



**BOARD AGENDA**  
**BOARD OF WRIGHT COUNTY COMMISSIONERS**

**July 6, 2021**

Christine Husom, District 1  
Derek Vetsch, District 2  
Mark Daleiden, District 3  
Mary Wetter, District 4  
Michael Kaczmarek, District 5

**I. 9:00 A.M. PLEDGE OF ALLEGIANCE**

**II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

**A. COUNTY BOARD MINUTES 6-22-21**

Documents:

[06-22-21 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

**III. REVIEW & APPROVAL OF AGENDA**

**IV. CONSENT AGENDA**

**A. ADMINISTRATION**

1. Request Approval And Authorization Of Signature Of A Memorandum Of Agreement (MOA) To Allow Teamsters Local 320 (Courthouse) Members To Donate Accrued Vacation Time To Eligibility Specialist Whitney Moran

Documents:

[WHITNEY MORAN SICK LEAVE DONATIONS-JULY 2021 \(TEAMSTER COURTHOUSE\).PDF](#)  
[WHITNEY MORAN-SICK LEAVE DONATION MOA-JULY 6, 2021 \(TEAMSTERS COURTHOUSE\).PDF](#)

**B. ADMINISTRATION - FINANCE**

1. Schedule A Finance/CIP Committee Meeting For July 14, 2021. Topics For The Meeting Will Include:
  - A. Investment Review
  - B. Fiscal Agent Contracts
  - C. 2022 CIP
2. Acknowledge Warrants Issued Between June 16, 2021 And June 29, 2021 (*See Below, Item IX. Warrants Issued*)

Documents:

[AGENDA 7-6 CONSENT - RBA SCHEDULE CIP FINANCE COMMITTEE MEETING.PDF](#)  
[AGENDA 7-06 CONSENT - RBA WARRANTS ISSUED.PDF](#)

**C. AG & DRAINAGE**

- I. Approval Of Payment Application #1 Of \$147,546.68 To Molnau Trucking, LLC For Highway Culvert Repairs On County Ditch #10

Documents:

[CD 10\\_RFBA\\_MOLNAU\\_PAY APP 1\\_7\\_6\\_2021.PDF](#)  
[WRIGHT CD 10 CULVERTS\\_PAY APPLICATION\\_1.PDF](#)

**D. ATTORNEY**

1. Refer The Following Positions To The Next Personnel Committee Meeting
  - A. Full-Time Attorney For The Civil Division
  - B. Full-Time Legal Administrative Assistant

Documents:

[AGENDA - JULY 7, 2021 - ATTORNEY.PDF](#)  
[AGENDA - JULY 7, 2021 - LEGAL ADMINISTRATIVE ASSISTANT.PDF](#)

**E. HEALTH & HUMAN SERVICES**

1. Position Replacement
  - A. Office Technician II
  - B. Eligibility Specialist
  - C. Social Worker (.5FTE)

Documents:

[RFBA HHS 2021-07-06 AFFS OTII.PDF](#)  
[RFBA HHS 2021-07-06 HC ELIGIBILITY SPEC..PDF](#)  
[RFBA HHS 2021-07-06 .5FT SW MNCHOICES ASSESSMENT.PDF](#)

**F. HIGHWAY**

1. In Accordance With The Wright County Financial Policies & Procedures, Due To The Dollar Amount, The Highway Department Is Requesting Approval To Enter Into A Professional Engineering Services Agreement With Oertel Architects. Funding For These Professional Services Will Come From The County's C.I.P. Fund For 2021

Documents:

[BAR - APPROVE PROFESSIONAL SERVICES AGREEMENT WITH OERTEL ARCHITECTS - CONSENT.PDF](#)  
[PROFESSIONAL SERVICES PROPOSAL - OERTEL ARCHITECTS.PDF](#)

**G. INFORMATION TECHNOLOGY**

1. Request To Fill Open IT Technical Support Specialist Position

Documents:

[REQUEST FOR BOARD ACTION - TECHNICAL SUPPORT SPECIALIST FILL OPEN POSITION 2021-07.PDF](#)

## V. TIMED AGENDA ITEMS

### A. 9:02 A.M. ALICIA O'HARE, WRIGHT SOIL AND WATER CONSERVATION DISTRICT

1. Approve South Fork Crow One Watershed One Plan Memorandum Of Agreement

Documents:

[RFBA - SOUTH FORK CROW.PDF](#)  
[PLANNING MEMORANDUM OF AGREEMENT.PDF](#)

### B. 9:07 A.M. VIRGIL HAWKINS, HIGHWAY DEPARTMENT

1. Approve MnDOT Detour Agreement (MnDOT Contract No. 1047217). This Agreement Provides For MnDOT To Use County State Aid Highway (CSAH) 6 As A Detour Route For Trunk Highway 24 Traffic For The T.H. 24 Roundabout Construction At Hemlock Street In Annandale.
2. Set Transportation Committee Of The Whole (TCOTW) Meeting To Discuss Transportation Items. Suggested Dates For Meeting: Monday, July 19th; Tuesday, July 20th; Wednesday, July 21st; Thursday July 22nd; Week Of July 26th

Documents:

[BAR - APPROVE MNDOT DETOUR AGREEMENT CONTRACT NO.1047217.PDF](#)  
[MNDOT DETOUR AGREEMENT - TRUNK HIGHWAY NO.24 DETOUR.PDF](#)  
[RESOLUTION - AGREEMENT 1047217.PDF](#)  
[BAR - SET TCOTW MEETING DATE.PDF](#)

## VI. ITEMS FOR CONSIDERATION

### A. ADMINISTRATION

1. Topics For Discussion At The July 13, 2021 Workshop
  - A. Schedule Meetings As Needed
  - B. Dental Clinic Project

### B. COMMITTEE MINUTES

1. Technology Committee Minutes (06/23/2021)

Documents:

[WRIGHT COUNTY TECHNOLOGY MEETING MINUTES 2021-06-23.PDF](#)

## VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

## VIII. ADJOURNMENT

## IX. WARRANTS ISSUED

Documents:

06-16-2021 THRU 06-29-2021 WARRANTS ISSUED 8,680,405.36.PDF  
06-16-2021 THRU 06-29-2021 CLIENT WARRANTS ISSUED  
292,489.32.PDF  
06-21-21 FIRST HALF DISTRIBUTION P TAX 44,929,655.40.PDF  
06-17-21 PROCUREMENT CARD 46,175.95.PDF  
06-17-21 FLEET CARD 20,686.83.PDF