WRIGHT COUNTY BOARD
AGENDA
JULY 26, 2016

Interpreter Services for the hearing impaired will be provided upon written request.

I. **9:00 A.M. PLEDGE OF ALLEGIANCE**

II. **MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

A. **COUNTY BOARD MINUTES 7-19-16**

Documents:

2016-07-19 WRIGHT COUNTY BOARD MINUTES (INFO).PDF

III. **REVIEW & APPROVAL OF AGENDA**

IV. **CONSENT AGENDA**

A. **ADMINISTRATION**

1. Union Employee (Teamsters 320 Courthouse) Request For Vacation Donation. Request Approval To Receive Donations From Non-Union And Union Employees That Have Completed The Required Donation Forms

Documents:

072616_AGENDAFORM_VACADONATIONREQUEST.PDF

B. **ATTORNEY**

1. Authorize Signatures On Quit Claim Deed From County To Lampi, LLC

Documents:

7-26-16 AGENDA REQ.PDF

C. **HEALTH & HUMAN SERVICES**

1. Position Replacement:
   A. Financial Worker

Documents:

7-26-16 HHS CONSENT - POSITION REPLACEMENT FW.PDF

D. **INFORMATION TECHNOLOGY**

1. Refer To The 7/27 Personnel Committee Request To Hire An IT Position Above 12% Of The Beginning Hiring Range

Documents:

BOARD ACTION IT ABOVE HIRING RANGE 2016_07B.PDF

E. **SHERIFF'S OFFICE**

1. Position Replacement:
   A. Civilian Communications Officer

Documents:

07-21-16 REQUEST POSITION REPLACEMENT FOR 1 COMMUNICATIONS OFFICER - COURTNEY KNOOP RESIGNATION.PDF

F. SHERIFF'S OFFICE

1. Position Replacement:
   A. Deputy

Documents:

07-18-16 REQUEST POSITION REPLACEMENT FOR 1 DEPUTY - TIMOTHY FINCH RETIREMENT.PDF

V. TIMED AGENDA ITEMS

A. 9:05 A.M. BOB HIIVALA, AUDITOR/TREASURER

1. Approve Additional Participation In The CWP Program
2. Request To Have County Board Set A Date And Time For The County Canvassing Board For The Primary Election And To Appoint Members
3. Order A Redetermination Of Benefits On County Ditches
4. Approve New Tobacco License For Cardinal Enterprises, LLC DBA SuperAmerica #4898 In The City Of Rockford
5. Claims

Documents:

AGENDA 7-26 APPROVE ADDITIONAL PARTICIPATION IN CWP PROGRAM.PDF
AGENDA 7-26 CWP LOAN APPLICATION.PDF
AGENDA 7-26 REQUEST TO SET DATE FOR COUNTY CANVASSING BOARD.PDF
AGENDA 7-26 REDETERMINATIONS.PDF
AGENDA 7-26 TOBACCO LICENSE - NEW SUPERAMERICA ROCKFORD.PDF
AGENDA 7-26 TIMED CLAIMS.PDF

B. 9:15 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER

1. Approve Agreement No. 16-53 For Southside Trail Improvements
2. Approve Agreement No. 1026074 With MnDOT/Resolution For Southside Trail Project
3. Approve Amendment For CSAH 35 Roundabout
4. Revoke Designation Of CSAH 37/Redesignate As CR 137/Resolution
5. Redesignate CSAH 37/70th Street NE As CSAH 38/Resolution

Documents:

07-26-16 1-APPROVE AGREEMENT SOUTHSIDE.PDF
07-26-16 2-SOUTHSIDE TRAIL.PDF
07-26-16 3-AMENDMENT CSAH 35.PDF

07-26-16 4-REVOKE DESIGNATION CSAH 37.PDF
07-26-16 5-REDESIGNATE CSAH 37.PDF

VI. ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

1. Budget Committee Of The Whole

Documents:

2016-07-19 BUDGET COMMITTEE OF THE WHOLE MINUTES AND ATTACHMENTS.PDF

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. CLAIMS LISTING

Documents:

AUDIT LIST FOR BOARD 7-26-16.PDF

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

INFORMATIONAL

WRIGHT COUNTY BOARD
MINUTES
JULY 19, 2016

The Wright County Board met in regular session at 9:00 A.M. with Sawatzke, Borrell, Daleiden, Husom, and Potter present.

MINUTES
Borrell moved to approve the 7-12-16 County Board Minutes, seconded by Husom. The motion carried 5-0.

AGENDA
The Agenda was amended as follows: Move Consent Agenda Item D1, "Approve Charitable Gambling Application Form LG230, Clearwater Lions, 2016 Clearwater Rodeo, 17363 Cty. Rd. 7 NW, PO 399, Clearwater, MN 55320 (Clearwater Township), Date of Event 8-19-16 to 8-21-16" to Timed Item C1 (Kelly). Daleiden moved to approve the Agenda, seconded by Potter. The motion carried unanimously.

CONSENT AGENDA
Daleiden moved to approve the Consent Agenda as amended, seconded by Husom, and the motion carried 5-0.

A. ADMINISTRATION
   1. Claim, Madden, Galanter, & Hansen, LLP $6,585.25
B. ADMINISTRATION
   1. Request to hire 67 day Child Protection Intake Social Worker temporary employee in Social Services
C. ADMINISTRATION
   1. Schedule Committee of the Whole for Strategic Planning August 2, 2016 10:30am
E. ADMINISTRATION
   1. Refer Courtroom Bench Remodel Designs to Building Committee
F. AUDITOR/TREASURER
   1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of $337,347.26 With 140 Vendors And 191 Transactions
G. INFORMATION TECHNOLOGY
   1. Refer to the Technology Committee:
      a. Everbridge Mass Notification
      b. OpenGov
      c. ARMER Radio Charges
      d. Office 365 update
H. PLANNING & ZONING
   1. Accept the findings and recommendations of the Planning Commission for the following rezonings:
      1. SCOTT T. ANDERSON: (Rockford Twp.) Planning Commission unanimously recommend approval of the request to rezone approximately 57 acres from AG General Agricultural to A/R Agricultural-Residential.
      2. JAMES R. BOSSERT: (Woodland Twp.) Planning Commission unanimously recommend approval of the request to rezone approximately 19.5 acres from AG General Agricultural and S-2 Residential-Recreational Shoreland to R-2a Suburban-Residential and S-2.
I. SHERIFF'S OFFICE
   1. Position replacement:
      A. Deputy

TIMED AGENDA ITEMS

BOB HIIVALA, AUDITOR/TREASURER
Approve Transfer From General Fund To Capital Projects Fund In The Amount of $1,600,000
The Office of the State Auditor has recommended that each county establish a formal policy on the level of unrestricted fund balance that should be maintained in the General Fund and Special Revenue Fund. The County's

Fund Balance Policy, General Fund, states that "At the end of each fiscal year, the County will maintain a spendable, unassigned portion of the fund balance for cash flow in a range equal to 35 to 50 percent of the fund operating expenditures." Hiivala stated this is the first time the fund balance has exceeded 50 percent. Daleiden moved to approve a transfer of $1.6 million from the General Fund to the Capital Projects Fund, seconded by Potter, and carried 5-0. The Board will discuss allocations to various funds at their Budget Committee Of The Whole Meeting today.

Approve Procurement Card Transactions For The Period Ending June 27, 2016 For A Total Of $13,771.10
Hiivala said steps are being taken to provide the County Board with additional detail for procurement card transactions. The transactions have already been paid, and his goal is to provide the Board with the report prior to payment. Daleiden moved to approve the Procurement Card Transactions for the period ending 6-27-16 for a total of $13,771.10, seconded by Borrell, and carried 5-0.

State Demographer's 2015 Population – Final Estimates (Informational)
The 4-01-15 population and household estimates were received from the MN State Demographic Center for Wright County, including cities and townships. Hiivala said the information was communicated to all municipalities. Wright County's population estimate for 2015 is 131,361 which is an increase of 1.9% over 2014 and 5.3% over the 2010 Federal Census. This was provided as an informational item.

BRIAN ASLESON, CHIEF DEPUTY ATTORNEY
Adopt Resolution Declaring Intent To Retain CliftonLarsonAllen, LLP To Perform The Annual Financial Audit Beginning In 2017
In 2015, the MN Legislature passed a law that allows counties to choose to have their annual audit done by a CPA firm rather than the State Auditor. The law takes effect 8-01-16. In order to be effective for the 2017 audit, notice must be given to the State Auditor on 8-01-16. A draft resolution was presented which, if adopted, would be delivered to the State Auditor by a process server on 8-01-16.

The Board requested an update on the lawsuit with the State Auditor. Asleson stated that the Summary Judgement Motion Hearing occurred about one month ago. Both sides argued that it is a legal and not a factual decision on whether the law is constitutional. Sawatzke asked if the County does not take action by 8-01-16, how will the State Auditor's Office act against the County if the County has not used their services. Hiivala responded that last year, at the request of the County Board, he notified the State Auditor's Office of the County's intent to not use their services. Adopting the resolution today would reaffirm this intent. Hiivala estimated the cost of the 2015 audit by the State Auditor's Office is just over $61,000. It was estimated that about $300,000 has been spent thus far by all parties on the lawsuit.

Borrell moved to adopt Resolution #16-40 declaring the County's intent to retain CliftonLarsonAllen, LLP to perform the Annual Financial Audit beginning in 2017. The motion was seconded by Husom. Sawatzke said this action is consistent with the County's rights under MN Statutes. Asleson said that part of the direction should be to have the Auditor and Attorney provide notice on 8-01-16 to the State Auditor. Borrell and Husom accepted this as a friendly amendment to the motion. The motion carried 5-0 on a roll call vote.

Approve Charitable Gambling Application Form LG230, Clearwater Lions, 2016 Clearwater Rodeo, 17363 Cty. Rd. 7 NW, PO 399, Clearwater, MN 55320 (Clearwater Township), Date of Event 8-19-16 to 8-21-16
Potter moved to adopt Resolution #16-41, seconded by Daleiden. The motion carried 5-0 on a roll call vote.

ITEMS FOR CONSIDERATION
7-13-16 BUILDING COMMITTEE MINUTES
At today's County Board Meeting, Daleiden moved to approve the Minutes and recommendations. The motion was seconded by Potter and carried 5-0. The Minutes follow:

I. Modification To The Human Services Center Room 127
Wilczek provided an overview of two project proposals requested for the Human Services Center. First, an exit door and awning was discussed in the north wall of conference room 127. The basis for the request was a desire by Human Services to have both access and exiting ability through the location for meeting attendees to enter the room without traveling through workstations and as another point of exit in the case of an emergency. Dahl also noted the importance of another exit location as occupancy loads have increased at the

7-13-16 Building Committee Minutes (cont.):

site, the original design intent was not for an office setting, and exit locations are narrowly within requirements. Wilczek noted the proposal from Shingobee was to establish a baseline price for discussion and the project could potentially be completed for less if bid to multiple companies. Goodrum Schwartz indicated that staff at the site do not feel comfortable or safe when the room is designated as their emergency shelter and there are no exit doors to the outside. Card readers, security alarms, and vision windows were also discussed by Daleiden, Potter, Dahl, Kelly, Wilczek, and Gillman as potential elements that should be considered with the installation of a door system.

The second project presented was the installation of moveable partitions to split conference room 127 when needed. Wilczek summarized the two system types offered in the proposals. Both provide very similar finishes, operation, and sound transfer minimization. However, the difference in the systems is in the installation method. The Skold proposed product from Moderco was specified to hang from the metal building structure above the ceiling grid. This option would only be available after thorough analysis of the structure to ensure the metals would support the wall system. The Hufcor system was proposed with a Unispan element to support the weight of the wall by mechanically fastening on the side walls and spanning the room from those fastened supports. Gillman detailed the current environment in which there is often a need for more conference rooms at the property. If a moveable wall system was installed, it would provide flexibility in the use of the space for another conference room. Wilczek noted the proposals presented were for the wall systems only and if the project moves forward, there would also be electrical work to split the room's lighting (as they are currently on a whole room dimming system for presentations) and modify the existing ceiling grid to accommodate the wall system. Daleiden asked if the wall system was electronic and Wilczek responded it is not.

Overall discussion amongst the group occurred in relation to the longevity of the facility, the potential Human Services use of the likely vacating space at the Government Center (pending a potential new Courts Facility), and the appetite to invest money into the site with potential changes in staffing loads or site utilization.

Recommendation:
Daleiden and Potter recommended moving forward with both proposed modifications as the potential timetable for changes in site utilization would likely be at least a minimum of 4 years (pending the Courts Facility development and long term space planning). With respect to the exterior door, Daleiden proposed bidding it to two other companies and selecting an option to include a secure window panel and a cloth awning but to not include card access or alarms. On the moveable partition wall, Potter and Daleiden recommended moving forward with the installation of the Hufcor product due to the questionability of the Skold installation attaching to the building structure.

II. Annex Restroom

Wilczek provided an update on the project and the status of the architect's work. Tiffany Townsend with Nelson was on site Monday, June 27th to review the site and develop ideas on finishes. Product options have been gathered and are being sent to Wilczek for review. After finishes & fixtures are selected, the details will be written into the bid documents and will be ready to release for bid solicitation.

Recommendation:
Daleiden recommended to keep moving forward with the drawings and bids. The project and cost will be reviewed and considered for construction after all information is gathered.

III. IT Expansion

Wilczek provided an update on the IT expansion project and noted the buildout has been completed and furniture installation is near completion. The only item remaining after furniture installation is a small area of painting to be completed by the custodial staff.

Recommendation:
No recommendation except to continue progress toward completion.

DRAFT

7-13-16 Building Committee Minutes (cont.):

IV. Public Works Deferred Maintenance & Remodel

Wilczek provided an update on the architect's design status for the interior modifications. Tiffany Townsend with Nelson was at the site for a review meeting on Monday, June 27th. The scope of the design thoughts were discussed and details regarding ceiling heights, door types, and a variety of existing conditions were reviewed. Townsend is working on completing AutoCAD drawings of the project and verifying path of travel & evacuation routes to ensure code compliance. Details will be provided to Wilczek when a draft is complete. Cynthia Long and Larry Koch with Inspec were on site July 7th to complete a walkthrough and initial assessment of the roof systems and building envelope. The hvac system, windows, building structure, and roof details were discussed and visually reviewed as a part of the initial conditions assessment with plans to complete further investigation into systems with test cuts. A schedule for project completion is being developed and will be presented at the next committee meeting.

Discussion took place between Daleiden, Potter, Mattice, Wilczek, and Kelly regarding the wood shop dust collection system, the service area overhead door, and the welding fume evacuation system. The overhead door installation was described by Mattice as to allow for trailer drive through and maintenance without unhooking and jockeying to allow for other equipment to utilize other parts of the service area. The second overhead door would be installed to connect the wood and metal shop areas to allow for a more fluid work environment when large projects are being complete. The estimated cost for the two doors was $20,000. The welding fume evacuation system was described by Wilczek as a welding cable that pulled the fumes directly back inside the head and back down the cable system to a filtration unit attached to the welder. Hastings Air Energy Control offered to bring a sample of the equipment to the site for a demo. The wood shop dust collection system is currently located inside the shop and should be relocated outside the shop with properly sized ducts to provide a more functional and safe system. The estimate for the complete system is approximately $40,000.

Recommendation:
It was recommended by Daleiden and Potter to continue moving forward with Nelson to complete the PW interior design & review and with Inspec for the assessment of the existing roof system & building envelope. Also recommended was to obtain multiple bids for the overhead doors and move forward with an estimated complete cost of $20,000 combined and to move forward with the dust collection system at the estimated cost of $40,000. Daleiden recommended to demo the welding cable to explore possible future purchase of the system.

(End of 7-13-16 Building Committee Minutes)

7-12-16 COMMITTEE OF THE WHOLE (COTW) MINUTES

At today's County Board Meeting, Potter moved to approve the Minutes and recommendations. The motion was seconded by Daleiden and carried 5-0. The Minutes follow:

I. Strategic Planning

Kelly provided an overview of the retreat held last November with the County Board and Coordinator. The result of the retreat was an executive summary containing proposed County strategic goals and proposals for a revised mission statement. Kelly stated the goals were brought to the Leadership Team for discussion earlier in 2016. He and his staff have been working on developing action items for these goals and wanted to meet with the Board to start a dialog regarding strategic planning. He requested that the Board meet once a month to discuss strategic planning.

Husom felt it was critical to establish an effective mission statement. Several proposals were discussed at the retreat and there was interest in adopting a new mission statement for the County. Sawatzke felt transparency should be included in the mission statement. Kelly will develop a draft of a revised mission statement for the next meeting.

Kelly stated his concern about being able to carry out strategic plan action items due to the County's structure. He asked for clarification on the role of the Administration department. There was discussion regarding enforcement of County policies across departments. Hesse discussed the need for consistency and how it impacts Human Resources functions. She stated that recent supervisory training sessions were well received and there were several requests for additional training sessions on a wide variety of topics.

7-12-16 COTW Minutes (cont.):

Kelly noted there have been inconsistencies in the way software programs and systems have been selected and deployed. IT should be involved in this process. After discussion the consensus was that technology projects should be discussed and vetted through the Technology Committee. Daleiden recommended documenting this directive in a letter from the Board to Department Heads.

Wilczek raised the need for clarity and direction regarding the approvals process for funding projects. Kelly felt that documenting the Board's guidance would be valuable for Department heads.

Borrell encouraged discussion of issues at the leadership team meetings. Hesse noted that all departments may not be in attendance at each leadership team meeting. While the bylaws allow sending an alternate department representative to the meeting sometimes a department is not represented. Kelly noted a recent meeting was cancelled due to lack of a quorum. Daleiden thought attendance at leadership was critical and should be a requirement of the department heads. This should also be noted in the letter to Department Heads.

The consensus was to begin to meet monthly to discuss strategic planning. The next meeting was proposed for August 2nd at 10:30.

Recommendation: Draft a letter regarding the Board's expectations for Department Heads attendance at Leadership Team meetings and requiring technology projects be vetted through the Technology Committee.

(End of 7-12-16 COTW Minutes)

7-13-16 PERSONNEL COMMITTEE MINUTES

At today's County Board Meeting, Husom moved to approve the Minutes and recommendations. The motion was seconded by Daleiden and carried 5-0. The Committee Minutes follow:

I. <u>Pre-Backfill of IT Office Assistant</u>

Filled by current incumbent since 2008. Wide variety of ongoing tasks throughout the department. Retirement September 29, 2016. Asking for 1 (one) month overlap. Personnel budget can absorb cost due to long-term vacant positions.

Recommendation: Approve up to 3 weeks overlap between new hire and current incumbent.

II. <u>Temporary Front Desk Staff for Public Works Building</u>

Assign Return to Work employee to HHS in the morning and Public Works Building in the afternoon (exact hours to be determined). PT Highway Department staff remains in Public Works building to cover desk in the morning.

Surveyor/Parks department covers front desk in the event return to work employee is no longer available. PT Highway Department staff may adjust schedule to accommodate front desk coverage as appropriate.

Recommendation: Approve current PT Highway Department staff member to work scheduled 20 hours per week in Public Works building to cover desk in the morning and Return to Work employee to work 20 hours per week to cover desk in afternoon. Return to Work employee will work remaining 20 hours per week at HHS.

III. <u>Request to Hire Social Worker Above 12% of Minimum Salary Range</u>

As of today, both Child Protection Intake Social Worker positions are vacant. Conducted interviews for both vacancies. Conducted 4 second interviews. Applicant comes with 12 years of direct child protection experience including intake. Training will be minimal.

Recommendation: Approve offer of $28.00 per hour to start.

DRAFT

7-13-16 Personnel Committee Minutes (cont.):

IV. Request to Hire IT Position Above 12% of Beginning Hiring Range

Interviewed a number of applicants. Very few had business analysis and project management experience. Conducted second round interviews with two (2) applicants. Candidate comes with business analysis and project management experience as well as leading teams for SharePoint and Web development. Requesting to offer $66,000 starting salary.

Recommendation: Approve offer of $66,000 per year.

(End of 7-13-16 Personnel Committee Minutes)

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

1. Wright County Economic Development Partnership. Potter attended a meeting on 7-15-16 where the 2017 budget was discussed. He anticipates the EDP to present a request during County budget sessions for an increase in their marketing budget. The idea is to use marketing to attract more business.
2. Solar Group. Sawatzke said the group met on 7-18-16 and discussed some of the same issues as at the prior meeting. Excel representatives conveyed they will try to address concerns on the location of power poles. A survey will be completed. Based on the results, the poles may be moved or property owners may be contacted to provide an easement to Excel. After the survey has been completed, Excel will meet with the Township Board on the results.
3. Parks Commission. Daleiden attended a meeting on 7-18-16. The budget is being worked on. Daleiden provided a reminder for residents to take the opportunity to enjoy the Wright County Parks.
4. French Lake Improvement Association. Borrell was at the Lake Association Meeting on 7-16-16. Milfoil has almost been eradicated from French Lake.
5. Marty Farm Tour. Potter said the Tour will be held on 7-21-16 at 3:00 P.M. The Marty Farm is located in Silver Creek Township.
6. Bertram Blast. Sawatzke said the Bertram Blast Triathlon, Duathlon and Trail Run will be held on 7-23-16.

The meeting adjourned at 10:00 A.M.

DRAFT

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** _07/26/16_ ***CONSENT AGENDA:*** _X__

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** _____

_ ADMINISTRATION ____.
ORIGINATING DEPARTMENT/SERVICE

X___Sunny M. Hesse_____ _____
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:
Union employee (Teamsters 320 Courthouse) request for vacation donation. Request approval to receive donations from non-union and union employees that have completed the required donation forms.

BACKGROUND/JUSTIFICATION:
Courthouse employee request for vacation donation for health reasons.

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

BUDGETED: _____ _____
YES NO

FUNDING: _____ _____
LEVY OTHER

COMMENTS:

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: N/A ***BOARD MEETING DATE:*** 7/26/16 ***CONSENT AGENDA:*** Yes

AMT. OF TIME REQUIRED: N/A ***ITEM FOR CONSIDERATION:*** N/A

COUNTY ATTORNEY
ORIGINATING DEPARTMENT/SERVICE

X Brian J Pelan
REQUESTOR'S SIGNATURE

7/20/16
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Authorize Signatures On Quit Claim Deed From County To Lampi, LLC.

BACKGROUND/JUSTIFICATION:

This is a housekeeping matter from the CSAH 6 highway project of a few years ago. Highway ROW Plat No. 62 (see attached page) shows a portion of old right-of-way to be vacated to the adjoining landowner, Lampi, LLC. In addition to adopting a resolution vacating this strip of land, we usually also record a quit claim deed to extinguish any claim the County previously had. A draft quit claim deed is attached to this request.

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ APPROVAL
- ☐ DENIAL
- ☐ NO RECOMMENDATION

BUDGETED: ____ YES ____ NO

FUNDING: ____ LEVY ____ OTHER

COMMENTS:

COMMENTS:

OFFICIAL

WRIGHT COUNTY HIGHWAY RIGHT OF WAY PLAT NO.62

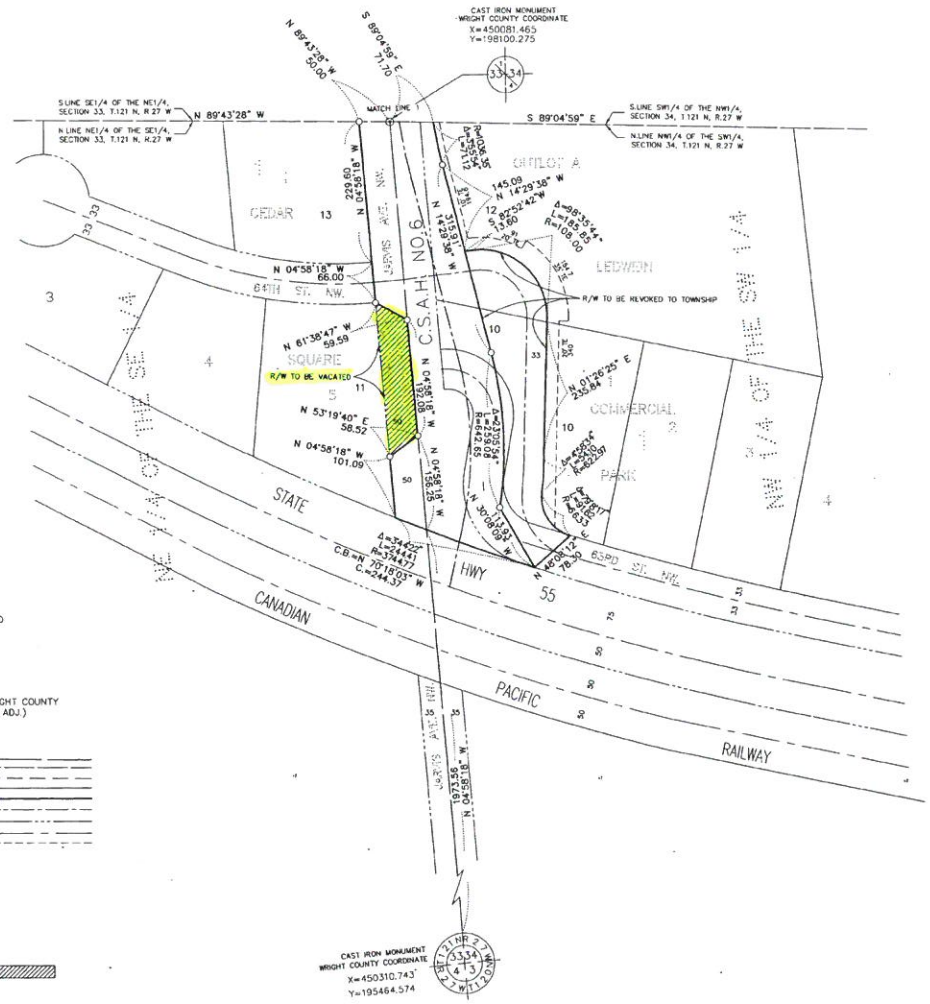
* CERT. NO.	VOL.	PAGE
2426	I	12
4208	N	255
4577	P	24
5856	T	84
6266	–	–

LOCATION MAP

NO SCALE

T. 121 N. R. 27 W.

RIGHT OF WAY IN SECTION 33 AND 34, T.121 N, R.27 W								
PARCEL NUMBER	OWNER	LOCATION	DEED RECORD DOCUMENT NO. BOOK/PAGE	EXISTING HIGHWAY EASEMENT SQ. FEET	NEW HIGHWAY R / W SQ. FEET	TEMPORARY EASEMENT SQ. FEET	R / W TO BE VACATED SQ. FEET	R/W TO BE REVOKED TO TOWNSHIP
10	THOMAS M. & DAYLE M. LAMPI	LOT 1 BLK. 1, LEDWIN COMMERCIAL PARK	DOC. NO. 887649	0.00	36,770	8,411		23,644
11	LAMPI LLC.	LOT 5 BLK. 1 CEDAR SQUARE	DOC. NO. 598246	0.00	0.00		11,147	
12	THOMAS M. & DAYLE M. LAMPI	OUTLOT A LEDWIN COMMERCIAL PARK	DOC. NO 887649	0.00	23,600	8,714		10,400
13	M-80 LLC.	T.121 R.27 SEC. 33 LOT 4 BLK. 1 CEDAR SQUARE	DOC. NO. 620994	0.00	0.00			



N

100 50 0 100 200 300

SCALE IN FEET

S.P. 86-606-13

THE BOARD OF COUNTY COMMISSIONERS FOR WRIGHT COUNTY, MINNESOTA, PURSUANT TO BOARD RESOLUTION NUMBER 07-68 DATED DECEMBER 11, 2007 IS HEREBY DESIGNATING THE DEFINITE LOCATION OF THE RIGHT-OF-WAY OF COUNTY STATE AID HIGHWAY NUMBER 6 IN SECTIONS 21, 22, 27, 28, 33 AND 34 TOWNSHIP 121 NORTH, RANGE 27 WEST, WRIGHT COUNTY MINNESOTA.

THIS PLAT WAS APPROVED AND ACCEPTED BY THE BOARD OF COUNTY COMMISSIONERS OF WRIGHT COUNTY, MINNESOTA AT A MEETING HELD THIS 18TH DAY OF November, 2008.

Elmer Eichelberg
CHAIRMAN

Richard W. Norman
COUNTY COORDINATOR

THAT PART OF SAID COUNTY STATE AID HIGHWAY 6 AS SHOWN ON THIS PLAT, IS HEREBY CERTIFIED TO BE THE OFFICIAL HIGHWAY WITHIN SAID SECTIONS PURSUANT TO MINNESOTA STATUTES 160.085.

DATE NOVEMBER 18, 2008

Wayne A. Fingalson
WAYNE A. FINGALSON, WRIGHT COUNTY HIGHWAY ENGINEER
MINNESOTA LICENSE NUMBER 10750

I HEREBY CERTIFY THAT THIS PLAT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, THAT ALL PLAT DISTANCES ARE HORIZONTAL GROUND DISTANCES SHOWN IN FEET AND HUNDREDTHS OF A FOOT AND THAT I AM A LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE November 17, 2008

Steven A. Jobe
STEVEN A. JOBE, WRIGHT COUNTY SURVEYOR
MINNESOTA LICENSE NUMBER 41000

I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED IN THE OFFICE OF THE COUNTY RECORDER FOR RECORD ON THIS 19TH DAY OF NOVEMBER 2008, AT 9:00 O'CLOCK A. M., AND WAS DULY RECORDED IN CABINET 7, SLEEVE 2015, AS DOCUMENT NUMBER 1102899.

Larry H. Unger
COUNTY RECORDER
WRIGHT COUNTY, MINNESOTA

CERTIFICATE NUMBER 2390 VOL. H PAGE 296 * (SEE ABOVE).

I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED IN THE OFFICE OF THE COUNTY REGISTRAR OF TITLES FOR RECORD ON THIS 19TH DAY OF NOVEMBER 2008, AT 9:00 O'CLOCK A. M., AND WAS DULY RECORDED IN CABINET 7, SLEEVE 2015, AS DOCUMENT NUMBER 26682.

Larry H. Unger
REGISTRAR OF TITLES
WRIGHT COUNTY, MINNESOTA

DIMENSION NOTE:

DISTANCES ARE SHOWN IN FEET AND HUNDREDTHS OF A FOOT, UNLESS OTHERWISE NOTED.

EASEMENT NOTE:

TEMPORARY EASEMENT WIDTH IS MEASURED FROM THE NEW RIGHT OF WAY LINE.

BEARING ORIENTATION

PLAT BEARINGS ARE ORIENTED TO THE WRIGHT COUNTY COORDINATE SYSTEM, N.A.D., 1983. (1996 ADJ.)

LEGEND

SECTION LINE
QUARTER LINE
SIXTEENTH LINE
PROPERTY LINE
NEW R/W LINE
NEW CENTERLINE
EXISTING R/W LINE
EXISTING CENTERLINE
TEMPORARY EASEMENT

FOUND IRON MONUMENT •

WRIGHT CO. MONUMENT ⊙

SET 1/2" X 18" REROD WITH CAP MARKED WRIGHT COUNTY HIGHWAY RIGHT OF WAY MARKER ○

TEMPORARY EASEMENT T.E.

RIGHT OF WAY TO BE VACATED AND RETAINED AS UTILITY EASEMENT

(Top 3 inches reserved for recording data)

QUIT CLAIM DEED
Business Entity to Business Entity

Minnesota Uniform Conveyancing Blanks
Form 10.3.5 (2013)

eCRV number: _____

DEED TAX DUE: $ 1.65

DATE: _____
(month/day/year)

FOR VALUABLE CONSIDERATION, County of Wright
(insert name of Grantor)

a municipal corporation under the laws of Minnesota ("**Grantor**"),
hereby conveys and quitclaims to Lampi, LLC
(insert name of Grantee)

a limited liability company under the laws of Minnesota ("**Grantee**"),
real property in Wright County, Minnesota, legally described as follows:

(see attached legal description)

Check here if all or part of the described real property is Registered (Torrens) ☐

together with all hereditaments and appurtenances belonging thereto.

Check applicable box:

- ■ The Seller certifies that the Seller does not know of any wells on the described real property.
- ☐ A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: _____.)
- ☐ I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

County of Wright
(name of Grantor)

By: _____
(signature) Pat Sawatzke

Its: Chairperson, County Board
(type of authority)

By: _____
(signature) Lee R. Kelly

Its: County Coordinator
(type of authority)

State of Minnesota, County of Wright

This instrument was acknowledged before me on _____, by Pat Sawatzke
(month/day/year) (name of authorized signer)

_____ as Chairperson, County Board
(type of authority)

and by Lee R. Kelly
(name of authorized signer)

as County Coordinator of County of Wright.
(type of authority) (name of Grantor)

(Stamp)

_____
(signature of notarial officer) Brian J. Asleson

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)

Brian J. Asleson (012056X)
Chief Deputy Attorney
Wright County Attorney's Office
10 Second Street NW
Buffalo, MN 55313-1189
(763) 682-7342

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:
(insert legal name and residential or business address of Grantee)

Lampi, LLC
9141 64th St. NW
Annandale, MN 55302

Beginning at the northeast corner of Lot 5 Block 1 of Cedar Square plat, thence South 61 degrees 38 minutes 47 seconds East a distance of 59.59 feet, thence South 4 degrees 58 minutes 18 seconds East a distance of 192.08 feet, thence South 53 degrees 19 minutes 40 seconds West a distance of 58.52 feet to a point on the easterly lot line of said Lot 5 Block 1 of Cedar Square plat, thence North 4 degrees 58 minutes 18 seconds West along said easterly lot line to the point of beginning, all in Corinna Township, Wright County, Minnesota. This vacated land totals 11,147 square feet, and is depicted to be adjacent to Parcel Number 11 on the Wright County Highway Right of Way Plat No. 62.

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE:___ CONSENT AGENDA: X

AMT. OF TIME REQUIRED: _____ ITEM FOR CONSIDERATION: Position replacement

County Board

ORIGINATING DEPARTMENT/SERVICE

X

REQUESTOR'S SIGNATURE

7/19/2016

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Fill Financial Worker position

BACKGROUND/JUSTIFICATION:

Vacancy is due to a Financial Worker being promoted to Supervisor in Financial Assistance. This position is needed to maintain a Cash, SNAP and Health Care case load.

COUNTY ATTORNEY REVIEW DATE:

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:

- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

FINANCIAL IMPLICATIONS:

$_____

BUDGETED: ___ **YES** ___ **NO**

FUNDING:

COMMENTS:

COMMENTS:

Wright County
Request for Board Action

Req. Agenda Time: _____ Board Meeting Date: 07/26/16 Consent Agenda X

Amt of Time Required: _____ Item for Consideration: Refer IT Hire to 7/27 Personnel Committee

IT

Originating Department

Requestor's Signature

BOARD ACTION REQUESTED:

Refer to the 7/27 Personnel Committee request to hire an IT position above 12% of beginning hiring range.

Reviewed by/date

BACKGROUND/JUSTIFICATION:

Applicant's background and skill level are commensurate with the position.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:

COMMENTS: **COMMENTS:**

Wright County
Request for Board Action

Req. Agenda Time:	Board Meeting Date: 07-26-16	Consent Agenda	Yes
Amt of Time Required:	Item for Consideration:		

Sheriff's Office

Originating Department

Todd Hoffman Digitally signed by Todd Hoffman DN: cn=Todd Hoffman, o=Sheriff's Office, ou, email=todd.hoffman@co.wright.mn.us, c=US Date: 2016.07.21 08:46:13 -05'00'

Requestor's Signature

BOARD ACTION REQUESTED:

Request position replacement for 1 civilian communications officer.

Reviewed by/date

BACKGROUND/JUSTIFICATION:

Request position replacement for 1 civilian communications officer due to the resignation of Courtney Knoop, effective 08-03-16.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:

COMMENTS:

COMMENTS:

Wright County
Request for Board Action

Req. Agenda Time:	Board Meeting Date: 07-26-16	Consent Agenda	Yes
Amt of Time Required:	Item for Consideration:		

Sheriff's Office

Originating Department

Todd Hoffman

Digitally signed by Todd Hoffman
DN: cn=Todd Hoffman, o=Sheriff's Office, ou, email=todd.hoffman@co.wright.mn.us, c=US
Date: 2016.07.18 09:34:38 -05'00'

Requestor's Signature

BOARD ACTION REQUESTED:

Request position replacement for 1 deputy.

Reviewed by/date

BACKGROUND/JUSTIFICATION:

Request position replacement for 1 deputy due to the retirement of Timothy Finch, effective July 29 2016.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:
COMMENTS:		**COMMENTS:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	7-26-16	***Consent Agenda*:**	
Amt. of Time Required:	3 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Additional Participation In The CWP Program.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Wright County is currently participating in this program and there is a potential to get another allocation. In the past the legal application costs were covered by a grant. This time there may not be grant funds available, so each participating county in the new funds would have to share in the legal costs. We have embedded administrative costs for participation in this program so I believe we have the funds to cover Wright County's participation in the legal fees.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155-4194

CWP Loan Application

Minnesota Clean Water Partnership (CWP)
Nonpoint Source Pollution Project

Doc Type: Application

- **Before submitting the application form, review the Clean Water Partnership (CWP) Loan Program Request for Proposals (RFP).**
- **This form must be submitted electronically as per instructions listed in Section IX of the RFP.**

Project title

Keep the title descriptive and **short**. You will be using it many times. It should include the water body name (if applicable) and the type of activity. There is a **maximum** of 50 characters, including spaces. *(Examples: Lake Smith Diagnostic Study; Brown Creek Implementation Project)*

Project title: Crow River SSTS Restoration Project

Sponsoring organization

Sponsoring organization (See Section III of RFP for applicant eligibility):

Crow River Organization of Water (CROW)

Primary contact person (The primary contact person is the person who can be contacted for additional information):

Diane Sander - CROW Watershed Coordinator

Street address: 311 Brighton Ave Ste C

City: Buffalo State: MN Zip: 55313

Phone: 763-682-1933 Ex.3 Fax: 763-682-2903 Email: diane.sander@mn.nacdnet.net

Project budget projection

State the amount of the loan funds requested.

Loan funds requested:	$1,350,000.00
Match funds, including cash and in-kind services (if applicable):	$ 18,500.00
Total project cost (sum of other 2 lines):	**$1,368,500.00**

Project location

You must include all project location information that is applicable. Be sure to select a basin. If applicable, attach a map of the application area.

Major watershed: North Fork Crow River Watershed and South Fork Crow River Watershed 8-digit Hydrologic unit code: 07010204 & 07010205

Sub-watershed: 12-digit Hydrologic unit code: GPS location: 45°7'38"N/94°31'40"W

What type of **water body** does it affect? (check all that apply)

☒ Stream ☒ Lake ☒ River ☒ Groundwater ☐ Other

Water body name(s):

Basin (check all that apply):

☐ Lake Superior ☐ Lower Mississippi/Cedar ☒ Upper Mississippi ☐ Minnesota ☐ Rainy
☐ Red River ☐ Des Moines ☐ Missouri ☐ St. Croix

Is the water of concern a drinking water source? ☐ Yes ☐ No

Best management practice(s) Implemented with Loan Funds: (check all that apply):

☒ SSTS replacement ☐ Feedlot upgrade ☐ In Lake/Stream manipulation ☐ Land use practices

☐ Permanent structure(s): Sedimentation basin, etc. ☐ Well sealing ☐ Green infrastructure

☐ Other explain:

Project plan information

If applicable, include Web address, page numbers and effective dates from any local or regional water plans relating to this project. If a Minnesota Pollution Control Agency (MPCA)-approved Total Maximum Daily Load (TMDL) Implementation Plan is applicable, please include the appropriate information.

Comprehensive Local Water Plan:	Meeker County (2013-2023): Subsurface Sewage Treatment Systems Assessment (page 22), Goal 1: Protect and Improve Surface Water Quality (page 53). McLeod County (2013-2023): Subsurface Sewage Treatment Systems Assessment (page 28), Goal 1: Protect and Improve Surface Water Quality (page 49). Wright County (2011, Amendment): Groundwater Issues (page 10), On-Site Seyptic Systems (page 12), Groundwater Quality and Quantity (page 42). Kandiyohi County (2013-2023): Subsurface Sewage Treatment Systems Assesment (page 29), Goal 1: Protect and Improve Surface Water Quality (page 52). Renville County (2013-2023): Subsurface Sewage Treatment Systems Assesment (page 2-7) Goal 1: Protect and Improve Surface Water Quality (page 3-4).
MPCA-approved TMDL Implementation Plan:	North Fork Crow and Lower Crow Bacteria, Turbidity, and Low Dissolved Oxygen TMDL Assessment Report (pages 2-20, 2-21, and 5-4). North Fork Crow River TMDL Bacteria, Nutrients, and Turbidity (page 5-7). Draft South Fork Crow River Watershed total Maximum Daily Load TMDL (page 103).
Other plans that refer to this project work:	North Fork Crow River WRAP: https://www.pca.state.mn.us/sites/default/files/wq-ws4-06a.pdf

Start of project summary (four pages maximum)

Project summary

Your responses will be used by the MPCA for scoring criteria. The description should require no more than **four pages** including the explanation statements. This is your opportunity to explain and justify your proposed project. Make sure your responses address scoring criteria outlined in RFP Attachment A.

Background

Describe the watershed/project setting, water quality conditions, types of nonpoint pollution sources, any water quality impairments or concerns addressed by the project.

The Crow River watershed is comprised of the North Fork Crow River and the South Fork Crow River. This nearly 2,763 square mile watershed (1,768,428 acres) is located in the Upper Mississippi River Basin and covers portions of ten counties, which includes Wright, Meeker, Kandiyohi, Stearns, Pope, Hennepin, McLeod, Carver, Sibley, and Renville. This large watershed includes both the North Central Hardwood Forests and Western Corn Belt Plains ecoregions, where a majority of the land use is dominated by crop and pastureland. In most locations along the river, vegetated buffers are varying width and quality are in place to separate cultivated land from the active stream channel and floodplain. However, several areas along the Crow River lack buffers and have shown high susceptibility to erosion. The two large rivers converge together near Rockford, MN, after which it joins the Mississippi near Dayton, MN. In addition to changes in land use, the underlying geology impacts targeting and implementation strategies for the watershed. This area is a mixing pot of varying land use and geologic material. Stagnation moraine features abound throughout the watershed giving rise to many ice-contact formed lakes. These lakes tend to have small surrounding watersheds that limits large flushes of water; hence these lakes will have slightly longer hydraulic residence. Nevertheless, these lakes are at risk from changes in surrounding land use and climate change.

The Crow River is locally and regional important because it empties into the Mississippi River 20 miles upstream from the Minneapolis Water Plant intake, which provides drinking water to the Minneapolis/Saint Paul metropolitan area. When assessed and compared to the other seven creeks, streams, and rivers that flow into the metro area, the Crow River has the second highest median pollutant loads for TSS and TP. Modeling indicates that approximately 50.8 million lbs./year of sediment and 322,500 lbs./year of TP leave the South Fork Crow River. For the North Fork Crow River, estimates looks a bit different, but are equally massive. 98.95 million lbs./year of sediment and 496,000 lbs./year of TP pour into the Mississippi River from this reach.

This stark contrast continues to be seen in a recent reflection on the impairments in the Upper Mississippi River. In the 14 reaches evaluated, which each stretch between the outlets of major tributaries, the monitoring results show that nutrient and eutrophication impairments only become a reality after the Crow River flows into the river. The abundance of modeling, visual assessments, and

monitoring showcase that body of water that contributes to this larger picture is important in helping improve water quality. Now is the best time to limit and mitigate nutrients and sediment accumulation to restore full compliance with water quality standards and that long term impacts further down the Mississippi River.

Project impact?

Summarize the statement of project purpose, anticipated water quality benefit(s), and project goals. When applicable, describe how the best management practices (BMPs) selected will be effective in abating pollution in the targeted waterbody and benefits/supports approved TMDL/WRAPS implementation plans.

This project will focus on addressing excess nutrients and bacteria on a comprehensive scale through the Crow River watershed. To achieve this goal up to 115 SSTS will be installed to mitigate pollution sources and transport. The practices that are being pursued excel in managing bateria and nutrients in a way that are both effective environmentally and economically.

The Crow River is impaired for high levels of bacteria, nutrients, and turbidity which not only reduces the aesthetic value of the resource, but it has a harmful impact of the ecosystem and aquatic health. Additionally, it's excessive presence can increase the cost of water treatment for drinking and food processing. Phosphorus is commonly measured as total phosphorus (TP); including both organic and inorganic forms of P. Some chemical forms of TP are bound by inorganic minerals and buried will be removed from the open water column; however, exchange site P saturation can lead to imbalances in the equilibrium P concentration (EPC) releasing P back into the open water. Clearly, the long term fate of TP is not controlled by mineral bonding and sediment burial, but removal and prevention from entering an aquatic system.

Measurable outcomes and project deliverables

Clearly state the measurable outcomes this project would achieve and project deliverables. Examples of project deliverables include semiannual and final reports, number and type of BMPs completed, estimated pollution reductions. Describe how an evaluation of the project will be done, including how success will be defined and measured.

The evaluation for each of these projects will be monitored through calculators that model reductions. Success is defined by the ability to implement all 115 projects on properties that have been targeted through previous modeling and assessments, as well as, being able to engage with landowners in a way that promotes conservation and water quality more deeply.

If applicable, complete your best estimate as to how much your project will reduce listed pollutants.

Phosphorus: 339 lbs/yr Sediment: 7,566 tons/yr Nitrogen: 834 lbs/yr

Other pollutants (list):

13,696 BOD lbs/yr

Range of 4.47E+13 - 8.35E+13 Bacteria (CFU) per system

Organization

Describe the relevant qualifications of project staff that will ensure success of this project.

The CROW's 16-year tradition of leadership and success in local water resources management translates to high potential for success of this project. CROW will be responsible for reporting, tracking and the overall coordination of this project. County staff will be responsible for loan administration, tracking assistance, and help provide support. Wright County will serve as the Fiscal Agent on this project.

The CROW's Technical Committee, which was established in 2000 during our first 319 grant project, consists of partners from area SWCD, NRCS and environmental services departments. County staff from Kandiyohi, McLeod, Meeker, Renville and Wright will be responsible for reviewing loan applications prior to authorization, and will place priority on projects affecting waterways and lakes that are known to be impaired. These five Counties have a proven track record with CROW and the State to implement project SSTS loans. In previous 319 loans, CROW and County staff were very active and successful in marketing the loan program to complete project goals reaching back to 2008.

Past history

List any previous CWP or Section 319 grants or loans you have received in the past five years and describe your performance level on them. (Was reporting done on time, was eLINK and EQuIS data entered by the deadline, was the project completed as described in the project workplan and revisions, and were all of the grant or fund spents and if not, why.)

CROW was awarded the Targeting BMPs in the Crow River Watershed Loan in the amount of $1,550.000 starting in 2012 and ending in 2016 in Kandiyohi, McLeod, Meeker, Renville, and Wright Counties. Prior to this loan, CROW was also awarded the Crow River Basin Rural Water Quality Improvement 319 grant and loan. Loan amount was $770,000 and $667,136.95 was spent between 2008-2012 which 76 SSTS systems were upgraded in Kandiyohi, McLeod and Renville Counties. CROW has a proven track record of completing loan projects for the last 8 years through funding provided by the Minnesota Pollution Control Agency. Reporting for semi-annual reports, final report, and eLINK reporting have been completed on time. Minor revision was made during each loan program to extend the length of the loan contract. Funding for SSTS projects support the community, local units of government, and water quality/quantity improvement efforts.

Tasks and timeline

Provide a concise overview of the project and identify and describe:

- Major tasks
- Timeframe of major tasks to be completed
- Who will manage each major task
- Key milestones and when they will be reached

This project contains two main tasks; BMP installation and administration. Funding from this loan program will help the CROW and Counties meet its goal of improving the quality of water in the watershed.

Timeframe for BMP installation is anticipated to start in summer of 2016 through 2019. Review of the loan amounts will be reviewed during each semi-annual report to anticipate upcoming change orders/amendments if needed. CROW will be responsible for e-LINK reporting by the February 1 and August 1 deadlines for each installed project and County staff will review and approve loan applications. Project management will take place during the duration of the loan period.

BMP Installation: County staff will be responsible for loan review and administration, tracking assistance, and help provide project support. Project Management and Coordination: CROW staff will be responsible for reporting, tracking and the overall coordination of this project. CROW will be responsible for e-LINK reporting and submitting semi-annual reports at the February 1 and August 1 deadlines each year. CROW will submit a final report following 30 days after th end of the grant.

The CROW will measure the success of this project by determining the pounds of phosphorus, sediment, nitrogen, and bacteria saved per year as a result of the implementation projects installed during the grant period. Success will also be tracked by the number of participants in the loan program. We will complete and submit all semi-annual and e-LINK reports to the MPCA on time. Key milestone is allocating 50% - 60% of the loans at the midway point of the project, pending weather conditions.

Describe who will manage the project and how other agencies and organizations will participate in the project.

Project Management and Coordination: CROW staff will be for overall coordination and responsible for reporting, and tracking. County staff will be responsible for loan administration, tracking assistance, and help provide support. Timeframe for project management will take place during the duration of the grant period. CROW will be responsible for e-LINK and submitting semi-annual at the February 1 and August 1 deadlines each year and final report following 30 days after the end of the grant.

Civic engagement (if applicable)

Indicate how this project will move beyond customary public participation, education, and outreach approaches, and think holistically and strategically about what it would take to empower individuals, businesses, and organizations to become more involved in civic life from the earliest states of watershed management processes. Please refer to the *MPCA Watershed Civic Engagement* website at http://www.pca.state.mn.us/index.php/water/water-types-and-programs/minnesotas-impaired-waters-and-tmdls/project-resources/civic-engagement-in-watershed-projects.html

N/A

End of project summary (four pages maximum)

Budget Information

Remember to check your addition – both across and down. Dollar amounts for the loan, match and grand total must match the Project Budget Projection on page 1 of the application.

Project expenditure budget

Complete the following table by listing the objectives that will comprise your project and estimated realistic cost of each objective. For each objective, identify the task to be done, amount of loan funds to be used for the task, and amount of match (local cash and in-kind, if applicable) to be provided for the task. Add additional rows as necessary.

Objectives	Funding types			
	Cash match contribution to project (if any)	In-kind match contribution to project (if any)	Dollar amount of Loan	Total
1. Project Management: CROW	6,000.00			6,000.00
2. BMP Installation: Kandiyohi County	1,200.00	1,500.00	350,000.00	352,700.00
3. BMP Installation: McLeod County	1,200.00	500.00	300,000.00	301,700.00

4. BMP Installation: Meeker County	1,200.00	1,500.00	200,000.00	202,700.00
5. BMP Installation: Renville County	1,200.00	1,500.00	200,000.00	202,700.00
6. BMP Installation: Wright County	1,200.00	1,500.00	300,000.00	302,700.00
7.				
8.				
9.				
10.				
11.				
12.				
Total of program objectives:	**12,000.00**	**6,500.00**	**1,350,000.00**	**1,368,500.00**

Loan sponsor summary:

*If more than one loan sponsor will be participating in the project list all of the loan sponsors and the amount of each loan requested:

Loan sponsor #1:	*Kandiyohi County*	**Amount:**	*$ 350,000.00*
Loan sponsor #2:	*McLeod County*	**Amount:**	*$ 300,000.00*
Loan sponsor #3:	*Meeker County*	**Amount:**	*$ 200,000.00*
Loan sponsor #4:	*Renville County*	**Amount:**	*$ 200,000.00*
Loan sponsor #5:	*Wright County*	**Amount:**	*$ 300,000.00*
		Total amount requested:	*$ 1,350,000.00*

Conflict of Interest

A conflict of interest occurs when any of the following conditions is present:

(a) An applicant or potential loan awardee uses his/her status to obtain special advantage, benefit, or access to the MPCA's time, services, facilities, equipment, supplies, prestige, or influence.
(b) An applicant receives or accepts money or anything else of value from another state loan awardee or loan applicant or has equity or a financial interest in or partial or whole ownership of a competing loan applicant organization.
(c) An applicant is an employee of the MPCA or is an immediate family member of an employee of the MPCA.
(d) An applicant or potential loan awardee is unable or potentially unable to render impartial assistance or advice to the State due to competing duties or loyalties.
(e) A loan awardee's objectivity in carrying out the loan project is or might be otherwise impaired due to competing duties or loyalties.
(f) A loan awardee has an unfair competitive advantage through being furnished unauthorized proprietary information or source selection information that is not available to all competitors/applicants.

I certify that I have read and understand the description of conflicts of interest above and *(check one of the following two boxes):*

☒ Based on the criteria and description above, I do not have any conflicts of interest.

☐ Based on the criteria and description above, I have an actual or potential conflict of interest, or the appearance of a conflict of interest, which I am listing immediately below.

Name/Relationship and/or Description of the Conflict of Interest (attach additional page if needed):

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	7-26-2016	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Request to have County Board set a date and time for the County Canvassing Board for the Primary Election. Members also need to be appointed.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

The county canvassing board shall consist of the county auditor, the court administrator of the district court, the may or chair of the town board of the county's most populous municipality, and two members of the county board selected by the board from its members who are not candidates at the election. Any member of the canvassing board may appoint a designee to appear at the meeting of the board, except that no designee may be a candidate for public office. County Canvass Board must meet either the 2nd or 3rd day following the State Primary, which is August 9, 2016.

We recommend Thursday, August 11 from 2:00 p.m. – 4:00 p.m. or Friday, August 12 from 9:00 a.m. – 11:00 a.m.

In 2014, Commissioners Borrell and Sawatzke served on the Primary County Canvassing Board.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

Req. Agenda Time:	X	*Board Meeting Date*:	07/26/2016	*Consent Agenda*:	
Amt. of Time Required:	5 minutes	*Item For Consideration*:			

Auditor/Treasurer's Office	Board Action Requested:
Originating Department/Service	Order a Redetermination of Benefits on County Ditches
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

County Ditch 13 –Buffalo (50th Street NE)
County Ditch 22 –Woodland Township
County Ditch 31-Woodland Township
County Ditch 23 –Woodland Township

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	County Attorney Review/Date:	Financial Implications: $ Budgeted: Yes No Funding: Levy Other
County Coordinator/Date	Administrative Recommendation: Approval Denial No Recommendation	
Comments:		Comments:

Ron's Appraisal Service

Ron Ringquist #AP-4000902

402 Valley View Drive
Office: 507-627-1150
Fax: 507-627-2191

Redwood Falls, Minnesota 56283
Cellular: 507-829-7576
email: viewer@mchsi.com

June 10, 2016

Robert Hiivala
Wright County Auditor/Treasurer
10 2nd Street NW
Buffalo, MN 55313

Bob,

As per your request to investigate the benefits and watershed of County Ditches No. 13, 22, and 31, I have these comments.

Within the areas affected by these ditch systems the DNR public water designations may be having an impact on the function and benefits the ditch systems were originally constructed to provide. This does not appear to remove all of the benefit and function of the ditch systems. It is therefore unlikely that the ditch systems can be abandoned. If the affected land owners could agree on maintenance privately, there may be no public benefit and they then could be abandon. Otherwise a redetermination of benefits to more accurately show the current benefit would be recommended.

There is also Wright County Ditch No. 23 that is within the ditch 31 watershed. If a redetermination of benefits is ordered for CD# 31, the benefits of CD# 23 should also be redetermined. If costs were then assessed against the outlet benefit of CD# 23, those costs would be more accurately spread.

As I am currently appointed on JD# 15, which we will be starting this fall, to have work on these ditch systems occur at the same time you could have a second group of viewers appointed. I am working as the alternate/consultant with 3 other viewers in other counties. I have talked with Cliff Emmert, John Cunningham and Vernon Ruschmeyer about working for Wright County under this type of arrangement. They told me that they would be willing to take on these redetermination projects if you were interested. I have worked with all of them and they all have viewing experience.

If I can be of further assistance or you have remaining questions, feel free to contact me.

Truly

Ron Ringquist
Accredited Viewer

Janice D. Edmonson

From: Bob Hiivala
Sent: Tuesday, July 12, 2016 8:57 AM
To: Charles P. Borrell
Cc: Janice D. Edmonson
Subject: FW: Viewer Alternatives

Charlie

Here is the response we received from Houston.

From: Chris Otterness [mailto:cotterness@houstoneng.com]
Sent: Wednesday, June 8, 2016 7:04 AM
To: Bob Hiivala <Bob.Hiivala@co.wright.mn.us>; Patrick Sawatzke <Patrick.Sawatzke@co.wright.mn.us>
Cc: Lee Kelly <Lee.Kelly@co.wright.mn.us>; Deter, Kurt <kdeter@rinkenoonan.com>; Brian Asleson <Brian.Asleson@co.wright.mn.us>
Subject: RE: Viewer Alternatives

Pat/Bill:

Thanks for your inquiry regarding alternatives to the conventional approach to determining public drainage system benefits and damages through the appointing of viewers. HEI has been active in developing new methods and approaches to managing public drainage systems for decades. We have worked with traditional viewers to help them incorporate additional data and efficient ways to handle data through our traditional GIS services. We have also assisted watershed districts in developing methods to base charges for watershed drainage projects on the amount of runoff per parcel. However, these alternative runoff based approaches have only been applied to projects subject to the authorities available through MS 103B and 103D. These statutes are unique to the metropolitan area and watershed districts. These statutes are not available to be utilized by other public drainage authorities like Wright County. Wright County would be limited to the traditional viewing statutes provided in 103E at the present time.

We are currently working with BWSR on a pilot project to examine utilization of a runoff-based methodology for determining benefits and damages on traditional public drainage systems managed solely under 103E. This pilot project is simply evaluating the approach and looking at whether this alternative should or could be recommended as an alternative within 103E. However, this particular approach is not specifically authorized in the current 103E and there is no specific plan to propose a statutory change at this time.

So, if you are intending to conduct redetermination of benefits on any of the drainage systems under your authority, you still need to utilize the historic (current) process of viewing outlined in 103E. Houston Engineering does not provide that service but would be happy to discuss ideas with you and potential viewers on how to best utilize technology in the viewing process to provide greater transparency and reduce costs. We also would be happy to assist you in managing your systems, developing criteria for abandonment, and alternative drainage system practices.

If you would like additional information regarding the alternative assessment methods or other public drainage issues, I would be happy to attend one of your board meetings and provide a presentation for your whole board. Please feel free to contact me with any other questions.

Please feel free to forward this on to the rest of your board or others who may be interested, as you see fit.

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	6-26-2016	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve New Tobacco License for Cardinal Enterprises, LLC DBA SuperAmerica #4898 in the City of Rockford.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	7-26-2016	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Claims.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* *07-26-16* *CONSENT AGENDA* _____.

AMT. OF TIME REQUIRED: 3 Min. *ITEM FOR CONSIDERATION:* _____.

HIGHWAY
ORIGINATING DEPARTMENT/SERVICE

X
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve Agreement No. 16-53 for Southside Trail Improvements (SP 086-090-006) with the City of Annandale

BACKGROUND/JUSTIFICATION:

Agreement 16-53 (copy attached) outlines the funding participation, construction, and maintenance responsibilities between the City of Annandale and Wright County. Wright County is a sponsoring agency for this Federal Transportation Enhancement Project (see attached resolution) for this trail project to allow $240,000 of federal dollars to be received by Wright County and forwarded to the City of Annandale for construction of this trail project.

The trail route is shown in RED on the map attached to the agreement.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW DATE:**	**FINANCIAL IMPLICATIONS: $_____** **BUDGETED:** _____ YES _____ NO
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	**FUNDING:** _____ LEVY _____ OTHER

COMMENTS:

COMMENTS:

AGREEMENT NO. 16-53

WRIGHT COUNTY
DEPARTMENT OF HIGHWAYS

FUNDING PARTICIPATION AND CONSTRUCTION AGREEMENT

BETWEEN

THE COUNTY OF WRIGHT
and
THE CITY OF ANNANDALE

For

CONSTRUCTION OF IMPROVEMENTS FOR:

SP 086-090-006
Minn. Proj. No. TA 8617 (063)

SOUTHSIDE TRAIL IMPROVEMENTS
CITY OF ANNANDALE

COOPERATIVE AGREEMENT

THIS AGREEMENT, made and entered into by and between the County of Wright, Minnesota, acting by and through its County Board of Commissioners hereinafter referred to as the "County" and the City of Annandale, Minnesota, acting by and through its City Council, hereinafter referred to as the "City".

WITNESSETH:

WHEREAS, the City applied for federal enhancement funds in 2014, with the County as a sponsoring agency, and received a grant in the amount of $240,000 for the estimated $375,000 total cost of the project. The balance of the funding for the project (above the federal grant amount), including any right-of-way, design and construction engineering, extra work, over-runs, etc. will be borne by the City, and

WHEREAS, the County, as a sponsoring agency, will work with the City's consultant project manager, to acquire reimbursement of the federal funds for the City, and

WHEREAS, this cooperative agreement between the County and the City outlines the responsibilities and financial commitments for the proposed project, and

NOW THEREFORE, IT IS MUTUALLY AGREED AND UNDERSTOOD THAT:

Article 1

The City shall construct or cause to be constructed a project meeting federal and state aid standards for the Southside Trail Improvements, a multi-use trail that includes grading, gravel base, bituminous surfacing, drainage improvements and turf establishment. The proposed improvements will be completed in accordance with the approved plans and specifications as prepared by the City's consultant engineer, as approved by MnDOT, and on file at the office of the County Engineer.

Article 2

The City's consultant project manager is Jared Voge, P.E., Bolton & Menk, Inc.; 2040 Highway 12 East; Willmar, MN 56201. Phone: 320-231-3956. E-mail: jaredvo@bolton-menk.com

The City's consultant project manager shall be responsible for preparing all paperwork necessary to complete the project using the Delegated Contract Process (DCP) for federally funded projects. This includes sending all necessary forms to the appropriate MnDOT office(s), in accordance with the latest version of the DCP checklist (copy attached). The project must be constructed in accordance with federal and state aid requirements, including testing in accordance with the latest edition of the MnDOT Schedule of Materials Control (copy attached). The County Engineer shall be copied on all correspondence sent by the City's project manager to MnDOT.

Article 3

The project bid opening shall be held at the office of the County Engineer, and the subsequent award shall be held at a regularly scheduled meeting of the Wright County Board of Commissioners. The City's consultant project manager shall coordinate with the County Engineer as to the date of the bid opening, and the subsequent award of the contract. All costs associated with the advertising for bids shall be borne by the City.

Article 4

The City shall be responsible for all field inspection of materials (Including required testing at intervals outlined in the latest MnDOT Materials Control Schedule, which must be included in the project proposal), quantities, and contractor performance (Including submittal of Change in Construction Status forms, and all other required forms, to be submitted to the MnDOT District 3 State Aid Engineer, with copies to the County) for the improvement project. Change in Contract Construction Status forms, Weekly Construction Diary forms, etc. should be submitted to the County. The City will monitor the wage rates to insure that the contractor and subcontractors have complied with the wages as specified, and that the contract has complied with the EEO requirements.

Article 5

The City's consultant project manager, shall coordinate the reimbursement of federal funds with the County Engineer. The federal funding program is a grant reimbursement program. Federal funds are released after the expense is incurred by the City. Therefore, the County will request reimbursement of federal funds, on behalf of the City, upon receipt of a copy of a partial payment estimate and all accompanying information needed.

The City's consultant project manager shall coordinate the final closeout of the DCP project with the County Engineer, which includes all information needed for this task, which includes (but is not limited to): Copy of Final Estimate Voucher, Overrun Justification (DCP form 12), Materials Certification Exception Summary, Final Inspection Report, Certificate of Performance, Certificate of Final Acceptance, etc. The final payment cannot be made without approval from the MnDOT Labor Compliance Office – it shall be the responsibility of the City project manager to attain this approval & document it appropriately.

The City's consultant project manager shall forward an "as-built" set of plans to the County Engineer, within three (3) months of project completion.

Article 6

The City shall be the sole owner of this pathway/trail and shall be responsible for all future maintenance and repairs

Article 7

The City shall indemnify, save and hold harmless the County and all of its agents and employees of any form against any and all claims, demands, actions or causes of action of whatever nature or character arising out of or by reason of the execution or performance of the work provided for herein to be performed by the City. The County shall indemnify, save and hold harmless the City and all of its agents and employees of any form against any and all claims, demands, actions or causes of action of whatever nature or character arising out of or by reason of the execution of performance of the work provided for herein to be performed by the County.

Article 8

It is further agreed that any and all full-time employees of the County and all other employees of the County engaged in the performance by any work or services required or provided for herein to be performed by the County shall be considered employees of the County only and not of the City and that any and all claims that may or might arise under Workmen's Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said County employees while so engaged on any of the work or services provided to be rendered herein shall be the sole obligation and responsibility of the County.

It is further agreed that any and all full-time employees of the City and all other employees of the City engaged in the performance by any work or services required or provided for herein to be performed by the City shall be considered employees of the City only and not of the County and that any and all claims that may or might arise under Workmen's Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said City employees which so engaged on any of the work or services provided to be rendered herein shall be the sole obligation and responsibility of the City.

Article 9

Before this agreement shall become binding and effective it shall be approved by the City Council of Annandale and it shall also be approved by the County Board and such other officers as law may provide.

IN TESTIMONY WHEREOF the parties have duly executed this agreement by their duly authorized officers and caused their respective seals to be hereunto affixed.

COUNTY OF WRIGHT

Recommended for Approval:

County Engineer

APPROVED:

Chair, County Board

County Coordinator

County Attorney

Date

CITY OF ANNANDALE

Recommended for Approval:

City Engineer, Annandale

APPROVED:

Mayor, City of Annandale

City Administrator, City of Annandale

7/11/14

Date

Southside Trail Extension
City of Annandale
Project Location
January 2016
Begin SAP 086-090-006
End SAP 086-090-006
CANADIAN PACIFIC RAILWAY
T121, R28, Sec. 25
T121, R28, Sec. 36
T121, R27, Sec. 29
T121, R27, Sec. 30
T121, R27, Sec. 31
T121, R27, Sec. 32
Memorial Park
Willow Park
Shi Woods Park
Pioneer Park
Legend
Proposed Trail
Existing Trail
Existing Sidewalk
City-owned Recreational Property
Public Park
Municipal Boundary
Source: MnDOT, City of Annandale

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* *07-26-16* *CONSENT AGENDA* _____

AMT. OF TIME REQUIRED: 3 Min. *ITEM FOR CONSIDERATION:* _____

HIGHWAY
ORIGINATING DEPARTMENT/SERVICE

X
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve Agreement No. 1026074 with MnDOT and Resolution for Southside Trail Project in Annandale SP 086-090-006

BACKGROUND/JUSTIFICATION:

The approval of this agreement and resolution (both attached) will allow federal funds (up to $240,000) to be used to pay for this project in MnDOT Fiscal Year 2017.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	COUNTY ATTORNEY REVIEW DATE:	FINANCIAL IMPLICATIONS: $_____
		BUDGETED: ____ YES ____ NO
COUNTY COORDINATOR/DATE:	ADMINISTRATIVE RECOMMENDATION: ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	FUNDING: _____ LEVY _____ OTHER

COMMENTS:

COMMENTS:

STATE OF MINNESOTA AGENCY AGREEMENT BETWEEN DEPARTMENT OF TRANSPORTATION AND WRIGHT COUNTY

FOR FEDERAL PARTICIPATION IN ADVANCE CONSTRUCTION FOR S.P. 086-090-006; M.P. TA 8617(063)

This agreement is entered into by and between Wright County ("County") and the State of Minnesota acting through its Commissioner of Transportation ("MnDOT"),

Agency Agreement No. 99986 which has been executed between the County and MnDOT, appoints MnDOT as the County's agent to receive and disburse transportation related federal funds, and sets forth duties and responsibilities for letting, payment, and other procedures for a federally funded contract let by the County; and

Pursuant to Minnesota Statutes Section 161.36, the County desires MnDOT to act as the County's agent to accept and disburse federal funds for the construction, improvement, or enhancement of transportation financed in whole or in part by federal funds; and

The County is proposing a federal aid project to construct an off-road trail for nonmotorized vehicles and pedestrians from Douglas Drive to Pioneer Park in Annandale, Minnesota, hereinafter referred to as the "Project"; and

The Project has been determined to be eligible for the expenditure of federal aid funds and is programmed in the approved federally approved STIP for the fiscal year 2017; and the project is identified in MnDOT records as State Project 086-090-006, and in Federal Highway Administration ("FHWA") records as Minnesota Project TA 8617(063); and

The County desires to proceed with the construction of the project in advance of the year it is programmed for the federal funds; and

It is permissible under Federal Highway Administration procedures to perform advance construction of eligible projects with non-federal funds, with the intent to request federal funding for the federally eligible costs in a subsequent federal fiscal year(s), if sufficient funding and obligation authority are available; and

The County desires to temporarily provide County State Aid and/or other local funds in lieu of the federal funds so that the project may proceed prior to the fiscal year(s) designated in the STIP; and

MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

THE PARTIES AGREE AS FOLLOWS:

I. DUTIES OF THE COUNTY.

A. The County will let a contract and construct the Project in accordance with Agency Agreement No. 99986. Payment provisions for federally eligible costs will be as stated herein.

B. It is estimated that the total cost of the Project is $375,000. The remaining share will be paid by the County. These Transportation Alternatives funds of $240,000 are available in federal fiscal year 2017.

C. The County will pay any part of the cost or expense of the Project that is not paid by federal funds.

D. Request for reimbursement of the federal aid share of the federally eligible costs can be made any time after the work is completed, however payment may not be made until after October 1, 2016 for federal fiscal year 2017. It could be earlier if funding and obligation authority are available (subject to the Area Transportation Partnership (ATP) policy).

E. If the project is converted to federal funding before completion and final acceptance, requests for reimbursement will occur as partial estimates in accordance with Agency Agreement No. 99986.

F. Under Minnesota Statutes § 16C.05, subd. 5, the County's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years.

II. DUTIES OF MnDOT.

A. MnDOT will make the necessary requests to the FHWA for authorization to use federal funds for the Project and designation as an Advance Construction project.

B. MnDOT will request the conversion of the Project to federal funding of eligible costs, when funding and obligation authority are available.

C. At such time that the project is converted to federal funding and such funding is received by MnDOT, MnDOT will reimburse to the County the federal aid share of the federally eligible costs, previously provided by the County. Reimbursement for County State Aid funds used in lieu of federal funds, will be deposited in the County's State Aid Account. Reimbursement for other County funds used in lieu of federal funds will be forwarded to the County.

III. AUTHORIZED REPRESENTATIVES. Each authorized representative will have responsibility to administer this agreement and to ensure that all payments due to the other party are paid pursuant to the terms of this agreement.

A. The County authorized representative is Virgil Hawkins, Wright County Engineer, 1901 Highway 25 North, Buffalo, MN 55313, or his successor.

B. MnDOT's authorized representative is Lynnette Roshell, Minnesota Department of Transportation, State Aid for Local Transportation, 395 John Ireland Boulevard, Mail Stop 500, St Paul, MN 55155, phone 651-366-3822, or her successor.

IV. TORT LIABILITY. Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.

V. ASSIGNMENT. Neither party will assign or transfer any rights or obligations under this agreement without prior written approval of the other party.

VI. AMENDMENTS. Any amendments/supplements to this Agreement must be in writing and be executed by the same parties who executed the original agreement, or their successors in office.

VII. TERM OF AGREEMENT. This agreement will be effective upon execution by the County and by appropriate State officials, pursuant to Minnesota Statutes Section 16C.05, and will remain in effect for five (5) years from the effective date or until all obligations set forth in this agreement have been satisfactorily fulfilled, whichever occurs first.

VIII. TERMINATION. This agreement may be terminated by the County or MnDOT at any time, with or without cause, upon ninety (90) days written notice to the other party. Such termination will not remove any unfulfilled financial obligations of the County as set forth in this Agreement. In the event of such a termination the County will be entitled to reimbursement for MnDOT-approved federally eligible expenses incurred for work satisfactorily performed on the Project to the date of termination subject to the terms of this agreement.

Remainder of this page left intentionally blank

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

COUNTY

County certifies that the appropriate person(s) have executed the contract on its behalf as required by applicable resolutions, ordinances, or charter provisions

By: _____

Date: _____

Title: _____

By: _____

Date: _____

Title: _____

DEPARTMENT OF TRANSPORTATION

By: _____

Title: Director _____,
State Aid for Local Transportation

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date _____ Resolution No. _____
Motion by Commissioner _____ Seconded by Commissioner _____

COUNTY OF WRIGHT

RESOLUTION

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Wright County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Board Chair and the County Coordinator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1026074," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

YES		NO	
HUSOM	_____	HUSOM	_____
SAWATZKE	_____	SAWATZKE	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 26th day of July, 2016, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 26th day of July, 2016.

_____
Lee Kelly, County Coordinator

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* *07-26-16* *CONSENT AGENDA* _____

AMT. OF TIME REQUIRED: 5 Min. *ITEM FOR CONSIDERATION:* _____

HIGHWAY
ORIGINATING DEPARTMENT/SERVICE

X
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve Amendment No. 1 to Agreement No. 1003153 with MnDOT for CSAH 35 Roundabout

SP 086-070-010, HSIP 8616(222)

BACKGROUND/JUSTIFICATION:

This amendment provides for 90% federal funds for force account work instead of 80%.

A copy of the resolution authorizing Wright County to enter into MnDOT Amendment No. 1 and copy of amendment are attached.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	COUNTY ATTORNEY REVIEW DATE:	FINANCIAL IMPLICATIONS: $_____
		BUDGETED: ____ YES ____ NO
COUNTY COORDINATOR/DATE:	ADMINISTRATIVE RECOMMENDATION: ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	FUNDING: ____ LEVY ____ OTHER
COMMENTS:		COMMENTS:

MnDOT Agreement No. 1003153

AMENDMENT No. 1 TO MnDOT AGREEMENT No.: 1003153.

Agreement Start Date:	6/15/2016	Original Agreement Amount:	$22,508.00
Orig. Agreement Exp. Date:	6/15/2021	Prev. Amendment(s) Total:	$0.00
Amended Exp. Date	6/15/2021	Current Amendment Amount:	$0.00
		Current Agreement Total	$22,508.00

Project Identification :	Roundabout construction on County State Aid Highway 35. This agreement is for federal reimbursement of lighting materials to be advance purchased by the county.		
State Project (SP):	086-070-010	Federal Project	HSIP 8616(222)

This amendment is by and between the State of Minnesota, through its Commissioner of Transportation ("State") and Wright County ("County").

Recitals

1. The State has an agreement with the County identified as MnDOT Agreement 1003153 ("Original Agreement") to provide MnDOT to act as agent in the transfer of Federal Highway funds to the County.

2. The Agreement is being amended to correct the percentage of federal participation listed in the agreement.

3. The State and the County are willing to amend the Original Agreement as stated below.

Agreement Amendment

In this Amendment deleted agreement terms will be ~~struck out~~ and the added agreement terms will be <u>underlined</u>.

REVISION 1. Article I.B.1 **"DUTIES OF THE COUNTY"** is amended as follows:

> It is anticipated that ~~80%~~ **<u>90%</u>** (up to $ 20,257.20) of the cost of the FORCE ACCOUNT is to be paid from federal funds made available by the FHWA, and that the remaining ~~20%~~ **<u>10%</u>** will be paid by the County. The County will pay any part of the cost or expense of the work that the FHWA does not pay.

The terms of the Original Agreement are expressly reaffirmed and are incorporated by reference. Except as amended herein, the terms and conditions of the Original Agreement and all previous amendments remain in full force and effect.

THE BALANCE OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK

MnDOT Agreement No. 1003153

COUNTY

county certifies that the appropriate person(s) have executed the Amendment on behalf of county as required by applicable articl bylaws or resolutions.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Individual certifies that the applicable provisions of Minnesota Statutes §16C.08 subdivisions 2 and 3 are reaffirmed

By: _____

Title: Director
State Aid for Local Transportation

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date _____ Resolution No. _____
Motion by Commissioner _____ Seconded by Commissioner _____

COUNTY OF WRIGHT

RESOLUTION

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Wright County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Board Chair and the County Coordinator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1003153," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

YES		NO	
HUSOM	_____	HUSOM	_____
SAWATZKE	_____	SAWATZKE	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 26th day of July, 2016, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 26th day of July, 2016.

_____
Lee Kelly, County Coordinator

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* *07-26-16* *CONSENT AGENDA* _____.

AMT. OF TIME REQUIRED: 3 Min. *ITEM FOR CONSIDERATION:* _____.

HIGHWAY.
ORIGINATING DEPARTMENT/SERVICE

X
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Revoke Designation of CSAH 37 and Redesignate as County Road 137

BACKGROUND/JUSTIFICATION:

In accordance with the agreement between Wright County and the Cities of Albertville, Otsego, and St. Michael, and subject to completion of 70th Street.

Resolution and map are attached.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW DATE:**	**FINANCIAL IMPLICATIONS: $_____** **BUDGETED:** _____ YES _____ NO
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	**FUNDING:** _____ LEVY _____ OTHER
COMMENTS:		**COMMENTS:**

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date _____ Resolution No. _____
Motion by Commissioner _____ Seconded by Commissioner _____

COUNTY OF WRIGHT

RESOLUTION REVOKING DESIGNATION OF A PORTION OF CSAH 37 AND REDESIGNATING THIS ROADWAY AS COUNTY ROAD 137

WHEREAS, the County Board of the County of Wright has determined that the highway hereinafter described as a County State Aid Highway (CSAH) is not a logical part of Wright County's State Aid Highway system and better serves as a County Road or local road, and

WHEREAS, the County of Wright has entered into an agreement dated January 7, 2014 with the Cities of Albertville, Otsego, and St. Michael, which authorizes this Revocation of Designation of CSAH 37 and redesignation as County Road 137, and

WHEREAS, this revocation and redesignation conforms to the Northeast Wright County Transportation Plan adopted by each city and Wright County in 2004;

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Wright that the highway described as follows, to-wit:

CSAH 37 – From the I-94 westbound off ramp to the center of the roundabout at the intersection of 70th Street NE and Oakwood Avenue NE, for a distance of approximately 3.17 miles,

BE, and hereby is revoked as a County State Aid Highway of said county subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the aforementioned alignment of CSAH 37 be redesignated and hereby known as County Road No. 137; and

BE IT FURTHER RESOLVED, the County Coordinator is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his consideration.

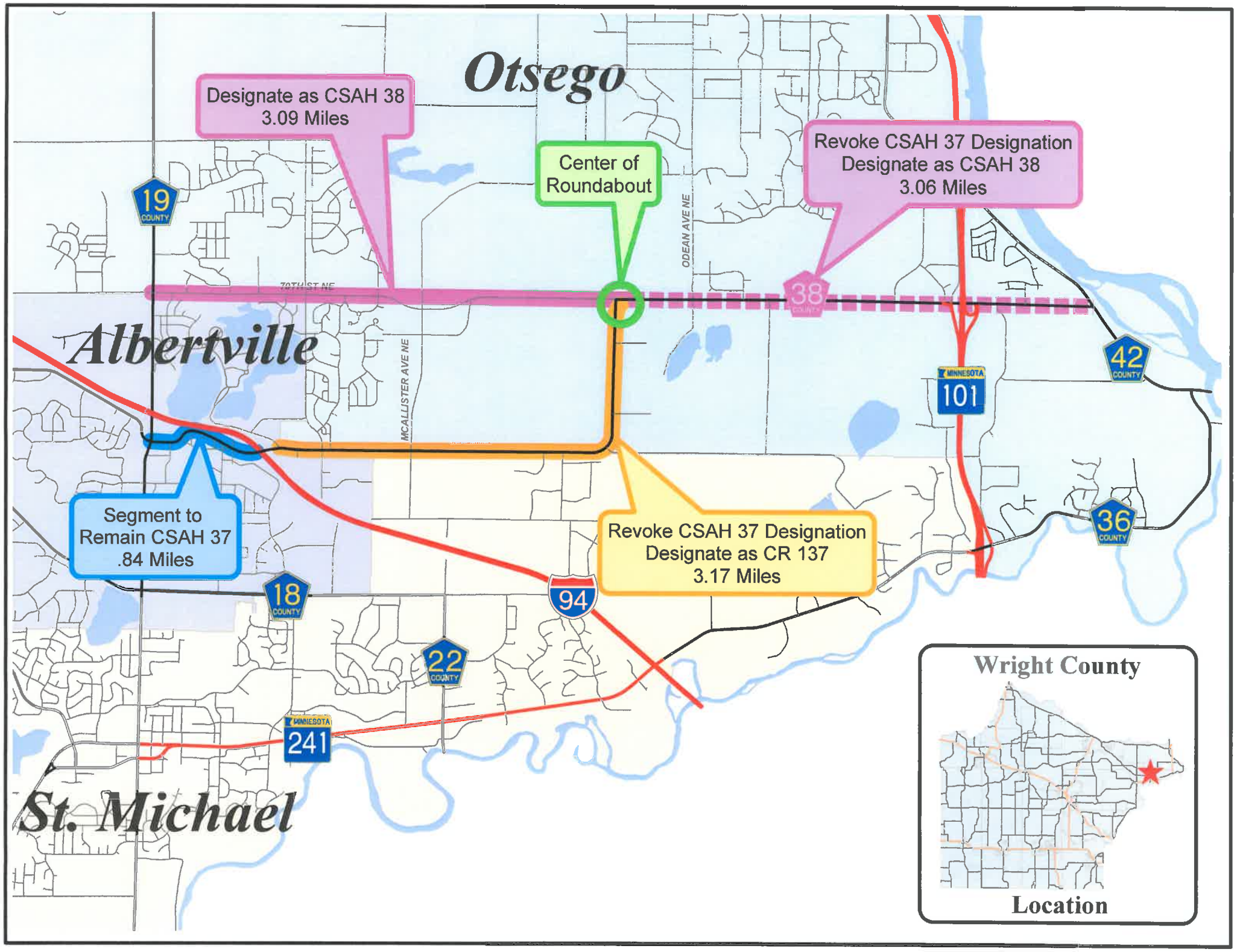
YES		NO	
HUSOM	_____	HUSOM	_____
SAWATZKE	_____	SAWATZKE	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 26th day of July, 2016 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 26th day of July, 2016.

_____
Lee Kelly, County Coordinator


Otsego
Designate as CSAH 38
3.09 Miles
Center of
Roundabout
Revoke CSAH 37 Designation
Designate as CSAH 38
3.06 Miles
19
COUNTY
70TH ST NE
ODEAN AVE NE
38
COUNTY
Albertville
MCALLISTER AVE NE
MINNESOTA
101
42
COUNTY
Segment to
Remain CSAH 37
.84 Miles
Revoke CSAH 37 Designation
Designate as CR 137
3.17 Miles
36
COUNTY
18
COUNTY
94
22
COUNTY
MINNESOTA
241
St. Michael
Wright County
Location

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* *07-26-16* *CONSENT AGENDA* _____

AMT. OF TIME REQUIRED: 3 Min. *ITEM FOR CONSIDERATION:* _____

HIGHWAY
ORIGINATING DEPARTMENT/SERVICE

X
REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Redesignate CSAH 37 and 70th Street NE as CSAH 38

BACKGROUND/JUSTIFICATION:

Per agreement with Cities of Albertville, Otsego, and St. Michael.

Resolution, map, and agreement are attached.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	COUNTY ATTORNEY REVIEW DATE:	FINANCIAL IMPLICATIONS: $_____ BUDGETED: ____ YES ____ NO
COUNTY COORDINATOR/DATE:	ADMINISTRATIVE RECOMMENDATION: ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	FUNDING: ____ LEVY ____ OTHER

COMMENTS:

COMMENTS:

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date _____ Resolution No. _____
Motion by Commissioner _____ Seconded by Commissioner _____

COUNTY OF WRIGHT

RESOLUTION TO REVOKE A PORTION OF CSAH 37 AND TO DESIGNATE 70TH STREET NE IN THE CITIES OF ALBERTVILLE AND OTSEGO AS COUNTY STATE AID HIGHWAY NO. 38

WHEREAS, 70th Street NE, from CSAH 19 to CSAH 42 in the Cities of Albertville and Otsego, is shown in the Northeast Wright County Transportation Plan adopted by each city and Wright County to become a County State Aid Highway; and

WHEREAS, the existing alignment of 70th Street NE, from CSAH 19 to CSAH 42 in the Cities of Albertville and Otsego, is functionally classified as a Minor Arterial roadway; and

WHEREAS, the City of Otsego has recently completed improvements which meet Minnesota State Aid standards along a portion of 70th Street NE from MacIver Avenue NE to Odean Avenue NE; and

WHEREAS, there is a need to upgrade the deficient cross section and load bearing capacity of the remaining sections of 70th Street NE to meet Minnesota State Aid standards; and

WHEREAS, the state aid mileage required for this roadway can be obtained from the adoption of the additional Resolution of Revocation of CSAH 37 from the I-94 westbound off ramp to the center of the roundabout at the intersection of 70th Street NE and Oakwood Avenue NE (3.17 miles), plus the revocation action included in this resolution, specifically, revocation of CSAH 37 from the center of the roundabout at the intersection of 70th Street NE and Oakwood Avenue NE to CSAH 42 (3.06 miles), for a total length of revocation of CSAH 37 designation of 6.23 miles;

NOW, THEREFORE, BE IT RESOLVED, that the County State Aid designation of CSAH 37 from the center of the roundabout at the intersection of 70th Street NE and Oakwood Avenue NE to CSAH 42, for a distance of 3.06 miles, is hereby revoked;

AND FURTHER, BE IT RESOLIVED, that 70th Street NE, having a basic right-of-way width of 66 feet and described as follows:

Beginning at the junction with Wright County State Aid Highway No. 19, thence easterly along the existing centerline of 70th Street NE through Sections 25 and 36, Township 121 North, Range 24 West, and through Sections 25 through 36, Township 121 North, Range 23 West, to the junction with Wright County State Aid Highway No. 42, for a distance of 6.15 miles,

BE, and is hereby designated and to be known as County State Aid Highway No. 38.

All actions subject to the approval of the Commissioner of Transportation; and

BE IT FURTHER RESOLVED, that the County Coordinator is hereby authorized and directed to forward two (2) certified copies of this resolution to the Commissioner of Transportation for his consideration.

Continued: Resolution to revoke a portion of CSAH 37 and designate 70th Street NE in the Cities of Albertville and Otsego as County State Aid Highway No. 38.

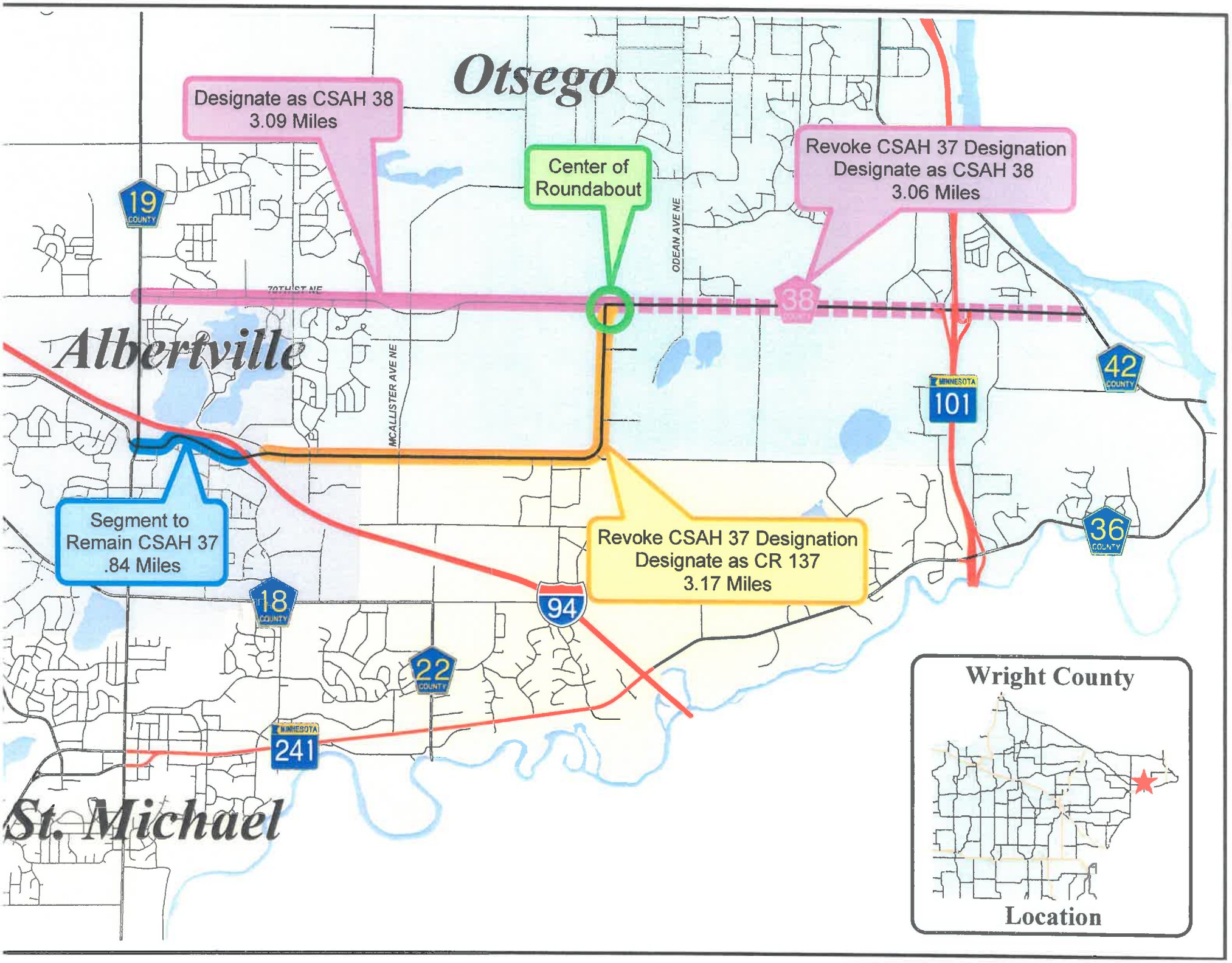
	YES		NO
HUSOM	_____	HUSOM	_____
SAWATZKE	_____	SAWATZKE	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 26th day of July, 2016 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 26th day of July, 2016.

_____
Lee Kelly, County Coordinator


Otsego
Albertville
St. Michael
Designate as CSAH 38
3.09 Miles
Center of
Roundabout
Revoke CSAH 37 Designation
Designate as CSAH 38
3.06 Miles
Segment to
Remain CSAH 37
.84 Miles
Revoke CSAH 37 Designation
Designate as CR 137
3.17 Miles
70TH ST NE
MCALLISTER AVE NE
ODEAN AVE NE
19
COUNTY
38
COUNTY
42
COUNTY
MINNESOTA
101
36
COUNTY
18
COUNTY
94
22
COUNTY
MINNESOTA
241
Wright County
Location

AGREEMENT BETWEEN COUNTY OF WRIGHT AND CITIES OF ALBERTVILLE, OTSEGO AND SAINT MICHAEL REGARDING PORTIONS OF COUNTY STATE AID HIGHWAY 37, 70th STREET IN OTSEGO

AGREEMENT this 7TH day of JAN., 2014 by and between WRIGHT COUNTY (COUNTY), a political subdivision of the State of Minnesota and the CITY OF ALBERTVILLE (ALBERTVILLE), CITY OF OTSEGO (OTSEGO), and the CITY OF ST. MICHAEL (ST. MICHAEL), all Minnesota Municipal corporations.

WHEREAS, COUNTY, ALBERTVILLE, ST. MICHAEL AND OTSEGO partnered on the preparation of the Northeast Wright County Transportation Plan adopted by each City and the COUNTY in 2004 to establish a framework for future roadway system improvements and functional classification for area roadways; and

WHEREAS, OTSEGO has commenced a Project to begin construction in 2014 which would provide for construction of new roadway and improvement of existing roadways from Martin Farms Avenue NE (Plat of Martin Farms) to the intersection of the current 70th Street with County State Aid Highway 37 (CSAH 37) (approximately 1.85 miles)in Otsego; and

WHEREAS, OTSEGO has entered into an Agreement with COUNTY to reconstruct a portion of CSAH 37 from its intersection with the current 70th Street at Oakwood Avenue to Odean Avenue (approximately 0.5 miles)in 2014 in conjunction with OTSEGO's 70th Street Improvement Project; and

WHEREAS, the County has applied for and tentatively received approval of $1.53 million in MAP-21 Federal Funds to go toward reconstructing CSAH 37, from Odean Avenue to TH 101 (approximately 1.7 miles). It is anticipated this work would be completed in 2017, subject to available County funding for the local share.

WHEREAS, the possibility of combining the current OTSEGO Project with the COUNTY 2017 Project on CSAH 37 from Odean Avenue to TH 101 was considered but not agreed to as it was determined that combination of the Projects would not result in substantial savings and would impair OTSEGO's need to utilize existing MSA funds for 2014; and

WHEREAS, OTSEGO and COUNTY have agreed upon the construction of a roundabout at the intersection of Oakwood Avenue and 70th Street (CSAH 37), and

WHEREAS, construction of the OTSEGO improvements to 70th Street will provide for another direct route from Trunk Highway 101 in the eastern portion of OTSEGO directly to CSAH 19 consistent with its designation (redesignated as minor arterial per Otsego City's request in 2012) as a minor arterial route by the Northeast Wright County Transportation Plan; and

WHEREAS, COUNTY and OTSEGO agree that once 70th Street is improved from Martin Farms Avenue to Oakwood Avenue (CSAH 37) that this segment will carry a higher traffic count than the existing 40- 1,000 ADT, will serve as a convenient east west route for residents and others, and is consistent with the Northeast Wright County Transportation Plan; and

WHEREAS, the MNDOT CSAH Mileage Subcommittee report, dated April 24, 2006 identifies the conditions that this segment of 70th Street (from CSAH 19 to Oakwood Avenue/ CSAH 37) could be designated a CSAH route; and

WHEREAS, 70th Street from CSAH 19 to MacIver Avenue is a joint road between ALBERTVILLE and OTSEGO which was shaped and paved and upgraded from a gravel road in 2006 which will require additional future improvements to have sufficient capacity for projected traffic volumes and the type of traffic utilizing a minor arterial roadway; and

WHEREAS, ALBERTVILLE has planned for specific public improvements on CSAH 19 within its City limits including widening and signalization of the intersection of 70th Street with CSAH 19 at ALBERTVLLE's northerly City boundary that will require improvements to CSAH 19 and 70th Street within OTSEGO; and

WHEREAS, COUNTY, ALBERTVILLE and OTSEGO agree that upgrades to CSAH 19 north of the Albertville Outlet Mall driveway in ALBERTVILLE should be completed as soon as feasible; and

WHEREAS, St. MICHAEL has planned for and received approvals from the Federal Highway Administration related to a proposed extension of Naber Avenue (future CSAH 22) and construction of an I-94 freeway interchange at that location within ST. MICHAEL, at an as yet unspecified date in the future; and

WHEREAS, due to its regional benefit, the Parties agree that the interchange construction and future roadway connection from 50th Street (CSAH 18) to 70th Street (future CSAH 37) will be funded through a combination of sources; and potentially including federal, state, county, and local partnerships; and

WHEREAS, the Parties agree that upon completion of improvements and construction of an interchange at Naber Avenue that CSAH 37 from that intersection eastward to 70th Street in OTSEGO along 60th Street and Oakwood Avenue will operate more as a local street than as a County road; and

WHEREAS, ST. MICHAEL's obligations under this Agreement are specifically contained in and are specifically limited to the provisions set forth in paragraph Nos. 5, 6 and 7 c (as well as the general provisions of the Agreement set forth in paragraph Nos.8,9,10,11 and 12) and;

WHEREAS, the specific roadway segments and Projects referenced in this Agreement are graphically depicted on the attached Exhibit A.

NOW, THEREFORE the Parties agree as follows:

1. OTSEGO shall construct improvements to 70th Street (Martin Farms Avenue to Oakwood Avenue) as well as improvements to CSAH 37 (Oakwood Avenue to Odean Avenue) in 2014 as set forth in Agreement No. 13-52. OTSEGO and COUNTY agree that combination of the 2014 Otsego Project and the 2017 COUNTY Project on CSAH 37 between Odean Avenue and TH 101will not result in substantial savings, and that OTSEGO will proceed with the current Project as scheduled for 2014; and the County project will proceed in 2017 (subject to available County/local funding.

2. Effective upon final completion (subject to County acceptance and MNDOT approval) of said 2014 Otsego improvements, OTSEGO and COUNTY agree that COUNTY shall take over jurisdiction of 70th Street from CSAH 19 to Oakwood Avenue and designate the road as County State Aid Highway 37. The existing segment of CSAH 37, from CSAH 19 to the intersection of Oakwood Avenue/ 70th Street (CSAH 37) shall become County Road 137 at this same time. .

3. OTSEGO shall continue to provide maintenance (snow and ice control) on 70th Street (CSAH 19 to Oakwood Avenue) except for the roundabout, after it is designated as County State Aid Highway 37 until the earlier of: 1) five years from the date of this Agreement, or 2) the COUNTY, OTSEGO and ALBERTVILLE enter into another agreement that provides for the maintenance of this section of CSAH 37. All other maintenance and repairs on the roadway shall be the responsibility of the COUNTY. The COUNTY shall continue to provide all maintenance to the newly designated CR 137, as described in No. 2 above.

4. COUNTY, ALBERTVILLE and OTSEGO shall jointly apply for Region 7W transportation funds in order to improve CSAH 19 from the Albertville Outlet Mall driveway in Albertville to five hundred (500) feet north of 70th Street in OTSEGO including an upgrade of 70th Street from CSAH 19 to MacIver Avenue. Cost sharing and construction timing for this project will be determined by further negotiation and agreement between the Parties.

5. At such time as the proposed Naber Avenue interchange with I-94 is actually constructed and the roadway currently designated as CSAH 37 (now also known as 60th Street) is constructed from the I-94 interchange and connects to the roadway that is currently designated as 70th Street (and will in the future be designated as CSAH 37), the existing CSAH 37 (60th Street) roadway from that proposed Naber Avenue alignment along 60th Street eastward to the intersection of existing Oakwood Avenue and 70th Street shall be turned back to ST. MICHAEL and OTSEGO as a City street within their respective boundaries (the Turnback). Prior to the Turnback COUNTY shall perform regular maintenance and repair on that section of existing CSAH 37 from Naber Avenue to 70th Street so that it is in as good condition as other comparable County Roads within the immediate area.

6. COUNTY, ALBERTVILLE, ST. MICHAEL and OTSEGO shall each make a good faith effort to achieve the specific goals imposed upon each of them as set forth in this Agreement. All parties shall budget for and adjust plans so as to meet the specific goals imposed upon each of them as set forth in this Agreement. In the event that one or more than one of the Parties becomes aware of unusual circumstances that may delay or hinder that Party's ability to perform its specific obligations under this Agreement, that Party shall promptly notify the other Parties.

7. COUNTY, ALBERTVILLE, ST.MICHAEL and OTSEGO shall enter into more specific Agreements in the future to effectuate the terms and conditions of this Agreement that are related to and specifically imposed upon them. The future Agreements will include, but not be limited to:

a. A separate Agreement between OTSEGO and COUNTY for maintenance (snow and ice control only) of 70th Street (CSAH 19 to Oakwood Avenue) except the roundabout after its designation as County State Aid Highway 37. The Agreement between OTSEGO and COUNTY shall include provisions wherein the COUNTY retains all liability for CSAH 37 and will pay for any incidental expenses (such as mail box replacement) related to OTSEGO's limited maintenance of the roadway.

b. After applying for and receiving Federal funding, through Region 7W, a separate Agreement for funding and cost sharing between ALBERTVILLE, COUNTY and OTSEGO related to improvements to CSAH 19 (from the Albertville Outlet Mall driveway to five hundred (500) feet north of 70th Street)) and that portion of 70th Street from CSAH 19 to MacIver Avenue.

c. A separate Agreement between COUNTY and OTSEGO and ST. MICHAEL relative to the future turnback of the portion of existing CSAH 37 from the proposed Naber Avenue alignment along 60th Street eastward to the intersection of existing Oakwood Avenue and 70th Street.

8. In the event that any sentence, paragraph or portion of this Agreement is determined to be invalid by a Court of competent jurisdiction, the Agreement shall be revised and interpreted so as to leave the remaining portion of the Agreement in full force and effect and interpreted as close to the original intent of the Agreement as possible.

9. This Agreement is a full and complete recitation of the Agreement between the Parties and supersedes any and all previous relevant Agreements whether written or oral.

10. This Agreement is to be construed under the laws of the State of Minnesota.

11. This Agreement is not to be construed strictly against the drafter of the Agreement.

12. This Agreement can only be amended or changed by written Agreement of all Parties.

Dated: 1/7/2014

COUNTY OF WRIGHT

Chair, County Board

County Coordinator

Dated: 1/7/14

CITY OF ALBERTVILLE

Jillian Hendrickson, Mayor

Kimberly Olson, City Clerk

Dated: Nov. 4, 2013

CITY OF ST. MICHAEL

Jerry Zachman, Mayor

City Administrator
for Diana Berning, City Clerk

Dated: 11/14/2013

CITY OF OTSEGO

Jessica L Stockamp

Jessica Stockamp, Mayor

Tami M. Loff

Tami Loff, City Clerk

October 28, 2013

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF WRIGHT

I, the undersigned, being the duly and qualified Clerk of the City of St. Michael **DO HEREBY CERTIFY** that the foregoing is a true copy of the signed agreement approving the County Highway 37 Turnback Agreement approved by the City Council on November 12, 2013, as shown by the minutes of said meeting in my possession.

Witness my hand this 6th day of January 2014.

Diana Berning

Diana Berning, City Clerk

CITY OF ST. MICHAEL
RESOLUTION NO. 11-12-13-03

Approving County Highway 37 Turnback Agreement

WHEREAS, the City of St. Michael has been requested to review and approve the attached County Highway Turnback Agreement with Wright County, the City of Otsego, and the City of Albertville, and

WHEREAS, the agreement calls for the City of St. Michael to take over the portion of 60th Street NE that is currently County Highway 37 once Naber Interchange is built and connected up to 70th Street NE, and

WHEREAS, the Northeast Wright County Transportation Plan outlined such turnback as a logical possibility following the realignment of County Highway 37 which is proposed in this agreement.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of St. Michael hereby approves the Agreement with the City of Otsego, City of Albertville, and Wright County as per the attached Exhibit A, subject to review of the City Attorney.

BE IT FURTHER RESOLVED the Mayor and City Clerk are hereby authorized to sign the Agreement on behalf of the City of St. Michael.

Adopted by the St. Michael City Council this 12th day of November 2013.

CITY OF ST. MICHAEL, MINNESOTA

By: Jerry Sarhan
Mayor

ATTEST:

By: Diana Berning
City Clerk

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF WRIGHT

I, the undersigned, being the duly and qualified Clerk of the City of St. Michael **DO HEREBY CERTIFY** that the foregoing is a true copy of Resolution No. 11-12-13-03, presented to and adopted by the Council of the City of St. Michael at a duly authorized meeting thereof held on the 12th day of November 2013, as shown by the minutes of said meeting in my possession.

Witness my hand this 2nd day of January 2014.

Diana Berning

Diana Berning, City Clerk

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

BUDGET COMMITTEE OF THE WHOLE
MINUTES
July 19, 2016

MEMBERS PRESENT: Borrell, Daleiden, Husom, Potter, Sawatzke, L. Kelly, Hiivala

OTHERS PRESENT: Vergin, Hiivala, L. Meyer, Vaith, Tagarro, C. Nelson, Riley, Figliuzzi, West, Partlow, Goodrum-Schwartz, Rasmuson

I. Budget Kickoff

Kelly explained the purpose of today's meeting was to discuss the schedule and format of this year's budget process. He handed out a draft timeline for Budget 2017. Kelly said departmental budget workbooks are due by August 1st. Budget Committee meetings are anticipated to begin the week of August 15th. Kelly noted that while the County has until September 30th to adopt the preliminary budget and levy he would like to have this completed by mid September. The September 13th Board meeting is targeted at this time.

Kelly proposed a schedule similar to last year. Following the adoption of the preliminary budget and levy, a meeting was set in mid November to review the budget and make any changes prior to the public budget (TNT) meeting. The public budget (TNT) meeting will be held at the end of November, at 6PM. Conflicts were noted with the proposed dates on the timeline handout. Kelly will bring this item to a future budget meeting for scheduling. He would like to adopt the final County levy and Budget in mid December similarly to what has been done in recent years.

Kelly planned to designate time at one of the final budget meetings in September to review any outstanding position requests. In past years departments had noted they were unable to attend the Budget committee meetings on short notice to discuss their positions. The Capital Improvement plan will be brought to committee in August for review. The finalized plan will then be brought to the budget committee early in the process.

Kelly asked the Board to provide guidance to department heads on the 2017 budget. Sawatzke noted increased costs from the addition of new facilities and encouraged departments to be conservative in their requests.

Hiivala asked the Board how they would like to receive the Budget materials. The Board's consensus was that they would like to see all submitted budget materials compiled in a printed budget book rather than in electronic format. Kelly reviewed the department budget workbook layout and reminded the board that due to union negotiations in 2016 a contingency will need to be placed in Budget 100 Personnel Services.

Recommendation: Informational

Budget Timeline for Fiscal Year 2017

July 19, 2016	Budget Kickoff Meeting
August 1, 2016	Departments submit completed budget requests
August 15-September 12	Budget Committee of the Whole Meetings
September 13, 2016	County Board sets preliminary budget and County tax levy for fiscal year 2017. Set public meeting date and time. (Alternate date Sept 20, 2016)
November 16, 2016	(tentative) Final review of recommended 2017 Budget with County Board
November 29, 2016	(tentative)Public Budget Meeting (TNT)
December 13, 2016	County Board Approves 2017 Final County Levy and Budget and certifies to County Auditor/Treasurer. Alternate Date December 20th.

DRAFT

Print List in Order By: 2

1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1

1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D

D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5	DEPT			COUNTY BOARD		
2609	**CENTURYLINK**					
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	01-005-000-0000-6203		0.30	612 E60 138 401		TELEPHONE
	01-005-000-0000-6203		0.22	763 682 3700 402		TELEPHONE
	01-005-000-0000-6203		1.90	763 682 3900 431		TELEPHONE
	01-005-000-0000-6203		0.05	763 682 3995 596		TELEPHONE
2609	**CENTURYLINK**		**3.12**	**5** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-005-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
5	**DEPT Total:**		**8.68**	**COUNTY BOARD**	**2 Vendors**	**6 Transactions**
13	DEPT			COURT ADMINISTRATOR		
3782	**BENSON/SHARON**					
	01-013-000-0000-6270		200.00	JV 15 3104 JV 16 274 6/26 &7/6		COURT APPOINTED COUNSEL
3782	**BENSON/SHARON**		**200.00**	**1** Transactions		
2609	**CENTURYLINK**					
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	01-013-000-0000-6203		12.82	763 682 3700 402		TELEPHONE
	01-013-000-0000-6203		18.98	612 E60 138 401		TELEPHONE
	01-013-000-0000-6203		110.98	763 682 3900 431		TELEPHONE
	01-013-000-0000-6203		39.13	612 E60 0050 860		TELEPHONE
2609	**CENTURYLINK**		**184.12**	**5** Transactions		
1511	**HOWARD/JOLANTA**					
	01-013-000-0000-6270		100.00	JV 16 1126 APPEARANCE 7/6/16		COURT APPOINTED COUNSEL
	01-013-000-0000-6270		100.00	JV 16 854 APPEARANCE 7/1/16		COURT APPOINTED COUNSEL
1511	**HOWARD/JOLANTA**		**200.00**	**2** Transactions		
423	**JOHNSON LARSON PETERSON PA**					
	01-013-000-0000-6270		327.25	PR 16 1480 HRLY 4/15-6/14/16		COURT APPOINTED COUNSEL
423	**JOHNSON LARSON PETERSON PA**		**327.25**	**1** Transactions		
3458	**RIDLEY/GLENDA**					
	01-013-000-0000-6270		377.50	PR 13 3796 HRLY 6/1-6/28/16		COURT APPOINTED COUNSEL

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-013-000-0000-6270		249.00	PR 14 4619 HRLY 6/1-6/29/16		COURT APPOINTED COUNSEL
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2490	**UNITED PARCEL SERVICE**					
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2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
13	**DEPT Total:**		**1,543.43**	**COURT ADMINISTRATOR**	**6 Vendors**	**12 Transactions**
25	DEPT			COURT SERVICES		
2178	**BUREAU OF CRIMINAL APPREHENSION**					
	01-025-000-0000-6804		115.00	PAT LAVINE TRAINING		STAFF TRAINING
2178	**BUREAU OF CRIMINAL APPREHENSION**		**115.00**	**1** Transactions		
9412	**BUREAU OF CRIMINAL APPREHENSION**					
	01-025-000-0000-6261		120.00	CJDN FEES 4/1-6/30/16	298867	PROFESSIONAL SERVICES
9412	**BUREAU OF CRIMINAL APPREHENSION**		**120.00**	**1** Transactions		
2609	**CENTURYLINK**					
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	01-025-000-0000-6203		183.38	763 682 3900 431		TELEPHONE
	01-025-000-0000-6203		31.36	612 E60 138 401		TELEPHONE
	01-025-000-0000-6203		64.66	612 E60 0050 860		TELEPHONE
	01-025-000-0000-6203		3.66	763 682 3995 596		TELEPHONE
2609	**CENTURYLINK**		**304.24**	**5** Transactions		
1076	**GBR INC**					
	01-025-000-0000-6261		110.00	INTERPRETER 6/15/2016	87657	PROFESSIONAL SERVICES
1076	**GBR INC**		**110.00**	**1** Transactions		
6945	**HERTZOG/AMY**					
	01-025-000-0000-6331		180.00	360 MILES		TRAVEL
6945	**HERTZOG/AMY**		**180.00**	**1** Transactions		
3998	**PREMIER BIOTECH LABS LLC**					
	01-025-000-0000-6263		169.95	JUNE 2016 MAIL IN UAS	L302093	RANDOM DRUG TESTING
3998	**PREMIER BIOTECH LABS LLC**		**169.95**	**1** Transactions		
4993	**STOLL/BRIAN**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-025-000-0000-6331		23.50	47 MILES		TRAVEL
4993	**STOLL/BRIAN**		**23.50**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
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2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
1951	**WALMART COMMUNITY RFCS LLC**					
	01-025-000-0000-6411		122.13	SUPPLIES		OPERATING SUPPLIES
1951	**WALMART COMMUNITY RFCS LLC**		**122.13**	**1** Transactions		
25	**DEPT Total:**		**1,150.38**	**COURT SERVICES**	**9 Vendors**	**13 Transactions**
31	DEPT			COUNTY COORDINATOR		
2609	**CENTURYLINK**					
	01-031-000-0000-6203		27.17	763 682 3900 431		TELEPHONE
	01-031-000-0000-6203		0.54	763 682 3995 596		TELEPHONE
	01-031-000-0000-6203		4.65	612 E60 138 401		TELEPHONE
	01-031-000-0000-6203		3.14	763 682 3700 402		TELEPHONE
	01-031-000-0000-6203		9.58	612 E60 0050 860		TELEPHONE
2609	**CENTURYLINK**		**45.08**	**5** Transactions		
5486	**MARCO**					
	01-031-000-0000-6343		563.80	7/10-8/10/2016	309147395	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**563.80**	**1** Transactions		
4037	**PETERSEN/BARBARA ANN**					
	01-031-000-0000-6331		69.00	138 MILES		TRAVEL
4037	**PETERSEN/BARBARA ANN**		**69.00**	**1** Transactions		
3170	**ST CLOUD TIMES #1076**					
	01-031-000-0000-6235		384.03	SUBSCRIPTION 2016-2017	SC0091419	PUBLICATIONS & BROCHURES
3170	**ST CLOUD TIMES #1076**		**384.03**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-031-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
31	**DEPT Total:**		**1,067.47**	**COUNTY COORDINATOR**	**5 Vendors**	**9 Transactions**
41	DEPT			COUNTY AUDITOR-TREASURER		
1038	**ANNANDALE ADVOCATE INC**					
	01-041-000-0000-6235		34.00	SUBSCRIPTION		PUBLICATIONS & BROCHURES
1038	**ANNANDALE ADVOCATE INC**		**34.00**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-041-000-0000-6411		66.88	COMPUTER ACCESSORIES	DKT4827	OPERATING SUPPLIES
5721	**CDW GOVERNMENT INC**		**66.88**	**1** Transactions		
2609	**CENTURYLINK**					
	01-041-000-0000-6203		24.12	612 E60 0050 860		TELEPHONE
	01-041-000-0000-6203		1.36	763 682 3995 596		TELEPHONE
	01-041-000-0000-6203		11.70	612 E60 138 401		TELEPHONE
	01-041-000-0000-6203		68.41	763 682 3900 431		TELEPHONE
	01-041-000-0000-6203		7.90	763 682 3700 402		TELEPHONE
2609	**CENTURYLINK**		**113.49**	**5** Transactions		
64036	**MINNESOTA STATE AUDITOR**					
	01-041-000-0000-6262		2,231.40	AUDIT SERVICES 6/1-6/28/2016	67316	STATE AUDITOR-AUDITING
64036	**MINNESOTA STATE AUDITOR**		**2,231.40**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-041-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
41	**DEPT Total:**		**2,451.33**	**COUNTY AUDITOR-TREASURER**	**5 Vendors**	**9 Transactions**
63	DEPT			IT (INFORMATIONAL TECHNOLOGY)		
2609	**CENTURYLINK**					
	01-063-000-0000-6203		3.25	763 682 3700 402		TELEPHONE
	01-063-000-0000-6203		9.92	612 E60 0050 860		TELEPHONE
	01-063-000-0000-6203		0.56	763 682 3995 596		TELEPHONE
	01-063-000-0000-6203		4.81	612 E60 138 401		TELEPHONE
	01-063-000-0000-6203		28.12	763 682 3900 431		TELEPHONE
2609	**CENTURYLINK**		**46.66**	**5** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1385	**HEWLETT PACKARD ENTERPRISE CO**					
	01-063-000-0000-6301		23.90	HP SERVER MAINT 6/23-10/31/16	60079603	EQUIPMENT MAINTENANCE
1385	**HEWLETT PACKARD ENTERPRISE CO**		**23.90**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-063-000-0000-6261		5.48	SHIPPING		PROFESSIONAL SERVICES
2490	**UNITED PARCEL SERVICE**		**5.48**	**1** Transactions		
63	**DEPT Total:**		**76.04**	**IT (INFORMATIONAL TECHNOLOGY)**	**3 Vendors**	**7 Transactions**
71	DEPT			ELECTIONS		
2490	**UNITED PARCEL SERVICE**					
	01-071-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
71	**DEPT Total:**		**5.56**	**ELECTIONS**	**1 Vendors**	**1 Transactions**
91	DEPT			COUNTY ATTORNEY		
1001	**ANOKA COUNTY SHERIFF**					
	01-091-000-0000-6263		17,782.10	50% REG FORENSIC LAB JUNE 2016	62016	REGIONAL CRIME LAB
1001	**ANOKA COUNTY SHERIFF**		**17,782.10**	**1** Transactions		
4072	**CARIVEAU/KRISTY**					
	01-091-000-0000-6331		23.00	PARKING REIMBURSEMENT		TRAVEL
	01-091-000-0000-6338		345.00	REIMBURSE CONFERENCE REG		CONFERENCES & MEETINGS
4072	**CARIVEAU/KRISTY**		**368.00**	**2** Transactions		
2609	**CENTURYLINK**					
	01-091-000-0000-6203		1.74	763 682 3995 596		TELEPHONE
	01-091-000-0000-6203		14.95	612 E60 138 401		TELEPHONE
	01-091-000-0000-6203		10.10	763 682 3700 402		TELEPHONE
	01-091-000-0000-6203		30.82	612 E60 0050 860		TELEPHONE
	01-091-000-0000-6203		87.41	763 682 3900 431		TELEPHONE
2609	**CENTURYLINK**		**145.02**	**5** Transactions		
3921	**OFFICE DEPOT**					
	01-091-000-0000-6411		119.64	SUPPLIES 848923668001		OPERATING SUPPLIES
	01-091-000-0000-6411		56.54	SUPPLIES 850451798001		OPERATING SUPPLIES

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3921	**OFFICE DEPOT**		**176.18**	**2** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-091-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
91	**DEPT Total:**		**18,476.86**	**COUNTY ATTORNEY**	**5 Vendors**	**11 Transactions**
100	DEPT			OTHER GENERAL GOVERNMENT		
1709	**ALLINA HOSPITALS & CLINICS**					
	01-100-000-0000-6261		225.00	PRE PLACEMENT SCREENS X3	410000941	PROFESSIONAL SERVICES
1709	**ALLINA HOSPITALS & CLINICS**		**225.00**	**1** Transactions		
4131	**AMERICAN LEGAL PUBLISHING CORPORA**					
	01-100-000-0000-6261		683.00	ONLINE COUNTY ORDINANCES	111332	PROFESSIONAL SERVICES
4131	**AMERICAN LEGAL PUBLISHING CORPORA**		**683.00**	**1** Transactions		
3948	**CASSERLY/KEVIN**					
	01-100-000-0000-6261		5,481.66	APPRAISAL WORK	6/9/2016	PROFESSIONAL SERVICES
3948	**CASSERLY/KEVIN**		**5,481.66**	**1** Transactions		
2609	**CENTURYLINK**					
	01-100-000-0000-6858		56.69	763 682 6178 B001431		FAX MACHINE
2609	**CENTURYLINK**		**56.69**	**1** Transactions		
6617	**DAHLEN, DWYER & FOLEY, INC**					
	01-100-000-0000-6261		4,000.00	APPRAISAL REPORT	16033	PROFESSIONAL SERVICES
6617	**DAHLEN, DWYER & FOLEY, INC**		**4,000.00**	**1** Transactions		
2468	**MADDEN GALANTER HANSEN LLP**					
	01-100-000-0000-6261		3,024.22	JUNE LABOR RELATION SERVICES		PROFESSIONAL SERVICES
	01-100-000-0000-6261		60.09	JUNE ARBITRATION SERVICES		PROFESSIONAL SERVICES
	01-100-000-0000-6804		3,281.74	SUPERVISOR TRAINING		STAFF TRAINING
2468	**MADDEN GALANTER HANSEN LLP**		**6,366.05**	**3** Transactions		
3983	**ST MICHAEL AUTO BODY SHOP**					
	01-100-000-0000-6353		1,576.60	REPAIRS UNIT 962	50916	LIABILITY INSURANCE
3983	**ST MICHAEL AUTO BODY SHOP**		**1,576.60**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
4277	**WALMART COMMUNITY GEMB**					
	01-100-000-0000-6808		17.30	WELLNESS POKER WALK		EMPLOYEE ENHANCEMENT PROGRAM
4277	**WALMART COMMUNITY GEMB**		**17.30**	**1** Transactions		
1535	**WRIGHT HENNEPIN ELECTRIC**					
	01-100-000-0000-6305		335.21	150 1684 6962		800MHZ MAINTENANCE EXPENSE
	01-100-000-0000-6305		330.06	150 1684 6963		800MHZ MAINTENANCE EXPENSE
1535	**WRIGHT HENNEPIN ELECTRIC**		**665.27**	**2** Transactions		
1517	**WRIGHT SWCD**					
	01-100-000-0000-6911		119,886.00	COUNTY AQUATIC ISP AID	3359737	INVASIVE SPECIES
1517	**WRIGHT SWCD**		**119,886.00**	**1** Transactions		
100	**DEPT Total:**		**138,957.57**	**OTHER GENERAL GOVERNMENT**	**10 Vendors**	**13 Transactions**
101	DEPT			COUNTY RECORDER		
2609	**CENTURYLINK**					
	01-101-000-0000-6203		0.10	763 682 3995 596		TELEPHONE
	01-101-000-0000-6203		1.81	612 E60 0050 860		TELEPHONE
	01-101-000-0000-6203		0.88	612 E60 138 401		TELEPHONE
	01-101-000-0000-6203		0.59	763 682 3700 402		TELEPHONE
	01-101-000-0000-6203		5.13	763 682 3900 431		TELEPHONE
2609	**CENTURYLINK**		**8.51**	**5** Transactions		
3921	**OFFICE DEPOT**					
	01-101-000-0000-6411		288.69	SUPPLIES 850552873001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**288.69**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-101-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
101	**DEPT Total:**		**302.76**	**COUNTY RECORDER**	**3 Vendors**	**7 Transactions**
103	DEPT			SURVEYOR		
2609	**CENTURYLINK**					
	01-103-000-0000-6203		7.03	763 682 3900 431		TELEPHONE
	01-103-000-0000-6203		0.81	763 682 3700 402		TELEPHONE

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-103-000-0000-6203		0.14	763 682 3995 596		TELEPHONE
	01-103-000-0000-6203		1.20	612 E60 138 401		TELEPHONE
	01-103-000-0000-6203		2.48	612 E60 0050 860		TELEPHONE
2609	**CENTURYLINK**		**11.66**	**5** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-103-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
103	**DEPT Total:**		**17.22**	**SURVEYOR**	**2 Vendors**	**6 Transactions**
105	DEPT			ASSESSOR		
6854	**ANDERSON/CONRAD**					
	01-105-000-0000-6804		450.00	REGISTRATION FEE IAAO COURSE		STAFF TRAINING
6854	**ANDERSON/CONRAD**		**450.00**	**1** Transactions		
2609	**CENTURYLINK**					
	01-105-000-0000-6203		1.34	763 682 3995 596		TELEPHONE
	01-105-000-0000-6203		11.51	612 E60 138 401		TELEPHONE
	01-105-000-0000-6203		23.72	612 E60 0050 860		TELEPHONE
	01-105-000-0000-6203		7.77	763 682 3700 402		TELEPHONE
	01-105-000-0000-6203		67.27	763 682 3900 431		TELEPHONE
2609	**CENTURYLINK**		**111.61**	**5** Transactions		
2768	**MN ASSN OF ASSESSMENT PERSONNEL**					
	01-105-000-0000-6804		95.00	MAAP WORKSHOP NOLTE		STAFF TRAINING
	01-105-000-0000-6804		95.00	MAAP WORKSHOP LEE		STAFF TRAINING
	01-105-000-0000-6804		95.00	MAAP WORKSHOP FIEDLER		STAFF TRAINING
2768	**MN ASSN OF ASSESSMENT PERSONNEL**		**285.00**	**3** Transactions		
3921	**OFFICE DEPOT**					
	01-105-000-0000-6411		55.43	SUPPLIES 84945121001		OPERATING SUPPLIES
	01-105-000-0000-6411		6.60	SUPPLIES 849451331001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**62.03**	**2** Transactions		
6392	**TRIPLETT/KEITH**					
	01-105-000-0000-6205		9.19	REIMBURSE POSTAGE		POSTAGE
	01-105-000-0000-6245		34.75	REIMBURSE COMM LIC FEE		MEMBERSHIPS, DUES & FEES

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
6392	**TRIPLETT/KEITH**		**43.94**	**2** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-105-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
105	**DEPT Total:**		**958.14**	**ASSESSOR**	**6 Vendors**	**14 Transactions**
107	DEPT			PLANNING AND ZONING		
2609	**CENTURYLINK**					
	01-107-000-0000-6203		5.38	763 682 3700 402		TELEPHONE
	01-107-000-0000-6203		0.93	763 682 3995 596		TELEPHONE
	01-107-000-0000-6203		46.56	763 682 3900 431		TELEPHONE
	01-107-000-0000-6203		7.96	612 E60 138 401		TELEPHONE
	01-107-000-0000-6203		16.42	612 E60 0050 860		TELEPHONE
2609	**CENTURYLINK**		**77.25**	**5** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-107-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
107	**DEPT Total:**		**82.81**	**PLANNING AND ZONING**	**2 Vendors**	**6 Transactions**
111	DEPT			BUILDING CARE		
2884	**GREEN INTERIORS**					
	01-111-000-0000-6301		450.00	GC MONTHLY PLANT SERVICE JULY	200748	REPAIRS & MAINTENANCE
2884	**GREEN INTERIORS**		**450.00**	**1** Transactions		
111	**DEPT Total:**		**450.00**	**BUILDING CARE**	**1 Vendors**	**1 Transactions**
121	DEPT			VETERANS SERVICE		
516	**BANKERS ADVERTISING CO INC**					
	01-121-000-0000-6411		660.91	PROMOTIONAL PENS		OPERATING SUPPLIES
516	**BANKERS ADVERTISING CO INC**		**660.91**	**1** Transactions		
2609	**CENTURYLINK**					
	01-121-000-0000-6203		2.70	612 E60 138 401		TELEPHONE
	01-121-000-0000-6203		15.77	763 682 3900 431		TELEPHONE

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-121-000-0000-6203		5.56	612 E60 0050 860		TELEPHONE
	01-121-000-0000-6203		1.82	763 682 3700 402		TELEPHONE
	01-121-000-0000-6203		0.31	763 682 3995 596		TELEPHONE
2609	**CENTURYLINK**		**26.16**	**5** Transactions		
3921	**OFFICE DEPOT**					
	01-121-000-0000-6621		125.06	SUPPLIES 848607993001		FURNITURE & EQUIPMENT
3921	**OFFICE DEPOT**		**125.06**	**1** Transactions		
45207	**QUILL CORPORATION**					
	01-121-000-0000-6411		215.89	PATRIOTIC PROMO CALENDARS	6876831	OPERATING SUPPLIES
45207	**QUILL CORPORATION**		**215.89**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-121-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
1951	**WALMART COMMUNITY RFCS LLC**					
	01-121-000-0000-6411		56.48	SUPPLIES		OPERATING SUPPLIES
1951	**WALMART COMMUNITY RFCS LLC**		**56.48**	**1** Transactions		
121	**DEPT Total:**		**1,090.06**	**VETERANS SERVICE**	**6 Vendors**	**10 Transactions**
201	DEPT			SHERIFF		
3258	**ADAMS/JOSEPH**					
	01-201-000-0000-6331		96.41	REIMBURSE MOTEL HOMICIDE		TRAVEL
	01-201-000-0000-6334		46.00	REIMBURSE MEALS HOMICIDE		MEALS
3258	**ADAMS/JOSEPH**		**142.41**	**2** Transactions		
1001	**ANOKA COUNTY SHERIFF**					
	01-201-000-0000-6263		17,782.10	50% REG FORENSIC LAB JUNE 2016	62016	REGIONAL CRIME LAB
1001	**ANOKA COUNTY SHERIFF**		**17,782.10**	**1** Transactions		
2609	**CENTURYLINK**					
	01-201-000-0000-6203		225.18	763 682 3900 431		TELEPHONE
	01-201-000-0000-6203		26.01	763 682 3700 402		TELEPHONE
	01-201-000-0000-6203		38.51	612 E60 138 401		TELEPHONE
	01-201-000-0000-6203		4.49	763 682 3995 596		TELEPHONE
	01-201-000-0000-6203		79.40	612 E60 0050 860		TELEPHONE

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-201-000-0000-6301		423.24	612 E60 0024 457		REPAIRS & MAINTENANCE
	01-201-000-0000-6301		70.54	612 E60 0047 389		REPAIRS & MAINTENANCE
2609	**CENTURYLINK**		**867.37**	**7** Transactions		
4299	**CLIFTONLARSONALLEN LLP**					
	01-201-000-0000-6261		3,250.00	FINANCIAL OPERATION ASSESSMENT	1308403	PROFESSIONAL SERVICES
4299	**CLIFTONLARSONALLEN LLP**		**3,250.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-201-000-0000-6411		53.99	SUPPLIES 850285267001		OPERATING SUPPLIES
	01-201-000-0000-6411		24.90	SUPPLIES 849866697001		OPERATING SUPPLIES
	01-201-000-0000-6411		106.17	SUPPLIES 850552860001		OPERATING SUPPLIES
	01-201-000-0000-6411		6.09	SUPPLIES 849866545001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**191.15**	**4** Transactions		
6161	**PERFORMANCE KENNELS INC**					
	01-201-000-0000-6261		103.20	K9 MAINT	2835	PROFESSIONAL SERVICES
6161	**PERFORMANCE KENNELS INC**		**103.20**	**1** Transactions		
6641	**THOMSON REUTERS WEST PUBLISHING C**					
	01-201-000-0000-6235		360.00	SEARCH/SEIZE BULLET SUBSCRIPT	834194600	PUBLICATIONS & BROCHURES
	01-201-000-0000-6235		360.00	ARREST LAW BULLETIN SUBSCRIPT	834194600	PUBLICATIONS & BROCHURES
	01-201-000-0000-6261		183.75	CLEAR SUBSCRIPTION JUNE 2016	834286753	PROFESSIONAL SERVICES
6641	**THOMSON REUTERS WEST PUBLISHING C**		**903.75**	**3** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-201-000-0000-6205		17.17	SHIPPING	140177286	POSTAGE
2490	**UNITED PARCEL SERVICE**		**17.17**	**1** Transactions		
201	**DEPT Total:**		**23,257.15**	**SHERIFF**	**8 Vendors**	**20 Transactions**
250	DEPT			SHERIFF-CORRECTIONS		
2609	**CENTURYLINK**					
	01-250-000-0000-6203		132.83	763 682 3900 431		TELEPHONE
	01-250-000-0000-6203		15.34	763 682 3700 402		TELEPHONE
	01-250-000-0000-6203		22.72	612 E60 138 401		TELEPHONE
	01-250-000-0000-6203		2.65	763 682 3995 596		TELEPHONE
	01-250-000-0000-6203		46.83	612 E60 0050 860		TELEPHONE

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
2609	**CENTURYLINK**		**220.37**	**5** Transactions		
250	**DEPT Total:**		**220.37**	**SHERIFF-CORRECTIONS**	**1 Vendors**	**5 Transactions**
521	DEPT			PARKS		
3263	**ADVANCED DISPOSAL SERVICES**					
	01-521-000-0000-6301		1,422.49	DEMO MATERIALS	24422	REPAIRS & MAINTENANCE
3263	**ADVANCED DISPOSAL SERVICES**		**1,422.49**	**1** Transactions		
3858	**ALBION ACRES BAIT**					
	01-521-000-0000-6807		22.50	BAIT FOR RESALE	001567	MATERIALS FOR RE-SALE - POP ETC.
3858	**ALBION ACRES BAIT**		**22.50**	**1** Transactions		
1317	**ANNANDALE ROCK PRODUCTS**					
	01-521-000-0000-6301		69.44	SAND FOR BEACH	38218	REPAIRS & MAINTENANCE
1317	**ANNANDALE ROCK PRODUCTS**		**69.44**	**1** Transactions		
4575	**ARCTIC GLACIER USA INC**					
	01-521-000-0000-6807		282.08	ICE FOR RESALE	171139	MATERIALS FOR RE-SALE - POP ETC.
	01-521-000-0000-6807		400.20	ICE FOR RESALE	17501016	MATERIALS FOR RE-SALE - POP ETC.
4575	**ARCTIC GLACIER USA INC**		**682.28**	**2** Transactions		
2609	**CENTURYLINK**					
	01-521-000-0000-6203		1.21	763 682 3700 402		TELEPHONE
	01-521-000-0000-6203		3.69	612 E60 0050 860		TELEPHONE
	01-521-000-0000-6203		10.45	763 682 3900 431		TELEPHONE
	01-521-000-0000-6203		0.21	763 682 3995 596		TELEPHONE
	01-521-000-0000-6203		1.79	612 E60 138 401		TELEPHONE
2609	**CENTURYLINK**		**17.35**	**5** Transactions		
5849	**FEDERATED CO-OPS INC**					
	01-521-000-0000-6251		112.46	PROPANE FILL	00102128	UTILITY SERVICES - ELECTRICITY
5849	**FEDERATED CO-OPS INC**		**112.46**	**1** Transactions		
3270	**FIRST CHOICE- ST CLOUD**					
	01-521-000-0000-6807		29.02	RESALE ITEMS	2105083902	MATERIALS FOR RE-SALE - POP ETC.
	01-521-000-0000-6807		34.10	RESALE ITEMS	2105084323	MATERIALS FOR RE-SALE - POP ETC.
3270	**FIRST CHOICE- ST CLOUD**		**63.12**	**2** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3262	**FIRST CHOICE-HUTCHINSON**					
	01-521-000-0000-6807		30.24	RESALE ITEMS	2111004839	MATERIALS FOR RE-SALE - POP ETC.
3262	**FIRST CHOICE-HUTCHINSON**		**30.24**	**1** Transactions		
2524	**GREEN VIEW INC**					
	01-521-000-0000-6117		22,391.37	CONTRACT PAYMENT JUNE 2016		CONTRACT CARETAKERS
2524	**GREEN VIEW INC**		**22,391.37**	**1** Transactions		
4090	**ICKLER**					
	01-521-000-0000-6452		377.03	MOWER PARTS	1662357	VEHICLE MAINTENANCE
4090	**ICKLER**		**377.03**	**1** Transactions		
1706	**MARTIN MARIETTA MATERIALS**					
	01-521-000-0000-6301		472.20	CLASS 2 GRANITE	18016518	REPAIRS & MAINTENANCE
1706	**MARTIN MARIETTA MATERIALS**		**472.20**	**1** Transactions		
3236	**RMB ENVIRONMENTAL LABORATORIES IN**					
	01-521-000-0000-6261		65.00	LAB WORK WATER SAMPLES	31998	PROFESSIONAL SERVICES
3236	**RMB ENVIRONMENTAL LABORATORIES IN**		**65.00**	**1** Transactions		
3233	**STAMP FULFILLMENT SERVICES**					
	01-521-000-0000-6205		286.20	PREPAID ENVELOPES		POSTAGE
3233	**STAMP FULFILLMENT SERVICES**		**286.20**	**1** Transactions		
3877	**TRAILSOURCE LLC**					
	01-521-000-0000-6605		10,500.00	WORK ON BIKE TRAIL	1	SITE IMPROVEMENTS
3877	**TRAILSOURCE LLC**		**10,500.00**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-521-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
4433	**XCEL ENERGY**					
	01-521-000-0000-6251		55.18	51 4402453 3		UTILITY SERVICES - ELECTRICITY
4433	**XCEL ENERGY**		**55.18**	**1** Transactions		
2991	**ZEP SALES & SERVICES**					
	01-521-000-0000-6411		161.23	INSECT REPELLENT	9002341650	OPERATING SUPPLIES

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
2991	**ZEP SALES & SERVICES**		**161.23**	**1** Transactions		
521	**DEPT Total:**		**36,733.65**	**PARKS**	**17 Vendors**	**23 Transactions**
603	DEPT			EXTENSION		
516	**BANKERS ADVERTISING CO INC**					
	01-603-000-0000-6244		13.86	PROMOTIONAL PENCILS		PROGRAM EXPENSES
516	**BANKERS ADVERTISING CO INC**		**13.86**	**1** Transactions		
2609	**CENTURYLINK**					
	01-603-000-0000-6203		6.03	612 E60 0050 860		TELEPHONE
	01-603-000-0000-6203		0.34	763 682 3995 596		TELEPHONE
	01-603-000-0000-6203		17.10	763 682 3900 431		TELEPHONE
	01-603-000-0000-6203		1.98	763 682 3700 402		TELEPHONE
	01-603-000-0000-6203		2.93	612 E60 138 401		TELEPHONE
2609	**CENTURYLINK**		**28.38**	**5** Transactions		
4284	**DAHL/ALICE**					
	01-603-000-0000-6244		19.62	REIMBURSE PROGRAM EXPENSES		PROGRAM EXPENSES
4284	**DAHL/ALICE**		**19.62**	**1** Transactions		
3749	**EICH/BRITTANY**					
	01-603-000-0000-6244		22.72	REIMBURSE PROGRAM EXPENSES		PROGRAM EXPENSES
3749	**EICH/BRITTANY**		**22.72**	**1** Transactions		
1617	**REGENTS OF THE UNIVERSITY OF MN**					
	01-603-000-0000-6117		1,331.92	REIMBURSE INTERN POSITIONS	0300015785	CONTRACT PROGRAM COORDINATOR
	01-603-000-0000-6117		1,557.68	REIMBURSE INTERN POSITIONS	0300015787	CONTRACT PROGRAM COORDINATOR
1617	**REGENTS OF THE UNIVERSITY OF MN**		**2,889.60**	**2** Transactions		
2490	**UNITED PARCEL SERVICE**					
	01-603-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
603	**DEPT Total:**		**2,979.74**	**EXTENSION**	**6 Vendors**	**11 Transactions**
1	**Fund Total:**		**229,829.22**	**GENERAL REVENUE FUND**		**184 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
282	DEPT			NUCLEAR POWER PLANT		
2609	**CENTURYLINK**					
	02-282-000-0000-6203		741.17	EOC PHONE LINES		TELEPHONE
2609	**CENTURYLINK**		**741.17**	**1** Transactions		
3921	**OFFICE DEPOT**					
	02-282-000-0000-6411		136.60	SUPPLIES 848400311001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**136.60**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	02-282-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
4628	**VERIZON WIRELESS**					
	02-282-000-0000-6203		167.55	EOC CELL PHONES	9768462474	TELEPHONE
4628	**VERIZON WIRELESS**		**167.55**	**1** Transactions		
282	**DEPT Total:**		**1,050.88**	**NUCLEAR POWER PLANT**	**4 Vendors**	**4 Transactions**
2	**Fund Total:**		**1,050.88**	**RESERVES FUND**		**4 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
310	DEPT			HIGHWAY ADMINISTRATION		
2609	**CENTURYLINK**					
	03-310-000-0000-6203		0.27	763 682 3995 596		TELEPHONE
	03-310-000-0000-6203		13.49	763 682 3900 431		TELEPHONE
	03-310-000-0000-6203		1.56	763 682 3700 402		TELEPHONE
	03-310-000-0000-6203		4.76	612 E60 0050 860		TELEPHONE
	03-310-000-0000-6203		2.31	612 E60 138 401		TELEPHONE
2609	**CENTURYLINK**		**22.39**	**5** Transactions		
2490	**UNITED PARCEL SERVICE**					
	03-310-000-0000-6205		5.56	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**5.56**	**1** Transactions		
310	**DEPT Total:**		**27.95**	**HIGHWAY ADMINISTRATION**	**2 Vendors**	**6 Transactions**
330	DEPT			HIGHWAY MAINTENANCE		
1983	**FS3 INC**					
	03-330-000-0000-6539		310.80	PVMT MARKING PAINT 072616	39537	TRAFFIC CONTROL
1983	**FS3 INC**		**310.80**	**1** Transactions		
3760	**HARDRIVES INC**					
	03-330-000-0000-6531		20,251.48	PATCHING 072616	13061	BITUMINOUS MIX
	03-330-000-0000-6531		400,146.12	PATCHING 072616	13263	BITUMINOUS MIX
	03-330-000-0000-6531		6,620.27	PATCHING 072616	13292	BITUMINOUS MIX
3760	**HARDRIVES INC**		**427,017.87**	**3** Transactions		
1144	**HELENA CHEMICAL COMPANY**					
	03-330-000-0000-6550		1,052.40	ROADSIDE VEG 072616	134729832	ROADSIDE VEGETATION
1144	**HELENA CHEMICAL COMPANY**		**1,052.40**	**1** Transactions		
3328	**MEEKER COOPERATIVE LIGHTS & POWER**					
	03-330-000-0000-6543		21.69	LIGHT ON CR 100 072616	3251100	TRAFFIC SIGNALS
	03-330-000-0000-6543		21.68	LIGHT ON CR 141 072616	3251100	TRAFFIC SIGNALS
3328	**MEEKER COOPERATIVE LIGHTS & POWER**		**43.37**	**2** Transactions		
7510	**MENARDS - BUFFALO**					
	03-330-000-0000-6539		38.38	ACCT 32030263 -SIGN DEP 072616	16819	TRAFFIC CONTROL
7510	**MENARDS - BUFFALO**		**38.38**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**					
	03-330-000-0000-6543		101.61	RURAL LIGHTING 072616	SEE SLIP	TRAFFIC SIGNALS
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**		**101.61**	**1** Transactions		
4433	**XCEL ENERGY**					
	03-330-000-0000-6543		19.95	RURAL LIGHT ST MICH. 072616	0822666	TRAFFIC SIGNALS
	03-330-000-0000-6543		19.61	RURAL LIGHT ST MICH. 072616	0822677	TRAFFIC SIGNALS
	03-330-000-0000-6543		19.88	RURAL LIGHT ST MICH. 072616	1685923	TRAFFIC SIGNALS
	03-330-000-0000-6543		309.21	VARIOUS LITES 072616	5149988710	TRAFFIC SIGNALS
	03-330-000-0000-6543		19.95	RURAL LIGHT ST MICH. 072616	822655	TRAFFIC SIGNALS
4433	**XCEL ENERGY**		**388.60**	**5** Transactions		
330	**DEPT Total:**		**428,953.03**	**HIGHWAY MAINTENANCE**	**7 Vendors**	**14 Transactions**
340	DEPT			HIGHWAY SHOP MAINTENANCE		
6156	**AMERIPRIDE SERVICES**					
	03-340-000-0000-6411		49.41	SHOP SUPPLIES WK JULY 5 072616	00800814	OPERATING SUPPLIES
	03-340-000-0000-6599		9.59	RUGS WK JULY 5 072616	00800814	BUILDING MAINTENANCE-P.W.BLDG.
	03-340-000-0000-6411		49.41	SHOP SUPPLIES WK 7-12 072616	00803286	OPERATING SUPPLIES
	03-340-000-0000-6599		26.84	RUGS WK JULY 12 072616	00803286	BUILDING MAINTENANCE-P.W.BLDG.
	03-340-000-0000-6411		49.41	SUPPLIES WK 7-19 072616	00805914	OPERATING SUPPLIES
	03-340-000-0000-6599		9.59	RUGS WK 7-19 072616	00805914	BUILDING MAINTENANCE-P.W.BLDG.
6156	**AMERIPRIDE SERVICES**		**194.25**	**6** Transactions		
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**					
	03-340-000-0000-6563		1,355.36	DIESEL FUEL 072616	6113140	DIESEL
	03-340-000-0000-6563		1,970.00	DIESEL FUEL 072616	6200244	DIESEL
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**		**3,325.36**	**2** Transactions		
1925	**CHAMBERLAIN OIL CO**					
	03-340-000-0000-6568		169.56	MOTOR OIL 072616	162709	OIL, LUBES
	03-340-000-0000-6568		248.82	MOTOR OIL 072616	162710	OIL, LUBES
1925	**CHAMBERLAIN OIL CO**		**418.38**	**2** Transactions		
5196	**CLIMATE AIR**					
	03-340-000-0000-6599		228.94	HVAC REPAIRS OLD BLDG 072616	37821	BUILDING MAINTENANCE-P.W.BLDG.
	03-340-000-0000-6599		190.00	HVAC REPAIRS OLD BLDG 072616	37891	BUILDING MAINTENANCE-P.W.BLDG.
	03-340-000-0000-6599		448.33	HVAC REPAIRS OLD BLDG 072616	37892	BUILDING MAINTENANCE-P.W.BLDG.

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5196	**CLIMATE AIR**		**867.27**	**3** Transactions		
1852	**COKATO/CITY OF**					
	03-340-000-0000-6596		52.23	SHOP UTILITIES-COKATO 072616	JUNE	UTILITIES-OUTLYING SHOPS
1852	**COKATO/CITY OF**		**52.23**	**1** Transactions		
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**					
	03-340-000-0000-6597		130.00	PUMP MAPLE LAKE TANK 072616	866118	BUILDING MAINTENANCE-OUTLYING SHO
3041	**GLUNZ CONSTRUCTION SEPTIC SERVICE**		**130.00**	**1** Transactions		
38200	**LAKE REGION COOP OIL-MAPLE LAKE**					
	03-340-000-0000-6567		57.22	PROPANE SWEEPER 975000 072616	55529	PROPANE
38200	**LAKE REGION COOP OIL-MAPLE LAKE**		**57.22**	**1** Transactions		
600	**MORRIES PARTS & SERVICE GROUP**					
	03-340-000-0000-6574		87.78	REPAIR PARTS 072616	501572FOW	REPAIR PARTS
	03-340-000-0000-6574		90.98	REPAIR PARTS 072616	501593FOW	REPAIR PARTS
	03-340-000-0000-6574		62.15	MORRIES PARTS 072616	501603FOW	REPAIR PARTS
	03-340-000-0000-6574		7.60	REPAIR PARTS 072616	501606FOW	REPAIR PARTS
600	**MORRIES PARTS & SERVICE GROUP**		**248.51**	**4** Transactions		
3626	**NAPA AUTO PARTS COKATO**					
	03-340-000-0000-6574		34.82	PARTS 072616	738905	REPAIR PARTS
3626	**NAPA AUTO PARTS COKATO**		**34.82**	**1** Transactions		
2316	**OTSEGO/CITY OF**					
	03-340-000-0000-6596		96.38	SHOP WATER/SEWER OTSEGO 072616	2810000	UTILITIES-OUTLYING SHOPS
2316	**OTSEGO/CITY OF**		**96.38**	**1** Transactions		
3931	**R.A.M. TOOLS**					
	03-340-000-0000-6411		19.70	SHOP SUPPLIES 072616	81610399	OPERATING SUPPLIES
3931	**R.A.M. TOOLS**		**19.70**	**1** Transactions		
6221	**SUBURBAN TIRE WHOLESALE INC**					
	03-340-000-0000-6570		463.76	TIRES 072616	10140331	TIRES
6221	**SUBURBAN TIRE WHOLESALE INC**		**463.76**	**1** Transactions		
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**					
	03-340-000-0000-6596		216.00	OTSEGO SHOP ELEC 072616	05561	UTILITIES-OUTLYING SHOPS

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**		**216.00**	**1** Transactions		
4433	**XCEL ENERGY**					
	03-340-000-0000-6596		25.00	WAV GAS UTIL 072616	5149988710	UTILITIES-OUTLYING SHOPS
	03-340-000-0000-6596		314.99	COKATO SHOP ELEC 072616	5149988710	UTILITIES-OUTLYING SHOPS
	03-340-000-0000-6596		105.57	WAV SHOP ELEC. 072616	5149988710	UTILITIES-OUTLYING SHOPS
	03-340-000-0000-6596		36.78	WAV MISC 072616	5149988710	UTILITIES-OUTLYING SHOPS
4433	**XCEL ENERGY**		**482.34**	**4** Transactions		
1796	**ZACKS INC**					
	03-340-000-0000-6411		363.08	SUPPLIES 072616	31377	OPERATING SUPPLIES
1796	**ZACKS INC**		**363.08**	**1** Transactions		
340	**DEPT Total:**		**6,969.30**	**HIGHWAY SHOP MAINTENANCE**	**15 Vendors**	**30 Transactions**
380	DEPT			UNALLOCATED NON-HIGHWAY OPERAT		
991	**HERC-U-LIFT**					
	03-380-000-0000-6699		25,050.00	FORKLIFT 072616	S0068128	EQUIPMENT-R & B MAJOR
991	**HERC-U-LIFT**		**25,050.00**	**1** Transactions		
2541	**M & M EXPRESS SALES AND SERVICE**					
	03-380-000-0000-6520		17.54	SAFETY GEAR 072616	28646	SAFETY PROGRAM & SUPPLIES
2541	**M & M EXPRESS SALES AND SERVICE**		**17.54**	**1** Transactions		
380	**DEPT Total:**		**25,067.54**	**UNALLOCATED NON-HIGHWAY OPERAT**	**2 Vendors**	**2 Transactions**
3	**Fund Total:**		**461,017.82**	**ROAD AND BRIDGE FUND**		**52 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
420	DEPT			FINANCIAL SERVICES		
2609	**CENTURYLINK**					
	11-420-600-0020-6203		29.39	763 682 3700 402		TELEPHONE
	11-420-600-0020-6203		254.45	763 682 3900 431		TELEPHONE
	11-420-600-0020-6203		5.07	763 682 3995 596		TELEPHONE
	11-420-600-0020-6203		43.52	612 E60 138 401		TELEPHONE
	11-420-600-0020-6203		89.71	612 E60 0050 860		TELEPHONE
2609	**CENTURYLINK**		**422.14**	**5** Transactions		
2468	**MADDEN GALANTER HANSEN LLP**					
	11-420-600-0020-6264		65.76	JUNE LABOR RELATION SERVICES		LABOR NEGOTIATIONS
2468	**MADDEN GALANTER HANSEN LLP**		**65.76**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	11-420-600-0020-6205		1.66	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**1.66**	**1** Transactions		
420	**DEPT Total:**		**489.56**	**FINANCIAL SERVICES**	**3 Vendors**	**7 Transactions**
430	DEPT			SOCIAL SERVICES		
2609	**CENTURYLINK**					
	11-430-700-0020-6203		161.40	612 E60 0050 860		TELEPHONE
	11-430-700-0020-6203		52.88	763 682 3700 402		TELEPHONE
	11-430-700-0020-6203		457.78	763 682 3900 431		TELEPHONE
	11-430-700-0020-6203		9.13	763 682 3995 596		TELEPHONE
	11-430-700-0020-6203		78.29	612 E60 138 401		TELEPHONE
2609	**CENTURYLINK**		**759.48**	**5** Transactions		
2468	**MADDEN GALANTER HANSEN LLP**					
	11-430-700-0020-6264		118.37	JUNE LABOR RELATION SERVICES		LABOR NEGOTIATIONS
2468	**MADDEN GALANTER HANSEN LLP**		**118.37**	**1** Transactions		
2490	**UNITED PARCEL SERVICE**					
	11-430-700-0020-6205		2.84	SHIPPING		POSTAGE
2490	**UNITED PARCEL SERVICE**		**2.84**	**1** Transactions		
430	**DEPT Total:**		**880.69**	**SOCIAL SERVICES**	**3 Vendors**	**7 Transactions**

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
450	DEPT				PUBLIC HEALTH SERVICES		
	2609	**CENTURYLINK**					
		11-450-430-0020-6203		2.71	763 682 3995 596		TELEPHONE
		11-450-430-0020-6203		23.21	612 E60 138 401		TELEPHONE
		11-450-430-0020-6203		135.68	763 682 3900 431		TELEPHONE
		11-450-430-0020-6203		15.67	763 682 3700 402		TELEPHONE
		11-450-430-0020-6203		47.84	612 E60 0050 860		TELEPHONE
	2609	**CENTURYLINK**		**225.11**	**5** Transactions		
	2468	**MADDEN GALANTER HANSEN LLP**					
		11-450-430-0020-6264		35.07	JUNE LABOR RELATION SERVICES		LABOR NEGOTIATIONS
	2468	**MADDEN GALANTER HANSEN LLP**		**35.07**	**1** Transactions		
	2490	**UNITED PARCEL SERVICE**					
		11-450-430-0020-6205		1.06	SHIPPING		POSTAGE
	2490	**UNITED PARCEL SERVICE**		**1.06**	**1** Transactions		
450	**DEPT Total:**			**261.24**	**PUBLIC HEALTH SERVICES**	**3 Vendors**	**7 Transactions**
11	**Fund Total:**			**1,631.49**	**HUMAN SERVICES FUND**		**21 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
393	DEPT			S.C.O.R.E.		
5067	**BEAUDRY PROPANE INC**					
	20-393-000-0000-6801		76.00	PROPANE DELIVERY	413430	MISCELLANEOUS EXPENSE
5067	**BEAUDRY PROPANE INC**		**76.00**	**1** Transactions		
1851	**CLEARWATER/CITY OF**					
	20-393-000-0000-6801		1,207.60	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1851	**CLEARWATER/CITY OF**		**1,207.60**	**1** Transactions		
1847	**FRANKLIN TOWNSHIP**					
	20-393-000-0000-6801		2,256.40	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1847	**FRANKLIN TOWNSHIP**		**2,256.40**	**1** Transactions		
1171	**FRENCH LAKE TOWNSHIP**					
	20-393-000-0000-6801		484.00	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1171	**FRENCH LAKE TOWNSHIP**		**484.00**	**1** Transactions		
3141	**LAPLANT DEMO INC**					
	20-393-000-0000-6801		545.73	WASTE DISPOSAL	43211	MISCELLANEOUS EXPENSE
	20-393-000-0000-6801		332.50	SCRAP METAL TRANSPORT	43265	MISCELLANEOUS EXPENSE
3141	**LAPLANT DEMO INC**		**878.23**	**2** Transactions		
1858	**SOUTH HAVEN/CITY OF**					
	20-393-000-0000-6801		292.60	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
1858	**SOUTH HAVEN/CITY OF**		**292.60**	**1** Transactions		
1857	**ST MICHAEL/CITY OF**					
	20-393-000-0000-6801		7,280.40	2016 2ND QTR RECYCLING		MISCELLANEOUS EXPENSE
	20-393-000-0000-6801		3,753.50	COMMUNITY CLEANUP 5/7/16		MISCELLANEOUS EXPENSE
1857	**ST MICHAEL/CITY OF**		**11,033.90**	**2** Transactions		
2487	**WINDSTREAM**					
	20-393-000-0000-6801		116.30	320 963 3784		MISCELLANEOUS EXPENSE
	20-393-000-0000-6801		104.51	320 963 5797		MISCELLANEOUS EXPENSE
2487	**WINDSTREAM**		**220.81**	**2** Transactions		
1535	**WRIGHT HENNEPIN ELECTRIC**					
	20-393-000-0000-6801		510.00	107 1017 3800		MISCELLANEOUS EXPENSE

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1535	WRIGHT HENNEPIN ELECTRIC		510.00	1 Transactions		
393	DEPT Total:		16,959.54	S.C.O.R.E.	9 Vendors	12 Transactions
20	Fund Total:		16,959.54	WASTE MANAGEMENT FUND		12 Transactions

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
161	DEPT			HIGHWAY BUILDING BOND PROCEEDS		
1168	**ALL STATE COMMUNICATIONS INC**					
	34-161-000-0000-6605		1,021.24	PANDUIT WIRE CABLES HWY	250728	HIGHWAY BUILDING
1168	**ALL STATE COMMUNICATIONS INC**		**1,021.24**	**1** Transactions		
4280	**STERTIL KONI USA INC**					
	34-161-000-0000-6605		252,477.00	BALANCE DUE LIFTS HWYBLD	139483	HIGHWAY BUILDING
4280	**STERTIL KONI USA INC**		**252,477.00**	**1** Transactions		
161	**DEPT Total:**		**253,498.24**	**HIGHWAY BUILDING BOND PROCEEDS**	**2 Vendors**	**2 Transactions**
165	DEPT			COMPLIANCE FUNDS		
3417	**DATABANK IMX LLC**					
	34-165-000-0000-6622		3,543.75	SS REMOTE EDMS JUNE 2016	145003034	EQUIPMENT PURCHASED
3417	**DATABANK IMX LLC**		**3,543.75**	**1** Transactions		
165	**DEPT Total:**		**3,543.75**	**COMPLIANCE FUNDS**	**1 Vendors**	**1 Transactions**
34	**Fund Total:**		**257,041.99**	**CAPITAL IMPROVEMENTS FUND**		**3 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
610	DEPT			GENERAL DITCH		
1004	**RINKE-NOONAN**					
	41-610-000-0000-6261		200.00	MONTHLY RETAINER FEE JUNE 2016	257017	PROFESSIONAL SERVICES
1004	**RINKE-NOONAN**		**200.00**	**1** Transactions		
3699	**YOUNG/MIKE**					
	41-610-000-0000-6261		255.00	CD #36 DITCH INSPECTOR	05312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**255.00**	**1** Transactions		
610	**DEPT Total:**		**455.00**	**GENERAL DITCH**	**2 Vendors**	**2 Transactions**
658	DEPT			COUNTY DITCH NO 10		
3699	**YOUNG/MIKE**					
	41-658-000-0000-6261		42.50	CD #10 DITCH INSPECTOR	05312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**42.50**	**1** Transactions		
658	**DEPT Total:**		**42.50**	**COUNTY DITCH NO 10**	**1 Vendors**	**1 Transactions**
663	DEPT			COUNTY DITCH NO 16		
3699	**YOUNG/MIKE**					
	41-663-000-0000-6261		233.75	CD #36 DITCH INSPECTOR	05312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**233.75**	**1** Transactions		
663	**DEPT Total:**		**233.75**	**COUNTY DITCH NO 16**	**1 Vendors**	**1 Transactions**
667	DEPT			COUNTY DITCH NO 20		
3699	**YOUNG/MIKE**					
	41-667-000-0000-6261		85.00	CD #20 DITCH INSPECTOR	05312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**85.00**	**1** Transactions		
667	**DEPT Total:**		**85.00**	**COUNTY DITCH NO 20**	**1 Vendors**	**1 Transactions**
676	DEPT			COUNTY DITCH NO 30		
3699	**YOUNG/MIKE**					
	41-676-000-0000-6261		42.50	CD #30 DITCH INSPECTOR	05312016	PROFESSIONAL SERVICES
3699	**YOUNG/MIKE**		**42.50**	**1** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
676	**DEPT Total:**		**42.50**	**COUNTY DITCH NO 30**	**1 Vendors**	**1 Transactions**
677	DEPT			COUNTY DITCH NO 31		
	3699 **YOUNG/MIKE**					
	41-677-000-0000-6261		106.25	CD #31 DITCH INSPECTOR	05312016	PROFESSIONAL SERVICES
	3699 YOUNG/MIKE		**106.25**	**1** Transactions		
677	**DEPT Total:**		**106.25**	**COUNTY DITCH NO 31**	**1 Vendors**	**1 Transactions**
678	DEPT			COUNTY DITCH NO 33		
	3699 **YOUNG/MIKE**					
	41-678-000-0000-6261		191.25	CD #33 DITCH INSPECTOR	05312016	PROFESSIONAL SERVICES
	3699 YOUNG/MIKE		**191.25**	**1** Transactions		
678	**DEPT Total:**		**191.25**	**COUNTY DITCH NO 33**	**1 Vendors**	**1 Transactions**
41	**Fund Total:**		**1,156.25**	**DITCH FUND**		**8 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
505	DEPT			HISTORIAN		
2609	**CENTURYLINK**					
	71-505-000-0000-6203		0.72	612 E60 138 401		TELEPHONE
	71-505-000-0000-6203		4.18	763 682 3900 431		TELEPHONE
	71-505-000-0000-6203		1.47	612 E60 0050 860		TELEPHONE
	71-505-000-0000-6203		0.08	763 682 3995 596		TELEPHONE
	71-505-000-0000-6203		0.48	763 682 3700 402		TELEPHONE
2609	**CENTURYLINK**		**6.93**	**5** Transactions		
505	**DEPT Total:**		**6.93**	**HISTORIAN**	**1 Vendors**	**5 Transactions**
71	**Fund Total:**		**6.93**	**HISTORIAN**		**5 Transactions**
	Final Total:		**968,694.12**	**158 Vendors**	**289 Transactions**	

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Recap by Fund

Fund	Amount	Name
1	229,829.22	GENERAL REVENUE FUND
2	1,050.88	RESERVES FUND
3	461,017.82	ROAD AND BRIDGE FUND
11	1,631.49	HUMAN SERVICES FUND
20	16,959.54	WASTE MANAGEMENT FUND
34	257,041.99	CAPITAL IMPROVEMENTS FUND
41	1,156.25	DITCH FUND
71	6.93	HISTORIAN
All Funds	968,694.12	Total

Approved by, ...

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