



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS

February 2, 2021

Christine Husom, District 1
Darek Vetsch, District 2
Mark Daleiden, District 3
Mary Wetter, District 4
Mike Kaczmarek, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 1-26-21

Documents:

[1-26-21 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Approval Of Revision To Social Media Policy 711.10, Section C
2. Approval Of 2020 Budget Carry Forwards To 2021

Documents:

[RFBA SOCIAL MEDIA POLICY REVISION.PDF](#)
[SOCIAL MEDIA POLICY 711.10 01.2021.PDF](#)
[SOCIAL MEDIA \(WRIGHTNET VS COUNTY WEBSITE\) DRAFT.PDF](#)
[RFBA BUDGET CARRY FORWARDS.PDF](#)
[2020 TO 2021 BUDGET CARRY FORWARDS.PDF](#)

B. ADMINISTRATION - FINANCE

1. Ratify The Property Tax System Maintenance And Support Agreement Amendment Between MN Counties Computer Cooperative (MnCCC) And Avenue Providing An Extension For Support For Property Tax System (PTS) January 1, 2021 Through December 31, 2023
2. Request Position Replacement For Lead License Bureau Specialist
3. Acknowledge Warrants Issued Between January 20, 2021 And January 26, 2021
4. Motion To Approve Disbursing Money From The County Relief Funding Program As Follows:

Disbursing Money For Small Businesses And Nonprofits In The Amount Of \$219,337.50 Of The \$2,733,983.57 Received From Account Number 01-099-484.6814 COVID-Economic Development Pending All Necessary Signatures And Audit Requirements

Documents:

AGENDA 2-02 CONSENT - RBA TAX BOARD RATIFICATION.PDF
AGENDA 2-02 CONSENT - MEMO TO AVENU TAX AND CAMA
COUNTIES.PDF
AGENDA 2-02 CONSENT - TAX AMENDMENT 7.PDF
AGENDA 2-02 CONSENT - TAX BOARD RATIFICATION STATEMENT.PDF
AGENDA 2-02 CONSENT - RBA REPLACEMENT LEAD LB
SPECIALIST.PDF
AGENDA 02-02 CONSENT - RBA WARRANTS ISSUED.PDF
AGENDA 02-02 CONSENT - RBA COUNTY RELIEF FUNDING
PROGRAM.PDF

C. ASSESSOR

Request To Fill A Vacant Assessment Process Specialist Position

Documents:

[RFBA ASSESSMENT PROCESS SPECIALIST 02022021.PDF](#)

D. ATTORNEY

Authorize Signatures On Joint Powers Agreement For SNAP Employment And
Training Services - Fiscal Agent

Documents:

[RFBA 2-2-21 CA.PDF](#)
[JPA TO ADMINISTER SNAP 01.13.2021.PDF](#)

E. HEALTH & HUMAN SERVICES

Authorize Signatures For Loffler Canon Copier Contract Phase 2

Documents:

[RFBA HHS 2021-02-02 LOFFLER CANON CONTRACT.PDF](#)
[PLEASE_DOCUSIGN_PHASE2_MINNESOTA_STATE_CONTR_REDACTED.PDF](#)
[C7770-MAINTENANCE AGMT 11-10-2020 3-32-29 PM.DOCX.PDF](#)
[CFS DOC-SCANFRONT 400.PDF](#)
[MN STATE CONTRACT ORDER AGREEMENT EDIT 1-C7770.XLSX.PDF](#)
[MN STATE CONTRACT ORDER AGREEMENT EDIT 1-UNIFLOW.XLSX.PDF](#)
[SCANFRONT MAINTENANCE AGMT 11-10-2020 3-21-16 PM.DOCX.PDF](#)
[STATE AND LOCAL GOVERNMENT ADDENDUM \(MUNI\) 29627.DOC.PDF](#)
[SUMMARY \(005\).PDF](#)
[WRIGHT COUNTY CANON CONTRACT ACKNOWLEDGEMENT FORM.PDF](#)

F. HIGHWAY

Approve Schedule For Receiving Bids For The Highway Projects.

Schedule To Receive Bids For Thursday, March 4, 2021:

- 11:00 A.m. Contract 2101 - 2021 Pavement Preservation Program
- 11:15 A.m. Contract 2102 - 2021 Seal Coating Program
- 11:30 A.m. Contract 2103 - 2021 Pavement Markings

V. TIMED AGENDA ITEMS

A. 9:02 A.M. BRIAN J. ASLESON, ATTORNEY'S OFFICE

1. Adopt Resolution Revoking A Portion Of County State Aid Highway 39
Right Of Way

Documents:

B. 9:04 A.M. COUNTY BOARD

1. Economic Development Authority (EDA) Committee Member Recommendations

C. 9:07 A.M. VIRGIL HAWKINS. HIGHWAY DEPARTMENT

1. Approve Resolution Prioritizing Deficient Bridges In Wright County. This Resolution Aids In Applying For State Bridge Bonding Funds And Federal Grant Funds To Replace Deficient Bridges On Our Highway System
2. Approve 2021 Maintenance Agreements For Seven (7) Cities: Elk River, Monticello, Montrose, Waverly, Howard Lake, Maple Lake, And Delano. The Maintenance Agreements With These Cities Specify The Terms Of The County Reimbursement To Each City For Maintenance Services Provided By The Cities On Our Highway System
3. Approval Of Wright County Highway Right Of Way Plat No. 73. Right-Of-Way Acquisition Is Required To Accommodate This Improvement Project. Approval Of R/W Plat No. 73 Will Allow Acquisition Of Right Of Way And Recording Of The Easements

Documents:

[BAR - APPROVE BRIDGE PRIORITY RESOLUTION.PDF](#)
[RESOLUTION - BRIDGE PRIORITY.PDF](#)
[BAR - APPROVE CITIES MAINTENANCE AGREEMENTS.PDF](#)
[MAINTENANCE AGREEMENT - CITY OF DELANO.PDF](#)
[MAINTENANCE AGREEMENT - CITY OF ELK RIVER.PDF](#)
[MAINTENANCE AGREEMENT - CITY OF HOWARD LAKE.PDF](#)
[MAINTENANCE AGREEMENT - CITY OF MAPLE LAKE.PDF](#)
[MAINTENANCE AGREEMENT - CITY OF MONTICELLO.PDF](#)
[MAINTENANCE AGREEMENT - CITY OF MONTROSE.PDF](#)
[MAINTENANCE AGREEMENT - CITY OF WAVERLY.PDF](#)
[BAR - APROVE RIGHT OF WAY PLAT NO.73.PDF](#)

D. 9:13 A.M. SEAN RILEY, PLANNING & ZONING ADMINISTRATOR

1. Discuss Plan Of Study Regarding Interim Ordinance Number 21 -1 (Solar Moratorium)

Documents:

[0202 REQUEST FOR BOARD ACTION - DISCUSS PLAN.PDF](#)

E. 9:23 A.M. MARC MATTICE, PARKS AND RECREATION

1. Approve The Publication Of Bid Notice For Collinwood Regional Park Paving Improvements
2. Confirm Commissioner District 5 - Parks Commission Appointment Mitch Klein, Of Cokato MN, Effective February 2, 2021 Term Ends On December 31, 2024 (Three Year Term).
3. Accept Donation By Resolution: Laura Vonbusch- \$50.00 For

- Maintenance And Upkeep Of Robert Ney Regional Park
4. Adopt A Resolution Related To A Federal Recreational Trail Grant Application Through The Minnesota Department Of Natural Resources For Possible Trail Crossing/Improvement In Partnership With The Wright County Snowmobile Association
 5. Update On Appraisal And Landowner Negotiations Related To 40 Acres Next To Harry Larson County Forest.

Documents:

[02_02_21 CB AGENDA PUBLICATION OF BID NOTICE COLLINWOOD PAVING.PDF](#)
[ADVERTISEMENT FOR PAVING BID COLLINWOOD PARK.PDF](#)
[02_02_2021 CB AGENDA DISTRICT 5 APPOINTMENT.PDF](#)
[02_02_2021 CB AGENDA DONATION LV.PDF](#)
[02_02_2021 CB RESOLUTION DONATION.PDF](#)
[02-02-2021 CB AGENDA FED REC GRANT RESOLUTION SNOWMOBILE CLUB.PDF](#)
[02_02_2021 CB RESOLUTION SNOWMOBILE ASSOCIATION CAPITAL GRANT.PDF](#)
[02_02-2021 CB AGENDA HARRY LARSON APPRAISAL UPDATE.PDF](#)

F. 9:42 A.M. MATT DETJEN, AG & DRAINAGE

1. Discussion On The Notice Of Noncompliance For Buffers Along The Mavencamp Property On County Ditch #20
2. Approval To Accept A Bid For Ditch Cleaning And Culvert Repairs On County Ditch #10

Documents:

[RFBA_CD 20 MAVENCAMP NON_2_2_2021.PDF](#)
[NON_WITH_ENCLOSURES_MAVENCAMP.PDF](#)
[CD 20 BOARD PRESENTATION_2_2_2021.PDF](#)
[RFBA_CD 10 DITCH CLEANING_2_2_2021.PDF](#)
[20449 - WRIGHT CD 10 BID RESULTS LETTER.PDF](#)
[20449 - WRIGHT CD 10 BID TABULATION.PDF](#)

VI. ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

1. Personnel Committee Meeting Minutes (1-27-21)
2. Technology Committee Meeting Minutes (1-27-21)

Documents:

[1-27-21 PERSONNEL COMMITTEE MINUTES.PDF](#)
[01-27-2021 TECHNOLOGY COMMITTEE MINUTES.PDF](#)

B. ADMINISTRATION

1. Approve Resolution Delegating The Duties Of The Auditor-Treasurer And Finance Director
2. Topics To Discuss For February 9, 2021 Workshop Meeting
 - A. Tobacco Free Grounds Policy Presentation By SHIP Staff
 - B. Update On Cares Business Relief Program
 - C. Finance And Budgeting 101 Presentation
 - D. Moratorium On Job Re-Classifications
 - E. Legislative Update With Flaherty And Hood

F. DNR Central Region Director, Grant Wilson, Introduction And Relevant Issues

Documents:

RFBA - RESOLUTION DELEGATING THE DUTIES OF THE AUDITOR-TREASURER AND FINANCE DIRECTOR.PDF
RESOLUTION DELEGATING THE DUTIES OF THE AUDITOR-TREASURER AND FINANCE DIRECTOR.PDF

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. WARRANTS ISSUED

Documents:

01-25-21 FLEET CARD 15,918.25.PDF
01-25-21 PROCUREMENT CARD 66,830.14.PDF
01-20-2021 THRU 01-26-2021 CLIENT WARRANTS ISSUED 82,286.56.PDF
01-22-21 FINAL DISTRIBUTION P TAX 1,942,669.67.PDF
01-20-2021 THRU 01-26-2021 WARRANTS ISSUED 2,416,669.84.PDF