

WRIGHT COUNTY BOARD
AGENDA
JULY 19, 2016

Interpreter Services for the hearing impaired will be provided upon written request.

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 7-12-16

Documents:

[2016-07-12 WRIGHT COUNTY BOARD MINUTES
\(INFORMATIONAL\).PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Claim, Madden, Galanter, & Hansen, LLP \$6,585.25

Documents:

[06.16 MADDEN, GALANTER AND HANSEN CLAIM.PDF](#)

B. ADMINISTRATION

1. Request To Hire 67 Day Child Protection Intake Social Worker
Temporary Employee In Social Services

Documents:

[071916.AGENDAFORM_SSREQUEST67DAYTEMP.PDF](#)

C. ADMINISTRATION

1. Schedule Committee Of The Whole For Strategic Planning August 2,
2016 10:30am

Documents:

[071916 STRATEGIC PLANNING COTW 80216.PDF](#)

D. ADMINISTRATION

1. Approve Charitable Gambling Application Form LG230, Clearwater
Lions, 2016 Clearwater Rodeo, 17363 Cty. Rd. 7 NW, PO 399, Clearwater,
MN 55320 (Clearwater Township), Date Of Event 8-19-16 To 8-21-16

Documents:

[CHARITABLE GAMBLING APPLICATION CLEARWATER LIONS.PDF](#)

E. ADMINISTRATION

1. Refer Courtroom Bench Remodel Designs To Building Committee

Documents:

[071916 JUDGES BENCH DESIGN.PDF](#)

F. AUDITOR/TREASURER

1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of \$337,347.26 With 140 Vendors And 191 Transactions

Documents:

[AGENDA 7-19 CONSENT CLAIMS.PDF](#)

G. INFORMATION TECHNOLOGY

1. Refer To The Technology Committee:
 - A. Everbridge Mass Notification
 - B. OpenGov
 - C. ARMER Radio Charges
 - D. Office 365 Update

Documents:

[BOARD ACTION IT REQUEST TECH COMMITTEE JULY 2016.PDF](#)

H. PLANNING & ZONING

1. Accept The Findings And Recommendations Of The Planning Commission For The Following Rezoning:

1. **SCOTT T. ANDERSON**: (Rockford Twp.) Planning Commission Unanimously Recommend Approval Of The Request To Rezone Approximately 57 Acres From AG General Agricultural To A/R Agricultural-Residential.

2. **JAMES R. BOSSERT**: (Woodland Twp.) Planning Commission Unanimously Recommend Approval Of The Request To Rezone Approximately 19.5 Acres From AG General Agricultural And S-2 Residential-Recreational Shoreland To R-2a Suburban-Residential And S-2.

Documents:

[07-19 COUNTY BOARD AGENDA - ANDERSON AND BOSSERT.PDF](#)
[ANDERSON REZONE MIN.PDF](#)
[BOSSERT REZONE MIN.PDF](#)

I. SHERIFF'S OFFICE

1. Position Replacement:
 - A. Deputy

Documents:

[07-08-16 REQUEST POSITION REPLACEMENT FOR 1 DEPUTY - MELISSA MEEMKEN RESIGNATION.PDF](#)

V. TIMED AGENDA ITEMS

- A. 9:05 A.M. BOB HIIVALA, AUDITOR/TREASURER

1. Approve Transfer From General Fund To Capital Projects Fund In The Amount Of \$1,600,000
2. Approve Procurement Card Transactions For The Period Ending June 27, 2016 For A Total Of \$13,771.10
3. State Demographer's 2015 Population - Final Estimates (Informational)

Documents:

[AGENDA 7-19 TRANSFER FROM GENERAL FUND.PDF](#)
[AGENDA 7-19 CAPITAL PROJECTS.PDF](#)
[AGENDA 7-19 APPROVE PROCUREMENT CARD TRANSACTIONS.PDF](#)
[AUDIT LIST PROCUREMENT CARDS 7-19-2016.PDF](#)
[AGENDA 7-19 STATE DEMOGRAPHER ESTIMATES.PDF](#)
[AGENDA 7-19 STATE DEMOGRAPHER INFO.PDF](#)

B. 9:15 A.M. BRIAN ASLESON, CHIEF DEPUTY ATTORNEY

1. Adopt Resolution Declaring Intent To Retain CliftonLarsonAllen, LLP To Perform The Annual Financial Audit Beginning In 2017

Documents:

[7-19-16 AGENDA REQ.PDF](#)

VI. ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

1. Building, Committee Of The Whole, Personnel

Documents:

[2016-7-13 BUILDING COMMITTEE MINUTES AND ATTACHMENTS.PDF](#)
[2016-7-12 COMMITTEE OF THE WHOLE STRATEGIC PLANNING MINUTES.PDF](#)
[2016-7-13 PERSONNEL COMMITTEE MINUTES - COUNTY BOARD.PDF](#)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. NOTE: BUDGET COMMITTEE OF THE WHOLE BUDGET KICKOFF MEETING @ 10:30 A.M.

X. CLAIMS LISTING

Documents:

[AUDIT LIST FOR BOARD 7-19-2016.PDF](#)

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

INFORMATIONAL

WRIGHT COUNTY BOARD
MINUTES
JULY 12, 2016

The Wright County Board met in regular session at 9:00 A.M. with Sawatzke, Borrell, Daleiden, Husom, and Potter present.

MINUTES

Potter moved to approve the 7-05-16 County Board Minutes, seconded by Husom. The motion carried 5-0.

AGENDA

Borrell moved to approve the Agenda, seconded by Daleiden. The motion carried unanimously.

CONSENT AGENDA

Daleiden moved to approve the Consent Agenda, seconded by Husom, and the motion carried 5-0.

- A. ADMINISTRATION
 - 1. Refer Compost Facility To Building Committee
- B. ADMINISTRATION
 - 1. Refer to Personnel Committee (07-13-16) Request To Hire Social Worker Above 12% Of Minimum Salary Range
- C. ASSESSOR
 - 1. Approve Abatement, PID #155-106-002020, PHS/Monticello Inc.
- D. AUDITOR/TREASURER
 - 1. Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of \$218,091.48 with 95 Vendors and 137 Transactions
- E. HEALTH & HUMAN SERVICES
 - 1. Position Replacement:
 - A. Office Manager II
- F. INFORMATION TECHNOLOGY
 - 1. Refer To Personnel Committee (7-13-16) Request To Hire IT Position Above 12% Of Beginning Hiring Range

TIMED AGENDA ITEMS

BOB HIIVALA, AUDITOR/TREASURER

Approve June Revenue/Expenditure Budget Report With Detail Of The 2016 Board Approved Budget Adjustment Attached

Hiivala said documents related to this Report are included in the Board meeting packet. They reflect the details of the 2016 Budget Amendment for wages and benefits approved at the 7-05-16 County Board meeting. The documents also show the first six months of activity in 2016. Hiivala said the Report is used to prepare Budget books for the Departments. Potter moved to approve the June Revenue/Expenditure Budget Report, seconded by Daleiden. The motion carried 5-0.

ADAM TAGARRO, IT DIRECTOR

Approve Out-Of-State Travel For IT Business Analyst For Hyland CommunityLIVE Conference

Tagarro requested permission to allow Information Technology Business Analyst ConnieMae Cooper to attend the Hyland CommunityLive Conference in Orlando, Florida, from September 11 to 15, 2016. The only cost to the County would be travel, as the vendor will pay the conference fee of \$2,995. Tagarro said his Department will fund \$300 of the travel costs, and Cooper offered to pay the rest. Tagarro said the County will realize value from this training that is designed specifically for Business Analysts. Daleiden moved to authorize Cooper to attend the CommunityLive Conference at a cost to the County of \$300. Husom seconded, and the motion carried unanimously.

ITEMS FOR CONSIDERATION**SCHEDULE PUBLIC HEARING REGARDING PROPOSED CHANGES TO THE SUPPORTIVE CARE TO THE FRAIL, ELDERLY AND DISABLED ORDINANCE**

Kelly said a Committee Of The Whole meeting was held several months ago to discuss proposed changes in the current County Ordinance. They waited until the ordinance codification process was established before bringing this item back to the County Board. Kelly proposed scheduling a public hearing at 9:30 AM on 8-16-16.

Sawatzke said a law regarding trailer homes and campers that recently passed the State Legislature allows small campers or trailers anywhere unless prohibited by local laws. He said the County doesn't need both this law and the County's Supportive Care to the Frail, Elderly, and Disabled Ordinance.

Greg Kryzer, Assistant County Attorney, recommended drafting a Resolution to opt out of the new trailer legislation. He said the rationale behind that decision, along with the proposed changes to the County Ordinance could be discussed at the public hearing. Kryzer said it would be important to educate the public if the County chose to opt out of the new law.

Husom moved to set a Public Hearing regarding Proposed Changes to the Supportive Care to the Frail, Elderly, and Disabled Ordinance for 8-16-16 at 9:30 A.M., with a thirty day letter of notification sent to the townships. Daleiden seconded. Kryzer will send the letter. Sawatzke said it should include a brief explanation of the State's new trailer law, why the County is opting out, and emphasizing that the County Ordinance changes are very minor. The motion passed unanimously.

LEE KELLY, COUNTY COORDINATOR**2017 – 800 MHz Radio Fee**

Kelly distributed a documented entitled, "Armer Radio Inventory Total Counts By Agency" (added to the County Board packet after the meeting). Kelly said this item was laid over from the 7-05-16 County Board meeting for more information. This document provides details regarding which County Departments and other agencies utilize these radios.

Sawatzke asked the total cost for annual maintenance by Armer. Tagarro said it will be \$229,002 for 2017. The original amount in 2011 was \$167,764. Kelly said Armor was first placed in the budget in 2011 as an item for expenses and reimbursement revenues. Potter moved to alert the involved agencies that the fee may go up by \$10 (to \$85) per radio, and refer the discussion to the Technology Committee. Borrell seconded the motion. Sawatzke said the letter should include the fact that Wright County still subsidizes more than 60 percent of the cost. Sawatzke said the original minutes from 2010 should be researched to determine the initial rationale for the subsidy. The motion carried 5-0.

ITEMS FOR CONSIDERATION**SCHEDULE BUDGET COMMITTEE OF THE WHOLE BUDGET KICKOFF MEETING**

Potter moved to schedule a Budget Committee Of The Whole Budget Kickoff meeting on Tuesday, 7-19-16 at 10:30 A.M. in the County Board Room. Daleiden seconded, and the motion carried 5-0.

SCHEDULE FEEDLOT MEETING

Borrell moved to schedule a Feedlot Meeting on 7-19-16 at 1:30 P.M. Daleiden seconded, and the motion carried unanimously.

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

1. **Fair Board:** Borrell said everything is going well. There will be one more meeting before the Wright County Fair opens on 7-27-16. The Fair runs through 7-31-16.
2. **Owners Committee:** Potter said the Committee met for the last time on 7-07-16. Highway Administration staff have moved into the new building. Other staff are still in the process. Potter said \$300,000 in contingency funds remain unspent, and they are under budget.

Sawatzke said there are several outstanding construction issues related to the new Highway Building:

- i. Lower Roof Over Tempered Storage Area: Sawatzke said there are numerous wrinkles in the roof, which is supposed to adhere smoothly to the surface. There are concerns regarding how those wrinkles will affect the integrity of the roof over the years. Large areas of the roof may need to be replaced at the expense of the roofing company. Potter said the owner of Central Roofing looked at the roof and said it is not correct. Sawatzke said there are also wrinkles on the higher roof, but not nearly as many as on the lower one. He said there was discussion about replacing the entire roof of the tempered storage area. His expectation is that the roofing company will repair or replace at their expense. Sawatzke said this is a significant issue that the Board will hear more about. Potter said there is quite a bit of retainage left from the roofing contractor.
- ii. Drainage Troughs in the Floor of Storage and Service Areas: Sawatzke said the troughs are sized inconsistently, causing the grates to fail and fall into the trough when subjected to the weight of equipment. This could be a significant problem. Company executives from the Eastern U.S. will visit the site to inspect the situation.
- iii. Concrete Poured at the Thresholds of the Overhead Doors: Sawatzke said the concrete poured at the thresholds of the overhead doors slopes toward the doors about ten inches, potentially allowing water to pool or drain into the building versus away from it. In the winter, ice will form. Sawatzke said there was discussion about grinding the concrete.

Sawatzke said there are no simple solutions to any of these problems. He believes the contractors have taken ownership of them, as there have been no suggestions that the County pay for the repairs.

3. Solar Committee: Sawatzke said the Committee met last Friday, 7-08-16, and is making progress.
4. Township Officers Meeting: Husom said good information was presented at the meeting recently.
5. Safe Communities of Wright County: Husom said the focus of the 7-08-16 meeting was Minnesota Traffic Crashes data. In 2015, there were 72,772 traffic crashes reported to the Minnesota Department of Public Safety. This involved 138,057 motor vehicles and 181,663 people. Fatalities were 411, and 29,981 people were injured. The estimated economic cost to Minnesota was \$1,773,219,300, which is a 14 percent increase over 2014. Husom said these numbers are State-wide. Wright County crash numbers decreased. There were 16 fatalities in 2014 and eight in 2015, with five so far in 2016. On an average day in Minnesota in 2015, there were 205 vehicle crashes, 1 death and 82 injuries, at a cost of \$4,858,000 per day. The known alcohol related crash statistics are 3,634 crashes, 137 deaths and over 2,000 injuries, resulting in an estimated cost to Minnesota of more than \$285,000,000. Husom said seat belt use is 94% in Minnesota.
6. Bertram Chain of Lakes Park: Sawatzke said the YMCA Open House was a success. Daleiden said he was told it drew more than six hundred people.
7. County Compost Facility: Sawatzke said the facility is taking leaves and brush material. Check the County web site at www.co.wright.mn.us for facility hours.

The meeting adjourned at 9:46 A.M.

WRIGHT COUNTY CLAIM FORM

FOR DEPARTMENT USE		** FOR AUDITORS OFFICE USE**	
Account Code	Amount	Account Code	

REQUEST FOR REIMBERSEMENT, GOOD(S) DELIVERED OR SERVICES PROVIDED

Date 7/19/16

Vendor # 2468

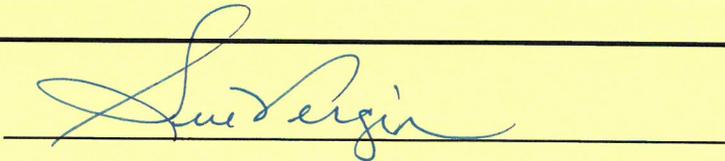
Issue Check To:

Madden, Galanter & Hansen, LLP
 7760 France Avenue South, Suite 290
 Bloomington, MN 55435

Total Amount: 6,585.25

Account Code	Amount	Description	Invoice	P.O. #
01.100.6261	3,024.22	June Labor Relation Services	Jun-16	
A276	219.20	June 2016 Labor Relations Services - HHS	Jun-16	
03.380.6261		June Labor Relations - HWY	Jun-16	
01.100.6804	3,281.74	Supervisor Training	Jun-16	
01.100.62.61	60.09	June Arbitration Services	Jun-16	

Special notes regarding expenses incurred, services provided or good(s) delivered (attach invoices/receipts)



MADDEN • GALANTER • HANSEN, LLP
ATTORNEYS AT LAW

Frank J. Madden
Susan K. Hansen
Sandi Blaeser
Pamela R. Galanter (Retired)

7760 France Avenue South, Suite 290
Bloomington, Minnesota 55435-5834
Telephone 763.545.2525
Facsimile 952.999.4789

July 01, 2016

Mr. Lee Kelly
County Coordinator
Wright County Government Center
10 Northwest Second Street
Buffalo, MN 55313

Re: Services Rendered Through 6/30/2016
(Labor Relations Services)

Dear Lee:

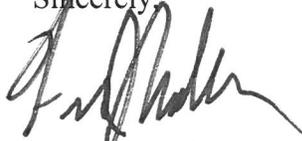
Enclosed is our statement for services rendered from 6/1/2016 through 6/30/2016, which is summarized as follows:

Billing Summary

Total for services rendered	\$6,356.80
Total expenses	\$168.36
Balance Due	\$6,525.16

If you have any questions regarding the above, please feel free to contact me.

Sincerely,



Frank J. Madden

FJM:ch
Enclosure

July 01, 2016

Mr. Lee Kelly
 County Coordinator
 Wright County Government Center
 10 Northwest Second Street
 Buffalo, MN 55313

Re: Services Rendered Through 6/30/2016
 (Labor Relations Services)

		<u>Hrs/Rate</u>	<u>Amount</u>
06/01/16	Phone discussions with County and review of data practices request and notes (Sheriff's Office).	1.10 \$137.00/hr	\$150.70
06/06/16	Phone discussion with County regarding negotiations and preparation of negotiation file (Administration).	0.80 \$137.00/hr	\$109.60
06/09/16	Phone discussions with County and Union, preparation of email, review of emails and notes (Human Services).	1.30 \$137.00/hr	\$178.10
06/13/16	Preparation for training (Administration).	2.60 \$137.00/hr	\$356.20
06/14/16	Presentation of training sessions and review of materials (Administration).	10.60 \$137.00/hr	\$1,452.20
06/17/16	Phone discussion with County and review of notes (Sheriff's Office).	0.30 \$137.00/hr	\$41.10
	Phone discussion with County and review of notes (Human Services).	0.30 \$137.00/hr	\$41.10
06/20/16	Review of file for closed session and phone discussions with County (Administration).	0.80 \$137.00/hr	\$109.60

		<u>Hrs/Rate</u>	<u>Amount</u>
06/21/16	Preparation for and presentation of training (Administration).	10.10 \$137.00/hr	\$1,383.70
06/23/16	Preparation and phone discussion with County regarding meeting with AFSCME and closed session material (Administration).	2.80 \$137.00/hr	\$383.60
06/24/16	Phone discussion with County regarding data request and review of notes (Sheriff's Office).	0.60 \$137.00/hr	\$82.20
06/27/16	Preparation and attendance at internal meeting, AFSCME negotiations and closed session with County Board and review of material (Administration).	7.70 \$137.00/hr	\$1,054.90
06/28/16	Review of files and notes from closed session and AFSCME negotiations, dictation of notes, preparation of draft Memorandum of Agreement and email to County and review of negotiation files (Administration).	4.50 \$137.00/hr	\$616.50
06/29/16	Review of closed session notes and Memorandum of Agreement, revision of documents and phone discussion with County regarding negotiations and Memorandum of Agreement (Administration).	1.50 \$137.00/hr	\$205.50
06/30/16	Phone discussion with County and review of notes (Public Works).	0.60 \$137.00/hr	\$82.20
	Review of material and phone discussions with County (Administration).	0.80 \$137.00/hr	\$109.60
	Total	<u>46.40</u>	<u>\$6,356.80</u>
		<u>Qty/Price</u>	
06/14/16	Mileage	83 \$0.54	\$44.82
06/21/16	Mileage	83 \$0.54	\$44.82
06/27/16	Mileage	83 \$0.54	\$44.82

Mr. Lee Kelly
July 01, 2016
Page 3

		<u>Qty/Price</u>	<u>Amount</u>
06/30/16	Photocopies	226 \$0.15	\$33.90
	Total additional charges		<u>\$168.36</u>
	Total amount of this bill		<u><u>\$6,525.16</u></u>

MADDEN • GALANTER • HANSEN, LLP
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Sandi Blaeser
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7760 France Avenue South, Suite 290
Bloomington, Minnesota 55435-5834
Telephone 763.545.2525
Facsimile 952.999.4789

July 01, 2016

Mr. Lee Kelly
County Coordinator
Wright County Government Center
10 Northwest Second Street
Buffalo, MN 55313

Re: Services Rendered Through 6/30/2016
(Arbitration and Administrative Hearings)

Dear Lee:

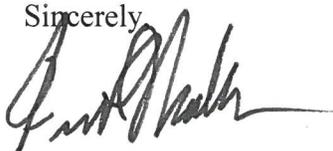
Enclosed is our statement for services rendered from 6/1/2016 through 6/30/2016, which is summarized as follows:

Billing Summary

Total for services rendered	\$60.00
Total expenses	\$0.09
Balance Due	\$60.09

If you have any questions regarding the above, please feel free to contact me.

Sincerely,



Frank J. Madden

FJM:ch
Enclosure

July 01, 2016

Mr. Lee Kelly
 County Coordinator
 Wright County Government Center
 10 Northwest Second Street
 Buffalo, MN 55313

Re: Services Rendered Through 6/30/2016
 (Arbitration and Administrative Hearings)

		<u>Hrs/Rate</u>	<u>Amount</u>
06/17/16	Review of email from Union and preparation of response (Sheriff's Office).	0.40 \$150.00/hr	\$60.00
	Total	<u>0.40</u>	<u>\$60.00</u>
		<u>Qty/Price</u>	
06/30/16	Long distance phone charges	1 \$0.09	\$0.09
	Total additional charges		<u>\$0.09</u>
	Total amount of this bill		<u><u>\$60.09</u></u>

WRIGHT COUNTY REQUEST FOR BOARD ACTION

_____ **BOARD MEETING DATE:** 7/19/16 _____ **CONSENT AGENDA:** X _____

AMT. OF TIME REQUIRED: _____ **ITEM FOR CONSIDERATION:** _____

<p>_____ ADMINISTRATION _____ ORIGINATING DEPARTMENT/SERVICE</p> <p>X <u>Lee Kelly</u> _____ REQUESTOR'S SIGNATURE</p> <p>_____ REVIEWED BY/DATE</p>	<p>BOARD ACTION REQUESTED:</p> <p>Schedule Committee of the Whole—Strategic Planning for August 2nd 10:30am.</p>
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BACKGROUND/JUSTIFICATION: Setting a follow-up meeting as discussed at the 7-12-16 Committee of the Whole. Meeting will be held in the Commissioners Conference Room.

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	COUNTY ATTORNEY REVIEW DATE:	FINANCIAL IMPLICATIONS: \$ _____ BUDGETED: _____ _____ YES NO
COUNTY COORDINATOR/DATE:	ADMINISTRATIVE RECOMMENDATION: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DENIAL <input type="checkbox"/> NO RECOMMENDATION	FUNDING: _____ _____ LEVY OTHER

COMMENTS:

COMMENTS:

MINNESOTA LAWFUL GAMBLING

LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: Clearwater Loans License Number: 02167
 Address: PO Box City: Clearwater, MN Zip: 55320
 Gambling Manager Name: GARY KALLA Daytime Phone: 320 266 8854
 Chief Executive Officer (CEO) Name: JACK Kuechle Daytime Phone: 320 274-6867

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 8, 19, 16 to 8, 21, 16

Check the type of games that will be conducted:

Raffle Pull-Tabs Bingo Tipboards Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: 2016 Clearwater Rodeo
 Street address and City (or township): 17363 C+RD 7 NW PO 399 Zip: 55320 County: Wright

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

Yes If yes, a lease is not required.
 No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ 0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

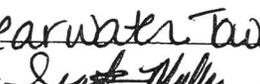
- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: [Signature] Date: 7-7-16
 Print Lessor's Name: Jeremy Scott (Vice President)

Gene JUST-980-0302 July 11

LG230 Application to Conduct Off-Site Gambling

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: <u>Clearwater Township</u>	County Name: _____
Date Approved by City Council: <u>7/11/16</u>	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: 	Signature of County Personnel: _____
Title: <u>Clerk</u> Date Signed: <u>7/11/16</u>	Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> <p>Local unit of government must sign.</p> </div>	TOWNSHIP NAME: <u>Clearwater Township</u> Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: <u>Clearwater Township</u> Signature of Township Officer:  Title: <u>Supervisor</u> Date Signed: <u>7/11/16</u>

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.

Jack Kuechle

7-8-17

Signature of CEO (must be CEO's signature; designee may not sign)

Date



Mail or fax to:

Minnesota Gambling Control Board
Suite 300 South
1711 West County Road B
Roseville, MN 55113
Fax: 651-639-4032

No attachments required.

Questions? Contact a Licensing Specialist at 651-539-1900.

This publication will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

WRIGHT COUNTY REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ **BOARD MEETING DATE:** 7/19/16 **CONSENT AGENDA:** X

AMT. OF TIME REQUIRED: _____ **ITEM FOR CONSIDERATION:** _____

<p><u>ADMINISTRATION</u> ORIGINATING DEPARTMENT/SERVICE</p> <p>X <u>Lee Kelly</u></p> <p>REQUESTOR'S SIGNATURE</p> <p>REVIEWED BY/DATE</p>	<p>BOARD ACTION REQUESTED:</p> <p>Refer Courtroom Bench Remodel Designs to Building Committee</p>
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BACKGROUND/JUSTIFICATION: Wold is currently working on developing designs for remodeling the judges benches in the Courtrooms. This item may be presented at either the July 27th or August 10th Building Committee meetings depending on substantial completion and Wold's schedule.

<p>DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:</p>	<p>COUNTY ATTORNEY REVIEW DATE:</p>	<p>FINANCIAL IMPLICATIONS: \$ _____</p> <p>BUDGETED: _____ YES NO</p> <p>FUNDING: _____ LEVY OTHER</p>
<p>COUNTY COORDINATOR/DATE:</p>	<p>ADMINISTRATIVE RECOMMENDATION:</p> <p><input type="checkbox"/> APPROVAL</p> <p><input type="checkbox"/> DENIAL</p> <p><input type="checkbox"/> NO RECOMMENDATION</p>	

<p>COMMENTS:</p>	<p>COMMENTS:</p>
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WRIGHT COUNTY REQUEST FOR BOARD ACTION

Req. Agenda Time:		Board Meeting Date:	7-19-16	Consent Agenda:	X
Amt. of Time Required:		Item For Consideration:			
Auditor-Treasurer's Office		Board Action Requested:			
Originating Department/Service		Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of \$337,347.26 with 140 Vendors and 191 Transactions.			
Requestor's Signature					
Reviewed By/Date					
Background/Justification:					
Previous Action On Request/Other Parties Advised:					
Date/Time Received In Administration Office:	County Attorney Review/Date:	Financial Implications: \$			
County Coordinator/Date	Administrative Recommendation: Approval Denial No Recommendation	Budgeted: Yes No			
		Funding: Levy Other			
Comments:			Comments:		

Wright County Request for Board Action

Req. Agenda Time: _____	Board Meeting Date: <u>7/19/16</u>	Consent Agenda <u>X</u>
Amt of Time Required: <u>0</u>	Item for Consideration: <u>Refer to Technology Committee</u>	

IT Originating Department  Requestor's Signature	BOARD ACTION REQUESTED: Refer to July 27 th Technology Committee
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Reviewed by/date _____

BACKGROUND/JUSTIFICATION:
 Refer to the Technology Committee:
 a. Everbridge Mass Notification
 b. OpenGov
 c. ARMER Radio Charges
 d. Office 365 update

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: <input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> No recommendation	Budgeted: Funding:

COMMENTS: _____ **COMMENTS:** _____

WRIGHT COUNTY

REQUEST FOR BOARD ACTION

REQ. AGENDA TIME BOARD MEETING DATE: July 19, 2016 CONSENT AGENDA X

AMT. OF TIME REQUIRED n/a ITEM FOR CONSIDERATION: Rezoning

<p><u>PLANNING & ZONING</u> Originating Dept.</p> <p><u>Sean Riley</u> Requester's Signature</p> <p>_____ Reviewed by/Date</p>	<p>BOARD ACTION REQUESTED:</p> <p>Accept the findings and recommendations of the Planning Commission for the following rezonings:</p>
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BACKGROUND/JUSTIFICATION:

1. **SCOTT T. ANDERSON:** (Rockford Twp.) – Planning Commission unanimously recommend approval of the request to rezone approximately 57 acres from AG General Agricultural to A/R Agricultural-Residential.
2. **JAMES R. BOSSERT:** (Woodland Twp.) – Planning Commission unanimously recommend approval of the request to rezone approximately 19.5 acres from AG General Agricultural and S-2 Residential-Recreational Shorelands to R-2a Suburban-Residential and S-2.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

<p>DATE/TIME RECEIVED IN ADMINISTRATION OFFICE</p>	<p>COUNTY ATTORNEY REVIEW/DATE:</p>	<p>FINANCIAL IMPLICATIONS: BUDGETED: _____ FUNDING: _____</p>
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COMMENTS:

WRIGHT COUNTY PLANNING COMMISSION

Meeting of: June 30, 2016

MINUTES – (Informational)

The Wright County Planning Commission met June 30, 2016 in the County Commissioners Board Room at the Wright County Government Center, Buffalo, Minnesota. Chairman, Dan Mol, called the meeting to order at 7:30 p.m. with members present, Mol, Charlie Borrell, Ken Felger, Jan Thompson, Dave Thompson and Dan Bravinder. Absent was Dave Pederson. Sean Riley, Zoning Administrator, represented the Planning & Zoning office; Greg Kryzer, Assistant County Attorney, was legal counsel present.

SCOTT T. ANDERSON – New Item

LOCATION: 3511 Darlington Avenue SE – Part of N ½ of SW ¼ and the SE ¼ of NW ¼ of Section 22, Township 119, Range 25, Wright County, Minnesota. (Rockford Twp.) Tax #215-100-223108 Property owner: Orval Anderson Living Trust etal

Petitions to rezone from AG General Agricultural to A/R Agricultural-Residential a Conditional Use Permit for an unplatted five-lot subdivision as regulated in Section 504, 505 & 603. of the Wright County Zoning Ordinance and Subdivision Regulations.

Present: Scott Anderson; Paul Otto, Otto Associates

- A. Riley reviewed the property location, the current zoning map that shows the property is zoned AG General Agricultural and the Land Use Plan designation of "Rural Residential". Applicant has submitted an application to rezone to A/R Agricultural-Residential and if approved, a Conditional Use Permit for an unplatted subdivision of five lots.
- B. Mol – asked with the Land Use Plan designation if a Planned Unit Development was discussed. Riley indicated they have, but with this property road building was not realistic and they asked what would be preserved. Otto concurred the concept was considered. The ten-acre lots are proposed and the sketch plan shows what he feels a field survey would look like. Farmstead would be sold off first. The remainder lots may be lots that family members will hang on to. They have discussed access with the County Highway Department and they will allow an approach for each of the two parcels proposed.
- C. Felger asked for more information on the location. Anderson noted the location of the Town Hall and CR 14. Borrell questioned the unusual south line. Otto noted those lots were split off prior to the Land Use Plan designation. The middle lot is where Scott lives and needed a lot line adjustment a couple years ago to reflect the area he was using.
- D. Mol opened the hearing to public comment, hearing none, the matter returned to the Commission for action.
- E. Thompson moved to recommend approval of the rezoning to the County Board of Commissioners for approximately 57 acres from AG General Agricultural to A/R Agricultural-Residential because it meets the criteria laid out in the Land Use Plan and the Town Board approves. Borrell seconded the motion.

VOTE: CARRIED UNANIMOUSLY

- F. Felger moved to continue the hearing on the subdivision portion of the request to August 18, 2016 to allow time for the applicant to finalize survey work and other required information for subdivision approval and for the County Board to act on the rezoning. Bravinder seconded the motion.

VOTE: CARRIED UNANIMOUSLY

WRIGHT COUNTY PLANNING COMMISSION

Meeting of: June 30, 2016

MINUTES – (Informational)

The Wright County Planning Commission met June 30, 2016 in the County Commissioners Board Room at the Wright County Government Center, Buffalo, Minnesota. Chairman, Dan Mol, called the meeting to order at 7:30 p.m. with members present, Mol, Charlie Borrell, Ken Felger, Jan Thompson, Dave Thompson and Dan Bravinder. Absent was Dave Pederson. Sean Riley, Zoning Administrator, represented the Planning & Zoning office; Greg Kryzer, Assistant County Attorney, was legal counsel present.

JAMES R. BOSSERT – New Item

LOCATIOIN: 10690 Hwy. 25 SW – Part of W ½ of SE ¼, Section 25, Township 118, Range 26, Wright County, Minnesota. Tax #220-000-254200 (Woodland Twp.)

Petitions to rezone from AG General Agricultural and S-2 Residential-Recreational Shorelands to R-2a Suburban Residential (minimum 5-acre lot requirement) and S-2 and a Conditional Use Permit for a two-lot unplatted residential subdivision as regulated in Section 606 & 612 of the Wright County Zoning Ordinance and Subdivision Regulations.

Present: Seth Bossert, James Bossert and George Schaust

- A. Riley reviewed the previous request for an A/R district that was heard by the Commission. During the process it was discovered the applicant's parcel was not large enough and a new application for the R-2a district was submitted. The question before the Commission is whether this riparian property is especially suited to residential development for smaller lots. The Commission had initially discussed that perhaps two lots might be justified. The issue the Town Board reviewed was drainage and a ditch and have made suggestions on where the new property line be located.
- B. Bossert reported the only change of the proposed division from a month ago on is that the dividing line has moved south 10'. He explained at first, the Town Board had wanted them to follow the ditch and after discussing it further, felt one property or the other should have ownership of the ditch. This provided better control of the maintenance of the ditch. The lot described on the plan as "A" is the larger parcel with 11.33 acres as adjusted slightly; and the remainder to the south is "B" and would contain approximately 8.34 acres.
- C. Discussion followed about establishing the R-2a zone, which has a minimum of five acre lot size. Bossert assured the Commission he has no intentions of further subdividing the 11 acres he would retain. Mol asked if the Commission can make that a condition. Riley a condition on rezoning cannot be placed, but it will be part of the record and can be a subdivision condition. A third lot would also require platting which is a considerable investment. He noted the way the house and buildings sit on the lot, it would make a division improbable.
- D. The zoning map was displayed. Riley pointed to property in the area zoned A/R.
- E. J. Bossert noted the Town Board also expressed concern about further subdivision of the north parcel. Bravinder referred to the Woodland Town Board response which suggests a condition. Kryzer – noted reasonable conditions can be placed on action, however, that would not stop anyone from applying. The record will reflect the sentiment. Riley noted the division line is not arbitrary, the division suggested follows a ditch. He suggested a condition could be attached to the Conditional Use Permit to inform future owners.
- F. Gene Janikula – representing the Town Board – addressed the issue. The Town Board was not opposed to the two lots but with an R-2a zone do not want to see the 11 acres further subdivided. The Town Board recommendation is that the ditch remain open and accessible. Important to maintain a culvert and ditch which has not been cleaned in a number of years and may need to be cleaned. Bravinder understood this is lower than State Highway 25. Janikula stated it is a natural waterway that runs to Pooles Lake and estimated the ditch drains about 200 acres that has to go

through the culvert. Mol noted there are rules governing a natural waterway that protect that ditch. The Commission could include something in their motion to help protect that.

- G. Felger supports the Town Board's recommendation to limit the subdivision to two lots, but what happens in the future if someone else petitions for the third lot. Janikula – noted they cannot predict what may happen in the distant future and a future Board could override what they do here. Riley stated conditions would be attached to the decision.
- H. D. Thompson moved to approve the rezoning to the County Board of Commissioners to rezone the property from AG Agricultural & S-2 Shoreland to R-2a Suburban Residential/ S-2 Shoreland because it meets the criteria laid out in the Land Use Plan and the Town Board approves. Felger seconded the motion.

VOTE: CARRIED UNANIMOUSLY

- I. D. Thompson moved to continue the Conditional Use Permit to August 18, 2016 to allow time for the applicant to finalize survey work and other required information for subdivision approval and for the County Board to act on the rezoning. Felger seconded the motion.

VOTE: CARRIED UNANIMOUSLY

Respectfully submitted,

Sean Riley
Planning & Zoning Administrator

SR:tp

Wright County Request for Board Action

Req. Agenda Time: _____ Board Meeting Date: 07-19-16 Consent Agenda Yes
Amt of Time Required: _____ Item for Consideration: _____

Sheriff's Office

BOARD ACTION REQUESTED:

Originating Department

Request position replacement for 1 deputy.

Requestor's Signature

Reviewed by/date

BACKGROUND/JUSTIFICATION:

Request position replacement for 1 deputy due to the resignation of Melissa Meemken, effective July 08 2016.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in
Administration Office:

County Attorney
Review Date:

Financial
Implications

County Coordinator/Date

Administrative
Recommendation:

Budgeted:

___ Approval

___ Denial

___ No recommendation

Funding:

COMMENTS:

COMMENTS:

WRIGHT COUNTY REQUEST FOR BOARD ACTION

Req. Agenda Time:	9:05 a.m.	Board Meeting Date:	7-19-16	Consent Agenda:	
Amt. of Time Required:	3 min.	Item For Consideration:			
Auditor-Treasurer's Office		Board Action Requested:			
Originating Department/Service		Approve Transfer From General Fund To Capital Projects Fund In The Amount Of \$1,630,000.			
Requestor's Signature					
Reviewed By/Date					
Background/Justification:					
Previous Action On Request/Other Parties Advised:					
Date/Time Received In Administration Office:	County Attorney Review/Date:	Financial Implications: \$			
County Coordinator/Date	Administrative Recommendation: Approval Denial No Recommendation	Budgeted: Yes No Funding: Levy Other			
Comments:			Comments:		

**WRIGHT COUNTY
ANALYSIS OF FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2015**

The Office of the State Auditor (OSA) has recommended that each county establish a formal policy on the level of unrestricted fund balance that should be maintained in the General Fund and special revenue funds.

The County's Fund Balance Policy states, in part:

- **General Fund:** At the end of each fiscal year, the County will maintain a spendable, unassigned portion of the fund balance for cash flow in a range equal to 35 to 50 percent of the fund operating expenditures.
- **Special Revenue Funds:** Policy does not address special revenue funds.

The following is an analysis of the County's fund balances in the General Fund, and the Road & Bridge and Human Services Special Revenue Funds.

	<u>General Fund</u>	<u>Road & Bridge Special Revenue Fund</u>	<u>Human Services Special Revenue Fund</u>
1. 2015 operating revenues	<u>\$ 51,606,277</u>	<u>\$ 22,595,785</u>	<u>\$ 24,660,435</u>
2. 2015 expenditures	<u>\$ 48,025,576</u>	<u>\$ 21,347,540</u>	<u>\$ 24,187,923</u>
4. 2015 assigned fund balances		<u>\$ 9,877,100</u>	<u>\$ 7,818,650</u>
5. 2015 unassigned fund balance	<u>\$ 31,583,358</u>		
6. 35% of 2015 operating revenues (line 1)		<u>\$ 7,908,525</u>	<u>\$ 8,631,152</u>
7. 50% of 2015 operating revenues (line 1)		<u>\$ 11,297,893</u>	<u>\$ 12,330,218</u>
8. 5 mos. of 2015 operating expend. (line 2)		<u>\$ 8,894,808</u>	<u>\$ 10,078,301</u>
9. 35% of 2015 operating expenditures (line 2)	<u>\$ 16,808,952</u>		
10. 50% of 2015 operating expenditures (line 2)	<u>\$ 24,012,788</u>		

Per the County's Fund Balance Policy, the amount on line 5 for the General Fund should fall between the amounts on lines 9 and 10. Per the OSA's Statement of Position on Fund Balances for special revenue funds, the amounts on line 4 should fall between the amounts on lines 6 and 7, or be no less than the amount on line 8.

Moffsoft FreeCalc
Tape

31,583,358
9,877,100 +
7,818,650 +

49,279,108 =

24,012,788
11,297,893 +
12,330,218 +

47,640,899 =

49,279,108
47,640,899 -

1,638,209 =

Date: 7/7/2016

Time: 10:54:39 AM

www.moffsoft.com

WRIGHT COUNTY REQUEST FOR BOARD ACTION

Req. Agenda Time:	9:05	Board Meeting Date:	7-19-2016	Consent Agenda:	
Amt. of Time Required:	5 min.	Item For Consideration:			
Auditor-Treasurer's Office		Board Action Requested:			
Originating Department/Service		Approve Procurement Card Transactions for the Period Ending June 27, 2016 for a Total of \$13,771.10.			
Requestor's Signature					
Reviewed By/Date					
Background/Justification:					
Previous Action On Request/Other Parties Advised:					
Date/Time Received In Administration Office:	County Attorney Review/Date:	Financial Implications: \$			
County Coordinator/Date	Administrative Recommendation: Approval Denial No Recommendation	Budgeted: Yes No			
		Funding: Levy Other			
Comments:			Comments:		

***** WRIGHT COUNTY *****



WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 07/14/2016

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
4341	US BANK-PROCUREMENT CARDS	58.73		PC FAN	01-041-000-0000-6411	
4341		31.81		PC 2 BOOKS AMAZON.COM	01-063-000-0000-6411	5600218
4341		35.77		PC WIRELESS DOORBELL AMAZON.CO	01-063-000-0000-6411	6803463
4341		90.09		PC EASY TWIST SEALS	01-071-000-0000-6411	
4341		97.98		PC SUPPLIES WELLNESS COMM	01-100-000-0000-6808	
4341		356.60		PC CAMCORDER TRAINING WALMART	01-100-000-0000-6912	
4341		58.79		PC OPERATING SUPPLIES	01-103-000-0000-6411	
4341		841.88		PC COMPUTER/SOFTWARE PURCHASE	01-103-000-0000-6620	
4341		841.88		PC FURNITURE/EQUIPMENT	01-103-000-0000-6621	
4341		169.30		PC MCCC CONFERENCE	01-105-000-0000-6338	
4341		108.40		PC OFFICE SUPPLIES	01-105-000-0000-6411	
4341		380.00		PC ALP BRICE NELSON	01-105-000-0000-6804	
4341		430.00		PC APPRAISAL PROC BRICE NELSON	01-105-000-0000-6804	
4341		380.00		PC ALP ALEX BERSIE	01-105-000-0000-6804	
4341		430.00		PC PRINCIPLES ALEX BERSIE	01-105-000-0000-6804	
4341		430.00		PC PROCEDURES ALEX BERSIE	01-105-000-0000-6804	
4341		430.00		PC APPRAISAL PRINC BRICE NELSO	01-105-000-0000-6804	
4341		113.63		PC MENARDS GC SUPPLIES	01-111-000-0000-6301	62716
4341		326.76		PC LEC REPAIR SUPPLIES	01-111-000-0000-6302	62716
4341		109.79		PC MENARDS LEC SUPPLIES	01-111-000-0000-6302	62716
4341		45.87		PC MENARDS LEC SUPPLIES	01-111-000-0000-6412	62716
4341		1,177.07		PC ORIENTAL TRADING PROMOTIONS	01-121-000-0000-6411	678356293
4341		45.61		PC SUPPLIES WALMART LEC	01-201-000-0000-6411	6/3/16
4341		175.76		PC SUPPLIES SFST TRAINING	01-201-000-0000-6411	6/9/16
4341		150.00		PC AMEM CONF REG BERG	01-201-000-0000-6802	6/21/16
4341		770.00		PC PD INTERVIEW TRAINING	01-201-000-0000-6804	6/24/16
4341		445.00		PC MANANGE CASES TRAINING	01-201-000-0000-6804	6/23/16
4341		175.00		PC AG NEOVO MONITOR PARTS	01-250-000-0000-6301	6/17/16
4341		13.79		PC SUPPLIES JAIL HANDBOOK	01-250-000-0000-6411	5/25/16
4341		64.03		PC SUPPLIES LEC OPEN HOUSE	01-250-000-0000-6411	5/26,6/6,6/7
4341		15.99		PC SUPPLIES MEDICAL	01-250-000-0000-6458	5/26/16
4341		37.16		PC SPIGOTS FOR DISPENSERS	01-250-000-0000-6459	6/15/16
4341		521.07		PC SUPPLIES	01-521-000-0000-6301	
4341		605.81		PC SUPPLIES	01-521-000-0000-6411	
4341		77.10		PC SUPPLIES	01-521-000-0000-6450	
4341		336.78		PC SUPPLIES	01-521-000-0000-6451	
4341		166.79		PC SUPPLIES	01-521-000-0000-6452	
4341		349.43		PC SUPPLIES	01-521-000-0000-6807	

***** WRIGHT COUNTY *****



WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 07/14/2016

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
			<u>OBO#</u> <u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
4341	US BANK-PROCUREMENT CARDS	8.08	PC COOKIES COMM ED EVENT	02-021-000-0000-6338			N
4341		26.42	PC BUSINESS CARDS	02-021-000-0000-6411			N
4341		4.00	PC PARKING REIMBURSEMENT	02-022-000-0000-6331			N
4341		30.75	PC MEAL AT SEMINAR VICT WIT GR	02-022-000-0000-6338			N
4341		262.00	PC CAN AM CONF LODGING TREICHL	02-228-000-0000-6338	5/31/16		N
4341		17.52	PC SUPPLIES GREENHOUSE	02-230-000-0000-6801	6/1/16		N
4341		391.61	PC SUPPLIES WALMART	02-230-000-0000-6801	6/3,6/21		N
4341		149.00	PC 360 CONSOLE WALMART	02-230-000-0000-6801	6/15/16		N
4341		269.00	PC WETLAND TRAINING CARLSON	03-320-000-0000-6804			N
4341		9.32	PC FUEL CNTY CAR 06/08/16	11-420-600-0020-6303	SA		N
4341		7.38	PC FUEL CNTY CAR 06/20/16	11-420-600-0020-6303	SA		N
4341		8.98	PC FUEL CNTY CAR 6/21/16	11-420-600-0020-6303	ALL STOP BP		N
4341		7.25	PC FUEL CNTY CAR 06/16/16	11-420-600-0020-6303	SA		N
4341		290.25	PC SP NEEDS FND-CR 06/08/16	11-430-000-0000-2040	TARGET		N
4341		181.15	PC SP NEEDS FND-CR 06/08/16	11-430-000-0000-2040	OLD NAVY		N
4341		81.36	PC SP NEEDS FND-CR 06/08/16	11-430-000-0000-2040	SHOPKO		N
4341		71.21	PC LODGING COMFORT INN 6/21/16	11-430-700-0010-6333	LR		N
4341		16.16	PC FUEL CNTY CAR 6/21/16	11-430-700-0020-6303	ALL STOP BP		N
4341		16.78	PC FUEL CNTY CAR 06/08/16	11-430-700-0020-6303	SA		N
4341		13.06	PC FUEL CNTY CAR 06/16/16	11-430-700-0020-6303	SA		N
4341		13.29	PC FUEL CNTY CAR 06/20/16	11-430-700-0020-6303	SA		N
4341		21.34	PC WALMART WINDOW ALARM RL	11-430-710-1640-6030	6/2/2016		N
4341		90.83	PCFAM ASMT FND ADV AUTO PARTS	11-430-710-1640-6030	5/26/16		N
4341		43.47	PCFAM ASMT FND CELL PHONE	11-430-710-1640-6030	5/26/16		N
4341		8.91	PC FGDM SUPPLIES WALMART	11-430-710-1660-6030	6/21/16		N
4341		74.61	PC PSOP WALMART CLIENT ITEMS	11-430-710-1670-6030	6/15/16		N
4341		152.35	PC PSOP PROGRESSIVE INS CLIENT	11-430-710-1670-6030	6/20/16		N
4341		15.94	PC CRC GRP SUPPLIES WALMART	11-430-710-1980-6030	6/21/16		N
4341		58.78	PC LIVE/LAUGH/BLOOM FC	11-430-710-1980-6030	6/6/16		N
4341		168.74	PCCNTY FAIR SUPPLIES WRIST BND	11-430-710-1980-6030	5/31/2016		N
4341		184.33	PC CNTY FAIR SUPPLIES ORIENT	11-430-710-1980-6030	6/6/2016		N
4341		7.00	PC CNTY FAIR SUPPLIES WALMART	11-430-710-1980-6030	5/31/16		N
4341		10.00	PC VOL QTR MTG DOLLAR TREE	11-430-760-0090-6801	6/7/16		N
4341		5.30	PC VOL QTR MTG WALMART	11-430-760-0090-6801	6/7/16		N
4341		2.17	PC VOL QTR MTG WALMART	11-430-760-0090-6801	6/7/16		N
4341		79.00	PC TRNG LOCH L OPIOID EPIDEMIC	11-450-430-0010-6335	5/25/16		N
4341		4.79	PC FUEL CNTY CAR 6/21/16	11-450-430-0020-6303	ALL STOP BP		N
4341		3.87	PC FUEL CNTY CAR 06/16/16	11-450-430-0020-6303	SA		N

***** WRIGHT COUNTY *****

WARRANT REGISTER
Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
4341	US BANK-PROCUREMENT CARDS	4.97	PC FUEL CNTY CAR 06/08/16	11-450-430-0020-6303	SA		N
4341		3.94	PC FUEL CNTY CAR 06/20/16	11-450-430-0020-6303	SA		N
4341		30.00	PC TRNG ANDERSON S MCHC 8/14	11-450-472-0010-6335	MCHC		N
4341		32.52	PC SOLD SIGNS	70-840-000-0000-6859			N
Warrant #	703760	Total...	13,771.10				
Warrant Form	CHEK	Total...	13,771.10	80 Transactions			
	Final Total...	13,771.10	80 Transactions				

SML7587
07/14/2016

9:47:32AM
Warrant Form **CHEK**
Auditor's Warrants

***** WRIGHT COUNTY *****

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 07/14/2016



<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
1	CHEK	703760	703760	07/14/2016			13,771.10		
	TOTAL						13,771.10		

SML7587
07/14/2016

9:47:32AM

Warrant Form **CHEK**
Auditor's Warrants

***** WRIGHT COUNTY *****

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 07/14/2016



RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	10,893.67	GENERAL REVENUE FUND
2	889.38	RESERVES FUND
3	269.00	ROAD AND BRIDGE FUND
11	1,686.53	HUMAN SERVICES FUND
70	32.52	TRUST AND AGENCY FUND
	13,771.10	TOTAL

WRIGHT COUNTY REQUEST FOR BOARD ACTION

Req. Agenda Time:	9:05 a.m.	Board Meeting Date:	7-19-16	Consent Agenda:	
Amt. of Time Required:	2 min.	Item For Consideration:			
Auditor-Treasurer's Office		Board Action Requested:			
Originating Department/Service		State Demographer's 2015 Population – Final Estimates (Informational).			
Requestor's Signature					
Reviewed By/Date					
Background/Justification:					
Previous Action On Request/Other Parties Advised:					
Date/Time Received In Administration Office:	County Attorney Review/Date:	Financial Implications: \$			
County Coordinator/Date	Administrative Recommendation: Approval Denial No Recommendation	Budgeted: Yes No			
		Funding: Levy Other			
Comments:			Comments:		



Minnesota State
Demographic Center

State Demographic Center
300 Centennial Bldg., 3rd Flr.
658 Cedar Street
St. Paul, MN 55155
Telephone: 651.201.2473
[http://mn.gov/admin/demography/
local.estimate@state.mn.us](http://mn.gov/admin/demography/local.estimate@state.mn.us)

June 1, 2016

Dear Auditor:

The State Demographer is required by law to produce annual population and household estimates for Minnesota's counties, cities and townships. Enclosed you will find the April 1, 2015, population and household estimates for your county, including all cities and townships within the county. The city and township clerks in your county have also received a copy of their estimates.

These estimates are being sent to you for your review and comment. If you wish to challenge our estimates, please do so in writing by June 24, 2016. Challenges should be directed to James Hibbs at 300 Centennial Building, 658 Cedar Street, St. Paul, MN 55155. To contact us by telephone, please call (651) 201-2473. The volume of phone calls is heavy at this time of year, so you may be asked to leave a message on our voice mail system. We will try to respond promptly to your calls. If you wish to contact us by e-mail, the address is local.estimate@state.mn.us.

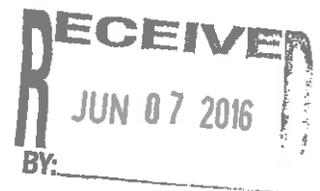
These estimates are subject to change and are not considered final until they are released to the Minnesota Department of Revenue in July. If there are changes to any of the places in your county, you will be notified. If you have not heard from us by July 15, 2016, you may assume that these estimates are correct.

Thank you for taking time to review these estimates.

Sincerely,

Susan Brower
State Demographer

Enclosures



HOW TO CHALLENGE THE POPULATION AND HOUSEHOLD ESTIMATES FROM THE STATE DEMOGRAPHER

The legal responsibilities of the State Demographer with respect to local population estimates dictate that we be able to defend any revisions to the estimates. Consequently, we need documentation for our files. Cited below are types of information we will accept with a challenge to our estimates. You may select whichever approach is most appropriate for your situation. However, the more information you can provide the better. No challenges will be accepted after June 24.

1. You may send us the number of active residential utility accounts in April 2010 and April 2015. We would prefer electrical accounts, but water and sewer accounts are acceptable. Please summarize your data. We don't need a list of all utility customers. Summary data for intervening years are helpful. Utility data are much more useful when provided together with building permit data (see #2 below).
2. Another approach is to provide the number of housing units added and lost by calendar year for the years beginning with 2010. Building and demolition permits are a good source of such information. Be sure to include mobile homes and apartments, and indicate whether any of the apartments were for the elderly. Please try to be as specific as possible about the type of unit involved (single-family, apartment, mobile home, etc.).
3. An actual count of persons or households may be accepted, but places with more than 100 people must contact the State Demographer before proceeding with a count. The count you submit should be for 2016. We will interpolate a number for 2015. You must provide the following information:
 - a. List the house number and street name of each housing unit in your city or township. If there is more than one unit at an address, please list each unit and provide an apartment number.
 - b. Indicate whether the unit is occupied or vacant. If the unit is occupied, indicate the number of residents. Only year-round residents should be counted. Young people away at college or in the military, elderly persons who have moved to a nursing home in another town and seasonal (summer) residents should not be counted.
 - c. Group quarters such as nursing homes, dormitories, jails and group homes should not be counted as housing units. Give us the name and address of the facility and the number of residents.
 - d. After you have listed each housing unit, you must summarize your data and give us the total number of residents, the total number of vacant units and the total number of occupied units.
 - e. Please indicate when the count was completed.

Any additional information you can provide about your community will be appreciated. Changes in vacancy rates, the conversion of summer homes to year-round use, and changes in employment opportunities are the types of things we like to hear about when we are evaluating an estimate. One final request--when you write to us, please provide your mailing address and a telephone number or e-mail address where you can be reached during the day.

Thank you.

June 1, 2016

Preliminary 2015 Population and Household Estimates

Prepared by the Minnesota State Demographic Center

	Total Population	Household Population	Group Quarters	Number of Households	Persons per Household
Wright County					
Albertville city	7,317	7,312	5	2,460	2.97
Albion township	1,316	1,289	27	469	2.75
Annandale city	3,331	3,225	106	1,380	2.34
Buffalo city	16,033	15,605	428	5,887	2.65
Buffalo township	1,875	1,872	3	647	2.89
Chatham township	1,352	1,347	5	431	3.13
Clearwater city (part)	1,778	1,778	0	696	2.55
Clearwater township	1,396	1,396	0	515	2.71
Cokato city	2,747	2,660	87	1,019	2.61
Cokato township	1,359	1,349	10	386	3.49
Corinna township	2,413	2,406	7	965	2.49
Dayton city (part)	54	54	0	19	2.84
Delano city	5,864	5,806	58	2,100	2.76
Franklin township	2,881	2,881	0	1,016	2.84
French Lake township	1,224	1,224	0	446	2.74
Hanover city (part)	2,638	2,638	0	824	3.20
Howard Lake city	2,046	1,990	56	818	2.43
Maple Lake city	2,112	2,088	24	791	2.64
Maple Lake township	2,135	2,135	0	786	2.72
Marysville township	2,209	2,207	2	793	2.78
Middleville township	976	972	4	361	2.69
Monticello city	13,311	13,132	179	4,879	2.69

These data are preliminary and subject to change. Final estimates will be available after July 15, 2016.

June 1, 2016

Preliminary 2015 Population and Household Estimates

Prepared by the Minnesota State Demographic Center

	Total Population	Household Population	Group Quarters	Number of Households	Persons per Household
Monticello township	3,274	3,266	8	1,158	2.82
Montrose city	3,110	3,110	0	1,134	2.74
Otsego city	15,472	15,454	18	5,394	2.87
Rockford city (part)	3,959	3,959	0	1,458	2.71
Rockford township	3,325	3,297	28	1,207	2.73
St. Michael city	17,081	17,081	0	5,438	3.14
Silver Creek township	2,453	2,446	7	888	2.75
South Haven city	190	190	0	71	2.68
Southside township	1,524	1,524	0	613	2.49
Stockholm township	996	962	34	315	3.05
Victor township	1,073	1,073	0	401	2.68
Waverly city	1,398	1,357	41	537	2.53
Woodland township	1,139	1,132	7	410	2.76
Wright County Total	131,361	130,217	1,144	46,712	2.79

These data are preliminary and subject to change. Final estimates will be available after July 15, 2016.

RESOLUTION 16-

**Declaring Wright County's Intent To Retain CliftonLarsonAllen, LLP
To Perform Its Annual Financial Audit**

- WHEREAS Minnesota Statutes, Section 6.481, Subdivision 2 requires counties to have an annual financial audit; and
- WHEREAS Minnesota Statutes, Section 6.481, Subdivision 2 permits counties to "choose to have the audit performed by the state auditor, or may choose to have the audit performed by a CPA firm meeting the requirements of section 326A.05"; and
- WHEREAS The above provisions take effect on August 1, 2016; and
- WHEREAS For the years 2006 through 2014, Wright County's annual audits were performed by CliftonLarsonAllen, LLP ; and
- WHEREAS The County has been satisfied with the pricing and services received from CliftonLarsonAllen, LLP;

NOW, THEREFORE, BE IT RESOLVED:

- 1) That the Wright County Board of Commissioners intends to retain the services of CliftonLarsonAllen, LLP, a CPA firm meeting the requirements established in Minnesota Statutes, Section 326A.05, for its annual financial audit, beginning with calendar year 2017.
- 2) That the delivery of a copy of this duly adopted resolution to the State Auditor on August 1, 2016 shall constitute notification, as required by Minnesota Statutes, Section 6.481, Subdivision 7.

BUILDING COMMITTEE

MINUTES

July 13, 2016

MEMBERS PRESENT: Potter, Daleiden, Kelly

OTHERS PRESENT: Wilczek, Gillman, Jobe, Mattice, Goodrum Schwartz, Dahl

I. Modification To The Human Services Center Room 127

Wilczek provided an overview of two project proposals requested for the Human Services Center. First, an exit door and awning was discussed in the north wall of conference room 127. The basis for the request was a desire by Human Services to have both access and exiting ability through the location for meeting attendees to enter the room without traveling through workstations and as another point of exit in the case of an emergency. Dahl also noted the importance of another exit location as occupancy loads have increased at the site, the original design intent was not for an office setting, and exit locations are narrowly within requirements. Wilczek noted the proposal from Shingobee was to establish a baseline price for discussion and the project could potentially be completed for less if bid to multiple companies. Goodrum Schwartz indicated that staff at the site do not feel comfortable or safe when the room is designated as their emergency shelter and there are no exit doors to the outside. Card readers, security alarms, and vision windows were also discussed by Daleiden, Potter, Dahl, Kelly, Wilczek, and Gillman as potential elements that should be considered with the installation of a door system.

The second project presented was the installation of moveable partitions to split conference room 127 when needed. Wilczek summarized the two system types offered in the proposals. Both provide very similar finishes, operation, and sound transfer minimization. However, the difference in the systems is in the installation method. The Skold proposed product from Moderco was specified to hang from the metal building structure above the ceiling grid. This option would only be available after thorough analysis of the structure to ensure the metals would support the wall system. The Hufcor system was proposed with a Unispan element to support the weight of the wall by mechanically fastening on the side walls and spanning the room from those fastened supports. Gillman detailed the current environment in which there is often a need for more conference rooms at the property. If a moveable wall system was installed, it would provide flexibility in the use of the space for another conference room. Wilczek noted the proposals presented were for the wall systems only and if the project moves forward, there would also be electrical work to split the room's lighting (as they are currently on a whole room dimming system for presentations) and modify the existing ceiling grid to accommodate the wall system. Daleiden asked if the wall system was electronic and Wilczek responded it is not.

Overall discussion amongst the group occurred in relation to the longevity of the facility, the potential Human Services use of the likely vacating space at the Government Center (pending a potential new Courts Facility), and the appetite to invest money into the site with potential changes in staffing loads or site utilization.

Recommendation:

Daleiden and Potter recommended moving forward with both proposed modifications as the potential timetable for changes in site utilization would likely be at least a minimum of 4 years (pending the Courts Facility development and long term space planning). With respect to the exterior door, Daleiden proposed bidding it to two other companies and selecting an option to include a secure window panel and a cloth awning but to not include card access or alarms. On the moveable partition wall, Potter and Daleiden recommended moving forward with the installation of the Hufcor product due to the questionability of the Skold installation attaching to the building structure.

II. Annex Restroom

Wilczek provided an update on the project and the status of the architect's work. Tiffany Townsend with Nelson was on site Monday, June 27th to review the site and develop ideas on finishes. Product options have been gathered and are being sent to Wilczek for review. After finishes & fixtures are selected, the details will be written into the bid documents and will be ready to release for bid solicitation.

Recommendation:

Daleiden recommended to keep moving forward with the drawings and bids. The project and cost will be reviewed and considered for construction after all information is gathered.

III. IT Expansion

Wilczek provided an update on the IT expansion project and noted the buildout has been completed and furniture installation is near completion. The only item remaining after furniture installation is a small area of painting to be completed by the custodial staff.

Recommendation:

No recommendation except to continue progress toward completion.

IV. Public Works Deferred Maintenance & Remodel

Wilczek provided an update on the architect's design status for the interior modifications. Tiffany Townsend with Nelson was at the site for a review meeting on Monday, June 27th. The scope of the design thoughts were discussed and details regarding ceiling heights, door types, and a variety of existing conditions were reviewed. Townsend is working on completing AutoCAD drawings of the project and verifying path of travel & evacuation routes to ensure code compliance. Details will be provided to Wilczek when a draft is complete. Cynthia Long and Larry Koch with Inspec were on site July 7th to complete a walkthrough and initial assessment of the roof systems and building envelope. The hvac system, windows, building structure, and roof details were discussed and visually reviewed as a part of the initial conditions assessment with plans to complete further investigation into systems with test cuts. A schedule for project completion is being developed and will be presented at the next committee meeting.

Discussion took place between Daleiden, Potter, Mattice, Wilczek, and Kelly regarding the wood shop dust collection system, the service area overhead door, and the welding fume evacuation system. The overhead door installation was described by Mattice as to allow for trailer drive through and maintenance without unhooking and jockeying to allow for other equipment to utilize other parts of the service area. The second overhead door would be installed to connect the wood and metal shop areas to allow for a more fluid work environment when large projects are being complete. The estimated cost for the two doors was \$20,000. The welding fume evacuation system was described by Wilczek as a welding cable that pulled the fumes directly back inside the head and back down the cable system to a filtration unit attached to the welder. Hastings Air Energy Control offered to bring a sample of the equipment to the site for a demo. The wood shop dust collection system is currently located inside the shop and should be relocated outside the shop with properly sized ducts to provide a more functional and safe system. The estimate for the complete system is approximately \$40,000.

Recommendation:

It was recommended by Daleiden and Potter to continue moving forward with Nelson to complete the PW interior design & review and with Inspec for the assessment of the existing roof system & building envelope. Also recommended was to obtain multiple bids for the overhead doors and move forward with an estimated complete cost of \$20,000 combined and to move forward with the dust collection system at the estimated cost of \$40,000. Daleiden recommended to demo the welding cable to explore possible future purchase of the system.



June 10, 2016

Mr. Alan Wilczek

Facilities Director for Wright Co.
10 2nd Street NW, Room 235
Buffalo, MN 55313

RE: Wright County Government Center | Door Replacement

PROPOSAL

Shingobee is pleased to provide a proposal for the exterior door replacement at 10 2nd Street NW in Buffalo, MN per visual observations of the space.

We propose to complete the following scope of work per plan for a Lump Sum Price of: **Seven Thousand Three Hundred and Sixty Three Dollars and 00/100 (\$ 7,363)**

CONSTRUCTION SERVICES:

- Demo existing exterior wall for new door and frame
- Set new HM door, frame and hardware
 - HM door will be Morton building standard insulated HM door with standard Morton colors
- Patch back in gyp board and wall covering.
- Paint interior of door.
- Move electrical outlet if needed
- Awnings are not included in base price. Please see alternates

The following are Alternates to the above referenced scope of work:

1. Morton buildings standard metal awning mounted to existing building (standard Morton colors) **ADD \$2,860**
2. Fabric Awning 4'x 4' wide with aluminum frame **ADD \$ 900.**
 - a. Due the ridges in the existing siding, a fabric awning will not sit tight to the building.

We appreciate the opportunity to provide pricing on this project, please do not hesitate to call or e-mail with questions.

Sincerely,

Construction | Project Management | Real Estate Development

669 North Medina Street P.O. Box 8 Loretto, MN 55357 763.479.1300 763.479.3267 fax www.shingobee.com

Wright County Door Replacement
June 10, 2016
Page | 2

Dan Beaving
Project Manager
P: (763) 479-5624
E-mail: dbeaving@shingobee.com

SKOLD SPECIALTY CONTRACTING, L.L.C.

June 1, 2016

RE: Human Services Center
Buffalo, MN
Skold Proposal # BUDGET PROPOSAL

Dear Alan Wilczek:

Skold Specialty Contracting proposes to furnish and install the following products as per the following terms and conditions.

Folding Panel Partitions

One (1) 21' x 12' manually operated paired panel partitions as manufactured by Moderco, Model 742. Standard vinyl finish, STC 50, lever closure panel bulb, track, trimless panels, retractable top and automatic bottom seals. All threaded hangar rods included in this price. Includes drilling Holes in the steel support.

Furnished and Installed - Budget - \$12,700.00

Our proposal is based upon the following terms and conditions:

1. The above prices **includes** sales/use tax and includes freight allowed to the jobsite. This quote excludes contractors excise tax.
2. Excluded are steel channels/embedded steel supports, headers, baffles, wood blocking or trim, finished painting, caulking, field dimensions, access panels, thresholds, and final cleaning.
3. This quote is based upon the opening framing, floor, walls, and ceiling to be of appropriate materials to anchor to and support these doors.
4. We also do not include removal from the site of any paper, boxes, material scraps, of other debris. Waste will be deposited in a waste container on the job site as provided by the general contractor.
5. Electrical and control connections from motor as well as to and from control location by others.
6. Holes in the support steel are provided by others.
7. This proposal is valid for a period of 30 days from the above date.
8. Terms: Net 30 days - 1 ½% per month penalty for late payments. This proposal is dependent upon signing a standard AGC or AIA contract agreement.

If you have any questions please feel free to call the undersigned.

Respectfully Submitted,
Skold Specialty Contracting,

Craig Hidde

craig@skoldcompanies.com

Coiling Doors Maxxon Floor Underlayments Operable Walls

**PO BOX 144. • ROGERS, MINNESOTA • 55374
PHONE 612-655-1423 • FAX 612-454-2672 • www.skoldcompanies.com**

Alan M. Wilczek

From: mike buchner <mbuchner@hufcorn.com>
Sent: Friday, June 03, 2016 1:06 PM
To: Alan M. Wilczek
Subject: Emailing: HUMAN SERVICE CENTER_Shops.PDF
Attachments: HUMAN SERVICE CENTER_Shops.PDF

Alan,

The Unispan can go up to the ceiling or be slightly above the ceiling as drawing. 10' - 3" is the maximum height I can go with the pre-engineered system. The price does not include any ceiling work.

The system is Hufcor 632 paired panel partition, 47 STC with steel (mass) face sheets, top and bottom mechanical seals (pressure), and Lever Closure panel (pressure). Header side panels are included to cover the Unispan with matching vinyl.

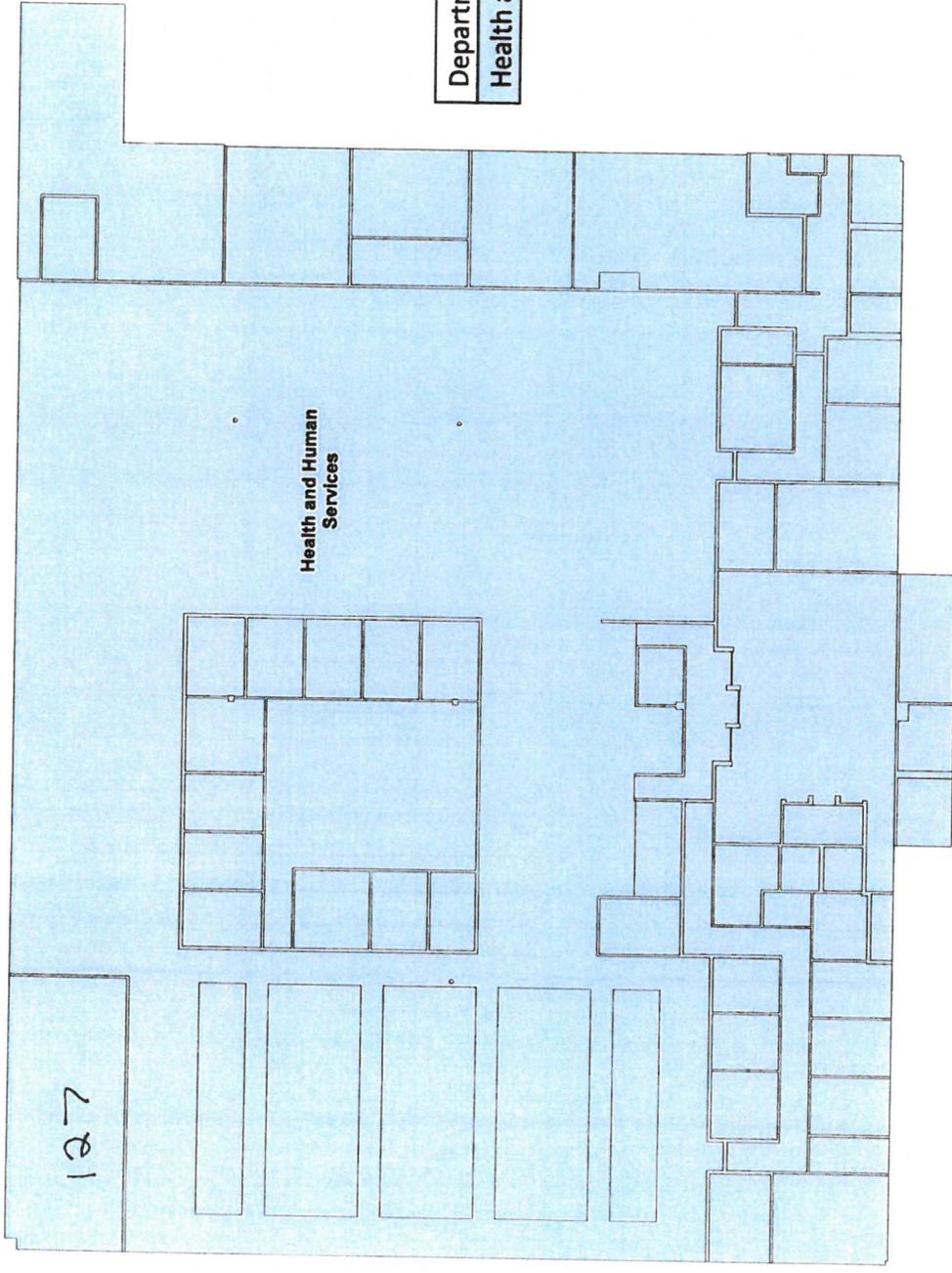
Furnished and installed - \$14,817.

Please let me know what happens next.

Thank you,

Mike Buchner CSI CDT
Hufcor Inc. Minnesota Branch
Sales Manager
763-544-0365
Cell 612-366-2045
mbuchner@hufcorn.com
www.hufcor.com/minnesota

Wright County
Human Services Center



Department	Sq. Feet
Health and Human Services	32188



** John Zimmerman 612-363-6526 **

OVERHEAD DOOR COMPANY OF THE NORTHLAND

3195 TERMINAL DRIVE
EAGAN, MN 55121

I.D.E.A. Accredited Dealer



Tel. (651) 683-0307
Fax (651) 683-0625

E Mail JohnZ@Ohdnld.com
www.overheaddoornorthland.com

Proposal #: JZ-23502
S (Unsaved)

PROPOSAL SUBMITTED TO: Wright Co Parks Dept		Date 7/7/2015	Attention Marc Mattice
STREET 1901 Hwy 25 North		Job Name Park Dept Garage	
City Buffalo	State Mn	ZipCode 55313	Job Location Buffalo
Phone Number 763 628 7696 93	Fax Number 763 682 7313	Job Phone 763 628 1693	

FURNISH AND INSTALL:

(1) 16-2 x 14-0 599 Series Thermacore Flush (2") Door *RValue 17.5*
- (4) - 44" x 15" 1/2" insul windows - 3" Angle Mount Standard Radius Track - upgraded 50K springs - wind rated - opener bracket - perimeter weatherseal

(1) RSX - Trolley 3/4HP 115/208/230-1 w/ Brake (OPRSXT7501B)
- 1 - 3 button wall station - 1 Timer to Close and 1 pr of CPS Nema 4 Photo Eyes

Installed Price: \$5,682 includes tax, labor, materials and freight

Main Shop - Addy Back in old Door

Concrete work to bid door opening
- remove existing block and haul away debris
- I beam is currently in place
- add C Channels to the Jambs

\$ 9,222.⁰⁰

Installed Price: \$3,540 includes materials, labor and tax

INTERIOR DOOR for Shop

(1) ~~16-2~~ x ~~14-0~~ 599 Series Thermacore Flush (2") Door - *RValue 14.8*
- 2" Angle Mount Max High Lift Track - upgraded 25K springs - - perimeter weatherseal
- includes wood bucks mounted to door opening Face
- manual operation
- Color White

Wood Shop TO Fabrication Area

Installed Price: \$2,126 includes tax, labor, materials and freight

\$ 6,171.⁰⁰

Concrete work to make opening 9' x 10;
- includes Steel I Beam
- includes removing and hauling away debris

Installed Price: \$4,045 includes tax, labor, materials and freight

Notes:

All Electrical By Others
Permit by Others if needed

Planned Maintenance on Existing Doors
Door Size: 8x8 - 10 x 10 - Price: \$110
Door size: 12 x 12 - 20 x 14 - \$225 Each
Travel - \$95 per trip to Buffalo

Each

COMMITTEE OF THE WHOLE
MINUTES
July 12, 2016

MEMBERS PRESENT: Borrell, Daleiden, Husom, Potter, Sawatzke, L. Kelly

OTHERS PRESENT: Dahl, Hesse, Vergin, Wilczek

I. Strategic Planning

Kelly provided an overview of the retreat held last November with the County Board and Coordinator. The result of the retreat was an executive summary containing proposed County strategic goals and proposals for a revised mission statement. Kelly stated the goals were brought to the Leadership Team for discussion earlier in 2016. He and his staff have been working on developing action items for these goals and wanted to meet with the Board to start a dialog regarding strategic planning. He requested that the Board meet once a month to discuss strategic planning.

Husom felt it was critical to establish an effective mission statement. Several proposals were discussed at the retreat and there was interest in adopting a new mission statement for the County. Sawatzke felt transparency should be included in the mission statement. Kelly will develop a draft of a revised mission statement for the next meeting.

Kelly stated his concern about being able to carry out strategic plan action items due to the County's structure. He asked for clarification on the role of the Administration department. There was discussion regarding enforcement of County policies across departments. Hesse discussed the need for consistency and how it impacts Human Resources functions. She stated that recent supervisory training sessions were well received and there were several requests for additional training sessions on a wide variety of topics.

Kelly noted there have been inconsistencies in the way software programs and systems have been selected and deployed. IT should be involved in this process. After discussion the consensus was that technology projects should be discussed and vetted through the Technology Committee. Daleiden recommended documenting this directive in a letter from the Board to Department Heads.

Wilczek raised the need for clarity and direction regarding the approvals process for funding projects. Kelly felt that documenting the Board's guidance would be valuable for Department heads.

Borrell encouraged discussion of issues at the leadership team meetings. Hesse noted that all departments may not be in attendance at each leadership team meeting. While the bylaws allow sending an alternate department representative to the meeting sometimes a department is not represented. Kelly noted a recent meeting was cancelled due to lack of a quorum. Daleiden thought attendance at leadership was critical and should be a requirement of the department heads. This should also be noted in the letter to Department Heads.

The consensus was to begin to meet monthly to discuss strategic planning. The next meeting was proposed for August 2nd at 10:30.

Recommendation: Draft a letter regarding the Board's expectations for Department Heads attendance at Leadership Team meetings and requiring technology projects be vetted through the Technology Committee.

DRAFT

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

PERSONNEL COMMITTEE MINUTES
COUNTY BOARD
July 13, 2016

MEMBERS PRESENT: Husom, Sawatzke, Kelly

OTHERS PRESENT: S. Hesse, C. Nelson, O. Strobel, M. Mattice, S. Jobe, M. Miller

I. Pre-Backfill of IT Office Assistant

Filled by current incumbent since 2008. Wide variety of ongoing tasks throughout the department. Retirement September 29, 2016. Asking for 1 (one) month overlap. Personnel budget can absorb cost due to long-term vacant positions.

Recommendation: Approve up to 3 weeks overlap between new hire and current incumbent.

II. Temporary Front Desk Staff for Public Works Building

Assign Return to Work employee to HHS in the morning and Public Works Building in the afternoon (exact hours to be determined). PT Highway Department staff remains in Public Works building to cover desk in the morning.

Surveyor/Parks department covers front desk in the event return to work employee is no longer available. PT Highway Department staff may adjust schedule to accommodate front desk coverage as appropriate.

Recommendation: Approve current PT Highway Department staff member to work scheduled 20 hours per week in Public Works building to cover desk in the morning and Return to Work employee to work 20 hours per week to cover desk in afternoon. Return to Work employee will work remaining 20 hours per week at HHS.

III. Request to Hire Social Worker Above 12% of Minimum Salary Range

As of today, both Child Protection Intake Social Worker positions are vacant. Conducted interviews for both vacancies. Conducted 4 second interviews. Applicant comes with 12 years of direct child protection experience including intake. Training will be minimal.

Recommendation: Approve offer of \$28.00 per hour to start.

IV. Request to Hire IT Position Above 12% of Beginning Hiring Range

Interviewed a number of applicants. Very few had business analysis and project management experience. Conducted second round interviews with two (2) applicants. Candidate comes with business analysis and project management experience as well as leading teams for SharePoint and Web development. Requesting to offer \$66,000 starting salary.

Recommendation: Approve offer of \$66,000 per year.

SML7587
7/14/2016

12:24:08PM

*** WRIGHT COUNTY ***



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5	DEPT			COUNTY BOARD		
6630	BORRELL/CHARLIE 01-005-000-0000-6331		348.00	696 MILES		TRAVEL
6630	BORRELL/CHARLIE		348.00		1 Transactions	
2609	CENTURYLINK 01-005-000-0000-6203		2.61	63276699	1380352753	TELEPHONE
2609	CENTURYLINK		2.61		1 Transactions	
1344	MARCO 01-005-000-0000-6301		4.26	PRINTER OVERAGE CHARGE	3423672	REPAIRS & MAINTENANCE
1344	MARCO		4.26		1 Transactions	
5	DEPT Total:		354.87	COUNTY BOARD	3 Vendors	3 Transactions
13	DEPT			COURT ADMINISTRATOR		
2609	CENTURYLINK 01-013-000-0000-6203		153.37	63276699	1380352753	TELEPHONE
2609	CENTURYLINK		153.37		1 Transactions	
1203	GABRIEL/CATHLEEN 01-013-000-0000-6270		100.00	FA 11 5642 APPEARANCE 6/30/16		COURT APPOINTED COUNSEL
1203	GABRIEL/CATHLEEN		100.00		1 Transactions	
1511	HOWARD/JOLANTA 01-013-000-0000-6270		100.00	JV 16 639 APPEARANCE 6/30/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	JV 15 4795 APPEARANCE 6/30/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	JV 16 2310 APPEARANCE 6/30/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	JV 15 4111 APPEARANCE 6/30/16		COURT APPOINTED COUNSEL
1511	HOWARD/JOLANTA		400.00		4 Transactions	
4333	LINDQUIST/JERILYNN 01-013-000-0000-6261		220.00	CR 15 6150 MS 611.21 6/3/16		PROFESSIONAL SERVICES
4333	LINDQUIST/JERILYNN		220.00		1 Transactions	
13	DEPT Total:		873.37	COURT ADMINISTRATOR	4 Vendors	7 Transactions
25	DEPT			COURT SERVICES		

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2609	CENTURYLINK 01-025-000-0000-6203			253.44	63276699	1380352753	TELEPHONE
2609	CENTURYLINK			253.44	1 Transactions		
3717	HIRMAN/ALEX 01-025-000-0000-6331			225.00	450 MILES		TRAVEL
3717	HIRMAN/ALEX			225.00	1 Transactions		
46580	MN MONITORING INC 01-025-000-0000-6261			200.00	HS TRANSMITTER STRAP REPLACE	2785	PROFESSIONAL SERVICES
46580	MN MONITORING INC			200.00	1 Transactions		
4628	VERIZON WIRELESS 01-025-000-0000-6203			577.32	887189319		TELEPHONE
4628	VERIZON WIRELESS			577.32	1 Transactions		
25	DEPT Total:			1,255.76	COURT SERVICES	4 Vendors	4 Transactions
31	DEPT				COUNTY COORDINATOR		
2609	CENTURYLINK 01-031-000-0000-6203			37.56	63276699	1380352753	TELEPHONE
2609	CENTURYLINK			37.56	1 Transactions		
4817	HERALD JOURNAL PUBLISHING INC 01-031-000-0000-6235			4.44	BIDS NABER AVE 3 WEEKS	63016	PUBLICATIONS & BROCHURES
4817	HERALD JOURNAL PUBLISHING INC			4.44	1 Transactions		
1344	MARCO 01-031-000-0000-6301			6.68	PRINTER OVERAGE CHARGE	3423672	REPAIRS & MAINTENANCE
1344	MARCO			6.68	1 Transactions		
3921	OFFICE DEPOT 01-031-000-0000-6411			57.59	SUPPLIES 848635616001		OPERATING SUPPLIES
3921	OFFICE DEPOT			57.59	1 Transactions		
4628	VERIZON WIRELESS 01-031-000-0000-6203			50.78	887189319		TELEPHONE
4628	VERIZON WIRELESS			50.78	1 Transactions		

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
31	DEPT Total:			157.05	COUNTY COORDINATOR	5 Vendors	5 Transactions
41	DEPT				COUNTY AUDITOR-TREASURER		
2609	CENTURYLINK						
	01-041-000-0000-6203			94.55	63276699	1380352753	TELEPHONE
2609	CENTURYLINK			94.55		1 Transactions	
3468	HIIVALA/ROBERT						
	01-041-000-0000-6331			167.00	334 MILES		TRAVEL
3468	HIIVALA/ROBERT			167.00		1 Transactions	
1344	MARCO						
	01-041-000-0000-6301			99.52	PRINTER OVERAGE CHARGE	3423672	REPAIRS & MAINTENANCE
1344	MARCO			99.52		1 Transactions	
284	MN COUNTIES COMPUTER COOPERATIVE						
	01-041-000-0000-6260			412.50	3RD QTR TAX SYSTEM BETA TEST	2Y1607075	SOFTWARE OR SYSTEMS SUPPORT
	01-041-000-0000-6260			1,116.50	3RD QTR PAYMATE	2Y1607075	SOFTWARE OR SYSTEMS SUPPORT
	01-041-000-0000-6260			600.00	3RD QTR PROPERTY TAX ENHANCE	2Y1607075	SOFTWARE OR SYSTEMS SUPPORT
	01-041-000-0000-6260			8,709.00	3RD QTR PROPERTY TAX SUPPORT	2Y1607075	SOFTWARE OR SYSTEMS SUPPORT
284	MN COUNTIES COMPUTER COOPERATIVE			10,838.00		4 Transactions	
1399	PERSIAN BUSINESS EQUIPMENT						
	01-041-000-0000-6301			128.00	WRITE/INSTALL NEW FEE PROGRAM	3745	REPAIRS & MAINTENANCE
	01-041-000-0000-6411			28.50	CASH REGISTER TAPES	3762	OPERATING SUPPLIES
1399	PERSIAN BUSINESS EQUIPMENT			156.50		2 Transactions	
4628	VERIZON WIRELESS						
	01-041-000-0000-6203			60.78	887189319		TELEPHONE
4628	VERIZON WIRELESS			60.78		1 Transactions	
41	DEPT Total:			11,416.35	COUNTY AUDITOR-TREASURER	6 Vendors	10 Transactions
63	DEPT				IT (INFORMATIONAL TECHNOLOGY)		
2609	CENTURYLINK						
	01-063-000-0000-6203			75.44	763 682 1312 542		TELEPHONE
	01-063-000-0000-6203			38.87	63276699	1380352753	TELEPHONE

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2609	CENTURYLINK		114.31		2 Transactions	
6915	OFFICE OF MN IT SERVICES 01-063-000-0000-6261		2,100.00	NETWORK CHARGES JUNE 2016	DV16060486	PROFESSIONAL SERVICES
6915	OFFICE OF MN IT SERVICES		2,100.00		1 Transactions	
1425	SHI INTERNATIONAL CORP 01-063-000-0000-6624		12,124.00	TRITION SUPPORT/WEB SUBSCRIPT	B05175000	ENTERPRISE TECHNOLOGY
	01-063-000-0000-6620		112.00	2FA OTP TOKENS X4	B05180685	COMPUTER OR SOFTWARE PURCHASES
1425	SHI INTERNATIONAL CORP		12,236.00		2 Transactions	
2506	US INTERNET 01-063-000-0000-6260		3,588.00	SPAM/VIRUS FILTERING 2016-2017	107100013	SOFTWARE OR SYSTEMS SUPPORT
2506	US INTERNET		3,588.00		1 Transactions	
63	DEPT Total:		18,038.31	IT (INFORMATIONAL TECHNOLOGY)	4 Vendors	6 Transactions
91	DEPT			COUNTY ATTORNEY		
9412	BUREAU OF CRIMINAL APPREHENSION 01-091-000-0000-6385		120.00	QUARTER BILLING	298862	DATA PROCESSING
9412	BUREAU OF CRIMINAL APPREHENSION		120.00		1 Transactions	
2609	CENTURYLINK 01-091-000-0000-6203		120.81	63276699	1380352753	TELEPHONE
2609	CENTURYLINK		120.81		1 Transactions	
4700	DUIS/AARON 01-091-000-0000-6338		50.00	REIMBURSEMENT SEMINAR		CONFERENCES & MEETINGS
4700	DUIS/AARON		50.00		1 Transactions	
4817	HERALD JOURNAL PUBLISHING INC 01-091-000-0000-6235		1.48	BALANCE FORWARD ON ACCOUNT		PUBLICATIONS & BROCHURES
4817	HERALD JOURNAL PUBLISHING INC		1.48		1 Transactions	
2321	KRYZER/GREG 01-091-000-0000-6205		43.25	POSTAGE REIMBURSEMENT		POSTAGE
	01-091-000-0000-6331		9.00	PARKING REIMBURSEMENT		TRAVEL
	01-091-000-0000-6331		204.00	408 MILES		TRAVEL

*** **WRIGHT COUNTY** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2321	KRYZER/GREG			256.25		3 Transactions	
88	LECLAIRE/KIMBERLY D 01-091-000-0000-6261			45.50	TRANSCRIPT STATE V YOUNG		PROFESSIONAL SERVICES
88	LECLAIRE/KIMBERLY D			45.50		1 Transactions	
1344	MARCO 01-091-000-0000-6301			64.63	PRINTER OVERAGE CHARGE	3423672	REPAIRS & MAINTENANCE
1344	MARCO			64.63		1 Transactions	
3921	OFFICE DEPOT 01-091-000-0000-6411			531.36	SUPPLIES 848923620001		OPERATING SUPPLIES
3921	OFFICE DEPOT			531.36		1 Transactions	
1425	SHI INTERNATIONAL CORP 01-091-000-0000-6621			504.00	2FA OTP TOKENS X18	B05180685	FURNITURE & EQUIPMENT
1425	SHI INTERNATIONAL CORP			504.00		1 Transactions	
999999997	STEWART/JULIE 01-091-000-0000-6809			51.81	WITNESS FEES JUV CASE		WITNESS FEES
999999997	STEWART/JULIE			51.81		1 Transactions	
6641	THOMSON REUTERS WEST PUBLISHING C 01-091-000-0000-6385			1,074.54	JUNE BILLING	834265164	DATA PROCESSING
6641	THOMSON REUTERS WEST PUBLISHING C			1,074.54		1 Transactions	
91	DEPT Total:			2,820.38	COUNTY ATTORNEY	11 Vendors	13 Transactions
100	DEPT				OTHER GENERAL GOVERNMENT		
4300	ALTERNATIVE BUSINESS FURNITURE INC 01-100-000-0000-6605			11,820.08	PHASE I IT EXPANSION FURNITURE	53238	SITE IMPROVEMENTS-COURTHOUSE
4300	ALTERNATIVE BUSINESS FURNITURE INC			11,820.08		1 Transactions	
100	DEPT Total:			11,820.08	OTHER GENERAL GOVERNMENT	1 Vendors	1 Transactions
101	DEPT				COUNTY RECORDER		
2609	CENTURYLINK 01-101-000-0000-6203			7.09	63276699	1380352753	TELEPHONE

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2609	CENTURYLINK		7.09		1 Transactions	
101	DEPT Total:		7.09	COUNTY RECORDER	1 Vendors	1 Transactions
103	DEPT			SURVEYOR		
2609	CENTURYLINK 01-103-000-0000-6203		9.72	63276699	1380352753	TELEPHONE
2609	CENTURYLINK		9.72		1 Transactions	
4628	VERIZON WIRELESS 01-103-000-0000-6203		293.90	887189319		TELEPHONE
	01-103-000-0000-6203		300.00	CREDIT 612 386 9429		TELEPHONE
	01-103-000-0000-6203		25.02	887189319		TELEPHONE
4628	VERIZON WIRELESS		18.92		3 Transactions	
103	DEPT Total:		28.64	SURVEYOR	2 Vendors	4 Transactions
105	DEPT			ASSESSOR		
2609	CENTURYLINK 01-105-000-0000-6203		92.97	63276699	1380352753	TELEPHONE
2609	CENTURYLINK		92.97		1 Transactions	
1344	MARCO 01-105-000-0000-6301		136.11	PRINTER OVERAGE CHARGE	3423672	REPAIRS & MAINTENANCE
1344	MARCO		136.11		1 Transactions	
284	MN COUNTIES COMPUTER COOPERATIVE 01-105-000-0000-6260		3,132.00	3RD QTR CAMAUSA MAINT/SUPPORT	2Y1607075	SOFTWARE OR SYSTEMS SUPPORT
284	MN COUNTIES COMPUTER COOPERATIVE		3,132.00		1 Transactions	
105	DEPT Total:		3,361.08	ASSESSOR	3 Vendors	3 Transactions
107	DEPT			PLANNING AND ZONING		
2609	CENTURYLINK 01-107-000-0000-6203		64.34	63276699	1380352753	TELEPHONE
2609	CENTURYLINK		64.34		1 Transactions	
1487	MN DEPARTMENT OF LABOR & INDUSTRY					

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1487	MN DEPARTMENT OF LABOR & INDUSTRY		2,026.25 2,026.25	JUNE SURCHARGE		MISCELLANEOUS REVENUE
3921	OFFICE DEPOT				1 Transactions	
	01-107-000-0000-6411		78.25	SUPPLIES 848859329001		OPERATING SUPPLIES
	01-107-000-0000-6411		18.58	SUPPLIES 848859358001		OPERATING SUPPLIES
3921	OFFICE DEPOT		96.83		2 Transactions	
6175	PEDERSON/DAVID					
	01-107-000-0000-6114		240.00	PLANNING COMMISSION PER DIEM		PER DIEM-P & Z BOARD
	01-107-000-0000-6114		20.00	40 MILES		PER DIEM-P & Z BOARD
6175	PEDERSON/DAVID		260.00		2 Transactions	
3209	THOMPSON/JANET A					
	01-107-000-0000-6114		80.00	160 MILES		PER DIEM-P & Z BOARD
	01-107-000-0000-6114		240.00	PLANNING COMMISSION PER DIEM		PER DIEM-P & Z BOARD
3209	THOMPSON/JANET A		320.00		2 Transactions	
107	DEPT Total:		2,767.42	PLANNING AND ZONING	5 Vendors	8 Transactions
111	DEPT			BUILDING CARE		
1075	BUFFALO/CITY OF					
	01-111-000-0000-6251		48.88	11 059855 00		UTILITY SERVICES
	01-111-000-0000-6252		37,618.30	27 009010 01		JAIL/LEC UTILITY SERVICES
1075	BUFFALO/CITY OF		37,667.18		2 Transactions	
1344	MARCO					
	01-111-000-0000-6301		1.13	PRINTER OVERAGE CHARGE	3423672	REPAIRS & MAINTENANCE
1344	MARCO		1.13		1 Transactions	
3741	WASTE MANAGEMENT OF WI-MN					
	01-111-000-0000-6252		362.07	DISPOSAL SERVICE LEC 7/1/16	693076315938	JAIL/LEC UTILITY SERVICES
3741	WASTE MANAGEMENT OF WI-MN		362.07		1 Transactions	
1535	WRIGHT HENNEPIN ELECTRIC					
	01-111-000-0000-6251		21.43	150 1691 4084		UTILITY SERVICES
	01-111-000-0000-6251		27.95	150 1691 4084		UTILITY SERVICES
1535	WRIGHT HENNEPIN ELECTRIC		49.38		2 Transactions	

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Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
111	DEPT Total:			38,079.76	BUILDING CARE	4 Vendors	6 Transactions
121	DEPT				VETERANS SERVICE		
2609	CENTURYLINK 01-121-000-0000-6203			21.80	63276699	1380352753	TELEPHONE
2609	CENTURYLINK			21.80		1 Transactions	
1344	MARCO 01-121-000-0000-6301			52.63	PRINTER OVERAGE CHARGE	3423672	REPAIRS & MAINTENANCE
1344	MARCO			52.63		1 Transactions	
121	DEPT Total:			74.43	VETERANS SERVICE	2 Vendors	2 Transactions
201	DEPT				SHERIFF		
4346	ALADTEC INC 01-201-000-0000-6260			8,116.50	SOFTWARE MAINT 7/15/16-7/15/17	13588	SOFTWARE OR SYSTEMS SUPPORT
4346	ALADTEC INC			8,116.50		1 Transactions	
4902	BURDAS TOWING 01-201-000-0000-6261			230.00	16018253	034074	PROFESSIONAL SERVICES
4902	BURDAS TOWING			230.00		1 Transactions	
2609	CENTURYLINK 01-201-000-0000-6203			311.21	63276699	1380352753	TELEPHONE
	01-201-000-0000-6301			70.54	612 B60 0057 390	7/1/16	REPAIRS & MAINTENANCE
2609	CENTURYLINK			381.75		2 Transactions	
1227	EXPERT AUTOMOTIVE & TOWING INC 01-201-000-0000-6261			150.00	16018821		PROFESSIONAL SERVICES
1227	EXPERT AUTOMOTIVE & TOWING INC			150.00		1 Transactions	
4817	HERALD JOURNAL PUBLISHING INC 01-201-000-0000-6235			40.00	SUBSCRIPTION 2016-2017		PUBLICATIONS & BROCHURES
4817	HERALD JOURNAL PUBLISHING INC			40.00		1 Transactions	
1124	INTERSTATE AUTOMOTIVE 01-201-000-0000-6261			125.00	16018960	1847	PROFESSIONAL SERVICES

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1124	INTERSTATE AUTOMOTIVE			125.00		1 Transactions	
3852	JACK'S OF COKATO INC 01-201-000-0000-6452			74.40	JUNE 2016 CAR WASHES	6/30/2016	VEHICLE MAINTENANCE
3852	JACK'S OF COKATO INC			74.40		1 Transactions	
5473	JERRYS TOWING & REPAIR 01-201-000-0000-6261			145.00	16018158	029064	PROFESSIONAL SERVICES
5473	JERRYS TOWING & REPAIR			145.00		1 Transactions	
1628	JUNCTION TOWING & AUTO REPAIR 01-201-000-0000-6261			295.00	16018922	42179	PROFESSIONAL SERVICES
1628	JUNCTION TOWING & AUTO REPAIR			295.00		1 Transactions	
7366	KARELS TOWING 01-201-000-0000-6261			167.00	16018820		PROFESSIONAL SERVICES
7366	KARELS TOWING			167.00		1 Transactions	
1048	MARTIN-MCALLISTERS CONSULTING 01-201-000-0000-6261			1,000.00	EVALUATIONS	10543	PROFESSIONAL SERVICES
1048	MARTIN-MCALLISTERS CONSULTING			1,000.00		1 Transactions	
3844	NET TRANSCRIPTS INC 01-201-000-0000-6261			3,134.03	TRANSCRIBE STATEMENTS	8318IN	PROFESSIONAL SERVICES
3844	NET TRANSCRIPTS INC			3,134.03		1 Transactions	
3921	OFFICE DEPOT 01-201-000-0000-6411			380.39	SUPPLIES 848566866001		OPERATING SUPPLIES
3921	OFFICE DEPOT			380.39		1 Transactions	
1434	RAY ALLEN MFG CO LLC 01-201-000-0000-6411			95.58	K9 SUPPLIES	RINV007360	OPERATING SUPPLIES
1434	RAY ALLEN MFG CO LLC			95.58		1 Transactions	
3235	ROGERS AMOCO 01-201-000-0000-6452			30.00	JUNE 2016 CAR WASHES	6/30/2016	VEHICLE MAINTENANCE
3235	ROGERS AMOCO			30.00		1 Transactions	
1436	STREICHERS						

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Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-201-000-0000-6621			2,875.00	SHOTGUNS	1216299	FURNITURE & EQUIPMENT
	01-201-000-0000-6411			109.97	UNIFORM ERT	1216714	OPERATING SUPPLIES
1436	STREICHERS			2,984.97		2 Transactions	
5041	TRANS UNION LLC						
	01-201-000-0000-6261			31.80	CREDIT REPORTS	06610584	PROFESSIONAL SERVICES
5041	TRANS UNION LLC			31.80		1 Transactions	
1497	UNIFORMS UNLIMITED						
	01-201-000-0000-6411			285.80	MACE	221702	OPERATING SUPPLIES
1497	UNIFORMS UNLIMITED			285.80		1 Transactions	
4628	VERIZON WIRELESS						
	01-201-000-0000-6203			485.09	887189319		TELEPHONE
4628	VERIZON WIRELESS			485.09		1 Transactions	
201	DEPT Total:			18,152.31	SHERIFF	19 Vendors	21 Transactions
250	DEPT				SHERIFF-CORRECTIONS		
4346	ALADTEC INC						
	01-250-000-0000-6260			3,478.50	SOFTWARE MAINT 7/15/16-7/15/17	13588	SOFTWARE OR SYSTEMS SUPPORT
4346	ALADTEC INC			3,478.50		1 Transactions	
6158	ARAMARK SERVICES INC						
	01-250-000-0000-6459			7,894.13	INMATE MEALS 06/23-06/29/16	200723300121	LAW ENFORCE-JAIL FOOD-LAUNDRY
6158	ARAMARK SERVICES INC			7,894.13		1 Transactions	
2609	CENTURYLINK						
	01-250-000-0000-6203			183.58	63276699	1380352753	TELEPHONE
2609	CENTURYLINK			183.58		1 Transactions	
1344	MARCO						
	01-250-000-0000-6343			348.84	PRINTER OVERAGE CHARGE	3423672	MACHINERY OR EQUIPMENT LEASES
1344	MARCO			348.84		1 Transactions	
1048	MARTIN-MCALLISTERS CONSULTING						
	01-250-000-0000-6261			500.00	EVALUATIONS JAIL	10543	PROFESSIONAL SERVICES
1048	MARTIN-MCALLISTERS CONSULTING			500.00		1 Transactions	

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Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3413	MEND CORRECTIONAL CARE LLC 01-250-000-0000-6458			27,529.33	JULY 2016 HEALTHCARE SERVICES	1366	JAIL MEDICAL
	01-250-000-0000-6458			520.99	E KIT REPLACEMENTS JUNE 2016	1374	JAIL MEDICAL
3413	MEND CORRECTIONAL CARE LLC			28,050.32	2 Transactions		
74329	WRIGHT COUNTY JAIL ADMIN 01-250-000-0000-6261			6.00	DOC INMATE TRAIN RIDE		PROFESSIONAL SERVICES
74329	WRIGHT COUNTY JAIL ADMIN			6.00	1 Transactions		
250	DEPT Total:			40,461.37	SHERIFF-CORRECTIONS	7 Vendors	8 Transactions
281	DEPT				CIVIL DEFENSE		
1344	MARCO 01-281-000-0000-6301			52.63	PRINTER OVERAGE CHARGE	3423672	REPAIRS & MAINTENANCE
1344	MARCO			52.63	1 Transactions		
281	DEPT Total:			52.63	CIVIL DEFENSE	1 Vendors	1 Transactions
521	DEPT				PARKS		
1317	ANNANDALE ROCK PRODUCTS 01-521-000-0000-6301			68.94	BEACH SAND BEEBE	38040	REPAIRS & MAINTENANCE
1317	ANNANDALE ROCK PRODUCTS			68.94	1 Transactions		
4575	ARCTIC GLACIER USA INC 01-521-000-0000-6807			273.24	ICE FOR RESALE	1955619011	MATERIALS FOR RE-SALE - POP ETC.
4575	ARCTIC GLACIER USA INC			273.24	1 Transactions		
2609	CENTURYLINK 01-521-000-0000-6203			14.44	63276699	1380352753	TELEPHONE
2609	CENTURYLINK			14.44	1 Transactions		
3854	DAVIS CONSTRUCTION COMPANY 01-521-000-0000-6301			256.50	BLACK DIRT BEEBE	11805	REPAIRS & MAINTENANCE
3854	DAVIS CONSTRUCTION COMPANY			256.50	1 Transactions		
1665	FARM-RITE EQUIPMENT INC 01-521-000-0000-6452			199.83	WINDSHIELD SKIDSTEER #653	P21862	VEHICLE MAINTENANCE

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1665	FARM-RITE EQUIPMENT INC			199.83		1 Transactions	
5849	FEDERATED CO-OPS INC 01-521-000-0000-6251			240.20	PROPANE	130102113	UTILITY SERVICES - ELECTRICITY
5849	FEDERATED CO-OPS INC			240.20		1 Transactions	
6832	MINI BIFF INC 01-521-000-0000-6301			561.78	PORTA TOILET RENTALS	79278	REPAIRS & MAINTENANCE
	01-521-000-0000-6301			609.72	PORTA TOILET RENTALS	79283	REPAIRS & MAINTENANCE
6832	MINI BIFF INC			1,171.50		2 Transactions	
2875	NUT MAN/THE 01-521-000-0000-6807			21.00	RESALE ITEMS	46437	MATERIALS FOR RE-SALE - POP ETC.
2875	NUT MAN/THE			21.00		1 Transactions	
3208	POWER DISTRIBUTORS LLC 01-521-000-0000-6452			65.12	VEHICLE MAINT/REPAIRS	52190431	VEHICLE MAINTENANCE
3208	POWER DISTRIBUTORS LLC			65.12		1 Transactions	
6368	TOOL WAREHOUSE INC 01-521-000-0000-6452			80.72	SUPPLIES	0230132IN	VEHICLE MAINTENANCE
6368	TOOL WAREHOUSE INC			80.72		1 Transactions	
4628	VERIZON WIRELESS 01-521-000-0000-6203			67.65	887189319		TELEPHONE
4628	VERIZON WIRELESS			67.65		1 Transactions	
4957	WESTSIDE WHOLESALE TIRE 01-521-000-0000-6452			741.70	VEHICLE MAINT/REPAIRS	770376	VEHICLE MAINTENANCE
4957	WESTSIDE WHOLESALE TIRE			741.70		1 Transactions	
2487	WINDSTREAM 01-521-000-0000-6203			118.99	320 274 8870	091133123	TELEPHONE
	01-521-000-0000-6203			76.86	320 963 3881	091134470	TELEPHONE
2487	WINDSTREAM			195.85		2 Transactions	
1535	WRIGHT HENNEPIN ELECTRIC 01-521-000-0000-6251			1,748.82	108 1031 1200		UTILITY SERVICES - ELECTRICITY

***** WRIGHT COUNTY *****



Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1535	WRIGHT HENNEPIN ELECTRIC			1,748.82		1 Transactions	
521	DEPT Total:			5,145.51	PARKS	14 Vendors	16 Transactions
603	DEPT				EXTENSION		
2609	CENTURYLINK 01-603-000-0000-6203			23.64	63276699	1380352753	TELEPHONE
2609	CENTURYLINK			23.64		1 Transactions	
4628	VERIZON WIRELESS 01-603-000-0000-6203			80.02	887189319		TELEPHONE
4628	VERIZON WIRELESS			80.02		1 Transactions	
603	DEPT Total:			103.66	EXTENSION	2 Vendors	2 Transactions
1	Fund Total:			154,970.07	GENERAL REVENUE FUND		121 Transactions

***** WRIGHT COUNTY *****



2 RESERVES FUND

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
226	DEPT		E 911			
	2609 CENTURYLINK					
	02-226-000-0000-6203		328.96	763 682 1162 914	7/4/16	TELEPHONE
	2609 CENTURYLINK		328.96	1 Transactions		
226	DEPT Total:		328.96	E 911	1 Vendors	1 Transactions
2	Fund Total:		328.96	RESERVES FUND		1 Transactions

*** **WRIGHT COUNTY** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
310	DEPT			HIGHWAY ADMINISTRATION		
2609	CENTURYLINK 03-310-000-0000-6203		18.65	63276699	1380352753	TELEPHONE
2609	CENTURYLINK		18.65	1 Transactions		
1344	MARCO 03-310-000-0000-6500		11.50	PRINTER OVERAGE CHARGE	3423672	PRINTING SERVICES
1344	MARCO		11.50	1 Transactions		
4628	VERIZON WIRELESS 03-310-000-0000-6203		25.02	887189319		TELEPHONE
	03-310-000-0000-6203		668.27	887189319		TELEPHONE
4628	VERIZON WIRELESS		693.29	2 Transactions		
310	DEPT Total:		723.44	HIGHWAY ADMINISTRATION	3 Vendors	4 Transactions
320	DEPT			HIGHWAY ENGINEERING		
321	BRAUN INTERTEC CORPORATION 03-320-000-0000-6505		4,425.00	PROF SERVICES 071916	B063451	CONSULTANT FEES
321	BRAUN INTERTEC CORPORATION		4,425.00	1 Transactions		
320	DEPT Total:		4,425.00	HIGHWAY ENGINEERING	1 Vendors	1 Transactions
325	DEPT			HIGHWAY CONSTRUCTION		
1849	ALBERTVILLE/CITY OF 03-325-000-0000-6701		81,106.89	194 AGMT PYMT#4 071916	20160116	BOND PAYMENTS
1849	ALBERTVILLE/CITY OF		81,106.89	1 Transactions		
325	DEPT Total:		81,106.89	HIGHWAY CONSTRUCTION	1 Vendors	1 Transactions
330	DEPT			HIGHWAY MAINTENANCE		
4198	BARGEN INCORPORATED 03-330-000-0000-6343		2,195.00	EQUIP RENTAL 071916	2162282	EQUIPMENT RENTAL
4198	BARGEN INCORPORATED		2,195.00	1 Transactions		
1531	CONTECH CONSTRUCTION PRODUCT 03-330-000-0000-6538		490.00	CULVERT REPAIR 071916	00256557	CULVERTS, BANDS & APRONS

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1531	CONTECH CONSTRUCTION PRODUCT		490.00		1 Transactions	
609	DESIGN ELECTRICAL INC-COLD SPRING E					
	03-330-000-0000-6543		232.50	SIGNAL REPAIRS 071916	3353	TRAFFIC SIGNALS
	03-330-000-0000-6543		690.63	SIGNAL REPAIRS 071916	3354	TRAFFIC SIGNALS
	03-330-000-0000-6543		690.62	SIGNAL REPAIRS 071916	3354	TRAFFIC SIGNALS
609	DESIGN ELECTRICAL INC-COLD SPRING E		1,613.75		3 Transactions	
7338	GOPHER STATE ONE CALL					
	03-330-000-0000-6543		267.30	JUNE LOCATE TICKETS 071916	6061478	TRAFFIC SIGNALS
7338	GOPHER STATE ONE CALL		267.30		1 Transactions	
1721	M-R SIGN COMPANY INC					
	03-330-000-0000-6539		12,018.19	SIGNS 071916	191109	TRAFFIC CONTROL
	03-330-000-0000-6539		79.04	SIGNS 071916	191399	TRAFFIC CONTROL
1721	M-R SIGN COMPANY INC		12,097.23		2 Transactions	
330	DEPT Total:		16,663.28	HIGHWAY MAINTENANCE	5 Vendors	8 Transactions
340	DEPT			HIGHWAY SHOP MAINTENANCE		
1646	BOYER TRUCK PARTS					
	03-340-000-0000-6575		251.01-	CREDIT BAL ON ACCOUNT 071916		OUTSIDE LABOR
	03-340-000-0000-6574		16,211.03	REPAIR PARTS 071916	471970	REPAIR PARTS
	03-340-000-0000-6575		6,374.99	LABOR 071916	471970	OUTSIDE LABOR
1646	BOYER TRUCK PARTS		22,335.01		3 Transactions	
7544	CENTRA SOTA COOPERATIVE - BUFFALO					
	03-340-000-0000-6563		1,470.78	DIESEL FUEL 071916	4223926	DIESEL
	03-340-000-0000-6563		1,565.34	DIESEL FUEL 071916	6113062	DIESEL
	03-340-000-0000-6563		5,834.40	DIESEL FUEL 071916	8103479	DIESEL
	03-340-000-0000-6564		9,097.50	UNLEADED FUEL 071916	8103479	UNLEADED GASOLINE
7544	CENTRA SOTA COOPERATIVE - BUFFALO		17,968.02		4 Transactions	
438	COTTENS INC					
	03-340-000-0000-6574		47.52	COTTENS-PARTS 071916	584306	REPAIR PARTS
	03-340-000-0000-6574		1,059.21	REPAIR PARTS JUNE 071916	JUNE	REPAIR PARTS
438	COTTENS INC		1,106.73		2 Transactions	
1118	CULLIGAN OF BUFFALO					

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	03-340-000-0000-6596			57.80	FR LAKE(ANNANDALE) SALT 071916	173095103896	UTILITIES-OUTLYING SHOPS
	03-340-000-0000-6596			38.30	MAPLE LAKE SOFT SERV 071916	173102549511	UTILITIES-OUTLYING SHOPS
1118	CULLIGAN OF BUFFALO			96.10	2 Transactions		
786	FLEETPRIDE						
	03-340-000-0000-6574			55.90	REPAIR PARTS 071916	78314264	REPAIR PARTS
786	FLEETPRIDE			55.90	1 Transactions		
2812	GRAINGER						
	03-340-000-0000-6574			135.15	PART - INV9148498166 071916		REPAIR PARTS
2812	GRAINGER			135.15	1 Transactions		
7360	HOLIDAY						
	03-340-000-0000-6564			29.41	ACCT 027506658 H.S. FU 071916	JUNE HS	UNLEADED GASOLINE
7360	HOLIDAY			29.41	1 Transactions		
209	LAKE REGION COOP OIL-COKATO						
	03-340-000-0000-6575			217.00	LABOR UNIT 244 071916	7-11	OUTSIDE LABOR
209	LAKE REGION COOP OIL-COKATO			217.00	1 Transactions		
3141	LAPLANT DEMO INC						
	03-340-000-0000-6599			690.83	ROLL OFF FEE 071916	43266	BUILDING MAINTENANCE-P.W.BLDG.
3141	LAPLANT DEMO INC			690.83	1 Transactions		
600	MORRIES PARTS & SERVICE GROUP						
	03-340-000-0000-6574			20.85	PARTS 071916	501483FOW	REPAIR PARTS
600	MORRIES PARTS & SERVICE GROUP			20.85	1 Transactions		
595	O'REILLY AUTO PARTS						
	03-340-000-0000-6574			411.12	PARTS 071916	24174584	REPAIR PARTS
	03-340-000-0000-6574			239.94	PARTS 071916	24176534	REPAIR PARTS
595	O'REILLY AUTO PARTS			651.06	2 Transactions		
4808	POWERPLAN OIB						
	03-340-000-0000-6574			160.83	ACCT8850240407 REP PART 071916	P99308	REPAIR PARTS
4808	POWERPLAN OIB			160.83	1 Transactions		
926	ROYAL TIRE INC						
	03-340-000-0000-6570			143.80	TIRES 071916	1-608182	TIRES

*** WRIGHT COUNTY ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
926	ROYAL TIRE INC 03-340-000-0000-6570			2,237.51 2,381.31	TIRES 071916 2 Transactions	1-608183	TIRES
270	RYAN CHEVROLET 03-340-000-0000-6574			61.31 61.31	PARTS 071916 1 Transactions	221396	REPAIR PARTS
6221	SUBURBAN TIRE WHOLESALE INC 03-340-000-0000-6570			1,671.16 1,671.16	TIRES 071916 1 Transactions	10139998	TIRES
3096	W D LARSON COMPANIES LTD 03-340-000-0000-6574			612.08 612.08	PARTS - F-261810007 071916 1 Transactions		REPAIR PARTS
340	DEPT Total:			48,192.75	HIGHWAY SHOP MAINTENANCE	16 Vendors	25 Transactions
380	DEPT				UNALLOCATED NON-HIGHWAY OPERAT		
2467	CARLSON/NICK 03-380-000-0000-6520			125.00 125.00	STEEL TOE BOOT REIMB 071916 1 Transactions		SAFETY PROGRAM & SUPPLIES
2541	M & M EXPRESS SALES AND SERVICE 03-380-000-0000-6520			209.75 209.75	SAFETY GEAR 071916 1 Transactions	26827	SAFETY PROGRAM & SUPPLIES
2463	MN SAFETY COUNCIL 03-380-000-0000-6520			136.80 136.80	ERG POCKET GUIDE 1 Transactions	44045	SAFETY PROGRAM & SUPPLIES
3336	WARNING LITES OF MN INC 03-380-000-0000-6520			34.14 34.14	SAFETY PARTS 071916 1 Transactions	157196	SAFETY PROGRAM & SUPPLIES
380	DEPT Total:			505.69	UNALLOCATED NON-HIGHWAY OPERAT	4 Vendors	4 Transactions
3	Fund Total:			151,617.05	ROAD AND BRIDGE FUND		43 Transactions

*** **WRIGHT COUNTY** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
420	DEPT			FINANCIAL SERVICES		
	2609 CENTURYLINK					
	11-420-600-0020-6203		351.66	63276699	1380352753	TELEPHONE
	2609 CENTURYLINK		351.66	1 Transactions		
420	DEPT Total:		351.66	FINANCIAL SERVICES	1 Vendors	1 Transactions
430	DEPT			SOCIAL SERVICES		
	2609 CENTURYLINK					
	11-430-700-0020-6203		632.67	63276699	1380352753	TELEPHONE
	2609 CENTURYLINK		632.67	1 Transactions		
430	DEPT Total:		632.67	SOCIAL SERVICES	1 Vendors	1 Transactions
450	DEPT			PUBLIC HEALTH SERVICES		
	2609 CENTURYLINK					
	11-450-430-0020-6203		187.52	63276699	1380352753	TELEPHONE
	2609 CENTURYLINK		187.52	1 Transactions		
450	DEPT Total:		187.52	PUBLIC HEALTH SERVICES	1 Vendors	1 Transactions
480	DEPT			HUMAN SERVICES UNALLOCATED		
	1349 CORPORATE PAYMENT SYSTEMS					
	11-480-000-0000-6899		31.49	ETR ASSOCIATES	0161016	HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		113.43	AMAZON.COM	11568215669309	HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		77.94	AMAZON.COM	11569892962725	HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		614.60	POSITIVE PROMOTIONS	20312265	HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		30.30	PLANNED PARENTHOOD	5/27/2016	HUMAN SERVICES EXP. DUMP FUND
	1349 CORPORATE PAYMENT SYSTEMS		867.76	5 Transactions		
	1344 MARCO					
	11-480-000-0000-6899		570.11	PRINTER OVERAGE CHARGE	3423672	HUMAN SERVICES EXP. DUMP FUND
	1344 MARCO		570.11	1 Transactions		
	4628 VERIZON WIRELESS					
	11-480-000-0000-6899		1,488.00	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		300.00-	CREDIT 612 360 3830		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		73.06	887189319		HUMAN SERVICES EXP. DUMP FUND

*** WRIGHT COUNTY ***



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11 HUMAN SERVICES FUND

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	11-480-000-0000-6899		60.78	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		100.79	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		134.76	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		194.62	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		121.56	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		6,047.74	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		132.22	EQUIP 612 269 2663		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		19.48	EQUIP 763 238 3040		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		141.32	887189319		HUMAN SERVICES EXP. DUMP FUND
4628	VERIZON WIRELESS		8,214.33		12 Transactions	
480	DEPT Total:		9,652.20	HUMAN SERVICES UNALLOCATED	3 Vendors	18 Transactions
11	Fund Total:		10,824.05	HUMAN SERVICES FUND		21 Transactions

***** WRIGHT COUNTY *****



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
150	DEPT			LEVY STABILIZATION FUND		
1349	CORPORATE PAYMENT SYSTEMS 34-150-000-0000-6621		2,112.02	COMXUSA	16617DP	FURNITURE & EQUIPMENT
1349	CORPORATE PAYMENT SYSTEMS		2,112.02	1 Transactions		
150	DEPT Total:		2,112.02	LEVY STABILIZATION FUND	1 Vendors	1 Transactions
161	DEPT			HIGHWAY BUILDING BOND PROCEEDS		
3408	AGC NETWORKS INC 34-161-000-0000-6605		15,138.95	PHONE SYSTEM INSTALL HWYBLDG	9200000662	HIGHWAY BUILDING
3408	AGC NETWORKS INC		15,138.95	1 Transactions		
1075	BUFFALO/CITY OF 34-161-000-0000-6605		2,294.38	27 009020 00		HIGHWAY BUILDING
1075	BUFFALO/CITY OF		2,294.38	1 Transactions		
161	DEPT Total:		17,433.33	HIGHWAY BUILDING BOND PROCEEDS	2 Vendors	2 Transactions
34	Fund Total:		19,545.35	CAPITAL IMPROVEMENTS FUND		3 Transactions

*** WRIGHT COUNTY ***



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

71 HISTORIAN

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
505	DEPT		HISTORIAN			
	2609 CENTURYLINK					
	71-505-000-0000-6203		5.78	63276699	1380352753	TELEPHONE
	2609 CENTURYLINK		5.78	1 Transactions		
505	DEPT Total:		5.78	HISTORIAN	1 Vendors	1 Transactions
71	Fund Total:		5.78	HISTORIAN		1 Transactions

*** WRIGHT COUNTY ***



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72 SOIL AND WATER

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
605	DEPT		SOIL & WATER		
	46443 MCIT				
	72-605-000-0000-6353		ADD #28 ECOS TRAILER UNIT DX		LIABILITY INSURANCE
	46443 MCIT		56.00	1 Transactions	
			56.00		
605	DEPT Total:		56.00	SOIL & WATER	1 Vendors
					1 Transactions
72	Fund Total:		56.00	SOIL AND WATER	1 Transactions
	Final Total:		337,347.26	140 Vendors	191 Transactions

*** WRIGHT COUNTY ***



Recap by Fund

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
1	154,970.07	GENERAL REVENUE FUND
2	328.96	RESERVES FUND
3	151,617.05	ROAD AND BRIDGE FUND
11	10,824.05	HUMAN SERVICES FUND
34	19,545.35	CAPITAL IMPROVEMENTS FUND
71	5.78	HISTORIAN
72	56.00	SOIL AND WATER
All Funds	337,347.26	Total

Approved by,

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