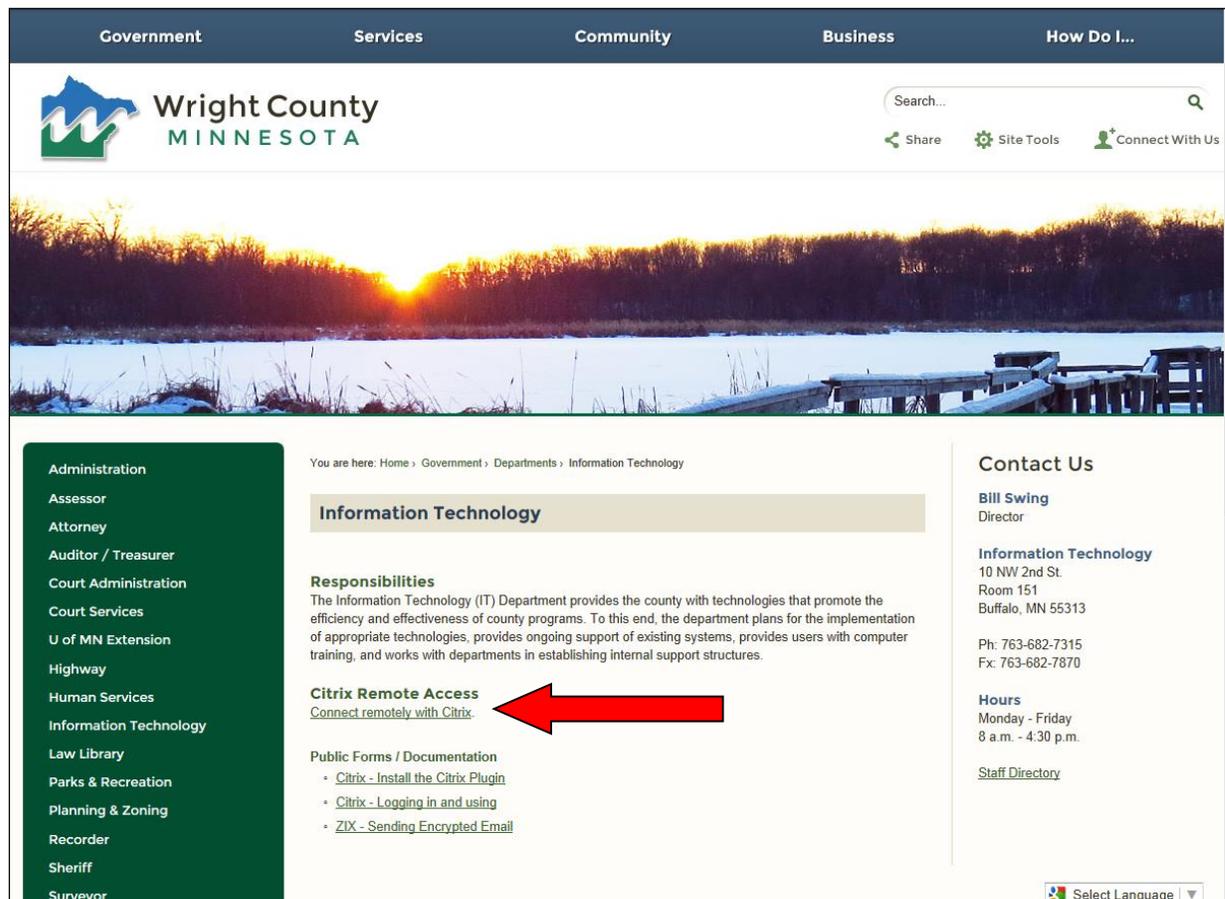


Installing the Citrix Client for Remote Access

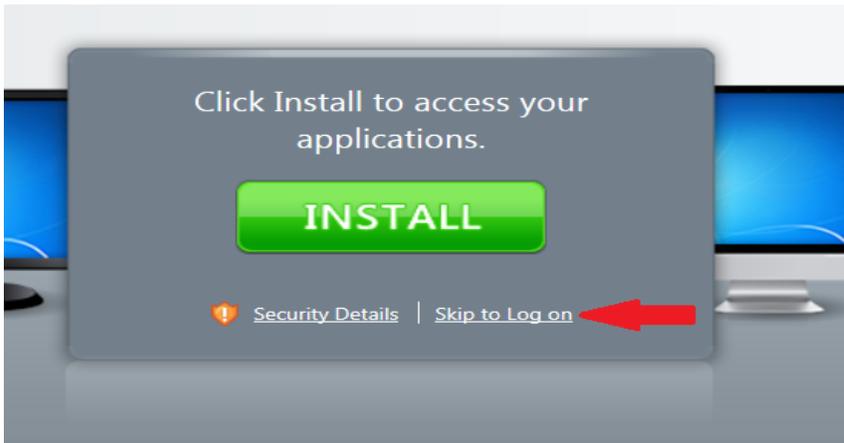
Purpose:

Wright County has a Citrix Server that provides access to various Wright County applications. By using the Citrix client software you can access these applications via a web browser on your own computer. In this case your computer is the client. You will need to install the Citrix Client software in order to gain access using the “Citrix Web Interface”. This document will walk you through installing.

1. Contact the Wright County IT Dept to request access to Citrix and obtain your user name and password. If you are a County Employee use your network credentials.
2. Navigate to the Wright County Information Technology Web Site:
<http://www.co.wright.mn.us/department/it/> - In the center of the page, under Citrix Remote Access, click “Connect remotely with Citrix”.



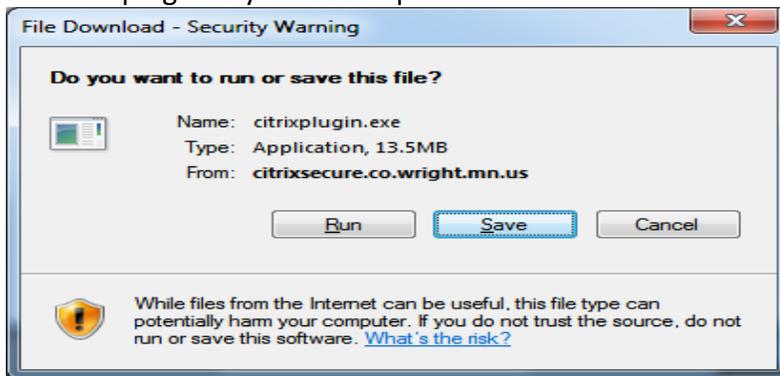
3. If you see this screen – click on “Skip to Log on”



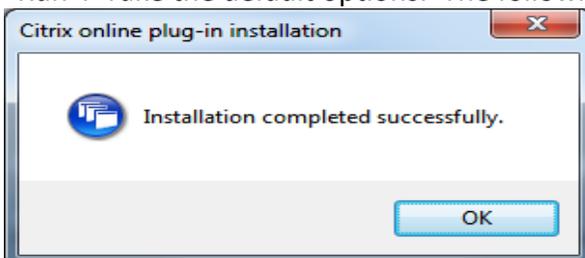
4. As noted by the Red Arrow shown below click on the link below “**Click here to download Citrix Plugin**”.



5. Save the plugin to your desktop.

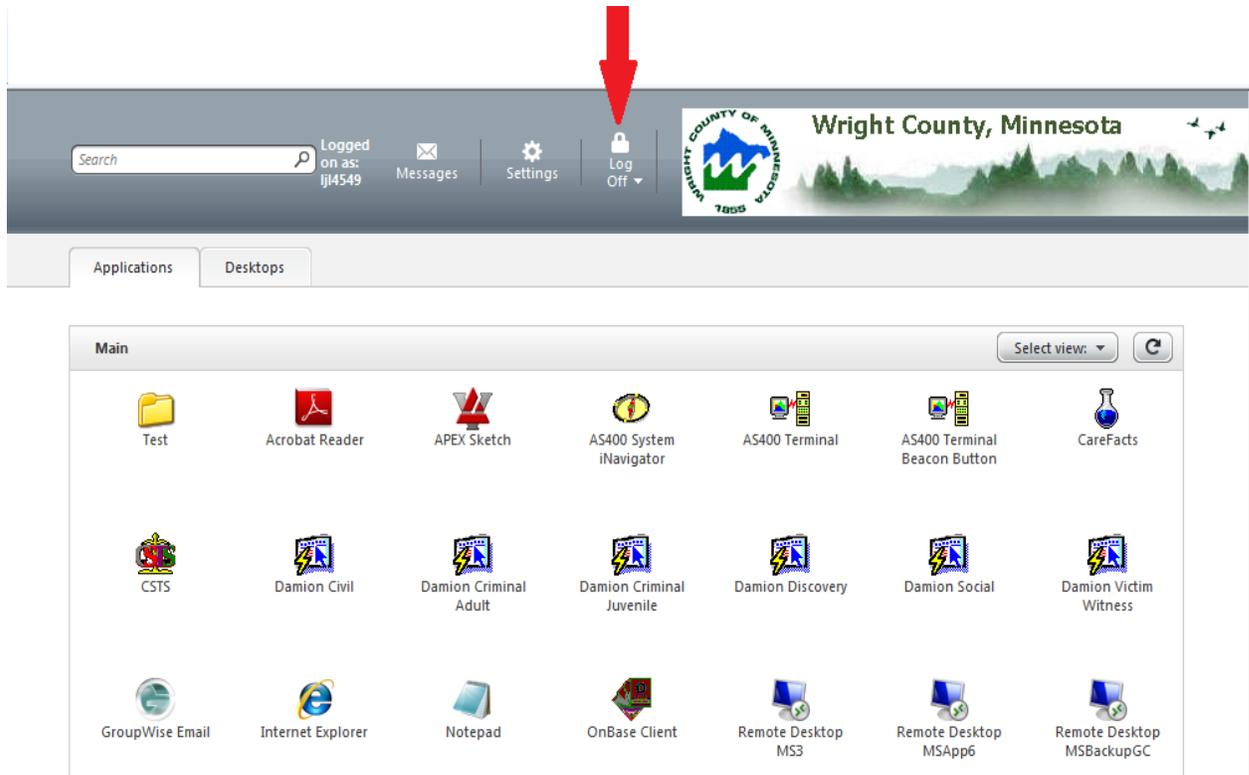


6. Close Internet Explorer; on your desktop click on the saved file “citrixplugin.exe” and select “Run”. Take the default options. The following is displayed when the install is complete.



7. Once again navigate to the Wright County Information Technology Web Site: <http://www.co.wright.mn.us/department/it/> - and in the center of the page, under Citrix Remote Access, click “Connect remotely with Citrix”
8. After logging in you will see a screen similar to the one shown below showing the applications available to you.

NOTE: When you are finished, close the application(s) (example Word) as you normally would at your desktop. Then remember to logout of the system by clicking Log Off noted by the Red Arrow



When you click on an application icon you may see this screen displayed.



You can check the box “Do not ask me again for this site” and then click on “Permit use”