



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS
MAY 31, 2022

Christine Husom, District 1
Darek Vetsch, District 2
Mark Daleiden, District 3
Mary Wetter, District 4
Michael Kaczmarek, District 5

- I. 9:00 A.M. PLEDGE OF ALLEGIANCE
- II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.
 - A. COUNTY BOARD MINUTES 05-17-2022

Documents:

[05-17-2022 WRIGHT COUNTY BOARD MEETING MINUTES.DOCX.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

- 1. Assign Bob Hiivala To Conduct Outlined Work And Research Pertaining To The Wright County Fair Board.

Documents:

[RFBA HIIVALA ASSIGNMENT 5-31.PDF](#)
[HIIVALA WORK ASSIGNMENT.PDF](#)

B. ADMINISTRATION - FINANCE

- 1. Motion To Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:
 - I. Approval Of Use Of ARP Funds From 01-099-493-8416-6814.
 - II. \$9,792.00 2.10 Aid To Nonprofit 4-H
- 2. Approve LG 220 Application For Exempt Permit For Charitable Gambling Application
- 3. Approve Renewal Of Annual Club On-Sale Liquor License For Cokato Town & Country Club For The License Period July 1, 2022 To June 30, 2023.
- 4. Motion To Close The Dig Once County Road 37 Project And Approve The Budget Amendment Below To Move The Funds To Unallocated.
34-150-031-8437-6261 -\$20,268.60

34 - 150 - 031 - 8437 - 6602 - \$70,000.00

34 - 150 - 000 - 8000 - 6602 \$90,268.60

5. Review Monthly Finance Report For March And April 2022.
6. Motion To Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:

County ARP Funds:

Approval Of County Reimbursement Of \$480.21 From 01 - 099 - 493.6910 Transfer Out Into 01 - 100 - 493.5910 Transfer In As Follows:

\$480.21 For Administrative Expenses - Staff Costs

Approval Of Use Of ARP Funds From 01 - 099 - 493 - 8433 - 6850.

\$5,545.00 2.2 Household Assistance

Documents:

[REQUEST FOR BOARD ACTION - MAY 24.PDF](#)
[LG220 APPLICATION FOR EXEMPT PERMIT FOR CHARITABLE GAMBLING.PDF](#)
[RFBA LIQUOR LICENSE RENEWAL.PDF](#)
[RFBA DIG ONCE.PDF](#)
[RFBA.PDF](#)
[FINANCIAL REPORT.PDF](#)
[MARCH COMPARISON.PDF](#)
[APRIL COMPARISON.PDF](#)
[RFBA - ARP FUNDS.PDF](#)

C. ADMINISTRATION - HUMAN RESOURCES

1. Approval Of Revisions To Section 602 (Personnel Leave) Of The Wright County Personnel Handbook.

Documents:

[BOARD APPROVAL OF REVISIONS TO SECTION 602 WRIGHT COUNTY PERSONNEL POLICY - MAY 31 2022.PDF](#)
[602 PERSONAL LEAVE - CLEAN COPY - MAY 2022.PDF](#)
[602 PERSONAL LEAVE - REVISIONS MAY 2022.PDF](#)

D. ADMINISTRATION - PROJECT ADMINISTRATION

1. Approve The Following Grant Applications:
CTC-001 Cokato Charitable Trust - Replace Furniture (\$50,000)

CITY-007 City Of Buffalo Water/Sewer Grant (\$597,057)

Documents:

[RFBA ARP GRANT APPLICATIONS 2022.05.31.PDF](#)
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - CTC-001 COKATO CHARITABLE TRUST - REPLACE FURNITURE.PDF](#)
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - CITY-007 CITY OF BUFFALO.PDF](#)

E. ATTORNEY

1. Approval Of Agreement To Resolve Pending Litigation Related To Condemnation Proceedings On County State Aid Highway 19 In St. Michael.

Documents:

[REQUEST FOR BOARD ACTION-GUTZWILLER PROPERTY.PDF](#)
[PURCHASE AGREEMENT \(REVISED\).PDF](#)

F. HEALTH & HUMAN SERVICES

1. Approve Grant-Funded Out-Of-State Travel For Sarah Grosshuesch, Kelsey Collier And Greg Wise, 2022 National Association Of County & City Health Officials (NACCHO) Conference, 2022 July 19-21, Atlanta, GA.

Documents:

[2022-05-31 RFBA HHS OUT-OF-STATE NACCHO CONFERENCE.PDF](#)

G. INFORMATION TECHNOLOGY

1. Request For County Board To Approve The Attached 5-Year Motorola ARMER Dispatch Service Agreement From 6/1/2022-5/31/2027, \$181,972.38.

Documents:

[REQUEST FOR BOARD ACTION - APPROVAL OF MOTOROLA DISPATCH ARMER SERVICES AGREEMENT 2022-06-01 TO 2027-05-31.PDF](#)
[2022-05-18 - WRIGHT COUNTY - USC000004225 DRAFT SA.PDF](#)
[2022-05-18 - WRIGHT CO ASTRO 25 ESSENTIAL PLUS SERVICE_SSOW_NA.PDF](#)
[2022-05-18 MOTOROLA WRIGHT COUNTY QUOTE 1 3 AND 5YR.PDF](#)

V. TIMED AGENDA ITEMS

A. 9:02 A.M. VIRGIL HAWKINS - HIGHWAY DEPARTMENT

1. Award Contract No. 2204, HSIP Turnlanes Project (Subject To Authorization Of Award By The MnDOT Civil Rights Office). We Recommend Award Of Contract No. 22-04 To Knife River Corporation Of Sauk Rapids, MN In The Amount Of \$1,527,418.12.
2. Distribution Of The 2021 Highway Department Annual Report. The 2021 Highway Department Annual Report Is Being Distributed To Allow For Review By The County Board Members. Acceptance Of The 2021 Highway Department Annual Report Will Be Scheduled For A Future County Board Meeting.

Documents:

[BAR - AWARD CONTRACT 2204 HSIP TURNLANES PROJECT TO KNIFE RIVER.PDF](#)
[BID ABSTRACT SUMMARY - CONTRACT 2204.PDF](#)
[BAR - DISTRIBUTE THE 2021 HIGHWAY DEPARTMENT ANNUAL REPORT.PDF](#)
[2021 ANNUAL REPORT.PDF](#)

B. 9:05 A.M. ROSS DEMANT - PARKS & RECREATION

1. Approve Recommendations From May 9, 2022 Parks Commission Meeting.
2. Approve The Cancellation And Refund Policy For Campground And Shelter Reservations.
3. Request To Accept Donation In The Amount Of \$1,250.00 From Hanover Lions Club For A Memorial Bench At Riverside County Park In Memory Of Willis Kiphuth.

Documents:

[05-31-2022 CB RESOLUTION DONATION ACCEPTANCE.PDF](#)
[05-31-2022 CB AGENDA 05092022 PARKS COMMISSION MINUTES.PDF](#)
[MEMORIAL POLICY UPDATE 2021.PDF](#)
[05.09.2022 PC MINUTES.DOC](#)

C. 9:07 A.M. MATTHEW DETJEN- AG & DRAINAGE

1. Approve The Findings And Resolution To Make Minor Alterations To County Ditch #10 Pursuant To Minnesota Statute 163.17.
2. Schedule A Public Hearing For Petition To Make Minor Alterations To County Ditch #10 Pursuant To Minnesota Statute 163.17.
3. Approve The Resolution Of Acceptance And Execution Of The Joint Powers Agreement Between Wright County And The State Of Minnesota For Treatment Of Nonnative Phragmites.

Documents:

[RFBA_CD 10 REROUTE_5_31_2022.PDF](#)
[PETITION OF REALIGNMENT DITCH 10.PDF](#)
[CD 10_REROUTE_163.17_FINAL.PDF](#)
[MINNESOTA STATUTE 163.17.PDF](#)
[COUNTY DITCH 10 REALIGNMENT_PLANS.PDF](#)
[RFBA - JOINT POWERS AGREEMENT.PDF](#)
[JOINT POWERS AGREEMENT.PDF](#)

D. 9:30 A.M. PUBLIC HEARING FOR EMERGENCY INTERIM ZONING ORDINANCE

1. Proposed Emergency Interim Zoning Ordinance Instituting An Emergency Moratorium On Mining And Extraction.

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Discussion Regarding The Government Center Open House.
2. Training Center Shooting Range.
3. Schedule Committee Of The Whole To Review Additional Services Request For Construction Administration.

Documents:

[RFBA - ADMINISTRATION.PDF](#)

B. COMMITTEE MINUTES

1. Committee Of The Whole Minutes (05/17/2022)
2. Personnel & Employee Relations Minutes (05/25/2022)

Documents:

[05-17-2022 COMMITTEE OF THE WHOLE MINUTES.PDF](#)
[05-25-2022 PERSONNEL EMPLOYEE RELATIONS MINUTES.PDF](#)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. WARRANTS ISSUED

1. Acknowledge Warrants Issued Between May 11, 2022 And May 24, 2022.

Documents:

RFBA WARRANTS 05-11-2022 - 05-24-2022.PDF
05-11-2022 THRU 05-24-2022 WARRANTS ISSUED 3,561,395.39.PDF
05-11-2022 THRU 05-24-2022 CLIENT WARRANTS ISSUED
327,418.45.PDF
05-12-22 2019A, 2019B BOND PAYMENT 960,842.50.PDF