



**BOARD AGENDA**  
**BOARD OF WRIGHT COUNTY COMMISSIONERS**

**January 25, 2022**

Christine Husom, District 1  
Derek Vetsch, District 2  
Mark Daleiden, District 3  
Mary Wetter, District 4  
Michael Kaczmarek, District 5

**I. 9:00 A.M. PLEDGE OF ALLEGIANCE**

**II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

**A. COUNTY BOARD MINUTES 01-18-2022**

Documents:

[01-18-2022 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

**III. REVIEW & APPROVAL OF AGENDA**

**IV. CONSENT AGENDA**

**A. ADMINISTRATION**

1. Approve Performance Review For County Administrator Lee Kelly
2. Reappoint Wayne Bauernschmitt To The Great River Regional Library (GRRL) Board For A Three-Year Term

Documents:

[RFBA ADMINISTRATOR REVIEW.PDF](#)

**B. ADMINISTRATION - FINANCE**

1. Acknowledge Warrants Issued Between January 12, 2022 And January 18, 2022
2. Per M.S. 203B.121, Subd. 1, Appoint The Following Trained Election Staff Members To The Absentee Ballot Board For The March 8, 2022 Township Elections: Lanette Paumen, Tyler Webster, And Corissa Aronson
3. Motion To Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:

County ARP Funds:

Approval Of County Reimbursement And Budget Change Of \$10 Million From 01-099-493.6910 Transfer Out Into 01-100-493.5910 Transfer In For Recognition Of The Standard Allowance As Outlined In The Treasury Department's Final Rule Released On

January 7, 2022 In The General Ledger

4. Motion To Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:

County ARP Funds:

Approval Of County Reimbursement Of \$1,085.85 From 01-099-493.6910 Transfer Out Into 01-100-493.5910 Transfer In As Follows:

\$ 1,085.85 For Administrative Expenses-Staff Costs

Approval Of Use Of ARP Funds From 01-099-493-8414.6261 And 01-099-493-8419.6261

\$19,850.00 5.17 Broadband

\$5,500.00 3.14 Education Assistance: Technology Support For Seniors

Documents:

[RFBA - WARRANTS ISSUED.PDF](#)

[RFBA - APPOINT AB BALLOT MEMBERS FOR TOWNSHIP ELECTION.PDF](#)

[RFBA - ARP FUNDS LOSS REVENUE.PDF](#)

[RFBA - ARP FUNDS.PDF](#)

### **C. HIGHWAY**

1. Approve Schedule For Receiving Bids For Upcoming Highway Projects

Documents:

[BAR - APPROVE SCHEDULE FOR RECEIVING BIDS CONSENT.PDF](#)

### **D. PLANNING & ZONING**

1. Approval to fill vacated Building Inspector position

Documents:

[BUILDING INSPECTOR POSITION.PDF](#)

### **V. TIMED AGENDA ITEMS**

#### **A. 9:02 A.M. MARC MATTICE, PARKS & RECREATION**

1. Accept Donation By Resolution: A Donation From Melanie Leckey For \$100.00 For Maintenance And Upkeep Of Robert Ney Regional Park
2. Take Action On Parks Commission Recommendations:
  - A. Approve Recommendation: To Remove Specific Use Dates Of Equine Trails At Stanley Eddy Regional Park And Allow The Parks And Recreation Department To Seasonally Open And Close

Trails Based On Conditions In The Spring And Fall

- B. Approve Recommendation: Allow Contracted Trail Builder To Exceed County Campground 14 Day Occupancy Rule At Bertram Chain Of Lakes Regional Park. While Directly Working For And Under Contract With Wright County Parks And Recreation Department

Documents:

[01\\_25\\_2022 CB AGENDA DONATION ML.PDF](#)  
[1\\_25\\_20221 CB RESOLUTION DONATION ACCEPTANCE.PDF](#)  
[RFBA - PARKS COMMISSION RECOMMENDATIONS.PDF](#)  
[1-10-2022 PARKS COMMISSION MINUTES.PDF](#)

**B. 9:07 A.M. VIRGIL HAWKINS, HIGHWAY DEPARTMENT**

1. Approve Agreement No. 21-59 Between Wright County And The City Of South Haven For The Oak Avenue LRIP Project Improvements (SAP 086-594-001). The Agreement Outlines The Funding Participation, Administration, Construction And Maintenance Responsibilities Between Wright County And The City Of South Haven For The Oak Avenue Improvement Project
2. **Schedule A Public Hearing On The Local Option Sales Tax. At The November 30, 2021 Transportation Committee Of The Whole Meeting (TCOTW) It Was The Consensus Of The Board To Extend The Local Option Sales Tax (LOST) For An Additional 10 Years And Hold A Public Hearing In February, 2022**
3. Approve Resolution Of Final Acceptance For Contract No. 20-02 And Authorize Final Payment To Park Construction Company In **The Amount Of \$64,433.61. Contract No. 20-02 Was The Four-Lane Reconstruction Project On County Highway 39 In Otsego. The Work Was Completed By Park Construction Company Of Minneapolis, MN. The Final Value Of The Work Certified Is \$6,443,361.12**

Documents:

[BAR - APPROVE COOPERATIVE AGREEMENT WITH CITY OF SOUTH HAVEN SAP 086-594-001.PDF](#)  
[AGREEMENT NO. 21-59 LRIP AGREEMENT CITY OF SOUTH HAVEN SAP 086-594-001.PDF](#)  
[BAR - SCHEDULE LOST PUBLIC HEARING.PDF](#)  
[BAR - APPROVE RESOLUTION OF FINAL ACCEPTANCE FOR FINAL PAYMENT FOR CONTRACT 20-02.PDF](#)  
[RESOLUTION - FINAL PAYMENT ACCEPTANCE - CONTRACT 2002.PDF](#)  
[CERTIFICATE OF PERFORMANCE.PDF](#)  
[FINAL PAY VOUCHER.PDF](#)

**VI. ITEMS FOR CONSIDERATION**

**A. ADMINISTRATION**

1. Minnesota Rural Counties Membership
2. Energy Transition Advisory Committee Appointment

**VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

**VIII. ADJOURNMENT**

**IX. WARRANTS ISSUED**

Documents:

01-12-2022 THRU 01-18-2022 WARRANTS ISSUED 2,634,768.90.PDF  
01-12-2022 THRU 01-18-2022 CLIENT WARRANTS ISSUED  
130,307.14.PDF