



**BOARD AGENDA**  
**BOARD OF WRIGHT COUNTY COMMISSIONERS**

**October 20, 2020**

Christine Husom, District 1  
Darek Vetsch, District 2  
Mark Daleiden, District 3  
Michael Potter, District 4  
Charles Borrell, District 5

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**I. 9:00 A.M. PLEDGE OF ALLEGIANCE**

**II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

**A. COUNTY BOARD MINUTES 10-6-20**

Documents:

[10-06-20 WRIGHT COUNTY BOARD MINUTES.PDF](#)

**III. REVIEW & APPROVAL OF AGENDA**

**IV. CONSENT AGENDA**

**A. ADMINISTRATION**

1. Authorize Attendance To Tour Bertam Chain Of Lakes Campground Facilities

Documents:

[RFBA TOUR BERTRAM PARK CAMP GROUND FACILITIES.PDF](#)

**B. ADMINISTRATION**

1. Refer Ag Inspector And Drainage Inspector To Ways & Means Committee On October 28, 2020

Documents:

[RFBA REFER AG AND DRAINAGE POSITIONS TO WAYS AND MEANS COMMITTEE.PDF](#)

**C. ADMINISTRATION**

1. Approve And Authorize Signatures On The Department Of Corrections (DOC) Lease

Documents:

[RFBA DOC LEASE 2020-2025.PDF](#)  
[FINAL DOC LEASE 12364 AND LEASE EXHIBITS.PDF](#)

**D. ATTORNEY**

- Schedule Public Hearing For 2020 Assessments For November 24, 2020, At 9:30 A.m.

Documents:

[OCTOBER 20, 2020 AGENDA - GREG KRYZER.PDF](#)

## **E. HEALTH & HUMAN SERVICES**

1. Position Replacement
  - A. Eligibility Specialist
  - B. Social Worker
  - C. Office Technician II

Documents:

[RFBA HHS 2020-10-20 ES AFFSOT.PDF](#)  
[RFBA HHS 2020-10-20 OTII AFFS, OT.PDF](#)  
[RFBA HHS 2020-10-20 FA SW CP2.PDF](#)

## **F. AUDITOR/TREASURER**

1. Acknowledge Warrants Issued Between September 30, 2020 And October 13, 2020
2. Motion To Approve The Reimbursement Of The CARES Funds As Follows:

County CARES Funds:

County Reimbursement Of \$287,560.94 From 01-099-489.6910 Transfer Out Into 01-100-489.5910 Transfer In:

School District Reimbursement Of \$291,179.14 From 01-099-489.6813 CARES-School District Expense

Annandale \$255,416.00 And Howard Lake-Waverly-Winsted \$35,763.14 (Maximum Allocation Remaining \$128,660.86)

Election CARES Funds:

Cities Reimbursement Of Election CARES Funds Of \$3,527.32 01-099-490.6816 Elections CARES-Cities As Follows:

City Of Albertville \$3,369.74 And City Of Maple Lake \$157.58

County Reimbursement Of The Election CARES Funds Of \$517.84 01-099-490.6910 Transfer Out Into 01-071-490.5910 Transfer In:

County Reimbursement Of Affiliates \$51,091.75 01-099-489.6815 Affiliates FYCC \$14,458.25, Love INC-Big Wood \$7,099.10, True Friends \$4,747.92, SWCD \$24,786.48

3. Motion To Approve The Reimbursement Of The CARES Funds As Follows:

County CARES Funds:

County Reimbursement Of \$666,133.10 From 01-099-489.6910 Transfer Out Into 01-100-489.5910 Transfer In. These Are HHS Expenditures That Were Pre-Approved By The County Board

Election CARES Funds:

Cities Reimbursement Of Election CARES Funds Of \$6,753.26 01-099-490.6816 Elections CARES-Cities As Follows:

City Of Buffalo \$6,753.26

Township Reimbursement Of The Election CARES Funds Of \$1,931.69 01-099-490.6812 Election CARES-Townships As Follows:

Silver Creek Township \$1243.17, Maple Lake Township \$688.52

County Reimbursement Of The Election CARES Funds Of \$26,692.25 01-099-490.6910 Transfer Out Into 01-071-490.5910 Transfer In:

County Reimbursement Of Affiliates \$3,481.65 01-099-489.6815 Affiliates

Great River Regional Library \$3,481.65

Documents:

[AGENDA 10-20 CONSENT - RBA WARRANTS ISSUED.PDF](#)  
[AGENDA 10-20 CONSENT - RBA CARES FUND REIMBURSEMENTS.PDF](#)  
[AGENDA 10-20 CONSENT RBA CARES FUND REIMBURSEMENTS - AS OF OCTOBER 13.PDF](#)

#### **G. HEALTH & HUMAN SERVICES**

Approve Request To Purchase 1,000 COVID Tests [\$118,100.00] From Vault Health

Documents:

[RFBA HHS 2020-10-20 VAULT HEALTH.PDF](#)  
[RFBA HHS 2020-10-20 VAULT HEALTH PO.PDF](#)

#### **H. INFORMATION TECHNOLOGY**

Refer To 10/28/2020 Technology Committee:

- A. IT Status
- B. Project Updates
  - 1. I Series
  - 2. New Building Updates
  - 3. Admin - Event Scheduler
  - 4. HHS - Contact Management Center
  - 5. ERP Implementation
  - 6. EDMS - Law-Legal Planning
- C. Incremental Approach Concept
- D. New Project Requests
- E. Project Portfolio Scoring

Documents:

[REQUEST FOR BOARD ACTION - TECHNOLOGY COMMITTEE AGENDA OCT 28TH.PDF](#)

#### **V. TIMED AGENDA ITEMS**

##### **A. 9:02 A.M. LEE KELLY, ADMINISTRATION**

- 1. Reappoint Anthony Rasmuson As County Assessor Pursuant To MS 273.061, Subd. 2. For A Four-Year Term Commencing On January 1, 2021

Documents:

[REAPPOINT ANTHONY RASMUSON COUNTY ASSESSOR 4 YEAR TERM-OCTOBER 2020.PDF](#)

##### **B. 9:07 A.M. BRIAN J. ASLESON, ATTORNEY**

Authorize Signatures On Joint Powers Agreements And Subscriber Amendments With The State Of Minnesota Bureau Of Criminal Apprehension

Documents:

[10-27-20 AGENDA REQ.PDF](#)  
[RESOLUTION APPROVING JPA STATE OF MN DEPT. OF SAFETY-BCA](#)

WITH WC ATTY AND SHERIFF.PDF  
WRIGHT COUNTY SO COURT AMENDMENT - BCA 2020.PDF  
WRIGHT COUNTY SO MASTER JPA - BCA 2020.PDF  
WRIGHT COUNTY ATTY MASTER JPA - BCA 2020.PDF  
WRIGHT COUNTY ATTY COURT AMENDMENT - BCA 2020.PDF

**C. 9:13 A.M. BOB HIIVALA, AUDITOR/TREASURER**

1. Approve 2020 Tobacco License For Coborn's Incorporated DBA Coborn's Liquor #2047 (Otsego) For The License Period November 1, 2020 Through December 31, 2020

Approve 2020 Tobacco License For Coborn's Incorporated DBA Coborn's #2047 (Otsego) For The License Period November 1, 2020 Through December 31, 2020

2. Approve Resolution Providing For The Prepayment And Redemption Of The County's General Obligation Capital Improvement Plan Refunding Bonds, Series 2012A

3. Approve Minutes From County Ditch 13 Continuation Of Public Hearing Regarding Reestablishment Of Records On October 6th At 1:00 PM

4. Approve Ditch Assessments To Be Levied Against The Benefited Landowners For Expenses Incurred From October 2019 To September 2020

5. Set Interest Rate For The Ditch Assessments

6. Approve September Revenue/Expenditure Budget And CIP Report

Documents:

AGENDA 10-20 TIMED RBA TOBACCO LICENSE COBORNS.PDF  
AGENDA 10-20 TIMED RBA 2012A BOND RESOLUTION.PDF  
AGENDA 10-20 TIMED 2012A BOND RESOLUTION.PDF  
AGENDA 10-20 RBA APPROVE MINUTES\_CD 13\_20201006 (002).PDF  
AGENDA 10-20 TIMED PUBLIC HEARING MINUTES CD 13\_20201006\_CONTINUATION OF REESTABLISHMENT.PDF  
AGENDA 10-20 TIMED RBA ASSESSMENTS AND INTEREST RATE\_OCT 2020.PDF  
AGENDA 10-20 2020 DITCH ASSESSMENTS APPROVAL BEFORE BOARD RECOMMENDATION.PDF  
AGENDA 10-20 TIMED - RBA APPROVE SEPTEMBER BUDGET AND CIP REPORT.PDF

**1. SEPTEMBER BUDGET REPORT**

Documents:

SEPTEMBER BUDGET AND CIP REPORT FOR BOARD.PDF

**VI. ITEMS FOR CONSIDERATION**

**A. COMMITTEE MINUTES**

1. Committee Of The Whole Minutes (10/7/20)
2. County Board Workshop Minutes And Exhibits (10/13/20)
3. Personnel / Employee Relations Committee Meeting Minutes (10/14/20)

Documents:

[10-07-20 COMMITTEE OF THE WHOLE MINUTES.PDF](#)  
[10-13-20 WRIGHT COUNTY BOARD WORKSHOP MINUTES AND EXHIBITS.PDF](#)  
[10-14-2020 PERSONNEL COMMITTEE MINUTES.PDF](#)

**B. MARC MATTICE, PARKS AND RECREATION**

Schedule Committee Of The Whole Meeting To Review Current Nature Based Education And To Explore Future Options And Expansion With Monticello School District At Bertram Park. Suggested Date; November 3, 2020 Following The Regular County Board Of Commissioners Meeting

Documents:

[10-20-20 COTW NATURE BASED EDUCATION DISCUSSION.PDF](#)

**C. ADMINISTRATION**

1. Approve And Adopt The Revised Vision And Mission Statements And Value Streams

Documents:

[RFBA VISION, MISSION AND VALUE STREAMS.PDF](#)  
[2020 STRATEGIC PLANNING - MISSION, VISION AND VALUE STREAMS.REVISED.PDF](#)

**VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

**VIII. ADJOURNMENT**

**IX. NOTE: COMMITTEE OF THE WHOLE @ 10:30 AM**

Review CARES Act Grant Fund Allocations

**X. WARRANTS ISSUED**

Documents:

[09-30-20 THRU 10-13-2020 WARRANTS ISSUED 7,126,351.21.PDF](#)  
[09-30-20 THRU 10-13-2020 CLIENT WARRANTS ISSUED 220,140.74.PDF](#)