WRIGHT COUNTY BOARD
AGENDA
OCTOBER 18, 2016

Interpreter Services for the hearing impaired will be provided upon written request.

I. **9:00 A.M. PLEDGE OF ALLEGIANCE**

II. **MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

A. **COUNTY BOARD MINUTES 10-11-16**

Documents:

2016-10-11 WRIGHT COUNTY BOARD MINUTES (INFO).PDF

III. **REVIEW & APPROVAL OF AGENDA**

IV. **CONSENT AGENDA**

A. **ADMINISTRATION**

1. Reappoint Bruce Anderson To The WCCA Board Of Directors, 3-Year Term (10-9-16 To 10-9-19)

Documents:

BRUCE ANDERSON REAPPOINTMENT 2016.PDF

B. **ADMINISTRATION**

1. Schedule Sealed Bid Opening For Public Works Building Remodel RFP On 11-15-16 @ 9:45 AM

Documents:

2016 PWB REMODEL RFP REQUEST.DOC.PDF

C. **AUDITOR/TREASURER**

1. Extended Hours For DMV (Department Of Motor Vehicle) - Informational Only

Documents:

AGENDA 10-18 EXTENDED HOURS FOR DMV.PDF

D. **AUDITOR/TREASURER**

1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of $533,475.67 With 145 Vendors And 231 Transactions

Documents:

AGENDA 10-18 CONSENT CLAIMS.PDF

E. **AUDITOR/TREASURER**

1. Approve Procurement Card Transactions For The Period Ending 9-25-16 For A Total Of $21,420.61

Documents:

AGENDA 10-18 CONSENT APPROVE PROCUREMENT CARD TRANSACTIONS.PDF

F. HEALTH & HUMAN SERVICES

1. Position Replacement
   A. Case Aide

Documents:

2016-10-18 WC REQUEST FOR BOARD ACTION - CA.PDF

G. INFORMATION TECHNOLOGY

1. Refer To The October 26th Technology Committee:
   A. CIP Projects/Requests
   B. Project Prioritization
   C. Email Retention
   D. RSI Call Reporting

Documents:

BOARD ACTION IT REQUEST TECH COMMITTEE OCT 2016.PDF

H. PARKS & RECREATION

1. Authorize Signatures On Documents Related To Acquisitions For Bertram Chain Of Lakes Regional Park:
   A. Phase 11 Purchase Agreement
   B. Robert & Ladonna Lamm Purchase Agreement

Documents:

10-18-16 AGENDA ITEM.PDF
YMCA 2016 PURCHASE AGREEMENT - PHASE 11.PDF
LAMM PURCHASE AGREEMENT.PDF

I. SHERIFF'S OFFICE

1. Refer To Building Committee The Paving Of The Sheriff's Support Services Building Driveway, Along With Patching Of The Asphalt At The Recycling Center

Documents:

10-10-16 REQUEST BUILDING COMMITTEE AGENDA - SHERIFF SUPPORT SERVICES AND RECYLCING CENTER PAVING.PDF

V. TIMED AGENDA ITEMS

A. 9:05 A.M. BOB HIIVALA, AUDITOR/TREASURER

1. Approve September Revenue/Expenditure Budget Report
2. Approve City Of Maple Lake Tax Forfeit Resolution
3. Request To Have County Board Set A Date And Time For The County Canvassing Board For The General Election. Members Also Need To Be Appointed.
4. Authorize Temporary Help For Elections

*5. County Ditch 31 (Borrell)

Documents:

AGENDA 10-18 APPROVE SEPTEMBER REV-EXP REPORT.PDF
AGENDA 10-18 BUDGET REVIEW.PDF
AGENDA 10-18 TAX FORFEIT RESOLUTION.PDF
AGENDA 10-18 RESOLUTION RE CONVEYANCE OF OUTLOTS - MAPLE LAKE.PDF
AGENDA 10-18 CCR 2016-46 TAX FORFEITED LOTS-HAPPY KNOLL.PDF
AGENDA 10-18 AERIAL PHOTOS.PDF
AGENDA 10-18 REQUEST TO SET DATE FOR COUNTY CANVASSING BOARD.PDF
AGENDA 10-18 AUTHORIZE TEMP HELP FOR ELECTIONS.PDF

B. 9:15 A.M. BRIAN ASLESON, CHIEF DEPUTY ATTORNEY

1. Update RE: State Auditor Lawsuit

Documents:

10-18-16 AGENDA REQ.PDF

C. 9:20 A.M. TODD HOFFMAN, CHIEF DEPUTY SHERIFF

1. Approval Of The 2016 - 2017 Radiological Emergency Preparedness Grant Amendment

Documents:

10-13-16 REQUEST FOR BOARD APPROVAL - REP GRANT AMENDMENT.PDF
10-13-16 REP GRANT AMENDMENT.PDF

D. 9:30 A.M. PUBLIC HEARING ON PROPOSED ASSESSMENTS

1. 233 Birch Avenue, City Of Maple Lake, PID 110-010-010060
2. 400 Center Avenue South, City Of Montrose, PID #112-500-021100
3. 3659 40th Street NE, Buffalo Township, PID #202-000-151200
4. 10856 Pleason Avenue NW, Southside Township, #217-044-002030

Documents:

OCTOBER 18, 2016.PDF
233 BIRCH AVENUE MAPLE LAKE.PDF
400 CENTER AVENUE SOUTH MONTROSE.PDF
3659 40TH STREET N.E. BUFFALO TOWNSHIP.PDF
10856 PLEASON AVENUE NW SOUTHSIDE TOWNSHIP.PDF
GUTKNECHT PROPERTY-OCTOBER 17, 2016.PDF
SARA GRIFFITH LETTER.PDF

E. 9:45 A.M. SEAN RILEY/PLANNING & ZONING ADMINISTRATOR

1. Accept The Findings And Recommendation Of The Planning Commission And Adopt The Amendments To The Wright County Code Of Ordinances, Title XV Land Usage & Zoning As Follows:

A. Wright County Code Of Ordinances Chapter 152 Including Standards That Apply To Allowing Fowl And Chickens In All Zoning Districts Except For Parcels Less Than 2.5 Acres In The R-1 Zone; And To Allow Feedlots Of Less Than 10 Animal Units To Be Located In The Shoreland Districts, Includes Amending Section 155 To Conform To Changes Made In Chapter 152.

B. An Amendment To The Home Extended Business, Wright County Code Of Ordinances Chapter 155.103 To Change A Condition On Storage.

Documents:

10-18 COUNTY BOARD AGENDA REQUEST - FEEDLOT AND HEB AMENDMENT.PDF
FEEDLOT AND HEB ORD - REVISIONS AFTER PUBLIC HEARING AT SEPT PC.PDF
0929 PC MIN.PDF
2-24-16 FEEDLOT WORKSHOP MINUTES.PDF
7-19-16 FEEDLOT WORKSHOP MINUTES.PDF
8-15-16 FEEDLOT WORKSHOP MINUTES.PDF

VI. ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

1. Building, Personnel

Documents:

2016-10-12 BUILDING COMMITTEE MINUTES AND ATTACHMENTS.PDF
2016-10-12 PERSONNEL COMMITTEE MINUTES.PDF

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. NOTE:

* 1. Petitioned Onto The Agenda

X. CLAIMS LISTING

Documents:

AUDIT LIST FOR BOARD 10-18-2016.PDF

XI. PROCUREMENT CARD AUDIT LISTING

Documents:

PROCUREMENT CARD AUDIT LIST FOR BOARD 10-18-2016.PDF

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

INFORMATIONAL

WRIGHT COUNTY BOARD
MINUTES
OCTOBER 11, 2016

The Wright County Board met in regular session at 9:00 A.M. with Sawatzke, Borrell, Daleiden, Husom, and Potter present.

MINUTES
Husom moved to approve the 10-04-16 County Board Minutes, seconded by Potter. The motion carried 5-0.

AGENDA
Borrell moved to approve the Agenda, seconded by Daleiden. The motion carried 5-0.

CONSENT AGENDA
Daleiden moved to approve the Consent Agenda, seconded by Potter. The motion carried 5-0.

A. ADMINISTRATION
   1. Refer to 10-26-16 Personnel Committee - Proposed PTO Policy For Non-Union Employees
B. ADMINISTRATION
   1. Approve Charitable Gambling Application Form LG240B, Dassel-Cokato Wrestling Boosters, DC High School Commons, 4852 Reardon Ave SW, Cokato MN (Cokato Twp.), Event Date 11-17-16
C. ASSESSOR
   1. Position Replacement:
      A. Property Appraiser
D. AUDITOR/TREASURER
   1. Acknowledge Rinke Noonan Letter To DNR Regarding CD 31 - Informational Only
E. AUDITOR/TREASURER
   1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of $538,972.57 With 165 Vendors And 263 Transactions
F. HIGHWAY
   1. Approve Memo of Understanding with Cities of Cokato, Albertville, Waverly and Cokato Township for Storage and/or Purchase of Salt for 2016/2017 Season
G. INFORMATION TECHNOLOGY
   1. Position Replacement:
      A. IT Programmer
H. PLANNING & ZONING
   1. Accept The Findings & Recommendations Of The Planning Commission For Rezoning Of The Spoden Property In Clearwater Township From AG General Agricultural To A/R Agricultural-Residential
I. SHERIFF'S OFFICE
   1. Position Replacement:
      A. Communications Officer

ITEMS FOR CONSIDERATION

9-28-16 BUILDING COMMITTEE MINUTES
At today's County Board Meeting, Potter moved to approve the Minutes and recommendations, seconded by Daleiden. The motion carried 5-0. The Committee Minutes follow:

I. Courtroom Bench Remodel Designs

Wilczek presented information that Wold Architects has released the RFP with drawings for the courtroom modifications. Pricing deadline is 9/30/16.

Recommendation:
Daleiden and Potter recommended Wilczek review the pricing and move forward if within the initially estimated $40,000.

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9-28-16 Building Committee Minutes (cont.):

II. Modification to the Human Services Center Room 127

Wilczek provided an update that the east door of the Human Services Center has been replaced and the north door into conference room 127 has been installed. Shingobee Builders is working to finalize the project and is anticipated to be complete by end of day 9/29/16. The Hufcor Unispan product is scheduled to be delivered for the operable partition the week of 10/3/16. When the products arrive, a schedule will be coordinated with the appropriate parties for the installation time. The wall panels will be delivered and hung at a date to be determined later in October.

Recommendation:
No recommendation, updates only.

III. Public Works Deferred Maintenance & Remodel

Wilczek provided updates on the status of the architect work, the consultant work, and the shop area modifications. The architect's construction drawings are anticipated for delivery 9/30/16 and the window and roof replacement design is underway. The projects will be bid when specs are completed.

Per the previous meeting recommendation, the mezzanine beam and assorted hardware has been ordered. Wilczek stated the overhead doors are in the process of being installed. The opening has been made into the wood shop from the welding shop, with the opening in the west wall of the service bay to be made later in the week. Wilczek stated the pricing for the East and West wall spray foam installation was received in the amount of $5,615.00 per the Inspec specifications. There will also need to be a bit of ceiling removal and patch at the vestibule to allow for access to the west wall for the insulation work.

A proposal for installation of receptacles, LED lighting changes, exit light replacements, light switching modifications, and garage door opener wiring in the mezzanine room was discussed. The total cost of the work was quoted at $8,544.00.

Recommendation:
It was recommended by Potter and Daleiden to continue to move forward with the windows and roof. Also, to complete the spray foam insulation at the previously stated cost. It was recommended to move forward with the electrical work to the mezzanine room with the exception of the overhead door wiring and light fixture changes.

IV. Compost Facility Storm Damage Repair

Wilczek provided a copy of the proposal from Marcus Construction for removal of the damaged structure at the compost facility and option to rebuild.

Recommendation:
No recommendation as there will be a committee of the whole to discuss the site on October 4, 2016.
(End of 9-28-16 Building Committee Minutes)

TIMED ITEMS

ADAM TAGARRO, INFORMATION TECHNOLOGY DIRECTOR

Introduction of Charles DeLong, Technical Support Specialist

Tagarro introduced DeLong who was recently hired as a Technical Support Specialist.

BOB HIIVALA, AUDITOR/TREASURER

Approve City Of Monticello Tax Forfeit Land Resolution

Daleiden moved to adopt Resolution #16-58 conveying to the City of Monticello by State Deed the following tax forfeit properties. The motion was seconded by Potter and carried 5-0 on a roll call vote:

155-195-000010 stormwater and maintenance purposes
155-159-000020 stormwater and maintenance purposes
155-159-000040 stormwater and maintenance purposes

DRAFT

ITEMS FOR CONSIDERATION

10-04-16 COMMITTEE OF THE WHOLE MINUTES

At today's Board Meeting, Potter moved to approve the Minutes and recommendations, seconded by Husom. Lee Kelly, County Coordinator, asked for Board direction on the necessity of sealed bids for dismantling of the building at the Compost Facility. The projected cost is under $100,000. Board consensus was that sealed bids are not required but that Alan Wilczek, Facilities Director, will open the bids at a Building Committee meeting. Wilczek will put together general specifications for bidding and estimated the walk through next week, with bids due about 10 days after. The steel beams, sheet metal, and overhead doors will be the responsibility and ownership of the demo company. The motion carried 5-0 to approve the COTW Minutes, which follow:

I. Compost Facility

Sawatzke said the purpose of this meeting is to discuss plans for the Compost Facility in light of recent storm damage. Lee Kelly distributed a project proposal from Marcus Construction to demolish the existing building and to reconstruct the building on the existing concrete.

Facilities Services Director Alan Wilczek said the east end of the building was damaged. A TKDA engineering representative came through and assessed the damage. They found that wall panels, girts, and purlins around the tipping floor are corroded. Wilczek said there are no safe recommendations regarding repairing the building. The roof and wall panels around the tipping floor are not safe. The northeast corner column has completely buckled. Something must be done soon as a heavy snow load will likely collapse the roof.

Wilczek said the County's insurance provider, Minnesota Counties Intergovernmental Trust (MCIT), investigated the site and came back with $57,300 for storm damage to panels that blew in. That amount will increase to $117,800 if the repair is done. Part of the facility was destroyed due to a storm. The rest needs to be repaired or demolished to be safe.

Discussion ensued regarding the cause of the corrosion that occurred prior to the recent storm damage, and possible ways to repair the building. Wilczek stressed that the tipping floor is not safe due to the rotted walls and instability of the roof.

Environmental Health Supervisor Bill Stephens said curbside recycling is most affected by the unavailability of the tipping floor. A small heated area is currently being used for the recycling drop off. It is not as convenient for residents, as there is no drive-through. The tipping floor had also been utilized for staging shipments, which was more efficient, as it allowed them to get full loads out at a time. Stephens said the Compost Facility receives about five percent of the total tonnage of recycling in the County. The majority of recycling is done through the cities and townships. Not all have curbside pickup, but at least offer a drop off site. Stephens said the Compost Facility provides a service, but they try to recoup their costs when possible.

Discussion moved toward the Marcus Construction proposal. Sawatzke agreed that the Compost Facility provides a valuable service, but said it is not worth the reconstruction cost to keep it up. Wilczek said the engineering report from TKDA indicated that some components could be saved, but Marcus said it would not be economically feasible to do so.

Sawatzke asked whether there were less expensive options, such as removing the damaged part and constructing a smaller building to serve as a recycling drop off area.

Discussion continued regarding the type of materials to use for reconstruction, the size of the building, accommodating the conveyor, and getting additional bids for demolition and reconstruction options. Wilczek recommended that no one use the building while it is left standing in its current state, as it is unsafe.

Dave Bryant said it would be cheaper to demolish the building this fall before a heavy snow load causes the roof to collapse into a twisted pile of debris.

Recommendations

At the 10-11-16 County Board meeting:

1) Authorize advertisement of bids to dismantle the Compost Facility; and

DRAFT

10-04-16 Committee Of The Whole Minutes (cont.):
2) Contact several firms regarding proposals for reconstruction options.
(End of 10-04-16 Committee Of The Whole Minutes)

9-28-16 TECHNOLOGY COMMITTEE MINUTES
At today's County Board Meeting, Daleiden moved to approve the Minutes. The motion was seconded by Borrell and carried 5-0. The Minutes follow:

I. OpenGov

On Tuesday 9/27/2016 Hiivala approved the OpenGov Contract which is the cloud based financial reporting system to be used in the Auditor/Treasurer Department. It was discussed to possibly have training held in the Government Center Training Room so new users would have hands on training. The project is being funded from the Website Development CIP dollars for 2016 with possible funding coming from Recorders Technology Fund. The Auditor/Treasurer Department might budget $5K starting in 2018.
Action: Information Only

II. RightFax

Presented by ConnieMae Cooper, IT
The rollout of RightFax is 99% complete. DMV is pending installation due to their requirement to "batch" send items to the state. They will need an add-on module so RightFax can handle the volume. The Administration Department was the last department to cut over since they have a POTS line which was never integrated into the county phone system. Cooper will reach out to individual departments and discuss the need for additional training.
Action: Information only.

III. IT SAN Purchase

Presented by Brian Malinski, IT
IT evaluated the existing Storage Area Network (SAN). This device stores data from other devices. IT will be switching to a new vendor that is more current with technology. Malinski presented the process of the SAN Selection/Replacement. Currently there are 5 Datacenters in 5 buildings; GC, LEC, HWY, PW and HSC that are only accessible to the local servers. In the future Wright County will have 2 Datacenters to provide some disaster recovery with a Datacenter SAN accessible by all locations.
Phase 1 – The Network. The network infrastructure will need to be able to handle added traffic. IT recently upgraded the network to handle the added traffic.
Phase 2 – A more Flexible and Robust Storage Structure. The process for selecting the SAN was to; create a list of features, research, create vendor list, and receive quotes from each vendor. After these steps were completed the vendor that would best meet our needs was selected. That vendor is Netapp. Future phases will be Server Standardization and Software Defined Network.
Additional information was presented by Cheri Nelson, IT
The total cost of the project will be $92,376.34, currently there is $72K in CIP Network Storage Funds for 2016. There is $8,156.34 remaining from 2015-2016 CIP Wireless Project and approximately $12K to be taken from the 2017 IT Budget. The total cost includes 5 years (60 months) of vendor support. It is unknown what the support cost will be after 5 years.
A Purchase Requisition should be created by 9/30/2016, with a project completion date by January 2017.
Recommendation: Move Forward

IV. CIP Projects/Request

The item was laid over to the next Technology Committee Meeting.

V. Project Prioritization

The item was laid over to the next Technology Committee Meeting.
(End of 9-28-16 Technology Committee Minutes)

DISCUSS 10-26-16 COMMITTEE MEETING SCHEDULE
Kelly stated Negotiation Meetings have been scheduled for the morning of 10-26-16, which is the same time Committee Meetings are scheduled. After discussion, Husom moved to change the 10-26-16 Committee Meeting date to 10-25-16, starting at 10:30 A.M. The motion was seconded by Daleiden and carried 5-0.

DRAFT

SCHEDULE PERSONNEL COMMITTEE OF THE WHOLE MEETING RE: ELECTED DEPARTMENT HEAD SALARIES
Potter moved to schedule the Meeting for 12-13-16 at 10:30 A.M. The motion was seconded by Daleiden and carried 5-0.

TRANSFER OF NUCLEAR DUTIES
Kelly stated that Launette Figliuzzi resigned as the Veteran Services/Nuclear Director. Transfer of Nuclear duties to the Sheriff's Office in 2017 was discussed during budget sessions. With the resignation, Kelly proposed moving the timeline forward to include the hire of a Deputy Emergency Management Director to assist with nuclear duties. As 2017 is a nuclear drill year, Husom and Sawatzke supported moving forward. Daleiden thought the candidate pool for Veterans Services Officer would be larger without the Nuclear Director responsibilities.

Daleiden made a motion to transfer nuclear duties to the Sheriff's Office and to post for the Deputy Emergency Management Director. Husom seconded the motion. Kelly will meet with a representative of the Department of Veteran Affairs tomorrow. There is an individual working out of the Monticello Workforce Center meeting with veterans. It appears another person will be sent to Buffalo a couple of days per week. Borrell stated he will vote against the motion as he is not in support of the transfer of the nuclear responsibilities to the Sheriff's Office. He said the County has scored outstanding on nuclear drills and he does not want to change what is working. Sawatzke stated he would support the motion but feels Borrell poses a reasonable argument. The motion carried 4-1 with Borrell casting the nay vote.

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES
1. Central MN Council on Aging. Borrell attended a recent meeting. The city offices have been moved to Sartell. Central MN Council on Aging defunded an organization last week because of the mismanagement of funding.
2. Bertram Advisory Meeting. Sawatzke said a meeting was held on 10-07-16. Work at Bertram involving heavy equipment was delayed until most recently because of YMCA campground activities involving younger children. The former chalet has been removed and is being reconstructed. The Parks Administrator indicates that in November, the closing of the last parcel will occur including the 41 acres purchased with the City. The 3-acre triangle piece across the road from the Park will happen in mid to late November. Monticello Schools would like to make this the home of their future cross-country events.
3. Mn Go, MnDOT. Potter attended a public hearing on 10-06-16 which addresses the transit priorities for five years. It includes all areas of transit except trains. The transportation alternatives grant application is due by 10-14-16. Virgil Hawkins and Adam Nafstad (Albertville) will put together an application to fund a pedestrian bridge over the freeway at CR 37. Potter said there is $3.5 million available in this District. He thought this has a likelihood of being funded due to necessity, and MnDOT doesn't want to widen the bridge at CR 37 to expand turn lanes and for pedestrian traffic.
4. Buffalo Safe Schools. Husom attended on 10-05-16 and was provided the following information:
   - The start times for high school and elementary students have swapped. This is working out well for both groups and is supported by studies on how children's brains function.
   - An open house will be held on 10-17-16 at the Wright Learning Center and will include 30 companies working with youth apprenticeships at schools.
   - The former Annandale Intensive Treatment Center site is being used to assist teen girls with their problems.
   - A Partnership for Youth & Families event will be held on 10-18-16 from 6:30-8:00 P.M. at the Buffalo Hospital. The event will include discussion on raising kids to make smart choices and what is new with drug awareness.
   - A Coping with Teenage Years event will be held on 11-08-16 at the Wright County Health & Human Services Building from 11:30 A.M. to 1:00 P.M.
   - The Bounce Back Project in Buffalo and Monticello will host the Peabody Players comedy team at the Bison Creek Bar & Grill on 10-28-16 at 8:00 P.M.
   - The Bounce Back Project will host the 7-week Daring Way events, from 10-26-16 to 12-14-16 from 4:00 P.M. to 5:30 P.M. Information can be found on the Bounce Back website.

The meeting adjourned at 9:54 A.M.

DRAFT

Wright County Community Action
WCCA
130 West Division Street • P.O. Box 787 • Maple Lake, MN 55358
(320) 963-6500 • Fax (320) 963-5745 • TDD 1-800-627-3529
Office Hours: Monday - Friday 8:00 a.m. - 4:30 p.m.
E-mail: wcca@wccaweb.com

October 11, 2016

Mr. Patrick Sawatzke, Chairperson
Wright County Board of Commissioners
Wright County Government Center
10 2nd St. NW
Buffalo, MN 55313

Dear Mr. Sawatzke:

It is requested by the Wright County Community Action (WCCA) Board of Directors that the Wright County Board of Commissioners consider the reappointment of Mr. Bruce Anderson to his current seat for a three (3) year term. This term would begin on October 9, 2016 and run through October 9, 2019. Mr. Anderson, has served on the WCCA Board and has extensive knowledge and experience as it relates to our services, as well as numerous years of community service in Wright County.

Mr. Anderson has indicated that he is willing and able to serve another 3 year term if appointed as a Public Sector Representative to the WCCA Board of Directors, by the Wright County Board of Commissioners.

Once the appointment has been made, it is requested that you notify WCCA in writing of the formal action.

Should you have any questions regarding this request, please do not hesitate to contact me at (320) 963-6500.

Thank you in advance for the action you take on this appointment.

Sincerely,

Jay Weatherford
Executive Director

cc: Mr. Lee Kelly, County Coordinator
Wright County Commissioners
Mr. Dan Dawson, Wright County Community Action
Board Chairperson

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** ***10/18/16*** ***CONSENT AGENDA:*** ***X***

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** _____

ADMINISTRATION .
ORIGINATING DEPARTMENT/SERVICE

x Alan Wilczek
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:
Schedule sealed bid opening for Public Works Building Remodel RFP at 9:45am on November 15, 2016.

BACKGROUND/JUSTIFICATION:
RFP for interior remodel of the Public Works building. Construction plans are complete and have been reviewed at building committee.

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

BUDGETED: _____ **YES** _____ **NO**

FUNDING: _____ **LEVY** _____ **OTHER**

COMMENTS:

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	10-18-2016	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Extended Hours For DMV – Informational Only.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

We asked the State for permission to have extended hours for the DMV on election night. With the increased interest in registering to vote, and the needing to perfect certain information to register on election day, I have asked the State and staff to work till 8:00 pm on election night.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	**Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	10-18-2016	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $533,475.67 with 145 Vendors and 231 Transactions.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**		***Board Meeting Date*:**	10-18-2016	***Consent Agenda*:**	X
Amt. of Time Required:		***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve Procurement Card Transactions for the Period Ending September 25, 2016 for a Total of $21,420.61.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: BOARD MEETING DATE: 10-18-16 ***CONSENT AGENDA:*** X

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** ***Position replacement***

County Board

ORIGINATING DEPARTMENT/SERVICE

Sam Goodin Schwartz

X *Michelle Miller*

REQUESTOR'S SIGNATURE

Sam Goodin Schwartz

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Replace Case Aide Position in Social Services

BACKGROUND/JUSTIFICATION:

Case Aide position open due to resignation. Request to replace.

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS:

$_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:

- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

BUDGETED: ____ **YES** ____ **NO**

FUNDING:

COMMENTS:

COMMENTS:

Wright County
Request for Board Action

Req. Agenda Time:		Board Meeting Date: 10/18/16	Consent Agenda X
Amt of Time Required: 0		Item for Consideration: Refer to Technology Committee	

IT
Originating Department

BOARD ACTION REQUESTED:
Refer Items to October 26th Technology Committee

Requestor's Signature

Reviewed by/date

BACKGROUND/JUSTIFICATION:
Refer to the Technology Committee:
a. CIP Projects/Requests
b. Project Prioritization
c. Email Retention
d. RSI Call Reporting

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:

COMMENTS: **COMMENTS:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** _10-18-2016_ ***CONSENT AGENDA:*** _____

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** __XXX_____

____Parks_____
ORIGINATING DEPARTMENT/SERVICE

__Marc Mattice_____
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Authorization of signatures on documents related to Phase 11 and the Robert and Ladonna Lamm acquisitions for Bertram Chain of Lakes Regional Park:

1. Phase 11 Purchase Agreement
2. Robert and Ladonna Purchase Agreement

BACKGROUND/JUSTIFICATION:

All documents related to these acquisitions have been reviewed by Brian Asleson, Assistant Wright County Attorney, and the purchases have been approved by the Wright County Board of Commissioners as part of their June 14, 2016 regular meeting and during the recent Budget Hearings. The Monticello City Council approved both purchase agreements on October 10, 2016

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

June 14, 2016 and as part of the Budget Process For 2017.

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_519,000_

BUDGETED: ____ ____
YES NO

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

FUNDING: _____ ___CIP_
LEVY OTHER

COMMENTS:

COMMENTS:

PURCHASE AGREEMENT

1. PARTIES. This Purchase Agreement is made on the ____ day of _____, 2016, (the "Effective Date") by and between the **CITY OF MONTICELLO**, a Minnesota municipal corporation ("City"), and **WRIGHT COUNTY OF MINNESOTA**, a political subdivision of the State of Minnesota ("County") (collectively referred to herein as "Buyers"), and **YOUNG MENS CHRISTIAN ASSOCIATION OF THE GREATER TWIN CITIES**, a Minnesota corporation ("Seller").

2. OFFER/ACCEPTANCE. Buyers agree to purchase and Seller agrees to sell real property (the "Property") located in Monticello Township, County of Wright, State of Minnesota, legally described in Exhibit "A" attached hereto and incorporated herein.

3. PRICE AND TERMS. The price for the Property included under this Purchase Agreement is one million, fifteen thousand, seventy-eight and No/100ths ($1,015,078) Dollars, which Buyers shall pay in cash on the DATE OF CLOSING, as hereinafter defined.

4. DEED/MARKETABLE TITLE. Upon performance by Buyers, Seller shall execute and deliver a **Limited Warranty Deed**, conveying good and marketable title of record to Buyers as tenants in common, subject to only to the following exceptions (collectively, "Permitted Exceptions"):

A. Building and zoning laws, ordinances, state and federal regulations;
B. Exceptions to title which constitute encumbrances, restrictions, or easements of record;
C. Exceptions to title not of record which are disclosed to Buyers and approved by Buyers;
D. Matters disclosed in any survey of the Property or which a correct survey of the Property would show; and
E. Property Taxes and Assessments.

5. REAL ESTATE TAXES AND SPECIAL ASSESSMENTS.

A. Seller shall pay all general real estate taxes and installments of special assessments due and payable in the year prior to the Date of Closing and in years prior thereto. Real estate taxes due and payable in and for the year of closing shall be prorated between Seller and Buyers on a calendar year basis to the actual Date of Closing;
B. Seller shall not be required to pay any future installments of any special assessments;
C. Seller shall pay on date of closing any deferred real estate taxes (including "Green Acres" taxes under MINN. STAT. §273.111) or special assessments payment of which is required as a result of the closing of this Agreement;
D. Buyers shall pay real estate taxes and any installments of special assessments due and payable in the year following closing and thereafter.

6. SELLER'S LIEN WARRANTIES. Seller warrants that there has been no labor or material furnished to the Property for Seller for which payment has not been made. These warranties shall survive the delivery of the Deed or Contract for Deed for a period of six (6) months.

7. ACCESS PRIOR TO CLOSING. Upon reasonable notice to Seller, Buyers and Buyers' authorized agents shall have the right during the period from the date of this Agreement to 120 days after the Effective Date to enter in and upon the Property in order to make, at Buyers' expense, surveys, measurements, soil tests and other tests that Buyers shall deem necessary. Buyers agree to promptly pay all costs incurred; to immediately restore any resulting damage to the Property and to indemnify, hold harmless and defend Seller and the Property from any and all claims or liability of any nature whatsoever related to Buyers' actions hereunder, including all actions, proceedings, demands, assessments, costs, expenses and attorneys' fees. Buyers shall not perform any invasive testing of the Property without Seller's prior written consent. Seller's consent may be conditioned upon any restrictions that Seller deems necessary. Buyers shall provide to Seller a copy of any such surveys, measurements, soil tests or other tests within five (5) days after receipt.

8. POSSESSION. Seller shall deliver possession of the Property not later than the actual date of closing.

9. TITLE INSURANCE BY SELLER. Seller shall, within a reasonable time after acceptance of this Agreement, furnish a title insurance commitment certified to date to include proper searches covering bankruptcies, state and federal judgments and liens, and levied and pending special assessments. Seller is not required to provide an abstract of title. Seller shall pay all costs associated with the issuance of such commitment. Buyers shall pay the premium for the owner's and mortgagee's policy of title insurance. The commitment for title insurance shall be issued in the full amount of the Purchase Price by a title insurance company in good standing and duly authorized to do business in Minnesota ("Title Insurer").

The commitment for title insurance shall be issued in the full amount of the Purchase Price by Title Insurer by which said company commits to issue its policy of title insurance that:

(1) Insures that at Closing Buyers shall have marketable and insurable title of record to the Property, free and clear of all liens, encumbrances, leases, claims and charges, all material easements, rights-of-way, covenants, conditions and restrictions and any other matters affecting title, except for Permitted Exceptions and such matters as are approved by Buyers in writing.

(2) Waives or insures against the following standard exceptions:

(a) Facts which would be disclosed by a comprehensive survey of the Property, but only if Buyers timely deliver a survey of the Property in form acceptable to the title company;

(b) Rights and claims of parties in possession; and

(c) Mechanic's, contractor's and material liens and lien claims.

Buyers shall be allowed ten (10) business days after the receipt of the title commitment for examination of title and making any objections, which shall be made in writing or deemed waived. If any objection is so made, Seller shall have ten (10) business days from receipt of Buyers' written title objections ("Seller's Election Notice Period") to notify Buyers whether Seller intends to cure such objections. Seller shall have no obligation to cure any objections made by Buyers, except that Seller shall be obligated to remove any mortgage or financing liens or other monetary liens created against the Property by Seller. If Seller elects to cure such objections, Seller shall have a period of ten (10) days from Seller's receipt of such written objections ("Seller's Cure Period") within which to do so. Any objection shall be deemed cured to the extent Seller is able to compel the Title Company to delete the objectionable exception from the Title Commitment or to issue an endorsement to Buyers' Owner's Title Policy that insures over the objectionable exception. If notice to cure is given by Seller, the Closing shall be postponed pending cure of title, but upon cure of title and within ten (10) days after written notice to Buyers, the parties shall perform this Agreement according to its terms. If no such election to cure notice is given by Seller or if such notice is given but title is not cured within the time provided for, then Buyers shall have the option as their sole and exclusive remedy to terminate this Agreement in which event this Agreement shall be null and void and no party shall be liable for damages hereunder to the other. If Buyer does not elect to terminate this Agreement, Buyers' objections shall be deemed part of the Permitted Exceptions and the parties shall perform this Agreement according to its terms. Buyers shall make such election by notifying Seller within ten (10) days after expiration of Seller's cure period or within ten (10) days after expiration of Seller's Election Notice Period, as the case may be. If this Agreement is terminated as permitted under the terms of this Paragraph 5, then upon request by Seller, Buyers and Seller agree to sign a cancellation of this Agreement or Buyers shall deliver a Quit Claim Deed to the Property to Seller.

10. WELL DISCLOSURE. *[Check one of the following:]*

_X_ Seller certifies that Seller does not know of any wells on the Property.

____ Wells on the Property are disclosed by Seller on the attached Well Disclosure form.

11. DISCLOSURE OF INDIVIDUAL ON-SITE SEWAGE TREATMENT SYSTEM. *[Check one of the following:]*

_X_ Seller certifies that Seller does not know of any individual on-site sewage treatment systems on the Property.

Individual on-site sewage treatment systems on the Property are disclosed by Seller on the attached Disclosure form.

12. SELLER'S COVENANTS, REPRESENTATIONS AND WARRANTIES.

Seller does hereby covenant, warrant and represent to the Buyers as follows:

A. To Seller's actual knowledge, Seller has or as of the Date of Closing will have marketable and insurable title to the Property of record, free and clear of all liens, encumbrances, leases, claims and charges, all material easements, rights-of-way,

covenants, conditions and restrictions and any other matters affecting the title, except for the Permitted Exceptions. For purposes of this Section "Seller's actual knowledge" is limited to the actual knowledge of the undersigned representatives of Seller executing this Agreement on behalf of Seller.

B. To Seller's actual knowledge, the conveyance of the Property pursuant hereto will not violate any applicable statute, ordinance, governmental restriction or regulation, or any private restriction or agreement.

C. As of the Date of Closing there will be no outstanding or unpaid claims, actions or causes of action related to any transaction or obligation entered into or incurred by Seller with respect to the Property prior to the date hereof.

D. Except as provided herein, Seller shall indemnify and defend Buyers and otherwise hold Buyers harmless of, from and against any broker who may be entitled to any commission or finder's fee in connection with the transaction contemplated herein to the extent arising from Seller's actions.

E. To Seller's actual knowledge, there are no underground storage tanks.

F. Seller is not a foreign person as defined in §1445(f)(3) of the Internal Revenue Code or regulations issued thereunder.

G. To Seller's actual knowledge, there is no action, litigation, investigation, condemnation or other proceedings of any kind pending or threatened against Seller with respect to the Property.

H. Except as used in the ordinary course of Seller's activities at the Property and to Seller's actual knowledge, (i) no toxic materials, hazardous wastes or hazardous substances, as such terms are defined in the Resource Conservation and Recovery Act of 1996, as amended (42 U.S.C. §6901, et seq.) or in the Comprehensive Environmental Response Compensation and Liability Act of 1980, as amended (42 U.S.C. §9601, et seq.), including, without limitation, any asbestos or asbestos-related products or materials and any oils, petroleum-derived compounds or pesticides ("Hazardous Materials") have been generated, treated, stored, released or disposed of or otherwise placed, deposited in or located on the Property; and (ii) the Property is free of Hazardous Materials and is not subject to any "superfund" type liens or claims by governmental regulatory agencies or third parties arising from the release or threatened release of hazardous substances in, on, or about the Property. Seller shall indemnify and hold Buyers harmless from any and all claims, causes of action, damages, losses, or costs (including reasonable lawyer's fees) relating to breach of the foregoing representations and warranties by Seller or to hazardous substances or petroleum products in the subsoil or ground water of the Subject Property or other property in the area which arise from or are caused by acts or occurrences upon the Subject Property prior to Buyers taking possession. These warranties and indemnifications shall

survive the delivery of the Limited Warranty Deed for a period of twelve (12) months after the Date of Closing.

13. SELLER'S AFFIDAVIT. At closing, Seller shall supplement the warranties and representations in this Purchase Agreement by executing and delivering a Minnesota Uniform Conveyancing Blank [Form No. 116-M, 117-M, or 118-M] Affidavit of Seller (”Seller’s Affidavit”).

14. CLOSING. The closing (the "Closing") shall be at a location designated by Buyers, and shall occur on or before _____ ("Closing Date"). At closing, Seller and Buyers shall disclose their Federal Tax Identification Numbers for the purposes of completing state and federal tax forms.

15. CLOSING DOCUMENTS.

A. At the Closing, Seller shall execute and/or deliver to Buyers the following (collectively the "Closing Documents"):
   (1) **Limited Warranty Deed**. A Limited Warranty Deed in recordable form conveying title in accordance with this Agreement.
   (2) **Seller's Affidavit**. A standard form affidavit by Seller indicating that on the date of Closing there are no outstanding, unsatisfied judgments, tax liens or bankruptcies against or involving Seller or the Property; that there has been no skill, labor or material furnished to the Property for which payment has not been made or for which mechanic's liens could be filed; and that there are no other unrecorded interests in the Property.
   (3) **Non-Foreign Person Certification**. A certification in form and content satisfactory to the parties hereto and their counsel, properly executed by Seller, containing such information as shall be required by the Internal Revenue Code, and the regulations issued thereunder, in order to establish that Seller is not a “foreign person” as defined in §1445(f)(3) of such Code and such regulations.
   (4) **Storage Tanks**. If required, an affidavit with respect to storage tanks pursuant to Minn. Stat. § 116.48.
   (5) **Well Certificate**. If there is a well located on the Property, a well disclosure certificate in form and substance true to form for recording.
   (6) **Certification**. A certification that the representations and/or warranties made by Seller are materially the same as were in existence on the date of this Agreement or noting any changes thereto; and
   (7) **Other Documents**. All other documents reasonably determined by either party and the title insurance company to be necessary to transfer and provide title insurance for the Property.

B. At the Closing, Buyers shall execute and deliver to Seller the following:
   (1) All documents reasonably determined by the parties and the title insurance company to be necessary to provide title insurance for the Property;
   (2) Payment of the Purchase Price; and

(3) Duly executed Memorandum of Understanding and addendums.

16. CLOSING COSTS. All costs relating to the closing of this transaction shall be allocated according to standards in the industry, except as allocated below:

A. Buyers shall pay:
   (1) Recording fee for the Limited Warranty Deed;
   (2) One-half the closing fee; and
   (3) The premium for owner's title insurance, including survey coverage.

B. Seller shall pay all
   (1) Costs of title insurance commitment;
   (2) State deed tax
   (3) One-half of the closing fee;
   (4) Conservation fee attributable to said deed; and
   (5) Any deferred taxes and penalties due at or before closing.

17. ADDITIONAL TERMS.

A. BUYERS' CONTINGENCIES. The obligations of Buyers under this Agreement are contingent upon the satisfaction or waiver of each of the following (the Buyers' Contingencies):

(1) The representations and warranties of Seller set forth in this Agreement must be true as of the date of this Agreement and on the Closing Date, and Seller shall have delivered to Buyers at Closing a certificate dated the Closing Date, signed by Seller, certifying that such representations and warranties are true as of the Closing Date.

If any of the Buyers' Contingencies have not been satisfied as of the deadline specified above, then Buyers may, at Buyers' option, terminate this Agreement by giving written notice to Seller. Upon such termination, neither Seller nor Buyers shall have any further rights or obligations under this Agreement, except for obligations which expressly survive the termination of this Agreement. The Buyers' Contingencies are for the sole and exclusive benefit of Buyers, and Buyers shall have the right to waive any or all of the Buyers' Contingencies by giving written notice to Seller on or before the deadline for any contingency it waives.

B. **SELLER'S CONTINGENCIES** Execution at closing of the following documents;

(1) Executed Memorandum of Understanding and addendums.

If any of the Seller's Contingencies have not been satisfied as of the deadline specified above, then Seller may, at Seller's option, terminate this Agreement by giving written notice to Buyers. Upon such termination, neither Buyers nor Seller shall have any further rights or obligations under this Agreement, except for obligations which expressly survive the termination of this Agreement. The Seller's Contingencies are for the sole and exclusive benefit of Seller, and Seller shall have the right to waive any or all of the Seller's Contingencies by giving written

notice to Buyers on or before the deadline for any contingency it waives.

18. ADDENDA. Attached are no addenda which are made a part of this Purchase Agreement.

19. TIME IS OF THE ESSENCE; CALCULATION OF TIME PERIODS. Time is of the essence for all provisions of this Purchase Agreement. Unless otherwise specifically provided herein, in computing any period of time described in this Agreement, the day of the act or event after which the designated period of time begins to run is not to be included and the last day of the period so computed is to be included, unless such last day is a Saturday, Sunday or legal holiday under the laws of the State of Minnesota, in which event the period shall run until the end of the next day which is neither a Saturday, Sunday or legal holiday. The final day of such period shall be deemed to end at 5:00 p.m., Central Standard Time.

20. SURVIVAL. It is the intention of the parties that none of the terms of this Agreement will survive and be enforceable after the Closing, except Paragraphs 6 and 12 (H) as expressly so stated in this Agreement and subject to any limitation of the time for survival set forth under this Agreement.

21. CAPTIONS. The paragraph headings or captions appearing in this Agreement are for convenience only, are not a part of this Agreement and are not to be considered in interpreting this Agreement.

22. ENTIRE AGREEMENT; MODIFICATION. This written Agreement constitutes the complete agreement between the parties and supersedes any prior oral or written agreements between the parties regarding the Property. There are no verbal agreements that change this Agreement and no waiver of any of its terms will be effective unless in a writing executed by the parties. The Parties have executed a separate Memorandum of Understanding and Addendum thereto,including a Ground Lease for the relocation of Seller's Camp Manitou.

23. BINDING EFFECT; NO WAIVERS. This Agreement binds and benefits the parties and their heirs, representatives, successors and assigns. The waiver by either party hereto of any condition or the breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of any other condition or of any subsequent breach of the same or of any other term, covenant or condition herein contained. Buyers, in their sole discretion may waive any right conferred upon Buyers by this Agreement; provided that such waiver shall only be made by Buyers giving Seller written notice specifically describing the right waived.

24. GOVERNING LAW. This Agreement has been entered into in the State of Minnesota and shall be governed by and construed in accordance with the laws of the State of Minnesota.

25. RELATIONSHIP BETWEEN SELLER AND BUYERS. Nothing in this Agreement shall be construed as creating a joint venture between the Seller and Buyers or any relationship other than that of Seller and Buyers.

26. NOTICES. All notices and demands given or required to be given by any party hereto to any other party shall be deemed to have been properly given if and when delivered in person,

sent by facsimile (with verification of receipt) or three (3) business days after having been deposited in any U.S. Postal Service and sent by registered or certified mail, postage prepaid, addressed as follows (or sent to such other address as any party shall specify to the other party pursuant to the provisions of this Section):

TO SELLER: Anita Lancello
YMCA of the Greater Twin Cities
30 South 9th Street
Minneapolis, MN 55402

With a copy to: Brandi Kerber
Larkin Hoffman Daly & Lindgren Ltd.
8300 Norman Center Drive
Suite 1000
Minneapolis, MN 55437

TO BUYERS:

COUNTY: Lee Kelly
County Coordinator
Wright County
102nd Street N.W.
Buffalo, MN 55313

CITY: Jeff O' Neill
City Administrator
City of Monticello
505 Walnut Avenue, Suite 1
Monticello, MN 55362

With a copy to: Brian Asleson
Chief Deputy
Wright County Attorney
Government Center
10 2nd Street NW
Buffalo, MN 55313

Joel Jamnik
Campbell Knutson, P.A.
Eagandale Office Center, Suite #317
1380 Corporate Center Curve
Eagan, MN 55121

27. COUNTERPARTS. This Agreement may be executed in one or more counterparts each of which when so executed and delivered shall be an original, but together shall constitute one and the same instrument.

BUYERS:

I agree to buy the Property for the price and terms and conditions set forth above.

Dated: _____, 20__

CITY OF MONTICELLO

By:_____
Mayor

And:_____
City Administrator

I agree to buy the Property for the price and terms and conditions set forth above.

Dated: _____, 20__

WRIGHT COUNTY, MINNESOTA

By:_____
Chairperson, County Board

And:_____
County Coordinator

I agree to sell the Property for the price and terms and conditions set forth above.

Dated:_____, 20____

SELLER:
THE YOUNG MENS CHRISTIAN ASSOCIATION
OF THE GREATER TWIN CITIES

By:_____
Glen Gunderson, President and CEO

By: _____
Gregory W. Waibel, Chief Operating Officer

EXHIBIT A

LEGAL DESCRIPTION OF SUBJECT PROPERTY:

Parcel 1C

The North 33.00 feet of the Southwest Quarter of the Southeast Quarter of Section 8, Township 121 North, Range 25 West, Wright County, Minnesota.

AND

Parcel 2

The Southeast Quarter of the Southeast Quarter of Section 8, Township 121 North, Range 25 West, Wright County, Minnesota.

PURCHASE AGREEMENT

1. PARTIES. This Purchase Agreement is made on the ____ day of _____, 2016, (the "Effective Date") by and between **WRIGHT COUNTY OF MINNESOTA**, a political subdivision of the State of Minnesota ("County") and the **CITY OF MONTICELLO**, a Minnesota municipal corporation ("City"), (collectively referred to herein as "Buyers"), and **Robert and Ladonna Lamm**("Seller").

2. OFFER/ACCEPTANCE. Buyers agree to purchase and Seller agrees to sell real property (the "Property") located in Monticello Township, County of Wright, State of Minnesota, legally described in Exhibit "A" attached hereto and incorporated herein.

3. PRICE AND TERMS. The price for the Property included under this Purchase Agreement is Eighteen thousand and No/100ths ($18,000) Dollars, which Buyers shall pay in cash on the DATE OF CLOSING, as hereinafter defined.

4. DEED/MARKETABLE TITLE. Upon performance by Buyers, Seller shall execute and deliver a **Warranty Deed**, conveying good and marketable title of record to Buyers as tenants in common, subject to only to the following exceptions (collectively, "Permitted Exceptions"):

A. Building and zoning laws, ordinances, state and federal regulations;
B. Exceptions to title which constitute encumbrances, restrictions, or easements of record;
C. Exceptions to title not of record which are disclosed to Buyers and approved by Buyers;
D. Matters disclosed in any survey of the Property or which a correct survey of the Property would show; and
E. Property Taxes and Assessments.

5. REAL ESTATE TAXES AND SPECIAL ASSESSMENTS.

A. Real estate taxes due and payable in and for the year of closing shall be the Sellers' responsibility.
B. Seller shall not be required to pay any future installments of any special assessments;
C. Buyer agrees to pay on date of closing any deferred real estate taxes (including "Green Acres" taxes under MINN. STAT. §273.111) payment of which is required as a result of the closing of this Agreement;
D. Buyers shall pay real estate taxes and any installments of special assessments due and payable in the year following closing and thereafter.

6. SELLER'S LIEN WARRANTIES. Seller warrants that there has been no labor or material furnished to the Property for Seller for which payment has not been made. These warranties shall survive the delivery of the Deed or Contract for Deed for a period of six (6) months.

7. ACCESS PRIOR TO CLOSING. Upon reasonable notice to Seller, Buyers and Buyers' authorized agents shall have the right during the period from the date of this Agreement to the Closing Date to enter in and upon the Property in order to make, at Buyers' expense, surveys,

measurements, soil tests and other tests that Buyers shall deem necessary. Buyers agree to promptly pay all costs incurred; to immediately restore any resulting damage to the Property and to indemnify, hold harmless and defend Seller and the Property from any and all claims or liability of any nature whatsoever related to Buyers' actions hereunder, including all actions, proceedings, demands, assessments, costs, expenses and attorneys' fees. Buyers shall not perform any invasive testing of the Property without Seller's prior written consent. Seller's consent may be conditioned upon any restrictions that Seller deems necessary. Buyers shall provide to Seller a copy of any such surveys, measurements, soil tests or other tests within five (5) days after receipt.

8. POSSESSION. Seller shall deliver possession of the Property not later than the actual date of closing.

9. **TITLE INSURANCE BY SELLER**. Seller shall, within a reasonable time after acceptance of this Agreement, furnish a title insurance commitment certified to date to include proper searches covering bankruptcies, state and federal judgments and liens, and levied and pending special assessments. Seller is not required to provide an abstract of title. Buyer shall pay all costs associated with the issuance of such commitment. Buyers shall pay the premium for the owner's and mortgagee's policy of title insurance. The commitment for title insurance shall be issued in the full amount of the Purchase Price by a title insurance company in good standing and duly authorized to do business in Minnesota ("Title Insurer").

The commitment for title insurance shall be issued in the full amount of the Purchase Price by Title Insurer by which said company commits to issue its policy of title insurance that:

(1) Insures that at Closing Buyers shall have marketable and insurable title of record to the Property, free and clear of all liens, encumbrances, leases, claims and charges, all material easements, rights-of-way, covenants, conditions and restrictions and any other matters affecting title, except for Permitted Exceptions and such matters as are approved by Buyers in writing.

(2) Waives or insures against the following standard exceptions:

(a) Facts which would be disclosed by a comprehensive survey of the Property, but only if Buyers timely deliver a survey of the Property in form acceptable to the title company;

(b) Rights and claims of parties in possession; and

(c) Mechanic's, contractor's and material liens and lien claims.

Buyers shall be allowed ten (10) business days after the receipt of the title commitment for examination of title and making any objections, which shall be made in writing or deemed waived. If any objection is so made, Seller shall have ten (10) business days from receipt of Buyers' written title objections ("Seller's Election Notice Period") to notify Buyers whether Seller intends to cure such objections. Seller shall have no obligation to cure any objections

made by Buyers, except that Seller shall be obligated to remove any mortgage or financing liens or other monetary liens created against the Property by Seller. If Seller elects to cure such objections, Seller shall have a period of ten (10) days from Seller's receipt of such written objections ("Seller's Cure Period") within which to do so. Any objection shall be deemed cured to the extent Seller is able to compel the Title Company to delete the objectionable exception from the Title Commitment or to issue an endorsement to Buyers' Owner's Title Policy that insures over the objectionable exception. If notice to cure is given by Seller, the Closing shall be postponed pending cure of title, but upon cure of title and within ten (10) days after written notice to Buyers, the parties shall perform this Agreement according to its terms. If no such election to cure notice is given by Seller or if such notice is given but title is not cured within the time provided for, then Buyers shall have the option as their sole and exclusive remedy to terminate this Agreement in which event this Agreement shall be null and void and no party shall be liable for damages hereunder to the other. If Buyer does not elect to terminate this Agreement, Buyers' objections shall be deemed part of the Permitted Exceptions and the parties shall perform this Agreement according to its terms. Buyers shall make such election by notifying Seller within ten (10) days after expiration of Seller's cure period or within ten (10) days after expiration of Seller's Election Notice Period, as the case may be. If this Agreement is terminated as permitted under the terms of this Paragraph 5, then upon request by Seller, Buyers and Seller agree to sign a cancellation of this Agreement or Buyers shall deliver a Quit Claim Deed to the Property to Seller.

10. WELL DISCLOSURE. *[Check one of the following:]*

_X__ Seller certifies that Seller does not know of any wells on the Property.

____ Wells on the Property are disclosed by Seller on the attached Well Disclosure form.

11. DISCLOSURE OF INDIVIDUAL ON-SITE SEWAGE TREATMENT SYSTEM. *[Check one of the following:]*

_X__ Seller certifies that Seller does not know of any individual on-site sewage treatment systems on the Property.

Individual on-site sewage treatment systems on the Property are disclosed by Seller on the attached Disclosure form.

12. SELLER'S COVENANTS, REPRESENTATIONS AND WARRANTIES.

Seller does hereby covenant, warrant and represent to the Buyers as follows:

A. To Seller's actual knowledge, Seller has or as of the Date of Closing will have marketable and insurable title to the Property of record, free and clear of all liens, encumbrances, leases, claims and charges, all material easements, rights-of-way, covenants, conditions and restrictions and any other matters affecting the title, except for the Permitted Exceptions. For purposes of this Section "Seller's actual knowledge" is limited to the actual knowledge of the undersigned representatives of Seller executing this Agreement on behalf of Seller.

B. To Seller's actual knowledge, the conveyance of the Property pursuant hereto will not violate any applicable statute, ordinance, governmental restriction or

regulation, or any private restriction or agreement.

C. As of the Date of Closing there will be no outstanding or unpaid claims, actions or causes of action related to any transaction or obligation entered into or incurred by Seller with respect to the Property prior to the date hereof.

D. Except as provided herein, Seller shall indemnify and defend Buyers and otherwise hold Buyers harmless of, from and against any broker who may be entitled to any commission or finder's fee in connection with the transaction contemplated herein to the extent arising from Seller's actions.

E. To Seller's actual knowledge, there are no underground storage tanks.

F. Seller is not a foreign person as defined in §1445(f)(3) of the Internal Revenue Code or regulations issued thereunder.

G. To Seller's actual knowledge, there is no action, litigation, investigation, condemnation or other proceedings of any kind pending or threatened against Seller with respect to the Property.

H. Except as used in the ordinary course of Seller's activities at the Property and to Seller's actual knowledge, (i) no toxic materials, hazardous wastes or hazardous substances, as such terms are defined in the Resource Conservation and Recovery Act of 1996, as amended (42 U.S.C. §6901, et seq.) or in the Comprehensive Environmental Response Compensation and Liability Act of 1980, as amended (42 U.S.C. §9601, et seq.), including, without limitation, any asbestos or asbestos-related products or materials and any oils, petroleum-derived compounds or pesticides ("Hazardous Materials") have been generated, treated, stored, released or disposed of or otherwise placed, deposited in or located on the Property; and (ii) the Property is free of Hazardous Materials and is not subject to any "superfund" type liens or claims by governmental regulatory agencies or third parties arising from the release or threatened release of hazardous substances in, on, or about the Property. Seller shall indemnify and hold Buyers harmless from any and all claims, causes of action, damages, losses, or costs (including reasonable lawyer's fees) relating to breach of the foregoing representations and warranties by Seller or to hazardous substances or petroleum products in the subsoil or ground water of the Subject Property or other property in the area which arise from or are caused by acts or occurrences upon the Subject Property prior to Buyers taking possession. These warranties and indemnifications shall survive the delivery of the Limited Warranty Deed for a period of twelve (12) months after the Date of Closing.

13. SELLER'S AFFIDAVIT. At closing, Seller shall supplement the warranties and representations in this Purchase Agreement by executing and delivering a Minnesota Uniform Conveyancing Blank [Form No. 116-M, 117-M, or 118-M] Affidavit of Seller ("Seller's Affidavit").

14. CLOSING. The closing (the "Closing") shall be at a location designated by Buyers, and shall occur on or before _____ ("Closing Date"). At closing, Seller and Buyers shall disclose their Federal Tax Identification Numbers for the purposes of completing state and federal tax forms.

15. CLOSING DOCUMENTS.

A. At the Closing, Seller shall execute and/or deliver to Buyers the following (collectively the "Closing Documents"):
   (1) **Warranty Deed**. A Warranty Deed in recordable form conveying title in accordance with this Agreement.
   (2) **Seller's Affidavit**. A standard form affidavit by Seller indicating that on the date of Closing there are no outstanding, unsatisfied judgments, tax liens or bankruptcies against or involving Seller or the Property; that there has been no skill, labor or material furnished to the Property for which payment has not been made or for which mechanic's liens could be filed; and that there are no other unrecorded interests in the Property.
   (3) **Non-Foreign Person Certification**. A certification in form and content satisfactory to the parties hereto and their counsel, properly executed by Seller, containing such information as shall be required by the Internal Revenue Code, and the regulations issued thereunder, in order to establish that Seller is not a "foreign person" as defined in §1445(f)(3) of such Code and such regulations.
   (4) **Storage Tanks**. If required, an affidavit with respect to storage tanks pursuant to Minn. Stat. § 116.48.
   (5) **Well Certificate**. If there is a well located on the Property, a well disclosure certificate in form and substance true to form for recording.
   (6) **Certification**. A certification that the representations and/or warranties made by Seller are materially the same as were in existence on the date of this Agreement or noting any changes thereto; and
   (7) **Other Documents**. All other documents reasonably determined by either party and the title insurance company to be necessary to transfer and provide title insurance for the Property.

B. At the Closing, Buyers shall execute and deliver to Seller the following:
   (1) All documents reasonably determined by the parties and the title insurance company to be necessary to provide title insurance for the Property;
   (2) Payment of the Purchase Price; and

16. CLOSING COSTS. All costs relating to the closing of this transaction shall be the responsibility of the Buyers, including any Green Acres liability.

17. TIME IS OF THE ESSENCE; CALCULATION OF TIME PERIODS. Time is of the essence for all provisions of this Purchase Agreement. Unless otherwise specifically provided herein, in computing any period of time described in this Agreement, the day of the act or event

after which the designated period of time begins to run is not to be included and the last day of the period so computed is to be included, unless such last day is a Saturday, Sunday or legal holiday under the laws of the State of Minnesota, in which event the period shall run until the end of the next day which is neither a Saturday, Sunday or legal holiday. The final day of such period shall be deemed to end at 5:00 p.m., Central Standard Time.

18. SURVIVAL. It is the intention of the parties that none of the terms of this Agreement will survive and be enforceable after the Closing, except Paragraphs 6 and 12 (H) as expressly so stated in this Agreement and subject to any limitation of the time for survival set forth under this Agreement.

19. CAPTIONS. The paragraph headings or captions appearing in this Agreement are for convenience only, are not a part of this Agreement and are not to be considered in interpreting this Agreement.

20. ENTIRE AGREEMENT; MODIFICATION. This written Agreement constitutes the complete agreement between the parties and supersedes any prior oral or written agreements between the parties regarding the Property. There are no verbal agreements that change this Agreement and no waiver of any of its terms will be effective unless in a writing executed by the parties.

21. BINDING EFFECT; NO WAIVERS. This Agreement binds and benefits the parties and their heirs, representatives, successors and assigns. The waiver by either party hereto of any condition or the breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of any other condition or of any subsequent breach of the same or of any other term, covenant or condition herein contained. Buyers, in their sole discretion may waive any right conferred upon Buyers by this Agreement; provided that such waiver shall only be made by Buyers giving Seller written notice specifically describing the right waived.

22. GOVERNING LAW. This Agreement has been entered into in the State of Minnesota and shall be governed by and construed in accordance with the laws of the State of Minnesota.

23. RELATIONSHIP BETWEEN SELLER AND BUYERS. Nothing in this Agreement shall be construed as creating a joint venture between the Seller and Buyers or any relationship other than that of Seller and Buyers.

24. NOTICES. All notices and demands given or required to be given by any party hereto to any other party shall be deemed to have been properly given if and when delivered in person, sent by facsimile (with verification of receipt) or three (3) business days after having been deposited in any U.S. Postal Service and sent by registered or certified mail, postage prepaid, addressed as follows (or sent to such other address as any party shall specify to the other party pursuant to the provisions of this Section):

TO SELLER: Robert and Ladonna Lamm
9835 Brierwood AVE. NE
Monticello, MN 55362

TO BUYERS:

COUNTY: Lee Kelly
County Coordinator
Wright County
102nd Street N.W.
Buffalo, MN 55313

CITY: Jeff O' Neill
City Administrator
City of Monticello
505 Walnut Avenue, Suite 1
Monticello, MN 55362

With a copy to: Brian Asleson
Chief Deputy
Wright County Attorney
Government Center
10 2nd Street NW
Buffalo, MN 55313

Joel Jamnik
Campbell Knutson, P.A.
Eagandale Office Center, Suite #317
1380 Corporate Center Curve
Eagan, MN 55121

25. COUNTERPARTS. This Agreement may be executed in one or more counterparts each of which when so executed and delivered shall be an original, but together shall constitute one and the same instrument.

BUYERS:

I agree to buy the Property for the price and terms and conditions set forth above.

Dated: _____, 20__

CITY OF MONTICELLO

By:_____
Mayor

And:_____
City Administrator

I agree to buy the Property for the price and terms and conditions set forth above.

Dated: _____, 20__

WRIGHT COUNTY, MINNESOTA

By:_____
Chairperson, County Board

And:_____
County Coordinator

I agree to sell the Property for the price and terms and conditions set forth above.

Dated:_____, 20____

SELLER:
Robert and Ladonna Lamm

By:_____
Robert Lamm

By: _____
Ladonna Lamm

EXHIBIT A

Lamm Purchase - Year 2016

Robert A. & LaDonna L. Lamm Property

PROPOSED DESCRIPTION :

Lamm Parcel

That part of the North Half of the Northwest Quarter of Section 17, Township 121 North, Range 25 West, Wright County, Minnesota, described as follows: Beginning at the Northeast corner of said North Half of the Northwest Quarter; thence South 00 degrees 44 minutes 42 seconds West, assuming the North line of said North Half of the Northwest Quarter bears South 87 degrees 18 minutes 32 seconds West, a distance of 800.00 feet; thence South 07 degrees 37 minutes 36 seconds West, a distance of 170.00 feet; thence South 30 degrees 19 minutes 10 seconds West, a distance of 473.06 feet to the South line of said North Half of the Northwest Quarter; thence North 87 degrees 56 minutes 31 seconds East, along the South line of said North Half of the Northwest Quarter, a distance of 286.43 feet to the Southeast corner of said North Half of the Northwest Quarter; thence North 00 degrees 36 minutes 25 seconds West, along the East line of said North Half of the Northwest Quarter, a distance of 1366.58 feet to the point of beginning.

Wright County
Request for Board Action

Req. Agenda Time: _____ Board Meeting Date: 10-18-16 Consent Agenda X

Amt of Time Required: _____ Item for Consideration: _____

Sheriff's Office

Originating Department

Todd Hoffman Digitally signed by Todd Hoffman DN: cn=Todd Hoffman, o=Sheriff's Office, ou, email=todd.hoffman@co.wright.mn.us, c=US Date: 2016.10.10 10:37:54 -05'00'

Requestor's Signature

BOARD ACTION REQUESTED:

Refer to the Building Committee the paving of the Sheriff's Support Services Building driveway, along with the patching of the asphalt at the recycling center.

Reviewed by/date

BACKGROUND/JUSTIFICATION:

The paving of the driveway at the Sheriff's Support Services Building was discussed at a prior Building Committee meeting. At that time it was recommended to be brought back to the committee in the fall.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:

COMMENTS: **COMMENTS:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	10-18-16	***Consent Agenda*:**	
Amt. of Time Required:	5 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve September Revenue/Expenditure Budget Report.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	**Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
Comments:		**Comments:**

Robert J. Hiivala
Wright County Auditor / Treasurer

Wright County Government Center
10 2nd Street N.W. Room 230
Buffalo, MN 55313-1195
Phone: (763) 682-7579
FAX: (763) 682-7873
bob.hiivala@co.wright.mn.us

October 18, 2016

Monthly Budget Review
September

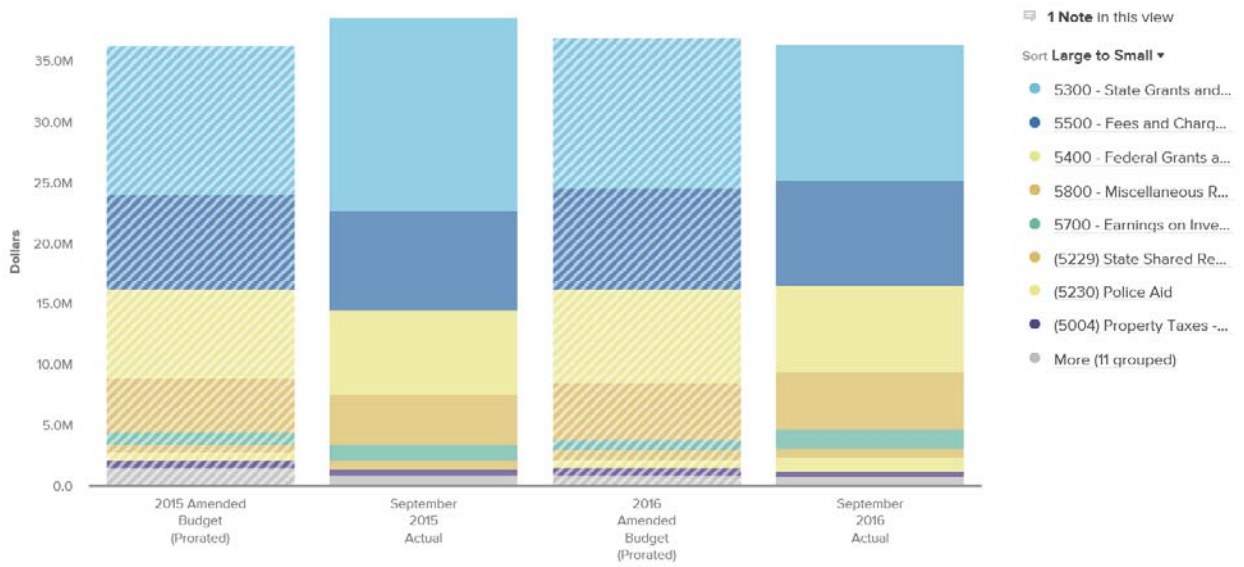
We are now at 75% of the budget year and revenues and expenses are very close to where the county should be on a prorated budget.

Notes on Revenues:

5300 – We have completed work on highway projects and have submitted reimbursement requests. The State hasn't processed those requests yet. This has impacted our State Aid Regular Construction (03-325-5354) line. Those funds are expected to come in before the end of the year.

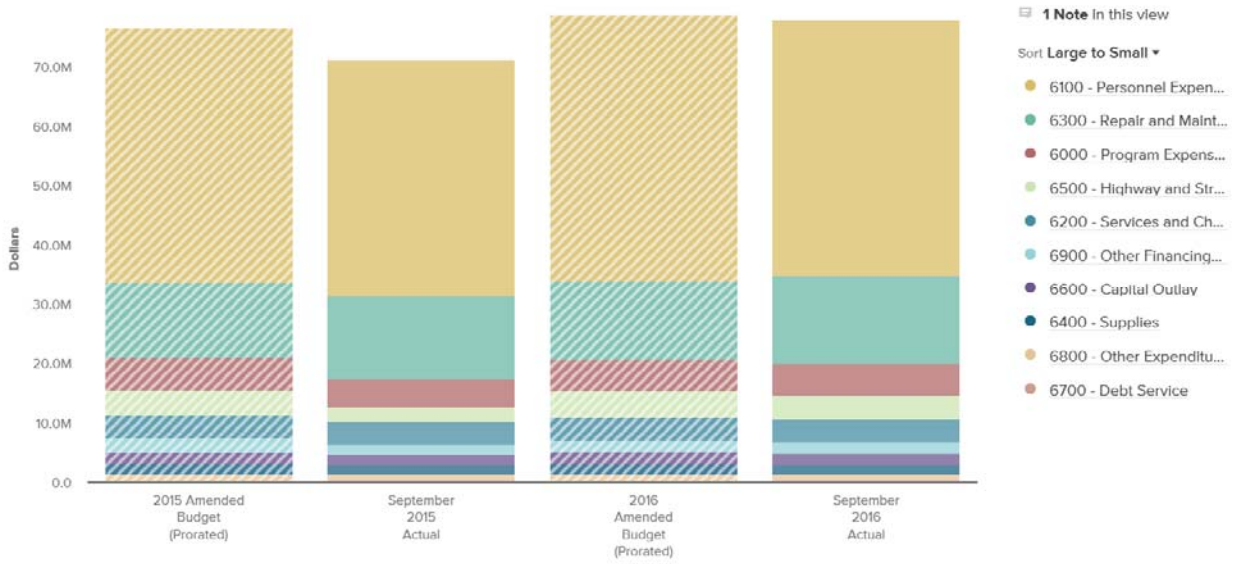
5500 – We are up 4.72% over prorated budget for Fees for Services. This is predominately driven by Planning and Zoning and the Boarding of Prisoners fees.

5700 – Earnings on investments is still showing the gross receipts of interest. The adjustment to reflect the return of premium and purchased accrued interest has not been booked.



Notes on Expenses:

We are within 1% of the prorated budget. We seeing budget savings in Personnel related lines, offset by seasonal expenditure of Highway contracts and appropriations.



Respectfully submitted

Bob

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	10-18-16	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Approve City Of Maple Lake Tax Forfeit Land Resolution.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

RESOLUTION 16-

WHEREAS The City of Maple Lake, via Resolution No. 2016-46, adopted by its City Council on October 4, 2016, has requested that the Wright County Board of Commissioners favorably recommend that the Minnesota Commissioner of Revenue convey to the City three particular tax forfeit parcels; and

WHEREAS These three parcels were to have been deeded to the city by the developer of Happy Knoll Estates 1st and 2nd Additions pursuant to Developer's Agreements recorded as Document No. 807178 on September 16, 2002 and as Document No. 983142 on October 24, 2005; and

WHEREAS Said parcels were forfeited to the State of Minnesota prior to being conveyed to the city as called for in the Developer's Agreements; and

WHEREAS Minnesota Statutes, Section 282.01, Subd. 1a.(f) provides that such conveyance to local government shall occur, without consideration or conditions attached, upon the favorable recommendation of the County Board;

NOW, THEREFORE, BE IT RESOLVED, That the Wright County Board of Commissioners hereby favorably recommends that the Minnesota Commissioner of Revenue convey to the City of Maple Lake by quit claim deed the following three parcels:

PID # 110-045-000020 (stormwater pond)

PID # 110-045-000030 (lift station site)

PID # 110-053-000010 (ditch access)

RESOLUTION 2016-46

RESOLUTION NOTIFYING WRIGHT COUNTY THAT THE CITY OF MAPLE LAKE IS INTERESTED IN ACQUIRING 2 TAX FORFEITED PARCELS LOCATED IN HAPPY KNOLL ESTATES 1ST and 1 PARCEL IN HAPPY KNOLL ESTATES 2nd ADDITION

EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF MAPLE LAKE,

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Maple Lake, Minnesota, was held on the 4th day of October, 2016, at 7:00 p.m.

The following members were present: Deb Geyen, Bart Lauer, Lynn Kissock, and John Northenscold, and the following was absent: Todd Jude.

Mayor Kissock introduced the following resolution and moved for its adoption:

WHEREAS The City of Maple Lake was notified that the following tax forfeited parcels were available for acquisition:

Outlot B, Happy Knoll Estates 1st Addition
PID # 110-045-000020

Outlot C, Happy Knoll Estates 1st Addition
PID # 110-045-000030; and

Outlot A, Happy Knoll Estates 2nd Addition
PID #110-053-000010

WHEREAS These parcels are used for storm water ponding, a lift station site, and ditch access and were to have been conveyed to the City by GP Land Corp., the developer of Happy Knoll Estates 1st and 2nd Addition, pursuant to the Development Agreements recorded as Document No. 807178 recorded on September 16, 2002 and Document No. 983142 recorded on October 24, 2005; and

WHEREAS Said parcels were forfeited to the State of Minnesota prior to being conveyed to the city as called for in the Development Agreement; and

WHEREAS Minnesota Statutes, Section 282.01, Subd. 1a.(f) provides that such conveyance to local government shall occur, without consideration or conditions attached, upon the favorable recommendation of the County Board;

NOW, THEREFORE, BE IT RESOLVED, That the City of Maple Lake requests that the Wright County Board of Commissioners favorably recommend that the Minnesota Commissioner of Revenue convey to the City of Maple Lake by quit claim deed the following parcels:

Outlot B, Happy Knoll Estates 1st Addition
PID # 110-045-000020 (Pond)

Outlot C, Happy Knoll Estates 1st Addition
PID # 110-045-000030 (Lift Station Site)

Outlot A, Happy Knoll Estates 2nd Addition
PID #110-053-000010 (ditch access)

The foregoing resolution was duly seconded by Councilmember Lauer and upon being put to vote, as follows.

	AYES	NAYS	ABSENT	ABSTAINED
Mayor Lynn Kissock	X			
Councilmember Deb Geyen	X			
Councilmember Todd Jude			X	
Councilmember Bart Lauer	X			
Councilmember John Northenscold	X			

WHEREUPON, the resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
COUNTY OF WRIGHT) ss.
CITY OF MAPLE LAKE)

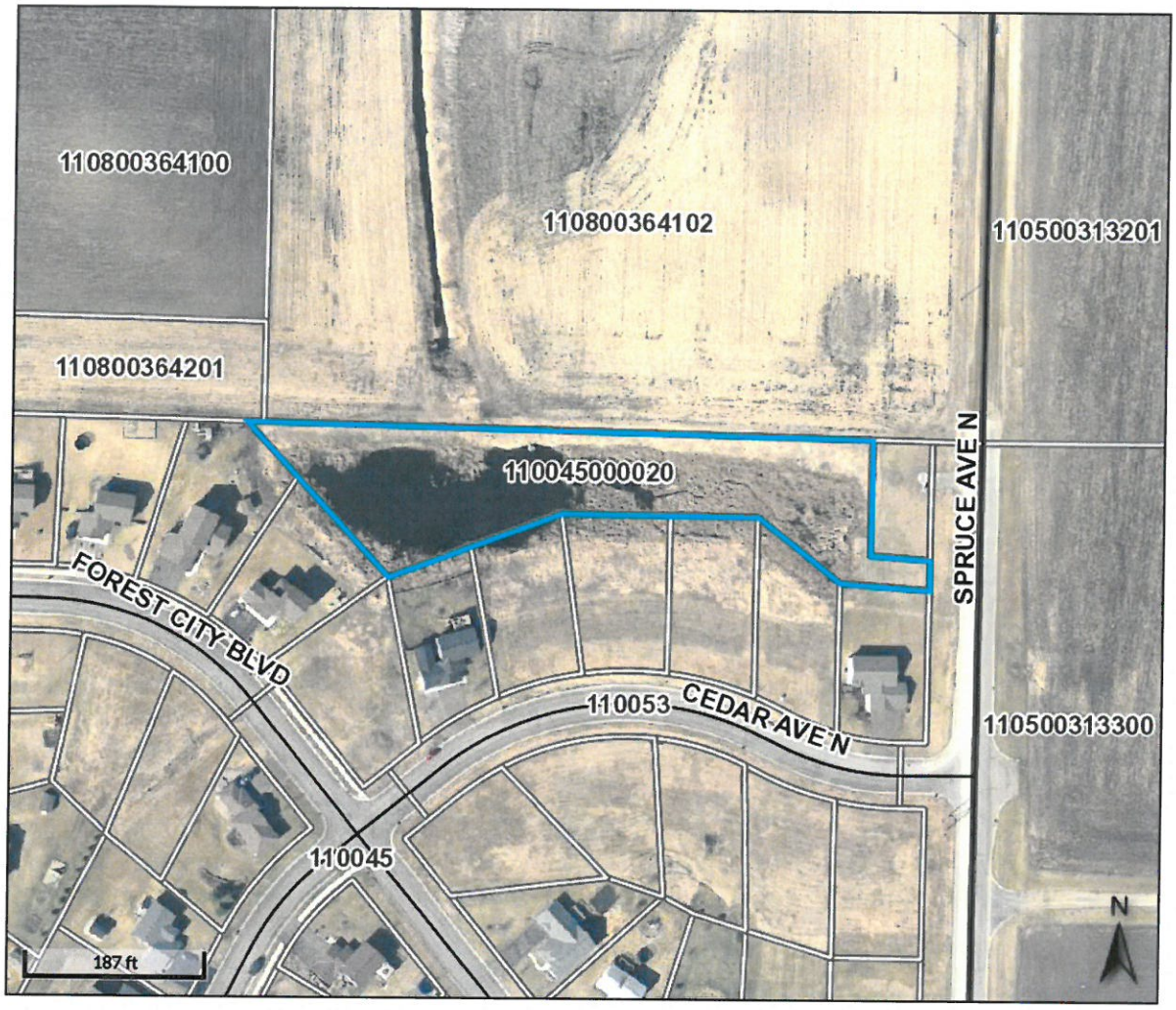
I, the undersigned, being the duly qualified and acting City Clerk/Treasurer of the City of Maple Lake, Minnesota, do hereby certify that I have carefully compared the attached and foregoing Extract of Minutes of a regular meeting of the City Council of said City held on the 4th day of October, 2016, with the original thereof on file in my office and I further certify that the same is a full, true and complete transcript thereof insofar as the same relates to the Resolution approving acquiring the tax forfeited lots in the Happy Knoll 1st and 2nd Additions.

Witness my hand as such City Clerk/Treasurer this 4th day of October, 2016.

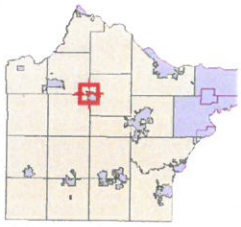
Lee Ann Yager

Lee Ann Yager, City Clerk/Treasurer

Beacon™ Wright County, MN



Overview



Legend

Roads
- CSAHCL
- CTYCL
- MUNICL
- PRIVATECL
- TWPCL

Highways
- Interstate
- State Hwy
- US Hwy

City/Township Limits
- c
- t

Parcels

Parcel ID	110045000020	**Alternate ID**	n/a	**Owner Address**	STATE OF MN TAX FORFEITURE %WRIGHT CTY AUD-TREAS 10 2ND ST NW #230 BUFFALO, MN 55313
Sec/Twp/Rng	36-121-027	**Class**	983 - COUNTY ADMINISTERED		
Property Address		**Acreage**	n/a		

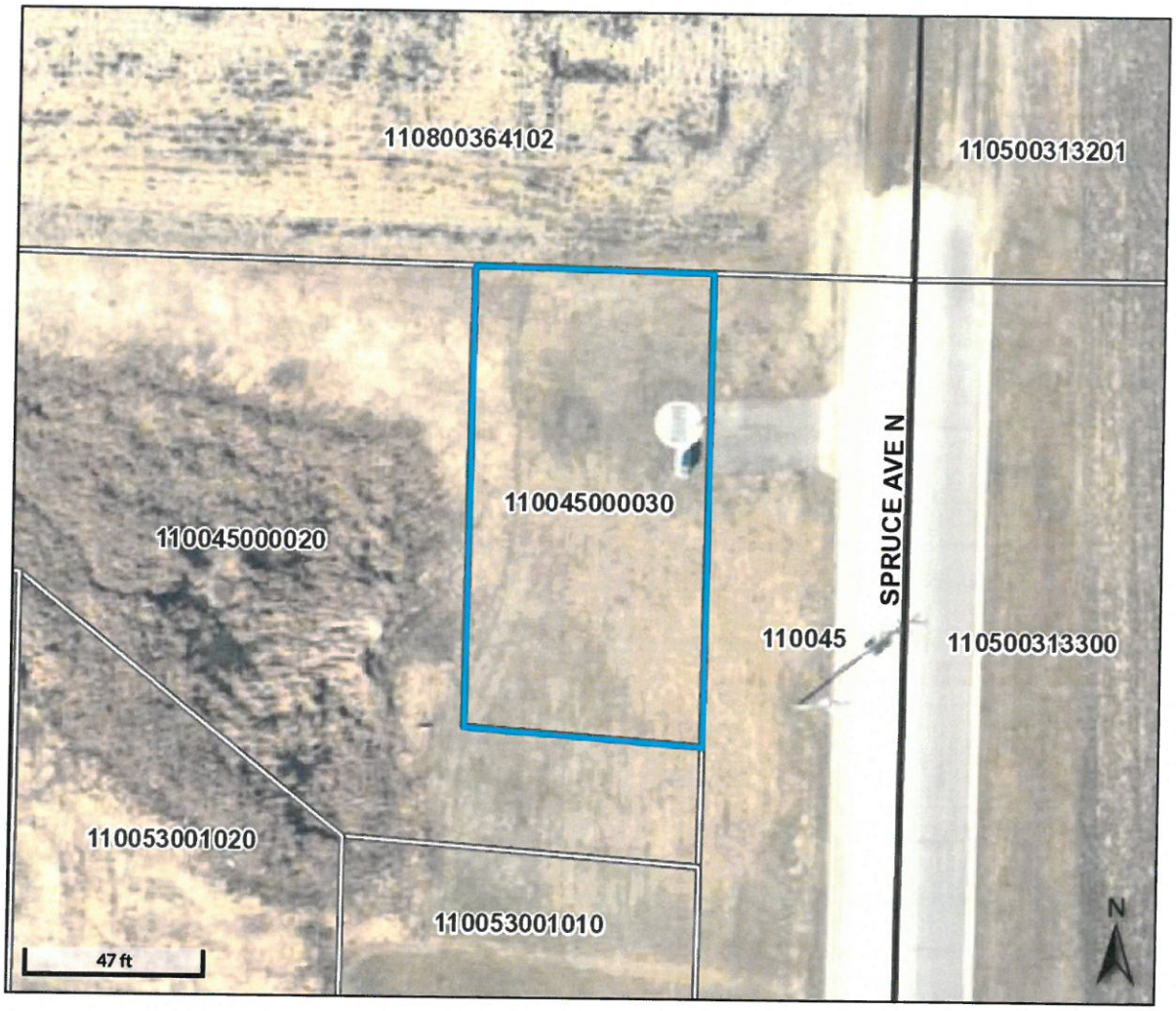
District n/a

Brief Tax Description Sect-36 Twp-121 Range-027 HAPPY KNOLL ESTATES 1ST ADDN OUTLOT B
(Note: Not to be used on legal documents)

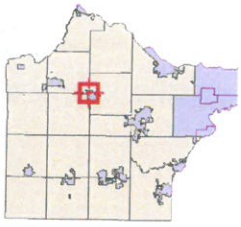
Date created: 10/11/2016
Last Data Uploaded: 10/11/2016 2:39:21 AM

Developed by
The Schneider Corporation

Beacon™ Wright County, MN



Overview



Legend

Roads
- CSAHCL
- CTYCL
- MUNICL
- PRIVATECL
- TWPCL

Highways
- Interstate
- State Hwy
- US Hwy

City/Township Limits
- c
- t

Parcels

Parcel ID	110045000030	**Alternate ID**	n/a	**Owner Address**	STATE OF MN TAX FORFEITURE %WRIGHT CTY AUD-TREAS 10 2ND ST NW #230 BUFFALO, MN 55313
Sec/Twp/Rng	36-121-027	**Class**	983 - COUNTY ADMINISTERED		
Property Address		**Acreage**	n/a		

District n/a

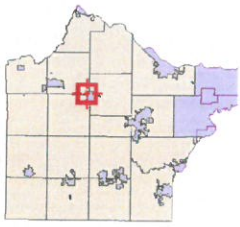
Brief Tax Description Sect-36 Twp-121 Range-027 HAPPY KNOLL ESTATES 1ST ADDN OUTLOT C
(Note: Not to be used on legal documents)

Date created: 10/11/2016
Last Data Uploaded: 10/11/2016 2:39:21 AM

Developed by
The Schneider Corporation

Beacon™ Wright County, MN

Overview



Legend

Roads
- CSAHCL
- CTYCL
- MUNICL
- PRIVATECL
- TWPCL

Highways
- Interstate
- State Hwy
- US Hwy

City/Township Limits
- c
- t
- **Parcels**

Parcel ID	110053000010	**Alternate ID**	n/a	**Owner Address**	STATE OF MN TAX FORFEITURE %WRIGHT CTY AUD-TREAS 10 2ND ST NW #230 BUFFALO, MN 55313
Sec/Twp/Rng	36-121-027	**Class**	983 - COUNTY ADMINISTERED		
Property Address		**Acreage**	n/a		

District n/a

Brief Tax Description Sect-36 Twp-121 Range-027 HAPPY KNOLL ESTATES 2ND ADDN OUTLOT A
(Note: Not to be used on legal documents)

Date created: 10/11/2016
Last Data Uploaded: 10/11/2016 2:39:21 AM

Developed by
The Schneider Corporation

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	10-18-2016	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Request to have County Board set a date and time for the County Canvassing Board for the General Election. Members also need to be appointed.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

The county canvassing board shall consist of the county auditor, the court administrator of the district court, the mayor or chair of the town board of the county's most populous municipality, and two members of the county board selected by the board from its members who are not candidates at the election. Any member of the canvassing board may appoint a designee to appear at the meeting of the board, except that no designee may be a candidate for public office. County Canvass Board must meet between the 3rd and 10th day following the State General, which is November 8, 2016.

We recommend Thursday, November 17 from 2:00 p.m. – 4:00 p.m.

Commissioners Daleiden and Husom and Sawatzke served on the Primary County Canvassing Board.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	10-18-16	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Authorize Temp Help For Elections.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

With not filling Tanya's position yet I am facing staffing issues in regards to election administration. I would rather deal with this at the Board instead of referring this matter to the personnel committee due to timing. The budget for this request will come from Tanya's vacancy.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No** **Funding:** **Levy** **Other**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: N/A ***BOARD MEETING DATE:*** 10/18/16 ***CONSENT AGENDA:*** N/A

AMT. OF TIME REQUIRED: 5 Minutes ***ITEM FOR CONSIDERATION:*** N/A

COUNTY ATTORNEY
ORIGINATING DEPARTMENT/SERVICE

X Brian J. Pachl
REQUESTOR'S SIGNATURE

10/12/16
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Update RE: State Auditor Lawsuit

BACKGROUND/JUSTIFICATION:

We have several pieces of information to share regarding this litigation.

COUNTY ATTORNEY REVIEW DATE:

FINANCIAL IMPLICATIONS: $_____

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ APPROVAL
- ☐ DENIAL
- ☐ NO RECOMMENDATION

BUDGETED: ____ YES ____ NO

FUNDING: ____ LEVY ____ OTHER

COMMENTS:

COMMENTS:

Wright County
Request for Board Action

Req. Agenda Time:	Board Meeting Date: 10-18-16	Consent Agenda
Amt of Time Required: 5 min	Item for Consideration:	

Sheriff's Office

Originating Department

Todd Hoffman

Digitally signed by Todd Hoffman
DN: cn=Todd Hoffman, o=Sheriff's Office, ou, email=todd.hoffman@co.wright.mn.us, c=US
Date: 2016.10.13 10:08:47 -05'00'

Requestor's Signature

BOARD ACTION REQUESTED:

Request County Board approval of the 2016-2017 Radiological Emergency Preparedness grant amendment.

Reviewed by/date

BACKGROUND/JUSTIFICATION:

The MN HSEM has submitted an amendment to the 2016 - 2017 REP Grant. The new 2 year total comes to $405,314.78. This amendment increases the award (July 1 2016 - June 30 2017) to Wright County by $103,314.78 for a total of $198,314.78.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:
COMMENTS:		**COMMENTS:**

	Grant Agreement Amendment	Page 1 of 1

Minnesota Department of Public Safety ("State") Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St. Paul, Minnesota 55101	**Grant Program:** Radiological Emergency Preparedness 2016-17 **Grant Agreement No.:** A-REP-2016-WRIGHTCO-0005 **Grant Amendment No.:** 1
Grantee: Wright County 3800 Braddock Avenue NE Buffalo, MN 55313-3662	**Grant Agreement Term:** **Effective Date:** 7/1/2015 **Expiration Date:** 6/30/2017
Grant Matching Requirement: Original Agreement Amount 0.00 Previous Amendment(s) Total 0.00 Current Amendment Amount 0.00 Total Agreement Amount 0.00	**Grantee Agreement Amount:** Original Agreement Amount 302,000.00 Previous Amendment(s) Total 0.00 Current Amendment Amount $103,314.78 Total Agreement Amount $405,314.78

In this Amendment deleted agreement terms will be struck out and added agreement terms will be underlined.

Exhibit A of the Original Grant Agreement is replaced by Revised Exhibit A, which is attached and incorporated into this Grant Agreement. Any references to Exhibit A in the Original Grant Agreement now refer to Revised Exhibit A.

The Original Grant Agreement and all previous amendments are incorporated into this amendment by reference.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

SC# and PO# A-REP-2016-WRIGHTCO-0005 / PO# 3000036757

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

Budget Summary (Report)

REP SFY 2016:: Wright County	
Budget Category	**Award**
Personnel (training, drill, exercise)	
2016 Personnel (training, drill, exercise) - Wright Co. (OTHER Staff)	$50,000.00
Total	$50,000.00
Equipment	
2016 Equipment - Wright County	$20,000.00
Total	$20,000.00
Supplies	
2016 Supplies - Wright County	$6,000.00
Total	$6,000.00
Other	
2016 Other - Wright County	$10,000.00
Total	$10,000.00
Personnel	
2016 Personnel - Wright County (EM Staff)	$35,000.00
Total	$35,000.00
Travel	
2016 Travel - Wright County	$4,500.00
Total	$4,500.00
Total	$125,500.00

REP SFY 2017:: Wright County	
Budget Category	**Award**
Personnel (training, drill, exercise)	
2017 Personnel (training, drill, exercise) - Wright Co. (OTHER Staff)	$20,000.00
Total	$20,000.00
Equipment	
2017 Equipment - Wright County	$20,000.00
Total	$20,000.00
Supplies	
2017 Supplies - Wright County	$6,000.00
Total	$6,000.00

Other	
2017 Other - Wright County	$113,314.78
Total	$113,314.78
Personnel	
2017 Personnel - Wright County (EM Staff)	$35,000.00
Total	$35,000.00
Travel	
2017 Travel - Wright County	$4,000.00
Total	$4,000.00
Total	$198,314.78
REP SFY 2016:: City of Monticello EM	
Budget Category	**Award**
Personnel (training, drill, exercise)	
2016 Personnel (training, drill, exercise) - City of Monticello EM (OTHER Staff)	$20,000.00
Total	$20,000.00
Equipment	
2016 Equipment - City of Monticello EM	$10,000.00
Total	$10,000.00
Supplies	
2016 Supplies - City of Monticello EM	$2,500.00
Total	$2,500.00
Other	
2016 Other - City of Monticello EM	$5,000.00
Total	$5,000.00
Travel	
2016 Travel - City of Monticello EM	$1,500.00
Total	$1,500.00
Total	$39,000.00
REP SFY 2017:: City of Monticello EM	
Budget Category	**Award**

Personnel (training, drill, exercise)	
2017 Personnel (training, drill, exercise) - City of Monticello EM (OTHER Staff)	$10,000.00
Total	$10,000.00
Equipment	
2017 Equipment - City of Monticello EM	$10,000.00
Total	$10,000.00
Supplies	
2017 Supplies - City of Monticello EM	$2,500.00
Total	$2,500.00
Other	
2017 Other - City of Monticello EM	$5,000.00
Total	$5,000.00
Travel	
2017 Travel - City of Monticello EM	$1,000.00
Total	$1,000.00
Total	$28,500.00
REP SFY 2016:: City of Rockford EWD	
Budget Category	**Award**
Personnel (training, drill, exercise)	
2016 Personnel (training, drill, exercise) - City of Rockford EWD (OTHER Staff)	$5,000.00
Total	$5,000.00
Other	
2016 Other - City of Rockford EWD	$2,000.00
Total	$2,000.00
Total	$7,000.00
REP SFY 2017:: City of Rockford EWD	
Budget Category	**Award**
Personnel (training, drill, exercise)	
2017 Personnel (training, drill, exercise) - City of Rockford EWD (OTHER Staff)	$5,000.00

Budget Summary (Report)

Total	$5,000.00
Other	
2017 Other - City of Rockford EWD	$2,000.00
Total	$2,000.00
Total	$7,000.00
Total	$405,314.78
Allocation	$405,314.78
Balance	$0.00

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: X ***BOARD MEETING DATE: October 18, 2016,*** ***CONSENT AGENDA: ___***

AMT. OF TIME REQUIRED: 15 min. ***ITEM FOR CONSIDERATION: _____***

County Attorney .
ORIGINATING DEPARTMENT/SERVICE

X Greg Kryzer
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Public Hearing on Proposed Assessments

BACKGROUND/JUSTIFICATION:

Conduct Public Hearing and Adopt four Assessment Resolutions

COUNTY ATTORNEY REVIEW DATE:

COUNTY COORDINATOR/DATE:

ADMINISTRATIVE RECOMMENDATION:
- ☐ **APPROVAL**
- ☐ **DENIAL**
- ☐ **NO RECOMMENDATION**

FINANCIAL IMPLICATIONS: $_____

BUDGETED: ____ ____
YES NO

FUNDING: _____ _____
LEVY OTHER

COMMENTS:

COMMENTS:

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date October 18, 2016 Resolution No. _____.
Motion by Commissioner_____ Seconded by Commissioner_____.

Resolution Adopting Assessment
(233 BIRCH AVENUE, CITY OF MAPLE LAKE)

YES		NO	
HUSOM	_____	HUSOM	_____.
SAWATZKE	_____	SAWATZKE	_____.
DALEIDEN	_____	DALEIDEN	_____.
POTTER	_____	POTTER	_____.
BORRELL	_____	BORRELL	_____.

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed, qualified, and acting Clerk to the County Board for the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution or motion with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 18th day of October, 2016 on file in my office, and have found the same to be true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 18th day of October, 2016.

_____.
Lee Kelly, County Coordinator

Resolution Adopting Assessment

WHEREAS, pursuant to proper notice duly given as required by law, the County Board has met and heard and passed upon all objections to the proposed assessment for Abatement of Nuisances on property located at 233 Birch Avenue South, Maple Lake, Minnesota.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WRIGHT COUNTY, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessment shall be payable in equal annual installments extending over a period of 3 years, the first of the installments to be payable on or before the first Monday in January 2017, and shall bear interest at the rate of 4.00 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2017. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the County Auditor, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and they may, at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.

4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

ASSESSMENT ROLL FOR PUBLIC HEALTH NUISANCE CLEANUP
ABATEMENT OF PUBLIC HEALTH NUISANCE

P.I.D. Number	Legal Description	Proposed Assessment
110-010-010060	Sec 6, Twp 120 Range 26, Original Plat Maple Lake Lot 1, Block 10	$5,790.56
	Total Assessments	**$5,790.56**

COUNTY OF WRIGHT
10 2nd Street NW, RM 235
Buffalo, Minnesota 55313-1188
www.co.wright.mn.us

Tel: (763) 682-7378
1-800-362-3667
Fax: (763) 682-6178

LEE R. KELLY
County Coordinator

COPY

COMMISSIONERS
CHRISTINE HUSOM
First District
PAT SAWATZKE
Second District
MARK DALEIDEN
Third District
MICHAEL POTTER
Fourth District
CHARLIE BORRELL
Fifth District

September 14, 2016

Mr. Steven D. Nieman
3416 58th Street S.E.
Delano, MN 55328

VIA CERTIFIED RETURN
RECEIPT MAIL

Ms. Ashley May Andrews
OID: 247599
MCF-Shakopee
1010 West Sixth Avenue
Shakopee, MN 55379

RE: Notice to Property Owner of Special Assessment

Dear Mr. Nieman and Ms. Andrews:

Notice is hereby given that the Wright County Board of Commissioners will meet at 9:30 A.M. on October 18, 2016, in the County Board Room in the Wright County Government Center at 10 2nd Street N.W., Buffalo, MN 55313 to consider, and possibly adopt, the proposed assessment for the abatement of public health nuisances on property located at 333 Birch Avenue South, Maple Lake, MN 55358. Adoption by the County Board of the proposed assessment may occur at the hearing. The following is the area proposed to be assessed: Property Owned by Ashley May Andrews and Steven D. Nieman and legally described as: Sec 6, Twp 120 Range 26, Original Plat Maple Lake Lot 1, Block 10, Wright County, State of Minnesota.

The amount to be specially assessed against your particular lots, pieces, or parcels of land is as shown in the attachment to this notice. Such assessment is proposed to be payable in equal annual installments extending over a period of 3 years, the first of the installments to be payable on or before the first Monday in January 2017, and will bear interest at the rate of 4.00 percent per annum from the date of the adoption of the assessment resolution. To the first installment shall be added interest on the entire assessment from the date of the assessment resolution until December

31, 2017. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

You may at any time prior to certification of the assessment to the County Auditor, pay the entire assessment on such property, with interest accrued to the date of payment, to the County Auditor. No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this assessment. You may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above the rate of interest that will apply is 4.00 percent per year.

The proposed assessment roll is on file for public inspection at the County Auditor's Office. The total amount of the proposed assessment is $5,790.56. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the County Coordinator or County Auditor prior to the assessment hearing or presented to the presiding officer at the hearing. The County Board may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

Under Minn. Stat. §§ 435.193 to 435.195, the County Board may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make the payments. When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of this law, may, within 30 days of the confirmation of the assessment, apply to the County Auditor for the prescribed form for such deferral of payment of this special assessment on his/her property.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the County Auditor or the Chair of the County Board within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the County Auditor or Chair of the County Board.

Lee Kelly

County Coordinator

Encs.: Assessment Roll, Invoice

LaPlant Demo, Inc.
P.O. Box 543
Buffalo, MN 55313
(763) 682-0520

Invoice

Date	Invoice #
7/27/16	43444A

Bill To
WRIGHT COUNTY ATTORNEY GREG KRYZER 10 2ND STREET NW BUFFALO MN 55313

Ship To
WRIGHT COUNTY ATTORNEY GREG KRYZER 10 2ND STREET NW BUFFALO MN 55313

P.O. Number	Terms	Due Date	Account #	
233 BIRCH AVE S		7/27/16		

Quantity	Item Code	Description	Price Each	Amount
60.5	ROLLOFF	REMOVAL OF CONTENTS	55.00	3,327.50
11.57	ROLLOFF	DISPOSAL OF CONTENTS	89.72	1,038.06
15	ROLLOFF	HAULING OF CONTENTS	95.00	1,425.00

THANK YOU FOR YOUR BUSINESS! PAYMENT DUE UPON RECEIPT

Total $5,790.56

ASSESSMENT ROLL FOR PUBLIC HEALTH NUISANCE CLEANUP
ABATEMENT OF PUBLIC HEALTH NUISANCE

P.I.D. Number	Legal Description	Proposed Assessment
110-010-010060	Sec 6, Twp 120 Range 26, Original Plat Maple Lake Lot 1, Block 10	$5,790.56
	Total Assessments	**$5,790.56**

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Ms. Ashley May Andrews, OID #247599
MCF-Shakopee
1010 West Sixth Avenue
Shakopee, MN 55379

9590 9403 0525 5178 1200 51

2. Article Number (Transfer from service label)

7015 1660 0001 0144 7005

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X [signature] ☑ Agent ☐ Addressee

B. Received by (Printed Name) Crystal Wickland

C. Date of Delivery 9.21.10

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Insured Mail Restricted Delivery
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☑ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, April 2015 PSN 7530-02-000-9053 Domestic Return Receipt

ASSESSMENT ROLL FOR PUBLIC HEALTH NUISANCE CLEANUP
ABATEMENT OF PUBLIC HEALTH NUISANCE

P.I.D. Number	Legal Description	Proposed Assessment
110-010-010060	Sec 6, Twp 120 Range 26, Original Plat Maple Lake Lot 1, Block 10	$5,790.56
	Total Assessments	**$5,790.56**

STATE OF MINNESOTA
COUNTY OF WRIGHT

NOTICE TO PROPERTY OWNERS OF SPECIAL ASSESSMENT

TO WHOM IT MAY CONCERN

Notice is hereby given that the Wright County Board of Commissioners will meet at 9:35 A.M. on October 18, 2016, in the County Board Room in the Wright County Government Center at 10 2nd Street N.W., Buffalo, MN 55313 to consider, and possibly adopt, the proposed assessment for the abatement of nuisances on property located at 933 Birch Avenue South, Maple Lake, MN 55358. Adoption by the County Board of the proposed assessment may contract the hearing. The following is the area proposed to be assessed: Sec 6, Twp 120 Range 26, Original Plat Maple Lake Lot 1, Block 10, Wright County State of Minnesota.

The amount to be specially assessed against the particular lots, pieces, or parcels of land is as shown in the assessment roll on file with the Wright County Auditor/Treasurer. Such assessment is proposed to be payable in equal annual installments extending over a period of 3 years, the first of the installments to be payable on or before the first Monday in January 2017, and will bear interest at the rate of 4.00 percent per annum from the date of the adoption of the assessment resolution. To the first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2017. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

An affected property owner may at any time prior to certification of the assessment to the County Auditor, pay the entire assessment on such property, with interest accrued to the date of payment, to the County Auditor. No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this assessment. An affected property owner may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If an affected property owner decides not to prepay the assessment before the date given above the rate of interest that will apply is 4.00 percent per year.

The proposed assessment roll is on file for public inspection at the County Auditor's Office. The total amount of the proposed assessment is $6,798.56. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the County Coordinator or County Auditor prior to the assessment hearing or presented to the presiding officer at the hearing. The County Board may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

Under Minn. Stat. §§ 435.193 to 435.195, the County Board may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make the payments. When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of this law, may, within 30 days of the confirmation of the assessment, apply to the County Auditor for the prescribed form for such deferral of payment of this special assessment on his/her property.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the County Auditor or the Chair of the County Board within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the County Auditor or Chair of the County Board.

Lee Kelly
County Coordinator

Published in the Herald Journal Sept 19, 2016

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)

) ss.

COUNTY OF Wright)

Daie Kovar, being first duly sworn, on oath states as follows:

1. I am the publisher of the Herald Journal, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

Monday September 19, 2016

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows: $12.75 per column inch.

5. Mortgage Foreclosure Notices *[Effective 7/1/15]*. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Wright County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

6. FURTHER YOUR AFFIANT SAITH NOT.

[*Signature*]

Subscribed and sworn to before me on this 19th day of September, 2016

Linda J. Krienke

Notary Public

LINDA JEAN KRIENKE
NOTARY PUBLIC-MINNESOTA
My Comm. Exp. Jan. 31, 2020

If applicable File # _____ Invoice # _____ $ _____

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date October 18, 2016 _____ Resolution No. _____.
Motion by Commissioner_____ Seconded by Commissioner_____.

Resolution Adopting Assessment
(400 Center Avenue South, City of Montrose)

	YES		NO
HUSOM	_____	HUSOM	_____.
SAWATZKE	_____	SAWATZKE	_____.
DALEIDEN	_____	DALEIDEN	_____.
POTTER	_____	POTTER	_____.
BORRELL	_____	BORRELL	_____.

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed, qualified, and acting Clerk to the County Board for the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution or motion with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 18th day of October, 2016 on file in my office, and have found the same to be true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 18th day of October, 2016.

_____.
Lee Kelly, County Coordinator

Resolution Adopting Assessment

WHEREAS, pursuant to proper notice duly given as required by law, the County Board has met and heard and passed upon all objections to the proposed assessment for Abatement of Nuisances on property located at 400 Center Avenue South, Montrose, Minnesota.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WRIGHT COUNTY, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessment shall be payable in equal annual installments extending over a period of 3 years, the first of the installments to be payable on or before the first Monday in January 2017, and shall bear interest at the rate of 4.00 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2017. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the County Auditor, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and they may, at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.

4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

ASSESSMENT ROLL FOR PUBLIC HEALTH NUISANCE CLEANUP ABATEMENT OF 400 CENTER AVE SOUTH, MONTROSE, MINNESOTA

P.I.D. Number	Legal Description	Proposed Assessment
112-500-021100	Sec 2, Twp 118, Range 26 UNPLATTED LAND MONTROSE NE1/4 OF NE1/4	$6,661.93
	Total Assessments	$6,661.93

WRIGHT COUNTY OF MINNESOTA 1855

LEE R. KELLY
County Coordinator

COUNTY OF WRIGHT
10 2nd Street NW, RM 235
Buffalo, Minnesota 55313-1188
www.co.wright.mn.us

Tel: (763) 682-7378
1-800-362-3667
Fax: (763) 682-6178

COMMISSIONERS
CHRISTINE HUSOM
First District
PAT SAWATZKE
Second District
MARK DALEIDEN
Third District
MICHAEL POTTER
Fourth District
CHARLIE BORRELL
Fifth District

COPY

September 14, 2016

Watertown Investments, LLP
P.O. Box 100
Watertown, MN 55388

VIA CERTIFIED RETURN
RECEIPT MAIL

Watertown Investments, LLP
130 Park Avenue South
Box 7488
St. Cloud, MN 56302

RE: Notice to Property Owner of Special Assessment

Dear Sir or Madam:

Notice is hereby given that the Wright County Board of Commissioners will meet at 9:30 A.M. on October 18, 2016, in the County Board Room in the Wright County Government Center at 10 2nd Street N.W., Buffalo, MN 55313 to consider, and possibly adopt, the proposed assessment for the abatement of public health nuisances on property located at 400 Center Avenue South, Lot 19, Montrose, MN 55363. Adoption by the County Board of the proposed assessment may occur at the hearing. The following is the area proposed to be assessed: Property Owned by Watertown Investment, LLP and legally described by the Wright County Auditor/Treasurer as:

Sect-02 Twp-118 Range-026 UNPLATTED LAND MONTROSE NE1/4 OF NE1/4 EX BLK G OF HAVEN&WRIGHTS ADD EX E20RDS OF N16RDS OF W1/2 OF NE1/4 OF NE 1/4 EX E406FT LY S OF BLKG OF HAVEN& WRIGHTS ADDN EX TR DES COM PT 20RDS W OF NE COR OF W 1/2 OF NE1/4 OF NE1/4 TH W10 RDS TH S200FT TH E10RDS TH N 200FT TO POB EX PARCEL 32 ON MNDOT R/W PLAT NO.86-11

The amount to be specially assessed against your particular lots, pieces, or parcels of land is as shown in the attachment to this notice. Such assessment is proposed to be payable in equal annual installments extending over a period of 3 years, the first of the installments to be payable on or before the first Monday in January 2017, and will bear interest at the rate of 4.00 percent per annum from the date of the adoption of the assessment resolution. To the first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2017. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

You may at any time prior to certification of the assessment to the County Auditor, pay the entire assessment on such property, with interest accrued to the date of payment, to the County Auditor. No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this assessment. You may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above the rate of interest that will apply is 4.00 percent per year.

The proposed assessment roll is on file for public inspection at the County Auditor's Office. The total amount of the proposed assessment is $6,661.93. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the County Coordinator or County Auditor prior to the assessment hearing or presented to the presiding officer at the hearing. The County Board may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

Under Minn. Stat. §§ 435.193 to 435.195, the County Board may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make the payments. When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of this law, may, within 30 days of the confirmation of the assessment, apply to the County Auditor for the prescribed form for such deferral of payment of this special assessment on his/her property.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the County Auditor or the Chair of the County Board within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the County Auditor or Chair of the County Board.

Jel Kelly

County Coordinator

Encs: Assessment Roll, Invoices

LaPlant Demo, Inc.
P.O. Box 543
Buffalo, MN 55313
(763) 682-0520

Invoice

Date	Invoice #
7/12/16	43315A

Bill To	Ship To
WRIGHT COUNTY ATTORNEY GREG KRYZER 10 2ND STREET NW BUFFALO MN 55313	WRIGHT COUNTY ATTORNEY GREG KRYZER 10 2ND STREET NW BUFFALO MN 55313

P.O. Number	Terms	Due Date	Account #	
400 CENTER AVE		7/12/16		

Quantity	Item Code	Description	Price Each	Amount
32	ROLLOFF	REMOVAL OF CONTENTS	55.00	1,760.00
10.61	ROLLOFF	DISPOSAL OF CONTENTS	89.72	951.93
1	ROLLOFF	DEMO MOBILE HOME	3,000.00	3,000.00
10	ROLLOFF	HAULING OF CONTENTS	95.00	950.00

THANK YOU FOR YOUR BUSINESS! PAYMENT DUE IN 10 DAYS

Total $6,661.93

ASSESSMENT ROLL FOR PUBLIC HEALTH NUISANCE CLEANUP
ABATEMENT OF 400 CENTER AVE SOUTH, MONTROSE, MINNESOTA

P.I.D. Number	Legal Description	Proposed Assessment
112-500-021100	Sec 2, Twp 118, Range 26 UNPLATTED LAND MONTROSE NE1/4 OF NE1/4	$6,661.93
	Total Assessments	$6,661.93

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Watertown Investments, LLP
130 Park Avenue South
Box 7488
St. Cloud, MN 56302

9590 9403 0525 5173 1200 37

2. Article Number (Transfer from service label)

7015 1660 0001 0144 7029

PS Form 3811, April 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature
x Allan V. Stout
☐ Agent
☐ Addressee

B. Received by (Printed Name) ALLAN V. STOUT
C. Date of Delivery 9-21-16

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☐ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Priority Mail Express®
☐ Registered Mail™
☑ Registered Mail Restricted Delivery
☐ Return Receipt for Merchandise
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Watertown Investments, LLP
PO Box 100
Watertown, MN 55388

9590 9403 0525 5173 1200 44

2. Article Number (Transfer from service label)

7015 1660 0001 0144 7012

PS Form 3811, April 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature
x
☐ Agent
☐ Addressee

B. Received by (Printed Name)
C. Date of Delivery 9-23-16

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☐ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☑ Return Receipt for Merchandise
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt

STATE OF MINNESOTA
COUNTY OF WRIGHT

NOTICE TO PROPERTY OWNERS
OF SPECIAL ASSESSMENT

TO WHOM IT MAY CONCERN

Notice is hereby given that the Wright County Board of Commissioners will meet at 9:30 A M on October 18, 2016, in the County Board Room in the Wright County Government Center at 10 2nd Street N.W., Buffalo, MN 55313 to consider, and possibly adopt, the proposed assessment for the abatement of nuisances on property located at 400 Center Avenue South, Lot 19, Montrose, MN 55363 Adoption by the County Board of the proposed assessment may occur at the hearing The following is the area proposed to be assessed Sect-02 Twp-118 Range-026 UNPLATTED LAND MONTROSE NE1/4 OF NE1/4 EX BLK-6 OF HAVEN&WRIGHTS ADD EX E20RDS OF W16RDS OF W1/2 OF NE1/4 OF NE 1/4 EX S406FT LY S OF BLK6 OF HAVEN& WRIGHTS ADDN EX TR DES COM PT 20RDS W OF NE COR OF W 1/2 OF NE1/4 OF NE1/4 TH W10 RDS TH S200FT TH S10RDS TH N 200FT TO POB EX PARCEL 82 ON MNDOT R/W PLAT NO 86-11

The amount to be specially assessed against the particular lots, pieces, or parcels of land is as shown in the assessment roll on file with the Wright County Auditor/Treasurer Such assessment is proposed to be payable in equal annual installments extending over a period of 5 years, the first of the installments to be payable on or before the first Monday in January 2017, and will bear interest at the rate of 4 00 percent per annum from the date of the adoption of the assessment resolution To the first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2017 To each subsequent installment when due shall be added interest for one year on all unpaid installments

An affected property owner may at any time prior to certification of the assessment to the County Auditor, pay the entire assessment on such property, with interest accrued to the date of payment, to the County Auditor No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this assessment An affected property owner may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year If an affected property owner decides not to prepay the assessment before the date given above the rate of interest that will apply is 4 00 percent per year

The proposed assessment roll is on file for public inspection at the County Auditor's Office The total amount of the proposed assessment is $6,661 93 Written or oral objections will be considered at the meeting No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the County Coordinator or County Auditor prior to the assessment hearing or presented to the presiding officer at the hearing The County Board may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable

Under Minn Stat §§ 435 193 to 435 195, the County Board may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make the payments When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated, plus applicable interest become due Any assessed property owner meeting the requirements of this law, may, within 30 days of the adoption of the assessment, apply to the County Auditor for the prescribed form for such deferral of payment of this special assessment on his/her property

A owner may appeal an assessment to district court pursuant to Minn Stat § 429 081 by serving notice of the appeal upon the County Auditor or the Chair of the County Board within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the County Auditor or Chair of the County Board

Lee Kelly
County Coordinator

Published in the Herald Journal Sept 19, 2016.

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)

) ss.

COUNTY OF Wright)

Dale Kovar, being first duly sworn, on oath states as follows:

1. I am the publisher of the Herald Journal, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

Monday September 19, 2016

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows: $12.75 per column inch.

5. Mortgage Foreclosure Notices *[Effective 7/1/15]*. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Wright County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

6. FURTHER YOUR AFFIANT SAITH NOT.

[*Signature*]

Subscribed and sworn to before me on this 19th day of September, 2016

Notary Public

LINDA JEAN KRIENKE
NOTARY PUBLIC-MINNESOTA
My Comm. Exp. Jan. 31, 2020

If applicable File # _____ Invoice # _____ $ _____

ASSESSMENT ROLL FOR PUBLIC HEALTH NUISANCE CLEANUP
ABATEMENT OF 400 CENTER AVE SOUTH, MONTROSE, MINNESOTA

P.I.D. Number	Legal Description	Proposed Assessment
112-500-021100	Sec 2, Twp 118, Range 26 UNPLATTED LAND MONTROSE NE1/4 OF NE1/4	$6,661.93
	Total Assessments	$6,661.93

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date October 18, 2016 _____ Resolution No. _____.
Motion by Commissioner_____ Seconded by Commissioner_____.

Resolution Adopting Assessment
(3659 40th Street N.E., Buffalo Township)

YES		NO	
HUSOM	_____	HUSOM	_____.
SAWATZKE	_____	SAWATZKE	_____.
DALEIDEN	_____	DALEIDEN	_____.
POTTER	_____	POTTER	_____.
BORRELL	_____	BORRELL	_____.

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed, qualified, and acting Clerk to the County Board for the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution or motion with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 18th day of October, 2016 on file in my office, and have found the same to be true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 18th day of October, 2016.

_____.
Lee Kelly, County Coordinator

Resolution Adopting Assessment

WHEREAS, pursuant to proper notice duly given as required by law, the County Board has met and heard and passed upon all objections to the proposed assessment for Abatement of Nuisances on property located at 3659 40th Street N.E., Buffalo, Minnesota.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WRIGHT COUNTY, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessment shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January 2017, and shall bear interest at the rate of 4.00 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2017. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the County Auditor, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and they may, at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.

4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

ASSESSMENT ROLL FOR 3659 40th Street N.E., Buffalo, MN 55313
ABATEMENT OF NUISANCE PURSUANT TO COURT ORDER

P.I.D. Number	Legal Description		Proposed Assessment
202000151200	Sect-15 Twp-120 Range-025 UNPLATTED LAND BUFFALO TWP 80.00 AC W1/2 OF NE1/4	Burda's Towing	$20,230.50
		Wright County Sheriff	$66.00
		Burda's Towing	$5,400.00
		LaPlant Demolition	$40,591.30
		Credit from Sale	-$150.00
		Credit from 2nd Sale	-$344.00
		Costs of 2nd Sale	$102.00
	Total Assessments		**$65,895.80**

COUNTY OF WRIGHT
10 2nd Street NW, RM 235
Buffalo, Minnesota 55313-1188
www.co.wright.mn.us

Tel: (763) 682-7378
1-800-362-3667
Fax: (763) 682-6178

LEE R. KELLY
County Coordinator

COMMISSIONERS
CHRISTINE HUSOM
First District
PAT SAWATZKE
Second District
MARK DALEIDEN
Third District
MICHAEL POTTER
Fourth District
CHARLIE BORRELL
Fifth District

COPY

September 29, 2016

Estate of Carl Gutknecht
3659 40th Street N.E.
Buffalo, MN 55313

VIA CERTIFIED RETURN
RECEIPT MAIL

Mr. Daniel Gutknecht
3659 40th Street N.E.
Buffalo, MN 55313

Ms. Claudia Ernst
34 Old Highway 54
Eugene MO 65032

RE: Notice to Property Owner of Special Assessment

Dear Property Owners:

Notice is hereby given that the Wright County Board of Commissioners will meet at 9:30 A.M. on October 18, 2016, in the County Board Room in the Wright County Government Center at 10 2nd Street N.W., Buffalo, MN 55313 to consider, and possibly adopt, the proposed assessment for the abatement of nuisances on property located at 3659 40th Street N.E., Township of Buffalo, County of Wright, State of Minnesota. Adoption by the County Board of the proposed assessment may occur at the hearing. The following is the area proposed to be assessed: Property Owned by Carl Gutknecht and which is encumbered by a permanent injunction pursuant to Wright County District Court File No.: 86-CV-12-3850 and which is described as Sect-15 Twp-120 Range-025 UNPLATTED LAND BUFFALO TWP 80.00 AC W1/2 OF NE1/4, County of Wright, State of Minnesota.

The amount to be specially assessed against your particular lots, pieces, or parcels of land is as shown in the attachment to this notice. Such assessment is proposed to be payable in equal annual

installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January 2017, and will bear interest at the rate of 4.00 percent per annum from the date of the adoption of the assessment resolution. To the first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2017. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

You may at any time prior to certification of the assessment to the County Auditor, pay the entire assessment on such property, with interest accrued to the date of payment, to the County Auditor. No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this assessment. You may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above the rate of interest that will apply is 4.00 percent per year.

The proposed assessment roll is on file for public inspection at the County Auditor's Office. The total amount of the proposed assessment is $66,137.80. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the County Coordinator or County Auditor prior to the assessment hearing or presented to the presiding officer at the hearing. The County Board may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

Under Minn. Stat. §§ 435.193 to 435.195, the County Board may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make the payments. When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of this law, may, within 30 days of the confirmation of the assessment, apply to the County Auditor for the prescribed form for such deferral of payment of this special assessment on his/her property.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the County Auditor or the Chair of the County Board within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the County Auditor or Chair of the County Board.

Lee Nelly

County Coordinator

Encs: Assessment Roll, Invoices

ASSESSMENT ROLL FOR 3659 40th Street N.E., Buffalo, MN 55313
ABATEMENT OF NUISANCE PURSUANT TO COURT ORDER

P.I.D. Number	Legal Description
217044002030	Sect-15 Twp-120 Range-025 UNPLATTED LAND BUFFALO TWP 80.00 AC W1/2 OF NE1/4

	Proposed Assessment
Burda's Towing	$20,230.50
Wright County Sheriff	$66.00
Burda's Towing	$5,400.00
LaPlant Demolition	$40,591.30
Credit from Sale	-$150.00
Total Assessments	**$66,137.80**

WRIGHT COUNTY
10 - 2ND STREET NW, ROOM 230
BUFFALO, MN 55313

WRIGHT COUNTY

Payer Number:
Name: WRIGHT CTY SHERIFF
Address:

08/26/2016
Transaction Number: 36236
Cashier: ALICIA
Department: AUDITOR
Drawer Number: 4

Receipt Types			Amount	Tax	Total
CLEANUP	COURT ORDERED CLEANUP	Rec#: 178736			$150.00
70-340-000-0000-3261	202-000-151200 SALE VEH #12		$150.00		
					$150.00

Amount Tendered:

Check Total:	
Cash:	**$150.00**
ACH Payment:	
Credit Card:	
No Fee:	
	$150.00
Change:	$0.00
	$150.00

THANK YOU

Wright County Sheriff's Office

Sheriff Joe Hagerty

3800 Braddock Ave. NE, Buffalo, MN 55313
1-800-362-3667 Fax: 763-682-7610

Invoice

Printed on August 22, 2016

70-840-
6261
202-000-151200

Billed To WRIGHT COUNTY ATTORNEY'S OFFICE
10 2ND ST NW ROOM 400
BUFFALO, MN 55313

Reference Civil Papers CP201601217; Serve On: GUTKNECHT, DANIEL KEITH
Return # 13927
Invoice # 201604656
Invoice Date 7/28/16
Due Date 8/27/16

Item	Amount Owed	Amount Paid
Civil - Deputy Standby	$50.00	$0.00
Mileage Fee - Wright County	$16.00	$0.00
	Total Owed	**$66.00**
	Total Paid	**$0.00**
	Uncollectible	**$0.00**
	Remaining	**$66.00**

Comments

Payment due on receipt.

Wright County Sheriff's Office
3800 Braddock Ave NE
BUFFALO, MN 55313
Phone: (763) 682-7622

Wright County Sheriff's Office

Sheriff Joe Hagerty

3800 Braddock Ave. NE, Buffalo, MN 55313
1-800-362-3667 Fax: 763-682-7610

Invoice

Printed on August 22, 2016

Billed To ZAWADSKI, JOSEPH MICHAEL
4373 Braddock Ave NE 8
BUFFALO, MN 55313

Reference Civil Papers CP201601217; Serve On: GUTKNECHT, DANIEL KEITH
Return # 13927
Invoice # 201605351
Invoice Date 8/22/16
Due Date 9/21/16

Item	Amount Owed	Amount Paid
Bond Collected	$150.00	$150.00
	Total Owed	**$150.00**
	Total Paid	**$150.00**
	Uncollectible	**$0.00**
	Remaining	**$0.00**

Comments

Purchased veh#12 at Sheriff Auction held - $150 cash

Payment due on receipt.

Wright County Sheriff's Office
3800 Braddock Ave NE
BUFFALO, MN 55313
Phone: (763) 682-7622

STATE OF MINNESOTA

COUNTY OF WRIGHT

SHERIFF'S REPORT OF EXECUTION SALE OF PERSONAL PROPERTY

THE UNDERSIGNED SHERIFF DOES HEREBY CERTIFY AND RETURN that under and by virtue of the hereto attached execution, the goods and chattels named in the return thereto attached have been levied upon and taken into possession in June, 2016, said property advertised for sale by publication and the posting of three notices (a copy of which is hereto attached) respectively:

1. Monticello Township Hall
2. Wright County Sheriff's Main Bulletin Board
3. Wright County Courthouse North Entrance Bulletin Board

For ten successive days prior to the day of sale, the said locations being three public places, and the official newspaper for Wright County, describing said property and giving notice of the time and place the same would be exposed for sale;

That on the 22nd day of August, 2016, at 9:00 o'clock a.m., at the Wright County Compost Facility, 505 County Rd 37 N.E., Buffalo, Minnesota in Wright County, that being the time, place and date appointed and advertised, said Sheriff did attend and then and there exposed and offered the following said goods and chattels for sale at public auction and did sell the same to the parties and at the prices below, to-wit:

Vehicle: 12. White/Blue Chev.
VIN: CCE675V164593

For $ 150.00

Name of Highest Bidder: JOSEPH MICHAEL ZAWADSKI

They being the bidders and their bids being the highest cash sums bid therefore; that said sale was conducted openly and honestly and in all respects according to law; that said Sheriff has delivered the funds received hereto the Wright County Auditor/Treasurer to be credited against the fees and assessments charged against the property owner.

Dated: August 22, 2016

By: [signature]
Deputy Sheriff (Signature)

Mitch Flemming
Deputy Sheriff

254
Badge #

LaPlant Demo, Inc.
P.O. Box 543
Buffalo, MN 55313
(763) 682-0520

Invoice

Date	Invoice #
9/29/16	43906A

Bill To	Ship To
WRIGHT COUNTY ATTORNEY GREG KRYZER 10 2ND STREET NW BUFFALO MN 55313	WRIGHT COUNTY ATTORNEY GREG KRYZER 3659 40th St NE BUFFALO MN 55313

P.O. Number	Terms	Due Date	Account #	
3659 40th st NE		9/29/16		

Quantity	Item Code	Description	Price Each	Amount
328	ROLLOFF	Man Hours	45.00	14,760.00
167	ROLLOFF	Bobcat with grapple	115.00	19,205.00
8	ROLLOFF	Tractor Backhoe	105.00	840.00
71	ROLLOFF	Trucking	95.00	6,745.00
29.85	ROLLOFF	Dumping (Tons)	48.00	1,432.80
50	ROLLOFF	Electronics (TV's, Monitors, Printers, etc.)	17.50	875.00
2	ROLLOFF	Microwave	25.00	50.00
-43.17	ROLLOFF	Credit for scrap (July)	50.00	-2,158.50
-28.95	ROLLOFF	Credit for scrap (August/September)	40.00	-1,158.00

THANK YOU FOR YOUR BUSINESS!

Total $40,591.30

Burda's Towing, LLC
22451 Industrial Blvd
Rogers MN 55374

Invoice

Invoice #: 529627
Invoice Date: 9/1/2016
Due Date: 9/1/2016
Case:
P.O. Number: Gutknecht

Bill To:

Wright County Attorney
10 NW 2nd St.
Buffalo MN 55313

Description	Hours/Qty	Rate	Amount
Loader with operator	11	150.00	1,650.00
Truck 116 Heavy Duty Wrecker	7	125.00	875.00
Truck 101 Heavy Duty Wrecker	3	125.00	375.00
Truck 111 Heavy Duty Truck and Trailer	11	125.00	1,375.00
Truck 115 Light Duty Wrecker	9	125.00	1,125.00
Storage is $10 per day starting September 1st, 2016. We currently are storing 6 vehicles. Storage will be invoiced separately.			
Sale Tax		6.50%	0.00

Total	**$5,400.00**
Payments/Credits	**$0.00**
Balance Due	**$5,400.00**

Buffalo Project

Weight Tickets	Ticket Date	Full Gross Weight	Empty Weight	Deduction	Net Weight	Tons	$80/Ton Amount
	06/02/16	48140	36820		11320	5.66	$ 452.80
		37320	24840		12480	6.24	$ 499.20
		44560	32560		12000	6.00	$ 480.00
		24760	18040		6720	3.36	$ 268.80
		42500	32420		10080	5.04	$ 403.20
		26980	20320		6660	3.33	$ 266.40
		44200	32360		11840	5.92	$ 473.60
		34340	24960		9380	4.69	$ 375.20
		38740	24860		13880	6.94	$ 555.20
		27660	20260		7400	3.70	$ 296.00
		45620	36880		8740	4.37	$ 349.60
		26020	17980		8040	4.02	$ 321.60
		43460	32260		11200	5.60	$ 448.00
	06/03/16	49160	32340	500	16320	8.16	$ 652.80
		37580	28640		8940	4.47	$ 357.60
		49920	32480		17440	8.72	$ 697.60
	06/06/16	61500	32140	150	29210	14.61	$ 1,168.40
		52040	32080	500	19460	9.73	$ 778.40
		53940	40040		13900	6.95	$ 556.00
		57740	31960		25780	12.89	$ 1,031.20
		58000	36520		21480	10.74	$ 859.20
		52000	39620		12380	6.19	$ 495.20
		54780	32240		22540	11.27	$ 901.60
		52200	36540		15660	7.83	$ 626.40
Gross Totals		**1063160**	**729160**	**1150**	**332850**	**166.43**	**$ 13,314.00**
Less Deductions							
Tires	98 count				**$5.00/each**		**$ (490.00)**
FLAP Labor							**$ (6,027.50)**
Garbage	06/08/16	10360	7900		2460	1.23	**$ (98.40)**
Garbage	06/09/16	11080	8100		2980	1.49	**$ (119.20)**
Garbage	06/10/16	11540	8080		3460	1.73	**$ (138.40)**
Wood	06/10/16				3160	1.58	**$ (126.40)**
Wood	06/11/16				800	0.40	**$ (32.00)**
Trailer Rental	**2 Days**				**$150/Day**		**$ (300.00)**
Total Deductions		**32980**	**24080**		**12860**	**6.43**	**$ (7,331.90)**
Net Totals		**1030180**	**705080**	**1150**	**319990**	**160.00**	**$ 5,982.10**

Buffalo Project

FLAP Labor	Name	Hours	Notes	$Amt/Hr	FLAP
	PUNK	19	Loader	$ 12.50	$ 237.50
		19	Extra person	$ 10.00	$ 190.00
	Custom	7	Hauling	$ 25.00	$ 175.00
	Roger	34	Hauling	$ 25.00	$ 850.00
	Skip	30.5	W/Loader	$ 150.00	$ 4,575.00
					$ 6,027.50

Statement

Burda's Towing, LLC
22451 Industrial Blvd
Rogers MN 55374

Date
6/30/2016

To:
Wright County Attorney 10 NW 2nd St. Buffalo MN 55313

Amount Due	Amount Enc.
$20,230.50	

Date	Transaction	Amount	Balance
06/02/2016	INV #529617. Orig. Amount $12,207.50.	12,207.50	12,207.50
06/03/2016	INV #529618. Orig. Amount $5,030.00.	5,030.00	17,237.50
06/06/2016	INV #529619. Orig. Amount $8,975.00.	8,975.00	26,212.50
06/16/2016	**CREDMEM #529622.**	**-5,982.00**	**20,230.50**

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
0.00	20,230.50	0.00	0.00	0.00	$20,230.50

Burda's Towing, LLC

22451 Industrial Blvd
Rogers MN 55374

Credit Memo

Date	Credit No.
6/16/2016	529622

Customer
Wright County Attorney 10 NW 2nd St. Buffalo MN 55313

P.O. No.	Project

Description	Qty	Rate	Amount
Scrap credit from French Lake	-1	5,982.00	-5,982.00

Subtotal	-$5,982.00
Sales Tax	$0.00
Total	-$5,982.00
Invoices	$0.00
Balance Credit	-$5,982.00

Burda's **Towing, LLC**
22451 Industrial Blvd
Rogers MN 55374

Invoice

Invoice #: 529619
Invoice Date: 6/6/2016
Due Date: 6/6/2016
Case:
P.O. Number:

Bill To:
Wright County Attorney
10 NW 2nd St.
Buffalo MN 55313

Description	Hours/Qty	Rate	Amount
Landoll Truck 111	13.5	125.00	1,687.50
Landoll Truck (FLAP)	13.5	125.00	1,687.50
Loader at site	13.5	150.00	2,025.00
Loader at compost facility	5	150.00	750.00
Backhoe	13.5	150.00	2,025.00
Compost facility labor	5	50.00	250.00
Extra labor/supervisor	11	50.00	550.00
Sale Tax		6.50%	0.00

Total	$8,975.00
Payments/Credits	$0.00
Balance Due	$8,975.00

Burda's Towing, LLC
22451 Industrial Blvd
Rogers MN 55374

Invoice

Invoice #: 529618
Invoice Date: 6/3/2016
Due Date: 6/3/2016
Case:
P.O. Number:

Bill To:
Wright County Attorney
10 NW 2nd St.
Buffalo MN 55313

Description	Hours/Qty	Rate	Amount
Flatbed Truck 112	6	125.00	750.00
Landoll Truck 111	6	125.00	750.00
Skid Steer	4	95.00	380.00
Loader at compost facility	6	150.00	900.00
Loader at job site	6	150.00	900.00
Landoll Truck (FLAP)	6	125.00	750.00
Compost facility labor	6	50.00	300.00
Extra labor/supervisor	6	50.00	300.00
Sale Tax		6.50%	0.00

Total	**$5,030.00**
Payments/Credits	**$0.00**
Balance Due	**$5,030.00**

Burda's Towing, LLC
22451 Industrial Blvd
Rogers MN 55374

Invoice

Invoice #: 529617
Invoice Date: 6/2/2016
Due Date: 6/2/2016
Case:
P.O. Number:

Bill To:

Wright County Attorney
10 NW 2nd St.
Buffalo MN 55313

Description	Hours/Qty	Rate	Amount
Truck and Trailer 113	7	125.00	875.00
Landoll Truck 111	14.5	125.00	1,812.50
Flat Bed Truck 112	14.5	125.00	1,812.50
Skid Steer	11	95.00	1,045.00
Loader at job site	11	150.00	1,650.00
Loader at compost facility	9	150.00	1,350.00
Landoll Truck (FLAP)	14.5	125.00	1,812.50
Flatbed truck (FLAP)	7	125.00	875.00
Extra labor/supervisor	10.5	50.00	525.00
Compost site labor	9	50.00	450.00
Sale Tax		6.50%	0.00

Total	$12,207.50
Payments/Credits	$0.00
Balance Due	$12,207.50

STATE OF MINNESOTA
COUNTY OF WRIGHT

NOTICE TO PROPERTY OWNERS OF SPECIAL ASSESSMENT

TO WHOM IT MAY CONCERN:

Notice is hereby given that the Wright County Board of Commissioners will meet at 9:30 A.M. on October 18, 2016, in the County Board Room in the Wright County Government Center at 10 2nd Street N.W., Buffalo, MN 55313 to consider, and possibly adopt, the proposed assessment for the abatement of nuisances on property located at 3659 40th Street N.E., Township of Buffalo, State of Minnesota. Adoption by the County Board of the proposed assessment may occur at the hearing. The following is the area proposed to be assessed. Property which is encumbered by a permanent injunction pursuant to Wright County District Court File No.: 86-CV-12-3850 and which is described as Sect-15 Twp-120 Range-025 UNPLATTED LAND BUFFALO TWP 80 00 AC W1/2 OF NE1/4, County of Wright, State of Minnesota.

The amount to be specially assessed against the particular lots, pieces, or parcels of land is as shown in the assessment roll on file with the Wright County Auditor/Treasurer. Such assessment is proposed to be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January 2017, and will bear interest at the rate of 4.00 percent per annum from the date of the adoption of the assessment resolution. To the first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2017. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

An affected property owner may at any time prior to certification of the assessment to the County Auditor, pay the entire assessment on such property, with interest accrued to the date of payment, to the County Auditor. No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this assessment. An affected property owner may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If an affected property owner decides not to prepay the assessment before the date given above the rate of interest that will apply is 4.00 percent per year.

The proposed assessment roll is on file for public inspection at the County Auditor's Office. The total amount of the proposed assessment is $66,137.60. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the County Coordinator or County Auditor prior to the assessment hearing or presented to the presiding officer at the hearing. The County Board may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

Under Minn. Stat. §§ 435.193 to 435.195, the County Board may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make the payments. When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of this law, may, within 30 days of the confirmation of the assessment, apply to the County Auditor for the prescribed form for such deferral of payment of this special assessment on his/her property.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the County Auditor or the Chair of the County Board within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the County Auditor or Chair of the County Board.

Lee Kelly
County Coordinator

Published in the Herald Journal Oct. 3, 2016

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)

) ss.

COUNTY OF Wright)

Dale Kovar, being first duly sworn, on oath states as follows:

1. I am the publisher of the Herald Journal, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

Monday October 3, 2016

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows: $12.75 per column inch.

5. Mortgage Foreclosure Notices *[Effective 7/1/15]*. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Wright County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

6. FURTHER YOUR AFFIANT SAITH NOT.

[Signature]

Subscribed and sworn to before me on this 3rd day of October, 2016

Linda Krienke

Notary Public

LINDA JEAN KRIENKE
NOTARY PUBLIC-MINNESOTA
My Comm. Exp. Jan. 31, 2020

if applicable File #

OCT 0 6 2016

Wright County Sheriff's Office

Sheriff Joe Hagerty

3800 Braddock Ave. NE, Buffalo, MN 55313
1-800-362-3667 Fax: 763-682-7610

Invoice

Printed on October 11, 2016

Billed To WRIGHT COUNTY ATTORNEY'S OFFICE
10 2ND ST NW ROOM 400
BUFFALO, MN 55313

Reference Civil Papers CP201601491; Serve On: GUTKNECHT, DANIEL KEITH
Return # 15739
Invoice # 201605991
Invoice Date 9/21/16
Due Date 10/21/16

Item	Amount Owed	Amount Paid
Civil - Deputy Standby	**$50.00**	**$0.00**
Mileage Fee - Wright County	$22.00	$0.00
Service Fee	$30.00	$0.00
	Total Owed	**$102.00**
	Total Paid	**$0.00**
	Uncollectible	**$0.00**
	Remaining	**$102.00**

Comments

Sheriff Sale and service on 9/21/16

Payment due on receipt.

Wright County Sheriff's Office

3800 BRADDOCK AVE NE

BUFFALO, MN 55313

Phone: (763) 682-7622

Wright County Sheriff's Office

Sheriff Joe Hagerty

3800 Braddock Ave. NE, Buffalo, MN 55313
1-800-362-3667 Fax: 763-682-7610

Invoice

Printed on October 11, 2016

Billed To KLASSEN, BART JAMES
501 1ST ST NW
ST MICHAEL, MN 55376

Reference Civil Papers CP201601580; Serve On: GUTKNECHT, DANIEL KEITH
Invoice # 201606404
Invoice Date 10/6/16
Due Date 11/5/16

Item	Amount Owed	Amount Paid
Execution Fee - Civil	$334.00	$334.00
	Total Owed	**$334.00**
	Total Paid	**$334.00**
	Uncollectible	**$0.00**
	Remaining	**$0.00**

Comments

Purchase of 5 vehicles @ Sheriff's Execution auction

Payment due on receipt.

Wright County Sheriff's Office

3800 BRADDOCK AVE NE

BUFFALO, MN 55313

Phone: (763) 682-7622

Wright County Sheriff's Office

Sheriff Joe Hagerty

3800 Braddock Ave. NE, Buffalo, MN 55313
1-800-362-3667 Fax: 763-682-7610

Invoice

Printed on October 11, 2016

Billed To BURDAS TOWING
3331 90TH ST NE
MONTICELLO, MN 55362

Reference Civil Papers CP201601580; Serve On: GUTKNECHT, DANIEL KEITH
Invoice # 201606405
Invoice Date 10/6/16
Due Date 11/5/16

Item	Amount Owed	Amount Paid
Execution Fee - Civil	$10.00	$10.00
	Total Owed	**$10.00**
	Total Paid	**$10.00**
	Uncollectible	**$0.00**
	Remaining	**$0.00**

Comments

Purchase of 1 vehicle @ Sheriff's Execution Sale

Payment due on receipt.

Wright County Sheriff's Office

3800 BRADDOCK AVE NE

BUFFALO, MN 55313

Phone: (763) 682-7622

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Ms. Claudia Ernst
34 Old Highway 54
Eugene MO 65032

52464

9590 9403 0525 5173 1200 13

2. Article Number (Transfer from service label)

7015 1660 0001 0144 7050

PS Form 3811, April 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

x Claudia Ernst

☐ Agent
☑ Addressee

B. Received by (Printed Name) Claudia Ernst

C. Date of Delivery 10/4/16

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Mail
- ☐ Mail Restricted Delivery
- 00)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☑ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt

ASSESSMENT ROLL FOR 3659 40th Street N.E., Buffalo, MN 55313
ABATEMENT OF NUISANCE PURSUANT TO COURT ORDER

P.I.D. Number	Legal Description		Proposed Assessment
217044002030	Sect-15 Twp-120 Range-025 UNPLATTED LAND BUFFALO TWP 80.00 AC W1/2 OF NE1/4	Burda's Towing	$20,230.50
		Wright County Sheriff	$66.00
		Burda's Towing	$5,400.00
		LaPlant Demolition	$40,591.30
		Credit from Sale	-$150.00
		Credit from 2nd Sale	-$344.00
		Costs of 2nd Sale	$102.00
	Total Assessments		**$65,895.80**

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date October 18, 2016 _____ Resolution No. _____.
Motion by Commissioner_____ Seconded by Commissioner_____.

Resolution Adopting Assessment
(10856 Pleason Avenue N.W., Southside Township)

YES		NO	
HUSOM	_____	HUSOM	_____.
SAWATZKE	_____	SAWATZKE	_____.
DALEIDEN	_____	DALEIDEN	_____.
POTTER	_____	POTTER	_____.
BORRELL	_____	BORRELL	_____.

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed, qualified, and acting Clerk to the County Board for the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution or motion with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 18th day of October, 2016 on file in my office, and have found the same to be true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 18th day of October, 2016.

_____.
Lee Kelly, County Coordinator

Resolution Adopting Assessment

WHEREAS, pursuant to proper notice duly given as required by law, the County Board has met and heard and passed upon all objections to the proposed assessment for Abatement of Nuisances on property located at 10856 Pleason Avenue N.W., South Haven, Minnesota.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WRIGHT COUNTY, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessment shall be payable in equal annual installments extending over a period of 3 years, the first of the installments to be payable on or before the first Monday in January 2017, and shall bear interest at the rate of 4.00 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2017. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the County Auditor, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and they may, at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.

4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

ASSESSMENT ROLL FOR LOREN K. FRAPPIER
ABATEMENT OF NUISANCE PURSUANT TO COURT ORDER

P.I.D. Number	Legal Description	Proposed Assessment
217044002030	Sect-09 Twp-121 Range-028 SCENIC SHORES Lot-003 Block-002	$2,725.04
	Total Assessments	**$2,725.04**

COUNTY OF WRIGHT
10 2nd Street NW, RM 235
Buffalo, Minnesota 55313-1188
www.co.wright.mn.us

Tel: (763) 682-7378
1-800-362-3667
Fax: (763) 682-6178

LEE R. KELLY
County Coordinator

COMMISSIONERS
CHRISTINE HUSOM
First District
PAT SAWATZKE
Second District
MARK DALEIDEN
Third District
MICHAEL POTTER
Fourth District
CHARLIE BORRELL
Fifth District

COPY

September 14, 2016

Mr. Loren K. Frappier
10856 Pleason Avenue N.W.
South Haven, MN 55382

VIA CERTIFIED RETURN
RECEIPT MAIL

RE: Notice to Property Owner of Special Assessment

Dear Mr. Frappier:

Notice is hereby given that the Wright County Board of Commissioners will meet at 9:30 A.M. on Ocobter 18, 2016, in the County Board Room in the Wright County Government Center at 10 2nd Street N.W., Buffalo, MN 55313 to consider, and possibly adopt, the proposed assessment for the abatement of nuisances on property located at 10856 Pleason Avenue N.W. South Haven, Minnesota. Adoption by the County Board of the proposed assessment may occur at the hearing. The following is the area proposed to be assessed: Property Owned by Loren K. Frappier and which is encumbered by a permanent injunction pursuant to Wright County District Court File No.: 86-CV-13-4191.

The amount to be specially assessed against your particular lots, pieces, or parcels of land is as shown in the attachment to this notice. Such assessment is proposed to be payable in equal annual installments extending over a period of 3 years, the first of the installments to be payable on or before the first Monday in January 2017, and will bear interest at the rate of 4.00 percent per annum from the date of the adoption of the assessment resolution. To the first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2017. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

You may at any time prior to certification of the assessment to the County Auditor, pay the entire assessment on such property, with interest accrued to the date of payment, to the County Auditor. No interest shall be charged if the entire assessment is paid within 30 days from the adoption of

this assessment. You may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above the rate of interest that will apply is 4.00 percent per year.

The proposed assessment roll is on file for public inspection at the County Auditor's Office. The total amount of the proposed assessment is $2,725.04. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the County Coordinator or County Auditor prior to the assessment hearing or presented to the presiding officer at the hearing. The County Board may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

Under Minn. Stat. §§ 435.193 to 435.195, the County Board may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make the payments. When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of this law, may, within 30 days of the confirmation of the assessment, apply to the County Auditor for the prescribed form for such deferral of payment of this special assessment on his/her property.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the County Auditor or the Chair of the County Board within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the County Auditor or Chair of the County Board.

County Coordinator

Encs: Assessment Roll, Invoices

LaPlant Demo, Inc.
P.O. Box 543
Buffalo, MN 55313
(763) 682-0520

Invoice

Date	Invoice #
8/8/16	43531A

Bill To	Ship To
WRIGHT COUNTY ATTORNEY GREG KRYZER 10 2ND STREET NW BUFFALO MN 55313	WRIGHT COUNTY ATTORNEY GREG KRYZER 10 2ND STREET NW BUFFALO MN 55313

P.O. Number	Terms	Due Date	Account #	
10786 PLEASON AVE		8/8/16		

Quantity	Item Code	Description	Price Each	Amount
7	ROLLOFF	MAN HOURS	55.00	385.00
3	ROLLOFF	BOBCAT HOURS	95.00	285.00
4.5	ROLLOFF	TRUCK HOURS	95.00	427.50
2.71	ROLLOFF	DISPOSAL FEE	89.72	243.14

THANK YOU FOR YOUR BUSINESS! PAYMENT DUE IN 10 DAYS

Total $1,340.64

Burda's Towing, LLC
22451 Industrial Blvd
Rogers MN 55374

Invoice

Invoice #: 529624
Invoice Date: 6/24/2016
Due Date: 6/24/2016
Case:
P.O. Number: Frappier, Loren

Bill To:
Wright County Attorney
10 NW 2nd St.
Buffalo MN 55313

Description	Hours/Qty	Rate	Amount
Landoll Truck 111	10	125.00	1,250.00
Extra Labor	10	50.00	500.00
Scrap value of trailer from French Lake Auto.		-365.60	-365.60
6\27\16 we arrived at 10856 Pleason ave NW South Haven for the abatement of the Loren Frappier property. Once on scene we started pulling old farm equipment out and loading on our low boy trailer. The further back into the property we went the more equipment we found with over grown trees growing insid and around. The first day we removed about 5 pieces of equipment and hauled to the compost facility on County Rd 37. We also towed a semi trailer to FLAP. The following day 6\28\16 we removed the rest of the equipment on the back of the property which required tree removal and then transported to the compost facility.			
Sale Tax		6.50%	0.00

Total	**$1,384.40**
Payments/Credits	**$0.00**
Balance Due	**$1,384.40**

ASSESSMENT ROLL FOR LOREN K. FRAPPIER
ABATEMENT OF NUISNACE PURSUANT TO COURT ORDER

P.I.D. Number	Legal Description	Proposed Assesment
217044002030	Sect-09 Twp-121 Range-028 SCENIC SHORES Lot-003 Block-002	$2,725.04
	Total Assessments	**$2,725.04**

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Ms Loren K. Frappier
1[illegible]56 Pleason Avenue NW
S[illegible]th Haven, MN 55382

9590 9403 0535 5179 1200 75

2. Article Number (Transfer from service label)

7015 1660 0001 0144 6985

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X Loren Frappier ☐ Agent ☐ Addressee

B. Received by (Printed Name) LOREN FRAPPIER
C. Date of Delivery 9/22/16

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☐ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☑ Return Receipt for Merchandise
☐ Signature Confirmation™
☑ Signature Confirmation Restricted Delivery

(over $500)

PS Form 3811, April 2015 PSN 7530-02-000-9053 Domestic Return Receipt

COUNTY OF WRIGHT

NOTICE TO PROPERTY OWNERS
OF SPECIAL ASSESSMENT

TO WHOM IT MAY CONCERN:

Notice is hereby given that the Wright County Board of Commissioners will meet at 9:30 A.M. on October 18, 2016, in the County Board Room in the Wright County Government Center at 10 2nd Street N.W., Buffalo, MN 55313 to consider, and possibly adopt, the proposed assessment for the abatement of nuisances on property located at 10856 Pleasant Avenue N.W. South Haven, Minnesota. Adoption by the County Board of the proposed assessment may occur at the hearing. The following is the area proposed to be assessed: Property which is encumbered by a permanent injunction pursuant to Wright County District Court File No. 86-CV-83-4191.

The amount to be specially assessed against the particular lots, pieces, or parcels of land is as shown in the assessment roll on file with the Wright County Auditor/Treasurer. Such assessment is proposed to be payable in equal annual installments extending over a period of 3 years, the first of the installments to be payable on or before the first Monday in January 2017, and will bear interest at the rate of 4.00 percent per annum from the date of the adoption of the assessment resolution. To the first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2017. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

An affected property owner may at any time prior to certification of the assessment to the County Auditor, pay the entire assessment on such property with interest accrued to the date of payment, to the County Auditor. No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this assessment. An affected property owner may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If an affected property owner decides not to prepay the assessment before the date given above the rate of interest that will apply is 4.00 percent per year.

The proposed assessment roll is on file for public inspection at the County Auditor's Office. The total amount of the proposed assessment is $2,475.04. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the County Coordinator or County Auditor prior to the assessment hearing or presented to the presiding officer at the hearing. The County Board may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

Under Minn. Stat. §§ 435.193 to 435.195, the County Board may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make the payments. When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of this law, may, within 30 days of the confirmation of the assessment, apply to the County Auditor for the prescribed form for such deferral of payment of this special assessment on his/her property.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the County Auditor or the Chair of the County Board within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the County Auditor or Chair of the County Board.

Lee Kelly
County Coordinator

Published in the Herald Journal Sept. 19, 2016

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)

) ss.

COUNTY OF Wright)

Dale Kovar, being first duly sworn, on oath states as follows:

1. I am the publisher of the Herald Journal, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

Monday September 19, 2016

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows: $12.75 per column inch.

5. Mortgage Foreclosure Notices *[Effective 7/1/15]*. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Wright County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

6. FURTHER YOUR AFFIANT SAITH NOT

[*Signature*]

Subscribed and sworn to before me on this 19th day of September, 2016

Notary Public

If applicable File # _____

LINDA JEAN KRIENKE
NOTARY PUBLIC-MINNESOTA
My Comm. Exp. Jan. 31, 2020

ASSESSMENT ROLL FOR LOREN K. FRAPPIER
ABATEMENT OF NUISANCE PURSUANT TO COURT ORDER

P.I.D. Number	Legal Description	Proposed Assessment
217044002030	Sect-09 Twp-121 Range-028 SCENIC SHORES Lot-003 Block-002	$2,725.04
	Total Assessments	**$2,725.04**

Fax Cover Page

TO: ~~#~~ Wright Co. Auditor: Robert Hiivala
763-682-7873

DATE: Oct. 14, 2016

FROM: Claudia Ernst: executor of
Carl Guttnecht Estate

COMMENTS:

This is a ~~little~~ list of some of the concerns & questions we have concerning the bills connected to the assesment to be considered on Tues. Oct 18 @ the commissioners meeting in reference to the "clean up" on 3659 40th St. NE. Buffalo, MN. Thank you for taking the time to look into this matter. Daniel & Bart are planning on attending the meeting.

Number of pages including this cover page: 2

List of Questions concerning Proposed Assessment for 3659 40th St NE, Buffalo, Mn

This list is to accompany our written objection dated October 13, 2016.

1. According to Burda's bill each day there was a separate "Loader at compost facility" charge and a "compost site labor" charge. What are these? Does that compost site not have their own workers?
2. On the Buffalo Project statement, why is there a charge for tires? When we haul a vehicle in for scrap, they don't charge for tires.
3. Why was LaPlant Demo not put on a time frame for hauling off scrap? Dan was always put on a time frame for getting something done. Why not LaPlant? We feel they took advantage by taking their time and dragging their clean up portion out as long as they could. There were days that they had to take extra time and extra equipment to pull their equipment out of the mud. Or when they broke down and had to takes hours to repair on our property? Where we charged for those hours? They should make their Logbook public. We feel those hours are not our responsibility.
4. There is only record of one vehicle sold at auction. Were there not others? What about the sale of the buses? And where is the credit for the vehicles that were kept at the compost site but then hauled for scrap?
5. Why is there a difference in scrap prices from one statement to another? On Burda's Statement it was $80 a ton, on LaPlant's Statement it was $50 one month and $40 the other 2 months.
6. Why did LaPlant haul off wood? And why to an auto salvage yard? Wood is not scrap. Wood is not junk. We were charged extra because of the wood.
7. Assistant Attorney Krieser told us they would not haul anything agricultural. They hauled cattle water tanks and the tin and wood from an agricultural building.
8. He also told us that the time for cleaning the barn debris and the back farm dump would be itemized separate from the vehicle debris. This was not done.
9. There was also damage done to about an acre of crops.
10. We feel Laplant's charge for his bobcat is extremely high.

This is just some of the items that we have concerns with.

Claudia E. Ernst

Sincerely Submitted,
Claudia E. Ernst
An Executor for the Carl Gutknecht estate
If you have any questions call 573-434-2277

Fax Cover Page

TO: Wright Co. Auditor: Robert Hiivala
763-682-7873

DATE: Oct. 14, 2016

FROM: Claudia Ernst: executor of Carl Guttenecht estate
573-498-3547

COMMENTS:
Submitting letter, or objection against proposed assessment on property located @ 3659 40th St. N.E. Buffalo, MN

Number of pages including this cover page: 2

October 13, 2016

Robert J. Hiivala
10 2nd St. NW
Room 230
Buffalo, MN 55313

Dear County Auditor and Commissioners:

We are writing to you to submit an objection to the proposed assessment amount that will be considered and possibly adopted at the October 18, 2016 commissioners meeting on the Carl Gutknecht Estate: property located at 3659 40th St. NE, Township of Buffalo, County of Wright, State of Minnesota.

We feel that the hauling companies overcharged and are taking advantage of an unfortunate situation. We have tried to talk to the hauling companies to have them explain their bills and they have only given us the run around. We have also requested a more itemized list and haven't received any. The County Assistant Attorney agreed to have the barn and back dump expense (farm estate items) separated from the rest of the clean up. We would like the commissioners to look into this whole situation. It appears they will only deal with the County and not the property owners.

We are not trying to get out of our bill, but we would like to be treated in a fair and honest manner without the hauling companies trying to get all they can just because the county ordered it.

Sincerely,

Claudia E. Ernst

Claudia Ernst
An executor of the Carl Gutknecht Estate

LS

Doc. No. A1234140

OFFICE OF THE COUNTY RECORDER
WRIGHT COUNTY, MINNESOTA

Certified Filed and/or Recorded on
4/12/2013 at 2:30 PM

Check #: Fee: $0
Payment Code 05
Addl. Fee

Barb Gabrelcik, County Recorder

Return to:
Wright County Attorney's Office
Attn: Greg K

APR 18 2013

52464

STATE OF MINNESOTA | DISTRICT COURT

COUNTY OF WRIGHT | TENTH JUDICIAL DISTRICT

Court File No.: 86-CV-12-3850
Case Type: 14 Other Civil

County of Wright,

Plaintiff,

vs.

Carl G. Gutknecht and
Daniel K. Gutknecht,

Defendants.

CONSENT JUDGMENT AND PERMANENT INJUNCTION AND ORDER AND JUDGMENT

WHEREAS, this Consent Judgment, including the Permanent Injunction, is intended to resolve the above-captioned litigation between the County of Wright ("County"), and Carl G. Gutknecht and Daniel K. Gutknecht ("Defendants") (collectively "Parties"), regarding the Wright County Zoning Ordinance ("Ordinance") violations and abatement requests of the County for property located at 3659 40th Street N.E., in Buffalo Township, Minnesota, and legally described as *The West Half of the Northeast Quarter of Section 15, Township 120, Range 25, Wright County, Minnesota* ("Property"); and

WHEREAS, the Defendants acknowledge there are zoning violations present on their property and they enter into this consent judgment and permanent injunction freely and voluntarily and will work to effectuate the timelines for remediation which are established in this Order by the Court; and

FILED
4-11-13
DISTRICT COURT
WRIGHT COUNTY, MINNESOTA
By RS

STATE OF MINNESOTA COUNTY OF WRIGHT
Certified to be a true and correct copy of the record on file in my office this April 12, 2013
consisting of 16 pages.
Peggy Gentes, Court Administrator
By: Deputy

WHEREAS, the issue of the zoning violations on the Defendants' property has been a point of contention between the Defendants, Buffalo Township, and Wright County for a number of years, and the County has initiated both criminal and civil actions against the Defendants all in an attempt to abate the violations on the Defendants' property; and

WHEREAS, the County considers the violations on the Defendants property to be a public nuisance, a violation of the Ordinance, and a violation of the Wright County Land Use Plan; and

WHEREAS, since the inception of this matter, the Court has strongly encouraged the Parties to negotiate a reasonable settlement; and

WHEREAS, the Parties, wishing to avoid the cost, risk, uncertainty, and delay of further protracted and expensive litigation, including likely appeal, have entered into this Consent Judgment and Permanent Injunction ("Consent Judgment"); and

WHEREAS, the Court entered a temporary injunction on December 21, 2012; and

WHEREAS, in furtherance of settlement the Parties, have consented to the entry of this Consent Judgment and Permanent Injunction; and

WHEREAS, the Court has carefully considered the validity and reasonableness of this Consent Judgment, and based upon its Findings of Fact and Conclusions of Law;

NOW, THEREFORE, IT IS HEREBY ORDERED:

I. THE SETTLEMENT AGREEMENT

A. The County and Defendants mutually desire to bring the Defendants property into compliance with the Ordinance and have established a timeline for remediating the violations on the Defendants' property over the next 2 years. The parties acknowledge the violations consist of the storage of vehicles, scrap materials, second hand materials, waste, tires, wood, machines, tools, and other refuse. The Parties further acknowledge that compliance with the Ordinance means that all storage of vehicles or scrap materials, boats, trailers, doors, grills, pallets, signs, snow mobiles, lumber, chairs, propane tanks, plastic tubs, busses, batteries, motorcycles, containers, second hand materials, waste, tires, wood, machines, tools, and other general refuse must be removed from the property. The Defendants will be authorized, provided necessary permits are received and all regulations are followed, to construct pole-barns and other accessory buildings in order to store their items indoors. The Defendants are also allowed to store items in a fenced area that is no larger than 100 feet by 100 feet, provided the fence is fully screened for privacy, matches the character of the neighborhood, and is at least 8 feet in height.

B. The parties have agreed that the Northwest quadrant of the Defendants' property will be brought in to compliance with the Ordinance by June 30, 2013. The Northwest quadrant is as described in exhibit 1. The Defendants also agree that they will remove and scrap fifteen (15) vehicles which are currently on the property. The Defendants will provide a receipt to the County verifying the scrapping of fifteen (15) vehicles by June 30, 2013.

C. By September 1, 2013 the Defendants shall have the Southeast area and everything to the east of the east tree line of the property brought into compliance with the Ordinance. The area required to be brought into compliance with the Ordinance by September 1, 2013 is as pictured in exhibit 2.

D. The Defendants will have the Owens 30 foot cabin cruiser, Minn. Boat License No.: 5099FH, which is currently in the front of the property and visible on the public right-of-way, trailered and either stored indoors or off site by September 1, 2013.

E. By November 1, 2013 the Defendants shall bring all of the property to the east of a north-south line running from the front driveway to the back cornfield into compliance with the Ordinance. The area required to be brought into compliance with the Ordinance by November 1, 2013 is as pictured in exhibit 3.

F. By July 31, 2014 the Defendants shall bring the south section of the property into compliance with the Ordinance. The area required to be brought into compliance with the Ordinance by July 31, 2014 is as pictured in exhibit 4.

G. By November 1, 2014 all of the Defendants' property shall be fully compliant with the Ordinance and the storage and dismantling of vehicles, scrap materials, second hand materials, waste, tires, wood, machines, tools, and other refuse shall cease and be permanently enjoined from ever occurring again in the future until such time as this property is annexed into the City of Buffalo or it is properly zoned and the use enjoined herein is permitted by law.

H. In the event the Defendants fail to comply with the deadlines enclosed herewith the County may filed notice with the Court requesting an order to show cause as to why the Court should not issue an Order granting the County authority to enter the Defendants' property and abate the violations in their entirety and assess all costs back to the Property's tax record.

I. The Parties request that the Court enter judgment in favor of the Plaintiff as to Counts II, IV, and VI: Counts I, III, and V shall be dismissed.

J. Therefore, to avoid further cost, risk, and uncertainty associated with protracted litigation in this case, including likely appeal, the Parties have entered into the aforementioned Settlement Agreement. The Settlement Agreement is expressly contingent upon the Court's entry of this Consent Judgment and is fully incorporated herein by reference.

II. FINDINGS OF FACT

Pursuant to Rule 52 of the Minnesota Rules of Civil Procedure, the stipulations, and evidence presented by the Parties, the Court finds the following:

1. The Defendant Carl G. Gutknecht acquired title to the property on December 17, 1962 as evidenced by a Warranty Deed recorded as document number 225717 in Book 188 of Deeds Page 389 in the office of the Wright County Recorder.

2. The Defendant Daniel K. Gutknecht also has an interest in this matter because he is the owner of a number of vehicles and other personal property items which are stored on the property.

3. The County first had a discussion with the Defendants on October 5, 2010 about the condition of their property and the need to bring it into compliance with the Ordinance. The County's Planning and Zoning Office then followed up and sent a number of letters to the Defendants requesting that the property be brought into compliance.

4. On June 27, 2011 the County filed a criminal action against Carl Gutknecht. This criminal action proceeded under Court File No.: 86-CR-11-4021 and was ultimately continued for dismissal on April 16, 2012.

5. On June 29, 2012 the County served the Defendants with the Civil Summons and Complaint in this matter.

6. On July 19, 2012 the Defendant Daniel Gutknecht served an Answer with the County.

7. The parties each had an opportunity to conduct discovery and no further discovery is warranted in this matter.

8. On December 17, 2012 the Court heard the County's motion for a Temporary Injunction. The Court issued an injunction on December 21, 2012. The findings of that injunction are incorporated herein by reference.

9. The Defendant Carl G. Gutknecht has allowed Daniel K. Gutknecht to store items on the property in violation of the Ordinance.

10. The property is zoned AG-General Agriculture. The Defendants' property is not in compliance with the Wright County Zoning Ordinance. The Defendants are storing unlicensed and inoperable vehicles on the property along with a number of scrap

materials, boats, trailers, doors, grills, pallets, signs, snow mobiles, lumber, chairs, propane tanks, plastic tubs, busses, batteries, motorcycles, containers, second hand materials, waste, tires, wood, machines, tools, and other general refuse. The Defendants use and storage of these items on the property constitute an illegal junk yard in an agricultural district and is a public nuisance.

III. CONCLUSIONS OF LAW

Applying the law to its findings, the Court now concludes:

1. After careful review of the testimony, arguments, files and affidavits along with the evidence currently before the Court, the Court concludes that the Defendants property is in violation of the Wright County Zoning Ordinance.

2. The Court concludes that the entry of this Consent Judgment, and the Permanent Injunction set forth below, serves the public's interest by providing a mechanism under which the Defendants' property can be brought into compliance by November 1, 2014, along with other mechanisms to ensure the Defendants compliance including abatement and assessment.

3. In the interest of public's safety and welfare and in the interests of equity, the court finds there is just cause to fashion a remedy to permit the County to enter the Defendants' property and abate all violations of the zoning ordinance and order that the costs of any abatement proceeding shall be assessed against the tax records of the property.

4. The Plaintiff pursuant to Minnesota Statute §574.18 is not required to obtain a bond prior to the issuance of a permanent injunction.

5. The Plaintiff is entitled to Judgment as to Counts II, IV, and VI. Counts I, III, and V shall be dismissed. The Plaintiff is not permitted to tax any costs incurred prior to the issuance of this Judgment.

IV. PERMANENT INJUNCTION

Pursuant to Rule 65 of the Minnesota Rules of Civil Procedure, the Court orders that Carl G. Gutknecht and Daniel K. Gutknecht shall make and bring the property, which is located at 3659 40th Street N.E., in Buffalo Township, Minnesota, and legally described as *The West Half of the Northeast Quarter of Section 15, Township 120, Range 25, Wright County, Minnesota*, ("Property") into compliance with all Wright County Zoning Ordinances by November 1, 2014 subject to the following terms, deadlines, and conditions:

1. By November 1, 2014 all of the Defendants' property shall be compliant with the Ordinance and the storing of unlicensed or inoperable vehicles on the property, or scrap materials, boats, trailers, doors, grills, pallets, signs, snow mobiles, lumber, chairs, propane tanks, plastic tubs, busses, batteries, motorcycles, containers, second hand materials, waste, tires, wood, machines, tools, or other general refuse shall cease and be permanently enjoined from ever occurring again in the future or until such time as this property is annexed into the City of Buffalo or the property is properly zoned and the use enjoined herein is permitted by law.

2. Compliance with the Ordinance means that the storage of unlicensed or inoperable vehicles on the property, or scrap materials, boats, trailers, doors, grills,

pallets, signs, snow mobiles, lumber, chairs, propane tanks, plastic tubs, busses, batteries, motorcycles, containers, second hand materials, waste, tires, wood, machines, tools, or other general refuse has ceased and that the property no longer meets the definition of a junk yard as provided in the Wright County Zoning Ordinance.

3. Pursuant to the Settlement Agreement and the Consent Judgment, the Defendants' property shall be brought into compliance with the Wright County Zoning Ordinance on the following timeline:

A. The Northwest quadrant of the Defendants property will be brought in to compliance with the Ordinance by June 30, 2013. The Northwest quadrant is as described in exhibit 1. The Defendants also agree that they will remove and scrap fifteen (15) vehicles which are currently on the property. The Defendants will provide a receipt to the County verifying the scrapping of fifteen (15) vehicles by June 30, 2013.

B. By September 1, 2013 the Defendants shall have the Southeast area and everything to the east of the east tree line of the property brought into compliance with the Ordinance. The area required to be brought into compliance with the Ordinance by September 1, 2013 is as pictured in exhibit 2.

C. The Defendants will have the Owens 30 foot cabin cruiser, Minn. Boat License No.: 5099FH, which is currently in the front of the property and visible on the public right-of-way, trailered and stored indoors by September 1, 2013.

D. By November 1, 2013 the Defendants shall bring all of the property to the east of a north-south line running from the front driveway to the back corn-field into compliance with the Ordinance. The area required to be brought into compliance with the Ordinance by November 1, 2013 is as pictured in exhibit 3.

E. By July 31, 2014 the Defendants shall bring the south section of the property into compliance with the Ordinance. The area required to be brought into compliance with the Ordinance by July 31, 2014 is as pictured in exhibit 4.

F. By November 1, 2014 the Defendants property shall be fully compliant with the Ordinance.

4. In the event the Defendants fail to comply with the deadlines enumerated herein, the County may file an affidavit with the Court documenting any violation of this injunction. Upon a *prima facie* showing, the Court shall issue an Order to Show Cause and schedule a hearing for the Defendants to show cause as to why the Court should not issue an Order granting the County authority to enter the Defendants' property and abate the violations in their entirety and assess all costs back to the Property's tax record.

5. The Defendants are authorized, provided necessary permits are received and all regulations are followed, to construct pole-barns and other accessory buildings in order to store their items indoors. The Defendants are also allowed to store items in a fenced area that is no larger than 100 feet by 100 feet, provided the fence is fully screened for privacy, matches the character of the neighborhood, and is at least 8 feet in height.

6. This Injunction is Permanent in nature. It shall continue in full force and effect until it has been vacated by this Court or other court of competent jurisdiction, or until such time as this property is annexed into the City of Buffalo or the property is properly zoned and the uses prohibited herein are permitted under local zoning regulations. Reference to "Defendants" includes only Daniel K. Gutfriedt. SMH

V. CONTINUING JURISDICTION

This Court shall maintain continuing jurisdiction over this Consent Judgment and Permanent Injunction. This Consent Judgment and Permanent Injunction are governed by Minnesota State law and may be modified only in accordance with the Minnesota Rules of Civil Procedure and applicable law.

LET JUDGMENT BE ENTERED ACCORDINGLY.

Dated: 4/8, 2013

The Honorable Stephen M. Halsey
Judge of District Court

I hereby certify that the foregoing constitutes the Judgment of the court.
Court Administrator
By: Ruth M. Brown Deputy
Dated: 11 April 2013

Exhibit 1

Completion Deadline: 6/30/13

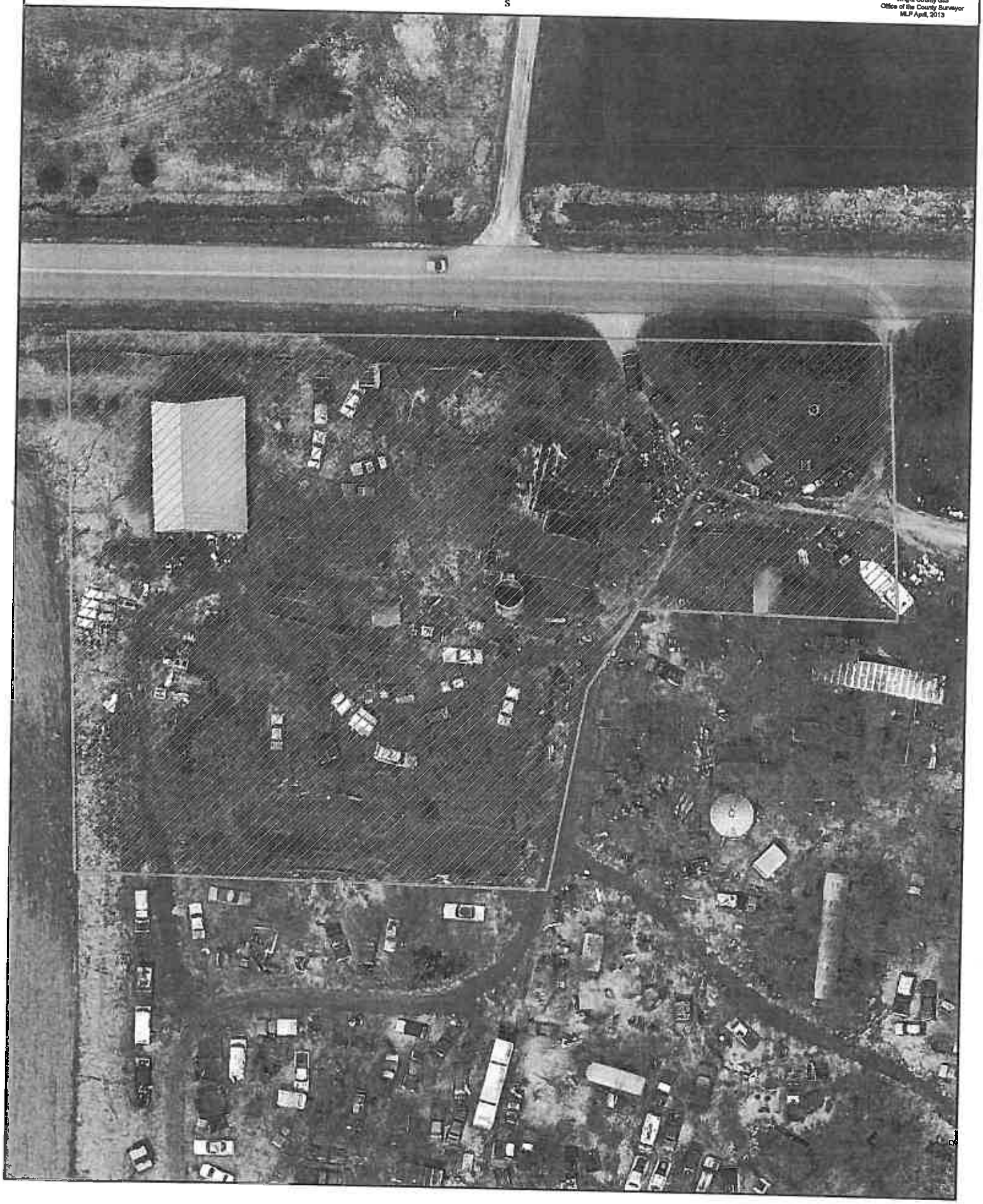


Exhibit 2

Completion Deadline: 9/1/13

Exhibit 3

Completion Deadline: 11/1/13

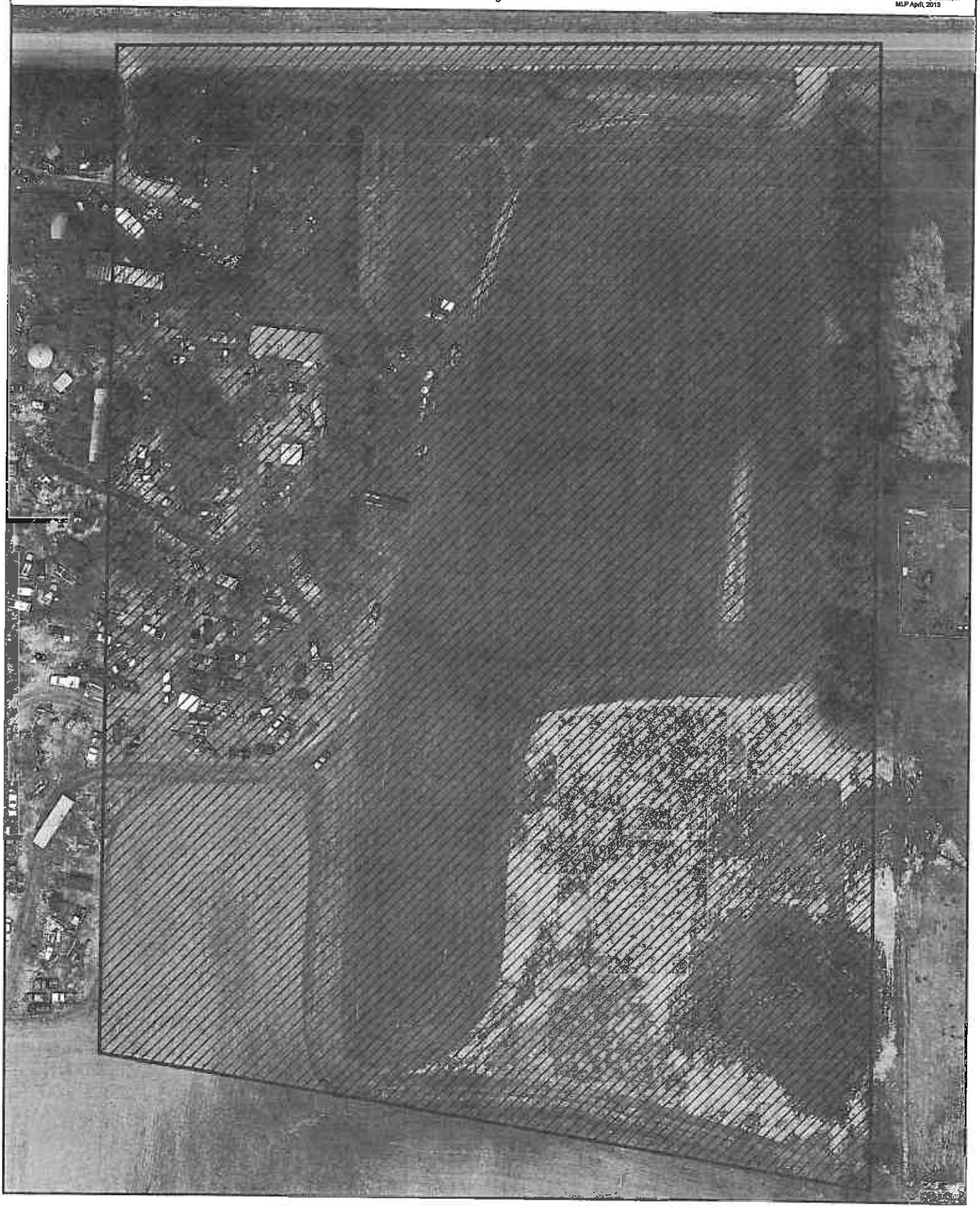


Exhibit 4

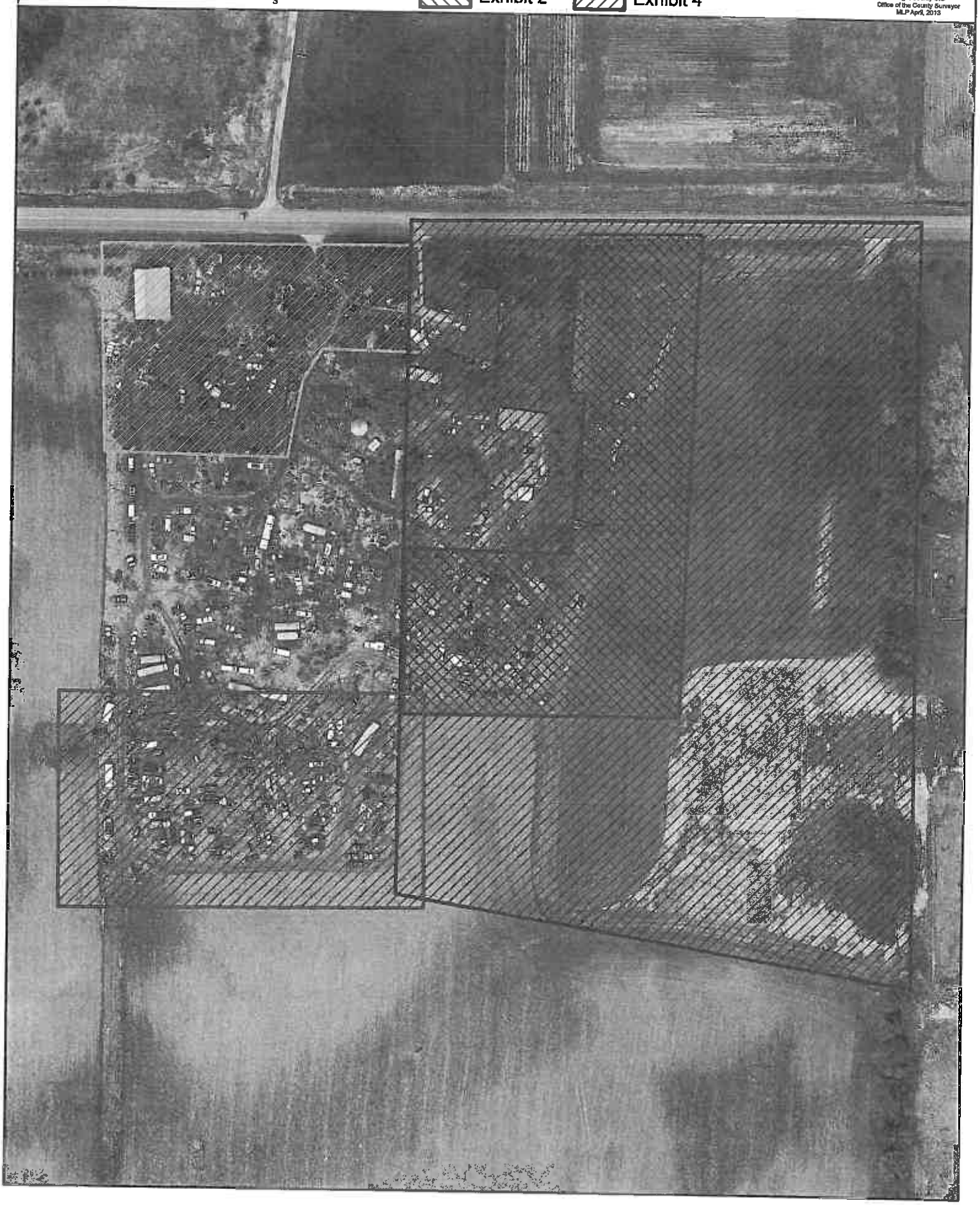
Completion Deadline: 7/31/14

Exhibit Map

N
W E
S

Exhibit 1
Exhibit 2
Exhibit 3
Exhibit 4

Weight County GIS
Office of the County Surveyor
MLP April, 2013



WATERTOWN INVESTMENTS, LLC
d/b/a Montrose Mobile Manor
P.O. Box 100
Watertown, MN 55388

October 14, 2016

Lee R. Kelly
Wright County Coordinator
10 2nd Street NW, Room 235
Buffalo, MN 55313-1188

RE: Objection to Proposed Special Assessment

Dear Mr. Kelly:

The undersigned, as Chief Manager of Watertown Investment, LLC d/b/a Montrose Mobile Manor (hereinafter the "Landowner") hereby objects to the County's proposed special assessment against the Landowner's real estate located at 400 Center Avenue South, Montrose, MN 55393, as set forth in the County Coordinator's letter of September 14, 2016 (copy attached).

The basis for the landowner's objection is that the purported nuisance that the County abated at a cost of $6,661.93 was not a nuisance created by the Landowner's property. Rather, the purported nuisance was a result of the accumulation of materials and debris within and around a mobile home that belonged to Karolyn Kopp. Ms. Kopp rented Lot 19 of the Landowner's mobile home park from the Landowner, and was current in her rent at the time that the County undertook to abate the purported nuisance. Whatever nuisance was created with respect to Ms. Kopp's mobile home was a result of Ms. Kopp's actions and/or omissions, not the Landowner's.

Minnesota Statute § 273.125, Subd. 7, specifically provides for taxing authorities to assess taxes on manufactured homes as personal property. Similarly, any effort to assess the cost of abating a nuisance caused by or in relation to a manufactured home, should be treated as a claim against personal property, and not against the landowner's real estate.

Accordingly, the Landowner respectfully requests that the County not assess the Landowner's real estate, but rather seek recoupment of the claimed charges from the responsible party, Karolyn Kopp.

WATERTOWN INVESTMENTS, LLC
d/b/a Montrose Mobile Manor

By: _____
Sara Griffith/Chief Manager

COUNTY OF WRIGHT

10 2nd Street NW, RM 235
Buffalo, Minnesota 55313-1188
www.co.wright.mn.us

Tel: (763) 682-7378
1-800-362-3667
Fax: (763) 682-6178

LEE R. KELLY
County Coordinator

COMMISSIONERS

CHRISTINE HUSOM
First District

PAT SAWATZKE
Second District

MARK DALEIDEN
Third District

MICHAEL POTTER
Fourth District

CHARLIE BORRELL
Fifth District

September 14, 2016

Watertown Investments, LLP
P.O. Box 100
Watertown, MN 55388

VIA CERTIFIED RETURN RECEIPT MAIL

Watertown Investments, LLP
130 Park Avenue South
Box 7488
St. Cloud, MN 56302

RE: Notice to Property Owner of Special Assessment

Dear Sir or Madam:

Notice is hereby given that the Wright County Board of Commissioners will meet at 9:30 A.M. on October 18, 2016, in the County Board Room in the Wright County Government Center at 10 2nd Street N.W., Buffalo, MN 55313 to consider, and possibly adopt, the proposed assessment for the abatement of public health nuisances on property located at 400 Center Avenue South, Lot 19, Montrose, MN 55363. Adoption by the County Board of the proposed assessment may occur at the hearing. The following is the area proposed to be assessed: Property Owned by Watertown Investment, LLP and legally described by the Wright County Auditor/Treasurer as:

Sect-02 Twp-118 Range-026 UNPLATTED LAND MONTROSE NE1/4 OF NE1/4 EX BLK G OF HAVEN&WRIGHTS ADD EX E20RDS OF N16RDS OF W1/2 OF NE1/4 OF NE 1/4 EX E406FT LY S OF BLKG OF HAVEN& WRIGHTS ADDN EX TR DES COM PT 20RDS W OF NE COR OF W 1/2 OF NE1/4 OF NE1/4 TH W10 RDS TH S200FT TH E10RDS TH N 200FT TO POB EX PARCEL 32 ON MNDOT R/W PLAT NO.86-11

The amount to be specially assessed against your particular lots, pieces, or parcels of land is as shown in the attachment to this notice. Such assessment is proposed to be payable in equal annual installments extending over a period of 3 years, the first of the installments to be payable on or before the first Monday in January 2017, and will bear interest at the rate of 4.00 percent per annum from the date of the adoption of the assessment resolution. To the first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2017. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

You may at any time prior to certification of the assessment to the County Auditor, pay the entire assessment on such property, with interest accrued to the date of payment, to the County Auditor. No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this assessment. You may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above the rate of interest that will apply is 4.00 percent per year.

The proposed assessment roll is on file for public inspection at the County Auditor's Office. The total amount of the proposed assessment is $6,661.93. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the County Coordinator or County Auditor prior to the assessment hearing or presented to the presiding officer at the hearing. The County Board may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

Under Minn. Stat. §§ 435.193 to 435.195, the County Board may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make the payments. When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of this law, may, within 30 days of the confirmation of the assessment, apply to the County Auditor for the prescribed form for such deferral of payment of this special assessment on his/her property.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the County Auditor or the Chair of the County Board within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the County Auditor or Chair of the County Board.

Jel Kelly

County Coordinator

Encs: Assessment Roll, Invoices

LaPlant Demo, Inc.
P.O. Box 543
Buffalo, MN 55313
(763) 682-0520

Invoice

Date	Invoice #
7/12/16	43315A

Bill To	Ship To
WRIGHT COUNTY ATTORNEY GREG KRYZER 10 2ND STREET NW BUFFALO MN 55313	WRIGHT COUNTY ATTORNEY GREG KRYZER 10 2ND STREET NW BUFFALO MN 55313

P.O. Number	Terms	Due Date	Account #	
400 CENTER AVE		7/12/16		

Quantity	Item Code	Description	Price Each	Amount
32	ROLLOFF	REMOVAL OF CONTENTS	55.00	1,760.00
10.61	ROLLOFF	DISPOSAL OF CONTENTS	89.72	951.93
1	ROLLOFF	DEMO MOBILE HOME	3,000.00	3,000.00
10	ROLLOFF	HAULING OF CONTENTS	95.00	950.00

THANK YOU FOR YOUR BUSINESS! PAYMENT DUE IN 10 DAYS

Total $6,661.93

ASSESSMENT ROLL FOR PUBLIC HEALTH NUISANCE CLEANUP ABATEMENT OF 400 CENTER AVE SOUTH, MONTROSE, MINNESOTA

P.I.D. Number	Legal Description	Proposed Assessment
112-500-021100	Sec 2, Twp 118, Range 26 UNPLATTED LAND MONTROSE NE1/4 OF NE1/4	$6,661.93
	Total Assessments	$6,661.93

WRIGHT COUNTY

REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: Last on agenda **BOARD MEETING DATE: October 18, 2016**

AMT. OF TIME REQUIRED 15 min. **ITEM FOR CONSIDERATION: Notice of Intent to Amend the Wright County Ordinance**

PLANNING & ZONING
Originating Dept.

Sean Riley
Requester's Signature

Reviewed by/Date

BOARD ACTION REQUESTED:

Accept the findings and recommendation of the Planning Commission and adopt the amendments to the Wright County Code of Ordinances, Title XV Land Usage & Zoning as follows:

Wright County Code of Ordinances Chapter 152. including standards that apply to allowing fowl and chickens in all zoning districts except for parcels less than 2.5 acres in the R-1 zone; and to allow feedlots of less than 10 animal units to be located in the shoreland districts, includes amending Section 155. to conform to changes made in Chapter 152.
ALSO:
An amendment to the Home Extended Business, Wright County Code of Ordinances Chapter 155.103 to change a condition on storage.

BACKGROUND/JUSTIFICATION:

See Attachments

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE	**COUNTY ATTORNEY REVIEW/DATE:**	**FINANCIAL IMPLICATIONS:** **BUDGETED: _____** **FUNDING: _____**

COMMENTS:

ORDINANCE AMENDMENT NUMBER 16-6

THE COUNTY BOARD OF WRIGHT COUNTY HEREBY ORDAINS:

Art. I – Amendments to Chapter 152 Feedlots

Sec. 1

§ 152.025 MINIMUM AREA AND ANIMAL DENSITY.

(A) *Minimum of Four Acres*. Except as provided in subpart (B) of this section, a minimum area of four acres or such greater area required to meet all setbacks set forth by this chapter and Ch. 155 ~~158~~ of this code of ordinances shall be required for animal feedlot operations. On lots larger than four acres in the A/R, R-1, R-2, R-2a, R-3, S-1, S-2, S-3 and W Zoning Districts, animals shall be allowed at a maximum density of one-half animal unit per acre. In the AG Zoning District, animals shall be allowed at a maximum density of one-half animal unit per acre on parcels of four to ten acres. These restrictions shall not apply to normal farm operations existing prior to the adoption of this chapter or to farms in the AG Zoning District on parcels over ten acres in size. Parcels in the A/R Zoning District are limited to less than ten animal units regardless of parcel size. Parcel size in all districts is determined using all adjoining parcels under common ownership. New feedlots in shoreland, as allowed by 152.031(C), are limited to less than 10 animal units, regardless of parcel size. Livestock shall include those animals listed in § 155.003(B) of this chapter, except for dogs, cats and rabbits as domestic pets.

(B) *Fowl and Chickens*. Every parcel of property, except for parcels in the R-1 zoning district under 2.5 acres, and notwithstanding any provision to the contrary in §§152.027-152.031 and Chapter 155, shall be allowed to have up to 5 domesticated fowl and 30 chickens, except roosters, provided the following setbacks are met:

(1) Poultry buildings will be setback a minimum of 50 feet from side and rear property lines and 300 feet from the Ordinary High Water Mark of any public body of water.

(2) Road setbacks are as required under Chapter 155; and

(3) Poultry on less than four acres must be contained in a fenced enclosure. The fence must be setback at least 15 feet from all side and rear property lines, and must meet all road setback requirements. The fence must be setback at least 50 feet from the Ordinary High Water Level of a public body of water, provided there is a buffer, as defined under Minn. Stat. § 103F.48, between the fence and the public body of water.

(Ord. 06-02, passed 4-4-2006, amended _____)

§ 152.031 SHORELAND.

(A) New animal feedlots or manure storage areas shall not be located within any area classified as the County Shoreland Zoning District under § 155.057 of this code of ordinances, nor in the bluff impact zones except as allowed in section (C).

(B) Modifications or expansions to animal feedlots that existed as of 10-16-2000, and that are located within any area classified as the County Shoreland District under § 155.057 of this code of ordinances or within a bluff impact zone are allowed, if they do not further encroach into the shoreland setback, do not further encroach on bluff impact zones, if all identified pollution hazards are corrected, and if they obtain a feedlot permit. No feedlot is allowed to expand to a capacity of 1,000 animal units or more or the manure produced by 1,000 animal units or more within the shoreland district.

(C) For parcels meeting the density requirement of section § 152.025 (A), livestock, except for cattle, poultry, and hogs, shall be allowed at a maximum density of one-half animal unit per acre provided the following setbacks and requirements are met:

(1) All animal structures and feedlots must be 300 feet from the Ordinary High Water Level of all public bodies of water.

(2) Animals may be located in a pasture that is within 300 feet of the Ordinary High Water Level of a public body of water provided the pasture is fenced so as to prevent animals from coming within 50 feet of the Ordinary High Water Level and there is a buffer, as defined under Minn. Stat. § 103F.48, between the fence and the public body of water.

(3) The facility must have an animal unit capacity less than 10 animal units at all times. The owner may not establish a feedlot less than 10 animal units and subsequently expand to a feedlot of 10 animal units or more as an existing facility as would otherwise be allowed.

(4) The owner must complete the Minnesota Pollution Control Agency Notice of Construction or Expansion Form and submit a copy to the County Feedlot Program Administrator and all local zoning authorities.

(5) The County may request that the owner submit plans and specifications for review.

(Ord. 06-02, passed 4-4-2006, amended _____)

Art. 2 – Amendments to the Zoning Ordinance Chapter 155

Sec. 1

§ 155.047 AGRICULTURAL/RESIDENTIAL (A/R).

§155.047(F)(2)(a) is amended as follows:

Required Setback Distance From Road Centerline	~~Required Setback Distance from Road Centerline for Livestock Buildings~~	Road Class
130	~~130~~	State Highway
130	~~130~~	County Road State Aid
65	~~100~~	Local Street (Twp. Rd.)
25	~~100~~	From right-of-way of cul-de-sac or approved "T"

Sec. 2

§ 155.048 GENERAL AGRICULTURE (AG)

§ 155.048(F)(2)(a) is amended as follows:

Required Setback Distance From Road Centerline	~~Required Setback Distance from Road Centerline for Livestock Buildings~~	Road Class
130	~~130~~	State Highway
130	~~130~~	County Road State Aid
65	~~100~~	Local Street (Twp. Rd.)
25	~~100~~	From right-of-way of cul-de-sac or approved "T"

Sec. 3

§ 155.049 URBAN/RURAL TRANSITIONAL (R-1)

§155.049(F)(2)(a) is amended as follows:

Required Setback Distance From Road Centerline	~~Required Setback Distance from Road Centerline for Livestock Buildings~~	Road Class
130	~~130~~	State Highway
130	~~130~~	County Road State Aid
65	~~100~~	Local Street (Twp. Rd.)
25	~~100~~	From right-of-way of cul-de-sac or approved "T"

Sec. 4

§ 155.050 SUBURBAN RESIDENTIAL (R-2)

§155.050(F)(2)(a) is amended as follows:

Required Setback Distance From Road Centerline	~~Required Setback Distance from Road Centerline for Livestock Buildings~~	Road Class
130	~~130~~	State Highway
130	~~130~~	County Road State Aid
65	~~100~~	Local Street (Twp. Rd.)
25	~~100~~	From right-of-way of cul-de-sac or approved "T"

Sec. 5

§ 155.051 SUBURBAN RESIDENTIAL (R-2a)

§155.051(F)(2)(a) is amended as follows:

Required Setback Distance From Road Centerline	~~Required Setback Distance from Road Centerline for Livestock Buildings~~	Road Class
130	~~130~~	State Highway
130	~~130~~	County Road State Aid
65	~~100~~	Local Street (Twp. Rd.)
25	~~100~~	From right-of-way of cul-de-sac or approved "T"

Sec. 6

§ 155.088 NUISANCES

§155.088(B) is amended as follows:

(B) *Livestock and animals.*

(1) All parcels of property shall comply with the regulations and density requirements for livestock and feedlots as regulated in Chapter 152. ~~In all zoning districts, livestock, poultry and farm animals shall not be allowed on any lots or parcels smaller than four acres. On lots larger than four acres in the A/R, R-1, R-2, R-2(a), R-3, S-1, S-2, S-3 and W Districts, animals shall be allowed at a maximum density of one-half animal unit per acre. Parcels in the A/R District and all Residential Districts are limited to less than ten animal units total regardless of acreage. These restrictions shall not apply to normal farm operations existing prior to the adoption of this chapter or to farms in the AG District on parcels over ten acres in size. Livestock shall include those animals listed in § 155.003(B) of this chapter, except for dogs, cats and rabbits as domestic pets.~~

(2) Any building or open feedlot enclosure, not to include pastures, in which livestock are kept shall be a distance of 100 feet or more from any other parcel. These regulations shall not apply to normal farm operations which existed prior to the adoption of this chapter; provided, no expansion shall take place, except in accord with these regulations.

(3) In all districts, the manure from livestock and domestic pets shall be properly treated and disposed with best management practices, and not allowed to accumulate in any manner which may cause public health problems.

(4) The County Board may order the owner of any animals to apply for a conditional use permit if it is deemed to be in the interest of the public health, safety or welfare.

(5) Keeping four or more dogs on any parcel for any reason shall be deemed a kennel. Kennels are permitted by conditional use in the AG and A/R Districts only.

Sec. 7

§ 155.103 RULES AND DEFINITION OF HOME EXTENDED BUSINESS.

§155.103 shall be amended as follows:

(A) Business must be located on the homestead of the business operator.

(B) No more than one employee in addition to the owner/operator and family members residing at the homestead.

(C) ~~No outside storage of supplies, equipment or maintenance items;~~ All ~~all~~ work and work related items shall be kept in an enclosed structure. In very limited circumstances, the County Planning Commission may allow for the storage of items in a fully enclosed fence. Trees, plants, and bushes do not qualify as fencing; but these items may be required as part of an overall landscaping plan.

(D) Shall provide two parking spaces per employee of one space for each 400 square feet of building area, whichever is greater.

(E) Excessive noise levels are prohibited (that which may be considered a nuisance, L10 at 55 dBA decibels as regulated by NPC regulations).

(F) Lot coverage must comply with all zoning standards.

(G) Site must be capable of supporting on-site sanitary facilities, sewer and water.

(H) All effluent consisting of any liquid, gaseous or solid waste substance resulting from any process of manufacturing (i.e., sewage or industrial waste) shall not be discharged into the soil, water or air unless it is at a location determined appropriate by the County Planning Commission, Planning Staff and/or Minnesota Pollution Control Agency.

(I) The operator must properly dispose of all waste including, but not limited to, garbage, decayed wood, sawdust, shavings, bark, lime, sand, ashes, oil, tar, chemicals, offal and all other substances.

(J) Working hours shall be set by the County Planning Commission.

(K) A business sign shall be permitted which is no larger than 35 square feet; it may not be illuminated.

(L) If located on a township road and determined necessary by the town board, a letter of agreement containing any dust control measures determined necessary by the township shall be provided prior to issuance of the conditional use permit and renewed annually (January 1 of every year).

(M) All posted road limits shall be obeyed.

(N) Distance from building to next residence shall be at least 500 feet.

(O) Must be outside of platted areas.

(P) Building shall be no larger than 2,000 square feet.

(Q) After four founded nuisance or permit violation complaints have been made and verified with written notice to the holder of the conditional use permit or at any time upon the written request of the town board a hearing shall be called to re-consider the conditional use permit within 60 days.

(R) Building must conform to present buildings and to neighborhood.

Effective Date:

These ordinance amendments shall be immediately effective upon adoption and publication.

_____
Pat Sawatzke
Chair, Wright County Board of Commissioners

ATTEST:

Approved: _____

_____
Lee Kelly
Wright County Coordinator

WRIGHT COUNTY PLANNING COMMISSION

Meeting of: September 29, 2016

M I N U T E S – (Informational)

The Wright County Planning Commission met September 29, 2016 in the County Commissioners Board Room at the Wright County Government Center, Buffalo, Minnesota. Chairman, Dan Mol, called the meeting to order at 7:30 p.m. with the following members present: Mol, Charlie Borrell, Ken Felger, Dave Thompson and Dan Bravinder. Absent were David Pederson and Jan Thompson. Sean Riley, Planning & Zoning Administrator, represented the Planning & Zoning Office; Greg Kryzer, Assistant County Attorney, was legal counsel present.

PUBLIC HEARING: AMEND CHAPTER 152 – FEEDLOT ORDINANCE – New Item

Consider amending Wright County Code of Ordinances Chapter 152. Including standards that apply to allowing fowl and chickens in all zoning districts except for parcels less than 2.5 acres in the R-1 zone; and to allow feedlots of less than 10 animal units to be located in the shoreland districts, includes amending Section 155. to conform to changes made in Chapter 152.

Present: Tracy Janikula, Wright County Feedlot Program Administrator

A. Krzyer – Assistant County Attorney – presented the proposed revisions to the Feedlot Ordinance that would allow chickens on lots smaller than 4 acres and other provisions for hobby farms in a shoreland district. He referred the Commission to the draft Ordinance changes #16-6 Chapter 152, Article I (1) adding a subdivision (b) allows chickens on every parcel except for parcels zoned R-1 that are under 2.5 acres. The limit is 30 chickens and 5 domestic fowl. Borrell – noted that would address the people he is hearing from.

B. Felger asked for clarification on size and zone for chickens. Kryzer explained the number chosen correlates with other Ordinance requirements. Minimum setbacks required are 50' from rear and side lines, 300' from the Ordinary High-water Mark (OHM), meet all road setbacks and if lot is less than four acres, fencing for chickens at least 15' from line is required. The 152.031 is the hobby farm Ordinance for the shoreland district, only. Anyone outside of the shoreland falls under the current regulations. Sub (C) (2) was provided Riley for clarification of what was given the Commission. Sub (1) (2) were read. He explained the feedlot is where there is not ground cover; and, any animal structures would have to be outside of the 300' setback of a body of water. Clarifies animals located on pasture within 300' of water would have to be fenced 50' from the OHM and there has to be a buffer between the fence and body of water. The feedlot would have to be 301' from the ordinary high-water mark. The horses can pasture up to 50' of the body of water. Janikula noted there have been complaints with feedlots that have animals right to or in the lake.
Riley added because it is shoreland and lots are small it is defined. Janikula added, it causes conflict when she cannot require a feedlot owner to put up a fence and keep the animals out of the lake.

C. Kryzer explained the changes to 155 Sec. 1, that defers to other setbacks and relates to the roads. Section 6, deals with the nuisance ordinance para. (b) is deleted because it is a merely an ordinance requirement found elsewhere. Refers to 152.

D. Riley remind the Commission and audience they had two meetings with a Citizen/Work Group and had a workshop with the Commission. What is in front of the Commission is what came out of the Work Group after the Commission reviewed it. A recommendation for a final decision by the County Board.

E. Kryzer – had to be sent to the MN PCA and they gave comments. Felt there was not anything new, just restating the State rules and Staff would be in favor of incorporating those.

F. Felger – asked if a Township wishes to be more restrictive they can. Mol – if they have their own planning and zoning. Riley clarified although they can adopt a more restrictive ordinance but the proper process is needed. Town Boards are notified and we take their input. It is unlikely a Township would want to go through adopting an ordinance specific to this issue as it is an investment in time and resources. Mol – noted that would be similar to a dog or barking ordinance. Riley – Township dog ordinance not odd, but to take additional ordinance items such as solar and feedlot it would be unusual. They would take input for an individual township on any item. The County does the Wright County Zoning Ordinance, the Townships can be more restrictive, but have to take the proper legal processes.

G. Bravinder – years ago a township resident challenged him to be more involved in what is going on at the County level. He felt it is important that the Township representatives show up at the meetings. The Commission is willing to listen to the Township input and consider the concerns. Mol added it does not make sense for Townships to try and do their own – as a Township Board they are not the County, they don't have attorneys or planners on staff. That is the difficulty as they do not get the information at the Township level that they get at the County hearing. Riley noted a Township may have an issue with a specific use, i.e. Buffalo Township with the layout of that solar farm. The process allows them to work with these concerns. Not realistic for one or two townships to be more restrictive on an issue or two. If there is a specific request they have a concern with, they have input.

H. Ben Dye – the side lot setback was questioned. He felt 50' side setback is fairly restrictive. If 50' is okay for chickens why not horses. With a lot of 4-5 acres considering road, lake and well setbacks it might be difficult. He asked for more clarification on the setback from pasture vs. feedlot. Further explanation from Mol. Dye - no grass or is just a small dirt area okay. Mol – felt this change helps Dye. Riley – you can have pasture and there are circumstances where it is not perfect. Janikula if they do not have anything to eat it is not pasture. Riley – if they are in an area where they are housed or fed that is not a pasture. Borrell – why 100' setback for horses. Riley - chickens would be allowed smaller lots and the setback was changed for them. Some others might feel a horse is more substantial and should be 100 from the line. Currently, what is required is 100' for any poultry or livestock. Kryzer – if there is a practical difficulty that can be appealed to the Board of Adjustment. Dye stated the setbacks could be too restrictive. Bravinder the 100' is what he was referring to. Borrell when you put up a building; that is a feedlot further clarification was discussed.

I. Suzanne Dye – currently if there is a barn and you divide off area from the open space that could be a problem. It is common to have a smaller fenced area near the barn where they can keep the horses and where the water is. Don't always want the horses out on pasture. A feedlot to her is a large number of horses, where you provide feed and there can be a manure build up. She is interested in two or three horses and noted there could be dirt area around a shed or where they are watered or given supplemental feed. Borrell – for supplemental feeding and water there are exemptions. Riley – there are those things, but preventing horses from the pasture and not having part of the grass to feed, that could be a feedlot. Kryzer – the County is required to enforce the MN PCA regulations, even if it is one horse that creates the feedlot. Mol – added, the County did not write the State regulations.

J. Riley – questioned why there would be a concern that they cannot have those too close to a wetland or to a lake. Janikula goes out to a lot of sites that are in poor shape and there is need for regulations to address those. The proposal has gone from 1,000' to 300' from water. Borrell stated the setback proposed is 300' and if there is a unique situation an owner can petition the Board of Adjustment. Mol – Dye needs to look at where the County was and what is being proposed. Borrell had looked at the Dye property and thinks this will work. Suzanne Dye – she has looked at where a shelter could be placed but was concerned there may be some dirt near where the horses get fed or watered. Mol – some people don't take care of their sites like she would. Knows of situations where they are creating a problem for their neighbors. There are a lot of small acreages with horses and there is concern the animals that are not being taken care of. The County is giving a lot of leniencies; can have chickens on small parcels, leeway on setbacks and shoreland. Felt they are going backwards. If Dye is concerned about these setbacks, she maybe should be looking for a bigger parcel.
B. Dye stated Suzanne has a 27 year old horse she wants to take home.

Mol asked for further comment, hearing none, brought the matter back to Commission. See motion made after the following proposed amendment.

PUBLIC HEARING: AMEND CHAPTER 155.103 – HOME EXTENDED BUSINESS –New Item

Consider an amendment to the Home Extended Business, Wright County Code of Ordinances Chapter 155.103 to change the following condition (strike-out words to be removed, underlined words to be added):

(C) ~~No outside storage of supplies, equipment or maintenance items;~~ All ~~all~~ work and work related items shall be kept in an enclosed structure. In very limited circumstances, the Planning Commission may allow for the storage of items in a fully enclosed fence. Trees, plants, and bushes do not qualify as fencing but these items may be required as part of an overall landscaping plan.

A. Proposed amended is to Section 155.103, Home Extended Business Subp (C).

B. Riley explained no outdoor items are allowed. He read the language change. This would allow in limited circumstances, the Planning Commission could allow some work related items in a fully enclosed fence…. The responses received were noted. Woodland Town Board response indicates they do not agree.

C. Mol asked for public input, hearing no response, the matter returned to the Commission.

D. Felger – when they say structure does that mean a building with roof and walls? Riley – had discussed that before, the definition is pretty open. The intent is a building is needed to get a HEB. Section 159 was read that describes "structure". Now that they have allowed the potential for outdoor, do they want to say building instead of structure?

E. Mol closed the public hearing portion of the hearing.

F. Felger – moved to recommend both Ordinance amendments as presented by Staff, including the revised language presented tonight by Kryzer. D. Thompson seconded the motion.

VOTE: CARRIED UNANIMOUSLY

FEEDLOT WORKSHOP

Wednesday, February 24, 2016

M I N U T E S

The Feedlot Workgroup met in Meeting Room C118 at the Wright County Government Center at 1:00 p.m. Commissioner Charlie Borrell and Mark Daleiden represented the County Board. Sean Riley, Planning & Zoning Administrator; and Tracy Janikula, Feedlot Administrator, represented the Planning & Zoning Office; Luke Johnson, from Wright County Soil & Water Conservation District. Citizens: Mary Wetter, Ben Dye, Roger Olwin and Kristi Olwin, and State Representative, Joe McDonald.

Borrell indicated there are several issues related to the Feedlot Ordinance for hobby farms that he feels need to be "tweaked".

Riley explained the County and State Rules the County currently operates under so everyone understands what is on the books. He handed out Section 714.2 which is under Nuisances of the Wright County Zoning Ordinance. The zoning ordinance addresses density, shoreland rules and does not address or define what a feedlot is. The minimum of four acres has been in the County Ordinance since the 1970's and carried through many zoning amendments and fine tuning. He displayed an example to show parcels that are not allowed livestock. As an example, he reviewed an area around Lake Charlotte & Martha to illustrate a typical mix of lakeshore, residential and agricultural properties. This is not about feedlots under four acres. Other zoning standards were noted. He has not received requests from Lake Associations or property owners in these locations asking for livestock.

Daleiden agreed small lots do not have room for livestock. Riley noted what is shown in the lakes area displayed is typical around the County. Larger lake lots might be 1-3 acres and those are high-density situations. A zoning map was displayed. He noted Cities address allowing chickens or not because livestock are not allowed; but Wright County has many properties that allow chickens and farm animals. When rezoning and subdivision is allowed, owners give up some things to live in a development and no one should complain about a farm operation. The restriction applies to a shoreland district, unless it is a pre-existing farm operation. Most situations are large working farms.

Borrell this illustrates an example of why he brought the issue up. He knows of owners in residential areas that want chickens on a couple of acres. He does not see a problem on two acres. Daleiden would agree if it were not in a high-density area with approval of neighbors. Riley noted the neighbor approval was in city regulations. Riley noted the Cities have staff to regulate it and in the country they already do this and have the acreage requirement for animals. People do not move out to the country expecting an urban chicken house.

Kristi Olwin – purchased a five-acre parcel on White Lake. Address 2601 Grover Avenue SW and wants to have horses and maybe chickens but is prohibited because she is within 1,000 feet of the lake.

Borrell explained Olwin has been told she cannot have them. He is suggesting if it is two acres of pasture it would not be considered a feedlot. Riley stated the pasture is exempt, but a shelter would need to be off the property. Staff do not like telling people they cannot have horses. She has to provide shelter or facilities, there are requirements on vegetation, manure management and these components within the property classify it as a feedlot. The question is whether it should be allowed in shoreland. Borrell stated what they need to address this so Olwin can do it. He noted Joe McDonald has talked with the MN PCA about a building to put chickens in. Borrell stated he expected to have a draft Ordinance prepared for this meeting. Riley explained on the local level the County cannot allow a feedlot in the shoreland district. Janikula stated in Hennepin County it is all city jurisdictions are regulated under 7020 rule. The MN PCA enforces these with only one staff person overseeing seven counties. She noted the difficulty is evident in the fact they have had six different people over the last ten years in that position. Borrell suggested allowing no more than 10 animal units if the property is in the shoreland areas. Riley noted if that were to be allowed, proper facilities for horses have to be provided and the question is if that can be allowed, under what parameters such as setbacks, etc.

Much discussion followed about the definition of "pasture" and a "feedlot". Borrell argues that the definitions are not being interpreted correctly. He would agree if all the vegetation were gone, but not just a small area around a shed door lacks vegetation. He stated he would rather address it through the definition and not allow "feedlots" in a shoreland district. Allow animals on pasture and with a shelter.

Riley stated Staff cannot ignore the regulations. He has checked with other counties and read the regulations.

Daleiden asked if there is a way to allow this owner to have a horse, chickens or maybe some calves. Borrell would not have a problem with two animals per acre. Riley stated the Olwin property is five acres and if it were not shoreland she could have two horses and some chickens and she would have to lay out a shelter and a feeding area. But, because it is in a shoreland district, they cannot do that. Borrell indicated as long as someone has a minimum of two acres, they should allow some animal units. Daleiden asked if they don't specify animals and say "units" that could include pigs. Riley noted they are usually dealing with more than one animal and need more than two acres, reason there is a four-acre minimum. If they lower the acreage, would that include for horses?

In Hennepin County they also calculate useable area. Daleiden asked K. Olwin if the air photo shows low area near the south side. K. Olwin stated that represents a hillside.

Borrell suggested they simply allow a shelter on pasture land. He felt Janikula's main focus should be on matters such as the oversight of large feedlots and application of liquid manure. Janikula clarified and referred to the Feedlot Rule 7020, page 8, Sub. 18 and that it is State regulation that has to be followed. Riley noted it does not say "shelter". Borrell they have had this discussion and thought they had an understanding on a supplemental feeding station. Janikula indicated it would involve changing a State definition. Borrell would prefer to address it through the interpretation rather than adding shoreland. Riley noted the County is working with a definition given to them by the State.

Ben Dye asked if a barn is a feedlot because there is no grass. Borrell would like to address the pasture and not limit size. Daleiden felt the size property does matter. Roger Olwin noted if there is no shelter provided the Humane Society would get involved. Dye questioned someone who wants a few ducks at Easter, is that a barn? Borrell suggested guidelines to allow one horse on two acres, two horses on three acres and did not think that would destroy much area. Wetter would agree with one or two horses it might not matter.

Riley displayed a photo of a set of buildings with a question on when does the site become a feedlot. A pasture does not make a feedlot.

McDonald mentioned a letter from his office. He had Fredericks research and look into the Dye property and the experts tell him that would not be a feedlot. Those contacted include the Department of Agriculture and the MN Pollution Control Agency, Representative Torkelson was on the AG Committee.

Borrell agreed they would not want to create a pollution problem, such as 20 pigs was mentioned and he would concur they exclude pigs from pasture animals. Janikula stated she had someone propose that, noting they would get some argument on that.

Riley questioned McDonald if those contacted said they could put up a shelter. Wetter asked if any size building was mentioned. McDonald stated no, the data for the Dye property is what they had. He suggested those standards would be set by individual counties. Borrell felt they could call the building a supplemental feeding station so it is exempt. He would agree a lot that has no vegetative growth is a feedlot. He would suggest setting some guidelines, a two acre lot could have a horse…., won't be a feedlot so Janikula does not have to oversee it. Janikula when he suggests a minimum size, is type of soil a consideration? Riley – asked if what Borrell is suggesting would be an amendment to let infrastructure on the Olwin five-acre lot. Daleiden asked if infra-structure would not be a feedlot. He asked how Medina is regulating animals; and, are they illegal due to lack of MPCA staff to regulate them. The suggestion is not calling it a feedlot. Janikula explained the State has a policy, not in the rules, that you can have less than ten animal units. The MPCA is not going after owners with animals that are not in the shoreland districts because it is not in their rules.

R. Olwin – understands a feedlot is a commercial operation with hundreds of animals and not someone with 3-4 horses. McDonald stated Dille wrote the Bill, has stated that was the intent of the law. Riley explained there are separate rules at the State level and under County Ordinance they must have four acres, be out of the shoreland district to have livestock. State law is geared more to a commercial operation, but there were reasons for the four acre minimum.

Borrell suggested one way to look at the situation for K. Olwin is to allow a non-commercial feedlot for up to eight horses, Janikula could look at the site as far as runoff; or they could say a building does not exclude it as a pasture. Janikula noted the problem with that is that in shoreland they cannot have ten or more animal units. She would have concerns if they changed the definition of pasture. Borrell did not feel a need to change the definition, but how she is interpreting the pasture rule. He would like clarification. Daleiden noted they need to make a distinction between a couple acres or a situation with 200 cows 50' from a lake. Borrell indicated his emphasis is on small operations. Janikula noted it depends when the animals have access to those areas and whether they utilize all the area. She would recommend saving the pasture by confining the animals between November and April. Riley felt to get the result Borrell is looking for, there would have to be clear language and definitions. The County Board action is necessary because it is not allowed now. Things to be considered are size of structure, area that needs vegetation, should fencing be addressed for someone trying to manage 2-3 horses on small acreage. Without clear standards, it can lead to problems and confusion. Discussion on density limits in the shoreland areas and also setback distances from neighbors.

McDonald had to leave for another meeting; but likes that they are addressing specific circumstances and have listened to the residents; problems from the past were addressed in State Statutes. Offered to be of help or meet with the MPCA. Noted a letter from a local realtor, Linda Splettstoeszer, states the animal restrictions have resulted in loss of sales. He noted Wright County along with

the City of Medina have the highest number of horses per capita. It sounds like the discussion is heading toward accommodating the hobby farms.

Borrell indicated he is only talking about small changes and not to the feedlot rules. Thinks they should allow shelter in a pasture, change the limit of 4 acres down to two so residents who want a few chickens on two acres would not be in violation. Daleiden – did not think they want a horse on two acres. Riley stated this would take a zoning amendment and was he talking just chickens or including horses? Borrell indicated he is not supporting horses on two acres, there is no groundswell of people asking for that. Daleiden asked Janikula how many chickens it would allow. Janikula stated 333 chickens are one animal unit. Borrell suggested a maximum of 15 chickens for lots that are 2-4 acres. Wetter would agree. Dye asked about shoreland. Janikula explained there is nothing in the pasture definition about chickens. Complaints seem to come from a neighbor who knows they are not allowed, no one seems to make a fuss until they get a rooster. Riley asked about additional standards such as setbacks, fencing or could they be free range? Important to address this through an amendment so it can be done right. At the same time address horses; but noted there are State Regulations to be complied with. Borrell noted McDonald provided some clarification on the State's interpretation.

The size, type and use of a potential building was debated and when classified a barn. Borrell's interpretation was that they could have a shelter with a supplemental feeding station and be in compliance. He does not see where it says if there is a shelter it would make it a feedlot. Riley felt they would need to say a feedlot is allowed in the shoreland. Borrell would interpret a pasture is exempt and putting a shelter with a feeding station inside would be permitted.

Wetter asked about the Dye property as it relates to the State's interpretation. Riley it is not allowed the way the County is structured. Wetter asked if by Ordinance and further technical review by the Feedlot Administrator it could be allowed. Janikula noted this is legislation, not technical reviews. Johnson explained it gets tricky with self-certification. Some owners will do what they are supposed to others will not, putting Janikula in a tough situation. He noted animals will tend to congregate in one area of the property, and depending on the site, soils and time of year, the animals can chew up the vegetation. A better way to go might be on the feedlot side and require the Feedlot Administrator's review to make sure the site is adequate. Dye stated he bought his property in 2003 and has been the subject of discussion, this needs to change. Johnson is not disagreeing, but the question is how. Borrell stated he is not looking to involve Janikula in sites with a couple horses, her time would be better spent on the large operations involving liquid manure. Relayed an instance that impacted Waverly Lake. Johnson agreed those are the bigger issues, but noted a review would also protect the landowner from potential neighbor complaints.

Janikula was not familiar with the property Splettstoeszer was referring to.

Dye noted his property had goats on it before he purchased the land. Janikula noted the land Dye purchased was part of a new subdivision.

Borrell suggests Staff come up with language, without calling these feedlots and agreed they would not want to allow pigs. Riley stated he is attempting to determine the end goal and advise everyone on the best way. Do they want animals on parcels less than four acres or in the shoreland areas? Borrell suggested they change the definition, however, Riley noted it is not the County's rule. Borrell suggested they change the wording to allow a supplemental feeding station that can be inside a shelter and not limit the size building, but Staff can look at animals. Daleiden noted K. Olwin is not a farmer and is only on five acres. He would like to see if there is a different way to do it so the County can still be in compliance with the law. He would be interested in finding out if other areas are ignoring the law as he would not want to deal with it in that way. Borrell noted the law allows up to ten animal units in shoreland areas, they could allow a feeding station in a shelter and if the State comes out and says that does not meet the definition, he would respect that. Daleiden would prefer the opinion directly from the State agency and not a politician. Borrell indicated he spoke with the Representative who wrote the law.

Riley clarified what the law is saying and how the components (shelter) are addressed. He suggested they would need to bring something before the County Board. He would rather modify the language within the County Ordinance. Borrell did not agree that a shelter makes it a feedlot. Daleiden questioned even if it is considered a feedlot, what the difference would be. Borrell – suggested allow some animals and place restrictions such as not allowing pigs in shoreland and still allow this to happen. Riley noted the pigs is an example of why it is not allowed in shoreland, he asked about horses? Staff should not be put in a position of determining what is reasonable. Borrell felt the changes should be worded so an owner such as Kristi does not have to come in to get approval for a shelter on three acres. Johnson – would suggest Staff determine where it should be in relation to a particular site's drainage and make sure it is kept away from the lake. If the owner does not come in at all, he noted they may not make the best decision on location. Borrell indicated he would not want Janikula to be bothered with someone proposing six horses. Johnson – noted they would not want manure and watershed going to the lake and a review could make sure it is further away. Borrell felt they could address the feedlots in the best way possible and come up with a couple scenarios and let the Commission discuss it and forward it to the County Board.

He suggested they could modify pasture, limit animals units and allow a shelter with a supplemental feeding station. In response to Daleiden's question on animals and acreage, Borrell indicated he would support chickens on a two-acre lot. Riley agreed they could look at how Medina is regulating them, but would be surprised if they have anything on paper on supplemental feeding. He would suggest if this goes to the County Board they call it a personal hobby farm and not a feedlot so they have a distinction. R. Olwin – did not see any definition of a shelter in the feedlot regulations. Riley stated they have reached out to numerous people and received similar interpretations that support how it is being applied.

Meeting adjourned at 3:00 p.m.

tp

Minutes – Feedlot Ordinance Workshop July 19, 2016

Attending: Sean Riley, Tracy Janikula, Mark Daleiden, Charlie Borrell, Mary Wetter, Luke Johnson, Ben & Susann Dye, Linda Splettstoeszer, Julie Moorhead and Steve Waddell (also an unnamed Hennepin County resident)

Sean Riley gave some background. The ordinance amendments will first go to the Planning Commission for review and recommendations and then to the County Board of Commissioners. One of the items previously discussed was the horses not currently allowed in shoreland. Point of reference, previous to the year 2000 there used to be a 300 foot setback in our ordinance for livestock operations to shoreland. The State updated their regulations to 1000 feet and we took their guidance to make ours also 1000 feet. So we will discuss the proposal of 300 feet. The other item is chickens on small parcels. We require 4 acres for livestock. Proposing an exemption for small operations, chicken, for under 4 acres and that is addressed in letter B of the draft ordinance amendment.

Charlie Borrell asked how many committee members we have. Sean Riley said Mary (Wetter), Luke (Johnson), 2 commissioners (Borrell and Daleiden) and staff (Riley and Janikula). Borrell then asked for a motion to approve the minutes from the last meeting.

Ben Dye asked to make one change. On the second page (actually page 3), about the 5th paragraph, "Dye noted that his property had goats on it before he purchased the land, and Janikula noted that the land Dye purchased was part of a new subdivision". He said it wasn't a new subdivision, he bought the house, it had been built already and it did have goats on it. There was livestock on the property when he bought it. He is looking for a grandfather on that.

Discussion followed on what was said at the previous meeting and if the minutes properly reflected the meeting discussion. No changes to the minutes were made.

Borrell called for a motion to approve the minutes – Daleiden so moved, Wetter 2nd. Unanimous adoption of minutes as presented.

Borrell said it was next to impossible to start with nothing. He talked with Greg Kryzer and he said we needed language to allow people to have chickens on acreage smaller than 4 acres, so we can still have animals. Borrell said state law doesn't require that 1000 foot setback, the county is doing it but we're looking to change it so we can have a horse or two.

Proceeded with introductions and sent around a sign-in sheet for those in attendance.

Borrell gave a little history and said we tried to go through the scenarios that have come forward. If the proposed changes don't work for someone they should bring them up and maybe it can be modified. We still have setbacks from the water, 30 feet from high water to a fence and all animal structures and feedlots need to be 300 feet from the OHWL. 100 feet is the setback from a property line and it doesn't propose to change that for the horse thing, but it is suggested for the chickens.

Copies of the ordinance amendments were passed around.

Borrell suggested discussing the chicken portion first and then go back to the horse part. Riley reiterated that the recommendation goes to the Planning Commission. Section B, of Ordinance 152.025, is essentially the chicken provision.

Borrell pointed out that if you're in an R1, with houses pretty close together, we're not going to allow chickens. Riley said that currently you need 4 acres to have chickens, no matter the zoning. This ordinance amendment is saying, other than R1 zoning, you're allowed chickens with some provisions and then talks about setbacks and normal regulations to maintain your chickens.

Borrell read the proposed amendment, it allows up to 30 domesticated fowl including chickens.

Group discussed species of fowl to be allowed. Roosters would cause issues. Doves and pigeons are relatively quiet so they could be allowed. Geese can be noisy, but the 4-H'ers want the water fowl. Do we want to start with just chickens for now and add the other fowl later? Or go with them all now and if it's too much of a hassle change it back? 30 is quite a few, especially geese. 30 chickens on a 3 acre PUD, those people aren't here. A lot of people probably did those PUDs to be under the 4 acres knowing that livestock wouldn't be allowed and it's in their restrictive covenants. We're not going to be enforcing those covenants. A couple acre agriculture division surrounded by fields is not likely a concern. 30 geese would have more impact. Some PUD parcels are only an acre or two and will have a very residential feel to them, even tar road. Chicks come in a box of 25, so 25 – 30 chickens is a good number. Noise can be a nuisance and residents come to expect certain levels of noise in an agricultural area, but not in a residential area. A smaller number of some of the species may be in line. Propose up to 5 domesticated fowl other than chickens, along with 30 chickens, except roosters. Remove the language referring to "bred for the primary purpose of producing eggs or meat."

Discussed setbacks on the small lots sizes. The setback used to be 50 feet for buildings housing animals, since the 1970's, currently the setback is 100 feet. The house setback is 15 – 30 feet depending on lot size. The poultry houses can often be portable. We currently don't say the chickens have to be confined, they don't have to be fenced in, and the shelter can be moveable or stationary. Daleiden felt 50 feet was a good setback because when it is in a residential development it's a concern if it's closer. Currently the building and/or open feedlot is setback at 100 feet. In residential areas people may not want a fenced poultry pen/range right up to the property line. 15 feet for the fenced area is a normal building setback. Do we require poultry be fenced? Poultry that is on 4 acres or more is not currently required to be fenced. Small parcels should have fenced poultry enclosures. Discussed matching the setback to the principal structure setback, which is 30 feet on larger acreages. That is only the side lot setback. The rear yard will usually be a 50 foot setback and that seems a lot for a fence setback. To simplify the setbacks it was decided to go with a 15 foot fence setback for side and rear yards, no matter the acreage. Luke Johnson left the meeting.

Discussion on § 152.031 Shoreland. Horses will still need 4 acres and the issue is that a property owner may have 7 acres, but it's in shoreland so they are not able to have horses. The shoreland district is 1000 feet and that is set by the DNR. New feedlots/animal buildings are not allowed within 1000 feet of

a lake and it is proposed to change it to 300 feet in the shoreland district. The proposal is to fence pastures 30 feet from the OHW, provided there is a buffer. Minnesota Statute § 103F.48 was read to give context on the requirements for a buffer. The statute requires a 50 foot average width, 30 foot minimum width of permanent vegetation for the buffer. There may be occasion where a fence at 30 feet will have the animals trampling along that fence so the buffer doesn't exist and it would need to be moved to 50 feet to meet the buffer requirement. The ordinance requirement will remain at ½ animal unit per acre. There also is an existing requirement that fences cannot impede visual site lines for the neighbors. Side yard setback is still 100 feet for animal buildings. The building and feedlot portion must be at least 300 feet from the lake and 100 feet from property lines, the pasture can be closer. This confined area meeting those setbacks will be dirt. Daleiden asked if we really want feedlots only 300 feet from the lake. The well setback is 100 feet from feedlots and 50 feet from pasture and not recommended to have livestock on the septic. The Hennepin County resident was asked for his thoughts and what the setbacks are where he lives.

Discussion followed on parcels that were unable to be sold as a hobby farm because of their location in shoreland. The ordinance change would alleviate those restrictions. The State Rule would not allow these new feedlots to increase to 10 animal units, no matter their acreage, if they are in shoreland. Included in the proposed amendment is a restriction on species, no cattle or hogs. This restriction is for the shoreland parcels and would allow 1/2 animal unit per acre for other species.

If the geese become a problem and the ordinance needs to be changed again to restrict or eliminate them would the existing sites be grandfathered in? Usually the answer is yes, but they're not allowed to increase. Existing noise ordinance requirements apply.

Workshop ended with direction from the committee for staff to take these recommendations to the Planning Commission and continue with the process. The proposed amendments will be presented to the Planning Commission and they will send their final recommendations to the Wright County Board of Commissioners.

FEEDLOT WORKSHOP
Monday, August 16, 2016
M I N U T E S

The Feedlot Work Group met in Meeting Room C118 at the Wright County Government Center at 1:00 p.m. Commissioner Charlie Borrell represented the County Board. Sean Riley, Planning & Zoning Administrator; and Tracy Janikula, Feedlot Administrator, represented the Planning & Zoning Office; Greg Kryzer, Assistant County Attorney, Planning Commission members present were: Dan Mol, Ken Felger, Jan Thompson, Dave Thompson, Dan Bravinder and Dave Pederson. Citizens: Mary Wetter, Ben Dye, Suzanne Dye, Roger Olwin and unidentified man.

Borrell indicated there are several issues related to the Feedlot Ordinance for hobby farms that he feels need to be "tweaked".

Riley called the meeting to order and noted this is a continuation of the discussion on zoning amendments dealing with animals. County Board at a Committee of the Whole, directed them to form a work group to discuss animal regulations. Two meetings have been held, February and a second in July. A representative of SWCD and Commissioner Daleiden could not be present today.

Minutes were provided from the last work group meeting and Riley asked if there are any changes. Ben Dye asked about a contradiction on the last paragraph of the first page, however, Janikula stated that was the discussion but is s not a part of the proposed changes. Riley clarified the discussion on the buffer zone. Hearing no further comments, the minutes were accepted.

Riley reviewed the current feedlot regulations and restrictions in a shoreland district which extends 1,000 out from a lake and 300' from a river. He noted this includes where an animal walks around, area fenced in or where they eat and all the activity takes place. A pasture where there is permanent vegetation is not a feedlot. The current Ordinance requires a minimum of four acres to have livestock, regardless of where it is. Chickens are considered livestock. County Board wanted the Work Group to concentrate on the issues on perhaps allowing hobby farms in shoreland area where there is at least 4 acres; and consideration of chickens on smaller lots, except for in the R-1 zone. This is primarily in the feedlot portion of the Ordinance, but could include changes to the Shoreland. Although it was clear to them it was for the horses, as they developed the proposed amendments; one of the issues that came up for Staff is they were not clear if the 4 acre provision pertains to all livestock or not. They have standards for chickens in shoreland, the 50' buffer; four acres is needed like for horses. The shoreland district is a boundary that can make differences for land use. There was also a recommendation to limit the number of chickens. He noted based on animal units, 3 acres could allow hundreds of chickens. He noted the draft provision that speaks to the number and type of chicken.

Borrell – summarized the discussion was to allow a duck or two for a 4-H project, and they talked about 5 geese or ducks and up to 30 chickens.

Riley the final decision is up to the County Board. He is looking for clear direction from the Work Group on what they want sent to them. Pederson felt 2.5 acre minimum seems reasonable. Borrell felt requiring the poultry meet the same setbacks as the horses, 300' would create a hardship and rule out a lot of property. Riley – if allowed in shoreland districts, the requirements would be the same as any other four-acre lot. J. Thompson asked if Staff has had a lot of calls for 30 chickens in those areas. She felt that is a lot. Borrell stated he has asked property owners. Bravinder - felt 30 chickens would have less of an impact than one dog. With his operation, he educates people on composting and proper practices, how to rejuvenate the soil and deal with runoff issues. J. Thompson – noted inexperienced owners may not handle this number well. Riley - 30 chickens is well below the density, but could run into nuisance issues. Smaller lots might be a challenge and Tracy may get the complaints that she cannot respond to. Borrell did not know how 30 would become an issue. Bravinder – asked how the cities deal with it. Riley – they have a long list of regulations that are tight and inspectors. Bravinder noted the small cities do not. It is the responsibility of the person who wants them, rather than being too restrictive. Riley noted a number of cities have studied and said no, others allow it.

Felger – asked what the current shoreland district requirements are. Riley not allowed within 1,000' feet and this suggests a 300' distance. He was not clear on whether chickens in a shoreland district could be closer. It sounds like the Work Group is leaning closer to the 300 feet. Janikula – in 2000, State Rule 7020 changed requiring new feedlots to be 1,000 shore setback, this would revert back to the previous 300' setback. The State has a policy that counties can allow less than 10 animal units in the shoreland district. Riley – the commercial ones are existing or if starting new they are not in shoreland areas. This is for smaller lot owners that want a few horses or chickens, whether it is near a lake or not. Bravinder had talked about pasture not being included in the feedlot. Asked for clarification on the pasture for chickens. Janikula could have that area up to 50' from the shore. Riley made a drawing to show it.

Kryzer –clarified there are two amendments; section 152.025(B) would allow up to five ducks, 30 chickens in all zoning districts except R-1. All parcels less than 2.5 acres would have a maximum of 30 chickens, except R-1; .with additional regulations noted for setbacks, .wetlands, wells, well heads, in a shoreland; and also subject to Chapter 155 of the Zoning Ordinance. Riley – right now, owners cannot have chickens on any lots less than 4 acres. Kryzer under sub. Part .025 and the shoreland district provisions are separate. Riley – the question is do they want a five-acre lot in the shoreland district to have 300 chickens? Kryzer reviewed

proposed section 152.031(C) excepts cattle, poultry and pigs. Borrell that is accurate and if that change could be made it should address the consensus of the Work Group. He explained to J. Thompson how the question on these limits came about. Riley – the next step is a recommendation from the County Planning Commission to the County Board of Commissioners.

Mol –some owners could put up a lean-to for horses, keep adding straw and manure builds up. If they are not hauling it out regularly, how do they control that? Noted other operators have to have a feedlot permit which regulates the manure handling. Janikula stated ten or more need a feedlot permit. Riley noted Janikula has regulations that prevent a pollution hazard, but it is harder to know about it. Mol concern for his area where they have sandy soils, is leakage into the groundwater. The changes are not his concern, but does not address the waste. Noted not everyone is like Bravinder and runs a good operation. Bravinder – explained older methods that are being brought back that he referred to and explained as "deep bedding". He agrees it has to be done right.

Mol – asked if the owners that want to do it, will be instructed how to do it right. Borrell noted as pointed out, dogs can pollute more than this number of chickens. Riley – the question is, it could increases the people that are not doing it right and how do they deal with it. Bravinder – when there are issues that affect the neighbors, lights and noise how is that handled. Riley agreed those issues can be just as difficult; and if not tied to a CUP, such as a situation Mol describes, then what do they do with it. Janikula added, odor nuisances are very difficult to address. Riley – neighbors are reluctant to report it, odor may only be in the summer. Bravinder explained his operation with chickens, how they deal with it and the time they teach people how to do it properly. Riley the smaller the lots and closer the neighbors, is when the conflicts arise. J. Thompson – noted there are many poultry owners that would not care about doing it properly. Felger – asked if they can direct them to the Extension Service.

Ben Dye and Suzanne Dye spoke to the health problems that result if the conditions are not maintained properly.

Janikula spoke to the reason a minimum of four acres is in the Ordinance. She noted although the Notice of Construction has been around since 2000, if an owner does not need a building permit, (structures less than 200 sq. ft.), there is no contact. Borrell noted the proposed amendment does not change the owner with horses as much as it would for chickens. He felt the two have different impacts. Bravinder agreed, they cannot compare the two.

Suzanne Dye stated in Independence there has been no problems. The acreage requirement is 1.5 acres for the first horse and additional acre for each horse. Most lots in that jurisdiction are around five acres, others range from 2.5-3 acres. Borrell agreed some areas are less restrictive and others more restrictive than Independence. He noted if they require 300' from the water, Suzanne will barely meet the setbacks on a seven-acre lot. Riley followed these comments with an illustration on a white board of the proposed standards on a four acre shoreland lot. There cannot be anything within 50' of the shore, can pasture outside of the 50' shore, but no structure or shelter within 300' of the shore, maximum of 30 chickens. Zoning Ordinance standards for building/road setbacks were reviewed. Noting rather than 100' from road (considered property line) the 65' from a local/town road or 130' from a county/state road allows it a little closer.

J. Thompson asked about larger parcels that might be zoned R-1. Riley noted it would be rare, but the restrictions were reviewed. Felger asked about a fence to keep chickens out of the 50' buffer zone. Riley noted there are restrictions on fences closer than the house to the lake to avoid blocking a neighbor's view of the lake. Wetter asked about the buffer and pasture within 50' of lake. Riley did not think the buffer was developed with chickens in mind, was more about the horses. Bravinder noted chickens would not go near the water. Riley felt they would likely be further back and did not know if they would need to worry about the chickens, the concern is more about the horses within the 50' of the lake. Borrell people he knows might rotate the temporary building around the property. J. Thompson asked about how they would address complaints from neighbors and asked Janikula how she felt about the changes. Janikula stated she is not looking to change any of it. J. Thompson asked about Borrell's constituents. Borrell explained there are a couple residents who have asked and want to do it right. Ben Dye responded he has 7.5 acres and cannot have horses. Riley explained this is about new animals and feedlots that are currently not allowed in the Shoreland District. Some owners are doing this until there are complaints. The question is can they find a way to address these. Borrell noted currently an owner with 3.9 acres cannot have a chicken. He is just looking for the owner with a small acreage that could have up to 30 chickens, but no rooster.

Mol – as a Township official he hears complaints. The person who moves into a Township development with the person in the middle with chickens will not be able to complain about 30 chickens in a shoreland district. No one is representing the owner that has to listen to the chickens or deal with the horses. People complain about the smell, noted an isolated parcel that is not visible and has chickens where the sound carries. Riley – noted they hear from both sides whether there are Ordinances or not. Mol – the noise ordinances are very difficult to enforce. He relayed his Township's Ordinance and they have had dog barking complaints and found it is difficult to enforce. He wants to bring up the other side, what will Janikula be able to do when she hears complaints. It is not allowed at this time, so those owners are told they cannot have them. Janikula – relayed a complaint about whistling chickens that was kept on a lot in a Planned Unit Development. With the changes she would not be able to tell that owner they cannot have them.

Mol – understood the type of situations that Janikula would not be able to address and they need to understand that. Borrell – should they address the breed? Janikula stated no, there are a large variety. Riley for more protections you could have to permit them or issue a CUP. Then there could be a number of regulations and it takes time, like the dogs. J. Thompson – would a permit in the shoreland areas be possible. Riley – it is possible. Janikula - or a different permit for under four acres; and a way to hear from the neighbors ahead of time. J. Thompson would that give Janikula leverage? Riley then it would be about the conditions and whether they are meeting them. J. Thompson – not everyone is a good neighbor like Bravinder. Bravinder – did not think they should be so restrictive that an owner cannot do anything. Bravinder – asked how cities are they handling it. Riley –there are also cities such as Buffalo that have decided not to allow them, Monticello allows it with regulation.

Borrell stated he is comfortable with the horses, but Mol – stated they are hearing only from the people who want this and not the other side. He does not object to 30 chickens, but have to consider what residents want on the other side of the issue; even though as a farmer he does not support more restrictions. Bravinder – noted before the Commission hears this they will be notifying the Town Boards. Mol – he wants to raise the issues ahead of time so that when they get into the meeting they have a response. A conversation is needed and consider the neighbors that might complain about noise and smell. Borrell if they pass the 30 chickens at this Committee and hear from the Townships that number is too high, they could reduce the numbers to 20-25. Kryzer noted existing operations would be grandfathered in. Janikula noted there were only eight whistling chickens that she noted were a nuisance. Riley noted similar to the Solar Ordinance, they may not hear objections until after the change. The difference is with this change they will not be a hearing to consider the neighbors concern. Felger – agreed it is difficult to know how they could improve this Ordinance. Borrell would agree some chickens on a lot of two acres as long as it is not R-1. Janikula – any acreage unless it is in an R-1 zone. One that is only .8 acre. A lot of the discussion started with isolated lots. Riley – asked if in the shoreland do they allow them or not; he felt there still could be complaints. Borrell he has not heard from anyone with the shoreland areas, he is hearing from owners of the isolated parcel. Riley – Janikula need to know how to respond to calls about lots on the market and if allowed, there will be people who will. J. Thompson asked why they are considering it in shoreland. Janikula most calls are checking on whether they can have a horse and then question a chicken.

Borrell suggested they forward this to the Planning Commission and see what comes back from the Townships. Mol – indicated he wanted to bring up the resident who lives next to it. Bravinder – felt they should allow up to 8 chickens in an R-1. Riley relayed his location on a dead-end road of a residential plat and noted he could foresee issues with an owner having chickens in R-1 neighborhoods.

Summary of the three meetings. Borrell noted Kryzer developed a proposed amendment that he would agree with. Kryzer felt the problems can be addressed through an internal process. Work Group to forward the draft to the Planning Commission.

Leaving the meeting was Janikula, Dye,

Home Extended Business Ordinance:

Riley noted this issue came about from a recent hearing for an applicant with barrels. The set of conditions were provided the Commission. The requirement for a 2,000 sq. ft. building, 500' distance from a neighbor are two of eighteen conditions. Usually, they have the problem with the applicant who wants a building larger than 2,000 sq. ft. The recent applicant did not want any building and that led to the Commission wanting a discussion on the conditions for a HEB. Mol – noted the recent applicant before the Board of Adjustment who wanted to use an existing dairy barn and would be coming before the Commission for the CUP. Riley explained the large ag building that was much larger than 2,000 sq. ft. and wanted to use a portion of the barn. This business is just storage with no customers coming to the site, he delivers the boats and jet skis to the client. Most cases there is activity and an employee and some upgrades needed to a building. The 2,000 sq. ft. building limit was not pulled out of thin air but has ties to most business that do not need to get bigger or to avoid large investments on improvements. The person with the barrels did not see a need for a building. Bravinder – because that was because of the product. He talked to Commissioner Sawatzke who thinks these businesses should be in town. The way the Ordinance is written there is no flexibility. He felt there should be some options in the rural area. He thinks they should be able to look at this business that will keep them out of landfills and repurpose the barrels. Because of the marginal value this applicant could not afford to go into an industrial park. Riley noted there are commercial and industrial parks in the Townships.

Mol – asked about the size allowed. Riley – 2,000 sq. ft. with a 16' sidewall, for the building for the HEB. This particular applicant did not see a need for a building at all; nor offer to build a fence or screen. Mol – felt there could be a lot of barrels stacked on racks in a building and still have room to remove them with a skid loader. Felger – been to the site once and drives by several times a week. Agreed they could be stacked, but there are different varieties and that might be difficult to get them in that size building. He did not see how it would work. Riley stated the purpose of interior storage is to get it out of site. A picture of how he cleaned up the site was provided when the application was made. Felger – some are sold, some are rented to parks and for other activities. After looking at the Ordinance, he questioned about storing and selling large round bales. Riley – indicated that is an Ag product and does not require a permit. Felger another contradiction was the diesel mechanic in Buffalo Township, rule #3 which he read. That operator does not have everything under a roof. Riley – the Commission had made findings on certain items. Kryzer – that was not considered vehicles, supplies or materials. Felger asked about a roll-off product. Riley – there was a business near the landfill issued as a contractor's yard. Felger – stated he is pointing out what he sees going on; yet they are so tight on condition #3. Suggesting a requirement that the barrels be stored behind the house. Mol – noted that was part of the discussion. But, the house is towards the back and the wetland is behind and the applicant stated that would not work. He would agree that could be a solution. Felger as he and Bravinder have pointed out, there is no leeway in the Ordinance. Would like the ability to look at the product and have an Ordinance that is not too rigid. Understands there is a concern for precedent. Borrell – felt the rules are anti-business and are not wanted in the Townships. He noted this County will not have the rural businesses like in Iowa and noted the Cities have also been involved in writing these Ordinances. Riley stated there are provisions to allow businesses and zoning for businesses such as Maalco. Mol – agree to a point, but in the mid-1970's they also came up with the density limit of one house per forty to protect the agricultural areas. There have been changes along the way; and they may have created problems by allowing the PUD and all these splits. Borrell felt the County is stifling businesses. Riley – felt what Mol is referring to is the seven-acre lot was created for a residence. There are industrial parks where the applicant could have located his barrel business within the Township. Borrell – felt they should allow a business on a farm. Many small businesses need to start out small and don't have the money to move into a commercial area. D. Thompson – it has been said the barrel business could operate in a building. J. Thompson – they have to look at both sides of the issue and as a Commissioner should be representing all the people. Borrell – stated he hears from a lot of people who want it. J. Thompson – stated there are rules in place. Bravinder – another issue is the limit on employees. He would like to see a business allowed more or part-time seasonal employees. The other change to consider is what could be allowed outdoors. He does not have a problem with the HEB rules, otherwise.

Riley – as an example, used Norm's business east of Buffalo where he has been out to that site many times and should be on city services. It serves a large number of people. Borrell – would agree that is a business with hundreds of people using the facilities; however, a manufacturing business would have a limited number such as 40 employees using it. He referred to other areas that have large manufacturing businesses in a rural area. Riley – would be surprised if they do not have city services that have been extended out. Borrell – feels are Ordinance is too restrictive. Bravinder – a building requiring the water for fire suppression is prohibitive. Riley it is not the HEB requirements that business are not locating in the Township, but the need for city services. Borrell – they will not have businesses start up and grow in Wright County because of the Ordinances. Riley asked how big the barrel business should grow. Borrell – indicated that business may not get the capital to move into a commercial area.

Mol – understand what is Borrell is saying, but does not agree that the County does not allow businesses in the rural areas. Other than the large manufacturing businesses. He felt the solar farms should go next to the industrial park, next to the City. However, some did not agree. When they have a business that grows it should move into the Township's Industrial parks; or, City where they can handle

the fire codes have the necessary traffic controls. Borrell that would require millions of dollars to make that investment. Mol – a small operator, even a farmer has to plan and save for growth and do it over time. Felger –they are not allowing him to build his business or capitol to get to the commercial area. Understands they cannot consider the economics for the applicant. French Lake asked about the necessity of the building and they saw the common sense in this particular application. J. Thompson – the common sense could also be if he wants the business he has to enclose it and get it out of sight. If he cannot, he needs to find a different spot. Felger – this has some flaws, what the law says either you do it that way or you have to leave. Felt they need some flexibility, to look at the particular request, to see if it impacts the neighbors and want the neighbors have to say. J. Thompson – the Orchard applicant had a plan, a reason and explanation of what he is going to do. The applicant referred to with the barrels has no plan, wants to put them outside. Felger – this particular item is large and takes up a lot of space and it is a unique product. Borrell – felt he is doing something to keep things out of the landfill and he cannot make enough from them to move into a commercial area. Felger – they should allow him to fail.

D. Thompson – he felt those barrels sitting out there could be a mosquito breeding haven. Felger – from what he had seen at the site they were tipped and hold little water. He pointed to the amount of wetlands that are a much greater concern.

Riley – contractor's yard limits were summarized. That allows limited outdoor storage for the purposes of storing equipment for the business that takes primarily off site. The items have to be out of sight. He noted the permit for the electrical contractor outside of Maple Lake. The Commission gave some permission for the number of vehicles and items outside. The intent is to limit the items and keep it screened. He asked if they required that of the barrel business, he would not want screening, the fence would not be acceptable to him. Felger does not want to stifle small businesses where they can grow and move into a more proper location. Mol – felt if that applicant would have shown more flexibility and may have gotten further. Borrell – felt the Commission could not have given him anything with the way the Ordinance is written. Mol –asked if they have some options. Kryzer – the Planning Commission is limited to what the Ordinance says, the Board of Adjustment can grant variances. Felger asked if he could have voted to approve the CUP for the barrel request. Kryzer stated they would have lost at the Board of Appeals, he would advised against approving that request.

Bravinder – stated he suggested this Workshop, because he would have to support the Ordinances on the books. He felt they should discuss to see if something like this could be approved. The barrels on the site are not visible from the road.

Riley – presented a business approved by a granite business. The Commission limited what could be outside with organization, storage and screening. After hearings, he rezoned and is building a 10' high enclosed fenced area. Even with that level of business there was still some requirements for screening and organization. The applicant with the barrels did not think any standard should be applied to him. He is lucky he does not have close neighbors or there would likely have been objections. For some people, no matter how far you change the Ordinance it would not be enough. Mol that was an after-the-fact business and it bothers him when owners do not do things up front. Townships do not get the information before hand to make an informed decision like the information given the Commission prior to the meeting that includes the history.

Borrell asked if they could allow some outdoor storage like a contractor's yard. Riley – that is a different Ordinance they do not need to change. Bravinder – the product in question are food grade barrels and asked if that is an AG product, some are used by the DNR. D. Thompson asked if they said enclosed structure or screened behind a fence if that would address the concern. Need to protect existing or future neighbors. Discussion on whether a fence would be acceptable for the barrel business. Felger – indicated he had suggested that at the meeting. Kryzer read the definition of a structure. He suggested they could require an enclosed structure or fence. Felger – he would not want to get to the point where it opens it too wide open. Don't want a screen fenced area to replace a building requirement. Kryzer – a suggestion to 103 (c) extremely unique situations, the Commission may want to add limited areas in a fully screened fenced area. Riley normally it would have to be within 2,000 sq. ft., with that change the Commission could allow some items in a screened area. Felger – is no building a consideration.

J. Thompson – asked about a situation where the topography is not such that the items can be shielded from view. Riley asked are they suggesting screening from the road. Mol – when they are talking properly screened; does it mean 3' pine trees, or solid fence. Borrell when it comes before the Commission that is when it could be decided. Properly screened it will leave some interpretation. Mol – if they are not specific they may come in with trees. J. Thompson – noted the topography has been brought up. She referred to a recent gravel operation near Delano where he could not have screened it with a fence. If a neighbor sits higher and looking down there is not a way to enclose it or screen it from sight. Felger – noted that is what they would review through the hearing. J. Thompson – questioned if they do not want some directive rather than all the responsibility to make those decisions. Felger felt they have that. J. Thompson – felt what is suggested is vague, noting screening could be trees like gravel pits that will die. Pederson stated he would not interpret screening as meaning trees, but a fence. These are residential lots with a home extended business and

need to consider how that screening might affect neighbors. There might be cases where it works. Leave the option open to what it means. Riley in the granite business they had mature lilac trees, but still required a fence. With just barrels, his advice is that trees around that would be adequate screening. Pederson each case might be different. Bravinder – if screening is required it will be determined by the Commission what it will be and where. Felger would agree those requirements could be flexible. Bravinder every situation is unique and felt the Commission should have some flexibility.

Riley summarized the consensus is the home extended business the intent means a building and in a limited situation, the Planning Commission can allow outdoor storage if it is properly screened. Mol – the word screening is not spelled out, the particular applicant could stack up the barrels and call those screening. The Commission has given him a year to figure out his business. Kryzer asked, does the Commission want trees or planting to qualify as screening. Mol – no, that is only satisfactory for a gravel pit. Kryzer – the applicants want to know what the criteria is. Borrell – asked what is the problem with requiring trees for screening? Mol – felt they need to consider the future of the property and the land surrounding it.

Riley and Kryzer presented pictures of a property near the Buffalo Township Hall that the County is cleaning up and that owner would gladly plant trees around it.

In summary, the change to allow some limited outdoor storage that is screened will be considered.

Meeting adjourned at 4:00 p.m.

tp

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

BUILDING COMMITTEE
MINUTES
October 12, 2016

MEMBERS PRESENT: Potter, Daleiden
OTHERS PRESENT: Wilczek, Mattice

I. Public Works Deferred Maintenance & Remodel

Wilczek provided updates on the status of the architect work, the consultant work, and the shop area modifications. The architect's construction drawings were delivered from Nelson and distributed to the group for review and discussion. Daleiden noted the vending machines need to be relocated, but other than that it looks ok. Wilczek noted there will be a request to post the RFP for bidding and will be moving forward. The drawings for bidding of the sloped roof and window replacement is anticipated to be delivered 10/14/16 and will be going for bids thereafter.

Mattice requested having the building rekeyed when the highway department is fully moved out of the site. Mattice and Wilczek recalled the pricing to be approximately $9000. It was also requested by Mattice to have the fabrication shop painted.

Daleiden asked when the mezzanine beam is expected to arrive and Wilczek recalled it was anticipated approximately 10/25. The shipment will include the beam material as well as the mounting clips to weld and associated hardware. Daleiden requested Wilczek confirm that date as to line up the welder to complete the installation.

Mattice confirmed the overhead door in the west wall of the service area and the door between the welding & wood shops have been installed. Loberg electric will be coming to the site to complete the wiring for the door opener and the project will be complete. Wilczek noted the spray foam insulation on the west and east walls of the 1998 addition will be started in approximately 1 week pending contractor scheduling. The contractor is finishing a large job at another site and the project is next on the list. To complete the foam work, an access opening will need to be cut into the ceiling of the entry vestibule and the cost to cut, patch, and paint finish is just over $2000. Daleiden and Potter discussed the option of not repairing the opening for now and leaving it until the sheetrock crew is on site for the interior remodel project to repair.

Wilczek said he has been looking at lighting options as alternatives to replacing fixtures in the mezzanine area and installed some sample LED lamps to replace the ones currently in place. Steve Jobe and the surveyor department staff are reviewing the lumen output and the color for a retrofit selection. The replacement of the lamps is estimated at approximately $1000 (depending on the type selected and rebate) and would save several thousand dollars over replacement of the fixtures. Wilczek also presented a lighting energy audit breakdown for the retrofit of all fluorescent bulbs at the site and the replacement of the fleet services, welding, and wood shop overhead light fixtures. The current metal halide shop lights are nearing the end of their useful life, burning 460 watts, and can be replaced with an LED fixture putting out more light and burning 173 watts for $346 each minus available rebates. The payback on the shops is calculated at 3.57 years. The relamping of the site fluorescent bulbs to LED is a calculated payback of 3.08 years while reducing from 32wT8 lamps to 12w. Both projects can be completed by custodial staff and no electrician will be needed for the retrofits as the lamps & fixtures are plug and play with no ballast or wiring work.

Wilczek requested removal of the ivy growing on the walls near the west entrance of the site. The vines are

growing into the wall & roof systems, and into the shops. Everyone in attendance agreed it would be a good idea to remove the material to prevent water infiltration and potential degradation of the joints.

Recommendation:
It was recommended by Potter and Daleiden to continue to move forward with the windows and roof. Since the window project will be under $100,000 and separate from the roof work, the scope will be bid separately and not posted. It was recommended to move forward on the rekey of the building and to complete the painting requested by Mattice with STS if possible. The lighting retrofit projects were recommended to move forward and complete given the short payback times and ability to install with in-house staff. Daleiden and Potter recommended leaving the vestibule ceiling access open until a sheetrock crew is on site for other work related to the remodel.

II. <u>Compost Facility Storm Damage Repair</u>
Wilczek noted the site was discussed at the 10/11/16 board meeting and there were no further updates since then. Wilczek will be obtaining pricing for the demolition of the tipping floor structure to discuss at a later date.

Wilczek noted the cameras for the compost area have been ordered per previous approval and will be scheduling the installation as they are available.

Recommendation:
No recommendation, updates only.

DRAFT

PUBLIC WORKS BUILDING

WRIGHT COUNTY
1901 HIGHWAY 25 N.
BUFFALO, MN 55313

ABBREVIATIONS

ABBREV.	DESCRIPTION
A.F.F.	ABOVE FINISHED FLOOR
B	BASE
BLDG	BUILDING
C	CARPET
CAB	CABINET
CLG/ CLNG	CEILING
CONS/ CNST/ CONST	CONSTRUCTION
CP	CONSTRUCTION PLAN
D.B.	DESIGN BUILD
DR	DOOR
DTL	DETAIL
E/ EX/ EXIST	EXISTING
ELEC	ELECTRICAL
ELEV	ELEVATION
FIN	FINISH
FRM	FRAME
FP	FEET PLAN
FT	FEET
FURN	FURNITURE
F.W.C./ FWC	FABRIC WALL COVERING
G.C.	GENERAL CONTRACTOR
GYP BD/ G.W.B.	GYPSUM WALL BOARD
HDWR	HARDWARE
HT	HEIGHT
H.M./ HM	HOLLOW METAL
MAX	MAXIMUM
ML	MASTER LEGEND
MFR	MANUFACTURER
MIN	MINIMUM
MR	MIRROR
MLWK	MILLWORK
MTL	METAL
MUL	MULLION
NIC/ N.I.C.	NOT IN CONTRACT
NO.	NUMBER
NTS/ N.T.S.	NOT TO SCALE
O.C.	ON CENTER
P	PAINT
P-LAM/ PL	PLASTIC LAMINATE
PSP/ P&S	POWER AND SIGNAL PLAN
PTN	PARTITION
PTT	INTEGRATED PAPER TOWEL DISPENSER/ TRASH UNIT
RCP	REFLECTED CEILING PLAN
RM.	ROOM
RSF/ R.S.F.	RENTABLE SQUARE FEET
SF/ S.F.	SQUARE FEET
SIM.	SIMILAR
SND	SANITARY NAPKIN DISPENSER
SNW	SANITARY NAPKIN WASTE
SQ.	SQUARE
STD	STANDARD
SY/ S.Y.	SQUARE YARD
THK	THICK
TP	TOILET PAPER DISPENSER
TSG	TOILET SEAT GUARD
TYP	TYPICAL
UNO/ U.N.O.	UNLESS NOTED OTHERWISE
USF/ U.S.F.	USABLE SQUARE FEET
VCT/ V.C.T.	VINYL COMPOSITE TILE
VIF/ V.I.F.	VERIFY IN FIELD
VWC/ V.W.C.	VINYL WALL COVERING
WC/ W.C.	WALL COVERING
WD	WOOD
WDW/ WNDW	WINDOW

GENERAL NOTES

THE GENERAL CONTRACTOR, SUBCONTRACTORS AND ALL OF THEIR SUBORDINATES SHALL FAMILIARIZE THEMSELVES WITH ALL INFORMATION LOCATED WITH THE DRAWINGS (REGARDLESS OF TRADE INVOLVED) PRIOR TO CONSTRUCTION.

A.) ALL WORK SHALL BE PERFORMED IN STRICT CONFORMANCE WITH ALL LOCAL LAWS AND CODE INTERPRETATIONS, ORDINANCES, RULES AND REGULATIONS OF GOVERNMENT AUTHORITIES HAVING JURISDICTION.

B.) THE GENERAL CONTRACTOR FOR THE PROJECT SHALL BE RESPONSIBLE FOR OBTAINING ALL REQUIRED BUILDING PERMITS. IT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO CONFIRM ANY BUILDING REGULATIONS WHICH MAY AFFECT CONSTRUCTION WITH THE CONSTRUCTION MANAGER, INCLUDING BUT NOT LIMITED TO, UNION VERSUS NONUNION LABOR, AFTER HOURS WORK REQUIREMENTS, DOCK ACCESS, ETC.

C.) CONTRACTORS SHALL MAKE NECESSARY ARRANGEMENTS WITH LANDLORD FOR ACCESS TO BUILDING DURING OFF HOURS. INCLUDING, BUT NOT LIMITED TO, ALL DELIVERIES. CONTRACTORS AND SUBCONTRACTORS SHALL ACKNOWLEDGE AND ABIDE BY ALL BUILDING REGULATIONS.

D.) GENERAL CONTRACTOR IS TO INCLUDE ALL COSTS RELATED TO THE FOLLOWING AS PART OF THEIR BASE COST:
(1.) GENERAL CONDITIONS.
(2.) BUILDING PERMITS.
(3.) DEMOLITION AND CONSTRUCTION DEBRIS REMOVAL, INCLUDING DUMPSTERS.
(4.) ONGOING PROJECT CLEAN-UP.
(5.) FINAL PROJECT CLEANUP BY PROFESSIONAL CLEANING SUB-CONTRACTOR.
(6.) ON-SITE PROJECT SUPERVISION.
(7.) ALL RELATED SHIPPING COSTS FOR NEW MATERIALS, TAXES AND LABOR RELATED TO ALL WORK INCLUDED AND DEFINED WITHIN THESE DRAWINGS.
(8.) ALL WORK AND MATERIALS AS REQUIRED BY DRAWINGS AND IN ACCORDANCE WITH ALL CODES AND ORDINANCES.
(9.) MISC. EXPENSES RELATED TO TEMPORARY SERVICES.
(10.) OVERHEAD AND PROFIT.

E.) BEFORE COMMENCEMENT OF THE WORK, THE GENERAL CONTRACTOR AND SUBCONTRACTORS SHALL VISIT THE PROJECT SITE TO VERIFY ALL DIMENSIONS AND CONDITIONS SHOWN IN THE CONTRACT DOCUMENTS AND EXISTING CONDITIONS. ANY DEVIATIONS, DISCREPANCIES, AND/ OR CONFLICTS SHALL BE REPORTED TO NELSON IN WRITING. IF INFORMATION SHOWN IN ONE CONSTRUCTION DOCUMENT CONFLICTS WITH INFORMATION SHOWN ON ANOTHER OR IF CONSTRUCTION DOCUMENTS ARE FOUND TO BE INCONSISTENT WITH CURRENT APPLICABLE CODES AND REGULATIONS, NOTIFY NELSON PROMPTLY FOR RESOLUTION.

F.) ALL WORK TO BE PERFORMED TO INDUSTRY STANDARDS.

G.) GENERAL CONTRACTOR SHALL HALT THE WORK WHEN NOTIFIED OF A PROPOSED CHANGE OR IF UNSATISFACTORY RESULTS ARE ANTICIPATED. PROCEED ONLY AFTER RECEIVING ADDITIONAL INFORMATION AND INSTRUCTIONS FROM NELSON.

H.) DO NOT SCALE DRAWINGS; DIMENSIONS GOVERN, LARGE SCALE DETAILS GOVERN OVER SMALL SCALE.

I.) THE PRESENCE OF A REPRESENTATIVE OF NELSON OR LANDLORD ON THE JOB SITE DOES NOT IMPLY CONCURRENCE OR APPROVAL OF THE WORK. THE GENERAL CONTRACTOR SHALL CALL SPECIFIC ITEMS TO THE ATTENTION OF NELSON OR LANDLORD IF THE ACCEPTANCE OF NELSON OR LANDLORD IS DESIRED.

J.) THE GENERAL CONTRACTOR SHALL SUBMIT ALL PROPOSED SUBSTITUTIONS TO NELSON IN WRITING WITH SUFFICIENT INFORMATION, SAMPLES AND DIFFERENCE IN COST FOR EVALUATION. SUBSTITUTIONS MUST BE ACCEPTED IN WRITING BEFORE THEY MAY BE USED. IF THE GENERAL CONTRACTOR, THE OWNER, OR THE OWNER'S REPRESENTATIVE SUBSTITUTES A MATERIAL, REVISES A CONSTRUCTION DETAIL, METHOD OF ATTACHMENT OR IN ANY WAY ALTERS THE WORK SO THAT IT DOES NOT CONFORM WITH THESE DOCUMENTS WITHOUT NELSON'S WRITTEN ACCEPTANCE, SUCH ACTION WILL RELIEVE NELSON OF ANY RESPONSIBILITY OR LIABILITY, AS TO THE AESTHETIC EFFECT, SUBSEQUENT FAILURE, PROPERTY DAMAGE OR PERSONAL RESPONSIBILITY.

K.) THE GENERAL CONTRACTOR SHALL TAKE ABSOLUTE CARE TO PROTECT NEWLY INSTALLED MATERIALS, MILLWORK, BUILT-INS AND FINISHES.

L.) THE GENERAL CONTRACTOR SHALL ARRANGE TO ACCOMMODATE "NOT IN CONTRACT" WORK.

M.) WHEN INFORMATION IS INADEQUATE, REQUEST FURTHER INSTRUCTIONS BEFORE PROCEEDING.

N.) ELECTRICAL WORK ON THESE PLANS IS FOR FIXTURE AND SWITCH TYPE AND LOCATION ONLY. ELECTRICAL DESIGN/ BUILD CONTRACTOR IS RESPONSIBLE FOR PROVIDING ELECTRICAL CIRCUITING DESIGN AND LIGHTING SYSTEMS DESIGN IN CONFORMANCE WITH FEDERAL, STATE AND LOCAL CODES AND REGULATIONS INCLUDING SUBMITTAL DOCUMENTS WITH NECESSARY CALCULATIONS FOR ENERGY USE, ETC. REFERENCE TO MECHANICAL, ELECTRICAL AND FIRE PROTECTION OR OTHER ENGINEERING DISCIPLINES IS FOR PURPOSE OF COORDINATION WITH ARCHITECTURAL DESIGN ONLY. NOTHING DESIGNED BY THESE ENGINEERS OR OTHERS SHALL CREATE ANY PROFESSIONAL OBLIGATION OR CONTRACTUAL RELATIONSHIP BETWEEN SUCH PERSONS AND NELSON, UNLESS MUTUALLY AGREED UPON IN WRITING.

O.) MECHANICAL DESIGN/ BUILD CONTRACTOR TO DESIGN HVAC SYSTEM TO BE IN CONFORMANCE WITH BUILDING SYSTEM DESIGN AS SET FORTH BY LANDLORD AND ALL APPLICABLE FEDERAL, STATE AND LOCAL CODES. THERMOSTAT LOCATIONS TO BE REVIEWED WITH BUILDING ENGINEER OR CONSTRUCTION SUPERINTENDENT, PRIOR TO INSTALLATION. IF LOCATIONS ARE NOT PRE APPROVED, ALL COST TO RELOCATE SHALL BE CONTRACTOR EXPENSE. ALLOW FOR FIRE AND SMOKE DAMPERS AT FIRE RATED AND SLAB TO SLAB PARTITIONS AS REQUIRED BY CODE. MECHANICAL, ELECTRICAL AND FIRE PROTECTION INFORMATION SHOWN ON THE PLANS IS PROVIDED FOR LAYOUT ONLY. ALL ENGINEERING PLANS, SPECIFICATIONS, LAYOUT AND INSTALLATION SHALL BE THE RESPONSIBILITY OF THE DESIGN/BUILD ENGINEERS AND SHALL MATCH EXISTING UNLESS OTHERWISE NOTED.

P.) THE GENERAL CONTRACTOR AND SUBCONTRACTORS SHALL TURN THE PROJECT OVER TO THE OWNER:
(1.) FREE FROM ALL CONSTRUCTION DEBRIS, SCRAPS, MATERIAL AND EQUIPMENT.
(2.) ALL INTERIOR GLASS FREE FROM ALL MANUFACTURER'S LABELS ETC., AND CLEANED ON BOTH SIDES.
(3.) ALL DOORS AND BUILT-INS WIPED DOWN AND FREE OF DIRT, GREASE AND OTHER FOREIGN MATERIAL.
(5.) ALL VINYL WALL MATERIAL FREE OF DIRT, PASTE AND OTHER FOREIGN MATTER.

Q.) THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR SUBCONTRACTOR'S RECEIPT OF COMPLETE SETS OF THESE DOCUMENTS, AS WELL AS ALL FUTURE ADDENDA.

R.) UPON COMPLETION OF CONSTRUCTION, THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING THE FOLLOWING AS-BUILT DRAWINGS TO LANDLORD REPRESENTATIVE:
(1.) ARCHITECTURAL PLANS STAMPED/ SIGNED BY A LICENSED ARCHITECT
(2.) HVAC PLANS STAMPED/ SIGNED BY A LICENSED MECHANICAL CONTRACTOR, THE HVAC AS-BUILT DRAWINGS MUST INCLUDE AIR BALANCING REPORT.
(3.) ELECTRICAL PLANS STAMPED/ SIGNED BY A LICENSED MASTER ELECTRICIAN.
(4.) PLUMBING PLANS STAMPED/ SIGNED BY A LICENSED PLUMBER.
(5.) SPRINKLER SYSTEM PLANS STAMPED/ SIGNED BY A LICENSED CONTRACTOR.

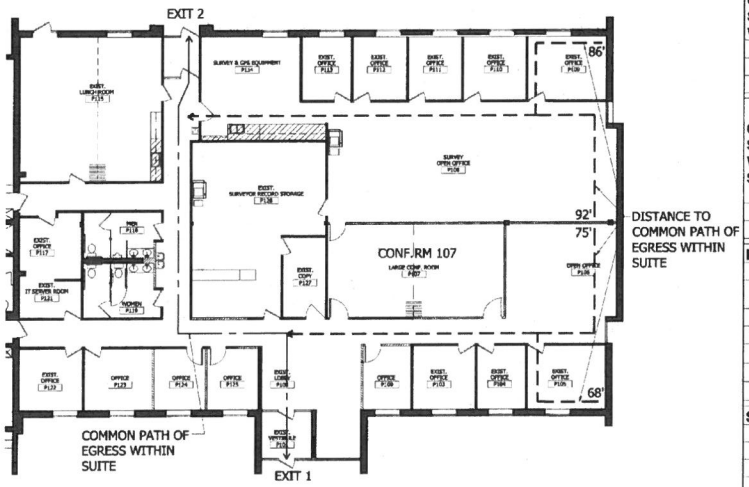
CONTACT LIST:

CLIENT/ TENANT REPRESENTATIVE:
ALAN WILZCEK - 763-682-7352
WRIGHT COUNTY
10 2ND STREET NW ROOM 235
BUFFALO, MN. 55313

INTERIOR DESIGNER/ ARCHITECT:
TIFFANY TOWNSEND, PROJECT MANAGER - 612-1211
STEVE MUELLER, ARCHITECT/TECHNICAL DIRECTOR - 612-822-1211
ASHLEY WITTENBERG, INTERIOR DESIGNER - 612-822-1211
NELSON
1201 MARQUETTE AVENUE SOUTH, SUITE 200
MINNEAPOLIS, MN 55403

SHEET INDEX:

NO.	DESCRIPTION
AN.1	MASTER LEGEND
A0.1	DEMOLITION PLAN
A1.1	CONSTRUCTION PLAN
A2.1	REFLECTED CEILING PLAN
A2.2	MN ENERGY CODE REVIEW
A3.1	POWER AND COMMUNICATIONS PLAN
A4.1	WALL AND FLOOR FINISH PLANS
A5.1	SECTIONS, DETAILS AND ELEVATIONS



1 LIFE SAFETY PLAN
1/32"=1'-0"

PROJECT CODE ANALYSIS

CODES REFERENCED:	2012 IBC & IEBC AS AMENDED BY THE STATE OF MINNESOTA 2015
CONSTRUCTION TYPE:	B-B
FIRE SPRINKLER SYSTEM:	YES
SPRINKLER SYSTEM APPLICATION:	
FOR 1-HR CONSTRUCTION	
FOR AREA INCREASE	
PROJECT AREA (G.S.F.):	7,971 U.S.F.
FLOOR AREA (G.S.F.):	7,971 U.S.F.
NUMBER OF FLOORS:	1

OCCUPANCY AREAS:	TYPE	AREA	SF/OCCUP.	NUM. OCCUP.	ACCESS. USE	% FLOOR AREA
ASSEMBLY (CONFERENCE ROOM):	B	578	15	39	NO	7%
OFFICE:	B	6,694	100	67	NO	84%
MANUFACTURING:	F	0	200	0	NO	0%
MERCANTILE:	M	0	30	0	NO	0%
STORAGE (ACCESSORY):	S	690	300	3	NO	0%
WAREHOUSE:	S	0	500	0	NO	0%
TOTAL:		7,971		109		100%

MAXIMUM ALLOWABLE AREAS BY OCCUPANCY GROUPS:	TYPE	AREA	ALLOWED AREA:	SPRINKLER INCREASE	FRONTAGE INCREASE:	ALLOWED W/INCREASE

OCCUPANCY SEPARATIONS WITHIN SUITE:	TYPE:	TO TYPE:	REQUIRED SEPARATION:	NOTES:

OCCUPANCY SEPARATIONS W/ADJACENT SUITES:	TYPE	TO TYPE:	REQUIRED SEPARATION:	NOTES:
OFFICE TO OFFICE	B	B	N	
OFFICE TO CORRIDOR	B	B	N	SEE NOTE #8

EXITING	PROVIDED	REQUIRED
NUMBER:	2	2
EXIT SEPARATION:	YES	GREATER THAN OR EQUAL TO ½ OF DIAGONAL
EXIT WIDTH:	(2) 34"	(2) 32"
DOOR SWING DIRECTION:	OUT	IN/OUT
EXIT ACCESS TRAVEL DISTANCE:	YES	≤ 300'
COMMON PATH OF EGRESS DISTANCE:	YES (MAX. 92')	≤ 100'
MAXIMUM DEAD-END CORRIDOR:	YES	≤ 50'

SUITE ACCESSIBILITY:	
SUITE CIRCULATION:	YES
SUITE DOOR CLEARANCES:	YES
SUITE COAT CLOSETS:	N/A
SUITE RESTROOMS:	YES
SUITE ACCESSIBLE WORKROOM MILLWORK:	N/A
SUITE SINKS:	YES

NOTES:

1. NON-SEPARATED USES – OCCUPANCIES - SEC. 508.3.2 & 508.3.3
2. FIRE RATING REDUCED BY 1 HOUR FOR SPRINKLER SYSTEM (TABLE 508.4)
3. ACCESSORY AREAS OCCUPYING 10% OR LESS OF THE AREA OF ANY FLOOR AND NOT MORE THAN THE AREA OR HEIGHT LISTED IN TABLE 503 ARE NOT REQUIRED TO BE SEPARATED (SEC. 508.2.1)
4. SQUARE FEET PER OCCUPANT DETERMINED BY TABLE 1004.1.2
5. EXIT WIDTH DETERMINED BY SEC. 1005.3
6. TABLE 1018.1 CORRIDOR FIRE-RESISTANCE RATING

NELSON

Nelson Upper Midwest Operating Company, LLC
a licensed affiliate

1201 Marquette Avenue South - Suite 200
Minneapolis, MN 55403
Phone: (612) 823-1211
Fax: (612) 823-1008

Consultant:

Tenant Approval: I have reviewed the plans for pertinent information pertaining type, location and quantity in relation to: Construction, Millwork, Electrical, Data, Reflected Ceiling, Wall and Floor Finish items. All revisions or changes I would like to incorporate into the final Construction Drawings Set are indicated on these included plans. I understand that changes to this revised plan may impact the construction schedule and costs.

Company : _____

Approved by (Name and Title) : _____

Date: _____

Description:	No:	By:	Date:
ISSUED FOR PERMIT & CONSTRUCTION		TTL	10/10/16

Client:

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Steven P. Mueller - License No 11793 — Date 10/10/16

Seal:

PUBLIC WORKS BUILDING
WRIGHT COUNTY
1901 HIGHWAY 25 N.
BUFFALO, MN 55313
Project Title & Address:

MASTER LEGEND

Sheet Title:

Proj. No:	16.03870.00
Drawn By:	AW
Project Manager:	TTL
Designer:	AW
Reviewed By:	TTL
Approved By:	SPM

AN.1

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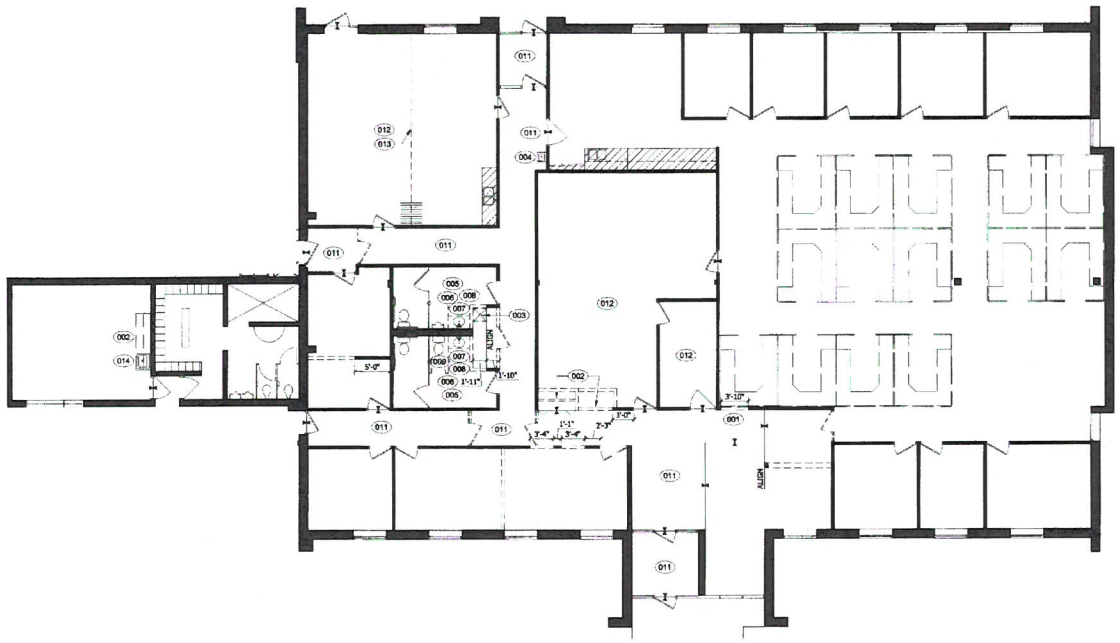


1 DEMOLITION PLAN
1/8"=1'-0"

DEMOLITION GENERAL NOTES:

A. ALL OTHER EXISTING CONSTRUCTION ON THIS FLOOR NOT AFFECTED BY DEMOLITION WORK SHOWN ON THIS PLAN IS TO REMAIN UNLESS OTHERWISE DIRECTED BY THE LANDLORD REPRESENTATIVE.

B. ALL WORK PRODUCING EXCESSIVE NOISE OR FUMES TO BE COORDINATED WITH BUILDING REPRESENTATIVE.

C. VERIFY WITH LANDLORD REPRESENTATIVE, PRIOR TO DEMOLITION, ALL ITEMS TO BE SALVAGED, INCLUDING BUT NOT LIMITED TO ALL BUILDING STANDARD DOORS, BUILDING STANDARD FRAMES, CURRENT CODE COMPLIANT HARDWARE, EXIT SIGNS, LIFE SAFETY SPEAKERS, SMOKE DETECTORS, FIRE EXTINGUISHERS AND OTHER RELATED FIRE AND LIFE SAFETY MATERIALS. STOCKPILE AND PROTECT ALL SUCH ITEMS.

D. ACCESS TO ALL EXITS AND CORRIDORS SHALL BE MAINTAINED CLEAR AND ACCESSIBLE THROUGHOUT CONSTRUCTION. CONTRACTOR PERFORMING DEMOLITION SHALL MAINTAIN PROPER SUPPORT OF SHELL BUILDING AND INTERIOR CONSTRUCTION THROUGHOUT DEMOLITION. ELECTRICIAN SHALL MAKE SAFE ALL ELECTRICAL SERVICE PRIOR TO DEMOLITION.

E. ALL REMOVAL AND DISPOSAL SHALL BE DONE IN AN ORDERLY AND SAFE MANNER, AND SHALL MINIMIZE DISTURBANCE TO EXISTING TENANTS AND PUBLIC SPACES.

F. ALL EXISTING DOORS AND FRAMES NOT AFFECTED BY WORK ARE TO REMAIN WITHOUT CHANGE, U.N.O. REMOVE AND DISPOSE OF ALL EXISTING PARTITIONS OR WALL SYSTEMS AS SHOWN. WHERE REMOVAL HAS OCCURRED, PREVIOUSLY ADJOINING SURFACES TO REMAIN ARE TO BE PATCHED AND PREPARED FOR NEW CONSTRUCTION OR FINISH APPLICATION. MUD, TAPE, SAND OR PATCH AND PREPARE ALL EXISTING REMAINING CORE, INTERIOR AND PERIMETER PARTITIONS, AS AFFECTED BY DEMOLITION OR EXISTING DAMAGED CONDITION, AS NECESSARY, FOR APPLICATION OF NEW SPECIFIED WALL FINISH. THIS INCLUDES SKIM COATING OF EXISTING SURFACES WHERE ROUGH PLASTER EXISTS.

G. PROPERLY TERMINATE ALL EXISTING PLUMBING, ELECTRICAL AND MECHANICAL ITEMS ABANDONED DURING DEMOLITION. ABANDONED PLUMBING TO BE DELETED BELOW DECK/ ABOVE SUSPENDED CEILING. ABANDONED ELECTRICAL AND DATA LINES TO BE REMOVED AND TERMINATED BACK TO SOURCE. ABANDONED MECHANICAL ITEMS AND ABANDONED DUCT WORK TO BE TERMINATED, TO MAXIMUM EXTENT AS DETERMINED BY DESIGN/ BUILD CONTRACTOR.

H. ALL EXISTING ELECTRICAL AND DATA LOCATIONS NOT SPECIFICALLY CALLED TO BE REMOVED ARE TO REMAIN ACTIVE, U.N.O.

I. PRIOR TO COMMENCEMENT OF DEMOLITION, APPLY PLASTIC FILM FLOOR PROTECTION AT FLOOR COMMON CORRIDORS AND LOBBIES AND ANY OTHER COMMON AREA FLOORS, AND ELEVATOR CAB FLOORS AS AFFECTED BY CONSTRUCTION. REPLACE FILM EVERY 2 WEEKS UNTIL PROPERTY MANAGER ACCEPTS COMPLETION OF CONSTRUCTION ACTIVITIES. PROTECT LANDLORD DESIGNATED CONSTRUCTION ELEVATOR CAB WITH LANDLORD PROVIDED CAB PROTECTION.

J. FLOORING SUBCONTRACTOR'S BASE BID TO INCLUDE ALL REMOVAL OF EXISTING ADHESIVE, FLASH PATCH AND LEVELING COMPOUND TO EXISTING FLOOR SUBSTRATE AS NECESSARY TO MEET ACCEPTABLE INDUSTRY TOLERANCE.

K. REMOVE ALL CONSTRUCTION MATERIAL, RESIDUE ETC. FROM MULLIONS AND SILLS. EXISTING MULLION SYSTEM TO BE THOROUGHLY CLEANED PRIOR TO OCCUPANCY. REMOVE ALL WALL PREP, PAINT AND DEPOSITS AT MULLIONS AND SILLS.

L. PRIOR TO COMMENCEMENT OF DEMOLITION, VERIFY WORKING CONDITION OF ALL PERIMETER WINDOW BLINDS. PULL UP AND PROTECT DURING DEMOLITION AND CONSTRUCTION AND DUST. EVALUATE FOR RECONDITION AND REPORT FINDINGS TO LANDLORD REPRESENTATIVE. GENERAL CONTRACTOR RESPONSIBLE FOR REPLACING ALL BLINDS DAMAGED DURING CONSTRUCTION PROCESS.

M. REMOVE EXISTING FLOORING AND WALL BASE THROUGHOUT AREA OF CONSTRUCTION, U.N.O.

N. REMOVE EXISTING WALL COVERING THROUGHOUT, U.N.O.

DEMOLITION KEYNOTES:

(000) NO DEMOLITION WORK THIS AREA.

(001) PROVIDE OPENING IN WALL FOR NEW DOOR FRAME.

(002) REMOVE EXISTING MILLWORK. DISPOSE OF PER CLIENT'S DIRECTION.

(003) REMOVE EXISTING SLOP SINK & SALVAGE FOR REUSE IF POSSIBLE.

(004) EXISTING DRINKING FOUNTAIN TO REMAIN.

(005) REMOVE EXISTING RESTROOM ACCESSORIES & SALVAGE FOR REUSE.

(006) REMOVE EXISTING TOILET PARTITION/ URINAL SCREEN & SALVAGE FOR REUSE IF POSSIBLE.

(007) REMOVE EXISTING SINK AND COUNTER. PATCH AND REPAIR AS REQUIRED AND PREP FOR NEW.

(008) REMOVE EXISTING MIRRORS ABOVE LAVATORIES AND SALVAGE FOR REUSE IF POSSIBLE. PATCH AND REPAIR AS REQUIRED.

(009) REMOVE TOILET & SALVAGE FOR REUSE IF POSSIBLE.

(010) CLIENT'S FURNITURE GROUP TO REMOVE/ TEAR DOWN EXIST WORKSTATIONS & FURNITURE THROUGHOUT SPACE. N.I.C.

(011) EXISTING QUARRY TILE FLOOR, BASE & VINYL WALLCOVERING TO REMAIN IN HALLS/ AREAS NOTED. PROTECT EXISTING CONDITIONS & SALVAGE ITEMS FOR REUSE IF POSSIBLE.

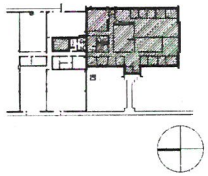
(012) EXISTING VCT, BASE & WALL FINISHES TO REMAIN IN.

(013) EXISTING OPERABLE WALL TO REMAIN.

(014) REMOVE AND DISPOSE OF EXISTING STAINLESS STEEL SINK, FAUCET, TRIM AND FITTINGS.

DEMOLITION LEGEND

SYMBOL	DESCRIPTION
	EXISTING PARTITION TO REMAIN.
	EXISTING PARTITION/ELEMENTS TO BE DEMOLISHED.
	45°∠ INDICATES EXISTING DOOR TO REMAIN.
	EXISTING MILLWORK TO REMAIN.
	EXTENTS OF FLOORING REMOVAL.
E or EX	DENOTES EXISTING CONSTRUCTION, DOOR, GLAZING, MILLWORK OR DEVICE.
(XXX)	KEYNOTE.



Key Plan:

Scale:

NELSON

Nelson Upper Midwest Operating Company, LLC
a licensed affiliate

1201 Marquette Avenue South - Suite 200
Minneapolis, MN 55403
Phone: (612) 622-1211
Fax: (612) 622-1606

Consultant:

Tenant Approval: I have reviewed the plans for pertinent information pertaining type, location and quantity in relation to: Construction, Millwork, Electrical, Data, Reflected Ceiling, Wall and Floor Finish items. All revisions or changes I would like to incorporate into the final Construction Drawings Set are indicated on these included plans. I understand that changes to this revised plan may impact the construction schedule and costs.

Company : _____

Approved by (Name and Title) : _____

Date: _____

Description:	No:	By:	Date:
ISSUED FOR PERMIT & CONSTRUCTION		TTL	10/10/16

Client:

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

10/10/16

Steven P. Mueller - License No. 11783 Date

Seal:

PUBLIC WORKS BUILDING
WRIGHT COUNTY
1901 HIGHWAY 25 N.
BUFFALO, MN 55313

Project Title & Address:

DEMOLITION PLAN

Sheet Title:

Proj. No:	16.02670.00
Drawn By:	AW
Project Manager:	TTL
Designer:	AW
Reviewed By:	TTL
Approved By:	SPM

A0.1

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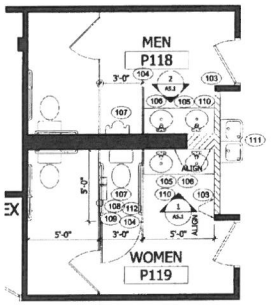
1 CONSTRUCTION PLAN
1/8"=1'-0"



2 ENLARGED PLAN @ RESTROOMS
1/4"=1'-0"

OPENING SCHEDULE

OPENING NUMBER	SIZE			DOOR MATERIAL	GLAZING	FRAME MATERIAL	SWING DIRECTION	FIRE LABEL	HARDWARE		NOTES
	WIDTH	HEIGHT	THICK						TYPE	KEYSIDE RM NO.	
07	3'-6"	7'-0"	1-¾"	WD	NA	HM	SEE PLAN	NA	PASSAGE	--	1
07A	3'-6"	7'-0"	1-¾"	WD	NA	HM	SEE PLAN	NA	PASSAGE	--	1
07B	3'-0"	7'-0"	1-¾"	WD	NA	HM	SEE PLAN	NA	PASSAGE	--	1
09	3'-0"	7'-0"	1-¾"	WD	NA	HM	SEE PLAN	NA	LOCKSET	HALL	1
24	3'-0"	7'-0"	1-¾"	WD	NA	HM	SEE PLAN	NA	LOCKSET	HALL	1
25	3'-0"	7'-0"	1-¾"	WD	NA	HM	SEE PLAN	NA	LOCKSET	HALL	1

1. REUSE SALVAGED OR EXISTING BUILDING STOCKPILED DOOR AND FRAMES AS AVAILABLE.

CONSTRUCTION LEGEND

SYMBOL	DESCRIPTION
?	ROOM NAME.
?	ROOM NUMBER.
1	OPENING NUMBER. SEE DOOR SCHEDULE FOR ADDITIONAL DETAILS.
	90°∠ INDICATES NEW DOOR.
ALIGN	ALIGN FINISHED FACE OF NEW PARTITION/ ELEMENT WITH FINISHED FACE OF EXISTING PARTITION/ELEMENT AS SHOWN.
	WATER LINE.
	CENTER LINE.
	DIRECTIONAL REFERENCE DENOTING ELEVATION.
	REFERENCE NUMBER.
	SHEET NUMBER.
XXX	KEYNOTE.

PARTITION LEGEND

SYMBOL	DESCRIPTION
	EXISTING PARTITION TO REMAIN.
	FULL HEIGHT ACOUSTICAL PARTITION CONSISTING OF: -6" 20 GA. METAL STUDS, 24" O.C. -(1) LAYER 5/8" G.W.B. BOTH SIDES. -SOUND ATTENUATION BATT ACOUSTIC INSULATION IN WALL CAVITY. FROM: TOP OF SLAB TO: BOTTOM OF DECK 18'-30" RATING: NONE NOTE: -IF ROOF DECK, DEEP-LEG SLIP CONNECTION TRACK REQUIRED AT ROOF DECK.
	STANDARD ACOUSTICAL PARTITION CONSISTING OF: -3 5/8" METAL STUDS, 24" O.C. -(1) LAYER 5/8" G.W.B. BOTH SIDES. -BATT ACOUSTIC INSULATION IN WALL CAVITY. -SOUND ATTENUATION BATT INSULATION ABOVE CEILING, 2' EITHER SIDE OF WALL. FROM: TOP OF SLAB TO: BOTTOM OF CLING GRID RATING: NONE

CONSTRUCTION GENERAL NOTES:

A. GENERAL CONTRACTOR IS RESPONSIBLE FOR PROVIDING, INSTALLING AND COORDINATING, AS PART OF BASE CONTRACT, BLOCKING, BRACING, SHIMS ETC. WITHIN NEW OR EXISTING PARTITIONS AND OR TO STRUCTURE ABOVE OR BELOW AS NECESSARY FOR ALL MILLWORK, CABINETRY, DOORS/ FRAMES PARTITIONS, DOOR STOPS, PRESENTATION BOARDS, EQUIPMENT, FIXTURES, FURNITURE, PLUMBING, GLAZING SYSTEMS, CEILING SYSTEMS, ETC. INCLUDED OR SHOWN ON THESE DOCUMENTS.

B. ALL PARTITIONS TO BE BUILT AS PER BUILDING STANDARD SPECIFICATIONS AND DETAILS (SEE PARTITION LEGEND).

C. ALL DIMENSIONS SHALL BE TO FACE OF PARTITION, OR AS NOTED.

D. ALL FIRE EXTINGUISHER CABINETS (FEC), STROBE LIGHTS, ETC. TO BE LOCATED PER CODE AND BUILDING INSPECTOR DIRECTION. ALL LOCATIONS TO BE REVIEWED BY LANDLORD PRIOR TO INSTALLATION. EXISTING EXTINGUISHERS TO BE CHECKED FOR FULL CHARGE AND OPERATION. REPLACE/ FILL AS NEEDED.

E. GENERAL CONTRACTOR IS TO VERIFY THAT THE DEMISE WINDOW MULLION TO PARTITION CLOSURE LOCATIONS, INCLUDING NEW AND EXISTING, ARE THOROUGHLY SEALED.

F. ALL BUILT-IN PLUMBING FIXTURES TO BE SUPPLIED AND INSTALLED BY PLUMBING CONTRACTOR. PLUMBING CONTRACTOR TO SUPPLY ALL NECESSARY INFORMATION FOR CUTOUTS TO BE PERFORMED BY MILLWORK CONTRACTOR.

G. PATCH EXISTING SLAB AS NECESSARY FOR INSTALLATION OF NEW FLOORING. FLOOR SLAB THROUGHOUT TO BE PREPPED FOR NEW FLOORING INSTALLATION U.N.O. AS PART OF BASE CONSTRUCTION, INCLUDING REMOVAL OF EXISTING ADHESIVES, AS DEEMED NECESSARY.

H. PROVIDE BUILDING STANDARD, WALL MOUNTED DOOR STOPS AT ALL DOOR LOCATIONS WHERE DOOR SWINGS AGAINST WALL. WHERE LAYOUT DICTATES, SUBSTITUTE FLOOR MOUNTED STOP.

I. OFFSET ALL DOORS 4" FROM ADJACENT CORNER, U.N.O.

J. SURPLUS DOORS AND FRAMES TO BE DISPOSED OF AFTER COMPLETION OF CONSTRUCTION PER BUILDING REPRESENTATIVE.

K. TOUCH UP EXISTING AND REUSED DOOR SLABS AND PATCH GOUGES TO MINIMIZE THE APPEARANCE OF WEAR AND TO PROVIDE A CONSISTENT APPEARANCE.

L. PROVIDE AN EXPANSION JOINT IN THE DRYWALL PARTITION WHENEVER THERE IS A PARTITION RUN IN EXCESS OF 30'-0" IN LENGTH. LOCATE EXPANSION JOINT AT +/- 30'-0" INTERVALS. COORDINATE LOCATIONS WITH NELSON.

N. PROVIDE THOROUGH FINAL CLEAN OF SPACE PRIOR TO TENANT MOVE-IN. FINAL CLEAN TO INCLUDE BUT NOT LIMITED TO: REMOVAL OF ALL CONSTRUCTION MATERIAL, RESIDUE ETC. FROM MULLIONS AND SILLS; THOROUGH CLEAN EXISTING MULLION SYSTEM; REMOVAL OF ALL WALL PREP, PAINT AND DEPOSITS AT MULLIONS AND SILLS; REMOVE, CLEAN AND REINSTALL ALL EXISTING AND NEW LENSES/LOUVERS WITHIN LIGHT FIXTURES.

CONSTRUCTION KEYNOTES:

100 NO CONSTRUCTION WORK THIS AREA.

101 IN-FILL LOCATION WHERE EXISTING DOOR WAS REMOVED WITH FLUSH GWB WALL.

102 EXISTING (A-C GRADE) PLYWOOD BACKER BOARD TO REMAIN.

103 INSTALL SALVAGED PAPER TOWEL DISPENSER/TRASH RECEPTACLE. VERIFY WITH TENANT.

104 SALVAGE AND INSTALL STEEL, FLOOR/ WALL MOUNTED TOILET PARTITIONS IF POSSIBLE. PROVIDE NEW TO MATCH EXISTING AS REQUIRED.

105 PROVIDE AND INSTALL NEW UNDERMOUNT SINKS AND FAUCETS AS SHOWN IN SOLID SURFACE FLOATING COUNTERTOP. COUNTERTOP SPECIFICATION: TBD. SINK SPECIFICATION: ZURN, Z5220 19" X 16" UNDERMOUNT LAVATORY. FAUCET SPECIFICATION: SLOAN NO. EBF-65-4-SOT-BCM CHROME PLATED HANDICAP COMPLIANT FAUCET, PROVIDE MCGUIRE NO. 2165-LK LOOSE KEY SUPPLIES, NO. LK-98 STRAINER AND 17 GA. TAILPIECE OR EQUAL.

106 INSTALL NEW MIRROR WITH 1/2" FRAME ABOVE LAVATORIES. SEE ELEVATIONS FOR DIMENSIONS.

107 INSTALL SALVAGED FLOOR MOUNTED TOILET & URINAL IF POSSIBLE. VERIFY WITH TENANT.

108 INSTALL SALVAGED SURFACE MOUNTED TOILET PAPER DISPENSERS IF POSSIBLE. VERIFY WITH TENANT.

109 INSTALL SALVAGED SURFACE MOUNTED SANITARY NAPKIN DISPOSAL IF POSSIBLE. VERIFY WITH TENANT.

110 PROVIDE AND INSTALL NEW BUILDING STANDARD SURFACE MOUNTED SOAP DISPENSER. VERIFY WITH BUILDING REPRESENTATIVE FOR SPECIFICATION.

111 PROVIDE NEW BI-LEVEL DRINKING FOUNTAIN. SPECIFICATION: ELKAY TWO STATION WALL MOUNT WATER COOLER BARRIER FREE ACCESS NSI/ANSI 61 COMPLIANT - MODEL #EZSTLBC.

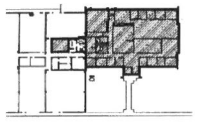
112 PROVIDE AND INSTALL MAC 2015 COMPLIANT GRAB BARS AT THIS LOCATION. (MOUNT AT ACCESSIBLE HT. PER ELEVATIONS).
SPECIFICATION:
(GB-1): LENGTH: 42" / MODEL: B-6806X42 (2 TOTAL)
(GB-2): LENGTH: 18" / MODEL: B-6806X18 (2 TOTAL)

113 PROVIDE NEW OPERABLE PARTITION. SPECIFICATION: FOLDING PARTITION MODERN FOLD OR EQUAL SSTC WITH DROP BOTTOM (MANUAL) - VINYL WALL COVERING FINISH -TBD SHALL BE FACTORY APPLIED. COORDINATE ALL MATERIAL AND TRANSPORTATION REQUIREMENTS AS REQUIRED. PROVIDE 5/8" GYP BD WALL TO DECK WITH METAL STUDS. TAPE AND FULLY INSULATE AS REQUIRED ABOVE CEILING. STRUCTURAL SUPPORT DESIGNED BY PM CERTIFIED STRUCTURAL ENGINEER REQUIRED.

114 INSTALL SALVAGED SLOP SINK. VERIFY FINAL LOCATION WITH BUILDING REPRESENTATIVE.

115 PROVIDE BLOCKING SUPPORTS TO INSTALL TENANT PROVIDED LCD BRACKET FOR TENANT SUPPLIED LCD.

116 VERIFY EXISTING DEMISE PARTITION IS FULL HEIGHT AND INSULATED FOR SOUND ATTENUATION. IF NOT, MODIFY AND COMPLETE AS SPECIFIED IN THE PARTITION LEGEND.



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Company : _____

Approved by (Name and Title) : _____

Date: _____

Description:	No:	By:	Date:
ISSUED FOR PERMIT & CONSTRUCTION		TTL	10/10/16

Client:

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Steven P. Mueller - License No. 11783 — Date 10/10/16

Seal:

PUBLIC WORKS BUILDING
WRIGHT COUNTY
1901 HIGHWAY 25 N.
BUFFALO, MN 55313

Project Title & Address:

CONSTRUCTION PLAN

Sheet Title:

Proj. No:	16.02870.00
Drawn By:	AW
Project Manager:	TTL
Designer:	AW
Reviewed By:	TTL
Approved By:	SPM

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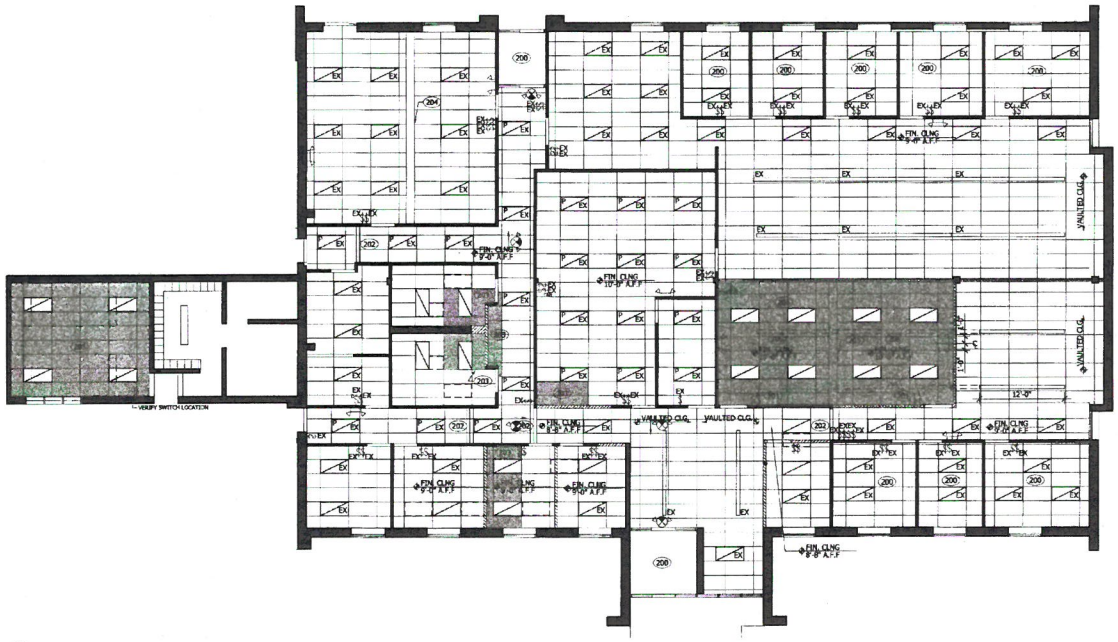

1 REFLECTED CEILING PLAN
1/8" = 1'-0"

REFLECTED CEILING GENERAL NOTES:

A. MODIFY FOR NEW LAYOUT EXISTING BUILDING STANDARD HVAC EQUIPMENT, ASSUMING GENERAL OFFICE HEAT LOAD WITH ADDITIONAL COOLING LOADS AT CONFERENCE/ MEETING ROOMS AND FILE SERVER/ TELEPHONE ROOMS. PROVIDE CERTIFIED PLANS SHOWING LOCATIONS OF THERMOSTATS AND ROOMS TO BE CONTROLLED. MECHANICAL CONTRACTOR TO REFER TO POWER AND COMMUNICATIONS PLAN FOR OCCUPANT LOAD REQUIREMENTS.

B. THOROUGHLY CLEAN ALL EXISTING AIR SUPPLY DIFFUSERS AND RETURN GRILLS.

C. RELOCATE, AND PROVIDE NEW AS NEEDED, THERMOSTATS FOR NEW LAYOUT. ALL THERMOSTATS TO BE LOCATED AT 48" A.F.F. (TO BOTTOM OF DEVICE). LOCATIONS TO BE REVIEWED BY LANDLORD, PRIOR TO INSTALLATION AND COORDINATED WITH FURNITURE PLAN.

D. PROPERLY TERMINATE ALL ELECTRICAL AND MECHANICAL ITEMS ABANDONED DURING DEMOLITION. ABANDONED ELECTRICAL AND DATA LINES TO BE TERMINATED BACK TO SOURCE. ABANDONED MECHANICAL ITEMS AND DUCT WORK TO BE TERMINATED TO MAXIMUM EXTENT AS DETERMINED BY DESIGN/ BUILD CONTRACTOR.

E. THE GENERAL CONTRACTOR SHALL NOT PLACE CEILING REGISTERS OR DIFFUSERS WHEREVER SHELVING, FILES OR OVER FILE UNITS ARE INDICATED ON DRAWINGS.

F. EXISTING CEILING TILE AND GRID TO REMAIN. REPLACE ALL DAMAGED CEILING TILE THROUGHOUT SUITE. INSTALL NEW TO MATCH EXISTING AS NECESSARY. WHEN TEGULAR TYPE TILE IS PRESENT, CUT TILES ALONG WALLS TO SHOW RECESSED EDGE. RELOCATE OLD AND NEW TILES IN SEPARATE AREAS/ ROOMS FOR UNIFORM APPEARANCE. SALVAGE OLD TILES FROM ONE ROOM TO PATCH AS NECESSARY INTO AREAS WITH EXISTING ACOUSTIC CEILING TILE TO REMAIN. WHEN ADEQUATE STOCK IS NOT AVAILABLE, CONTACT BUILDING CONSTRUCTION MANAGER FOR DIRECTION.

G. CUT AND RE - SUPPORT EXISTING GRID AS NECESSARY FOR NEW PARTITION AND LIGHT LAYOUT.

H. CONTACT LANDLORD REPRESENTATIVE TO DETERMINE AVAILABILITY OF STOCKPILED CEILING TILES.

I. PROVIDE FIRE AND SMOKE DAMPERS AT FIRE RELATED PARTITIONS AS REQUIRED BY CODE. PROVIDE TRANSFER PANELS AT FULL HEIGHT ACOUSTIC PARTITIONS.

J. EXISTING SPRINKLER SYSTEM/ HEADS TO REMAIN. SPRINKLER DESIGN/ BUILD CONTRACTOR TO MODIFY EXISTING FIRE SUPPRESSION SPRINKLER SYSTEM THROUGHOUT SPACE TO ACCOMMODATE NEW LAYOUT AND CONFORMANCE WITH CURRENT LOCAL CODES. RELOCATE, OR ADD NEW TO MATCH EXISTING, SPRINKLER HEADS AS NECESSARY FOR LAYOUT. EXISTING HEAD LOCATIONS SHOWN FOR INFORMATION ONLY AND SHALL BE FIELD VERIFIED AND ADJUSTED AS NECESSARY. ALL NEW OR RELOCATED SPRINKLER HEADS SHALL BE LOCATED 1" IN FROM SHORT DIMENSION OF CEILING TILE AND 1" IN FROM LONG DIMENSION OF CEILING TILE (CENTERED ON 2' X 2' OR 2' X 2' PORTION OF 2' X 4' TILE). IF THIS IS NOT POSSIBLE NOTIFY THE CONSTRUCTION MANAGER.

K. ELECTRICAL DESIGN/ BUILD CONTRACTOR TO DESIGN AND SPECIFY AUDIBLE LIFE SAFETY SPEAKERS, STROBES AND SMOKE DETECTORS AS REQUIRED BY LOCAL CODE THROUGHOUT SPACE U.N.O. MATCH BUILDING STANDARD DEVICE.

L. ELECTRICAL DESIGN/ BUILD CONTRACTOR TO PROVIDE 24 HOUR EMERGENCY LIGHTING, LIGHTED EXIT SIGNAGE AND EMERGENCY CIRCUIT FIXTURES/ SMOKE DETECTORS AND STROBE LIGHTS THROUGHOUT SPACE IN CONFORMANCE WITH STATE AND LOCAL CODES AND AS REQUIRED BY BUILDING FIRE INSPECTOR.

M. ALL 2' X 4' AND 2' X 2' FLUORESCENT FIXTURES NOT SHOWN WITH "EX" TO BE REINSTALLED/ RELOCATED USING EXISTING BUILDING STANDARD FIXTURES OR NEW TO MATCH, U.N.O. SUBCONTRACTOR TO VERIFY AVAILABILITY/ SUITABILITY OF ATTIC STOCK PRIOR TO ORDERING NEW FIXTURES. ALL NEW FLUORESCENT LIGHT FIXTURES TO BE LAMPED WITH NEW BUILDING STANDARD LAMPS. DISPOSE OF OLD LAMPS IN ACCORDANCE WITH LOCAL, STATE AND FEDERAL CODE REQUIREMENTS AND DISPOSAL REGULATIONS.

N. REMOVE, CLEAN AND REINSTALL ALL EXISTING AND NEW PARABOLIC LOUVERS WITHIN LIGHT FIXTURES AT END OF CONSTRUCTION AT ALL FIXTURES AS AFFECTED BY CONSTRUCTION.

O. GENERAL CONTRACTOR AND ELECTRICAL CONTRACTOR ARE RESPONSIBLE FOR TOTAL FIXTURE COUNTS FOR EXISTING TO REMAIN, EXISTING TO RELOCATE AND NEW LIGHT FIXTURES, BASED ON EXISTING FIELD CONDITIONS AND NEW LAYOUT.

P. SWITCH LIGHTING IN ALL ROOMS SEPARATELY, U.N.O. RECIRCUIT RELOCATED/ EXISTING FIXTURES AS NEEDED.

Q. ALL ELECTRICAL DEVICES AND SWITCHES TO MATCH BUILDING STANDARD FINISH.

R. WHERE ROOM LIGHT SWITCH OCCURS ON WALL DOOR SWINGS AGAINST, LOCATE ALL SWITCHES IN ROOM A MINIMUM OF 42" FROM CORNER.

S. WHEN DIMMER SWITCH IS SPECIFIED, PROVIDE DIMMER SWITCH APPROPRIATE FOR SPECIFIED LIGHT FIXTURE/ BALLAST.

T. ELECTRICAL CONTRACTOR TO VERIFY SWITCHING/ CIRCUIT LOADS AT EXISTING AND NEW LIGHT FIXTURES. CONTRACTOR TO BALANCE SWITCHING AND CIRCUIT LOADS FOR OPTIMAL SYSTEM PERFORMANCE.

U. IN AREAS WITH MULTIPLE SWITCHES, PLACE ALL SWITCHES UNDER COMMON COVER PLATE.

V. LIGHTING CONTROL AND DESIGN PER MN ENERGY CODE (2015 MCEC/2012 IECC). CODE COMPLIANCE VERIFICATION CALCULATIONS REQUIRED AT PERMIT SUBMISSION.

W. TIE NEW OPEN OFFICE LIGHTING TO EXISTING OPEN OFFICE LIGHTING CIRCUITS FOR SWITCHING.

REFLECTED CEILING KEYNOTES:

200 NO WORK THIS AREA.

201 PROVIDE 3-WAY SWITCHING AT FRONT AND BACK ENTRY TO SUITE FOR OPERATION OF GENERAL OFFICE/ CORRIDOR/ OPEN OFFICE LIGHTING AT LOCATIONS SHOWN.

202 PROVIDE BULKHEAD 1' BELOW LOWEST CEILING PLANE, AT CEILING HEIGHT TRANSITION.

203 PROVIDE NEW CONTINUOUS GRID AND ACOUSTICAL CEILING TILE THIS ROOM. ALIGN WITH PREDOMINATE SUITE CEILING GRID.

204 EXISTING GWB. HEADER TO REMAIN.

205 PROVIDE NEW GWB. HEADER AS REQUIRED FOR NEW OPERABLE WALL. PROVIDE BRACING TO DECK AS REQUIRED (SEE KEYNOTE #113, SHEET A1.1).

206 PROVIDE NEW CONTINUOUS GRID & ACOUSTICAL CEILING TILE THIS ROOM. CENTER IN ROOM AS SHOWN AT 9'-0" A.F.F. (EXISTING VAULTED ACOUSTICAL CEILING TO REMAIN ABOVE).

REFLECTED CEILING SYMBOLS

SYMBOL	DESCRIPTION
EX	EXISTING 2' X 4' FLUORESCENT FIXTURE TO REMAIN (96 WATTS).
	2' X 4' FLUORESCENT FIXTURE TO BE REMOVED/RELOCATED.
	RELOCATED/NEW 2' X 4' FLUORESCENT FIXTURE TO MATCH BUILDING STANDARDS (96 WATTS).
P EX	EXISTING 2' X 4' PRISMATIC FIXTURE TO REMAIN (96 WATTS).
EX	EXISTING LINEAR PENDANT LIGHT FIXTURES TO REMAIN (64 WATTS @ EACH 4'-0" LENGTH).
	EXISTING LINEAR PENDANT LIGHT FIXTURES TO BE REMOVED/RELOCATED.
	RELOCATED/NEW LINEAR PENDANT LIGHT FIXTURES (64 WATTS @ EACH 4'-0" LENGTH).
	1X4 SURFACE MOUNT LIGHT TO BE REMOVED.

REFLECTED CEILING SYMBOLS

SYMBOL	DESCRIPTION
$	TOGGLE SWITCH - SINGLE POLE.
$3	3-WAY TOGGLE SWITCH.
OR	CEILING MOUNTED EXIT LIGHT WITH DIRECTIONAL ARROW (S). SHADED PORTION DESIGNATES DISPLAYABLE FACE (S).
	EXIT LIGHT/EMERGENCY LIGHT FIXTURE COMBO WITH BATTERY BACKUP.
	BATTERY POWERED EMERGENCY LIGHT FIXTURE.
	24 HOUR & EMERGENCY LIGHT FIXTURE WITH BATTERY BACKUP.
	CEILING GRID TO BE REMOVED
	AREA OF NEW CEILING GRID
E or EX	DENOTES EXISTING LOCATION.
XXX	KEYNOTE.

NELSON

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Consultant:

Tenant Approval: I have reviewed the plans for pertinent information pertaining type, location and quantity in relation to: Construction, Millwork, Electrical, Data, Reflected Ceiling, Wall and Floor Finish items. All revisions or changes I would like to incorporate into the final Construction Drawings Set are indicated on these included plans. I understand that changes to this revised plan may impact the construction schedule and costs.

Company : _____

Approved by (Name and Title) : _____

Date: _____

Description:	No:	By:	Date:
ISSUED FOR PERMIT & CONSTRUCTION		TTL	10/10/16

Client:

Seal:

PUBLIC WORKS BUILDING
WRIGHT COUNTY
1901 HIGHWAY 25 N.
BUFFALO, MN 55313
Project Title & Address:

REFLECTED CEILING PLAN

Sheet Title:

Proj. No:	16.02870.00	A2.1
Drawn By:	AW	
Project Manager:	TTL	
Designer:	AW	
Reviewed By:	TTL	
Approved By:	SPM	

Key Plan:

Scale:

ALL DIMENSIONS AND CONDITIONS MUST BE CHECKED AND VERIFIED ON SITE BY THE CONTRACTOR AND SUB-CONTRACTORS. THIS PROJECT MANAGER SHALL BE NOTIFIED IN WRITING OF ANY DISCREPANCIES PRIOR TO PROCEEDING WITH THE WORK.

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2015 MINNESOTA COMMERCIAL ENERGY CODE COMPLIANCE REVIEW

2012 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE

1323.0100 ADMINISTRATION FOR COMMERCIAL ENERGY CODE

Subp. 3. Additions, alterations, renovations, or repairs. Additions, alterations, renovations or repairs to an existing building, building system, or portion thereof shall conform to this code as they relate to new construction without requiring the unaltered portion(s) of the existing building or building system to comply with this code. Additions, alterations, renovations, or repairs shall not create an unsafe or hazardous condition or overload existing building systems. An addition shall be deemed to comply with this code if the addition alone complies or if the existing building and addition comply with this code as a single building.

Exceptions: the following conditions are not required to comply with this code if the energy use of the building is not increased.

7. Alterations that replace less than 50 percent of the luminaires in a space, provided that such alterations do not increase the installed interior lighting power.

SECTION C405 ELECTRICAL POWER AND LIGHTING SYSTEMS (MANDATORY)

C405.2 Lighting controls (Mandatory). Lighting systems shall be provided with controls as specified in Sections C405.2.1, C405.2.2, C405.2.3 and C405.2.4.

C405.2.1 Manual lighting controls. All buildings shall include manual lighting controls that meet the requirements of Sections C405.2.1.1 and C405.2.1.2.

C405.2.1.1 Interior lighting controls. Each area enclosed by walls or floor-to-ceiling partitions shall have at least one manual control for the lighting serving that area. The required controls shall be located within that area served by the controls or be a remote switch that identifies the lights served and indicated their status.

Exceptions:

1. Areas designated as security or emergency areas that need to be continuously lighted.
2. Lighting in stairways or corridors that are elements of the means of egress.

C405.2.1.2 Light reduction controls. Each area that is required to have a manual control shall also allow the occupant to reduce the connected lighting load in a reasonably uniform illumination pattern by at least 50 percent. Lighting reduction shall be achieved by one of the following or other approved method:

1. Controlling all lamps or luminaires;
2. Dual switching of alternate rows of luminaires, alternate luminaires or alternate lamps;
3. Switching the middle lamp luminaires independently of theouter lamps; or
4. Switching each luminaire or each lamp

Exception: Light reduction controls need not be provided in the following areas and spaces:

1. Areas that have only one luminaire with rated power less than 100 watts
2. Areas that are controlled by an occupant-sensing device.
3. Corridors, equipment rooms, storerooms, restrooms, public lobbies, electrical or mechanical rooms.
4. Sleeping unit (see Section C405.2.3)
5. Spaces that use less than 0.6 watts per square foot (6.5 W/m²).
6. Daylight spaces complying with Section C405.2.2.3.2.

C405.2.2 Additional lighting controls. Each area that is required to have a manual control shall also have controls that meet the requirements of Sections C405.2.2.1, C405.2.2.2 and C405.2.2.3.

Exception: Additional lighting controls need not be provided in the following spaces.

1. Sleeping units.
2. Spaces where patient care is directly provided.
3. Spaces where an automatic shutoff would endanger occupant safety or security.
4. Lighting intended for continuous operation.

C405.2.2.1 Automatic time switch control devices. Automatic time switch controls shall be installed to control lighting in all areas of the building.

Exceptions:

1. Emergency egress lighting does not need to be controlled by an automatic time switch.
2. Lighting in spaces controlled by occupancy sensors does not need to be controlled by automatic time switch controls.

The automatic time switch control device shall include an override switching device that complies with the following:

1. The override switch shall be in a readily accessible location;
2. The override switch shall be located where the lights controlled by the switch are visible, or the switch shall provide a mechanism which announces the area controlled by the switch;
3. The override switch shall permit manual operation;
4. The override switch, when initiated, shall permit the controlled lighting to remain on for a maximum of 2 hours; and
5. Any individual override switch shall control the lighting for a maximum area of 5,000 square feet (465 m²).

Exception: Within malls, arcades, auditoriums, single tenant retail spaces, industrial facilities and areas:

1. The time limit shall be permitted to exceed 2 hours provided the override switch is a captive key device; and
2. The area controlled by the override switch is permitted to exceed 5,000 square feet (465 m²), but shall not exceed 20,000 square feet (1,860 m²).

C405.2.2.2 Occupancy sensors. Occupancy sensors shall be installed in all classrooms, conference/meeting rooms, employee lunch and break rooms, private offices, storage rooms and janitorial closets, and other spaces 300 square feet (28 m²) or less enclosed by floor-to-ceiling height partitions. These automatic control devices shall be installed to automatically turn off lights within 30 minutes of all occupants leaving the space, and shall either be manual on or shall be controlled to automatically turn the lighting on to not more than 50 percent power.

Exception: Full automatic-on controls shall be permitted to control lighting in public corridors, stairways, restrooms, primary building entrance areas and lobbies, and areas where manual-on operation would endanger the safety or security of the room or building occupants.

C405.2.2.3 Daylight zone control. Daylight zones shall be designated such that lights in the daylight zone are controlled independently of general area lighting and are controlled in accordance with either Section C405.2.2.3.1 or Section 405.2.2.3.2. Each daylight control zone shall not exceed 2,500 square feet (232 m²). Contiguous daylight zones adjacent to vertical fenestrations are allowed to be controlled by a single controlling device provided that they do not include zones facing more two adjacent cardinal orientations (i.e. north, east, south, west). Daylight zones under skylights more than 15 feet (4572 mm) from the perimeter shall be controlled separately from daylight zones adjacent to vertical fenestration.

Exception: Daylight zones enclosed by walls or ceiling height partitions and containing two or fewer light fixtures are not required to have a separate switch for general area lighting.

C405.2.2.3.1 Manual daylighting controls. Manual controls shall be installed in daylight zones unless automatic controls are installed in accordance with Section C405.2.2.3.2.

C405.2.2.3.2 Automatic daylighting controls. Set-point and other controls for calibrating the lighting control device shall be readily accessible.

Daylighting controls device shall be capable of automatically reducing the lighting power in response to available daylight by either one of the following methods:

1. Continuous dimming using dimming ballasts and daylight-sensing automatic controls that are capable of reducing the power of general lighting in the daylit zone continuously to less than 35 percent of rated power at maximum light output.
2. Stepped dimming using multi-level switching and daylight-sensing controls that are capable of reducing lighting power automatically. The system shall provide a minimum of two control channels per zone and be installed in a manner such that at least one control step is between 60 percent and 70 percent of design lighting power and another control step is no greater than 35 percent of design power.

C405.2.2.3.3 Multi-level lighting controls. Where multi-level lighting controls are required by this code, the general lighting in the daylight zone shall be separately controlled by at least one multi-level lighting control that reduces the lighting power in response to daylight available in the space. Where the daylit illuminance in the space is greater than the rated illuminance of the general lighting of daylight zones, the general lighting shall be automatically controlled so that its power draw is no greater than 35 percent of its rated power. The multi-level lighting control shall be located so that calibration and set point adjustment controls are readily accessible and separate from the light sensor.

C405.2.3 Specific application controls. Specific application controls shall be provided for the following:

1. Display and accent light shall be controlled by a dedicated control which is independent of the controls for other lighting within the room or space.
2. Lighting in cases used for display care purposes shall be controlled by a dedicated control which is independent of the controls for other lighting within the room or space.
3. Hotel and motel sleeping units and guest suites shall have a master control device at the main room entry that controls all permanently installed luminaires and switched receptacles.
4. Supplemental task lighting, including permanently installed under-shelf or under-cabinet lighting shall have a control device integral to the luminaires or be controlled by a wall mounted control device provided the control device is readily accessible.
5. Lighting for nonvisual applications, such as plant growth and food warming, shall be controlled by a dedicated control which is independent of the controls for other lighting within the room or space.
6. Lighting equipment that is for sale or for demonstrations in lighting education shall be controlled by a dedicated control which is independent of the controls for other lighting within the room or space.

C405.2.4 Exterior Lighting Controls. Lighting not designated for dusk-to-dawn operation shall be controlled by either a combination of a photosensor and a time switch, or an astronomical time switch. Lighting designated for dusk-to-dawn operation shall be controlled by an astronomical time switch or photosensor. All time switches shall be capable of retaining programming and the time setting during loss of power for a period of at least 10 hours.

C405.3 Tandem wiring (Mandatory). The following luminaires located within the same area shall be tandem wired:

1. Fluorescent luminaires equipped with one, three or odd-numbered lamp configurations, that are recess-mounted within 10 feet (3048 mm) center-to-center of each other
2. Fluorescent luminaires equipped with one, three or any odd-numbered lamp configuration, that are pendant or surface-mounted within 1 foot (305 mm) edge-to-edge of each other.

Exceptions:

1. Where electronic high-frequency ballasts are used.
2. Luminaires on emergency circuits.
3. Luminaires with no available pair in the same area.

C405.4 Exit signs (Mandatory). Internally illuminated exit signs shall not exceed 5 watts per side.

C405.5 Interior lighting power requirements (Prescriptive). A building complies with this section if its total connected lighting power calculated under Section C405.5.1 is no greater than the interior lighting power calculated under Section C405.5.1.4.

C405.5.1 Total connected interior lighting power. The total connected lighting power (watts) shall be the sum of the watts of all interior lighting equipment as determined in accordance with Sections C405.5.1.1 through C405.5.1.4.

Exceptions:

1. The connected power associated with the following lighting equipment is not included in calculating total connected lighting power.
   1.1. Professional sports arena playing field lighting.
   1.2. Sleeping unit lighting in hotel, motels, boarding houses or similar buildings.
   1.3. Emergency lighting automatically off during normal business operation.
   1.4. Lighting in spaces specifically designed for use by occupants with special lighting needs including the visual impairment and other medical and age-related issues.
   1.5. Lighting in interior spaces that have been specifically designated as a registered interior historic landmark.
   1.6. Casino gaming areas.
2. Lighting equipment used for the following shall be exempt provided that it is in addition to general lighting and is controlled by an independent control device.
   2.1. Testing lighting for medical and dental purposes.
   2.2. Display lighting for exhibits in galleries, museums and monuments.
3. Lighting for theatrical purposes, including performance, stage, film production and video production.
4. Lighting for photographic processes.
5. Lighting integral to equipment or instrumentation and in installed by the manufacturer.
6. Task lighting for plant growth or maintenance.
7. Advertising signage or directional signage.
8. In restaurant buildings and areas, lighting for food warming or integral to food preparation equipment.
9. Lighting equipment that is for sale.
10. Lighting demonstration equipment in lighting education facilities.
11. Lighting approved because of safety or emergency considerations, inclusive of exit lights.
12. Lighting integral to both open and glass enclosed refrigerator and freezer cases.
13. Lighting in retail display windows, provided the display area is enclosed by ceiling-height partitions.
14. Furniture mounted supplemental task lighting that is controlled by automatic shutoff.

C405.5.1.1 Screw lamp holders. The wattage shall be the maximum labeled wattage of the luminaire.

C405.5.1.2 Low-voltage lighting. The wattage shall be the specified wattage of the transformer supplying the system.

C405.5.1.3 Other luminaires. The wattage of all other lighting equipment shall be the wattage of the lighting equipment verified through data furnished by the manufacturer or other approved sources.

C405.5.1.4 Line-voltage lighting track and plug-in busway. The wattage shall be:

1. The specified wattage of the luminaires included in the system with a minimum of 30 Watts ft. (98 W/m. m).
2. The wattage limit of the system's circuit breaker; or
3. The wattage limit of other permanent current limiting device(s) on the system.

C405.5.2 Interior lighting power. The total interior lighting power allowance (watts) is determined according to Table C405.5.2(1) using the Building Area Method, or Table C405.5.2(2) using the Space-by-Space Method, for all areas of the building covered by this permit. For the Building Area Method, the interior lighting power allowance is the floor area for each building area type listed in Table C405.5.2(1) times the value from Table C405.5.2(1) for that area. For the purposes of this method, an "area" shall be defined as all contiguous spaces that accommodate or are associated with a single building area type as listed in Table C405.5.2(1). Where this method is used to calculate the total interior lighting power for an entire building, each building area type shall be treated as a separate area. For the Space-by-Space Method, the interior lighting power allowance is determined by multiplying the floor area of each space times the value for the space type in Table C405.5.2(2) that most closely represents the proposed use of the space, and then summing the lighting power allowances for all spaces. Tradeoffs among spaces are permitted.

MN ENERGY CODE INTERIOR LIGHTING COMPLIANCE CALCULATIONS:

2015 MEEC (2012 IECC)

✓ EXCEPTIONS: THE FOLLOWING CONDITIONS ARE NOT REQUIRED TO COMPLY WITH THIS CODE IF THE ENERGY USE OF THE BUILDING IS NOT INCREASED.

7. ALTERATIONS THAT REPLACE LESS THAN 50 PERCENT OF THE LUMINAIRES IN A SPACE, PROVIDED THAT SUCH ALTERATIONS DO NOT INCREASE THE INSTALLED INTERIOR LIGHTING POWER.

BUILDING AREA METHOD OF CALCULATING INSTALLED INTERIOR LIGHTING POWER ALLOWANCE.

BLDG. AREA	BLDG. AREA TYPE "LPD"	INTERIOR "LPA"
X,XXX USF	0.9 W/SF	X,XXX W

SPACE-BY-SPACE METHOD OF CALCULATING INSTALLED INTERIOR LIGHTING POWER ALLOWANCE.

SPACE TYPE AREA	SPACE TYPE "LPD"	INTERIOR "LPA"

INTERIOR "LPA" TOTAL ALLOWANCE: X,XXXW

✓ EXISTING INSTALLED INTERIOR LIGHTING POWER TOTAL

NO. OF FIXTURES	FIXTURE TYPE	WATTS/FIXTURE	FIXTURE "LPT"
51	2' X 4' PARABOLIC FIXTURES	96W	4,896W
26	2' X 4' PRISMATIC FIXTURES	96W	2,496W
50	4'-0" LONG LINEAR PENDANT FIXTURES	64W	3,200W
4	1' X 4' 2 LAMP FIXTURES	64W	256W
EXISTING INSTALLED INTERIOR LIGHTING POWER TOTAL:			10,848W

✓ PROPOSED INSTALLED "LPT"

NO. OF FIXTURES	FIXTURE TYPE	FIXTURE STATUS	WATTS/FIXTURE	FIXTURE "LPT"
51	2' X 4' PARABOLIC FIXTURES	EXISTING TO REMAIN/ RELOCATED	96W	4,896W
13	2' X 4' PARABOLIC FIXTURES	NEW	96W	1,248W
26	2' X 4' PRISMATIC FIXTURES	EXISTING TO REMAIN	96W	2,496W
34	4'-0" LONG LINEAR PENDANT FIXTURES	EXISTING TO REMAIN/ RELOCATED	64W	2,176W
16	4'-0" LONG LINEAR PENDANT FIXTURES	EXISTING TO BE REMOVED	64W	0W
4	1'x4' 2-LAMP FIXTURES	EXISTING TO BE REMOVED	64W	0W
PROPOSED INSTALLED "LPT":				10,816W

COMPLIANCE STATEMENT

✓ EXCEPTION.

DESIGN ALTERATIONS REPLACED LESS THAN 50 PERCENT (ACTUAL 9%) OF THE EXISTING LUMINAIRES IN THE SPACE AND MAINTAINED OR REDUCED THE EXISTING INSTALLED INTERIOR LIGHTING POWER TOTAL. THEREFORE, THESE ALTERATIONS ARE NOT REQUIRED TO COMPLY WITH THIS CODE 2015 MEC (2012 IECC).

THE DESIGNED INTERIOR LIGHTING POWER TOTAL IS LESS THAN OR EQUAL TO THE CALCULATED MAX. ALLOWABLE INTERIOR "LPA". COMPLETE SECTION C405 ELECTRICAL POWER AND LIGHTING SYSTEMS (MANDATORY) AS HIGHLIGHTED AND AS APPLICABLE TO THIS PROJECT (LISTED ON THIS SHEET).

NELSON

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Consultant:

Tenant Approval: I have reviewed the plans for pertinent information pertaining type, location and quantity in relation to: Construction, Millwork, Electrical, Data, Reflected Ceiling, Wall and Floor Finish items. All revisions or changes I would like to incorporate into the final Construction Drawings Set are indicated on these included plans. I understand that changes to this revised plan may impact the construction schedule and costs.

Company : _____

Approved by (Name and Title) : _____

Date: _____

Description:	No:	By:	Date:
ISSUED FOR PERMIT & CONSTRUCTION		TTL	10/10/16

Client:

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Steven C. Mueller - License No. 11753 — Date 10/10/16

Seal:

PUBLIC WORKS BUILDING
WRIGHT COUNTY
1901 HIGHWAY 25 N.
BUFFALO, MN 55313

Project Title & Address:

MN ENERGY CODE REVIEW

Sheet Title:

Proj. No:	16.02870.00
Drawn By:	AW
Project Manager:	TTL
Designer:	AW
Reviewed By:	TTL
Approved By:	SPM

A2.2

ALL DIMENSIONS AND CONDITIONS MUST BE CHECKED AND VERIFIED ON SITE BY THE CONTRACTOR AND SUB-CONTRACTORS. THE PROJECT MANAGER SHALL BE NOTIFIED IN WRITING OF ANY DISCREPANCIES PRIOR TO PROCEEDING WITH THE WORK.

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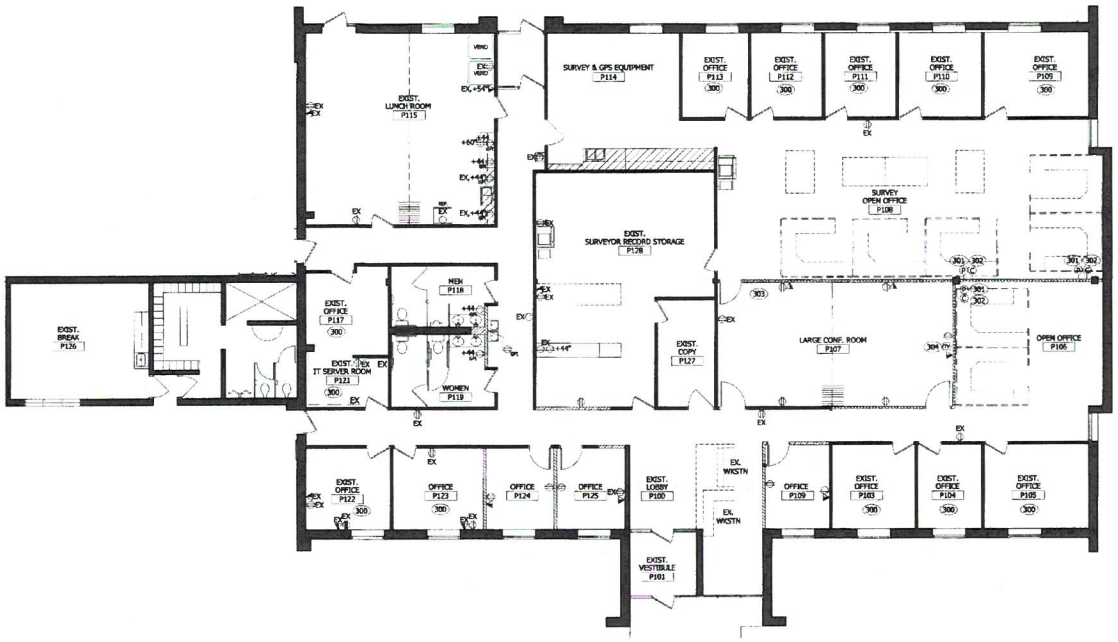

1 POWER AND COMMUNICATIONS PLAN
1/8" = 1'-0"

POWER AND COMMUNICATION NOTES:

A. ELECTRICAL WORK SHOWN ON THESE PLANS IS FOR TYPE AND APPROXIMATE LOCATION ONLY, UNLESS LOCATION IS SPECIFICALLY DIMENSIONED. ELECTRICAL DESIGN/ BUILD CONTRACTOR IS RESPONSIBLE FOR ALL CIRCUITING AND FOR PROVIDING ELECTRICAL SYSTEM DESIGN IN CONFORMANCE WITH FEDERAL, STATE AND LOCAL CODES AND REGULATIONS AND BUILDING GUIDELINES. DESIGN/ BUILD CONTRACTOR IS RESPONSIBLE FOR INCLUDING SUBMITTAL DOCUMENTS WITH NECESSARY CALCULATIONS FOR ENERGY USE, ETC.

B. ALL EXISTING ELECTRICAL IS TO REMAIN UNLESS NOTED OTHERWISE.

C. ELECTRICAL DESIGN/ BUILD CONTRACTOR TO PROVIDE EMERGENCY AND EXIT LIGHTING AND EXIT SIGNAGE AS REQUIRED BY CODE AND DIRECTED BY LOCAL BUILDING OFFICIAL.

D. ELECTRICAL ENGINEER OR DESIGN/ BUILD CONTRACTOR IS TO DESIGNATE EMERGENCY CIRCUIT LIGHTING, AUDIBLE & STROBE ALARMS, ETC. THROUGHOUT SPACE IN CONFORMANCE WITH STATE AND LOCAL CODES. ALL STROBE COVERS, ETC. TO BE WHITE WITH RED LETTERING.

E. ELECTRICAL CONTRACTOR IS RESPONSIBLE TO REMOVE ALL EXISTING ABANDONED DATA CABLING NOT CALLED OUT FOR REUSE IN NEW CONFIGURATION.

F. ALL PHONE AND DATA CABLING IS TO BE PROVIDED BY TENANT'S OWN CABLING VENDOR, UNDER SEPARATE CONTRACT. VENDOR SHALL OBTAIN NECESSARY PERMITS TO INSTALL CABLING. TENANT AND TENANT'S VENDOR TO COORDINATE INSTALLATION WITH GENERAL CONTRACTOR. DATA JUNCTION BOX LOCATIONS NOTED ARE TO BE LOCATED IN THE APPROXIMATE LOCATION SHOWN ON PLAN, UNLESS DIMENSIONED OTHERWISE.

G. ALL ACTIVE TELEPHONE AND LOW VOLTAGE LINES IN PLENUM SPACES ABOVE THE CEILING SHALL BE BOUND TOGETHER AND SUSPENDED FROM THE BUILDING STRUCTURE, NO LINES SHALL BE ALLOWED TO REST ON CEILING GRID SYSTEM.

H. ALL ELECTRICAL/ DATA JUNCTION BOXES IN ADJACENT ROOMS TO BE STAGGERED TO REDUCE NOISE TRANSMISSION. ELECTRICAL JUNCTION BOX LOCATIONS NOTED ON PLAN ARE TO BE LOCATED IN THE APPROXIMATE LOCATION SHOWN ON PLAN, UNLESS SPECIFICALLY DIMENSIONED OTHERWISE.

I. CENTER LINE HEIGHT OF WALL MOUNTED DEVICES TO BE 18" A.F.F., UNLESS NOTED OTHERWISE ON PLAN. ALL HEIGHTS ARE TO CENTER LINE OF JUNCTION BOX. IF TYPICAL EXISTING MOUNTING HEIGHT IN SUITE IS GREATER THAN 18" A.F.F., MATCH PREDOMINATE MOUNTING HEIGHT.

J. AT NEW VOICE/ DATA RECEPTACLE LOCATIONS, PROVIDE STANDARD JUNCTION BOX WITH TWO PULL-STRINGS FOR CABLING BY TENANT'S SUPPLIER.

K. ALL STANDARD ELECTRICAL RECEPTACLES AND SWITCHING DEVICES ARE TO MATCH BUILDING STANDARD. SEPARATE CIRCUIT W/ ISOLATED GROUND RECEPTACLES ARE TO BE ORANGE. ALL COVER PLATES TO MATCH BUILDING STANDARD.

L. ALL ELECTRICAL RECEPTACLES TO BE 110V/ 120V - 15A UNLESS NOTED OTHERWISE.

M. ALL EXISTING AND NEW FLOOR PENETRATIONS AT SLAB ABOVE AND BELOW TO BE FIRE STOPPED, FIREPROOFED AND ACOUSTICALLY SEALED.

N. FURNITURE LAYOUT IS SHOWN FOR REFERENCE ONLY. NELSON IS NOT RESPONSIBLE FOR ANY FURNITURE SHOWN ON PLANS.

POWER AND COMMUNICATIONS KEYNOTES:

300 NO ELECTRICAL OR CABLING WORK THIS AREA.

301 PROVIDE JUNCTION BOX IN WALL FOR ELECTRICAL HARDWIRE TO TENANT SUPPLIED SYSTEMS FURNITURE. PROVIDE 8 WIRE, 3 CIRCUIT, 1 NW/20A SERVICE. BASE PRICE TO INCLUDE ACTUAL HARDWIRE OF TENANT SUPPLIED BASE IN-FEED CABLE DURING FURNITURE INSTALLATION. TENANT TO PROVIDE DIMENSIONS FOR PLACEMENT. OUTLETS WITHIN FURNITURE AND PANEL TO PANEL CONNECTIONS TO BE PROVIDED BY TENANT'S FURNITURE VENDOR.

302 PROVIDE JUNCTION BOX IN WALL WITH PULL STRINGS RUN INTERIOR OF WALL TO ABOVE CEILING FOR VOICE AND DATA CABLE ACCESS TO TENANT'S SYSTEMS FURNITURE AT THIS LOCATION. TENANT TO PROVIDE DIMENSIONS FOR PLACEMENT. TENANT WILL PROVIDE PANELS, FOR VOICE/ DATA ACCESS AT THIS LOCATION. CABLING AND DEVICE TERMINATIONS BY TENANT'S SUPPLIER.

303 CONTROL SWITCH FOR WALL MOUNTED PROJECTION SCREEN AS SHOWN ON REFLECTED CEILING PLAN. CONFIRM LOCATION WITH TENANT PRIOR TO INSTALLATION. SEE REFLECTED CEILING CONSTRUCTION PLAN FOR PRODUCT SPECIFICATIONS.

304 PROVIDE JUNCTION BOX FOR CABLE TV, THIS ROOM. CABLING AND CONNECTION BY TENANT'S VENDOR.

POWER AND COMMUNICATIONS LEGEND

SYMBOL	DESCRIPTION
	WALL MOUNTED DUPLEX DEVICE. (120V/15A DUPLEX, U.N.O.).
	WALL MOUNTED DEDICATED CIRCUIT (120V/20A DUPLEX, U.N.O.).
	WALL MOUNTED FOURPLEX DEVICE. (120V/20A FOURPLEX, U.N.O.).
	WALL MOUNTED JUNCTION BOX TO PROVIDE ADEQUATE SPACE FOR THE DATA AND PHONE CABLING.
	WALL MOUNTED GFIC DUPLEX DEVICE (120V/15A DUPLEX, U.N.O.).
	FLOOR MOUNTED JUNCTION BOX.
	WALL MOUNTED JUNCTION BOX FOR DATA AND COMMUNICATION CONNECTION TO FURNITURE SYSTEM.
	WALL MOUNTED JUNCTION BOX FOR POWER CONNECTION OF BASE FURNITURE INFEED.
	EXISTING BLANK PLATE LOCATION.
TV	TELEVISION LOCATION: PROVIDE RECESSED CLOCK BOX WITH WALL MOUNTED DUPLEX DEVICE, JUNCTION BOX FOR DATA AND PHONE CABLING, AND JUNCTION BOX FOR CABLE TV. VERIFY FINAL REQUIREMENTS WITH TENANT. MOUNT AT HEIGHT AS SPECIFIED.
E OR EX.	DENOTES EXISTING LOCATION.
XXX	KEYNOTE.

Key Plan:

Scale:

NELSON

Nelson Upper Midwest Operating Company, LLC

a licensed affiliate

1201 Marquette Avenue South - Suite 200
Minneapolis, MN 55403
Phone: (612) 822-1211
Fax: (612) 822-1006

Consultant:

Tenant Approval: I have reviewed the plans for pertinent information pertaining type, location and quantity in relation to: Construction, Millwork, Electrical, Data, Reflected Ceiling, Wall and Floor Finish Items. All revisions or changes I would like to incorporate into the final Construction Drawings Set are indicated on these included plans. I understand that changes to this revised plan may impact the construction schedule and costs.

Company : _____

Approved by (Name and Title) : _____

Date: _____

Description:	No:	By:	Date:
ISSUED FOR PERMIT & CONSTRUCTION		TTL	10/18/16

Client:

Seal:

PUBLIC WORKS BUILDING
WRIGHT COUNTY
1901 HIGHWAY 25 N.
BUFFALO, MN 55313

Project Title & Address:

POWER AND COMMUNICATIONS PLAN

Sheet Title:

Proj. No:	16.028670.00	A3.1
Drawn By:	AW	
Project Manager:	TTL	
Designer:	AW	
Reviewed By:	TTL	
Approved By:	SPM	

ALL DIMENSIONS AND CONDITIONS MUST BE CHECKED AND VERIFIED ON SITE BY THE CONTRACTOR AND SUB-CONTRACTORS. THE PROJECT MANAGER SHALL BE NOTIFIED IN WRITING OF ANY DISCREPANCIES PRIOR TO PROCEEDING WITH THE WORK.

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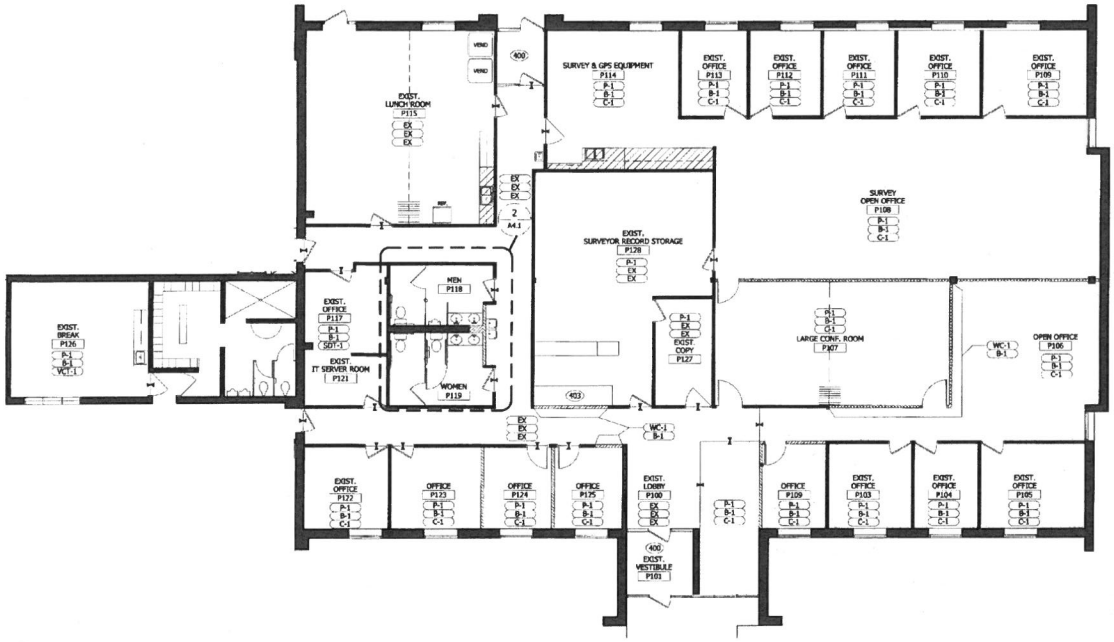
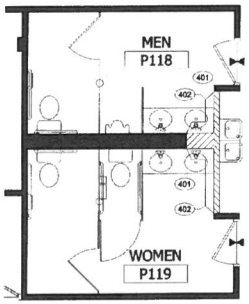


1 WALL AND FLOOR FINISH PLAN
1/8" = 1'-0"



2 ENLARGED FINISH PLAN @ RESTROOMS
1/4"=1'-0"

WALL AND FLOOR FINISH GENERAL NOTES:

A. ALL INTERIOR FINISHES SPECIFIED, PROVIDED AND INSTALLED MUST COMPLY WITH 2006 IBC-CHAPTER 8 INTERIOR FINISHES, SECTIONS 801-806 REQUIREMENTS.

B. NO SUBSTITUTIONS WITHOUT BUILDING OWNER, NELSON AND TENANT APPROVAL.

C. IT IS THE RESPONSIBILITY OF THE FLOORING CONTRACTOR TO INSPECT THE FIELD CONDITIONS PRIOR TO BID SUBMITTAL AND INSTALLATION OF NEW MATERIALS

D. FLOORING CONTRACTOR TO SUBMIT FLOORING SEAMING DIAGRAM AND MATERIAL SAMPLES TO LANDLORD FOR APPROVAL PRIOR TO ORDER AND INSTALLATION. LAYOUT SHALL AVOID PERPENDICULAR SEAMS AT DOORWAYS AND END SEAMS.

E. IT IS THE RESPONSIBILITY OF THE FLOORING AND WALL FINISH CONTRACTOR TO INSPECT ALL SURFACES TO RECEIVE FINISHES AND REPORT TO GENERAL CONTRACTOR ANY AREAS WHICH ARE NOT SUITABLE TO RECEIVE FINISHING PRIOR TO BEGINNING WORK. CONTACT BUILDING OWNER AND TENANT WITH ANY DISCREPANCIES IN PRODUCT QUALITY SUCH AS DYELOT VARIANCES, UNACCEPTABLE EDGE CONDITIONS, ETC. DO NOT CONTINUE TO INSTALL PRODUCTS WITH POSSIBLE DEFECTS.

F. FLOORING SUBCONTRACTOR TO INCLUDE ALL FLASH PATCH AND LEVELING TO EXISTING FLOOR SUBSTRATE TO MEET ACCEPTABLE INDUSTRY TOLERANCE AS PART OF BASE BID.

G. ALL FLOORING MATERIAL TO BE INSTALLED PER THE MANUFACTURER'S SPECIFICATIONS AND USING THE MANUFACTURER'S RECOMMENDED METHODS AND ADHESIVES, ETC. HOWEVER, UNLESS OTHERWISE DIRECTED BY THE MANUFACTURER, ALL ADHESIVES TO BE LOW V.O.C. ALL CARPET SEAMS TO BE SEALED.

H. FLOORING CONTRACTOR'S APPLICATION OF FLOOR FINISH CONSTITUTES ACCEPTANCE OF FLOOR CONDITION AND RESPONSIBILITY FOR IMPERFECTION CORRECTION TO SUBSTRATE AND FINISH MATERIAL.

I. ALL RESILIENT FLOORING TO BE CLEANED AND SEALED (IF RECOMMENDED BY MATERIAL MANUFACTURER) PRIOR TO PUNCHLIST.

J. PROVIDE VINYL TRANSITION STRIPS AT ALL CARPET TO RESILIENT FLOORING TRANSITIONS. LOCATE STRIP AT CENTER LINE OF OPENING. COLOR OF STRIP TO MATCH VINYL BASE AT AREA OF RESILIENT FLOORING, U.N.O.

K. PROVIDE TRANSITION STRIPS, THRESHOLDS OR REQUIRED PRODUCTS FOR A SMOOTH TRANSITION AT HARD AND SOFT FLOOR MATERIAL CHANGES. ALL CHANGES TO OCCUR AT CENTERLINE OF DOORS/ DOOR OPENINGS. COLOR TO MATCH ADJACENT FLOOR FINISH.

L. **BROADLOOM:** CARPET THROUGHOUT TO LAID IN SAME DIRECTION. ALL WALLS, COLUMNS, ETC. IN CARPETED AREAS TO RECEIVE CARPET BASE, U.N.O. CARPET BASE TO MATCH ADJACENT CARPET, U.N.O. CARPET BASE TO BE 4" HIGH WITH BOUND EDGE MATCHING DOMINANT COLOR IN CARPET. SUBMIT SAMPLE OF CARPET EDGE BINDING FOR APPROVAL PRIOR TO FABRICATION OF BASE. MITER RETURN BASE AT ENDS TO FINISH.

M. ALL WALL OR VERTICAL SURFACES TO BE DUSTED OF ALL FOREIGN MATERIAL AND PROPERLY PREPARED, INCLUDING PRIMING AND SIZING IF APPLICABLE, PRIOR TO APPLICATION OF SPECIFIED FINISH MATERIAL.

N. ALL WALLS WITHIN AN ENCLOSED AREA ARE TO RECEIVE THE SAME SPECIFIED MATERIAL, U.N.O.

O. ALL SURFACES OF FREESTANDING COLUMNS TO BE FINISHED TO MATCH THE ROOM IN WHICH THEY OCCUR U.N.O.

P. ALL ENGAGED COLUMNS WITHIN A WALL SURFACE TO BE FINISHED TO MATCH THE WALL ON WHICH THEY OCCUR U.N.O

Q. ALL PERIMETER KNEE WALL PARTITIONS AS WELL AS ENGAGED COLUMNS TO BE PAINT FINISH ONLY.

R. ALL NEW DOORS TO RECEIVE BUILDING STANDARD FINISH.

S. HOLLOW METAL DOOR FRAMES, SIDELIGHT FRAMES AND BORROWED LIGHT UNITS TO RECEIVE MINIMUM 2 COATS OF SHERWIN WILLIAMS "SHER-CRYL" OR EQUAL PAINT.

T. **WALLCOVERING:** ALLOW FOR TUCK JOINT AT TRANSITION BETWEEN TYPES OF WALL COVERING OR WALL COVERING TO PAINT.

WALL AND FLOOR FINISH KEYNOTES:

(400) NO NEW FINISH WORK THIS AREA.

(401) PROVIDE & INSTALL TILE FLOOR TO MATCH EXISTING.

(402) PROVIDE & INSTALL WALL TILE TO MATCH EXISTING.

(403) PROVIDE & INSTALL VINYL TILE (VCT) AND VINYL BASE TO MATCH EXISTING.

FINISH SPECIFICATION SPECIAL NOTES:

ALL MATERIAL AND COLOR SELECTIONS ARE BY OTHERS. ANY FINISH SELECTIONS SHOWN ON THE FINISH SCHEDULE ARE INCLUDED AS DOCUMENTATION OF WORK PROVIDED BY OTHERS. NELSON ACCEPTS NO RESPONSIBILITY AS TO PERFORMANCE, QUALITY OR ACCURACY OF SUBMITTED FINISH SELECTIONS.
QUESTIONS REGARDING FINISHES TO BE DIRECTED TO:
TENANT'S DESIGNER_____;
PHONE: 612-___-____ EMAIL: _____@_____.COM

WALL AND FLOOR LEGEND

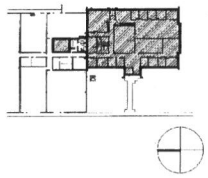
I	FLOOR TYPE TRANSITION.
XXX XXX XXX	WALL FINISH. WALL BASE. FLOOR FINISH.
XXX	FINISH AND EXTENTS.
	PATTERN DIRECTION.
(XXX)	KEYNOTE.
EX	DENOTES EXIST TO REMAIN.

WALL FINISH SPECIFICATIONS

NO.	MATERIAL	MFG/STYLE	COLOR NO.	REMARKS	CONTACT INFO.
P-1	PAINT	TBD	TBD	GENERAL PAINT. EGGSHELL FINISH.	
P-2	PAINT	TBD	TBD	DOOR FRAMES SEMI-GLOSS FINISH.	
P-3	PAINT	TBD	TBD	ACCENT PAINT. EGGSHELL FINISH.	
WC-1	VINYL WALLCOVERING	MATCH EXISTING	MATCH EXISTING		

FLOOR FINISH SPECIFICATIONS

NO.	MATERIAL	MFG/STYLE	COLOR NO.	REMARKS	CONTACT INFO.
C-1	CARPET	TBD	TBD	$12/LY MATERIAL COST. TAX, FREIGHT, MARKUP, AND INSTALLATION COST TO BE ADDITIONAL.	
VCT-1	VINYL TILE	TBD	TBD	QUARTER TURN INSTALLATION.	
SPT-1	GROUNDED STATIC DISSIPATIVE	TBD	TBD	QUARTER TURN INSULATION	
B-1	BASE	TBD	TBD		



Key Plan: Scale:

NELSON
Nelson Upper Midwest Operating Company, LLC
a licensed affiliate
1201 Marquette Avenue South - Suite 200
Minneapolis, MN 55403
Phone: (612) 822-1211
Fax: (612) 822-1006

Consultant:

Tenant Approval: I have reviewed the plans for pertinent information pertaining type, location and quantity in relation to: Construction, Millwork, Electrical, Data, Reflected Ceiling, Wall and Floor Finish items. All revisions or changes I would like to incorporate into the final Construction Drawings Set are indicated on these included plans. I understand that changes to this revised plan may impact the construction schedule and costs.

Company : _____

Approved by (Name and Title) : _____

Date: _____

Description:	No:	By:	Date:
ISSUED FOR PERMIT & CONSTRUCTION		TTL	10/15/16

Client:

Seal:

PUBLIC WORKS BUILDING
WRIGHT COUNTY
1901 HIGHWAY 25 N.
BUFFALO, MN 55313
Project Title & Address:

WALL AND FLOOR FINISH PLAN

Sheet Title:

Proj. No:	16.02670.00
Drawn By:	AW
Project Manager:	TTL
Designer:	AW
Reviewed By:	TTL
Approved By:	SPM

A4.1

ALL DIMENSIONS AND CONDITIONS MUST BE CHECKED AND VERIFIED ON SITE BY THE CONTRACTOR AND SUB-CONTRACTORS. THE PROJECT MANAGER SHALL BE NOTIFIED IN WRITING OF ANY DISCREPANCIES PRIOR TO PROCEEDING WITH THE WORK.

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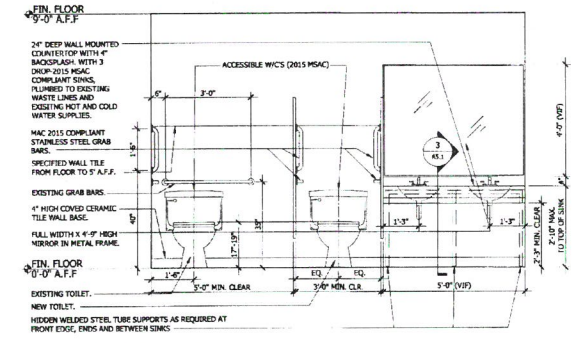
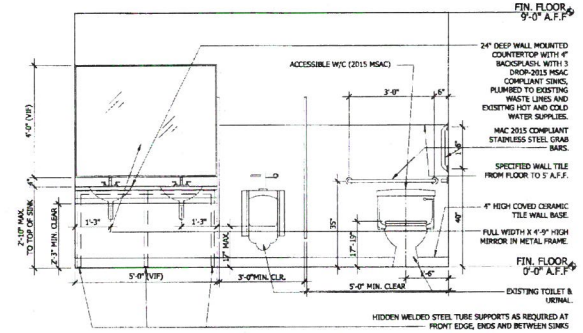
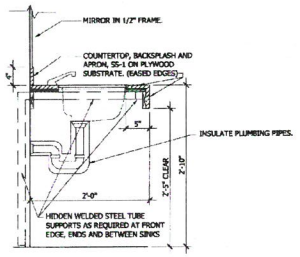


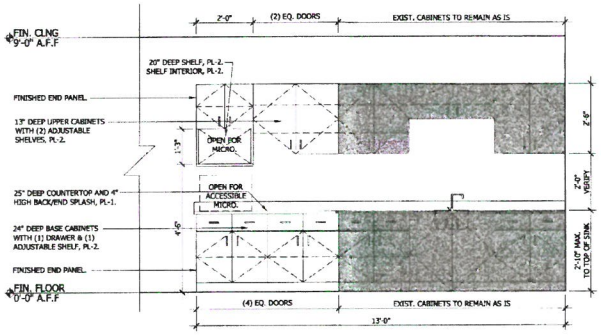
1 ELEVATION AT WOMEN RESTROOM P119
1/2" = 1'-0"



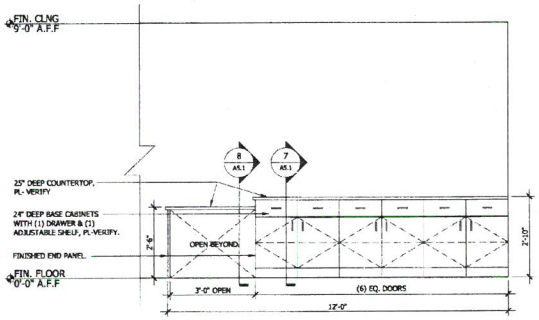
2 ELEVATION AT MEN RESTROOM P118
1/2" = 1'-0"



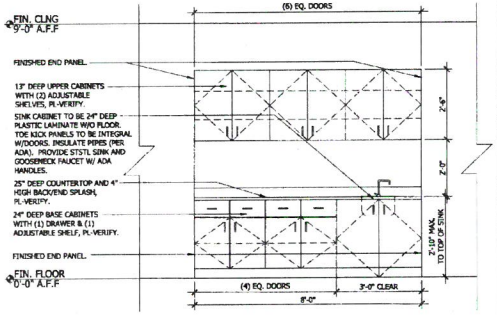
3 SECTION AT "FORWARD APPROACH" SINK BASE
1" = 1'-0"



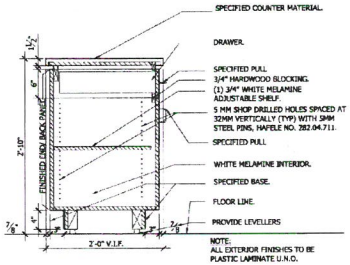
4 ELEVATION AT EXIT. LUNCH ROOM P115
1/2" = 1'-0"



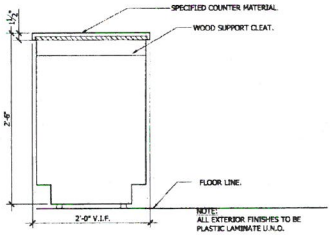
5 ELEVATION AT SURVEYOR RECORD STORAGE ROOM P128
1/2" = 1'-0"



6 ELEVATION AT EXISTING BREAK ROOM P126
1/2" = 1'-0"



7 SECTION AT SURVEYOR RECORD STORAGE ROOM P128
1" = 1'-0"



8 SECTION AT SURVEYOR RECORD STORAGE ROOM P128
1" = 1'-0"

MILLWORK FINISH LEGEND

NO.	MATERIAL	MFG/STYLE	COLOR NO	REMARKS	CONTACT
PL-1	PLASTIC LAMINATE	TBD	TBD	MATCH EXISTING	
PL-2	PLASTIC LAMINATE	TBD	TBD	MATCH EXISTING	
SS-1	QUARTZ	CAMBRIA	TBD	EDGE STYLE: TBD	

Key Plan:

Scale:

NELSON

Nelson Upper Midwest Operating Company, LLC
a licensed affiliate

1201 Marquette Avenue South - Suite 200
Minneapolis, MN 55403
Phone: (612) 822-1211
Fax: (612) 822-1009

Consultant:

Tenant Approval: I have reviewed the plans for pertinent information pertaining type, location and quantity in relation to: Construction, Millwork, Electrical, Data, Reflected Ceiling, Wall and Floor Finish items. All revisions or changes I would like to incorporate into the final Construction Drawings Set are indicated on these included plans. I understand that changes to this revised plan may impact the construction schedule and costs.

Company : _____

Approvert by (Name and Title) : _____

Date: _____

Description:	No:	By:	Date:
ISSUED FOR PERMIT & CONSTRUCTION		TTL	10/10/16

Client:

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Steven P. Mosher - License No. 11783 — Date 10/10/16

Seal:

PUBLIC WORKS BUILDING
WRIGHT COUNTY
1901 HIGHWAY 25 N.
BUFFALO, MN 55313

Project Title & Address:

SECTIONS, DETAILS AND ELEVATIONS

Sheet Title:

Proj. No:	16.02870.00
Drawn By:	AW
Project Manager:	TTL
Designer:	AW
Reviewed By:	TTL
Approved By:	SPM

A5.1

ALL DIMENSIONS AND CONDITIONS MUST BE CHECKED AND VERIFIED ON SITE BY THE CONTRACTOR AND SUB-CONTRACTORS. THE PROJECT MANAGER SHALL BE NOTIFIED IN WRITING OF ANY DISCREPANCIES PRIOR TO PROCEEDING WITH THE WORK.

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Lighting Energy Audit

2031 Oakcrest Ave.
Roseville, MN 55113
O: 651-697-1599
F:

	Current Lamp	Proposed Lamp
Lamp Type	**400w Metal Halide**	**FBX LED Fixture**
Lamp Qty.	**49**	**49**
System Input Watts	**460.0**	**173.0**
Lamp Price	**$25.00**	**$346.00**
Lamp Life	**20000**	**100000**
	Less Total Utility Rebate	**$1,400.00**

Cost of Proposed System	**$15,554.00**
Energy Savings (per year)	**$4,359.53**
Payback (in years)	**3.57**
Energy Savings Over Lamp Life (proposed lamp life)	**$140,630.00**

Burn hours per year **3100**

kWh rate **0.1**

Net Savings
(over proposed lamp life)

Total $125,076.0

vosslighting.com

*The figures contained in this analysis including energy costs and rebates, are based upon information provided by the customer or upon market level statistics if information was not provided. Prices are subject to change and are not to be considered a firm price quote.

Lighting Energy Audit

2031 Oakcrest Ave.
Roseville, MN 55113
O: 651-697-1599
F:

Project: T8 relamp
Customer Wright County

	Current Lamp	Proposed Lamp
Lamp Type	F32T8 fluorescent	12w TLED
Lamp Qty.	550	550
System Input Watts	28.0	14.5
Lamp Price	$3.00	$14.90
Lamp Life	30000	50000
	Less Total Utility Rebate	$1,100.00

Cost of Proposed System	$7,095.00
Energy Savings (per year)	$2,301.75
Payback (in years)	3.08
Energy Savings Over Lamp Life (proposed lamp life)	$37,125.00

Burn hours per year 3100

kWh rate 0.1

Net Savings
(over proposed lamp life)

Total $30,030.00

vosslighting.com

*The figures contained in this analysis including energy costs and rebates, are based upon information provided by the customer or upon market level statistics if information was not provided. Prices are subject to change and are not to be considered a firm price quote.

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

PERSONNEL COMMITTEE MINUTES
COUNTY BOARD
October 12, 2016

MEMBERS PRESENT: Husom, Sawatzke,

OTHERS PRESENT: S. Hesse, A. Tagarro, C. Nelson, O. Strobel

I. Telecom Specialist Position

Request to start the recruitment process for the Telecom Specialist position prior to the formal approval of the 2017 budget. Position will be posted as soon as possible with a start date as early as January 3, 2017.

RECOMMENDATION: Approve beginning the recruitment process for the Telecom Specialist position.

DRAFT

Print List in Order By: 2

1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1

1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D

D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5	DEPT			COUNTY BOARD		
2358	**ASSN OF MINNESOTA COUNTIES**					
	01-005-000-0000-6338		1,875.00	2016 ANNUAL CONFERENCE COMM	45550	CONFERENCES & MEETINGS
2358	**ASSN OF MINNESOTA COUNTIES**		**1,875.00**	**1** Transactions		
871	**MN TRANSPORTATION ALLIANCE**					
	01-005-000-0000-6338		110.00	2016 ANNUAL MEETING POTTER		CONFERENCES & MEETINGS
871	**MN TRANSPORTATION ALLIANCE**		**110.00**	**1** Transactions		
5	**DEPT Total:**		**1,985.00**	**COUNTY BOARD**	**2 Vendors**	**2 Transactions**
25	DEPT			COURT SERVICES		
2949	**BRETHORST/DARNELL**					
	01-025-000-0000-6331		240.50	481 MILES		TRAVEL
2949	**BRETHORST/DARNELL**		**240.50**	**1** Transactions		
464	**DEPARTMENT OF CORRECTIONS**					
	01-025-000-0000-6338		139.00	TRAINING		CONFERENCES & MEETINGS
464	**DEPARTMENT OF CORRECTIONS**		**139.00**	**1** Transactions		
3743	**MILLER/JESSICA**					
	01-025-000-0000-6331		28.00	56 MILES		TRAVEL
3743	**MILLER/JESSICA**		**28.00**	**1** Transactions		
4275	**MINNESOTA MONITORING INC**					
	01-025-000-0000-6265		805.00	JULY 2016 JUV DET EHM FEES	2976	DETENTION
4275	**MINNESOTA MONITORING INC**		**805.00**	**1** Transactions		
645	**MN CORRECTIONS ASSOCIATION**					
	01-025-000-0000-6245		35.00	MEMBERSHIP	4750	MEMBERSHIPS, DUES & FEES
645	**MN CORRECTIONS ASSOCIATION**		**35.00**	**1** Transactions		
4993	**STOLL/BRIAN**					
	01-025-000-0000-6331		78.50	157 MILES		TRAVEL
4993	**STOLL/BRIAN**		**78.50**	**1** Transactions		
4628	**VERIZON WIRELESS**					
	01-025-000-0000-6203		22.49	EQUIP 612 247 9871		TELEPHONE
	01-025-000-0000-6203		575.16	887189319		TELEPHONE

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
4628	**VERIZON WIRELESS**		**597.65**	**2** Transactions		
25	**DEPT Total:**		**1,923.65**	**COURT SERVICES**	**7 Vendors**	**8 Transactions**
31	DEPT			COUNTY COORDINATOR		
2358	**ASSN OF MINNESOTA COUNTIES**					
	01-031-000-0000-6338		375.00	2016 ANNUAL CONFERENCE COORD	45550	CONFERENCES & MEETINGS
2358	**ASSN OF MINNESOTA COUNTIES**		**375.00**	**1** Transactions		
3260	**GOVERNMENTJOBS.COM INC**					
	01-031-000-0000-6260		5,758.00	SOFTWARE HR	18483	SOFTWARE OR SYSTEMS SUPPORT
3260	**GOVERNMENTJOBS.COM INC**		**5,758.00**	**1** Transactions		
159	**INTEGRATED FIRE & SECURITY**					
	01-031-000-0000-6411		1,010.00	MULTI TECH CARDS X200	67061	OPERATING SUPPLIES
159	**INTEGRATED FIRE & SECURITY**		**1,010.00**	**1** Transactions		
1632	**KELLY/LEE**					
	01-031-000-0000-6331		145.00	290 MILES		TRAVEL
	01-031-000-0000-6338		435.86	REIMBURSE LODGING MACA CONF	RLV7502	CONFERENCES & MEETINGS
1632	**KELLY/LEE**		**580.86**	**2** Transactions		
3921	**OFFICE DEPOT**					
	01-031-000-0000-6411		30.18	SUPPLIES 869417622001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**30.18**	**1** Transactions		
4011	**VERGIN/SUSAN**					
	01-031-000-0000-6331		92.00	184 MILES		TRAVEL
4011	**VERGIN/SUSAN**		**92.00**	**1** Transactions		
4628	**VERIZON WIRELESS**					
	01-031-000-0000-6203		50.71	887189319		TELEPHONE
4628	**VERIZON WIRELESS**		**50.71**	**1** Transactions		
31	**DEPT Total:**		**7,896.75**	**COUNTY COORDINATOR**	**7 Vendors**	**8 Transactions**
41	DEPT			COUNTY AUDITOR-TREASURER		
2358	**ASSN OF MINNESOTA COUNTIES**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-041-000-0000-6338		375.00	2016 ANNUAL CONFERENCE AUD		CONFERENCES & MEETINGS
2358	**ASSN OF MINNESOTA COUNTIES**		**375.00**	**1** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-041-000-0000-6235		150.22	BOARD MINUTES 8/2-9/13/2016	40	PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**150.22**	**1** Transactions		
284	**MN COUNTIES COMPUTER COOPERATIVE**					
	01-041-000-0000-6260		1,116.50	2016 4TH QTR PAYMATE SUPPORT		SOFTWARE OR SYSTEMS SUPPORT
	01-041-000-0000-6260		412.50	2016 4TH QTR TAX SYSTEM BETA	2Y1610077	SOFTWARE OR SYSTEMS SUPPORT
	01-041-000-0000-6260		600.00	2016 4TH QTR PROP TAX ENHANCE	2Y1610077	SOFTWARE OR SYSTEMS SUPPORT
	01-041-000-0000-6260		8,709.00	2016 4TH QTR PROPERTY TAX SUPP	2Y1610077	SOFTWARE OR SYSTEMS SUPPORT
	01-041-000-0000-6260		53.46	3RD QTR TAX SHARED MTG EXPENSE	2Y1610158	SOFTWARE OR SYSTEMS SUPPORT
284	**MN COUNTIES COMPUTER COOPERATIVE**		**10,891.46**	**5** Transactions		
54030	**PRECISION PRINTS OF WRIGHT CO**					
	01-041-000-0000-6411		157.11	MARRIAGE BOOK PAPER	188516	OPERATING SUPPLIES
54030	**PRECISION PRINTS OF WRIGHT CO**		**157.11**	**1** Transactions		
4628	**VERIZON WIRELESS**					
	01-041-000-0000-6203		60.71	887189319		TELEPHONE
4628	**VERIZON WIRELESS**		**60.71**	**1** Transactions		
41	**DEPT Total:**		**11,634.50**	**COUNTY AUDITOR-TREASURER**	**5 Vendors**	**9 Transactions**
63	DEPT			IT (INFORMATIONAL TECHNOLOGY)		
3440	**CYBER ADVISORS INC**					
	01-063-000-0000-6261		777.50	SCCM UPDATING PROFESSIONAL SER	53094	PROFESSIONAL SERVICES
3440	**CYBER ADVISORS INC**		**777.50**	**1** Transactions		
1425	**SHI INTERNATIONAL CORP**					
	01-063-000-0000-6620		34.72	HARD DRIVE ADAPTERS	B05578807	COMPUTER OR SOFTWARE PURCHASES
1425	**SHI INTERNATIONAL CORP**		**34.72**	**1** Transactions		
63	**DEPT Total:**		**812.22**	**IT (INFORMATIONAL TECHNOLOGY)**	**2 Vendors**	**2 Transactions**
91	DEPT			COUNTY ATTORNEY		
9412	**BUREAU OF CRIMINAL APPREHENSION**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-091-000-0000-6385		120.00	3RD QTR BILLING	370398	DATA PROCESSING
9412	**BUREAU OF CRIMINAL APPREHENSION**		**120.00**	**1** Transactions		
3429	**CARVER/LESLIE**					
	01-091-000-0000-6261		48.75	TRANSCRIPT STATE V BENTLEY		PROFESSIONAL SERVICES
3429	**CARVER/LESLIE**		**48.75**	**1** Transactions		
586	**FRAZIER/TERRY**					
	01-091-000-0000-6331		11.00	REIMBURSE PARKING		TRAVEL
586	**FRAZIER/TERRY**		**11.00**	**1** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-091-000-0000-6245		13.69	ASSESSMENT NOTICES		MEMBERSHIPS, DUES & FEES
4817	**HERALD JOURNAL PUBLISHING INC**		**13.69**	**1** Transactions		
2321	**KRYZER/GREG**					
	01-091-000-0000-6411		189.17	REIMBURSE EXHIBITS STATE V BAZ		OPERATING SUPPLIES
2321	**KRYZER/GREG**		**189.17**	**1** Transactions		
999999998	**LEGISLATIVE COORDINATING COMMISSIO**					
	01-091-000-0000-6245		8.00	FILING FEE		MEMBERSHIPS, DUES & FEES
999999998	**LEGISLATIVE COORDINATING COMMISSIO**		**8.00**	**1** Transactions		
58254	**ST CLOUD STAMP & SIGN INC**					
	01-091-000-0000-6411		67.73	STAMPS	188097	OPERATING SUPPLIES
58254	**ST CLOUD STAMP & SIGN INC**		**67.73**	**1** Transactions		
6641	**THOMSON REUTERS WEST PUBLISHING C**					
	01-091-000-0000-6385		1,074.54	SEPT BILLING	834806570	DATA PROCESSING
6641	**THOMSON REUTERS WEST PUBLISHING C**		**1,074.54**	**1** Transactions		
91	**DEPT Total:**		**1,532.88**	**COUNTY ATTORNEY**	**8 Vendors**	**8 Transactions**
100	DEPT			OTHER GENERAL GOVERNMENT		
3301	**ALLINA HEALTH**					
	01-100-000-0000-6261		682.00	PREPLACEMENT SCREENS	303905774	PROFESSIONAL SERVICES
3301	**ALLINA HEALTH**		**682.00**	**1** Transactions		
2022	**AMERICAN TOWER CORPORATION**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-100-000-0000-6305		12,616.42	ARMER TOWER LEASES	2212293	800MHZ MAINTENANCE EXPENSE
				10/01/2016 12/31/2016		
2022	**AMERICAN TOWER CORPORATION**		**12,616.42**	**1** Transactions		
3817	**RUPP,ANDERSON,SQUIRES,WALDSPURGE**					
	01-100-000-0000-6261		382.00	LITIGATION STATE AUDITOR	4727	PROFESSIONAL SERVICES
3817	**RUPP,ANDERSON,SQUIRES,WALDSPURGE**		**382.00**	**1** Transactions		
100	**DEPT Total:**		**13,680.42**	**OTHER GENERAL GOVERNMENT**	**3 Vendors**	**3 Transactions**
101	DEPT			COUNTY RECORDER		
3921	**OFFICE DEPOT**					
	01-101-000-0000-6411		15.57	SUPPLIES 866188136001		OPERATING SUPPLIES
	01-101-000-0000-6411		11.36	SUPPLIES 869452432001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**26.93**	**2** Transactions		
101	**DEPT Total:**		**26.93**	**COUNTY RECORDER**	**1 Vendors**	**2 Transactions**
103	DEPT			SURVEYOR		
607	**BUFF N GLO INC**					
	01-103-000-0000-6452		9.10	CAR WASHES	6055	VEHICLE MAINTENANCE
607	**BUFF N GLO INC**		**9.10**	**1** Transactions		
4628	**VERIZON WIRELESS**					
	01-103-000-0000-6203		25.02	887189319		TELEPHONE
	01-103-000-0000-6203		293.55	887189319		TELEPHONE
4628	**VERIZON WIRELESS**		**318.57**	**2** Transactions		
103	**DEPT Total:**		**327.67**	**SURVEYOR**	**2 Vendors**	**3 Transactions**
105	DEPT			ASSESSOR		
284	**MN COUNTIES COMPUTER COOPERATIVE**					
	01-105-000-0000-6260		3,132.00	2016 4TH QTR CAMAUSA MAINT	2Y1610077	SOFTWARE OR SYSTEMS SUPPORT
	01-105-000-0000-6260		32.04	3RD QTR TAX SHARED MTG CAMA	2Y1610158	SOFTWARE OR SYSTEMS SUPPORT
284	**MN COUNTIES COMPUTER COOPERATIVE**		**3,164.04**	**2** Transactions		

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
105	**DEPT Total:**		**3,164.04**	**ASSESSOR**	**1 Vendors**	**2 Transactions**
107	DEPT			PLANNING AND ZONING		
3249	**FELGER/KENNETH**					
	01-107-000-0000-6114		660.00	PLANNING COMMISH/SOLAR PERDIEM		PER DIEM-P & Z BOARD
	01-107-000-0000-6114		115.50	231 MILES		PER DIEM-P & Z BOARD
3249	**FELGER/KENNETH**		**775.50**	**2** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-107-000-0000-6235		14.80	PUBLICATION FEES		PUBLICATIONS & BROCHURES
4817	**HERALD JOURNAL PUBLISHING INC**		**14.80**	**1** Transactions		
1487	**MN DEPARTMENT OF LABOR & INDUSTRY**					
	01-107-000-0000-5830		2,240.27	SEPT SURCHARGE 25661171000		MISCELLANEOUS REVENUE
1487	**MN DEPARTMENT OF LABOR & INDUSTRY**		**2,240.27**	**1** Transactions		
2843	**QUIGGLE/CHARLOTTE**					
	01-107-000-0000-6114		180.00	BOARD OF ADJUSTMENT PER DIEM		PER DIEM-P & Z BOARD
	01-107-000-0000-6114		45.00	90 MILES		PER DIEM-P & Z BOARD
2843	**QUIGGLE/CHARLOTTE**		**225.00**	**2** Transactions		
107	**DEPT Total:**		**3,255.57**	**PLANNING AND ZONING**	**4 Vendors**	**6 Transactions**
111	DEPT			BUILDING CARE		
6156	**AMERIPRIDE SERVICES**					
	01-111-000-0000-6302		23.32-	CREDIT 829105 9/20/2016	10056094	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		42.66-	CREDIT CK 232112 OVERPAY	232112	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		97.35	UNIFORMS GC 9/6/2016	823613	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		55.84	UNIFORMS LEC 9/6/2016	823649	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		97.35	UNIFORMS GC 9/13/2016	826265	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		55.84	UNIFORMS LEC 9/13/2016	826281	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		97.35	UNIFORMS GC 9/20/2016	829079	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		79.16	UNIFORMS LEC 9/20/2016	829105	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6301		97.35	UNIFORMS GC 9/27/2016	831307	REPAIRS & MAINTENANCE
	01-111-000-0000-6302		55.84	UNIFORMS LEC 9/27/2016	831362	JAIL/LEC REPAIRS AND MAINTENANCE
6156	**AMERIPRIDE SERVICES**		**570.10**	**10** Transactions		
515	**APEC INDUSTRIAL SALES & SERVICES**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-111-000-0000-6412		2,753.49	FILTER LEC	121327	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6412		2,283.57	FILTER LEC	121337	JAIL/LEC OPERATING SUPPLIES
515	**APEC INDUSTRIAL SALES & SERVICES**		**5,037.06**	**2** Transactions		
3531	**GRANITE PEST CONTROL SERVICES**					
	01-111-000-0000-6301		199.00	POWER TREAT HHSC EXT	28141	REPAIRS & MAINTENANCE
3531	**GRANITE PEST CONTROL SERVICES**		**199.00**	**1** Transactions		
159	**INTEGRATED FIRE & SECURITY**					
	01-111-000-0000-6302		285.40	REPAIRS SMOKE DETECTOR LEC 09/20/2016 09/20/2016	66974	JAIL/LEC REPAIRS AND MAINTENANCE
	01-111-000-0000-6302		285.40	REPAIRS SMOKE DETECTOR LEC 09/08/2016 09/08/2016	67109	JAIL/LEC REPAIRS AND MAINTENANCE
159	**INTEGRATED FIRE & SECURITY**		**570.80**	**2** Transactions		
3141	**LAPLANT DEMO INC**					
	01-111-000-0000-6252		714.99	WASTE DISPOSAL LEC 10/3/16	43944	JAIL/LEC UTILITY SERVICES
3141	**LAPLANT DEMO INC**		**714.99**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-111-000-0000-6412		66.99	SUPPLIES 869417622001		JAIL/LEC OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**66.99**	**1** Transactions		
3687	**VOSS LIGHTING**					
	01-111-000-0000-6411		125.60	LIGHTS GC	1529143800	OPERATING SUPPLIES
	01-111-000-0000-6412		1,029.98	LIGHTS LEC	1529145400	JAIL/LEC OPERATING SUPPLIES
3687	**VOSS LIGHTING**		**1,155.58**	**2** Transactions		
111	**DEPT Total:**		**8,314.52**	**BUILDING CARE**	**7 Vendors**	**19 Transactions**
121	DEPT			VETERANS SERVICE		
358	**ERNST/DEBBIE**					
	01-121-000-0000-6331		45.00	90 MILES		TRAVEL
	01-121-000-0000-6338		23.00	REIMBURSE MEALS W/LODGING		CONFERENCES & MEETINGS
358	**ERNST/DEBBIE**		**68.00**	**2** Transactions		
3781	**FIGLIUZZI/LAUNETTE**					
	01-121-000-0000-6331		275.00	550 MILES 08/12/2016 09/18/2016		TRAVEL

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3781	**FIGLIUZZI/LAUNETTE**		**275.00**	**1** Transactions		
121	**DEPT Total:**		**343.00**	**VETERANS SERVICE**	**2 Vendors**	**3 Transactions**
201	DEPT			SHERIFF		
4902	**BURDAS TOWING**					
	01-201-000-0000-6261		161.00	16028878	034081	PROFESSIONAL SERVICES
4902	**BURDAS TOWING**		**161.00**	**1** Transactions		
631	**CENTRAL FIRE PROTECTION**					
	01-201-000-0000-6301		191.75	FIRE EXTINGUISHER MAINT	35884	REPAIRS & MAINTENANCE
631	**CENTRAL FIRE PROTECTION**		**191.75**	**1** Transactions		
2609	**CENTURYLINK**					
	01-201-000-0000-6301		70.54	612 B60 0057 390	10/1/16	REPAIRS & MAINTENANCE
2609	**CENTURYLINK**		**70.54**	**1** Transactions		
3317	**DEPARTMENT OF PUBLIC SAFETY**					
	01-201-000-0000-6260		2,820.00	CJDN 3RD QTR 2016	370411	SOFTWARE OR SYSTEMS SUPPORT
	01-201-000-0000-6260		5,490.00	MDT 3RD QTR 2016	370411	SOFTWARE OR SYSTEMS SUPPORT
3317	**DEPARTMENT OF PUBLIC SAFETY**		**8,310.00**	**2** Transactions		
400	**DINGMANN MARINE & MORE LLC**					
	01-201-000-0000-6412		297.40	WINTERIZE BOAT	9380	B&W OPERATING SUPPLIES
400	**DINGMANN MARINE & MORE LLC**		**297.40**	**1** Transactions		
6019	**ESRI**					
	01-201-000-0000-6260		1,250.00	ARCGIS SERVER MAINT 11/01/2016 10/31/2017	93193554	SOFTWARE OR SYSTEMS SUPPORT
6019	**ESRI**		**1,250.00**	**1** Transactions		
502	**FRENCH LAKE AUTO PARTS**					
	01-201-000-0000-6804		125.00	VEHICLE FOR ERT TRAINING	110171	STAFF TRAINING
502	**FRENCH LAKE AUTO PARTS**		**125.00**	**1** Transactions		
3722	**GAGNON/JOELETTE**					
	01-201-000-0000-6331		10.00	REIMBURSE CONF PARKING		TRAVEL
	01-201-000-0000-6334		16.98	REIMBURSE MEALS W/LODGING	ZUERCHER	MEALS

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3722	**GAGNON/JOELETTE**		**26.98**	**2** Transactions		
4817	**HERALD JOURNAL PUBLISHING INC**					
	01-201-000-0000-6261		0.02	SERVICE CHARGE		PROFESSIONAL SERVICES
	01-201-000-0000-6261		0.74	UNCLAIMED ITEMS NOTICES	7/18/2016	PROFESSIONAL SERVICES
	01-201-000-0000-6261		0.74	UNCLAIMED ITEMS NOTICES	9/26/2016	PROFESSIONAL SERVICES
4817	**HERALD JOURNAL PUBLISHING INC**		**1.50**	**3** Transactions		
6064	**HOYNE/KRISTEN**					
	01-201-000-0000-6334		10.00	REIMBURSE MEALS W/LODGING	ZUERCHER	MEALS
6064	**HOYNE/KRISTEN**		**10.00**	**1** Transactions		
3852	**JACK'S OF COKATO INC**					
	01-201-000-0000-6452		44.80	CAR WASHES SEPT 2016	9/30/2016	VEHICLE MAINTENANCE
3852	**JACK'S OF COKATO INC**		**44.80**	**1** Transactions		
5473	**JERRYS TOWING & REPAIR**					
	01-201-000-0000-6261		157.00	16028181	032551	PROFESSIONAL SERVICES
5473	**JERRYS TOWING & REPAIR**		**157.00**	**1** Transactions		
1048	**MARTIN-MCALLISTERS CONSULTING**					
	01-201-000-0000-6261		1,000.00	EVALUATIONS	10697	PROFESSIONAL SERVICES
1048	**MARTIN-MCALLISTERS CONSULTING**		**1,000.00**	**1** Transactions		
6506	**NORTH SUBURBAN TOWING INC**					
	01-201-000-0000-6261		100.00	16027623	205275	PROFESSIONAL SERVICES
6506	**NORTH SUBURBAN TOWING INC**		**100.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-201-000-0000-6411		443.26	SUPPLIES 868753341001		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**443.26**	**1** Transactions		
4670	**OLSON/DEAN**					
	01-201-000-0000-6331		219.76	REIMB MOTEL IAI CONF	240	TRAVEL
	01-201-000-0000-6331		219.76	REIMB MOTEL IAI CONF	252	TRAVEL
4670	**OLSON/DEAN**		**439.52**	**2** Transactions		
3235	**ROGERS AMOCO**					
	01-201-000-0000-6452		12.00	CAR WASHES SEPT 2016	9/30/2016	VEHICLE MAINTENANCE

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3235	**ROGERS AMOCO**		**12.00**	**1** Transactions		
3089	**SCUBA CENTER**					
	01-201-000-0000-6412		567.00	DIVE EQUIPMENT	21068408	B&W OPERATING SUPPLIES
3089	**SCUBA CENTER**		**567.00**	**1** Transactions		
6641	**THOMSON REUTERS WEST PUBLISHING C**					
	01-201-000-0000-6261		184.75	CLEAR SUBSCRIPTION SEPT 2016	834831538	PROFESSIONAL SERVICES
6641	**THOMSON REUTERS WEST PUBLISHING C**		**184.75**	**1** Transactions		
1192	**TOTAL PRINTING**					
	01-201-000-0000-6235		185.00	NOTICE CARDS BLANK	11174	PUBLICATIONS & BROCHURES
1192	**TOTAL PRINTING**		**185.00**	**1** Transactions		
5041	**TRANS UNION LLC**					
	01-201-000-0000-6261		26.50	CREDIT REPORTS	09610375	PROFESSIONAL SERVICES
5041	**TRANS UNION LLC**		**26.50**	**1** Transactions		
4628	**VERIZON WIRELESS**					
	01-201-000-0000-6203		484.27	887189319		TELEPHONE
4628	**VERIZON WIRELESS**		**484.27**	**1** Transactions		
201	**DEPT Total:**		**14,088.27**	**SHERIFF**	**22 Vendors**	**27 Transactions**
250	DEPT			SHERIFF-CORRECTIONS		
5782	**ANCOM COMMUNICATIONS INC**					
	01-250-000-0000-6621		748.20	RIGHT ANGLE EARPHONE KITS/EAR	63149	FURNITURE & EQUIPMENT
5782	**ANCOM COMMUNICATIONS INC**		**748.20**	**1** Transactions		
6158	**ARAMARK SERVICES INC**					
	01-250-000-0000-6459		8,341.16	INMATE MEALS 9/15-9/21/16	200723300150	LAW ENFORCE-JAIL FOOD-LAUNDRY
	01-250-000-0000-6459		8,099.63	INMATE MEALS 9/22-9/28/2016	200723300151	LAW ENFORCE-JAIL FOOD-LAUNDRY
	01-250-000-0000-6459		7,908.76	INMATE MEALS 09/28-10/05/16	200723300153	LAW ENFORCE-JAIL FOOD-LAUNDRY
6158	**ARAMARK SERVICES INC**		**24,349.55**	**3** Transactions		
881	**BOB BARKER COMPANY INC**					
	01-250-000-0000-6411		340.00	INMATE CLOTHING (UNDERWEAR)	NC1001313294	OPERATING SUPPLIES
881	**BOB BARKER COMPANY INC**		**340.00**	**1** Transactions		

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5406	**BUFFALO HOSPITAL**					
	01-250-000-0000-6458		60.80	DX XRAY/CHEST (LTS)	EH6160408801	JAIL MEDICAL
	01-250-000-0000-6458		100.60	DX XRAY (DTS)	EH6305726100	JAIL MEDICAL
5406	**BUFFALO HOSPITAL**		**161.40**	**2** Transactions		
1969	**CHIEF SUPPLY**					
	01-250-000-0000-6411		209.64	AEROSOL FIRST DEFENSE/TRAINING	243351	OPERATING SUPPLIES
1969	**CHIEF SUPPLY**		**209.64**	**1** Transactions		
4328	**CXTEC**					
	01-250-000-0000-6203		420.00	NORTEL PHONES (4) 1120E IP PHO	49061	TELEPHONE
4328	**CXTEC**		**420.00**	**1** Transactions		
1147	**INTOXIMETERS INC**					
	01-250-000-0000-6301		210.25	INTOXIMETER REPAIR	543722	REPAIRS & MAINTENANCE
1147	**INTOXIMETERS INC**		**210.25**	**1** Transactions		
43808	**MCKESSON MEDICAL-SURGICAL**					
	01-250-000-0000-6458		65.73	MEDICAL SUPPLIES	85721874	JAIL MEDICAL
	01-250-000-0000-6458		182.84	TEST CARDS	85722326	JAIL MEDICAL
	01-250-000-0000-6458		47.58	PREG TEST KIT	85773163	JAIL MEDICAL
	01-250-000-0000-6458		12.54	ORAJEL	85940928	JAIL MEDICAL
43808	**MCKESSON MEDICAL-SURGICAL**		**308.69**	**4** Transactions		
3413	**MEND CORRECTIONAL CARE LLC**					
	01-250-000-0000-6458		57.20	K2 URINE DRUG TEST CARDS	1511	JAIL MEDICAL
	01-250-000-0000-6458		941.80	STOCK MEDICATIONS	1531	JAIL MEDICAL
	01-250-000-0000-6458		27,529.33	OCT 2016 HEALTHCARE SERVICES	1564	JAIL MEDICAL
3413	**MEND CORRECTIONAL CARE LLC**		**28,528.33**	**3** Transactions		
2118	**MIDWEST PROTECTION AGENCY INC**					
	01-250-000-0000-6261		503.40	INMATE GUARDING 10/3/2016	20161003	PROFESSIONAL SERVICES
2118	**MIDWEST PROTECTION AGENCY INC**		**503.40**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-250-000-0000-6411		22.99	SUPPLIES 868232891001		OPERATING SUPPLIES
	01-250-000-0000-6411		148.32	SUPPLIES 867018589001		OPERATING SUPPLIES
	01-250-000-0000-6411		19.49	SUPPLIES 867833482001		OPERATING SUPPLIES
	01-250-000-0000-6411		58.29	SUPPLIES 867833050001		OPERATING SUPPLIES

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-250-000-0000-6411		16.99	SUPPLIES 867019018001		OPERATING SUPPLIES
	01-250-000-0000-6411		134.39	SUPPLIES 868761293001		OPERATING SUPPLIES
	01-250-000-0000-6411		6.58	SUPPLIES 867019019001		OPERATING SUPPLIES
	01-250-000-0000-6411		33.42	SUPPLIES 868232617001		OPERATING SUPPLIES
	01-250-000-0000-6411		67.35	SUPPLIES 868879636001		OPERATING SUPPLIES
	01-250-000-0000-6621		341.99-	CREDIT 868261546001		FURNITURE & EQUIPMENT
	01-250-000-0000-6621		264.30	SUPPLIES 867790601001		FURNITURE & EQUIPMENT
	01-250-000-0000-6621		341.99	SUPPLIES 867647172001		FURNITURE & EQUIPMENT
3921	**OFFICE DEPOT**		**772.12**	**12** Transactions		
6140	**RUSSELL SECURITY RESOURCE INC**					
	01-250-000-0000-6301		450.00	4TB HARD DRIVE/LABOR	A28337	REPAIRS & MAINTENANCE
6140	**RUSSELL SECURITY RESOURCE INC**		**450.00**	**1** Transactions		
4702	**STERICYCLE INC**					
	01-250-000-0000-6261		56.82	MEDICAL WASTE OCT2016	4006597219	PROFESSIONAL SERVICES
4702	**STERICYCLE INC**		**56.82**	**1** Transactions		
3435	**THRIFTY WHITE PHARMACY**					
	01-250-000-0000-6458		105.82	SEPT 2016 JAIL STOCK MEDS #783	783585SEPT	JAIL MEDICAL
	01-250-000-0000-6458		1,616.90	SEPT 2016 PRIVATE ACCTS #78358	783586SEPT	JAIL MEDICAL
3435	**THRIFTY WHITE PHARMACY**		**1,722.72**	**2** Transactions		
5041	**TRANS UNION LLC**					
	01-250-000-0000-6261		10.60	CREDIT REPORTS JAIL	09610375	PROFESSIONAL SERVICES
5041	**TRANS UNION LLC**		**10.60**	**1** Transactions		
74329	**WRIGHT COUNTY JAIL ADMIN**					
	01-250-000-0000-6261		25.98	REIMBURSE PETTY CASH CAKE		PROFESSIONAL SERVICES
	01-250-000-0000-6261		6.00	DOC INMATE TRAIN RIDE 170851	09/29/2016	PROFESSIONAL SERVICES
	01-250-000-0000-6261		6.00	DOC INMATE TRAIN RIDE 100305	09/30/2016	PROFESSIONAL SERVICES
74329	**WRIGHT COUNTY JAIL ADMIN**		**37.98**	**3** Transactions		
250	**DEPT Total:**		**58,829.70**	**SHERIFF-CORRECTIONS**	**16 Vendors**	**38 Transactions**
521	DEPT			PARKS		
1189	**CENTRA SOTA COOP COKATO**					
	01-521-000-0000-6411		404.45	DIESEL EXHAUST FLUID	6213108	OPERATING SUPPLIES

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
1189	**CENTRA SOTA COOP COKATO**		**404.45**	**1** Transactions		
438	**COTTENS INC**					
	01-521-000-0000-6452		993.00	TOOLS FOR PARTS ROOM	231593677	VEHICLE MAINTENANCE
438	**COTTENS INC**		**993.00**	**1** Transactions		
4634	**FASTENAL COMPANY**					
	01-521-000-0000-6411		122.22	BULK SCREWS	65601	OPERATING SUPPLIES
4634	**FASTENAL COMPANY**		**122.22**	**1** Transactions		
2524	**GREEN VIEW INC**					
	01-521-000-0000-6117		21,124.27	SEPT 2016 CONTRACT PAYMENT		CONTRACT CARETAKERS
2524	**GREEN VIEW INC**		**21,124.27**	**1** Transactions		
512	**KNIFE RIVER CORPORATION - NORTH CEN**					
	01-521-000-0000-6301		650.52	READY MIX FOR REPAIRS	458566	REPAIRS & MAINTENANCE
512	**KNIFE RIVER CORPORATION - NORTH CEN**		**650.52**	**1** Transactions		
38200	**LAKE REGION COOP OIL-MAPLE LAKE**					
	01-521-000-0000-6451		30.00	GAS UNIT 642		FUEL - LUBE ETC
38200	**LAKE REGION COOP OIL-MAPLE LAKE**		**30.00**	**1** Transactions		
4556	**LARSON BUILDING INC**					
	01-521-000-0000-6605		34,000.00	1ST PARTIAL PAYMENT CHALET		SITE IMPROVEMENTS
4556	**LARSON BUILDING INC**		**34,000.00**	**1** Transactions		
1706	**MARTIN MARIETTA MATERIALS**					
	01-521-000-0000-6301		120.24	CLASS 2 GRANITE	18791987	REPAIRS & MAINTENANCE
1706	**MARTIN MARIETTA MATERIALS**		**120.24**	**1** Transactions		
638	**MATTSON WELL COMPANY**					
	01-521-000-0000-6301		290.00	REPAIRS TO WELL	24531	REPAIRS & MAINTENANCE
638	**MATTSON WELL COMPANY**		**290.00**	**1** Transactions		
6832	**MINI BIFF INC**					
	01-521-000-0000-6301		800.22	PORTA TOILET RENTALS X6	9/2016	REPAIRS & MAINTENANCE
6832	**MINI BIFF INC**		**800.22**	**1** Transactions		
4628	**VERIZON WIRELESS**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-521-000-0000-6203		67.54	887189319		TELEPHONE
4628	**VERIZON WIRELESS**		**67.54**	**1** Transactions		
2487	**WINDSTREAM**					
	01-521-000-0000-6203		118.93	320 274 8870		TELEPHONE
	01-521-000-0000-6203		76.89	320 963 3881		TELEPHONE
2487	**WINDSTREAM**		**195.82**	**2** Transactions		
1535	**WRIGHT HENNEPIN ELECTRIC**					
	01-521-000-0000-6251		1,140.81	108 1031 1200		UTILITY SERVICES - ELECTRICITY
1535	**WRIGHT HENNEPIN ELECTRIC**		**1,140.81**	**1** Transactions		
4433	**XCEL ENERGY**					
	01-521-000-0000-6251		38.79	ELECTRIC FEES	519164019	UTILITY SERVICES - ELECTRICITY
4433	**XCEL ENERGY**		**38.79**	**1** Transactions		
1796	**ZACKS INC**					
	01-521-000-0000-6411		1,409.86	SUPPLIES PARTS ROOM	31539	OPERATING SUPPLIES
1796	**ZACKS INC**		**1,409.86**	**1** Transactions		
521	**DEPT Total:**		**61,387.74**	**PARKS**	**15 Vendors**	**16 Transactions**
603	DEPT			EXTENSION		
4628	**VERIZON WIRELESS**					
	01-603-000-0000-6203		80.02	887189319		TELEPHONE
4628	**VERIZON WIRELESS**		**80.02**	**1** Transactions		
603	**DEPT Total:**		**80.02**	**EXTENSION**	**1 Vendors**	**1 Transactions**
1	**Fund Total:**		**189,282.88**	**GENERAL REVENUE FUND**		**157 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
101	DEPT			COUNTY RECORDER		
3921	**OFFICE DEPOT**					
	02-101-000-0000-6622		118.99	SUPPLIES 869452432001		EQUIPMENT PURCHASED
3921	**OFFICE DEPOT**		**118.99**	**1** Transactions		
101	**DEPT Total:**		**118.99**	**COUNTY RECORDER**	**1 Vendors**	**1 Transactions**
282	DEPT			NUCLEAR POWER PLANT		
2609	**CENTURYLINK**					
	02-282-000-0000-6203		744.65	763 682 0210 136		TELEPHONE
2609	**CENTURYLINK**		**744.65**	**1** Transactions		
6915	**OFFICE OF MN IT SERVICES**					
	02-282-000-0000-6203		75.39	EOC PHONE LINES	16060655	TELEPHONE
	02-282-000-0000-6203		79.42	EOC PHONE LINES	16070658	TELEPHONE
	02-282-000-0000-6203		79.90	EOC PHONE LINES	16080658	TELEPHONE
6915	**OFFICE OF MN IT SERVICES**		**234.71**	**3** Transactions		
4628	**VERIZON WIRELESS**					
	02-282-000-0000-6203		334.82	CELL PHONES NUCLEAR EOC	9771763516	TELEPHONE
4628	**VERIZON WIRELESS**		**334.82**	**1** Transactions		
282	**DEPT Total:**		**1,314.18**	**NUCLEAR POWER PLANT**	**3 Vendors**	**5 Transactions**
2	**Fund Total:**		**1,433.17**	**RESERVES FUND**		**6 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
310	DEPT			HIGHWAY ADMINISTRATION		
207	**ASSOCIATION OF MN COUNTIES**					
	03-310-000-0000-6338		375.00	V. HAWKINS 101816	45550	CONFERENCES & MEETINGS
207	**ASSOCIATION OF MN COUNTIES**		**375.00**	**1** Transactions		
3655	**CENTURYLINK (HWY USE)**					
	03-310-000-0000-6203		202.06	PHONE LINE 3600 BRADDOC 101816	6824305	TELEPHONE
3655	**CENTURYLINK (HWY USE)**		**202.06**	**1** Transactions		
3921	**OFFICE DEPOT**					
	03-310-000-0000-6409		50.60	OFFICE SUPPLIES 101816	869619313	OFFICE SUPPLIES
3921	**OFFICE DEPOT**		**50.60**	**1** Transactions		
4628	**VERIZON WIRELESS**					
	03-310-000-0000-6203		25.02	887189319		TELEPHONE
	03-310-000-0000-6203		601.28	887189319		TELEPHONE
4628	**VERIZON WIRELESS**		**626.30**	**2** Transactions		
310	**DEPT Total:**		**1,253.96**	**HIGHWAY ADMINISTRATION**	**4 Vendors**	**5 Transactions**
320	DEPT			HIGHWAY ENGINEERING		
1780	**MATTHEES/NORMA**					
	03-320-000-0000-6606		10,730.00	PROJ 1371 PERM ROW TXBL 101816		PERMANENT ROW LAND ACQUISITION
1780	**MATTHEES/NORMA**		**10,730.00**	**1** Transactions		
320	**DEPT Total:**		**10,730.00**	**HIGHWAY ENGINEERING**	**1 Vendors**	**1 Transactions**
325	DEPT			HIGHWAY CONSTRUCTION		
1780	**MATTHEES/NORMA**					
	03-325-000-0000-6508		820.00	PROJ 1371 RENTAL TXBLE 101816		TEMPORARY ROW EASEMENT/DAMAGES
1780	**MATTHEES/NORMA**		**820.00**	**1** Transactions		
325	**DEPT Total:**		**820.00**	**HIGHWAY CONSTRUCTION**	**1 Vendors**	**1 Transactions**
330	DEPT			HIGHWAY MAINTENANCE		
3760	**HARDRIVES INC**					
	03-330-000-0000-6540		33,752.74	CULV PATCHING 101816	13904	COUNTY WIDE CULVERT PROJECTS
	03-330-000-0000-6540		5,374.99	CULV PATCHING 101816	13904	COUNTY WIDE CULVERT PROJECTS

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3760	**HARDRIVES INC**		**39,127.73**	**2** Transactions		
7406	**OMANN BROTHERS INC**					
	03-330-000-0000-6531		585.92	BITUMINOUS 101816	12464	BITUMINOUS MIX
7406	**OMANN BROTHERS INC**		**585.92**	**1** Transactions		
3576	**TRUENORTH STEEL**					
	03-330-000-0000-6540		2,700.00	PIPE 101816	BL-5691	COUNTY WIDE CULVERT PROJECTS
3576	**TRUENORTH STEEL**		**2,700.00**	**1** Transactions		
4433	**XCEL ENERGY**					
	03-330-000-0000-6543		21.47	LIGHT IN ST MICH 101816	10822655	TRAFFIC SIGNALS
	03-330-000-0000-6543		21.47	LIGHT IN ST MICH 101816	10822666	TRAFFIC SIGNALS
	03-330-000-0000-6543		21.40	LIGHT IN ST MICHAEL 101816	10822677	TRAFFIC SIGNALS
	03-330-000-0000-6543		21.41	LIGHT IN ST MICH 101816	11685923	TRAFFIC SIGNALS
4433	**XCEL ENERGY**		**85.75**	**4** Transactions		
330	**DEPT Total:**		**42,499.40**	**HIGHWAY MAINTENANCE**	**4 Vendors**	**8 Transactions**
340	DEPT			HIGHWAY SHOP MAINTENANCE		
6156	**AMERIPRIDE SERVICES**					
	03-340-000-0000-6411		52.39	SHOP SUPPLIES OCT 11 101816	00836715	OPERATING SUPPLIES
	03-340-000-0000-6599		10.35	RUGS OCT 11TH FINAL 101816	00836715	BUILDING MAINTENANCE-P.W.BLDG.
6156	**AMERIPRIDE SERVICES**		**62.74**	**2** Transactions		
5857	**AQUA GREEN LAWNS**					
	03-340-000-0000-6599		90.00	WINTERIZE SPRINKLER SYS 101816	108385	BUILDING MAINTENANCE-P.W.BLDG.
5857	**AQUA GREEN LAWNS**		**90.00**	**1** Transactions		
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**					
	03-340-000-0000-6563		881.60	DIESEL FUEL 101816	61005421	DIESEL
	03-340-000-0000-6563		15,470.64	DIESEL FUEL 101816	8103799	DIESEL
7544	**CENTRA SOTA COOPERATIVE - BUFFALO**		**16,352.24**	**2** Transactions		
503	**JOHN DEERE FINANCIAL**					
	03-340-000-0000-6574		24.30	ACCT 4111126257 PARTS 101816	1342624	REPAIR PARTS
503	**JOHN DEERE FINANCIAL**		**24.30**	**1** Transactions		
38200	**LAKE REGION COOP OIL-MAPLE LAKE**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	03-340-000-0000-6574		8.80	REPAIR PARTS 101816	72445	REPAIR PARTS
	03-340-000-0000-6575		110.00	OUTSIDE LABOR 101816	72445	OUTSIDE LABOR
38200	**LAKE REGION COOP OIL-MAPLE LAKE**		**118.80**	**2** Transactions		
7510	**MENARDS - BUFFALO**					
	03-340-000-0000-6411		22.95	ACCT 32030263 - PAINT 101816	24368	OPERATING SUPPLIES
	03-340-000-0000-6597		12.45	ACCT 32030263 SHOP SUP 101816	24731	BUILDING MAINTENANCE-OUTLYING SHO
	03-340-000-0000-6411		149.55	ACCT 32030263-MOV'G BOX 101816	24863	OPERATING SUPPLIES
7510	**MENARDS - BUFFALO**		**184.95**	**3** Transactions		
600	**MORRIES PARTS & SERVICE GROUP**					
	03-340-000-0000-6574		42.41	REPAIR PARTS 101816	502487FOW	REPAIR PARTS
	03-340-000-0000-6575		66.00	MORRIES - LABOR 101816	CS961630	OUTSIDE LABOR
600	**MORRIES PARTS & SERVICE GROUP**		**108.41**	**2** Transactions		
4873	**NORTHERN SAFETY TECHNOLOGY**					
	03-340-000-0000-6574		1,805.20	SPEAKERS 101816	42110	REPAIR PARTS
4873	**NORTHERN SAFETY TECHNOLOGY**		**1,805.20**	**1** Transactions		
926	**ROYAL TIRE INC**					
	03-340-000-0000-6570		70.00-	TIRES 101816	4-609979	TIRES
	03-340-000-0000-6570		14.00	TIRES 101816	4-609985	TIRES
	03-340-000-0000-6574		940.85	TIRE REFURBISHING 101816	4-610045	REPAIR PARTS
	03-340-000-0000-6575		124.00	TIRE REFURBISHING 101816	4-610045	OUTSIDE LABOR
926	**ROYAL TIRE INC**		**1,008.85**	**4** Transactions		
6221	**SUBURBAN TIRE WHOLESALE INC**					
	03-340-000-0000-6570		3,795.00	TIRES 101816	10141880	TIRES
6221	**SUBURBAN TIRE WHOLESALE INC**		**3,795.00**	**1** Transactions		
401	**TIRES PLUS**					
	03-340-000-0000-6574		239.98	TIRES PLUS-PARTS #968 101816	96164	REPAIR PARTS
	03-340-000-0000-6575		193.94	TIRES PLUS-LABOR#968 101816	96164	OUTSIDE LABOR
401	**TIRES PLUS**		**433.92**	**2** Transactions		
340	**DEPT Total:**		**23,984.41**	**HIGHWAY SHOP MAINTENANCE**	**11 Vendors**	**21 Transactions**
380	DEPT			UNALLOCATED NON-HIGHWAY OPERAT		
1326	**BONK MASONRY INC/GARY**					

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	03-380-000-0000-6605		1,550.00	SLAB FOR BRINE TANK 101816	1091	SITE IMPROVEMENTS
1326	**BONK MASONRY INC/GARY**		**1,550.00**	**1** Transactions		
38200	**LAKE REGION COOP OIL-MAPLE LAKE**					
	03-380-000-0000-6520		22.98	GLOVES MILLER		SAFETY PROGRAM & SUPPLIES
38200	**LAKE REGION COOP OIL-MAPLE LAKE**		**22.98**	**1** Transactions		
5433	**ROSS/EUGENE**					
	03-380-000-0000-6520		125.00	STEEL TOE BOOT REIMB 101816	ROSS	SAFETY PROGRAM & SUPPLIES
5433	**ROSS/EUGENE**		**125.00**	**1** Transactions		
900	**ZEE MEDICAL SERVICE**					
	03-380-000-0000-6520		60.00	FIRST AID SUPPLIES 101816	54033138	SAFETY PROGRAM & SUPPLIES
900	**ZEE MEDICAL SERVICE**		**60.00**	**1** Transactions		
380	**DEPT Total:**		**1,757.98**	**UNALLOCATED NON-HIGHWAY OPERAT**	**4 Vendors**	**4 Transactions**
3	**Fund Total:**		**81,045.75**	**ROAD AND BRIDGE FUND**		**40 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
480	DEPT			HUMAN SERVICES UNALLOCATED		
4628	**VERIZON WIRELESS**					
	11-480-000-0000-6899		6,044.48	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		134.17	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		122.48	EQUIP 763 274 8258		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		200.00-	612 209 9361		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		1,434.27	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		112.22	EQUIP 763 280 0696		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		60.71	612 716 6867		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		60.71	612 209 9361		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		81.75	763 280 0696		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		200.00-	612 716 6867		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		100.72	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		73.17	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		121.42	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		32.23	EQUIP 763 412 9557		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		194.51	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		60.71	887189319		HUMAN SERVICES EXP. DUMP FUND
	11-480-000-0000-6899		126.51	887189319		HUMAN SERVICES EXP. DUMP FUND
	4628 VERIZON WIRELESS		**8,360.06**	**17** Transactions		
480	**DEPT Total:**		**8,360.06**	**HUMAN SERVICES UNALLOCATED**	**1 Vendors**	**17 Transactions**
11	**Fund Total:**		**8,360.06**	**HUMAN SERVICES FUND**		**17 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
393	DEPT			S.C.O.R.E.		
	785 **MUELLER/CRAIG**					
	20-393-000-0000-6801		140.71	REIMBURSE SUPPLIES		MISCELLANEOUS EXPENSE
	785 MUELLER/CRAIG		**140.71**	**1** Transactions		
393	**DEPT Total:**		**140.71**	**S.C.O.R.E.**	**1 Vendors**	**1 Transactions**
20	**Fund Total:**		**140.71**	**WASTE MANAGEMENT FUND**		**1 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
150	DEPT			LEVY STABILIZATION FUND		
4556	**LARSON BUILDING INC**					
	34-150-000-0000-6605		97,622.50	1ST PARTIAL PAYMENT CHALET		SITE IMPROVEMENTS
4556	**LARSON BUILDING INC**		**97,622.50**	**1** Transactions		
4532	**TRI STATE SURPLUS CO**					
	34-150-000-0000-6605		5,619.34	RACKS/SHELVING PWB PARKS	28141	SITE IMPROVEMENTS
4532	**TRI STATE SURPLUS CO**		**5,619.34**	**1** Transactions		
4304	**WOLD ARCHITECTS & ENGINEERS**					
	34-150-000-0000-6261		2,250.00	COURTS REMODEL STUDY	51160	PROFESSIONAL SERVICES
	34-150-000-0000-6261		57.93	REIMBURSABLES	51160	PROFESSIONAL SERVICES
4304	**WOLD ARCHITECTS & ENGINEERS**		**2,307.93**	**2** Transactions		
150	**DEPT Total:**		**105,549.77**	**LEVY STABILIZATION FUND**	**3 Vendors**	**4 Transactions**
161	DEPT			HIGHWAY BUILDING BOND PROCEEDS		
4384	**CENTURY FENCE COMPANY**					
	34-161-000-0000-6605		3,586.25	HWY CONSTRUCTION		HIGHWAY BUILDING
4384	**CENTURY FENCE COMPANY**		**3,586.25**	**1** Transactions		
4140	**FABCON PRECAST LLC**					
	34-161-000-0000-6605		72,029.55	HWY BUILDING		HIGHWAY BUILDING
4140	**FABCON PRECAST LLC**		**72,029.55**	**1** Transactions		
4181	**NORTHERN LIGHTS STEEL FAB INC**					
	34-161-000-0000-6605		11,903.97	HWY BUILDING		HIGHWAY BUILDING
4181	**NORTHERN LIGHTS STEEL FAB INC**		**11,903.97**	**1** Transactions		
161	**DEPT Total:**		**87,519.77**	**HIGHWAY BUILDING BOND PROCEEDS**	**3 Vendors**	**3 Transactions**
165	DEPT			COMPLIANCE FUNDS		
3417	**DATABANK IMX LLC**					
	34-165-000-0000-6622		1,050.00	SS REMOTE EDMS PHASE II CONFIG	I45003367	EQUIPMENT PURCHASED
3417	**DATABANK IMX LLC**		**1,050.00**	**1** Transactions		
165	**DEPT Total:**		**1,050.00**	**COMPLIANCE FUNDS**	**1 Vendors**	**1 Transactions**

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	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
170	DEPT				CAPITAL TECHNOLOGY		
	4555	**OPENGOV INC**					
		34-170-000-0000-6266		59,056.56	OPENGOV 2016-2019	2438	WEB SITE DEVELOPMENT
	4555	**OPENGOV INC**		**59,056.56**	**1** Transactions		
170	**DEPT Total:**			**59,056.56**	**CAPITAL TECHNOLOGY**	**1 Vendors**	**1 Transactions**
34	**Fund Total:**			**253,176.10**	**CAPITAL IMPROVEMENTS FUND**		**9 Transactions**

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
840	DEPT			FORFEIT TAXES		
	4817 **HERALD JOURNAL PUBLISHING INC**					
	70-840-000-0000-6859		37.00	TAX FORFEITURE SALE 2 WKS	40	MISCELLANEOUS EXPENSES
	4817 HERALD JOURNAL PUBLISHING INC		**37.00**	**1** Transactions		
840	**DEPT Total:**		**37.00**	**FORFEIT TAXES**	**1 Vendors**	**1 Transactions**
70	**Fund Total:**		**37.00**	**TRUST AND AGENCY FUND**		**1 Transactions**
	Final Total:		**533,475.67**	**145 Vendors**	**231 Transactions**	

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Recap by Fund

Fund	Amount	Name
1	189,282.88	GENERAL REVENUE FUND
2	1,433.17	RESERVES FUND
3	81,045.75	ROAD AND BRIDGE FUND
11	8,360.06	HUMAN SERVICES FUND
20	140.71	WASTE MANAGEMENT FUND
34	253,176.10	CAPITAL IMPROVEMENTS FUND
70	37.00	TRUST AND AGENCY FUND
All Funds	533,475.67	Total

Approved by, ...

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*** WRIGHT COUNTY ***

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 10/13/2016

Vendor #	Vendor Name	Amount	Description / OBO# / On-Behalf-of-Name	Account Number	Invoice # / From Date	PO # / To Date	Tx
4341	US BANK-PROCUREMENT CARDS	13.70	OFFICE SUPPLIES	01-025-000-0000-6411			N
4341		14.95	FEE FOR CELL PHONE TRACKING	01-025-000-0000-6411			N
4341		53.47	OFFICE SUPPLIES	01-025-000-0000-6411			N
4341		88.24	OFFICE SUPPLIES	01-025-000-0000-6411			N
4341		354.10	DRUG COURT INCENTIVES	01-025-000-0000-6411			N
4341		70.00	CLERICAL ANNUAL TRAINING	01-025-000-0000-6804			N
4341		70.00	CLERICAL ANNUAL TRAINING	01-025-000-0000-6804			N
4341		70.00	CLERICAL ANNUAL TRAINING	01-025-000-0000-6804			N
4341		70.00	CLERICAL ANNUAL TRAINING	01-025-000-0000-6804			N
4341		70.00	CLERICAL ANNUAL TRAINING	01-025-000-0000-6804			N
4341		70.00	CLERICAL ANNUAL TRAINING	01-025-000-0000-6804			N
4341		33.08	MACATFO REGIONAL MEETING	01-041-000-0000-6338			N
4341		225.00	STATE GFOA CONFERENCE	01-041-000-0000-6338			N
4341		333.92	MACATFO REGIONAL MEETING	01-041-000-0000-6338			N
4341		130.00	BCA CRIMINAL JUSTICE CONF.	01-063-000-0000-6338			N
4341		130.00	BCA CRIMINAL JUSTICE CONF.	01-063-000-0000-6338			N
4341		130.00	BCA CRIMINAL JUSTICE CONF.	01-063-000-0000-6338			N
4341		142.55	SURFACE PRIVACY SCREENS	01-063-000-0000-6411			N
4341		13.75	CERTIFIED COPIES	01-091-000-0000-6233			N
4341		446.80-	QUARTERLY REBATE US BANK	01-100-000-0000-5830			N
4341		98.68	PLANT FOR FUNERAL SERVICES	01-100-000-0000-6859			N
4341		34.98	MAP	01-103-000-0000-6235			N
4341		275.00	CONFERENCE (MN GIS/LIS)	01-103-000-0000-6338			N
4341		68.66	SUPPLIES FOR SURVEY CREW.	01-103-000-0000-6411			N
4341		53.00	H & H SPORT SHOP - FUEL	01-103-000-0000-6451			N
4341		194.00	APPRAISER LICENSE / TONY	01-105-000-0000-6245			N
4341		13.25	3,000 LABEL OUTFITTERS	01-105-000-0000-6411			N
4341		56.90	POSTCARDS FOR HOMESTEADS	01-105-000-0000-6411			N
4341		80.12	OFFICE SUPPLIES	01-105-000-0000-6411			N
4341		1.58	CONDUIT FITTING FOR IT SERVER	01-111-000-0000-6301			N
4341		2.98	LARGE SANDING DISCS FOR DRYWAL	01-111-000-0000-6301			N
4341		5.98	NEW 16' FOR BOB AT G.C.	01-111-000-0000-6301			N
4341		6.04	TUBING- REPAIRS-G.C. COOLING	01-111-000-0000-6301			N
4341		9.89	CABLE AND SWEDGES IT DEPT.	01-111-000-0000-6301			N
4341		10.45	SUPPLIES FOR PAINTING IN IT	01-111-000-0000-6301			N
4341		11.45	IT SERVER-STABILIZING BRACKET	01-111-000-0000-6301			N
4341		14.99	SWEDGE CRIMPING TOOL FOR IT	01-111-000-0000-6301			N
4341		25.11	IT AREA WALL BUMPERS AND CLAMP	01-111-000-0000-6301			N

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Vendor #	Vendor Name	Amount	Description / OBO# / On-Behalf-of-Name	Account Number	Invoice # / From Date	PO # / To Date	Tx
4341	US BANK-PROCUREMENT CARDS	25.87	ITEMS -IT AREA OF G.C.	01-111-000-0000-6301			N
4341		43.23	BLADES-CUT TILE-IT SERVER RM	01-111-000-0000-6301			N
4341		43.69	CHLOROX DISINFECTANT WIPES	01-111-000-0000-6301			N
4341		51.94	PAINT FOR PARKS/SURVEYOR BLDG.	01-111-000-0000-6301			N
4341		62.02	PARTS NEEDED TO REPAIR MOWER	01-111-000-0000-6301			N
4341		96.72	PAINT SUPPLIES-IT CONF. RM.	01-111-000-0000-6301			N
4341		140.40	BATTERIES-DISPENSERS GOVT CTR	01-111-000-0000-6301			N
4341		156.88	TOILET AND TOILET REPAIR PARTS	01-111-000-0000-6301			N
4341		340.00	MENARDS PAINT-OLD PWB SURVEYOR	01-111-000-0000-6301			N
4341		5.39	BATTERIES FOR SMOKE DETECTOR	01-111-000-0000-6302			N
4341		27.77	SUPPLIES FOR MAINTENANCE BLDG	01-111-000-0000-6302			N
4341		3.99	SCRUBBING SPONGE FOR HSC	01-111-000-0000-6411			N
4341		54.45	CLOROX DISINFECTANT WIPES LEC	01-111-000-0000-6412			N
4341		650.48	MN CVSO ASSOCIATION	01-121-000-0000-6338			N
4341		355.00	TOW CHARGE FOR STOLEN VEHICLE	01-201-000-0000-6261			N
4341		257.00	SHERATON ZUERCHER TRAINING	01-201-000-0000-6331			N
4341		257.00	SHERATON ZUERCHER TRAINING	01-201-000-0000-6331			N
4341		380.18	LOUVERED CAB RACK AND TIE DOWN	01-201-000-0000-6621			N
4341		25.00	FEE BCA CRIMINAL JUSTICE TRAIN	01-201-000-0000-6804			N
4341		25.00	FEE BCA CRIMINAL JUSTICE TRAIN	01-201-000-0000-6804			N
4341		60.00	BCA TRAINING FEE FOR EATON	01-201-000-0000-6804			N
4341		250.00	TRAINING FEE FOR DAVE ANDERSON	01-201-000-0000-6804			N
4341		250.00	TRAINING FEE FOR PETE WALKER	01-201-000-0000-6804			N
4341		250.00	TRAINING FEE FOR TROY WACHTER	01-201-000-0000-6804			N
4341		250.00	TRAINING FEE FOR CHAD ELNESS	01-201-000-0000-6804			N
4341		295.00	TRAINING FEE FOR LUTGENS	01-201-000-0000-6804			N
4341		257.00	ZUERCHER CONFERENCE	01-250-000-0000-6338			N
4341		257.00	ZUERCHER CONFERENCE	01-250-000-0000-6338			N
4341		48.06	SHELTER REPAIR SUPPLIES	01-521-000-0000-6301			N
4341		61.08	SCREWS FOR SHOP INVENTORY	01-521-000-0000-6301			N
4341		133.25	MONTISSIPPI KIOSK	01-521-000-0000-6301			N
4341		393.78	RIDGE CAP POLE BARN AT BERTRAM	01-521-000-0000-6301			N
4341		13.01	POWER BIT HOLDER	01-521-000-0000-6411			N
4341		16.18	LANDSCAPING MATERIALS	01-521-000-0000-6411			N
4341		16.86	MAGNETIC HOLDERS FOR DRILL BIT	01-521-000-0000-6411			N
4341		19.01	SHOP SUPPLIES	01-521-000-0000-6411			N
4341		24.51	BUILDING MAINTENANCE	01-521-000-0000-6411			N
4341		27.95	GLOVES FOR STOCK	01-521-000-0000-6411			N

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Vendor #	Vendor Name	Amount	Description / OBO# / On-Behalf-of-Name	Account Number	Invoice # / From Date	PO # / To Date	Tx
4341	US BANK-PROCUREMENT CARDS	29.97	RAIN JACKET	01-521-000-0000-6411			N
4341		32.05	INSECTICIDE TREATING BUILDINGS	01-521-000-0000-6411			N
4341		38.99	WATER BOOTS FOR JOSH WILSON	01-521-000-0000-6411			N
4341		44.97	PARTS ROOM INVENTORY	01-521-000-0000-6411			N
4341		50.23	LANDSCAPING MATERIALS	01-521-000-0000-6411			N
4341		54.27	MICE POISON	01-521-000-0000-6411			N
4341		57.29	NAIL SONIC TUBES	01-521-000-0000-6411			N
4341		68.13	PARTS ROOM	01-521-000-0000-6411			N
4341		71.35	LANDSCAPING MATERIALS	01-521-000-0000-6411			N
4341		74.10	ITEMS FOR PARTS ROOM	01-521-000-0000-6411			N
4341		87.10	LANDSCAPING MATERIALS	01-521-000-0000-6411			N
4341		89.99	PARTS ROOM INVENTORY	01-521-000-0000-6411			N
4341		100.00	LATH FOR GRADING PROJECTS	01-521-000-0000-6411			N
4341		160.88	ITEMS FOR STOCK IN PARTS ROOM	01-521-000-0000-6411			N
4341		275.50	ITEMS FOR STOCK IN PARTS ROOM	01-521-000-0000-6411			N
4341		23.96	SUPPLIES NATURE CENTER PROGRAM	01-521-000-0000-6450			N
4341		59.90	RECREATION PROGRAMS	01-521-000-0000-6450			N
4341		12.20	FUEL FOR PRESSURE WASHER	01-521-000-0000-6451			N
4341		51.73	FUEL FOR SMALL ENGINES.	01-521-000-0000-6451			N
4341		62.01	GAS FOR SMALL ENGINES	01-521-000-0000-6451			N
4341		95.96	FUEL FOR SMALL ENGINES	01-521-000-0000-6451			N
4341		98.46	GAS FOR SMALL ENGINES	01-521-000-0000-6451			N
4341		558.34-	RETURN CREDIT TOOLS FOR SHOP	01-521-000-0000-6452			N
4341		4.40	NUTS AND BOLTS SPUD POLE PULLE	01-521-000-0000-6452			N
4341		10.98	POLE SAW CHAIN FILES	01-521-000-0000-6452			N
4341		32.77	CARBURETOR FOR POLE SAW	01-521-000-0000-6452			N
4341		61.58	REBUILD STARTER ON UNIT #664	01-521-000-0000-6452			N
4341		61.86	EXTRA UPRIGHT FOR SHELVES	01-521-000-0000-6452			N
4341		110.46	TOOLS FOR SHOP	01-521-000-0000-6452			N
4341		123.17	ELBOW AND ROLLER PUMP SPRAYER	01-521-000-0000-6452			N
4341		182.97	PARTS FOR POLARIS RANGER UNITS	01-521-000-0000-6452			N
4341		257.45	TOOLS FOR SHOP	01-521-000-0000-6452			N
4341		469.99	TOOLS FOR SHOP	01-521-000-0000-6452			N
4341		510.08	TOOLS FOR SHOP	01-521-000-0000-6452			N
4341		558.34	TOOLS FOR SHOP	01-521-000-0000-6452			N
4341		585.84	TOOLS FOR SHOP	01-521-000-0000-6452			N
4341		849.98	TOOLS FOR SHOP	01-521-000-0000-6452			N
4341		1,194.92	TOOLS FOR SHOP	01-521-000-0000-6452			N

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Vendor #	Vendor Name	Amount	Description / OBO# / On-Behalf-of-Name	Account Number	Invoice # / From Date	PO # / To Date	Tx
4341	US BANK-PROCUREMENT CARDS	56.85	CONCESSIONS RESALE ITEMS	01-521-000-0000-6807			N
4341		11.99	TABLE CLOTH FOR EXPO EVENTS	01-603-000-0000-6244			N
4341		11.99	FAN FOR OFFICE	01-603-000-0000-6244			N
4341		16.49	MEAT GOAT HANDBOOK	01-603-000-0000-6244			N
4341		18.54	GLUE STICKS FOR 4-H PROJECT	01-603-000-0000-6244			N
4341		20.00	AD-DAIRY MANURE FIELD DAY	01-603-000-0000-6244			N
4341		21.31	FUEL CO. VAN USE STATE FAIR	01-603-000-0000-6244			N
4341		24.34	MAGNIFYING GLASSES FOR 4-H	01-603-000-0000-6244			N
4341		80.98	GLUE GUNS FOR 4-H PROJECT	01-603-000-0000-6244			N
4341		14.66	TV COAX AND PRIZES FOR INMATE	02-230-000-0000-6801			N
4341		43.99	NETFLIX MONTHLY FEE	02-230-000-0000-6801			N
4341		154.59	READING GLASSES, MISC PROGRAM	02-230-000-0000-6801			N
4341		270.30	INMATE INDIGENT POSTAGE	02-230-000-0000-6801			N
4341		270.00	ASCE MEMBERSHIP DUES 2017	03-310-000-0000-6245			N
4341		95.00	MN TOWARD ZERO DEATHS CONF	03-310-000-0000-6338			N
4341		137.36	MAILBOX AND SUPPLIES NEW BUILD	03-310-000-0000-6621			N
4341		234.34	MN DOT RIGHT OF WAY CONF	03-320-000-0000-6331			N
4341		42.99	HEAVY DUTY TUB - TESTING	03-320-000-0000-6502			N
4341		100.00	MN SNOWPLOW SIM TRNG	03-330-000-0000-6804			N
4341		128.84-	ITEM RETURNED NET ZERO TRANS	03-380-000-0000-6520			N
4341		128.84	RETURNED ITEM NET ZERO TRANS	03-380-000-0000-6520			N
4341		1,015.00	UNIT 115 BED STORAGE	03-380-000-0000-6699			N
4341		99.00	TRNG - JM	11-420-600-0010-6335			N
4341		5.22	FUEL CTY CAR	11-420-600-0020-6303			N
4341		6.14	FUEL CTY CAR	11-420-600-0020-6303			N
4341		6.41	FUEL CTY CAR	11-420-600-0020-6303			N
4341		6.56	FUEL CTY CAR	11-420-600-0020-6303			N
4341		7.86	FUEL CTY CAR	11-420-600-0020-6303			N
4341		8.20	FUEL CTY CAR	11-420-600-0020-6303			N
4341		8.92	FUEL CTY CAR	11-420-600-0020-6303			N
4341		29.70	TRNG - BP	11-420-600-0020-6335			N
4341		59.40	TRNG - LS, JD	11-420-600-0020-6335			N
4341		10.34	3 X REPLACEMENT WALL CHARGERS	11-420-600-0020-6411			N
4341		60.78	BOOKS - SUPERVISORS	11-420-600-0020-6411			N
4341		82.83	5 X PRIVACY SCREEN PROTECTORS	11-420-600-0020-6411			N
4341		7.50	CREDIT CARD TRANSACTION PROCES	11-420-600-0020-6801			N
4341		22.27	SP NDS-TRACFONE MIN-NT	11-430-000-0000-2040			N
4341		53.74	TRNG-WELLNESS-DV	11-430-700-0010-6335			N

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Vendor #	Vendor Name	Amount	Description / OBO# / On-Behalf-of-Name	Account Number	Invoice # / From Date	PO # / To Date	Tx
4341	US BANK-PROCUREMENT CARDS	90.00	TRNG-MN PREVENT CONF-NS	11-430-700-0010-6335			N
4341		316.00	STAFF TRAINING/REGISTRATION CO	11-430-700-0010-6335			N
4341		9.40	FUEL CTY CAR	11-430-700-0020-6303			N
4341		11.05	FUEL CTY CAR	11-430-700-0020-6303			N
4341		11.55	FUEL CTY CAR	11-430-700-0020-6303			N
4341		11.79	FUEL CTY CAR	11-430-700-0020-6303			N
4341		14.15	FUEL CTY CAR	11-430-700-0020-6303			N
4341		14.75	FUEL CTY CAR	11-430-700-0020-6303			N
4341		16.07	FUEL CTY CAR	11-430-700-0020-6303			N
4341		53.46	TRNG - BP	11-430-700-0020-6335			N
4341		106.92	TRNG - LS, JD	11-430-700-0020-6335			N
4341		18.61	3 X REPLACEMENT WALL CHARGERS	11-430-700-0020-6411			N
4341		109.39	BOOKS - SUPERVISORS	11-430-700-0020-6411			N
4341		149.09	5 X PRIVACY SCREEN PROTECTORS	11-430-700-0020-6411			N
4341		13.50	CREDIT CARD TRANSACTION PROCES	11-430-700-0020-6801			N
4341		83.08	LODGING	11-430-710-1190-6030			N
4341		50.00-	FAM RESP-FEE REVERSAL	11-430-710-1640-6030			N
4341		10.25	FAM RESP-LEAD KITS-TA	11-430-710-1640-6030			N
4341		64.13	FAM RESP-BAGSTER-NHM	11-430-710-1640-6030			N
4341		384.87	FAM RESP-SIMPLSAFE-PA	11-430-710-1640-6030			N
4341		201.20	PSOP- SUPPLIES-TM	11-430-710-1670-6030			N
4341		219.02	PSOP-CAR INSURANCE PMT-VB	11-430-710-1670-6030			N
4341		258.59	PSOP-FOOD & SUPPLIES-NS	11-430-710-1670-6030			N
4341		72.10	TRNG-CHC CONF-CS	11-450-430-0010-6335			N
4341		72.10	TRNG-CHC CONF-KJR	11-450-430-0010-6335			N
4341		181.69	LODG-CHC CONF-KJR	11-450-430-0010-6335			N
4341		235.00	TRNG-LYME DISEASE-CM	11-450-430-0010-6335			N
4341		108.00	FHVG-SLEEPSUITS	11-450-430-0010-6411			N
4341		169.97	FHVG-PACK N PLAY & GATES	11-450-430-0010-6411			N
4341		9.88	PH-MEDICAL SUPPLIES	11-450-430-0010-6431			N
4341		2.78	FUEL CTY CAR	11-450-430-0020-6303			N
4341		3.27	FUEL CTY CAR	11-450-430-0020-6303			N
4341		3.42	FUEL CTY CAR	11-450-430-0020-6303			N
4341		3.49	FUEL CTY CAR	11-450-430-0020-6303			N
4341		4.19	FUEL CTY CAR	11-450-430-0020-6303			N
4341		4.37	FUEL CTY CAR	11-450-430-0020-6303			N
4341		4.76	FUEL CTY CAR	11-450-430-0020-6303			N
4341		15.84	TRNG - BP	11-450-430-0020-6335			N

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Vendor #	Vendor Name	Amount	Description / OBO# / On-Behalf-of-Name	Account Number	Invoice # / From Date	PO # / To Date	Tx
4341	US BANK-PROCUREMENT CARDS	31.68	TRNG - LS, JD	11-450-430-0020-6335			N
4341		5.52	3 X REPLACEMENT WALL CHARGERS	11-450-430-0020-6411			N
4341		32.41	BOOKS - SUPERVISORS	11-450-430-0020-6411			N
4341		44.18	5 X PRIVACY SCREEN PROTECTORS	11-450-430-0020-6411			N
4341		4.00	CREDIT CARD TRANSACTION PROCES	11-450-430-0020-6801			N
4341		250.00	PHEP TRNG-APIC CONF-CM	11-450-451-0010-6335			N
4341		35.74	CARSEAT-SCALE	11-450-470-0010-6411			N
4341		85.00	CARSEAT-CPS CERT-EV	11-450-470-0010-6411			N
4341		399.70	FPSP-SUPPLIES	11-450-472-0010-6801			N
4341		89.85	LIVEWRIGHT.ORG DOMAIN REG.	11-450-491-9990-6035			N
	Warrant # 703845 Total...	**21,420.61**					
	Warrant Form CHEK Total...	**21,420.61**	**200 Transactions**				
	Final Total...	**21,420.61**	**200 Transactions**				

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*** WRIGHT COUNTY ***

WARRANT REGISTER
Auditor Warrants

Approved
Pay Date 10/13/2016

WARRANT RUN INFORMATION		WARRANT FORM	STARTING WARRANT NO.	ENDING WARRANT NO.	DATE OF PAYMENT	DATE OF APPROVAL	PPD COUNT	PPD AMOUNT	CTX COUNT	CTX AMOUNT
1	21,420.61	CHEK	703845	703845	10/13/2016					
	21,420.61	TOTAL								

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RECAP BY FUND

FUND	AMOUNT	NAME
1	14,581.70	GENERAL REVENUE FUND
2	483.54	RESERVES FUND
3	1,894.69	ROAD AND BRIDGE FUND
11	4,460.68	HUMAN SERVICES FUND
	21,420.61	TOTAL

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