



BOARD MINUTES

WRIGHT COUNTY HEALTH & HUMAN SERVICES BOARD

Jul 8, 2018

DATE APPROVED:

Christine Husom,	District 1
Darek Vetsch,	District 2
Mark Daleiden,	District 3
Michael Potter,	District 4
Charles Borrell,	District 5

I. PLEDGE OF ALLEGIANCE

The Wright County Health & Human Services Board met in regular session at 1:36 p.m. with Husom, Vetsch, Daleiden, Potter and Borrell present.

STAFF PRESENT:

Jami Goodrum Schwartz, Director
Kimberly Johnson, Financial Services Manager
Michelle Miller, Social Services Manager
Sarah Grosshuesch, Public Health Director
Marianne Charbonneau, Social Services Supervisor
Alexander Johnson, Social Worker
Krista Johnson, Social Worker
Julie Heidelberger, Public Health Nurse
LeeAnn Thimell, Social Services Supervisor
Rachelle Joriman, Social Worker

Other:

Melissa Mulder, Wright County Area United Way Executive Director

Acknowledgement: Commissioner Potter's birthday, July 8th

II. MINUTES APPROVAL

ACTION: Vetsch moved, Daleiden second, to approve June 10, 2019 minutes. Motion carried.

III. REVIEW AND APPROVAL OF AGENDA

ACTION: Vetsch moved, Borrell second, to approve the agenda. Motion carried.

IV. CONSENT AGENDA

- HHS Advisory Committee Members Re-appointment: July – December 2019
- Manager Retreat, August 20, 2019, Bertram Park, Monticello
- Intake & Assessment Unit Retreat, August 9, 2019, Bertram Park, Monticello
- Public Health (SHIP) Planning Retreat, August 5, 2019, Bertram Park, Monticello

ACTION: Daleiden moved, Potter second, to approve the agenda. Motion carried.

V. NEW HIRES

- Alexander Johnson, Social Worker, Family Intervention Services (CP1), effective July 8, 2019
- Krista Erickson, Social Worker, Family Intervention Services (CP1), effective July 8, 2019
- Julie Heidelberger, Public Health Nurse, Family Health, effective July 8, 2018

VI. EMPLOYEE OF THE MONTH – AUGUST

Rachelle Joriman is the August Employee of the Month.

VII. REGULAR AGENDA

A. Social Services/Public Health/Financial Services

1. APPROVE RESOLUTION HHS 19-08 JUNE 2019 DONATIONS

ACTION: Borrell moved, Daleiden second, to accept Resolution HHS 19-08. Motion carried 5-0 on a roll-call vote.

Acknowledgement accepted by Wright County United Way Executive Director Melissa Mulder.

2. ACCEPT HHS COMMITTEE APPLICATIONS/RESIGNATION

a. Public Health Trask Force

i. New Applicant: Joshua Ryder – District 5

ACTION: Borrell moved, Vetsch second, to accept Ryder's application. Motion carried.

b. HHS Advisory Committee

i. Resignation: Heather Elliot-Heath, effective June 12, 2019 – District 2

ACTION: Vetsch moved, Potter second, to accept Elliot-Heath's resignation. Motion carried.

c. Mental Health Advisory Committee

i. New Applicant: Tammi Dahlman – District 5

ACTION: Borrell moved, Vetsch second, to accept Dahlman's application. Motion carried.

ii. Resignation: Kathy Kraus, June 13, 2019 – District 4

ACTION: Borrell moved, Potter second, to accept Kraus' resignation. Motion carried 4-1, with Daleiden voting No.

3. WRIGHT COUNTY RESOLUTION FOR PMAP PROCUREMENT TO DHS

(SARAH GROSSHUESCH, KIMBERLY JOHNSON)

The resolution for the Pre-Paid Medical Assistance Plan (PMAP) procurement to the Department of Human Services (DHS) was presented as amended: MEDICA was removed from the resolution. Said resolution reflected independent scoring, with the highest ranking stated first in order.

ACTION: Daleiden moved, Borrell second, to approve said resolution to DHS. Motion carried 5-0 on a roll call vote.

4. SNAP TIMELINESS AND CASES PROCESSED

(KIM JOHNSON, 5 MINUTES)

In May, Wright County received a total of 49 Supplemental Nutrition Assistance Program (SNAP) applications that were eligible for expedited assistance, with 26 being processed timely. Expedited assistance pertains to cases meeting the 24-hour processing DHS criteria. Untimely processing of SNAP cases may arise from applications being received during non-business hours via online applications, lapse of time between county transfers, being dropped off in the other HHS location or inaccurate identification of expedited eligibility.

Borrell suggested at the June 8th HHS Board meeting that Wright County raise the goal slightly higher than DHS' minimum performance threshold of 55 percent. Wright County reported a 64 percent increase in June from May's 55 percent.

Wright County processes approximately 1,821 SNAP cases per 20 Financial Workers, serving 34K people in the county. More initiatives are planned to reach more senior populations in Wright County, having showed that only 25 percent have accessed the SNAP program.

5. REQUEST TO CANCEL JULY 22, 2019 HHS BOARD MEETING

(GOODRUM SCHWARTZ, 2 MINUTES)

ACTION: Vetsch moved, Daleiden second, to cancel July 22, 2019 HHS Board meeting. Motion carried.

B. Administration

1. DIRECTOR'S COMMENTS

Present two letters of support for Board information, namely:

- UMN Extension Center for Family Development and the UMN Extension Rural Stress Taskforce on the Great Plains Center for Agricultural Health Pilot/Feasibility Projects Proposal
- CMJTS Support Services Grant

HHS is hosting two days of all-staff training, namely:

- July 10, 2019 (10:30 and 1:00 sessions) – Josh Dye Presentation
- July 11, 2019 (10:30 and 1:00 sessions) – Limited English Proficiency Training by DHS Coordinator Alejandro Maldonado

Vetsch asked if the \$429K allocated for EDMS from the \$638K Capital Improvement Plans (CIP) budget will go over that amount and what category it falls under when the State reimbursement is received. Goodrum Schwartz predicted that the cost could decrease, assuring the Board that this projection is more favorable compared to the \$500K allocation for 20 – 30 workers during the first EDMS project in Financial Services in 2011.

The meeting adjourned at 2:18 p.m.