



**BOARD AGENDA**  
**BOARD OF WRIGHT COUNTY COMMISSIONERS**

**October 5, 2021**

Christine Husom, District 1  
Darek Vetsch, District 2  
Mark Daleiden, District 3  
Mary Wetter, District 4  
Michael Kaczmarek, District 5

**I. 9:00 A.M. PLEDGE OF ALLEGIANCE**

**II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

**A. COUNTY BOARD MINUTES 09-28-2021**

Documents:

[09-28-21 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

**III. REVIEW & APPROVAL OF AGENDA**

**IV. CONSENT AGENDA**

**A. ADMINISTRATION**

1. Approve The Following Grant Applications:
  - A. WC-007 Customer Flow Management System
  - B. WC-008 Emergency Paid Sick Leave For County Staff
  - C. WC-009 Replace HVAC Controls At Historical Society
2. Deny The Following Program Request And Grant Application:
  - A. WCPH-002 Programmable Sign

Documents:

[RFBA ARP PROGRAMS AND GRANT APPLICATIONS.PDF](#)  
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - WC-007 CUSTOMER FLOW MANAGEMENT SYSTEM.PDF](#)  
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - WC-008 EMERGENCY PAID SICK LEAVE FOR COUNTY STAFF.PDF](#)  
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - WC-009 REPLACE HVAC CONTROLS AT HISTORICAL SOCIETY.PDF](#)  
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - WCPH-002 - PROGRAMMABLE SIGN.PDF](#)  
[ADM AMERICAN RESCUE PLAN PROGRAM REQUEST - PROGRAMMABLE SIGN.PDF](#)

**B. ADMINISTRATION - FINANCE**

1. Acknowledge Warrants Issued Between September 22, 2021 And September 28, 2021 (*See Below, Item IX. Warrants Issued*)
2. Approved Transfer Of \$824,209.51 From Fund 01 (General Fund) To Fund 34 (Capital Improvements Fund). These Funds Are To Cover The Shortfall Of The Wright County Sheriff's Office Training Facility

34-164-000-0000-5910 Transfer In \$824,209.51  
01-100-201-0000-6910 Transfer Out \$824,209.51

3. Motion To Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:

County ARP Funds:  
Approval Of County Reimbursement Of \$3,152.74 From 01-099-493.6910 Transfer Out Into 01-100-493.5910 Transfer In As Follows:  
\$3,152.74 For Administrative Expenses-Staff Costs

Approval Of Use Of ARP Funds From 01-099-493.6261 And 01-099-493.6801  
\$6.48 5.17 Broadband-Other Projects

Documents:

[AGENDA 10-05 CONSENT - RBA WARRANTS ISSUED.PDF](#)  
[TACTICAL CENTER.PDF](#)  
[REQUEST FOR BOARD ACTION - OCTOBER 5.PDF](#)

**C. ATTORNEY**

1. Approve The Developers Agreement For Hannah's Landing And Authorize Signatures
2. Replacement For The Position Of Assistant County Attorney Due To A Retirement As Of October 31, 2021

Documents:

[AGENDA - OCTOBER 5, 2021 - GREG.PDF](#)  
[DEVELOPERS AGREEMENT HANNAHS LANDING 9-27-21 FINAL.PDF](#)  
[RFBA - POSITION REPLACEMENT.PDF](#)

**D. HEALTH & HUMAN SERVICES**

1. Approve MDH Statewide Health Improvement Partnership (SHIP) Current Contract Amendment [\$314,614.00] For Period 2021-11-01 Through 2022-10-31
2. Position Replacement
  - A. Social Worker

Documents:

[2021-10-05 RFBA HHS AUTHORIZE SHIP GRANT AMENDMENT SIGNATURES.PDF](#)  
[SHIP CONTRACT AMENDMENT YEAR-2 FOR PERIOD 2021-11-01 THROUGH 2022-10-31 - 314,614 DOLLARS.PDF](#)  
[2021-10-05 RFBA HHS AMH SW MCHS.PDF](#)

**E. SHERIFF'S OFFICE**

1. Position Backfill: Three Deputy FTE Positions
2. Refer To The Personnel Committee For Discussion Of Backfilling Positions During Long-Term Medical Leaves Along With Future Hiring

## Challenges

Documents:

[RFBA 10-05-2021 CA.PDF](#)

### V. TIMED AGENDA ITEMS

#### A. 9:02 A.M. BRIAN ASLESON, ATTORNEY

1. Adopt Resolution Approving Supplemental Assessment Roll For Service Charges In The Charlotte/Martha Subordinate Service District

Documents:

[RFBA - RESOLUTION CHARLOTTE - MARTHA SUBORDINATE SERVICE DISTRICT.PDF](#)  
[CMSSD ASSESSMENT ROLL.PDF](#)  
[RESOLUTION CHARLOTTE - MARTHA SUBORDINATE SERVICE DISTRICT.PDF](#)

#### B. 9:12 A.M. MATT DETJEN, AG & DRAINAGE

1. Approve The 2021 Ditch Assessments For Expenses From October 2020-September 2021
2. Set Interest Rate
3. Review Payment Tiers For County Ditch 10 Assessment
4. Discuss Allocation Charges For Agriculture And Drainage Coordinator

Documents:

[AGENDA FOR BOARD\\_10052021\\_ASSESSMENTS\\_FINAL.PDF](#)  
[2021 DITCH ASSESSMENTS APPROVAL TO BOARD\\_2022 TAX STATEMENTS.PDF](#)  
[EXPLANATION OF ASSESSMENTS TO LANDOWNERS\\_09232021.PDF](#)

### VI. ITEMS FOR CONSIDERATION

#### A. ADMINISTRATION

1. COVID-19 Update
2. Schedule A Deferred Compensation Committee Meeting
3. Schedule A Broadband Committee Meeting. Suggested: Week Of October 18-22
4. Topics For Discussion At The October 12, 2021 Workshop
  - A. Schedule Meetings As Needed
  - B. License Center Update
  - C. Dental Clinic Update

Documents:

[RFBA - COVID-19 UPDATE.PDF](#)  
[RFBA - DEFERRED COMPENSATION MEETING.PDF](#)

## **B. COMMITTEE MINUTES**

1. Budget Committee Of The Whole (09-27-2021)
2. Committee Of The Whole (09-27-2021)
3. Committee Of The Whole (09-28-2021)

Documents:

[09-27-21 BUDGET COMMITTEE OF THE WHOLE MINUTES.PDF](#)  
[09-27-21 COMMITTEE OF THE WHOLE MINUTES.PDF](#)  
[09-28-21 COMMITTEE OF THE WHOLE MINUTES.PDF](#)

## **VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

## **VIII. ADJOURNMENT**

## **IX. WARRANTS ISSUED**

Documents:

[09-22-2021 THRU 09-28-2021 WARRANTS ISSUED 4,337,663.15.PDF](#)  
[09-22-2021 THRU 09-28-2021 CLIENT WARRANTS ISSUED 113,937.69.PDF](#)

## **X. NOTE**

- 10:30 A.M. Leadership Team Meeting