



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS

May 18, 2021

Christine Husom, District 1
Darek Vetsch, District 2
Mark Daleiden, District 3
Mary Wetter, District 4
Michael Kaczmarek, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 5-4-21

Documents:

[5-4-21 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Approval Of Revisions To Sections 100 And 200 Of The Wright County Personnel Handbook
2. Authorize Signatures On A Professional Services Contract With Auomira Architects To Provide Architectural Services On The Dental Clinic Project
3. Approve And Authorize Signature To Extend The ABM Cleaning Services Contract For One Year
4. Approval Of Charitable Gambling Application, Form LG220, Church Of St Mary Of Czestochowa, Gambling Premises: Church Of St Mary Of Czestochowa, 1867 95th Street SE, Delano, MN 55328, Date Of Activity: July 17, 2021

Documents:

[BOARD APPROVAL OF REVISIONS TO SECTIONS 100 AND 200 OF THE COUNTY'S PERSONNEL POLICIES.PDF](#)
[WRIGHT COUNTY PERSONNEL POLICIES-PROPOSED REVISIONS TO SECTIONS 100 AND 200-FINAL.PDF](#)
[RFBA DENTAL CLINIC PROJECT.PDF](#)
[CONSULTANT-PROFESSIONAL SERVICES CONTRACT - AUOMIRA ARCHITECTS LLC - \(V2\) 051221.PDF](#)
[RFBA ABM CONTRACT EXTENSION.PDF](#)
[ABM CONTRACT EXTENSION.PDF](#)
[LG220 CHURCH OF ST MARY OF CZESTOCHOWA.PDF](#)

B. ADMINISTRATION - FINANCE

1. Approve Transfer Of \$34,988 From Project Papercut MF Print Mgmt Solution (8220) To Unallocated

34-170-100-8220-6600 CIP Budget -\$34,988

34-170-000-8000-6600 CIP Budget \$34,988

2. Acknowledge Warrants Issued Between April 28, 2021 And May 11, 2021 (*See Below, Item IX. Warrant Listings*)
3. Review Monthly Finance Report For April 2021

Documents:

[AGENDA 5-18 CONSENT - RBA CIP BA 01 2021 PAPER CUT MF PRINT MGMT SOLUTION.PDF](#)
[AGENDA 5-18 CONSENT - RBA WARRANTS ISSUED.PDF](#)
[REQUEST FOR BOARD ACTION TEMPLATE - AS OF APRIL.PDF](#)
[2021 FUND BALANCE COMPARISON-APRIL.PDF](#)
[MONTHLY APRIL REPORT.PDF](#)

C. EXTENSION

1. Confirm Commissioner District 3 - County Extension Committee Appointment Sandy Thares, Of Otsego, MN, Effective May 18, 2021 Term Ends On December 31, 2023 (Three Year Term)
2. Confirm Commissioner District 2 - County Extension Committee Appointment Scott Peterson, Of Monticello, MN, Effective May 18, 2021 Term Ends On December 31, 2023 (Three Year Term)
3. Confirm Member At Large - County Extension Committee Appointment Gary Cobus, Of St Michael, MN, Effective May 18, 2021 Term Ends On December 31, 2023 (Three Year Term)

Documents:

[CEC APPOINTMENTS 2021.PDF](#)

D. HEALTH & HUMAN SERVICES

1. Position Replacement
 - A. Social Worker

Documents:

[RFBA HHS 2021-05-18 SW GENERALIST MCHS.PDF](#)

E. HIGHWAY

1. Requesting Approval To Enter Into A Professional Engineering Services Agreement With WSB & Associates, Inc. To Provide Construction Engineering (Inspection & Testing) Services For The County Road 118 Improvement Project

Documents:

[BAR - APPROVE PROFESSIONAL SERVICES AGREEMENT WITH WSB FOR CR 118.PDF](#)
[WSB AGREEMENT FOR CR 118 PROJECT.PDF](#)

F. INFORMATION TECHNOLOGY

Refer To 05/26/2021 Technology Committee:

- A. Project Updates
 1. CAMA

2. Admin - Event Scheduler
 3. Admin- Government Center
 4. Attorney MNCIS Court Notice
 5. SQL Server 2014 Replacement
 6. ERP
 7. Website Redesign
- B. Solution Architect Updates
1. O365
 2. ECM
- C. New Project Requests
1. HHS Uniflow Public Scanners
- D. 2021 Project Summary
- E. CIP Technology Planning

Documents:

[REQUEST FOR BOARD ACTION - TECHNOLOGY COMMITTEE AGENDA 2021-05-26.PDF](#)
[05-26-2021 TECHNOLOGY COMMITTEE AGENDA.PDF](#)

G. SHERIFF'S OFFICE

1. Request Board Approval And Signatures To Extend Current Contract With MN DOC Work Release Unit

Documents:

[RBA STS CONTRACT 2021.PDF](#)
[FY22-23 WRIGHT INC.PDF](#)

V. TIMED AGENDA ITEMS

A. 9:02 A.M. TANYA WEST, RECORDER

1. Plat Approval
 - A. Authorize The Recording Of "Franklin Woods" (Franklin Township)

Documents:

[RECRFBAFRANKLINWOODS.PDF](#)
[FRANKLINWOODSATTORNEYAPPROVAL.PDF](#)

B. 9:04 A.M. MATTHEW DETJEN, AG & DRAINAGE

1. Approval Of Minutes From County Ditch 24 And County Ditch 39 Public Hearings On April 27, 2021 Regarding The Petition From The MNDOT To Replace Culverts On I-94
2. Approval Of A Wright County Drainage Authority Resolution Altering A Public Drainage Ditch By Trunk Highway Under Minnesota Statute 161.28 For A Culvert Crossing On County Ditch #24 Under I-94
3. Approval Of A Wright County Drainage Authority Resolution Altering A Public Drainage Ditch By Trunk Highway Under Minnesota Statute 161.28 For A Culvert Crossing On County Ditch #39 Under I-94

Documents:

RFBA APPROVE MINUTES_CD 24_ CD 39.PDF
CD 24 COTW HEARING ON PETITION BY MN
DOT_04272021_DRAFT_UPDATE.PDF
CD 39 COTW HEARING ON PETITION BY MN
DOT_04272021_DRAFT.PDF
RFBA CD 24 RESOLUTION.PDF
WCD 24 BOARD FINAL RESOLUTION MNDOT PETITION.PDF
RFBA CD 39 RESOLUTION.PDF
WCD 39 BOARD FINAL RESOLUTION MNDOT PETITION.PDF

**C. 9:30 A.M. PUBLIC HEARING TO CONSIDER AMENDMENT INTERIM
ORDINANCE NO. 21 - 1, SOLAR FARM ENERGY MORATORIUM TO ALLOW
PENDING APPLICATIONS TO PROCEED**

Documents:

[TEMPORARY EMERGENCY ORDINANCE 051321.PDF](#)

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Designate The Week Of May 16-22, 2021, As Emergency Medical Services Week
2. Schedule A Committee Of The Whole Meeting On Tuesday, May 25th At **10:30 A.M. For A Tobacco Compliance Check Violation Hearing**
3. Schedule A Committee Of The Whole Meeting To Discuss The Following Topics
 - A. Buffalo Clinic Memorial
 - B. American Rescue Plan
 - C. Commissioner Space In New Government Center
4. Department Budget Review: 420 Health And Human Services - Financial Services
5. Add Highway 12 Safety Coalition To The Committee Listing

Documents:

[RESOLUTION - EMS WEEK PROCLAMATION.PDF](#)
[RBA REQUEST COTW FOR TOBACCO ORDINANCE VIOLATION.PDF](#)
[DEPARTMENT REVIEW HHS-FINANCIAL SERVICES.PDF](#)
[HEALTH AND HUMAN SERVICES - FINANCIAL SERVICES.PDF](#)

B. COMMITTEE MINUTES

1. Committee Of The Whole (5/4/21)
2. Dental Clinic Project Steering Committee (5/5/21)
3. County Board Workshop (5/11/21)
4. Broadband Committee (5/11/21)
5. Ways & Means Committee (5/12/21)
6. Finance/CIP Committee (5/12/21)

Documents:

[05-04-21 COMMITTEE OF THE WHOLE MINUTES.DOCX](#)
[05-05-21 DENTAL CLINIC PROJECT STEERING COMMITTEE MINUTES
DRAFT.PDF](#)
[5-11-21 WRIGHT COUNTY BOARD WORKSHOP MINUTES.PDF](#)
[5-11-21 BROADBAND COMMITTEE MINUTES.DOCX](#)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. WARRANT LISTINGS

Documents:

04-28-2021 THRU 05-11-2021 CLIENT WARRANTS ISSUED
5,173,774.70.PDF
04-28-2021 THRU 05-11-2021 WARRANTS ISSUED 5,173,774.70.PDF