



BOARD MINUTES

WRIGHT COUNTY HEALTH & HUMAN SERVICES BOARD

May 13, 2018

Christine Husom, District 1
Darek Vetsch, District 2
Mark Daleiden, District 3
Michael Potter, District 4
Charles Borrell, District 5

DATE APPROVED: June 10, 2019

I. PLEDGE OF ALLEGIANCE

The Wright County Health & Human Services Board met in regular session at 1:30 p.m. with Husom, Vetsch, Daleiden, and Borrell present. Potter was absent.

STAFF PRESENT:

Jami Goodrum Schwartz, Director
Christine Partlow, Business Manager
Jill Pooler, Social Services Manager
Kimberly Johnson, Financial Services Manager
Michelle Miller, Social Services Manager
Sarah Grosshuesch, Public Health Director
Blake Schaaf, Social Worker
Christine Treichler, Social Services Supervisor
Julie Bemboom, Social Services Supervisor (Interim)
Laurie Davis, Case Aide
Nesa Black, Social Services Supervisor
Rebecca Graham, Public Health Nurse
Richelle Kramer, Social Services Supervisor
Sarah Johnson, Social Work Intern
Noami Blomberg, Administrative Specialist

II. MINUTES APPROVAL

ACTION: Vetsch moved, Daleiden second, to approve the April 8, 2019 minutes. Motion carried.

III. REVIEW AND APPROVAL OF AGENDA

ACTION: Daleiden moved, Borrell second, to approve the agenda. Motion carried.

IV. CONSENT AGENDA

A. FISCAL, TECHNOLOGY & SUPPORT RETREAT, SEPTEMBER 27, 2019, NEY PARK

ACTION: Daleiden moved, Vetsch second, to approve the consent agenda. Motion carried.

V. EMPLOYEE OF THE MONTH – JUNE

Blake Schaaf is the [June Employee of the Month](#).

VI. REGULAR AGENDA

A. Social Services/Public Health/Financial Services

1. APPROVE RESOLUTION HHS 19-06 APRIL DONATION

ACTION: Daleiden moved, Vetsch second, to accept Resolution HHS 19-05. Motion carried 4-0 on a roll-call vote.

2. INTRODUCTION: NEW SUPERVISORS IN SOCIAL SERVICES

(MICHELLE MILLER)

Introduced Julie Bemboom as the interim Youth Services Supervisor effective March 2019 until Chad Miller's return in January 2020. Bemboom is a Social Worker in the Youth Services Unit.

Introduced Christine Treichler as the new Licensing & Resource Supervisor, replacing Jill Pooler since April 2019. Treichler, a Social Worker III/Mental Health Professional, was a therapist in this unit prior to accepting the supervisory position.

**3. DHS COLLABORATIVE COMMENDATION FOR LAURIE DAVIS
(RICHELLE KRAMER)**

Laurie Davis, Case Aide in the Intake & Assessment Unit, was recognized by the DHS Mental Health and Substance Abuse Treatment Services team as one of the State's top county partners for her outstanding service to clients.

**4. 2018 ANNUAL REPORT & STRATEGIC PLAN
(JAMI GOODRUM SCHWARTZ)**

Highlighted the HHS 2018 financial measures and achievements. Discussed the per capita cost of counties, stressing Wright County's ranking as fourth lowest statewide and one of the lowest in the neighboring counties.

RECOMMENDATION: Issue a press release on the Wright County's low per capita cost.

Daleiden questioned the number of incoming number of SNAP applications, citing the county's barely meeting the minimum threshold. Johnson stressed that the measures are based on timely processing of the SNAP applications eligible for expedited issuance, not the total number of applications received.

ACTION: Johnson will verify and present the exact numbers processed per worker and the volume of SNAP applications.

**5. NATIONAL PRESCRIPTION DRUG ABUSE AND HEROIN SUMMIT REPORT
(REBECCA GRAHAM)**

Updated the Board on the April 21 – 25, 2019 Rx Drug Abuse and Heroin Summit in Atlanta, Georgia, addressing the nationwide opioid crisis. Graham iterated local initiatives in the opioid prevention and treatment such as working closely with social services, with focus on educational outreach in coping with trauma and child abuse prevention.

**6. BOARD REPRESENTATION & ALTERNATE FOR COALITION FOR ADVANCING
HEALTHY FAMILIES JPA
(SARAH GROSSHEUSCH)**

Stearns, Sherburne, Benton and Wright Counties need to appoint representatives to serve the Coalition for Advancing Healthy Families, with Benton administering the Joint Powers of Agreement. Meetings will be held semi-annual to update the board on the requirement.

ACTION: Borrell moved, Vetsch second, to appoint Daleiden as board representative. Motion carried.

7. REQUEST TO CANCEL MAY 28, 2019 (TUESDAY) HHS BOARD MEETING

ACTION: Borrell moved, Daleiden second, to cancel May 28, 2019 HHS Board meeting. Motion carried.

B. Administration

**1. 2019 FIRST QUARTER FINANCIAL REPORT
(CHRISTINE PARTLOW)**

The budget is at 25 percent of the year, with revenues at 13 percent and expenditures at 24 percent. There is a new Transfer In line item in the revenue section: 65K dollars, a transfer from the Capital Improvement Plan (CIP) for the Electronic Document Management System (EDMS) project, paid through Social Services due to its high impact in Targeted Case Management (TCM).

Two new vehicles are due to replace two cars lost from the HHS fleet.

Suggestion to rotate the county fleet to even out the miles on the vehicles. Mileage claim can be adjusted based on reimbursement fees between Administration (.44 cents per mile) and HHS (.22 cents per mile).

ACTION: HHS to consult with Administration on fleet rotation.

The Income Maintenance Random Moment Study (IMRMS) is trending at 53 percent.

The Social Services Time Study will see another reduced rate in MnCHOICES at the July report. The new assessment tool which was the reason to reduce the State's share for MnCHOICES assessments is still two years out, the County workload is not decreased, although the State share has decreased.

Waiver revenue is struggling to meet expectations.

Public Health saw a few billing issues resolved.

The Out-of-Home Placement (OHP) figure is on track for this year's budget.

2. DIRECTOR'S COMMENTS

Handed out copies of staff commendations.

May is Foster Care and Advocacy Awareness Month.

Handed out the 2019 Minnesota Department of Health statistics on Pertussis cases being reported.

Informed the Board that a second batch of 11 teleworkers started in April 2019.

Thanked the Board for its perseverance in planning and advocating for the new building.

Presented the Year 2020-2021 DHS Multi-County Grant Contract (Fraud Prevention Investigation Grant), exactly at 100K dollars. Administrator Lee Kelly and HHS Director Jami Goodrum Schwartz to sign the agreement.

ACTION: Daleiden moved, Vetsch second, to approve the FPI grant.

The meeting adjourned 2:53at p.m.

Respectfully submitted,
Noami Blomberg, Administrative Specialist