

WRIGHT COUNTY BOARD
AGENDA
MAY 10, 2016

Interpreter Services for the hearing impaired will be provided upon written request.

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 5-03-16

Documents: [2016-05-03 WRIGHT COUNTY BOARD MINUTES \(INFO\).PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Approve Charitable Gambling Application Form LG220, St. John's Catholic Church, St. John's Education Center, 17260 Hwy. 12, Cokato MN 55321 (Cokato Twp.).

Documents: [CHARITABLE GAMBLING APPLICATION ST. JOHNS CATHOLIC CHURCH.PDF](#)

B. ADMINISTRATION

1. Refer PWB Deferred Maintenance And Remodel To Building Committee To Be Held On 5-17-16 At 10:30 AM

Documents: [RFBA REFER PWB TO BLDG COMMITTEE 5.17.16.PDF](#)

C. AUDITOR/TREASURER

1. Approve Renewal Of Annual Club On Sale Liquor License For Cokato Town & Country Club

Documents: [AGENDA 5-10 ANNUAL ON SALE CLUB LIQUOR - COKATO TOWN AND COUNTRY CLUB.PDF](#)

D. AUDITOR/TREASURER

1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of \$461,901.17 With 265 Vendors And 398 Transactions

Documents: [AGENDA 5-10 CONSENT CLAIMS.PDF](#)

E. HEALTH & HUMAN SERVICES

1. Position Replacement
 - A. Financial Worker

Documents: [2016-05-10 WC REQUEST FOR BOARD ACTION - FW.PDF](#)

F. HIGHWAY

1. Approval Of Wright County Highway Right-Of-Way Plat No. 71 For CSAH 3 Construction Project

Documents: [05-10-16-F ROW PLAT 71 FOR CSAH 3.PDF](#)

G. HIGHWAY

1. Approve Renewal Of Agreement With Functional Industries For Use Of Wash Bay At The Current Public Works Building.

Documents: [05-10-16-E FUNCTIONAL IND AGREEMENT.PDF](#)

H. SHERIFF'S OFFICE

1. Position Replacement:
 - A. Deputy

Documents: [04-29-16 REQUEST POSITION REPLACEMENT FOR 1 DEPUTY - ROSSAMON BECKER RESIGNATION.PDF](#)

I. SHERIFF'S OFFICE

1. Authorize Signatures On The 2016 Federal Supplemental Boating Safety Patrol Grant Agreement

Documents: [05-06-16 REQUEST FOR BOARD ACTION -2016 FEDERAL BOATING SAFETY GRANT.PDF](#), [2016 FEDERAL BOATING PATROL GRANT.PDF](#)

V. TIMED AGENDA ITEMS

A. 9:05 A.M. BOB HIIVALA, AUDITOR/TREASURER

1. Information Only: Replacing Folding Equipment And Acquiring Software From Neopost To Reduce The Cost Of Certified Mail Processing

Documents: [AGENDA 5-10 INFO ONLY - MAIL EQUIP FROM NEOPOST.PDF](#), [AGENDA 5-10 NEOPOST PROPOSAL.PDF](#)

B. 9:08 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER

1. Distribution Of 2015 Annual Report
2. Award 2016 Overlay (Part 2) To Knife River
3. Approve Final Payment To Structural Specialties For Rockwood Bridge Project
4. Approve Final Payment To Knife River For 2015 Overlays

Documents: [05-10-16-A DISTRIBUTE ANN REPORT.PDF](#), [05-10-16-B AWARD BID TO KR OVERLAYS.PDF](#), [05-10-16-C STRUCTURAL SPEC FINAL.PDF](#), [05-10-16-D KNIFE RIVER FINAL.PDF](#)

C. 9:13 A.M. MIKE MACMILLAN - DIRECTOR OF COURT SERVICES

1. Drug Court Informational Session

Documents: [SIGNED REQUEST FOR BOARD ACTION 4-25-16.PDF](#), [WCCS - 2016 DRUG COURT PRESENTATION.PDF](#), [HISTORIC AGREEMENT.PDF](#)

D. 9:30 A.M. PUBLIC HEARING - RESOLUTION, EMERGENCY MORATORIUM ON SOLAR FARMS

Documents: [5-4-16 COUNTY BOARD AGENDA-SOLAR MORATORIUM.PDF](#), [SOLAR MORATORIUM-5-10-16.PDF](#)

VI. ITEMS FOR CONSIDERATION

A. RESOLUTION DESIGNATING THE WEEK OF MAY 15-21, 2016 AS EMERGENCY MEDICAL SERVICES WEEK

Documents: [EMS WEEK PROCLAMATION.PDF](#)

B. RESOLUTION AUTHORIZING APPROPRIATE COUNTY OFFICIALS (DIRECTOR OF PARKS & RECREATION) TO SIGN GRANT APPLICATIONS, AGREEMENTS, AND CERTIFICATIONS IN REGARDS TO THE WRIGHT COUNTY SNOWMOBILE ASSOCIATION PARTICIPATION IN THE GRANT IN AID SNOWMOBILE ASSISTANCE PROGRAM FOR THE 2016-2017 SEASON

Documents: [5-10-16 CB AGENDA ITEM.PDF](#), [2016 -2017 SNOWMOBILE GIA RESOLUTION.PDF](#)

C. CANCEL BOARD MEETING IN AUGUST (5 TUESDAYS)

D. SCHEDULE COMMITTEE OF THE WHOLE MEETING RE: TRANSFER OF NUCLEAR EMERGENCY PREPARDNESS DEPARTMENT TO THE EMERGENCY MANAGER'S/SHERIFF'S DEPARTMENT (KELLY)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. NOTE: COMMITTEE MEETINGS STARTING AT 12:30 PM

X. CLAIMS LISTING

Documents: [AUDIT LIST FOR BOARD 5-10-2016.PDF](#)

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

INFORMATIONAL

WRIGHT COUNTY BOARD
MINUTES
MAY 03, 2016

The Wright County Board met in regular session at 9:00 A.M. with Husom, Sawatzke, Daleiden, Potter and Borrell present.

MINUTES

Daleiden moved to approve the 4-26-16 County Board Minutes, seconded by Husom. The motion carried 5-0.

AGENDA

Petitions were accepted to the Agenda as follows: Consent Item F1, "AUDITOR/TREASURER, Approve Renewal of Seasonal On and Off Sale 3.2 Malt Liquor License, Olson's Campground, 5-01-16 to 10-31-16" (Hiivala); Add 9:07 A.M. AUDITOR/TREASURER TIMED ITEM #1, "Correction to 4-19-16 County Board Minutes RE: Approval of a Plat for Peterson Farm" (Hiivala); Items For Consid. #E, "Update On State Auditor Lawsuit" (Asleson). Potter moved to approve the Agenda as amended, seconded by Borrell, and carried 5-0.

CONSENT AGENDA

Daleiden moved to approve the Consent Agenda as amended, seconded by Husom. The motion carried 5-0:

- A. ASSESSOR
 - 1. Refer Hiring Additional Property Appraiser With An 8-01-16 Start Date To The 5-11-16 Personnel Committee Meeting.
- B. ASSESSOR
 - 1. Approve Abatement PID #118-500-262201, D&Y Family LTD Partnership.
- C. AUDITOR/TREASURER
 - 1. Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of \$374,157.78 with 108 Vendors and 160 Transactions.
- D. HEALTH & HUMAN SERVICES
 - 1. Position Replacement
 - A. Office Technician II
- E. INFORMATION TECHNOLOGY
 - 1. Position Replacement:
 - A. Technical Support Specialist
- F. AUDITOR/TREASURER
 - 1. Approve Renewal of Seasonal On and Off Sale 3.2 Malt Liquor License, Olson's Campground, 5-01-16 to 10-31-16

TIMED AGENDA ITEMS

TONY RASMUSON, ASSESSOR

Introduction of Alex Bersie, Property Appraiser in the Assessor's Office

Rasmuson introduced Alex Bersie, who was recently hired in the Assessor's Office as a Property Appraiser. Bersie was welcomed.

Recognize Keith Triplett for Attaining the Senior Accredited Minnesota Assessor (SAMA) Designation with the Minnesota State Board of Assessors

Rasmuson recognized Triplett for attaining the SAMA designation. There are five employees in the Assessor's Office with the SAMA accreditation. Triplett was congratulated on this achievement.

BOB HIIVALA, AUDITOR/TREASURER

Approve 3-year ATM Agreement with Edge One (Replaces ATM Placement Agreement with ROI Moving Supply - DBA Big Al's Rental Center, LLC)

ROI Moving Supply DBA Big Al's Rental Center was sold to Edge One. Hiivala recommended approval of a contract with Edge One providing the same terms but with an extension to become a 3-year contract. The contract has

been reviewed by the Attorney's Office. Daleiden moved to approve the Contract with Edge One, seconded by Borrell, and carried 5-0.

Approve 3-21-16 Tax Forfeit Committee Minutes

On a motion by Borrell, second by Potter, all voted to approve the 3-21-16 Tax Forfeit Committee Minutes. The Minutes of that Meeting follow:

The purpose of this meeting was to review the tax forfeiture parcels and pricing for the May 25th 2016 auction. All of these parcels were on prior sales and they were not sold. The prices were reviewed and lowered by the Auditor/Treasurer.

Potter and Borrell agreed with all of the changes that were made by the Auditor/Treasurer except one parcel 218-000-151401, Borrell would like to see this lowered from \$165,000.00 to \$150,000.00.

Borrell motioned that change and Potter seconded that motion.

(End of 3-21-16 Tax Forfeit Committee Minutes)

Information Only: There will be a Public Sale of Tax Forfeit Properties on 5-25-16 at 1:00 p.m.

Hiiivala announced the sale of tax forfeit properties on 5-25-16 at 1:00 P.M. in the County Board Room. This was provided as an informational item.

Correction to 4-19-16 County Board Minutes RE: Approval of a Plat for Peterson Farm

Hiiivala requested the following change to the 4-19-16 Board Minutes: Page 2, 2nd paragraph, change to read, "Approve A Plat Peterson Farm (Rockford Twp.)." The minutes incorrectly reflect the Plat is in Corinna Township. Borrell moved to approve the correction, seconded by Potter, and carried unanimously.

LT. TIM PIPPO, SHERIFF'S OFFICE/JAIL

Adopt Resolution Proclaiming May 1-7, 2016 as Corrections Officer and Employee Week in Wright County

Daleiden moved to adopt Resolution #16-26, seconded by Potter, and carried 5-0 on a roll call vote.

SEAN RILEY, PLANNING & ZONING ADMINISTRATOR

Accept the findings and recommendation of the Planning Commission and adopt the amendments to the Wright County Zoning Ordinance as follows:

-Replace existing (25) Commercial Agricultural Tourism definition with a new one (see language in attachment).

-Add: Section 743 **COMMERCIAL AGRICULTURAL TOURISM**

The purpose of the amendments are to replace the existing Commercial Agricultural Tourism definition (25) and to add Section 743. There is more demand for activities in the agricultural area. Currently, all activities take place outdoors. The changes will allow the Planning Commission flexibility to consider some interior events. A Public Hearing was held at the Planning Commission. Daleiden moved to adopt Ordinance Amendment 16-01, seconded by Husom, and carried 5-0:

**BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA
ORDINANCE AMENDMENT NO. 16-01**

WRIGHT COUNTY HEREBY ORDAINS:

The Wright County Zoning Ordinance is hereby amended as follows:

603. Agriculture/Residential (A/R)

603.4 Conditional Uses

Add: Commercial Agricultural Tourism

604. General Agriculture (AG)

604.4 Conditional Uses

Add: Commercial Agricultural Tourism

302. Definitions:

Replace With Revised Definition:

(25) Commercial Agricultural Tourism - Commercial Agricultural Tourism is a rural commercial operation that is connected to a primary agricultural use and may include orchards, wineries, the promotion of agriculture or the natural environment, or the use of the rural outdoor environment for events such as weddings and gatherings. Commercial Agricultural Tourism may allow for the construction of accessory structures to be used for events and special gatherings of people to be held within such structures. Food catering and limited food preparation, along with limited retail that is directly associated with the Commercial Agricultural Tourism use may be allowed.

Add in:

Section 743. COMMERCIAL AGRICULTURAL TOURISM

A. Purpose

- (1) Preserve Wright County's agricultural and rural heritage and landscapes.
- (2) Enhance Wright County's appeal to visitors who are drawn to its rural and agricultural environment.
- (3) Provide opportunities for new economic growth through Commercial Agricultural Tourism.
- (4) Allow for Commercial Agricultural Tourism that does not conflict with permitted agricultural operations and developed residential areas.

B. Standards

- (1) Commercial Agricultural Tourism shall be located on a parcel of at least ten (10) acres in size which has a residence or entitlement.
- (2) Commercial Agricultural Tourism shall be shown to have a unique or demonstrable relationship with Wright County and be correlated to agricultural and rural features in accordance with the above stated purposes.
- (3) Large scale events and gatherings held inside a building must be associated with an outdoor agricultural or rural outdoor activity, be seasonal or part-time in nature. Any associated food must be catered. The Planning Commission may allow for limited food preparation provided it meets the underlying intent of the Commercial Agricultural Tourism Use. Alcohol must be catered.
- (4) Commercial Agricultural Tourism shall require a Conditional use Permit in accord with Section 505 of the Wright County Zoning Ordinance and must comply with the Wright County Land Use Plan.

C. Conditional Use Permits shall refer to land uses which:

- (1) Must not create an excessive demand upon existing services or amenities.
- (2) Must be screened or able to be screened adequately, or are sufficiently separated from adjacent residences to prevent negative impacts to nearby properties.
- (3) Must have an appearance that is consistent and compatible with the surrounding area and land uses.
- (4) Must not cause traffic hazards or undue congestion.
- (5) Must not negatively impact surrounding residences and neighbors by the intrusion

Enacting Clause:

This ordinance amendment is effective the day following final adoption and publication. The enacting clause will not be incorporated into the final Wright County Ordinance.

Adopted by the Wright County Commissioners this 3rd day of May, 2016.

(End of Ordinance Amendment 16-01)

ITEMS FOR CONSIDERATION**4-27-16 BUILDING COMMITTEE MINUTES**

On a motion by Potter, second by Borrell, all voted to approve the 4-27-16 Building Committee Minutes and recommendations. The minutes follow:

I. Annex Restroom / Custodial Closet

Wilczek & Hatfield provided an overview of the restroom project along with a schematic design of the layout. The project fits the space and lays out properly with the taking of a small space into the proposed IT expansion area. Items discussed were the longevity and facility uniformity of fixtures including the selection of quality stall partitions, countertops, and counter mount touch-free soap dispensers. The next step in the process from a design standpoint is Kraus Anderson & HCM Architects budget pricing the presented concept. Pricing will be available

5-05-16.

Recommendation:

Daleiden proposed moving forward with installation of the new demising wall in the IT area to keep the IT Expansion project moving forward while progressing with the restroom plans. Wilczek & Hatfield are gathering costs and timing details on wall construction.

II. IT Expansion

Tagarro updated the Committee on the IT expansion project. Currently he has numbers for most of the work, including a majority of the costs of the office furnishings. A power adjustable media table was discussed for the collaborative space, but a cost of \$4400 was discussed as high. Tagarro agreed and is seeking alternatives. In all, a furniture cost of \$65,457 was presented to the group by Tagarro. The total project cost estimate is at \$106,623.21.

Hatfield agreed to remove two gray cabinets from the old library location and save them for Tagarro's future use.

Tagarro presented a credit that was offered for the "trade in" of some pieces of old furniture for \$3000+ and Daleiden questioned if the items should instead be stored for future use as there may be potential for needing those items in the future and then would be faced with purchasing new equipment at a higher cost than the credits.

ABF indicated to Tagarro a lead time of 5-6 weeks for furniture pieces to arrive.

Recommendation:

Tagarro will seek alternatives for the collaboration room table to meet the needs of the group at a lesser cost. A NTE project number of \$104,000 was suggested and agreed upon between Daleiden and Potter. Should the cost rise above this number, Tagarro is to come back to the committee for further discussion of items. It was also suggested by Tagarro and recommended by Daleiden to move forward with the removal of a small stub wall adjacent to the restroom expansion in conjunction with installation of the restroom expansion demising wall. Wilczek & Hatfield will pursue the item with Ernst Construction.

(End of 4-27-16 Building Committee Minutes)

4-27-16 TECHNOLOGY COMMITTEE MINUTES

Sue Vergin, Assistant County Coordinator, referenced the minutes and discussion on ending the contract with Livestream. The minutes reflect the contract will cease the end of April. Vergin said the contract will actually terminate the end of May because of invoicing. Daleiden moved to accept the minutes and recommendations, seconded by Borrell, and carried 5-0. The Technology Committee Minutes follow:

I. Server Room Updating

Sue Vergin received quotes from Liebert and Climate Air for the replacement of the cooling unit in the Server Room. The total cost was originally \$38K, and is now down to \$31K. We will receive \$15K from Minnesota Office of Enterprise Technology (MNOET). These figures put us under budget by \$4,880.

4-27-16 Technology Committee Minutes (cont.):

Cheri Nelson researched the cost of new flooring tiles. Tile quote came in at \$3,970, which does not include cutting of tiles or installation. Ernst Construction could cut tiles and Maintenance could install which would save quite a bit of money.

Recommendation: Proceed with flooring

II. Information Security Assessment Status

FR Secure has completed all interviews. They are now in the process of evaluating the data that was collected. The total assessment process should take 8 – 10 weeks for completion. The external network was looked at by FR Secure and it appeared to be good. We are waiting for the final report from FR Secure which will recommend new policies and procedures.

Action: Information Only

III. Boardroom Youtube Testing Update

Wire Cast software was tested for streaming in the Boardroom. IT purchased a capture card for handling audio/video but that did not work well, so they are doing more testing. Overall the testing of Youtube has gone well. The audio/video equipment in the Boardroom needs to be updated. IT will get price quotes from both EPA and Marco.

Recommendation: Stop using Livestream at end of April 2016

IV. Wireless Site Survey

Received a quote from one vendor for the site survey, came in at \$10K. Talked to Marco regarding an Electronic Survey that would give us a plan for where new access point should be placed for optimal coverage. This would be for not cost. There are still certain areas in the Government Center with very little coverage. The cost of new wiring will run between \$200 - \$500. The cost for Access Points (equipment) is \$600 - \$800 depending on quality.

Recommendation: Proceed with Marco's Proposal for Electronic Survey

V. IT Surveys

Info Tech has been selected to do IT Surveys. Since IT is a member of Info Tech they will do the surveys at no cost. The survey was done in Benton County and it was a good tool to gauge customer service and the general direction of technology. One survey will be geared towards supervisors, department heads and managers, while the other will be geared towards all users. Info Tech will review collected data and get back to us with results.

Recommendation: Proceed with Surveys

(End of 4-27-16 Technology Committee Minutes)

4-27-16 WAYS & MEANS COMMITTEE MINUTES

On a motion by Husom, second by Daleiden, all voted to approve the 4-27-16 Ways & Means Committee Minutes, which follow:

I. Land Rental Contracts

Kelly distributed the following (see attachments):

- 1) A document entitled, "2016 – 18 Land Rental Contracts;"
- 2) A Land Rental Contract with Dale and Linda Gapinski for 30.75 acres of tillable land, Parcel ID #211.00006211 (Rassat site);
- 3) A Land Rental Contract with eQuality Pathways to Potential for six acres, Parcel ID #202.000083302 (Stemper site); and
- 4) A document entitled, "Stemper and Rassat Sites – Rental History."

Referring to the first attachment, Sawatzke said the County is paying more taxes than rental income on the Stemper site. He said that should be corrected. Asleson said the parcel should be taxed on the rental income

4-27-16 Ways & Means Committee Minutes (cont.):

in this situation. He will contact the Assessor's Department. Kelly said the goal in the past was for the County to break even or earn a small profit. The benefits of the current agreement is that the tenant takes care of the land.

Regarding the Rassat site, Kelly said the three year lease stipulates the same rate as the previous agreement for 30.75 acres. The tenant keeps weed growth and erosion at bay.

Kelly said the land being leased at the Stemper site is smaller now that the new Sheriff's Support Services Building and Impound Lot (SSSIL) has been built. The proposal was to rent it to eQuality Pathways to Potential, a nonprofit organization adjacent to this parcel that grows organic crops.

Recommendation: Approve land rental contracts for Parcel ID #211.00006211 (Rassat site) at \$60 per acre for a total of \$1,845 per year, and Parcel ID #202.000083302 (Stemper site) for \$95 per acre, or \$570 per year.

Staff will contact the Assessor's Department regarding the tax rate on Parcel ID #202.000083302.

(End of 4-27-16 Ways & Means Committee Minutes)

SALE OF 4030 NABER AVENUE NE, ST. MICHAEL

Brian Asleson, Chief Deputy Attorney, said two Closed Sessions of the County Board have been held to discuss market value and auctioning of the property. It was the consensus to proceed with auction services through Lampi Auctioneers, Inc. Asleson stated the recommendation of the Assessor is to proceed with market value as a minimum bid. Husom moved to approve Lampi Auctioneers, Inc. for auction services. Lampi will be consulted for an opinion on whether to disclose the minimum bid. The motion was seconded by Potter. Daleiden asked that a link to the Lampi website be included on the County's website. The motion carried 5-0.

QUAD COUNTY MEETING RE: FEDERAL EDA ON 5-11-16 @ 9:30 A.M., MONTICELLO WORKFORCE CENTER

The Quad County CEDS Plan will expire at the end of 2016. The 5-11-16 Quad County Meeting will include a Federal EDA speaker to provide information on the benefits of having an updated CEDS Plan. Quad County Commissioners (Benton, Sherburne, Stearns and Wright) and interested city representatives will be invited to discuss cost and budget options. Vergin explained that 5-11-16 is a County Board Committee Meeting day.

Borrell moved to authorize attendance at the 5-11-16 Quad County Meeting, seconded by Husom, and carried 5-0.

Daleiden moved to reschedule Committee Meetings from 5-11-16 to 5-10-16, starting at approximately 12:30 PM. The motion was seconded by Potter and carried unanimously.

LETTER TO THE PUC RE: AURORA PROJECT IN BUFFALO TOWNSHIP

At the last Board Meeting, staff was directed to draft a letter relating to the Aurora Solar Project. Today, the draft was reviewed and modified. Potter made a motion to have the revised letter sent to Enel Green Power, North America (following the complaint procedures), seconded by Daleiden, and carried 5-0. The letter will be copied to the MN Public Utilities Commission (PUC), Governor Mark Dayton, Rep. Marion O'Neill, Senator Bruce Anderson, US Congressman Tom Emmer, US Senator Amy Klobuchar, US Senator Al Franken, Scott Johnson-Xcel Energy, and Donald Schmidt-Buffalo Township.

UPDATE ON STATE AUDITOR LAWSUIT

Asleson said the Attorney representing Wright and Becker Counties in the State Auditor lawsuit has filed a motion to dismiss because the law is not yet in effect and it is premature for the Court to be ruling on this. Two upcoming court dates in Ramsey County include 5-06-16 at 9:00 AM and 6-23-16 at 1:30 PM. The June date relates to a motion the State Auditor has made for summary judgment, basically saying there is no dispute as to the facts, it is all legal issues for the Court to decide, and the Court should be deciding this based on the pleadings of the parties (i.e., dispose of the matter short of trial). The Court does not have to rule for 90 days after the motion hearing. Asleson said the hope is the Court may rule prior to the 6-23-16 Hearing. Ramsey County did not join Wright and Becker Counties in the motion to dismiss being heard this Friday. This was provided as an informational item.

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

1. Boy/Girl Day. Husom referenced Boy/Girl Day that was held on 4-26-16. Fewer students attended this year because of a testing conflict at a couple of schools. Husom appreciates the Legion hosting this event.
2. AMC Transportation/Burnsville Chamber of Commerce. Potter attended a meeting on 4-27-16 where transportation funding issues were discussed.
3. Greater MSP Meeting. Potter attended a meeting on 4-29-16 in Golden Valley. The group discussed the growth of the labor force and the economy. The goal is to determine how to attract and retain talent because of the shortage of worker anticipated in the next decade.
4. Meeting with Wold Architects. Daleiden and Potter attended a meeting on 4-26-16. Wold has preliminary ideas relating to the space study for Courts. Cost estimates may be available in the near future.
5. Wright County Fair. Borrell announced the Wright County Fair will be held July 27-31, 2016 in Howard Lake. The Fair Board met on 5-02-16 and will proceed with bleacher repair at an estimated cost of \$20,000. Borrell is bringing the bleacher repair information forward as the Fair Board is to notify the County when they spend over \$10,000 on a project at the Fairgrounds.

The meeting adjourned at 10:27 A.M.

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St John's Catholic Church Previous Gambling Permit Number: X-04676-09-001

Minnesota Tax ID Number, if any: E520262 Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 1016 N. 4th St

City: Darwin State: MN Zip: 55324 County: Meeker

Name of Chief Executive Officer (CEO): Fr. Joseph Steinbeisser

Daytime Phone: 320-275-2915 Email: _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
 60 Empire Drive, Suite 100 www.sos.state.mn.us
 St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. John's Education Center

Address (do not use P.O. box): 17260 Hwy 12

City or Township: Cokato Zip: 55321 County: Wright

Date(s) of activity (for raffles, indicate the date of the drawing): September 18, 2016

Check each type of gambling activity that your organization will conduct:

- Bingo* Paddlewheels* Pull-Tabs* Tipboards*
- Raffle (total value of raffle prizes awarded for the calendar year: \$ 1,520.00)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

___ The application is acknowledged with no waiting period.
 ___ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
 ___ The application is denied.

Print City Name: _____
 Signature of City Personnel: _____
 Title: _____ Date: _____

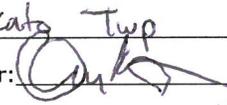
The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

___ The application is acknowledged with no waiting period.
 ___ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
 ___ The application is denied.

Print County Name: _____
 Signature of County Personnel: _____
 Title: _____ Date: _____

TOWNSHIP (if required by the county)
 On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: Cokato Twp
 Signature of Township Officer: 
 Title: Chair man Date: 4-11-2016

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Joseph Stenbensen Date: 4-18-16
 (Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
 A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

___ a copy of your proof of nonprofit status, and
 ___ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions?
 Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

WRIGHT COUNTY REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ **BOARD MEETING DATE:** May 10, 2016

CONSENT AGENDA: X **AMT. OF TIME REQUIRED:** _____

ITEM FOR CONSIDERATION: _____

<p><u>ADMINISTRATION</u> _____ ORIGINATING DEPARTMENT/SERVICE</p> <p>X <u>Sue Vergin</u> _____ REQUESTOR'S SIGNATURE</p> <p>_____ REVIEWED BY/DATE</p>	<p>BOARD ACTION REQUESTED:</p> <p>Refer Existing Public Works Building Deferred Maintenance and Remodel to Building Committee with meeting to be held on Tuesday, May 17, 2016 at 10:30 AM</p>
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BACKGROUND/JUSTIFICATION:

	<p>COUNTY ATTORNEY REVIEW DATE:</p>	<p>FINANCIAL IMPLICATIONS: \$ _____</p>
<p>COUNTY COORDINATOR/DATE:</p>	<p>ADMINISTRATIVE RECOMMENDATION:</p> <p><input type="checkbox"/> APPROVAL</p> <p><input type="checkbox"/> DENIAL</p> <p><input type="checkbox"/> NO RECOMMENDATION</p>	<p>BUDGETED: _____ _____ YES NO</p> <p>FUNDING: _____ _____ LEVY OTHER</p>

<p>COMMENTS:</p> <p style="height: 150px;"> </p>	<p>COMMENTS:</p> <p style="height: 150px;"> </p>
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WRIGHT COUNTY REQUEST FOR BOARD ACTION

Req. Agenda Time:		Board Meeting Date:	5-10-16	Consent Agenda:	X
Amt. of Time Required:		Item For Consideration:			
Auditor-Treasurer's Office		Board Action Requested:			
Originating Department/Service		Approve Renewal of Annual Club On Sale Liquor License for Cokato Town & Country Club.			
Requestor's Signature					
Reviewed By/Date					
Background/Justification:					
Annual License Period is July 1, 2016 – June 30, 2017.					
Application has been approved by the offices of the Wright County Sheriff, Wright County Attorney, as well as the Town Board of Cokato Township.					
Previous Action On Request/Other Parties Advised:					
Date/Time Received In Administration Office:		County Attorney Review/Date:		Financial Implications: \$	
County Coordinator/Date		Administrative Recommendation: Approval Denial No Recommendation		Budgeted: Yes No	
				Funding: Levy Other	
Comments:			Comments:		

WRIGHT COUNTY REQUEST FOR BOARD ACTION

Req. Agenda Time:		Board Meeting Date:	5-10-16	Consent Agenda:	X
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Amt. of Time Required:		Item For Consideration:	
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Auditor-Treasurer's Office	Board Action Requested: Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of \$461,901.17 with 265 Vendors and 398 Transactions.
Originating Department/Service	
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	County Attorney Review/Date:	Financial Implications: \$
County Coordinator/Date	Administrative Recommendation: Approval Denial No Recommendation	Budgeted: Yes No
		Funding: Levy Other

Comments:	Comments:

**WRIGHT COUNTY
REQUEST FOR BOARD ACTION**

REQ. AGENDA TIME: BOARD MEETING DATE: 5/10/2016 **CONSENT AGENDA:** X

AMT. OF TIME REQUIRED: _____ **ITEM FOR CONSIDERATION:** Position replacement

County Board

ORIGINATING DEPARTMENT/SERVICE

X *Jim Coe*
REQUESTOR'S SIGNATURE

5/2/16
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Requesting replacement of Family Financial Worker position

BACKGROUND/JUSTIFICATION:

Heather Miller submitted resignation effective 5/13/2016. Requesting replacement.

COUNTY ATTORNEY
REVIEW DATE:

**FINANCIAL
IMPLICATIONS:**

\$ _____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE
RECOMMENDATION:

- APPROVAL
 DENIAL
 NO RECOMMENDATION

BUDGETED:

YES NO

FUNDING:

COMMENTS:

COMMENTS:

WRIGHT COUNTY REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ BOARD MEETING DATE: 05-10-16 CONSENT AGENDA X
 AMT. OF TIME REQUIRED: _____ ITEM FOR CONSIDERATION: _____

HIGHWAY
 ORIGINATING DEPARTMENT/SERVICE
 X *Nigel D. Harbin*
 REQUESTOR'S SIGNATURE

 REVIEWED BY/DATE

BOARD ACTION REQUESTED:

 Approval of
 "Wright County Highway Right-of-Way Plat No. 71"

 CSAH 3 from TH 55 to CSAH 2

BACKGROUND/JUSTIFICATION:

 Construction of the CSAH 3 from TH 55 to CSAH 2 is scheduled for the 2017 construction season. Right-of-way acquisition is required to accommodate this improvement project.

 Approval of R/W Plat No. 71 will allow acquisition of right of way and recording of the easements. The Highway Department has been working with landowners to acquire the necessary easements.

 Please forward the signed plat to the County Recorder for recording.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

County Board authorized preparation of plat in Resolution No. 15-12 on February 24, 2015.

DATE/TIME RECEIVED IN
 ADMINISTRATION OFFICE:

COUNTY ATTORNEY
 REVIEW DATE:

FINANCIAL
 IMPLICATIONS: \$ _____

 BUDGETED:
 YES NO

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE
 RECOMMENDATION:
 APPROVAL
 DENIAL
 NO RECOMMENDATION

FUNDING:
 LEVY OTHER

COMMENTS:

COMMENTS:

WRIGHT COUNTY REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ BOARD MEETING DATE: 05-10-16 CONSENT AGENDA: X

AMT. OF TIME REQUIRED: _____ ITEM FOR CONSIDERATION: _____

HIGHWAY _____
 ORIGINATING DEPARTMENT/SERVICE _____

 REQUESTOR'S SIGNATURE _____

 REVIEWED BY/DATE _____

BOARD ACTION REQUESTED:

**Approve Renewal of Agreement with
 Functional Industries to use
 Vehicle Wash Bay at the Current
 Public Works Building (1901 Hwy 25 N)
 for their Buses.**

BACKGROUND/JUSTIFICATION:

This arrangement as described in attached agreement (copy on back) has previously worked well. Functional Industries has already approved this three-year agreement.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	COUNTY ATTORNEY REVIEW DATE:	FINANCIAL IMPLICATIONS: \$ _____
COUNTY COORDINATOR/DATE:	ADMINISTRATIVE RECOMMENDATION: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DENIAL <input type="checkbox"/> NO RECOMMENDATION	BUDGETED: <u> </u> <u> </u> YES NO
		FUNDING: <u> </u> <u> </u> LEVY OTHER

COMMENTS:

COMMENTS:

AGREEMENT RE: USE OF WASH BAY

WHEREAS, Functional Industries, Inc., is seeking to use the vehicle wash bay at the current Wright County Public Works Building at 1901 Hwy 25 N, Buffalo, for its fleet of buses; and

WHEREAS, a three-year agreement which provides for this has expired; and

WHEREAS, Wright County is willing to enter into a new agreement for three years for such use of same wash bay.

NOW, THEREFORE, Wright County (hereinafter referred to as County) and Functional Industries, Inc., (hereinafter referred to as FII) agree as follows:

1. That FII shall be allowed to use the vehicle wash bay at the current Wright County Public Works Building (1901 Hwy 25 N, Buffalo, MN) for washing its fleet of FII buses. Times for washing the buses shall be arranged so as to not interfere with the County use of the wash bay.
2. FII shall pay the County \$7.00 per wash to cover the costs of such items as water, soap, billing, and equipment maintenance. The County will submit a bill on a semi-annual basis to FII, and FII shall remit payment to Wright County within thirty (30) days of the billing date.
3. The term of the Agreement shall be from January 1, 2016 through December 31, 2018. Either party may terminate the Agreement for any reason by giving thirty (30) days written notice to the other party.
4. FII agrees to defend, indemnify, and hold harmless the County from all liability, claims, or actions relating to property damage to the FII buses or injuries to FII employees resulting from or arising out of FII's use of the County wash bay. FII shall provide the County with a certificate of insurance coverage evidencing the limits of the coverage held by FII.
5. This Agreement shall not automatically renew and may only be modified or amended by written agreement signed by representatives of both parties.

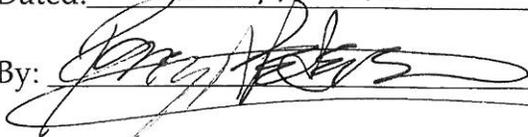
WRIGHT COUNTY

FUNCTIONAL INDUSTRIES, Inc.

Dated: _____

Dated: 4.27.2016

By: _____
Chairperson, County Board

By: 

Dated: _____

By: _____
County Coordinator

Wright County Request for Board Action

Req. Agenda Time: _____ Board Meeting Date: 05-10-16 Consent Agenda Yes
Amt of Time Required: _____ Item for Consideration: _____

Sheriff's Office

BOARD ACTION REQUESTED:

Originating Department

Request position replacement for 1 deputy.

Requestor's Signature

Reviewed by/date

BACKGROUND/JUSTIFICATION:

Request position replacement for 1 deputy due to the resignation of Rossamon Becker, effective May 13, 2016.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in
Administration Office:

County Attorney
Review Date:

Financial
Implications

County Coordinator/Date

Administrative
Recommendation:

Budgeted:

___ Approval

___ Denial

___ No recommendation

Funding:

COMMENTS:

COMMENTS:

Wright County Request for Board Action

Req. Agenda Time: _____ Board Meeting Date: 05-10-16 Consent Agenda Yes
Amt of Time Required: _____ Item for Consideration: _____

Sheriff's Office
Originating Department

BOARD ACTION REQUESTED:
Request the Board to approve and sign the 2016 Federal Supplemental Boating Safety Patrol Grant Agreement.

Requestor's Signature

Reviewed by/date

BACKGROUND/JUSTIFICATION:

The Sheriff's Office is requesting the County Board to accept the 2016 Supplemental Boating Safety Patrol Grant in the amount of \$8,875. This grant is used by the Wright County Sheriff's Office to provide for additional boating safety patrol hours.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: ___ Approval ___ Denial ___ No recommendation	Budgeted: Funding:

COMMENTS:

COMMENTS:



2016 STATE OF MINNESOTA
FEDERAL SUPPLEMENTAL BOATING SAFETY PATROL
GRANT AGREEMENT

ENCUMBRANCE WORKSHEET

Contract #: 108903

PO #: 3000093810

State Accounting Information

Dept. ID R29	PC Bus. Unit R2901	Fiscal Year 2016	Source Type REIMB	Vendor Number 0000197323-001
Total Amount \$8,875	Project ID R29G4CGSFY15	Billing Location R297000221	DUNS 080234404	

Accounting Distribution

Fund 3000	Fin. Dept. ID R2937715	Approp. ID R294203	Category 84101501	Account 441302	Activity A4CG002
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Grant Begin Date May 13, 2016	Grant End Date September 5, 2016
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Grantee Name and Address:

Wright Co. Sheriff
3800 Braddock Ave. NE
Buffalo, MN 55313

Payment Address:
(where DNR sends the check)

Wright Co.
10 - 2nd St. NW, Rm. 230
Buffalo, MN 55313-1195

**2016 STATE OF MINNESOTA
FEDERAL SUPPLEMENTAL BOATING SAFETY PATROL
GRANT AGREEMENT**

This grant agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources ("State") and Wright Co. Sheriff, 3800 Braddock Ave. NE, Buffalo, MN 55313 ("Grantee"). The payment address for this grant agreement is Wright Co., 10 - 2nd St. NW, Rm. 230, Buffalo, MN 55313-1195.

Recitals

1. Under Minnesota Statute § 84.085, Subdivision 1(c) the State is empowered to enter into this grant.
2. This grant will be used to cover the cost of additional boating safety patrol of lakes and rivers in the county.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minnesota Statute §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Agreement

1 Term of Grant Agreement

- 1.1 **Effective date:** May 13, 2016 or the date the State obtains all required signatures under Minnesota Statutes § 16B.98, Subdivision 5, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for 2016 grant expenditures incurred back to the effective date. Reimbursements will only be made for expenditures made according to the terms of this grant agreement.
- 1.2 **Expiration date:** September 5, 2016. Pursuant to Minnesota Statute §16A.28, Subdivision 6, the encumbrance may be certified for one year beyond the year in which funds were appropriated. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant as specified herein.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will provide additional boating safety patrol hours during high watercraft use periods through the payment of overtime or the addition of enforcement personnel. The Grantee will submit to the State a written plan to carry out the provisions of this grant. Provisions of Chapter 86B, the provisions of Chapter 169A pertaining to motorboats and the Boat and Water Safety Rules, hereinafter referred to as the "Minn. Rules" will be enforced. Refer to Exhibit "A" which is attached and incorporated into this agreement for more information on allowable expenses.

Reporting Requirements: The Grantee must satisfactorily submit all activity and financial reports by the date(s) requested by the State, unless the State grants an extension in writing.

3 Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4 Consideration and Payment

- 4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant agreement as follows:
 - (a) **Compensation.** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant up to Eight thousand eight hundred seventy-five dollars (\$8,875).
 - (b) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed Eight thousand eight hundred seventy-five dollars (\$8,875).
- 4.2 **Payment**
 - (a) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices may be submitted at the end of the grant period or as often as monthly. Each invoice shall be accompanied by log sheets or activity sheets as described in Exhibit A. The final invoice and required narrative report must be submitted to the State not later than October 5, 2016, unless an extension is granted in writing from the State.
 - (b) **Federal funds.** Payments under this grant agreement will be made from federal funds obtained by the State through the U.S. Coast Guard, Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (CFDA number 97.012) in U.S.C. 13101-13110. Exhibit "B" is attached and incorporated into this grant agreement. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

4.3 Contracting and Bidding Requirements per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property:

- (a) If the amount of the contract is estimated to exceed \$100,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
- (b) If the amount of the contract is estimated to exceed \$25,000 but not \$100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c).
- (c) If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
- (d) Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.
- (e) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5 **Conditions of Payment**

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 **Authorized Representative**

The State's Authorized Representative is Rodmen Smith, Director, Enforcement Division – Central Office, Minnesota Department of Natural Resources (DNR), 500 Lafayette Rd., St. Paul, MN 55155-4047, (651) 259-5042, rodmen.smith@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is the County Sheriff or designee. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7 **Assignment, Amendments, Waiver, and Grant Agreement Complete**

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.
- 7.4 **Grant Agreement Complete.** This grant agreement, including Exhibits "A" and "B," contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

- 9 **State Audits**
Under Minnesota Statute § 16B.98, Subdivision 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.
- 10 **Government Data Practices and Intellectual Property**
10.1 *Government Data Practices.* The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute § 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.
- If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.
- 11 **Workers' Compensation**
The Grantee certifies that it is in compliance with Minnesota Statute § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.
- 12 **Publicity and Endorsement**
12.1 *Publicity.* Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors with respect to the program, publications, or services provided resulting from this grant agreement.
12.2 *Endorsement.* The Grantee must not claim that the State endorses its products or services.
- 13 **Governing Law, Jurisdiction, and Venue**
Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
- 14 **Termination**
14.1 *Termination by the State.* The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
14.2 *Termination for Cause.* The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
14.3 *Termination for Insufficient Funding.* The State may immediately terminate this grant contract if:
a) It does not obtain funding from the Minnesota Legislature
b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.
- 15 **Data Disclosure**
Under Minnesota Statute § 270C.65, Subdivision 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 **Invasive Species Prevention**

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The contractor shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: Jaraadmuse

Date: 5/4/16

SWIFT Contract # 108903

Purchase Order # 3000093810

3. STATE AGENCY: NATURAL RESOURCES

By: _____
(With delegated authority)

Title: Director, Enforcement Division – Central Office

Date: _____

Attachments: Exhibits "A" & "B"

- Distribution:
1. DNR - OMBS
2. Grantee
3. State's Authorized Representative

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: County Sheriff

Date: _____

By: _____

Title: Chairperson of County Board

Date: _____

By: _____

Title: County Auditor or Administrator

Date: _____

**2016 FEDERAL BOATING ENFORCEMENT
SUPPLEMENTAL AGREEMENT
(CFDA #97.012)**

1. The purpose of this program is to provide supplementary funding to the County to provide for additional boating safety patrol hours during high-use periods through the payment of straight time, overtime, or the addition of enforcement personnel on a temporary basis. Other activities such as rental boat inspections, training, extended search and rescue operations, aids-to-navigation work, aquatic invasive species (AIS) enforcement or inspections, talks and displays **do not qualify** for reimbursement under this program. Incidental on-scene accident investigation, assistance to the public and immediate search and rescue operations by personnel assigned to this program are authorized.
2. Unless otherwise noted in this exhibit, the program shall begin on Friday, May 13, 2016 and end at midnight, Monday, September 5, 2016. Grant return deadline is Wednesday, June 15, 2016 unless an extension is granted in writing from the state.

3. Reimbursable hours and days of operation shall occur during the following days and hours:

The schedule of hours shall be left to the county. Scheduling, however, should be made to coincide with periods of activity or complaints and night patrols are encouraged. *If at all possible, schedules should be canceled or delayed if inclement weather is expected.*

4. Emphasis on this program shall be placed on the following violations:

- Boating while intoxicated
- Personal watercraft operation
- Careless and reckless operation
- Speed and wake violations
- Use of navigation lights
- Other boating equipment and registration violations

5. Allowable costs include overtime patrol hours, additional personnel salary and appropriate fringe benefits associated with patrol. No indirect costs will be paid by the state. Invoices may be submitted at the end of the grant period or as often as monthly. A copy of the daily logs of each deputy involved - showing hours on duty, water body patrolled, boats stopped, citations or warnings issued and other pertinent information on a daily basis must be submitted with the monthly reimbursement invoice. The deputy and his or her supervisor must sign each log sheet. Reimbursement requests must also include a summary of the times and hours worked and total costs for each deputy by date.

All other expenses, such as fuel, training, repairs, boats, meals etc. must be paid by the county (use of the regular 2016 state boat and water safety grant funds for these other expenses is an allowable cost). The county will be responsible for any unemployment or worker's compensation costs associated with the program.

6. Each participating county, with the last payment request, will submit a written review of the program. Final payment will not be made without this narrative, which shall include a summary of the county's activities, accomplishments and suggested changes for future funding.
7. **Deadline for the final invoice and narrative is Wednesday, October 5, 2016. Any invoice submitted after that date will not be reimbursed, unless an extension is granted in writing from the State.**
8. Hours from this program will be excluded in determining the regular 2018 county grant allocation.
9. These funds are not designed to take the place of existing funding, but rather to supplement it. A copy of the 2016 county supplemental patrol work plan must be submitted to the State for approval before the grant may be processed.

**2016 FEDERAL ASSURANCES
NON-CONSTRUCTION PROGRAMS**

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et sq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508) and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction sub-agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (1) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et. seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-248 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1995 and OMB Circular A-133, "Audits of State, Local Governments and Non-Profit Organizations." *(see below).
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

**If the COUNTY (as defined on page 1 of this grant) expends more than \$500,000 in federal assistance per year, it agrees to have a program-specific or single audit made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133 – "Audits of States, Local Governments and Non-Profit Organizations." Copies of the audit report are required to be sent to the following: 1) Office of the State Auditor – Single Audit Division, Suite 400, 525 Park Street, St. Paul, MN 55103, 2) Minnesota Department of Natural Resources, Internal Audit Section – Office of Management & Budget Services 500 Lafayette Road, St. Paul, MN 55155 and 3) The Federal Single Audit Clearinghouse located at: Bureau of the Census, Data Preparation Division, 1201 East 10th Street, Jeffersonville, IN 47132.*

WRIGHT COUNTY REQUEST FOR BOARD ACTION

Req. Agenda Time:	9:05 a.m.	Board Meeting Date:	5-3-16	Consent Agenda:	
Amt. of Time Required:	3 min.	Item For Consideration:			
Auditor-Treasurer's Office		Board Action Requested:			
Originating Department/Service		Information Only: Replacing Folding Equipment and Acquiring Software from Neopost to Reduce the Cost of Certified Mail Processing.			
Requestor's Signature					
Reviewed By/Date					
Background/Justification:					
<p>The current inserter is 12 years old and the monthly maintenance cost of \$143.12 is expected to rise to over \$170.00 in November 2016.</p> <p>The new equipment <i>and</i> software has a lease fee of \$168.28 with realistic savings between \$56.70 and \$81.00 per month in decreased Certified/Return Receipt costs. Additionally, preparation time is decreased and tracking is much easier.</p>					
Previous Action On Request/Other Parties Advised:					
Date/Time Received In Administration Office:		County Attorney Review/Date:		Financial Implications: \$	
County Coordinator/Date		Administrative Recommendation: Approval Denial No Recommendation		Budgeted: Yes No	
				Funding: Levy Other	
Comments:			Comments:		



Mail Processing Solution Wright County Offices

Jamie Berg

Steve Jacobson

Account Manager

320-259-1360, EXT#2104

s.jacobson@neopost.com

Neopost Great Plains

Issued:
4/20/2016

Valid until:
5/20/2016

Statement of Confidentiality

This proposal and supporting materials contain confidential and proprietary business information of Neopost USA. These materials may be printed or photocopied for use in evaluating the proposed project, but are not to be shared with other parties.

Current Situation

Wright County's SI68 is over 12 years old and the Maintenance Contract is costing \$143.12/month average this year and will rise again in November

Wright County has a need for a Folder/Inserter that is more flexible than their current system They also have a need for a stand alone folder.

Currently anywhere from 42 to 60 Certified Mail pieces per month County wide, which are handled manually and costly due to the usage of paper-based return receipts. Return Receipts cost \$2.70/each as opposed to E-Return Receipts which would only be \$1.35/each and would be accessible on REAL-TIME

Current Costs & Lost Postage

Service contract for one year:	\$143.12 per month
Over Paying Postage per month	\$56.70 to \$81.00 per month
Total on a slow Certified Month:	\$199.82 per month, not including Envelopes

Solution

Trade in old Inserter for a new DS35 Touch Screen Folder/Inserter and add a stand alone Folder for 8 1/2" Paper. Credit Remaining months Maintenance into new solution

Give Wright County E-Certified Solution Software and 1 case of 2,500 #10 E-Certified Envelopes. This E-Return Receipt technology will save \$1.35 per Certified letter, reducing your monthly postage spend by over \$56.70/month. Time spent preparing Certified letters with E-Return Receipt can be cut in half. Signatures will now come back to Wright County on REAL-TIME and be easier to track





DS-35

Desktop Folder/Inserter

Product Overview



- Intuitive full-color touchscreen with simple wizard-based setup and 15 job presets
- Ultra-compact, quiet and modern design that fits in any office environment
- Folds multiple documents, adds a BRE and inserts the package into a #10 or 6" x 9.5" envelope
- Operational efficiency that's ten times faster than by hand
- Secure'n Feed® double document detection ensures accurate envelope contents
- Using daily mail mode, just walk up and drop in a document set to get a ready-to-mail envelope

Additional Features

Processing speed up to 1,350 envelopes/hr.

2 sheet feeders and 1 insert/BRE feeder

Automatic thickness adjusting feeders

Cascade feeding (feeder linking)

Tip-to-tip envelope sealing

Standard document sizes: Letter, legal

Document feeder capacity: 100 sheets

Insert feeder capacity: 100 BREs

Envelope feeder capacity: 100

Fold types: Letter, single, double parallel

Folding capacity: 3 sheets tri-folded, 5 sheets single folded, 2 sheets double parallel folded

Resettable counter

System Dimensions

Measurements (Length x Depth x Height)	26" x 17" x 22"
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Weight	81 lbs.
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Electronic Certified Mail™ Solution

Product Overview



- Simple web-based solution that streamlines the preparation & management of Certified Mail™
- Prepare one mail piece at a time or upload multiple addresses for batch processing
- No forms to handwrite and no labels or Return Receipt™ cards to apply to envelopes
- Centralized tracking of all items you've mailed - no need to enter long tracking numbers
- Saves \$1.40 per letter by providing a digital signature in place of the green card
- Mailing activity and signature information automatically stored and organized for you in the cloud

Additional Features

No local software to install

Easy-to-use interface and process flow

Compatible with most web browsers

Supports multiple users

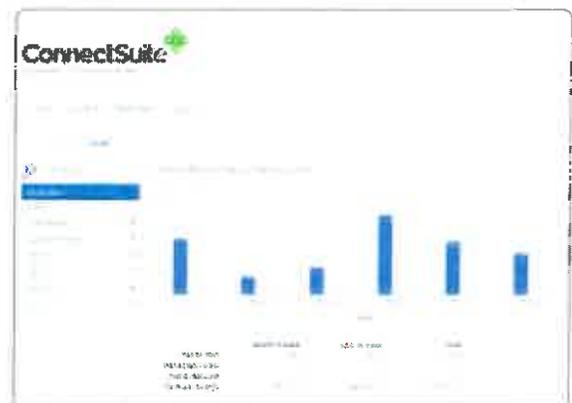
Custom profiles for users and document settings

Generates USPS® form 3877 (Firm Mailing Book) if round dating/proof of mailing is desired

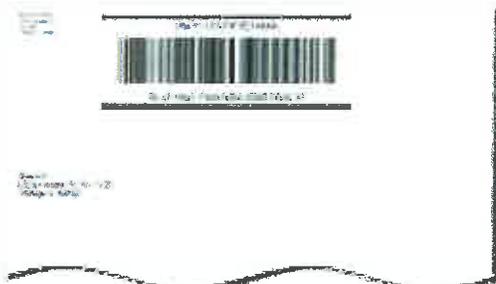
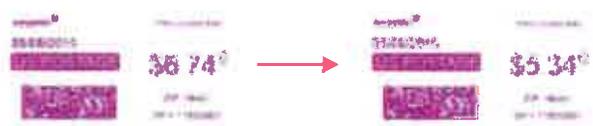
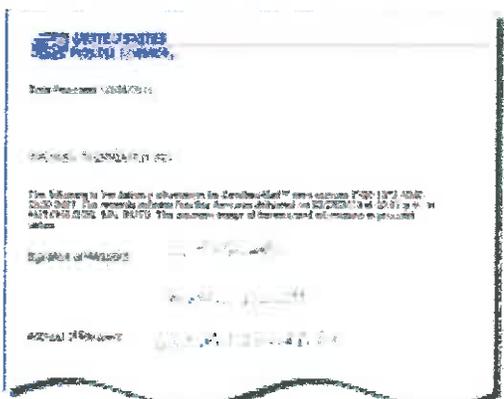
Delivery status reports by date range

Reports are downloadable for import into other systems

Stores all data for the lifetime of your subscription



Stop handwriting USPS® Certified Mail™ forms. Streamline your preparation process and start saving today with ConnectSuite e-Certify from Neopost. Here's how it works:

<p>STEP 1</p>	<p>Enter recipient's address or import a text file containing multiple addresses for batch processing.</p> <p>Addresses are validated for accuracy and proper formatting.</p> <p>Mail piece data uploaded to USPS®.</p>	
<p>STEP 2</p>	<p>Print one or multiple banner pages.</p> <p>Banner pages contain the return address, recipient address and a Certified Mail™ barcode.</p> <p>Banner pages are placed on top of the document sets intended for the same recipient.</p>	
<p>STEP 3</p>	<p>Banner pages and corresponding document sets are folded together and inserted into a double window Certified Mail™ envelope.</p>	
<p>STEP 4</p>	<p>Meter the Certified Mail™ envelope(s) for \$1.40 less than the "green card" paper-based method (reflects reduced amount for electronic Return Receipt™ service).</p>	
<p>STEP 5</p>	<p>Delivery status of all sent items is automatically tracked and displayed in a user-friendly online portal.</p> <p>Download electronic PDF signature files as needed (replaces "green card").</p> <p>All activity and signature files are stored for the lifetime of your subscription.</p> <p>Run simple or advanced searches and print or export reports.</p>	



SOLUTION SUMMARY

Wright County Offices

DS35 - 2 1/2 Station Folder/Inserter with Touch Screen Technology
 Folder for Paper up to 8 1/2" wide
 E-Certified Solution & License for up to 1,000 mailed items per year
 NOTE: Anything over 1,000 mailed pieces per year will be billed at \$.24/each.
 2,500 E-Certified Envelopes

LEASE PRICING

Valid until:
5/20/2016

Lease Term (months)	60
Monthly Amount	\$ 168.28

COMMENTS

State of MN WSCA Lease Includes: All Equipment, Software, Software License, Maintenance Agreement on both Hardware & Software, 2,500 E-Certified Envelopes, Delivery, Installation and Training



WRIGHT COUNTY REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ BOARD MEETING DATE: 05/10/16 CONSENT AGENDA _____
 AMT. OF TIME REQUIRED: 2 Min ITEM FOR CONSIDERATION: _____

HIGHWAY
 ORIGINATING DEPARTMENT/SERVICE
 X 
 REQUESTOR'S SIGNATURE

 REVIEWED BY/DATE

BOARD ACTION REQUESTED:

 Distribution of 2015 Annual Report

BACKGROUND/JUSTIFICATION:

Acceptance of the 2015 Highway Department Annual Report will be scheduled for the 05-17-16 Board meeting. This will allow time for review by Board members.

As I prepared my comments for this Annual Report, I was reminded what a busy, productive year 2015 was.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: \$ _____
 BUDGETED: YES NO

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
 APPROVAL
 DENIAL
 NO RECOMMENDATION

FUNDING: LEVY OTHER

COMMENTS:

COMMENTS:

5/2/2016



Wright County
Contract Bid Summary

Contract No.: 1608
Project No.: CP 86-116-162, CP 86-147-162, CP 86-42-162
Bid Opening: 04/29/2016 10:00 AM

Vendor Number	Business Name	Total Bid Amount	Percent Over/Under Estimate
	Engineers Estimate	\$720,989.03	
514	Knife River Corporation - North Central	\$654,736.99	9.19% UNDER ESTIMATE
3760	Hardrives Inc.	\$730,787.94	1.36% OVER ESTIMATE
3961	Duininck Bros. Inc.	\$857,129.20	18.88% OVER ESTIMATE



**Wright County
Contract Bid Abstract**

Contract No.: 1608
 Project No.: CP 86-116-162, CP 86-147-162, CP 86-42-162
 Bid Opening: 04/29/2016 10:00 AM

Project: CP 86-116-162 - CR 116 - 2016 Overlay C1608											
Line No.	Item	Units	Quantity	Engineers Estimate Unit Price	Total Price	Knife River Corporation - North Central Unit Price	Total Price	Hardrives Inc. Unit Price	Total Price	Duimnick Bros. Inc. Unit Price	Total Price
1	2021.501 MOBILIZATION	LS	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$9,200.00	\$9,200.00	\$9,531.43	\$9,531.43
2	2104.505 REMOVE PAVEMENT	S Y	82	\$15.00	\$1,230.00	\$22.00	\$1,804.00	\$15.00	\$1,230.00	\$22.41	\$1,837.82
3	2104.523 SALVAGE DRIVEWAY AGGREGATE	EACH	4	\$200.00	\$800.00	\$350.00	\$1,400.00	\$330.00	\$1,320.00	\$287.30	\$1,149.20
4	2118.501 AGGREGATE SURFACING CLASS 5	TON	200	\$16.00	\$3,200.00	\$16.00	\$3,200.00	\$34.00	\$6,800.00	\$23.00	\$4,600.00
5	2221.501 SHOULDER BASE AGGREGATE CLASS 1	TON	400	\$16.00	\$6,400.00	\$16.00	\$6,400.00	\$29.00	\$11,600.00	\$21.02	\$8,408.00
6	2232.501 MILL BITUMINOUS SURFACE (VAR. DEPTH)	SQ YD	28835	\$1.50	\$43,252.50	\$1.50	\$43,252.50	\$1.30	\$37,485.50	\$2.27	\$65,455.45
7	2232.501 MILL BITUMINOUS SURFACE	S Y	18	\$10.00	\$180.00	\$12.00	\$216.00	\$15.00	\$270.00	\$12.91	\$232.38
8	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GAL	4980	\$1.50	\$7,470.00	\$0.01	\$49.80	\$1.50	\$7,470.00	\$0.01	\$49.80
9	2360.501 TYPE SP 9.5 WEARING COURSE MIX (2.B) WMA (P)	TON	2432	\$45.00	\$109,440.00	\$44.00	\$107,008.00	\$46.00	\$111,872.00	\$55.80	\$135,705.60
10	2360.501 TYPE SP 12.5 WEARING COURSE MIX (2.B) WMA (P)	TON	3102	\$43.00	\$133,386.00	\$37.00	\$114,774.00	\$45.00	\$139,590.00	\$52.39	\$162,513.78
11	2360.505 TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	26	\$80.00	\$2,080.00	\$80.00	\$2,080.00	\$80.00	\$2,080.00	\$55.41	\$1,440.66
12	2540.602 MAIL BOX SUPPORT	EACH	13	\$110.00	\$1,430.00	\$105.00	\$1,365.00	\$105.00	\$1,365.00	\$106.00	\$1,365.00
13	2540.602 RELOCATE MAIL BOX SUPPORT	EACH	1	\$50.00	\$50.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00
14	2563.601 TRAFFIC CONTROL	LS	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	\$1,200.00	\$1,200.00
15	2564.602 RELOCATE SIGN	EACH	15	\$27.00	\$405.00	\$30.00	\$450.00	\$30.00	\$450.00	\$30.00	\$450.00
16	2580.603 INTERIM PAVEMENT MARKING	L F	1725	\$0.40	\$690.00	\$0.45	\$776.25	\$0.20	\$345.00	\$0.99	\$1,707.75
17	2582.501 PAVEMENT MESSAGE (STOP AHEAD) PAINT	EACH	2	\$150.00	\$300.00	\$185.00	\$370.00	\$185.00	\$370.00	\$185.00	\$370.00
18	2582.502 "1/4" SOLID LINE PAINT"	L F	9111	\$0.05	\$455.55	\$0.06	\$546.66	\$0.06	\$546.66	\$0.06	\$546.66
19	2582.502 "3/8" SOLID LINE PAINT"	L F	21216	\$0.07	\$1,485.12	\$0.10	\$2,121.60	\$0.09	\$1,909.44	\$0.09	\$1,909.44
20	2582.502 "24" SOLID LINE PAINT"	L F	45	\$2.50	\$112.50	\$3.40	\$153.00	\$3.40	\$153.00	\$3.40	\$153.00
Totals for Project CP 86-116-162					\$318,366.67		\$292,021.81		\$335,611.60		\$398,680.77
% of Estimate for Project CP 86-116-162							-8.28%		5.42%		25.23%

Project: CP 86-147-162 - CR 147 - 2016 Overlay C1608											
Line No.	Item	Units	Quantity	Engineers Estimate Unit Price	Total Price	Knife River Corporation - North Central Unit Price	Total Price	Hardrives Inc. Unit Price	Total Price	Duimnick Bros. Inc. Unit Price	Total Price
1	2021.501 MOBILIZATION	LS	1	\$3,000.00	\$3,000.00	\$4,000.00	\$4,000.00	\$9,000.00	\$9,000.00	\$9,531.43	\$9,531.43
2	2104.505 REMOVE PAVEMENT	S Y	39	\$15.00	\$585.00	\$25.00	\$975.00	\$15.00	\$585.00	\$12.05	\$469.95
3	2104.523 SALVAGE DRIVEWAY AGGREGATE	EACH	4	\$200.00	\$800.00	\$350.00	\$1,400.00	\$330.00	\$1,320.00	\$287.30	\$1,149.20
4	2112.604 SUBGRADE PREPARATION	S Y	350	\$3.50	\$1,225.00	\$1.10	\$385.00	\$2.78	\$973.00	\$1.41	\$493.50
5	2118.501 AGGREGATE SURFACING CLASS 5	TON	65	\$20.00	\$1,300.00	\$27.00	\$1,755.00	\$34.00	\$2,210.00	\$31.44	\$2,043.60
6	2221.501 SHOULDER BASE AGGREGATE CLASS 1	TON	264	\$20.00	\$5,080.00	\$19.50	\$4,953.00	\$28.00	\$7,112.00	\$25.52	\$6,482.08
7	2232.501 MILL BITUMINOUS SURFACE (VAR. DEPTH)	SQ YD	14466	\$1.50	\$21,699.00	\$1.50	\$21,699.00	\$1.20	\$17,358.20	\$1.83	\$26,472.78
8	2232.501 MILL BITUMINOUS SURFACE	S Y	9	\$10.00	\$90.00	\$27.00	\$243.00	\$15.00	\$135.00	\$12.91	\$116.19
9	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GAL	2600	\$2.00	\$5,200.00	\$0.01	\$26.00	\$1.50	\$3,900.00	\$0.01	\$26.00
10	2360.501 TYPE SP 9.5 WEARING COURSE MIX (2.B) WMA (P)	TON	1281	\$47.00	\$60,207.00	\$45.00	\$57,645.00	\$46.00	\$58,926.00	\$59.39	\$78,078.59
11	2360.501 TYPE SP 12.5 WEARING COURSE MIX (2.B) WMA (P)	TON	1842	\$45.00	\$73,890.00	\$39.00	\$64,038.00	\$45.00	\$73,890.00	\$54.82	\$90,014.44

Line No.	Item	Units	Quantity	Engineers Estimate Unit Price	Total Price	Knife River Corporation - North Central Unit Price	Total Price	Hardrives Inc. Unit Price	Total Price	Duininck Bros. Inc. Unit Price	Total Price
12	2360.505 TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	13	\$80.00	\$1,040.00	\$80.00	\$1,040.00	\$80.00	\$1,040.00	\$80.00	\$1,040.00
13	2540.602 MAIL BOX SUPPORT	EACH	7	\$110.00	\$770.00	\$105.00	\$735.00	\$105.00	\$735.00	\$105.00	\$735.00
14	2540.602 RELOCATE MAIL BOX SUPPORT	EACH	7	\$50.00	\$350.00	\$55.00	\$385.00	\$55.00	\$385.00	\$55.00	\$385.00
15	2563.601 TRAFFIC CONTROL	LS	1	\$2,000.00	\$2,000.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
16	2564.602 RELOCATE SIGN	EACH	14	\$27.00	\$378.00	\$30.00	\$420.00	\$30.00	\$420.00	\$30.00	\$420.00
17	2580.603 INTERIM PAVEMENT MARKING	LF	814	\$0.40	\$325.60	\$0.45	\$366.30	\$0.20	\$162.80	\$2.09	\$1,701.26
18	2582.502 "4" SOLID LINE PAINT"	LF	10176	\$0.05	\$508.80	\$0.06	\$610.56	\$0.06	\$610.56	\$0.06	\$610.56

Line No.	Item	Units	Quantity	Engineers Estimate Unit Price	Total Price	Knife River Corporation - North Central Unit Price	Total Price	Hardrives Inc. Unit Price	Total Price	Duininck Bros. Inc. Unit Price	Total Price
19	2582.502 "6" SOLID LINE PAINT"	LF	9888	\$0.07	\$692.16	\$0.10	\$988.80	\$0.09	\$889.92	\$0.09	\$889.92
Totals for Project CP 86-147-162					\$179,147.66		\$185,369.66		\$180,862.48		\$219,886.09
% of Estimate for Project CP 86-147-162							-7.69%		0.96%		22.74%

Line No.	Item	Units	Quantity	Engineers Estimate Unit Price	Total Price	Knife River Corporation - North Central Unit Price	Total Price	Hardrives Inc. Unit Price	Total Price	Duininck Bros. Inc. Unit Price	Total Price
1	2021.501 MOBILIZATION	LS	1	\$3,000.00	\$3,000.00	\$4,000.00	\$4,000.00	\$9,300.00	\$9,300.00	\$9,531.43	\$9,531.43
2	2104.505 REMOVE PAVEMENT	S Y	15375	\$2.50	\$38,437.50	\$2.20	\$33,825.00	\$1.52	\$23,370.00	\$2.40	\$36,900.00
3	2104.523 SALVAGE DRIVEWAY AGGREGATE	EACH	2	\$350.00	\$700.00	\$350.00	\$700.00	\$330.00	\$660.00	\$287.30	\$574.60
4	2112.604 SUBGRADE PREPARATION	S Y	15375	\$0.75	\$11,531.25	\$0.40	\$6,150.00	\$0.40	\$6,150.00	\$0.19	\$2,921.25
5	2118.501 AGGREGATE SURFACING CLASS 5	TON	100	\$20.00	\$2,000.00	\$18.00	\$1,800.00	\$34.00	\$3,400.00	\$36.24	\$3,624.00
6	2221.501 SHOULDER BASE AGGREGATE CLASS 1	TON	70	\$20.00	\$1,400.00	\$32.00	\$2,240.00	\$35.00	\$2,450.00	\$33.81	\$2,386.70
7	2232.501 MILL BITUMINOUS SURFACE	S Y	32	\$15.00	\$480.00	\$7.00	\$224.00	\$15.00	\$480.00	\$12.91	\$413.12
8	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GAL	941	\$2.00	\$1,882.00	\$0.01	\$9.41	\$1.50	\$1,411.50	\$0.01	\$9.41
9	2360.501 TYPE SP 9.5 WEARING COURSE MIX (3 B) WMA (P)	TON	1284	\$47.00	\$60,348.00	\$45.00	\$57,780.00	\$49.00	\$63,906.00	\$57.03	\$73,796.82
10	2360.505 TYPE SP 12.5 WEARING COURSE MIX (3 B) WMA (P)	TON	2156	\$45.00	\$97,020.00	\$39.00	\$84,084.00	\$46.25	\$99,715.00	\$47.83	\$103,121.48
11	2540.602 MAIL BOX SUPPORT	EACH	2	\$110.00	\$220.00	\$105.00	\$210.00	\$80.00	\$160.00	\$105.00	\$210.00
12	2540.602 RELOCATE MAIL BOX SUPPORT	EACH	5	\$50.00	\$250.00	\$55.00	\$275.00	\$55.00	\$275.00	\$55.00	\$275.00
13	2563.601 TRAFFIC CONTROL	LS	1	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
14	2580.603 INTERIM PAVEMENT MARKING	LF	507	\$0.40	\$202.80	\$0.45	\$228.15	\$0.20	\$101.40	\$3.35	\$1,688.45
15	2582.502 "4" SOLID LINE PAINT"	LF	4441	\$0.05	\$222.05	\$0.06	\$266.46	\$0.06	\$266.46	\$0.06	\$266.46
16	2582.502 "6" SOLID LINE PAINT"	LF	6500	\$0.07	\$455.00	\$0.10	\$650.00	\$0.09	\$585.00	\$0.09	\$585.00
17	2582.502 "8" SOLID LINE PAINT"	LF	54	\$0.30	\$16.20	\$0.25	\$13.50	\$0.25	\$13.50	\$0.25	\$13.50
18	2582.502 "24" SOLID LINE PAINT"	LF	200	\$3.50	\$700.00	\$3.40	\$680.00	\$3.40	\$680.00	\$3.40	\$680.00
Totals for Project CP 86-42-162					\$223,474.80		\$197,345.52		\$214,313.66		\$238,560.34
% of Estimate for Project CP 86-42-162							-11.69%		-4.10%		6.75%

Line No.	Item	Units	Quantity	Engineers Estimate Unit Price	Total Price	Knife River Corporation - North Central Unit Price	Total Price	Hardrives Inc. Unit Price	Total Price	Duininck Bros. Inc. Unit Price	Total Price
Totals for Contract 1608					\$720,989.03		\$654,736.99		\$730,787.94		\$857,129.20
% of Estimate for Contract 1608							-9.19%		1.36%		18.88%

I hereby certify that this is an exact reproduction of bids received.

Certified By:  License No. 40950
Date: 5.2.16

WRIGHT COUNTY REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ BOARD MEETING DATE: 05/10/16 CONSENT AGENDA: _____

AMT. OF TIME REQUIRED: _____ ITEM FOR CONSIDERATION: _____ X _____

BOARD ACTION REQUESTED:

Approve Resolution of Final Acceptance for the Rockwood Avenue Bridge Replacement in Southside Township, Contract #1451, with Structural Specialties of Hutchinson, Minnesota.

Authorize Final Payment of \$23,268.45.

HIGHWAY

ORIGINATING DEPARTMENT/SERVICE

Nigel A. Mauris

REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BACKGROUND/JUSTIFICATION:

Certificate of Performance and Resolution of Final Acceptance copies are enclosed. Final value of work certified is \$465,369.05.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN
ADMINISTRATION OFFICE:

COUNTY ATTORNEY
REVIEW DATE:

FINANCIAL
IMPLICATIONS: \$ _____.

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE
RECOMMENDATION:
 APPROVAL
 DENIAL
 NO RECOMMENDATION

BUDGETED:
 YES NO

FUNDING:
 LEVY OTHER

COMMENTS:

COMMENTS:

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date _____
Motion by Commissioner _____

Resolution No. _____
Seconded by Commissioner _____

COUNTY OF WRIGHT

RESOLUTION

BE IT RESOLVED that, all work having been satisfactorily completed and Engineer's Certificate of Performance having been submitted, the Wright County Board of Commissioners does hereby accept Contract #1451 for the Rockwood Avenue Bridge Replacement in Southside Township by Structural Specialties of Hutchinson, Minnesota, and does hereby authorize final payment.

YES

NO

HUSOM _____
SAWATZKE _____
DALEIDEN _____
POTTER _____
BORRELL _____

HUSOM _____
SAWATZKE _____
DALEIDEN _____
POTTER _____
BORRELL _____

STATE OF MINNESOTA)

ss.

County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 10th day of May, 2016, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 10th day of May, 2016.

Lee Kelly, County Coordinator



**WRIGHT COUNTY
DEPARTMENT OF HIGHWAYS**

*Wright County Public Works Building
1901 Highway 25 North
Buffalo, MN 55313*

*Jct. T.H. 25 and C.R. 138
Telephone: (763) 682-7383
FAX: (763) 682-7313*

VIRGIL G. HAWKINS, P.E.
Highway Engineer
(763) 682-7388

CHAD D. HAUSMANN, P.E.
Assistant Highway Engineer
(763) 682-7387

MARK A. JOHNSON
Right-of-Way Agent
(763) 682-7386

CERTIFICATE OF PERFORMANCE

Rockwood Avenue Bridge Replacement in Southside Township

COUNTY OF WRIGHT

CONTRACT NO. 14-51

Project 01461-08 - SSTP

Contractor: Structural Specialties

Total Value of Work: \$465,369.05

I HEREBY CERTIFY to the Board of Commissioners of the above-named County, that I have been in charge of all work required by the above-described contract; and that all such work has been done and performed as measured by and in accordance with and pursuant to the terms of said contract.

DATE: _____

SIGNATURE: _____


Wright County Highway Engineer

WRIGHT COUNTY REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ BOARD MEETING DATE: 05/10/16 CONSENT AGENDA: _____
 AMT. OF TIME REQUIRED: _____ ITEM FOR CONSIDERATION: _____ X _____

BOARD ACTION REQUESTED:

Approve Resolution of Final Acceptance for the 2015 Pavement Preservation, Contract #1501, with Knife River, of Sauk Rapids, Minnesota.

Authorize Final Payment of \$211,358.33.

HIGHWAY
 ORIGINATING DEPARTMENT/SERVICE

 REQUESTOR'S SIGNATURE

 REVIEWED BY/DATE

BACKGROUND/JUSTIFICATION:

Certificate of Performance and Resolution of Final Acceptance copies are enclosed. Final value of work certified is \$4,200,100.88.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN
 ADMINISTRATION OFFICE:

COUNTY ATTORNEY
 REVIEW DATE:

FINANCIAL
 IMPLICATIONS: \$ _____.

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE
 RECOMMENDATION:
 APPROVAL
 DENIAL
 NO RECOMMENDATION

BUDGETED:
 YES NO

FUNDING:
 LEVY OTHER

COMMENTS:

COMMENTS:



WRIGHT COUNTY DEPARTMENT OF HIGHWAYS

*Wright County Public Works Building
1901 Highway 25 North
Buffalo, MN 55313*

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Assistant Highway Engineer
(763) 682-7387

MARK A. JOHNSON
Right-of-Way Agent
(763) 682-7386

CERTIFICATE OF PERFORMANCE

2015 Pavement Preservation - Overlays

COUNTY OF WRIGHT

CONTRACT NO. 1501

Project SAP 086-607-020 – CSAH 7
Project CP 86-132-152 – CR 132
Project CP 86-111-152 – CR 111
Project SAP 086-637-034 – CSAH 37
Project SAP 086-608-030 – CSAH 8
Project SAP 086-609-014 – CSAH 9
Project SAP 086-657-003 – CSAH 57
Project CP 86-S361-152 – Maple Lake Shop Paving

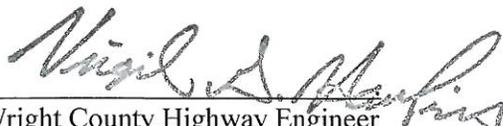
Contractor: Knife River Corporation – North Central

Total Value of Work: \$4,200,100.88

I HEREBY CERTIFY to the Board of Commissioners of the above-named County, that I have been in charge of all work required by the above-described contract; and that all such work has been done and performed as measured by and in accordance with and pursuant to the terms of said contract.

DATE: _____

SIGNATURE: _____


Wright County Highway Engineer

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date _____
Motion by Commissioner _____

Resolution No. _____
Seconded by Commissioner _____

COUNTY OF WRIGHT

RESOLUTION

BE IT RESOLVED that, all work having been satisfactorily completed and Engineer's Certificate of Performance having been submitted, the Wright County Board of Commissioners does hereby accept Contract #1501 for the 2015 Pavement Preservation in various locations throughout Wright County by Knife River Corporation, North Central, of Sauk Rapids, Minnesota, and does hereby authorize final payment.

YES

HUSOM _____
SAWATZKE _____
DALEIDEN _____
POTTER _____
BORRELL _____

NO

HUSOM _____
SAWATZKE _____
DALEIDEN _____
POTTER _____
BORRELL _____

STATE OF MINNESOTA)

ss.

County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 10th day of May, 2016, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 10th day of May, 2016.

Lee Kelly, County Coordinator

WRIGHT COUNTY

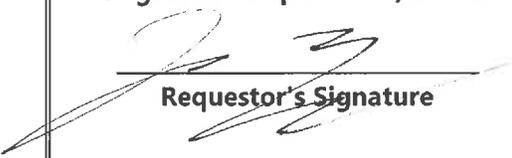
REQUEST FOR BOARD ACTION

Req. Agenda Time: ___ Board Meeting Date: 5/10/16 Consent Agenda: Yes No

Amt. of Time Required: 15 minutes Item for Consideration: Drug Court

Wright County Court Services
Origination Department/Service

BOARD ACTION REQUESTED:
Drug Court informational session for County Board


Requestor's Signature

Reviewed by/Date

BACKGROUND/JUSTIFICATION:

The 10th Judicial District - Wright County Bench along with Court Services, County Attorney, Court Administration, Sheriff's Office, Public Defender and CMMH received training on Adult Drug Planning Initiative. Upon return a group led by Judge Michele Davis submitted a Federal Grant request through the State of MN 10TH Judicial to implement Drug Court in Wright County.

I would like to provide the Board with information about Drug Courts and its importance in Wright County.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN
ADMINISTRATION OFFICE:

COUNTY ATTORNEY
REVIEW/DATE:

FINANCIAL
IMPLICATIONS: \$
BUDGETED:

Yes No

FUNDING:

Levy Other

COUNTY COORDINATOR/DATE

ADMINISTRATIVE
RECOMMENDATION:

- APPROVAL
- DENIAL
- NO RECOMMENDATION

Comments:

Comments:

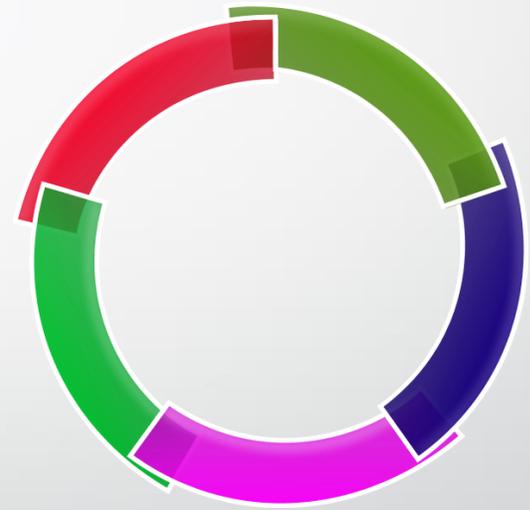


WCADC

**Changing Lives
Preventing Crime
Reducing Costs**

THE PROBLEM

- High recidivism rate among addicted offenders
- Judges sentence drug offenders to probation or incarceration, only to quickly see them back again on a revocation of probation or a new charge



Why is This a Problem for the Community?

- Offenders remain addicted
- Crime rates increase
- Ultimately resulting in **higher costs** due to re arrest costs, increased jail time, additional probation supervision, more prison time, further foster care costs and greater reliance on public assistance



The Traditional Response

- Send offender for lengthy prison sentence
- Sentence offender to longer jail sanction
- Place offender back on probation



Why The Traditional Response Is Inadequate

- More than **60 %** of those arrested test positive for alcohol or drugs
- Without intensive supervision by a judge, approximately **25%** of offenders never arrive for a single treatment session
- More than **1/2** of inmates will return to prison within **3 years** of their release
 - Even if they do not return to prison, **95 %** will return to drug use

High Costs

Jail/Prison

- It costs \$104/day to house an inmate at the Wright County Jail
- In 2015 the average daily population was 166 inmates
- \$17,264 per day
- \$6,301,360.00 in 2015

Probation

- **\$1,256** per year for an offender on traditional felony probation.
- Felony Probation can be **5-40** years
- **\$6,280-\$50,240 per offender**

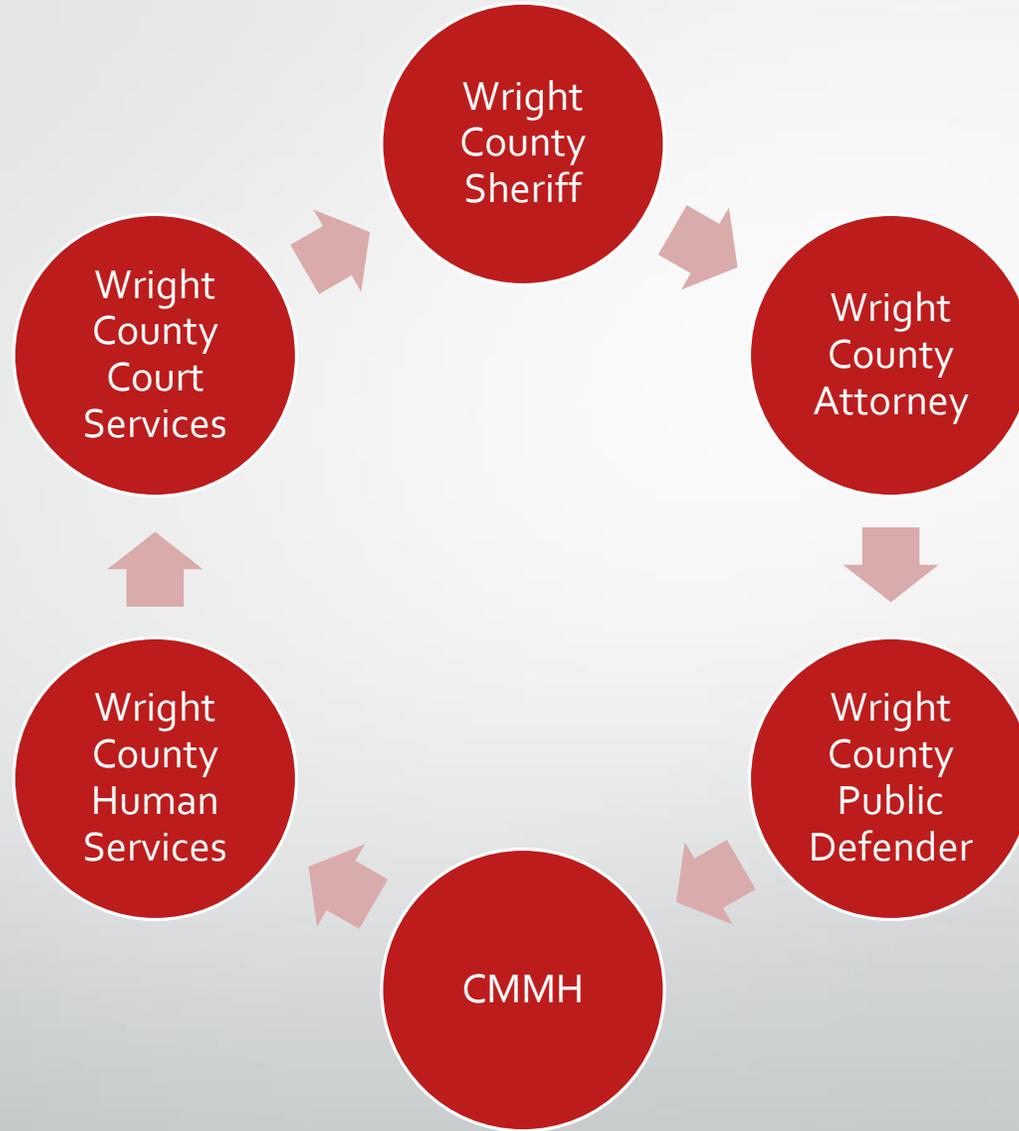


What Can Help Solve The Problem?

A radical shift in thinking and a dedicated and coordinated effort between justice partners to **c**hange lives, **p**revent crime, and **r**educe costs.

WCADC

- **C**hange lives
- **P**revent crime
- **R**educe costs
- A team of criminal justice partners committed to addressing the problems that persist in traditional probation or treatment alone working together to break the cycle of recidivism among drug addicted offenders in the court system.





How WCADC Will Help

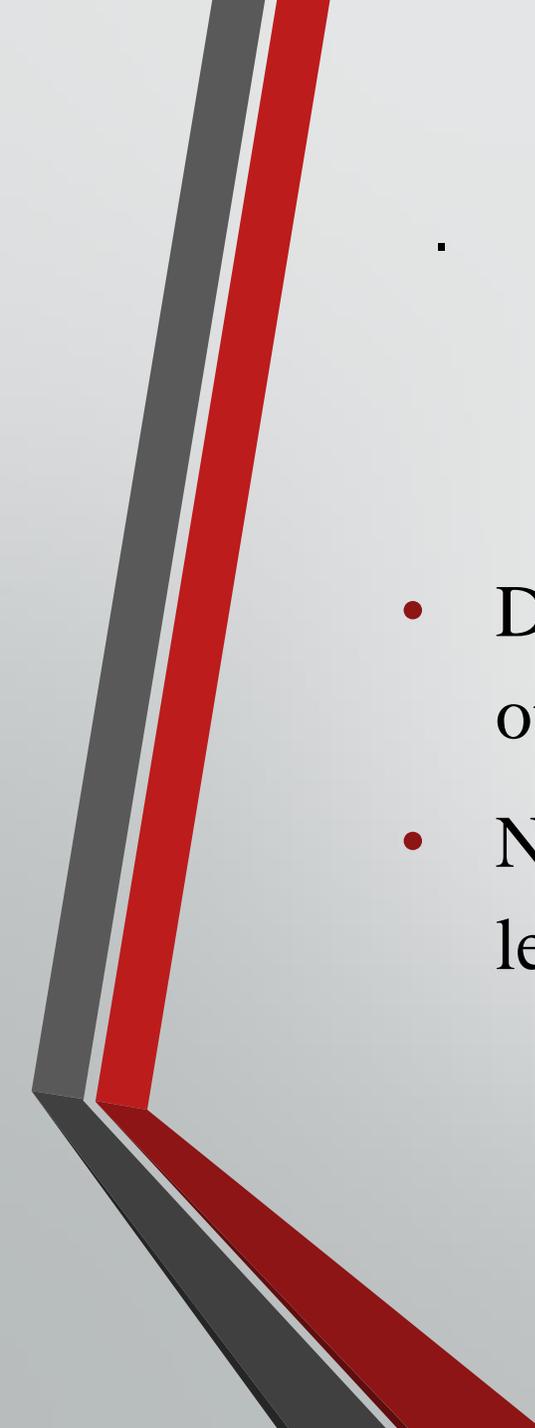
- Provide intensive supervision
- Coordinate comprehensive treatment
- Facilitate collaborative chemical health and ancillary services through community providers
- Allow access to mental health services
- Increase judicial intervention and accountability

DRUG COURTS

- There are currently **2, 966** drug courts in the U.S.
- There will be **2,967** beginning October 1, 2016, when Wright County opens its first drug court
- **150,000** people are served by drug courts each year
- **1.4 million** drug court graduates so far

Drug Courts Can **C**hange Lives

- Unless substance addicted offenders are regularly supervised by a judge and held accountable, **70%** drop out of treatment prematurely
- Drug Courts are **six times** more likely to keep offenders in treatment long enough for them to achieve long term sobriety
- Parents in drug court are **twice** as likely to go to treatment and complete it
- Family re-unification rates are **50%** higher for Drug Court participants

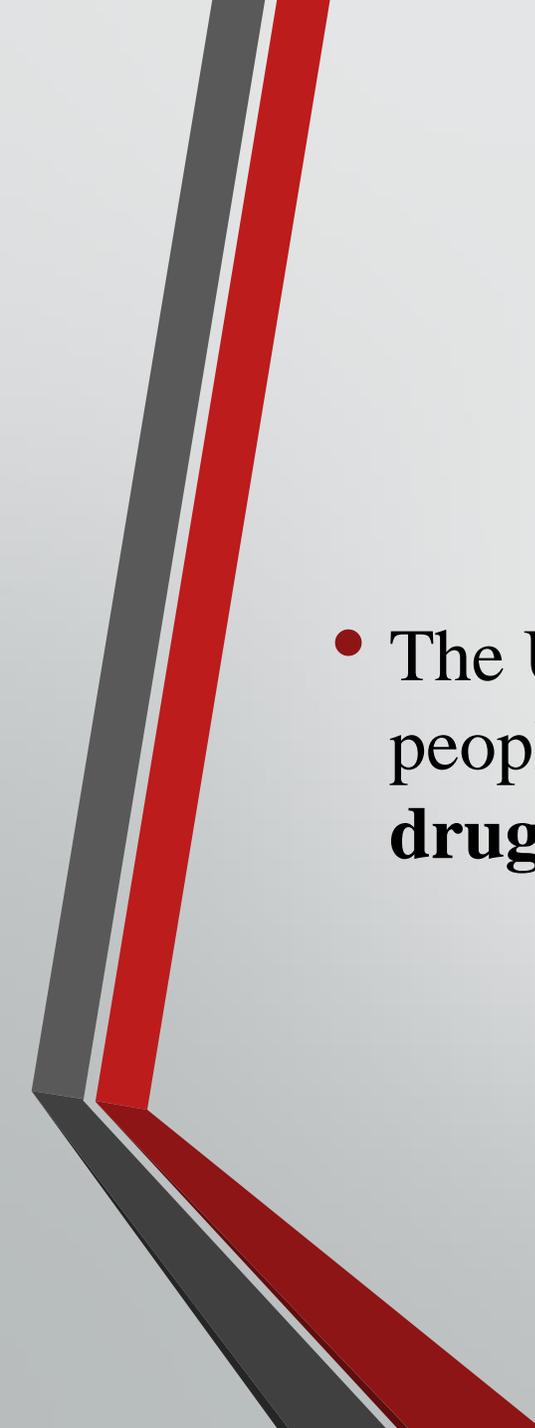


Drug Courts Can **P**revent Crime

- Drug Court Significantly reduce crime as much as **45%** more than other sentencing options
- Nationwide, **75%** of Drug Court graduates remain arrest free at least two years after leaving the program vs. **30%** of prisoners.

Drugs Courts Can Reduce Costs

- Nationwide, for every **\$1.00** invested in Drug Court, **taxpayers save** as much as **\$3.36** in avoided criminal justice costs alone **or a total of \$32.3 billion annually**
- Drug Courts produce cost savings ranging from **\$3,000 to \$13,000** per offender
 - These cost savings reflect reduced prison costs
 - Reduced healthcare costs
 - Reduced costs associated with the revolving door of arrests and trials
 - Reduced victimization costs such as lost work days and medical expenses
 - Reduced foster care costs because children of Drug Court participants spend significantly less time in out-of-home placements



The Need For More Drug Courts

- The U.S. Department of Justice recently identified **1.2 million** people in the criminal justice system **who would be eligible for drug court** but do not have access due to their location.

Why Does Wright County Need A Drug Court?

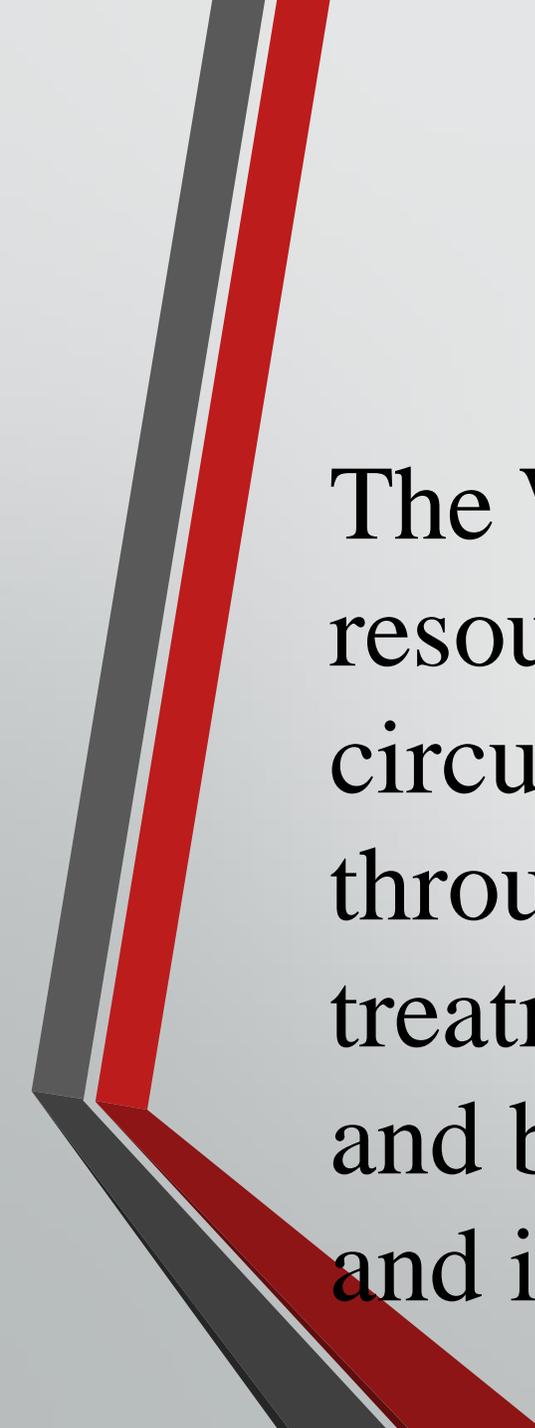
- There were **347** drug arrests in Wright County in **2013**
 - **174** resulted in a criminal complaint being filed
 - **67** of these offenders were sentenced for felony controlled substance crimes
 - **11** went to prison
- There were **316** arrests for drug offenses in Wright County in **2014**
 - **173** resulted in a criminal complaint being filed
 - **91** of these offenders were sentenced for felony controlled substance crimes
 - **26** went to prison
- The remaining **121** individuals were sentenced to a combination of jail time and probation. Probation services and jail time are a financial burden on the County

Why Does Wright County Need a Drug Court?

- The average cost of probation for a felony controlled substance offender is **\$4.00 per day**.
- **121** offenders were placed on felony probation in Wright County between **2013-2014** with a cost of **\$1,695,936**
- **Over 1/2** the Child in Need of Protection or Services cases filed in Wright County in **2013** and **2014** involved **at least one parent having issues with controlled substances**

CPR

- WCADC program will cost approximately **\$3,000** per participant
- WCADC program will **limit its use of jail** as a sanction
- WCADC program will help offenders gain education and employment
- WCADC will give offenders the tools to maintain long term sobriety
- Ultimately, WCADC will alleviate the financial burden on the County by reducing jail costs, probations costs, healthcare, and foster care costs



WCADC MISSION

The WCADC provides support, rehabilitation, resources, and the opportunity to change life circumstances by becoming chemically free through comprehensive assessment and treatment, intensive supervision, random drug and breath testing, increased court appearances, and immediate sanctions and incentives

WCADC

- WCADC program is voluntary
- Lasts a minimum of 14 months and a maximum of 24 months
- The program fee is \$600 per participant.
- Successful completion results in a non prison disposition, no jail, shorter probation or reduction to a misdemeanor.

Who Is Eligible For WCADC?

- Non Violent, Gross Misdemeanor or Felony
- At least 18 years old
- Wright County resident
- Identified as High Risk to reoffend and addicted to controlled substances



WCADC Program Includes

- Chemical dependency treatment
- Mental health interventions
- Random alcohol and drug testing
- Regular court appearances
- Case management meetings
- Community support groups
- Assistance in obtaining employment, pursuing education, or community service
- Participation in pro-social activities

5 Program Phases

Each phase lasts 60- 90 days and requires

- Weekly, bi weekly, or monthly court appearances
- Weekly, bi weekly, or monthly office visits to probation
- Weekly, bi weekly, or monthly home visits
- 2 random drug tests per week
- Random unannounced home visits by the sheriff's department or probation
- Participation in treatment
- Participation in support groups
- Education, work, or pro social activities

EXAMPLE:

Phase II-Challenge/Clinical Stabilization

Objective: Continued abstinence, establishment of recovery and development of educational and/or vocational goals. Minimum length is 90 days.

Expectations:

- Twice monthly court hearings
- Weekly visits with WCADC probation agent
- Random drug testing (twice weekly minimum)
- Minimum twice monthly home visits by Probation Agent or Law Enforcement
- Curfew of 10 p.m.
- Meet with Wright County financial assistance worker to determine eligibility for financial benefits
- Compliance with driver's license reinstatement plan
- Participate in educational, vocational, or rehabilitative programs as directed by WCADC team



Example of Advancement Requirements:

- ✓ Minimum 30 consecutive days sober immediately prior to advancement, abstaining from all mood-altering chemicals
- ✓ Completion of Phase Move Application
- ✓ Satisfactory treatment progress or completion
- ✓ Satisfactory compliance with all program requirements
- ✓ No unexcused absences from scheduled WCADC activities for 14 days.
- ✓ Attendance in a structured activity as directed and approved by WCADC Team
- ✓ Complete Chapter 1 of Drug Court Workbook.
- ✓ Approval of WCADC Team

- 
- Upon Graduation a WCADC participant will have appeared in front of a judge a minimum of **25** times, had **35** office visits with a PO, had home visits from a PO or law enforcement, completed **16** weeks of treatment and completed **156** drug tests.

Random Twice Weekly Drug Tests

- Throughout the phases, the WCADC will require random, frequent, and observed drug tests
 - At least **2 time** per week
- On average a WCADC participant will take 156 drug tests before graduating

Incentives and Sanctions

- Throughout the program the WCADC team will employ a wide range of intermediate magnitude rewards and sanctions that can be adjusted upward or downward in response to participant behavior

Incentives

- Throughout the program participants may be given incentives to reinforce positive behaviors
 - An incentive is acknowledgement by the WCADC team that the participant has reached a milestone, accomplished a specific goal, or otherwise exhibited positive behavior or change



Incentives will range from positive recognition in court to more tangible rewards such as:

- **Gift certificates**
- **Phone cards**
- **Groceries**
- **Clothing**
- **Transportation tokens**
- **Candy**
- **Pop**
- **Less restrictive curfew**
- **Money off fees**
- **Less frequent court appearances**
- **Payment for GED testing**

SANCTIONS

- Any violations of the drug court program, rules, or policies that jeopardize public safety or threaten the welfare of staff members or other participants will result in immediate imposition of sanctions and may be grounds for immediate *termination*
- Less serious infractions, such as continued drug use, will typically be sanctioned on a graduated or escalating basis, where the magnitude of the sanction increases with successive infractions, such as:
 - In Court apology
 - Daily check in
 - Increased testing ,court hearings or PO meeting
 - Fines
 - Daily written schedule
 - Immediate detention
 - Separate seating in Court
 - Verbal reprimand
 - Essay on a topic related to the violation
 - Community Service
 - More restricted curfew

GRADUATION

- Upon graduation from the program the participant will receive;
 - a graduation ceremony;
 - a graduation certificate; and
 - the opportunity to tell their story in court with friends and family present
- Important community members, such as Wright County Commissioners, may be invited to attend and speak at the graduation ceremony.

- 
- Upon successful completion of the WCADC program the participant will receive:
 - Misdemeanor sentence
 - Shorter Probation
 - No jail time, or
 - No prison time



Changing Lives
Preventing Crime
Reducing Costs

- WCADC will work to break the cycle of addiction, reduce re-incarcerations and instead produce tax-paying, productive citizens with the goal of saving lives, saving money, and reducing crime in the community.



WCADC

**Changing Lives
Preventing Crime
Reducing Costs**

THE MINNESOTA
COUNTY ATTORNEYS
ASSOCIATION

Contact: Robert Small
651-641-1600
April 29, 2016

PRESS RELEASE

Historic agreement reached on Minnesota drug sentencing reform

Law enforcement, criminal defense attorneys propose new laws for drug crimes

Saint Paul—In an historic agreement announced today, the Minnesota County Attorneys Association (MCAA), Minnesota State Public Defender's Office, Minnesota Association of Criminal Defense Lawyers, U.S. Justice Action Network, Minnesota Chiefs of Police Association, Minnesota Sheriffs Association and the Minnesota Police and Peace Officers Association have united behind a proposal to reform Minnesota's drug sentencing laws and improve public safety.

Minnesota's current drug sentencing laws fail to appropriately distinguish between nonviolent drug offenders motivated by addiction and dangerous offenders motivated by greed, and this failure has resulted in inconsistent sentencing practices across the state.

This proposal goes beyond the 2016 recommendations of the Minnesota Sentencing Guidelines Commission by reducing sentences for low-level, non-violent drug offenders, while continuing to hold the most serious, violent drug dealers accountable for their crimes. If the Minnesota legislature does not act to reform drug sentencing laws this session, the Commission's recommendations will go into effect on August 1st.

"Reaching agreement with our law enforcement partners and defense interests on critical drug reform measures was our Association's top legislative priority this session," said Mark Ostrem, MCAA President. "As Ramsey County Attorney John Choi and Dakota County Attorney James Backstrom reinforced this morning, we plan to keep our sleeves rolled up to ensure it passes this session."

"Our top priority in moving drug sentencing reform forward was to ensure the public's safety in our state by sending a message to the people who are choosing to sell drugs in our community: no deals for drug dealers," said Chief Jeff Potts, Bloomington Police Chief. "This legislation accomplishes that mission while advancing common sense reforms to help those who are suffering from drug addiction."

Recent polling has shown strong, bipartisan, support for drug sentencing reform—fully 79% of likely voters in Minnesota have said they support comprehensive criminal justice reform. Minnesotans agree that there are too many people in prison, and we should be focused not

100 Empire Drive, Suite 200 • St. Paul, MN 55103 • 651-641-1600 • Fax: 651-641-1666

www.mcaa-mn.org

on punishing drug addicts and the mentally ill, but on locking up hardened, violent criminals who sell drugs.

“There are too many people in Minnesota’s prisons who are in desperate need of drug treatment,” said Bill Ward, State Public Defender for Minnesota. “This proposal will help people who are addicted to drugs get the help they need, instead of long prison sentences.”

The proposal set forth by Minnesota’s law enforcement and criminal defense associations guarantees that the most dangerous drug dealers will go to prison for a significant amount of time—there are no breaks for serious criminals. The proposal also allows more flexibility in sentencing and less prison time for low-level, nonviolent drug offenders who primarily need treatment to help fight addiction.

“Greater Minnesota is not immune to the devastation that drugs inflict on individuals and on our local communities,” said Cass County Attorney Chris Strandlie. “This agreement holds the drug dealers who are driving this problem accountable while allowing for treatment options for those who suffer from addiction.”

Key provisions of the revised proposal include:

- **Protects public safety by strengthening sentences for the most serious drug offenders in our state.** It strikes an appropriate balance in our drug sentencing structure by guaranteeing that the most dangerous drug dealers will go to prison for a significant amount of time — there will be no breaks for serious criminals.
- **Provides more flexibility in sentencing and less prison time for lower-level, non-violent drug offenders,** allowing these chemically addicted individuals the opportunity to obtain the treatment they need to overcome their addictions. Many of these offenders would become eligible for drug court programs.
- **Secures savings of prison beds for low-level, non-violent drug offenders** to help address the serious overcrowding in our system and allow more resources to be directed to much-needed community programs aimed at prevention and treatment of chemical addiction, including the funding of drug courts.
- **Eliminates mandatory minimum sentences for lower level, non-violent offenders** based on prior 3rd, 4th, and 5th degree drug convictions. [Prior 1st and 2nd degree convictions within 10 years would still trigger the mandatory minimum for a subsequent conviction of a 1st and 2nd degree drug crime of 48 months for a 1st degree conviction and 36 months for a 2nd degree conviction (which is the same as in current law)].
- **Reduces severity of penalties for first time low-level drug possessors of a “small amount”** of controlled substances from a felony to a gross misdemeanor. A second or subsequent 5th degree controlled substance possession crime would be a felony. For purposes of this provision, “small amount” will be defined as possession or sale of less than .25 grams of any controlled substance other than heroin; less than .05 gram for heroin; and 1 dosage unit or less of any controlled substance possessed or sold by dosage units rather than grams (e.g., LSD, Ecstasy, prescription pills, etc.).

Statement from Holly Harris, Executive Director, U.S. Justice Action Network:

“Today’s announcement brings together law enforcement allies supportive of reform who are committed to keeping our communities safe. These leaders recognize that locking up individuals who have committed low-level drug offenses is not always the answer. We would like to thank the bipartisan leaders in the Minnesota legislature, Sen. Latz and Rep. Cornish, for their efforts to pursue commonsense reforms that will save money and provide better outcomes. With an overwhelming majority of Minnesotans supporting these reforms and law enforcement leading the way, we feel confident the state legislature will embrace this legislation and pass it swiftly through to the Governor’s desk.”

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WRIGHT COUNTY

REQUEST FOR BOARD ACTION

REQ. AGENDA TIME X BOARD MEETING DATE: May 10, 2016 AMT. OF TIME REQUIRED 30 min

CONSENT: ITEM FOR CONSIDERATION: Solar Farm Moratorium

<p><u>PLANNING & ZONING</u> Originating Dept.</p> <p><u>Sean Riley</u> Requester's Signature</p> <p><u>5/4/16</u> Reviewed by/Date</p>	<p>BOARD ACTION REQUESTED:</p> <p>Act on Emergency Moratorium for Solar Farms.</p>
--	--

BACKGROUND/JUSTIFICATION:

See attached resolution.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

<p>DATE/TIME RECEIVED IN ADMINISTRATION OFFICE</p>	<p>COUNTY ATTORNEY REVIEW/DATE:</p>	<p>FINANCIAL IMPLICATIONS: BUDGETED: _____ FUNDING: _____</p>
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COMMENTS:

RESOLUTION ADOPTING A ZONING ORDINANCE INSTITUTING AN EMERGENCY MORATORIUM ON SOLAR ENERGY FARMS.

Whereas, the Wright County Zoning Ordinance contains standards for the issuance of a conditional use permit for Solar Energy Farms; and

Whereas, the Office of Planning and Zoning has been accepting a number of applications related to the creation of Solar Energy Farms and this has resulting in a number of comments being made by townships, cities, and members of the general public; and

Whereas, the Office of Planning and Zoning and the Wright County Planning Commission are under great development pressure with applications related to Solar Energy Farms; and

Whereas, the Wright County Board of Commissioners has been reviewing the Wright County Zoning Ordinance with respect to Solar Energy Farms and changes may be necessary to protect public health, safety, and general welfare; and

Whereas, pursuant to Minnesota Statute § 394.34, the Wright County Board of Commissioners adopted a temporary interim zoning ordinance instituting a moratorium on the processing of any future applications to allow time to classify and regulate uses and related matters and to determine whether a proposed ordinance amendments should be adopted and implemented to protect the public health, safety and general welfare; and

Whereas, notice was published and a public hearings was conducted on a long term moratorium not to exceed one year; and

Whereas, the Wright County Board of Commissioners finds:

1. An emergency zoning ordinance instituting a moratorium prohibiting further Solar Energy Farms is necessary in order to hold discussions and hearings to determine whether a longer term moratorium zoning ordinance shall be adopted and implemented, to protect the public health, safety, and general welfare of the residents of Wright County.
2. An emergency exists because based on the recent development pressure as well the comments received from the community, the townships, and the cities, the Wright County Zoning Ordinance does not afford the protection needed to ensure that the residents of Wright County are not adversely affected.
3. It is in the interests of public health, safety, and the general welfare to impose a moratorium for a period not to exceed twelve months.

NOW THEREFORE BE IT RESOLVED, by the Wright County Board of

Commissioners, that this resolution adopting an emergency zoning ordinance instituting a twelve month moratorium on approval and acceptance of applications for Solar Energy Farms shall become effective immediately upon its passage and publication and shall remain in effect for a period not to exceed twelve months; and

BE IT FURTHER RESOLVED, that the Wright County Office of Planning and Zoning is directed to administratively deny any applications during the period in which this interim ordinance is in effect; and

FINALLY, BE IT FURTHER RESOLVED, that the Wright County Office of Planning and Zoning shall schedule, publish, and notice public hearings as necessary for the purpose of studying and drafting proposed amendments and changes to the Wright County Solar Ordinance and that a final hearing on any proposed changes or amendments shall be held within twelve months.

EMS Week Proclamation

To designate the Week of May 15-21, 2016, as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, firefighters, educators, administrators, emergency nurses, emergency physicians, and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, I [name, title, city, state] in recognition of this event do hereby proclaim the week of May 15-21, 2016, as

EMERGENCY MEDICAL SERVICES WEEK

With the theme, EMS STRONG: Called to Care, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

Name and Title of Official

WRIGHT COUNTY REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ **BOARD MEETING DATE:** 5-10-2016 **CONSENT AGENDA:** XX

AMT. OF TIME REQUIRED: _____ **ITEM FOR CONSIDERATION:** _____

<p style="text-align: center;"><u>PARKS</u></p> <p>ORIGINATING DEPARTMENT/SERVICE</p> <p style="text-align: center;"><i>Marc Mattice</i></p> <p>REQUESTOR'S SIGNATURE</p> <p>REVIEWED BY/DATE</p>	<p>BOARD ACTION REQUESTED:</p> <p>Adopt resolution authorizing appropriate County officials (Director of Parks and Recreation) to sign grant applications, agreements, and certifications in regards to the Wright County Snowmobile Association participation in the Grant in Aid Snowmobile Assistance Program for the 2016 - 2017 season.</p>
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BACKGROUND/JUSTIFICATION:

This is a routine item: The Wright County Snowmobile Association receives Grant In Aid Funding from the State of Minnesota. Wright County is the sponsoring agency which handles the accounting function, reimbursement requests and associated certifications.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

<p>DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:</p>	<p>COUNTY ATTORNEY REVIEW DATE:</p>	<p>FINANCIAL IMPLICATIONS: \$ _____</p> <p>BUDGETED: <u> </u> <u> </u></p> <p style="text-align: center;"> YES NO</p> <p>FUNDING: <u> </u> <u> </u></p> <p style="text-align: center;"> LEVY OTHER</p>
<p>COUNTY COORDINATOR/DATE:</p>	<p>ADMINISTRATIVE RECOMMENDATION:</p> <p><input type="checkbox"/> APPROVAL</p> <p><input type="checkbox"/> DENIAL</p> <p><input type="checkbox"/> NO RECOMMENDATION</p>	

COMMENTS:

COMMENTS:

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date _____
Motion by Commissioner _____

Resolution No. _____
Seconded by Commissioner _____

RESOLUTION

BE IT RESOLVED, that the appropriate County officials be authorized to sign grant applications to the Minnesota Department of Natural Resources for development and maintenance funds for the Wright County Snowmobile Association for the 2016 -2017 season; and

BE IT FURTHER RESOLVED, that the appropriate County officials be authorized to sign agreements wit the State of Minnesota and an agreement with the Wright County Snowmobile Association subject to approval of said agreement by the County Attorney as to form and execution.

YES

NO

HUSOM _____
SAWATZKE _____
DALEIDEN _____
POTTER _____
BORRELL _____

HUSOM _____
SAWATZKE _____
DALEIDEN _____
POTTER _____
BORRELL _____

STATE OF MINNESOTA)

ss.

County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the _____ day of _____, 2016, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this _____ day of _____, 2016.

Lee Kelly, County Coordinator

SML7587
5/5/2016

2:16:36PM

*** WRIGHT COUNTY ***



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5	DEPT				COUNTY BOARD		
3184	HUSOM/CHRISTINE 01-005-000-0000-6331			80.00	160 MILES		TRAVEL
3184	HUSOM/CHRISTINE			80.00	1 Transactions		
1344	MARCO 01-005-000-0000-6301			1.02	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	MARCO			1.02	1 Transactions		
1462	SAWATZKE/PAT 01-005-000-0000-6331 01-005-000-0000-6338			257.00 24.00	514 MILES REIMBURSE PARKING		TRAVEL CONFERENCES & MEETINGS
1462	SAWATZKE/PAT			281.00	2 Transactions		
5	DEPT Total:			362.02	COUNTY BOARD	3 Vendors	4 Transactions
13	DEPT				COURT ADMINISTRATOR		
3782	BENSON/SHARON 01-013-000-0000-6270			100.00	JV 16 351 JV 15 4554 JV 16 6	4/28/2016	COURT APPOINTED COUNSEL
3782	BENSON/SHARON			100.00	1 Transactions		
4288	CRACKLEBERRY GROUP 01-013-000-0000-6261			2,400.00	CR 15 4626 INITIAL CASE REVIEW		PROFESSIONAL SERVICES
4288	CRACKLEBERRY GROUP			2,400.00	1 Transactions		
4274	FEDERLE/SARAH 01-013-000-0000-6270 01-013-000-0000-6270 01-013-000-0000-6270 01-013-000-0000-6270 01-013-000-0000-6270			200.00 100.00 200.00 200.00 200.00	PR 16 1249 3/22/16 & 4/29/16 PR 16 1084 APPEARANCE 4/12/16 PR 16 1283 4/11/16 & 4/29/16 PR 16 1432 3/31/16 & 4/18/16 PR 16 1478 4/5/16 & 4/13/16		COURT APPOINTED COUNSEL COURT APPOINTED COUNSEL COURT APPOINTED COUNSEL COURT APPOINTED COUNSEL COURT APPOINTED COUNSEL
4274	FEDERLE/SARAH			900.00	5 Transactions		
1203	GABRIEL/CATHLEEN 01-013-000-0000-6270 01-013-000-0000-6270			100.00 100.00	PR 16 1789 APPEARANCE 4/19/16 F4 98 50434 APPEARACNE 4/28/16		COURT APPOINTED COUNSEL COURT APPOINTED COUNSEL
1203	GABRIEL/CATHLEEN			200.00	2 Transactions		
1511	HOWARD/JOLANTA						

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1511	HOWARD/JOLANTA 01-013-000-0000-6270		100.00 100.00	JV 16 854 APPEARANCE 4/28/16 1 Transactions		COURT APPOINTED COUNSEL
2773	TOLINS LLC/MILANA P 01-013-000-0000-6270		100.00 100.00	JV 15 3679 APPEARANCE 4/26/16 1 Transactions		COURT APPOINTED COUNSEL
13	DEPT Total:		3,800.00	COURT ADMINISTRATOR	6 Vendors	11 Transactions
25	DEPT			COURT SERVICES		
7473	BUSCH/RYAN 01-025-000-0000-6331		426.00 426.00	852 MILES 1 Transactions		TRAVEL
5721	CDW GOVERNMENT INC 01-025-000-0000-6620		666.04 666.04	MS SURFACE WARRANTY X2 1 Transactions	CTN2664	COMPUTER OR SOFTWARE PURCHASES
3443	DYNAMIC SOLUTIONS GROUP LLC 01-025-000-0000-6260		186.08 186.08	MAINT/SUPPORT RIGHT FAX 1 Transactions	10625	SOFTWARE OR SYSTEMS SUPPORT
3227	JOHNSON/TAMMI 01-025-000-0000-6331		28.00 28.00	56 MILES 1 Transactions		TRAVEL
1344	MARCO 01-025-000-0000-6301		283.42 283.42	PRINTER CHARGE MAY 2016 1 Transactions	3308588	REPAIRS & MAINTENANCE
4275	MINNESOTA MONITORING INC 01-025-000-0000-6261		12,305.25 12,305.25	ADULT EHM MARCH 2016 1 Transactions	2382	PROFESSIONAL SERVICES
4993	STOLL/BRIAN 01-025-000-0000-6331		56.50 56.50	113 MILES 1 Transactions		TRAVEL
1951	WALMART COMMUNITY RFCS LLC					

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL REVENUE FUND

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-025-000-0000-6411			34.86	SUPPLIES		OPERATING SUPPLIES
1951	WALMART COMMUNITY RFCS LLC			34.86		1 Transactions	
25	DEPT Total:			13,986.15	COURT SERVICES	8 Vendors	8 Transactions
31	DEPT				COUNTY COORDINATOR		
3422	DAHL/TIM						
	01-031-000-0000-6331			62.00	124 MILES		TRAVEL
3422	DAHL/TIM			62.00		1 Transactions	
20063	ENTERPRISE DISPATCH						
	01-031-000-0000-6235			40.00	SUBSCRIPTION ADMIN		PUBLICATIONS & BROCHURES
20063	ENTERPRISE DISPATCH			40.00		1 Transactions	
3811	GEORGE GMACH COMPENSATION CONSU						
	01-031-000-0000-6261			300.00	CONSULTING SERVICES	5032106	PROFESSIONAL SERVICES
3811	GEORGE GMACH COMPENSATION CONSU			300.00		1 Transactions	
1344	MARCO						
	01-031-000-0000-6301			12.33	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	MARCO			12.33		1 Transactions	
2463	MN SAFETY COUNCIL						
	01-031-000-0000-6338			135.00	CONFERENCE HR DIR	50586	CONFERENCES & MEETINGS
2463	MN SAFETY COUNCIL			135.00		1 Transactions	
3260	NEGOV						
	01-031-000-0000-6260			10,223.00	INSIGHT LIC HR	17672	SOFTWARE OR SYSTEMS SUPPORT
	01-031-000-0000-6260			1,250.00	GOVJOB.COM SUBSCRIPTION	17672	SOFTWARE OR SYSTEMS SUPPORT
3260	NEGOV			11,473.00		2 Transactions	
3921	OFFICE DEPOT						
	01-031-000-0000-6411			19.08	SUPPLIES 836289882001		OPERATING SUPPLIES
	01-031-000-0000-6411			105.37	SUPPLIES 836289795001		OPERATING SUPPLIES
3921	OFFICE DEPOT			124.45		2 Transactions	
1425	SHI INTERNATIONAL CORP						
	01-031-000-0000-6620			243.00	OFFICE SOFTWARE FAC SERV DIR	4874084	COMPUTER OR SOFTWARE PURCHASES
	01-031-000-0000-6620			330.00	ACROBAT SOFTWARE FAC SERV DIR	4874092	COMPUTER OR SOFTWARE PURCHASES

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1425	SHI INTERNATIONAL CORP		573.00		2 Transactions	
31	DEPT Total:		12,719.78	COUNTY COORDINATOR	8 Vendors	11 Transactions
41	DEPT			COUNTY AUDITOR-TREASURER		
3758	BURRELL PRINTING COMPANY INC 01-041-000-0000-6411		971.50	FISHING LIC ENVELOPES	368234	OPERATING SUPPLIES
3758	BURRELL PRINTING COMPANY INC		971.50		1 Transactions	
1344	MARCO 01-041-000-0000-6301		171.67	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	MARCO		171.67		1 Transactions	
5486	MARCO 01-041-000-0000-6343		781.33	4/15-5/15/2016	303052583	MACHINERY OR EQUIPMENT LEASES
5486	MARCO		781.33		1 Transactions	
1867	MN COUNTY RECORDERS ASSOCIATION 01-041-000-0000-6338		50.00	CONFERENCE REGISTRATION X2		CONFERENCES & MEETINGS
1867	MN COUNTY RECORDERS ASSOCIATION		50.00		1 Transactions	
3921	OFFICE DEPOT 01-041-000-0000-6411		64.11-	CREDIT 830123709001		OPERATING SUPPLIES
	01-041-000-0000-6411		217.59	SUPPLIES 834825217001		OPERATING SUPPLIES
	01-041-000-0000-6411		106.32	SUPPLIES 830611060001		OPERATING SUPPLIES
	01-041-000-0000-6411		90.54	SUPPLIES 832049662001		OPERATING SUPPLIES
	01-041-000-0000-6411		389.97	SUPPLIES 831819596001		OPERATING SUPPLIES
	01-041-000-0000-6411		64.11	SUPPLIES 830611130001		OPERATING SUPPLIES
3921	OFFICE DEPOT		804.42		6 Transactions	
1399	PERSIAN BUSINESS EQUIPMENT 01-041-000-0000-6411		19.00	REGISTER RIBBONS	3662	OPERATING SUPPLIES
1399	PERSIAN BUSINESS EQUIPMENT		19.00		1 Transactions	
3986	SPRINT 01-041-000-0000-6203		135.73	763 238 3825 GILLMAN HS	880683316	TELEPHONE
3986	SPRINT		135.73		1 Transactions	

*** WRIGHT COUNTY ***



Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
41	DEPT Total:			2,933.65	COUNTY AUDITOR-TREASURER	7 Vendors	12 Transactions
63	DEPT				IT (INFORMATIONAL TECHNOLOGY)		
5721	CDW GOVERNMENT INC 01-063-000-0000-6620			8.67	HDMI CABLE	CVK4511	COMPUTER OR SOFTWARE PURCHASES
5721	CDW GOVERNMENT INC			8.67	1 Transactions		
1264	DELL MARKETING LP 01-063-000-0000-6620			102.65	SURGE PROTECTORS	XJX7JRT87	COMPUTER OR SOFTWARE PURCHASES
1264	DELL MARKETING LP			102.65	1 Transactions		
3443	DYNAMIC SOLUTIONS GROUP LLC 01-063-000-0000-6260			68.56	MAINT/SUPPORT RIGHT FAX	10625	SOFTWARE OR SYSTEMS SUPPORT
3443	DYNAMIC SOLUTIONS GROUP LLC			68.56	1 Transactions		
1344	MARCO 01-063-000-0000-6301			33.00	PRINTER CHARGE MAY 2016	3308588	EQUIPMENT MAINTENANCE
1344	MARCO			33.00	1 Transactions		
5486	MARCO 01-063-000-0000-6343			600.71	4/10-5/10/16 & APRIL OVERAGES	302699202	MACHINERY OR EQUIPMENT LEASES
5486	MARCO			600.71	1 Transactions		
3921	OFFICE DEPOT 01-063-000-0000-6411			80.82	SUPPLIES 8364445001		OPERATING SUPPLIES
3921	OFFICE DEPOT			80.82	1 Transactions		
3986	SPRINT 01-063-000-0000-6203			237.19	880683316		TELEPHONE
3986	SPRINT			237.19	1 Transactions		
63	DEPT Total:			1,131.60	IT (INFORMATIONAL TECHNOLOGY)	7 Vendors	7 Transactions
71	DEPT				ELECTIONS		
5357	ELECTION SYSTEMS & SOFTWARE INC 01-071-000-0000-6411			7,538.75	AUTOMARK MAINT CONTRACT	964421	OPERATING SUPPLIES
	01-071-000-0000-6411			3,630.00	M100 MAINT CONTRACT	964422	OPERATING SUPPLIES
	01-071-000-0000-6411			1,512.50	REV M100 MAINT CONTRACT	964423	OPERATING SUPPLIES

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-071-000-0000-6411			3,630.00-	CREDIT INVOICE #964422	964424	OPERATING SUPPLIES
	01-071-000-0000-6411			7,538.75-	CREDIT INVOICE #964421	964425	OPERATING SUPPLIES
	01-071-000-0000-6411			3,769.38	REV AUTOMARK CONTRACT	964426	OPERATING SUPPLIES
5357	ELECTION SYSTEMS & SOFTWARE INC			5,281.88	6 Transactions		
3921	OFFICE DEPOT						
	01-071-000-0000-6411			35.99	SUPPLIES 832049662002		OPERATING SUPPLIES
3921	OFFICE DEPOT			35.99	1 Transactions		
71	DEPT Total:			5,317.87	ELECTIONS	2 Vendors	7 Transactions
91	DEPT				COUNTY ATTORNEY		
4287	ATTORNEY GENERALS OFFICE						
	01-091-000-0000-6262			118.07	REIMBURSE TRAVEL EXP SEX OFFEN	339736	LEVEL III SEX OFFENDERS
4287	ATTORNEY GENERALS OFFICE			118.07	1 Transactions		
1344	MARCO						
	01-091-000-0000-6301			203.50	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	MARCO			203.50	1 Transactions		
3986	SPRINT						
	01-091-000-0000-6203			103.60	880683316		TELEPHONE
3986	SPRINT			103.60	1 Transactions		
999999998	VOGEL/NANCY						
	01-091-000-0000-6261			50.00	TRANSCRIPT STATE V WATSON		PROFESSIONAL SERVICES
999999998	VOGEL/NANCY			50.00	1 Transactions		
91	DEPT Total:			475.17	COUNTY ATTORNEY	4 Vendors	4 Transactions
100	DEPT				OTHER GENERAL GOVERNMENT		
3685	AMERICAN DATABANK LLC						
	01-100-000-0000-6261			391.15	BACKGROUND CHECKS	850412	PROFESSIONAL SERVICES
3685	AMERICAN DATABANK LLC			391.15	1 Transactions		
3948	CASSERLY/KEVIN						
	01-100-000-0000-6261			7,956.25	APPRAISAL WORK APPEALS	42916	PROFESSIONAL SERVICES

*** **WRIGHT COUNTY** ***



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3948	CASSERLY/KEVIN		7,956.25		1 Transactions	
626	NORTH STAR AWARDS & TROPHIES 01-100-000-0000-6808		109.90	RETIREMENT PLAQUES X2	6902	EMPLOYEE ENHANCEMENT PROGRAM
626	NORTH STAR AWARDS & TROPHIES		109.90		1 Transactions	
4121	RTS DRUG TESTING 01-100-000-0000-6261		300.00	RANDOM DRUG TESTING 4/29/16	7891	PROFESSIONAL SERVICES
4121	RTS DRUG TESTING		300.00		1 Transactions	
100	DEPT Total:		8,757.30	OTHER GENERAL GOVERNMENT	4 Vendors	4 Transactions
101	DEPT			COUNTY RECORDER		
1344	MARCO 01-101-000-0000-6301		204.43	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	MARCO		204.43		1 Transactions	
3921	OFFICE DEPOT 01-101-000-0000-6411		84.29	SUPPLIES 836333251001		OPERATING SUPPLIES
	01-101-000-0000-6411		143.70	SUPPLIES 836332594001		OPERATING SUPPLIES
3921	OFFICE DEPOT		227.99		2 Transactions	
3986	SPRINT 01-101-000-0000-6203		49.30	880683316		TELEPHONE
3986	SPRINT		49.30		1 Transactions	
101	DEPT Total:		481.72	COUNTY RECORDER	3 Vendors	4 Transactions
103	DEPT			SURVEYOR		
3150	CES IMAGING 01-103-000-0000-6411		345.19	SUPPLIES	37702	OPERATING SUPPLIES
3150	CES IMAGING		345.19		1 Transactions	
4290	EDELBROCK/ANTHONY 01-103-000-0000-6411		53.68	REIMBURSE CELL PHONE CASE		OPERATING SUPPLIES
4290	EDELBROCK/ANTHONY		53.68		1 Transactions	
2644	FRANZ REPROGRAPHICS					

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2644	FRANZ REPROGRAPHICS 01-103-000-0000-6261			1,610.00 1,610.00	MYLARS WRIGHT CTY HWY R/W 71 1 Transactions	153553	PROFESSIONAL SERVICES
1905	HALVERSON/ALEK 01-103-000-0000-6411			53.43 53.43	REIMBURSE ASPHALT CUTTER 1 Transactions		OPERATING SUPPLIES
7510	MENARDS - BUFFALO 01-103-000-0000-6411			105.01 105.01	SUPPLIES 1 Transactions	11677	OPERATING SUPPLIES
323	RYAN AUTOMOTIVE 01-103-000-0000-6452			160.93 160.93	VEHICLE PARTS 1 Transactions	359730	VEHICLE MAINTENANCE
3986	SPRINT 01-103-000-0000-6203			42.13 42.13	880683316 1 Transactions		TELEPHONE
3621	TRANSCOR AMERICA INC 01-103-000-0000-6411			160.54	SUPPLIES 836546934001		OPERATING SUPPLIES
	01-103-000-0000-6411			122.48	SUPPLIES 836546795001		OPERATING SUPPLIES
3621	TRANSCOR AMERICA INC			283.02	2 Transactions		
1951	WALMART COMMUNITY RFCS LLC 01-103-000-0000-6411			26.22	SUPPLIES		OPERATING SUPPLIES
	01-103-000-0000-6411			164.79	SUPPLIES		OPERATING SUPPLIES
1951	WALMART COMMUNITY RFCS LLC			191.01	2 Transactions		
103	DEPT Total:			2,844.40	SURVEYOR	9 Vendors	11 Transactions
105	DEPT				ASSESSOR		
841	JANZEN/MELISSA 01-105-000-0000-6804			175.00	MAAO 2016 SUMMER SEMINAR		STAFF TRAINING
	01-105-000-0000-6804			275.00	MAAO USPAP		STAFF TRAINING
	01-105-000-0000-6804			380.00	MAAO COURSE ASSMT ADMIN		STAFF TRAINING
841	JANZEN/MELISSA			830.00	3 Transactions		
1344	MARCO						

*** WRIGHT COUNTY ***



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL REVENUE FUND

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
	01-105-000-0000-6301			43.33	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	MARCO			43.33			
					1 Transactions		
4952	MN STATE BOARD OF ASSESSORS						
	01-105-000-0000-6245			1,090.00	ASSESSOR LICENSES		MEMBERSHIPS, DUES & FEES
4952	MN STATE BOARD OF ASSESSORS			1,090.00			
					1 Transactions		
2646	MORROW/TERRY						
	01-105-000-0000-6804			380.00	MAAO ASSESSMENT ADMIN		STAFF TRAINING
2646	MORROW/TERRY			380.00			
					1 Transactions		
4289	NELSON/BRICE						
	01-105-000-0000-6245			50.00	MAAO MEMBERSHIP		MEMBERSHIPS, DUES & FEES
4289	NELSON/BRICE			50.00			
					1 Transactions		
3921	OFFICE DEPOT						
	01-105-000-0000-6411			122.62	SUPPLIES 835837039001		OPERATING SUPPLIES
	01-105-000-0000-6411			16.71	SUPPLIES 835837118001		OPERATING SUPPLIES
3921	OFFICE DEPOT			139.33			
					2 Transactions		
6239	PETERSON/WALLACE						
	01-105-000-0000-6804			175.00	SUMMER SEMINARS		STAFF TRAINING
6239	PETERSON/WALLACE			175.00			
					1 Transactions		
2556	PHILIPPI/CHASE						
	01-105-000-0000-6804			175.00	MAAO SUMMER SEMINARS		STAFF TRAINING
2556	PHILIPPI/CHASE			175.00			
					1 Transactions		
3986	SPRINT						
	01-105-000-0000-6203			79.98	880683316		TELEPHONE
3986	SPRINT			79.98			
					1 Transactions		
5340	THINGVOLD/LORI						
	01-105-000-0000-6804			175.00	REGISTRATION SUMMER SEMINARS		STAFF TRAINING
5340	THINGVOLD/LORI			175.00			
					1 Transactions		
3729	VANDERLINDEN/MICHAEL						
	01-105-000-0000-6804			175.00	SUMMER SEMINAR		STAFF TRAINING

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3729	VANDERLINDEN/MICHAEL		175.00		1 Transactions	
105	DEPT Total:		3,312.64	ASSESSOR	11 Vendors	14 Transactions
107	DEPT			PLANNING AND ZONING		
4817	HERALD JOURNAL PUBLISHING INC 01-107-000-0000-6235		40.00	SUBSCRIPTION P & Z		PUBLICATIONS & BROCHURES
4817	HERALD JOURNAL PUBLISHING INC		40.00		1 Transactions	
1344	MARCO 01-107-000-0000-6301		9.17	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	MARCO		9.17		1 Transactions	
3986	SPRINT 01-107-000-0000-6203		34.64	880683316		TELEPHONE
3986	SPRINT		34.64		1 Transactions	
2372	STEPHENS/BILL 01-107-000-0000-6331		43.00	86 MILES		TRAVEL
2372	STEPHENS/BILL		43.00		1 Transactions	
4728	WOODFORD/MICHAEL 01-107-000-0000-6331		70.00	140 MILES		TRAVEL
4728	WOODFORD/MICHAEL		70.00		1 Transactions	
107	DEPT Total:		196.81	PLANNING AND ZONING	5 Vendors	5 Transactions
111	DEPT			BUILDING CARE		
1075	BUFFALO/CITY OF 01-111-000-0000-6251		193.95	01 147020 03		UTILITY SERVICES
	01-111-000-0000-6251		7,052.45	02 069000 00		UTILITY SERVICES
	01-111-000-0000-6251		1,600.00	02 068010 00		UTILITY SERVICES
	01-111-000-0000-6251		89.01	11 059855 00		UTILITY SERVICES
	01-111-000-0000-6251		14,113.22	02 068000 00		UTILITY SERVICES
	01-111-000-0000-6251		3,621.39	08 052100 03		UTILITY SERVICES
	01-111-000-0000-6252		38,149.69	27 009010 01		JAIL/LEC UTILITY SERVICES
1075	BUFFALO/CITY OF		64,819.71		7 Transactions	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5196	CLIMATE AIR 01-111-000-0000-6301		190.00	REPAIRS AC HS 4/18/16	37271	REPAIRS & MAINTENANCE
5196	CLIMATE AIR		190.00	1 Transactions		
396	COMMUNITY LAWN CARE 01-111-000-0000-6301		252.00	CRABGRASS TREATMENT GC	2524725	REPAIRS & MAINTENANCE
396	COMMUNITY LAWN CARE		252.00	1 Transactions		
6648	GCS SERVICE INC 01-111-000-0000-6302		603.76	REPAIRS DISPOSAL LEC	94242369	JAIL/LEC REPAIRS AND MAINTENANCE
6648	GCS SERVICE INC		603.76	1 Transactions		
3041	GLUNZ CONSTRUCTION SEPTIC SERVICE 01-111-000-0000-6302		130.00	PUMP HOLDING TANK LEC	77181	JAIL/LEC REPAIRS AND MAINTENANCE
3041	GLUNZ CONSTRUCTION SEPTIC SERVICE 		130.00	1 Transactions		
2812	GRAINGER 01-111-000-0000-6412		46.20	SUPPLIES	9090324857	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6412		43.44	SUPPLIES	9093881762	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6412		70.96	SUPPLIES	9095606498	JAIL/LEC OPERATING SUPPLIES
2812	GRAINGER		160.60	3 Transactions		
2884	GREEN INTERIORS 01-111-000-0000-6301		850.00	MONTHLY PLANT SERVICE /SOIL	200718	REPAIRS & MAINTENANCE
2884	GREEN INTERIORS		850.00	1 Transactions		
2524	GREEN VIEW INC 01-111-000-0000-6261		871.00	CUSTODIAL SERVICES 4/19/16 PWB	40016	PROFESSIONAL SERVICES
2524	GREEN VIEW INC		871.00	1 Transactions		
2001	HILLYARD INC - MINNEAPOLIS 01-111-000-0000-6621		5,750.00	SUPPLIES PWB	602055483	FURNITURE & EQUIPMENT
	01-111-000-0000-6621		43,921.00	MISC EQUIP PWB	602055501	FURNITURE & EQUIPMENT
	01-111-000-0000-6412		168.91	SUPPLIES	602057786	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6621		7,225.00	SUPPLIES PWB	602057787	FURNITURE & EQUIPMENT
	01-111-000-0000-6412		19.50	SUPPLIES	700233188	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6621		7,225.00-	CREDIT PWB	800244912	FURNITURE & EQUIPMENT
2001	HILLYARD INC - MINNEAPOLIS		49,859.41	6 Transactions		

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1 GENERAL REVENUE FUND

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4406	HIRSHFIELDS DECORATING CENTER						
	01-111-000-0000-6301			139.77	PAINTING GC	30034828	REPAIRS & MAINTENANCE
	01-111-000-0000-6301			23.24	PAINTING GC	30035164	REPAIRS & MAINTENANCE
4406	HIRSHFIELDS DECORATING CENTER			163.01		2 Transactions	
33159	INDIANHEAD SPECIALTY CO INC						
	01-111-000-0000-6301			15.75	NAME PLATES/SIGNS	360331	REPAIRS & MAINTENANCE
33159	INDIANHEAD SPECIALTY CO INC			15.75		1 Transactions	
159	INTEGRATED FIRE & SECURITY						
	01-111-000-0000-6302			3,112.69	REPAIRS CARD KEY SYSTEM LEC	65425	JAIL/LEC REPAIRS AND MAINTENANCE
159	INTEGRATED FIRE & SECURITY			3,112.69		1 Transactions	
97	KLATT TRUE VALUE ELECTRIC						
	01-111-000-0000-6301			5.99	SUPPLIES BLDG CARE	59809	REPAIRS & MAINTENANCE
97	KLATT TRUE VALUE ELECTRIC			5.99		1 Transactions	
3141	LAPLANT DEMO INC						
	01-111-000-0000-6251			659.85	WASTE DISPOSAL 4/22/16 GC	42744	UTILITY SERVICES
3141	LAPLANT DEMO INC			659.85		1 Transactions	
2693	LOBERG ELECTRIC						
	01-111-000-0000-6301			1,622.36	LIGHTS/LABOR CTY HIST SOC	23735	REPAIRS & MAINTENANCE
2693	LOBERG ELECTRIC			1,622.36		1 Transactions	
7510	MENARDS - BUFFALO						
	01-111-000-0000-6302			77.62	SUPPLIES	10978	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301			81.26	SUPPLIES	11051	REPAIRS & MAINTENANCE
	01-111-000-0000-6301			3.67	SUPPLIES	11067	REPAIRS & MAINTENANCE
	01-111-000-0000-6302			20.57	SUPPLIES	11081	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301			98.61	SUPPLIES	11442	REPAIRS & MAINTENANCE
	01-111-000-0000-6302			13.05	SUPPLIES	11503	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301			81.24	SUPPLIES	11584	REPAIRS & MAINTENANCE
	01-111-000-0000-6302			15.33	SUPPLIES	11691	JAIL/LEC REPAIRS AND MAINTENANCE
7510	MENARDS - BUFFALO			391.35		8 Transactions	
2285	METRO GROUP INC/THE						
	01-111-000-0000-6411			912.00	VAPORENE GC	451425	OPERATING SUPPLIES
	01-111-000-0000-6411			484.00	VAPORENE GC	451774	OPERATING SUPPLIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2285	METRO GROUP INC/THE		1,396.00		2 Transactions	
6140	RUSSELL SECURITY RESOURCE INC 01-111-000-0000-6301		148.25	REPAIRS LOCK GC	27354	REPAIRS & MAINTENANCE
6140	RUSSELL SECURITY RESOURCE INC		148.25		1 Transactions	
3986	SPRINT 01-111-000-0000-6204		507.44	880683316		JAIL/LEC TELEPHONE
3986	SPRINT		507.44		1 Transactions	
4167	SUMMIT FIRE PROTECTION 01-111-000-0000-6301		216.50	FIRE EXT MAINT	1118581	REPAIRS & MAINTENANCE
	01-111-000-0000-6301		140.00	FIRE EXT MAINT	1118676	REPAIRS & MAINTENANCE
4167	SUMMIT FIRE PROTECTION		356.50		2 Transactions	
1951	WALMART COMMUNITY RFCS LLC 01-111-000-0000-6411		112.69	SUPPLIES		OPERATING SUPPLIES
	01-111-000-0000-6411		20.23	SUPPLIES		OPERATING SUPPLIES
	01-111-000-0000-6411		28.76	SUPPLIES		OPERATING SUPPLIES
1951	WALMART COMMUNITY RFCS LLC		161.68		3 Transactions	
3741	WASTE MANAGEMENT OF WI-MN 01-111-000-0000-6251		809.02	6910969 1593 5		UTILITY SERVICES
	01-111-000-0000-6251		1,226.62	6910947 1593 1		UTILITY SERVICES
	01-111-000-0000-6252		356.96	6910990 1593 1		JAIL/LEC UTILITY SERVICES
3741	WASTE MANAGEMENT OF WI-MN		2,392.60		3 Transactions	
1535	WRIGHT HENNEPIN ELECTRIC 01-111-000-0000-6251		19.95	150 1688 8215		UTILITY SERVICES
	01-111-000-0000-6251		27.95	150 1683 1028		UTILITY SERVICES
	01-111-000-0000-6251		39.95	150 1688 8215		UTILITY SERVICES
	01-111-000-0000-6252		27.95	150 1683 4363		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		27.95	150 1690 5904		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		20.00	150 1683 4363		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		45.90	150 1690 5904		JAIL/LEC UTILITY SERVICES
	01-111-000-0000-6252		15.00	150 1690 5904		JAIL/LEC UTILITY SERVICES
1535	WRIGHT HENNEPIN ELECTRIC		224.65		8 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
111	DEPT Total:		128,894.60	BUILDING CARE	23 Vendors	57 Transactions
121	DEPT			VETERANS SERVICE		
1344	MARCO					
	01-121-000-0000-6301		27.51	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	MARCO		27.51		1 Transactions	
3986	SPRINT					
	01-121-000-0000-6203		37.99	763 458 6001		TELEPHONE
3986	SPRINT		37.99		1 Transactions	
121	DEPT Total:		65.50	VETERANS SERVICE	2 Vendors	2 Transactions
201	DEPT			SHERIFF		
5721	CDW GOVERNMENT INC					
	01-201-000-0000-6620		612.08	DESKTOP SCANNERS EVIDENCE	CVX4845	COMPUTER OR SOFTWARE PURCHASES
5721	CDW GOVERNMENT INC		612.08		1 Transactions	
3064	EMERGENCY AUTOMOTIVE TECH INC					
	01-201-000-0000-6452		820.80	REPAIRS	RS4346	VEHICLE MAINTENANCE
3064	EMERGENCY AUTOMOTIVE TECH INC		820.80		1 Transactions	
7360	HOLIDAY					
	01-201-000-0000-6451		10,216.76	FUEL	4/28/2016	FUEL - LUBE ETC
	01-201-000-0000-6452		1.07	CAR WASHES	4/28/2016	VEHICLE MAINTENANCE
	01-201-000-0000-6452		17.20	CAR WASHES	4/28/2016	VEHICLE MAINTENANCE
7360	HOLIDAY		10,235.03		3 Transactions	
4008	HOLIDAY COMPANIES					
	01-201-000-0000-6452		797.50	CAR WASHES 4/1-5/1/2016	25001051610	VEHICLE MAINTENANCE
4008	HOLIDAY COMPANIES		797.50		1 Transactions	
33159	INDIANHEAD SPECIALTY CO INC					
	01-201-000-0000-6411		36.65	NAME PLATES	360223	OPERATING SUPPLIES
33159	INDIANHEAD SPECIALTY CO INC		36.65		1 Transactions	
6398	IPMA-HR					
	01-201-000-0000-6261		1,221.50	DEPUTY TESTS 3/9/16	13897X7Z6S2	PROFESSIONAL SERVICES

*** WRIGHT COUNTY ***



Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6398	IPMA-HR			1,221.50		1 Transactions	
989	JERRYS AUTO SALVAGE						
	01-201-000-0000-6452			250.00	SQUAD REPAIR	198470	VEHICLE MAINTENANCE
	01-201-000-0000-6452			75.00-	CORE CHARGE REFUND	198587	VEHICLE MAINTENANCE
989	JERRYS AUTO SALVAGE			175.00		2 Transactions	
5473	JERRYS TOWING & REPAIR						
	01-201-000-0000-6261			160.00	6010809	029105	PROFESSIONAL SERVICES
5473	JERRYS TOWING & REPAIR			160.00		1 Transactions	
4929	LAW ENFORCEMENT TARGETS INC						
	01-201-000-0000-6411			453.42	SUPPLIES	0310793	OPERATING SUPPLIES
4929	LAW ENFORCEMENT TARGETS INC			453.42		1 Transactions	
1344	MARCO						
	01-201-000-0000-6343			797.92	PRINTER CHARGE MAY 2016	3308588	MACHINERY OR EQUIPMENT LEASES
1344	MARCO			797.92		1 Transactions	
6564	PTS OF AMERICA LLC						
	01-201-000-0000-6261			1,506.78	PRISONER TRANSPORT 4/26/16	111070	PROFESSIONAL SERVICES
6564	PTS OF AMERICA LLC			1,506.78		1 Transactions	
3986	SPRINT						
	01-201-000-0000-6203			13.99-	CREDIT		TELEPHONE
	01-201-000-0000-6203			9.05	763 458 6001		TELEPHONE
	01-201-000-0000-6203			3,072.37	880683316		TELEPHONE
	01-201-000-0000-6301			2,960.46	271188815 DATA CARDS 3/15-4/14		REPAIRS & MAINTENANCE
3986	SPRINT			6,027.89		4 Transactions	
5712	T & M TOWING AND SNOW PLOWING						
	01-201-000-0000-6261			85.00	TOW SQUAD	60851	PROFESSIONAL SERVICES
	01-201-000-0000-6261			85.00	16010537	60909	PROFESSIONAL SERVICES
5712	T & M TOWING AND SNOW PLOWING			170.00		2 Transactions	
6626	TESTER/JOSH						
	01-201-000-0000-6261			43.00	REIMBURSE K9 MAINT	248241	PROFESSIONAL SERVICES
6626	TESTER/JOSH			43.00		1 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5186	TRANSUNION RISK AND ALTERNATIVE 01-201-000-0000-6261		70.00	TLOXP SUBSCRIPTION APRIL 2016	5/1/2016	PROFESSIONAL SERVICES
5186	TRANSUNION RISK AND ALTERNATIVE		70.00	1 Transactions		
1951	WALMART COMMUNITY RFCS LLC 01-201-000-0000-6412		55.21	SUPPLIES		B&W OPERATING SUPPLIES
1951	WALMART COMMUNITY RFCS LLC		55.21	1 Transactions		
201	DEPT Total:		23,182.78	SHERIFF	16 Vendors	23 Transactions
250	DEPT			SHERIFF-CORRECTIONS		
4268	ABBOTT NORTHWESTERN HOSPITAL 01-250-000-0000-6458		95.52	MEDICAL TESTS	XRQ312123Z02	JAIL MEDICAL
4268	ABBOTT NORTHWESTERN HOSPITAL		95.52	1 Transactions		
2701	AG NEOVO TECHNOLOGY CORPORATION 01-250-000-0000-6301		135.00	PARTS & LABOR 04/16 007	S020065996	REPAIRS & MAINTENANCE
	01-250-000-0000-6301		160.00	PARTS & LABOR 4/16 008	S020065997	REPAIRS & MAINTENANCE
2701	AG NEOVO TECHNOLOGY CORPORATION		295.00	2 Transactions		
6158	ARAMARK SERVICES INC 01-250-000-0000-6458		428.94	CASES OF PAPER CUPS	200723300103	JAIL MEDICAL
	01-250-000-0000-6459		7,720.89	INMATE MEALS 04/21-04/27/16	200723300104	LAW ENFORCE-JAIL FOOD-LAUNDRY
6158	ARAMARK SERVICES INC		8,149.83	2 Transactions		
881	BOB BARKER COMPANY INC 01-250-000-0000-6411		1,852.00	WALL MOUNT BUNK BEDS	1001287134	OPERATING SUPPLIES
881	BOB BARKER COMPANY INC		1,852.00	1 Transactions		
5721	CDW GOVERNMENT INC 01-250-000-0000-6620		918.11	FUJITSU DUPLX USB	CRV9155	COMPUTER OR SOFTWARE PURCHASES
5721	CDW GOVERNMENT INC		918.11	1 Transactions		
2327	CONSULTING RADIOLOGISTS LTD MN 01-250-000-0000-6458		6.06	MEDICAL SERVICES	CR335332	JAIL MEDICAL
2327	CONSULTING RADIOLOGISTS LTD MN		6.06	1 Transactions		
1264	DELL MARKETING LP 01-250-000-0000-6260		188.64	ADAPTER CABLES X6	XJX558MF2	SOFTWARE OR SYSTEMS SUPPORT

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Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-250-000-0000-6260			239.98	MONITOR	XJX55C778	SOFTWARE OR SYSTEMS SUPPORT
	01-250-000-0000-6260			5,101.50	COMPUTERS X6	XJX5FK448	SOFTWARE OR SYSTEMS SUPPORT
	01-250-000-0000-6260			1,182.69	LAPTOP	XJX5R7CT9	SOFTWARE OR SYSTEMS SUPPORT
1264	DELL MARKETING LP			6,712.81			4 Transactions
1344	MARCO						
	01-250-000-0000-6343			271.33	PRINTER CHARGE MAY 2016	3308588	MACHINERY OR EQUIPMENT LEASES
1344	MARCO			271.33			1 Transactions
43808	MCKESSON MEDICAL-SURGICAL						
	01-250-000-0000-6458			112.02	MEDICAL SUPPLIES	77197101	JAIL MEDICAL
	01-250-000-0000-6458			438.62	MEDICAL SUPPLIES	77503875	JAIL MEDICAL
43808	MCKESSON MEDICAL-SURGICAL			550.64			2 Transactions
3413	MEND CORRECTIONAL CARE LLC						
	01-250-000-0000-6458			27,529.33	MAY 2016 HEALTHCARE SERVICES	1281	JAIL MEDICAL
3413	MEND CORRECTIONAL CARE LLC			27,529.33			1 Transactions
2118	MIDWEST PROTECTION AGENCY INC						
	01-250-000-0000-6261			503.40	INMATE GUARDING 4/26/16	20160430	PROFESSIONAL SERVICES
2118	MIDWEST PROTECTION AGENCY INC			503.40			1 Transactions
6140	RUSSELL SECURITY RESOURCE INC						
	01-250-000-0000-6411			367.50	REPAIRS KEYSWITCH LEC	27340	OPERATING SUPPLIES
	01-250-000-0000-6411			380.00	REPAIRS HEADSETS LEC	27350	OPERATING SUPPLIES
6140	RUSSELL SECURITY RESOURCE INC			747.50			2 Transactions
4702	STERICYCLE INC						
	01-250-000-0000-6261			56.82	MEDICAL WASTE MAY 2016	4006274806	PROFESSIONAL SERVICES
4702	STERICYCLE INC			56.82			1 Transactions
1951	WALMART COMMUNITY RFCS LLC						
	01-250-000-0000-6411			59.00	SUPPLIES		OPERATING SUPPLIES
1951	WALMART COMMUNITY RFCS LLC			59.00			1 Transactions
250	DEPT Total:			47,747.35	SHERIFF-CORRECTIONS	14 Vendors	21 Transactions
281	DEPT				CIVIL DEFENSE		
	1344 MARCO						

*** WRIGHT COUNTY ***



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-281-000-0000-6301		27.51	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	MARCO		27.51	1 Transactions		
281	DEPT Total:		27.51	CIVIL DEFENSE	1 Vendors	1 Transactions
521	DEPT			PARKS		
3858	ALBION ACRES BAIT					
	01-521-000-0000-6807		38.25	BAIT FOR RESALE	001602	MATERIALS FOR RE-SALE - POP ETC.
3858	ALBION ACRES BAIT		38.25	1 Transactions		
5974	CENTER POINT ENERGY					
	01-521-000-0000-6251		18.08	5856795 9		UTILITY SERVICES - ELECTRICITY
	01-521-000-0000-6251		17.52	5856799 1		UTILITY SERVICES - ELECTRICITY
5974	CENTER POINT ENERGY		35.60	2 Transactions		
525	CENTURYLINK					
	01-521-000-0000-6203		84.79	320 286 2801		TELEPHONE
525	CENTURYLINK		84.79	1 Transactions		
1660	CROP PRODUCTION SERVICES INC					
	01-521-000-0000-6550		771.50	BUCKTHORN TREATMENTS	29622926	VEGETATION MANAGEMENT
1660	CROP PRODUCTION SERVICES INC		771.50	1 Transactions		
3117	DAVIS EXCAVATING INC					
	01-521-000-0000-6301		625.00	CONTRACTOR REPAIR PUB ACCESS	0416110	REPAIRS & MAINTENANCE
3117	DAVIS EXCAVATING INC		625.00	1 Transactions		
2524	GREEN VIEW INC					
	01-521-000-0000-6117		690.50	CONTRACT PAYMENT APRIL 2016		CONTRACT CARETAKERS
2524	GREEN VIEW INC		690.50	1 Transactions		
999999998	JONAS/PETE					
	01-521-000-0000-6301		190.79	BEAVER REMOVAL		REPAIRS & MAINTENANCE
999999998	JONAS/PETE		190.79	1 Transactions		
967	KLEIN HEATING AND COOLING					
	01-521-000-0000-6301		255.00	SPRING CLEAN UP AIR UNIT	003135	REPAIRS & MAINTENANCE
967	KLEIN HEATING AND COOLING		255.00	1 Transactions		

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2541	M & M EXPRESS SALES AND SERVICE					
	01-521-000-0000-6452		54.00	SUPPLIES	5128	VEHICLE MAINTENANCE
	01-521-000-0000-6452		239.92	SUPPLIES	9529	VEHICLE MAINTENANCE
2541	M & M EXPRESS SALES AND SERVICE		293.92		2 Transactions	
1290	MAPLE LAKE LUMBER COMPANY					
	01-521-000-0000-6411		133.77	SUPPLIES	119987/119989	OPERATING SUPPLIES
1290	MAPLE LAKE LUMBER COMPANY		133.77		1 Transactions	
1344	MARCO					
	01-521-000-0000-6301		126.39	PRINTER CHARGE MAY 2016	3308588	REPAIRS & MAINTENANCE
1344	MARCO		126.39		1 Transactions	
7510	MENARDS - BUFFALO					
	01-521-000-0000-6301		50.62	SUPPLIES	11385	REPAIRS & MAINTENANCE
7510	MENARDS - BUFFALO		50.62		1 Transactions	
2614	MIES OUTLAND INC					
	01-521-000-0000-6452		225.97	PARTS #662	20098	VEHICLE MAINTENANCE
	01-521-000-0000-6452		362.91	PARTS #662	20471	VEHICLE MAINTENANCE
	01-521-000-0000-6452		56.36-	CREDIT #662	20746	VEHICLE MAINTENANCE
	01-521-000-0000-6452		45.98	FILTER #662	20853	VEHICLE MAINTENANCE
2614	MIES OUTLAND INC		578.50		4 Transactions	
47417	MOUNTAIN STREAM SIGNS & GRAPHICS					
	01-521-000-0000-6301		579.06	STAFF SHIRTS W/LOGOS	8000	REPAIRS & MAINTENANCE
47417	MOUNTAIN STREAM SIGNS & GRAPHICS		579.06		1 Transactions	
1234	MUMFORD SANITATION					
	01-521-000-0000-6301		1,023.81	REFUSE HAULING	105696	REPAIRS & MAINTENANCE
	01-521-000-0000-6301		84.24	REFUSE HAULING	105697	REPAIRS & MAINTENANCE
	01-521-000-0000-6301		84.24	REFUSE HAULING	105698	REPAIRS & MAINTENANCE
1234	MUMFORD SANITATION		1,192.29		3 Transactions	
2875	NUT MAN/THE					
	01-521-000-0000-6807		67.08	RESALE ITEMS	46181	MATERIALS FOR RE-SALE - POP ETC.
2875	NUT MAN/THE		67.08		1 Transactions	
2474	SIGN MAN OF MN INC/THE					

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Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2474	SIGN MAN OF MN INC/THE 01-521-000-0000-6301			20.00 20.00	NO PARKING SIGN 1 Transactions	7694	REPAIRS & MAINTENANCE
3986	SPRINT 01-521-000-0000-6203			58.78 58.78	880683316 1 Transactions		TELEPHONE
1951	WALMART COMMUNITY RFCS LLC 01-521-000-0000-6450 01-521-000-0000-6450			36.04 12.70 48.74	SUPPLIES SUPPLIES 2 Transactions		RECREATION PROGRAMS RECREATION PROGRAMS
3741	WASTE MANAGEMENT OF WI-MN 01-521-000-0000-6301			1,424.71 1,424.71	REFUSE HAULING X15 MAY 2016 1 Transactions	691098615939	REPAIRS & MAINTENANCE
4433	XCEL ENERGY 01-521-000-0000-6251			114.64 114.64	ELECTRIC SERVICE 1 Transactions	498991820	UTILITY SERVICES - ELECTRICITY
521	DEPT Total:			7,379.93	PARKS	21 Vendors	29 Transactions
603	DEPT				EXTENSION		
3749	EICH/BRITTANY 01-603-000-0000-6244			16.02 16.02	REIMBURSE PROGRAM SUPPLIES 1 Transactions		PROGRAM EXPENSES
3303	STREI/KELLY 01-603-000-0000-6244			10.77 10.77	REIMBURSE PROGRAM SUPPLIES 1 Transactions		PROGRAM EXPENSES
603	DEPT Total:			26.79	EXTENSION	2 Vendors	2 Transactions
1	Fund Total:			263,643.57	GENERAL REVENUE FUND		237 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

2 RESERVES FUND

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
228	DEPT			SHERIFF'S SEIZURE		
5721	CDW GOVERNMENT INC 02-228-000-0000-6621		612.07	DESKTOP SCANNERS EVIDENCE	CVX4845	FURNITURE & EQUIPMENT
5721	CDW GOVERNMENT INC		612.07	1 Transactions		
228	DEPT Total:		612.07	SHERIFF'S SEIZURE	1 Vendors	1 Transactions
230	DEPT			JAIL CANTEEN		
1951	WALMART COMMUNITY RFCS LLC 02-230-000-0000-6801		340.03	SUPPLIES		JAIL CANTEEN EXPENDITURES
1951	WALMART COMMUNITY RFCS LLC		340.03	1 Transactions		
230	DEPT Total:		340.03	JAIL CANTEEN	1 Vendors	1 Transactions
234	DEPT			SHERIFF DWI		
5721	CDW GOVERNMENT INC 02-234-000-0000-6801		612.07	DESKTOP SCANNERS EVIDENCE	CVX4845	MISCELLANEOUS EXPENSE
5721	CDW GOVERNMENT INC		612.07	1 Transactions		
234	DEPT Total:		612.07	SHERIFF DWI	1 Vendors	1 Transactions
282	DEPT			NUCLEAR POWER PLANT		
3986	SPRINT 02-282-000-0000-6859		172.01	880683316		MISCELLANEOUS EXPENSES
3986	SPRINT		172.01	1 Transactions		
282	DEPT Total:		172.01	NUCLEAR POWER PLANT	1 Vendors	1 Transactions
2	Fund Total:		1,736.18	RESERVES FUND		4 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
310	DEPT			HIGHWAY ADMINISTRATION		
525	CENTURYLINK 03-310-000-0000-6203		147.11	INTERNET TO SHOPS 051016	430864594	TELEPHONE
525	CENTURYLINK		147.11	1 Transactions		
3047	HAUSMANN/CHAD 03-310-000-0000-6331		90.00	MILEAGE REIMB 051016		TRAVEL
	03-310-000-0000-6334		57.43	OUT OF TOWN MEALS 051016		MEALS
	03-310-000-0000-6338		84.00	AIRPORT PARKING - NACE 051016		CONFERENCES & MEETINGS
3047	HAUSMANN/CHAD		231.43	3 Transactions		
1344	MARCO 03-310-000-0000-6500		28.49	PRINTER CHARGE MAY 2016	3308588	PRINTING SERVICES
1344	MARCO		28.49	1 Transactions		
3921	OFFICE DEPOT 03-310-000-0000-6409		66.12	OFFICE SUPPLIES 051016	834261547	OFFICE SUPPLIES
	03-310-000-0000-6409		51.06	OFFICE SUPPLIES 051016	836047687	OFFICE SUPPLIES
	03-310-000-0000-6409		67.98	OFFICE SUPPLIES 051016	836159929	OFFICE SUPPLIES
	03-310-000-0000-6409		31.42	OFFICE SUPPLIES 051016	836561272	OFFICE SUPPLIES
3921	OFFICE DEPOT		216.58	4 Transactions		
3986	SPRINT 03-310-000-0000-6203		124.25	880683316		TELEPHONE
3986	SPRINT		124.25	1 Transactions		
3577	WAYTASHEK/PATSY 03-310-000-0000-6334		160.00	MILEAGE REIMB 051016	MCHAA	MEALS
	03-310-000-0000-6334		31.65	MEAL REIMB - DULUTH 051016	MCHAA	MEALS
3577	WAYTASHEK/PATSY		191.65	2 Transactions		
2487	WINDSTREAM 03-310-000-0000-6203		184.50	3 LINES 763-658-1570 051016	APR-MAY	TELEPHONE
2487	WINDSTREAM		184.50	1 Transactions		
1383	WRIGHT HENNEPIN COOP ELEC ASSN 03-310-000-0000-6385		22.95	DATA ROOM ALARM 051016	5014631400	DATA PROCESSING
1383	WRIGHT HENNEPIN COOP ELEC ASSN		22.95	1 Transactions		

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
310	DEPT Total:			1,146.96	HIGHWAY ADMINISTRATION	8 Vendors	14 Transactions
320	DEPT				HIGHWAY ENGINEERING		
1291	CLEMENTS ASSOCIATES INC 03-320-000-0000-6502			949.92	3 CLAY AUGERS-ENGR 051016	44634	ENGINEERING EQUIPMENT
1291	CLEMENTS ASSOCIATES INC			949.92	1 Transactions		
2175	DESLAURIERS INC 03-320-000-0000-6503			69.47	ENGR FIELD SUPPLIES 051016	0300207	ENGINEERING FIELD SUPPLIES
2175	DESLAURIERS INC			69.47	1 Transactions		
4215	FERRELL/DANA K 03-320-000-0000-6606			1,150.00	PROJ 1371 PERM ROW 051016		PERMANENT ROW LAND ACQUISITION
4215	FERRELL/DANA K			1,150.00	1 Transactions		
4212	FERRELL/DAVID B AND JUDITH M 03-320-000-0000-6606			1,150.00	PROJ 1371 PERM ROW 051016		PERMANENT ROW LAND ACQUISITION
4212	FERRELL/DAVID B AND JUDITH M			1,150.00	1 Transactions		
115	FORNEY INC 03-320-000-0000-6301			333.81	REPAIR EQUIPMENT 051016	8903215	REPAIRS & MAINTENANCE
115	FORNEY INC			333.81	1 Transactions		
4220	WALBERG/NOLA M 03-320-000-0000-6606			2,400.00	PROJ 1371 PERM ROW 051016		PERMANENT ROW LAND ACQUISITION
4220	WALBERG/NOLA M			2,400.00	1 Transactions		
3365	WSB & ASSOCIATES INC 03-320-000-0000-6505			472.13	PROJ 02891000 MARCH 051016	#16	CONSULTANT FEES
3365	WSB & ASSOCIATES INC			472.13	1 Transactions		
320	DEPT Total:			6,525.33	HIGHWAY ENGINEERING	7 Vendors	7 Transactions
325	DEPT				HIGHWAY CONSTRUCTION		
4215	FERRELL/DANA K 03-325-000-0000-6508			50.00	PROJ 1371 TEMP RENTAL 051016		TEMPORARY ROW EASEMENT/DAMAGES
	03-325-000-0000-6508			250.00	PROJ 1371 DAMAGES 051016		TEMPORARY ROW EASEMENT/DAMAGES

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4215	FERRELL/DANA K			300.00		2 Transactions	
4212	FERRELL/DAVID B AND JUDITH M						
	03-325-000-0000-6508			50.00	PROJ 1371 TEMP RENTAL 051016		TEMPORARY ROW EASEMENT/DAMAGES
	03-325-000-0000-6508			250.00	PROJ 1371 DAMAGES 051016		TEMPORARY ROW EASEMENT/DAMAGES
4212	FERRELL/DAVID B AND JUDITH M			300.00		2 Transactions	
4220	WALBERG/NOLA M						
	03-325-000-0000-6508			100.00	PROJ 1371 TEMP RENTAL 051016		TEMPORARY ROW EASEMENT/DAMAGES
	03-325-000-0000-6508			5,400.00	PROJ 1371 DAMAGES 051016		TEMPORARY ROW EASEMENT/DAMAGES
	03-325-000-0000-6508			1,600.00	PROJ 1371 DAMAGES 051016		TEMPORARY ROW EASEMENT/DAMAGES
4220	WALBERG/NOLA M			7,100.00		3 Transactions	
325	DEPT Total:			7,700.00	HIGHWAY CONSTRUCTION	3 Vendors	7 Transactions
330	DEPT				HIGHWAY MAINTENANCE		
1075	BUFFALO/CITY OF						
	03-330-000-0000-6543			13.34	LIGHT ON CR 34 051016	09190000	TRAFFIC SIGNALS
	03-330-000-0000-6543			13.34	LIGHT ON CR 35 051016	16090100	TRAFFIC SIGNALS
1075	BUFFALO/CITY OF			26.68		2 Transactions	
525	CENTURYLINK						
	03-330-000-0000-6543			28.55	SIGNAL LIGHTS 051016	314117353	TRAFFIC SIGNALS
525	CENTURYLINK			28.55		1 Transactions	
1531	CONTECH CONSTRUCTION PRODUCT						
	03-330-000-0000-6538			8,365.22	CULVERTS 051016	00241880	CULVERTS, BANDS & APRONS
1531	CONTECH CONSTRUCTION PRODUCT			8,365.22		1 Transactions	
609	DESIGN ELECTRICAL INC-COLD SPRING E						
	03-330-000-0000-6543			65.00	SIGNAL REPAIR 051016	2586	TRAFFIC SIGNALS
	03-330-000-0000-6543			65.00	SIGNAL REPAIR 051016	2586	TRAFFIC SIGNALS
	03-330-000-0000-6543			130.00	SIGNAL REPAIR 051016	2644	TRAFFIC SIGNALS
	03-330-000-0000-6543			232.00	SIGNAL REPAIR 051016	2650	TRAFFIC SIGNALS
	03-330-000-0000-6543			232.00	SIGNAL REPAIR 051016	2650	TRAFFIC SIGNALS
	03-330-000-0000-6543			71.00	SIGNAL REPAIR 051016	2780	TRAFFIC SIGNALS
609	DESIGN ELECTRICAL INC-COLD SPRING E			795.00		6 Transactions	
194	ELK RIVER MUNICIPAL UTILITIES						

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	03-330-000-0000-6543		16.14	LIGHT ON CR 42 051016	C#22826	TRAFFIC SIGNALS
	03-330-000-0000-6543		16.14	LIGHT ON CR 36 051016	C#22826	TRAFFIC SIGNALS
	03-330-000-0000-6543		19.83	LIGHT ON CR 42 051016	C#22827	TRAFFIC SIGNALS
	03-330-000-0000-6543		19.84	LIGHT ON CR 37 051016	C#22827	TRAFFIC SIGNALS
194	ELK RIVER MUNICIPAL UTILITIES		71.95		4	Transactions
4634	FASTENAL COMPANY					
	03-330-000-0000-6696		29.44	MNBUF63482 SAW BLADE 051016		HWY MAINT MINOR FIELD EQUIP
4634	FASTENAL COMPANY		29.44		1	Transactions
925	HANCOCK CONCRETE PRODUCTS LLC					
	03-330-000-0000-6540		1,566.72	CULV PROJECT 051016	1201486	COUNTY WIDE CULVERT PROJECTS
	03-330-000-0000-6540		3,165.60	CULV PROJECT 051016	1201487	COUNTY WIDE CULVERT PROJECTS
925	HANCOCK CONCRETE PRODUCTS LLC		4,732.32		2	Transactions
1144	HELENA CHEMICAL COMPANY					
	03-330-000-0000-6550		12,704.88	ROADSIDE VEGETATION 051016	134728827	ROADSIDE VEGETATION
	03-330-000-0000-6550		595.45	ROADSIDE VEGETATION 051016	134728828	ROADSIDE VEGETATION
1144	HELENA CHEMICAL COMPANY		13,300.33		2	Transactions
1721	M-R SIGN COMPANY INC					
	03-330-000-0000-6539		157.70-	INV PAID TWICE 051016	189848	TRAFFIC CONTROL
	03-330-000-0000-6539		37,316.40	SIGNS 051016	190196	TRAFFIC CONTROL
	03-330-000-0000-6539		565.00	SIGNS 051016	190197	TRAFFIC CONTROL
	03-330-000-0000-6539		868.05-	ALUM SCRAP CREDIT 051016	190198	TRAFFIC CONTROL
1721	M-R SIGN COMPANY INC		36,855.65		4	Transactions
3515	RCM SPECIALTIES INC					
	03-330-000-0000-6535		370.50	ROCK 051016	5423	ROCK & RIPRAP
	03-330-000-0000-6536		604.96	CRS2 OIL 051016	5423	CUTBACK OILS
	03-330-000-0000-6536		638.40	CRS2 OIL 051016	5434	CUTBACK OILS
	03-330-000-0000-6536		611.04	CRS2 OIL 051016	5435	CUTBACK OILS
3515	RCM SPECIALTIES INC		2,224.90		4	Transactions
3707	SPECIALTY TURF & AG					
	03-330-000-0000-6540		157.50	DITCH MIX 051016	145178	COUNTY WIDE CULVERT PROJECTS
3707	SPECIALTY TURF & AG		157.50		1	Transactions
1994	WRIGHT LUMBER & MILLWORK INC					

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	03-330-000-0000-6859			114.96	SHUTE 051016	140025	MISCELLANEOUS EXPENSES
1994	WRIGHT LUMBER & MILLWORK INC			114.96	1 Transactions		
4433	XCEL ENERGY						
	03-330-000-0000-6543			3.17	LIGHT-5100110828526 051016		TRAFFIC SIGNALS
4433	XCEL ENERGY			3.17	1 Transactions		
330	DEPT Total:			66,705.67	HIGHWAY MAINTENANCE	13 Vendors	30 Transactions
340	DEPT				HIGHWAY SHOP MAINTENANCE		
6156	AMERIPRIDE SERVICES						
	03-340-000-0000-6411			47.03	SHOP SUPPLIES APR 26 051016	00775388	OPERATING SUPPLIES
	03-340-000-0000-6599			9.59	RUGS APR 26 051016	00775388	BUILDING MAINTENANCE-P.W.BLDG.
	03-340-000-0000-6411			47.03	SHOP SUPPLIES MAY 3 051016	00777604	OPERATING SUPPLIES
	03-340-000-0000-6599			26.84	RUGS MAY 3 051016	00777604	BUILDING MAINTENANCE-P.W.BLDG.
6156	AMERIPRIDE SERVICES			130.49	4 Transactions		
3014	BLUETARP FINANCIAL INC						
	03-340-000-0000-6574			92.01-	RETURN-CUST 95700 051016		REPAIR PARTS
	03-340-000-0000-6574			269.93	PARTS-CUST 95700 051016	82591	REPAIR PARTS
3014	BLUETARP FINANCIAL INC			177.92	2 Transactions		
1646	BOYER TRUCK PARTS						
	03-340-000-0000-6574			70.19	REPAIR PARTS 051016	165415R	REPAIR PARTS
	03-340-000-0000-6574			5.30	REPAIR PARTS 051016	167867R	REPAIR PARTS
	03-340-000-0000-6574			72.49	REPAIR PARTS 051016	167912R	REPAIR PARTS
1646	BOYER TRUCK PARTS			147.98	3 Transactions		
1075	BUFFALO/CITY OF						
	03-340-000-0000-6598			576.07	PWB WATER/SEWER 051016	11058950	UTILITIES-P.W. BLDG.
1075	BUFFALO/CITY OF			576.07	1 Transactions		
5974	CENTER POINT ENERGY						
	03-340-000-0000-6596			172.33	OTSEGO SHOP ELECTRIC 051016	67081588	UTILITIES-OUTLYING SHOPS
5974	CENTER POINT ENERGY			172.33	1 Transactions		
7544	CENTRA SOTA COOPERATIVE - BUFFALO						
	03-340-000-0000-6563			1,550.39	DIESEL FUEL 051016	6112698	DIESEL
	03-340-000-0000-6563			5,770.08	DIESEL FUEL 051016	8103260	DIESEL

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
7544	CENTRA SOTA COOPERATIVE - BUFFALO			16,209.41	UNLEADED FUEL 051016	8103260	UNLEADED GASOLINE
					3 Transactions		
1966	CENTRAL HYDRAULICS INC			10.43	REPAIR PARTS 051016	0041313	REPAIR PARTS
				1966	1966	1	1 Transactions
5196	CLIMATE AIR			1,581.86	HVAC REPAIRS 051016	37218	BUILDING MAINTENANCE-P.W.BLDG.
				5196	5196	1	1 Transactions
438	COTTENS INC			1,200.09	REPAIR PARTS FOR APRIL 051016		REPAIR PARTS
				1.71	COTTENS NAPA - PART 051016	577369	REPAIR PARTS
				438	438	2	2 Transactions
1118	CULLIGAN OF BUFFALO			61.20	BUFFALO PWB SOFTENER SE 051016	173096986976	BUILDING MAINTENANCE-P.W.BLDG.
				1118	1118	1	1 Transactions
4724	FIRST STATE TIRE RECYCLING			169.92	FIRST STATE-TIRE RECYCL 051016	100571	TIRES
				65.37	TIRE RECYCLE-HWY 051016	100571	TIRES
				364.80	FIRST STATE-TIRE RECYCL 051016	100675	TIRES
				4724	4724	3	3 Transactions
2812	GRAINGER			69.11	PARTS-INV 9093577022 051016		REPAIR PARTS
				69.06	BULBS FOR MAPLE LK SHOP 051016	9087472602	BUILDING MAINTENANCE-OUTLYING SHO
				2812	2812	2	2 Transactions
7360	HOLIDAY			117.40	H.S. FUEL 027-506-658 051016	APR H.S.	UNLEADED GASOLINE
				7360	7360	1	1 Transactions
38200	LAKE REGION COOP OIL-MAPLE LAKE			75.75	EQUIP PROPANE 975000 051016	52588	PROPANE
				38200	38200	1	1 Transactions

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3141	LAPLANT DEMO INC 03-340-000-0000-6599			655.83	ROLL OFF FEE 051016	42745	BUILDING MAINTENANCE-P.W.BLDG.
3141	LAPLANT DEMO INC			655.83	1 Transactions		
1248	LAWSON PRODUCTS INC 03-340-000-0000-6574			834.70	PARTS-9304026983 051016		REPAIR PARTS
1248	LAWSON PRODUCTS INC			834.70	1 Transactions		
1715	LITTLE FALLS MACHINE 03-340-000-0000-6574			2,780.00	REPAIR PART 051016	00058249	REPAIR PARTS
1715	LITTLE FALLS MACHINE			2,780.00	1 Transactions		
2693	LOBERG ELECTRIC 03-340-000-0000-6599			70.00	WIRING 051016	23897	BUILDING MAINTENANCE-P.W.BLDG.
2693	LOBERG ELECTRIC			70.00	1 Transactions		
4884	MCMASTER-CARR SUPPLY CO 03-340-000-0000-6698			36.27	TAP 051016	54482957	SHOP EQUIPMENT-MINOR
4884	MCMASTER-CARR SUPPLY CO			36.27	1 Transactions		
7510	MENARDS - BUFFALO 03-340-000-0000-6411			10.45	BATTERIES-32030263 051016	11396	OPERATING SUPPLIES
7510	MENARDS - BUFFALO			10.45	1 Transactions		
807	MINNESOTA EQUIPMENT 03-340-000-0000-6574			372.19	REPAIR PART 051016	P02729	REPAIR PARTS
807	MINNESOTA EQUIPMENT			372.19	1 Transactions		
600	MORRIES PARTS & SERVICE GROUP 03-340-000-0000-6574			57.82	REPAIR PARTS 051016	5006081	REPAIR PARTS
	03-340-000-0000-6574			95.05	REPAIR PARTS 051016	500608FO	REPAIR PARTS
	03-340-000-0000-6574			184.22	REPAIR PARTS 051016	500648FO	REPAIR PARTS
	03-340-000-0000-6574			31.09	PARTS 051016	500656FO	REPAIR PARTS
	03-340-000-0000-6574			417.67	REPAIR PARTS 051016	500695FOW	REPAIR PARTS
	03-340-000-0000-6575			121.93	MORRIES-LABOR 051016	CS684563	OUTSIDE LABOR
600	MORRIES PARTS & SERVICE GROUP			907.78	6 Transactions		
4873	NORTHERN SAFETY TECHNOLOGY 03-340-000-0000-6574			1,590.72	REPAIR PARTS 051016	41055	REPAIR PARTS

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4873	NORTHERN SAFETY TECHNOLOGY			1,590.72		1 Transactions	
595	O'REILLY AUTO PARTS						
	03-340-000-0000-6574			52.67	PARTS 051016	163212	REPAIR PARTS
	03-340-000-0000-6574			9.69	PARTS 051016	164039	REPAIR PARTS
	03-340-000-0000-6574			98.41	REPAIR PARTS 051016	165045	REPAIR PARTS
595	O'REILLY AUTO PARTS			160.77		3 Transactions	
3921	OFFICE DEPOT						
	03-340-000-0000-6411			60.68	OFFICE DEPOT-LABEL TAPE 051016	836561272	OPERATING SUPPLIES
3921	OFFICE DEPOT			60.68		1 Transactions	
3931	R.A.M. TOOLS						
	03-340-000-0000-6574			133.95	REPAIR PART 051016	0422167932	REPAIR PARTS
3931	R.A.M. TOOLS			133.95		1 Transactions	
270	RYAN CHEVROLET						
	03-340-000-0000-6574			105.52	RYAN CHEV-PARTS 051016	359670	REPAIR PARTS
270	RYAN CHEVROLET			105.52		1 Transactions	
2068	SAFELITE FULFILLMENT INC						
	03-340-000-0000-6574			88.45	SAFELITE - PARTS 051016	179901	REPAIR PARTS
	03-340-000-0000-6575			67.00	SAFELITE - LABOR 051016	179901	OUTSIDE LABOR
2068	SAFELITE FULFILLMENT INC			155.45		2 Transactions	
6221	SUBURBAN TIRE WHOLESALE INC						
	03-340-000-0000-6570			726.72	TIRES 051016	10138949	TIRES
6221	SUBURBAN TIRE WHOLESALE INC			726.72		1 Transactions	
5712	T & M TOWING AND SNOW PLOWING						
	03-340-000-0000-6575			85.00	T&M TOWING - LABOR 051016	60851	OUTSIDE LABOR
5712	T & M TOWING AND SNOW PLOWING			85.00		1 Transactions	
888	WASTE MANAGEMENT-TC WEST						
	03-340-000-0000-6597			59.94	OTSEGO GARBAGE 051016	6910934	BUILDING MAINTENANCE-OUTLYING SHO
	03-340-000-0000-6599			537.19	PWB GARAGE 051016	6910985	BUILDING MAINTENANCE-P.W.BLDG.
888	WASTE MANAGEMENT-TC WEST			597.13		2 Transactions	
1785	WAVERLY/CITY OF						

***** WRIGHT COUNTY *****



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1785	WAVERLY/CITY OF 03-340-000-0000-6596		159.38 159.38	WAV SHOP WATER/SEWER 051016 1 Transactions	0200000260004	UTILITIES-OUTLYING SHOPS
6530	ZARNOTH BRUSH WORKS INC 03-340-000-0000-6574		1,184.00	REPAIR PARTS 051016 1 Transactions	0048227	REPAIR PARTS
6530	ZARNOTH BRUSH WORKS INC		1,184.00			
340	DEPT Total:		31,827.44	HIGHWAY SHOP MAINTENANCE	33 Vendors	54 Transactions
380	DEPT			UNALLOCATED NON-HIGHWAY OPERAT		
4500	BUFFALO CLEANERS AND LAUNDERERS 03-380-000-0000-6520		10.80	SAFETY JACKET REPAIR 051016	13412	SAFETY PROGRAM & SUPPLIES
	03-380-000-0000-6520		25.00	SAFETY JACKET REPAIR 051016	13566	SAFETY PROGRAM & SUPPLIES
4500	BUFFALO CLEANERS AND LAUNDERERS		35.80	2 Transactions		
7324	CHATHAM TOWNSHIP 03-380-000-0000-6862		17,019.11	2016 TOWN ROAD DISTRIB. 051016		TOWN ROAD ACCOUNT
7324	CHATHAM TOWNSHIP		17,019.11	1 Transactions		
4219	FOUQUETTE/MICHAEL 03-380-000-0000-6605		1,515.00	FIELD TILE 051016		SITE IMPROVEMENTS
4219	FOUQUETTE/MICHAEL		1,515.00	1 Transactions		
3613	MUNSON LAKES NUTRITION 03-380-000-0000-6520		28.99	RUBBER BOOTS 051016	0439118CP	SAFETY PROGRAM & SUPPLIES
3613	MUNSON LAKES NUTRITION		28.99	1 Transactions		
4167	SUMMIT FIRE PROTECTION 03-380-000-0000-6520		473.50	CHECK FIRE EXTING. 051016	1118582	SAFETY PROGRAM & SUPPLIES
	03-380-000-0000-6520		1,779.00	CHECK FIRE EXT PWB 051016	1199155	SAFETY PROGRAM & SUPPLIES
4167	SUMMIT FIRE PROTECTION		2,252.50	2 Transactions		
900	ZEE MEDICAL SERVICE 03-380-000-0000-6520		2,058.15	REPLENISH 1ST AID BOXES 051016	54032381	SAFETY PROGRAM & SUPPLIES
900	ZEE MEDICAL SERVICE		2,058.15	1 Transactions		
380	DEPT Total:		22,909.55	UNALLOCATED NON-HIGHWAY OPERAT	6 Vendors	8 Transactions

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*** WRIGHT COUNTY ***



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

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3 ROAD AND BRIDGE FUND

3	Vendor <u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3	Fund Total:		136,814.95	ROAD AND BRIDGE FUND		120 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
420	DEPT				FINANCIAL SERVICES		
	1344 MARCO						
	11-420-600-0020-6411			194.02	PRINTER CHARGE MAY 2016	3308588	OPERATING SUPPLIES
	1344 MARCO			194.02	1 Transactions		
420	DEPT Total:			194.02	FINANCIAL SERVICES	1 Vendors	1 Transactions
430	DEPT				SOCIAL SERVICES		
	1344 MARCO						
	11-430-700-0020-6411			312.12	PRINTER CHARGE MAY 2016	3308588	OPERATING SUPPLIES
	1344 MARCO			312.12	1 Transactions		
430	DEPT Total:			312.12	SOCIAL SERVICES	1 Vendors	1 Transactions
450	DEPT				PUBLIC HEALTH SERVICES		
	1344 MARCO						
	11-450-430-0020-6411			120.98	PRINTER CHARGE MAY 2016	3308588	OPERATING SUPPLIES
	11-450-473-0010-6411			91.64	PRINTER CHARGE MAY 2016	3308588	OPERATING SUPPLIES - C&TC
	1344 MARCO			212.62	2 Transactions		
450	DEPT Total:			212.62	PUBLIC HEALTH SERVICES	1 Vendors	2 Transactions
480	DEPT				HUMAN SERVICES UNALLOCATED		
	3443 DYNAMIC SOLUTIONS GROUP LLC						
	11-480-000-0000-6899			1,121.37	MAINT/SUPPORT RIGHT FAX	10625	HUMAN SERVICES EXP. DUMP FUND
	3443 DYNAMIC SOLUTIONS GROUP LLC			1,121.37	1 Transactions		
480	DEPT Total:			1,121.37	HUMAN SERVICES UNALLOCATED	1 Vendors	1 Transactions
11	Fund Total:			1,840.13	HUMAN SERVICES FUND		5 Transactions

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Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
393	DEPT				S.C.O.R.E.		
1028	ALBION TOWNSHIP 20-393-000-0000-6801			726.60	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1028	ALBION TOWNSHIP			726.60	1 Transactions		
1850	ANNANDALE/CITY OF 20-393-000-0000-6801			901.80	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1850	ANNANDALE/CITY OF			901.80	1 Transactions		
1861	BUFFALO TOWNSHIP 20-393-000-0000-6801			1,275.70	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1861	BUFFALO TOWNSHIP			1,275.70	1 Transactions		
7324	CHATHAM TOWNSHIP 20-393-000-0000-6801			848.50	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
7324	CHATHAM TOWNSHIP			848.50	1 Transactions		
7325	CLEARWATER TOWNSHIP 20-393-000-0000-6801			688.40	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
7325	CLEARWATER TOWNSHIP			688.40	1 Transactions		
1851	CLEARWATER/CITY OF 20-393-000-0000-6801			745.20	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1851	CLEARWATER/CITY OF			745.20	1 Transactions		
1103	COKATO TOWNSHIP 20-393-000-0000-6801			358.00	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1103	COKATO TOWNSHIP			358.00	1 Transactions		
1171	FRENCH LAKE TOWNSHIP 20-393-000-0000-6801			463.40	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1171	FRENCH LAKE TOWNSHIP			463.40	1 Transactions		
1908	HANOVER/CITY OF 20-393-000-0000-6801			847.20	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1908	HANOVER/CITY OF			847.20	1 Transactions		
1552	HOWARD LAKE/CITY OF 20-393-000-0000-6801			937.40	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE

*** WRIGHT COUNTY ***



Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1552	HOWARD LAKE/CITY OF			937.40		1 Transactions	
1324	MAPLE LAKE TOWNSHIP 20-393-000-0000-6801			712.00	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1324	MAPLE LAKE TOWNSHIP			712.00		1 Transactions	
1295	MAPLE LAKE/CITY OF 20-393-000-0000-6801			935.20	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1295	MAPLE LAKE/CITY OF			935.20		1 Transactions	
1041	MARYSVILLE TOWNSHIP 20-393-000-0000-6801			1,449.10	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1041	MARYSVILLE TOWNSHIP			1,449.10		1 Transactions	
1345	MIDDLEVILLE TOWNSHIP 20-393-000-0000-6801			566.20	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1345	MIDDLEVILLE TOWNSHIP			566.20		1 Transactions	
1854	MONTROSE/CITY OF 20-393-000-0000-6801			1,193.80	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1854	MONTROSE/CITY OF			1,193.80		1 Transactions	
3175	POPE DOUGLAS SOLID WASTE MANAGEM 20-393-000-0000-6801			269.10	PHARM DISPOSAL APD	42016	MISCELLANEOUS EXPENSE
	20-393-000-0000-6801			456.30	PHARM DISPOSAL WC SHERIFF	42016	MISCELLANEOUS EXPENSE
3175	POPE DOUGLAS SOLID WASTE MANAGEM			725.40		2 Transactions	
7418	ROCKFORD TOWNSHIP 20-393-000-0000-6801			2,162.80	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
7418	ROCKFORD TOWNSHIP			2,162.80		1 Transactions	
1856	ROCKFORD/CITY OF 20-393-000-0000-6801			1,345.60	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1856	ROCKFORD/CITY OF			1,345.60		1 Transactions	
1463	SILVER CREEK TOWNSHIP 20-393-000-0000-6801			878.60	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1463	SILVER CREEK TOWNSHIP			878.60		1 Transactions	

***** WRIGHT COUNTY *****



Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1858	SOUTH HAVEN/CITY OF 20-393-000-0000-6801			386.50	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1858	SOUTH HAVEN/CITY OF			386.50	1 Transactions		
1857	ST MICHAEL/CITY OF 20-393-000-0000-6801			5,782.20	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1857	ST MICHAEL/CITY OF			5,782.20	1 Transactions		
1785	WAVERLY/CITY OF 20-393-000-0000-6801			798.40	2016 1ST QTR RECYCLING		MISCELLANEOUS EXPENSE
1785	WAVERLY/CITY OF			798.40	1 Transactions		
1537	WRIGHT COUNTY JOURNAL PRESS 20-393-000-0000-6801			299.60	EARTH DAY ADS	274ET	MISCELLANEOUS EXPENSE
1537	WRIGHT COUNTY JOURNAL PRESS			299.60	1 Transactions		
393	DEPT Total:			25,027.60	S.C.O.R.E.	23 Vendors	24 Transactions
20	Fund Total:			25,027.60	WASTE MANAGEMENT FUND		24 Transactions

***** WRIGHT COUNTY *****



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
150	DEPT			LEVY STABILIZATION FUND		
4291	FUNK CONSTRUCTION LLC 34-150-000-0000-6605		12,434.36	RESTROOM IMPROVEMENT BEEBE	56	SITE IMPROVEMENTS
4291	FUNK CONSTRUCTION LLC		12,434.36	1 Transactions		
2731	SGA GROUP INC 34-150-000-0000-6605		3,896.30	SERVICES PARK DESIGN	160426	SITE IMPROVEMENTS
2731	SGA GROUP INC		3,896.30	1 Transactions		
150	DEPT Total:		16,330.66	LEVY STABILIZATION FUND	2 Vendors	2 Transactions
161	DEPT			HIGHWAY BUILDING BOND PROCEEDS		
1075	BUFFALO/CITY OF 34-161-000-0000-6605		2,960.48	27 009020 00		HIGHWAY BUILDING
1075	BUFFALO/CITY OF		2,960.48	1 Transactions		
1344	MARCO 34-161-000-0000-6605		8,128.24	CISCO ACCESS POINTS HWY BLDG	3282581	HIGHWAY BUILDING
1344	MARCO		8,128.24	1 Transactions		
161	DEPT Total:		11,088.72	HIGHWAY BUILDING BOND PROCEEDS	2 Vendors	2 Transactions
34	Fund Total:		27,419.38	CAPITAL IMPROVEMENTS FUND		4 Transactions

***** WRIGHT COUNTY *****



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

41 DITCH FUND

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
687	DEPT			JOINT DITCH NO 4		
7383	MCLEOD COUNTY AUDITOR 41-687-000-0000-6261		3.44	JOINT DITCH 4 EXP	02252016	PROFESSIONAL SERVICES
7383	MCLEOD COUNTY AUDITOR		3.44	1 Transactions		
687	DEPT Total:		3.44	JOINT DITCH NO 4	1 Vendors	1 Transactions
688	DEPT			JOINT DITCH NO 11		
7383	MCLEOD COUNTY AUDITOR 41-688-000-0000-6261		5,395.15	JOINT DITCH 11 EXP	02252016	PROFESSIONAL SERVICES
7383	MCLEOD COUNTY AUDITOR		5,395.15	1 Transactions		
688	DEPT Total:		5,395.15	JOINT DITCH NO 11	1 Vendors	1 Transactions
689	DEPT			JOINT DITCH NO 14		
7383	MCLEOD COUNTY AUDITOR 41-689-000-0000-6261		8.46	JOINT DITCH 14 EXP	02252016	PROFESSIONAL SERVICES
7383	MCLEOD COUNTY AUDITOR		8.46	1 Transactions		
689	DEPT Total:		8.46	JOINT DITCH NO 14	1 Vendors	1 Transactions
692	DEPT			JUDICIAL DITCH 15		
7383	MCLEOD COUNTY AUDITOR 41-692-000-0000-6261		12.31	JOINT DITCH 15 EXP	02252016	PROFESSIONAL SERVICES
7383	MCLEOD COUNTY AUDITOR		12.31	1 Transactions		
692	DEPT Total:		12.31	JUDICIAL DITCH 15	1 Vendors	1 Transactions
41	Fund Total:		5,419.36	DITCH FUND		4 Transactions
	Final Total:		461,901.17	265 Vendors	398 Transactions	

*** WRIGHT COUNTY ***



Recap by Fund

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
1	263,643.57	GENERAL REVENUE FUND
2	1,736.18	RESERVES FUND
3	136,814.95	ROAD AND BRIDGE FUND
11	1,840.13	HUMAN SERVICES FUND
20	25,027.60	WASTE MANAGEMENT FUND
34	27,419.38	CAPITAL IMPROVEMENTS FUND
41	5,419.36	DITCH FUND
All Funds	461,901.17	Total

Approved by,

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