



BOARD MINUTES

BOARD OF WRIGHT COUNTY COMMISSIONERS

APRIL 24, 2018

DATE APPROVED: MAY 1, 2018

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| Christine Husom, | District 1 |
| Darek Vetsch, | District 2 |
| Mark Daleiden, | District 3 |
| Michael Potter, | District 4 |
| Charles Borrell, | District 5 |

The Wright County Board met in regular session at 9:00 A.M. with Husom, Vetsch, Potter, Daleiden and Borrell present.

COUNTY BOARD MINUTES 4-17-18

Husom moved to approve the 4-17-18 Board Minutes. The motion was seconded by Borrell and carried 5-0.

AGENDA

The following items were petitioned onto the Agenda: Attorney Item A3, "Approve Findings & Order Directing A Repair To Wright County Ditch 36 Pursuant To Minn. Stat. §103E.701, Subd. 2" (Kryzer); Auditor/Treasurer Item B1, "Presentation Of Annual Investment Report" (Hiivala); Information Technology Item C1, "Request To Contract Professional Staff For 6 Months For Both SharePoint & OnBase, & Authorize IT Director To Enter Into Contracts Subject To Attorney Review" (Adam Tagarro). Potter moved to approve the Agenda as amended, seconded by Vetsch, and carried 5-0.

CONSENT AGENDA

On a motion by Vetsch, second by Husom, all voted to approve the Consent Agenda:

A. BOB HIIVALA, AUDITOR/TREASURER

1. Acknowledge Warrants Issued Between 4-11-18 & 4-17-18

TIMED AGENDA ITEMS

GREG KRYZER, ASSISTANT COUNTY ATTORNEY

Approve Resolution Declining Discretionary EAW on Petition on Delano Sportsman's Club Trap Ranges

Kryzer said at last week's Meeting, the County Board directed staff to prepare a resolution consistent with the denial of the need for an EAW.

Borrell moved to adopt Resolution #18-34 declining the discretionary EAW on the petition on the Delano's Sportsman's Club Trap Ranges. The motion was seconded by Potter. Daleiden asked if Franklin Township had requested conditions of approval. Kryzer said his recollection was that Franklin Township wanted a noise analysis done and was unsure how that would be accomplished without an EAW. Brad Spencer, Independence City Council and member of Delano Sportsmen's Club, said a sound engineer will be produce a complete sound study to meet State standards. It will be available in a couple of weeks. Borrell said that will be sent to the Planning Commission. The motion carried 5-0 on a roll call vote.

Approve Joint Powers Agreement with the City of Buffalo for the Justice Center Stormwater Pollution Control Structure

The Agreement is administration of the stormwater pollution prevention plan for the Wright County Justice and Law Enforcement Center. Kryzer explained this parcel is outside of the City limits. The Agreement allows the City the authorization to comply with stormwater management regulations in the event that Wright County is absent in their duties to do so. The Agreement will be presented for approval to the Buffalo City Council in May.

Vetsch made a motion to approve the Joint Powers Agreement, seconded by Husom. In response to Potter, Kryzer said that Buffalo Township is aware of the stormwater pond but they were not informed of the Joint Powers Agreement. He said the property is still unincorporated and it doesn't change anything. The motion carried 5-0.

Approve Findings and Order Directing a Repair to Wright County Ditch 36 Pursuant to Minn. Stat. Section 103E.701, Subd. 2

Kryzer presented photos of flooding on CSAH 75 for the period of April 19th through April 23rd. Traffic was limited to one lane during a portion of this time, and on April 21st the road was closed. It reopened to one lane of travel on April 23rd.

Kryzer said the backup is caused by County Ditch 36, mainly in the outlet runout area. This is the outlet from Rice Lake to the Mississippi River. Between Stations 11 and 12, there is 1.38 feet of fill caused by side bank sloughing. The DNR was contacted on

an emergency basis to remove the fill, and that process has not produced any resolution. Staff recommends following the drainage law under MN Statutes § 103E.701, Subd. 2 and initiate a repair process. Kryzer referenced the draft findings and order, directing staff to proceed under Statute § 103E.701, Subd. 2 to repair the outlet structure between Stations 11 and 12 to the legal ditch grade per re-established records. This would be subject to further amendment as the original as built records for Ditch 36 were located after the grade was re-established in November, 2017. The engineers are currently re-evaluating the plan and the re-established records will be updated. Kryzer said the County Board will be acting today in their capacity as drainage authority.

Vetsch moved to adopt Resolution #18-35 adopting the Findings and Order directing a repair to Wright County Ditch 36 pursuant to MN Statutes § 103E.701, Subd. 2. The motion was seconded by Potter. Discussion followed on the impacts of flooding on the road, including degrading of the road base. This could result in a major repair if not taken care of. Kryzer was in contact with the DNR who indicated that the solution would be to raise the road at a cost of \$2 million instead of removing fill on a short section of the Ditch. Vetsch extended appreciation to Highway, Attorney, and Auditor staff for their efforts in addressing this situation. The motion carried 5-0 on a roll call vote.

BOB HIVALA, AUDITOR/TREASURER

Presentation Of Annual Investment Report

Hiiivala said in getting ready for the phone call today with Standard and Poors for the upcoming bond rating, one of the questions they had was presentation of the investments and policy to the Board. Hiiivala said he would present the investment policy to the Board today. He noted that the material will be corrected because of an error contained within in.

ADAM TAGARRO, INFORMATION TECHNOLOGY DIRECTOR

Request To Contract Professional Staff For 6 Months For Both SharePoint & OnBase, & Authorize IT Director To Enter Into Contracts Subject To Attorney Review

Tagarro requested approval to pursue two contracted positions for the IT Department. One Senior Developer position remains unfilled and HR is assisting in fine-tuning the recruitment process. The other position is open because of a staff leave of absence. The two major platforms, SharePoint and OnBase, need support. Based on position vacancies that have occurred, the IT Budget is under budget by approximately \$136,000.

Tagarro is looking for approval to contract for each position for six months at a total cost of about \$202,000. The SharePoint position would be pursued immediately. He requested permission to proceed and for authorization to sign the vendor contracts upon approval by the County Attorney's Office. Vetsch estimated this will be budgetary neutral by the end of the year due to unfilled positions in the IT Department. In response to Borrell, Tagarro confirmed that applicants are screened as they want the best candidate for the position.

Potter moved to authorize IT, with Administration and Attorney staff, to explore and proceed with contracted services as outlined. The motion was seconded by Husom. Vetsch clarified the motion includes authorizing the IT Director to contract for these services for a not-to-exceed figure of \$202,000. Tagarro said one contract is for \$124,000 and the other is \$78,000. If additional funds are required, he will present this request to the County Board. The motion carried 5-0.

ITEMS FOR CONSIDERATION

4-10-18 911 PLANNING COMMITTEE MINUTES

At today's County Board Meeting, discussion included the move from analog to digital and the Text-To-911 service. Currently that service is provided to Wright County through a partnership with Mille Lacs County Dispatch at no cost. Starting in 2019, Mille Lacs County may charge for these services. The upgrade for text to 911 is planned for 2018, and the refresh of the Communication Center equipment is slated for 2019. Borrell said a sub-committee of the 911 Planning Committee was formed and over the next few months will research the implementation of Text-To-911 and cost of equipment. Chief Deputy Todd Hoffman stated 911 funding can be used for the equipment purchases. Grants are also pursued. Servers are replaced about every five years, and Potter asked that this be earmarked so the County is prepared for this expenditure every five years.

Borrell made a motion to approve the 911 Planning Committee Minutes and recommendations, seconded by Husom. The motion carried 5-0. The minutes follow:

Todd Hoffman, Chief Deputy Sheriff, said this is a required committee by the State of Minnesota for any government entity with a Public Safety Answering Point (PSAP) 911/800 MHz system. The purpose of this meeting is to discuss updates to the County 911 Plan, determine who is on the Committee, when it will meet, and what tasks the members will perform. He wants to look at the big picture regarding the future of the 800 MHz system in Wright County. The functions of this Committee affect not only the Sheriff's Office and Dispatch, but also the Highway Department, cities in the County, and local fire and police departments.

4-10-18 911 PLANNING COMMITTEE MINUTES (cont.):

Hoffman distributed the following documents (see attachments):

- *Text-To-911 Plan Change Letter Template Central*
- *4-10-18 Dispatch Planning Agenda*
- *Text-To-911 MOU*
- *4-10-18 E-911 Cost Estimate for Text*
- *E-911 Cost Estimate for Hardware*
- *4-10-18 Wright County 911 Plan*
- *4-10-18 ECN Email re GIS-PSAP*

I. 911 Plan Update

Hoffman said the Wright County 911 Plan (Plan) was last updated in 2015. The current Plan lists the following members:

- *Charlie Borrell, Wright County Commissioner*
- *Christine Husom, Wright County Commissioner*
- *Sue Vergin, Assistant County Coordinator*
- *Adam Tagarro, Information Technology Director*
- *Cheri Nelson, IT Manager-Infrastructure & Client Services*
- *Sean Riley, Planning and Zoning Administrator*
- *Dan Anselment, Captain in the Sheriff's Office*
- *Steve Berg, Emergency Management Director*
- *Alek Halverson, GIS Coordinator*

Hoffman said the following changes to Committee membership have been proposed:

- *Replace Berg with Seth Hansen, Emergency Management Deputy Director*
- *Add Haley DuBois, Communications 911 PSAP Manager*
- *Add Shawna Athman, Business Manager, Sheriff's Office*
- *Retain Cheri Nelson as an Alternate to Adam Tagarro*
- *Add Mark Staller, Telecom Specialist*
- *Add Lee Kelly, County Coordinator, as Alternate for Sue Vergin*
- *Add Alan Wilczek, Facilities Services Director*
- *Add Todd Hoffman, Chief Deputy Sheriff*
- *Add Tim Dahl, Risk Manager*

Riley said he will attend when issues related to addressing arise. Steve Jobe, County Surveyor, said he does not need to attend.

DuBois touched on the main points of the County 911 Plan. She said the goal is to update both the County 911 Plan and the Continuity of Operations Backup Plan (COOP). This involves updating the list of committee members, establishing checks and balances for backup systems, and completing blank fields with up-to-date information. Once that is done, Hoffman said the 911 Planning Committee approves changes and submits the revised Plan to the County Board. The Plan is then sent to the State.

There was discussion on the use of subcommittees as needed for completion of certain tasks. Hoffman said the full Committee will meet quarterly. He will email the updated 911 Plan to Committee members once it has been completed. After Committee review, the 911 Plan will be submitted to the County Board for approval.

Recommendation: Informational only.

II. Text To 911

Hoffman said the County currently has Text-To-911 through a partnership with Mille Lacs County Dispatch. They receive and relay the information to Wright County. Hansen said Mille Lacs County established the Central Region. When a citizen sends a 911 text, Mille Lacs County determines whether the text is an emergency and calls Wright County Dispatch with the information. Hoffman said Wright County receives the most Text-To-911 calls in the Region.

4-10-18 911 PLANNING COMMITTEE MINUTES (cont.):

Hoffman said a Memorandum of Understanding (MOU) was sent to participants in the Central Region. Currently, Mille Lacs provides the Text-to-911 service free of charge. After 1-01-19, however, Mille Lacs County may decide to charge the County a fee. Hoffman said E-911 Independent Emergency Services was contacted. They offer E-911 network, PSAP equipment and ALI database services. E-911 quoted \$9,976 to get the County Text-To-911 system up and running at before the end of this year.

Hoffman said the current County system has analog switches that need to be converted to digital. That will cost about \$7,000. The total package for Text-To-911 would be about \$17,000. The cost associated with this is covered under 911 fees. Tagarro said E-911 runs their own network, but IT will want to be informed. Hoffman asked whether this project would need to go back to the Technology Committee. Adam said he needs more information to determine whether it would be considered an IT project. He asked Hoffman to provide him with more details as soon as possible. A meeting is scheduled with E-911 for 4-26-18.

John Olson is the consultant for E-911. Hoffman said the County is approaching the five-year service date for all the hardware in the back room, including switches, Viper / Power 911, work stations, and servers. E-911 is recommending a complete refresh of all the Dispatch equipment in 2019. The quote includes both Text-To-911 and equipment overhaul. Hoffman said he has requested a separate invoice for each project. The refresh will cost \$160,000+ for all the servers and anything that runs the 800 MHz system in the County outside the towers. Hansen said the Motorola agreement covers the towers upgrade. Vergin said there is \$60,000 for Capital Improvement Plan (CIP) and \$60,000 for 911 funds. Hansen will check to see if the County is eligible for infrastructure grants. Hoffman said the Committee can discuss this at a later date and then bring a final recommendation to the County Board.

Recommendation: Informational only.

III. Committee Duties

This topic was addressed throughout the meeting. Members were identified and various tasks were assigned as needed.

IV. 911 Backup

DuBois said Sherburne County currently serves as the backup for the County. While working on the COOP plan, they visited the Sherburne facility. There is not enough room at Sherburne to send a couple of dispatchers there to work in the event County Dispatch needs to evacuate. DuBois is brainstorming other options for a backup site within the County, as Sherburne is not adding enough space in their current expansion. Hoffman said an extended solution is needed if a fire occurs in the server room and prevents staff from working there for more than a day. A backup station would not need to be a full Dispatch Center. If the power goes out for an hour or two, Sherburne can cover. In the event a Federal range is built by the Rasset pit, the County could install two stations at that location. Tagarro highly recommended fiber optics installation. In discussions with the City of Buffalo recently, he discovered that they have a potential backup site that is already on the City's fiber ring. This may be an option to discuss in the future. Hansen said a couple of consolettes and laptops could work temporarily. DuBois said the County could make that work for a year or two.

Borrell said depending on the extent of the disaster, more than two backup locations should be considered. Hoffman said if the FBI builds at the Rasset location, there would be sufficient space. If a catastrophic event occurs that affects the server room, equipment would need to be installed somewhere to allow Dispatch to function for a period of up to several months. The laptop/consolette solution would work temporarily.

Recommendation: DuBois and Hansen will continue discussions with the City of Buffalo and the FBI regarding backup locations.

V. GIS

Halverson said there are concerns with Next Generation 911 requirements and State standards and deadlines as they relate to the Geographic Information System (GIS) and 911 systems. He asked how the GIS data should be maintained, by whom, and how often. Currently GIS updates for Dispatch are done enterprise-wide. Datasets are maintained in the Surveyor office, and are shipped to the Dispatch Center or Zuercher. The GIS data is mainly used for the mapping component and is location-based at this time. Moving forward, Halverson said the GIS data will be able to validate addresses and access needed services instantaneously. Currently the County is paying for monthly GIS updates, although they are more often provided on a quarterly basis. Next Generation 911 updates will be needed more often. Halverson said GIS and Dispatch Center staff communicate frequently. They are looking for ways to improve efficiency and accuracy to meet Next Generation 911 and State requirements. Halverson asked whether there are datasets that would have to be divided out for 911 services. The other question is who would take care of them and update them on a regular basis.

4-10-18 911 PLANNING COMMITTEE MINUTES (cont.):

Hoffman said certain GIS datasets may be inaccurate for Dispatch use, but are needed for other purposes. He clarified that Halverson's request is to duplicate a dataset for Dispatch use that can be manipulated but doesn't affect other County functions. Halverson agreed. Surveyor staff inserts center lines when a plat is recorded. During the housing bust, some of the plats were recorded, but the roads were never built. People then think there is a road where there isn't one, even though on record, it is a legally recorded road. Halverson said it may be time to separate out the center line datasets. There are other datasets that originated as 911 files that are easier to adapt to Next Generation 911 requirements. Halverson said it will be more time consuming to set up the datasets initially, but once done, the data can be utilized for its intended purpose.

Hoffman said Rick Nevala, Communications Shift Lead, finds data issues, examines them, and forwards the information to Halverson. When Surveyor staff has time, they change the information, if possible. The recommendation was to make a duplicate copy of the dataset for Dispatch and allow Nevala access to that dataset to make changes directly into the RGIS system. Nevala said the biggest difference between 911 and Next Generation 911 is that Next Generation 911 requires a unique address for every telephone number. Nevala said he verifies fifteen to twenty addresses every day.

Discussion continued regarding maintaining separate datasets. Halvorson said as the County moves forward, the datasets will be part of the 911 system in a way it hasn't been before. The geospatial component will be used differently with GIS datasets. Flexibility will be needed to manipulate them for 911.

James Kaufman, Technical Applications Specialist for the Sheriff's Office, said the State has set a variety of deadlines. When the County completes the items, the report will be sent to the State for validation. The State will then match up the County data with all other dispatch centers, and eventually compile a State GIS map. All the address points and center lines have to match.

Hoffman said the State's proposed completion dates are:

- *Community Name Validation due June 30, 2018*
- *Street Name Validation due August 30, 2018*
- *Address Validation due September 30, 2018*
- *Geospatial Validation due November 30, 2018*
- *Edge Matching Validation due November 30, 2018*
- *Emergency Service Boundary Validation due December 30, 2018*

Hoffman said Dispatch encounters problems and issues. Nevala investigates them and evaluates whether he can resolve them. If an issue is related to GIS, Nevala forwards the information to Halvorson. Halvorson determines whether there is a legal record that states the actual legal description, which cannot be changed. Hoffman said someone in Dispatch should be given access to work on these issues, since Halverson does not have time to work on them. Currently there is duplication of efforts.

Halverson recommended separating the center line dataset from the address point dataset. Hoffman asked whether Nevala could be allowed to have access to GIS in a separate layer. Tagarro said a process with a chain of control and checks and balances should be established. Halvorson said he is comfortable allowing Nevala access in order to maintain the Dispatch dataset, and he will continue with his own process. Nevala and Halvorson will set up checks and balances to keep them running seamlessly.

Halverson said a desktop license would be required to do editing. Hoffman asked him to get information and work with DuBois to make that happen. The expense will be part of 911 funds.

Hoffman said the next meeting will be held in July. He will submit a Request for Board Action to the County Board Agenda. Vergin stated that Administration will do minutes when Commissioners are present.

Recommendation: Dispatch and Surveyor will maintain two datasets, adhere to a system of checks and balances, and continue to work together to resolve issues.

(End of 4-10-18 911 Planning Committee Minutes)

4-11-18 FINANCE/CIP COMMITTEE MINUTES

At today's County Board Meeting, Vetsch moved to approve the minutes. The motion does not include the Committee recommendation which will carry forward until after all the CIP's have been presented. This will provide an opportunity for all departments to submit their requests. The motion was seconded by Borrell and carried 5-0. The minutes follow:

I. Review Parks Projects

Two documents were distributed (see attached):

- 1) Wright County Parks and Recreation Capital Improvement / Strategic Plan Summary, 4-11-18
- 2) Wright County Capital Improvement Plan 2018 – 2022

Marc Mattice, Parks and Recreation Director, said Attachment #1 was derived from the Strategic Plan that was adopted in 2016. His intent was to create a dynamic document to guide the Parks planning process. The Parks Commission identified development projects and infrastructure issues that they would like to see addressed over the next few years. Mattice said some of the projects listed in the Strategic Plan Summary (Summary) may be Site Improvements instead of Capital Improvement Plan (CIP) projects. There are 90 projects listed in the Parks Strategic Plan.

Mattice said his goal with the Summary was to keep the amount spent on CIP projects level over the next five years. He considers priorities and funding grants as well. He suggested adding an Opportunity Fund in the CIP for critical acquisitions such as purchasing a scenic easement and corridor development to connect units at Stanley Eddy Memorial Park Reserve. The problem with such a fund is that it is not possible to identify a year when an opportunity might arise. The goal is to accomplish four or five projects listed in the Summary per year over fifteen years.

Commissioner Darek Vetsch said he hoped the Committee would be able to set a CIP budget amount when going into levy. Commissioner Mark Daleiden said Parks has approximately \$1.3 million in CIP projects for 2019. Vergin said there are \$4.3 million in CIP projects identified for 2019. There are some building projects that may be removed depending on what is decided regarding County facilities. There are also some larger projects identified in 2019 such as Outlying Highway shops and Sheriff's training facility.

Discussion continued regarding specific projects listed on the Strategic Plan. Daleiden said the Parks CIP Plan should be allocated \$900,000 annually. Mattice said he would put together a five-year CIP Plan for this Committee, rather than presenting it to the Budget Committee every year in August. Vetsch said Parks is getting \$4.5 million over five years. Mattice will indicate how he plans to spend it. Daleiden said this item should be part of the actual budget. Vergin said there will be levy dollars tied to the CIP.

RECOMMENDATION: Allocate \$900,000 per year in Capital Improvement Plan funds for Parks going forward from 2019. If it is not spent, the balance will transfer to an Opportunity Fund.

(End of 4-11-18 Finance/CIP Committee Minutes)

SCHEDULE COMMITTEE OF THE WHOLE MEETING FOR 5-01-18 @ 10:30 AM RE: GREATER MSP MEMBERSHIP

On a motion by Potter, second by Husom, all voted to schedule a Committee Of The Whole Meeting for 5-01-18 at 10:30 AM.

ADVISORY COMMITTEE/ADVISORY BOARD UPDATES

1. Coordinator Updates:

- A. OSA (Office of the State Auditor) Lawsuit. A ruling was made on the OSA case. Brian Asleson, Chief Deputy Attorney, said the MN Supreme Court ruled on two main issues. The first is that it was not unconstitutional for the legislature to pass the law they did in 2015 which allows counties to use private audit firms. That action did not take power away from the Office of the State Auditor, and that Office still has the ultimate authority over those audits. The second issue had to do with the single subject clause of the Constitution. The question was whether or not the bill that the law change was contained within in 2015 was constitutional, the title of the bill being "State Government Operations." The court decided that regulating the Office of the State Auditor is part of State Government operations. Asleson said the ruling was expected. There were seven Justices on the MN Supreme Court. Judge Lillehaug did not take part because of a connection to State Auditor Otto. Justice Stras who was there for the oral argument on January 3, 2018, was since appointed to the 8th Circuit Federal Court of Appeals and was not present for the decision. This passed 5-0 in the County's favor. Daleiden said there is a law going through regarding the State Auditor's Office providing a guide plan or guidelines regarding private audit firms. Asleson said there has been controversy in northern Minnesota with the State Auditor requiring a redo of an audit. That may play into the legislature trying to set some standards. Asleson said Wright and Sherburne Counties has expended \$140,000 on this lawsuit (\$70,000 each) but the final bill has not yet been received. Both L. Kelly and Asleson have been in contact with Matt Hilgart, AMC Government Relations, who is working on seeking potential reimbursement for some of the costs. Asleson said the legislative subcommittee on claims has an application from the County that was filed a couple of years ago. He communicated with a staffer of that subcommittee earlier this session who indicated the subcommittee rules do not allow

them to deal with that claim while litigation was still active. Asleson said he fears now it may be too late in the Session. He is unsure when the subcommittee normally meets. If it is not taken care of through a legislative bill, there will still be that claim next year. He thought it was a matter of time. Borrell said part of the legislation proposed at one time was to reimburse Ramsey County for their internal expenses even though they were not part of the outside law firm. He said the \$140,000 does not include the expenses of the Wright County Attorney's Office. If Ramsey County is reimbursed, Wright County should also be.

- B. Meeting on Furniture, Equipment, and Technology Cost Share for Judicial Center. Kelly said a meeting is scheduled with the Bench and asked whether the Board would like to attend. Borrell made a motion to authorize attendance. Further discussion ensued on the potential that there would be agreements made that day. Borrell withdrew his motion. Borrell moved to schedule a Committee Of The Whole Meeting on 4-30-18 at 3:00 P.M. in C118. The motion was seconded by Potter and carried 5-0.
- C. Kelly has been in contact with BKV Group on their proposal for architectural services for a new facility. A draft has been received and comment was provided back to BKV. Kelly said a draft may be presented next week.
2. Historical Society Meeting. Potter attended a meeting last week. Discussion included the history of Wright County, a genealogy class, and review of future events on the website calendar.
 3. WCAT. Vetsch attended a WCAT meeting on 4-17-18 where ridership figures were reviewed for 2017. There were over 117,000 rides in Wright County and ridership is estimated to be up about 20%. The consensus at the WCAT meeting was to accelerate the dissolve of WCAT as soon as possible, at the time when Trailblazer and the County are ready. WCAT would transition into an advisory group. Meetings are being held with Vetsch, Potter, Kevin Kasel and attorneys to develop bylaws for that group.
 4. Trailblazer Meeting. Vetsch attended a meeting on 4-19-18 where the process for the creation of the new joint powers agreement for this group was discussed, along with size and dynamics of the group. In 2015, the local share for Trailblazer for all three counties was \$3,555. In 2016, the local share was \$17,109 and in 2017 it was \$31,319. The costs were split between Sibley (25%), McLeod (50%), and Wright County (25%). In 2018, the costs will change and be split between Sibley (11.9%), McLeod (41.7%), and Wright (46.3%). The amount the County will be paying for three year's share is \$12,995. Vetsch said this is strongly MnDOT and rider funded. There is about \$760,000 of fare revenue on a \$5.1 million budget. The other 85% comes from MnDOT and the remainder is the local share.
 5. Credit Card Processing. Daleiden and Vetsch met on 4-20-18 with Auditor and IT staff. Credit card processing is moving ahead but Daleiden learned that the State is mandating use of a particular vendor for the Department of Motor Vehicles. The goal was to have one processor take care of all County needs but this will not happen due to existing software.
 6. Disabled American Veterans (DAV) Volunteer Drivers Dinner. Daleiden and Husom attended the dinner, hosted by the DAV, which recognized volunteers that drive veterans to appointments in St. Cloud.
 7. Annandale Safe Schools Meeting. Husom attended the last meeting of the year. They provided information on how threats at the school are handled.
 8. Rivers of Hope Meeting. Husom attended a meeting on 4-18-18. The group works closely with the Sheriff and Attorney offices. In 2017, direct assistance was provided to 1070 adults and youth. Rivers of Hope provides 24/7 crisis intervention and advocacy services.
 9. Crisis Nursery. Husom and Vetsch attended a Crisis Nursery Fundraiser event the evening of 4-20-19. There was a program, silent auction, and live auction. There were 505 children served last year.
 10. Highway 55 Corridor Coalition. Husom attended a meeting on 4-20-18. The group reviewed upcoming projects. One includes the County Rd. 116/CSAH 115/TH 55 project. Work will start up on 4-30-18 with completion anticipated in June. In mid-June, the Buffalo to Rockford project will start, and detours and closures are expected.
 11. Just Drive Event. The third annual event will be held at the Monticello Middle School on 4-28-18 from 9:00AM-12:00PM. The event is being held to put an end to distracted driving.
 12. Dassel-Cokato Safe Schools Meeting. Borrell attended a meeting on 4-19-18 where school threats were discussed. The message being sent is threats sent by picture are considered a crime.
 13. Delano Chamber Meeting. Borrell and Hagerty attended the meeting and provided updates on the state of the County.
 14. One Watershed/One Plan Meeting. Borrell said a meeting is scheduled on 4-25-18 for final approval of the Plan. The meeting will be held in Litchfield.

The meeting adjourned at 10:11 AM.