69	REPAIRS CARD KEY SYSTEM LEC	65425	JAIL/LEC REPAIRS AND MAINTENANCE
159	**INTEGRATED FIRE & SECURITY**		**3,112.69**	**1** Transactions		
97	**KLATT TRUE VALUE ELECTRIC**					
	01-111-000-0000-6301		5.99	SUPPLIES BLDG CARE	59809	REPAIRS & MAINTENANCE
97	**KLATT TRUE VALUE ELECTRIC**		**5.99**	**1** Transactions		
3141	**LAPLANT DEMO INC**					
	01-111-000-0000-6251		659.85	WASTE DISPOSAL 4/22/16 GC	42744	UTILITY SERVICES
3141	**LAPLANT DEMO INC**		**659.85**	**1** Transactions		
2693	**LOBERG ELECTRIC**					
	01-111-000-0000-6301		1,622.36	LIGHTS/LABOR CTY HIST SOC	23735	REPAIRS & MAINTENANCE
2693	**LOBERG ELECTRIC**		**1,622.36**	**1** Transactions		
7510	**MENARDS - BUFFALO**					
	01-111-000-0000-6302		77.62	SUPPLIES	10978	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		81.26	SUPPLIES	11051	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		3.67	SUPPLIES	11067	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		20.57	SUPPLIES	11081	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		98.61	SUPPLIES	11442	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		13.05	SUPPLIES	11503	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		81.24	SUPPLIES	11584	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		15.33	SUPPLIES	11691	JAIL/LEC REPAIRS AND MAINTENANCE
7510	**MENARDS - BUFFALO**		**391.35**	**8** Transactions		
2285	**METRO GROUP INC/THE**					
	01-111-000-0000-6411		912.00	VAPORENE GC	451425	OPERATING SUPPLIES
	01-111-000-0000-6411		484.00	VAPORENE GC	451774	OPERATING SUPPLIES

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2285	**METRO GROUP INC/THE**		**1,396.00**	**2** Transactions		
6140	**RUSSELL SECURITY RESOURCE INC**					
	01-111-000-0000-6301		148.25	REPAIRS LOCK GC	27354	REPAIRS & MAINTENANCE
6140	**RUSSELL SECURITY RESOURCE INC**		**148.25**	**1** Transactions		
3986	**SPRINT**					
	01-111-000-0000-6204		507.44	880683316		JAIL/LEC TELEPHONE
3986	**SPRINT**		**507.44**	**1** Transactions		
4167	**SUMMIT FIRE PROTECTION**					
	01-111-000-0000-6301		216.50	FIRE EXT MAINT	1118581	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		140.00	FIRE EXT MAINT	1118676	REPAIRS & MAINTENANCE
4167	**SUMMIT FIRE PROTECTION**		**356.50**	**2** Transactions		
1951	**WALMART COMMUNITY RFCS LLC**					
	01-111-000-0000-6411		112.69	SUPPLIES		OPERATING SUPPLIES
	01-111-000-0000-6411		20.23	SUPPLIES		OPERATING SUPPLIES
	01-111-000-0000-6411		28.76	SUPPLIES		OPERATING SUPPLIES
1951	**WALMART COMMUNITY RFCS LLC**		**161.68**	**3** Transactions		
3741	**WASTE MANAGEMENT OF WI-MN**					
	01-111-000-0000-6251		809.02	6910969 1593 5		UTILITY SERVICES
	01-111-000-0000-6251		1,226.62	6910947 1593 1		UTILITY SERVICES
	01-111-000-0000-6252		356.96	6910990 1593 1		JAIL/LEC UTILITY SERVICES
3741	**WASTE MANAGEMENT OF WI-MN**		**2,392.60**	**3** Transactions		
1535	**WRIGHT HENNEPIN ELECTRIC**					
	01-111-000-0000-6251		19.95	150 1688 8215		UTILITY SERVICES
	01-111-000-0000-6251		27.95	150 1683 1028		UTILITY SERVICES
	01-111-000-0000-6251		39.95	150 1688 8215		UTILITY SERVICES
	01-111-000-0000-6252		27.95	150 1683 4363		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		27.95	150 1690 5904		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		20.00	150 1683 4363		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		45.90	150 1690 5904		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		15.00	150 1690 5904		JAIL/LEC UTILITY SERVICES
1535	**WRIGHT HENNEPIN ELECTRIC**		**224.65**	**8** Transactions		

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111	**DEPT Total:**		**128,894.60**	**BUILDING CARE**	**23 Vendors**	**57 Transactions**
121	DEPT			VETERANS SERVICE		
1344	**MARCO**					
	01-121-000-0000-6301		27.51	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	**MARCO**		**27.51**	**1** Transactions		
3986	**SPRINT**					
	01-121-000-0000-6203		37.99	763 458 6001		TELEPHONE
3986	**SPRINT**		**37.99**	**1** Transactions		
121	**DEPT Total:**		**65.50**	**VETERANS SERVICE**	**2 Vendors**	**2 Transactions**
201	DEPT			SHERIFF		
5721	**CDW GOVERNMENT INC**					
	01-201-000-0000-6620		612.08	DESKTOP SCANNERS EVIDENCE	CVX4845	COMPUTER OR SOFTWARE PURCHASES
5721	**CDW GOVERNMENT INC**		**612.08**	**1** Transactions		
3064	**EMERGENCY AUTOMOTIVE TECH INC**					
	01-201-000-0000-6452		820.80	REPAIRS	RS4346	VEHICLE MAINTENANCE
3064	**EMERGENCY AUTOMOTIVE TECH INC**		**820.80**	**1** Transactions		
7360	**HOLIDAY**					
	01-201-000-0000-6451		10,216.76	FUEL	4/28/2016	FUEL - LUBE ETC
	01-201-000-0000-6452		1.07	CAR WASHES	4/28/2016	VEHICLE MAINTENANCE
	01-201-000-0000-6452		17.20	CAR WASHES	4/28/2016	VEHICLE MAINTENANCE
7360	**HOLIDAY**		**10,235.03**	**3** Transactions		
4008	**HOLIDAY COMPANIES**					
	01-201-000-0000-6452		797.50	CAR WASHES 4/1-5/1/2016	25001051610	VEHICLE MAINTENANCE
4008	**HOLIDAY COMPANIES**		**797.50**	**1** Transactions		
33159	**INDIANHEAD SPECIALTY CO INC**					
	01-201-000-0000-6411		36.65	NAME PLATES	360223	OPERATING SUPPLIES
33159	**INDIANHEAD SPECIALTY CO INC**		**36.65**	**1** Transactions		
6398	**IPMA-HR**					
	01-201-000-0000-6261		1,221.50	DEPUTY TESTS 3/9/16	13897X7Z6S2	PROFESSIONAL SERVICES

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
6398	**IPMA-HR**		**1,221.50**	**1** Transactions		
989	**JERRYS AUTO SALVAGE**					
	01-201-000-0000-6452		250.00	SQUAD REPAIR	198470	VEHICLE MAINTENANCE
	01-201-000-0000-6452		75.00-	CORE CHARGE REFUND	198587	VEHICLE MAINTENANCE
989	**JERRYS AUTO SALVAGE**		**175.00**	**2** Transactions		
5473	**JERRYS TOWING & REPAIR**					
	01-201-000-0000-6261		160.00	6010809	029105	PROFESSIONAL SERVICES
5473	**JERRYS TOWING & REPAIR**		**160.00**	**1** Transactions		
4929	**LAW ENFORCEMENT TARGETS INC**					
	01-201-000-0000-6411		453.42	SUPPLIES	0310793	OPERATING SUPPLIES
4929	**LAW ENFORCEMENT TARGETS INC**		**453.42**	**1** Transactions		
1344	**MARCO**					
	01-201-000-0000-6343		797.92	PRINTER CHARGE MAY 2016	3308588	MACHINERY OR EQUIPMENT LEASES
1344	**MARCO**		**797.92**	**1** Transactions		
6564	**PTS OF AMERICA LLC**					
	01-201-000-0000-6261		1,506.78	PRISONER TRANSPORT 4/26/16	111070	PROFESSIONAL SERVICES
6564	**PTS OF AMERICA LLC**		**1,506.78**	**1** Transactions		
3986	**SPRINT**					
	01-201-000-0000-6203		13.99-	CREDIT		TELEPHONE
	01-201-000-0000-6203		9.05	763 458 6001		TELEPHONE
	01-201-000-0000-6203		3,072.37	880683316		TELEPHONE
	01-201-000-0000-6301		2,960.46	271188815 DATA CARDS 3/15-4/14		REPAIRS & MAINTENANCE
3986	**SPRINT**		**6,027.89**	**4** Transactions		
5712	**T & M TOWING AND SNOW PLOWING**					
	01-201-000-0000-6261		85.00	TOW SQUAD	60851	PROFESSIONAL SERVICES
	01-201-000-0000-6261		85.00	16010537	60909	PROFESSIONAL SERVICES
5712	**T & M TOWING AND SNOW PLOWING**		**170.00**	**2** Transactions		
6626	**TESTER/JOSH**					
	01-201-000-0000-6261		43.00	REIMBURSE K9 MAINT	248241	PROFESSIONAL SERVICES
6626	**TESTER/JOSH**		**43.00**	**1** Transactions		

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5186	**TRANSUNION RISK AND ALTERNATIVE**					
	01-201-000-0000-6261		70.00	TLOXP SUBSCRIPTION APRIL 2016	5/1/2016	PROFESSIONAL SERVICES
5186	**TRANSUNION RISK AND ALTERNATIVE**		**70.00**	**1** Transactions		
1951	**WALMART COMMUNITY RFCS LLC**					
	01-201-000-0000-6412		55.21	SUPPLIES		B&W OPERATING SUPPLIES
1951	**WALMART COMMUNITY RFCS LLC**		**55.21**	**1** Transactions		
201	**DEPT Total:**		**23,182.78**	**SHERIFF**	**16 Vendors**	**23 Transactions**
250	DEPT			SHERIFF-CORRECTIONS		
4268	**ABBOTT NORTHWESTERN HOSPITAL**					
	01-250-000-0000-6458		95.52	MEDICAL TESTS	XRQ312123Z02	JAIL MEDICAL
4268	**ABBOTT NORTHWESTERN HOSPITAL**		**95.52**	**1** Transactions		
2701	**AG NEOVO TECHNOLOGY CORPORATION**					
	01-250-000-0000-6301		135.00	PARTS & LABOR 04/16 007	S020065996	REPAIRS & MAINTENANCE
	01-250-000-0000-6301		160.00	PARTS & LABOR 4/16 008	S020065997	REPAIRS & MAINTENANCE
2701	**AG NEOVO TECHNOLOGY CORPORATION**		**295.00**	**2** Transactions		
6158	**ARAMARK SERVICES INC**					
	01-250-000-0000-6458		428.94	CASES OF PAPER CUPS	200723300103	JAIL MEDICAL
	01-250-000-0000-6459		7,720.89	INMATE MEALS 04/21-04/27/16	200723300104	LAW ENFORCE-JAIL FOOD-LAUNDRY
6158	**ARAMARK SERVICES INC**		**8,149.83**	**2** Transactions		
881	**BOB BARKER COMPANY INC**					
	01-250-000-0000-6411		1,852.00	WALL MOUNT BUNK BEDS	1001287134	OPERATING SUPPLIES
881	**BOB BARKER COMPANY INC**		**1,852.00**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-250-000-0000-6620		918.11	FUJITSU DUPLX USB	CRV9155	COMPUTER OR SOFTWARE PURCHASES
5721	**CDW GOVERNMENT INC**		**918.11**	**1** Transactions		
2327	**CONSULTING RADIOLOGISTS LTD MN**					
	01-250-000-0000-6458		6.06	MEDICAL SERVICES	CR335332	JAIL MEDICAL
2327	**CONSULTING RADIOLOGISTS LTD MN**		**6.06**	**1** Transactions		
1264	**DELL MARKETING LP**					
	01-250-000-0000-6260		188.64	ADAPTER CABLES X6	XJX558MF2	SOFTWARE OR SYSTEMS SUPPORT

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	01-250-000-0000-6260		239.98	MONITOR	XJX55C778	SOFTWARE OR SYSTEMS SUPPORT
	01-250-000-0000-6260		5,101.50	COMPUTERS X6	XJX5FK448	SOFTWARE OR SYSTEMS SUPPORT
	01-250-000-0000-6260		1,182.69	LAPTOP	XJX5R7CT9	SOFTWARE OR SYSTEMS SUPPORT
1264	**DELL MARKETING LP**		**6,712.81**	**4** Transactions		
1344	**MARCO**					
	01-250-000-0000-6343		271.33	PRINTER CHARGE MAY 2016	3308588	MACHINERY OR EQUIPMENT LEASES
1344	**MARCO**		**271.33**	**1** Transactions		
43808	**MCKESSON MEDICAL-SURGICAL**					
	01-250-000-0000-6458		112.02	MEDICAL SUPPLIES	77197101	JAIL MEDICAL
	01-250-000-0000-6458		438.62	MEDICAL SUPPLIES	77503875	JAIL MEDICAL
43808	**MCKESSON MEDICAL-SURGICAL**		**550.64**	**2** Transactions		
3413	**MEND CORRECTIONAL CARE LLC**					
	01-250-000-0000-6458		27,529.33	MAY 2016 HEALTHCARE SERVICES	1281	JAIL MEDICAL
3413	**MEND CORRECTIONAL CARE LLC**		**27,529.33**	**1** Transactions		
2118	**MIDWEST PROTECTION AGENCY INC**					
	01-250-000-0000-6261		503.40	INMATE GUARDING 4/26/16	20160430	PROFESSIONAL SERVICES
2118	**MIDWEST PROTECTION AGENCY INC**		**503.40**	**1** Transactions		
6140	**RUSSELL SECURITY RESOURCE INC**					
	01-250-000-0000-6411		367.50	REPAIRS KEYSWITCH LEC	27340	OPERATING SUPPLIES
	01-250-000-0000-6411		380.00	REPAIRS HEADSETS LEC	27350	OPERATING SUPPLIES
6140	**RUSSELL SECURITY RESOURCE INC**		**747.50**	**2** Transactions		
4702	**STERICYCLE INC**					
	01-250-000-0000-6261		56.82	MEDICAL WASTE MAY 2016	4006274806	PROFESSIONAL SERVICES
4702	**STERICYCLE INC**		**56.82**	**1** Transactions		
1951	**WALMART COMMUNITY RFCS LLC**					
	01-250-000-0000-6411		59.00	SUPPLIES		OPERATING SUPPLIES
1951	**WALMART COMMUNITY RFCS LLC**		**59.00**	**1** Transactions		
250	**DEPT Total:**		**47,747.35**	**SHERIFF-CORRECTIONS**	**14 Vendors**	**21 Transactions**
281	DEPT			CIVIL DEFENSE		
1344	**MARCO**					

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	01-281-000-0000-6301		27.51	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	**MARCO**		**27.51**	**1** Transactions		
281	**DEPT Total:**		**27.51**	**CIVIL DEFENSE**	**1 Vendors**	**1 Transactions**
521	DEPT			PARKS		
3858	**ALBION ACRES BAIT**					
	01-521-000-0000-6807		38.25	BAIT FOR RESALE	001602	MATERIALS FOR RE-SALE - POP ETC.
3858	**ALBION ACRES BAIT**		**38.25**	**1** Transactions		
5974	**CENTER POINT ENERGY**					
	01-521-000-0000-6251		18.08	5856795 9		UTILITY SERVICES - ELECTRICITY
	01-521-000-0000-6251		17.52	5856799 1		UTILITY SERVICES - ELECTRICITY
5974	**CENTER POINT ENERGY**		**35.60**	**2** Transactions		
525	**CENTURYLINK**					
	01-521-000-0000-6203		84.79	320 286 2801		TELEPHONE
525	**CENTURYLINK**		**84.79**	**1** Transactions		
1660	**CROP PRODUCTION SERVICES INC**					
	01-521-000-0000-6550		771.50	BUCKTHORN TREATMENTS	29622926	VEGETATION MANAGEMENT
1660	**CROP PRODUCTION SERVICES INC**		**771.50**	**1** Transactions		
3117	**DAVIS EXCAVATING INC**					
	01-521-000-0000-6301		625.00	CONTRACTOR REPAIR PUB ACCESS	0416110	REPAIRS & MAINTENANCE
3117	**DAVIS EXCAVATING INC**		**625.00**	**1** Transactions		
2524	**GREEN VIEW INC**					
	01-521-000-0000-6117		690.50	CONTRACT PAYMENT APRIL 2016		CONTRACT CARETAKERS
2524	**GREEN VIEW INC**		**690.50**	**1** Transactions		
999999998	**JONAS/PETE**					
	01-521-000-0000-6301		190.79	BEAVER REMOVAL		REPAIRS & MAINTENANCE
999999998	**JONAS/PETE**		**190.79**	**1** Transactions		
967	**KLEIN HEATING AND COOLING**					
	01-521-000-0000-6301		255.00	SPRING CLEAN UP AIR UNIT	003135	REPAIRS & MAINTENANCE
967	**KLEIN HEATING AND COOLING**		**255.00**	**1** Transactions		

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2541	**M & M EXPRESS SALES AND SERVICE**					
	01-521-000-0000-6452		54.00	SUPPLIES	5128	VEHICLE MAINTENANCE
	01-521-000-0000-6452		239.92	SUPPLIES	9529	VEHICLE MAINTENANCE
2541	**M & M EXPRESS SALES AND SERVICE**		**293.92**	**2** Transactions		
1290	**MAPLE LAKE LUMBER COMPANY**					
	01-521-000-0000-6411		133.77	SUPPLIES	119987/119989	OPERATING SUPPLIES
1290	**MAPLE LAKE LUMBER COMPANY**		**133.77**	**1** Transactions		
1344	**MARCO**					
	01-521-000-0000-6301		126.39	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	**MARCO**		**126.39**	**1** Transactions		
7510	**MENARDS - BUFFALO**					
	01-521-000-0000-6301		50.62	SUPPLIES	11385	REPAIRS & MAINTENANCE
7510	**MENARDS - BUFFALO**		**50.62**	**1** Transactions		
2614	**MIES OUTLAND INC**					
	01-521-000-0000-6452		225.97	PARTS #662	20098	VEHICLE MAINTENANCE
	01-521-000-0000-6452		362.91	PARTS #662	20471	VEHICLE MAINTENANCE
	01-521-000-0000-6452		56.36-	CREDIT #662	20746	VEHICLE MAINTENANCE
	01-521-000-0000-6452		45.98	FILTER #662	20853	VEHICLE MAINTENANCE
2614	**MIES OUTLAND INC**		**578.50**	**4** Transactions		
47417	**MOUNTAIN STREAM SIGNS & GRAPHICS**					
	01-521-000-0000-6301		579.06	STAFF SHIRTS W/LOGOS	8000	REPAIRS & MAINTENANCE
47417	**MOUNTAIN STREAM SIGNS & GRAPHICS**		**579.06**	**1** Transactions		
1234	**MUMFORD SANITATION**					
	01-521-000-0000-6301		1,023.81	REFUSE HAULING	105696	REPAIRS & MAINTENANCE
	01-521-000-0000-6301		84.24	REFUSE HAULING	105697	REPAIRS & MAINTENANCE
	01-521-000-0000-6301		84.24	REFUSE HAULING	105698	REPAIRS & MAINTENANCE
1234	**MUMFORD SANITATION**		**1,192.29**	**3** Transactions		
2875	**NUT MAN/THE**					
	01-521-000-0000-6807		67.08	RESALE ITEMS	46181	MATERIALS FOR RE-SALE - POP ETC.
2875	**NUT MAN/THE**		**67.08**	**1** Transactions		
2474	**SIGN MAN OF MN INC/THE**					

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	01-521-000-0000-6301		20.00	NO PARKING SIGN	7694	REPAIRS & MAINTENANCE
2474	**SIGN MAN OF MN INC/THE**		**20.00**	**1** Transactions		
3986	**SPRINT**					
	01-521-000-0000-6203		58.78	880683316		TELEPHONE
3986	**SPRINT**		**58.78**	**1** Transactions		
1951	**WALMART COMMUNITY RFCS LLC**					
	01-521-000-0000-6450		36.04	SUPPLIES		RECREATION PROGRAMS
	01-521-000-0000-6450		12.70	SUPPLIES		RECREATION PROGRAMS
1951	**WALMART COMMUNITY RFCS LLC**		**48.74**	**2** Transactions		
3741	**WASTE MANAGEMENT OF WI-MN**					
	01-521-000-0000-6301		1,424.71	REFUSE HAULING X15 MAY 2016	691098615939	REPAIRS & MAINTENANCE
3741	**WASTE MANAGEMENT OF WI-MN**		**1,424.71**	**1** Transactions		
4433	**XCEL ENERGY**					
	01-521-000-0000-6251		114.64	ELECTRIC SERVICE	498991820	UTILITY SERVICES - ELECTRICITY
4433	**XCEL ENERGY**		**114.64**	**1** Transactions		
521	**DEPT Total:**		**7,379.93**	**PARKS**	**21 Vendors**	**29 Transactions**
603	DEPT			EXTENSION		
3749	**EICH/BRITTANY**					
	01-603-000-0000-6244		16.02	REIMBURSE PROGRAM SUPPLIES		PROGRAM EXPENSES
3749	**EICH/BRITTANY**		**16.02**	**1** Transactions		
3303	**STREI/KELLY**					
	01-603-000-0000-6244		10.77	REIMBURSE PROGRAM SUPPLIES		PROGRAM EXPENSES
3303	**STREI/KELLY**		**10.77**	**1** Transactions		
603	**DEPT Total:**		**26.79**	**EXTENSION**	**2 Vendors**	**2 Transactions**
1	**Fund Total:**		**263,643.57**	**GENERAL REVENUE FUND**		**237 Transactions**

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228	DEPT			SHERIFF'S SEIZURE		
5721	**CDW GOVERNMENT INC**					
	02-228-000-0000-6621		612.07	DESKTOP SCANNERS EVIDENCE	CVX4845	FURNITURE & EQUIPMENT
5721	**CDW GOVERNMENT INC**		**612.07**	**1** Transactions		
228	**DEPT Total:**		**612.07**	**SHERIFF'S SEIZURE**	**1 Vendors**	**1 Transactions**
230	DEPT			JAIL CANTEEN		
1951	**WALMART COMMUNITY RFCS LLC**					
	02-230-000-0000-6801		340.03	SUPPLIES		JAIL CANTEEN EXPENDITURES
1951	**WALMART COMMUNITY RFCS LLC**		**340.03**	**1** Transactions		
230	**DEPT Total:**		**340.03**	**JAIL CANTEEN**	**1 Vendors**	**1 Transactions**
234	DEPT			SHERIFF DWI		
5721	**CDW GOVERNMENT INC**					
	02-234-000-0000-6801		612.07	DESKTOP SCANNERS EVIDENCE	CVX4845	MISCELLANEOUS EXPENSE
5721	**CDW GOVERNMENT INC**		**612.07**	**1** Transactions		
234	**DEPT Total:**		**612.07**	**SHERIFF DWI**	**1 Vendors**	**1 Transactions**
282	DEPT			NUCLEAR POWER PLANT		
3986	**SPRINT**					
	02-282-000-0000-6859		172.01	880683316		MISCELLANEOUS EXPENSES
3986	**SPRINT**		**172.01**	**1** Transactions		
282	**DEPT Total:**		**172.01**	**NUCLEAR POWER PLANT**	**1 Vendors**	**1 Transactions**
2	**Fund Total:**		**1,736.18**	**RESERVES FUND**		**4 Transactions**

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310	DEPT			HIGHWAY ADMINISTRATION		
525	**CENTURYLINK**					
	03-310-000-0000-6203		147.11	INTERNET TO SHOPS 051016	430864594	TELEPHONE
525	**CENTURYLINK**		**147.11**	**1** Transactions		
3047	**HAUSMANN/CHAD**					
	03-310-000-0000-6331		90.00	MILEAGE REIMB 051016		TRAVEL
	03-310-000-0000-6334		57.43	OUT OF TOWN MEALS 051016		MEALS
	03-310-000-0000-6338		84.00	AIRPORT PARKING - NACE 051016		CONFERENCES & MEETINGS
3047	**HAUSMANN/CHAD**		**231.43**	**3** Transactions		
1344	**MARCO**					
	03-310-000-0000-6500		28.49	PRINTER CHARGE MAY 2016	3308588	PRINTING SERVICES
1344	**MARCO**		**28.49**	**1** Transactions		
3921	**OFFICE DEPOT**					
	03-310-000-0000-6409		66.12	OFFICE SUPPLIES 051016	834261547	OFFICE SUPPLIES
	03-310-000-0000-6409		51.06	OFFICE SUPPLIES 051016	836047687	OFFICE SUPPLIES
	03-310-000-0000-6409		67.98	OFFICE SUPPLIES 051016	836159929	OFFICE SUPPLIES
	03-310-000-0000-6409		31.42	OFFICE SUPPLIES 051016	836561272	OFFICE SUPPLIES
3921	**OFFICE DEPOT**		**216.58**	**4** Transactions		
3986	**SPRINT**					
	03-310-000-0000-6203		124.25	880683316		TELEPHONE
3986	**SPRINT**		**124.25**	**1** Transactions		
3577	**WAYTASHEK/PATSY**					
	03-310-000-0000-6334		160.00	MILEAGE REIMB 051016	MCHAA	MEALS
	03-310-000-0000-6334		31.65	MEAL REIMB - DULUTH 051016	MCHAA	MEALS
3577	**WAYTASHEK/PATSY**		**191.65**	**2** Transactions		
2487	**WINDSTREAM**					
	03-310-000-0000-6203		184.50	3 LINES 763-658-1570 051016	APR-MAY	TELEPHONE
2487	**WINDSTREAM**		**184.50**	**1** Transactions		
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**					
	03-310-000-0000-6385		22.95	DATA ROOM ALARM 051016	5014631400	DATA PROCESSING
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**		**22.95**	**1** Transactions		

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310	**DEPT Total:**			**1,146.96**	**HIGHWAY ADMINISTRATION**	**8 Vendors**	**14 Transactions**
320	DEPT				HIGHWAY ENGINEERING		
	1291	**CLEMENTS ASSOCIATES INC**					
		03-320-000-0000-6502		949.92	3 CLAY AUGERS-ENGR 051016	44634	ENGINEERING EQUIPMENT
	1291	**CLEMENTS ASSOCIATES INC**		**949.92**	**1** Transactions		
	2175	**DESLAURIERS INC**					
		03-320-000-0000-6503		69.47	ENGR FIELD SUPPLIES 051016	0300207	ENGINEERING FIELD SUPPLIES
	2175	**DESLAURIERS INC**		**69.47**	**1** Transactions		
	4215	**FERRELL/DANA K**					
		03-320-000-0000-6606		1,150.00	PROJ 1371 PERM ROW 051016		PERMANENT ROW LAND ACQUISITION
	4215	**FERRELL/DANA K**		**1,150.00**	**1** Transactions		
	4212	**FERRELL/DAVID B AND JUDITH M**					
		03-320-000-0000-6606		1,150.00	PROJ 1371 PERM ROW 051016		PERMANENT ROW LAND ACQUISITION
	4212	**FERRELL/DAVID B AND JUDITH M**		**1,150.00**	**1** Transactions		
	115	**FORNEY INC**					
		03-320-000-0000-6301		333.81	REPAIR EQUIPMENT 051016	8903215	REPAIRS & MAINTENANCE
	115	**FORNEY INC**		**333.81**	**1** Transactions		
	4220	**WALBERG/NOLA M**					
		03-320-000-0000-6606		2,400.00	PROJ 1371 PERM ROW 051016		PERMANENT ROW LAND ACQUISITION
	4220	**WALBERG/NOLA M**		**2,400.00**	**1** Transactions		
	3365	**WSB & ASSOCIATES INC**					
		03-320-000-0000-6505		472.13	PROJ 02891000 MARCH 051016	#16	CONSULTANT FEES
	3365	**WSB & ASSOCIATES INC**		**472.13**	**1** Transactions		
320	**DEPT Total:**			**6,525.33**	**HIGHWAY ENGINEERING**	**7 Vendors**	**7 Transactions**
325	DEPT				HIGHWAY CONSTRUCTION		
	4215	**FERRELL/DANA K**					
		03-325-000-0000-6508		50.00	PROJ 1371 TEMP RENTAL 051016		TEMPORARY ROW EASEMENT/DAMAGES
		03-325-000-0000-6508		250.00	PROJ 1371 DAMAGES 051016		TEMPORARY ROW EASEMENT/DAMAGES

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4215	**FERRELL/DANA K**		**300.00**	**2** Transactions		
4212	**FERRELL/DAVID B AND JUDITH M**					
	03-325-000-0000-6508		50.00	PROJ 1371 TEMP RENTAL 051016		TEMPORARY ROW EASEMENT/DAMAGES
	03-325-000-0000-6508		250.00	PROJ 1371 DAMAGES 051016		TEMPORARY ROW EASEMENT/DAMAGES
4212	**FERRELL/DAVID B AND JUDITH M**		**300.00**	**2** Transactions		
4220	**WALBERG/NOLA M**					
	03-325-000-0000-6508		100.00	PROJ 1371 TEMP RENTAL 051016		TEMPORARY ROW EASEMENT/DAMAGES
	03-325-000-0000-6508		5,400.00	PROJ 1371 DAMAGES 051016		TEMPORARY ROW EASEMENT/DAMAGES
	03-325-000-0000-6508		1,600.00	PROJ 1371 DAMAGES 051016		TEMPORARY ROW EASEMENT/DAMAGES
4220	**WALBERG/NOLA M**		**7,100.00**	**3** Transactions		
325	**DEPT Total:**		**7,700.00**	**HIGHWAY CONSTRUCTION**	**3 Vendors**	**7 Transactions**
330	DEPT			HIGHWAY MAINTENANCE		
1075	**BUFFALO/CITY OF**					
	03-330-000-0000-6543		13.34	LIGHT ON CR 34 051016	09190000	TRAFFIC SIGNALS
	03-330-000-0000-6543		13.34	LIGHT ON CR 35 051016	16090100	TRAFFIC SIGNALS
1075	**BUFFALO/CITY OF**		**26.68**	**2** Transactions		
525	**CENTURYLINK**					
	03-330-000-0000-6543		28.55	SIGNAL LIGHTS 051016	314117353	TRAFFIC SIGNALS
525	**CENTURYLINK**		**28.55**	**1** Transactions		
1531	**CONTECH CONSTRUCTION PRODUCT**					
	03-330-000-0000-6538		8,365.22	CULVERTS 051016	00241880	CULVERTS, BANDS & APRONS
1531	**CONTECH CONSTRUCTION PRODUCT**		**8,365.22**	**1** Transactions		
609	**DESIGN ELECTRICAL INC-COLD SPRING E**					
	03-330-000-0000-6543		65.00	SIGNAL REPAIR 051016	2586	TRAFFIC SIGNALS
	03-330-000-0000-6543		65.00	SIGNAL REPAIR 051016	2586	TRAFFIC SIGNALS
	03-330-000-0000-6543		130.00	SIGNAL REPAIR 051016	2644	TRAFFIC SIGNALS
	03-330-000-0000-6543		232.00	SIGNAL REPAIR 051016	2650	TRAFFIC SIGNALS
	03-330-000-0000-6543		232.00	SIGNAL REPAIR 051016	2650	TRAFFIC SIGNALS
	03-330-000-0000-6543		71.00	SIGNAL REPAIR 051016	2780	TRAFFIC SIGNALS
609	**DESIGN ELECTRICAL INC-COLD SPRING E**		**795.00**	**6** Transactions		
194	**ELK RIVER MUNICIPAL UTILITIES**					

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	03-330-000-0000-6543		16.14	LIGHT ON CR 42 051016	C#22826	TRAFFIC SIGNALS
	03-330-000-0000-6543		16.14	LIGHT ON CR 36 051016	C#22826	TRAFFIC SIGNALS
	03-330-000-0000-6543		19.83	LIGHT ON CR 42 051016	C#22827	TRAFFIC SIGNALS
	03-330-000-0000-6543		19.84	LIGHT ON CR 37 051016	C#22827	TRAFFIC SIGNALS
194	**ELK RIVER MUNICIPAL UTILITIES**		**71.95**	**4** Transactions		
4634	**FASTENAL COMPANY**					
	03-330-000-0000-6696		29.44	MNBUF63482 SAW BLADE 051016		HWY MAINT MINOR FIELD EQUIP
4634	**FASTENAL COMPANY**		**29.44**	**1** Transactions		
925	**HANCOCK CONCRETE PRODUCTS LLC**					
	03-330-000-0000-6540		1,566.72	CULV PROJECT 051016	1201486	COUNTY WIDE CULVERT PROJECTS
	03-330-000-0000-6540		3,165.60	CULV PROJECT 051016	1201487	COUNTY WIDE CULVERT PROJECTS
925	**HANCOCK CONCRETE PRODUCTS LLC**		**4,732.32**	**2** Transactions		
1144	**HELENA CHEMICAL COMPANY**					
	03-330-000-0000-6550		12,704.88	ROADSIDE VEGETATION 051016	134728827	ROADSIDE VEGETATION
	03-330-000-0000-6550		595.45	ROADSIDE VEGETATION 051016	134728828	ROADSIDE VEGETATION
1144	**HELENA CHEMICAL COMPANY**		**13,300.33**	**2** Transactions		
1721	**M-R SIGN COMPANY INC**					
	03-330-000-0000-6539		157.70-	INV PAID TWICE 051016	189848	TRAFFIC CONTROL
	03-330-000-0000-6539		37,316.40	SIGNS 051016	190196	TRAFFIC CONTROL
	03-330-000-0000-6539		565.00	SIGNS 051016	190197	TRAFFIC CONTROL
	03-330-000-0000-6539		868.05-	ALUM SCRAP CREDIT 051016	190198	TRAFFIC CONTROL
1721	**M-R SIGN COMPANY INC**		**36,855.65**	**4** Transactions		
3515	**RCM SPECIALTIES INC**					
	03-330-000-0000-6535		370.50	ROCK 051016	5423	ROCK & RIPRAP
	03-330-000-0000-6536		604.96	CRS2 OIL 051016	5423	CUTBACK OILS
	03-330-000-0000-6536		638.40	CRS2 OIL 051016	5434	CUTBACK OILS
	03-330-000-0000-6536		611.04	CRS2 OIL 051016	5435	CUTBACK OILS
3515	**RCM SPECIALTIES INC**		**2,224.90**	**4** Transactions		
3707	**SPECIALTY TURF & AG**					
	03-330-000-0000-6540		157.50	DITCH MIX 051016	I45178	COUNTY WIDE CULVERT PROJECTS
3707	**SPECIALTY TURF & AG**		**157.50**	**1** Transactions		
1994	**WRIGHT LUMBER & MILLWORK INC**					

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	03-330-000-0000-6859		114.96	SHUTE 051016	140025	MISCELLANEOUS EXPENSES
1994	**WRIGHT LUMBER & MILLWORK INC**		**114.96**	**1** Transactions		
4433	**XCEL ENERGY**					
	03-330-000-0000-6543		3.17	LIGHT-5100110828526 051016		TRAFFIC SIGNALS
4433	**XCEL ENERGY**		**3.17**	**1** Transactions		
330	**DEPT Total:**		**66,705.67**	**HIGHWAY MAINTENANCE**	**13 Vendors**	**30 Transactions**
340	DEPT			HIGHWAY SHOP MAINTENANCE		
6156	**AMERIPRIDE SERVICES**					
	03-340-000-0000-6411		47.03	SHOP SUPPLIES APR 26 051016	00775388	OPERATING SUPPLIES
	03-340-000-0000-6599		9.59	RUGS APR 26 051016	00775388	BUILDING MAINTENANCE-P.W.BLDG.
	03-340-000-0000-6411		47.03	SHOP SUPPLIES MAY 3 051016	00777604	OPERATING SUPPLIES
	03-340-000-0000-6599		26.84	RUGS MAY 3 051016	00777604	BUILDING MAINTENANCE-P.W.BLDG.
6156	**AMERIPRIDE SERVICES**		**130.49**	**4** Transactions		
3014	**BLUETARP FINANCIAL INC**					
	03-340-000-0000-6574		92.01-	RETURN-CUST 95700 051016		REPAIR PARTS
	03-340-000-0000-6574		269.93	PARTS-CUST 95700 051016	82591	REPAIR PARTS
3014	**BLUETARP FINANCIAL INC**		**177.92**	**2** Transactions		
1646	**BOYER TRUCK PARTS**					
	03-340-000-0000-6574		70.19	REPAIR PARTS 051016	165415R	REPAIR PARTS
	03-340-000-0000-6574		5.30	REPAIR PARTS 051016	167867R	REPAIR PARTS
	03-340-000-0000-6574		72.49	REPAIR PARTS 051016	167912R	REPAIR PARTS
1646	**BOYER TRUCK PARTS**		**147.98**	**3** Transactions		
1075	**BUFFALO/CITY OF**					
	03-340-000-0000-6598		576.07	PWB WATER/SEWER 051016	11058950	UTILITIES-P.W. BLDG.
1075	**BUFFALO/CITY OF**		**576.07**	**1** Transactions		
5974	**CENTER POINT ENERGY**					
	03-340-000-0000-6596		172.33	OTSEGO SHOP ELECTRIC 051016	67081588	UTILITIES-OUTLYING SHOPS
5974	**CENTER POINT ENERGY**		**172.33**	**1** Transactions		
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**					
	03-340-000-0000-6563		1,550.39	DIESEL FUEL 051016	6112698	DIESEL
	03-340-000-0000-6563		5,770.08	DIESEL FUEL 051016	8103260	DIESEL

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	03-340-000-0000-6564		8,888.94	UNLEADED FUEL 051016	8103260	UNLEADED GASOLINE
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**		**16,209.41**	**3** Transactions		
1966	**CENTRAL HYDRAULICS INC**					
	03-340-000-0000-6574		10.43	REPAIR PARTS 051016	0041313	REPAIR PARTS
1966	**CENTRAL HYDRAULICS INC**		**10.43**	**1** Transactions		
5196	**CLIMATE AIR**					
	03-340-000-0000-6599		1,581.86	HVAC REPAIRS 051016	37218	BUILDING MAINTENANCE-P.W.BLDG.
5196	**CLIMATE AIR**		**1,581.86**	**1** Transactions		
438	**COTTENS INC**					
	03-340-000-0000-6574		1,200.09	REPAIR PARTS FOR APRIL 051016		REPAIR PARTS
	03-340-000-0000-6574		1.71	COTTENS NAPA - PART 051016	577369	REPAIR PARTS
438	**COTTENS INC**		**1,201.80**	**2** Transactions		
1118	**CULLIGAN OF BUFFALO**					
	03-340-000-0000-6599		61.20	BUFFALO PWB SOFTENER SE 051016	173096986976	BUILDING MAINTENANCE-P.W.BLDG.
1118	**CULLIGAN OF BUFFALO**		**61.20**	**1** Transactions		
4724	**FIRST STATE TIRE RECYCLING**					
	03-340-000-0000-6570		169.92	FIRST STATE-TIRE RECYCL 051016	100571	TIRES
	03-340-000-0000-6570		65.37	TIRE RECYCLE-HWY 051016	100571	TIRES
	03-340-000-0000-6570		364.80	FIRST STATE-TIRE RECYCL 051016	100675	TIRES
4724	**FIRST STATE TIRE RECYCLING**		**600.09**	**3** Transactions		
2812	**GRAINGER**					
	03-340-000-0000-6574		69.11	PARTS-INV 9093577022 051016		REPAIR PARTS
	03-340-000-0000-6597		69.06	BULBS FOR MAPLE LK SHOP 051016	9087472602	BUILDING MAINTENANCE-OUTLYING SHO
2812	**GRAINGER**		**138.17**	**2** Transactions		
7360	**HOLIDAY**					
	03-340-000-0000-6564		117.40	H.S. FUEL 027-506-658 051016	APR H.S.	UNLEADED GASOLINE
7360	**HOLIDAY**		**117.40**	**1** Transactions		
38200	**LAKE REGION COOP OIL-MAPLE LAKE**					
	03-340-000-0000-6567		75.75	EQUIP PROPANE 975000 051016	52588	PROPANE
38200	**LAKE REGION COOP OIL-MAPLE LAKE**		**75.75**	**1** Transactions		

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3141	**LAPLANT DEMO INC**					
	03-340-000-0000-6599		655.83	ROLL OFF FEE 051016	42745	BUILDING MAINTENANCE-P.W.BLDG.
3141	**LAPLANT DEMO INC**		**655.83**	**1** Transactions		
1248	**LAWSON PRODUCTS INC**					
	03-340-000-0000-6574		834.70	PARTS-9304026983 051016		REPAIR PARTS
1248	**LAWSON PRODUCTS INC**		**834.70**	**1** Transactions		
1715	**LITTLE FALLS MACHINE**					
	03-340-000-0000-6574		2,780.00	REPAIR PART 051016	00058249	REPAIR PARTS
1715	**LITTLE FALLS MACHINE**		**2,780.00**	**1** Transactions		
2693	**LOBERG ELECTRIC**					
	03-340-000-0000-6599		70.00	WIRING 051016	23897	BUILDING MAINTENANCE-P.W.BLDG.
2693	**LOBERG ELECTRIC**		**70.00**	**1** Transactions		
4884	**MCMASTER-CARR SUPPLY CO**					
	03-340-000-0000-6698		36.27	TAP 051016	54482957	SHOP EQUIPMENT-MINOR
4884	**MCMASTER-CARR SUPPLY CO**		**36.27**	**1** Transactions		
7510	**MENARDS - BUFFALO**					
	03-340-000-0000-6411		10.45	BATTERIES-32030263 051016	11396	OPERATING SUPPLIES
7510	**MENARDS - BUFFALO**		**10.45**	**1** Transactions		
807	**MINNESOTA EQUIPMENT**					
	03-340-000-0000-6574		372.19	REPAIR PART 051016	P02729	REPAIR PARTS
807	**MINNESOTA EQUIPMENT**		**372.19**	**1** Transactions		
600	**MORRIES PARTS & SERVICE GROUP**					
	03-340-000-0000-6574		57.82	REPAIR PARTS 051016	5006081	REPAIR PARTS
	03-340-000-0000-6574		95.05	REPAIR PARTS 051016	500608FO	REPAIR PARTS
	03-340-000-0000-6574		184.22	REPAIR PARTS 051016	500648FO	REPAIR PARTS
	03-340-000-0000-6574		31.09	PARTS 051016	500656FO	REPAIR PARTS
	03-340-000-0000-6574		417.67	REPAIR PARTS 051016	500695FOW	REPAIR PARTS
	03-340-000-0000-6575		121.93	MORRIES-LABOR 051016	CS684563	OUTSIDE LABOR
600	**MORRIES PARTS & SERVICE GROUP**		**907.78**	**6** Transactions		
4873	**NORTHERN SAFETY TECHNOLOGY**					
	03-340-000-0000-6574		1,590.72	REPAIR PARTS 051016	41055	REPAIR PARTS

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4873	**NORTHERN SAFETY TECHNOLOGY**		**1,590.72**	**1** Transactions		
595	**O'REILLY AUTO PARTS**					
	03-340-000-0000-6574		52.67	PARTS 051016	163212	REPAIR PARTS
	03-340-000-0000-6574		9.69	PARTS 051016	164039	REPAIR PARTS
	03-340-000-0000-6574		98.41	REPAIR PARTS 051016	165045	REPAIR PARTS
595	**O'REILLY AUTO PARTS**		**160.77**	**3** Transactions		
3921	**OFFICE DEPOT**					
	03-340-000-0000-6411		60.68	OFFICE DEPOT-LABEL TAPE 051016	836561272	OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**60.68**	**1** Transactions		
3931	**R.A.M. TOOLS**					
	03-340-000-0000-6574		133.95	REPAIR PART 051016	0422167932	REPAIR PARTS
3931	**R.A.M. TOOLS**		**133.95**	**1** Transactions		
270	**RYAN CHEVROLET**					
	03-340-000-0000-6574		105.52	RYAN CHEV-PARTS 051016	359670	REPAIR PARTS
270	**RYAN CHEVROLET**		**105.52**	**1** Transactions		
2068	**SAFELITE FULFILLMENT INC**					
	03-340-000-0000-6574		88.45	SAFELITE - PARTS 051016	179901	REPAIR PARTS
	03-340-000-0000-6575		67.00	SAFELITE - LABOR 051016	179901	OUTSIDE LABOR
2068	**SAFELITE FULFILLMENT INC**		**155.45**	**2** Transactions		
6221	**SUBURBAN TIRE WHOLESALE INC**					
	03-340-000-0000-6570		726.72	TIRES 051016	10138949	TIRES
6221	**SUBURBAN TIRE WHOLESALE INC**		**726.72**	**1** Transactions		
5712	**T & M TOWING AND SNOW PLOWING**					
	03-340-000-0000-6575		85.00	T&M TOWING - LABOR 051016	60851	OUTSIDE LABOR
5712	**T & M TOWING AND SNOW PLOWING**		**85.00**	**1** Transactions		
888	**WASTE MANAGEMENT-TC WEST**					
	03-340-000-0000-6597		59.94	OTSEGO GARBAGE 051016	6910934	BUILDING MAINTENANCE-OUTLYING SHO
	03-340-000-0000-6599		537.19	PWB GARAGE 051016	6910985	BUILDING MAINTENANCE-P.W.BLDG.
888	**WASTE MANAGEMENT-TC WEST**		**597.13**	**2** Transactions		
1785	**WAVERLY/CITY OF**					

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	03-340-000-0000-6596		159.38	WAV SHOP WATER/SEWER 051016	0200000260004	UTILITIES-OUTLYING SHOPS
1785	**WAVERLY/CITY OF**		**159.38**	**1** Transactions		
6530	**ZARNOTH BRUSH WORKS INC**					
	03-340-000-0000-6574		1,184.00	REPAIR PARTS 051016	0048227	REPAIR PARTS
6530	**ZARNOTH BRUSH WORKS INC**		**1,184.00**	**1** Transactions		
340	**DEPT Total:**		**31,827.44**	**HIGHWAY SHOP MAINTENANCE**	**33 Vendors**	**54 Transactions**
380	DEPT			UNALLOCATED NON-HIGHWAY OPERAT		
4500	**BUFFALO CLEANERS AND LAUNDERERS**					
	03-380-000-0000-6520		10.80	SAFETY JACKET REPAIR 051016	13412	SAFETY PROGRAM & SUPPLIES
	03-380-000-0000-6520		25.00	SAFETY JACKET REPAIR 051016	13566	SAFETY PROGRAM & SUPPLIES
4500	**BUFFALO CLEANERS AND LAUNDERERS**		**35.80**	**2** Transactions		
7324	**CHATHAM TOWNSHIP**					
	03-380-000-0000-6862		17,019.11	2016 TOWN ROAD DISTRIB. 051016		TOWN ROAD ACCOUNT
7324	**CHATHAM TOWNSHIP**		**17,019.11**	**1** Transactions		
4219	**FOUQUETTE/MICHAEL**					
	03-380-000-0000-6605		1,515.00	FIELD TILE 051016		SITE IMPROVEMENTS
4219	**FOUQUETTE/MICHAEL**		**1,515.00**	**1** Transactions		
3613	**MUNSON LAKES NUTRITION**					
	03-380-000-0000-6520		28.99	RUBBER BOOTS 051016	0439118CP	SAFETY PROGRAM & SUPPLIES
3613	**MUNSON LAKES NUTRITION**		**28.99**	**1** Transactions		
4167	**SUMMIT FIRE PROTECTION**					
	03-380-000-0000-6520		473.50	CHECK FIRE EXTING. 051016	1118582	SAFETY PROGRAM & SUPPLIES
	03-380-000-0000-6520		1,779.00	CHECK FIRE EXT PWB 051016	1199155	SAFETY PROGRAM & SUPPLIES
4167	**SUMMIT FIRE PROTECTION**		**2,252.50**	**2** Transactions		
900	**ZEE MEDICAL SERVICE**					
	03-380-000-0000-6520		2,058.15	REPLENISH 1ST AID BOXES 051016	54032381	SAFETY PROGRAM & SUPPLIES
900	**ZEE MEDICAL SERVICE**		**2,058.15**	**1** Transactions		
380	**DEPT Total:**		**22,909.55**	**UNALLOCATED NON-HIGHWAY OPERAT**	**6 Vendors**	**8 Transactions**

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3	**Fund Total:**		**136,814.95**	**ROAD AND BRIDGE FUND**		**120 Transactions**

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420	DEPT			FINANCIAL SERVICES		
1344	**MARCO**					
	11-420-600-0020-6411		194.02	PRINTER CHARGE MAY 2016	3308588	OPERATING SUPPLIES
1344	**MARCO**		**194.02**	**1** Transactions		
420	**DEPT Total:**		**194.02**	**FINANCIAL SERVICES**	**1 Vendors**	**1 Transactions**
430	DEPT			SOCIAL SERVICES		
1344	**MARCO**					
	11-430-700-0020-6411		312.12	PRINTER CHARGE MAY 2016	3308588	OPERATING SUPPLIES
1344	**MARCO**		**312.12**	**1** Transactions		
430	**DEPT Total:**		**312.12**	**SOCIAL SERVICES**	**1 Vendors**	**1 Transactions**
450	DEPT			PUBLIC HEALTH SERVICES		
1344	**MARCO**					
	11-450-430-0020-6411		120.98	PRINTER CHARGE MAY 2016	3308588	OPERATING SUPPLIES
	11-450-473-0010-6411		91.64	PRINTER CHARGE MAY 2016	3308588	OPERATING SUPPLIES - C&TC
1344	**MARCO**		**212.62**	**2** Transactions		
450	**DEPT Total:**		**212.62**	**PUBLIC HEALTH SERVICES**	**1 Vendors**	**2 Transactions**
480	DEPT			HUMAN SERVICES UNALLOCATED		
3443	**DYNAMIC SOLUTIONS GROUP LLC**					
	11-480-000-0000-6899		1,121.37	MAINT/SUPPORT RIGHT FAX	10625	HUMAN SERVICES EXP. DUMP FUND
3443	**DYNAMIC SOLUTIONS GROUP LLC**		**1,121.37**	**1** Transactions		
480	**DEPT Total:**		**1,121.37**	**HUMAN SERVICES UNALLOCATED**	**1 Vendors**	**1 Transactions**
11	**Fund Total:**		**1,840.13**	**HUMAN SERVICES FUND**		**5 Transactions**

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393	DEPT			S.C.O.R.E.		
1028	**ALBION TOWNSHIP**					
	20-393-000-0000-6801		726.60	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1028	**ALBION TOWNSHIP**		**726.60**	**1** Transactions		
1850	**ANNANDALE/CITY OF**					
	20-393-000-0000-6801		901.80	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1850	**ANNANDALE/CITY OF**		**901.80**	**1** Transactions		
1861	**BUFFALO TOWNSHIP**					
	20-393-000-0000-6801		1,275.70	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1861	**BUFFALO TOWNSHIP**		**1,275.70**	**1** Transactions		
7324	**CHATHAM TOWNSHIP**					
	20-393-000-0000-6801		848.50	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
7324	**CHATHAM TOWNSHIP**		**848.50**	**1** Transactions		
7325	**CLEARWATER TOWNSHIP**					
	20-393-000-0000-6801		688.40	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
7325	**CLEARWATER TOWNSHIP**		**688.40**	**1** Transactions		
1851	**CLEARWATER/CITY OF**					
	20-393-000-0000-6801		745.20	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1851	**CLEARWATER/CITY OF**		**745.20**	**1** Transactions		
1103	**COKATO TOWNSHIP**					
	20-393-000-0000-6801		358.00	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1103	**COKATO TOWNSHIP**		**358.00**	**1** Transactions		
1171	**FRENCH LAKE TOWNSHIP**					
	20-393-000-0000-6801		463.40	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1171	**FRENCH LAKE TOWNSHIP**		**463.40**	**1** Transactions		
1908	**HANOVER/CITY OF**					
	20-393-000-0000-6801		847.20	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1908	**HANOVER/CITY OF**		**847.20**	**1** Transactions		
1552	**HOWARD LAKE/CITY OF**					
	20-393-000-0000-6801		937.40	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE

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1552	**HOWARD LAKE/CITY OF**		**937.40**	**1** Transactions		
1324	**MAPLE LAKE TOWNSHIP**					
	20-393-000-0000-6801		712.00	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1324	**MAPLE LAKE TOWNSHIP**		**712.00**	**1** Transactions		
1295	**MAPLE LAKE/CITY OF**					
	20-393-000-0000-6801		935.20	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1295	**MAPLE LAKE/CITY OF**		**935.20**	**1** Transactions		
1041	**MARYSVILLE TOWNSHIP**					
	20-393-000-0000-6801		1,449.10	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1041	**MARYSVILLE TOWNSHIP**		**1,449.10**	**1** Transactions		
1345	**MIDDLEVILLE TOWNSHIP**					
	20-393-000-0000-6801		566.20	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1345	**MIDDLEVILLE TOWNSHIP**		**566.20**	**1** Transactions		
1854	**MONTROSE/CITY OF**					
	20-393-000-0000-6801		1,193.80	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1854	**MONTROSE/CITY OF**		**1,193.80**	**1** Transactions		
3175	**POPE DOUGLAS SOLID WASTE MANAGEM**					
	20-393-000-0000-6801		269.10	PHARM DISPOSAL APD	42016	MISCELLANEOUS EXPENSE
	20-393-000-0000-6801		456.30	PHARM DISPOSAL WC SHERIFF	42016	MISCELLANEOUS EXPENSE
3175	**POPE DOUGLAS SOLID WASTE MANAGEM**		**725.40**	**2** Transactions		
7418	**ROCKFORD TOWNSHIP**					
	20-393-000-0000-6801		2,162.80	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
7418	**ROCKFORD TOWNSHIP**		**2,162.80**	**1** Transactions		
1856	**ROCKFORD/CITY OF**					
	20-393-000-0000-6801		1,345.60	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1856	**ROCKFORD/CITY OF**		**1,345.60**	**1** Transactions		
1463	**SILVER CREEK TOWNSHIP**					
	20-393-000-0000-6801		878.60	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1463	**SILVER CREEK TOWNSHIP**		**878.60**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1858	**SOUTH HAVEN/CITY OF**					
	20-393-000-0000-6801		386.50	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1858	**SOUTH HAVEN/CITY OF**		**386.50**	**1** Transactions		
1857	**ST MICHAEL/CITY OF**					
	20-393-000-0000-6801		5,782.20	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1857	**ST MICHAEL/CITY OF**		**5,782.20**	**1** Transactions		
1785	**WAVERLY/CITY OF**					
	20-393-000-0000-6801		798.40	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1785	**WAVERLY/CITY OF**		**798.40**	**1** Transactions		
1537	**WRIGHT COUNTY JOURNAL PRESS**					
	20-393-000-0000-6801		299.60	EARTH DAY ADS	274ET	MISCELLANEOUS EXPENSE
1537	**WRIGHT COUNTY JOURNAL PRESS**		**299.60**	**1** Transactions		
393	**DEPT Total:**		**25,027.60**	**S.C.O.R.E.**	**23 Vendors**	**24 Transactions**
20	**Fund Total:**		**25,027.60**	**WASTE MANAGEMENT FUND**		**24 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
150	DEPT			LEVY STABILIZATION FUND		
4291	**FUNK CONSTRUCTION LLC**					
	34-150-000-0000-6605		12,434.36	RESTROOM IMPROVEMENT BEEBE	56	SITE IMPROVEMENTS
4291	**FUNK CONSTRUCTION LLC**		**12,434.36**	**1** Transactions		
2731	**SGA GROUP INC**					
	34-150-000-0000-6605		3,896.30	SERVICES PARK DESIGN	160426	SITE IMPROVEMENTS
2731	**SGA GROUP INC**		**3,896.30**	**1** Transactions		
150	**DEPT Total:**		**16,330.66**	**LEVY STABILIZATION FUND**	**2 Vendors**	**2 Transactions**
161	DEPT			HIGHWAY BUILDING BOND PROCEEDS		
1075	**BUFFALO/CITY OF**					
	34-161-000-0000-6605		2,960.48	27 009020 00		HIGHWAY BUILDING
1075	**BUFFALO/CITY OF**		**2,960.48**	**1** Transactions		
1344	**MARCO**					
	34-161-000-0000-6605		8,128.24	CISCO ACCESS POINTS HWY BLDG	3282581	HIGHWAY BUILDING
1344	**MARCO**		**8,128.24**	**1** Transactions		
161	**DEPT Total:**		**11,088.72**	**HIGHWAY BUILDING BOND PROCEEDS**	**2 Vendors**	**2 Transactions**
34	**Fund Total:**		**27,419.38**	**CAPITAL IMPROVEMENTS FUND**		**4 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
687	DEPT			JOINT DITCH NO 4		
7383	**MCLEOD COUNTY AUDITOR**					
	41-687-000-0000-6261		3.44	JOINT DITCH 4 EXP	02252016	PROFESSIONAL SERVICES
7383	**MCLEOD COUNTY AUDITOR**		**3.44**	**1** Transactions		
687	**DEPT Total:**		**3.44**	**JOINT DITCH NO 4**	**1 Vendors**	**1 Transactions**
688	DEPT			JOINT DITCH NO 11		
7383	**MCLEOD COUNTY AUDITOR**					
	41-688-000-0000-6261		5,395.15	JOINT DITCH 11 EXP	02252016	PROFESSIONAL SERVICES
7383	**MCLEOD COUNTY AUDITOR**		**5,395.15**	**1** Transactions		
688	**DEPT Total:**		**5,395.15**	**JOINT DITCH NO 11**	**1 Vendors**	**1 Transactions**
689	DEPT			JOINT DITCH NO 14		
7383	**MCLEOD COUNTY AUDITOR**					
	41-689-000-0000-6261		8.46	JOINT DITCH 14 EXP	02252016	PROFESSIONAL SERVICES
7383	**MCLEOD COUNTY AUDITOR**		**8.46**	**1** Transactions		
689	**DEPT Total:**		**8.46**	**JOINT DITCH NO 14**	**1 Vendors**	**1 Transactions**
692	DEPT			JUDICIAL DITCH 15		
7383	**MCLEOD COUNTY AUDITOR**					
	41-692-000-0000-6261		12.31	JOINT DITCH 15 EXP	02252016	PROFESSIONAL SERVICES
7383	**MCLEOD COUNTY AUDITOR**		**12.31**	**1** Transactions		
692	**DEPT Total:**		**12.31**	**JUDICIAL DITCH 15**	**1 Vendors**	**1 Transactions**
41	**Fund Total:**		**5,419.36**	**DITCH FUND**		**4 Transactions**
	Final Total:		**461,901.17**	**265 Vendors**	**398 Transactions**	

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Recap by Fund

Fund	Amount	Name
1	263,643.57	GENERAL REVENUE FUND
2	1,736.18	RESERVES FUND
3	136,814.95	ROAD AND BRIDGE FUND
11	1,840.13	HUMAN SERVICES FUND
20	25,027.60	WASTE MANAGEMENT FUND
34	27,419.38	CAPITAL IMPROVEMENTS FUND
41	5,419.36	DITCH FUND
All Funds	461,901.17	Total

Approved by, ...

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