



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS

April 6, 2021

Christine Husom, District 1
Darek Vetsch, District 2
Mark Daleiden, District 3
Mary Wetter, District 4
Michael Kaczmarek, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 3-23-21

Documents:

[3-23-21 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Approval And Signature Authorization Request For Construction PRs And Security Items

Documents:

[GC AND EAST LOT PR AND SECURITY APPROVAL REQUEST.PDF](#)
[GC AND EAST LOT DESCRIPTION NOTES.PDF](#)

B. ADMINISTRATION - FINANCE

1. Deny Tobacco License Application From LGS Lawn & Repair, LLC DBA Buddha Glass For A Tobacco License In The City Of Monticello
2. Approve Tobacco License For Madigan's Pub & Grill, Inc. (Maple Lake) For The Period April 6, 2021 Through December 31, 2021
3. Approval Seasonal On- & Off-Sale 3.2 Malt Liquor License And Consumption & Display (Set Up) Permit For Olson's Campground On Limestone Lake, LLC For The Period May 1, 2021 Through October 31, 2021
4. Approve A Reimbursement For Money Spent In Connection With UCARE Dental Clinic. A Journal Entry Would Be Processed In The Amount Of \$1,420.00 From 11-450-000-0000-6910 Transfer Out Into 34-150-000-8216-5910 Transfer In
5. Acknowledge Warrants Issued Between March 17, 2021 And March 30, 2021 (*See Below, Item IX. Warrant Listings*)

Documents:

[AGENDA 4-6 CONSENT - RBA TOBACCO LICENSE APP LGS LAWN REPAIR BUDDHA GLASS.PDF](#)
[AGENDA 4-6 CONSENT - RBA TOBACCO LICENSE APP MADIGANS.PDF](#)
[AGENDA 4-6 CONSENT - RBA LIQUOR LICENSE OLSONS CAMPGROUND.PDF](#)
[AGENDA 4-6 CONSENT - RBA DENTAL CLINIC.PDF](#)
[AGENDA 4-06 CONSENT - RBA WARRANTS ISSUED.PDF](#)

C. ASSESSOR

1. Request To Fill A Vacant Property Appraiser Position In The Assessor's Office

Documents:

[BA - PROPERTY APPRAISER POSITION - 04-06-21.PDF](#)

D. ATTORNEY

1. Replacement For The Position Of Legal Administrative Assistant Due To A Resignation As Of May 14, 2021

Documents:

[AGENDA - APRIL 6, 2021.PDF](#)

E. HEALTH & HUMAN SERVICES

1. Position Replacement
 - A. Social Worker I
 - B. Eligibility Specialist
 - C. Case Aide
2. Approve To Hire Two 67-Day Temp Social Worker Positions To Cover Two Staff Leaves And Two Staff Transfers/Resignations

Documents:

[RFBA HHS 2021-04-06 SW CP1.PDF](#)
[RFBA HHS 2021-04-06 ELIGIBLY SPECIALIST AFFS LTC.PDF](#)
[RFBA HHS 2021-04-06 CASE AIDE MCHS, YS.PDF](#)
[RFBA HHS 2021-04-06 TWO 67-DAY SW TEMP.PDF](#)

F. INFORMATION TECHNOLOGY

1. Request To Fill Vacant Records Management Analyst Position

Documents:

[REQUEST FOR BOARD ACTION - RECORDS MANAGEMENT ANALYST POSITION VACANCY 2021-04.PDF](#)

G. PLANNING & ZONING

1. Accept & Sign The 2020 County Feedlot Officer's Annual Report
2. Accept The Findings And Recommendation Of The Planning Commission For The Following Request To Rezone:
 - A. JON P. TOEDTER - (French Lake Twp.) Planning Commission Unanimously Recommends To Rezone From AG General Agriculture And S-2 Residential-Recreational Shorelands To R-1 Urban-Rural Transition And S-2

Documents:

[0406 FEEDLOT OFFICERS 2020 REPORT REQUEST FOR BOARD ACTION.PDF](#)
[2020 COUNTY FEEDLOT OFFICER ANNUAL REPORT - WRIGHT \(002\).PDF](#)

V. TIMED AGENDA ITEMS

A. 9:02 A.M. VIRGIL HAWKINS, HIGHWAY DEPARTMENT

1. Approve Agreement No. 20-58 For The CSAH 30/Tiger Drive Mini-Roundabout Project Within The City Of Delano

Documents:

[BAR - APPROVE AGREEMENT 20-58 CSAH 30 TIGER DRIVE.PDF](#)
[AGREEMENT 20-58 CITY OF DELANO - TIGER DRIVE.PDF](#)

B. 9:05 A.M. MARC MATTICE, PARKS AND RECREATION

1. Take Action On Parks Commission Recommendations Related To Campground And Shelter Operational Changes For 2021 Season
2. Approve Donation Of \$1,000 To Wildlife Forever

Documents:

[4-6-2021 CB AGENDA MARCH 2021 PARK COM. MINUTES.PDF](#)
[03.08.2021 PC MINUTES.PDF](#)

C. 9:15 A.M. MATTHEW DETJEN, AG & DRAINAGE

1. Review The Marquardt Wetland Bank Plan Full Application Along County Ditch #10
2. Review The Proposal For Engineer's Report On Wright County Ditch #31 Submitted By Houston Engineering
3. Acknowledge That A Petition For Establishment Of County Ditch #2 Was Never Adopted And That The Ditch Was Never Legally Established Under Minnesota Statute 103E
4. Schedule A Public Hearing For The Petition Altering A Public Drainage Ditch By Trunk Highway Under Minnesota Statute 161.28 For A Culvert Crossing On County Ditch #39 Under I-94
5. Schedule A Public Hearing For The Petition Altering A Public Drainage Ditch By Trunk Highway Under Minnesota Statute 161.28 For A Culvert Crossing On County Ditch #24 Under I-94

Documents:

[REQUEST FOR BOARD ACTION.PDF](#)
[CD10_MARQUARDT WETLAND BANK_DRAFT.PDF](#)
[193706565_MARQUARDT_SPILLWAY SHEAR CALCS.PDF](#)
[CD 31_RFBA.PDF](#)
[QUOTE PROPOSAL FOR WRIGHT CD 31 REPAIR - 20210323.PDF](#)
[RFBA_CD 2_NOT CONSTRUCTED.PDF](#)
[CD 2_REMONSTRATION AGAINST ESTABLISHMENT_6_12_900.PDF](#)
[RFBA_MNDOT_SCHEDULE HEARING.PDF](#)

VI. ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

1. Committee Of The Whole Meeting Minutes (3/23/21)
2. Technology Committee Meeting Minutes (3/24/21)

Documents:

[03-23-21 COMMITTEE OF THE WHOLE MINUTES.PDF](#)
[WRIGHT COUNTY TECHNOLOGY MEETING MINUTES 2021-03-24.PDF](#)

B. ADMINISTRATION

1. Schedule Committee Of The Whole To Discuss American Rescue Plan
2. Department Budget Review: 201 Sheriff's Office
3. Letter To Legislators Regarding Access To Driver And Vehicle Testing Services
4. Appoint Two County Commissioners To Serve On The Dental Clinic Steering Committee
5. Topics To Discuss At April 13, 2021 Workshop Meeting
 - A. Great River Regional Library Presentation
 - B. American Rescue Plan Update

Documents:

[REVIEW DEPARTMENT BUDGET 201 SHERIFFS OFFICE.PDF](#)
[RFBA - LETTER TO LEGISLATORS REGARDING ACESS TO DRIVER AND VEHICLE TESTING SERVICES.PDF](#)
[DRAFT - WRIGHT COUNTY DVS LETTER TO DELEGATION.PDF](#)
[RFBA DENTAL CLINIC STEERING COMMITTEE.PDF](#)

C. *PLANNING COMMISSION PUBLIC ATTENDANCE

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. WARRANT LISTINGS

Documents:

[03-18-21 FLEET CARD 19,853.25.PDF](#)
[03-18-21 PROCUREMENT CARD 58,840.24.PDF](#)
[03-17-2021 THRU 03-30-2021 CLIENT WARRANTS ISSUED 197,801.31.PDF](#)
[03-17-2021 THRU 03-30-2021 WARRANTS ISSUED 5,688,299.30.PDF](#)

X. NOTE

10:30 AM Leadership Team Committee Meeting

* Item Petitioned Onto The Agenda