

WRIGHT COUNTY  
HEALTH & HUMAN SERVICES BOARD  
MINUTES  
August 22, 2016

1:30 P.M. PLEDGE OF ALLEGIANCE.

The regular meeting of the Wright County Health & Human Services Board was called to order at 1:30 P.M., Monday, August 22, 2016, by Chairperson Daleiden.

MINUTES: Approval of Minutes of August 8, 2016.

Action: The Minutes were moved for approval by Husom, seconded by Potter. Motion carries unanimously.

AGENDA:

Action: The Agenda as amended was moved for approval by Potter, seconded by Husom. Goodrum Schwartz requested ADMINISTRATION, Item No. 2, 2017 Council on Agenda Grant Request be moved to the Consent Agenda. Motion carries unanimously.

ROLL CALL:

Members Present:

Christine Husom - District 1  
Pat Sawatzke - District 2  
Mark Daleiden - District 3

Michael Potter - District 4  
Charlie Borrell - District 5

Staff Present:

Jami Goodrum Schwartz, Director  
Michelle Miller, Social Services Manager  
Karen Jorgenson-Royce, Public Health Supervisor  
Richelle Kramer, Social Services Supervisor  
Tammi Martens, Financial Services Supervisor  
Sheri Lumley, Collections Services Supervisor  
Karen Popken, Collections Services Supervisor  
Christine Partlow, Fiscal Manager  
Laurie Davis, Case Aide  
Aggie Gunnerson, Secretary

New Hires:

Valerie Stoll, Public Health Nurse in Family Health; date of hire 8/15/16  
Alison Dudek, Public Health Nurse in Community Health; date of hire 8/15/16  
Eleanor Vanasse, Public Health Nurse in Community Health; date of hire 8/15/16  
Jessica Edgar, Social Worker in Family Services; date of hire 8/08/16

Others Present:

Brian Asleson, County Attorney's Office

CONSENT AGENDA

1. Social Services Payments Abstract – \$370,135.08
2. Grants - Received
  - a. Children's Dental Services – funds monthly mobile dental clinic to serve children up to age 26 and pregnant women - \$6,000 (Public Health)  
Grant - Memorandum of Agreement
    - a. 2017 Minnesota Council on Aging Grant request in the amount of \$6,587.00
3. Contracts: (all contracts are renewals)
  - a. Twin Cities Behavioral Health – Services and rates are defined on page 12; for period of 09/01/2016-08/31/2017; service and rate structure remains the same as expiring contract; pending receipt of updated insurance certificate matching requirements of contract.

- b. Dr. George Petrangelo dba Family Assessment Services – Services and rates are defined on page 1; for period of 09/01/2016-08/31/2017; service and rate structure remains the same as expiring contract; pending receipt of updated insurance certificate matching requirements of contract.
- c. Rohn Industries, Inc. dba Shred Right – Rate and maximum defined in Section 6 on page 7; for period of 10/01/2016-09/30/2017; contract maximum not to exceed \$2,000.00  
2015-2016 contract \$2,000.00.

Action: Motion by Borrell, seconded by Sawatzke, to approve the Consent Agenda. Discussion on Memorandum of Agreement with Minnesota Council on Aging (CMCOA). Goodrum Schwartz said this is not grant money we are passing through, but is Wright County's annual amount paid to the Council on Aging; the amount is part of about \$50,000 requested from approximately 12 counties. She listed the services the Council provides; we see value to our County with the Senior Linkage Line. Borrell is doing research on what Wright County pays, most officers are from the northern area. Goodrum Schwartz said the amount we pay is in order for CMCOA to administer the funds that they are getting through the Older Americans Act for people in Wright County. Motion carries unanimously.

### REGULAR AGENDA

#### ADMINISTRATIVE PAYMENTS:

Action: Motion by Borrell, seconded by Potter, to approve the Administrative Payments in the amount of \$145,489.63; 66 vendors; 130 transactions, subject to audit. Motion carries unanimously.

#### SOCIAL SERVICES/PUBLIC HEALTH/FINANCIAL SERVICES:

1. September Employee of the Month - Laurie Davis  
Goodrum Schwartz introduced Laurie Davis, Case Aide in the Social Services Intake & Assessment Unit, as September's Employee of the Month. Davis was nominated by two of her peers; nomination form was read. Davis is located at the Human Services Center. Goodrum Schwartz thanked Davis for her client advocacy, collaboration, and good relations with Financial Services. Board congratulated Laurie.
2. Child Support Awareness Month Proclamation. (attachments)  
Karen Popken read the Governor's Proclamation on August as Child Support Awareness Month. Several Child Support staff were present, and Popken wanted to recognize and thank them for their work. Lumley mentioned changes in past years in the Child Support program: 1) the \$25 application fee has been waived for the client, and 2) Non-custodial parents are able to pay child support electronically using a debit card or with their bank account. Our collections last year were at 77.23%; this year, we are a little over 78%. Popken said Minnesota's average is just over 73%. Child Support has been in existence for forty years, and gave some 40 year benchmarks: 40 years ago, just under \$3 million was collected nationwide; now, \$16 million is collected. In the past 20 years, Wright County has collected over \$229.1 million for the children. The cost effectiveness, 40 years ago, for every dollar spent on program, \$3.25 was collected for the children; now, nationwide \$5.25 is collected. Wright County collects \$7.33 for every dollar spent on the program. Goodrum Schwartz said this includes State costs. Lumley said there are situations where we cannot find person, person cannot work, and we are not able to collect. Popken said additionally, people move to another state where things there are run differently. Goodrum Schwartz said when we hit 80%, we will be maximizing our ability to draw down revenues. Goodrum Schwartz said we do a good job at establishing paternity and support orders. Popken said we establish orders at a rate of 94.49% of all cases. Lumley said with our paternity cases, we have orders established at a 94-95% rate. Popken said we are one of highest collecting counties in the Big Nine. Goodrum Schwartz said since Brian Asleson is here, she wanted to thank the County Attorney's Office for their work. Goodrum Schwartz recognized the Child Support staff for their work.

#### ADMINISTRATION:

1. July Financial Statement. (attachment)  
Christine Partlow said at 58% of the year, Revenues are at 52% and Expenditures are at 55%. In July, the

Agency received our VCA (Vulnerable Children and Adults Grant) Allocation of \$978,000. We are in the middle of conversion for our new collections system, and one impact is TCM billing, one of our largest revenues will be one month behind for the next several months. From a previous meeting, there was a question on Adult Shelter. This was due to one client with special circumstances; they were not eligible for a program and ended up having to be moved from location; these expenditures were 2015. We don't expect trend to continue. When asked why Financial Statements come to the Human Services Board, Partlow read Statute 402 relating to the powers of the Human Services Board, Finances. She feels the Human Services Board has a better opportunity to understand what you are directing in relation to Health and Human Services programs. She also mentioned in December, a certification comes to this Board of Health & Human Services expenditures.

Action: Motion by Potter, seconded by Husom, to acknowledge the July Financial Statement. Motion carries.

3. Director's Comments.

Goodrum Schwartz said she will be going to the AMC Fall Conference in September.

Goodrum Schwartz said she meet with Dr. Lee, Central MN Mental Health Center, three Commissioners, and the other three Regional Directors. The meeting covered the Center following through on their Strategic Plan and their goal of better involving counties and their programs and service delivery; aspects of alignment between the Center and our programs; serving persons with no resources, and the Center updating their Bylaws and structure. She felt it was a good meeting.

Goodrum Schwartz gave a heads up regarding the MTM RFP. As of August 1<sup>st</sup>, we have rolled out the MA transportation program. MTM is taking phone calls, clients appear happy with the arrangement, and it is working very well. There is a roadblock with the volunteer drivers program with insurance liability. We were hoping to leverage in-house staff to do other things, because we had two case aides that were working with our volunteer driver program. At this point, MTM (Medical Transportation Management) is saying it is a risk for them to assume risk for the insurance. Our attorneys and their attorneys have been talking and are at an impasse. Right now, MTM is not open to taking on our Volunteer Driver Program. The big piece of the RFP was MA Transportation, but we were hoping to leverage MTM for the volunteer driver piece. They had assured us all along that this is what they do, they run volunteer programs in other states, and would be adding these people into their data base, thereby eliminating our need for doing it in-house. She mentioned previous discussions this Board had with Tim Dahl and the volunteer driver insurance responsibility. MTM was not comfortable with the arrangement. They do not do the volunteer driver program in other counties in Minnesota; they state the scale of the operation is not worthwhile. The majority of our rides are for senior citizens.

Asleson addressed the Board and said it might be in the economy of scale thing for them; they do volunteer driver programs in a couple of the states where it is statewide, and there they have no qualms about obtaining insurance. The concern is the volunteer driver's insurance comes first, they are required to have the State's legal minimum, and there is some exposure above that. The problem is MTM wants Wright County to indemnify them; which is the reverse of when we contract with someone, they would indemnify us. He spoke with Tim Dahl, and Dahl has said there is no protection under MCIT or any protection that we can buy that would protect MTM for something they are doing. MTM said that for them to get the insurance they need, they would need to bump up their cost.

Goodrum Schwartz said in our County, transportation is a big issue. We are now using the Case Aide time in our Chemical Dependency area. We would need to look at the volunteer driver program to see if there is a way to run it more efficiently. Maybe, require a single day for one of the Case Aides to take calls. It's a valuable program, but is resource heavy and intensive. Daleiden asked how many volunteer rides are we giving and where are we driving these people to. Goodrum Schwartz said we have kept 1.5 FTEs busy full-time (later found to be .7 FTE). Daleiden said the volunteers were for persons who did not qualify for MA and needed a free ride. Goodrum Schwartz said volunteer drivers are used by people over

age 60 for medical type reasons, and are not eligible for another type of ride. Somebody on MA could get a MA transportation ride were we use pass-thru dollars and are reimbursed by the Feds; commercial drivers were used for this previously. Partlow said the client or a friend could do the driving and be reimbursed mileage. Sawatzke asked if there are restrictions on volunteer rides - do we let people choose where they go. Goodrum Schwartz said because these are not MA transportation rides, the person may go to provider of choice. She thought we did about 18,000 rides a year (later found to be about 1,800). Miller read the Agency's Transportation Policy. Goodrum Schwartz said this is a big disappointment to us, and we don't have a contract forthcoming for the volunteer drivers. MTM's transportation software is cost prohibitive for us. Daleiden said an option would be to talk to Trailblazer because it was an option for other counties. Husom said Trailblazer is adding buses. Sawatzke asked why we need volunteer drivers when we have Trailblazer. Goodrum Schwartz said she would come back with information (number of rides; destinations), and that the information is in the RFP. She does not see the Volunteer Driver Program continuing as it was before.

Goodrum Schwartz extended an invitation to the Board to attend an Agency training on September 21<sup>st</sup>. The State Demographer will be giving a presentation. The training coincides with the County Pork Chop Dinner.

The next regular meeting will be held at 1:30 P.M., Monday, September 12, 2016, in the Commissioners Room, at the Wright County Government Center. Chairperson Daleiden adjourned the meeting at 2:22 P.M.