

APPROVED 11-29-16

WRIGHT COUNTY BOARD
MINUTES
NOVEMBER 15, 2016

The Wright County Board met in regular session at 9:00 A.M. with Sawatzke, Borrell, Daleiden, Husom, and Potter present.

MINUTES

Borrell moved to approve the 11-08-16 County Board Minutes, seconded by Husom. The motion carried 5-0.

AGENDA

Potter moved to approve the Agenda as presented, seconded by Daleiden. The motion carried 5-0.

CONSENT AGENDA

Daleiden pulled Item C1, COUNTY BOARD, "Authorize Attendance, Fredrikson & Byron's 2017 MN Legislative Session Outlook Event, 12-08-16, St. Paul." Husom moved to approve the remainder of the Consent Agenda, seconded by Potter. The motion carried 5-0.

A. ADMINISTRATION

1. Claim, Madden, Galanter & Hansen, LLP \$7,106.32

B. AUDITOR/TREASURER

1. Approve Claims As Listed In The Abstract, Subject To Audit, For A Total Of \$307,264.19 With 177 Vendors And 250 Transactions.

D. HEALTH & HUMAN SERVICES

1. Position Replacement
 - A. Child Support Officer

Consent Item C1, COUNTY BOARD, "Authorize Attendance, Fredrikson & Byron's 2017 MN Legislative Session Outlook Event, 12-08-16, St. Paul" was discussed. Daleiden asked for more information. Potter explained he would like to attend the event to learn more about the upcoming Legislative Session. It also provides an opportunity to meet with legislators. Daleiden moved to approve Consent Item C1, seconded by Husom, and carried 5-0.

TIMED ITEMS

BOB HIIVALA, AUDITOR/TREASURER

Approve 8-30-16 Tax Forfeit Committee Minutes

The Tax Forfeit Committee Minutes were corrected as follows: List the attendees as present instead of "cc" (Sawatzke). Hiivala provided an update on properties which sold at a recent tax forfeit sale. Of the 15 properties, 6 sold for \$88,100. An additional property sold the next day for \$125,000. The remainder of the properties are eligible for private sales (adjacent property owners). Hiivala said there were previously hundreds of tax forfeited properties, and it is a reflection of what staff has accomplished to get to this point. Potter moved to approve the Tax Forfeit Committee Minutes with the one correction. The motion was seconded by Daleiden and carried 5-0. The Minutes follow:

113-033-000010, Brian explained the City of Rockford is requesting that parcel 113-033-000010 is a future part of an annexation project. Xcel energy is currently trying to get an electronic easement to go across this parcel. Currently this parcel is on the private listing for tax forfeiture. The parcel was offered to the city back in 2013. Bob approved this parcel for annexation, Borrell and Potter agreed.

Discussion moved to Quam Circle, 114-151-001010, there is another interested party, Potter requested that we lower the bid on this parcel maybe spark up some interest, Hiivala agreed so the minimum bid price was lowered to \$125,000.00

Borrell questioned what was going on with parcel 218-000-151401. Borrell continued with he wants the county to give them an exception to the statutes and allow Halonen's to repurchase. Brian told him that because this was a non-homestead parcel, the time allowed for repurchase had expired on them, even if they were eligible for repurchase, which

they were not eligible. Borrell, stated that they were planning on hiring an attorney to help them with the issue, Brian informed the group that they had gone thru two lawyers that he was aware of, and did not currently have any attorney on retainer for this issue. That he and Greg Kryzer had met with Tim and Terry explaining the situation to them over a year ago and told them what they needed to do, with no action we moved on.

Borrell insisted that we needed to allow them to do the repurchase again, Tammi informed the group that the time allowed for repurchase of a non-homestead property was 1 year from date of forfeiture, this time had passed per statute, so our hands were tied with what we could do for them. Potter agreed, stating that if we had done all we could do with it, there really wasn't much else we could do to help them. That it sounded like we had gone out of our way already. Borrell stated that he wanted the price on the property raised to \$171,800.00 to make it less appealing to the public to purchase allowing them more time to figure out what they were going to do. Bob agreed to increase the sale price on the property to \$171,800.00

Brian went on to notify the group about 7 Fairway Drive (155-033-001040) in Monticello, the outside of the property was clean, in talking with the City of Monticello they were going to deem the property inhabitable until a few things were updated. The city would have the listing so we should put that condition on this parcel notifying the public for the sale. He said he would write something up and get it to us for the publication listing.

(End of 8-30-16 Tax Forfeit Committee Minutes)

Approve October Revenue/Expenditure Budget Report

Hiivala provided a handout of the report and a brief overview of the Report. Potter moved to approve the Report, seconded by Husom. The motion carried 5-0.

MARC MATTICE, PARKS & RECREATION DIRECTOR

Review Wright County Parks Commission Minutes From September 2016 and take actions as necessary:

A. Authorize signatures on Memorandum of Understanding between Wright County and the City of Clearwater relating to improvements and operations at Clearwater Wayside

The improvements include a 3D Archery Range, parking lot improvements, and accessibility scheduled for next summer. Borrell made the following correction to the MOU: Item 3C should read, "To provide for, at the County's expense . . ." Daleiden moved to approve the MOU with the noted changes, seconded by Borrell. The motion carried 5-0.

B. Allow the Director of Parks and Recreation the latitude to work with the Limestone Lake Association on the redevelopment of water retention basins at Limestone Lake County Park

The public access is owned by the DNR, and the picnic area is owned by the County. Within the picnic area there are two pike rearing pond structures. The Lake Association has requested to improve the structures and replace the stop logs. It will have no effect on the picnic area or access. The Lake Association will do an annual monitoring report which will be submitted to the Parks Commission. The Lake Association will be responsible for costs, other than the time of the Parks & Recreation Director. Potter moved to authorize the Parks and Recreation Director to work with the Lake Association on the redevelopment of the water retention basins at Limestone Lake County Park. The motion was seconded by Daleiden and carried 5-0.

C. Review and accept the proposed refund policy for camping and reservations

Information was presented on the existing and proposed refund policy. The proposed policy will follow the Minnesota State Park Refund Policy with a few minor changes. On a motion by Husom, second by Borrell, all voted to approve the following refund policy for camping and reservations:

- Modifications: A fee of \$5.00 will be charged for modifying reservations to a different date, site, or park.
- Cancellation four or more days prior to arrival: A \$10 cancellation fee is charged. The camping payment (minus the cancellation fee and the non-refundable reservation fee) will be refunded.
- Cancellation less than four days prior to arrival: The first night's camping fee is forfeited and a \$10 cancellation fee is charged. The customer is refunded the remaining amount of the deposit less the non-refundable reservation fee.
- Cancellation – No Show: If a campsite is not occupied on the first night of a reservation, the reservation will be cancelled. No refund given.
- Reservations: A non-refundable \$5.00 fee is charged for each reservation. The reservation fee and camping fee for the entire length of stay must be paid when the reservation is made.

D. Adopt the 2017 Camping and Shelter reservations and operational dates

Mattice said the shelter reservations will remain the same. A modification is proposed for the dates of operation, changing to begin the first weekend in May and run through the first week in October. The change is proposed as he anticipates better rental success in October versus April. On a motion by Potter, second by Husom, all voted to approve the 2017 Camping Shelter reservation and Operational Dates:

Shelters: Reservations will start on Monday, January 9, 2017 and reservations will be available to the public from May 6, 2017 through October 1, 2017.

Campgrounds: Reservations will start on Monday, March 6, 2017 and reservations will be available to the public from May 6, 2017 through October 8, 2017.

PUBLIC HEARING - PROPOSED CHANGES TO THE FEES-FOR-SERVICE SCHEDULE

At 9:30 A.M., the Public Hearing was opened. Sawatzke referenced the Parenting Through Divorce Fee which is proposed to be removed from the Schedule, as the classes are no longer offered in Wright County. Lee Kelly, County Coordinator, stated that offering the classes online and through other counties seems to be meeting the needs. Daleiden asked about a possible reduction in or no fees to municipalities to access aerial photo data. Potter thought that municipalities can now access the information either for free or by obtaining a license. No public comment was received and the Public Hearing was closed at 9:33 A.M.

On a motion by Potter, second by Husom, all voted to approve the recommended Fee Schedule Changes (changes in **BOLD**):

SECTION I. GENERAL REVENUE

ADMINISTRATION

<u>Item</u>	<u>Current 2016 Rate</u>	<u>Proposed 2017 Rate</u>
Parenting Through Divorce	\$75.00 Wright County Resident	REMOVE

ATTORNEY

<u>Item</u>	<u>Current 2016 Rate</u>	<u>Proposed 2017 Rate</u>
CD's	\$10.00	REMOVE
Tape Cassettes	\$10.00	REMOVE
VCR Tape	\$25.00 each	REMOVE

RECORDER

<u>Item</u>	<u>Current 2016 Rate</u>	<u>Proposed 2017 Rate</u>
Certified Mail	\$3.00 per letter	REMOVE
Federal Tax Lien Search	\$20.00 per name	\$5.00 per name
State Tax Lien Search	\$20.00 per name	\$5.00 per name
Fax/E-mail Convenience Fee	\$5.00 + \$1.00 per copied page	\$5.00 + \$1.00 per copied page
Notary Services		\$1.00 per notarization

SHERIFF

<u>Item</u>	<u>Current 2016 Rate</u>	<u>Proposed 2017 Rate</u>
Special Detail Fee	\$55.00 per hour	\$60.00 per hour

SURVEYOR

<u>Item</u>	<u>Current 2016 Rate</u>	<u>Proposed 2017 Rate</u>
2005 Flight (1' pixel resolution)*	\$40.00 per 7,700' x 7,700' tile	REMOVE
2008 Flight (0.5' pixel resolution)*	\$40.00 per section	REMOVE
Entire County*	\$2,000.00 county	REMOVE
Most Current Flight* (Previous Flights Free)		\$40.00 per section \$2,000.00 county
Building Footprints Shapefile*		\$100.00 per municipality \$500.00 county
Address Points Shapefile*		\$100.00 per municipality \$1,000.00 county
Address Points Subscription*+		\$50.00 per year/per municipality \$100.00 per year/county
Postage and handling for Plat Book	\$6.00 each	\$7.00 each
<u>Current 2016 Language</u> Road Centerline Subscription*		<u>Proposed 2017 Language</u> Road Centerline Subscription*+
Parcel Data Subscription*		Parcel Data Subscription*+

*Data requires a signed license agreement.

(+ NOTE: Subscription costs apply after the one-time full price purchase to provide annual data updates)

SECTION II. ROAD & BRIDGE

HIGHWAY

<u>Item</u>	<u>Current 2016 Rate</u>	<u>Proposed 2017 Rate</u>
Commercial Entrance Permit Fee (currently reflected in Fees-For-Service Schedule as "Permit/Inspection Fee")	\$100.00	\$250.00

SECTION IV. FEES APPLICABLE TO ALL DEPARTMENTS

<u>Item</u>	<u>Current 2016 Rate</u>	<u>Proposed 2017 Rate</u>
Audio/Video/Digital Photos		\$25.00 per CD, DVD, Tape, Flash Drive/Scan Disk

(End of Fees For Service Schedule Changes)

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

Parks Commission. Daleiden attended a meeting on 11-14-16. The Parks Commission is discussing future Bertram building rental fees. There is a possibility there may be 1-2 positions open on the Parks Commission. Interested persons should contact Daleiden or Potter (District 3 or 4). Currently, there are two representatives from District 2.

Elections. Congratulations were extended to Borrell and Potter who were re-elected to the County Board, and to Darek Vetsch for being elected as the District 2 Commissioner. Vetsch will fill the seat vacated by Sawatzke in 2017. Sawatzke also recognized Tom Perrault for his service on the Monticello City Council. Perrault ran for the District 2 Commissioner seat.

Owners Committee. Sawatzke said a meeting was held 11-10-16. Progress has been made on outstanding issues. With regard to the roof leaks, a camera was used in cavities felt to be where the most water entered. It was determined that areas

are dry and look good. There appears to be a solution to drain troughs. Each grate has a specific area in the trough so they are numbered to assure fit. Regarding thresholds, it was decided to wait through the winter season to determine whether there is an issue. Potter said the warranty period will not start until next spring. A couple of the hose reels were taken by Parks and the remainder traded in. Sawatzke said they will also wait until spring to see if the roof works properly. No additional payments will be made until that time.

BID OPENING - PUBLIC WORKS BUILDING REMODEL

At 9:45 A.M., Alan Wilczek, Facilities Services Director, opened five bids:

<u>Contractor</u>	<u>Bid</u>	<u>Availability Date for Commencement</u>	<u>Comments</u>
Boser Construction	\$146,500	12-05-16	
KUE Contracting	\$166,651	12-10-16	
Grindstone Construction	\$144,000	12-05-16	Completion date 1-12-17
Versacon	\$232,380	12-12-16	Completion date 3-31-17
Ebert Construction	\$179,800	12-12-16	Completion date 2-12-17

The projected completion is 60 days but is not required. The expectation is that all employees will remain in the building while work is being completed. Wilczek's recommendation is to vet the bids and move forward with the low bid. Certifications of insurance, etc., will be obtained to meet the projected commencement dates. Potter move to authorize Wilczek to proceed with Grindstone Construction as the low bid, seconded by Husom. The motion carried 5-0.

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES (cont.)

I-94 Coalition. Potter attended a recent meeting. Maple Grove recently joined the Coalition. Rebranding was worked on for Phase II. A few scenarios are being looked at including return on investment, freight, mobility, quality of life, and economic development. The State of MN applied three different projects for the Federal Fast Lane Act and included I-94. All three of the applications were rejected as MnDOT did not know the rules. The next round of applications are due 12-05-16 but that does not provide adequate time to enhance the application to meet the criteria and reapply. He said they will still go after the Corridors of Commerce when the legislators return to session. The first order of business is bonding that was not finished during the 2016 session. He stated they will have a presence with the authorization to attend the Fredrikson & Byron's MN Legislative Session Outlook Event.

Transportation Alliance. Potter attended the Annual Meeting on 11-09-16, with Robert Latham from Pennsylvania as the keynote speaker. Latham provided information on Pennsylvania's passage of a 31 cent gas tax increase to address repair of roads and bridges. Potter hopes Minnesota's legislators will find a solution to this problem and not defer it to the future. A suggestion he has offered is to take a percentage of the State's general tax and shift it to transportation, possibly in increments that would gradually increase. Another idea being discussed by legislators is an increase in bonding authority for construction.

Signage for LEC, Highway, and Public Works. The Board discussed a problem with the coordinates of GPS systems in locating the LEC building. The directions bring them to the Highway Building. It was suggested that directional signage be looked at for the area.

The meeting adjourned at 10:04 A.M.