



BOARD MINUTES

BOARD OF WRIGHT COUNTY COMMISSIONERS

MAY 7, 2019

DATE APPROVED: MAY 21, 2019

Christine Husom	District 1
Darek Vetsch	District 2
Mark Daleiden	District 3
Michael Potter	District 4
Charles Borrell	District 5

The Wright County Board met in regular session at 9:00 A.M. with Husom, Vetsch, Potter, Daleiden and Borrell present.

COUNTY BOARD MINUTES 4-30-19

Husom moved to approve the 4-30-19 County Board minutes. The motion was seconded by Daleiden. Husom corrected a name spelling, "Grage" in the document. The motion and second were amended to include that change. The motion carried 5-0.

AGENDA

Daleiden moved to approve the Agenda. The motion was seconded by Borrell and carried 5-0.

CONSENT AGENDA

Potter moved to approve the Consent Agenda. The motion was seconded by Husom and carried 5-0:

A. ADMINISTRATION

1. Authorize Attendance Of County Board Members @ AMC District 5 Spring Meeting, 6-10-19, Kanabec County

B. ADMINISTRATION

1. Authorize Attendance Of Commissioner Mike Potter, Washington D.C. Fly-In, June 18-20, 2019, Washington, D.C.

C. ADMINISTRATION

1. Refer The Following Topics To The 5-14-19 County Board Workshop:
 - A. Financial Forecasting Prior To Budget Process
 - B. Update On Current CIP Projects & 2020 CIP Projects, CIP Fund Balance
 - C. 101 On County Investments & Fund Balances
 - D. RTCC (Regional Transportation Coordinating Council) Resolution
 - E. Process For County Administrator's Performance Review

D. ADMINISTRATION

1. Authorize Signatures On The Government Center Construction Manager (CMA) Contract With Contegritty Group, Inc.

E. AUDITOR/TREASURER

1. Acknowledge Warrants Issued Between April 24, 2019 And April 30, 2019

F. ATTORNEY

1. Position Replacement:
 - A. Legal Administrative Assistant

G. HIGHWAY DEPARTMENT

1. Position Replacement:
 - A. Highway Sign Technician

H. SHERIFF

1. Position Replacement:
 - A. Deputy

TIMED AGENDA ITEMS

SEAN DERINGER, SHERIFF

Approval Of Resolution Proclaiming May 12 - May 18, 2019 As Wright County Law Enforcement Week

Sheriff Deringer said National Law Enforcement Officer Memorial Week is next week. A law enforcement appreciation dinner will be held on May 15 at the Delano American Legion.

Wright County has lost seven officers and deputies in the line of duty. Three were shot and killed, two died from motor vehicle crashes, and two died in the line of duty (heart attacks). Sheriff Deringer said they are gone but never forgotten. The seven Wright County Law Enforcement Officers include:

Constable Charles Albert Washburn
 Sheriff John C. Nugent Jr.
 Marshall Rudolph Maurer
 Sheriff Paul Kritzeck
 Sheriff James Kreitlow
 Chief George Ryti
 Sheriff Roger Wrobbel

Daleiden moved to adopt Resolution #19-61 proclaiming the week of May 12-18, 2019 as Wright County Law Enforcement Week. The motion was seconded by Potter and carried 5-0 on a roll call vote.

Sheriff Deringer was contacted by a woman commending a Deputy for the compassion shown to her during a traffic stop. The woman learned her mother had passed away, and was distracted while driving. The deputy was the first contact outside of family members. Sheriff Deringer said he continues to receive this type of public input, and he is humbled and honored to lead these fine members of the Sheriff's Office.

MARC MATTICE, DIRECTOR OF PARKS & RECREATION

Authorize Signatures On An Agreement For Design Build Services Between Wright County Parks and Recreation And Bradbury Stamm Construction Winkelman LLC, For Design/Build Of Campground Support Facilities At Bertram Chain Of Lakes Regional Park

Mattice said a grant was received to proceed with construction of the campground in 2020. The contract will include design build services for the comfort station, contact station, and six camper cabins. The services include architectural and contractor teams. The design process will proceed in 2019, with construction planned for 2020.

Daleiden moved to authorize signatures on the Agreement with Bradbury Stamm Construction Winkelman LLC for Design/Build of Campground Support Facilities at Bertram Chain of Lakes Regional Park. The motion was seconded by Husom and carried 5-0.

BOB HIIVALA, AUDITOR/TREASURER

Adopt Resolution In Support Of Legislative Change Regarding Election Equipment

Hiivala said at the legislative level, there is a sub-conference committee to figure out the difference between the Senate and House files regarding elections. He asked the Board to support language in the House bill that empowers counties their choice of equipment, gives HAVA (Help America Vote Act) funds to the Secretary of State for improving elections security, and addresses the concerns over the upcoming Presidential primary. Hiivala said his primary purpose is to make sure the County is kept financially whole. There is also the Board's declaration of political affiliation and maintaining privacy. The draft resolution addresses the equipment, the County's support of the HAVA funds to the Secretary of State, and the Presidential primary.

Potter made a motion to adopt Resolution #19-62 in support of legislative changes regarding election equipment. The motion was seconded by Daleiden and carried 5-0 on a roll call vote.

Hiivala said there are three Senators representing Wright County on the sub-conference committee including Senator Kiffmeyer, Senator Matthews, and Senator Anderson. He will inform the Senators that the resolution was adopted by the Wright County Board. He encouraged Commissioners to contact the three Wright County Senators as well to ask them to support this language.

VIRGIL HAWKINS, HIGHWAY ENGINEER

Chad Hausmann, Assistant Highway Engineer, presented the Highway Department Agenda items.

Approve Resolution Regarding Deficient Bridges. The MnDOT State Aid Division Has Requested That Our Deficient Bridge Resolution Be Updated. This Resolution Aids In Applying For State And Federal Grant Funds To Replace Our Deficient Bridges

The MnDOT State Aid Division has requested an update of the Deficient Bridge Resolution, last updated in 2015. There are currently no deficient bridges in Wright County, but the resolution is required to apply for funding when they become deficient.

Potter moved to adopt Resolution #19-63. The motion was seconded by Daleiden and carried 5-0 on a roll call vote.

Approve MnDOT Agreement No. 1033909 For Local Road Improvement Program (LRIP) Grant Agreement And Accompanying Resolution. The Townships Of Clearwater And Silver Creek Received LRIP Grant Funding From The State In The Amount Of \$750,000 For The Improvements Of 150th Street NW (SAP 086-592-001). Wright County Is The Project Sponsor And Will Provide Fiscal Administration Of The Project, On Behalf Of The Townships.

Potter moved to adopt Resolution #19-64 approving MnDOT Agreement No. 10333909 for the LRIP Grant Agreement. The motion was seconded by Borrell and carried 5-0 on a roll call vote.

Approve Agency Agreement (MnDOT Contract No. 1033820) Between Wright County And MnDOT. This Agreement Is For Advance Construction Of The CSAH 39 Buffer Lane Safety Project (Monticello To Otsego) Which Allows For MnDOT To Act As Wright County's Agent In Accepting Federal Aid Dollars For This Project.

Hausmann said Wright County was awarded safety funds for 2023. MnDOT has indicated there are funds available now and so the CSAH 39 Buffer Lane Safety Project will be completed. It will include pavement preservation and restriping to provide a buffer lane.

Potter moved to approve Agency Agreement (MnDOT Contract No. 1033820) for advance construction of the CSAH 39 Buffer Lane Safety Project (Monticello to Otsego), SP 086-070-018. The agreement allows MnDOT to act as Wright County's agent in accepting federal aid dollars for the project. The motion was seconded by Daleiden and carried 5-0.

Award Local Road Improvement Program (LRIP) Project In Clearwater & Silver Creek Township 150th Street NW. Bids Were Received On Friday, April 19th At 11:00 A.M. The Low Bid Was From Minnesota Paving & Materials Of Waite Park, MN In The Amount Of \$953,155.20.

Hausmann stated the bids came in 12.5% under the Engineer's estimate of approximately \$1.1 million. The Townships support moving forward. Project funding will be \$750,000 LRIP Grant Funds and \$203,155.20 Local (Townships).

Husom moved to award the LRIP Project in Clearwater and Silver Creek Township, 150th Street NW, and to award the low bid to Minnesota Paving & Materials, \$953,155.20. The motion was seconded by Potter and carried 5-0.

Approve Resolution Of Final Acceptance For The County State Aid Highway 18 Construction Project, Contract No. 1807, Located In Albertville And Saint Michael. Veit & Company, Inc. Of Rogers, Minnesota Completed Project At A Final Cost Of \$5,313,065.45. Authorize Final Payment Of \$46,193.86.

Hausmann stated there is a one-year warranty with bond in case any issues arise. The work has been completed and accepted.

The project construction was funded with the following funding sources:

Wright County (Local Option Sales Tax) fund:	\$3,880,053.32
Joint Powers Water Board:	\$ 866,840.60
City of St. Michael:	\$ 427,336.35
City of Albertville	\$ 138,835.18

Daleiden moved to adopt Resolution #19-65, Resolution of final acceptance for the CSAH 18 Construction Project and to authorize final payment of \$46,193.86. The motion was seconded by Husom and carried 5-0 on a roll call vote.

ITEMS FOR CONSIDERATION**RESOLUTION DESIGNATING MAY 19-25, 2019 AS EMERGENCY MEDICAL SERVICES (EMS) WEEK (HUSOM)**

Husom read a proclamation designating the week of May 19-25, 2019 as EMS Week in Wright County. The proclamation recognizes the efforts of EMS personnel (first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers).

Husom moved to adopt Resolution #19-66 designating May 19-25, 2019 as EMS Week in Wright County. The motion was seconded by Borrell and carried 5-0 on a roll call vote.

SCHEDULE COMMITTEE OF THE WHOLE MEETING RE: ERP (ENTERPRISE RESOURCE PLANNING)

Husom moved to schedule a Committee Of The Whole Meeting on 6-11-19 at 1:00 P.M. The motion was seconded by Potter and carried 5-0.

RESCHEDULE MAY 22, 2019 COMMITTEE MEETING DATE

Lee Kelly, County Coordinator, suggested the reschedule of the 5-22-19 Committee Meeting date as staff will be attending ERP (Enterprise Resource Planning) Meetings.

Daleiden moved to reschedule the 5-22-19 Committee Meetings to 5-21-19. The motion was seconded by Potter and carried 5-0.

ADVISORY COMMITTEE/ADVISORY BOARD UPDATES

1. Fair Board Meeting. Borrell attended a Fair Board Meeting on 5-07-19. As funding was not approved for blacktopping of some of the roads, discussion involved bringing gravel in. Borrell spoke with the Highway Engineer who indicated that the Highway Department can haul gravel to the site at no cost as their schedule permits. The Fair Board will be responsible for the cost of the gravel.
2. Functional Industries. Husom recognized Functional Industries for receiving the Minnesota Organization for Habitation and Rehabilitation Award, A Life Enrichment Award, in 2019. She said Functional Industries has been a real asset to Wright County and surrounding areas.
3. Buffalo Safe Schools. Husom attended a recent meeting where discussion included the continued issue of students vaping. There have been incidences of medical emergencies because of high THC levels. All schools in Wright County are working to figure out the best solution.
4. Bill Update. Vetsch said the legislative session is wrapping up. Regarding state assessed properties and administrative appeals, State File 1901 is being combined with House File 1856 in conference committee. HF 1856 calls for a study of the impacts on the state assessed properties in general, whereas the senate version will include some modifications to the dates of the administrative repeal process. Vetsch sent a letter requesting the committee include in the final passage the modification of the dates for the administrative repeal process, giving counties more notice prior to setting preliminary levies.
5. Meeting with on Briarwood Avenue. Daleiden and Vetsch met with Monticello City and Monticello Township. Discussion included the implementation of turn lanes on Briarwood in the next several years and funding. There is no agreement at this time. The actual reconstruction of Briarwood and other roadways will be included in a later agreement (4-5 years). Daleiden said they are looking at combining projects, and referenced the Hwy. 39 project. When the Parks Department works on bids for the Park, the turn lanes could be incorporated into the project thereby realizing efficiencies as the equipment will be on site.
6. Bertram Chain Of Lakes Park. Vetsch said staff has posted information on social medial information about the future campground at Bertram Park. It was suggested that information on the Monticello sports area at that Park could be added as well.
7. Trailblazer Transit. Vetsch said meetings have been held between the Attorney's Office, Auditor's Office and Trailblazer to transfer the Trailblazer building from the City of Buffalo to Wright County. The City is no longer involved with Trailblazer. Potter said they are working to transfer this with no cost to the citizens.
8. Metropolitan Council. Daleiden and Potter attended a meeting on 5-06-19. Daleiden said the dialogue was good and includes future planning. He will provide written materials from that meeting, which includes a matrix of traffic and

commuting data. Vetsch suggested that the presenter be invited to a future Wright County Economic Development Partnership luncheon.

9. 7W Comprehensive Economic Development Strategy (CEDS). Potter attended a meeting on 5-06-19 where the group discussed various economic development activities. Potter requested that the 7W CEDS-County Priorities topic be added to the 5-14-19 County Board Workshop. There is a worksheet that needs to be completed by the end of the month. Potter thought the entire Board should be updated and suggested Mark Hanson, Economic Development Coordinator, be invited to the meeting.
10. Rockford School District. Potter said Rockford School District received funding for Safe Routes to School. Funding will be utilized to improve routes for kids who bike and walk to school.
11. Administrator Updates:
 - A. MN County and City Administrator's Conference. Kelly attended the conference last week.
 - B. Wright County Centralize Facebook Page. Kelly said the Facebook page was rolled out last week. Facebook pages are also available for Public Health, Parks and Sheriff.
 - C. Information Technology Director Position. Daleiden, Vetsch and Kelly will meet on 5-07-19 to review applications for the position.

The meeting was adjourned at 9:58 A.M.