



**BOARD AGENDA**  
**BOARD OF WRIGHT COUNTY COMMISSIONERS**  
**SEPTEMBER 20, 2022**

Christine Husom, District 1  
Darek Vetsch, District 2  
Mark Daleiden, District 3  
Mary Wetter, District 4  
Michael Kaczmarek, District 5

- I. 9:00 A.M. PLEDGE OF ALLEGIANCE
- II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.
  - A. COUNTY BOARD MINUTES 09-06-2022

Documents:

[09-06-2022 WRIGHT COUNTY BOARD MINUTES.PDF](#)

**III. REVIEW & APPROVAL OF AGENDA**

**IV. CONSENT AGENDA**

**A. ADMINISTRATION**

1. Approve The Following Grant Applications:
  - I. LID-001 Lake Pulaski Pump Replacement (\$300,000)
  - II. CITY-008 City Of Cokato Re Coat Existing Water Tower (\$103,362)
  - III. CITY-009 City Of Monticello SCADA System (\$533,799)
2. Approve The Following Program Request:
  - I. Customer Relationship Management System (CRM)
3. Schedule Public Hearing For Crawford Lake Improvement District  
9:30 A.m. October 4

Documents:

[RFBA ARP GRANT AND PROGRAM REQUEST 2022.09.20.PDF](#)  
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - LID-001 LAKE PULASKI PUMP REPLACEMENT.PDF](#)  
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - CITY-008 CITY OF COKATO.PDF](#)  
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - CITY-009 CITY OF MONTICELLO.PDF](#)  
[ADM AMERICAN RESCUE PLAN PROGRAM REQUEST - CUSTOMER RELATIONSHIP MANAGEMENT SYSTEM.PDF](#)

**B. ADMINISTRATION - FINANCE**

1. Acknowledge Warrants Issued Between August 31 2022 And

September 13, 2022.

2. Review Monthly Finance Report For July And August 2022.
3. Approve 2022 Tobacco License For VIP Tobacco (St. Michael) From September 20, 2022 To December 31, 2022.
4. Motion To Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:  
County ARP Funds:

Approval Of County Reimbursement Of \$288.79 From 01-099-493.6910 Transfer Out Into 01-100-493.5910 Transfer In As Follows:

\$288.79 For Administrative Expenses-Staff Costs

Approval Of Use Of ARP Funds From 01-099-493-8419, 8433.

\$5,500.00    2.26 Education Assistance- Senior Technology

\$3,791.03    2.2 Household Assistance

Documents:

[AGENDA 09-20 CONSENT - RBA WARRANTS ISSUED.PDF](#)  
[RFBA - MONTHLY FINANCE REPORT.PDF](#)  
[COPY OF 2022 FUND BALANCE COMPARISON - JULY.PDF](#)  
[COPY OF 2022 FUND BALANCE COMPARISON - AUG.PDF](#)  
[MONTHLY REPORT JULY-AUGUST.PDF](#)  
[RFBA - TOBACCO LICENSE.PDF](#)  
[RFBA - ARP.PDF](#)

### **C. ADMINISTRATION - HUMAN RESOURCES**

1. Request Approval And Authorization Of Signature Of A Memorandum Of Agreement (MOA) To Allow Teamsters Local 320 (Courthouse) Members To Donate Accrued PTO Time To Highway Maintenance Worker Doug Kotila.
2. Request Approval And Authorization Of Signature Of A Memorandum Of Agreement (MOA) To Allow International Union Of Operating Engineers Local 49 Members To Donate Accrued PTO Time To Highway Maintenance Worker Doug Kotila.

Documents:

[DOUG KOTILA-DONATED PTO MOA LEAVE-SEPTEMBER 20 2022.PDF](#)  
[WRIGHT CO MOA DOUG KOTILA-SIGNED BY TEAMSTERS COURTHOUSE SEPTEMBER 6 2022.PDF](#)  
[DOUG KOTILA-DONATED PTO MOA LEAVE \(LOCAL 49\)-SEPTEMBER 20 2022.PDF](#)

#### **D. ATTORNEY**

1. Approve Solar Farm Developers Agreement - PID 213-100-214100  
And 213-100-223200.

Documents:

[RFBA - SOLARCLUB.PDF](#)  
[FINAL SOLAR LINK AGREEMENT 091322.PDF](#)

#### **E. HEALTH & HUMAN SERVICES**

1. Accept Child & Teen Check-Up (C&TC) Grant Amendment:  
\$155,210.00 For Period 2023-01-01 Through 2023-12-31. Award  
Amount Reflects The Final Reduction Of The Grant That Began In  
2022
2. Approve Request For Opioid Settlement Advisory Council (OSAC)  
To Adopt The Annual Advisory Committee Per Diem Rate Set By  
The Wright County Board

Documents:

[2022-09-20 RFBA CTC GRANT.PDF](#)  
[2023 CTC BUDGET WORKSHEET.PDF](#)  
[2023 CTC ADMINISTRATIVE SERVICES CONTRACT.PDF](#)

#### **F. HIGHWAY**

1. Approval To Enter Into A Gravel Supply Contract With B.  
**McNamara, Inc.**
2. Approval Of Class 7 (Crushing Of Bituminous Millings) Quote With  
**B. McNamara, Inc.**

Documents:

[RFBA - GRAVEL AGREEMENT 5YR CONTRACT.PDF](#)  
[GRAVEL FIVE YEAR CONTRACT.PDF](#)  
[CLASS 5 CONTRACT - B. MCNAMARA.PDF](#)  
[RFBA - CLASS 7 1YR QUOTE.PDF](#)  
[B. MCNAMARA INC. CLASS 7.PDF](#)

#### **G. SHERIFF'S OFFICE**

1. Authorize Signatures On An Updated JPA With The MN BCA  
Enabling The Sheriff's Office To Continue To Be A Member The  
Minnesota Financial Crimes Task Force.

Documents:

[RFBA 09-20-2022 CA.PDF](#)  
[MNFCTF WRIGHT CO SO JPA.PDF](#)

## **V. TIMED AGENDA ITEMS**

### **A. 9:02 A.M. MATTHEW DETJEN, PARKS & RECREATION**

1. Approve The Findings And Order For McLeod County Ditch #11 Redetermination Of Benefits Under Minn. Stat. 103E.351.
2. Approve The Findings And Order For The Creation Of Joint Ditch #111 Between McLeod And Wright County Under Minn. Stat. 103E.235.
3. Acceptance Of The Low Quote For Repairs On County Ditch #31 From MSB Excavating & Tiling LLC.
4. Schedule A Public Hearing On The Redetermination Of Benefits For County Ditch #13.

Documents:

[RFBA\\_MCLEOD CD 11\\_JD 111\\_9\\_20\\_2022.PDF](#)  
[2022-09-06 CD 11 MCW FINDINGS ORDER ESTABLISHING NEW JD 111 - WRIGHT \(002\).PDF](#)  
[RFBA - CD 31 REPAIRS.PDF](#)  
[CD 31 REPAIR PHASE BID.PDF](#)  
[RESOLUTION - CD 31.PDF](#)  
[RFBA - SCHEDULE PUBLIC HEARING.PDF](#)  
[2016 ORDER FOR REDETERMINATION.PDF](#)

### **B. 9:12 A.M. VIRGIL HAWKINS, HIGHWAY DEPARTMENT**

1. Approve Transportation Committee Of The Whole (TCOTW) Meeting Minutes From The Monday, September 12th, 2022, Meeting And Act On Recommendations.

Documents:

[RFBA - TCOTW MINUTES SEPTEMBER 12.PDF](#)  
[TCOTW MINUTES - SEPTEMBER 12.PDF](#)  
[PACKET ITEM 2 - UPDATES TO 5 YEAR PLAN.PDF](#)  
[PACKET ITEM 3 - CLARIFY COST PARTICIPATION POLICY.PDF](#)  
[PACKET ITEM 4 - CR 148 UPDATE.PDF](#)  
[CSAH 19 HANOVER UPDATE.PDF](#)

### **C. 9:20 A.M. ALICIA O'HARE, EXTENSION**

1. Approval Of North Fork Crow River Comprehensive Watershed Plan Amendment.
2. Approval Of Mississippi River- Saint Cloud Planning Partnership Memorandum Of Agreement Revision.

Documents:

[RFBA - EXTENSION.PDF](#)  
[MRSC\\_1W1P\\_MOAUPDATE\\_MEMO\\_092022.PDF](#)  
[MRSC 1W1P MOA - 090822 FINAL.PDF](#)  
[PLAN\\_AMMEND\\_092022.PDF](#)  
[NFCR\\_1W1P\\_AMENDMENT\\_MEMO\\_092022.PDF](#)

## **VI. ITEMS FOR CONSIDERATION**

### **A. COMMITTEE MINUTES**

1. Budget Committee Of The Whole (8/22/2022)
2. Budget Committee Of The Whole (8/23/2022)
3. Budget Committee Of The Whole (8/24/2022)
4. Budget Committee Of The Whole (8/25/2022)
5. Budget Committee Of The Whole (8/29/2022)
6. Ditch Committee Of The Whole Informational (9/7/2022)
7. Personnel Committee Of The Whole (9/13/2022)
8. Planning & Zoning Committee Of The Whole (9/13/2022)
9. County Board Workshop (9/13/2022)

Documents:

[08-22-2022 BCOTW MINUTES.PDF](#)  
[08-23-2022 BCOTW MINUTES.PDF](#)  
[08-24-2022 BCOTW MINUTES.PDF](#)  
[08-25-2022 BCOTW MINUTES.PDF](#)  
[08-29-2022 BCOTW MINUTES.PDF](#)  
[09-07-2022 DITCH COMMITTEE OF THE WHOLE.PDF](#)  
[CD 31 REPAIR EXTENT\\_MAP.PDF](#)  
[09-13-2022 PERSONNEL COMMITTEE OF THE WHOLE MINUTES.PDF](#)  
[506 TRAVEL POLICY PCOTW 091322.PDF](#)  
[508 WORK SCHEDULE -FINAL -SEPTEMBER 2022.PDF](#)  
[516 HYBRID WORK PROCEDURES AND GUIDELINES -FINAL SEPTEMBER 2022.PDF](#)  
[304 HOLIDAYS -FINAL -SEPTEMBER 2022\\_.PDF](#)  
[09-13-2022 PZCOTW MINUTES.PDF](#)  
[09-13-2022 WRIGHT COUNTY BOARD WORKSHOP MINUTES.PDF](#)

### **B. ADMINISTRATION**

1. Approve The 2023 Budget Resolution.
2. Schedule A Closed Session For Labor Negotiations Strategy.

Documents:

[RFBA - 2023 BUDGET.PDF](#)  
[RESOLUTION BUDGET 2023.PDF](#)

**VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

**VIII. ADJOURNMENT**

**IX. WARRANTS ISSUED**

Documents:

08-31-2022 THRU 09-13-2022 WARRANTS ISSUED 6,151,155.13.PDF  
08-31-2022 THRU 09-13-2022 CLIENT WARRANTS ISSUED  
275,061.46.PDF