



## BOARD MINUTES

### WRIGHT COUNTY HEALTH & HUMAN SERVICES BOARD

APRIL 9, 2018

Christine Husom, District 1  
Darek Vetsch, District 2  
Mark Daleiden, District 3  
Michael Potter, District 4  
Charles Borrell, District 5

DATE APPROVED: May 14, 2018

#### I. PLEDGE OF ALLEGIANCE

The Wright County Health & Human Services Board met in regular session at 1:30 p.m. with Husom, Vetsch, Daleiden, Potter, Borrell present.

#### STAFF PRESENT:

Jami Goodrum Schwartz, Director  
Michelle Miller, Social Services Manager  
Christine Partlow, Business Manager  
Kimberly Johnson, Financial Services Manager  
Becky Graham, Public Health Nurse  
Diane Erkens, Social Services Supervisor  
Gretchen Backer, Office Technician II  
Jon Young, Public Health Supervisor  
Julie Bemboom, Social Worker  
Karen Popken, Child Support Supervisor  
Kelly Hiestand, Case Aide  
Keri Frechette, Social Worker  
Kristie Rathmanner, Public Health Nurse  
Kylie Erickson-Durkee, Social Worker  
Lee Kelly, County Coordinator

#### II. MINUTES APPROVAL

Husom moved, second by Potter, to approve the March 12, 2018 minutes. Motion carried.

#### III. REVIEW AND APPROVAL OF AGENDA

Daleiden moved, second by Borrell, to approve the agenda as presented. Motion carried.

#### IV. NEW STAFF INTRODUCTION

KYLIE ERICKSON-DURKEE, SOCIAL WORKER IN YOUTH SERVICES, SOCIAL SERVICES EFFECTIVE APRIL 2, 2018.

#### V. REGULAR AGENDA

##### A. Social Services/Public Health/Financial Services

##### 1. RESOLUTION HHS 18-06: APRIL 2-8, 2018 AS PUBLIC HEALTH WEEK

Daleiden moved, second by Husom, to approve Resolution HHS 18-06. Motion carried 5-0 on a roll-call vote.

**2. PRESENTATION: CENTRAL MN COUNCIL ON AGING (CMCOA); REQUEST TO APPROVE MOU AND THE 2018 ADMINISTRATIVE MATCH (LORI VROLSON)**

Goodrum Schwartz presented for Board approval the 2018 Memorandum of Understanding between CMCOA and WCHHS.

CMCOA Executive Director Lori Vrolson gave an overview of CMCOA's scope of services) in the 14-county region. CMCOA receives \$2.5M grant annually for the age 60-plus population, providing support to older adults with low-care needs for them to remain at home. In 2017, \$287K of the CMCOA annual grant was reinvested in Wright County and \$339,946K was allocated for 2018. Wright County's age 60-plus population comprises 13 percent of the 14-county region with 12 percent of the CMCOA grant going to Wright County. Vrolson stated that this was due to a service gap in 2017 when Great River Faith in Action was dissolved and with CMCOA having just recently contracted with Wright County Community Action Program (CAP) Agency, providing homemaker and transportation services for Sherburne and Wright. CMCOA is still seeking providers for caregiver respite and consultation services.

Borrell questioned the low number of individuals, 108, served with the home delivered meals and if there are areas not being served. Vrolson stated that 649 from Wright County received congregate meals, 135 home delivered meals. Although CMCOA does not provide Title III Nutrition Services in Monticello, Catholic Charities contracts with local restaurants to provide subsidized rates for seniors. Additionally, the senior center in Monticello is providing congregate meals, using the restaurants to sponsor food deliveries, resulting in the increase of diners and contributions. CMCOA is looking to use this model to pilot in other communities.

Recommendation: expand the CMCOA-sponsored home delivery meals in Monticello.

**Action:** Potter moved, second by Husom, to support the 2018 CMCOA Memorandum of Understanding as presented. Motion carried.

**3. UPDATE: MSSA COMMUNITY COLLABORATION AWARD (DIANE ERKENS)**

In November 2017, WCCHS, Functional Industries, Central MN Center and Vocational Rehabilitation Services received the regional collaborative award and subsequently was selected for the State award in March 2018.

This collaborative group meets monthly to support community work placements for individuals who have mental health challenges.

The Board commended the group for a job well done.

**4. CELEBRATING SUCCESS IN SOCIAL SERVICES (MICHELLE MILLER)**

Social Services Manager Michelle Miller recognized the excellent work of the Social Services staff in meeting many challenges while delivering services timely regardless

of time constraints and increasing workloads. In appreciation, Miller requested the Board to approve the SS staff to wear jeans for the “Month of Mondays” in April.

WCHHS met both child protection thresholds, passing the 90 percent State requirements: 95.9 percent for Timeliness to Initial Contact; 96.6 percent for the Monthly Case Worker Visits. Meeting both thresholds provides additional funding as the funding from counties not meeting the threshold will be distributed to the counties that did. This resulted to an increase of funding from the slated \$518K to \$563K for Wright County.

Miller acknowledged that surpassing the 90 percent mark is commendable considering the significant increase of child protection cases and the challenges of staff shortages.

Goodrum Schwartz commended the Social Services staff for their timely and accurate reporting. The Board extended their congratulations.

Miller will provide an update on the Contracted Case Management on the May 14, 2018 HHS Board Meeting.

**Action:** Potter moved, second by Daleiden, to approve the Social Services staff to wear jeans for the “Month of Mondays” in April. Motion carried.

Future considerations: Daleiden requested that departments issue a notice to their staff or use any avenue such as name tags to justify special apparel approvals to prevent potential consistency issues among staff.

**5. UPDATE: CENTRAL MN IMMUNIZATION (BECKY GRAHAM, KRISTIE RATHMANNER)**

Wright County Public Health (WCPH) joined the Minnesota Immunization Information Connection (CMIC) program to increase the 49.9 percent childhood immunization rate for children up to two years old. The Minnesota Immunization Information Connection (MIIC) is a statewide system interfacing with providers that stores electronic immunization records for easier tracking of vaccinations.

To meet the DHS threshold, WCPH reached out to health providers and sent 7,560 recall letters in 2017 to children 12 to 13 years old, 19 to 23 months old, and 18 to 19 years old who were not up-to-date with immunization shots. After the records in MIIC were entered and updated, WCHHS surpassed the State thresholds on the selected age groups.

**6. REQUEST TO CANCEL THE APRIL 23, 2018 HHS BOARD MEETING**

Goodrum Schwartz requested to cancel the April 23, 2018 HHS Board Meeting. Borrell asked if future meetings can fluctuate periodically between the second and fourth Mondays. Goodrum Schwartz agreed to consult with Commissioners on their preferred meeting date.

**Action:** Husom moved, second by Borrell, to cancel the April 23, 2018 HHS Board Meeting.

**B. Administration**

**1. EMPLOYEE OF THE MONTH – MAY 2018**

Kelly Hiestand is the May Employee of the Month

**2. DIRECTOR'S COMMENTS**

WCHHS did not get the Family Home Visitation Grant on this round and will re-apply for the grant in the fall.

WCHHS is currently piloting with schools to apply for available funds through the Every Student Succeeds Act (ESSA) grant. This grant will pilot school transportation funding for children in foster care who need transportation services outside of their home district. An agreement between the county and each school needs to be in place for the school to receive reimbursements.

The telework pilot project is moving forward. Target implementation date is May 7 through September 7, 2018. The first week in May is being avoided due to the anticipated rollout of the new Social Services Information System (SSIS).

Proposed legislation passed with a narrow margin in both the House and Senate which would require that persons receiving Medical Assistance seek employment if they are between the ages of 18 and 65. It is anticipated that the Governor would enact a veto if this legislation came to his desk.

An update to the high vacancy rate in the Fiscal area: we have hired four accounting positions to begin later this month.

The meeting adjourned at 2:42 p.m.