



**BOARD AGENDA**  
**BOARD OF WRIGHT COUNTY COMMISSIONERS**

**July 27, 2021**

Christine Husom, District 1  
Darek Vetsch, District 2  
Mark Daleiden, District 3  
Mary Wetter, District 4  
Michael Kaczmarek, District 5

**I. 9:00 A.M. PLEDGE OF ALLEGIANCE**

**II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

**A. COUNTY BOARD MINUTES 7-20-21**

Documents:

[07-20-21 WRIGHT COUNTY BOARD MEETING MINUTES .PDF](#)

**III. REVIEW & APPROVAL OF AGENDA**

**IV. CONSENT AGENDA**

**A. ADMINISTRATION**

1. Request Approval And Authorization Of Signature Of A Memorandum Of Agreement (MOA) To Allow Teamsters Local 320 (Courthouse) And Non-Union Employees To Donate Accrued Vacation/PTO Time To License Center Specialist Marie Williamson
2. Request To Fill Vacant Administrative Specialist Position
3. Approve Charitable Gambling Application, Form LG220, Silver Bullet Saddle Club, Gambling Premises: Silver Bullet Saddle Club Grounds, 17363 County Rd 7 NW, Clearwater, MN 55320, Date Of Activity: August 22, 2021
4. Authorize Signatures On A Professional Services Contract With Flaherty And Hood To Provide Consultant Services On The American Rescue Plan. The Contract Will Be For An Amount Not To Exceed \$50,000
5. Authorize Signatures On A Professional Services Contract With Baker Tilly To Provide Consultant Services On The American Rescue Plan. The Contract Will Be For An Amount Not To Exceed \$75,000

Documents:

[MARIE WILLIAMSON SICK LEAVE DONATIONS-JULY 2021.PDF](#)  
[MARIE WILLIAMSON-SICK LEAVE DONATIONS MOA-JULY 27. 2021.PDF](#)  
[RFBA - POSITION REQUEST.PDF](#)  
[LG220 - SILVER BULLET SADDLE CLUB.PDF](#)  
[RFBA - FLAHERTY AND HOOD - ARP CONSULTANT.PDF](#)  
[FLAHERTY AND HOOD PROPOSAL.PDF](#)  
[RFBA - BAKER TILLY - ARP CONSULTANT.PDF](#)  
[BAKER TILLY PROPOSAL.PDF](#)

## B. ADMINISTRATION - FINANCE

1. Approve Tobacco License For CHD Ventures, LLC DBA Hitching Posting At Lake Center (Corinna Township) For The Period August 1, 2021 Through December 31, 2021
2. Deny Tobacco License Application From Pure X Hale, LLC In The City Of Albertville
3. Review Monthly Finance Report For June 2021
4. Approve Budget Amendment To Increase Grant Revenue And Expenses For LPH (Local Public Health) Grant And Decrease Grant Revenue And Expenses For EBHV (Expanded Home Visiting) Grant. Account Codes, Descriptions, And Amounts Are Attached
5. Approve Application From Justin Trott For Large Group Assembly Permit For Event On September 10 - 12, 2021, Conditional On Applicant Following Any Recommendations From The Wright County Sheriff Office And Wright County Highway Department
6. Approve On-Sale, Off-Sale, Including Sunday Sales Liquor License For CHD Ventures, LLC DBA Hitching Post At Lake Center For The License Period August 1, 2021 Through June 30, 2022 Contingent Upon Approval From The Wright County Sheriff And Attorney's Offices
7. Approve The Creation Of A Change Funds For The Parks And Recreation Department At Bertram Chain Of Lakes Regional Park, In The Amount Of \$300.00. It Has Been Determined That This Change Fund Is Necessary For The Volume Of Transactions At Bertram Chain Of Lakes Regional Park. Approve The Attached List Of Change Funds Held At The County, This Includes The Addition Of The Bertram Chain Of Lakes Change Fund.
8. Acknowledge Warrants Issued Between July 14, 2021 And July 20, 2021 (*See Below, Item X. Warrant Listings*)

Documents:

[AGENDA 7-27 CONSENT - RBA CHD VENTURES TOBACCO LICENSE REQUEST.PDF](#)  
[AGENDA 7-27 CONSENT - RBA PURE X HALE TOBACCO LICENSE REQUEST.PDF](#)  
[AGENDA 7-27 CONSENT - RBA MONTHLY FINANCE REPORT JUNE 2021.PDF](#)  
[AGENDA 7-27 CONSENT - RBA LPHG GRANT BUDGET INCREASE.PDF](#)  
[AGENDA 7-27 CONSENT - LPH GRAND AM.PDF](#)  
[AGENDA 7-27 CONSENT - RBA JUSTIN TROTT LARGE GROUP ASSEMBLY PERMIT.PDF](#)  
[AGENDA 7-27 CONSENT - RBA CHD VENTURES TOBACCO LICENSE REQUEST.PDF](#)  
[AGENDA 7-27 CONSENT - RBA CHANGE FUNDS.PDF](#)  
[AGENDA 7-27 CONSENT - CHANGE FUNDS AS OF JULY 2021.PDF](#)  
[AGENDA 7-27 CONSENT - RBA WARRANTS ISSUED.PDF](#)

## C. HEALTH & HUMAN SERVICES

1. Position Replacement
  - A. Accounting Clerk
  - B. Eligibility Specialist

Documents:

[2021-07-21 RFBA HHS ACCTG CLERK.PDF](#)  
[2021-07-27 RFBA HHS ELIG SPECIALIST - AFFS LTC.PDF](#)

#### **D. SURVEYOR**

1. Request To Fill Vacant GIS Specialist Position

Documents:

[RFBA\\_2021\\_7JULY\\_27\\_HIRE REPLACEMENT GIS SPECIALIST.PDF](#)

#### **V. TIMED AGENDA ITEMS**

##### **A. 9:02 A.M. BRIAN ASLESON, ATTORNEY**

1. Set Date And Time For Public Hearing Regarding Charges To Be Levied In The Charlotte - Martha Subordinate Service District

Documents:

[7-27-21 AGENDA REQ.PDF](#)

##### **B. 9:07 A.M. VIRGIL HAWKINS, HIGHWAY DEPARTMENT**

1. Approval And Acceptance Of Wright County Highway R/W Plat No. 74 For CSAH 37 Project, CP 086-037-171
2. Approve Agreement No. 21-51 For The Roundabout Intersection Improvements At CSAH 35 And Dague Ave. NE In The City Of Buffalo

Documents:

[07.27.2021.BAR - CSAH 37 PLAT APPROVAL.PDF](#)  
[07.27.2021.RESOLUTION - CSAH 37 PLAT APPROVAL.PDF](#)  
[07.27.2021.APPROVE.AGREE.CSAH.35.RAB.BUFFALO.PDF](#)  
[07.27.2021.BUFFALO.35.DAGUE.RAB.AGREE.PDF](#)

##### **C. 9:12 A.M. MARC MATTICE, PARKS AND RECREATION**

1. Adopt A Resolution Related To A Grant Application Through The Greater Minnesota Regional Parks And Trails Commission For Connecting People To The Outdoors - Improvements To Robert Ney Park Including Lighting The Pond Loop Trail And ADA Access Improvements To The Nature Center
2. Adopt A Resolution Related To A Grant Application Through The Greater Minnesota Regional Parks And Trails Commission For Acquiring Land - Potential Of Adding 10 Acres To Stanley Eddy Regional Park Reserve

Documents:

[07-27-2021 CB AGENDA GMRPTC GRANTS NEY,STANLEY EDDY.PDF](#)  
[07-27-2021 CB RESOLUTION ROBERT NEY TRAIL AND ADA.PDF](#)  
[07-27-2021 CB RESOLUTION STANLEY EDDY 10 ACRES.PDF](#)

**D. 9:22 A.M. ADMINISTRATION - FINANCE**

1. Review Of The 2020 County Audit With CliftonLarsonAllen And Request Authorization To Publish The County's 2020 Summary Financial Statements And Vendor List

Documents:

[AGENDA 7-27 TIMED - RBA AUDIT EXIT.PDF](#)

**VI. ITEMS FOR CONSIDERATION**

**A. ADMINISTRATION**

1. Proclamation Of County Staff Appreciation Day
2. 2022 Budget Meeting Schedule

Documents:

[RFBA COUNTY EMPLOYEE PROCLAMATION.PDF](#)  
[RESOLUTION - PROCLAMATION OF COUNTY STAFF APPRECIATION DAY.PDF](#)  
[07.27.21\\_COUNTY\\_STAFF\\_APPRECIATION\\_DAY.PDF](#)

**B. COMMITTEE MINUTES**

1. Finance/CIP Committee Minutes (7/19/21)

Documents:

[07-19-21 FINANCE-CIP COMMITTEE MEETING MINUTES.PDF](#)

**VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

**VIII. ADJOURNMENT**

**IX. MONTHLY FINANCE REPORT**

Documents:

[AGENDA 7-27 CONSENT - MONTHLY JUNE REPORT.PDF](#)  
[AGENDA 7-27 CONSENT - 2021 FUND BALANCE COMPARISON-JUNE.PDF](#)

**X. WARRANT LISTINGS**

Documents:

[07-14-2021 THRU 07-20-2021 CLIENT WARRANTS ISSUED 214,050.77.PDF](#)  
[07-14-2021 THRU 07-20-2021 WARRANTS ISSUED 2,544,772.58.PDF](#)

## **XI. NOTE**

- 10:15 AM - Economic Development Authority Special Meeting
- 10:30 AM - Transportation Committee Of The Whole