

2018 BOARD REORGANIZATION:

Bob Hiivala, County Auditor/Treasurer, called the meeting to order and asked for an election of the Chairperson for the coming year. Potter moved, second by Vetsch, to nominate Daleiden as Chairperson. Borrell moved to close nominations and cast a unanimous vote for Daleiden. The motion carried 4-1, with Daleiden casting the nay vote. Commissioner Daleiden presided at the meeting.

Potter moved, second by Husom, to nominate Vetsch as Vice Chair. Borrell moved to close nominations and cast a unanimous vote for Vetsch. All voted to elect Vetsch as Vice Chairperson for 2018.

On a motion by Potter, second by Husom, all voted to transfer back any unused funds in the County Attorney's Contingency Fund, the Sheriff's Contingency Fund, and the Incidental Fund to the General Revenue Fund.

On a motion by Potter, second by Vetsch, all voted to recall all unused clerk hire and unused budgets for 2017.

On a motion by Husom, second by Potter, all voted to set the County Board's regular sessions for every Tuesday for 2018. The meetings shall be called to order at 9:00 A.M.

The Chairperson presented the existing list of committee memberships and asked the members of the County Board to convey their preferences and suggestions regarding committee designations for 2018.

On a motion by Potter, second by Borrell, all voted that the appointments of committees for 2018 be made by the Chairperson with the approval of the Board and that the first member named act as chairperson of the committee and the County Coordinator act as Secretary. Alternates are designated on the committee by ().

The following is a list of members of 2017 committees and the 2018 appointments:

<u>COMMITTEE</u>	<u>2017 MEMBERS</u>	<u>2018 APPOINTMENTS</u>
Budget Committee Of The Whole	All Commissioners, Coordinator, Aud./Treas.	All Commissioner, Coordinator, Aud./Treas.
Building Committee	Potter, Borrell, (Vetsch) Facilities Services Director	Borrell, Potter (Vetsch), Facilities Services Director
Owners Committee-Courts Facility	Potter, Borrell (Daleiden)	Borrell, Potter (Daleiden)
Finance/CIP Committee	Daleiden, Vetsch, Coordinator, Auditor/Treasurer, Asst. Co. Coordinator, Asst. Finance Director, and IT Director	Vetsch, Daleiden, Coordinator, Auditor/Treasurer, Asst. Co. Coordinator, Asst. Finance Director, and IT Director
Ditch Committee (Combined Committee to Inspect & Joint Ditch Committee)	Borrell, Daleiden, (Husom), Auditor/Treasurer. Plus Commissioner from District being addressed shall attend if not part of Cmte. Jt. Ditch meetings will require 3 Commrs.	Daleiden, Borrell, (Husom), Aud./Treas. Plus Commissioner from District being addressed shall attend if not part of Cmte. Joint Ditch meetings will require 3 Commissioners.

<u>COMMITTEE</u>	<u>2017 MEMBERS</u>	<u>2018 APPOINTMENTS</u>
Noxious Weed Appeal Committee	Borrell, Daleiden	Daleiden, Borrell
Nuclear	Husom, Vetsch, Coordinator, Emergency Management Director, & Emergency Management Deputy	Vetsch, Husom, Coordinator Emergency Management Director, & Emergency Management Deputy
Personnel/Employee Relations	Husom, Daleiden, (Vetsch), and HR Director. County Coordinator and Assistant County Coordinator for Union Negotiations. For Deferred Compensation, Aud./Treas. and Chief Deputy Attorney.	Daleiden, Husom, (Vetsch), and HR Director. County Coordinator & Asst. Cty. Coordinator for Union Negotiations. For Deferred Compensation, Aud./Treas. and Chief Deputy Attorney.
Safety	Husom, Borrell, Coordinator, Assistant County Coordinator, Risk Manager, Emergency Management Coordinator. (Also one Representative from each unit: Teamsters, WCDA, AFSCME, Attorney's and 49ers).	Borrell, Husom, Coordinator, Asst. Cty. Coord., Risk Manager, Emergency Mgmt. Coordinator. (Also one Representative from each unit: Teamsters, WCDA, AFSCME, Attorney's and 49ers).
Security	Borrell, Husom, Two Judges, Coordinator, Risk Manager, Court Administrator, & Representatives from the following Departments: Sheriff, Court Services, & County Attorney	Husom, Borrell, Two Judges, Coordinator, Risk Mgr., Court Administrator, & Representatives from the following Departments: Sheriff, Court Services, & County Attorney
Tax Forfeit Committee	Potter, Borrell, Auditor/Treasurer	Borrell, Potter, Auditor/Treasurer
Technology	Daleiden, Vetsch, Coordinator, IT Director, Auditor/Treasurer, & a Representative from Each Sub-Technology Committee: Land Records, Sheriff, Public Works, Law Legal, HHS & Administration	Vetsch, Daleiden, Coordinator, IT Director, Auditor/Treasurer, and a Representative from each Sub-Technology Committee: Land Records, Sheriff, Public Works, Law Legal, HHS, & Admin.
Transportation Committee Of The Whole	All Commissioners, Highway Engineer, Coordinator	All Commissioners, Highway Engineer, Coordinator
Ways & Means	Husom, Borrell, Coordinator (Potter)	Borrell, Husom, Coordinator (Potter)

<u>ADVISORY BOARD MEMBERS</u>	<u>2017 MEMBERS</u>	<u>2018 APPOINTMENTS</u>
Area Transportation Planning (ATP)	Potter	Potter
Bertram Chain Of Lakes Advisory Board	Daleiden, Vetsch	Vetsch, Daleiden
Central MN EMS Region Joint Powers Board	Husom (Borrell)	Husom (Borrell)
Central MN Jobs & Training Joint Powers Board (JTPA) Workforce Center	Husom	Husom
Central MN Emergency Services Board (Regional Radio Board)	Borrell (Husom)	Borrell (Husom)
Clearwater River Watershed District (CRWD)	Vetsch	Vetsch
County Extension Service	Borrell, Potter	Potter, Borrell
Crow River Organization Of Water (C.R.O.W.)	Borrell (Potter)	Borrell (Potter)
Delegates to AMC	All Commissioners, Auditor/Treasurer, Coordinator, Highway Engineer	All Commissioners, Aud./Treas., Coordinator, Highway Engineer
East Central Joint Powers Board	Vetsch, Court Services Director	Vetsch, Court Services Director
Economic Development Partnership Board	Potter	Potter
Great River Regional Library Board	Potter (Vetsch)	Potter (Vetsch)
Highway 25 Corridor Coalition	Potter (Vetsch)	Potter (Vetsch)
Highway 55 Coalition	Potter, Husom (Highway Engineer)	Husom, Potter (Highway Engineer)
Historical Society	Potter	Potter
I-94 Coalition	Potter	Potter
Law Library Board	Husom	Husom
Legislative Matters	All Commissioners	All Commissioners

<u>ADVISORY BOARD MEMBERS</u>	<u>2017 MEMBERS</u>	<u>2018 APPOINTMENTS</u>
Methamphetamine Education And Drug Awareness Coalition Of Wright County (M.E.A.D.A.)	Husom	Husom
MN Rural Counties	-----	Borrell (Potter)
Monticello Joint Planning Board	Vetsch	Vetsch
One Watershed, One Plan Policy Committee	Borrell	Borrell
Parks Advisory Board	Daleiden	Daleiden
Planning Commission	Borrell	Borrell
Public Works Labor/ Management	Husom, Coordinator (Vetsch)	Husom, Coordinator (Vetsch)
Region 7W Comprehensive Economic Development Strategy Committee	Potter (Husom)	Potter (Husom)
Region 7W Transportation	Potter	Potter
Regional Crime Lab	Husom	Husom
Safe Communities of Wright County (SCWC)	Husom	Husom
Soil & Water Conservation District (SWCD)	Borrell	Borrell
Trailblazer Joint Powers Board	-----	Vetsch, Potter
Twin Cities Urbanized Areas (UZA) Boundaries	Daleiden	Daleiden
Water Management Task Force	Daleiden	Daleiden
Wright County Ag Society	Borrell	Borrell
Wright County Area Transit Joint Powers Board	-----	Vetsch, Potter

ADVISORY BOARD MEMBERS

2017 MEMBERS

2018 APPOINTMENTS

Wright County Community Action Council

Daleiden, Borrell,
City Representative

Borrell, Daleiden
City Representative

Wright County Multi-Jurisdictional Hazard Mitigation Planning Committee

Husom

Husom

On a motion by Potter, second by Borrell, all voted to accept the Advisory Board appointments as recommended.

12-26-17 BOARD MINUTES

Potter moved to approve the 12-26-17 Wright County Board Minutes, second by Vetsch. The motion carried 5-0.

AGENDA

County Coordinator Lee Kelly informed the County Board that Information Technology (IT) Director Adam Tagarro is unable to be at today’s meeting at 9:06 AM. Timed Agenda Item A, “Introduction of IT Project Portfolio Analyst Britta Holland,” will be laid over until the 1-09-18 County Board Meeting. Husom moved to approve the Agenda as amended, second by Borrell, and the motion carried 5-0.

CONSENT AGENDA

Vetsch moved, second by Potter, to approve the Consent Agenda. The motion carried unanimously.

A. ADMINISTRATION

1. Appoint Brian Nord, And Steve Berg, Alternate, To Serve On The Central MN EMS Advisory Committee For Another Two-Year Term

B. ADMINISTRATION

1. Claim - Madden, Galanter & Hansen, LLP, 11-2017 Services, \$6,868.83

C. AUDITOR/TREASURER

1. Acknowledge Warrants Issued Between December 19, 2017 And December 22, 2017

D. COUNTY BOARD

1. Authorize Attendance, Wright Partnership Annual Meeting, 1-19-18 @ 8:00 AM, Wright-Hennepin Co-Op Electric, Rockford MN

E. HEALTH & HUMAN SERVICES

1. Position Replacement:
 - A. Social Worker

F. HEALTH & HUMAN SERVICES

1. Refer To Personnel Committee
 - A. Request To Hire MH SWIII/MHP Above 12%
2. Position Replacement
 - A. Office Technician I

G. INFORMATION TECHNOLOGY

1. Refer To The Personnel Committee:
 - A. H1B Sponsorship
2. Position Replacement:
 - A. IT Senior Developer
 - B. Telecom Specialist

3. Refer To The 01/10 Technology Committee:

- A. Office 365 Status
- B. ERP Follow-Up
- C. Project Portfolio

H. PLANNING & ZONING

1. Appoint Members To The Planning Commission And Board Of Adjustment For Terms Expired December 31, 2017:

- Planning Commission: Patrick D. J. Mahlberg (2nd District - Vetsch)
David D. Thompson (3rd District - Daleiden)
- Board Of Adjustment: Charlotte Quiggle (1st District - Husom)
John Jones III (3rd District) – Daleiden

I. PLANNING & ZONING

1. Accept The Findings And Recommendation Of The Planning Commission For The Following Rezoning: Jim P. Sexton - (Buffalo Twp.) On A 5/1 Vote The Planning Commission Recommends Rezoning Approximately 50 Acres From AG General Agriculture And S-2 Residential-Recreational Shorelands To A/R Agricultural- Residential And S-2

J. SHERIFF

1. Position Replacement:
A. Deputy

TIMED AGENDA ITEMS**BOB HIIVALA, AUDITOR/TREASURER**Award Of Bids For 2018 Official Newspaper

Hiivala said bids were received from the *Herald Journal*, *Delano Herald Journal*, and the *Monticello Times*. The *Herald Journal* bid 27 cents per column inch, the *Delano Herald Journal* bid \$3.50 per column inch, and the *Monticello Times* bid \$18.46 per column inch. Hiivala recommended that the bid for the 2018 Wright County Official Newspaper be awarded to the *Herald Journal*. Potter moved, second by Borrell, to approve the *Herald Journal* as the legal newspaper for Wright County. The motion carried unanimously.

Adopt Resolution In The Support Of The Maintenance Of Local License Bureaus

Hiivala said the Resolution is from the Deputy Registrars Association seeking support from the County. The Minnesota Licensing and Registration System (MNLARS) is costing the County and private Deputy Registrars time and money to implement. The Resolution asks that the State fix the problems and share their revenue to offset costs borne by the Deputy Registrars Association. License Bureau Supervisor Becky Aanerud described the issues associated with MNLARS implementation. Transactions are taking 66 percent longer than prior to MNLARS. The State promised a three-day turnaround for titles with the MNLARS system. However, Aanerud said the turnaround is now 97 days. Customers are angry and phone calls are numerous. County License Bureau staff is putting in longer hours and taking in less revenue since the MNLARS transition. Hiivala encouraged the public to continue using local Deputy Registrars, as the online process with the State usually results in technical difficulties. Potter moved to adopt Resolution #18-01 Supporting the Maintenance of Local License Bureaus, second by Vetsch. The Resolution carried 5-0 on a roll call vote.

BRIAN J. ASLESON, CHIEF DEPUTY ATTORNEYAuthorize Signatures On Retainer Agreement For Opioid Litigation

Asleson said the Board heard from two law firms in November 2017 who are combining their efforts to represent counties and cities in this civil litigation. They would pursue litigation on behalf of Wright

County against opioid manufacturers and distributors. This would not be a class action lawsuit; Wright County would be a single plaintiff. The County would pay no attorney fees unless there was a monetary recovery from the defendants. There would also be no external costs to the County, but only internal costs for staff to compile the necessary information.

Borrell said any changes should be made via the legislature and not through the legal process. County Attorney Tom Kelly said they have tried to legislate this issue to no avail. A Controlled Substance Act was implemented and the State Drug Enforcement Administration was supposed to enforce it. T. Kelly said in the very recent past, five individuals in the County died of apparent overdoses. When the prescriptions stop, people go to the streets to find drugs. Vetsch said the situation is egregious and something has to be done. He hopes there are no negative impacts on consumers from counties pressing forward with this litigation. The manufacturers have deep pockets. A legal case of this size may make a difference. Vetsch moved to authorize signatures on the retainer agreement for opioid litigation, second by Potter. Husom said a civil case isn't the best way to address the situation, but it will send a strong message to the industry. The motion carried 4-1, with Borrell casting the nay vote.

BRIAN J. ASLESON, CHIEF DEPUTY ATTORNEY

Approve Of Retaining Kevin J. Casserly And Paul G. Bakken To Perform Appraisals For Purposes Of Tax Court

Asleson said there are three undeveloped commercial lots in the City of Otsego: PID# 118-184-000070, 118-184-000080, and 118-184-000150. Mr. Casserly would be retained to appraise these properties. Mr. Bakken would be retained for a strip mall commercial property in the City of Delano, PID # 107-073-001010. Both appraisers have worked with the County in the past. Potter moved to approve retaining Kevin J. Casserly and Paul G. Bakken to perform appraisals for purposes of Tax Court, second by Husom. The motion carried unanimously.

ITEMS FOR CONSIDERATION

RESOLUTION SETTING PER DIEMS, 2018

Coordinator Kelly referred to the list of Committees for which County Commissioners will be paid a per diem. He noted new language this year stating that a meeting of more than four hours in length will be paid a second per diem (excludes elected officials).

L. Kelly said a number of meetings have run long recently. If this trend continues, it may become more difficult to find people willing to serve in these roles. There are no other changes to the Resolution with the exception of those noted earlier in this meeting related to the Committee listing. Potter moved to adopt Resolution #18-02 Setting Per Diems for 2018, noting that meetings over four hours in length will be paid a second per diem (excluding elected officials). Vetsch seconded. Discussion ensued regarding the second per diem rate and the length of time some meetings last. Asleson said there was no problem setting a separate schedule for the second per diem. L. Kelly recommended that the language be changed to reflect that a dollar amount (versus a second per diem) will be paid for meetings lasting longer than four hours. Potter called the question. Vetsch suggested that the motion be changed to state that a meeting less than four hours in length will be paid a \$50 per diem, and meetings lasting four hours or more will be paid a per diem of \$100. Asleson said he would prefer that the wording reflected "a different rate" versus "a second per diem." Potter accepted the amendment to his motion that states, "A meeting over four hours in length will be paid \$100 (excludes elected officials)." The Resolution carried unanimously on a roll call vote.

RESOLUTION SETTING ELECTED DEPARTMENT HEADS MINIMUM SALARY

Coordinator Kelly said since 2018 is an election year, the County is required by Statute to set a minimum salary for those elected department heads. Historically, Wright County has used Step 1 of the top pay scale. For 2018, that number is \$91,540.80. Vetsch asked whether that amount is negotiable, depending on the qualifications of the candidate. L. Kelly said it is negotiable, and provides a minimum threshold for people considering whether to run for office. The highest step for 2018 is \$128,169. Husom moved to adopt Resolution #18-03 Setting Elected Department Heads Minimum Salaries at \$91,540.80, second by Borrell. The Resolution carried unanimously on a roll call vote.

ADOPT RESOLUTION APPOINTING ERIK HEURING AS THE WRIGHT COUNTY AGRICULTURAL INSPECTOR FOR 2018 & AUTHORIZE EXECUTION OF AGREEMENT

Potter moved to adopt Resolution #18-04 Appointing Erik Heuring as Agricultural Inspector and Authorize Execution of Agreement for 2018, second by Vetsch. The Resolution carried unanimously on a roll call vote.

ADOPT RESOLUTION APPOINTING MICHAEL YOUNG AS THE WRIGHT COUNTY DRAINAGE INSPECTOR FOR 2018 & AUTHORIZE EXECUTION OF AGREEMENT

Borrell moved to adopt Resolution #18-05 Resolution Appointing Michael Young as Drainage Inspector and Authorize Execution of Agreement for 2018, second by Vetsch. The Resolution carried unanimously on a roll call vote.

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

City of Otsego: Daleiden referred to a notice from the City regarding a proposed modification to a development program for Development District #1 and the proposed establishment of Tax Increment Financing District #4 Riverbend North. Those interested in additional information should contact him.

The meeting adjourned at 9:54 AM.