



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS
JUNE 28, 2022

Christine Husom, District 1
Darek Vetsch, District 2
Mark Daleiden, District 3
Mary Wetter, District 4
Michael Kaczmarek, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 06-21-2022

Documents:

[06-21-2022 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Amend Work Assignment For Bob Hiivala To Conduct Outlined Work And Research Pertaining To The Wright County Fair Board.

Documents:

[RFBA - AMENDED HIIIVALA WORK ASSIGNMENT.PDF](#)
[HIIIVALA WORK ASSIGNMENT \(002\).PDF](#)

B. ADMINISTRATION - FINANCE

1. Acknowledge Warrants Issued Between June 13, 2022 And June 21, 2022.
2. Approve Renewal Of Annual Club On-Sale, Off-Sale And Sunday Liquor License For Up The Creek Grill & Bar For The License Period July 1, 2022 To June 30, 2023.
3. Approve A Temporary 1-Day On-Sale Liquor License For Clearwater American Legion Post 323 For An Event On July 16th, 2022.
4. Motion To Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:
County ARP Funds:

Approval Of Use Of ARP Funds From 01-099-493-8433-6020.

\$3,510.00 2.2 Household Assistance

5. Motion To Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:

County ARP Funds:

Approval Of Use Of ARP Funds From 01-099-493-8416-6814.

\$469.99 2.34 Aid To Nonprofit Organizations

6. Approve Budget Amendment And Transfer Of \$448,195.00 From Department 100 To The Department 250 For The Increase To The Jail Medical Contract.

01-100-000-0000-6910 Transfer Out \$448,195.00

01-250-000-0000-5910 Transfer In **\$448,195.00**

Documents:

[AGENDA 6-28 CONSENT - RFBA UP THE CREEK LL RENEWAL.PDF](#)
[AGENDA 6-28 CONSENT - RFBA - TEMP LICENSE.PDF](#)
[RFBA - APPROVE ARP FUNDS 1.PDF](#)
[RFBA - APPROVE ARP FUNDS 2.PDF](#)
[RFBA - BUDGET AMENDMENT.PDF](#)

C. ADMINISTRATION - HUMAN RESOURCES

1. Request Approval To Appoint Michael Brandenburg To A Three-Year Term On The Wright County Personnel Board Of Appeals Effective July 1, 2022 Through June 30, 2025.

Documents:

[RFBA -MICHAEL BRANDENBURG PERSONNEL BOARD OF APPEALS APPOINTMENT-JUNE 28 2022.PDF](#)

D. ADMINISTRATION - PROJECT ADMINISTRATION

1. Approve Out Of State Travel For Alek Halverson, GIS Coordinator, To Attend The 2022 ESRI User Conference In San Diego, California From July 11-July 15.

Documents:

[RFBA- GIS OUT OF STATE CONFERENCE.PDF](#)

E. ADMINISTRATION - RISK MANAGEMENT

1. Authorization For Signatures On An Agreement Between The

State Of Minnesota Department Of Natural Resources (DNR) And Wright County. The Agreement Will Allow The DNR Use The Space Under The Hangar Building Located At 505 County Road 37 NE Buffalo, MN (Wright County Compost And Recycling Center).

Documents:

[WRIGHT COUNTY DNR AGREEMENT RFBA.PDF](#)
[DNR LICENSE 489-FINAL.PDF](#)

F. ATTORNEY

1. Refer New Position Of Assistant Civil Division Chief And County Attorney Office Reorganization And Reclassification To The Personnel Committee.

Documents:

[RFBA - NEW POSITION OF ASSISTANT CIVIL DIVISION CHIEF.PDF](#)

V. TIMED AGENDA ITEMS

A. 9:02 A.M. LINDSEY MEYER, ADMINISTRATION - FINANCE

1. Approve Absentee Ballot Board, Mail Ballot Absentee Ballot Board, And UOCAVA Ballot Board Members For The 2022-2023 Election Cycle.

Documents:

[AGENDA 6-28 TIMED - RFBA APPROVE BALLOT BOARD APPOINTEES.PDF](#)

B. 9:07 A.M. JOHN BOWEN, ATTORNEY

1. Approve Joint Powers Agreement (JPA) For Inspection Of Grandstand Bleachers At The Wright County Fairgrounds.

Documents:

[RFBA - TIMED ATTORNEY.PDF](#)
[FAIRGROUND INSPECTION JPA.PDF](#)

C. 9:10 A.M. ADAM AUSTING, EXTENSION

1. Adopt A Resolution Proclaiming The Lambert Family As The Wright County 2022 Farm Family Of The Year .

Documents:

RFBA - EXTENSION OFFICE.PDF
FARM FAMILY DECLARATION 2022 LAMBERT.PDF

D. 9:30 A.M. PUBLIC HEARING FOR COUNTY DITCH #10

1. Public Hearing For County Ditch #10

Documents:

RFBA - AG AND DRAINAGE_FINAL_PH.PDF
WRIGHT CD 10 REALIGNMENT ENGINEERS REPORT.PDF

VI. ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

1. Committee Of The Whole Minutes (06/20/2022)
2. Personnel/Employee Relations Minutes (06/22/2022)

Documents:

06-20-2022 COMMITTEE OF THE WHOLE MINUTES.PDF
COMMITTEE OF THE WHOLE MEETING RECOMMENDATIONS.PDF
06-22-2022 PERSONNEL COMMITTEE MINUTES PDF.PDF
PERSONNEL MEETING RECOMMENDATIONS.PDF
310 PTO POLICY - LINED COPY.PDF
301 PTO POLICY - CLEAN COPY.PDF

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. WARRANTS ISSUED

Documents:

06-13-2022 THRU 06-21-2022 WARRANTS ISSUED 2,592,043.15.PDF
06-13-2022 THRU 06-21-2022 CLIENT WARRANTS ISSUED
170,592.15.PDF
06-21-22 FIRST HALF DISTRIBUTION P TAX 47,681,173.84.PDF