

Passport Checklist

Applications accepted by appointment only – visit www.co.wright.mn.us to book an appointment.

Passport application, filled out in BLACK INK, but not signed.

*please note: you must provide your social security number on the application.

Passport photo

Proof of Citizenship (certified birth certificate, expired US passport, or Naturalization Certificate),

Valid Picture ID

Photocopies of Citizenship Proof and ID (front and back)

Payment: 1. Application fee: \$35.00 – cash, check, or credit card (additional fees apply to use a credit card)

2. Photo fee \$12.00 – can be combined with application fee

3. Passport fee - **MUST BE A SEPERATE CHECK OR MONEY ORDER MADE OUT TO “U.S. DEPARTMENT OF STATE”**

Passport Fees	Routine Processing	Expedite	Expedite + 1-2 day delivery
<i>Passport Book (ages 16 and over)</i>	\$110.00	\$170.00	\$187.56
<i>Passport Card (ages 16 and over)</i>	\$30.00	\$90.00	NA
<i>Passport Book (ages 15 and under)</i>	\$80.00	\$140.00	\$157.56
<i>Passport Card (ages 15 and under)</i>	\$15.00	\$75.00	NA

Additional requirements for minors:

Proof of parental relationship for minors under 15 (birth certificate, adoption decree, certified court custody order)

Both parents and the minor child must appear together

*applicants ages 16 and 17 need only one parent present

Parents will need to present their ID (Driver’s License or Passport)

****NOTE: If a parent’s current name does not match the name printed on their child’s birth certificate due to marriage or divorce occurring after the child’s birth, you must bring the document that shows your name change (certified marriage certificate or divorce decree).***

***To ensure service, you must have required documentation and be at the counter at your scheduled appointment time. Failure to do so may result in having to reschedule your appointment.**

Questions: (763) 682-7584