



## BOARD MINUTES

### BOARD OF WRIGHT COUNTY COMMISSIONERS

AUGUST 7, 2018

DATE APPROVED: AUGUST 14, 2018

Christine Husom	District 1
Darek Vetsch	District 2
Mark Daleiden	District 3
Michael Potter	District 4
Charles Borrell	District 5

The Wright County Board met in regular session at 9:00 A.M. with Husom, Vetsch, Daleiden, Potter, and Borrell present.

#### COUNTY BOARD MINUTES 7-31-18

The following corrections were made to the minutes:

- Page 11, Item 2, 4<sup>th</sup> item should read, "Wright Road classes are continuing for parents and teens" (Husom)
- Page 12, Item 6, last line should read, "Potter said the BUILD (Better Utilizing Investments to Leverage Development) Grant expires in 2022" (Potter)

Borrell moved to approve the minutes as amended, seconded by Husom. The motion carried 5-0.

#### AGENDA

The following item was petitioned to the Agenda: Consent Item E., "Approve & Authorize Signatures On Separation Agreement With Office Manager-Election Supervisor Jacqueline Schmidt" (Kelly). Borrell moved to approve the Agenda, seconded by Vetsch. The motion carried 5-0.

#### CONSENT AGENDA

Potter moved to approve the Consent Agenda as amended, seconded by Husom. The motion carried 5-0.

##### A. AUDITOR/TREASURER

1. Acknowledge Warrants Issued Between July 25, 2018 And July 31, 2018

##### B. HEALTH & HUMAN SERVICES

1. Position Replacement
  - A. Child Support Officer

##### C. INFORMATION TECHNOLOGY

1. Refer To The 8-08-18 Personnel Committee:
  - A. Hire Of Sr. Technical Support Specialist Above 12% Of Minimum Hire Range
  - B. IT Staff Organization

##### D. PLANNING & ZONING

1. Accept The Findings And Recommendation Of The Planning Commission And Rezone The Following:
  - A. JOSEPH HOLTHAUS - (Monticello Twp.) Planning Commission Unanimously Recommend Rezoning 40 Acres From AG General Agricultural To A/R Agricultural Residential

##### E. AUDITOR/TREASURER

1. Approve & Authorize Signatures On Separation Agreement With Office Manager-Election Supervisor Jacqueline Schmidt

#### TIMED AGENDA ITEMS

##### **GREG PICKARD, VETERAN SERVICE OFFICER**

##### Introduce Steven Svoboda, Assistant Veteran Service Officer

Pickard introduced Steven Svoboda who was recently hired as the Assistant Veteran Service Officer. Svoboda was welcomed.

**BOB HIIVALA, AUDITOR/TREASURER**Approve City of Otsego Tax Forfeit Land Resolution

Brian Asleson, Chief Deputy attorney, said the City of Otsego would like to acquire the parcel for stormwater drainage purposes. The City will be required to purchase the parcel for \$100 (fair market value) because of the intent for stormwater usage.

On a motion by Potter, second by Borrell, roll call vote carried 5-0 to adopt Resolution #18-57 recommending the MN Commissioner of Revenue convey to the City of Otsego by State deed and at market value the following tax forfeit parcel:

Outlot A, Arbor Creek, 3<sup>rd</sup> Addition  
PID #118-221-000010

Schedule Public Hearing For The Redetermination Of Benefits On County Ditch #22

Matt Detjen, Ditch Coordinator, said the Board acted at their 7-17-18 Board Meeting to set Public Hearings for Ditch #22 and Ditch #34 on 9-11-18 at 10:30 AM. It is the recommendation today to schedule separate times for the Public Hearings. If the first Hearing runs longer than anticipated, that will delay the start of the second Public Hearing.

Husom moved to schedule a Public Hearing for the redetermination of benefits on County Ditch #22 for 9-11-18 at 10:30 AM. The motion was seconded by Borrell and carried 5-0. Ditch #22 is in Woodland Township south of CR 31.

Schedule Public Hearing for The Redetermination of Benefits on County Ditch #34

Vetsch moved to schedule the Public Hearing for the redetermination of benefits on County Ditch #34 for 9-11-18 at 11:15 AM. The motion was seconded by Potter and carried 5-0. Ditch #34 is located northwest of Delano and is a tiled system.

**VIRGIL HAWKINS, HIGHWAY ENGINEER**Award Contract No. 1806, CSAH 38 Reconstruction Project (From Odean Avenue To TH 101 In Otsego) SP 086-638-006 (Subject To Authorization Of Award By The MnDOT Civil Rights Office). Bids Were Received July 24, 2018 With The Apparent Low Bidder Being Fehn Companies In The Amount Of \$4,012,167.08.

Chad Hausmann, Assistant Highway Engineer, said Fehn Companies is the low bid in this project. The Engineer's estimate was \$3.9 million. Daleiden asked about the timing of the project. Hausmann explained that the current contract calls for completion of the roundabout at Odean Avenue and CR 38. It will allow north/south traffic and any traffic west of Odean Avenue to get to the Interstate. A preconstruction meeting will be held once the contract is signed and is contingent on MnDOT approving the DBE (disadvantaged business enterprise). As far as land acquisition, there is one parcel that is scheduled for condemnation, but they hope to settle.

Potter moved to award Contract No. 1806, CSAH 38 Reconstruction Project, SP 086-638-006 to Fehn Companies in the amount of \$4,012,167.08. The motion was seconded by Vetsch and carried 5-0.

Adopt Resolution, Required By MnDOT, To Accept Federal Funds In FY 2022 And Commit To Providing The Local Share Funds For The CSAH 19 Highway Expansion Project In Saint Michael

Hausmann said federal funding was applied for and received for a segment of CSAH 19 through the one-way pairs. The area has grown to a point of proceeding with the final build-out solution designed 10-15 years ago. As part of receiving the funding, MnDOT has requested a resolution committing to the local share. This is another step in the process prior to preliminary design.

Potter moved to adopt Resolution #18-58, to accept federal funds in FY 2022 and commit to providing the local share funds for the CSAH 19 Highway expansion project in St. Michael. The motion was seconded by Husom. Daleiden questioned how the local share will be funded. Hausmann replied that this may be through any combination of sales tax funds, levy funds, or state funds, and St. Michael will cost share. The motion to adopt carried 5-0 on a roll call vote.

Adopt Resolution, Requested By MnDOT, To Clear Up The Deed For The Park-n-Ride Lot In Albertville. MnDOT Has Requested The County Pass A Resolution And Approve A Quitclaim Deed To Remove A Reversionary Clause In The Deed For The Park-n-Ride Lot That Was Turned Back To The City.

Hausmann said that the Park-n-Ride lot in Albertville was formerly a County owned property. MnDOT has requested the approval of a resolution and quit claim deed to remove a reversionary clause in the deed for the Park-n-Ride lot that was turned back to the City. This action is being requested in preparation of MnDOT's I-94 expansion project between Albertville and St. Michael that is anticipated to begin in 2019/2020.

Potter moved to adopt Resolution #18-59 approving a quit claim deed to remove a reversionary clause in the deed for the Park-n-Ride lot that was turned back to the City of Albertville. The motion was seconded by Borrell and carried 5-0 on a roll call vote.

## ITEMS FOR CONSIDERATION

None

## ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

1. Foster Care Picnic. Husom and Vetsch attended and described it as a nice event honoring those who provide a great service and savings to the citizens of Wright County.
2. Husom acknowledged the passing of Judge Kim Johnson, who previously served in the 10<sup>th</sup> Judicial District.
3. Daleiden reminded everyone to vote in the Primary Election on 8-14-18.
4. National Night Out. Husom said the event is this evening. The Buffalo Police Department is holding their gathering at the Dairy Queen. Husom's neighborhood is also holding a gathering.
5. I-94 Closures. Vetsch said in the upcoming weeks, MnDOT will have closures in 15-minute intervals (unannounced) in the overnight hours on I-94 near Monticello. This relates to work being completed on the Fallon overpass which is anticipated to be open by the end of November. The bridge is estimated to remove 3,500-4,000 cars/day off TH 25, which is a huge relief for travelers in the Monticello area.
6. Transportation Alliance Board of Directors. Potter said it is the 125<sup>th</sup> Anniversary for this lobbyist organization. The annual meeting will be held in November in St. Paul. The group reviewed things that happened at the last Session. Last year they tried for a constitutional amendment, which made it through the House but stalled in the Senate. It brought awareness to the issue on auto parts and the money needed. This will be an education year on what was accomplished. Potter reported that Sherburne County has proceeded to the next step for a gas tax, and he understands they may repeal the wheelage tax.
7. Coordinator Updates:
  - A. A meeting was held last week with Enterprise Fleet Management to discuss leasing vehicles for the County fleet.
  - B. Meetings have been held with BKV to discuss planning and moving to the next phase of building construction. BKV is planning a tour of some Health & Human Services facilities they have worked on for ideas. The tour will be held on August 16<sup>th</sup> (full day) and Kelly invited the Board to attend. Daleiden voiced uncertainty as to why a tour of only Health & Human Services buildings is occurring when an Administration building is planned.
  - C. Kelly reported there are a couple of people who have voiced interest in volunteering in the Government Center Lobby to assist people and take phone calls. He said the cutoff will have to be revisited as the Auditor/Treasurer would like to move staff to the Department of Motor Vehicles.

The meeting adjourned at 9:42 A.M.

Submitted by: Susan Backes, Clerk to the County Board