



**BOARD AGENDA**  
**BOARD OF WRIGHT COUNTY COMMISSIONERS**  
**JULY 19, 2022**

Christine Husom, District 1  
Darek Vetsch, District 2  
Mark Daleiden, District 3  
Mary Wetter, District 4  
Michael Kaczmarek, District 5

**I. 9:00 A.M. PLEDGE OF ALLEGIANCE**

**II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

**A. COUNTY BOARD MINUTES 07-05-2022**

Documents:

[07-05-2022 WRIGHT COUNTY BOARD MINUTES.PDF](#)

**III. REVIEW & APPROVAL OF AGENDA**

**IV. CONSENT AGENDA**

**A. ADMINISTRATION**

1. Schedule Employee Years Of Service Recognition At 9:30 AM At The County Board Meeting On Tuesday, July 26.
2. Refer To Personnel And Employee Relations Meeting On 07/27/2022:
  - I. Taxpayer Services And Election Organization Future

Documents:

[WRIGHT COUNTY EMPLOYEE RECOGNITION \(1\).PDF](#)  
[RFBA - PERSONNEL COMMITTEE FOR 7\\_27\\_22.PDF](#)

**B. ADMINISTRATION - FINANCE**

1. Approve Renewal Of Annual Club On-Sale And Sunday Liquor License For Norm's Wayside For The License Period July 1, 2022 To June 30, 2023.
2. Acknowledge Warrants Issued Between June 29, 2022 And July 12, 2022.
3. Motion To Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:  
Approval Of Use Of ARP Funds From 01-099-493-8444-6261 And 6411.

\$7,001.34    1.11 Community Violence Interventions-Operation

Living Hope.

Documents:

[AGENDA 7-19 CONSENT - RFBA NORMS WAYSIDE LIQUOR LICENSE.PDF](#)  
[RFBA - WARRANTS.PDF](#)  
[RFBA - ARP FUNDS.PDF](#)

### **C. ADMINISTRATION - PROJECT ADMINISTRATION**

1. Amend The Following ARP Grants / Programs:
  - I. Administration Time - Reduce From \$400,000 To \$165,000
  - II. Consultant Time - Reduce From \$125,000 To \$100,000
  - III. PPE And Other Supplies - Reduce From \$225,000 To \$16,116 (Includes PPE, Supplies, Testing Supplies, And LEC Modifications)

Documents:

[RFBA - ARP PROGRAMS REDUCTIONS.PDF](#)

### **D. ATTORNEY**

1. Review Of Attorney's Office Forfeiture Funds Usage.

Documents:

[RFBA - FORFEITURE FUNDS.PDF](#)

### **E. HEALTH & HUMAN SERVICES**

1. Approve MDH Public Health Emergency Preparedness Agreement Amendment (\$108,984) For Period 2022-07-01 To 2023-06-30.
2. Approve \$300K Two-Year Contract Renewal For Kathy S. Michael D/B/A Northwoods Fraud Investigations, Inc. For Period 2022-07-01 To 2024-06-30 - No Changes.

Documents:

[2022-2023 WRIGHT\\_PHEP BP4 AMENDMENT.PDF](#)  
[2022-07-19 RFBA HHS PHEP CONTRACT AMENDMENT.PDF](#)  
[RFBA HHS 2-YEAR NORTHWOODS CONTRACT RENEWAL.PDF](#)  
[NORTHWOODS FRAUD INVESTIGATIONS INC - KATHLEEN MICHAEL - 2022 COMBINED FPI AND FRAUD CONTROL.PDF](#)

### **F. INFORMATION TECHNOLOGY**

1. Approve Out Of State Travel For Misty Thibodeaux IT Developer

To Attend Hyland (OnBase) CommunityLive 2022 In Nashville TN  
September 10 Through September 15.

Documents:

[RFBA - CONFERENCE.PDF](#)

#### **G. PARKS & RECREATION**

1. Approval Of The Purchase Agreement For A Drainage And Utility Easement For The Realignment Of County Ditch #10.

Documents:

[RFBA - DITCH 10.PDF](#)

[CD 10\\_REROUTE\\_EASEMENT PURCHASE AGREEMENT.PDF](#)

#### **H. SHERIFF'S OFFICE**

1. Signature By The Board Chair On The Letter Of Agreement Between Wright County, The Sheriff's Office And The Northern States Power Company For Emergency Response Services To The Monticello Nuclear Generating Plant.

Documents:

[07-19-22 RFBA CA.PDF](#)

[SRECEPTIONB22070809530.PDF](#)

#### **V. TIMED AGENDA ITEMS**

##### **A. 9:02 A.M. VIRGIL HAWKINS, HIGHWAY DEPARTMENT**

1. Approve And Sign A Purchase Agreement To Sell 5 Lots To The City Of St. Michael. Due To The Upcoming Reconstruction Of CSAH 19 In St. Michael, The Highway Department Purchased 5 Properties Over The Last 2 Years.
2. Approve And Sign Quit Claim Deed For Transfer Of Land. The County Owns A Small Triangle Piece Of Land Along County State Aid Highway 37 In The City Of Albertville. This Land Has Been Used As Highway Right-Of-Way.
3. Approve Resolution And MnDOT Detour Agreement No. 1049290. This Agreement Provides For MnDOT To Reimburse The County \$47,733.70 For Road Life Consumed On Wright County State Aid Highway 3 (From U.S. Hwy 12 To T.H. 55).

Documents:

[RFBA-CSAH 19 PURCHASE AGREEMENT.PDF](#)

[PURCHASE AGREEMENT - COUNTY TO ST. MICHAEL EDA.PDF](#)  
[MAP EXHIBIT.PDF](#)  
[RFBA-PARTICLE CONTROL.PDF](#)  
[QCD-PARTICLE CONTROL.PDF](#)  
[MAP EXHIBIT - PARTICLE CONTROL.PDF](#)  
[SURVEY EXHIBIT - PARTICLE CONTROL.PDF](#)  
[RFBA - APPROVE MNDOT DETOUR AGREEMENT.PDF](#)  
[MNDOT AGREEMENT 1049290.PDF](#)  
[RESOLUTION - MNDOT AGREEMENT 1049290.PDF](#)

**B. 9:05 A.M. MATTHEW DETJEN, PARKS & RECREATION**

1. Approval From The County Board To Utilize Buffer Riparian Aid Received From The State To Purchase Equipment In 2022.
2. Permission To Apply For The Lawns To Legumes Grant Through The Board Of Water And Soil Resources (BWSR) For 2023.
3. Permission To Apply For The Conservation Partner Legacy Grant Program Through The Outdoor Heritage Fund For 2023.
4. Permission To Apply For The Water Quality And Storage Grant Through The Board Of Water And Soil Resources For 2023.
5. Permission To Apply For The Protect Community Forest By Managing Ash For EAB Grants Program Through The Department Of Natural Resources For 2023.
6. Permission To Apply For The Noxious And Invasive Plant Grant Through The Minnesota Department Of Agriculture For 2023.
7. Permission To Apply For The Multipurpose Drainage Management Grant Through The Minnesota Board Of Water And Soil Resources For 2023.

Documents:

[RFBA - EQUIPMENT REQUEST.PDF](#)  
[EQUIPMENT MEMO\\_4\\_20\\_2022.PDF](#)  
[BOARD PACKET.PDF](#)  
[CD 10 POND\\_SEEDING COST.PDF](#)  
[RFBA - PARKS AND REC GRANT APP.PDF](#)  
[GRANT REQUEST BOARD PACKET.PDF](#)

**C. 9:10 A.M. LINDSEY MEYER, ADMINISTRATION - FINANCE**

1. Approve Absentee Ballot Board, Mail Ballot Absentee Ballot Board, And UOCAVA Ballot Board Members For The 2022-2023 Election Cycle.

Documents:

[AGENDA 7-19 CONSENT - RFBA APPROVE BALLOT BOARD APPOINTEES.PDF](#)

**D. 9:15 A.M. HEATHER LEMIEUX, ADMINISTRATION-FINANCE**

1. Review Of The 2021 County Audit With CliftonLarsonAllen And Request Authorization To Publish The County's 2021 Summary Financial Statements And Vendor List.

Documents:

[RFBA UPDATED TEMPLATE -AUDIT EXIT.PDF](#)  
[CLA PRESENTATION.PDF](#)

## **VI. ITEMS FOR CONSIDERATION**

### **A. COMMITTEE MINUTES**

1. County Board Workshop (07/12/2022)
2. Personnel And Employee Relations Committee (07/13/2022)

Documents:

[07-12-2022 WRIGHT COUNTY BOARD WORKSHOP MINUTES.PDF](#)  
[07-13-2022 PERSONNEL COMMITTEE MINUTES.PDF](#)

### **B. ADMINISTRATION**

1. Reclassification Of Positions.
2. Letter Of Support For South Haven Border To Border Broadband Grant.

Documents:

[RFBA - RECLASS DISCUSSION LOS SOUTH HAVEN.PDF](#)  
[LETTER OF SUPPORT CITY OF SOUTH HAVEN BROADBAND GRANT APPLICATION.PDF](#)

## **VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

## **VIII. ADJOURNMENT**

## **IX. WARRANTS ISSUED**

Documents:

[06-29-2022 THRU 07-12-2022 WARRANTS ISSUED 6,225,119.89.PDF](#)  
[06-29-2022 THRU 07-12-2022 CLIENT WARRANTS ISSUED 143,743.83.PDF](#)

