



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS

May 17, 2022

Christine Husom, District 1
Darek Vetsch, District 2
Mark Daleiden, District 3
Mary Wetter, District 4
Michael Kaczmarek, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 05-03-2022

Documents:

[05-03-2022 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Schedule A Personnel Committee Meeting On May 25, 2022
 - A. Hiring Of A Property Appraiser
 - B. Review The Creation And Recommendations From R.A.I.S.E. (Retain Attract, Inform, Satisfaction, And Engage) Work Group
 - C. Discuss Process And Methods To Review And Analyze The Needs And Future Of County GIS Functions And Fit.
 - D. Update On Highway Finance Centralization
 - E. Consideration Of Revision To Policy 310 To Include Sick Time Donation.
2. ARP Broadband Grant Applications
 - A. BB-002
3. ARP Grant Application And Program Request
 - A. CITY-006
 - B. Cokato Charitable Trust - Replace Furniture
 - C. Wright Academy Connections
4. Position Replacement Report

Documents:

5_17_2022 PERSONEL COMMITTEE REQUEST.PDF
RFBA ARP BROADBAND GRANT APPLICATIONS 2022.05.17.PDF
ADM AMERICAN RESCUE PLAN GRANT APPLICATION - BB-002
BROADBAND IMPROVEMENTS (AMENDED).PDF
RFBA ARP GRANT APPLICATION AND PROGRAM REQUESTS
2022.05.17.PDF
ADM AMERICAN RESCUE PLAN GRANT APPLICATION - CITY-006
MONTROSE.PDF
ADM AMERICAN RESCUE PLAN PROGRAM REQUEST - COKATO
CHARITABLE TRUST REPLACE FURNITURE.PDF
ADM AMERICAN RESCUE PLAN PROGRAM REQUEST - WRIGHT
ACADEMY CONNECTIONS.PDF
EMPLOYEE REPORT APRIL 2022.PDF
NEW HIRE REPORT APRIL 2022.PDF
TERMINATION REPORT APRIL 2022.PDF

B. ADMINISTRATION - FINANCE

1. Approve Application Of Laestadian Lutheran Church For A Large Group Assembly Permit For An Event On June 29 Through July 5, 2022 Conditional On Applicant Following Any Recommendations From The Wright County Sheriff Office And Wright County Highway Department
2. Motion To Approve The Budget Amendment Below:
11-430-710-0000-5348 \$42,400.00
11-430-710-1586-6030 \$39,800.00
11-430-710-1586-6338 \$29,400.00
11-430-700-0010-6101 -\$26,800.00
3. Approve 2022 Tobacco License For Amir, LLC DBA St. Michael Smoke Shop (St. Michael) From June 1, 2022 To December 31, 2022
4. Motion To Approve The Reimbursement Of The American Rescue Plan Act (ARP) Funds As Follows:
County ARP Funds:
Approval Of County Reimbursement Of \$654.61 From 01-099-493.6910 Transfer Out Into 01-100-493.5910 Transfer In As Follows:
\$654.61 For Administrative Expenses-Staff Costs
5. Acknowledge Warrants Issued Between April 27, 2022 And May 10, 2022 (*See Below, Item IX Warrants Issued*)

Documents:

AGENDA 5-17 CONSENT - RBA LARGE GROUP ASSEMBLY PERMIT
LAESTADIAN.PDF
2022-LAESTADIAN.PDF
RFBA - BUDGET AMENDMENT.PDF
RFBA - TOBACCO LICENSE.PDF

[RFBA - ARP FUNDS.PDF](#)
[RFBA - WARRANTS ISSUED.PDF](#)

C. AG & DRAINAGE

1. Accept And Sign The Multipurpose Drainage Management 2022 Grant Agreement For \$210,000.00 On Joint Ditch #15

Documents:

[RFBA - DRAINAGE MANAGEMENT GRANT AGREEMENT.PDF](#)
[2022 COMPETITIVE GRANT - WRIGHT COUNTY_2022-01-14_01-55-08-PM.PDF](#)

D. HIGHWAY

1. Approve And Authorize Signature On Agreement With BNSF For Removal Of The Automatic Flashing Light Signals At The Railroad Crossing On CSAH 39 (Elm Street) In Monticello. The Agreement Provides For BNSF To Remove The Existing Automatic Flashing Light Signals And Installation Of Crossbucks, Yield Signs, And Advance Warning Signs At The Railroad Crossing On CSAH 39 (Elm Street) In Monticello
2. Approve Schedule For Receiving Bids For CSAH 19 Reconstruction Project In St. Michael. Schedule To Receive Bids On Tuesday, June 14, 2022: 11:00 A.M. Contract 2205 - CSAH 19 Project; SP 086-619-035
3. Approve Date And Time For Receiving Bids For The Otsego Shop Building Expansion Project. Schedule To Receive Bids On Tuesday, May 31, 2022: 2:00 P.M. Wright County Satellite Shop Expansion (Otsego Shop)

Documents:

[BAR - APPROVE AGREEMENT WITH BNSF AT RR CROSSING ON CSAH 39 IN MONTICELLO - CONSENT.PDF](#)
[BNSF AGREEMENT CSAH 39 IN MONTICELLO - CONSENT.PDF](#)
[BAR - CONSENT TO RECEIVE BIDS FOR CSAH 19 RECONSTRUCTION PROJECT IN ST MICHAEL.PDF](#)
[BAR - CONSENT TO RECEIVE BIDS FOR OTSEGO SHOP EXPANSION PROJECT.PDF](#)

E. INFORMATION TECHNOLOGY

1. Approve Airfare And Hotel/Lodging Funds Be Allocated For Mark Kellogg And Jason Banick To Travel Out Of State To Las Vegas, Nevada For Cisco Live Training Event

Documents:

V. TIMED AGENDA ITEMS

A. 9:02 A.M. SEAN DERINGER, SHERIFF'S OFFICE

1. Present Deputy Mitch Flemming His Retirement Plaque After More Than 30 Years Of Service To The Wright County Sheriff's Office

Documents:

[RFBA 05-17-2022.PDF](#)

B. 9:07 A.M. MATT TREICHLER, SHERIFF'S OFFICE

1. Resolution To Approve A 2022 Federal Boating Safety Patrol Grant
2. Schedule A Committee Of The Whole Meeting To Discuss A School Resource Officer Request And Supervision Span Of Control For The Unit

Documents:

[RFBA 05-17-22.PDF](#)
[2022 FEDERAL SAFETY BOATING PATROL GRANT.PDF](#)
[2022 FEDERAL BOAT PATROL SAFETY GRANT.PDF](#)
[MAWSECO REQUEST.PDF](#)

C. 9:12 A.M. VIRGIL HAWKINS, HIGHWAY DEPARTMENT

1. Approve Resolution And MnDOT Master Partnership Contract No. 1050340. This New Master Partnership Contract (MPC) With MnDOT For 2022-2027 Will Replace The Current 2018-2022 MPC That Expires On June 30, 2022
2. Award Contract No. 2207, CSAH 35/Dague Avenue Roundabout Project (Subject To Authorization Of Award By The MnDOT Civil Rights Office). We Recommend Award Of Contract No. 22-07 To New Look Contracting, Inc. Of Rogers, MN In The Amount Of \$2,102,945.50

Documents:

[BAR - APPROVE MASTER PARTNERSHIP AGREEMENT NO.1050340.PDF](#)
[MNDOT MASTER PARTNERSHIP AGREEMENT NO.1050340.PDF](#)
[RESOLUTION - HWY MASTER PARTNERSHIP AGREEMENT.PDF](#)
[BAR - AWARD CONTRACT 2207 TO NEW LOOK CONTRACTING - CSAH 35 AND DAGUE AVE RAB.PDF](#)
[BID SUMMARY - CONTRACT 2207.PDF](#)

D. 9:18 A.M. EDWARD PETTIT, PLANNING & ZONING

1. Approve For Signature Updated Cooperative Agreement Between Wright County And Minnesota Department Of Agriculture For Hazardous Waste Pesticide Collection

Documents:

[REQUEST FOR BOARD ACTION - RFBA.PDF](#)
[BACKGROUND FOR BOARD.PDF](#)
[WRIGHT CO EXECUTED.PDF](#)
[PLEASE_DOCUSIGN_WRIGHT_COUNTY_COOPERATIVE_AG.PDF](#)

E. 9:23 A.M. MATTHEW DETJEN, AG & DRAINAGE

1. Approve And Sign The Joint Ditch Drainage Policy Between Meeker, McLeod, Renville, Sibley, And Wright County
2. Approve Resolution Findings Of Fact & Order Regarding Redetermination Of Benefits For County Ditch 35 And County Ditch #17 Pursuant To Minnesota Statute 103E.351

Documents:

[RFBA_JOINT DITCH POLICY APPROVAL_5_17_2022.PDF](#)
[FINAL 2022 JOINT DRAINAGE SYSTEM POLICY.PDF](#)
[JOINT DITCH POLICY SIGNATURE PAGE_5_17_2022.PDF](#)
[RFBA - APPOINTMENT OF VIEWERS C 35 AND CD 17.PDF](#)
[H2OVER VIEWERS - WRIGHT PROPOSAL LETTER.PDF](#)
[WRIGHT COUNTY 2022 CD35-CD17 REDETERMINATION PROPOSAL.PDF](#)
[ORDER FOR REDETERMINATION OF BENEFITS - CD 35.PDF](#)
[ORDER FOR REDETERMINATION OF BENEFITS - CD 17.PDF](#)

VI. ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

1. Broadband Committee (5/9/2022)
2. County Board Workshop (5/10/2022)
3. Technology Committee (5/11/2022)

Documents:

[05-09-2022 BROADBAND COMMITTEE MINUTES.PDF](#)
[BOARD WORKSHOP MINUTES MAY 10 2022.PDF](#)
[WRIGHT COUNTY TECHNOLOGY MEETING MINUTES 2022-05-11 DH REVIEWED.PDF](#)

B. ADMINISTRATION

1. Proclaim The Week Of May 15-21, 2022 As Emergency Medical Services Week
2. Schedule Closed Session Committee Of The Whole To Discuss Labor Negotiation Strategy
3. Compost Facility Ventilation
4. Use Of Vacated Government Center For Training

5. *Leadership Retreat Update
6. *Government Center Open House

Documents:

[RESOLUTION - EMS WEEK PROCLAMATION.PDF](#)
[RFBA USE OF GC.PDF](#)
[RFBA USER AGREEMENT.PDF](#)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. WARRANTS ISSUED

Documents:

[04-27-2022 THRU 05-10-2022 WARRANTS ISSUED 3,955,254.67.PDF](#)
[04-27-2022 THRU 05-10-2022 CLIENT WARRANTS ISSUED
163,111.31.PDF](#)

X. NOTE

*Items Petitioned On The Agenda