WRIGHT COUNTY BOARD
AGENDA
JANUARY 3, 2017

Interpreter Services for the hearing impaired will be provided upon written request.

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. 2016 BOARD REORGANIZATION

Documents:

BOARD REORGANIZATION.PDF

III. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 12-27-16

Documents:

2016-12-27 WRIGHT COUNTY BOARD MINUTES (INFO).PDF

IV. REVIEW & APPROVAL OF AGENDA

V. CONSENT AGENDA

A. ADMINISTRATION

1. Refer To Personnel Committee (01/11/17) Request To Hire Business Analyst Above 12% Of Minimum Salary Range

Documents:

ADMIN REFER TO PERS CMTE 1.11.17.PDF

B. ADMINISTRATION

1. Authorize Participation In The 2017 Minnesota Cities Participation Program (MCPP) Providing First Time Homebuyer Loans

Documents:

RFBA - MCPP 2017 PROGRAM.PDF
2017 MCPP AGREEMENT_DRAFT.PDF

C. ADMINISTRATION

1. Request To Authorize Signatures On Green View, Inc. Cleaning Contracts To Continue Services In 2017. Sites Include Public Works And Highway. Billable Rates Unchanged.

Documents:

ADMIN GREEN VIEW CONTRACTS 1.03.17.PDF
GREEN VIEW - PUBLIC WORKS.PDF
GREEN VIEW - HIGHWAY.PDF

D. ADMINISTRATION

1. Reappointments To The Great River Regional Library Board:
   A. Dan Bravinder, 3-Year Term, Eff. 1-01-17
   B. Jim Shovelain, 2-Year Term, Eff. 1-01-17

Documents:

REAPPOINTMENTS TO GRRL BOARD.PDF

E. ADMINISTRATION

1. Approval Of The MCIT 2017 Property/Casualty And Workers Compensation Insurance Renewal, For A Total Of $1,197,813.00.

Documents:

REQUEST FOR BOARD ACTION.PDF
MCIT 2017 RENEWAL NOTICE.PDF
MCIT PC CONTRIBUTION BREAKDOWN.PDF
MCIT WC CONTRIBUTION BREAKDOWN.PDF
CLAIM FORM MCIT PC RENEWAL.PDF
CLAIM FORM MCIT WC RENEWAL.PDF

F. SHERIFF

1. Request That Deputy Scott Albrecht Be Temporarily Classified As Sergeant

Documents:

SHERIFF WORK OUT OF CLASS.PDF

G. SHERIFF

1. Position Replacement:
   A. Deputy

Documents:

12-21-16 REQUEST POSITION REPLACEMENT FOR 1 DEPUTY - KYRSTAL BEAUCHANE RESIGNATION.PDF

VI. TIMED AGENDA ITEMS

A. 9:10 A.M. BOB HIIVALA, AUDITOR/TREASURER

1. Award Of Bids For 2017 Official Newspaper
2. Claims

Documents:

AGENDA 1-3 NEWSPAPER.PDF
AGENDA 1-3 TIMED CLAIMS.PDF

B. 9:15 A.M. SEAN RILEY\PLANNING & ZONING

1. Planning Commission And Board Of Adjustment Appointments:
   A. Reappoint Dan Bravinder And Ken Felger To The Planning Commission
   B. Reappoint Paul Aarestad To The Board Of Adjustment

Documents:

01-03 AGENDA REQUEST - PC AND BOA APPOINTMENTS.PDF

C. **9:20 A.M. TONY RASMUSON, COUNTY ASSESSOR**

1. Oath Of Office - County Assessor Reappointment

Documents:

BA - OATH OF OFFICE FOR COUNTY ASSESSOR.PDF

D. **9:25 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER**

1. Approve Agreement No. 16-54 For Improvement Of Briarwood Ave SE In Rockford Twp
2. Approve Candidate Projects For Region 7W Funding For 2021
3. Approve Sponsoring Agency Resolution For TAP Funding For Howard Lake

Documents:

01-03 1-ROCKFORD PARK ACCOUNT.PDF
01-03 2-LOCAL FED FUNDING-CSAH 19.PDF
01-03 3-TAP HOWARD LAKE.PDF

VII. ITEMS FOR CONSIDERATION

A. 2017 AMC DELEGATE APPOINTMENTS

Documents:

SADMN KONIC16120915080.PDF

B. ADMINISTRATION

1. Adopt Resolution Appointing Erik Heuring As Agricultural Inspector And Authorize Execution Of Agreement For 2017

Documents:

RFBA AG INSPECTOR APPOINTMENTS 2017.PDF
2017 APPOINTMENT OF AG INSPECTOR.PDF

C. ADMINISTRATION

1. Adopt Resolution Appointing Michael Young As Drainage Inspector And Authorize Execution Of Agreement For 2017

Documents:

RFBA DRAINAGE INSPECTOR APPOINTMENT 2017.PDF
2017 APPOINTMENT OF DRAINAGE INSPECTOR.PDF

VIII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

IX. ADJOURNMENT

X. CLAIMS LISTING

Documents:

AUDIT LIST FOR BOARD 1-3-2017.PDF

2017 BOARD REORGANIZATION:

Bob Hiivala, County Auditor/Treasurer, called the meeting to order and asked for an election of the Chairperson for the coming year. On a motion by _____, second by _____, all voted to elect _____ as Chairperson for 2017; and then Commissioner _____ presided at the meeting.

On a motion by _____, seconded by _____, all voted to elect _____ as Vice Chairperson for 2017.

On a motion by _____, second by _____, all voted to transfer back any unused funds in the County Attorney's Contingency Fund, the Sheriff's Contingency Fund, and the Incidental Fund to the General Revenue Fund.

On a motion by _____, second by _____, all voted to recall all unused clerk hire and unused budgets for 2016.

On a motion by _____, second by _____, all voted to set the County Board's regular sessions for every Tuesday for 2017. The meetings shall be called to order at _____ A.M.

The Chairperson presented the 2016 list of committee memberships and asked the members of the County Board to convey their preferences and suggestions regarding committee designations for 2016.

On a motion by _____, second by _____, all voted that the appointments of committees for 2016 be made by the Chairperson with the approval of the Board and that the first member named act as Chairperson of the Committee and the County Coordinator act as Secretary. Alternates are designated on the Committee by ( ).

The following is a list of 2016 committees and the 2017 appointments:

COMMITTEE	**2016 MEMBERS**	**2017 APPOINTMENTS**
Budget Committee Of The Whole	All Commissioners, Coordinator Aud./Treas.	_____ _____
Building Committee	Daleiden, Potter, (Borrell), Facilities Services Director	_____ _____ _____ (_____)
Owners Committee-Courts Facility	Borrell, Potter (Daleiden)	_____ _____ (_____)
Finance/CIP Committee	2 Commissioners, Alt. Commissioner, Coordinator, Auditor/Treasurer, Asst. Co. Coordinator, Asst. Finance Director & IT Director	_____ _____ _____ _____ _____ _____ _____ (_____)
Ditch Committee (Combined Committee to Inspect & Joint Ditch Committee)	2 Commissioners; Plus Commissioner From District being addressed; Auditor/Treasurer	_____ _____ _____ _____
Labor Management/Loss Control	Borrell, Husom, Coordinator, Assistant County Coordinator, Risk Manager, Emergency Management Coordinator (Also one Representative from each unit: Teamsters, WCDA, AFSCME, and 49ers)	_____ _____ _____ _____ _____ _____

COMMITTEE	2016 MEMBERS	2017 APPOINTMENTS
Noxious Weed Appeal Committee	Daleiden, Borrell	_____ _____
Nuclear	Sawatzke, Husom, Coordinator, Emergency Management Director, Assistant Deputy Director	_____ _____ _____ _____ _____
Personnel/Employee Relations	2 Commissioners, 1 Alternate, HR Director & County Coordinator, and Assistant County Coordinator for Union Negotiations For Deferred Compensation, the Aud./Treas. and Chief Deputy Attorney.	_____ _____ _____ _____ _____ _____ _____ _____ (_____)
Tax Forfeit Committee	Borrell, Potter, Auditor/Treasurer	_____ _____ _____
Technology	Borrell, Daleiden, IT Director, Auditor/ Treasurer, Highway Engineer, Human Services Representative, Sheriff Representative, Surveyor, Coordinator (Husom)	_____ _____ _____ _____ _____ _____ _____ _____ _____ (_____)
Transportation Committee Of The Whole	All Commissioners, Highway Engineer, Coordinator	_____ _____ _____
Ways & Means	Husom, Sawatzke, Coordinator (Borrell)	_____ _____ _____ (_____)

ADVISORY BOARD MEMBERS	2016 MEMBERS	2017 APPOINTMENTS
Area Transportation Planning (ATP)	Potter	_____
Bertram Chain Of Lakes Advisory Board	Sawatzke, Daleiden	_____ _____
Central MN EMS Region Joint Powers Board	Husom (Borrell)	_____ (_____)
Central MN Jobs & Training Joint Powers Board (JTPA) Workforce Center	Husom	_____
Central MN Emergency Services Board (Regional Radio Board)	Borrell (Husom)	_____ (_____)
Clearwater River Watershed District (CRWD)	Husom	_____
County Extension Service	Borrell, Potter	_____ _____
Crow River Organization Of Water (C.R.O.W.)	Borrell (Potter)	_____ (_____)
Delegates to AMC	All Commissioners, Auditor/Treasurer, Coordinator, Highway Engineer	_____ _____ _____ _____
East Central Joint Powers Board	Sawatzke, Court Services Director	_____ _____
Economic Development Partnership Board	Potter	_____
Great River Regional Library Board	Potter	_____
Highway 25 Corridor Coalition	Potter (Sawatzke)	_____
Highway 55 Coalition	Potter, Husom (Highway Engineer)	_____ _____ (_____)
Historical Society	Sawatzke	_____
I-94 Coalition	Potter	_____
Law Library Board	Husom	_____
Legislative Matters	All Commissioners	_____

ADVISORY BOARD MEMBERS	2016 MEMBERS	2017 APPOINTMENTS
Methamphetamine Education And Drug Awareness Coalition Of Wright County (M.E.A.D.A.)	Husom	_____
Monticello Joint Planning Board	Sawatzke	_____
One Watershed, One Plan Policy Committee	Borrell	_____
Parks Advisory Board	Daleiden	_____
Planning Commission	Borrell	_____
Public Works Labor/ Management	Husom, Coordinator (Sawatzke)	_____ _____ (_____)
Region 7W Comprehensive Economic Development Strategy Committee	Potter (Sawatzke)	_____ (_____)
Region 7W Transportation	Potter	_____
Regional Crime Lab	Husom	_____
Central MN Emergency Services Board (Regional Radio Board)	Borrell (Husom)	_____ (_____)
River Rider Joint Powers Board	Borrell, Sawatzke, (Daleiden) City Representative	REMOVE FROM LISTING
Safe Communities of Wright County (SCWC)	Husom	_____
Soil & Water Conservation District (SWCD)	Borrell	_____
Twin Cities Urbanized Areas (UZA) Boundaries	Daleiden	_____
Water Management Task Force	Daleiden	_____
Wright County Ag Society	Borrell	_____
Wright County Community Action Council	Daleiden, Borrell, City Representative	_____ _____ _____

ADVISORY BOARD MEMBERS	**2016 MEMBERS**	**2017 APPOINTMENTS**
Wright County Multi-Jurisdictional Hazard Mitigation Planning Committee	Husom	_____

On a motion by _____, second by _____, all voted to accept the Advisory Board appointments as recommended.

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

INFORMATIONAL

WRIGHT COUNTY BOARD
MINUTES
DECEMBER 27, 2016

The Wright County Board met in regular session at 9:00 A.M. with Sawatzke, Borrell, Daleiden, Husom, and Potter present.

MINUTES
Daleiden moved to approve the 12-20-16 Board Minutes, seconded by Potter. The motion carried 5-0.

AGENDA
Husom moved to approve the Agenda, seconded by Daleiden. The motion carried 5-0.

CONSENT AGENDA
Daleiden moved to approve the Consent Agenda, seconded by Borrell. The motion carried 5-0:

A. ADMINISTRATION
1. Claim - Madden, Galanter & Hansen, LLP 11-2016 Services, $6,356.51

B. ADMINISTRATION
1. Refer Health And Human Services Center Alarm System To Building Committee For Discussion On Operational Issues And Necessity

C. ADMINISTRATION
1. Approve Non-Union Salary Ranges, Effective 1-01-17

D. ADMINISTRATION
1. Schedule Closed Session For 12-29-16 @ 9:00 A.M. RE: Ditch 31

E. AUDITOR/TREASURER
1. Approve Renewal Of 2017 Tobacco Licenses For:
   A. City Of Albertville: Cardinal Enterprises, LLC DBA SuperAmerica; West Side Liquor Of Albertville, Inc. DBA Westside Liquor;
   B. City Of Otsego: Napa Valley Liquor, Inc. DBA Napa Valley Liquors;
   C. City Of Rockford: Cardinal Enterprises, LLC DBA SuperAmerica#4898;
   D. City Of St. Michael: Tran's St. Michael Liquors, Inc. DBA St. Michael Liquors.

F. AUDITOR/TREASURER
1. Approve Fleet Card Transactions For The Period Ending November 25, 2016 For A Total Of $14,344.01

TIMED ITEMS

ALAN WILCZEK, FACILITIES SERVICES DIRECTOR
Award bid for the Public Works Partial Roof Replacement Project
Wilczek said ten bids for this project were opened at the 12-20-16 County Board meeting. The low bid was Berwald Roofing Company, Inc. at $240,510. Wilczek said INSPEC, an engineering consultant for the project, discussed the bid with Berwald. INSPEC supplied a letter of recommendation stating that the bid is valid. Potter moved to award the bid for the Public Works Building Partial Roof Replacement to Berwald Roofing Company, Inc. in the amount of $240,510. Daleiden seconded. He asked whether INSPEC feels the steel roofing will solve the current issues, and

DRAFT

whether they will stand behind the product. Wilczek said yes, they designed it, and will stand behind and inspect it. The motion carried 5-0.

SEAN RILEY, PLANNING & ZONING ADMINISTRATOR

1. Accept the findings and recommendation of the Planning Commission and adopt the amendments to the Wright County Code of Ordinances, Title XV Land Usage & Zoning as follows:

A. Section 155.003 to require setbacks for essential services not located within Public Road Right of Ways and exempt County and Township structures from Conditional Use Permitting.

Assistant County Attorney Greg Kryzer presented Ordinance Amendment 16-8 for Riley. Kryzer said the Amendment deals with amending setbacks and definitions for essential services in the Wright County Zoning Ordinance Chapter 155. Kryzer distributed commentaries from Buffalo, Cokato, Corinna, Franklin, Victor, and Woodland Townships, as well as the City of Cokato. The Planning Commission recommended approval of the Amendment.

Daleiden moved to approve Ordinance Amendment 16-8, Section 155.03, to require setbacks for essential services not located within Public Road Right of Ways and exempt County and Township structures from Conditional Use Permitting. Borrell seconded. Kryzer recommended that other Townships consult with their attorneys to put a road permitting utility system in place. He explained that the setbacks apply to both Township and County roads. However, Kryzer said, the County is exempting utilities placed in the road right of way, which is where the permitting system comes into play. The County only permits utilities on County roads and highways. Townships need a permit system for their own roads, but the setbacks still apply. The motion carried unanimously.

BOB HIIVALA, AUDITOR/TREASURER

Claims

On a motion by Potter, seconded by Husom, all voted to approve the claims as listed in the abstract, subject to audit, for a total of $578,099.36 with 273 vendors and 466 transactions.

ITEMS FOR CONSIDERATION

12-20-16 PERSONNEL COMMITTEE OF THE WHOLE MINUTES

At today's County Board Meeting, Husom moved to approve the minutes and recommendations. Potter seconded, and the motion carried 5-0:

Elected Officials Salaries

The meeting was continued from December 13th. Discussion occurred regarding the salaries of each of the elected officials.

Recommendation: Authorize a 2017 salary of $125,532 for Auditor Treasurer Hiivala;
Authorize a 2017 salary of $142,305 for County Attorney T. Kelly;
Authorize a 2017 salary of $127,139 for County Sheriff Hagerty.

(End of 12-20-16 Personnel Committee Of The Whole Minutes)

RESOLUTION SETTING AUDITOR/TREASURER SALARY FOR 2017

On a motion by Daleiden, seconded by Potter, all voted to adopt Resolution 16-75 setting the Auditor/Treasurer salary at $125,532 for 2017. The Resolution carried 5-0 on a roll call vote.

RESOLUTION SETTING ATTORNEY SALARY, 2017

Daleiden moved to adopt Resolution 16-76 setting the County Attorney salary at $142,305 for 2017. Husom seconded, and the Resolution carried 4-1 on a roll call vote, with Sawatzke casting the nay vote.

DRAFT

RESOLUTION SETTING SHERIFF SALARY, 2017
Borrell moved, seconded by Daleiden, to adopt Resolution 16-77 setting the Sheriff salary at $127,139 for 2017. The Resolution carried 5-0 on a roll call vote.

RESOLUTION SETTING THE COUNTY BOARD SALARY FOR 2017
Borrell moved to adopt Resolution 16-78, seconded by Potter, setting the County Board Salary for 2017 at $38,957. The Resolution carried 4-1 on a roll call vote, with Daleiden casting the nay vote.

RESOLUTION SETTING PER DIEMS, 2017
Borrell moved to adopt Resolution 16-79 setting Per Diems for 2017. Potter seconded, and the Resolution carried 5-0 on a roll call vote.

SCHEDULE COMMITTEE OF THE WHOLE MEETING REGARDING WRIGHT COUNTY ABATEMENT POLICY AND RESOLUTION DELEGATING CERTAIN ABATEMENT POWERS TO THE AUDITOR/TREASURER
Potter moved to schedule a Committee Of The Whole meeting on 1-17-17 at 10:30 A.M. following the County Board meeting. Husom seconded, and the motion carried unanimously.

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES
1. Clearwater River Watershed District: Husom said the meeting last Wednesday addressed a number of issues, primarily for other counties.

2. Comprehensive Economic Development Strategies (CEDS): Potter said the CEDS group met last Wednesday. In January they will begin a series of meetings to draft a request for Federal money for the final CEDS plan.

3. Variance Committee: Last Thursday, Potter said he sat on the Minnesota Department of Transportation (MnDOT) Variance Committee. When a road or bridge doesn't fit within the norms of engineering requirements, the city or county has the option to go to the MnDOT Variance Committee.

4. Water Management Task Force: Daleiden said the Task Force met on 12-15-16. Most of the discussion was dedicated to the invasive species budget for 2017. They provided information regarding the occurrence of Starry Stonewort at Lake Sylvia. Daleiden said most, but not all, of the Starry Stonewort was removed. He said the biggest disappointment was that the Minnesota Department of Natural Resources (DNR) didn't close the lake access when they had the opportunity.

5. Central Minnesota Emergency Services Board: Borrell said the Board met last Wednesday and discussed NextGen 911, which will allow text messages to 911. Initially, it will be set up regionally. Borrell said this service is set to launch in 2017. Husom added that citizens will be able to send photos to NextGen911 from their smartphones, which will be a great aid to emergency responders.

PRESENTATION OF RETIREMENT PLAQUE TO COMMISSIONER PAT SAWATZKE
County Coordinator Lee Kelly congratulated Commissioner Sawatzke on 26 years of service to Wright County. He said over the years of his service, the County has experienced great growth. Kelly said he appreciates the insight on the many issues that Sawatzke dealt with over the last 26 years. He is amazed at Sawatzke's sharp memory about County Board history and his ability to mentally calculate numbers. Kelly said Sawatzke will be greatly missed, and presented him with a plaque.

Sawatzke said he never expected to be on the County Board for 26 years. He bequeathed his 25 year mug to reporter John Holler, who attended Sawatzke's first County Board meeting. He listed staff and County Board members who were at the County in 1991 when he started.

DRAFT

Sawatzke said he served with Dick Mattson and Jack Russek for more than twenty years. Later, Elmer Eichelberg was elected, and he, Russek, Mattson and Sawatzke served fourteen years together. He said it was an unusual situation, and speaks to consistency in government. Sawatzke said that is what makes him the most proud, not that there was longevity for its own sake, but that it indicated satisfaction on the part of citizens.

Overall, Sawatzke said he served with fifteen Commissioners. He didn't always agree with them, but he does have respect for them. He is proud of the County's open government, and the way citizens can come to the podium and talk directly with the County Board. He hopes that the County Board continues this practice. He said the citizens of Wright County are customers, and an overwhelming number of County staff provide good customer service. Every person in the organization has the opportunity to make a positive difference in the lives of the people of Wright County, sometimes for a lifetime. Sawatzke said in 1991 there were 335 County employees. Now there are more than 700. He is proud when he hears positive feedback on County employees.

Sawatzke said Wright County citizens are good people, and that makes it much easier to serve them. He said among other counties in the State, Wright County's crime late is one of the lowest, and voter turnout is one of the highest. Unemployment is low by comparison as well, and so is the poverty rate. Sawatzke commended Wright County citizens for taking care of themselves, working hard, and doing the right thing. He said they strive to make a contribution to society. They display a strong sense of citizenship and community pride, and that makes Wright County great. He was proud to be a Commissioner from a County with citizens who exhibit these characteristics.

Sawatzke said he has been through seven elections, and was given the opportunity to serve each time. He thanked the residents of his District for their support. He said he appreciated their votes and hopes he never let them down. Sawatzke said the Board accomplished a lot during the last 26 years. He stressed that efficient government helps citizens the most. Sawatzke said he is proud he took a stand on issues that he felt were in the best interests of the County and its citizens.

Borrell said it has been a real honor to work with Sawatzke on the County Board, not just because of his knowledge, but for who he is as a person. Borrell said Sawatzke truly cares for the County and its people. He thanked Sawatzke for teaching him a lot during the last four years.

Daleiden agreed, saying he would miss Sawatzke's knowledge of County history. He appreciates everything he learned from him. He said they didn't always agree, but clearly, Sawatzke cares about the citizens of Wright County.

Potter said he and Sawatzke have had disagreements over the years, but he appreciates how, once a vote was taken, the matter was done. He thanked Sawatzke for his service to the County.

Husom said Sawatzke was very patient with them as new Commissioners four years ago. She said his memory and ability to come up with a number amazed her as well. She thanked Sawatzke for his guidance, saying it has been a good four years.

The meeting adjourned at 9:48 A.M.

DRAFT

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** 1/03/17 ***CONSENT AGENDA:*** X

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** _____

ADMINISTRATION .
ORIGINATING DEPARTMENT/SERVICE

X Sunny Hesse, HR Director
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Refer to Personnel Committee (01-11-17) request to hire Business Analyst above 12% of minimum salary range

BACKGROUND/JUSTIFICATION:

	COUNTY ATTORNEY REVIEW DATE:	**FINANCIAL IMPLICATIONS: $_____**
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ **APPROVAL** ☐ **DENIAL** ☐ **NO RECOMMENDATION**	**BUDGETED:** ____ ____ **YES NO** **FUNDING:** _____ _____ **LEVY OTHER**

COMMENTS:

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** ***January 3, 2017***

CONSENT AGENDA: ***X*** ***AMT. OF TIME REQUIRED:*** _____

ITEM FOR CONSIDERATION: _____

Administration
ORIGINATING DEPARTMENT/SERVICE

X **Sue Vergin**
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:
Authorize participation by entering into agreement for the 2017 Minnesota Cities Participation Program (MCPP) providing first time homebuyer loans.

BACKGROUND/JUSTIFICATION:

	COUNTY ATTORNEY REVIEW DATE:	**FINANCIAL IMPLICATIONS: $_____**
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ **APPROVAL** ☐ **DENIAL** ☐ **NO RECOMMENDATION**	**BUDGETED:** _____ _____ **YES NO** **FUNDING:** _____ _____ **LEVY OTHER**
COMMENTS:		**COMMENTS:**

MINNESOTA HOUSING FINANCE AGENCY
MINNESOTA CITIES PARTICIPATION PROGRAM

PROGRAM APPLICATION COMMITMENT AGREEMENT

THIS APPLICATION AND AGREEMENT (this "Agreement") is between _____ (the "City"), with its office at _____ and Minnesota Housing Finance Agency ("Minnesota Housing"), with its office at 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101-1998.

RECITALS:

A. Minnesota Housing, under the provisions of Minn. Stat. §474A.061, Subd. 2(a) is authorized to issue qualified mortgage bonds, as that term is used in the Internal Revenue Code of 1986, as amended (the "Code"), on behalf of the City, and it will issue bonds for that purpose (the "Bonds").

B. The City applying to participate is a Minnesota city, county, city or county housing and redevelopment authority, economic development authority, port authority or a consortium of local government units, as defined by Minnesota Statutes §474A.061, Subd. 4(c).

C. Minnesota Housing has implemented Minnesota Housing Finance Agency Minnesota Cities Participation Program (the "Program"), and will use the proceeds from the issuance of the Bonds to fund the Program.

D. The City has requested and received a set-aside of funds from the Program.

E. The City wishes to obtain a commitment by Minnesota Housing to direct Minnesota Housing's designated Master Servicer (the "Master Servicer") to purchase mortgage notes ("Mortgages") that will be originated by a lender or lenders that meet Minnesota Housing requirements for participation in programs funded by qualified mortgage bonds (collectively, the "Lender").

F. Mortgages that the Master Servicer purchases pursuant to the commitment requested by the City must only be for residences located within a geographic area to be established and designated by the City.

G. Minnesota Housing is willing to issue a commitment agreeing to purchase Mortgage-Backed Securities backed by Mortgages that are (i) originated by the Lender; (ii) purchased by the Master Servicer; (iii) in accordance with the terms and conditions of this Agreement, the Program, and the Start Up Procedural Manual to be supplied by Minnesota Housing (the "Procedural Manual"), the provisions of which are hereby incorporated by reference into this Agreement as if set forth in full herein; and (iv) made to borrowers with adjusted incomes not exceeding the greater of 80 percent of statewide or area median income as calculated by Minnesota Housing.

NOW, THEREFORE, in consideration of the covenants contained in this Agreement, Minnesota Housing and the City agree as follows:

1. **City Requirements.** All Mortgages submitted to Minnesota Housing for purchase under the Program must comply with all of the requirements of the Program, the Start Up Procedural Manual and this Agreement.

2. **Commitment and Commitment Amount.** The City, which applied in January 2017 for a commitment, hereby requests that Minnesota Housing cause its Master Servicer to purchase Mortgages that have been originated by the Lender and meet the requirements of, and are made in accordance with the provisions of, this Agreement, the Program, and the Procedural Manual. Minnesota Housing, by accepting this Agreement, commits to the purchase of those Mortgages in the aggregate principal amount (the "Commitment Amount") to be determined and allocated by Minnesota Housing in accordance with Minnesota Statutes §474A.061, Subd. 4(d), and provided to the City.

The Master Servicer will only purchase Mortgages pursuant to this Agreement securing property that, and borrowers who, satisfy the requirements and provisions of this Agreement, the Program, and the Procedural Manual. The City acknowledges that the commitment is effective upon the approval thereof by Minnesota Housing and the delivery of a copy of this Agreement by Minnesota Housing to the City.

3. **Lender Qualifications.** Lenders must meet Minnesota Housing requirements for participation in programs funded by qualified mortgage bonds.

4. **Commitment Term.** The term of this Agreement and the City's participation in the Program (the "Commitment Term") will commence on January 16, 2017, and shall continue through November 30, 2017. This Agreement, and the City's participation in the Program, will automatically terminate, without the need for any action by either party hereto, at the end of the Commitment Term.

5. **Set-Aside Term.** The Commitment Amount will be set-aside and held by Minnesota Housing for the sole use by the City for a period of time to be established by Minnesota Housing, in its sole option and discretion, provided, however, that time period will not be less than six months (the "Set-Aside Term") commencing on a date to be selected and specified by Minnesota Housing. Minnesota Housing will notify the City in writing of the date on which the Set-Aside Term commences.

Any portion of the Commitment Amount not reserved for the purchase of qualifying Mortgages as of the end of the Set-Aside Term shall be canceled and returned to Minnesota Housing for redistribution under the Program In addition, any portion of the Commitment Amount reserved for Mortgages that are not delivered to the Master Servicer for purchase within the time period delineated in the Procedural Manual for that purchase, will be canceled and Minnesota Housing will redistribute that amount under the Program. Minnesota Housing may make any funds available to the Program at the end of the Commitment Term for mortgage loans that are eligible to be financed with proceeds of the Bonds.

6. **Commitment Fees.** There is no commitment fee payable by the City for the commitment by Minnesota Housing to the purchase by the Master Servicer of qualifying Mortgages.

7. **Purchase Price.** The purchase price of each Mortgage to be purchased by the Master Servicer pursuant to this Agreement will be as set forth in the requirements of the Procedural Manual and posted on Minnesota Housing's website.

8. **Mortgage Terms.** The terms and conditions for all Mortgages, including but not limited to the interest rate, will be set from time to time by Minnesota Housing, at its sole option and discretion, and communicated to the Lender in accordance with the procedures set forth in the Procedural Manual.

9. **Area Limitation.** Minnesota Housing, pursuant to this Agreement, is required to purchase only those Mortgages that are for residences located within a geographic area to be established and designated by the City.

10. **Servicing.** The servicing of Mortgages shall be the sole responsibility of the Master Servicer or one or more other entities that Minnesota Housing may designate in its sole discretion.

11. **Remedies.** Time is of the essence hereof. In the event that the City defaults in the observance or performance of any covenant or condition in this Agreement, Minnesota Housing will be entitled to all remedies at law or in equity including, but not limited to; (i) the right to rescind acceptance of this Agreement, (ii) the right to seek equitable relief by way of injunction (mandatory or prohibitory) to prevent the breach or threatened breach of any of the provisions of this Agreement, or to enforce the performance thereof, (iii) the right to seek damages, including consequential damages, arising by virtue of Minnesota Housing's sale of its Bonds in reliance on the City's observance and performance of the provisions of the this Agreement, and (iv) the right to terminate the this Agreement, and upon such termination the City shall have no further rights

pursuant hereto, provided, however, that such termination will not diminish Minnesota Housing's rights specified in this Agreement. All remedies will be cumulative, and the exercise by Minnesota Housing of any one or more of them will not in any way alter or diminish Minnesota Housing's right to any other remedy provided herein or by law.

12. **Contract Documents.** The purchase by the Master Servicer of each Mortgage pursuant to Minnesota Housing's commitment is a contract consisting of this Agreement and the provisions and requirements contained in the Procedural Manual, with all amendments and supplements thereto in effect as of the date of Minnesota Housing's acceptance of this Agreement.

13. **Paragraph Captions and Program Headings.** The captions and headings of the paragraphs of this Agreement are for convenience only, and will not be used to interpret or define the provisions thereof.

14. **Applicable Law.** This Agreement is made and entered into in the State of Minnesota, and all questions relating to the validity, construction, performance and enforcement hereof will be governed by the laws of the State of Minnesota.

15. **Agreement Conditional Upon Minnesota Housing Approval.** This Agreement will be a binding obligation of Minnesota Housing upon its execution by Minnesota Housing and delivery of a copy of the same to the City; provided, however, Minnesota Housing may, in its sole option and discretion, any time on or after January 16, 2017 revoke such obligation and terminate this Agreement if the City has not fully executed and returned a fully executed original hereof to Minnesota Housing. That revocation and termination will be accomplished and evidenced by Minnesota Housing notifying the City thereof by way of a "Certified Letter - Return Receipt Requested" addressed and delivered to the City. Upon revocation and termination this Agreement will be null and void and of no force or effect.

16. **Issuance of Bonds.** The City hereby authorizes Minnesota Housing to issue, on behalf of the City, qualified mortgage bonds, as that term is used in the Code, in an amount equal to the Commitment Amount, and Minnesota Housing agrees to issue those bonds if and when federal law authorizes and Minnesota Housing deems it is economically feasible to do so.

(THE REMAINING PORTION OF THIS PAGE IS INTENTIONALLY LEFT BLANK)

IN WITNESS WHEREOF, the City has executed this Agreement this ___ day of _____, 2017.

CITY:

By: _____
(Signature of Authorized Officer)

_____
(Name of
Authorized Officer)

Minnesota Housing APPROVAL

Minnesota Housing hereby accepts the above Program Application-Commitment Agreement and approves and grants participation in the program.

MINNESOTA HOUSING FINANCE AGENCY

By: _____
Kasey Kier
Its: Assistant Commissioner, Single-Family Division

Signed this ____ day of _____2017.

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** 1/03/17 ***CONSENT AGENDA:*** X

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** _____

ADMINISTRATION .
ORIGINATING DEPARTMENT/SERVICE

X Alan Wilczek, Fac. Svcs. Dir.
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Request To Authorize Signatures On Green View, Inc. Cleaning Contracts To Continue Services In 2017. Sites include Public Works And Highway. Billable rates unchanged.

BACKGROUND/JUSTIFICATION:

	COUNTY ATTORNEY REVIEW DATE:	**FINANCIAL IMPLICATIONS: $_____**
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ **APPROVAL** ☐ **DENIAL** ☐ **NO RECOMMENDATION**	**BUDGETED:** ____ ____ **YES NO** **FUNDING:** _____ _____ **LEVY OTHER**
COMMENTS:		**COMMENTS:**

WRIGHT COUNTY

GREEN VIEW, INC.

MAINTENANCE AGREEMENT

January 1, 2017 - December 31, 2017

THIS AGREEMENT, made by and between GREEN VIEW, INC., 305 Roselawn Ave E, Suite 150, Saint Paul, Minnesota 55117 and WRIGHT COUNTY, 10 2nd Street NW, Suite 235 Buffalo, Minnesota 55313.

Green View, Inc., a non-profit organization, has a program through which needy, elderly persons are recruited, employed, and periodically supervised in the performance of maintenance, custodial, and public service duties.

Wright County has determined it has need for the services of these needy, elderly persons in providing maintenance services at the Wright County Public Works Building, 1901 Highway 25 N, Buffalo, Minnesota 55313.

Wright County desires to acquire, and Green View, Inc. desires to supply, these maintenance services.

This agreement shall be in effect from January 1, 2017 through December 31, 2017.

It is mutually agreed that this maintenance project will be carried out under the auspices of Green View, Inc. and subject to the following terms and conditions:

I. Green View, Inc. shall:

A. Recruit and hire all personnel required.
B. Periodically supervise Green View, Inc. employees.
C. Administrate the payroll and all fringe benefits; such as, but not limited to, payroll taxes, workers' compensation and liability insurance, etc.
D. Provide bonding for those persons administratively handling funds for Green View, Inc.

II. Wright County shall:

A. Provide the day to day supervision, general training and instructions.
B. Provide the tools, supplies, and equipment necessary for the proper implementation of the agreed to work plan.

III. Payment:

A. Green View, Inc. agrees to accept, and Wright County agrees to pay, full compensation for all services and expenses contemplated by this agreement.

B. Payroll and other allowable expenses incurred by Green View, Inc. in the course of performing this agreement shall be reimbursed by Wright County upon submission of invoices to Wright County Administration Department. 10 2nd Street NW, Suite 235, Buffalo MN 55313-1193.

IV. Schedule of Payments:

A. Green View, Inc. shall submit invoices for services rendered and Wright County shall reimburse Green View, Inc. upon receipt of said invoices.

V. Records:

A. Green View, Inc. shall keep such records that maintain an efficient and accurate cost-keeping system for records.

VI. Audits and Examinations:

A. Green View, Inc. shall afford reasonable facilities for audits and examinations of Green View, Inc.'s accounting records.

VII. Changes:

A. Green View, Inc. is managed in reliance upon experience-based operating cost projections. In other words, we look at last year's costs as the basis for determining the next fiscal period's expenses. While this approach is consistent with the non-profit status and purposes of Green View, Inc., it does create a significant vulnerability for Green View should changes, particularly in mandated state or federal employee benefits/programs occur.

Therefore, in consideration of the risks described above it is understood by and between the parties hereto that in the event changes occur in the application of mandated worker/employee costs, including but not limited to unemployment insurance coverage, social security and medicare taxes, minimum wage laws, and the Affordable Care Act. The amount of the payment from Wright County set forth on the attachment to this agreement may be modified by the mutual agreement of the parties.

B. This agreement may be terminated by either party at any time, with or without cause, upon not less than 30 days written notice delivered by mail or in person to the other party.

WRIGHT COUNTY:

_____

Chairman, County Board
of Commissioners

_____

County Coordinator

Dated: _____

GREEN VIEW, INC.:

_____

Executive Director of
Green View, Inc.

Dated: 12-7-16

WRIGHT COUNTY – PUBLIC WORKS BUILDING

GREEN VIEW, INC.

January 1, 2017 - December 31, 2017

CUSTODIAL EXPENSE:

Labor:

Two workers/4 hours each per day/5 days a week

OTHER LABOR EXPENSES:

Employer-related costs for Payroll Taxes, Workers' Compensation Insurance and Loss Prevention, Liability and Bonding Insurance,

ADMINISTRATIVE EXPENSES:

Administrative Salaries and Per Diem, Employer's Payroll Taxes Expense, Fringe Benefits, Administrative Mileage, Rent Expense, Postage Expense, Office and Payroll Supplies, Telephone Expense, Computer Expense, Miscellaneous Expense, Office and Payroll Supplies, Telephone Expense Computer Expense, Miscellaneous Expense, Legal and Contract Service Charge

HOURLY RATE: **$16.75**

WRIGHT COUNTY

GREEN VIEW, INC.

MAINTENANCE AGREEMENT

January 1, 2017 - December 31, 2017

THIS AGREEMENT, made by and between GREEN VIEW, INC., 305 Roselawn Ave E, Suite 150, Saint Paul, Minnesota 55117 and WRIGHT COUNTY, 10 2nd Street NW, Suite 235 Buffalo, Minnesota 55313.

Green View, Inc., a non-profit organization, has a program through which needy, elderly persons are recruited, employed, and periodically supervised in the performance of maintenance, custodial, and public service duties.

Wright County has determined it has need for the services of these needy, elderly persons in providing maintenance services at the Wright County Highway Building, 3600 Braddock Avenue NE, Buffalo, Minnesota 55313.

Wright County desires to acquire, and Green View, Inc. desires to supply, these maintenance services.

This agreement shall be in effect from January 1, 2017 through December 31, 2017.

It is mutually agreed that this maintenance project will be carried out under the auspices of Green View, Inc. and subject to the following terms and conditions:

I. Green View, Inc. shall:

A. Recruit and hire all personnel required.
B. Periodically supervise Green View, Inc. employees.
C. Administrate the payroll and all fringe benefits; such as, but not limited to, payroll taxes, workers' compensation and liability insurance, etc.
D. Provide bonding for those persons administratively handling funds for Green View, Inc.

II. Wright County shall:

A. Provide the day to day supervision, general training and instructions.
B. Provide the tools, supplies, and equipment necessary for the proper implementation of the agreed to work plan.

III. Payment:

A. Green View, Inc. agrees to accept, and Wright County agrees to pay, full compensation for all services and expenses contemplated by this agreement.

B. Payroll and other allowable expenses incurred by Green View, Inc. in the course of performing this agreement shall be reimbursed by Wright County upon submission of invoices to Wright County Administration Department. 10 2nd Street NW, Suite 235, Buffalo MN 55313.

IV. Schedule of Payments:

A. Green View, Inc. shall submit invoices for services rendered and Wright County shall reimburse Green View, Inc. upon receipt of said invoices.

V. Records:

A. Green View, Inc. shall keep such records that maintain an efficient and accurate cost-keeping system for records.

VI. Audits and Examinations:

A. Green View, Inc. shall afford reasonable facilities for audits and examinations of Green View, Inc.'s accounting records.

VII. Changes:

A. Green View, Inc. is managed in reliance upon experience-based operating cost projections. In other words, we look at last year's costs as the basis for determining the next fiscal period's expenses. While this approach is consistent with the non-profit status and purposes of Green View, Inc., it does create a significant vulnerability for Green View should changes, particularly in mandated state or federal employee benefits/programs occur.

Therefore, in consideration of the risks described above it is understood by and between the parties hereto that in the event changes occur in the application of mandated worker/employee costs, including but not limited to unemployment insurance coverage, social security and medicare taxes, minimum wage laws, and the Affordable Care Act. The amount of the payment from Wright County set forth on the attachment to this agreement may be modified by the mutual agreement of the parties.

B. This agreement may be terminated by either party at any time, with or without cause, upon not less than 30 days written notice delivered by mail or in person to the other party.

WRIGHT COUNTY:

_____

Chairman, County Board
of Commissioners

_____

County Coordinator

Dated: _____

GREEN VIEW, INC.:

_____

Executive Director of
Green View, Inc.

Dated: 12-7-16

WRIGHT COUNTY – HIGHWAY BUILDING

GREEN VIEW, INC.

January 1, 2017 - December 31, 2017

CUSTODIAL EXPENSE:

Labor:

Three workers/4 hours each per day/5 days a week
Hours subject to change upon agreement of both parties
Additional hours for training

OTHER LABOR EXPENSES:

Employer-related costs for Payroll Taxes,
Workers' Compensation Insurance and Loss
Prevention, Liability and Bonding Insurance,

ADMINISTRATIVE EXPENSES:

Administrative Salaries and Per Diem,
Employer's Payroll Taxes Expense,
Fringe Benefits, Administrative Mileage,
Rent Expense, Postage Expense, Office and
Payroll Supplies, Telephone Expense,
Computer Expense, Miscellaneous Expense,
Office and Payroll Supplies, Telephone
Expense Computer Expense, Miscellaneous Expense,
Legal and Contract Service Charge

HOURLY RATE: **$16.75**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** __*1/03/17*_____ ***CONSENT AGENDA:*** _*X*__

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** _____

__ADMINISTRATION_____.
ORIGINATING DEPARTMENT/SERVICE

X__Lee Kelly, County Coordinator
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Reappointments to the Great River Regional Library Board:

A. Dan Bravinder, 3-Year Term, Eff. 1-01-17
B. Jim Shovelain, 2-Year Term, Eff. 1-01-17

BACKGROUND/JUSTIFICATION:

	COUNTY ATTORNEY REVIEW DATE:	**FINANCIAL IMPLICATIONS: $_____**
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ **APPROVAL** ☐ **DENIAL** ☐ **NO RECOMMENDATION**	**BUDGETED:** _____ _____ **YES NO** **FUNDING:** _____ _____ **LEVY OTHER**
COMMENTS:		**COMMENTS:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* _01/03/17_ *CONSENT AGENDA:* __X__

AMT. OF TIME REQUIRED: _____ *ITEM FOR CONSIDERATION:* _____

ADMINISTRATION .
ORIGINATING DEPARTMENT/SERVICE

X _____ _____
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approval of the MCIT 2017 Property/Causality & Workers Compensation Insurance Renewal, for a total of $1,197,813.00.

BACKGROUND/JUSTIFICATION:

Wright County's renewal rates have overall increased over the past one year period. Property/Causality rates decreased by $9,181. Workers Compensation rates have increased by $86,536 due to our experience modification factor.

	COUNTY ATTORNEY REVIEW DATE:	**FINANCIAL IMPLICATIONS: $_____**
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ **APPROVAL** ☐ **DENIAL** ☐ **NO RECOMMENDATION**	**BUDGETED:** _____ _____ **YES NO** **FUNDING:** _____ _____ **LEVY OTHER**

COMMENTS:

COMMENTS:

Invoice

Minnesota Counties Intergovernmental Trust

Invoice 17463R
Date 1/1/2017
Customer Number 1060

Remit To:
MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST
100 EMPIRE DRIVE
SUITE 100
SAINT PAUL MN 55103

Bill To: WRIGHT COUNTY
10 N.W. SECOND STREET
ROOM 235
BUFFALO MN 55313

$_____
Payment Amount

Please Make Checks Payable to Minnesota Counties Intergovernmental Trust

Member ID	Payment Due Date	Effective Date	Expiration Date
1060	01/31/2017	01/01/2017	01/01/2018

Item Number	Description	Amount
PC106017	PC RENEWAL	$506,800.00
WC106017	WC RENEWAL	$691,013.00

Total $1,197,813.00

Payment due by 1/31/2017 or finance charges will accrue. See Article X, Section 10.1 of the MCIT Bylaws for payment terms. Issuance of this invoice denotes continuing membership in MCIT per the MCIT Joint Powers Agreement and By-laws.

MCIT PC Contribution Breakdown by Department
Minnesota Counties Intergovernmental Trust

PARTICIPANT: Wright County

CONTRACT #: PC106017

EFF DATE: 01/01/2017

RATING DATE: 11/30/2016

	Liability	Property	Inland Marine	Bond	Auto	Total	# of Vehicles
Administration	$0	$0	$402	$0	$1,980	$2,382	5
Assessor	$0	$0	$0	$0	$2,155	$2,155	5
Auditor	$0	$0	$247	$0	$0	$247	0
Boat & Water	$0	$0	$251	$0	$140	$391	4
Civil Defense	$0	$0	$0	$0	$269	$269	3
Compost	$0	$5,557	$28	$0	$0	$5,585	0
Court Services	$0	$0	$0	$0	$792	$792	2
Drug Task Force	$0	$0	$0	$0	$86	$86	1
Fair	$0	$2,702	$0	$0	$0	$2,702	0
Human Services	$0	$0	$255	$0	$2,772	$3,027	7
IS	$0	$136	$2,000	$0	$0	$2,136	0
Maintenance	$0	$0	$58	$0	$722	$780	2
Museum	$0	$1,342	$0	$0	$0	$1,342	0
Parks	$3,243	$1,861	$2,614	$0	$8,658	$16,376	21
Planning & Zoning	$0	$0	$291	$0	$2,815	$3,106	7
Public Health	$10,863	$0	$0	$0	$971	$11,834	1
Revenue	$52,714	$26,639	$799	$2,740	$336	$83,228	0
Road & Bridge	$29,825	$19,095	$7,916	$0	$52,805	$109,641	81
Sheriff	$64,920	$51,444	$4,665	$0	$98,688	$219,717	189
Social Services	$38,985	$0	$0	$0	$0	$38,985	0
Soil & Water Conservation Dist	$0	$0	$80	$0	$0	$80	0
Solid Waste	$48	$0	$0	$0	$0	$48	0
Surveyor	$0	$0	$264	$0	$1,627	$1,891	4
TOTAL CONTRIBUTION	$200,598	$108,776	$19,870	$2,740	$174,816	$506,800	332

2017 - 2018 Contribution Breakdown by Department
Wright County

Class Code	Class Code Description	Payroll Amount	Total Contribution Amount
Wright County			
	Contract Num: WC106017	**Effective Date: 1/1/2017**	**Expiration Date: 1/1/2018**
Department:	**Human Services**		
8742-00	Off-Premises Clerical	$4,314,938	$20,614
8810-00	Clerical Office Employees NOC	$5,902,001	$13,737
8835-00	Public Health Nursing	$1,806,993	$44,935
SUBTOTAL for Human Services:		**$12,023,932**	**$79,286**
Department:	**Law Enforcement Volunteers**		
7720-00	Law Enforcement Officers	$112,873	$3,015
SUBTOTAL for Law Enforcement Volunteers:		**$112,873**	**$3,015**
Department:	**Library**		
8810-00	Clerical Office Employees NOC	$45,888	$107
SUBTOTAL for Library:		**$45,888**	**$107**
Department:	**Revenue**		
7720-00	Law Enforcement Officers	$12,560,425	$335,426
8601-00	Surveyors	$363,466	$2,359
8742-00	Off-Premises Clerical	$278,123	$1,329
8810-00	Clerical Office Employees NOC	$7,814,840	$18,189
8820-00	Attorneys	$1,511,719	$2,778
9015-00	Housekeeping/Janitorial/Building Maintenance	$880,394	$38,502
9102-00	Parks	$637,151	$28,489
9410-00	Local Government Employees NOC	$3,374,213	$52,908
SUBTOTAL for Revenue:		**$27,420,331**	**$479,980**
Department:	**Road & Bridge/Highway**		
5506-00	Road Maintenance and Repair	$1,577,137	$97,952
8227-00	Vehicles/Equipment Repairs or Maintenance	$308,811	$14,981
8601-00	Surveyors	$74,933	$486
8810-00	Clerical Office Employees NOC	$197,192	$459
9410-00	Local Government Employees NOC	$940,450	$14,747
SUBTOTAL for Road & Bridge/Highway:		**$3,098,523**	**$128,625**
TOTAL for 2017:		**$42,701,547**	**$691,013**

SELECTION CRITERIA

Consumer: Wright County

Class Codes Reported: Rated Class Codes Only

Exclude Cancelled Contracts: No

Current Revision Only: No

Exclude Applications: No

WRIGHT COUNTY CLAIM FORM

FOR DEPARTMENT USE				**FOR AUDITORS OFFICE USE**
Account Code	Amount	Account Code	Amount	

REQUEST FOR REIMBERSEMENT, GOOD(S) DELIVERED OR SERVICES PROVIDED

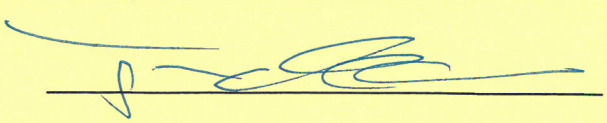
Issue Check To:

Minnesota Counties Intergovernmental Trust

Total Amount: $506,800.00

Account Code	Amount	Description	Invoice	P.O. #
100-6353	$337,680	Property/Casuality Premium 2017 Gen. Revenue	17463R	
03-380-6353	$109,641	Property/Casuality Premium 2017- R & B		
HS Budget A285	$53,846	Property/Casuality Premium 2017-H.S.		
36-833-6859	$5,633	Property/Casuality Premium 2017-Compost		

Special notes regarding expenses incurred, services provided or good(s) delivered (attach invoices/receipts)



WRIGHT COUNTY CLAIM FORM

FOR DEPARTMENT USE				**FOR AUDITORS OFFICE USE**
Account Code	Amount	Account Code	Amount	

REQUEST FOR REIMBERSEMENT, GOOD(S) DELIVERED OR SERVICES PROVIDED

Issue Check To:

Minnesota Counties Intergovernmental Trust

Total Amount: $691,013.00

Account Code	Amount	Description	Invoice	P.O. #
100-6353	$482,995.00	Workers Comp Premium 2017 Gen. Revenue		
03-380-6353	$128,625.00	Workers Comp Premium 2017- R & B		
HS Budget A285	$79,286.00	Workers Comp Premium 2017-H.S.		
36-833-6859	$107.00	Workers Comp Premium 2017-Law Library		

Special notes regarding expenses incurred, services provided or good(s) delivered (attach invoices/receipts)

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** __1-03-17_____ ***CONSENT AGENDA:*** _X__

AMT. OF TIME REQUIRED: _____ ***ITEM FOR CONSIDERATION:*** _____

SHERIFF
ORIGINATING DEPARTMENT/SERVICE

X Todd Hoffman, Chief Deputy Sheriff
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Request that Deputy Scott Albrecht be temporarily classified as Sergeant.

BACKGROUND/JUSTIFICATION:

The Court Security Supervisor will be on a two month leave effective 12-23-16. Sheriff Hagerty has directed Deputy Scott Albrecht to assume the full responsibility and authority of the Court Security Supervisor while the employee is absent.

	COUNTY ATTORNEY REVIEW DATE:	**FINANCIAL IMPLICATIONS: $_____**
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ **APPROVAL** ☐ **DENIAL** ☐ **NO RECOMMENDATION**	**BUDGETED:** _____ _____ **YES NO** **FUNDING:** _____ _____ **LEVY OTHER**
COMMENTS:		**COMMENTS:**

Wright County
Request for Board Action

Req. Agenda Time:		Board Meeting Date:	01-03-16	Consent Agenda	X
Amt of Time Required:		Item for Consideration:			

Sheriff's Office

Originating Department

Todd Hoffman

Digitally signed by Todd Hoffman
DN: cn=Todd Hoffman, o=Sheriff's Office, ou, email=todd.hoffman@co.wright.mn.us, c=US
Date: 2016.12.21 16:24:09 -06'00'

Requestor's Signature

BOARD ACTION REQUESTED:

Request position replacement for 1 deputy.

Reviewed by/date

BACKGROUND/JUSTIFICATION:

Request position replacement for 1 deputy due to resignation of Krystal Beauchane effective January 18, 2017.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

Date/Time Received in Administration Office:	County Attorney Review Date:	Financial Implications
County Coordinator/Date	Administrative Recommendation: __ Approval __ Denial __ No recommendation	Budgeted: Funding:
COMMENTS:		**COMMENTS:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	1-03-17	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Award Of Bids For 2017 Official Newspaper.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	**Funding:** **Levy** **Other**
Comments:		**Comments:**

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

***Req. Agenda Time*:**	9:05 a.m.	***Board Meeting Date*:**	1-03-2017	***Consent Agenda*:**	
Amt. of Time Required:	2 min.	***Item For Consideration*:**			

Auditor-Treasurer's Office	**Board Action Requested:**
Originating Department/Service	Claims.
Requestor's Signature	
Reviewed By/Date	

Background/Justification:

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	**County Attorney Review/Date:**	**Financial Implications: $** **Budgeted:** **Yes** **No**
County Coordinator/Date	**Administrative Recommendation:** **Approval** **Denial** **No Recommendation**	**Funding:** **Levy** **Other**
Comments:		**Comments:**

WRIGHT COUNTY

REQUEST FOR BOARD ACTION

REQ. AGENDA TIME any BOARD MEETING DATE January 3, 2017

AMT. OF TIME REQUIRED 5 min ITEM FOR CONSIDERATION: Planning Commission & Board of Adjustment appointments

PLANNING & ZONING **Originating Dept.** **Sean Riley** **Requester's Signature** **Reviewed by/Date**	**BOARD ACTION REQUESTED:** **Discuss appointments for Planning Commission and Board of Adjustment.**

BACKGROUND/JUSTIFICATION:

Reappoint Dan Bravinder and Ken Felger to the Planning Commission.
Reappoint Paul Aarestad to the Board of Adjustment.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE	**COUNTY ATTORNEY REVIEW/DATE:**	**FINANCIAL IMPLICATIONS:** **BUDGETED: _____** **FUNDING: _____**

COMMENTS:

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

Req. Agenda Time:	X	*Board Meeting Date:*	1-3-17	*Consent Agenda:*	
Amt. of Time Required:	2 mins	*Item For Consideration:*			

Assessor's Office

Originating Department/Service

Requestor's Signature

Reviewed By/Date

Board Action Requested:

Oath of Office – County Assessor Reappointment.

Background/Justification:

Each assessor approved by the Commissioner of Revenue to serve another four-year term as County Assessor must take an Oath of Office per Minnesota Statute 273.061. The oath should be taken at the first County Board meeting that takes place after January 1, 2017.

Previous Action On Request/Other Parties Advised:

Date/Time Received In Administration Office:	County Attorney Review/Date:	Financial Implications: $ Budgeted: Yes No Funding: Levy Other
County Coordinator/Date	Administrative Recommendation: Approval Denial No Recommendation	
Comments:		Comments:

DEPARTMENT OF REVENUE

December 20, 2016

Anthony P Rasmuson
Wright County
1950 159th St. NW
Monticello MN 55362

Dear Anthony,

County Assessor Confirmation

Congratulations on your reappointment as Wright County Assessor for the term beginning January 2, 2017 and ending December 31, 2020. Your certificate of appointment, signed by Commissioner Cynthia Bauerly, is enclosed.

Your Responsibilities

Your position as county assessor has broad impact on the community you serve. The revenues generated by property tax fund important services in your community. Your actions and decisions, and, by extension, those of your staff, impact each and every property owner in your county. Taxpayers and county administrators trust you and your staff to administer property tax fairly, consistently, and according to statute and policy. It is critical that you lead the assessment function in your county with integrity and in accordance with Minnesota Statute.

Next Steps

Each County Assessor must take an oath of office after their appointment is approved by the Commissioner. The oath should be taken at the first county board meeting in 2017. We recommend this action be recorded in the Board's minutes. The language of the oath and the statutory reference are attached.

Our Commitment to You

The property tax environment is complex and changes frequently. The Department of Revenue is here to assist you. I encourage you to reach out to your Regional Representative and other Revenue resources for guidance, interpretation, and education as needed.

Sincerely,

CYNTHIA ROWLEY, Director
Property Tax Division
Minnesota Department of Revenue

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* 01-03-17 *CONSENT AGENDA:* _____

AMT. OF TIME REQUIRED: 2 min. *ITEM FOR CONSIDERATION:* _____

HIGHWAY
ORIGINATING DEPARTMENT/SERVICE

REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve Agreement No. 16-54 for the Improvement of Briarwood Avenue SE (Rockford Township Rd T-829) using State Park Road Account Grant Funds

BACKGROUND/JUSTIFICATION:

Agreement 16-54 (copy attached) outlines the funding participation, construction, and maintenance responsibilities between Rockford Township and Wright County for the Briarwood Avenue SE improvements (SAP 086-600-007).

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW DATE:**	**FINANCIAL IMPLICATIONS: $____** **BUDGETED: ____ ____** **YES NO**
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ **APPROVAL** ☐ **DENIAL** ☐ **NO RECOMMENDATION**	**FUNDING: _____ _____** **LEVY OTHER**

COMMENTS:

COMMENTS:

WRIGHT COUNTY
DEPARTMENT OF HIGHWAYS

FUNDING PARTICIPATION AND CONSTRUCTION AGREEMENT

BETWEEN

THE COUNTY OF WRIGHT COUNTY
and
THE TOWNSHIP OF ROCKFORD

for

CONSTRUCTION OF IMPROVEMENTS FOR:

Briarwood Avenue SE (Rockford Township Road T-829)
S.A.P 086-600-007

COOPERATIVE AGREEMENT

THIS AGREEMENT, made and entered into by and between the County of Wright, Minnesota, acting by and through its County Board of Commissioners, hereinafter referred to as the "County," and the Township of Rockford, Minnesota, acting by and through its Town Board, hereinafter referred to as the "Township,"

WITNESSETH:

WHEREAS, the Township was successful, with the support from the County, in receiving a State Park Road Account grant for improvements to Briarwood Avenue SE (Rockford Township Road Number T-829). The project grant amount is $218,780, and will be administered under the State Park Road Fund as described in the Minnesota Statutes Chapter 162.06, Subdivision 5, as amended by Laws of 2009 Chapter 168.52, and

WHEREAS, these laws require projects using this funding source to be administered by the County, and

WHEREAS, the project scope includes reclamation and installation of new bituminous base and wear course within the corporate township of Rockford, and

WHEREAS, a Cooperative Agreement between the County and the Township outlines the responsibilities and financial commitments for the proposed project.

NOW THEREFORE, IT IS MUTUALLY AGREED AND UNDERSTOOD THAT:

Article 1

The Wright County Engineering Division shall prepare the necessary plans and specifications in accordance with State Park Road Account standards/requirements for review by the DNR and State. The County Engineering Division will contribute engineering design, construction, and administrative services towards the project (equivalent to $25,000 to $30,000 if these services were performed by a consultant). The Township agrees to contribute the local construction cost share amount (all/any amount over $218,780 provided by the grant) for the project.

Article 2

The County will administer the contract for this project. These responsibilities include advertising, contract award, contract documents, preconstruction items, processing of partial payments, and other miscellaneous items as necessary. These administrative costs will be covered by Wright County.

Article 3

It is agreed, that upon receiving the bids and awarding the contract, the Township shall deposit with the County the local share of the construction costs (the amount the low bid is over the $218,780 grant amount, if necessary) of the project. The Township further agrees to the following stipulations which are placed on projects utilizing the State Park Road Account.

1. DNR State Park Road Account pays up to $218,780 of construction costs.

2. If the bids are in excess of the grant amount, the Township shall request to the State DNR an adjustment to their appropriation.

3. If the bids are in excess of the grant amount, and the State DNR does not increase their appropriation, the Town shall provide the local share (amount over the grant) or can choose to reject all bids for the project.

4. Over-runs to the construction contract are the responsibility of the Township unless additional funding has been received from the DNR.

5. Preliminary and construction engineering services will be provided by Wright County and serve as the County's contribution towards the project.

Article 4

The County Engineering Division staff shall be responsible for the daily inspection of the project in accordance with the plans and specifications, including the following:

1. Prepare and submit required reports to DNR and MnDOT State Aid Office (i.e., change in construction status, weekly construction diaries, change orders, and supplemental agreements).

2. Monitor signing controls to safely provide for local traffic and public safety.

3. Inspect all materials and construction practices in accordance with MnDOT specifications.

Article 5

Upon completion of the work, the County Engineer shall submit a certificate of performance, which indicates that he inspected the work and it complies with the plans and specifications. The County will determine the final local costs which are not eligible for reimbursement under the State Park Road Account.

Article 6

Upon completion of the construction contract, the Township will maintain ownership of the road and be responsible for all ongoing maintenance, and all future improvements.

Article 7

The Township shall indemnify, save, and hold harmless the County and all of its agents and employees of any form against any and all claims, demands, actions or causes of action of whatever nature or character arising out of or by reason of the execution or performance of the work provided for herein to be performed by the Township. The County shall indemnify, save, and hold harmless the Township and all of its agents and employees of any form against any and all claims, demands, actions or causes of action of whatever nature or character arising out of or by reason of the execution or performance of the work provided for herein to be performed by the County.

It is further agreed that any and all fulltime employees of the Township and all other employees of the Township engaged in the performance by any work or services required or provided for herein to be performed by the Township shall be considered employees of the Township only and not of the County and that any and all claims that may or might arise under Workmen's Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said Township employees while so engaged on any of the work or services provided to be rendered herein shall be the sole obligation and responsibility of the Township.

Article 8

Before this agreement shall become binding and effective, it shall be approved by resolution of the Town Board of Rockford and it shall also be approved by resolution of the County Board and such other officers as law may provide.

IN TESTIMONY WHREOF the parties have duly executed this agreement by their duly authorized officers and caused their respective seals to be hereunto affixed.

COUNTY OF WRIGHT

Recommended for Approval:

County Engineer

Dated this 22ND day of DECEMBER, 2016

Approved:

Chairman, County Board

Dated this _____ day of _____, 2016

County Coordinator

Dated this _____ day of _____, 2016

County Attorney

Dated this _____ day of _____, 2016

ROCKFORD TOWNSHIP

Recommended for Approval:

Chairman, Rockford Township

Dated this 20 day of December, 2016

N/A

~~Attorney, Rockford Township~~

Dated this _____ day of _____, 2016

Clerk, Rockford Township

Dated this 20 day of December, 2016

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* 01-03-17 *CONSENT AGENDA:* _____

AMT. OF TIME REQUIRED: 2 min. *ITEM FOR CONSIDERATION:* X

HIGHWAY
ORIGINATING DEPARTMENT/SERVICE

REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approval of candidate projects for submittal to MnDOT Region 7W for local federal funding for Fiscal Year 2021 and adoption of resolution for same. The below listed project is recommended to be submitted for federal funding.

BACKGROUND/JUSTIFICATION:

This was discussed at the November 1, 2016, TCOTW meeting and is supported by the City of St. Michael.

Project	Improvement Description	Estimated Cost	Federal Amount Requested
CSAH 19*	Intersection Improvements	$3,000,000	$2,400,000

***Including that portion of CSAH 19 located between Chestnut Ave SE and Ash Avenue NE in the City of St. Michael (between the one-way pairs).**

Resolution is attached.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	**COUNTY ATTORNEY REVIEW DATE:**	**FINANCIAL IMPLICATIONS: $____** **BUDGETED: ____ ____ YES NO** **FUNDING: _____ _____ LEVY OTHER**
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	
COMMENTS:		**COMMENTS:**

COPY

CITY OF ST. MICHAEL
RESOLUTION NO. 12-27-16-06

Resolution Supporting the Construction of and Participation in a Portion of the Funding for Widening Improvements to CSAH 19 between the TH 241/CSAH 36 One Way Pairs

WHEREAS, the portion of CSAH 19, between the TH 241/CSAH 36 One Way Pairs, will require widening improvements to safely accommodate vehicles and pedestrians as the region continues to develop; and,

WHEREAS, the proposed improvements are included and recommended in the City of St. Michael Downtown Plan and the Northeast Wright County Sub -Area Transportation Study; and,

WHEREAS, completion and funding of this project will provide a more continuous, aligned, and safe, regional north -south route; and,

WHEREAS, the City of St. Michael desires to jointly submit with Wright County for federal funding through the federal FY 2021 Local Surface Transportation Program; and,

NOW THEREFORE BE IT RESOLVED, the City Council of St. Michael, Minnesota hereby supports:

1. The construction of improvements to the above mentioned project.
2. Funding for a portion of the local share cost of the above mentioned.

Adopted by the City Council this 27th day of December 2016.

CITY OF SAINT MICHAEL, MINNESOTA

By: _____
Mayor

ATTEST:

By: _____
City Clerk

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date January 3, 2017 Resolution No. _____
Motion by Commissioner _____ Seconded by Commissioner _____

RESOLUTION

WHEREAS, the Minnesota Department of Transportation) (MnDOT) has established Area Transportation Partnerships (APTs) throughout the State of Minnesota to develop prioritized lists of transportation projects seeking federal transportation funding for inclusion in the State Transportation Improvement Program (STIP); and

WHEREAS, it is recommended by the County Engineer that Wright County submit an application to MnDOT for Fiscal Year 2021 federal funding for the following projects:

Project	Improvement Description	Cost	Requested
CSAH 19*	**Intersection Improvements**	**$3,000,000**	**$2,400,000**

***This project would require some building removal and some major urban reconstruction involving all or part of that portion of CSAH 19 located between Chestnut Avenue SE and Ash Avenue NE in the City of St. Michael (one way pair). CSAH 35 and TH 241 would also be affected.**

THEREFORE BE IT RESOLVED, the Wright County Board of Commissioners approves the above-mentioned candidate project(s) for submittal to MnDOT to apply for federal funding for Fiscal Year 2021.

	YES		NO
HUSOM	_____	HUSOM	_____
VETSCH	_____	VETSCH	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 3rd day of January, 2017, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 3rd day of January, 2017.

_____
Lee Kelly, County Coordinator

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ *BOARD MEETING DATE:* 01-03-17 *CONSENT AGENDA:* _____

AMT. OF TIME REQUIRED: 5 min. *ITEM FOR CONSIDERATION:* _____

HIGHWAY
ORIGINATING DEPARTMENT/SERVICE

REQUESTOR'S SIGNATURE

REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Request to approve sponsoring agency resolution for T.A.P. project in the City of Howard Lake.

BACKGROUND/JUSTIFICATION:

The City of Howard Lake is applying for federal funds under the "Transportation Alternatives Program" (TAP) under the Fixing America's Surface Transportation (FAST) Act.

The City will be responsible for paying for the local share of the project and will be responsible for the operation and maintenance of the facilities.

The City is proposing trail and pedestrian improvements along State Highway 12 and County Highway 6 in Howard Lake.

Resolutions and maps are attached.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES ADVISED:

DATE/TIME RECEIVED IN ADMINISTRATION OFFICE:	COUNTY ATTORNEY REVIEW DATE:	FINANCIAL IMPLICATIONS: $____
COUNTY COORDINATOR/DATE:	ADMINISTRATIVE RECOMMENDATION: ☐ APPROVAL ☐ DENIAL ☐ NO RECOMMENDATION	BUDGETED: ____ ____ YES NO FUNDING: _____ _____ LEVY OTHER

COMMENTS:

COMMENTS:

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date January 3, 2017 Resolution No. _____

Motion by Commissioner _____ Seconded by Commissioner _____

SPONSORING AGENCY RESOLUTION

BE IT RESOLVED that Wright County agrees to act as sponsoring agency for a "Transportation Alternatives" project identified as "Howard Lake Highway 12 and Wright County Highway 6 Pedestrian Enhancements" and has reviewed and approved the project as proposed. Sponsorship includes receipt of a resolution from the City of Howard Lake that the city will secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules, and regulations.

Be it further resolved that Wright County is hereby authorized to act as agent on behalf of this sponsoring agency.

	YES		NO
HUSOM	_____	HUSOM	_____
VETSCH	_____	VETSCH	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Coordinator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 3rd day of January, 2017, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 3rd day of January, 2017.

_____
Lee Kelly, County Coordinator

RESOLUTION 16-28

RESOLUTION OF SUPPORT FROM THE CITY OF HOWARD LAKE ACTING AS SPONSORING AGENCY FOR TRANSPORATION ALTERNATIVES PROGRAM

WHEREAS: The City of Howard Lake is seeking funds through the MNDOT Transportation Alternatives Program to complete safety improvements on US Highway 12; and,

WHEREAS: The Highway 12 Safety Coalition has commissioned and MNDOT Metro and District 3 have completed a US 12 Road Safety Audit Technical Report noting specific improvements in Howard Lake; and,

WHEREAS: The proposed improvements seek to implement items noted in the safety audit in coordination with a programmed reclamation project anticipated in Fiscal Year 2021; and,

WHEREAS: the Transportation Alternatives program provides funding to complete such improvements; and,

WHEREAS: The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way or property ownership acquired without prior approval from the FHWA; and,

WHEREAS: Transportation Alternatives projects receive federal funding; and,

WHEREAS: Minnesota Department of Transportation (MnDOT) has determined that for projects implemented with alternative funds, this requirement should be applied to the project proposer; and

WHEREAS: The City of Howard Lake is the sponsoring agency for the transportation alternatives project identified as US Highway 12 Safety Improvements.

NOW THEREFORE BE IT RESOLVED that the City of Howard Lake acting as project sponsor for a transportation alternatives project identified as Howard Lake US Highway 12 Safety Improvement and has reviewed and approved the project as proposed. Sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

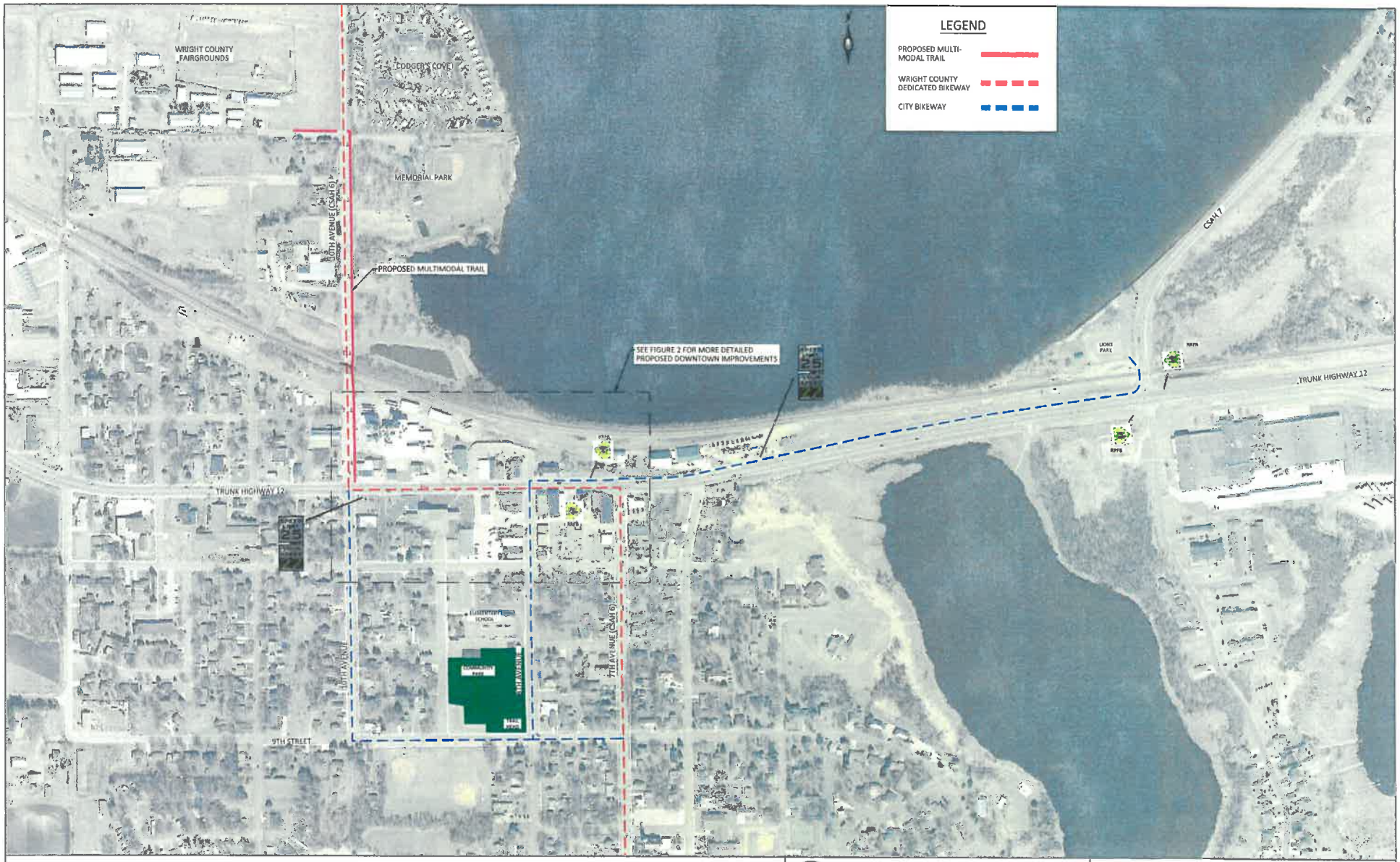
Be it further resolved that Nick Haggenmiller, City Administrator/Clerk is hereby authorized to act as agent on behalf of this sponsoring agency.

Adopted by the Council this 6th day of December, 2016.

ATTEST:

Nick Haggenmiller, City Administrator/Clerk

Peter Zimmerman, Mayor



© Bolton & Menk, Inc. 2016, All Rights Reserved

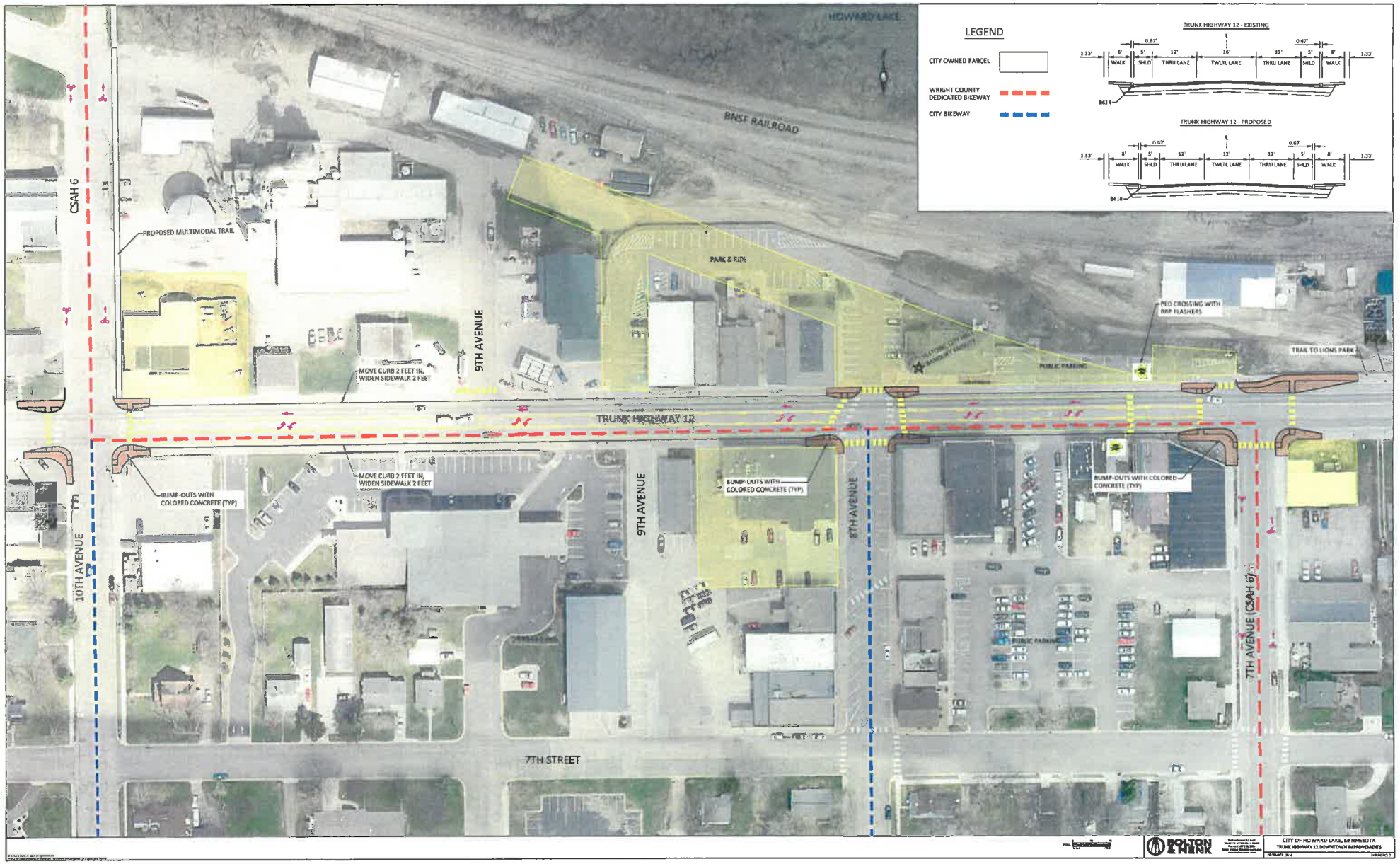
BOLTON & MENK

2040 HIGHWAY 12 EAST
WILLMAR, MINNESOTA 56201
Phone: (320) 231-3956
Email: Willmar@bolton-menk.com
www.boltonmenk.com

CITY OF HOWARD LAKE, MINNESOTA
TRUNK HIGHWAY 12 DOWNTOWN IMPROVEMENTS

DECEMBER, 2016

FIGURE NO. 1


LEGEND
CITY OWNED PARCEL
WRIGHT COUNTY DEDICATED BIKEWAY
CITY BIKEWAY
TRUNK HIGHWAY 12 - EXISTING
TRUNK HIGHWAY 12 - PROPOSED
HOWARD LAKE
BNSF RAILROAD
CSAH 6
PROPOSED MULTIMODAL TRAIL
PARK & RIDE
9TH AVENUE
MOVE CURB 2 FEET IN, WIDEN SIDEWALK 2 FEET
PED CROSSING WITH RRP FLASHERS
TRAIL TO LIONS PARK
PUBLIC PARKING
TRUNK HIGHWAY 12
BUMP-OUTS WITH COLORED CONCRETE (TYP)
10TH AVENUE
8TH AVENUE
7TH AVENUE (CSAH 6)
7TH STREET
POLTON & LEIK
CITY OF HOWARD LAKE, MINNESOTA
TRUNK HIGHWAY 12 DOWNTOWN IMPROVEMENTS

Susan Backes

From: Lee Kelly
Sent: Friday, December 09, 2016 2:48 PM
To: Susan Backes
Subject: FW: 2017 AMC Committee Appointments
Attachments: 2017 AMC Appointments.docx

Lee R. Kelly
County Coordinator
763.682.7378

From: Baglio, Ben [mailto:bbaglio@mncounties.org]
Sent: Friday, December 09, 2016 10:38 AM
Subject: 2017 AMC Committee Appointments

Good morning!

Now that the elections are over and the final days of the year are upon us, it means that it's also now time for counties to designate which AMC Policy Committees their County Commissioners will be serving on for the upcoming year. Attached to this email you'll find the form to indicate these committee assignments, which also lists some information from the By-Laws on the topic.

Once your county has decided who will serve on each committee, please send the completed form back to me via email as soon as possible so we can update our lists and prepare for the 2017 Legislative Session.

If you have any questions, don't hesitate to ask!

Ben Baglio
Policy Liaison, Association of Minnesota Counties (AMC)
Staff For: AMC, MWCA, MACA, MACPZA, SWAA & other AMC affiliates
Direct: 651-789-4321

Association *of* Minnesota Counties

AMC 2017 POLICY COMMITTEE APPOINTMENTS

POLICY COMMITTEE	DELEGATE
Environment & Natural Resources Policy Committee	
General Government Policy Committee	
Health & Human Services Policy Committee	
Public Safety Policy Committee	
Transportation & Infrastructure Policy Committee	

Each county can appoint one commissioner or county official to each of five policy committees. Each county must have at least one member appointed to a policy committee. No policy Committee member can be on more than one Policy Committee.

AMC 2017 DELEGATE APPOINTMENTS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

ARTICLE 8: ASSOCIATION DELEGATES & DISTRICTS

Section 1. Association Delegates Each member county shall be entitled to a number of delegates equal to three more than the number of persons on the board of county commissioners of the member county. Delegates shall be appointed annually by the county board from among the officials and employees of the county. Each delegate so appointed shall be eligible to vote at any meeting of the Association or to be elected an officer or director of the Association. The right to vote at any meeting of the Association or to hold an office or directorship in the Association shall terminate when such person ceases to be a delegate from a member county or the county that delegate represents ceases to be a member of the Association. A vacancy in the office of delegate shall be filled by the county board for the unexpired term.

125 Charles Avenue, Saint Paul, MN 55103-2108 | Main Line/Switchboard: 651 -224-3344, Fax: 651-224-6540 | www.mncounties.org

WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** *January 3, 2017*

CONSENT AGENDA: _____ ***AMT. OF TIME REQUIRED:*** _____

ITEM FOR CONSIDERATION: _____X____

Administration
ORIGINATING DEPARTMENT/SERVICE

X Sue Vergin
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve Resolution Appointing Erik Heuring as the Wright County Agricultural Inspector for 2017, and authorizing the execution of the agreement between Mr. Heuring and Wright County for these services.

BACKGROUND/JUSTIFICATION:

	COUNTY ATTORNEY REVIEW DATE:	**FINANCIAL IMPLICATIONS: $**_____
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ **APPROVAL** ☐ **DENIAL** ☐ **NO RECOMMENDATION**	**BUDGETED:** _____ _____ **YES NO** **FUNDING:** _____ _____ **LEVY OTHER**
COMMENTS:		**COMMENTS:**

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date January 3, 2017 Resolution No. 17-
Motion by Commissioner _____ Seconded by Commissioner _____

Resolution Appointing the Wright County Agricultural Inspector

WHEREAS, Wright County has the authority as described within State Statues Section 18.80 to appoint a County Agricultural Inspector whom shall be responsible for the duties as defined within Chapter 18, Noxious Weed Law.

THEREFORE BE IT RESOLVED, that the Wright County Board does hereby appoint Erik Heuring as the Wright County Agricultural Inspector for a term that shall expire on December 31, 2017; and

FURTHER BE IT RESOLVED, the Wright County Board does hereby approve the agreement between the County of Wright and Erik Heuring, as hereto attached as Exhibit A.

	YES		NO
HUSOM	_____	HUSOM	_____
VETSCH	_____	VETSCH	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed, qualified, and acting Clerk to the County Board for the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution or motion with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 3rd day of January, 2017 on file in my office, and have found the same to be true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 3rd day of January, 2017.

_____
Lee Kelly, County Coordinator

APPOINTMENT BY THE COUNTY OF WRIGHT FOR AN AGRICULTURAL INSPECTOR

The County of Wright, a body corporate and politic, existing under the laws of the State of Minnesota, has the authority as described within State Statutes Section 18.80 to appoint at least one County Agricultural Inspector; and

WHEREAS, to ensure that the duties as prescribed under Section 18.81, subdivisions 1a and 1b are administered and enforced appropriately, the County of Wright does hereby declare that an appointment of a County Agricultural Inspector is deemed appropriate.

THEREFORE, the County does hereby appoint ***Erik Heuring*** as the County Agricultural Inspector to carry out the duties as prescribed under Minnesota Statutes as cited in Chapter 18, Noxious Weed Law, as hereto attached as Exhibit A, and as herein contained in this agreement, the parties agree as follows:

1. The term of this Agreement shall be from January 1, 2017 to December 31, 2017, the date of signature by the parties notwithstanding, unless earlier terminated, as provided herein.

2. The Appointee agrees to perform fully the duties of a County Agricultural Inspector as set forth in Minnesota Statute 18.81, and those rules adopted by the Commissioner of Agriculture relating to the responsibilities of the County Agricultural Inspector.

3. The Appointee agrees to assist the County in the education efforts regarding and the enforcement of the Wright County Zero Phosphorus Ordinance.

4. The Appointee shall communicate frequently with the township officials advising them of any activities occurring within their township. The Appointee shall also communicate with the local agricultural inspectors, and municipalities as needed to ensure and maintain a good working relationship between all entities.

5. The County shall pay to Contractor for services the sum of $12,000 for the period January 1, 2017 through December 31,2017, which shall be payable in monthly installments of $1,000.00.

6. This Agreement may be cancelled upon notification to the County by the Commissioner of Agriculture or the Commissioner's agents or designees, or upon the decision of the County Board of its own accord, that Contractor is not carrying out the responsibilities imposed by Minnesota Statute 18.81 and rules adopted by the Commissioner.

7. This Contract may be cancelled by either party by the giving of sixty (60) days written notice of intent to cancel.

8. The Appointee shall provide an annual report to the Wright County Board of Commissioners as to the activities of the previous year. This report should be provided no later than February 28 of the following year.

9. Nothing herein contained shall be construed to create the relationship of employer and employee between Appointee and County. Appointee shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services. Appointee acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, or otherwise, will be made from the compensation due him and that it is his obligation to comply with any applicable provisions of Federal and State tax laws.

10. Appointee also agrees to hold Wright County, its officials, employees and agents harmless from any liability for property damage, personal injury or any other claims or damages incurred by any party in connection with Appointee's duties under this agreement.

11. The Appointee shall not be precluded from entering into any other contracts with other parties for services during the contract period.

Dated: _____

_____
Erik Heuring, Appointed Ag Inspector

Dated: _____

_____
Chairperson, Wright County Board

Attest

_____
Lee Kelly, County Coordinator

2016 End of Year Report

Erik Heuring

Wright CAI

Also found an infestation of common teasel, another eradicate species. There are 3 known infestations in the whole state. The species was thought to have been intentionally planted for cut-flower arrangements. Again, MDA was notified. The SWCD and I did most work in mitigation this year, which included cutting back stems and applying herbicide.

I did my first release for biological control of spotted knapweed. This release was done on a property that had a lack of cooperation from the property owner last year. The property lines were not clearly defined and I had an opportunity from MDA to get some seed-head weevils. I picked them up and released them that afternoon on the site. The weevils may take a few years to make a noticeable impact, but as long as there is forage for them, they should be making a positive impact. This is a huge success for me, MDA, and Wright County. There are more and more areas that have spotted knapweed infestations, and it is a great control measure that involves miniscule amounts of labor, very little notification, and can be done free of charge to anyone other than MDA (aside from the drive-time and gas). The Monticello area has some larger properties and some along the Right-of-Way (ROW) that have infestations of knapweed which could benefit from bio-control. The city has been notified but can and has been lackadaisical in their control efforts. This would alleviate that issue.

I have also been trying to map out known larger infestations of noxious weeds on an application called EDDmaps (Early Detection and Distribution mapping system). This application runs on my phone (offline as well) and is basically a large GIS mapping system in which I can draw polygons around properties, add pictures, and select noxious species and tag properties. MnDot and MDA use this application in Wright County, but I am trying to get other entities to use this application as well. It is free to use and download and anyone can view information on the site. For example, when the teasel was discovered, I pinned the location, took some pictures of the species, gave it a date and time, drew a polygon around the infestation on the property, and uploaded my find. Within a couple of hours, an email came to me from Georgia from an expert who verified my find and soon after MDA emailed me to meet me on site. I have also stored some properties on there that need notices in 2017, as they are infested thistle sites that got a little late in the season for control measures (and then the weather stayed nice).

The Parks Department and I collaborated on some noxious weed posters to be disseminated to municipalities and other interested parties (Parks, MnDot stations, SWCD) and high-traffic areas. Only a few posters were given out as most stops at townships resulted in no one being on site. However, they are being mailed to the rest of the individuals in need of a poster. These posters are suggested to be

taken care of. The SWCD and I plan on burning the teasel patch in the spring to give us a "clean slate" in which to monitor and apply herbicide to the site. Steve Meyer has also been notified of the infestation and will also continue to monitor the area for advancements in morphology so we can target escapes before they set seed later in the season. We will also have to monitor adjacent properties to both these locations to ensure that there are no other patches of the weedy species. I have also been handing out pamphlets to neighbors and people at meetings or gatherings (the fair, Master Gardener events) to educate and get people to start looking earlier.

As stated above, I will be in contact with MDA to get as many weevils as possible for spotted knapweed control. I don't know how much is available to me but I will try to get as many as I can to release on hard to manage sites, whether its disgruntled property owners or city lots which are ignored. Some of the spotted knapweed sites I visited this year had a healthy population of weevils present already, as they made it there without assistance. These sites will also be monitored and documented for progression and we can see how well the weevils succeed in certain environments.

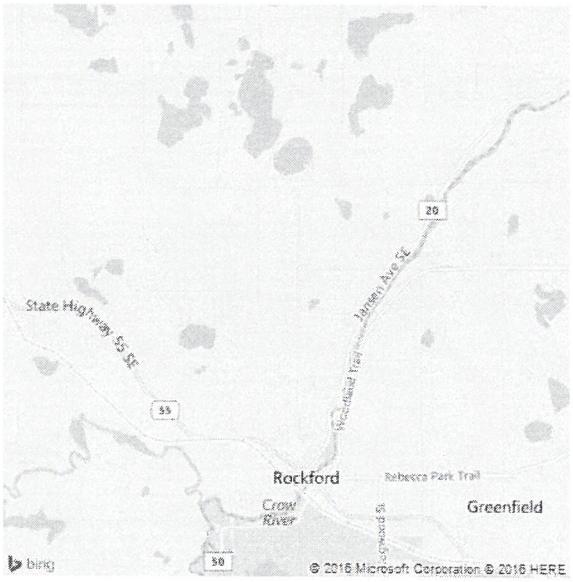
I would also like to reissue a reminder to all or most all of the individuals who received a notice in previous years. This would be just a courtesy to inform residents that there is a law that prohibits residents from ignoring weeds deemed noxious by the state. I would like everyone to be proactive about their situation but I know that not everyone will be. If I can just get some of them to be proactive early enough it would be considered a success to me. It was also requested that I give people information on contractors that could assist homeowners with control measures and also provide a list of herbicides which would prove helpful in aiding in control. I will stop at Home Depot, Menards, and Wal-Mart and make a list of herbicides which they can purchase and apply themselves.

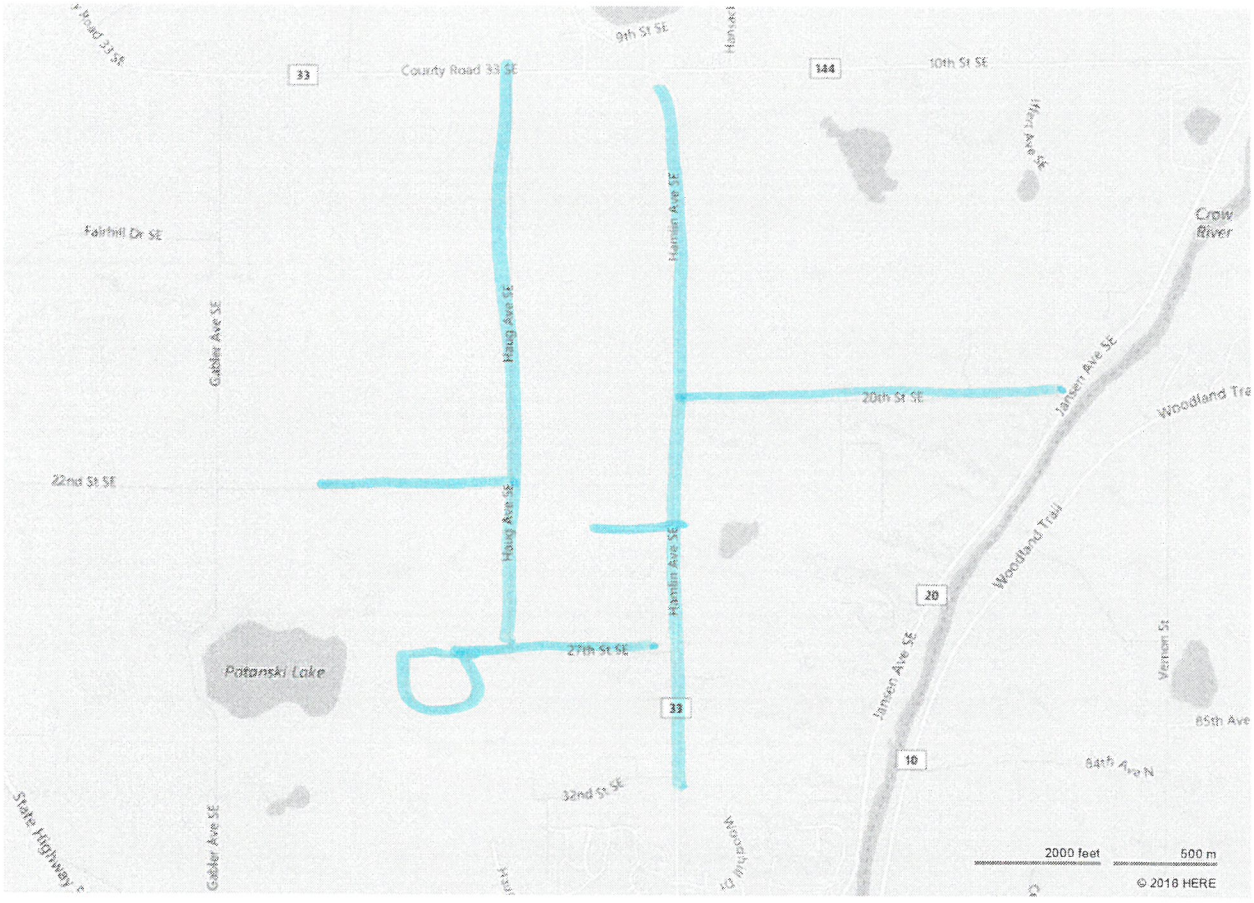
There were also some major outbreaks of noxious weeds that usually aren't as prevalent. The weather this year was an intermittent mix of hot and wet and cause some patches to grow uncontrollably. I have some areas marked down on EDDmaps of common tansy, leafy spurge, and knapweed. These patches were normally smaller and have now grown to sizeable patches and will need to be addressed and monitored this upcoming season. Because of the outbreaks from this past season, I would like to be more aware and proactive about addressing the respective individuals whose property the weeds are on and ensure these areas are being treated and also look for escapes into the surrounding areas and target those early. Tansy, knapweed, and spurge are all lesser abundance weeds inside Wright County and I would like to keep it that way as much as possible and keep wild parsnip as my priority in the future but that can only be accomplished if the secondary species are kept to a minimum.

bing maps

Notes

Parsnip infestation in Rockford/Buffalo

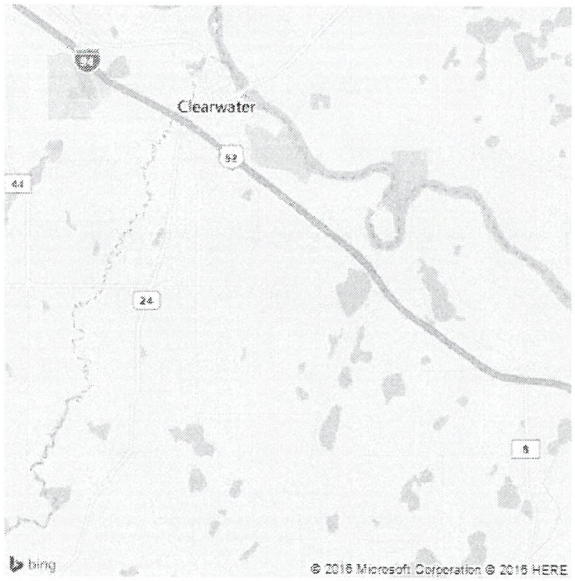


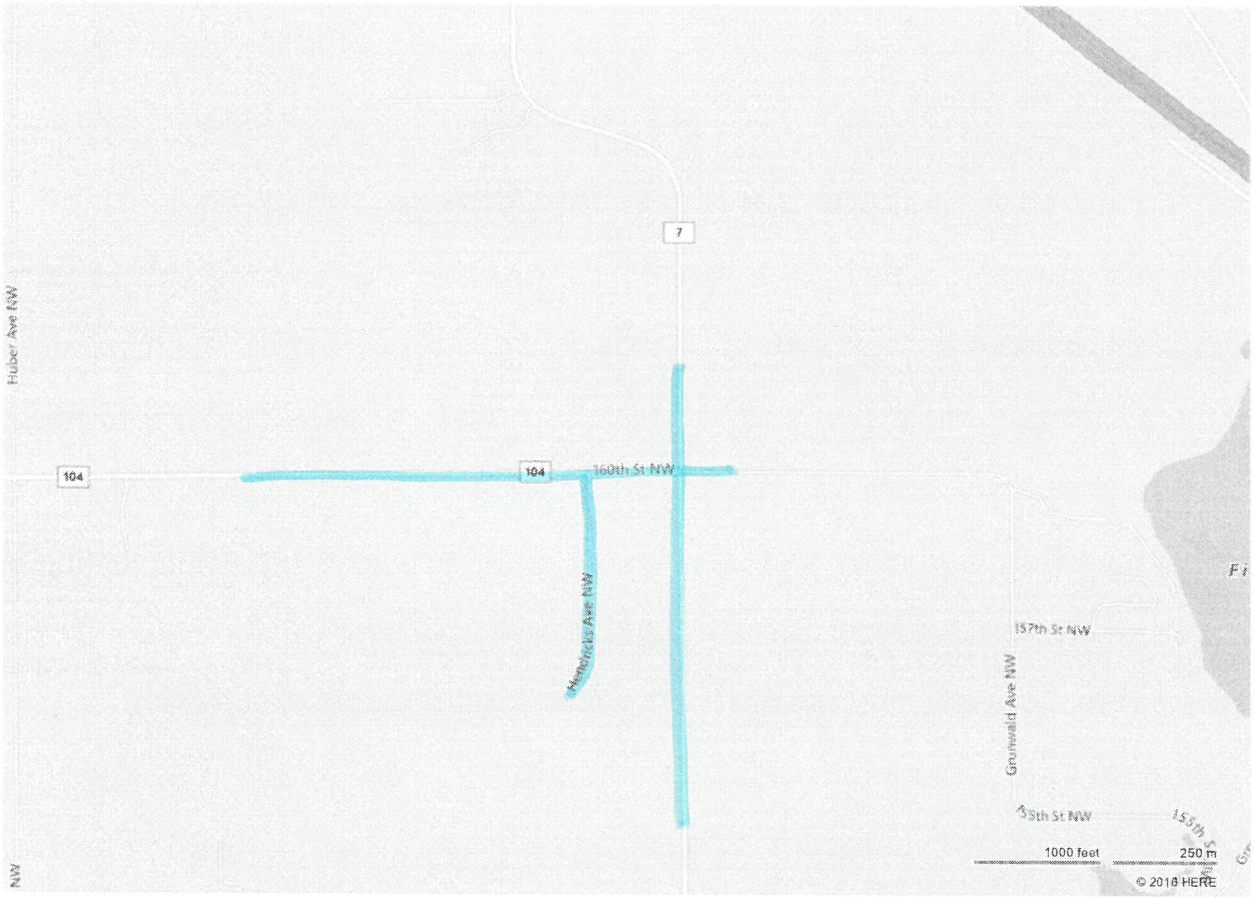


bing maps

Notes

Parsnip infestation in Clearwater Twp

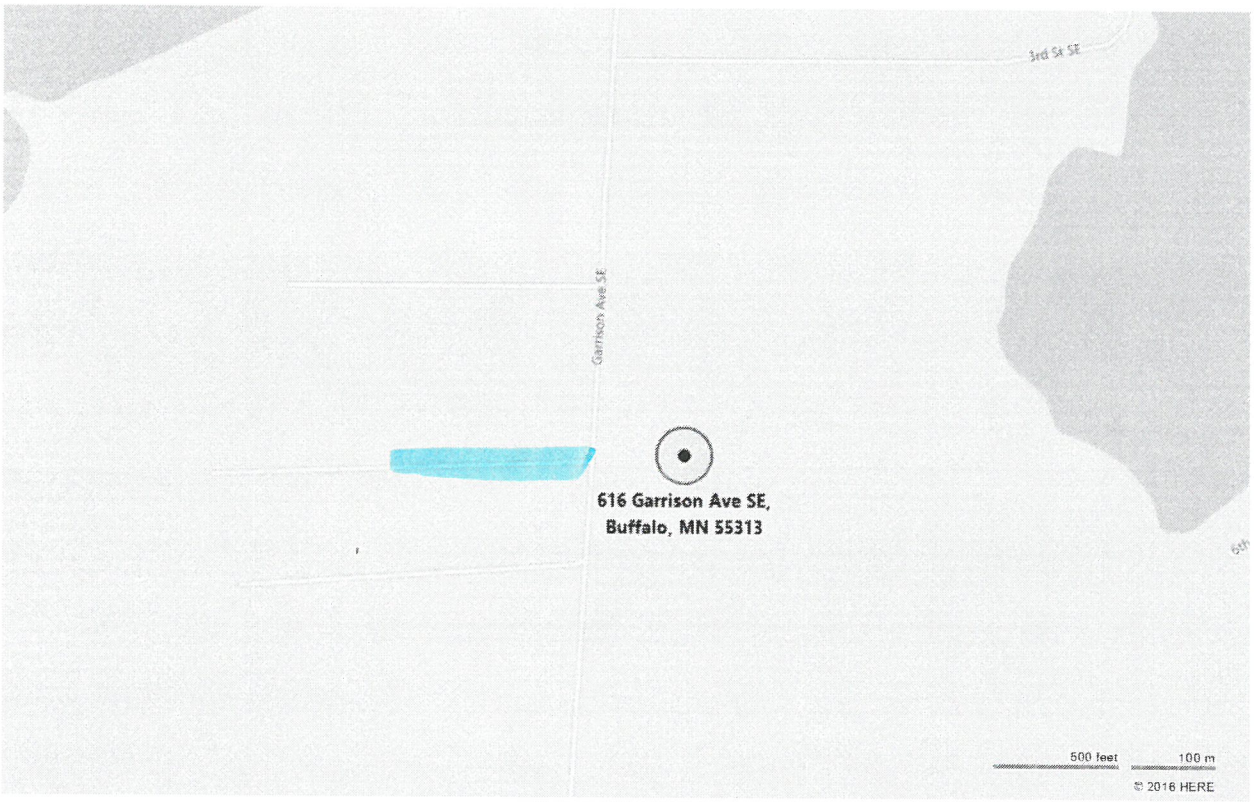




bing maps

616 Garrison Ave SE, Buffalo, MN 55313

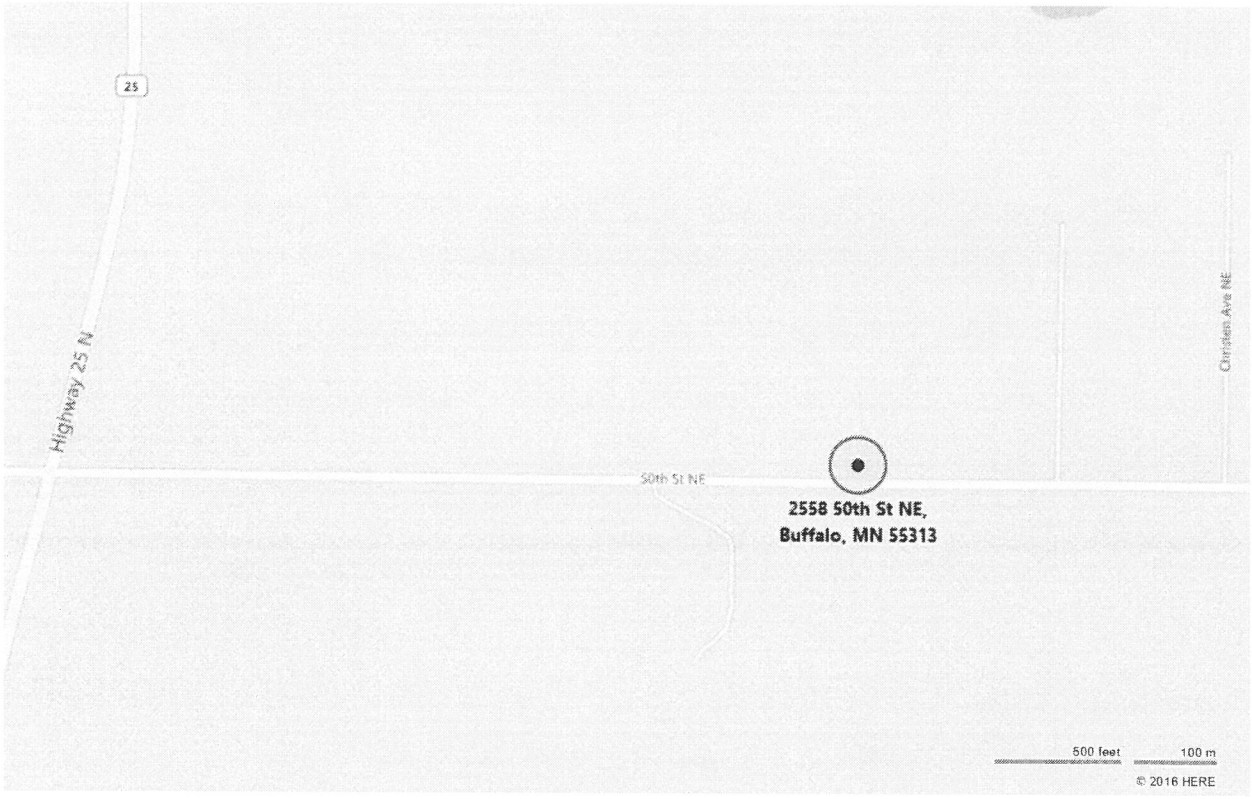
Oriental Bittersweet in Buffalo



bing maps

2558 50th St NE, Buffalo, MN 55313

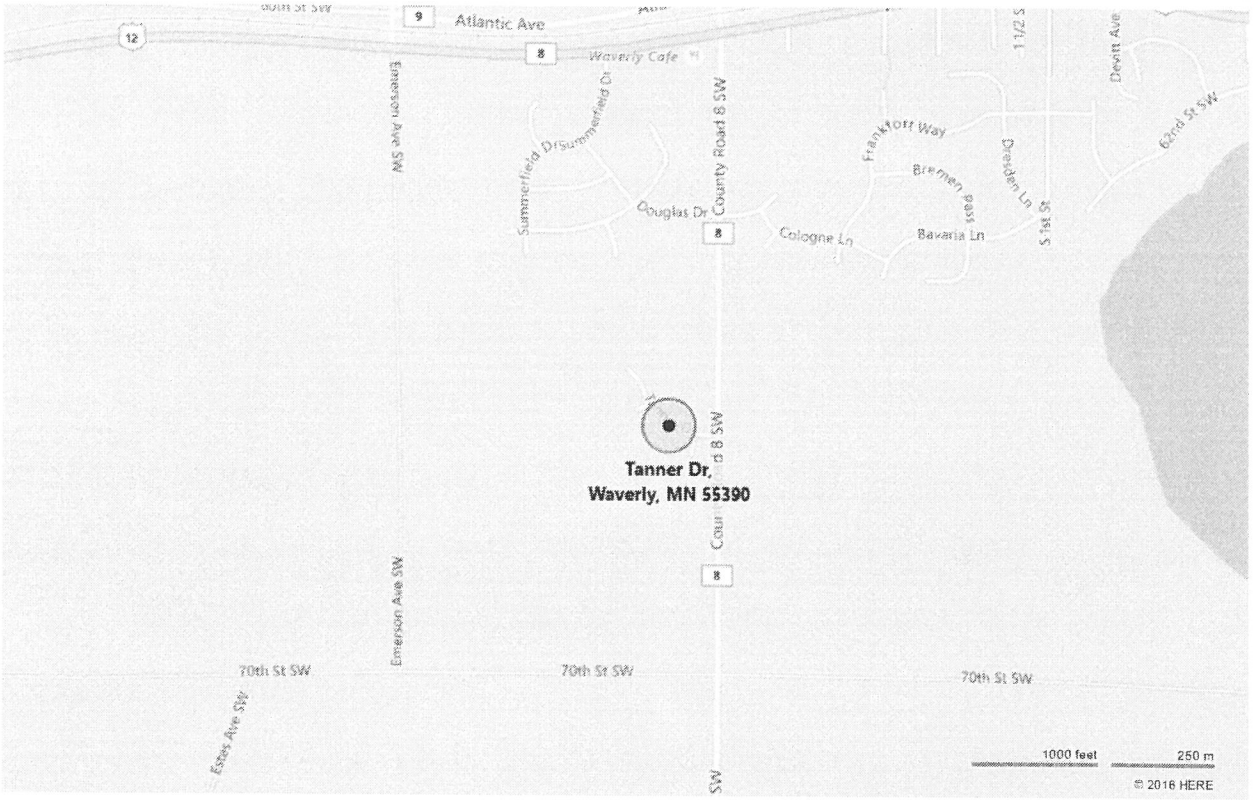
Common Teasel in Buffalo



bing maps

Tanner Dr, Waverly, MN 55390

Spotted knapweed and thistles in Woodland Twp



WRIGHT COUNTY
REQUEST FOR BOARD ACTION

REQ. AGENDA TIME: _____ ***BOARD MEETING DATE:*** *January 3, 2017*

CONSENT AGENDA: _____ ***AMT. OF TIME REQUIRED:*** _____

ITEM FOR CONSIDERATION: _____X____

Administration
ORIGINATING DEPARTMENT/SERVICE

X Sue Vergin
REQUESTOR'S SIGNATURE

_____
REVIEWED BY/DATE

BOARD ACTION REQUESTED:

Approve Resolution Appointing Michael Young as the Wright County Drainage Inspector for 2017, and authorizing the execution of the agreement between Mr. Young and Wright County for these services.

BACKGROUND/JUSTIFICATION:

	COUNTY ATTORNEY REVIEW DATE:	**FINANCIAL IMPLICATIONS: $_____**
COUNTY COORDINATOR/DATE:	**ADMINISTRATIVE RECOMMENDATION:** ☐ **APPROVAL** ☐ **DENIAL** ☐ **NO RECOMMENDATION**	**BUDGETED:** _____ _____ **YES NO** **FUNDING:** _____ _____ **LEVY OTHER**
COMMENTS:		**COMMENTS:**

BOARD OF COUNTY COMMISSIONERS
WRIGHT COUNTY, MINNESOTA

Date January 3, 2017 Resolution No. 17-
Motion by Commissioner _____ Seconded by Commissioner _____

Resolution Appointing the Wright County Drainage Inspector

WHEREAS, the Wright County Board of Commissioners serves as the Drainage Authority for Wright County; and

WHEREAS, as the Drainage Authority, under Minnesota Statutes, Section 103E.065, the Wright County Board of Commissioners shall appoint a qualified person to serve as the Drainage Inspector.

THEREFORE BE IT RESOLVED, the Wright County Board does hereby appoint Michael H. Young as the Wright County Drainage Inspector for a term that shall expire on December 31, 2017; and

FURTHER BE IT RESOLVED, the Wright County Board does hereby approve the "Agreement between the County of Wright and Michael H. Young", as hereto attached as Exhibit A.

	YES		NO
HUSOM	_____	HUSOM	_____
VETSCH	_____	VETSCH	_____
DALEIDEN	_____	DALEIDEN	_____
POTTER	_____	POTTER	_____
BORRELL	_____	BORRELL	_____

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed, qualified, and acting Clerk to the County Board for the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution or motion with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 3rd day of January, 2017 on file in my office, and have found the same to be true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 3rd day of January, 2017.

_____
Lee Kelly, County Coordinator

APPOINTMENT BY THE COUNTY OF WRIGHT FOR A DRAINAGE INSPECTOR

The County of Wright, a body corporate and politic, existing under the laws of the State of Minnesota, is required by Minnesota Statutes, Section 103E.065 to appoint a Drainage Inspector.

THEREFORE, the County does hereby appoint **Michael Young** as qualified and able to serve as the Wright County Drainage Inspector.

NOW, THEREFORE, in consideration of the mutual promises and agreements herein contained, the parties do agree as follows:

1. Services to Be Provided.

Appointee agrees to perform fully the duties of Wright County Drainage Inspector, including, but not limited to the following:

A. Inspect all County drainage ditches on a regular basis and as directed by the County Board to determine the need for repairs or improvements and to detect unauthorized drainage practices.

B. Respond to inquiries and requests by individual landowners or groups of property owners, and seek direction from the County Board regarding possible action in response.

C. Work with landowners to identify problems with County ditches and assist in the development of possible solutions through the interaction with the following individuals, groups and/or organizations.

    1. County Commissioners, County Auditor-Treasurer, engineers, contractors, ditch viewers, attorneys, Soil and Water Conservation (SWCD) District employees, Army Corps of Engineers (COE) officials and landowners.

D. Assist with the development of specifications for repair work, contact contractors, oversee and observe ditch repair work, coordinate and track project activities and timelines, report to County Board, review payment requests and recommend payment of contractors.

E. Assist in organizing and attend informational meetings and public hearings regarding drainage ditch issues.

F. Act as a resource for the County Board regarding drainage matters.

G. Provide an annual report to the Wright County Board of Commissioners as to his activities of the previous year. This report should be provided at a regular County Board meeting no later than February 28 of the following year.

2. Term.

The term of this Agreement shall be from January 1, 2017 to December 31, 2017, the date of signature by the parties notwithstanding, unless earlier terminated, as provided herein.

3. Compensation/Billing.

Appointee shall be compensated at the rate of $42.50 per hour for services provided as required by Section 1 of this Agreement. Appointee shall be reimbursed for registration costs for training and for mileage driven in connection with said training. Appointee shall be reimbursed for mileage driven in his vehicle at the rate determined by the Internal Revenue Service. Appointee shall submit monthly invoices to the Wright County Auditor-Treasurer, listing the date, Ditch #, services provided and time spent providing services, as well as mileage driven, as instructed by the Auditor-Treasurer. The Auditor-Treasurer will then promptly submit said invoice to the County Board for payment.

4. Appointee Status.

Nothing herein contained shall be construed to create the relationship of employer and employee between Appointee and County. Appointee shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services. Appointee acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, or otherwise, will be made from the compensation due him and that it is his obligation to comply with any applicable provisions of Federal and State tax laws. Appointee shall not be precluded from entering into any other contracts with other parties for similar services during the term of this Agreement.

5. Subcontracting/Assignment.

Appointee shall not enter into any subcontract for the performance of the services contemplated under this Agreement, nor assign any interest in the Agreement without the specific written authorization of the County.

6. Vehicle/Equipment.

Appointee will supply his own vehicle to reach inspection sites and will supply his own office technology, including cell phone and computer. If there is a need for equipment in the possession of a County department, Appointee shall first contact the Wright County Auditor-Treasurer regarding a possible loan of equipment.

7. Records.

The Drainage Inspector will be given access to the County database of drainage records. All data collected, created, received, maintained, or disseminated by Appointee under this Agreement is governed by the Minnesota Statutes Chapter 13, the Minnesota Government Data Practices Act. Pursuant to Minn. Stat. § 16C.05, Subd. 5, Appointee agrees to provide County, the State Auditor, or any authorized representatives of either, access to and the right to examine,

audit, excerpt and transcribe any books, documents or other records maintained by him. Appointee further agrees to maintain these records for a period of six years from the creation of said records.

8. Hold Harmless/Indemnification/Insurance.

Appointee shall indemnify, hold harmless and defend County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions including attorneys' fees, arising out of or by reason of any negligent or willful act or omission of Appointee in the execution, performance, or failure to adequately perform the obligations pursuant to this Agreement. Appointee shall also provide proof of automobile insurance coverage in such amounts as required by County.

9. Termination.

This Agreement may be terminated with or without cause, by either party upon ninety (90) days written notice. Notice of termination shall be in writing and shall be made by personal service or by U.S. Mail to Appointee or to the Wright County Auditor-Treasurer, as applicable.

10. Merger/Modification.

This Agreement represents the full and complete understanding of the parties and supersedes any prior agreements or understandings, whether oral or written. Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by the parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date(s) indicated below.

Dated: _____

_____
Michael Young, Drainage Inspector

Dated: _____

_____
Chairperson, Wright County Board

Dated: _____

_____
Lee Kelly, County Coordinator

2016 Year-end Report

Drainage Inspector

Mike Young

12-10-16

2016 Goals from last year's report:

1. Conduct inspections on the next 30% of the active Ditches, including elevation surveys.
2. Complete two complex repairs from 2015, JD 14 and CD 33.
3. Begin a spraying program.
4. Begin a tree removal program.
5. Continue to work with affected agencies.
6. Make full use of the updated Drainage DB applications.

2016 Stats:

1. Inspections were completed 7 new systems this year out of the 31 active County Drainage Systems.
2. JD 14 was completed, CD 33 is pending.
3. Spraying program was not established as a long-term program, there was headway made to incorporate it into several recently repaired Systems.
4. Tree removal program is underway.
5. Work continues with SWCD, primarily concerning JD 15. There are several other that are in the process of being looked at.
6. The new Mobile application for Drainage DB has been a very useful tool.

2017 Goals:

1. Conduct inspection on 30% of active Systems.
2. Continue to work with MN DOT concerning CD33 and their responsibilities.
3. Meet with County legal and determine the best course of action for the 9 currently entered repair requests as well as new requests as Inspections occur.
4. Develop a bid process and locate companies that will consistently bid on System spraying.
5. Continue to remove trees from System buffer areas.

The following repairs have been closed in 2016:

System	Repair Number	Reason Closed
JD 14	13-011	Completed
CD 41	13-014	Completed
CD 28	13-009	Completed
JD 15	14-005	Completed
CD 12	14-012	Completed
CD 3	16-001	Completed
CD 16	16-006	Completed

Attached is the current list of repairs that are pending, along with a brief description of where in the process they currently are.

Drainage	Repair #	Date Received	Problem/Proposed Work	Status
County Ditch 07	13-001	2013-07-15	sediment build up at the current outlet/flooding	
County Ditch 07	13-010	2013-12-12	This ditch goes into JD 15 could become a lateral. The city has modified the ditch with what appears to be no approval of the County. Something should be done here but unclear as to what. There are a number of options. Mr. Rice feels the assessment role is unfair.	Legal issues: Possible transfer to the City of Cokato
County Ditch 10	16-009	2016-07-21	Tree and Brush Removal	Due to be closed within 2 weeks, work started.
County Ditch 13	13-002	2013-11-12	Excess water backing up into their buildings. Does not remember the ditch ever being tended to in their lifetime.	In the process of redetermination, extensive Agency resistance to any work being done.
County Ditch 13	16-005	2016-04-04	Cleanout, culvert replacement.	

County Ditch 16	13-003	2012-10-01	Ditch repair in 2012 and other years prior, by removing tile and going to an open ditch, has made a deep trench through Alama's pasture	Complete Inspection slated for 2017, system wide failures.
County Ditch 18	16-002	2016-02-08	Clean-out	Permit required
County Ditch 22	15-002	2015-03-25	The south lateral of Ditch 22 was walked in its entirety and inspected. The ditch is in poor condition due to vegetation and some debris. All but the final 2500 feet or so of the ditch banks have been maintained. Recommend redetermination, cleanout of south lateral, cleanout of main and west laterals	In the process of redetermination.
County Ditch 29	16-003	2016-03-14	Repair closed system near outlet to Fish Lake	System wide failures, research showed that a partial abandonment and request for re-determination had been requested in 1986. Unable to locate any further documentation.
County Ditch 30	16-010	2016-08-30	Herbicide Spraying, entire length, approx. 2 miles.	Pending
County Ditch 31	13-007	2013-12-12	Ditch is in need of repair.	In the process of redetermination.
County Ditch 33	15-013	2015-12-04	Cleanout of approx 1670 feet of open ditch, proper sloping of sides, cleanout of one culvert. 4-5-16 Distance of cleanout changed due to new inspections (MY)	Pending

County Ditch 34	14-010	2014-08-25	Repair on Ditch 34 on farm 7199 6163 Dague Ave SE Ben Durans property	Research shows that City of Delano has requested Storm sewer access. Repair was not noted in previous years. Original request prior to my employment.
County Ditch 36	16-007	2016-05-24	Cleaning, culvert maintenance.	System is flooding CR 75, have been working with Co Highway to see what they want done. Extensive Agency issues.
County Ditch 38	16-004	2016-03-30	Clean out of approx. 1000 feet at the outlet of Ditch 38 to ensure that the flow can continue to an area where natural fall takes over.	Two separate Agencies claiming jurisdiction over any repairs or maintenance.
Joint Ditch 15	13-012	2013-12-05	Requesting clean out, section 04 range 028 through Cokato to Highway 12	Inspection slated for 2017, SWCD reports incomplete in Drainage DB.
Joint Ditch 15	15-005	2015-06-11		
Judicial Ditch 01	15-007	2015-07-14	Ditch inspected 48 after 2 plus inches of rain. Ditch was stagnant in area noted due to vegetation and trees blocking the flow.	Agency issues, one land owner threatened legal action if any repairs, maintenance, or tree removal began.

Print List in Order By:	2	1 - Fund (Page Break by Fund) 2 - Department (Totals by Dept) 3 - Vendor Number 4 - Vendor Name	Page Break By:	1	1 - Page Break by Fund 2 - Page Break by Dept
Explode Dist. Formulas?:	N				
Paid on Behalf Of Name on Audit List?:	N				
Type of Audit List:	D	D - Detailed Audit List S - Condensed Audit List			
Save Report Options?:	N				

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
5	DEPT			COUNTY BOARD		
6630	**BORRELL/CHARLIE**					
	01-005-000-0000-6331		396.50	793 MILES		TRAVEL
				11/01/2016 12/21/2016		
	01-005-000-0000-6338		15.00	REIMBURSE PARKING		CONFERENCES & MEETINGS
				12/05/2016 12/06/2016		
6630	**BORRELL/CHARLIE**		**411.50**	**2** Transactions		
5	**DEPT Total:**		**411.50**	**COUNTY BOARD**	**1 Vendors**	**2 Transactions**
13	DEPT			COURT ADMINISTRATOR		
19591	**ELKERTON/MARIAN**					
	01-013-000-0000-6270		894.92	PR 16 1249 HRLY 6/2016-10/2016		COURT APPOINTED COUNSEL
				06/01/2016 10/31/2016		
19591	**ELKERTON/MARIAN**		**894.92**	**1** Transactions		
1203	**GABRIEL/CATHLEEN**					
	01-013-000-0000-6270		100.00	PR 16 5944 APPEARANCE 12/22/16		COURT APPOINTED COUNSEL
				12/22/2016 12/22/2016		
1203	**GABRIEL/CATHLEEN**		**100.00**	**1** Transactions		
13	**DEPT Total:**		**994.92**	**COURT ADMINISTRATOR**	**2 Vendors**	**2 Transactions**
25	DEPT			COURT SERVICES		
3364	**BACKES/JOE**					
	01-025-000-0000-6331		165.00	330 MILES		TRAVEL
				11/17/2016 12/22/2016		
3364	**BACKES/JOE**		**165.00**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-025-000-0000-6260		315.52	AIRWATCH MDM ANNUAL MAINT	GFB3793	SOFTWARE OR SYSTEMS SUPPORT
				01/01/2017 01/01/2017		
5721	**CDW GOVERNMENT INC**		**315.52**	**1** Transactions		
3417	**DATABANK IMX LLC**					
	01-025-000-0000-6260		4,767.39	ONBASE IMAGING ACTUAL COST	MO45000595	SOFTWARE OR SYSTEMS SUPPORT
				01/01/2017 12/31/2017		

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3417	**DATABANK IMX LLC**		**4,767.39**		**1** Transactions		
19621	**ECM PUBLISHERS INC**						
	01-025-000-0000-6235		39.00	SUBSCRIPTION		7088	PUBLICATIONS & BROCHURES
				01/01/2017	01/01/2017		
19621	**ECM PUBLISHERS INC**		**39.00**		**1** Transactions		
6945	**HERTZOG/AMY**						
	01-025-000-0000-6331		5.20	REIMBURSE PARKING			TRAVEL
				11/03/2016	11/03/2016		
	01-025-000-0000-6331		237.00	474 MILES			TRAVEL
				11/22/2016	12/14/2016		
6945	**HERTZOG/AMY**		**242.20**		**2** Transactions		
3227	**JOHNSON/TAMMI**						
	01-025-000-0000-6331		65.00	130 MILES			TRAVEL
				11/10/2016	12/22/2016		
3227	**JOHNSON/TAMMI**		**65.00**		**1** Transactions		
5486	**MARCO**						
	01-025-000-0000-6343		691.00	12/15/2016-1/15/2017		320351372	MACHINERY OR EQUIPMENT LEASES
				12/15/2016	01/15/2017		
5486	**MARCO**		**691.00**		**1** Transactions		
7387	**MILLER/NATHAN**						
	01-025-000-0000-6331		104.00	208 MILES			TRAVEL
				11/02/2016	12/20/2016		
7387	**MILLER/NATHAN**		**104.00**		**1** Transactions		
4275	**MINNESOTA MONITORING INC**						
	01-025-000-0000-6265		300.00	JUV EHM TRANSMITTER86JV164170		3424	DETENTION
				12/09/2016	12/09/2016		
	01-025-000-0000-6261		11,206.50	ADULT EHM NOV 2016		3439	PROFESSIONAL SERVICES
				11/01/2016	11/01/2016		
4275	**MINNESOTA MONITORING INC**		**11,506.50**		**2** Transactions		
284	**MN COUNTIES COMPUTER COOPERATIVE**						
	01-025-000-0000-6260		11,466.70	2017 CORRECTIONS USER FEES		2Y1701207	SOFTWARE OR SYSTEMS SUPPORT
				01/01/2017	01/01/2017		

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-025-000-0000-6260		1,208.50	2017 CORRECTIONS USER DUES 01/01/2017 01/01/2017	2Y1701207	SOFTWARE OR SYSTEMS SUPPORT
284	**MN COUNTIES COMPUTER COOPERATIVE**		**12,675.20**	**2** Transactions		
1588	**MULTI HEALTH SYSTEMS INC**					
	01-025-000-0000-6261		399.60	LSI R SV QUIKSCORE FORMS X5 12/13/2016 12/13/2016	I890319	PROFESSIONAL SERVICES
1588	**MULTI HEALTH SYSTEMS INC**		**399.60**	**1** Transactions		
1668	**MUNSON/MARGARET**					
	01-025-000-0000-6331		113.50	227 MILES 12/09/2016 12/14/2016		TRAVEL
1668	**MUNSON/MARGARET**		**113.50**	**1** Transactions		
54030	**PRECISION PRINTS OF WRIGHT CO**					
	01-025-000-0000-6411		57.00	BUSINESS CARDS 12/14/2016 12/14/2016	235516	OPERATING SUPPLIES
	01-025-000-0000-6411		57.00	BUSINESS CARDS 12/22/2016 12/22/2016	236016	OPERATING SUPPLIES
54030	**PRECISION PRINTS OF WRIGHT CO**		**114.00**	**2** Transactions		
3998	**PREMIER BIOTECH LABS LLC**					
	01-025-000-0000-6263		2,231.25	15 CASES UAS 11/17/2016 11/17/2016	62678	RANDOM DRUG TESTING
3998	**PREMIER BIOTECH LABS LLC**		**2,231.25**	**1** Transactions		
4993	**STOLL/BRIAN**					
	01-025-000-0000-6331		46.00	92 MILES 12/20/2016 12/20/2016		TRAVEL
4993	**STOLL/BRIAN**		**46.00**	**1** Transactions		
25	**DEPT Total:**		**33,475.16**	**COURT SERVICES**	**15 Vendors**	**19 Transactions**
31	DEPT			COUNTY COORDINATOR		
5721	**CDW GOVERNMENT INC**					
	01-031-000-0000-6260		169.90	AIRWATCH MDM ANNUAL MAINT 01/01/2017 01/01/2017	GFB3793	SOFTWARE OR SYSTEMS SUPPORT
5721	**CDW GOVERNMENT INC**		**169.90**	**1** Transactions		

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
2450	**MACA**					
	01-031-000-0000-6245		711.00	CO COORDINATOR DUES 2017 01/01/2017 01/01/2017	7460	MEMBERSHIPS, DUES & FEES
	01-031-000-0000-6245		289.00	ASST CO COORDINATOR DUES 2017 01/01/2017 01/01/2017	9753	MEMBERSHIPS, DUES & FEES
2450	**MACA**		**1,000.00**	**2** Transactions		
5486	**MARCO**					
	01-031-000-0000-6343		563.80	12/10/2016-01/10/2017 12/10/2016 01/10/2017	319907374	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**563.80**	**1** Transactions		
1640	**MCHRMA**					
	01-031-000-0000-6245		50.00	COORDINATOR DUES 2017 01/01/2017 01/01/2017	7460	MEMBERSHIPS, DUES & FEES
	01-031-000-0000-6245		100.00	HR DIRECTOR DUES 2017 01/01/2017 01/01/2017	9743	MEMBERSHIPS, DUES & FEES
1640	**MCHRMA**		**150.00**	**2** Transactions		
830	**NPELRA**					
	01-031-000-0000-6245		200.00	COORDINATOR DUES 2017 01/01/2017 01/01/2017	30684	MEMBERSHIPS, DUES & FEES
830	**NPELRA**		**200.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-031-000-0000-6411		64.09	SUPPLIES 888721997001 12/20/2016 12/20/2016		OPERATING SUPPLIES
	01-031-000-0000-6411		8.58	SUPPLIES 888722152001 12/20/2016 12/20/2016		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**72.67**	**2** Transactions		
31	**DEPT Total:**		**2,156.37**	**COUNTY COORDINATOR**	**6 Vendors**	**9 Transactions**
41	DEPT			COUNTY AUDITOR-TREASURER		
5721	**CDW GOVERNMENT INC**					
	01-041-000-0000-6260		48.54	AIRWATCH MDM ANNUAL MAINT 01/01/2017 01/01/2017	GFB3793	SOFTWARE OR SYSTEMS SUPPORT
5721	**CDW GOVERNMENT INC**		**48.54**	**1** Transactions		

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3417	**DATABANK IMX LLC**					
	01-041-000-0000-6260		990.87	ONBASE IMAGING ACTUAL COST 01/01/2017 12/31/2017	MO45000595	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**990.87**	**1** Transactions		
2748	**DRIVERS LICENSE GUIDE CO**					
	01-041-000-0000-6235		43.90	2017 ID CHECKING GUIDE X2 01/01/2017 01/01/2017		PUBLICATIONS & BROCHURES
2748	**DRIVERS LICENSE GUIDE CO**		**43.90**	**1** Transactions		
3468	**HIIVALA/ROBERT**					
	01-041-000-0000-6331		35.50	71 MILES 12/15/2016 12/15/2016		TRAVEL
3468	**HIIVALA/ROBERT**		**35.50**	**1** Transactions		
5486	**MARCO**					
	01-041-000-0000-6343		732.22	12/15/2016-1/15/2017 12/15/2016 01/15/2017	320351430	MACHINERY OR EQUIPMENT LEASES
	01-041-000-0000-6343		12.50	SUPPLY FREIGHT 12/15/2016 01/15/2017	320351430	MACHINERY OR EQUIPMENT LEASES
	01-041-000-0000-6343		1,672.40	12/15/2016-1/15/2017 OVERAGE 12/15/2016 01/15/2017	320351430	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**2,417.12**	**3** Transactions		
284	**MN COUNTIES COMPUTER COOPERATIVE**					
	01-041-000-0000-6260		410.00	REAL ASSET MANAGEMENT LIC/SUPP 01/01/2017 01/01/2017	2Y1612032	SOFTWARE OR SYSTEMS SUPPORT
	01-041-000-0000-6338		300.00	IFS YR END TRAINING X3 12/15/2016 12/15/2016	2Y1612069	CONFERENCES & MEETINGS
284	**MN COUNTIES COMPUTER COOPERATIVE**		**710.00**	**2** Transactions		
3921	**OFFICE DEPOT**					
	01-041-000-0000-6411		70.39	SUPPLIES 884617300001 12/03/2016 12/03/2016		OPERATING SUPPLIES
	01-041-000-0000-6411		103.91	SUPPLIES 886180548001 12/09/2016 12/09/2016		OPERATING SUPPLIES
	01-041-000-0000-6411		125.97	SUPPLIES 884623181001 12/05/2016 12/05/2016		OPERATING SUPPLIES

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
3921	**OFFICE DEPOT**		**300.27**	**3** Transactions		
41	**DEPT Total:**		**4,546.20**	**COUNTY AUDITOR-TREASURER**	**7 Vendors**	**12 Transactions**
63	DEPT			IT (INFORMATIONAL TECHNOLOGY)		
5721	**CDW GOVERNMENT INC**					
	01-063-000-0000-6260		339.80	AIRWATCH MDM ANNUAL MAINT 01/01/2017 01/01/2017	GFB3793	SOFTWARE OR SYSTEMS SUPPORT
5721	**CDW GOVERNMENT INC**		**339.80**	**1** Transactions		
4159	**INFO TECH RESEARCH GROUP**					
	01-063-000-0000-6261		18,136.02	INFOTECH MEMBERSHIP ENTERPRISE 01/04/2017 01/04/2018	188818	PROFESSIONAL SERVICES
4159	**INFO TECH RESEARCH GROUP**		**18,136.02**	**1** Transactions		
5486	**MARCO**					
	01-063-000-0000-6343		217.00	12/10/2016-01/10/2017 12/10/2016 01/10/2017	319979555	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**217.00**	**1** Transactions		
3790	**NETMAIL INC**					
	01-063-000-0000-6260		13,465.00	NETMAIL RENEWAL 805 MAILBOXES 01/01/2017 12/09/2017	11872	SOFTWARE OR SYSTEMS SUPPORT
3790	**NETMAIL INC**		**13,465.00**	**1** Transactions		
4062	**WORKS COMPUTING INC**					
	01-063-000-0000-6301		12,220.00	COMMVAULT INTELLISNAP NETAPP 11/01/2016 11/01/2016	26870	EQUIPMENT MAINTENANCE
4062	**WORKS COMPUTING INC**		**12,220.00**	**1** Transactions		
63	**DEPT Total:**		**44,377.82**	**IT (INFORMATIONAL TECHNOLOGY)**	**5 Vendors**	**5 Transactions**
71	DEPT			ELECTIONS		
3596	**SEACHANGE PRINTING AND MARKETING I**					
	01-071-000-0000-6411		2,265.85	BALLOTS SPECIAL ELECTION 2017 12/22/2016 12/22/2016	10894	OPERATING SUPPLIES
3596	**SEACHANGE PRINTING AND MARKETING I**		**2,265.85**	**1** Transactions		

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
71	**DEPT Total:**		**2,265.85**	**ELECTIONS**	**1 Vendors**	**1 Transactions**
91	DEPT			COUNTY ATTORNEY		
5721	**CDW GOVERNMENT INC**					
	01-091-000-0000-6260		412.61	AIRWATCH MDM ANNUAL MAINT 01/01/2017 01/01/2017	GFB3793	SOFTWARE OR SYSTEMS SUPPORT
5721	**CDW GOVERNMENT INC**		**412.61**	**1** Transactions		
3417	**DATABANK IMX LLC**					
	01-091-000-0000-6260		2,874.46	ONBASE IMAGING ACTUAL COST 01/01/2017 12/31/2017	MO45000595	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**2,874.46**	**1** Transactions		
2763	**LIBERATO/ELIZABETH**					
	01-091-000-0000-6331		22.00	44 MILES 12/21/2016 12/21/2016		TRAVEL
2763	**LIBERATO/ELIZABETH**		**22.00**	**1** Transactions		
5486	**MARCO**					
	01-091-000-0000-6343		838.00	12/15/2016-1/15/2017 12/15/2016 01/15/2017	320351232	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**838.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-091-000-0000-6411		98.99	SUPPLIES 883493188002 12/19/2016 12/19/2016		OPERATING SUPPLIES
	01-091-000-0000-6411		28.59	SUPPLIES 887498081001 12/15/2016 12/15/2016		OPERATING SUPPLIES
	01-091-000-0000-6411		33.80	SUPPLIES 887497982001 12/15/2016 12/15/2016		OPERATING SUPPLIES
3921	**OFFICE DEPOT**		**161.38**	**3** Transactions		
1619	**SHERBURNE COUNTY SHERIFF**					
	01-091-000-0000-6261		51.00	SERVICE FEES 12/20/2016 12/20/2016	16843	PROFESSIONAL SERVICES
1619	**SHERBURNE COUNTY SHERIFF**		**51.00**	**1** Transactions		

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
91	**DEPT Total:**		**4,359.45**	**COUNTY ATTORNEY**	**6 Vendors**	**8 Transactions**
100	DEPT			OTHER GENERAL GOVERNMENT		
3685	**AMERICAN DATABANK LLC**					
	01-100-000-0000-6261		27.90	BACKGROUND CHECKS 11/30/2016 11/30/2016	930305	PROFESSIONAL SERVICES
3685	**AMERICAN DATABANK LLC**		**27.90**	**1** Transactions		
207	**ASSOCIATION OF MN COUNTIES**					
	01-100-000-0000-6245		9,637.66	2017 ANNUAL DUES 01/01/2017 01/01/2017	46225	NACO DUES - AMC DUES
207	**ASSOCIATION OF MN COUNTIES**		**9,637.66**	**1** Transactions		
4323	**KLEIN BANK**					
	01-100-000-0000-6808		189.00	GIFT CARD SERVICE FEES 12/27/2016 12/27/2016		EMPLOYEE ENHANCEMENT PROGRAM
	01-100-000-0000-6808		7,050.00	GIFT CARDS EE RECOGNITION 12/27/2016 12/27/2016		EMPLOYEE ENHANCEMENT PROGRAM
4323	**KLEIN BANK**		**7,239.00**	**2** Transactions		
2693	**LOBERG ELECTRIC**					
	01-100-000-0000-6605		229.83	REPAIRS WIRE SUPPLY COMPOST 12/22/2016 12/22/2016	24182	SITE IMPROVEMENTS-COURTHOUSE
2693	**LOBERG ELECTRIC**		**229.83**	**1** Transactions		
2468	**MADDEN GALANTER HANSEN LLP**					
	01-100-000-0000-6261		4,972.11	NOV LABOR RELATION SERVICES 11/01/2016 11/30/2016		PROFESSIONAL SERVICES
	01-100-000-0000-6261		1,384.40	NOV ARBITRATION/ADMIN HEARINGS 11/01/2016 11/30/2016		PROFESSIONAL SERVICES
2468	**MADDEN GALANTER HANSEN LLP**		**6,356.51**	**2** Transactions		
46443	**MCIT**					
	01-100-000-0000-6353		337,680.00	PROPERTY/CAUSALITY PREMIUM 01/01/2017 01/01/2018	17463R	LIABILITY INSURANCE
	01-100-000-0000-6353		482,995.00	WORKERS COMP PREMIUM 01/01/2017 01/01/2018	17463R	LIABILITY INSURANCE
46443	**MCIT**		**820,675.00**	**2** Transactions		

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
626	**NORTH STAR AWARDS & TROPHIES**							
	01-100-000-0000-6808			54.95	SAWATZKE PLAQUE		7360	EMPLOYEE ENHANCEMENT PROGRAM
					12/09/2016	12/09/2016		
	01-100-000-0000-6808			54.95	SWANSON PLAQUE		7360	EMPLOYEE ENHANCEMENT PROGRAM
					12/09/2016	12/09/2016		
626	**NORTH STAR AWARDS & TROPHIES**			**109.90**	**2** Transactions			
1535	**WRIGHT HENNEPIN ELECTRIC**							
	01-100-000-0000-6305			274.31	150 1684 6962			800MHZ MAINTENANCE EXPENSE
					11/06/2016	12/06/2016		
	01-100-000-0000-6305			274.55	150 1684 6963			800MHZ MAINTENANCE EXPENSE
					11/06/2016	12/06/2016		
1535	**WRIGHT HENNEPIN ELECTRIC**			**548.86**	**2** Transactions			
7052	**WRIGHT SWCD**							
	01-100-000-0000-6911			119,886.00	COUNTY AQUATIC ISP AID			INVASIVE SPECIES
					12/27/2016	12/27/2016		
7052	**WRIGHT SWCD**			**119,886.00**	**1** Transactions			
100	**DEPT Total:**			**964,710.66**	**OTHER GENERAL GOVERNMENT**		**9 Vendors**	**14 Transactions**
101	DEPT				COUNTY RECORDER			
3417	**DATABANK IMX LLC**							
	01-101-000-0000-6260			11,077.17	ONBASE IMAGING ACTUAL COST		MO45000595	SOFTWARE OR SYSTEMS SUPPORT
					01/01/2017	12/31/2017		
3417	**DATABANK IMX LLC**			**11,077.17**	**1** Transactions			
5486	**MARCO**							
	01-101-000-0000-6343			177.00	12/10/2016-01/10/2017		319958005	MACHINERY OR EQUIPMENT LEASES
					12/10/2016	01/10/2017		
5486	**MARCO**			**177.00**	**1** Transactions			
3921	**OFFICE DEPOT**							
	01-101-000-0000-6411			313.09	SUPPLIES 889094293001			OPERATING SUPPLIES
					12/21/2016	12/21/2016		
3921	**OFFICE DEPOT**			**313.09**	**1** Transactions			
58254	**ST CLOUD STAMP & SIGN INC**							
	01-101-000-0000-6411			54.40	ABSTRACT STAMP SURVEYOR		189002	OPERATING SUPPLIES

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Accr	Rpt Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
				12/20/2016 12/20/2016		
58254	**ST CLOUD STAMP & SIGN INC**		**54.40**	**1** Transactions		
101	**DEPT Total:**		**11,621.66**	**COUNTY RECORDER**	**4 Vendors**	**4 Transactions**
103	DEPT			SURVEYOR		
5721	**CDW GOVERNMENT INC**					
	01-103-000-0000-6260		97.08	AIRWATCH MDM ANNUAL MAINT	GFB3793	SOFTWARE OR SYSTEMS SUPPORT
				01/01/2017 01/01/2017		
5721	**CDW GOVERNMENT INC**		**97.08**	**1** Transactions		
103	**DEPT Total:**		**97.08**	**SURVEYOR**	**1 Vendors**	**1 Transactions**
105	DEPT			ASSESSOR		
3417	**DATABANK IMX LLC**					
	01-105-000-0000-6260		286.04	ONBASE IMAGING ACTUAL COST	MO45000595	SOFTWARE OR SYSTEMS SUPPORT
				01/01/2017 12/31/2017		
3417	**DATABANK IMX LLC**		**286.04**	**1** Transactions		
5486	**MARCO**					
	01-105-000-0000-6343		341.00	12/15/2016-1/15/2017	320250343	MACHINERY OR EQUIPMENT LEASES
				12/15/2016 01/15/2017		
5486	**MARCO**		**341.00**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-105-000-0000-6411		59.46	SUPPLIES 887721659001		OPERATING SUPPLIES
				12/15/2016 12/15/2016		
	01-105-000-0000-6411		60.77	SUPPLIES 888209293001		OPERATING SUPPLIES
				12/16/2016 12/16/2016		
3921	**OFFICE DEPOT**		**120.23**	**2** Transactions		
54030	**PRECISION PRINTS OF WRIGHT CO**					
	01-105-000-0000-6411		68.00	SUPPLIES	224816	OPERATING SUPPLIES
				12/22/2016 12/22/2016		
54030	**PRECISION PRINTS OF WRIGHT CO**		**68.00**	**1** Transactions		
105	**DEPT Total:**		**815.27**	**ASSESSOR**	**4 Vendors**	**5 Transactions**

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
107	DEPT			PLANNING AND ZONING		
3417	**DATABANK IMX LLC**					
	01-107-000-0000-6260		1,691.96	ONBASE IMAGING ACTUAL COST 01/01/2017 12/31/2017	MO45000595	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**1,691.96**	**1** Transactions		
107	**DEPT Total:**		**1,691.96**	**PLANNING AND ZONING**	**1 Vendors**	**1 Transactions**
111	DEPT			BUILDING CARE		
5974	**CENTER POINT ENERGY**					
	01-111-000-0000-6409		1,147.20	7915763 LEC 11/08/2016 12/08/2016		JAIL/LEC FUEL FOR BUILDING
	01-111-000-0000-6409		437.30-	7915763 LEC INTERIM REFUND 11/08/2016 12/08/2016		JAIL/LEC FUEL FOR BUILDING
	01-111-000-0000-6410		592.31	5767681 HHSC 11/08/2016 12/08/2016		FUEL FOR BUILDINGS
	01-111-000-0000-6410		109.93	5811649 HWY 11/08/2016 12/08/2016		FUEL FOR BUILDINGS
	01-111-000-0000-6410		159.95-	5767681 HHSC INTERIM REFUND 11/08/2016 12/08/2016		FUEL FOR BUILDINGS
	01-111-000-0000-6410		1,080.31-	5871994 GC INTERIM REFUND GC 11/08/2016 12/08/2016		FUEL FOR BUILDINGS
	01-111-000-0000-6410		4,557.97	5871994 GC 11/08/2016 12/08/2016		FUEL FOR BUILDINGS
	01-111-000-0000-6410		17.99-	5811649 HWY INTERIM REFUND 11/08/2016 12/08/2016		FUEL FOR BUILDINGS
5974	**CENTER POINT ENERGY**		**4,711.86**	**8** Transactions		
2812	**GRAINGER**					
	01-111-000-0000-6301		95.97	SUPPLIES 12/16/2016 12/16/2016	9309348705	REPAIRS & MAINTENANCE
2812	**GRAINGER**		**95.97**	**1** Transactions		
2001	**HILLYARD INC - MINNEAPOLIS**					
	01-111-000-0000-6412		2,742.28	SUPPLIES LEC 12/16/2016 12/16/2016	602352614	JAIL/LEC OPERATING SUPPLIES
	01-111-000-0000-6411		416.55	SUPPLIES HWY 12/16/2016 12/16/2016	602352628	OPERATING SUPPLIES
	01-111-000-0000-6411		923.70	SUPPLIES GC	602359412	OPERATING SUPPLIES

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
				12/22/2016 12/22/2016		
2001	**HILLYARD INC - MINNEAPOLIS**		**4,082.53**	**3** Transactions		
159	**INTEGRATED FIRE & SECURITY**					
	01-111-000-0000-6301		585.00	ANNUAL FIRE ALARM/SPRINKLER PW	67749	REPAIRS & MAINTENANCE
				12/14/2016 12/14/2016		
	01-111-000-0000-6301		585.00	ANNUAL FIRE ALARM/SPRINKLER HS	67752	REPAIRS & MAINTENANCE
				12/14/2016 12/14/2016		
159	**INTEGRATED FIRE & SECURITY**		**1,170.00**	**2** Transactions		
2693	**LOBERG ELECTRIC**					
	01-111-000-0000-6301		436.72	REPAIRS WIRE CHARGES GC	24174	REPAIRS & MAINTENANCE
				12/21/2016 12/21/2016		
	01-111-000-0000-6302		1,486.91	REPAIRS ELECTRICAL LEC	24183	JAIL/LEC REPAIRS AND MAINTENANCE
				12/22/2016 12/22/2016		
	01-111-000-0000-6301		259.34	REPAIRS WIRE HEAT PUMP GC	24190	REPAIRS & MAINTENANCE
				12/22/2016 12/22/2016		
	01-111-000-0000-6301		770.00	REPAIRS MOTOR AHU	24202	REPAIRS & MAINTENANCE
				12/22/2016 12/22/2016		
	01-111-000-0000-6301		520.78	REPAIRS BALLASTS HHSC	24715	REPAIRS & MAINTENANCE
				12/21/2016 12/21/2016		
2693	**LOBERG ELECTRIC**		**3,473.75**	**5** Transactions		
2541	**M & M EXPRESS SALES AND SERVICE**					
	01-111-000-0000-6301		78.00	SNOWBLOWER CARB	53392	REPAIRS & MAINTENANCE
				12/07/2016 12/07/2016		
2541	**M & M EXPRESS SALES AND SERVICE**		**78.00**	**1** Transactions		
111	**DEPT Total:**		**13,612.11**	**BUILDING CARE**	**6 Vendors**	**20 Transactions**
121	DEPT			VETERANS SERVICE		
5721	**CDW GOVERNMENT INC**					
	01-121-000-0000-6260		24.27	AIRWATCH MDM ANNUAL MAINT	GFB3793	SOFTWARE OR SYSTEMS SUPPORT
				01/01/2017 01/01/2017		
5721	**CDW GOVERNMENT INC**		**24.27**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-121-000-0000-6620		50.98	SUPPLIES 887292239001		COMPUTER OR SOFTWARE PURCHASES
				12/15/2016 12/15/2016		

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-121-000-0000-6620		33.44	SUPPLIES 887296553001 12/15/2016 12/15/2016		COMPUTER OR SOFTWARE PURCHASES
	01-121-000-0000-6621		139.99	SUPPLIES 887292240001 12/14/2016 12/14/2016		FURNITURE & EQUIPMENT
3921	**OFFICE DEPOT**		**224.41**	**3** Transactions		
121	**DEPT Total:**		**248.68**	**VETERANS SERVICE**	**2 Vendors**	**4 Transactions**
201	DEPT			SHERIFF		
1598	**ANSELMENT/DANIEL**					
	01-201-000-0000-6411		21.39	REIMBURSE CELL PHONE CASE 12/15/2016 12/15/2016		OPERATING SUPPLIES
1598	**ANSELMENT/DANIEL**		**21.39**	**1** Transactions		
2778	**BESTFRIENDS VETERINARY CLINIC**					
	01-201-000-0000-6261		528.00	K9 MAINT 12/22/2016 12/22/2016	22818	PROFESSIONAL SERVICES
2778	**BESTFRIENDS VETERINARY CLINIC**		**528.00**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-201-000-0000-6260		436.88	AIRWATCH MDM ANNUAL MAINT 01/01/2017 01/01/2017	GFB3793	SOFTWARE OR SYSTEMS SUPPORT
5721	**CDW GOVERNMENT INC**		**436.88**	**1** Transactions		
3417	**DATABANK IMX LLC**					
	01-201-000-0000-6260		2,000.43	ONBASE IMAGING ACTUAL COST 01/01/2017 12/31/2017	MO45000595	SOFTWARE OR SYSTEMS SUPPORT
3417	**DATABANK IMX LLC**		**2,000.43**	**1** Transactions		
3064	**EMERGENCY AUTOMOTIVE TECH INC**					
	01-201-000-0000-6452		2,550.00	STRIP/BUILD SQUAD 895 12/23/2016 12/23/2016	12932	VEHICLE MAINTENANCE
	01-201-000-0000-6452		5,100.00	STRIP/BUILD SQUADS 12/21/2016 12/21/2016	MOB0129	VEHICLE MAINTENANCE
	01-201-000-0000-6452		1,860.00	REPAIR SQUADS 12/21/2016 12/21/2016	MOB0130	VEHICLE MAINTENANCE
3064	**EMERGENCY AUTOMOTIVE TECH INC**		**9,510.00**	**3** Transactions		
3162	**GRANITE ELECTRONICS**					

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-201-000-0000-6621		407.15	MICS W/EAR PIECE PORT 12/23/2016 12/23/2016	1500016211	FURNITURE & EQUIPMENT
	01-201-000-0000-6301		329.90	RADIO REPAIR 12/06/2016 12/06/2016	1530032761	REPAIRS & MAINTENANCE
3162	**GRANITE ELECTRONICS**		**737.05**	**2** Transactions		
5095	**INTERNATIONAL ASSN OF PROPERTY &E**					
	01-201-000-0000-6245		50.00	2017 MEMBERSHIP DUES O DOWD 01/01/2017 01/01/2017	M1718853	MEMBERSHIPS, DUES & FEES
	01-201-000-0000-6245		50.00	2017 MEMBERSHIP DUES HANDELAND 01/01/2017 01/01/2017	M1735799	MEMBERSHIPS, DUES & FEES
5095	**INTERNATIONAL ASSN OF PROPERTY &E**		**100.00**	**2** Transactions		
1331	**MN SHERIFFS ASSOCIATION**					
	01-201-000-0000-6245		7,809.00	2017 MEMBERSHIP DUES HAGERTY 01/01/2017 01/01/2017	170086	MEMBERSHIPS, DUES & FEES
	01-201-000-0000-6804		2,917.00	2017 ICLD ONLINE TRAINING 01/01/2017 01/01/2017	170260	STAFF TRAINING
1331	**MN SHERIFFS ASSOCIATION**		**10,726.00**	**2** Transactions		
3063	**MOON MOTORSPORTS**					
	01-201-000-0000-6413		3,987.00	2016 POLARIS INDY SNOWMOBILE 01/01/2017 01/01/2017	1023861	SNOWMOBILE EQUIP/SUPPLIES
3063	**MOON MOTORSPORTS**		**3,987.00**	**1** Transactions		
3588	**NEOPOST USA INC**					
	01-201-000-0000-6205		66.32	RENT/MAINT 01/15-02/14/2017 01/15/2017 02/14/2017	54459621	POSTAGE
3588	**NEOPOST USA INC**		**66.32**	**1** Transactions		
7405	**NYSTUEN/DAVID**					
	01-201-000-0000-6411		53.43	REIMBURSE CELL PHONE CASE 12/16/2016 12/16/2016		OPERATING SUPPLIES
7405	**NYSTUEN/DAVID**		**53.43**	**1** Transactions		
3921	**OFFICE DEPOT**					
	01-201-000-0000-6411		59.98	SUPPLIES 888615380001 12/20/2016 12/20/2016		OPERATING SUPPLIES
	01-201-000-0000-6411		91.72	SUPPLIES 888182605001		OPERATING SUPPLIES

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
				12/16/2016 12/16/2016		
3921	**OFFICE DEPOT**		**151.70**	**2** Transactions		
6161	**PERFORMANCE KENNELS INC**					
	01-201-000-0000-6261		103.20	K9 MAINT	2871	PROFESSIONAL SERVICES
				12/21/2016 12/21/2016		
6161	**PERFORMANCE KENNELS INC**		**103.20**	**1** Transactions		
3319	**SPEE DEE INC**					
	01-201-000-0000-6205		16.21	SHIPPING CHARGES	3192982	POSTAGE
				12/19/2016 12/19/2016		
3319	**SPEE DEE INC**		**16.21**	**1** Transactions		
4176	**WELLS/ADRIEN**					
	01-201-000-0000-6411		34.14	REIMBURSE WIPER BLADES		OPERATING SUPPLIES
				12/15/2016 12/15/2016		
4176	**WELLS/ADRIEN**		**34.14**	**1** Transactions		
201	**DEPT Total:**		**28,471.75**	**SHERIFF**	**15 Vendors**	**21 Transactions**
521	DEPT			PARKS		
3263	**ADVANCED DISPOSAL SERVICES**					
	01-521-000-0000-6301		112.88	REFUSE HAULING	G10000024500	REPAIRS & MAINTENANCE
				11/08/2016 11/08/2016		
3263	**ADVANCED DISPOSAL SERVICES**		**112.88**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	01-521-000-0000-6385		24.27	AIRWATCH MDM ANNUAL MAINT	GFB3793	DATA PROCESSING
				01/01/2017 01/01/2017		
5721	**CDW GOVERNMENT INC**		**24.27**	**1** Transactions		
194	**ELK RIVER MUNICIPAL UTILITIES**					
	01-521-000-0000-6251		43.37	ELECTRIC FEES	3179	UTILITY SERVICES - ELECTRICITY
				12/19/2016 12/19/2016		
194	**ELK RIVER MUNICIPAL UTILITIES**		**43.37**	**1** Transactions		
5849	**FEDERATED CO-OPS INC**					
	01-521-000-0000-6251		129.97	LP FOR CHALET	124101073	UTILITY SERVICES - ELECTRICITY
				12/12/2016 12/12/2016		

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	01-521-000-0000-6251		499.50	LP FOR NATURE CENTER 12/15/2016 12/15/2016	124101100	UTILITY SERVICES - ELECTRICITY
5849	**FEDERATED CO-OPS INC**		**629.47**	**2** Transactions		
5486	**MARCO**					
	01-521-000-0000-6343		314.00	12/15/2016-1/15/2017 12/15/2016 01/15/2017	320250756	MACHINERY OR EQUIPMENT LEASES
5486	**MARCO**		**314.00**	**1** Transactions		
521	**DEPT Total:**		**1,123.99**	**PARKS**	**5 Vendors**	**6 Transactions**
1	**Fund Total:**		**1,114,980.43**	**GENERAL REVENUE FUND**		**134 Transactions**

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
310	DEPT			HIGHWAY ADMINISTRATION		
207	**ASSOCIATION OF MN COUNTIES**					
	03-310-000-0000-6245		9,637.67	2017 ANNUAL DUES 01/01/2017 01/01/2017	46225	MEMBERSHIPS, DUES & FEES
207	**ASSOCIATION OF MN COUNTIES**		**9,637.67**	**1** Transactions		
5721	**CDW GOVERNMENT INC**					
	03-310-000-0000-6203		194.17	AIRWATCH MDM ANNUAL MAINT 01/01/2017 01/01/2017	GFB3793	TELEPHONE
5721	**CDW GOVERNMENT INC**		**194.17**	**1** Transactions		
3334	**GOODPOINT TECHNOLOGY**					
	03-310-000-0000-6385		2,250.00	ANNUAL SUPPORT FEE 123016 11/21/2016 11/21/2016	17 WRIG	DATA PROCESSING
3334	**GOODPOINT TECHNOLOGY**		**2,250.00**	**1** Transactions		
1425	**SHI INTERNATIONAL CORP**					
	03-310-000-0000-6620		984.00	4 ACROBATE LICENSES 010317 01/01/2017 12/31/2017	B05810268	COMPUTER OR SOFTWARE PURCHASES
1425	**SHI INTERNATIONAL CORP**		**984.00**	**1** Transactions		
2487	**WINDSTREAM**					
	03-310-000-0000-6203		184.38	3 INTERNET LINES 763658 123016 12/16/2016 01/15/2017	DEC-JAN	TELEPHONE
2487	**WINDSTREAM**		**184.38**	**1** Transactions		
2340	**WRIGHT COUNTY AUDITOR TREASURER**					
	03-310-000-0000-6245		1,000.00	2017 HWY 55 COALITION D 010317 01/01/2017 12/31/2017	HWY 55	MEMBERSHIPS, DUES & FEES
2340	**WRIGHT COUNTY AUDITOR TREASURER**		**1,000.00**	**1** Transactions		
310	**DEPT Total:**		**14,250.22**	**HIGHWAY ADMINISTRATION**	**6 Vendors**	**6 Transactions**
320	DEPT			HIGHWAY ENGINEERING		
4689	**HERR/JEFFREY & NICOLE**					
	03-320-000-0000-6606		2,700.00	86-603-018 PERM ROW TX 123016 12/18/2016 12/18/2016		PERMANENT ROW LAND ACQUISITION
4689	**HERR/JEFFREY & NICOLE**		**2,700.00**	**1** Transactions		

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
320	**DEPT Total:**		**2,700.00**	**HIGHWAY ENGINEERING**	**1 Vendors**	**1 Transactions**
325	DEPT			HIGHWAY CONSTRUCTION		
4689	**HERR/JEFFREY & NICOLE**					
	03-325-000-0000-6508		6,600.00	86-603-018 DAMAGES TREE 123016 12/18/2016 12/18/2016		TEMPORARY ROW EASEMENT/DAMAGES
	03-325-000-0000-6508		10,100.00	86-603-018 DAMAGES TREE 123016 12/18/2016 12/18/2016		TEMPORARY ROW EASEMENT/DAMAGES
	03-325-000-0000-6508		100.00	86-603-018 TEMP RENTAL 123016 12/18/2016 12/18/2016		TEMPORARY ROW EASEMENT/DAMAGES
4689	**HERR/JEFFREY & NICOLE**		**16,800.00**	**3** Transactions		
325	**DEPT Total:**		**16,800.00**	**HIGHWAY CONSTRUCTION**	**1 Vendors**	**3 Transactions**
330	DEPT			HIGHWAY MAINTENANCE		
194	**ELK RIVER MUNICIPAL UTILITIES**					
	03-330-000-0000-6543		16.36	LIGHT ON CR 36 123016 11/02/2016 12/01/2016	C#22826	TRAFFIC SIGNALS
	03-330-000-0000-6543		16.36	LIGHT ON CR 42 123016 11/02/2016 12/01/2016	C#22826	TRAFFIC SIGNALS
	03-330-000-0000-6543		20.16	LIGHT ON CR 37 123016 11/02/2016 12/01/2016	C#22827	TRAFFIC SIGNALS
	03-330-000-0000-6543		20.17	LIGHT ON CR 42 123016 11/02/2016 12/01/2016	C#22827	TRAFFIC SIGNALS
194	**ELK RIVER MUNICIPAL UTILITIES**		**73.05**	**4** Transactions		
6027	**ENVIROTECH SERVICES INC**					
	03-330-000-0000-6533		10,513.80	HWY APEX MELTDOWN 123016 12/15/2016 12/15/2016	1702972	DEICING MATERIALS
	03-330-000-0000-6533		4,863.24	HWY APEX MELTDOWN 123016 12/15/2016 12/15/2016	1703034	DEICING MATERIALS
	03-330-000-0000-6533		4,858.92	HWY APEX MELTDOWN 123016 12/15/2016 12/15/2016	1703035	DEICING MATERIALS
	03-330-000-0000-6533		4,892.40	HWY APEX MELTDOWN 123016 12/15/2016 12/15/2016	1703036	DEICING MATERIALS
6027	**ENVIROTECH SERVICES INC**		**25,128.36**	**4** Transactions		
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**					

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
	03-330-000-0000-6543		3.74	LIGHT-FINAL DAMAGED BY 123016 12/01/2016 12/13/2016	15016909249	TRAFFIC SIGNALS
1383	**WRIGHT HENNEPIN COOP ELEC ASSN**		**3.74**	**1** Transactions		
330	**DEPT Total:**		**25,205.15**	**HIGHWAY MAINTENANCE**	**3 Vendors**	**9 Transactions**
340	DEPT			HIGHWAY SHOP MAINTENANCE		
1118	**CULLIGAN OF BUFFALO**					
	03-340-000-0000-6596		53.10	HWY OTSEGO SHOP SOFTENE 123016 12/22/2016 12/22/2016	373934	UTILITIES-OUTLYING SHOPS
1118	**CULLIGAN OF BUFFALO**		**53.10**	**1** Transactions		
340	**DEPT Total:**		**53.10**	**HIGHWAY SHOP MAINTENANCE**	**1 Vendors**	**1 Transactions**
380	DEPT			UNALLOCATED NON-HIGHWAY OPERATI		
46443	**MCIT**					
	03-380-000-0000-6353		109,641.00	PROPERTY/CAUSALITY PREMIUM 01/01/2017 01/01/2018	17463R	LIABILITY INSURANCE
	03-380-000-0000-6353		128,625.00	WORKERS COMP PREMIUM 01/01/2017 01/01/2018	17463R	LIABILITY INSURANCE
46443	**MCIT**		**238,266.00**	**2** Transactions		
380	**DEPT Total:**		**238,266.00**	**UNALLOCATED NON-HIGHWAY OPERAT**	**1 Vendors**	**2 Transactions**
3	**Fund Total:**		**297,274.47**	**ROAD AND BRIDGE FUND**		**22 Transactions**

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
420	DEPT			FINANCIAL SERVICES		
207	**ASSOCIATION OF MN COUNTIES**					
	11-420-600-0020-6264		2,794.92	2017 ANNUAL DUES 01/01/2017 01/01/2017	46225	LABOR NEGOTIATIONS
207	**ASSOCIATION OF MN COUNTIES**		**2,794.92**	**1** Transactions		
46443	**MCIT**					
	11-420-600-0020-6353		16,153.80	PROPERTY/CAUSALITY PREMIUM 01/01/2017 01/01/2018	17463R	LIABILITY INSURANCE
	11-420-600-0020-6353		23,785.80	WORKERS COMP PREMIUM 01/01/2017 01/01/2018	17463R	LIABILITY INSURANCE
46443	**MCIT**		**39,939.60**	**2** Transactions		
284	**MN COUNTIES COMPUTER COOPERATIVE**					
	11-420-600-0020-6335		58.00	IFS YR END TRAINING X2 12/15/2016 12/15/2016	2Y1612069	TRAINING
284	**MN COUNTIES COMPUTER COOPERATIVE**		**58.00**	**1** Transactions		
420	**DEPT Total:**		**42,792.52**	**FINANCIAL SERVICES**	**3 Vendors**	**4 Transactions**
430	DEPT			SOCIAL SERVICES		
207	**ASSOCIATION OF MN COUNTIES**					
	11-430-700-0020-6264		5,300.72	2017 ANNUAL DUES 01/01/2017 01/01/2017	46225	LABOR NEGOTIATIONS
207	**ASSOCIATION OF MN COUNTIES**		**5,300.72**	**1** Transactions		
46443	**MCIT**					
	11-430-700-0020-6353		42,814.44	WORKERS COMP PREMIUM 01/01/2017 01/01/2018	17463R	LIABILITY INSURANCE
	11-430-700-0020-6353		29,076.84	PROPERTY/CAUSALITY PREMIUM 01/01/2017 01/01/2018	17463R	LIABILITY INSURANCE
46443	**MCIT**		**71,891.28**	**2** Transactions		
284	**MN COUNTIES COMPUTER COOPERATIVE**					
	11-430-700-0020-6335		110.00	IFS YR END TRAINING X2 12/15/2016 12/15/2016	2Y1612069	TRAINING
284	**MN COUNTIES COMPUTER COOPERATIVE**		**110.00**	**1** Transactions		

Copyright 2010 Integrated Financial Systems

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
430	**DEPT Total:**			**77,302.00**	**SOCIAL SERVICES**	**3 Vendors**	**4 Transactions**
450	DEPT				PUBLIC HEALTH SERVICES		
	207	**ASSOCIATION OF MN COUNTIES**					
		11-450-430-0020-6264		1,542.03	2017 ANNUAL DUES	46225	LABOR NEGOTIATIONS
					01/01/2017 01/01/2017		
	207	**ASSOCIATION OF MN COUNTIES**		**1,542.03**	**1** Transactions		
	46443	**MCIT**					
		11-450-430-0020-6353		8,615.36	PROPERTY/CAUSALITY PREMIUM	17463R	LIABILITY INSURANCE
					01/01/2017 01/01/2018		
		11-450-430-0020-6353		12,685.76	WORKERS COMP PREMIUM	17463R	LIABILITY INSURANCE
					01/01/2017 01/01/2018		
	46443	**MCIT**		**21,301.12**	**2** Transactions		
	284	**MN COUNTIES COMPUTER COOPERATIVE**					
		11-450-430-0020-6335		32.00	IFS YR END TRAINING X2	2Y1612069	TRAINING
					12/15/2016 12/15/2016		
	284	**MN COUNTIES COMPUTER COOPERATIVE**		**32.00**	**1** Transactions		
450	**DEPT Total:**			**22,875.15**	**PUBLIC HEALTH SERVICES**	**3 Vendors**	**4 Transactions**
480	DEPT				HUMAN SERVICES UNALLOCATED		
	5721	**CDW GOVERNMENT INC**					
		11-480-000-0000-6899		2,839.71	AIRWATCH MDM ANNUAL MAINT	GFB3793	HUMAN SERVICES EXP. DUMP FUND
					01/01/2017 01/01/2017		
	5721	**CDW GOVERNMENT INC**		**2,839.71**	**1** Transactions		
	3417	**DATABANK IMX LLC**					
		11-480-000-0000-6899		46,150.68	ONBASE IMAGING ACTUAL COST	MO45000595	HUMAN SERVICES EXP. DUMP FUND
					01/01/2017 12/31/2017		
	3417	**DATABANK IMX LLC**		**46,150.68**	**1** Transactions		
480	**DEPT Total:**			**48,990.39**	**HUMAN SERVICES UNALLOCATED**	**2 Vendors**	**2 Transactions**
11	**Fund Total:**			**191,960.06**	**HUMAN SERVICES FUND**		**14 Transactions**

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
393	DEPT			S.C.O.R.E.		
5067	**BEAUDRY PROPANE INC**					
	20-393-000-0000-6801		2,259.35	PROPANE DELIVERY HEAT	424521	MISCELLANEOUS EXPENSE
				12/19/2016 12/19/2016		
5067	**BEAUDRY PROPANE INC**		**2,259.35**	**1** Transactions		
1774	**DYNAMIC RECYCLING**					
	20-393-000-0000-6801		3,143.18	ELECTRONICS RECYCLING	I21741	MISCELLANEOUS EXPENSE
				12/06/2016 12/06/2016		
1774	**DYNAMIC RECYCLING**		**3,143.18**	**1** Transactions		
159	**INTEGRATED FIRE & SECURITY**					
	20-393-000-0000-6801		1,745.00	ANNUAL FIRE ALARM/SPRINKLER	67754	MISCELLANEOUS EXPENSE
				12/14/2016 12/14/2016		
159	**INTEGRATED FIRE & SECURITY**		**1,745.00**	**1** Transactions		
3141	**LAPLANT DEMO INC**					
	20-393-000-0000-6801		497.50	SCRAP METAL TRANSPORT	44436	MISCELLANEOUS EXPENSE
				12/09/2016 12/09/2016		
3141	**LAPLANT DEMO INC**		**497.50**	**1** Transactions		
4702	**STERICYCLE INC**					
	20-393-000-0000-6801		334.08	2017 1ST QTR CONTRACT PAYMENT	4006771277	MISCELLANEOUS EXPENSE
				01/01/2017 03/01/2017		
4702	**STERICYCLE INC**		**334.08**	**1** Transactions		
393	**DEPT Total:**		**7,979.11**	**S.C.O.R.E.**	**5 Vendors**	**5 Transactions**
20	**Fund Total:**		**7,979.11**	**WASTE MANAGEMENT FUND**		**5 Transactions**

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
150	DEPT			LEVY STABILIZATION FUND		
3921	**OFFICE DEPOT**					
	34-150-000-0000-6605		1,850.10	SUPPLIES 888723150001	FURNITURE	SITE IMPROVEMENTS
				12/20/2016 12/20/2016		
3921	**OFFICE DEPOT**		**1,850.10**	**1** Transactions		
4587	**PS DEC INC**					
	34-150-000-0000-6605		2,350.00	FILL/PAINT WELDING SHOP	4088	SITE IMPROVEMENTS
				12/22/2016 12/22/2016		
	34-150-000-0000-6605		1,850.00	PAINT WOOD SHOP	4088	SITE IMPROVEMENTS
				12/22/2016 12/22/2016		
4587	**PS DEC INC**		**4,200.00**	**2** Transactions		
4304	**WOLD ARCHITECTS & ENGINEERS**					
	34-150-000-0000-6261		2,310.03	COURTS REMODEL STUDY	51779	PROFESSIONAL SERVICES
				11/30/2016 11/30/2016		
4304	**WOLD ARCHITECTS & ENGINEERS**		**2,310.03**	**1** Transactions		
150	**DEPT Total:**		**8,360.13**	**LEVY STABILIZATION FUND**	**3 Vendors**	**4 Transactions**
34	**Fund Total:**		**8,360.13**	**CAPITAL IMPROVEMENTS FUND**		**4 Transactions**

Copyright 2010 Integrated Financial Systems

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name
833	DEPT			COMPOST DEBT SERVICE		
	46443 **MCIT**					
	36-833-000-0000-6859		107.00	WORKERS COMP PREMIUM 01/01/2017 01/01/2018	17463R	MISCELLANEOUS EXPENSES
	36-833-000-0000-6859		5,633.00	PROPERTY/CAUSALITY PREMIUM 01/01/2017 01/01/2018	17463R	MISCELLANEOUS EXPENSES
	46443 MCIT		**5,740.00**	**2** Transactions		
833	**DEPT Total:**		**5,740.00**	**COMPOST DEBT SERVICE**	**1 Vendors**	**2 Transactions**
36	**Fund Total:**		**5,740.00**	**DEBT SERVICE FUND**		**2 Transactions**
	Final Total:		**1,626,294.20**	**123 Vendors**	**181 Transactions**	

Copyright 2010 Integrated Financial Systems

Recap by Fund	Fund	Amount	Name
	1	1,114,980.43	GENERAL REVENUE FUND
	3	297,274.47	ROAD AND BRIDGE FUND
	11	191,960.06	HUMAN SERVICES FUND
	20	7,979.11	WASTE MANAGEMENT FUND
	34	8,360.13	CAPITAL IMPROVEMENTS FUND
	36	5,740.00	DEBT SERVICE FUND
	All Funds	1,626,294.20	Total

Approved by,

. . . . . .

. . . . . .

. . . . . .

Copyright 2010 Integrated Financial Systems