



BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS

FEBRUARY 12, 2019

DATE APPROVED: FEBRUARY 26, 2019

Christine Husom	District 1
Darek Vetsch	District 2
Mark Daleiden	District 3
Michael Potter	District 4
Charles Borrell	District 5

The Wright County Board met in regular session at 9:00 A.M. with Husom, Vetsch, Potter and Borrell present. Commissioner Daleiden was absent.

COUNTY BOARD MINUTES 2-05-19

Husom moved to approve the minutes. The motion was seconded by Potter and carried 4-0.

AGENDA

Vetsch petitioned the following items to the Agenda under Items For Consideration: Item B, "Set Committee Of The Whole Meeting for a Public Meeting on the Building of Facilities"; Item C, "Set Committee Of The Whole Meeting For Discussion On Building Projects with Health & Human Services."

Borrell moved to approve the Agenda as amended. The motion was seconded by Husom and carried 4-0.

CONSENT AGENDA

Potter moved to approve the Consent Agenda. The motion was seconded by Husom and carried 4-0:

A. ADMINISTRATION

1. Position Replacement:

A. Custodian

B. ADMINISTRATION

1. Refer The Following Items To Technology Committee:

A. ERP Update

B. O365 Update

C. Project Portfolio

D. InfoTech CIO Survey

C. ADMINISTRATION

1. Refer The Following Items To The 2-19-19 Commissioner Workshop Meeting:

A. Communications Regarding Facilities Projects

B. Review Of Board Room Layout & Commissioner Areas

C. Scheduling Of Future Workshops & Strategic Planning

D. ADMINISTRATION

1. Approve Charitable Gambling Application Form LG220 & Waive 30-Day Waiting Period, DC Music Boosters, Event Location Dassel-Cokato High School, 4852 Reardon Ave SW, Cokato MN 55321, Event Date Of 3-09-19 (Cokato Township)

E. ATTORNEY

1. Schedule Public Hearing On Ordinance Amendment 19-1 For February 26, 2019, At 9:30 AM

F. AUDITOR/TREASURER

1. Acknowledge Warrants Issued Between January 30, 2019 And February 5, 2019

G. HEALTH & HUMAN SERVICES

1. Position Replacement

A. Accounting Technician

H. HEALTH & HUMAN SERVICES

1. Position Replacement

A. Financial Worker

B. 67-Day Temp Financial Worker

I. PARKS & RECREATION

1. Position Replacement:
 - A. Park Maintenance Supervisor

TIMED AGENDA ITEMS**VIRGIL HAWKINS, HIGHWAY ENGINEER**

Approve Resolution Of Final Acceptance For The Meridian Avenue South Bridge Replacement Project (10x8 Box Culvert) In Franklin Township. Authorize Final Payment To Midwest Contracting In The Amount Of \$6,204.33

Potter moved to adopt Resolution #19-20 approving the Resolution of Final Acceptance for the Meridian Avenue South Bridge Replacement Project in Franklin Township including authorizing final payment to Midwest Contracting in the amount of \$6,204.33. The motion was seconded by Borrell and carried 4-0 on a roll call vote.

Approve MnDOT Detour Agreement No.1033129 Which Would Provide MnDOT To Use County Highway 12 As A Detour Route For Their Mill & Overlay And Box Culvert Replacement Projects On TH25

Potter moved to adopt Resolution #19-21 approving MnDOT Detour Agreement No. 1033129 authorizing MnDOT to use County Highway 12 as a detour route during their TH 25 project. The motion was seconded by Borrell. Husom asked that the Highway Department notify affected cities and townships of this project. Potter responded that municipalities can sign up through MnDOT 311, a phone app that allows information on such projects. Hawkins will send notice as a courtesy to the affected townships and cities. The motion carried 4-0 on a roll call vote.

Approve MnDOT Detour Agreement No.1033132 Which Would Provide MnDOT To Use County Highway 8, 5, And 37 As Detour Routes For Their Full Depth Reclamation Project On TH55.

Husom moved to adopt Resolution #19-22 approving MnDOT Detour Agreement No. 1033132 allowing MnDOT use of Highways 8, 5 and 37 as detour routes for their TH 55 Reclamation Project. The motion was seconded by Potter and carried 4-0 on a roll call vote.

ITEMS FOR CONSIDERATION**2-08-19 PERSONNEL COMMITTEE OF THE WHOLE (COTW) MINUTES**

At today's County Board Meeting, Potter moved to approve the Personnel COTW Minutes and recommendations. The motion was seconded by Husom. The motion includes delegating authority to Administration to work out contract details with the candidate to finalize employment. The motion carried 4-0. The Personnel COTW Minutes follow:

I. HIRE OF BUILDING OFFICIAL ABOVE 12% OF MINIMUM HIRE RANGE

Planning & Zoning Administrator, Sean Riley explained to the committee that the Building Official position is currently vacant due to a recent retirement. He explained that the position was posted in December and the County received two candidates that met the minimum qualifications for the position. Mr. Riley stated that interviews for the open Building Official position occurred in January and one of the candidates withdrew their application from consideration. Riley added that the current candidate has over 20 years of related work experience and is looking for a more stable work environment than his current job offers. Riley also described for the committee members the licensing requirements that are set forth by the State of Minnesota for a Building Official.

Commissioner Mike Potter commented that work experience is extremely important for this position, if they don't have the knowledge and experience of the construction trades, it could be detrimental.

Commissioner Christine Husom also commented that she understands the value of experience for this position. Riley mentioned that this candidate has the necessary job related experience to fill this position and hit the ground running.

2-08-19 Personnel COTW Minutes (cont.):

A discussion occurred regarding what are the requirements for a Building Official to obtain a Master License. Riley stated that a Master License can be obtained by meeting a combination of educational requirements and years of work experience in the building construction field.

Riley shared that he can bridge the time gap of not having a Building Official, but only for a short-term time period. If it becomes a longer period of time, then he will need someone who has a Master License or consider using the State of Minnesota to fill the need, which can be extremely costly.

Commissioner Vetsch asked what the starting wage is for the position. Johnson replied that the salary range is \$26.45 to \$37.04 per hour. Riley commented that he would like to offer this candidate \$35.00 per hour.

All agreed to offer the candidate \$35 per hour, which is higher than 12% above the minimum pay of the salary range.

RECOMMENDATION: APPROVE TO HIRE A BUILDING OFFICIAL ABOVE 12% OF MINIMUM SALARY RANGE AT \$35 PER HOUR.

(End of 2-08-19 Personnel COTW Minutes)

SET COMMITTEE OF THE WHOLE MEETING FOR PUBLIC MEETING REGARDING BUILDING FACILITIES

Vetsch was contacted by groups of people that would like to meet with the Board regarding various building projects. Potter moved to schedule a COTW Meeting on 2-20-19 at 4:00 PM to discuss future buildings. The meeting will be held in the County Board Room. The motion was seconded by Husom and carried 4-0.

SET COMMITTEE OF THE WHOLE MEETING FOR DISCUSSION ON BUILDING PROJECTS WITH HEALTH & HUMAN SERVICES (HHS)

Potter moved to set a COTW Meeting on 2-26-19 at 1:30 P.M. at the HHS Building. The motion was seconded by Borrell and carried 4-0.

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

1. Transportation Day At The Capitol. Potter attended as Vice President of the Transportation Alliance. He stated Wright County has been fortunate to receive Corridors of Commerce funding the last three of four solicitations. A supplemental bonding bill is being introduced relating to I-94 between Albertville and Monticello that currently has no funding. The hope is to get this completed prior to 2025.
2. AMC Transportation Sub Committee. Potter will attend on 2-12-19. The group is working to keep legislators up to date on transportation projects and issues.
3. Central MN Council on Aging. Borrell attended a meeting on 2-07-19. Wright County Community Action has taken on some of the providers and assisting with transport services through Central MN Council on Aging. Any interested providers can contact Commissioner Borrell or Central MN Council on Aging. Those looking for services should use the Senior Linkage Line at 1-800-333-2433 (24/7).
4. Rotary. Husom said Greg Pickard, Wright County Veteran Services Officer, was the guest speaker at the last meeting.
5. Safe Schools, Buffalo. Husom attended the meeting. Representatives from Rivers of Hope provided information on their violence intervention and prevention program. They offer resources for both adults and youth. She said the goal is to support victims and encourage them to seek healthy relationships and situations.
6. St. Francis Xavier School. Students are assembling cancer care packages.
7. I Love To Read. February is I Love To Read month. On 2-13-19, high school students will greet and read to elementary students. The public is encouraged to sign up to read to elementary students as well.
8. AIS (Aquatic Invasive Species) Meeting. Husom and Vetsch attended a meeting on 2-08-19. The meetings are viewed as productive. Both Vetsch and Husom said there would have been value in having this group formed a year earlier.
9. East Regional Juvenile Detention Meeting. Vetsch said the meeting was cancelled because of weather. Bed usage is down so member entities will realize an increased bill. That cost is \$60,000 system wide.

10. H.F. 424. Vetsch sent a letter to the Property Tax Committee asking for support of HF 424 finding state assessed properties harmless to local entities for tax court adjustments. It appears this may move forward for possible inclusion with the tax bill.
11. Enterprise Resource Planning. Assistant County Administrator Sue Vergin said the vendor demonstrations are being held this week and next.

The meeting adjourned at 9:31 A.M.

County Board Minutes Submitted by: Susan Backes, Clerk to the County Board