



BOARD MINUTES

WRIGHT COUNTY HEALTH & HUMAN SERVICES BOARD

February 25, 2018

Christine Husom, District 1
Darek Vetsch, District 2
Mark Daleiden, District 3
Michael Potter, District 4
Charles Borrell, District 5

DATE APPROVED: March 11, 2019

I. PLEDGE OF ALLEGIANCE

The Wright County Health & Human Services Board met in regular session at 1:30 p.m. with Husom, Vetsch, Daleiden, Potter and Borrell present.

STAFF PRESENT:

Jami Goodrum Schwartz, Director
Christine Partlow, Business Manager
Kimberly Johnson, Financial Services Manager
Michelle Miller, Social Services Manager
Sarah Grosshuesch, Public Health Director
Angela Joy, Office Technician I
Brittani Haas, Office Technician II
Casey Henre, Public Health Supervisor
Diane Erkens, Social Services Supervisor
Imani Pail, Social Worker
Lisa Bredeson, Financial Services Manager
Lisa Spencer, Office Manager II
Mary Lee, Public Health Nurse
Noami Blomberg, Administrative Specialist
Richelle Kramer, Social Services Supervisor

OTHER:

Carl Harju, Mental Health Advisory Committee Member

II. MINUTES APPROVAL

Correction on the January 14, 2019 minutes was approved at this meeting: 2019 HHS Advisory Committee (HHSAC) Reappointment under Consent Agenda: removed Vickie Nibbe and Cortney Phillips from the January 2019 HHSAC reappointment.

ACTION: Daleiden moved, Vetch second, to approve the February 25, 2019 minutes as presented. Motion carried.

III. REVIEW AND APPROVAL OF AGENDA

ACTION: Vetch moved, Daleiden second, to approve the agenda. Motion carried.

IV. CONSENT AGENDA

A. NEIGHBORHOOD HEALTH CONNECTION

ACTION: Daleiden moved, Borrell second, to approve the agenda. Motion carried

V. NEW STAFF INTRODUCTION

1. Brittani Haas, Office Technician II in Adult Family Financial Services OT effective February 19, 2019
2. Imani Paul, Social Worker in Intake & Assessment effective February 19, 2019
3. Angela Joy, Office Technician I in Office Support effective February 25, 2019

VI. REGULAR AGENDA

A. Social Services/Public Health/Financial Services**1. RESOLUTION HHS 19-03 – JANUARY 2019 DONATIONS**

ACTION: Daleiden moved, Borrell second, to accept Resolution HHS 19-03. Motion carried 5-0 on a roll-call vote.

2. COMMITTEE/TASK FORCE RESIGNATION

a. HHS Advisory Committee

i. Cortney Phillips, District 1, effective January 23, 2019

b. Mental Health Advisory Committee

i. **Krista Mitchell, District 4, effective January 8, 2019**

ACTION: Husom moved, Daleiden second, to accept the resignations as presented. Motion carried.

Recommendation: post the available spots front page in the county and HHS website

3. 2018 4TH QUARTER FINANCIAL REPORT**(CHRISTINE PARTLOW)**

Compared to last year's budget, year 2018 performed much better, ending up at 98 percent revenues and 97 percent expenditures, leaving almost 400K dollars in the HHS fund. An increase of 665K dollars from last year's revenue come from state and federal contributions.

Income Maintenance Random Moment Time Study (IMRMS) reported 92 percent on expenditure and 93 percent on revenue at 87 percent of the budget. This year is forecasted to see a three percent IMRMS increase with the enhanced processes and training on how to appropriately respond to time study inquiries to generate revenue.

On Social Services Time Study Revenue, MNCHOICES is doing well at 111 percent of the budget. A combined 160K dollars negative reimbursement from 2017 and 2018 impacted the Agency's potential gains due to the July 2017 legislative change.

The Targeted Case Management is at 103 percent of the budget.

Waiver revenue ended at 72 percent of the budget. Staff have been working on Rule 185 cases, which are mandated but unbillable services. CADI waiver revenue was estimated to offset a portion of the billable services during the shift to Contracted Case Management in 2017.

Public Health revenue is at a favorable 111 percent of the overall PH budget.

Out of Home Placement expenses ended at 107 percent of the budget, reflecting the up-to-date NorthStar Foster Care reconciliation posting, showing the county's paying more in cost than what the state is paying in adoption assistance.

The Agency continues to do well in managing travel between vehicle acquisition and cost maintenance and staying under budget in travel and training.

ACTION: Daleiden moved, Vetsch second, to accept the 2018 4th Quarter Financial Report. Motion carried.

4. 2019 UNMET NEEDS - MENTAL HEALTH ADVISORY COMMITTEE**(CARL HARJU)**

Summarized the mental health unmet needs identified by this committee in 2018. Mental health, homelessness, transportation and lack of psychiatric beds remain as major issues. The newly approved 16-bed Intensive Residential Treatment Services (IRTS) facility in Sherburne County will also serve as a resource for Wright County residents.

5. OUT-OF-STATE TRAVEL**(MARY LEE, CASEY HENRE)****A.** 2019 April 22-25: Healthy Families America Implementation Training, Chicago (Casey Henre)**ACTION:** Borrell moved Borrell, Vetsch second, to approve out-of-state travel as presented. Motion carried.**B.** 2019 May 8-10, Nurse-Family Partnership Unit 2 Education Training, Denver, Colorado (Mary Lee)**ACTION:** Borrell moved, Vetsch second, to approve out-of-state travel as presented. Motion carried.**6. PRESENTATION: HEALTH & HUMAN SERVICES CUSTOMER SERVICE SURVEY****(JAMI GOODRUM SCHWARTZ)**

Presented the HHS customer service survey for the last five years. Overall, looking positive, with customer satisfaction trending upwards.

B. Administration**1. DIRECTOR'S COMMENTS**

The Board is presenting the new building schematics Tuesday, February 26, 1:30 p.m. at the Human Services Center; forum aims for HHS staff insights and perspectives on the urgency of a new building.

Discussed the Resource and Follow-up Team (RAFT) program piloted in the last few months and the need to continue funding due to favorable results. RAFT, which ended on January 31, 2019, was funded via a mini-grant received for the four-county incarcerated residents. An adult mental health social worker spends four to six hours per week at the Wright County jail providing resources to inmates, prioritizing those due for emergent release. Out of 93 served, only one was returned to custody. This high success rate prompted law enforcement and HHS to seek continued funding, planning to focus on Wright County incarcerated residents.

CONSENSUS: all in favor; gather more data for potential expansion of the jail support system.

The State has phased out and turned over the Competency Restoration Program to counties, leaving Wright County agencies such as law enforcement, HHS, the courts, county attorneys to define the appropriate authority to provide competency restoration. Meetings between these agencies are underway.

Goodrum Schwartz will present a position statement at MACSSA Wednesday, March 6, to have counties be incentivized by 25 percent on collections of the Housing Support Program. Counties were required to take over the collections for Housing Supports (formerly GRH program) in 2017, but, the statute which covers the counties receiving an incentive for this work is silent in the statute.

On the Adult Repeat Maltreatment Measure from DHS' Performance Management information, Wright County delivered a 92 percent performance, higher than the 80 percent statewide average, and not requiring a Performance Improvement Plan (PIP) for July 2017 – 2018. This is the percent of vulnerable adults who experience maltreatment but do not experience repeat maltreatment of the same type.

The meeting adjourned at 2:54 p.m.

Respectfully submitted by Lisa Spencer.